



TUALATIN CITY COUNCIL MEETING

TUESDAY, MAY 26, 2020

JUANITA POHL CENTER
8513 SW TUALATIN ROAD
TUALATIN, OR 97062

Mayor Frank Bubenik
Council President Nancy Grimes
Councilor Paul Morrison Councilor Robert Kellogg
Councilor Bridget Brooks Councilor Maria Reyes
Councilor Valerie Pratt

Special Announcement Regarding the May 26, 2020 City Council Meeting

The Tualatin City Council meeting scheduled for Tuesday, May 26 will proceed at this time with several modifications:

To the extent possible, the public is encouraged to watch the meeting live on local cable channel 28, or on the City's website.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Comment. Written statements may be sent in advance of the meeting to Deputy City Recorder Nicole Morris up until 4:30 pm on Tuesday, May 26. These statements will be included in the official meeting record, but not read during the meeting.

For those who would prefer to make verbal comment, there are two ways to do so. As always, public comment is limited to three minutes per person.

Phone: +1 669 900 6833

Meeting ID: 823 3194 6942

Link: <https://us02web.zoom.us/j/82331946942pwd=RVc1clBtMnlQTVZML3dpYW5GWXZsZz09>

Questions? Please contact Assistant to the City Manager Megan George.

5:00 PM WORK SESSION

- 1. 5:00 p.m. (45 min) – Metro Presentation on Get Moving 2020.** Metro Councilor Dirksen will present information on the multi-billion dollar transportation investment measure including the proposed package of investments in corridors, programs, and oversight structure.
- 2. 5:45 p.m. (45 min) – ODOT | Tolling Project Update.** Representatives from the Oregon Department of Transportation will present information about the I-5 and 205 tolling study.

- 3. 6:30 p.m. (30 min) – Council Meeting Agenda Review, Communications & Roundtable.** Council will review the agenda for the May 26th City Council meeting and brief the Council on issues of mutual interest
-

7:00 P.M. CITY COUNCIL MEETING

Call to Order

Public Comment

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Consent Agenda

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda.

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of May 11, 2020
2. Consideration of **Resolution No. 5494-20** Authorizing the City Manager to Execute an Extension of the Intergovernmental Agreement Between the TriCounty Metropolitan Transportation District Of Oregon (Trimet), the City Of Portland, and the City of Tualatin for Transit Police Services
3. Consideration of **Resolution No. 5495-20** Authorizing a Full Faith and Credit Borrowing and Related Matters.

Special Reports

1. Republic Services Annual Report and Request to Consider a Rate Adjustment
2. Tualatin's Economy: Recognizing Our past and Charting Our Future
3. Council Advance Debrief
4. COVID-19: Tualatin's Response, Adjustments, and What's Next

General Business

If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

1. Consideration of **Ordinance No. 1437-20** establishing a Core Area Parking District (CAPD) Tax Rate for Fiscal Year 2020/21

Council Communications

Items Removed from Consent Agenda

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

Adjournment

Meeting materials, including agendas, packets, public hearing and public comment guidelines, and Mayor and Councilor bios are available at www.tualatinoregon.gov/council.

Tualatin City Council meets are broadcast live, and recorded, by Tualatin Valley Community Television (TVCTV) Government Access Programming. For more information, contact TVCTV at 503.629.8534 or visit www.tvctv.org/tualatin.

In compliance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. To request accommodations, please contact the City Manager's Office at 503.691.3011 36 hours in advance of the meeting.



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Aquilla Hurd-Ravich, AICP, Community Development Director
Garet Prior, AICP, Policy Analyst

DATE: May 26, 2020

SUBJECT:
Metro presentation on Get Moving 2020.

RECOMMENDATION:
Receive presentation and provide feedback to Metro representatives.

EXECUTIVE SUMMARY:
By summer 2020, Metro Council will decide on whether or not to refer Get Moving 2020, a multi-billion dollar transportation investment measure to voters on the November 2020 ballot. In April, Metro Council recommended \$3.5 million for funding a 99W corridor study as a Tier II corridor investment. The measure has yet to adjust for revenue, so 99W funding is not final.

Metro staff is coming to present to Council on the proposed package of investments in corridors, programs, and oversight structure. **For people who are interested, the best way to follow along is to sign up for updates on the [project website](#).**

ATTACHMENTS:

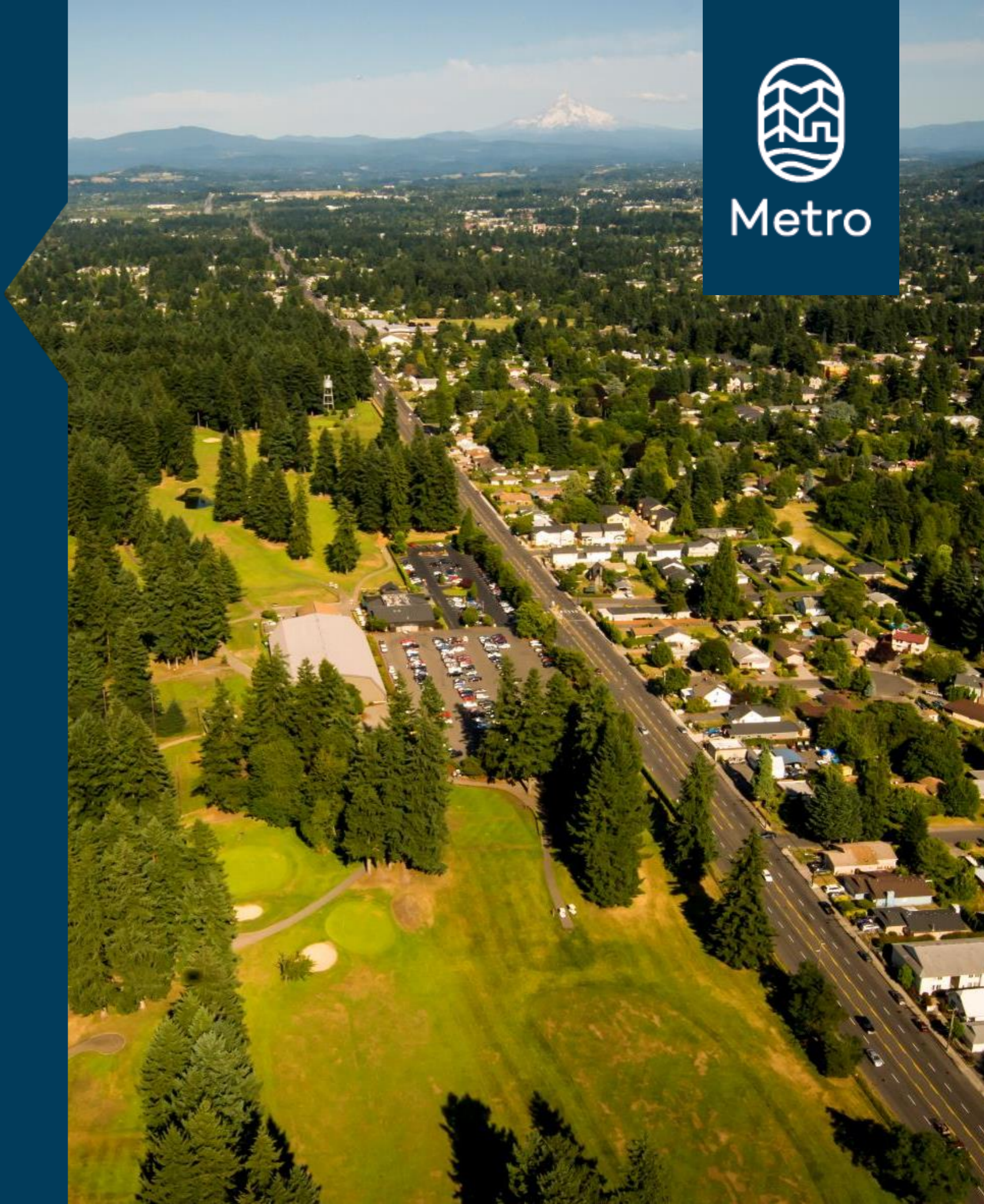
Creating jobs, building our future

Tualatin City Council

May 2020



Metro





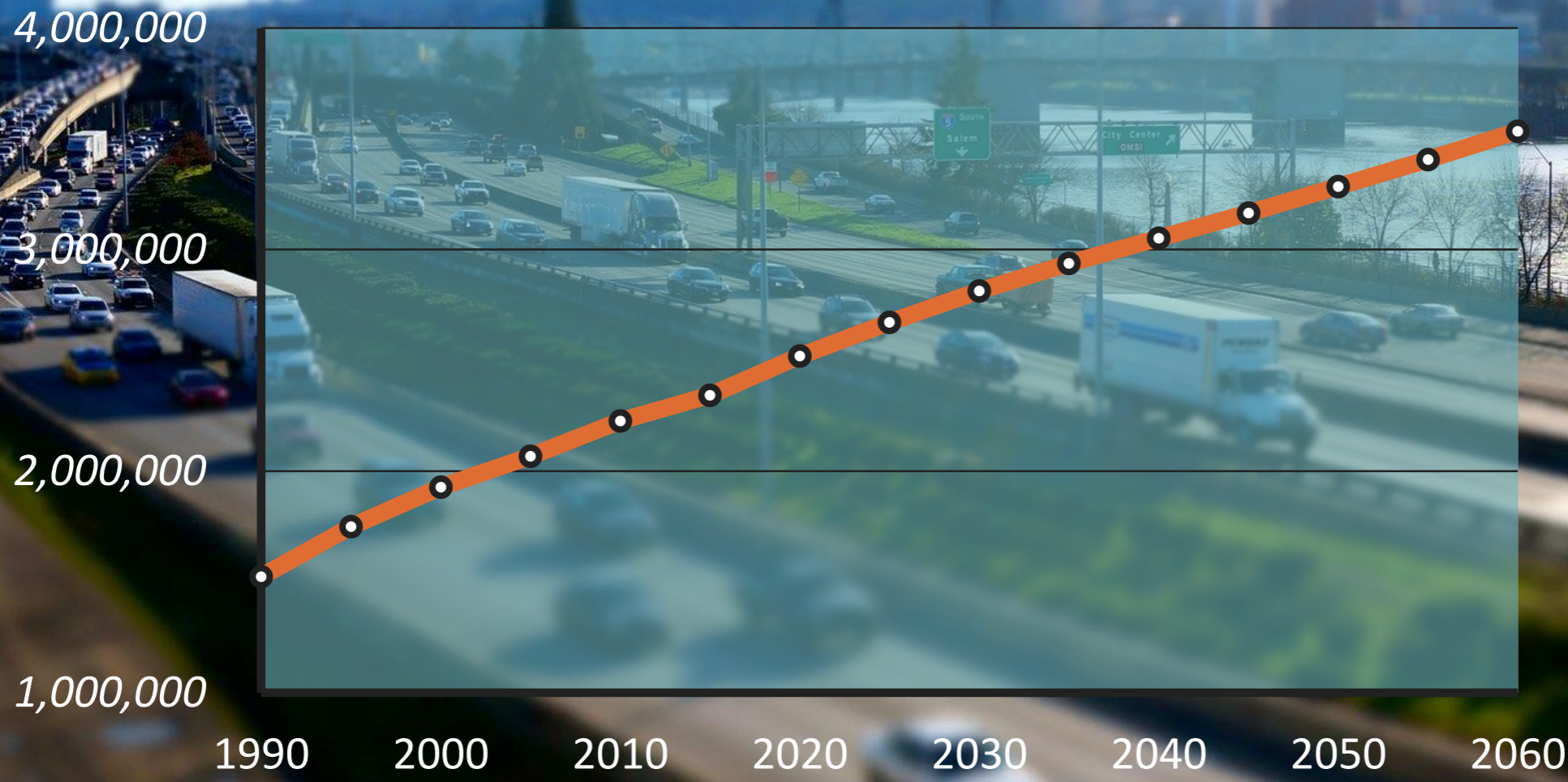
We are still one region.



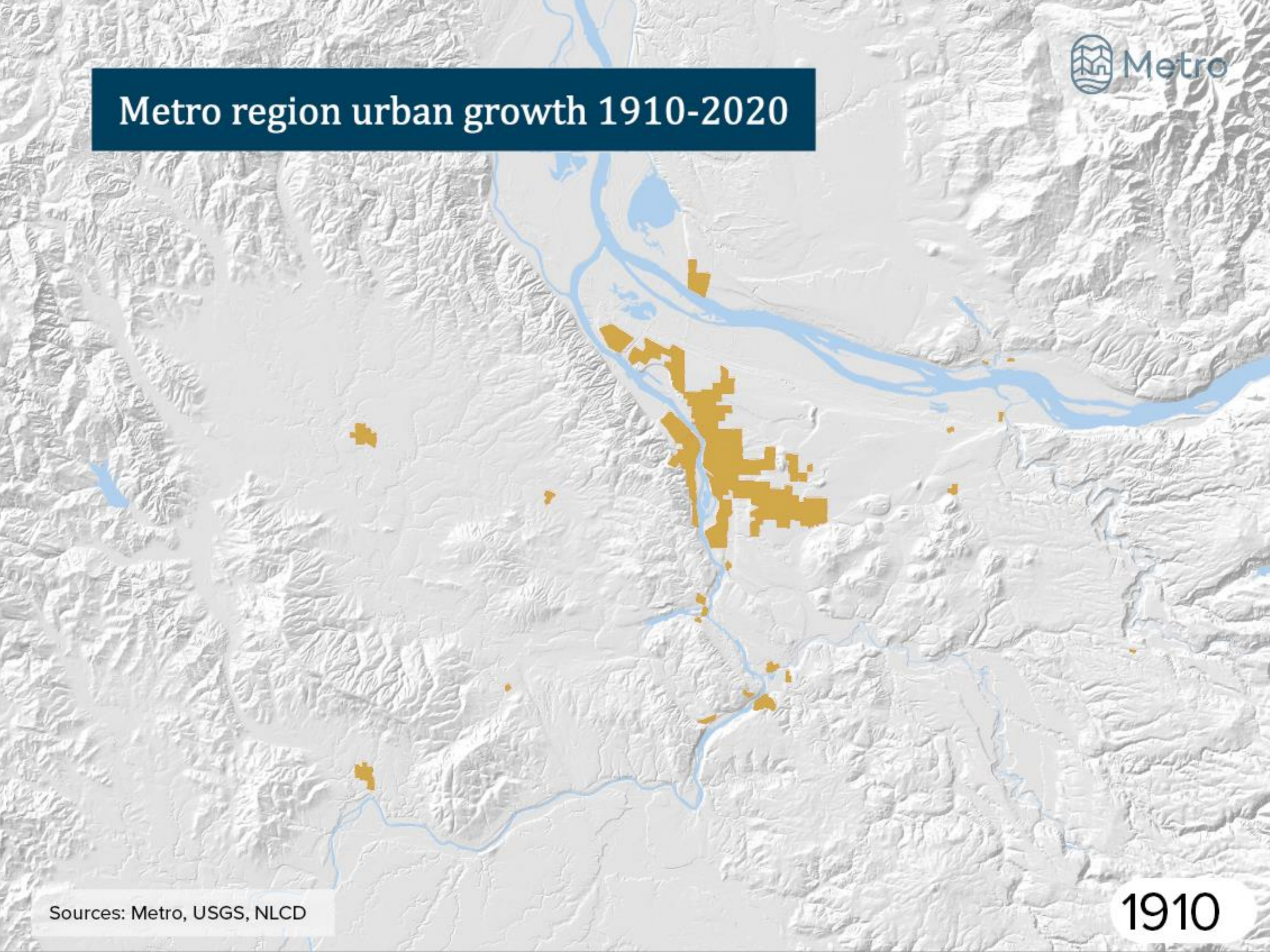
We still need to think big.



