

**TUMWATER PUBLIC WORKS COMMITTEE
MINUTES OF VIRTUAL MEETING
MARCH 6, 2025 Page 1**

CONVENE: 8:01 a.m.

PRESENT: Chair Eileen Swarthout and Councilmembers Michael Althausser and Angela Jefferson.

Staff: City Attorney Karen Kirkpatrick, Transportation and Engineering Department Director Brandon Hicks, Water Resources and Sustainability Department Director Dan Smith, Deputy Director of Community Development Department Brad Medrud, Engineering Services Manager Bill Lindauer, WRS Program Manager Patrick Soderberg, Community Engagement Specialist Marnie McGrath, and Administrative Assistant Bonnie Hale.

**APPROVAL OF
MINUTES: PUBLIC
WORKS
COMMITTEE,
FEBRUARY 6, 2025:**

MOTION: **Councilmember Jefferson moved, seconded by Councilmember Althausser, to approve the minutes of February 6, 2025 as presented. A voice vote approved the motion unanimously.**

**FIRST AMENDMENT
TO THE SERVICE
PROVIDER
AGREEMENT WITH
FEHR & PEERS FOR
THE
TRANSPORTATION
PLAN OF THE 2025
COMPREHENSIVE
PLAN PERIODIC
UPDATE:**

Deputy Director Medrud reported the proposed amendment is to an existing service provider agreement with Fehr & Peers for assistance in updating the Transportation Plan as part of the larger Comprehensive Plan Periodic Update. The request is for placement of the proposal on the City Council Consent Calendar for the March 18, 2025 meeting for approval and recommend authorizing the Mayor to sign.

The first amendment enables completion of the required Bike and Pedestrian Plan by increasing the project budget by \$50,000 to accommodate the work. The original scope of the project did not include the plan because of an oversight. The work is required as part of the Comprehensive Plan Periodic Update.

Chair Swarthout asked about the source of the additional \$50,000. Deputy Director Medrud said the City received several grants from the state for the periodic update in addition to the funds allocated for the update from the general fund. The additional amount would be funded from the general fund from the remaining allocated funds.

Chair Swarthout reviewed the requested action.

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MOTION: Councilmember Jefferson moved, seconded by Councilmember Althausser, to place the First Amendment to the Service Provider Agreement with Fehr & Peers for the Transportation Plan of the 2025 Comprehensive Plan Periodic Update on the March 18, 2025, City Council Consent Calendar with a recommendation to approve and authorize the Mayor to sign. A voice vote approved the motion unanimously.

ADJOURNMENT: With there being no further business, Chair Swarthout adjourned the meeting at 8:07 a.m.

Prepared by Valerie L. Gow, Recording Secretary/President
Puget Sound Meeting Services, psmsoly@earthlink.net