

MEETING MINUTES

TUMWATER PLANNING COMMISSION
September 9, 2025



CONVENE: 7:02 p.m.

PRESENT: Chair Elizabeth Robbins, Vice Chair Brandon Staff and Commissioners Terry Kirkpatrick, Sandra Nelson, Grace Edwards, and Gina Kotek

Excused: Commissioner Nelida Daniels

Staff: Housing and Land Use Planner Erika Smith-Erickson and Associate Planner Dana Bowers

Others: Food System Plan– Consultant, Rebecca Potasnik

CHANGES TO THE AGENDA: The Chair removed the approval of meeting minutes from September 24, 2024, and October 8, 2024. Director’s report was moved to the last agenda item.

APPROVAL OF THE MINUTES: **Commissioner Staff moved, seconded by Commissioner Kotek, to approve the minutes of November 12, 2024 as published. Motion carried unanimously.**

COMMISSIONERS’ REPORT: Commissioner Nelson applauded Smith-Erickson for her presentation to City Council on the Housing Element and Vice Chair Staff reported about Tumwater Valley Golf Course securing a 3-year tour with youth golfers.

PUBLIC COMMENT: No public comment received.

RESOLUTION NO. R2025-015, FOOD SYSTEM PLAN: Planner Bowers introduced Resolution No. R2025-015, Food System Plan Update and requested to set a public hearing for it at the next Planning Commission meeting on September 23,

2025. Commissioners discussed conflicts between preserving land for agriculture and land needed for housing.

MOTION: Vice Chair Staff moved, seconded by Commissioner Kirkpatrick, to set a public hearing for Tuesday, September 23, 2025 to receive public testimony on Resolution No. R2025-015; Food System Plan. A voice vote approved the motion unanimously.

**2025
COMPREHENSIVE
PLAN PERIODIC
UPDATE – PLAN
INTRODUCTION:** Planner Smith-Erickson presented on the Plan Introduction for the Comprehensive Plan, the purpose of the document, and the overarching goals that are applicable to all elements of Comprehensive Plan.

Discussions involved goal topics such as wise investments, communication with the public for services, and overall how the plan information was well written. Suggestions on the formatting of the document were provided by the Commission.

The second portion of the presentation was gathering feedback from the Planning Commission on the adoption process for the Comprehensive Plan. Staff also asked the Commission on what topics they would like to discuss with the City Council at the two upcoming Joint Work Sessions.

DIRECTOR’S REPORT: Director Medrud provided clarification on the adoption schedule, and special meeting dates due to an upcoming holiday.

NEXT MEETING DATE: The next meeting is scheduled for Tuesday, September 23, 2025.

ADJOURNMENT: With there being no further business, Chair Robbins adjourned the meeting at 8:45 p.m.

Prepared by Erika Smith-Erickson, Housing and Land Use Planner and Dana Bowers, Associate Planners