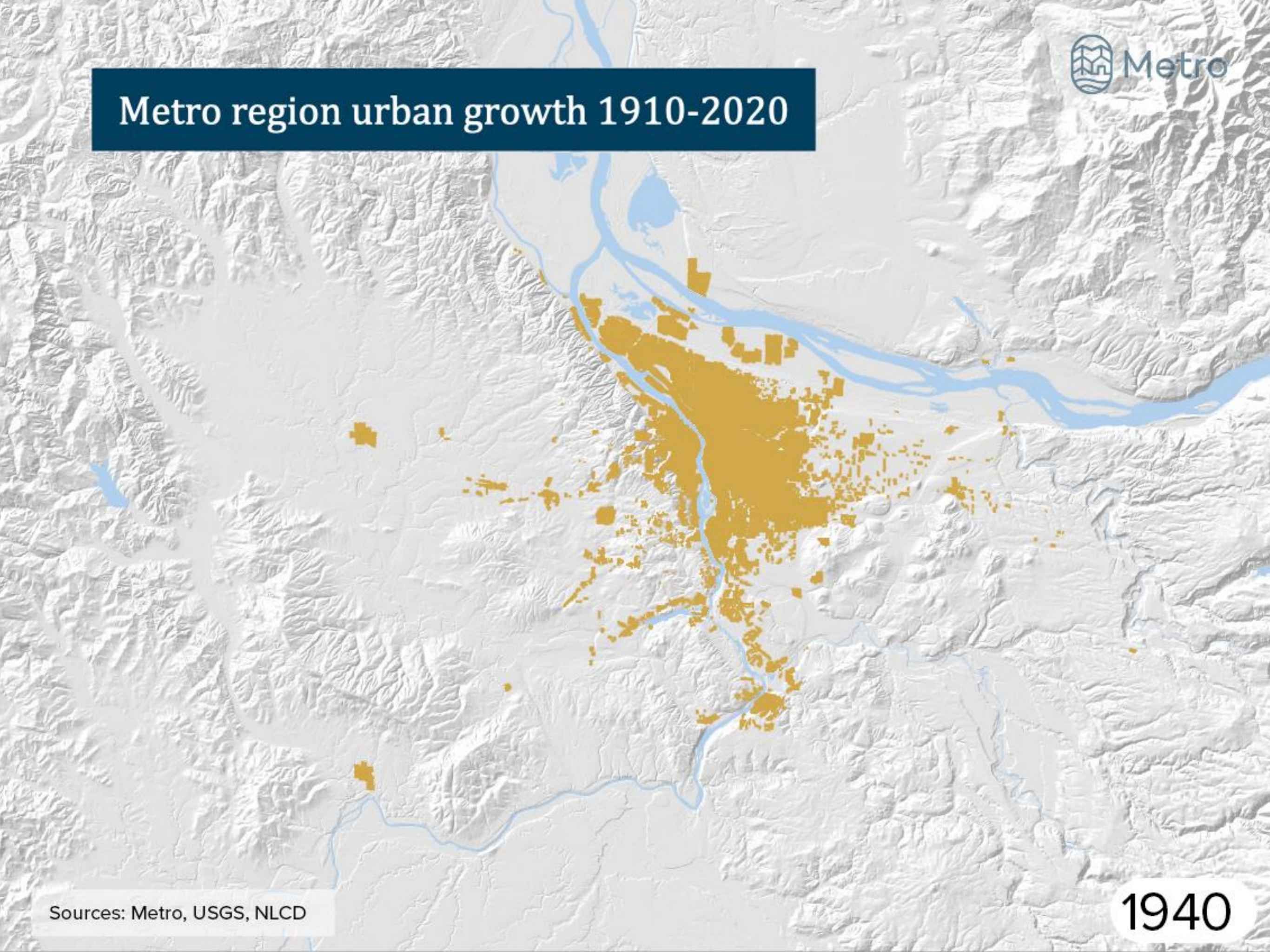
Metro Region 2060 Population Forecast



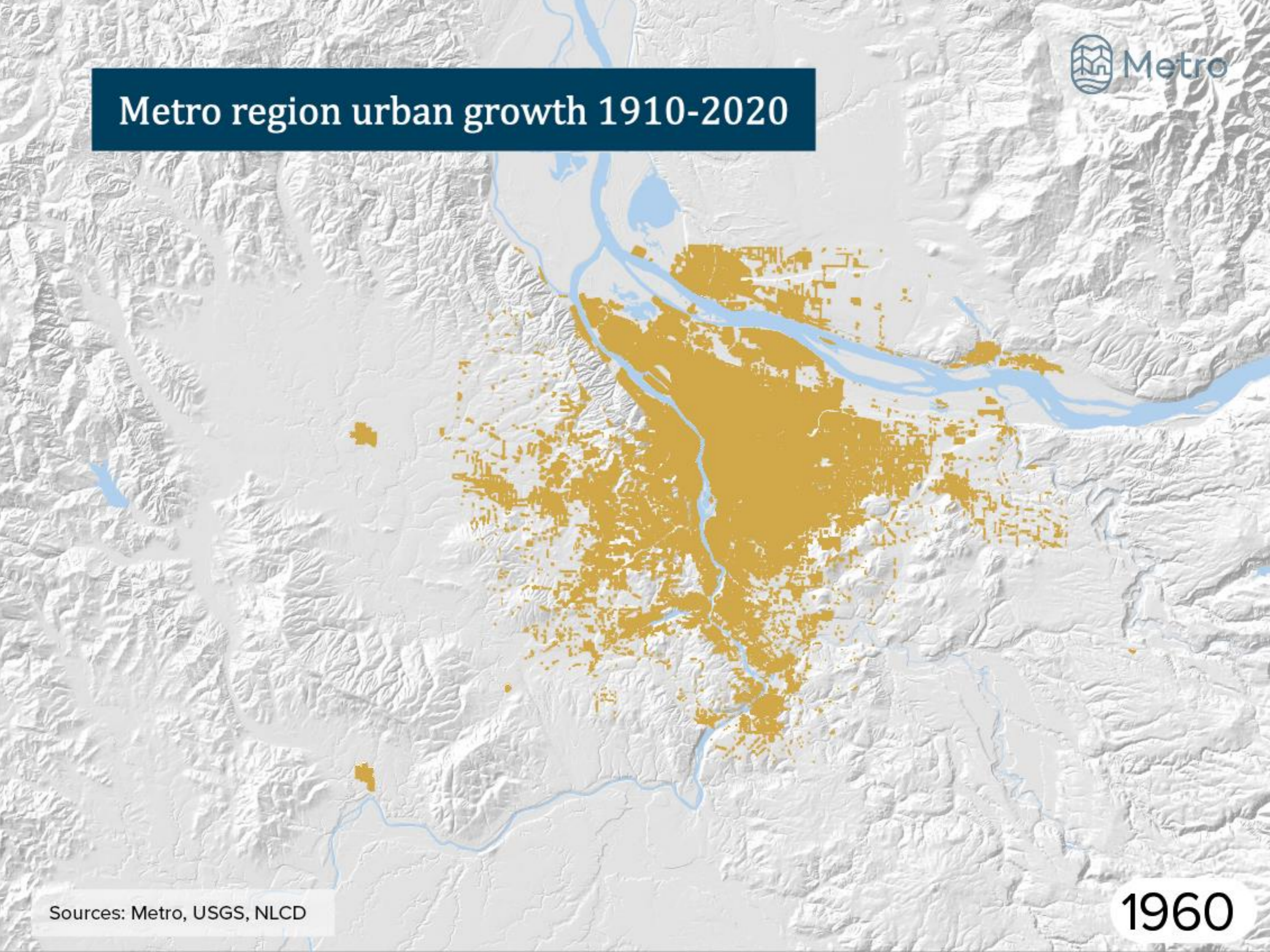
Metro region urban growth 1910-2020



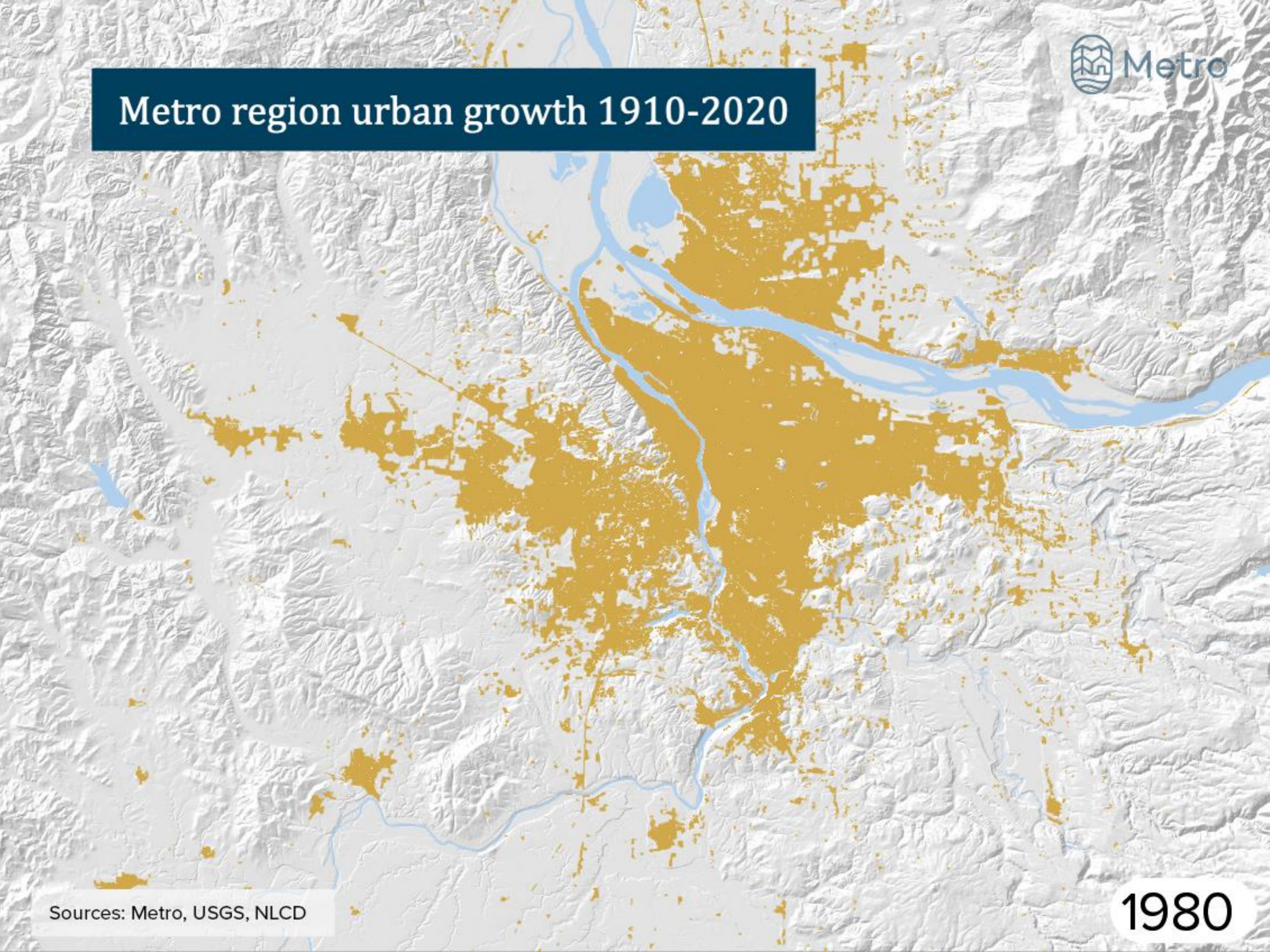
Metro region urban growth 1910-2020



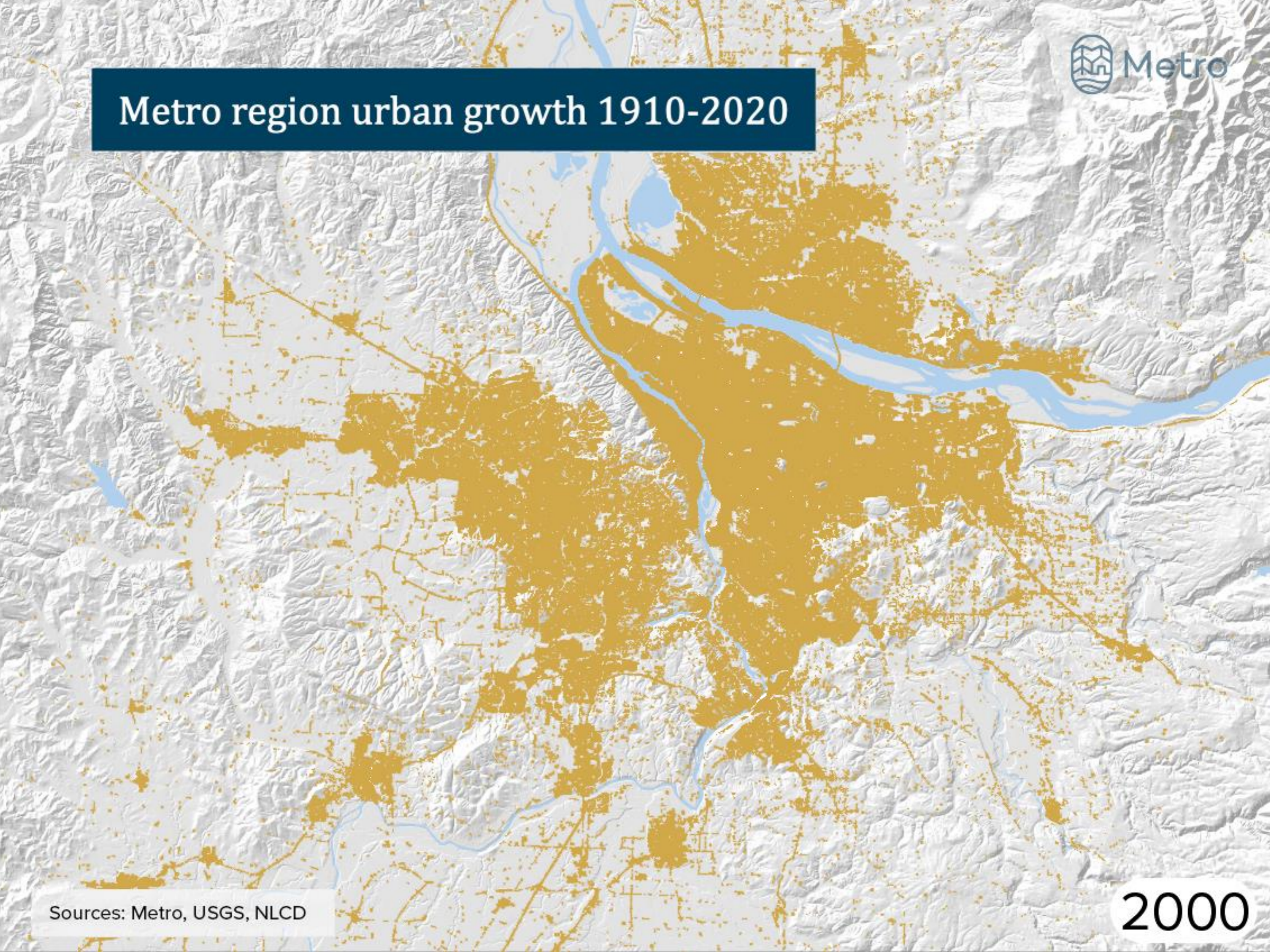
Metro region urban growth 1910-2020



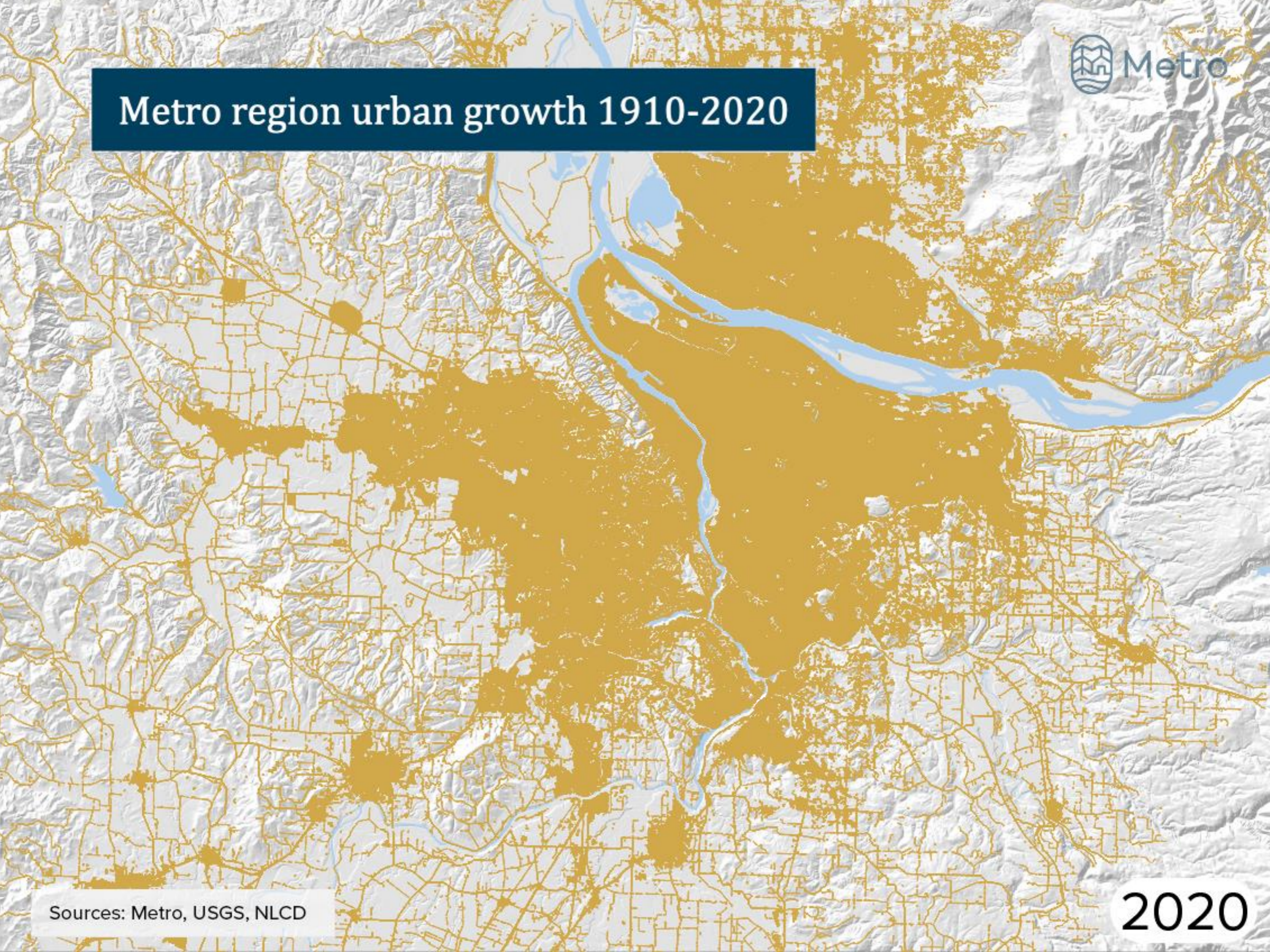
Metro region urban growth 1910-2020



Metro region urban growth 1910-2020



Metro region urban growth 1910-2020







37,500+ jobs.





TRI MET

WIND-POWERED BY



Zero Emissions

ALL-ELECTRIC
WIND-POWERED

TRI MET

3801

POWERED BY WIND











What will we build?



115-120

Miles of roadway improvements



60

Miles of roadway planning



25-30

Miles of
new bus
lanes



260

New transit
priority
signals



11

Miles of
new MAX
line



40-45

Miles of new sidewalk



4,000

New street lights



280

Safe marked crossings

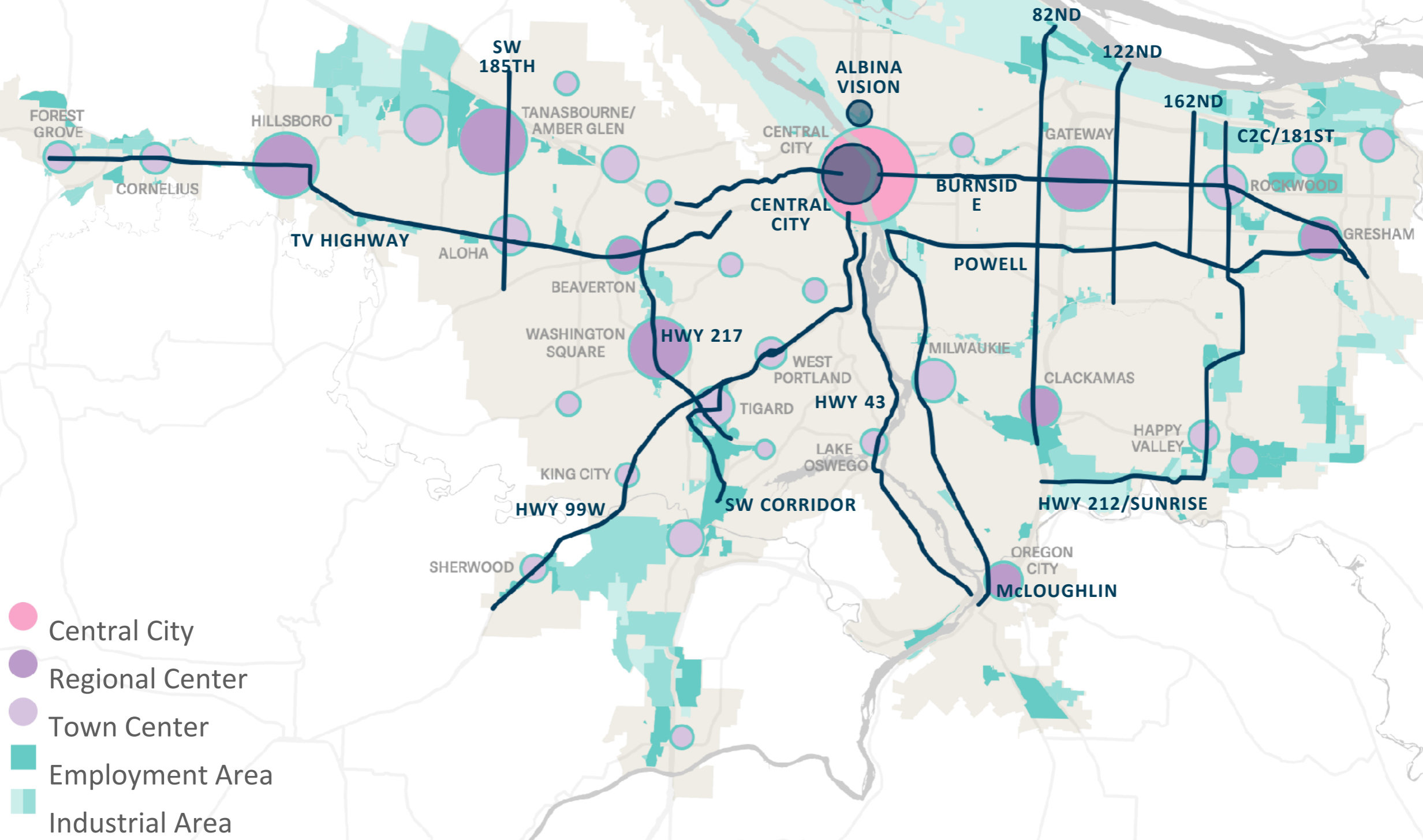


130-140

Miles of improved
bikeways

Where will we build it?

16 investment corridors.





REGIONWIDE PROGRAMS



**Safe Routes
To School**



Safety Hot Spots



**Regional Walking and
Biking Connections**



**Revitalizing
Main Streets**



REGIONWIDE PROGRAMS



**Anti-displacement
Strategies**



**Affordable Housing
Strategies**



**Student Fare
Affordability**



REGIONWIDE PROGRAMS



Bus Electrification



Better Bus



**Planning for the
Future**

\$4B

Estimated total construction spending on investment corridors

37,500+

Estimated construction jobs created (direct and indirect)

\$98,000

Average annual income per construction job





WASHINGTON
COUNTY
INVESTMENTS

Southwest
Corridor

TV Highway

SW 185th

Burnside

Highway 217

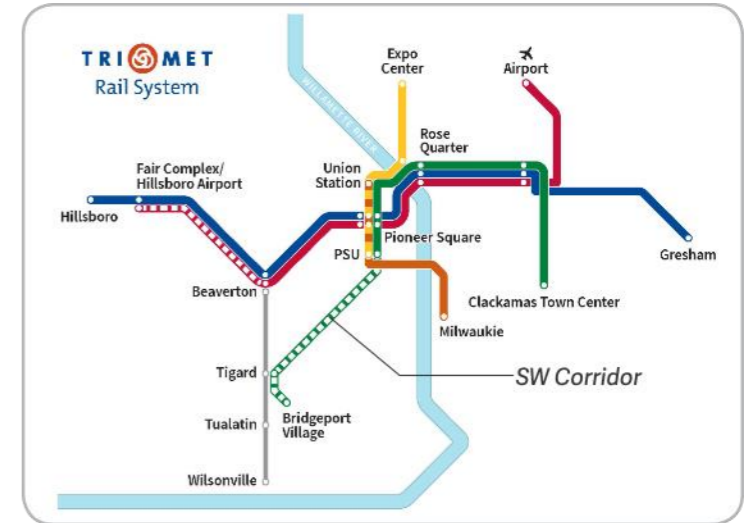
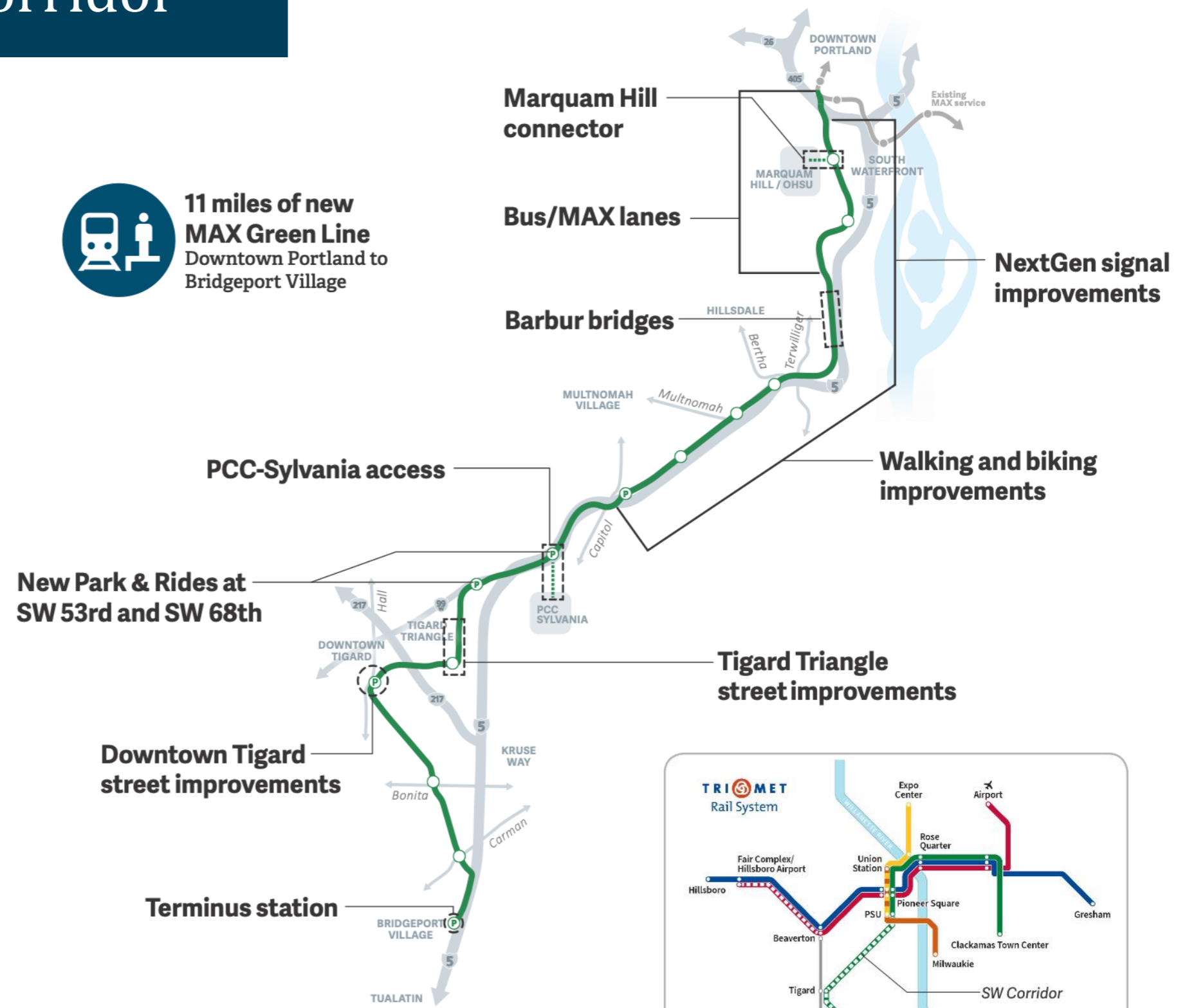
Highway
99W

Southwest Corridor



11 miles of new MAX Green Line
Downtown Portland to Bridgeport Village

- 9-15** MILES OF NEW SIDEWALK
- 20-40** SAFE MARKED CROSSINGS
- 9-15** MILES OF IMPROVED BIKEWAYS
- 150-250** NEW STREET LIGHTS
- 20-35** NEW TRANSIT PRIORITY SIGNALS
- 2-3** MILES OF NEW BUS LANES



TV Highway



5-10

MILES OF NEW
SIDEWALK



20-40

SAFE MARKED
CROSSINGS



25-45

MILES OF
IMPROVED
BIKEWAYS



720-1200

NEW STREET
LIGHTS



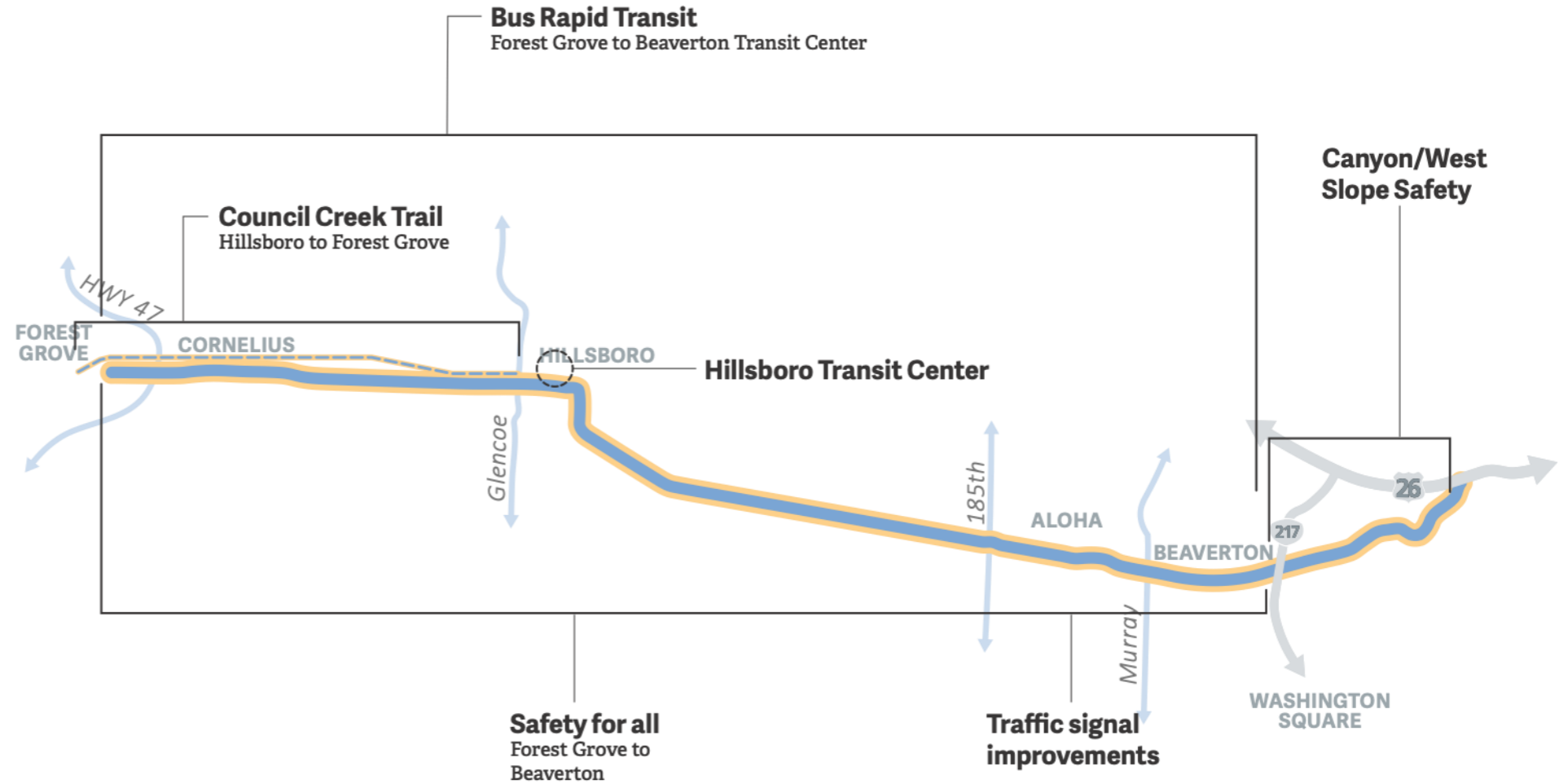
50-80

NEW TRANSIT
PRIORITY SIGNALS



2-5

MILES OF NEW
BUS LANES



Planning for future needs
Forest Grove to Portland
Union Station (26 miles)

