

MEETING MINUTES

TUMWATER LODGING TAX ADVISORY COMMITTEE
SEPTEMBER 29, 2025



CONVENE: 9:00 a.m.

PRESENT: Tumwater Councilmember & Committee Chair Eileen Swarthout and Committee members Satpal Sohal, LaQuinta Inn & Suites, Dave Bills, Tumwater Area Chamber of Commerce, and Brian Reynolds, Olympic Flight Museum.

Staff: Assistant City Administrator Kelly Adams, Finance Director Troy Niemeyer, Recreation Manager Todd Anderson and Executive Assistant Brittaney McClanahan

WELCOME & INTRODUCTIONS: Chair Swarthout welcomed everyone to the meeting.

APPROVAL OF MINUTES: Committee member Reynolds moved, seconded by Committee member Bills, to approve the September 23, 2024, and August 28, 2025, Lodging Tax Advisory Committee minutes. Motion carried unanimously.

2026 LODGING TAX APPLICANT INTERVIEWS: Seventeen applicants presented their requests for 2026 Lodging Tax Funds.

A discussion was held with the committee members and Director Niemeyer regarding increasing the funding limit for the 2026 Lodging Tax Advisory Committee (LTAC) funding.

MOTION: Committee member Reynolds moved, seconded by Committee member Bills, to increase the spending amount for the 2026 LTAC funding from \$193,000 to \$250,000. Motion carried unanimously.

**LODGING TAX
HISTORIC AND
CULTURAL FUNDING
FOR 2026:**

Manager Anderson presented a request of \$210,000 for Historical and Cultural programs.

MOTION:

Committee member Reynolds moved, seconded by Committee member Bills, to allocate \$210,000 from the first 2% of lodging tax for Historic Buildings Lodging Tax Funds for the Historical and Cultural program. Motion carried unanimously.

RECESS:

Chair Swarthout recessed the meeting at 1:33 p.m.

RECONVNE:

Chair Swarthout reconvened the meeting at 3:00 p.m.

**2026 LODGING TAX
FUNDING
RECOMMENDATION:**

Director Niemeyer tracked funding recommendations by each member for each applicant.

MOTION:

Committee member Reynolds moved, seconded by Committee member Bills, to recommend the City Council allocate \$248,958 in 2026 LTAC funds as listed on the spreadsheet (provided by staff) to the following organizations in the following amounts:

- Experience Olympia & Beyond - \$46,000
- Team-Tomorrow, LLC - \$7,875
- Washington Center for the Performing Arts - \$13,500
- Tumwater Soccer Club - \$16,500
- Tumwater Historical Association - \$4,250
- RevMo Choppers and Coffee - \$5,000
- Olympia Symphony Orchestra - \$9,000
- SWAE LLC - \$8,250
- Olympic Flight Museum - \$46,833
- Washington State Senior Games - \$12,000
- Tumwater Downtown Association - \$27,500
- Tumwater Artesian Brewfest (City of Tumwater) - \$17,500
- PARC Foundation of Thurston County - \$7,250
- Tumwater Valley Golf Club (City of Tumwater) - \$7,750
- Tumwater Falls Fest (City of Tumwater) - \$3,125
- Capital Lakefair, Inc - \$9,125

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- **Fan Zone (City of Tumwater) - \$7,500**

The motion carried unanimously.

ADJOURNMENT: **With there being no further business, Chair Swarthout adjourned the meeting at 3:27 p.m.**

Prepared by Brittaney McClanahan, Executive Assistant