

MEETING MINUTES

TUMWATER BUDGET & FINANCE COMMITTEE

July 24, 2026



CONVENE: 12:00 p.m.

PRESENT: Mayor/Chair Leatta Dahlhoff and Councilmembers Angela Jefferson, Eileen Swarthout and Kelly Von Holtz.

Staff: City Administrator Paul Simmons, Finance Director Troy Niemeyer, City Attorney Karen Kirkpatrick and Accounting Technician Silvia Torres-Torrero.

APPROVAL OF MINUTES: Chair Dahlhoff moved, seconded by Councilmember Von Holtz, to approve the minutes of July 24, 2026, as presented. A voice vote approved the motion unanimously.

MONTHLY FINANCIAL UPDATE: Director Niemeyer gave a monthly financial update. He discussed budget progress and general fund expenditures. Sales to budget tax on an actual basis are behind but all other revenues are good.

RESOLUTION NO. R2026-008, CHARITABLE PARTNERSHIPS: Director Niemeyer presented Resolution R2026-008, Charitable Partnerships. The resolution provides guidance to staff on how to support non-profit organizations and how staff can donate via payroll deductions.

MOTION: Councilmember Swartout moved, seconded by Councilmember Jefferson to place Resolution No. R2026-008, Charitable Partnerships, on the City Council consent calendar on August 18, 2026, with a recommendation to approve and authorize the Mayor to sign. A voice vote approved the motion unanimously.

**DATA SHARING
AGREEMENT WITH
THE OFFICE OF THE
SECRETARY OF STATE
FOR THE COMBINED
FUND DRIVE:**

Director Niemeyer presented a Data Sharing agreement with the Office of the Secretary of State for the Combined Fund Drive. This agreement will allow the City to join the Combined Fund Drive, providing employees with flexible charitable giving options via payroll deductions while streamlining operations for payroll staff.

MOTION:

Councilmember Von Holtz moved, seconded by Councilmember Swarthout to place the Data Share Agreement with the Combined Fund Drive on August 18, 2026, City Council consent calendar with a recommendation to approve and authorize the Mayor to sign. A voice vote approved the motion unanimously.

ADDITIONAL ITEMS:

There were no additional items.

ADJOURNMENT:

Mayor Dahlhoff adjourned the meeting at 12:23 p.m.

Prepared by Silvia Torres-Torrero, Accounting Technician