SW 185th



1-2

MILES OF NEW
SIDEWALK



6-10

SAFE MARKED
CROSSINGS



3-5

MILES OF
IMPROVED
BIKEWAYS



45-80

NEW STREET
LIGHTS



10-25

NEW TRANSIT
PRIORITY SIGNALS

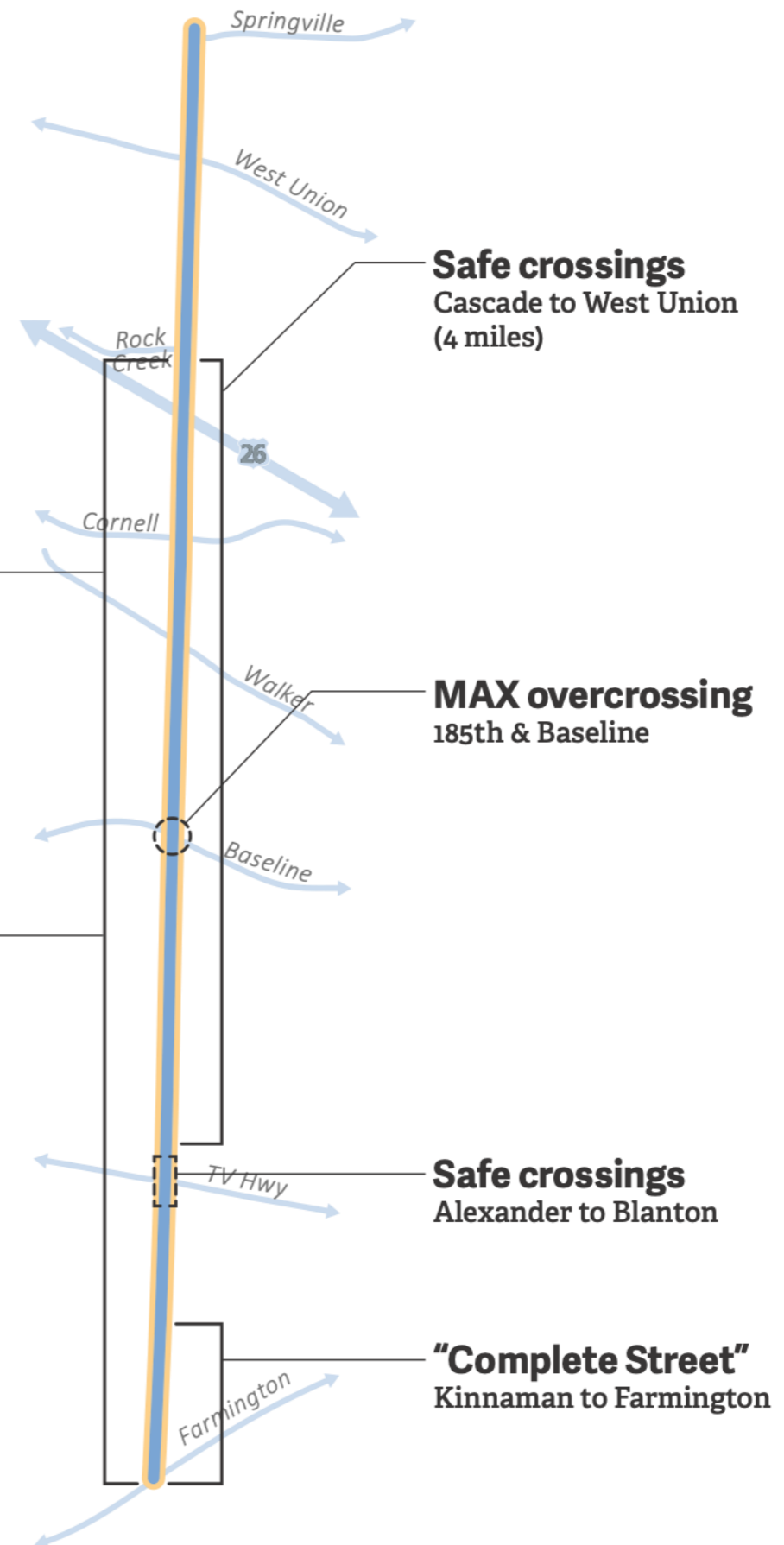


1

MILE OF NEW
BUS LANES

Transit improvements
Rock Creek Blvd to Farmington

Traffic signal improvements



Burnside



2-5

MILES OF NEW
SIDEWALK



20-35

SAFE MARKED
CROSSINGS



8-15

MILES OF
IMPROVED
BIKEWAYS



100-170

NEW STREET
LIGHTS



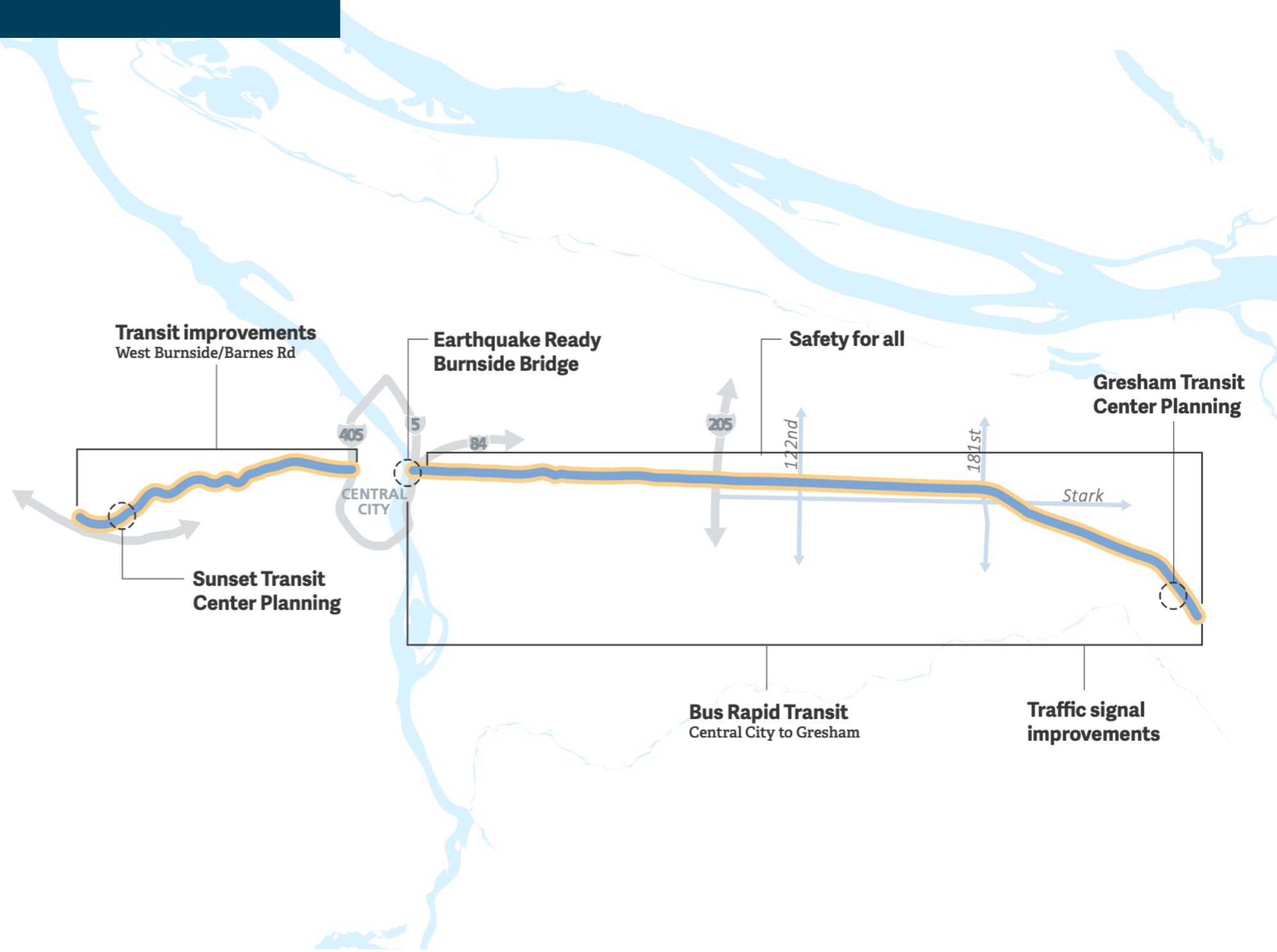
20-35

NEW TRANSIT
PRIORITY SIGNALS



3-6

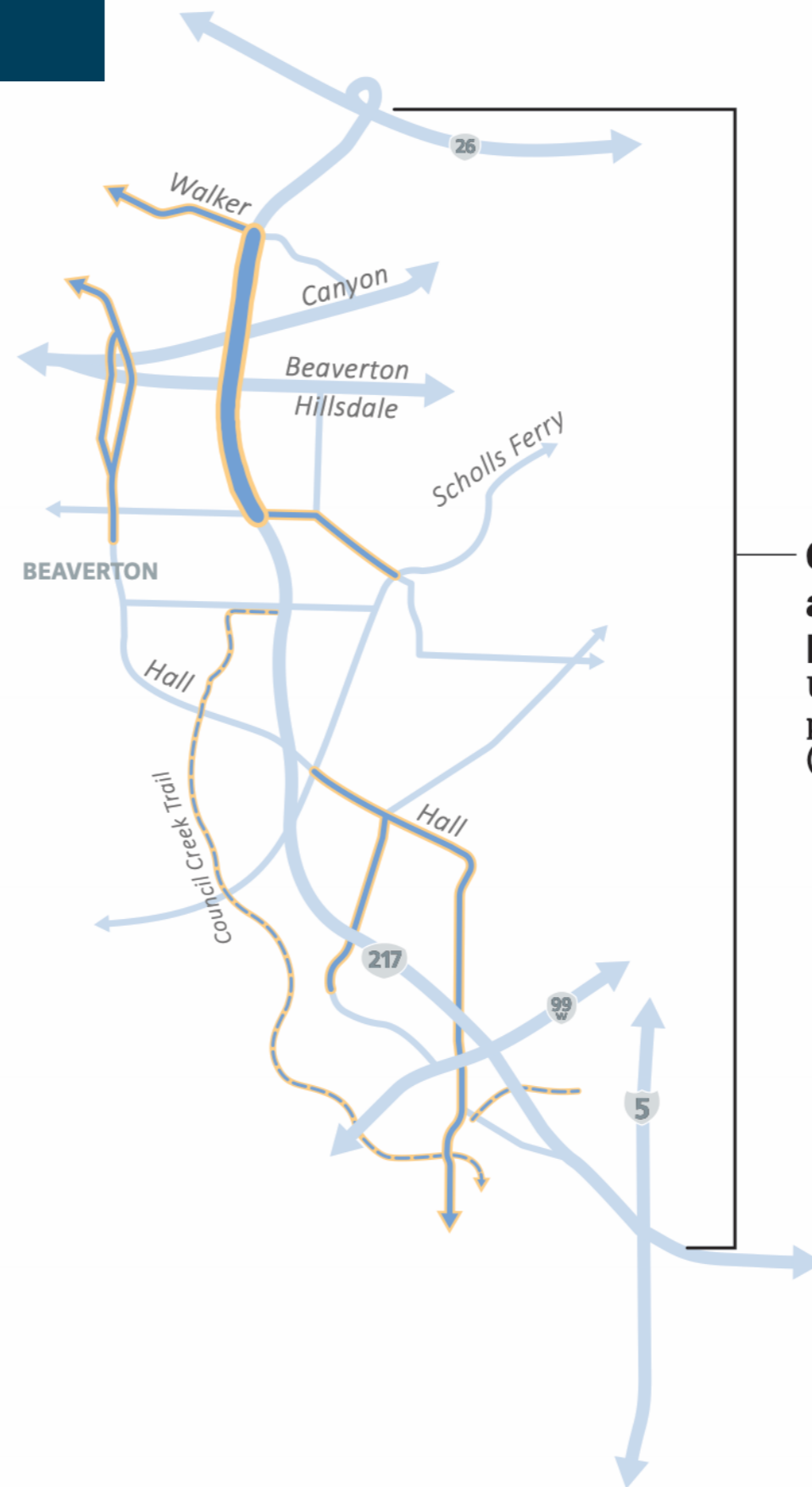
MILE OF NEW
BUS LANES



Highway 217



PLANNING AND
DESIGN FOR FUTURE
IMPROVEMENTS



**Corridor Planning
and Project
Development**
US 26 to I-5, including
parallel roadways
(7 miles)

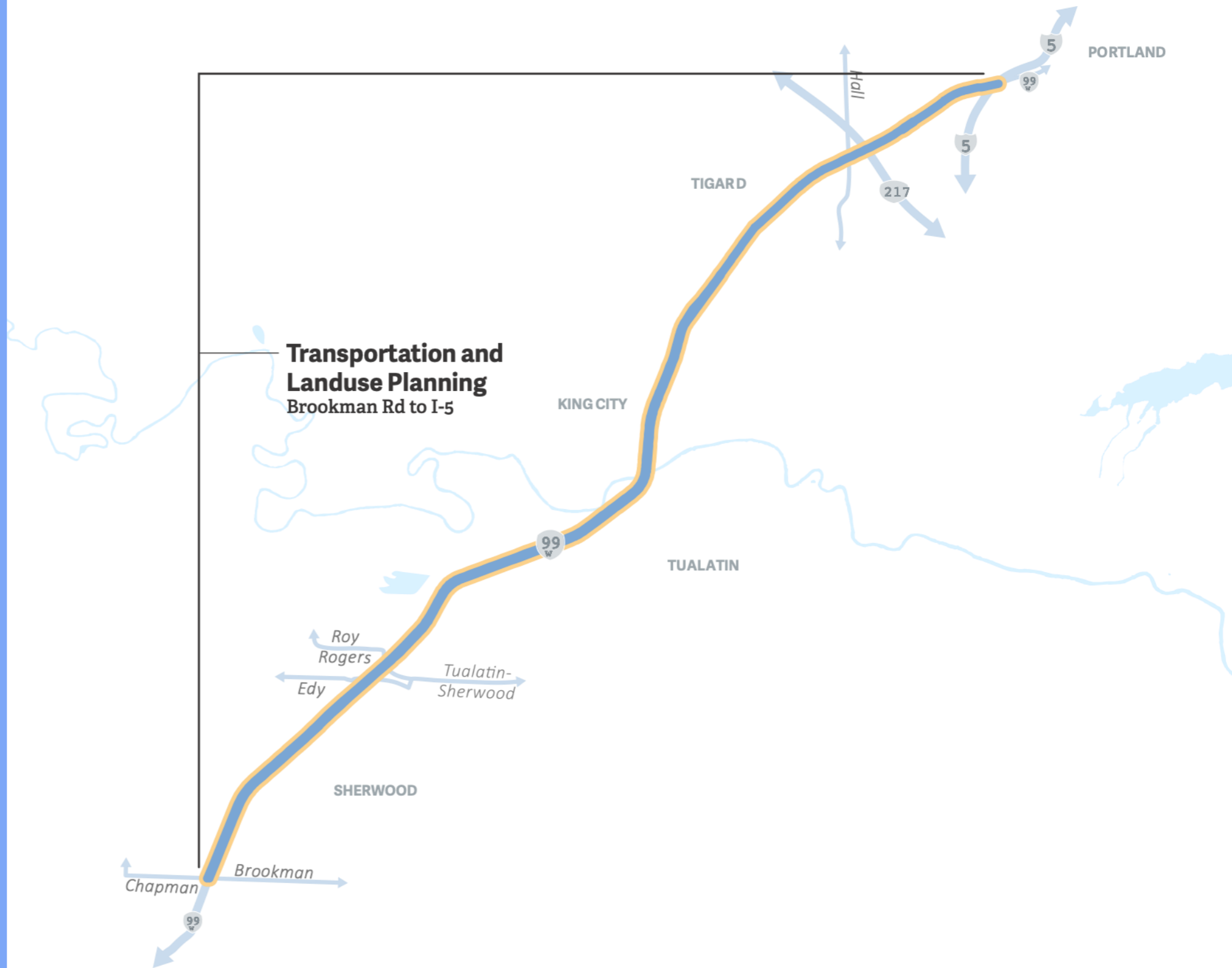
Pacific Highway 99W



PLANNING FOR FUTURE IMPROVEMENTS



STAKEHOLDER ENGAGEMENT



A collaborative vision.





Let's invest in our future.



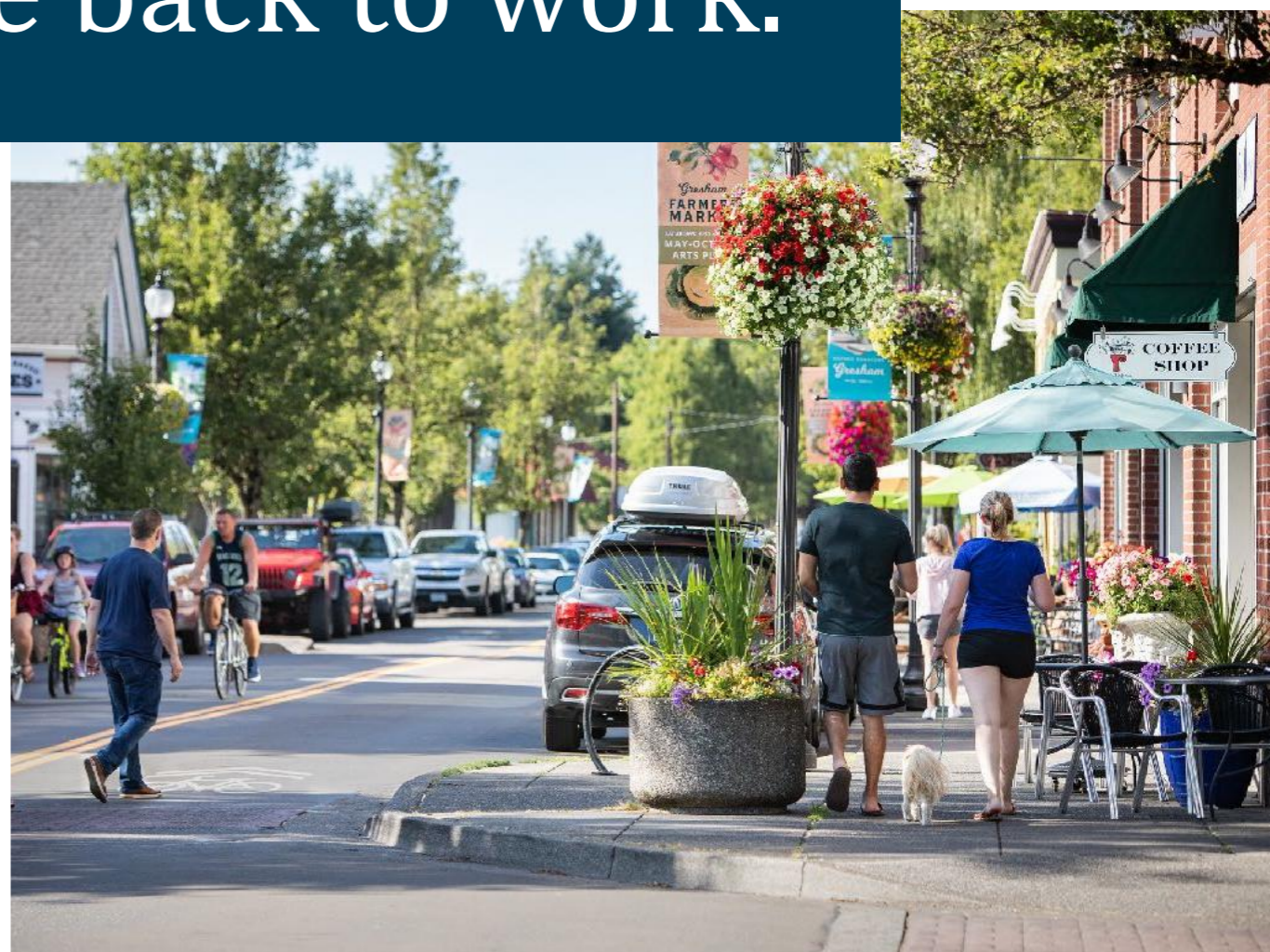


Let's get shovels in the ground.





Let's get people back to work.





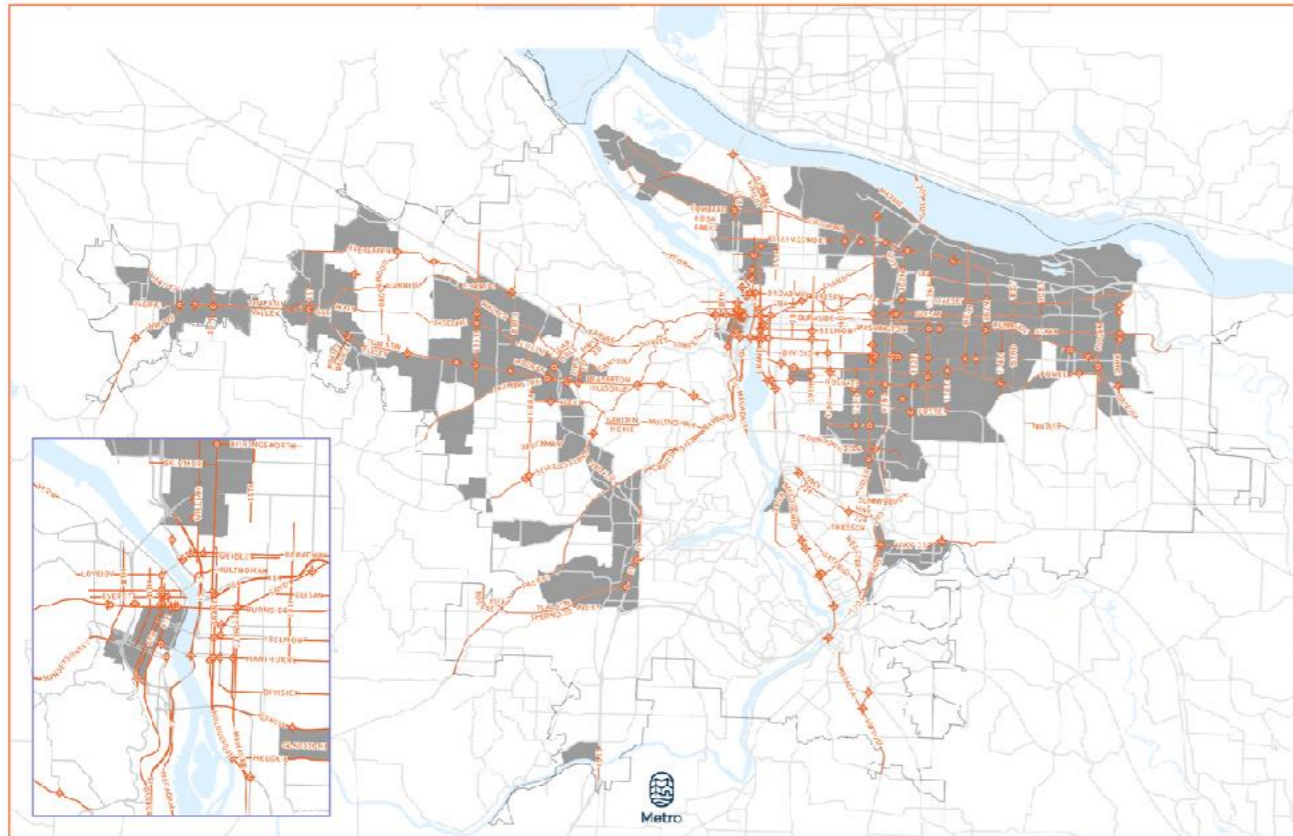
Let's get moving.



getmoving2020.org



Making our roads safer.



86 miles
of safety investments
in high-injury
corridors.

100
Fewer
fatalities

350
Fewer severe
injuries

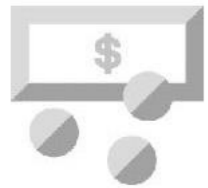
*Estimated safety benefit over 20 years (typical project lifespan).
Based on an analysis of the safety performance of Tier 1 corridors
and Highway Safety Manual principles, using documented Crash
Reduction Factors also used by FHWA, ODOT, and City of
Portland.*

CLIMATE SMART STRATEGIES

HIGH CO₂ REDUCTION IMPACT



FUELS & VEHICLES



PRICING



LAND USE



TRANSIT

MODERATE CO₂ REDUCTION IMPACT



BIKING & WALKING



INFO & INCENTIVES



SYSTEM MANAGEMENT

LOW CO₂ REDUCTION IMPACT



ROAD CONNECTIVITY





CLACKAMAS
COUNTY
INVESTMENTS

McLoughlin

Highway
212/Sunrise

Highway 43

Clackamas-to-
Columbia/18
1st

82nd Ave



MULTNOMAH
COUNTY
INVESTMENTS

Central City

Burnside

82nd Ave

122nd Ave

162nd Ave

Clackamas-to-
Columbia/181st

Albina Vision

Powell Blvd



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Aquilla Hurd-Ravich, AICP, Community Development Director
Garet Prior, AICP, Policy Analyst

DATE: May 26, 2020

SUBJECT:
Oregon Department of Transportation (ODOT) presentation on I-5 and I-205 Tolling.

RECOMMENDATION:
Receive presentation and provide feedback to ODOT representatives.

EXECUTIVE SUMMARY:
ODOT will continue their process of studying tolling segments ([map](#)) on Interstate 5 and 205. According to the [project website](#), the study will include the following items:

- An evaluation of options and end points of the tolling area
- An assessment of the potential for diversion onto the surrounding street system, especially onto neighborhood streets designed for low speed, low volume conditions
- An evaluation of existing transit during peak periods to accommodate any shift in travel modes
- An assessment of whether improved reliability on the freeways will make bus service on the freeways a viable option to improve the currently limited public transportation options between West Linn and Oregon City
- Consideration of [equity and mobility strategies](#) to ensure all demographics receive travel benefits

This project may impact Tualatin residents and businesses traveling along the interstate system, as well as impact to neighborhoods when vehicles divert from the highways to avoid tolls. **For people who are interested, the best way to follow along is to sign up for updates on the [project website](#).**

ATTACHMENTS:

- Tolling presentation
- Project fact sheet
- Presentation

I-5 and I-205 Toll Projects

Frequently Asked Questions



Q. WHY IS OREGON CONSIDERING TOLLING I-5 AND I-205 HIGHWAYS?

A. In 2017, the Oregon Legislature approved House Bill 2017, known as Keep Oregon Moving. This bill committed hundreds of millions of dollars to projects that will address congestion and improve the transportation system statewide. HB 2017 funded bottleneck relief highway projects, freight rail, transit improvements and bicycle and pedestrian facilities. The bill also directed the Oregon Transportation Commission to pursue and implement tolling I-5 and I-205 in the Portland Metro region to provide additional traffic management tools to further manage congestion.

Q. WHAT PROBLEM WILL TOLLING HELP ADDRESS?

A. Tolling will address traffic congestion and mobility challenges in our region. Congestion impacts the economy through delayed movement of goods and services, and compromises reliability and travel time predictability for employers and employees. I-5 and I-205 carry the highest freight volume in the region and these major freight routes experience the highest level of congestion and unreliable travel time. Commuters, business travelers, freight haulers and others now struggle to plan consistent departure and arrival times. From 2015 to 2017 the population grew by 80,000 in the Portland region and drivers experienced a 13 percent increase in the hours of congestion. With projected population growth in the region, congestion will continue to grow. Tolling can help manage how this growth affects our transportation system.

Q. HOW WILL TOLLS HELP RELIEVE CONGESTION?

A. The use of variable rate tolls manages traffic flow and improves roadway efficiency by charging a higher price during peak traffic periods. The higher fee encourages some drivers to consider using other travel options, such as carpools or transit, or change their travel time to other, less congested times of the day. A small reduction in the number of vehicles on a road can significantly improve travel flow.

Q. WHAT IS THE OBJECTIVE OF VARIABLE RATE TOLLING IN THE PORTLAND METRO AREA?

A. The purpose of tolling I-5 and I-205 is to reduce traffic congestion and improve mobility for the region, especially for the trips that depend on the freeway for regional and longer distance travel. Project objectives also include creating a revenue source to help fund bottleneck relief projects. The State of Oregon is exploring tolling as part of a comprehensive approach to better manage congestion in the tri-county metropolitan area.

Q. WHAT IS VARIABLE RATE TOLLING OR CONGESTION PRICING?

A. The term variable rate tolling or congestion pricing describes a type of tolling that aims to improve mobility, travel times and reliability by charging a higher price during peak traffic periods. The higher fee, typically implemented along with transit improvements, encourages

some drivers to consider using other travel options such as carpools or transit, or change their travel time to other, less congested times of the day. If a small percentage of highway users choose another mode of travel or time of travel it can reduce traffic congestion for those who can't modify their trip and improve traffic flow for the entire system. Congestion pricing is a proven tool to manage congestion with approximately 40 pricing projects in operation across the country.

