

# MEETING MINUTES

TUMWATER CIVIL SERVICE COMMISSION  
JULY 10, 2025



<b>CONVENE:</b>	5:35 p.m.
<b>PRESENT:</b>	Chair Blake Chard, Commissioner Wendy Moudy, Commissioner Pat Schneider  Staff: Secretary/Chief Examiner Michelle Sutherland, Police Chief Jay Mason, Fire Chief Brian Hurley, Deputy Fire Chief Shawn Crimmins
<b>APPROVAL OF MINUTES:</b>	<b>Commissioner Chard moved, seconded by Councilmember Schneider, to approve the minutes of June 12, 2024, as presented. A voice vote approved the motion.</b>
<b>STATUS OF ELIGIBILITY LISTS:</b>	Chief Examiner Sutherland reviewed the status of the eligibility lists. Active continuous lists for police and fire remain effective. There were no other changes to the lists.
<b>APPROVAL OF ENTRY LEVEL POLICE ELIGIBILITY LIST:</b>	Chief Examiner Sutherland requested to approve the Entry Level Police Eligibility List.
<b>MOTION:</b>	<b>Commissioner Moudy moved, seconded by Commissioner Schneider, to approve the Entry Level Police Officer Eligibility List as presented. Motion carried unanimously.</b>
<b>APPROVAL OF FIRE PREVENTION OFFICER ELIGIBILITY LIST:</b>	Chief Examiner Sutherland requested to approve the Fire Prevention Officer Eligibility List.
<b>MOTION:</b>	<b>Commissioner Schneider moved, seconded by Chair Chard, to approve the Fire Prevention Officer Eligibility List as presented. Motion carried unanimously.</b>

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**POLICE DEPUTY CHIEF EXAM PLAN :** Chief Examiner Sutherland requested to approve the Police Deputy Chief Exam Plan.

**MOTION:** Commissioner Schnieder moved, seconded by Commissioner Moudy, to approve the Police Deputy Chief Exam Plan.

**NEXT MEETING DATE:** The next meeting is scheduled on Thursday, August 14, 2025.

**UPDATES:** Updates on their respective departments were given by Police Chief Mason and Fire Chief Hurley.

**ADJOURNMENT:** With there being no further business, Chair Chard adjourned the meeting at 5:55 p.m.

Prepared by Michelle Sutherland, Secretary/Examiner.