

MEETING MINUTES

TUMWATER CITY COUNCIL
June 2, 2026



CONVENE: 7:00 p.m.

PRESENT: Mayor Leatta Dahlhoff and Councilmembers Peter Agabi, Joan Cathey, Angela Jefferson, Meghan Sullivan, Eileen Swarthout, Kelly Von Holtz, and Brandon Weedon.

Staff: City Administrator Paul Simmons, Administrative Services Director Michelle Sutherland, City Attorney Karen Kirkpatrick, Community Development Director Brad Medrud, Parks and Recreation Director Chuck Denney, Acting Police Chief Carlos Quiles, Jr., Fire Chief Brian Hurley, Information Technology Director Lance Inman, Communication Director Jason Wettstein, Water Resources & Sustainability Director Dan Smith, Associate Planner Dana Bowers, and Deputy City Clerk Tracie Core.

Equity Commission Member Sarah Ellison and Daughters of the American Revolution Member Shirley Stirling.

SPECIAL ITEMS:

PROCLAMATION: LGBTQIA2S+ COMMUNITY PRIDE MONTH, JUNE 2026

Councilmember Sullivan read a proclamation declaring June 2026 as LGBTQIA2S+ Community Pride Month. The proclamation urges the people of the City of Tumwater to join in celebrating diversity, promoting inclusion and equal protection under the law. The proclamation encourages people to join in elimination discriminatory policies and practices toward any culture, race, or group.

Mayor Dahlhoff presented the proclamation to Equity Commission Member Sarah Ellison.

**PROCLAMATION:
AMERICA 250**

The Proclamation for America 250 was not originally on tonight's agenda but was added on the record with approval of the Mayor. Councilmember Swarthout read a proclamation declaring 2026 as America 250. The proclamation urges the people of the City of Tumwater to commemorate this historic milestone through education, remembrance, and community celebration, including the Tumwater Family Festival & Fireworks, Independence Day Parade, and historic events at the Schmidt House.

Mayor Dahlhoff presented the proclamation to National Society of the Daughter's of the American Revolution Member, Shirley Stirling.

PUBLIC COMMENT:

Public Comment was given by residents Dixon and Norton.

**CONSENT
CALENDAR:**

- a. Approval of Minutes: City Council Meeting, May 5, 2026
- b. Approval of Minutes: City Council Work Session, May 12, 2026
- c. Approval of Minutes: City Council, May 19, 2026
- d. Payment of Vouchers
- e. Thunder in the Valley 4th of July Fireworks Display Permit

MOTION:

Councilmember Jefferson moved, seconded by Councilmember Sullivan, to approve the Consent Calendar as published. A voice vote approved the motion unanimously.

PUBLIC HEARING:

**RESOLUTION NO.
R2026-004, BLACK
LAKE BELMORE RD
SW ANNEXATION:**

Associate Planner Bowers presented Resolution No. R2026-004, Black Lake Belmore RD SW Annexation. The annexation includes two parcels totaling just under 10 acres within the Urban Growth Area. It was recommended by the General Government Committee at their May 20, 2026, meeting that the Council adopt Resolution No. R2026-004.

Mayor Dahlhoff opened the testimony for the public hearing at 7:31 p.m.

Mayor Dahlhoff closed the public hearing at 7:32 with no one giving public comment.

MOTION:

Councilmember Swarthout, moved, seconded by Councilmember Jefferson, to approve Resolution No. R2026-

004, Black Lake Belmore Annexation. Motion carried unanimously.

**RESOLUTION NO.
R2026-009, SIX-YEAR
TRANSPORTATION
IMPROVEMENT
PROGRAM:**

Deputy Director Cook presented Resolution No. R2026-009, Six-Year Transportation Improvement Program (TIP). The TIP is a foundational document for planning how the city will use future grant funds that become available for regionally significant projects.

Mayor Dahlhoff opened the testimony for the public hearing at 7:40 p.m.

Mayor Dahlhoff closed the public hearing at 7:41 p.m. with no one giving public comment.

MOTION:

Councilmember Jefferson moved, seconded by Councilmember Weedon, to approve Resolution No. R2026-009, Six Year Transportation Improvement Program. Motion carried unanimously.

**COUNCIL
CONSIDERATIONS:**

**POLICE CHIEF
CONFIRMATION:**

Director Sutherland brought forward a request to confirm the appointment of Acting Police Chief Quiles, Jr., to the position of Police Chief. She provided background and qualifications for Acting Police Chief Quiles, Jr. Councilmembers shared comments and endorsed the confirmation

MOTION:

Councilmember Sullivan moved, seconded by Councilmember Von Holtz, to approve the Police Chief Confirmation. Motion carried unanimously.