Q. WHERE ARE THE PROPOSED TOLLING LOCATIONS IN OREGON?

A. In 2018, regional stakeholders, agency partners, and the public explored options for tolling as part of a feasibility analysis. The early analysis identified two segments for further evaluation:

I-5 through central Portland: Tolling a seven-mile section would reduce congestion and provide travel time savings in one of the most severely congested corridors in the Portland metro area.

I-205 on or around the Abernethy Bridge in Clackamas County: Tolling this area could ease congestion and serve as a funding strategy for the planned widening and seismic strengthening of I-205 between Stafford Road and OR 213, including the Abernethy Bridge.

Further analysis is being conducted now to evaluate these segments and to determine the start and end points of tolling on I-5 and I-205.

Q. WHY DID THE PROCESS BEGIN ON I-5 AND I-205?

A. The Oregon Legislature designated I-5 and I-205 for the first study because they are the primary corridors for moving traded goods north and south through Oregon. Managing traffic congestion and mobility through tolling on these highways may result in the most benefit to the most travelers in the region as well as the statewide economy.

Q. WHEN WILL TOLLS BE IMPLEMENTED?

A. We are starting an environmental review and analysis for I-205 tolling in early 2020, with a final decision expected in 2022. Tolls could be implemented on I-205 as early as 2023. For I-5, we are initiating additional traffic and mobility analysis that will help identify where tolling would begin and end. We anticipate completing this initial analysis by 2021; the results of this analysis will inform the starting timeframe and alternatives for a formal environmental review process.

Q. WILL OTHER PORTLAND AREA HIGHWAYS BE CONSIDERED FOR TOLLING?

A. During the feasibility analysis, we frequently heard from stakeholders and the public an interest in considering tolling on the rest of the regional system. The OTC has expressed an interest in exploring further pricing locations. Such analysis would build on the continued work on I-5 and I-205.

There are other separate efforts to explore congestion pricing in the Portland metro region. Metro is leading a regional congestion pricing technical study to evaluate different regional

pricing scenarios and the City of Portland has a Pricing Options for Equitable Mobility project and convened a community task force to consider pricing options for equitable mobility.

Q. HOW ARE YOU ADDRESSING POTENTIAL IMPACTS TO LOW-INCOME COMMUNITIES AND COMMUNITIES OF COLOR FROM TOLLING?

We will engage low-income communities and communities of color to better understand community needs and concerns. We are working with local and national equity leaders to create a framework for development of the tolling projects that result in benefits for communities that have traditionally been disproportionately negatively impacted by transportation decisions. An Equity and Mobility Advisory Committee (EMAC) will start work in 2020 to help identify strategies to improve outcomes and access to travel choices for all demographics.

We will explore equitable strategies used in other parts of the country, including reduced or free transponders, cash payment options for un-banked individuals, rebates or discounts for different income levels, and integrating benefits between travel modes, such as transit passes that accumulate toll credits. Community engagement and the EMAC will provide critical input to these strategies.

Q. WITH TOLLING, WILL CONGESTION BE WORSE FOR NEARBY NEIGHBORHOODS?

A. Rerouting onto non-tolled surface streets could take place with drivers looking to avoid a toll. We also know that some drivers currently reroute to neighborhood streets to avoid congestion. As freeway travel becomes more reliable, and transit service more accessible, a positive result of variable rate tolling would be to reduce existing rerouting. Overall, the objective of variable rate tolling is to improve mobility by managing the freeway for freight and longer-distance trips so that surface streets can better serve shorter, local trips. The next phase of work will include additional analysis of rerouting and explore solutions in partnership with local agencies and governments.

Q. HOW MUCH WILL THE TOLLS COST?

A. Neither the price of tolls nor the exact times of day tolls may be in place have been determined. Those decisions will be based on a variety of factors and policy decisions considered in project development.

Q. WILL THERE BE TOLL BOOTHS TO COLLECT FEES?

A. No. Fees would be collected electronically so drivers do not have to stop. There are different methods used in tolling systems throughout the world, including the use of transponders, a device that collects fees electronically as you drive, and license plate recognition technology. The most appropriate technology for the Portland metropolitan area will be determined at a later stage. Options for individuals without bank accounts will be studied to provide access to all.

Q. HOW WILL ODOT USE THE REVENUE COLLECTED THROUGH TOLLING?

A. The Keep Oregon Moving legislation (House Bill 2017) established a Congestion Relief Fund which would receive any net proceeds from tolling. The Oregon Constitution (Article IX, Section 3a) specifies that revenues collected from the use or operation of motor vehicles is spent on roadway projects, which could include construction or reconstruction of travel lanes, as well as bicycle and pedestrian facilities or transit improvements in or along the roadway.

Q. WILL OUT-OF-STATE RESIDENTS HAVE TO PAY TOLLS IN OREGON?

A. The tolling projects being considered would apply to all drivers who use the highways during tolled periods, regardless of the state of residence, just as it is on other tolled facilities around the world.

Q. HOW CAN I BE INVOLVED AND HAVE MY SAY?

A. We want to ensure that many perspectives are heard to inform the development of both tolling projects. We will engage the public through events, questionnaires, open houses, advisory committees and working groups. To stay involved visit www.oregontolling.org to sign up to receive project notifications or provide comments. Questions can be submitted at any time to the ODOT project team at oregontolling@odot.state.or.us.

Q. WHERE CAN I OBTAIN UP-TO-DATE INFORMATION AND PROVIDE COMMENTS ABOUT TOLLING?

A. The latest information about the tolling projects is posted on the project website at www.oregontolling.org.

Si desea obtener información sobre este proyecto traducida al español, sírvase llamar al 503-731-4128.

Nếu quý vị muốn thông tin về dự án này được dịch sang tiếng Việt, xin gọi 503-731-4128.

Если вы хотите чтобы информация об этом проекте была переведена на русский язык, пожалуйста, звоните по телефону 503-731-4128.

如果您想瞭解這個項目，我們有提供繁體中文翻譯，請致電：503-731-4128。

如果您想了解这个项目，我们有提供简体中文翻译，请致电：503-731-4128。

For Americans with Disabilities Act or Civil Rights Title VI accommodations, translation/interpretation services, or more information call 503-731-4128, TTY (800) 735-2900 or Oregon Relay Service 7-1-1.

The information in this document, and the public and agency input received, may be adopted or incorporated by reference into a future environmental review process to meet the requirements of the National Environmental Policy Act.

Oregon Transportation Commission

Decisions:

Toll Projects selected alternative for I-5 and I-205, including equity and mobility strategies
Toll policies and rates

OTC Toll Rate Setting Process
(future, TBD)

Equity and Mobility Advisory Committee

Members: Equity and mobility-focused experts, advocates and stakeholders

Meetings: OTC convened committee that meets in public

Role:

- Provide recommendations on equity framework
- Develop and refine equity and mobility performance measures
- Advise on equity and mobility strategies to improve project outcomes
- Develop and support implementation of equitable engagement plans

Equitable and Focused Engagement

Meetings/Tools:

- Stakeholder interviews
- Discussion groups with historically underrepresented communities
- Events co-hosted with committee members
- Other tools, based on committee input

Role:

- Provide feedback and recommendations on equity framework
- Provide input at key NEPA milestones, e.g. P&N, range of alternatives
- Advise on equity and mobility strategies to improve project outcomes

Public and Community Engagement

Regional Meeting/Tools

- Neighborhood and community workshops on preferred alternative; committee members would be invited to participate
- Open houses
- Online questionnaires
- Tabling events
- Info sharing and notification via eNews, social media, website, etc.

Statewide Tools:

- Digital information sharing/online surveys
- Updates at existing/planned meetings

Role:

- Provide input on performance measures
- Provide input at key NEPA milestones, e.g. P&N, range of alternatives
- Advise on equity and mobility strategies to improve project outcomes

Existing Regional Policy Groups (e.g. R1ACT, JPACT, RTC, Boards, Councils, County Coordinating Committees)

Meetings: Workshops and discussions at existing public meetings with elected officials and agency executives

Role:

- Provide input on performance measures
- Provide input at key NEPA milestones, e.g. P&N, range of alternatives
- Develop understanding of equity framework
- Advise on equity and mobility strategies to improve project outcomes
- Accept public comment on Toll Projects

Technical Committees, Groups, and Engagement

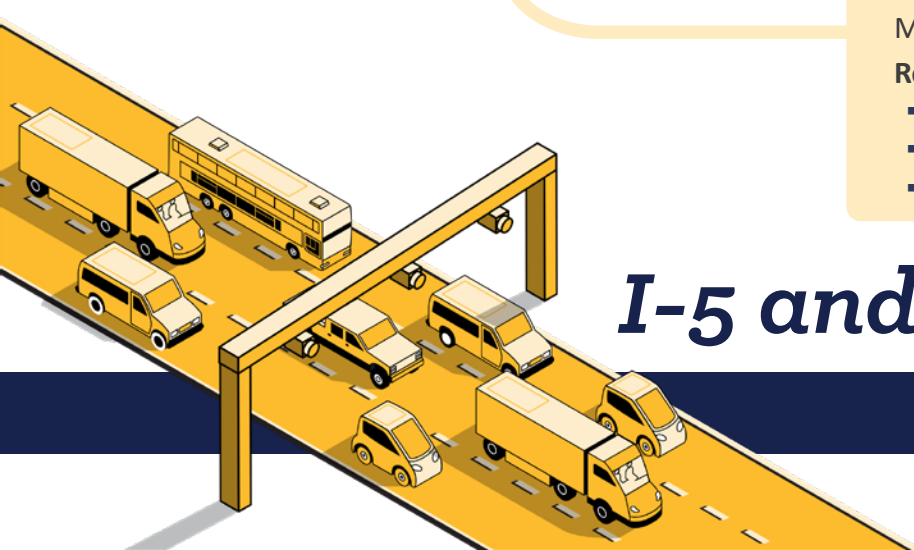
Meetings: Transit/Multimodal Working Group, Regional Modeling Group, Project Modeling Group, public agency staff briefings

Members include: Various staff from partner agencies

Role:

- Provide input on technical analysis, including methods, existing conditions, results and outcomes
- Support public meetings with regional policy groups
- Inform officials that are members of regional policy groups

I-5 and I-205 Toll Projects



I-5 and I-205 Toll Projects

Tualatin City Council

I-5 and I-205 Toll Projects Update

May 26, 2020

Presentation Topics

Items

I-5 and I-205 Toll Projects Update

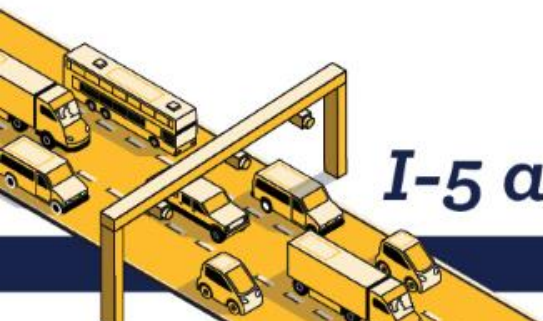
Project Milestones

Inputs to Decision Making

Stakeholder and Community Engagement

Our Start to Incorporating Equity

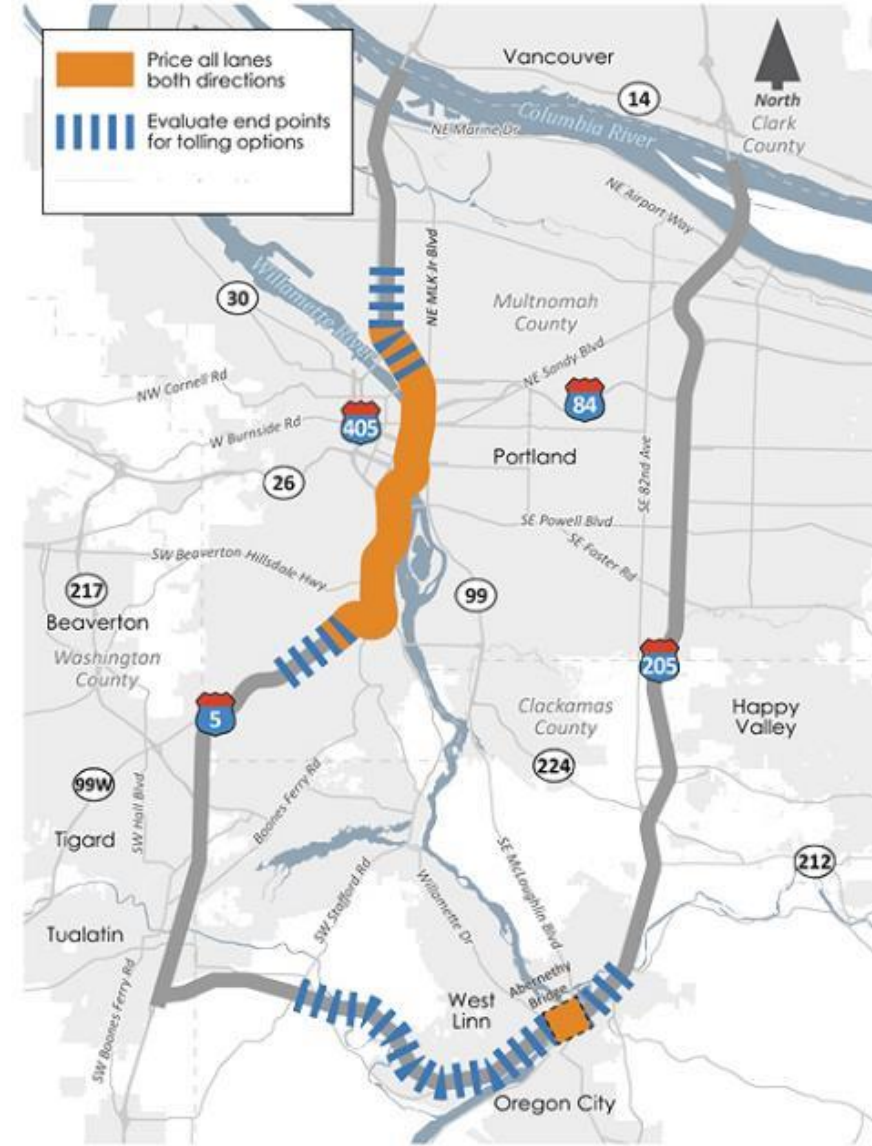
Previous and Upcoming Activities



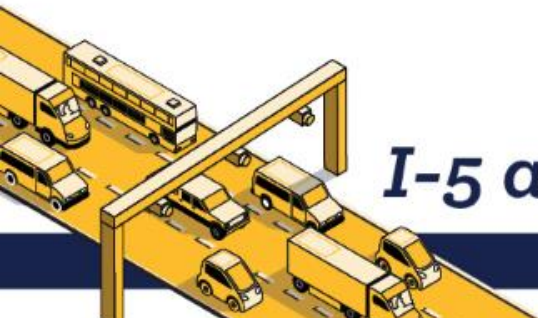
I-5 and I-205 Toll Projects

I-5 and I-205 Toll Locations

- I-5 SW Multnomah Boulevard to N Going/Alberta Street
- I-205 at or near the Abernethy Bridge



I-5 and I-205 Toll Projects

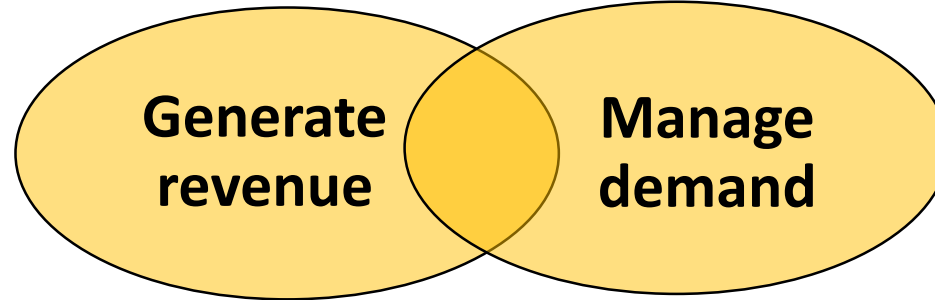


I-5 and I-205 Toll Projects: Purpose



Source: <https://q13fox.com>

DUAL OBJECTIVES



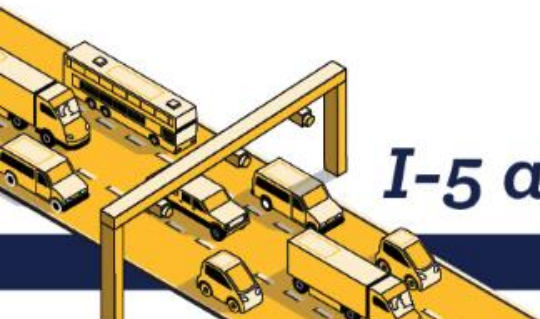
I-205 Project Corridor



I-5 and I-205 Toll Projects

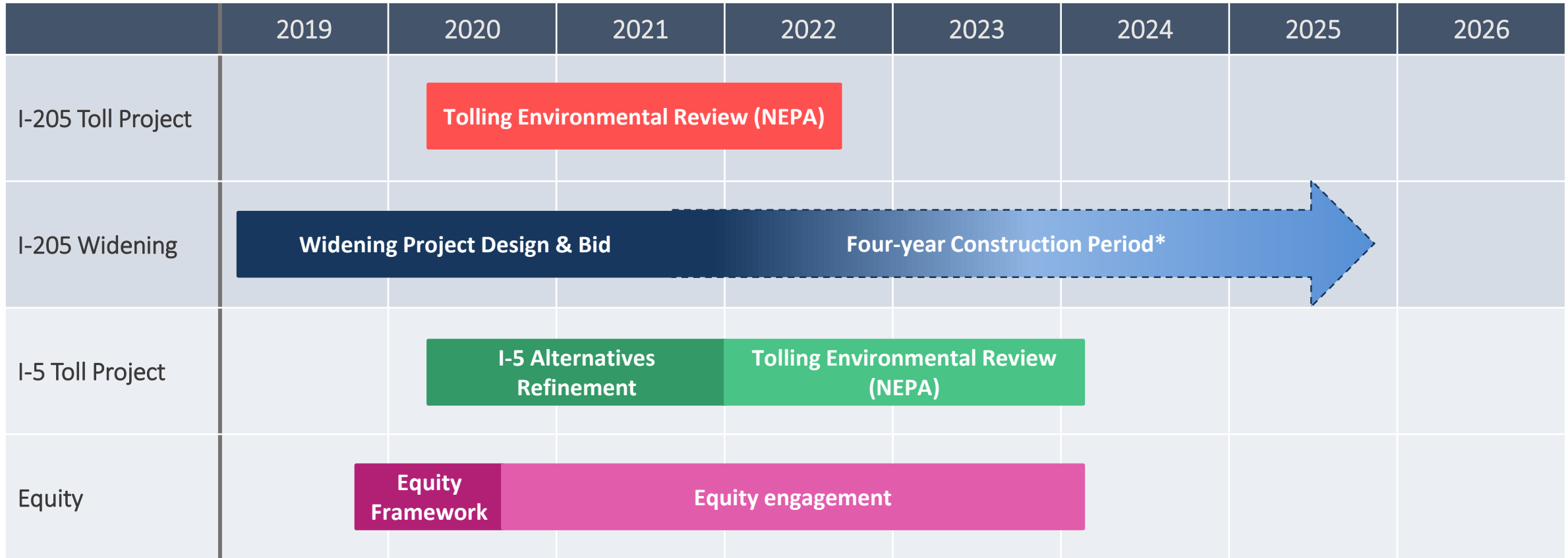
I-5 and I-205 Toll Projects: Revenue Generation

- The price of the tolls and the times of day when tolls may be in place have not been determined
 - This will be determined by the Oregon Transportation Commission during project development
- HB 2017 established the Congestion Relief Fund
 - Constitutional restriction on revenues collected from the use or operation of motor vehicles
- Congestion Relief Fund would be spent on roadway projects, which could include:
 - Travel lanes
 - Bicycle and pedestrian facilities
 - Transit improvements in or along the roadway



I-5 and I-205 Toll Projects

I-205 and I-5 Toll Projects Timeline

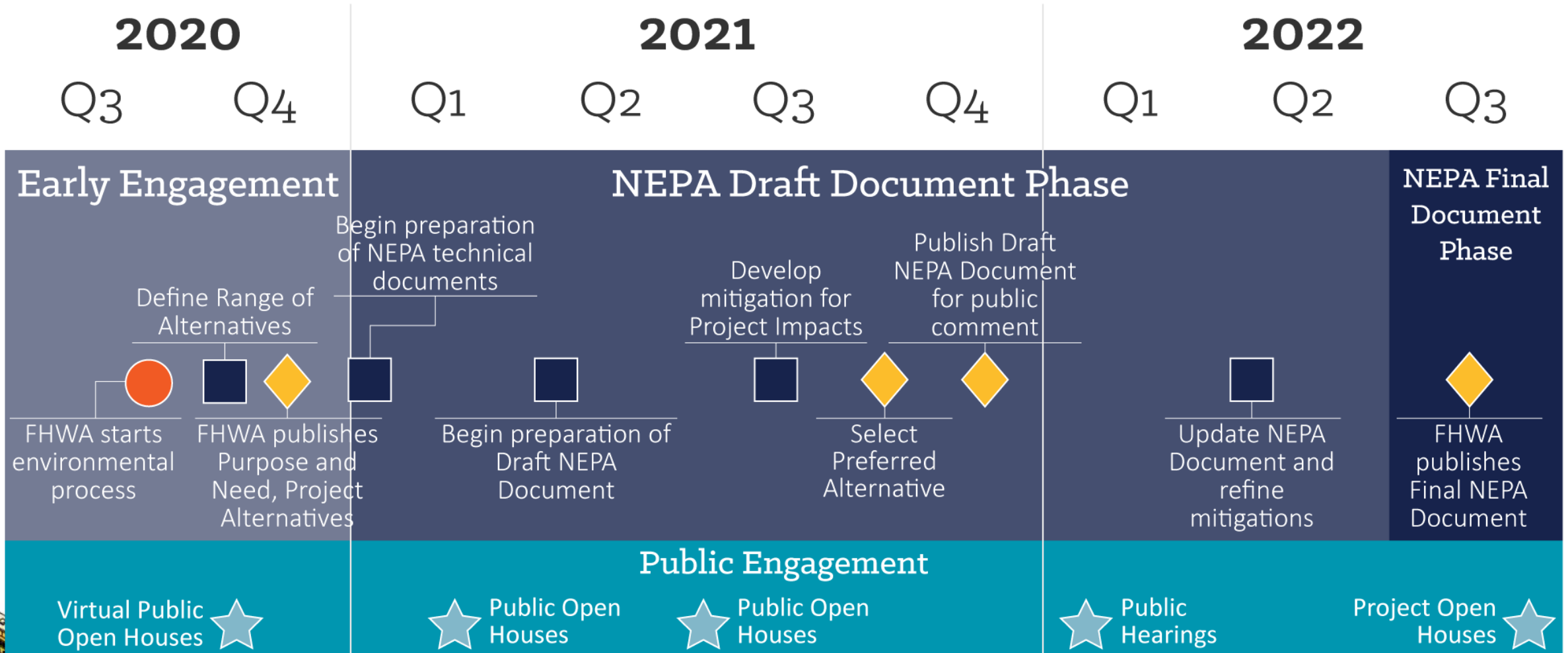


*Construction start dependent on funding availability.

