MEETING MINUTES

TUMWATER PLANNING COMMISSION
November 10, 2026

CONVENE:	7:00 p.m.
PRESENT:	Chair Elizabeth Robbins and Commissioners Sandra Nelson, Terry Kirkpatrick, Matthew Rounsley, and Gina Kotek. Excused: Vice Chair Brandon Staff. Staff: Associate Planner Dana Bowers and Economic Development Coordinator Gene Angel.
CHANGES TO THE AGENDA:	Chair Robbins requested to add election of officers to the agenda.
ELECTION OF CHAIR/VICE-CHAIR:	Chair Robbins invited nominations for Chair.
MOTION:	**Commissioner Rounsley moved, seconded by Commissioner Kirkpatrick to nominate Commissioner Robbins as chair for 2027.**
VOTE OF AFFIRMATION:	**By a unanimous vote of affirmation, Commissioner Robbins was elected to serve as 2027 Chair.** Chair Robbins invited nominations for Vice Chair.
MOTION:	**Commissioner Kirkpatrick moved, seconded by Commissioner Rounsley, to nominate Commissioner Nelson as vice chair in 2027.**
VOTE OF AFFIRMATION:	**By a unanimous vote of affirmation, Commissioner Nelson was elected to serve as 2027 Vice Chair.**

APPROVAL OF THE MINUTES:

Commissioner Nelson moved, seconded by Commissioner Rounsley, to approve the minutes of October 27, 2026, as amended to change the next meeting date from October 27, 2026, to November 10, 2026. Motion carried unanimously.

COMMISSIONERS' REPORT:

Commissioner Robbins wanted to report that 2nd Avenue and Linwood roundabout functions well and thanked Transportation & Engineering Department.

DEPUTY DIRECTOR'S REPORT:

Planner Bowers notified the Planning Commission of the changes to upcoming meetings that the November 24, 2026, and December 22, 2026, meetings have been cancelled. The next meeting is December 8, 2026, at 6:00 p.m. which will be the annual joint work session with the City Council.

PUBLIC COMMENT:

No public comment.

PUBLIC HEARING:

ORDINANCE NO. O2026-010, TRANSPORTATION REGULATION UPDATES

Chair Robbins opened the public hearing at 7:17 p.m.

Planner Bowers presented Ordinance No. O2026-010, Transportation Regulation Updates. The ordinance includes state-required updates to transportation impact fee and concurrency requirements, and staff recommended amendments to impact fee credits, model transportation code references, stop sign requirements at designated intersections, no parking zones and speed zones.

Planner Bowers requested that the Planning Commission recommend approval of the ordinance to the General Government Committee (GGC) for consideration at their November 18, 2026, meeting.

Chair Robbins opened the public comment portion of the public hearing at 7:29 p.m.

No public comment was given.

Chair Robbins closed the public testimony at 7:29 p.m.

Chair Robbins closed the public hearing at 7:33 p.m.

MOTION: **Commissioner Rounsley moved, seconded by Commissioner Kirkpatrick, to forward a recommendation to adopt Ordinance No. O2026-010, Transportation Regulation Updates to the General Government Committee and to consideration to consider maintenance and inventory of signs at its November 18, 2026, meeting. Motion carried unanimously.**

PUBLIC HEARING:

ORDINANCE NO. O2026-012, 2026 COMPREHENSIVE PLAN AMENDMENT, ADOPTING ECONOMIC DEVELOPMENT ELEMENT UPDATES:

Chair Robbins opened the public hearing at 7:33 p.m.

Planner Bowers and Coordinator Angel presented Ordinance No. O2026-012, Economic Development Element, providing an overview of the updated goals and staff recommendations.

Planner Bowers requested that the Planning Commission recommend approval of the ordinance to the General Government Committee (GGC) for consideration at their November 18, 2026, meeting.

Chair Robbins opened the public comment portion of the public hearing at 8:01 p.m.

No public comment was given.

Chair Robbins closed the public testimony at 8:03 p.m.

Chair Robbins closed the public hearing at 8:08 p.m.

MOTION: **Commissioner Rounsley moved, seconded by Commissioner Kirkpatrick, to forward a recommendation to adopt Ordinance No. O2026-012, Comprehensive Plan Amendments, Adopting Economic Development Plan Updates, to the General Government Committee for consideration at its November 18, 2026, meeting. Motion carried unanimously.**

NEXT MEETING DATE: The next meeting is scheduled for Tuesday, December 8, 2026.

ADJOURNMENT: **With no further business, Chair Robbins adjourned the meeting at 8:09 p.m.**

Prepared by Dana Bowers, Associate Planner