

# MEETING MINUTES

TUMWATER CITY COUNCIL WORK SESSION  
July 8, 2025



**CONVENE:** 6:00 p.m.

**PRESENT:** Mayor Debbie Sullivan and Councilmembers Peter Agabi, Michael Althausen, Joan Cathey, Leatta Dahlhoff, Angela Jefferson, Eileen Swarthout, and Kelly Von Holtz.

Staff: City Administrator Lisa Parks, Assistant City Administrator Kelly Adams, City Attorney Karen Kirpatrick, Community Development Director Brad Medrud, Communications Manager Jason Wettstein, Fire Chief Brian Hurley, Information Technology Director Lance Inman, Associate Planner Dana Bowers, and City Clerk Melody Valiant

Others: Jeffrey S. Myers, Law, Lyman, Daniel, Kamerrer & Bogdanovich, P.S. and Rebeca Potasnik, Consultant

**LAND USE TRAINING:** Director Medrud introduced Jeffrey S. Myers, a local risk management attorney and talked about the importance of land use training. Mr. Myers provided training to the Council and staff on the legal basis of land use planning in Washington. The training covered the constitutional basis of planning authority, laws governing land use regulations, procedural framework of land use decisions, key liability issues for municipalities and individual policymaker bodies, some of the tools allowed by law for decisionmakers, roles and responsibilities of decision makers, and do's and don'ts.

Councilmember Michael Althausen joined the meeting at 6:40 p.m.

**FOOD SYSTEM PLAN  
STATUS UPDATE:**

Associate Planner Bowers introduced Rebeca Potasnik, a Consultant who presented the draft goals and policies of a food plan. Ms. Potasnik asked for input and feedback on her draft assessment. Council asked clarifying questions and provided feedback and support for the plan. Council commented on how useful the food plan will be for other local jurisdictions once completed.

**OLYMPIA/LACEY/  
THURSTON COUNTY  
FAN ZONE 2026:**

City Administrator Parks explained how an International Federation of Association Football (FIFA) fan zone works to support the World Cup every four years. Fan zones are a public space where people can gather to watch matches on large screens and participate in activities. In 2026, there will be 11 Fan Zones within Washington State, one being located in Olympia. It is anticipated that 2500 people will attend each scheduled event in Thurston County. The request of jurisdictions is \$375,000 per jurisdiction along with staff time and logistics support such as parking and traffic control.

City Administrator Parks talked about where the funds would come from if the Council chooses to move forward. Council asked about potential benefits to the City and financial and staff impacts. Council requested that more information be provided at a future meeting.

**MAYOR/CITY  
ADMINISTRATOR's  
REPORT:**

City Administrator Parks said the 4<sup>th</sup> of July was a huge success for City events and she wanted to remind everyone that Screen on the Green is returning starting July 18<sup>th</sup> for the next four Friday's. City Administrator Parks also reminded everyone that the next Work Session will be hybrid being both in person and online.

Mayor Sullivan had no report.

**ADJOURNMENT:**

**With there being no further business, Mayor Sullivan adjourned the meeting at 8:45 p.m.**

Prepared by Melody Valiant, City Clerk