I-5 and I-205 Toll Projects



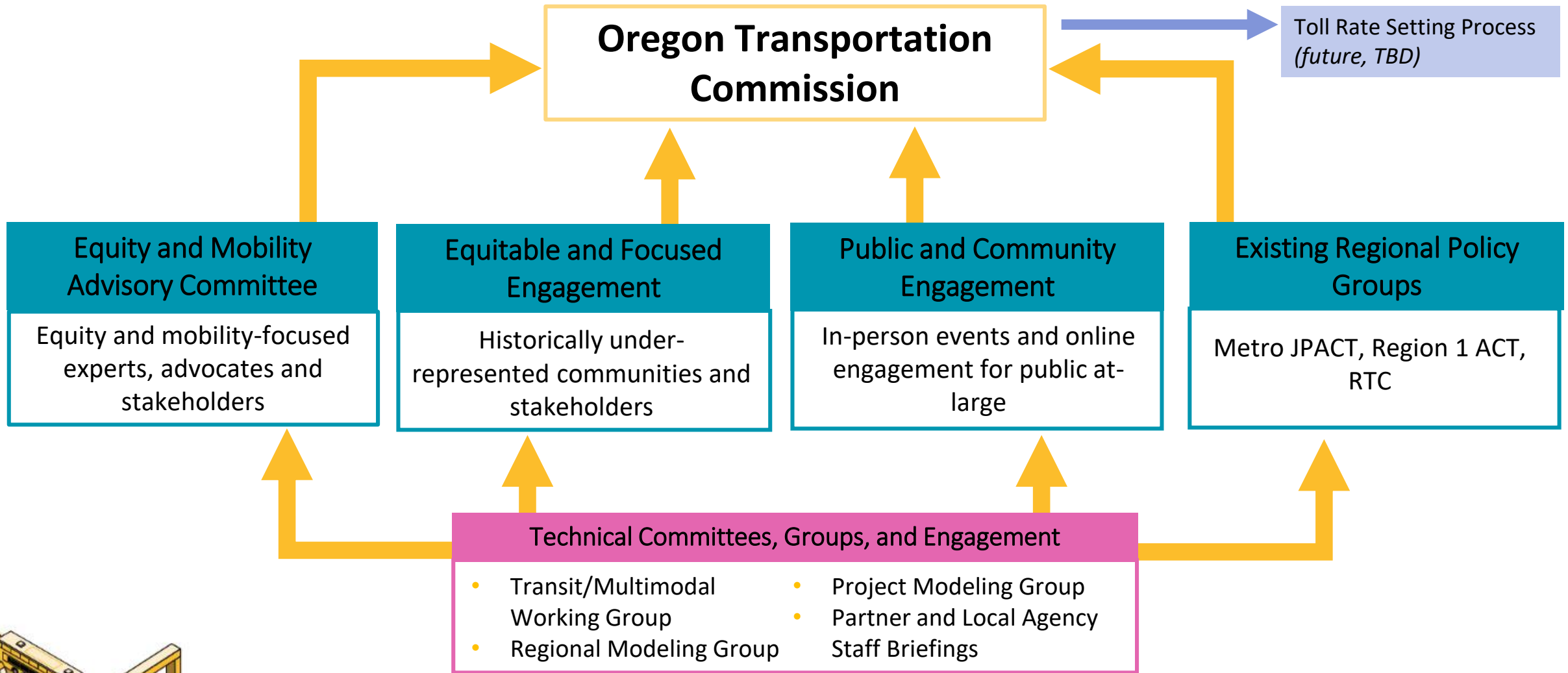
I-205 Toll Project: Project Milestones



I-5 and I-205 Toll Projects



Inputs to Decision Making

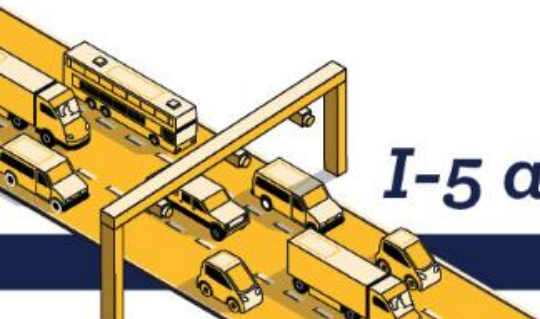


I-5 and I-205 Toll Projects



Upcoming Input Opportunities

- NEPA milestones for I-5 and I-205 Toll Projects:
 - Publish project purpose and need, project alternatives
 - Select preferred alternative
 - Publish draft environmental document for public comment
 - Publish final environmental document and decision
- Equity framework
- Travel Preference Survey



I-5 and I-205 Toll Projects

Local Agency and Elected Official Engagement

- Briefings with local agency elected officials and transportation specialists
- Presentations at board or council meetings
- Regional policy groups (e.g., ACT, JPACT, RTC, coordinating committees)
- Neighborhood workshops and meetings
- Opportunity to share focused project information and gain local perspectives on engagement strategies



Regional Partner Agency Staff Update (January 23, 2020)

I-5 and I-205 Toll Projects

Stakeholder and Community Engagement Process



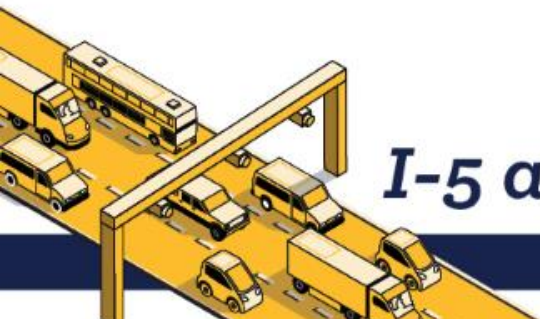
Staff record comments at the Lloyd Center in-person community conversation event
(Source: ODOT)

- Near-term engagement activities will be hosted digitally until it's safe to host in-person events again
- Planned stakeholder engagement activities:
 - Equity stakeholder interviews
 - Online educational engagement events
 - Information sharing: Web, social media, fact sheets, presentations
- After COVID-19 Restrictions:
 - In person events for NEPA milestones
 - Discussion groups with historically-underserved communities
 - Events and workshops co-sponsored by community organizations

I-5 and I-205 Toll Projects

Our Start to Incorporating Equity

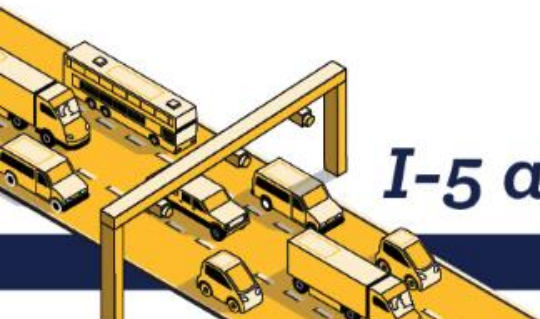
- Our approach is centered on both *process* and *outcome equity*
- ODOT is prioritizing community mobility and equity strategies as key components of a successful tolling project.
 - Equity and Mobility Advisory Committee (EMAC) will play a *critical* role
 - EMAC will provide input to ODOT and the Oregon Transportation Commission (OTC) on the equity and mobility aspects of the I-5 and I-205 Toll Projects at key milestones for the environmental review process.



I-5 and I-205 Toll Projects

Convening Equity and Mobility Advisory Committee

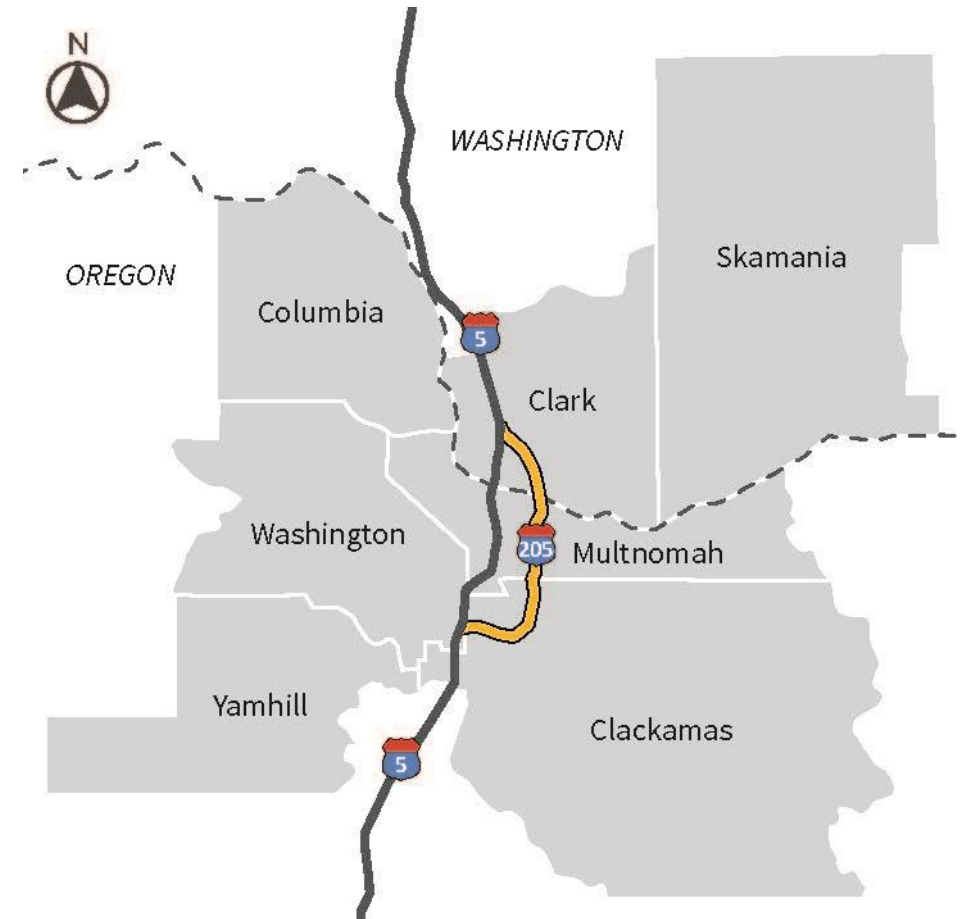
- Open recruitment for 3 – 5 at large positions began March 16 and closed May 1
 - 48 applications received
 - Finalized roster in late May
- Active conversations with geographical jurisdictions to finalize appointed members
- First meeting tentatively slated for June; flexibility needed with COVID-19 guidance
- Oregon Transportation Commission Vice Chair Alando Simpson will serve as liaison



I-5 and I-205 Toll Projects

I-205 Toll Project Travel Preference Survey – Closed Until Fall 2020

- Launched survey March 12 to understand potential traveler responses to a toll on I-205, survey closed April 24
- Generated more than 500 responses in the week prior to Governor Brown’s mandated social distancing measures
- 1,361 responses received
- Provides valuable insights into traffic patterns before and after onset of pandemic
- Closed survey, start again in fall 2020



I-5 and I-205 Toll Projects

Previous Activities

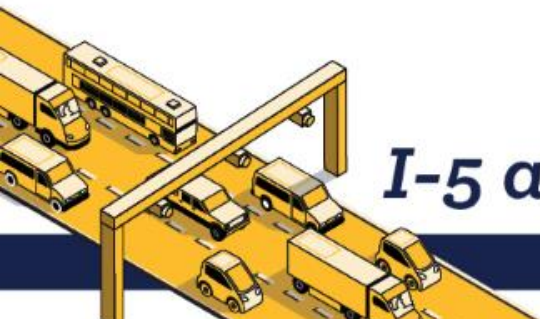
Activity	Date
Conduct Equity Stakeholder Interviews	Late January to May
Regional Transportation Commission Update	February 4
East Multnomah County Transportation Committee	February 5
Washington County Coordinating Committee Update	February 10
Westside Economic Alliance Update	February 12
Convene Technical Working Groups (Modeling and Transit)	February 13
Clackamas County Coordinating Committee Update	March 5
Regional Partner Agency Staff Update	March 20
Joint Policy Advisory Committee on Transportation	April 16
Regional Modeling Group Meeting	April 16
Port of Vancouver Update	April 27
Stafford Hamlet Board Meeting	May 12



I-5 and I-205 Toll Projects

Upcoming Activities

Activity	Date
Convene Equity and Mobility Advisory Committee	Late May
City of Lake Oswego Update	May 19
City of Tualatin Update	May 26
Transit and Multi-Modal Working Group	May 14
Oregon Transportation Commission Update	May 14
Regional Partner Agency Update	May 21
Region 1 Area Commission on Transportation	June 1
Begin Formal Environmental Review and Comment Period	Summer 202
Oregon Transportation Commission Workshop	July (Date TBD)
In-person Outreach Events	TBD – Q3 2020



I-5 and I-205 Toll Projects

Contact Information

- Lucinda Broussard, Toll Program Director ODOT
Lucinda.broussard@odot.state.or.us
503.731.4980
- Heather Wills, Consultant Project Manager, WSP
503.781.4340
Heather.wills@wsp.com



I-5 and I-205 Toll Projects



City of Tualatin

CITY OF TUALATIN
Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Nicole Morris, Deputy City Recorder
DATE: May 26, 2020

SUBJECT:
Consideration of Approval of the Work Session and Regular Meeting Minutes of May 11, 2020

RECOMMENDATION:
Staff respectfully recommends the Council adopt the attached minutes.

ATTACHMENTS:

- City Council Work Session Meeting Minutes of May 11, 2020
- City Council Regular Meeting Minutes of May 11, 2020



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION FOR MAY 11, 2020

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes, Councilor Valerie Pratt

Mayor Bubenik called the meeting to order at 6:10 p.m.

1. Regional Land Use & Transportation Update.

Community Development Director Aquilla Hurd-Ravich and Policy Analyst Gareth Prior presented a quarterly update on regional land use and transportation. Analyst Prior started with a brief update on the I-5 and I-205 tolling study. He stated ODOT will be at the next council meeting to provide further details on the project and answer questions. Analyst Prior stated items for the Council to consider in relation to the project include transportation, economics, quality of life impacts due to traffic, impacts to Tualatin employees and employers, and transportation options from tolling revenues.

Councilor Brooks stated she is interested in the equity lenses on this project directly related to economics. She expressed concerns for lower income families in relation to tolling.

Councilor Morrison stated he would like to see fast passes given to lower income families if tolling is implemented. He expressed concerns with traffic coming off of Stafford Road if the tolling booths are not placed correctly.

Councilor Pratt expressed concerns with local traffic and people using off roads into Tualatin instead of going through the toll booths with their current placement.

Councilor Kellogg suggested placement of the tolling booths at the three major river crossings. Analyst Prior stated at the current stage of the project it is not likely new booths will be added. He suggested Councilors communicate with our State Legislators and ODOT.

Councilor Kellogg asked where the north bound booth is proposed. Analyst Prior stated the location hasn't been defined yet.

Mayor Bubenik stated it is hard to pin down ODOT as there is not a lot of specificity around the project as it is still being studied. He stated there will be a lot of citizen involvement on the project moving forward.

Analyst Prior provided an update on the Hwy 99W Corridor Study. He stated partners on the project include: ODOT, Washington County, Tigard, Sherwood, King City, Durham, Tualatin, and Metro. The project is included in Metro's November ballot measure to fund the \$3.5 million study. Analyst Prior stated ODOT is about to complete an "early look" study that evaluates the scope of the effort.

Mayor Bubenik thanked Analyst Prior and Director Hurd-Ravich for helping him prepare to lobby for the study. He stated with multiple city's advocating for this project he hopes it will get done.

Councilor Morrison stated he heard from Metro that funding for the project will be coming from payroll taxes and car registrations fees.

Councilor Reyes and Brooks thanked the Mayor for his work on moving this project forward.

Analyst Prior presented an update on the Southwest Corridor Plan that will establish a light rail line and additional amenities connecting Tualatin to Portland. He stated the Conceptual Design report (CDR) has been out for public comment. Analyst Prior stated the Bridgeport Transit Center Station is the number one station set to serve the community. He stated some of the main feedback on the project included the Bridgeport Transit Center Station as a favorite location, concerns about the at-grade crossing at Upper Boones Ferry Road, and the amount of park-and-rides and their locations in the projects. Tualatin specific feedback included maintaining and expanding bus access, more park-and-ride spaces at Bridgeport, extending the line, and the preservation of the Village Inn. Analyst Prior stated the Final Environmental Impact Study (FEIS) has been delayed until September. He stated TriMet will be looking for a letter of support from Tualatin as part of the FEIS application.

Councilor Brooks stated a fundamental part of the conceptual framework needs to be on a modern design city and keeping up with the needs of the community and the environment.

Councilor Kellogg stated the committee has been inactive lately so there is nothing new to report and not a lot of progress has been made. He stated he would like to see some movement on Tualatin's concerns before a letter of support is issued. Director Hurd-Ravich stated it doesn't have to be a letter it could be a Memorandum of Understanding that includes what Tualatin expects to get from the project.

Councilor Morrison stated for him to support the project it needs to highlight the preservation of the Village Inn, the above grade crossing, the parking spaces at the park-and-ride, and the WES connection.

Councilor Kellogg stated the Village Inn permanently closed its doors. He stated the WES connection would open up transit oriented development in downtown Tualatin. He stated that connection adds value to their current investment.

Councilor Brooks stated the project would be a good stimulus project as it would strengthen the economy.

Mayor Bubenik wants to make sure there is elevated pedestrian crossings around the Bridgeport Transit Center and a traffic study. He expressed concerns with transportation projects like this receiving funding from the federal government.

Analyst Prior stated ODOT's STIP funding moved the 99W Tualatin River bridge project, northbound, from 2021-24 to 2018-21.

Councilor Kellogg stated there is an Urban Reserves Transportation Study being considered that has significant items including an I-5/99W Connector Concept, a significant number of intersection improvements and Tualatin-Sherwood Road/Avery and Boones Ferry/Avery. He would like more information on this study presented to the Council.

Mayor Bubenik adjourned the meeting at 7:04 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR MAY 11, 2020

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes, Councilor Valerie Pratt

7:00 P.M. CITY COUNCIL MEETING

Call to Order

Mayor Bubenik called the meeting to order at 7:04 p.m.

Public Comment

Gary Marschke presented information on Mental Health Month.

Consent Agenda

Motion to adopt consent agenda made by Councilor Reyes, Seconded by Councilor Kellogg. Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt
MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of April 27, 2020
2. Consideration of **Resolution No. 5491-20** Authorizing the Purchase of Right-of-Way and Easements for the Construction of the Garden Corner Curves Project

Special Reports

1. Tualatin Moving Forward Quarterly Update

Public Works Director Jeff Fuchs and Assistant to the City Manager Megan George presented the Tualatin Moving Forward quarterly update. Director Fuchs covered the nine projects that will be constructed this summer. He stated five additional projects are currently being designed. Director Fuchs provided a schedule update that included 20 projects that are currently built or underway. He stated the total program budget is \$20 million with \$0.5 million built, \$2.2 million underway and spent, \$9.3 million underway and not spent, and \$8 million for future projects. Director Fuchs shared project updates for the Garden Corner Curves project, Boones Ferry at Tualatin High School, and Grahams Ferry Road at Dogwood Street. Assistant George spoke to public engagement for the program. She stated engagement now includes mailing electronic surveys, email updates, webinars, virtual neighborhood meetings, social media, yard signs, and phone calls. She noted the current Sidewalk Art Contest deadline has been extended and the Call for Projects is happening now through June 30.

Councilor Morrison stated he is grateful for the project at Grahams Ferry Road and the installation of the crosswalk.

Mayor Bubenik and Councilor Brooks thanked staff for their work on this program.

2. Annual Report of the Tualatin Historical Society

Tualatin Historical Society President Ross Baker and Member Larry McClure presented the Tualatin Historical Society Annual Report. President Baker recapped projects and traditions held throughout the year including new exhibits and displays, annual scholarships, Pioneer Days, Viva Tualatin, the Galbreath Wagon display, and the planting of native plants in patio planters. He recapped the many programs that were held throughout the year that hosted over 10,000 visitors. President Baker shared the center's budget for FY 19/20 stating major outlays under consideration include the Galbreath Wagon Shelter, new chairs, webpage upgrades, and the 3rd edition printing of "Tualatin from the Beginning." He stated outreach during COVID-19 includes working with youth remotely, walking maps, online videos, member surveys, and "plant fostering" to keep historical plants alive.

Councilor Reyes asked where citizens can go and hear the stories from the Viva Tualatin event. Mr. Baker stated it is on the historical society's webpage.

Councilor Pratt thanked the society for all they do. Councilor Brooks and Councilor Kellogg concurred.

3. Annual Report of the Tualatin Park Advisory Committee

Tualatin Parks Advisory Committee Chair Beth Dittman presented the Tualatin Park Advisory Committee 2019 Annual Report. She stated the committee is a group of enthusiastic advocates for the Parks and Recreation system with a focus on the stewardship and enhancement of the community. The committee met 17 times, attended six events, and volunteered over 200 hours. Chair Dittman stated the committee's role is to assist with community engagement, provide service to the Council, advocate for the Parks and Recreation systems, and act as a community connection. She stated over the past year the committee has become more vision focused by working on deeper group engagement and involvement and seeking to be a citizen lead-group with an active voice for the system. The committee accomplished many items in 2019 including receiving the 2019 Master Plan State Planning Award, presented a recommendation for adoption of a Parks System Development Charge, completed the Bee City USA certification, held joint meetings, made improvements at Atfalati, Jurgens, the Commons, and Ibach Park, and participated in the Ice Age Tonquin Trail easement acquisitions. Chair Dittman stated more funding for the committee could help them to actualize master plan goals by creating a more equitable and accessible community, a more environmentally sustainable community, create an advance active transportation system, and enhance community gathering place. She stated goals for 2020 include continued community engagement and education, working on funding, more citizen representatives for parks, master plan implementation, the Veteran's Memorial project, park improvements, and addressing deferred maintenance and planning for the future.

Councilor Brooks thanked Chair Dittman for her proactive work on the committee.

Councilor Pratt asked where the city is in the deferred maintenance program. Director Ross Hoover stated the committee has been engaged in what is next. He stated the deferred maintenance list is being finished and staff will be back to present the results to Council soon.

Councilor Morrison thanked staff and the committee for collaboratively working together.

General Business

1. Consideration of **Resolution No. 5492-20** a Resolution Supporting the Washington County Public Safety Levy, Ballot Measure 34-296

Councilor Kellogg presented the resolution. He stated himself and Councilor Morrison worked on the resolution.

Motion to adopt Resolution No. 5492-20 supporting the Washington County Public Safety Levy, Ballot Measure 34-296 made by Councilor Kellogg, Seconded by Councilor Morrison.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

2. Consideration of **Resolution No. 5493-12** Supporting the Renewal of the Washington County Cooperative Library Services (WCCLS) Local Option Levy, Ballot Measure 34-297

Councilor Kellogg stated he worked on the proclamation with Councilor Pratt.

Motion to adopt Resolution No. 5493-12 supporting the renewal of the Washington County Cooperative Library Services (WCCLS) Local Option Levy, Ballot Measure 34-297 made by Councilor Kellogg, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

Council Communications

Councilor Pratt encourage all citizens to get out and vote. She stated she attended a zoom meeting hosted by Senator Ron Wyden where they discussed funding for small businesses during COVID-19.

Councilor Brooks encouraged citizens to complete their census. She encouraged citizens to wear masks in public.

Councilor Kellogg encouraged citizens to wear masks in public.

Councilor Reyes stated she attended a meeting with Congresswoman Bonamici and other Latino leaders on how to advocate for the Spanish speaking community during this time.

Councilor Morrison stated he attended the C4 meeting where they discussed the pandemic and how to manage rural and urban communities during this time. He attended Senator Ron Wyden's seminar and advocated to get PPE for doctor offices in our community.

Council President Grimes encouraged everyone to be kind and patient while out and about in the community. She encouraged residents to wear masks.

Mayor Bubenik stated he attended the Tualatin Chamber Board meeting where they discussed impacts to chambers around the state. He stated he participated in the League of Oregon City's update call where they provided updates on Federal, State, and local funding. Mayor Bubenik stated he attended Washington County Chair Harrington's meeting with Washington County Mayors where they discussed the reopening of the County. Mayor Bubenik encouraged citizens to

complete their census. He reminded Councilors about the Council Rules and to be careful on how they speak for the Council in outside meetings.

Councilor Reyes asked about Tualatin's promotion of the Census. City Manager Lombos stated staff is working on distributing marketing materials now since they can't hold planned events.

Adjournment

Mayor Bubenik adjourned the meeting at 8:45 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Bill Steele, Chief of Police
DATE: May 26, 2020

SUBJECT:

Consideration of **Resolution No. 5494-20** Authorizing the City Manager to Execute an Extension of the Intergovernmental Agreement Between the TriCounty Metropolitan Transportation District Of Oregon (Trimet), the City Of Portland, and the City of Tualatin for Transit Police Services

EXECUTIVE SUMMARY:

Approving the resolution will extend the final term of the current TriMet Intergovernmental Agreement (IGA) for Police Transit Services to December 31, 2020.

Since 2010, the parties have established a successful Westside TriMet Transit Police community policing program to expand and enhance safety and security on the transit system and Westside MAX. The initial term of this Agreement ran from September 29, 2015 through June 30, 2016, and then contained four automatically renewed terms, which last term is to end on June 30, 2020. This IGA extends the term to December 31, 2020.

The IGA is consistent with Section 47 of the Charter relating to Public Rail Transit Systems and is for the purpose of responding to or preventing public safety concerns.

ATTACHMENTS:

- Resolution No. 5494-20
- IGA Amendment

RESOLUTION NO. 5494-20

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET), THE CITY OF PORTLAND, AND THE CITY OF TUALATIN FOR TRANSIT POLICE SERVICES

WHEREAS, ORS 190.110 et seq., authorizes the City to enter into Intergovernmental Agreements with other government entities;

WHEREAS, since 2010, the parties have established a successful Westside TriMet Transit Police community policing program to expand and enhance safety and security;

WHEREAS, in 2015, by Resolution No. 5250-15, the City entered into the current Intergovernmental Agreement with TriMet and the City of Portland for transit police services; and

WHEREAS, the City and other parties wish to extend the current Intergovernmental Agreement to December 31, 2020;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Manager is authorized to execute an amendment to the Intergovernmental Agreement (IGA) between the Tri-County Metropolitan Transportation District (TriMet), the City of Portland, and the City for transit police services to extend the term to December 31, 2020.

Section 2. This resolution is effective upon adoption.

ADOPTED by the City Council this 26th day of May, 2020.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST:

BY _____
City Attorney

BY _____
City Recorder

AMENDMENT NUMBER 1
INTERGOVERNMENTAL AGREEMENT AMONG THE TRI-COUNTY
METROPOLITAN TRANSPORTATION DISTRICT OF OREGON, THE CITY OF
PORTLAND, AND THE TUALATIN POLICE DEPARTMENT FOR TRANSIT POLICE
SERVICES

Agreement No. GC150822LG

This Amendment No. 1 to the Intergovernmental Agreement (Agreement) between the Tri-County Metropolitan Transportation District of Oregon (TriMet), the City of Portland (Portland), and the Tualatin Police Department for Transit Police Services is entered into effective the date when fully executed by both parties and amends the Agreement as set forth below.

1. Term: The Parties extend the final term of this Agreement for a period of time up to December 31, 2020 for the purpose of negotiating a new service agreement. The Agreement will end at the earlier of December 31, 2020, or when all transit police primary and subsidiary Agreements are executed for all participating jurisdictions.

NO OTHER CHANGES

The individuals signing below represent and warrant that they have authority to bind the party for which they sign. This Amendment may be signed electronically in two or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same instrument.

**TUALATIN POLICE
DEPARTMENT**

TRIMET

CITY OF PORTLAND

Signature

Marla Blagg
TriMet Exec. Dir. Safety and
Security

Jami Resch
Chief of Police

Printed Name

Date

Date

Title

Date

SIGNATURE PAGE CONTINUED

Approved as to form:

Attorney for Tualatin
Police Department

TriMet General Counsel

City Attorney

Date

Date

Date



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Don Hudson, Assistant City Manager/Finance Director
DATE: May 26, 2020

SUBJECT:

Consideration of Resolution No. 5495-20, Authorizing a Full Faith and Credit Borrowing and Related Matters.

RECOMMENDATION:

Staff recommends that the City Council adopt the attached Resolution.

EXECUTIVE SUMMARY:

The financing plan previously presented to the City Council for the Tualatin City Services building included financing half of the project with existing funds and the remaining amount to be financed over a 10-15 year period. Council awarded the construction bid on March 9, 2020 and the project costs are estimated to be \$8 million.

