

MEETING MINUTES

TUMWATER PUBLIC WORKS COMMITTEE

June 4, 2026



CONVENE: 11:00 a.m.

PRESENT: Chair Angela Jefferson and Councilmembers Eileen Swarthout and Kelly Von Holtz

Staff: City Attorney Karen Kirkpatrick, Water Resources Sustainability Deputy Director Tyle Zuckowski, Transportation & Engineering Director Brandon Hicks, City Administrator Paul Simmons, Water Resources & Sustainability Director Dan Smith, Senior Engineer Joe Norman, Capitol Projects Manager Jared Verhey, Engineer Jeff Query, City Engineer Bill Lindauer, Transportation & Engineering Deputy Director Jeff Cook and Administrative Assistant Kelly Quiroz

APPROVAL OF MINUTES: Councilmember Swarthout moved, seconded by Councilmember Von Holtz, to approve the minutes of May 7, 2026, as presented. A voice vote approved the motion.

PROFESSIONAL SERVICES AGREEMENT WITH GRAY AND OSBORNE FOR DESIGN OF THE TROSPER ROAD SEWER EXTENSION PROJECT:

Deputy Director Zuchowski presented an agreement with Gray and Osborne for the design of the Trospers Road Sewer Extension project. He provided background on the project, which seeks to protect and improve water quality and serve as a case study to help facilitate the development of the program and policies for the septic-to-sewer conversion program for the City. The Water Resources and Sustainability Department put out a Request for Qualifications and after doing an internal evaluation, ranked Gray and Osborne, Inc. as the most qualified consultant. Their tasks will include project management, data collection, and utility collection. The total estimated cost for their services is \$578,060.

MOTION: Councilmember Von Holtz moved, seconded by Councilmember Swarthout, to place the Professional

Services Agreement with Gray and Osborne for Design of the Trosper Road Sewer Extension project on the June 16, 2026, City Council Consent Calendar. A voice vote approved the motion unanimously.

**SERVICE PROVIDER
AGREEMENT
AMENDMENT NO. 2
WITH RH2
ENGINEERING, INC.
FOR THE SOUTHEAST
WATER RESERVOIR
DESIGN PROJECT:**

Engineer Query presented an agreement with RH2 Engineering, Inc. for the southeast water reservoir design project. He provided background on the project which involves the construction of a new 3-million-gallon water reservoir off 93rd Avenue near the southern city limits. This amendment includes a not-to-exceed amount of \$139,000, which covers the critical additional design services for the watermain realignment and the necessary stormwater revisions.

MOTION:

Councilmember Swarthout moved, seconded by Councilmember Von Holtz, to place the Service Provider Agreement Amendment No. 2 with RH2 Engineering, Inc. for the Southeast Reservoir project, on the June 16 City Council Consent Calendar. A voice vote approved the motion unanimously.

**SUPPLEMENTAL
AGREEMENT NO. 3
WITH TIERRA ROW
FOR THE X STREET
ROUNDAABOUT
PROJECT:**

Director Hicks presented an agreement with Tierra ROW for the X street roundabout. He explained that the project is the fourth project derived from the Capitol Boulevard Corridor Plan. The total cost for the project is \$7.7 million, of which \$5.4 million is funded by five separate federal grants from Thurston Regional Planning Council. This Amendment increases the no-to-exceed amount of this Agreement to \$226,490. Among other services, this increase will cover ongoing negotiations with property owners during the right-of-way phase of this project.

MOTION:

Councilmember Von Holtz moved, seconded by Councilmember Swarthout, to place Supplemental Agreement No. 3 with Tierra ROW for the Street Roundabout project on the June 16, 2026, City Council Consent Calendar. A voice vote approved the motion unanimously.

**PROJECT
PROSPECTUS WITH
WASHINGTON STATE
DEPARTMENT OF
TRANSPORTATION
FOR THE X STREET**

Engineer Norman presented the Project Prospectus with the Washington State Department of Transportation for the X street roundabout project, which will release \$2,941,000 of federal grant funding for the construction phase of this project. The engineer's estimate for the construction of this project is about

**ROUNABOUT
PROJECT:**

\$4.9 million currently. There will be community outreach during the construction of this project.

MOTION:

Councilmember Von Holtz moved, seconded by Councilmember Jefferson, to place the Project Prospectus with Washington State Department of Transportation for the X Street Roundabout project on the June 16, 2026, City Council Consent Calendar. A voice vote approved the motion unanimously.

**PROJECT
PROSPECTUS WITH
WASHINGTON STATE
DEPARTMENT OF
TRANSPORTATION
FOR THE DESCHUTES
VALLEY TRAIL
PROJECT :**

Manager Verhey presented the Project Prospectus with the Washington State Department of Transportation for the Deschutes Valley Trail project, which will release \$2,595,000 of federal grant funding for the construction phase of this project. The engineer's estimate for this project is roughly \$5.5 million. This project is phased into multiple trail segments, and this phase of the Deschutes Valley Trail project is for Segment C.

MOTION:

Councilmember Swarthout moved, seconded by Councilmember Von Holtz, to place the Project Prospectus with Washington State Department of Transportation for the Deschutes Valley Trail project on the June 16, 2026, City Council Consent Calendar. A voice vote approved the motion unanimously.

ADDITIONAL ITEMS:

No additional items.

ADJOURNMENT:

With there being no further business, Chair Jefferson adjourned the meeting at 11:58 a.m.

Prepared by Kelly Quiroz, Administrative Assistant