**SERVICE PROVIDER
AGREEMENT WITH
ICF ENVIRONMENTAL
INC. FOR THE BUSH
PRAIRIE HABITAT
CONSERVATION
PLAN – PHASE 4
AMENDMENT 1:**

Director Medrud shared a presentation on the Service Provided Agreement with ICF Environmental Inc. for the Bush Prairie Habitat Conservation Plan – Phase 4 Amendment 1. He shared the status of the conservation plan, the amendment to the agreement, and the agreement costs. The agreement also does the following:

- Extends the term of the agreement
- Provides additional services
- Increases the compensation paid to the consultant

Councilmembers made comments and asked clarifying questions.

MOTION: Councilmember Swarthout moved, seconded by Councilmember Jefferson, to approve the Service Provider Agreement with ICF Environmental Inc. for the Bush Prairie Habitat Conservation Plan – Phase 4 Amendment 1. Motion carried unanimously.

CANOPY EQUITY PROGRAM: Urban Forester Caughlan gave a presentation on the Tree Canopy Equity Program. He shared that most of what he does comes from the Urban Forestry Management Plan. One of the main goals of this plan is to increase our canopy coverage. He shared the following steps to the program:

- Go door to door to talk with residents about canopy benefits (4 species to choose from – Ginko, London Plane, Blue Spruce, Alaskan Cedar)
- Host a workshop
- Register homeowners (or renters with landlord permission)
- Order trees, mulch, mycorrhizae, and water bags
- Coordinate with homeowners/renters for pickup/delivery

Councilmembers shared positive comments on this update.

310 ISRAEL ROAD PURCHASE AND SALE OPTION AGREEMENT: Administrator Simmons gave a presentation on the 310 Israel Road Purchase and Sale Option Agreement and the proposal to consider the building for a new Tumwater City Hall. Administrator Simmons shared the following terms of the agreement:

- \$100,000 non-refundable upfront cost, applied to the cost of acquisition
- Provides exclusive rights to purchase the building for a cost of \$15,580,000
- Agreement expires after 6 months
- Providing time for full financial analysis
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Administrator Simmons asked Council to approve and authorize the Mayor to sign the agreement.

MOTION: Councilmember Von Holtz moved, seconded by Councilmember Sullivan, to approve the 310 Israel Road Purchase and Sale Option Agreement. Motion carried unanimously.

**MAYOR/CITY
ADMINISTRATOR'S
REPORT:**

Mayor Dahlhoff shared she read for first graders at Black Lake Elementary School. She encouraged Council to also take the opportunity to read for elementary students if they can since it was such an enjoyable experience.

Administrator Simmons shared that budget discussions and review are currently taking place. Administrator Simmons, Councilmember Von Holtz and Mayor Dahlhoff had a productive conversation with the Tumwater Superintendent, School Board President and one of the school board members. A joint meeting has been tentatively set for October 8, 2026.

**COUNCILMEMBER
REPORTS:**

Councilmembers Agabi, Jefferson, Sullivan, Von Holtz and Weedon gave reports.

Councilmember Jefferson gave a report and reported that at the Public Works Committee meeting on May 21, 2026, they discussed Resolution No. R2026-009, Six-Year Transportation Improvement Program and Drought Briefing. The next Public Works Committee meeting will be on Thursday, June 4, 2026, and will discuss the following items:

- Professional Services Agreement with Gray and Osborne for design of the Trosper Road Sewer Extension Project
- Service Provider Agreement Amendment No. 2 with RH2 Engineering, Inc. for the Southeast Water Reservoir Design project
- Supplemental Agreement No. 3 with Tierra ROW for the X Street Roundabout project
- Project Prospectus with Washington State Department of Transportation for the X Street Roundabout project
- Project Prospectus with Washington State Department of Transportation for the Deschutes Valley Trail project

Councilmember Von Holtz gave a report and reported that the Public Health and Safety Committee will meet on Tuesday, June 9, 2026, and the Public Works Committee will meet on Thursday, June 4, 2026.

Councilmember Swarthout gave a report and reported that the General Government Committee met on May 20, 2026, and the June meeting has been cancelled due to a lack of agenda items.

ADJOURNMENT:

With there being no further business, Mayor Dahlhoff adjourned the meeting at 8:33 p.m.

Prepared by Deputy City Clerk, Tracie Core