The City currently has a loan with Columbia Bank, with an interest rate of 3.0%, for the construction of the Warehouse in 2014. Paying off the existing loan at a lower interest rate will be considered, if it is beneficial to the City, as part of this financing. Additionally, the City may consider adding the costs of the remodeling needed to prepare the City Offices Building for the staff changes in this building as part of the overall project.

Staff requests the City Council to authorize the Finance Director to enter into a Full Faith and Credit borrowing for an amount, not to exceed \$4.6 million. The City is utilizing the services of Piper Sandler & Co as a Placement Agent to help the City secure the most advantageous financing. The closing of the loan is anticipated to be in early July.

OUTCOMES OF DECISION:

Adoption of the attached resolution authorizes the Finance Director to obtain financing for the Tualatin City Services facility.

ATTACHMENTS:

- Resolution No. 5495-20

RESOLUTION NO. 5495-20

A RESOLUTION AUTHORIZING A FULL FAITH AND CREDIT BORROWING AND RELATED MATTERS.

The City Council of the City of Tualatin, Oregon, finds as follows:

WHEREAS, the City of Tualatin, Oregon (the "City") is authorized by Oregon Revised Statutes Section 271.390 to enter into financing agreements to finance or refinance real or personal property which the City Council determines is needed so long as the estimated weighted average life of the financing agreement does not exceed the estimated dollar weighted average life of the property that is financed or refinanced; and

WHEREAS, the City has identified a need to provide an addition to an existing facility on the City's operations facility site, remodel of existing facilities, and related improvements (collectively, the "Project"); and

WHEREAS, it may be beneficial to refinance all or a portion of the City's Financing Agreement dated September 30, 2013 (the "Outstanding Borrowing"), which financed a new warehouse (the "Refunded Project"); and

WHEREAS, the City Council hereby determines that the Project and Refunded Project are needed, and that it is desirable to authorize the financing and refinancing of those projects pursuant to ORS 271.390; and

WHEREAS, the City may make expenditures on the Project (the "Expenditures") before the City borrows to finance the Project, and the rules of the United States Internal Revenue Service require the City to declare its official intent to reimburse itself for amounts that the City will spend before it borrows, in order for the City to reimburse itself for those Expenditures from the proceeds of a tax-exempt borrowing;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tualatin, Oregon as follows:

Section 1. Project Financing Agreement Authorized. The City is hereby authorized to enter into a financing agreement (the "Project Financing Agreement") pursuant to ORS 271.390 and the applicable provisions of ORS Chapter 287A in an aggregate principal amount not to exceed \$4,600,000. Proceeds of the Financing Agreement shall be used to pay costs of the Project and costs associated with the Financing Agreement.

Section 2. Refunding Financing Agreement Authorized. The City is further authorized to enter into a refunding financing agreement (the "Refunding Financing Agreement") pursuant to ORS 271.390 and the applicable provisions of ORS Chapter 287A to refinance all or any portion of the Outstanding Borrowing. The Refunding Financing Agreements may be issued in an amount that is sufficient to refund all or any portion of the Outstanding Borrowing and to pay estimated costs related to issuing the Refunding Financing Agreements and refunding the Outstanding Borrowing.

Section 3. Delegation. The Finance Director or the City Manager, or the person designated by the Finance Director or the City Manager (each of whom is referred to herein as a “City Official”) are hereby authorized, on behalf of the City and without further action by the City Council, to:

- A. Select all or a portion of the Outstanding Borrowing to be refunded and take action to call and prepay the Outstanding Borrowing;
- B. Negotiate, execute and deliver the Refunding Financing Agreement and Project Financing Agreement (collectively, the “Financing Agreement”). Subject to the limitations of this Resolution, the Financing Agreement may be in the form of agreements, credit facilities, or other documents that describe the terms and administrative provisions related to the borrowing. The Financing Agreement may contain such terms as the City Official may approve and may contain portions of the new money authority and refunding authority;
- C. Determine the final principal amount, interest rates, payment dates, prepayment rights and all other terms of the financing;
- D. Select a commercial bank or another lender to fund the Financing Agreement;
- E. Covenant for the benefit of the lender to comply with all provisions of the Internal Revenue Code of 1986, as amended (the “Code”) which are required for the interest paid under the Financing Agreement to be excluded from gross income for federal income tax purposes, if applicable;
- F. Designate the borrowing as a “qualified tax-exempt obligation” pursuant to Section 265(b)(3) of the Code, if applicable;
- G. Appoint and enter into agreements with Hawkins Delafield & Wood LLP as bond counsel, Piper Sandler & Co. as placement agent and other service providers for the Financing Agreement; and
- H. Execute and deliver any other certificates or documents and take any other actions which the City Official determines are desirable to carry out this resolution.

Section 4. Security. Pursuant to ORS 287A.315, the City is authorized to pledge its full faith and credit and taxing power within the limitations of Sections 11 and 11b of Article XI of the Oregon Constitution to pay the amounts due under the Financing Agreement. The City is not authorized to levy additional taxes to pay the amounts due under the Financing Agreement.

Section 5. Declaration of Intent to Reimburse. The City hereby declares its official intent pursuant to Section 1.150-2 of the Treasury Regulations to reimburse itself with the proceeds of the Financing Agreement for any Expenditures paid before the Financing Agreement is issued.

Section 6. Effective Date. This resolution is effective immediately upon its passage.

INTRODUCED and ADOPTED by the City Council this 26th day of May, 2020.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST:

BY _____
City Attorney

BY _____
City Recorder



City of Tualatin

**CITY OF TUALATIN
Staff Report**

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Lindsay Marshall, Management Analyst II
DATE: 5/26/2020

SUBJECT:
Republic Services Annual Report and Request to Consider a Rate Adjustment

EXECUTIVE SUMMARY:
Republic Services, the City's solid waste and recycling provider, will present their annual report to the Council, as well as request the Council's consideration of a rate adjustment.

ATTACHMENTS:

- Republic Services PowerPoint Presentation
- Republic Services 2020 Rate Adjustment Packet for Tualatin City Council

City of Tualatin 2020 Council Packet



Republic Services of Clackamas and
Washington Counties

Letter from our General Manager

Financials

Historical Statement of Income without Rate Adjustment

Historical Statement of Income with Rate Adjustment

Schedule of Expenses

Efficiencies Graph

Local Rate Comparables

Service

Summary of Services

Tualatin's Service Facts

Moving Forward

2020 and COVID-19 Response Update

May 11, 2020

Honorable Frank Bubenik, Mayor
Members of City Council
City of Tualatin
18880 SW Martinazzi Avenue
Tualatin, OR 97062

Dear Mayor Bubenik and Councilors:

Republic Services of Tualatin has 20 full-time employees and 19 Compressed Natural Gas (CNG) collection vehicles dedicated to serve your City's residential, commercial and industrial needs. Also supporting your City is a team of managers, mechanics, administrative support, and local customer service representatives.

Republic Services of Clackamas and Washington Counties is requesting a 3.1% rate adjustment, effective upon Council approval. The last rate adjustment approved by Council was 6.5% in 2018, since that time we have been able to maintain a flat rate structure. However, due to inflationary costs since 2018 and projected forward, we are requesting Council approval for a rate adjustment. Please note, the 2020 numbers do not include the estimated impacts of COVID-19 related costs. We will continue to keep you updated as the situation continues to move forward. As you may know, a majority (56%) of Tualatin's residents use 35-gallon roll carts. The monthly rate will be adjusted by \$0.84 for these customers.

While generally accepted returns are between 8%-12%, our Statement of Income indicates progressive margin erosion absent a 2020 adjustment (3.4% in 2017, 10.2% in 2018, 11.8% 2019, and 9.9% in 2020). The rationale behind this level of return is to recognize the capital-intensive nature of the solid waste industry. The goal is to compensate the franchisee with sufficient cash flow to allow for the routine purchase of replacement vehicles, state and local taxes, and containers provided to residents and businesses. Our 2020 rate adjustment request, if implemented July 1st, allows us to maintain our 10% margin through 2022.

On behalf of our local team who has served the Tualatin community for over 30 years, we are grateful for the continued partnership with the City, its residents and businesses.

Thank you,



Jason Jordan, General Manager

cc:

City of Tualatin

Maria Reyes, Position 1
Paul Morrison, Position 2
Bridget Brooks, Position 3
Robert Kellogg, Position 4
Nancy Grimes, Position 5 -Council President
Valerie Pratt, Position 6
Sherilyn Lombos, City Manager

Republic Service

John Olivares, Operations Manager
Will Mathias, Finance Manager
KJ Lewis, Municipal Manager
Travis Comfort, Municipal Contract Administrator

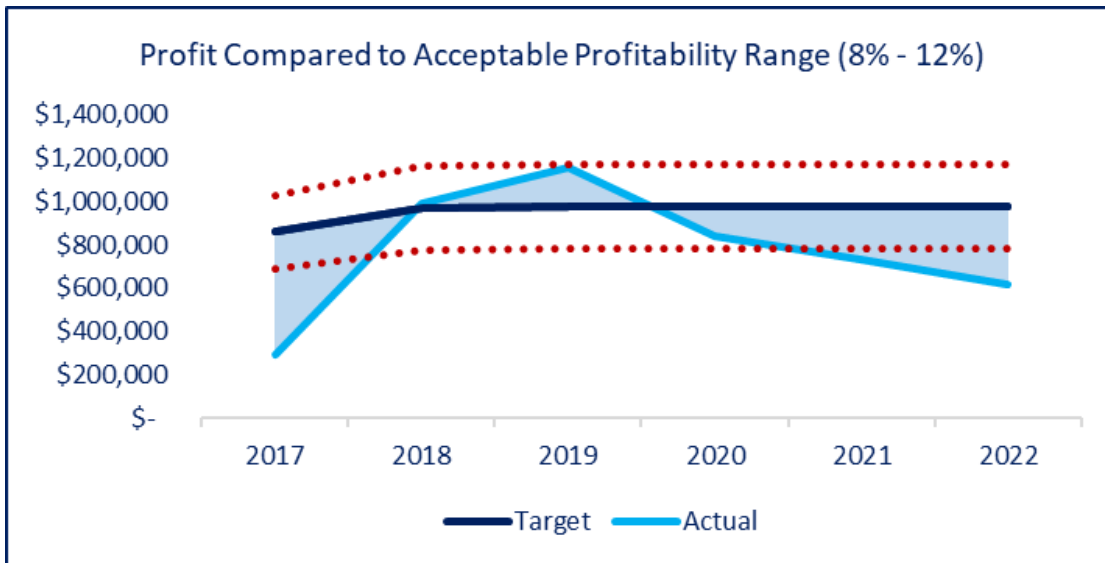
Financials



We'll handle it from here.™

Statement of Income (Without Requested Adjustment Included) For Years Ended December 31, 2017 - 2022

	2017	2018	% Δ	2019	% Δ	2020 *	% Δ	2021	% Δ	2022	% Δ
	Actuals					Forecasted					
Revenue	8,574,339	9,693,679	13.1%	9,765,280	0.7%	9,765,280	0.0%	9,765,280	0.0%	9,765,280	0.0%
Cost of Operations	7,239,828	7,643,643	5.6%	7,777,811	1.8%	7,971,223	2.5%	8,059,508	1.1%	8,150,160	1.1%
Corporate Activity Tax	-	-	0.0%	-	0.0%	41,747	0.0%	41,747	0.0%	41,747	0.0%
Gross Profit	1,334,511	2,050,036	53.6%	1,987,469	-3.1%	1,752,311	-11.8%	1,664,025	-5.0%	1,573,374	-5.4%
Sales, General and Administrative	1,039,412	1,063,587	2.3%	831,027	-21.9%	911,969	9.7%	935,582	2.6%	959,816	2.6%
Operating Income	295,099	986,449	234.3%	1,156,442	17.2%	840,342	-27.3%	728,443	-13.3%	613,558	-15.8%
<i>Op Income as a % of Revenue</i>	<i>3.4%</i>	<i>10.2%</i>		<i>11.8%</i>		<i>8.6%</i>		<i>7.5%</i>		<i>6.3%</i>	
Income Taxes	125,712	282,124	124.4%	330,742	17.2%	245,128	-25.9%	219,771	-10.3%	185,294	-15.7%
Net Income	169,387	704,324	315.8%	825,700	17.2%	595,214	-27.9%	508,672	-14.5%	428,263	-15.8%
<i>Net Income as a % of Revenue</i>	<i>2.0%</i>	<i>7.3%</i>		<i>8.5%</i>		<i>6.1%</i>		<i>5.2%</i>		<i>4.4%</i>	



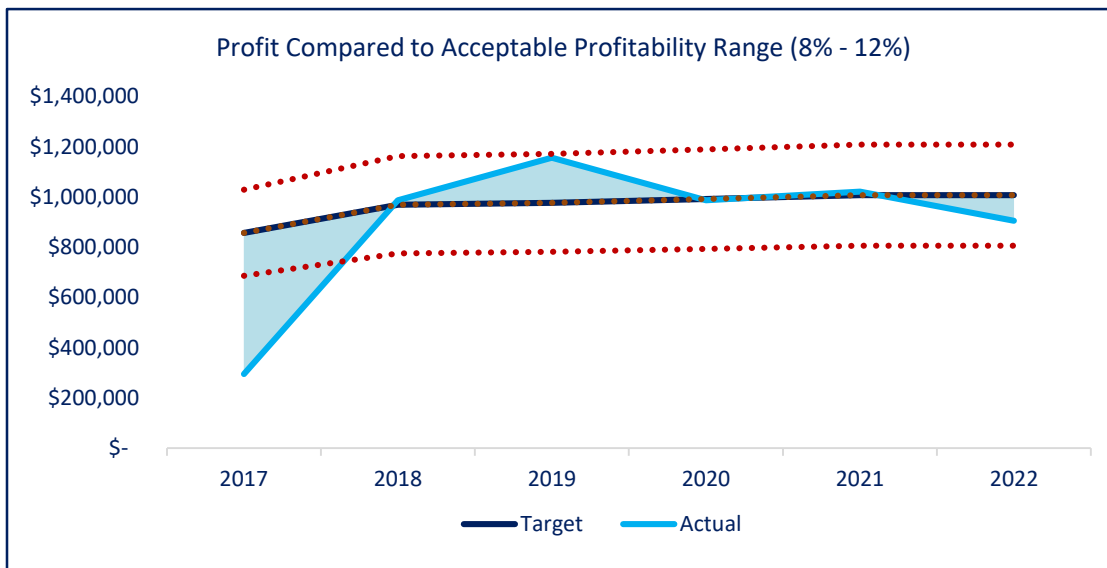
* 2020 does not include the estimated impacts of COVID-19 related costs. We are still in the process of estimating these impacts.

Overview

The light blue shaded area above represents the lost opportunity cost of not earning a 10% margin (10% is widely considered the mid-point of acceptable margins of 8% to 12%). The chart specifically shows profit for the three years prior and for the next two years projected assuming a price increase is not implemented.

Statement of Income (With Rate Adjustment Request Implemented) For Years Ended December 31, 2017 - 2022

	2017	2018	% Δ	2019	% Δ	2020 *	% Δ	2021	% Δ	2022	% Δ
	Actuals					Forecasted					
Revenue	8,574,339	9,693,679	13.1%	9,765,280	0.7%	9,916,642	1.6%	10,068,004	1.5%	10,068,004	0.0%
Cost of Operations	7,239,828	7,643,643	5.6%	7,777,811	1.8%	7,975,764	2.5%	8,068,590	1.2%	8,159,242	1.1%
Corporate Activity Tax	-	-	0.0%	-	0.0%	42,394	0.0%	43,041	1.5%	43,041	0.0%
Gross Profit	1,334,511	2,050,036	53.6%	1,987,469	-3.1%	1,898,485	-4.5%	1,956,373	3.0%	1,865,721	-4.6%
Sales, General and Administrative	1,039,412	1,063,587	2.3%	831,027	-21.9%	911,969	9.7%	935,582	2.6%	959,816	2.6%
Operating Income	295,099	986,449	234.3%	1,156,442	17.2%	986,516	-14.7%	1,020,791	3.5%	905,905	-11.3%
<i>Op Income as a % of Revenue</i>	<i>3.4%</i>	<i>10.2%</i>		<i>11.8%</i>		<i>9.9%</i>		<i>10.1%</i>		<i>9.0%</i>	
Income Taxes	125,712	282,124	124.4%	330,742	17.2%	287,767	-13.0%	307,973	7.0%	273,583	-11.2%
Net Income	169,387	704,324	315.8%	825,700	17.2%	698,749	-15.4%	712,818	2.0%	632,322	-11.3%
<i>Net Income as a % of Revenue</i>	<i>2.0%</i>	<i>7.3%</i>		<i>8.5%</i>		<i>7.0%</i>		<i>7.1%</i>		<i>6.3%</i>	



** 2020 does not include the estimated impacts of COVID-19 related costs. We are still in the process of estimating these impacts.*

Since recycle programs were implemented in the late 1980's recycle costs have been bundled with other services, and those costs of collecting and hauling recyclables from the curb have traditionally been subsidized by higher revenues from downstream customers (end markets). Throughout 2017 to 2019 the waste industry experienced global disruption in recycle markets following the implementation of the China Sword policy. This policy prohibits recycle bales with greater than 0.5% contamination from entering the country, forcing global recycle mills to seek new markets.

The requested adjustment would realign Republic with the mid-point of acceptable profitability (8% - 12%) during the 2021 and 2022 calendar years based on expected cost increases as indicated on the next slide.

Schedule of Expenses

For Years Ended December 31, 2017 - 2022

	2017	2018	2019	2020	% Δ	2021	% Δ	2022	% Δ
	Actuals					Forecasted			
Cost of Operations									
Labor	1,769,334	1,902,649	1,941,454	1,989,990	2.5%	2,039,740	2.5%	2,090,734	2.5%
Repairs and Maintenance	285,401	294,460	296,958	305,867	3.0%	315,043	3.0%	324,494	3.0%
Vehicle Operating Costs	276,474	305,601	233,515	240,520	3.0%	247,736	3.0%	255,168	3.0%
Facility	157,173	144,628	27,479	27,754	1.0%	28,031	1.0%	28,312	1.0%
Insurance	131,626	144,693	135,634	138,347	2.0%	141,114	2.0%	143,936	2.0%
Disposal & Recycle	3,833,787	3,953,620	4,297,232	4,404,663	2.5%	4,404,663	0.0%	4,404,663	0.0%
Franchise Fees	193,502	206,266	227,434	227,434	0.0%	227,434	0.0%	227,434	0.0%
Other Operating Costs	48,389	180,672	177,182	182,497	3.0%	187,972	3.0%	193,612	3.0%
Depreciation	544,142	511,054	440,923	454,151	3.0%	467,775	3.0%	481,808	3.0%
Cost of Operations	7,239,828	7,643,643	7,777,811	7,971,223	2.5%	8,059,508	1.1%	8,150,160	1.1%
Sales, General and Administrative									
Salaries	562,511	509,789	285,027	351,533	23.3%	360,322	2.5%	369,330	2.5%
Rent and Office Expense	82,438	79,501	83,169	85,664	3.0%	88,234	3.0%	90,881	3.0%
Travel and Entertainment	21,648	11,124	11,648	11,997	3.0%	12,357	3.0%	12,728	3.0%
Professional Fees	5,416	7,664	11,231	11,568	3.0%	11,915	3.0%	12,272	3.0%
Bad Debt Expense	11,074	5,945	7,212	7,212	0.0%	7,212	0.0%	7,212	0.0%
Management Services	261,561	347,823	345,656	354,297	2.5%	363,155	2.5%	372,234	2.5%
Other Expenses	94,764	101,741	87,084	89,697	3.0%	92,387	3.0%	95,159	3.0%
Sales, General, and Administrative	1,039,412	1,063,587	831,027	911,969	9.7%	935,582	2.6%	959,816	2.6%

NOTE: This expense schedule is based on NO rate adjustment taking effect for 2020 - 2022. The only two line items that we would expect to see changed with a rate adjustment are Franchise Fees and Bad Debt.

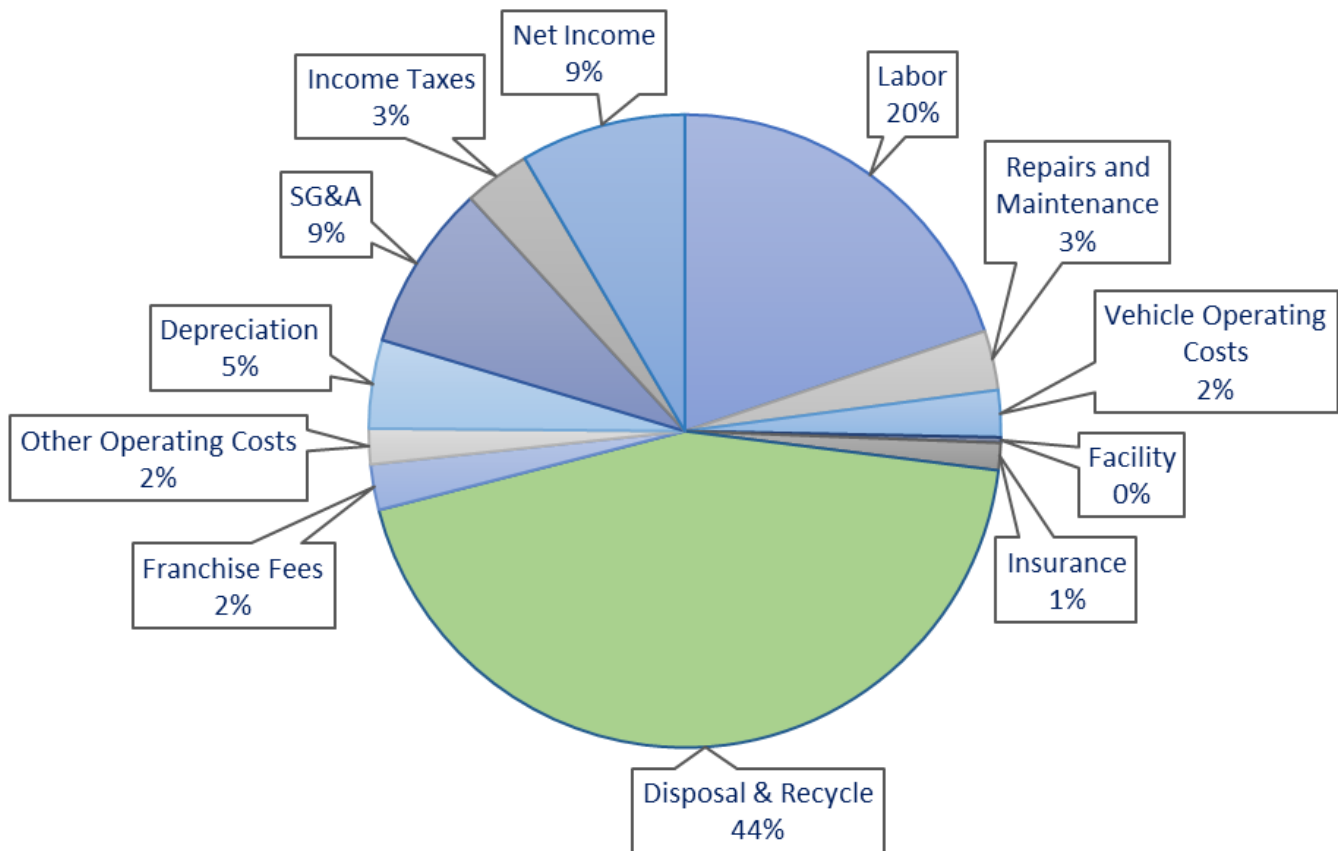
* Some DCR expense classifications have changed in our 2019 reporting , consequently some 2019 expense line items may not align precisely with how expenses were previously reported.

* 2020 does not include the estimated impacts of COVID-19 related costs. We are still in the process of estimating these impacts.



What does my monthly payment go towards?

(Based on 2019 figures for a 35 gallon customer)



35 Gallon Monthly Breakdown



Category	Amounts
Disposal & Recycle	\$ 10.91
Labor	\$ 6.28
SG&A	\$ 2.36
Net Income	\$ 1.60
Depreciation	\$ 1.45
Income Taxes	\$ 1.44
Repairs and Maintenance	\$ 0.93
Vehicle Operating Costs	\$ 0.65
Franchise Fees	\$ 0.53
Other Operating Costs	\$ 0.37
Insurance	\$ 0.30
Facility	\$ 0.17
Total:	\$ 27.00

Current and Proposed Rate Adjustment with Comparables For Year Ended December 31, 2019

	Clackamas Co. Urban	Clackamas Co. Rural	Wilsonville	Lake Oswego	Current	Proposed	\$ Δ
Residential Rates							
20 gallon	29.15	26.25	21.32	21.20	23.00	23.71	0.71
35 gallon	33.15	30.20	28.11	30.06	27.00	27.84	0.84
65 gallon	42.80	41.95	36.89	46.77	36.00	37.12	1.12
90 gallon	49.90	47.80	-	49.27	-	-	-
Commercial Rates							
35 gallon	29.20	30.20	21.32	27.58	24.50	25.26	0.76
65 gallon	40.75	41.95	33.22	41.10	33.02	34.04	1.02
90 gallon	43.75	47.80	41.84	43.71	40.47	41.72	1.25
1 yard	-	-	108.96	-	105.01	108.27	3.26
1.5 yard	136.59	-	143.05	169.48	133.13	137.26	4.13
2 yard	173.47	208.13	186.79	211.80	175.76	181.21	5.45
3 yard	237.20	-	258.73	279.85	245.29	252.89	7.60
4 yard	303.08	381.46	337.05	351.51	311.11	320.75	9.64
6 yard	423.13	553.39	470.53	475.50	438.72	452.32	13.60
8 yard	524.33	718.91	623.89	568.54	550.64	567.71	17.07
Industrial Rates							
10 yard	150.00	150.00	123.66	125.14	121.41	125.17	3.76
20 yard	150.00	150.00	123.66	125.14	121.41	125.17	3.76
30 yard	160.00	160.00	155.64	146.97	144.84	149.33	4.49



Service

Services Available in Tualatin

Residential Collection Service

- Weekly, monthly and on-call curbside garbage cart service
- Curbside recycling cart services
- Multi-family recycling, trash and yard debris (yard debris is an extra cost and not included)
- Yard debris cart collection service
- Oregon E-Cycles electronics waste collection center
- Number 6 Polystyrene collection at our Wilsonville depot

Commercial/Industrial Collection Services:

- Regular or as-needed waste collection
- Drop boxes for demolition and other extra large projects
- Recycling services tailored to specific business needs
- Yard Debris collections service

Other Services available for all customers:

- Temporary container and drop box service
- Holiday collection, all weekdays, except Christmas and New Year's Day
- Seasonal service stops for customers gone more than four weeks
- Convenient payment by *My Resources (is now called My Republic)*
- Christmas tree collection
- Recycling center
- Annual Fall and Spring Bulky waste days and other event services



Tualatin Service Facts

- We have 20 drivers servicing the City of Tualatin
- Drivers are at the curbs of 5,902 Tualatin homes 5 days/week
- There are 920,712 residential containers picked up every year
- We have 19 collection vehicles serving customers 7 days/week
- 19 CNG trucks service the City of Tualatin



COMMUNITY EDUCATION

Republic Services of Tualatin utilizes newsletter, local newspapers, bi-lingual recycling brochures, service calendars, and our website to educate the City of Tualatin residents and businesses regarding service availability, timing and programs, as well as to promote recycling efforts.

