

**TUMWATER CITY COUNCIL RETREAT  
MINUTES OF MEETING  
January 27, 2024 Page 1**

**CONVENE:** 8:00 a.m.

**PRESENT:** Mayor Debbie Sullivan Councilmembers Peter Agabi, Michael Althausen, Joan Cathey, Leatta Dahlhoff, Angela Jefferson, Eileen Swarthout & Kelly Von Holtz.

Staff: City Administrator Lisa Parks, City Attorney Karen Kirkpatrick and Executive Assistant Brittaney McClanahan.

Facilitator: Nancy Campbell

**WELCOME,  
DISCUSSION OF  
ELECTED OFFICIAL  
RULES,  
PROCEDURES &  
OPERATING NORMS**

City Administrator Lisa Parks and Mayor Sullivan welcomed the Council and staff. City Administrator Parks introduced Nancy Campbell, the facilitator for the retreat. Facilitator Campbell shared her feedback from her interviews with Council. Council and Mayor worked on and discussed the Council rules, procedures and operating norms.

**ADJOURNMENT:** The retreat was adjourned at 4:30 p.m.

Prepared by Melody Valiant, City Clerk