COMMUNITY OUTREACH EVENTS

In 2019, our company donated close to \$12,000 to the community of Tualatin in sponsorship, recycling education outreach and in-kind services such as drop boxes.

Tualatin Crawfish Festival

Boot Scootin Barn Dance

Annual Fall and Spring Bulky Waste Days

Ride Connection

Tualatin Youth Advisory Council

Police Foundation

Viva Tualatin

Tualatin Chamber

Tualatin Pumpkin Regatta





We'll handle it from here.®

Moving Forward 2020

In 2020, Republic Services of Clackamas and Washington Counties will strive to maintain the level of service delivery that Tualatin has relied on. We do not know the full impacts of COVID-19 related costs or for how long this situation will last. In facing this challenge, Republic Services has taken many steps to maintain the health and productivity of its workforce, and to continue to provide steady, reliable service to the City of Tualatin. This is an unprecedented time and we will all get through this together.

During the COVID19 pandemic, we have:

- Sent any employees that are not essential to the frontline home with the equipment they need to do their jobs effectively. This includes our customer service representatives.
- Staggered starts for our frontline employees and siting tailgates outside to maintain social distancing.
- Created a systematic disinfecting of all office areas and vehicles.
- Instituted a policy to provide an extra ten days paid time off for any employee who is diagnosed with COVID19, or has to care for a family member who has fallen ill.
- Implemented eight weeks paid family leave for new parents – two weeks for secondary providers.
- Provided reimbursement for co-pays for any COVID19-related healthcare costs.
- Temporarily suspended bulky waste pickup and asked customers to bag any extra waste to improve route efficiency.

To support our communities and customers, we have:

- Communicated with customers through electronic media.
- Purchased meals for our frontline workers from locally-owned restaurants twice a week – one breakfast/lunch, one meal for the family which workers take home.
- Committed to Serve: frontline employees will receive \$100/every other week for the next two months in gift cards to spend at a locally-owned business in communities we serve.

Republic Services of Clackamas and Washington Counties

10295 SW Ridder Road
Wilsonville, OR 97070

503.981.1278 • republicservices.com



Assembled by Travis Comfort, Municipal Contract Administrator



We'll handle it from here.™

Tualatin

2020 Rate Review

Leadership Team

Jason Jordan, General Manager

KJ Lewis, Municipal Manager

John Olivares, Operations Manager

Will Mathias, Finance Manager

Travis Comfort, Municipal Contract Administrator



Republic Services

Tualatin



We have 20 drivers servicing Tualatin

Drivers are at the curbs of 5,902 Tualatin homes each month

There were 2,313,584 containers picked up in 2019 (Commercial, Residential, & Industrial)

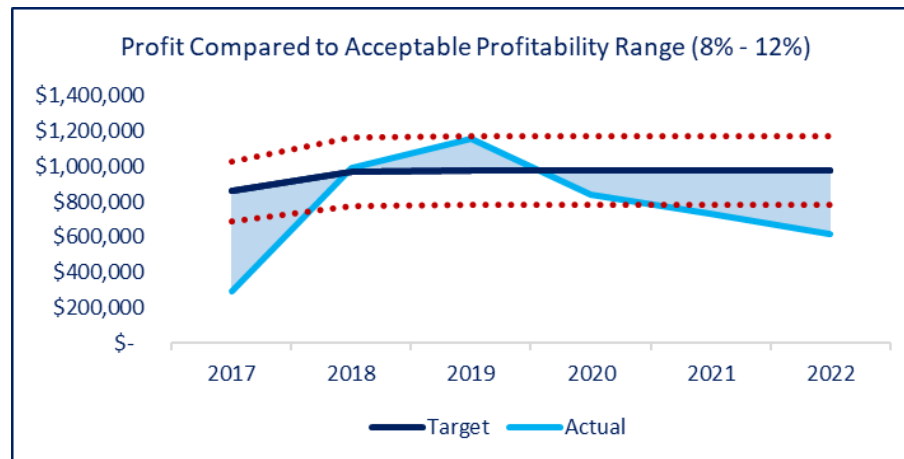
We have 19 CNG collection vehicles serving City of Tualatin

In 2019, Republic collected 47,197.64 tons of material for recovery and disposal:

- Residential tons – 9,108.9
- Commercial tons – 13,998.96
- Industrial tons – 24,089.78

Statement of Income (Without Requested Adjustment Included) For Years Ended December 31, 2017 - 2022

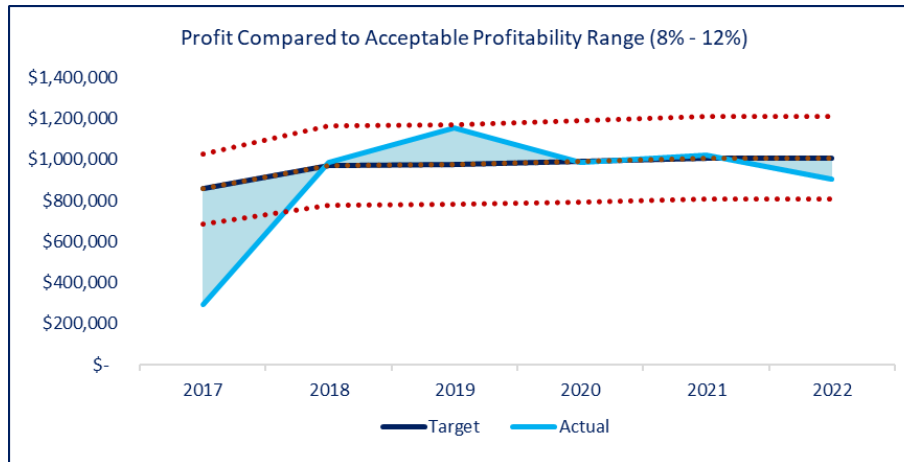
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	Actuals					Forecasted					
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Cost of Operations	7,239,828	7,643,643	5.6%	7,777,811	1.8%	7,971,223	2.5%	8,059,508	1.1%	8,150,160	1.1%
Corporate Activity Tax	-	-	0.0%	-	0.0%	41,747	0.0%	41,747	0.0%	41,747	0.0%
Gross Profit	1,334,511	2,050,036	53.6%	1,987,469	-3.1%	1,752,311	-11.8%	1,664,025	-5.0%	1,573,374	-5.4%
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Statement of Income (With Rate Adjustment Request Implemented) For Years Ended December 31, 2017 - 2022

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Cost of Operations	7,239,828	7,643,643	5.6%	7,777,811	1.8%	7,975,764	2.5%	8,068,590	1.2%	8,159,242	1.1%
Corporate Activity Tax	-	-	0.0%	-	0.0%	42,394	0.0%	43,041	1.5%	43,041	0.0%
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<i>Op Income as a % of Revenue</i>	<i>3.4%</i>	<i>10.2%</i>		<i>11.8%</i>		<i>9.9%</i>		<i>10.1%</i>		<i>9.0%</i>	
Income Taxes	125,712	282,124	124.4%	330,742	17.2%	287,767	-13.0%	307,973	7.0%	273,583	-11.2%
Net Income	169,387	704,324	315.8%	825,700	17.2%	698,749	-15.4%	712,818	2.0%	632,322	-11.3%
<i>Net Income as a % of Revenue</i>	<i>2.0%</i>	<i>7.3%</i>		<i>8.5%</i>		<i>7.0%</i>		<i>7.1%</i>		<i>6.3%</i>	



** 2020 does not include the estimated impacts of COVID-19 related costs. We are still in the process of estimating these impacts.*

Schedule of Expenses

For Years Ended December 31, 2017 - 2022

	2017	2018	2019	2020	% Δ	2021	% Δ	2022	% Δ
	Actuals					Forecasted			
Cost of Operations									
Labor	1,769,334	1,902,649	1,941,454	1,989,990	2.5%	2,039,740	2.5%	2,090,734	2.5%
Repairs and Maintenance	285,401	294,460	296,958	305,867	3.0%	315,043	3.0%	324,494	3.0%
Vehicle Operating Costs	276,474	305,601	233,515	240,520	3.0%	247,736	3.0%	255,168	3.0%
Facility	157,173	144,628	27,479	27,754	1.0%	28,031	1.0%	28,312	1.0%
Insurance	131,626	144,693	135,634	138,347	2.0%	141,114	2.0%	143,936	2.0%
Disposal & Recycle	3,833,787	3,953,620	4,297,232	4,404,663	2.5%	4,404,663	0.0%	4,404,663	0.0%
Franchise Fees	193,502	206,266	227,434	227,434	0.0%	227,434	0.0%	227,434	0.0%
Other Operating Costs	48,389	180,672	177,182	182,497	3.0%	187,972	3.0%	193,612	3.0%
Depreciation	544,142	511,054	440,923	454,151	3.0%	467,775	3.0%	481,808	3.0%
Cost of Operations	7,239,828	7,643,643	7,777,811	7,971,223	2.5%	8,059,508	1.1%	8,150,160	1.1%
Sales, General and Administrative									
Salaries	562,511	509,789	285,027	351,533	23.3%	360,322	2.5%	369,330	2.5%
Rent and Office Expense	82,438	79,501	83,169	85,664	3.0%	88,234	3.0%	90,881	3.0%
Travel and Entertainment	21,648	11,124	11,648	11,997	3.0%	12,357	3.0%	12,728	3.0%
Professional Fees	5,416	7,664	11,231	11,568	3.0%	11,915	3.0%	12,272	3.0%
Bad Debt Expense	11,074	5,945	7,212	7,212	0.0%	7,212	0.0%	7,212	0.0%
Management Services	261,561	347,823	345,656	354,297	2.5%	363,155	2.5%	372,234	2.5%
Other Expenses	94,764	101,741	87,084	89,697	3.0%	92,387	3.0%	95,159	3.0%
Sales, General, and Administrative	1,039,412	1,063,587	831,027	911,969	9.7%	935,582	2.6%	959,816	2.6%

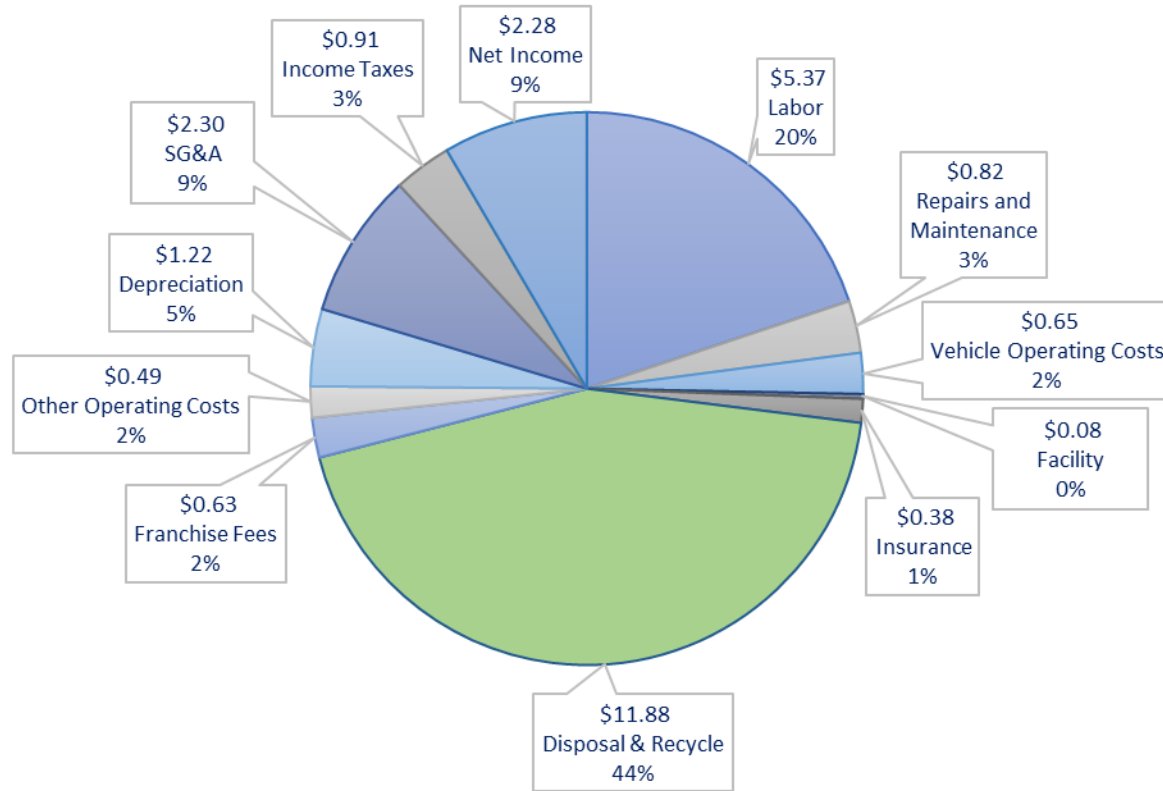
NOTE: This expense schedule is based on NO rate adjustment taking effect for 2020 - 2022. The only two line items that we would expect to see changed with a rate adjustment are Franchise Fees and Bad Debt.

** Some DCR expense classifications have changed in our 2019 reporting, consequently some 2019 expense line items may not align precisely with how expenses were previously reported.*

** 2020 does not include the estimated impacts of COVID-19 related costs. We are still in the process of estimating these impacts.*

What does my monthly payment go towards?

(Based on 2019 figures for a 35 gallon customer)



Current and Proposed Rate Adjustment with Comparables For Year Ended December 31, 2019

	Clackamas Co. Urban	Clackamas Co. Rural	Wilsonville	Lake Oswego	Current	Proposed	\$ Δ
Residential Rates							
20 gallon	29.15	26.25	21.32	21.20	23.00	23.71	0.71
35 gallon	33.15	30.20	28.11	30.06	27.00	27.84	0.84
65 gallon	42.80	41.95	36.89	46.77	36.00	37.12	1.12
90 gallon	49.90	47.80	-	49.27	-	-	-
Commercial Rates							
35 gallon	29.20	30.20	21.32	27.58	24.50	25.26	0.76
65 gallon	40.75	41.95	33.22	41.10	33.02	34.04	1.02
90 gallon	43.75	47.80	41.84	43.71	40.47	41.72	1.25
1 yard	-	-	108.96	-	105.01	108.27	3.26
1.5 yard	136.59	-	143.05	169.48	133.13	137.26	4.13
2 yard	173.47	208.13	186.79	211.80	175.76	181.21	5.45
3 yard	237.20	-	258.73	279.85	245.29	252.89	7.60
4 yard	303.08	381.46	337.05	351.51	311.11	320.75	9.64
6 yard	423.13	553.39	470.53	475.50	438.72	452.32	13.60
8 yard	524.33	718.91	623.89	568.54	550.64	567.71	17.07
Industrial Rates							
10 yard	150.00	150.00	123.66	125.14	121.41	125.17	3.76
20 yard	150.00	150.00	123.66	125.14	121.41	125.17	3.76
30 yard	160.00	160.00	155.64	146.97	144.84	149.33	4.49

Thank You

Developed by Travis Comfort
-Municipal Contract Administrator



City of Tualatin 2019 Annual Report



Republic Services of Clackamas and
Washington Counties

FINANCIALS

Historical Statement of Income without Rate Adjustment

Historical Statement of Income with Rate Adjustment

Schedule of Expenses

Efficiencies Graph

Local Rate Comparables

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Customer Counts

Summary of Waste Collected

Where the Material Goes

Customer Service Report

Community Education and Outreach

Contributions, Sponsorships, and Donations

Moving Forward

2020 and COVID-19 Response

Committed to Serve

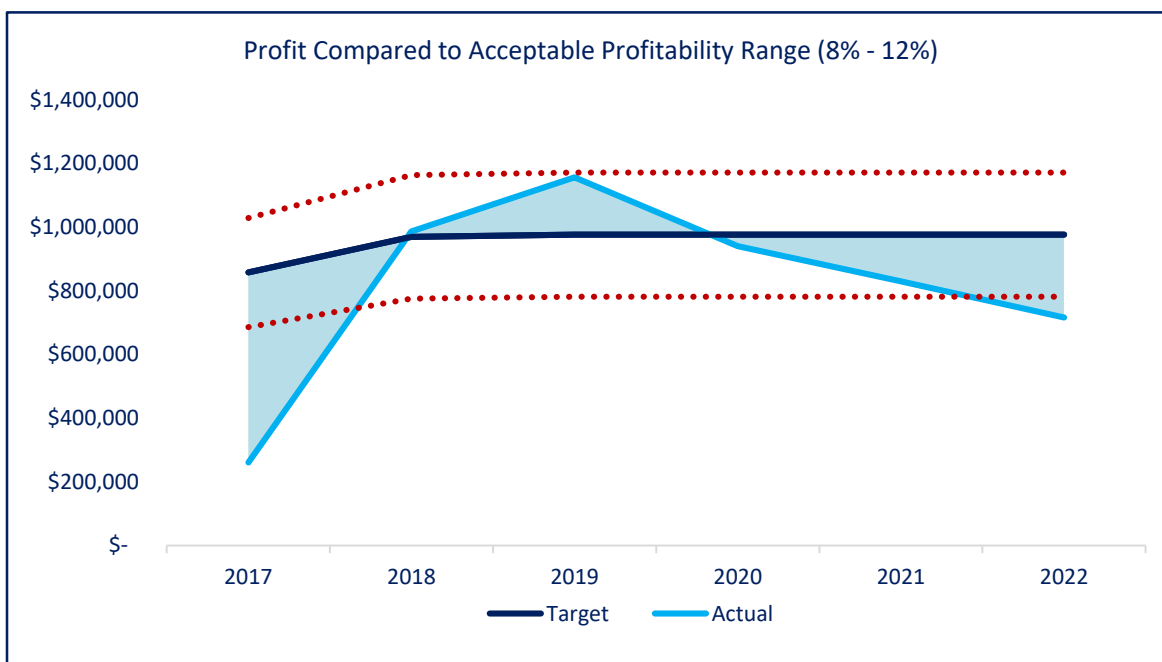
Financials



We'll handle it from here.™

Statement of Income (Without Requested Adjustment Included)
For Years Ended December 31, 2017 - 2022

6Y Financial (3Y Actuals / 3Y Forecasted)	2017	2018	% Δ	2019	% Δ	2020 *	% Δ	2021	% Δ	2022	% Δ
Revenue	8,574,339	9,693,679	13.1%	9,765,280	0.7%	9,765,280	0.0%	9,765,280	0.0%	9,765,280	0.0%
Cost of Operations	7,273,760	7,643,643	5.1%	7,777,811	1.8%	7,971,223	2.5%	8,059,508	1.1%	8,150,160	1.1%
Gross Profit	1,300,579	2,050,036	57.6%	1,987,469	-3.1%	1,794,057	-9.7%	1,705,772	-4.9%	1,615,120	-5.3%
Sales, General and Administrative	1,039,412	1,063,587	2.3%	831,027	-21.9%	853,225	2.7%	876,021	2.7%	899,317	2.7%
Operating Income	261,167	986,449	277.7%	1,156,442	17.2%	940,832	-18.6%	829,751	-11.8%	715,803	-13.7%
Op Income as a % of Revenue	3.0%	10.2%		11.8%		9.6%		8.5%		7.3%	
Income Taxes	111,257	282,124	153.6%	330,742	17.2%	274,441	-17.0%	250,336	-8.8%	216,172	-13.6%
Net Income	149,910	704,324	369.8%	825,700	17.2%	666,392	-19.3%	579,415	-13.1%	499,630	-13.8%
Net Income as a % of Revenue	1.7%	7.3%		8.5%		6.8%		5.9%		5.1%	



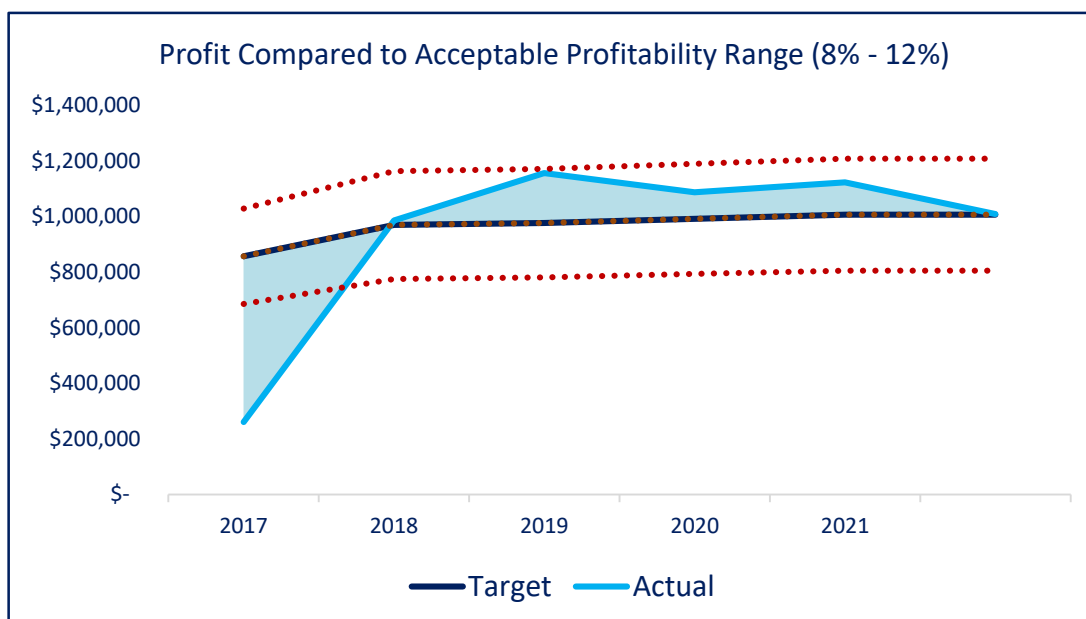
* 2020 does not include the estimated impacts of COVID-19 related costs. We are still in the process of estimating these impacts.

Overview

The light blue shaded area above represents the lost opportunity cost of not earning a 10% margin (10% is widely considered the mid-point of acceptable margins of 8% to 12%). The chart specifically shows profit for the three years prior and for the next two years projected assuming a price increase is not implemented.

Statement of Income (With Rate Adjustment Request Implemented)
For Years Ended December 31, 2017 - 2022

6Y Financial (3Y Actuals / 3Y Forecasted)	2017	2018	% Δ	2019	% Δ	2020 *	% Δ	2021	% Δ	2022	% Δ
Revenue	8,574,339	9,693,679	13.1%	9,765,280	0.7%	9,916,642	1.6%	10,068,004	1.5%	10,068,004	0.0%
Cost of Operations	7,273,760	7,643,643	5.1%	7,777,811	1.8%	7,975,764	2.5%	8,068,590	1.2%	8,159,242	1.1%
Gross Profit	1,300,579	2,050,036	57.6%	1,987,469	-3.1%	1,940,878	-2.3%	1,999,414	3.0%	1,908,762	-4.5%
Sales, General and Administrative	1,039,412	1,063,587	2.3%	831,027	-21.9%	853,225	2.7%	876,021	2.7%	899,317	2.7%
Operating Income	261,167	986,449	277.7%	1,156,442	17.2%	1,087,653	-5.9%	1,123,393	3.3%	1,009,445	-10.1%
Op Income as a % of Revenue	3.0%	10.2%		11.8%		11.0%		11.2%		10.0%	
Income Taxes	111,257	282,124	153.6%	330,742	17.2%	317,269	-4.1%	338,928	6.8%	304,852	-10.1%
Net Income	149,910	704,324	369.8%	825,700	17.2%	770,385	-6.7%	784,465	1.8%	704,592	-10.2%
Net Income as a % of Revenue	1.7%	7.3%		8.5%		7.8%		7.8%		7.0%	



* 2020 does not include the estimated impacts of COVID-19 related costs. We are still in the process of estimating these impacts.

Since recycle programs were implemented in the late 1980's recycle costs have been bundled with other services, and those costs of collecting and hauling recyclables from the curb have traditionally been subsidized by higher revenues from downstream customers (end markets). Throughout 2017 to 2019 the waste industry experienced global disruption in recycle markets following the implementation of the China Sword policy. This policy prohibits recycle bales with greater than 0.5% contamination from entering the country, forcing global recycle mills to seek new markets.

The requested adjustment would realign Republic with the mid-point of acceptable profitability (8% - 12%) during the 2021 and 2022 calendar years based on expected cost increases as indicated on the next slide.

Schedule of Expenses For Years Ended December 31, 2017 - 2022

6 Year Financial (3Y Actuals / 3Y Forecasted)	2017	2018	% Δ	2019	% Δ	2020	% Δ	2021	% Δ	2022	% Δ
Cost of Operations											
Labor	1,769,334	1,902,649	7.5%	1,941,454	2.0%	1,989,990	2.5%	2,039,740	2.5%	2,090,734	2.5%
Repairs and Maintenance	285,401	294,460	3.2%	296,958	0.8%	305,867	3.0%	315,043	3.0%	324,494	3.0%
Vehicle Operating Costs	276,474	305,601	10.5%	233,515	-23.6%	240,520	3.0%	247,736	3.0%	255,168	3.0%
Facility	157,173	144,628	-8.0%	27,479	-81.0%	27,754	1.0%	28,031	1.0%	28,312	1.0%
Insurance	131,626	144,693	9.9%	135,634	-6.3%	138,347	2.0%	141,114	2.0%	143,936	2.0%
Disposal & Recycle	3,833,787	3,953,620	3.1%	4,297,232	8.7%	4,404,663	2.5%	4,404,663	0.0%	4,404,663	0.0%
Franchise Fees	227,434	206,266	-9.3%	227,434	10.3%	227,434	0.0%	227,434	0.0%	227,434	0.0%
Other Operating Costs	48,389	180,672	273.4%	177,182	-1.9%	182,497	3.0%	187,972	3.0%	193,612	3.0%
Depreciation	544,142	511,054	-6.1%	440,923	-13.7%	454,151	3.0%	467,775	3.0%	481,808	3.0%
Cost of Operations	7,273,760	7,643,643	5.1%	7,777,811	1.8%	7,971,223	2.5%	8,059,508	1.1%	8,150,160	1.1%
Sales, General and Administrative											
Salaries	562,511	509,789	-9.4%	180,027	-64.7%	184,528	2.5%	189,141	2.5%	193,869	2.5%
Rent and Office Expense	82,438	79,501	-3.6%	188,169	136.7%	193,814	3.0%	199,628	3.0%	205,617	3.0%
Travel and Entertainment	21,648	11,124	-48.6%	11,648	4.7%	11,997	3.0%	12,357	3.0%	12,728	3.0%
Professional Fees	5,416	7,664	41.5%	11,231	46.5%	11,568	3.0%	11,915	3.0%	12,272	3.0%
Bad Debt Expense	11,074	5,945	-46.3%	7,212	21.3%	7,324	1.6%	7,437	1.6%	7,437	0.0%
Management Services	261,561	347,823	33.0%	345,656	-0.6%	354,297	2.5%	363,155	2.5%	372,234	2.5%
Other Expenses	94,764	101,741	7.4%	87,084	-14.4%	89,697	3.0%	92,387	3.0%	95,159	3.0%
Sales, General, and Administrative	1,039,412	1,063,587	2.3%	831,027	-21.9%	853,225	2.7%	876,021	2.7%	899,317	2.7%

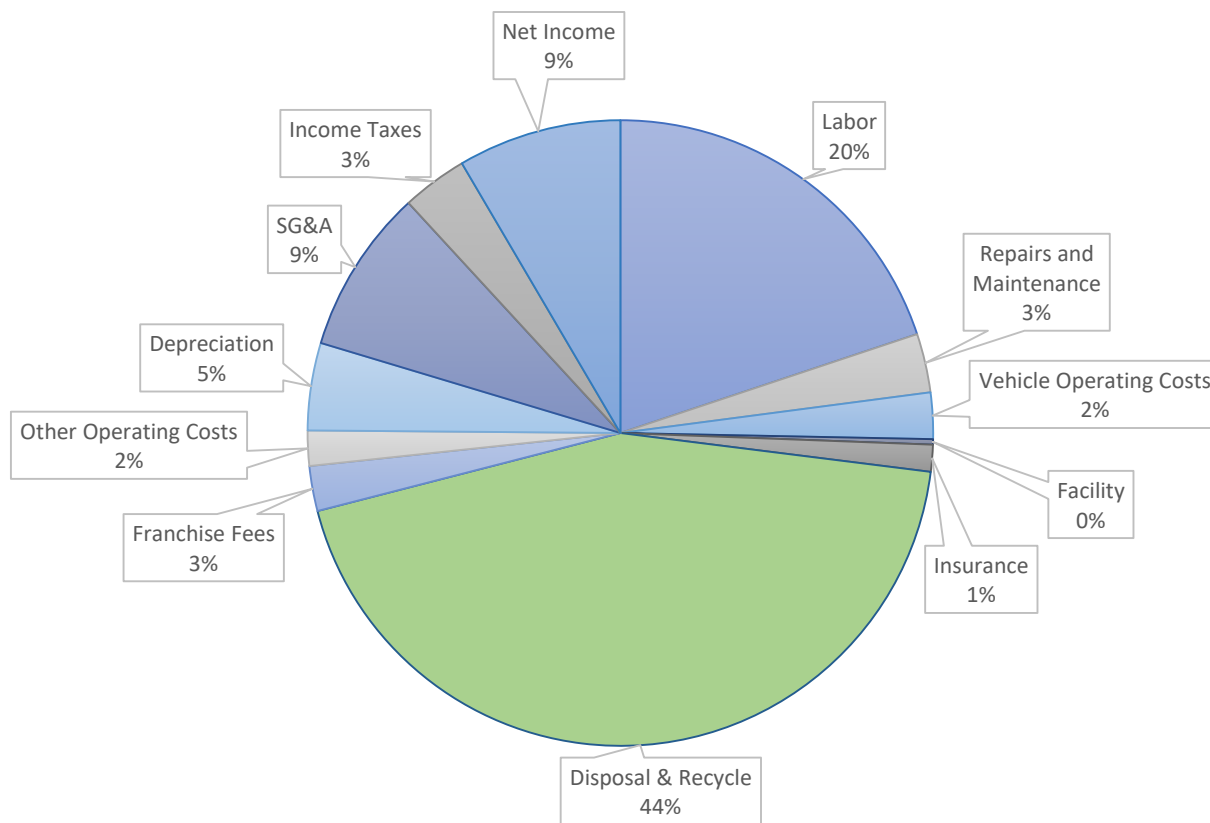
NOTE: This expense schedule is based on NO rate adjustment taking effect for 2020 - 2022. The only two line items that we would expect to see changed with a rate adjustment are Franchise Fees and Bad Debt.

* Some Detail Cost Report (DCR) expense classifications have changed in our 2019 reporting , consequently some 2019 expense line items may not align precisely with how expenses were previously reported.

* 2020 does not include the estimated impacts of COVID-19 related costs. We are still in the process of estimating these impacts.



What does my monthly payment go towards? (Based on 2019 figures for a 35 gallon customer)



Current and Proposed Rate Adjustment with Comparables For Year Ended December 31, 2019

	Clackamas Co. Urban	Clackamas Co. Rural	Wilsonville	Lake Oswego	Tualatin	Tualatin *	\$ Δ
Residential Rates							
20 gallon	29.15	26.25	21.32	21.20	23.00	23.71	0.71
35 gallon	33.15	30.20	28.11	30.05	27.00	27.84	0.84
65 gallon	42.80	41.95	36.89	46.77	36.00	37.12	1.12
90 gallon	49.90	47.80	-	49.21	-	-	-
Commercial Rates							
35 gallon	29.20	30.20	21.32	27.58	24.50	25.26	0.76
65 gallon	40.75	41.95	33.22	41.10	33.02	34.04	1.02
90 gallon	43.75	47.80	41.84	43.71	40.47	41.72	1.25
1 yard	-	-	108.96	-	105.01	108.27	3.26
1.5 yard	136.59	-	143.05	169.48	133.13	137.26	4.13
2 yard	173.47	208.13	186.79	211.80	175.76	181.21	5.45
3 yard	237.20	-	258.73	279.85	245.29	252.89	7.60
4 yard	303.08	381.46	337.05	351.51	311.11	320.75	9.64
5 yard	-	-	-	-	-	-	-
6 yard	423.13	553.39	470.53	475.50	438.72	452.32	13.60
8 yard	524.33	718.91	623.89	568.54	550.64	567.71	17.07
Industrial Rates							
10 yard	150.00	150.00	123.66	125.14	121.41	125.17	3.76
20 yard	150.00	150.00	123.66	125.14	121.41	125.17	3.76
30 yard	160.00	160.00	155.64	146.97	144.84	149.33	4.49

* Proposed Rates



Service

Services Available in Tualatin

Residential Collection Service

- Weekly curbside garbage cart service
- Curbside recycling cart services
- Multi-family recycling, trash and yard debris (yard debris is an extra cost and not included)
- Organics and yard debris cart collection service
- Oregon E-Cycles electronics waste collection center
- Number 6 Polystyrene collection at our Wilsonville depot

Commercial/Industrial Collection Services:

- Regular or as-needed waste collection (all trash is weekly and we try not to place any recycle carts/containers as On Call)
- Drop boxes for demolition and other extra large projects
- Recycling services tailored to specific business needs
- Food Scraps/Organic waste composting service
- Yard Debris collections service

Other Services available for all customers:

- Temporary container and drop box service
- Holiday collection, all weekdays, except Christmas and New Year's Day (455 Drivers do not work on Thanksgiving)
- Seasonal service stops for customers gone more than four weeks
- Convenient payment by *My Resources (is now called My Republic)*
- Christmas tree collection
- Recycling center
- Annual Fall and Spring Bulky waste days and other event services

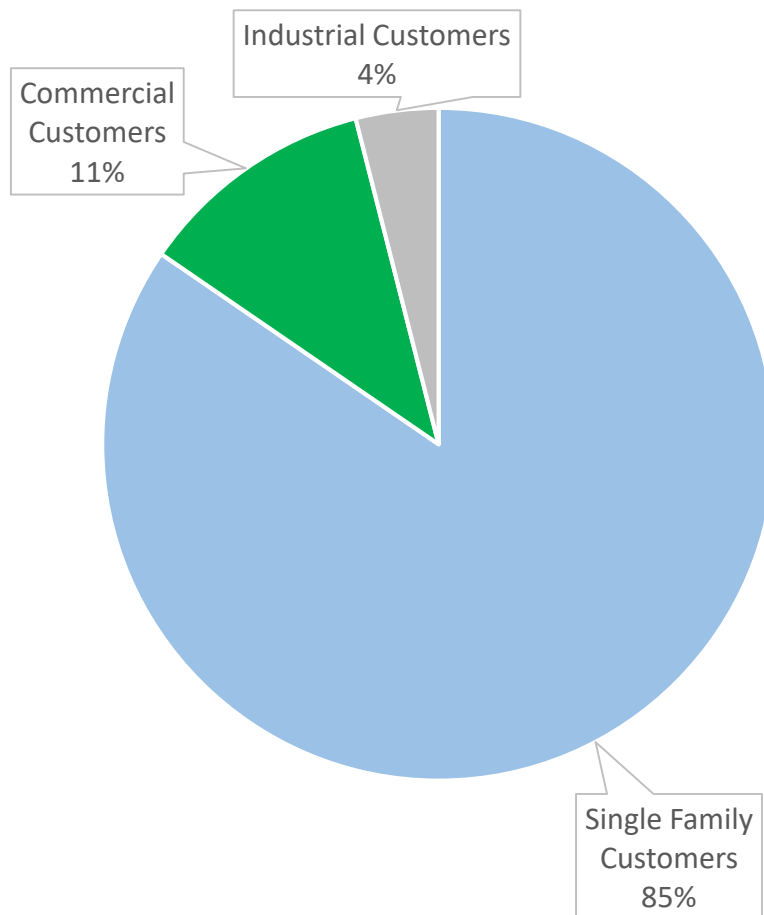


Tualatin Service Facts

- We have 20 drivers servicing the City of Tualatin
- Drivers are at the curbs of 5,902 Tualatin homes 5 days/week
- There are 920,712 residential containers picked up every year
- We have 19 collection vehicles serving customers 7 days/week
- 19 CNG trucks service the City of Tualatin



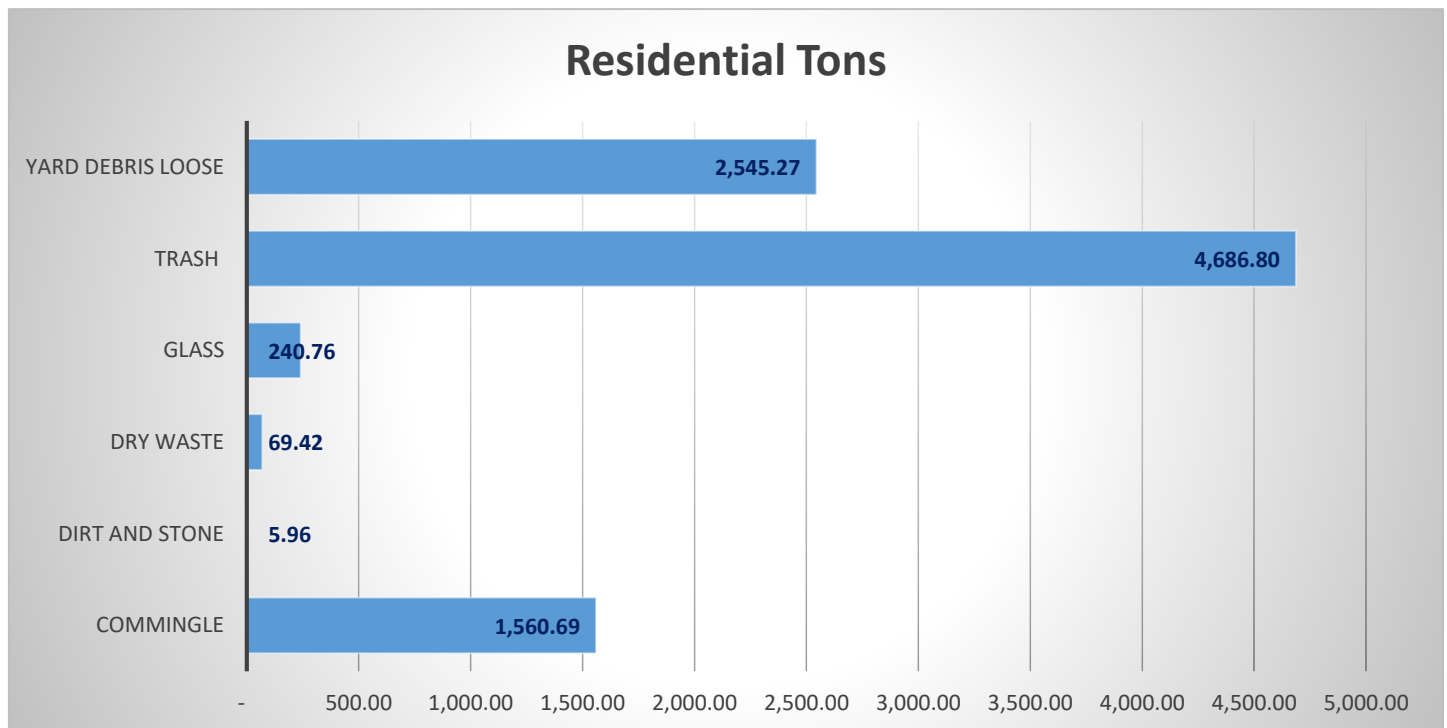
Customer Counts	
Single Family Customers	5,902
Multi Family Customers	24
Commercial Customers	776
Industrial Customers	277*
*only 111 of Tualatin's industrial customers are permanent customers	



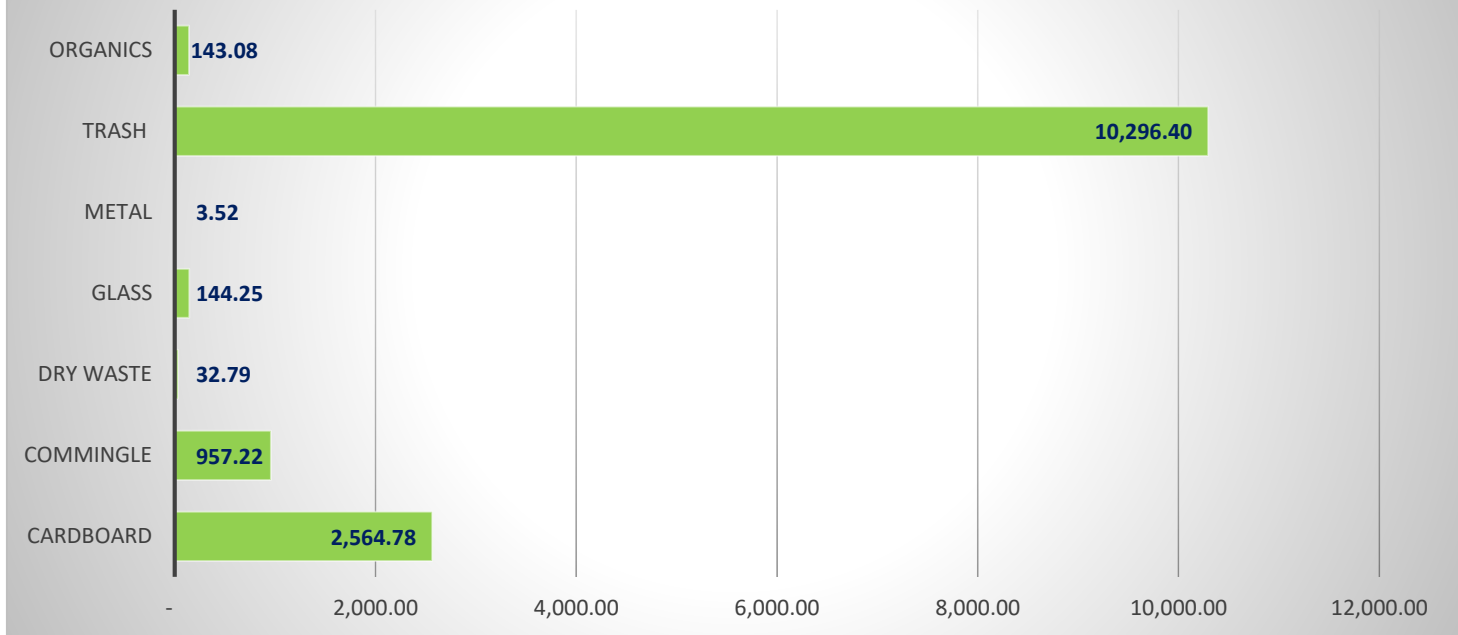
Tons Collected in 2019

Material	Residential	Commercial	Industrial
Cardboard	-	2,564.78	402.38
Commingle	1,560.69	957.22	268.62
Dirt and Stone	5.96	-	509.75
Dry Waste	69.42	32.79	10,293.54
Glass	240.76	144.25	645.73
Manure	-	-	39.00
Metal	-	3.52	31.76
Organics	-	143.08	-
Polymers Plastic	-	-	185.34
Special Waste	-	-	121.00
Trash	4,686.80	10,296.40	9,744.13
Wood	-	-	1,702.81
Yard Debris Compacted	-	-	80.00
Yard Debris Loose	2,545.27	-	65.72

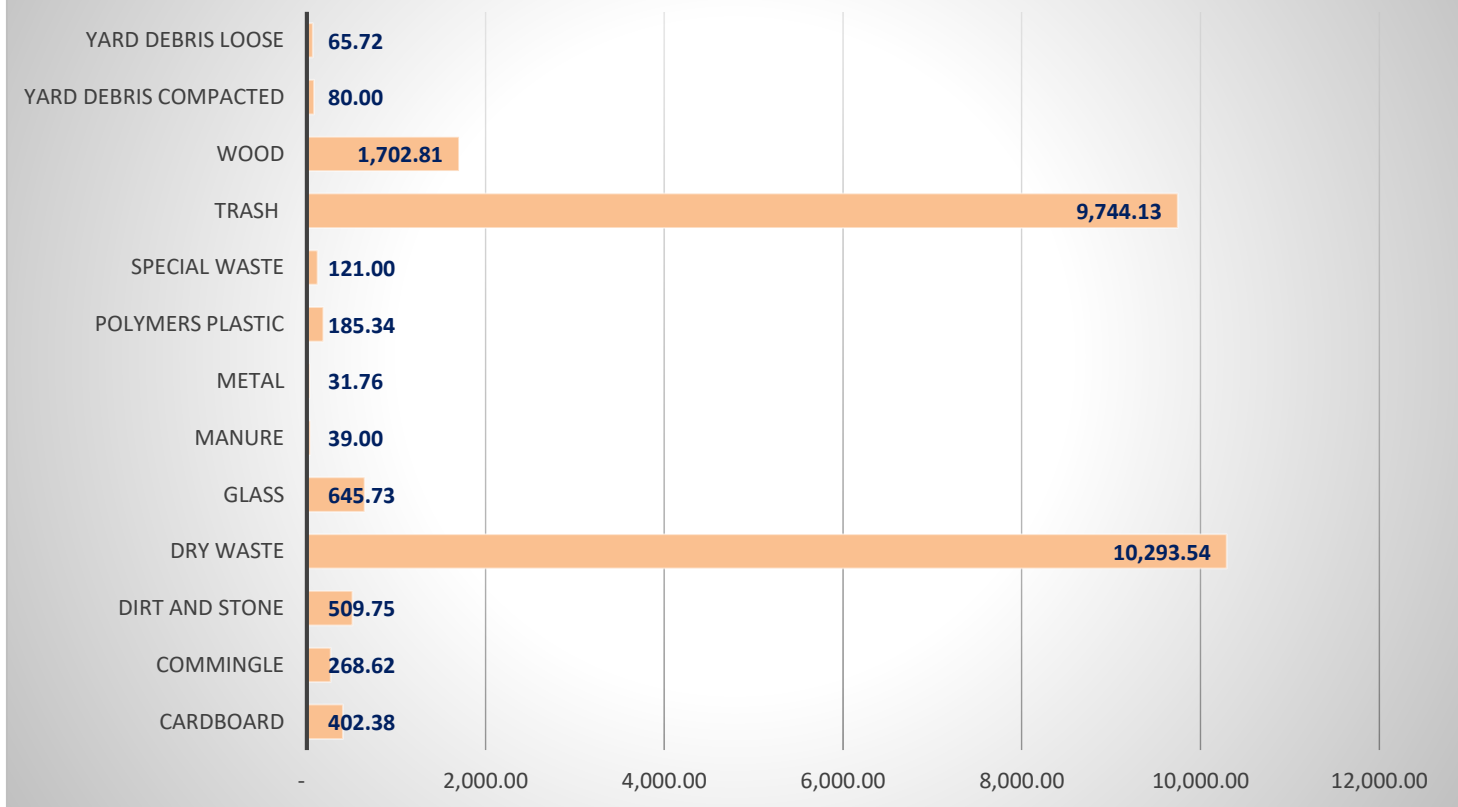
Residential and Commercial weight allocations are based upon customer percentage for Division 4455



Commercial Tons



Industrial Tons



Where Tualatin's Material Went

Site	Tons
Coffin Butte	121.00
Glass to Glass	114.40
Greenway	19.69
Grimms	2,240.09
Hillsboro	325.93
Metro South	2,630.54
NW Polymers	185.34
Pioneer	722.97
Pride Disposal	12,949.34
S&H Logging	1,542.24
WRI	27,127.83

* WRI compactor had to be replaced in 2019 and this caused a larger than average tonnage to Pride.



Customer Service Complaints

	Number of Customer	Number of Reported Complaints	%
Residential	5,902	40	.68%
Commercial	800	11	1.38%
Industrial	277*	3	1.08%

*only 111 of Tualatin's Industrial customers are permanent customers

We always strive to deliver the best customer service experience. A large part of this effort has been to develop an educated, local, customer service team. Republic currently has five agents at the Woodburn Call Center and 3 at the Corvallis Center. An expansion has been approved that will allow us to hire several more staff for each, before the end of the year. Call wait times averaged 16 seconds. The majority of complaints were resolved, on the same day. Republic staff tackle each complaint as soon as it arises and are proud to report the Percentage of Complaints by Customer Group above. As the City can see, our levels of complaints are low and we work to resolve them to the best of our ability and to the satisfaction of our customers.

COMMUNITY EDUCATION

Republic Services of Tualatin utilizes newsletter, local newspapers, bi-lingual recycling brochures, service calendars, and our website to educate the City of Tualatin residents and businesses regarding service availability, timing and programs, as well as to promote recycling efforts.

COMMUNITY OUTREACH EVENTS

In 2019, our company donated close to \$12,000 to the community of Tualatin in sponsorship, recycling education outreach and in-kind services such as drop boxes.

Tualatin Crawfish Festival

Boot Scootin Barn Dance

Annual Fall and Spring Bulky Waste Days

Ride Connection

Tualatin Youth Advisory Council

Police Foundation

Viva Tualatin

Tualatin Chamber

Tualatin Pumpkin Regatta





We'll handle it from here.®

Moving Forward 2020

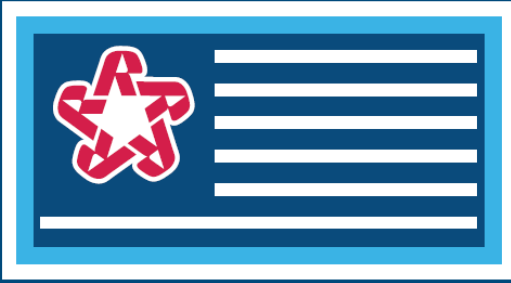
In 2020, Republic Services of Clackamas and Washington Counties will strive to maintain the level of service delivery that Tualatin has relied on. We do not know the full impacts of COVID-19 related costs or for how long this situation will last. In facing this challenge, Republic Services has taken many steps to maintain the health and productivity of its workforce, and to continue to provide steady, reliable service to the City of Tualatin. This is an unprecedented time and we will all get through this together.

During the COVID19 pandemic, we have:

- Sent any employees that are not essential to the frontline home with the equipment they need to do their jobs effectively. This includes our customer service representatives.
- Staggered starts for our frontline employees and siting tailgates outside to maintain social distancing.
- Created a systematic disinfecting of all office areas and vehicles.
- Instituted a policy to provide an extra ten days paid time off for any employee who is diagnosed with COVID19, or has to care for a family member who has fallen ill.
- Implemented eight weeks paid family leave for new parents – two weeks for secondary providers.
- Provided reimbursement for co-pays for any COVID19-related healthcare costs.
- Temporarily suspended bulky waste pickup and asked customers to bag any extra waste to improve route efficiency.

To support our communities and customers, we have:

- Communicated with customers through electronic media.
- Purchased meals for our frontline workers from locally-owned restaurants twice a week – one breakfast/lunch, one meal for the family which workers take home.
- Committed to Serve: frontline employees will receive \$100/every other week for the next two months in gift cards to spend at a locally-owned business in communities we serve.

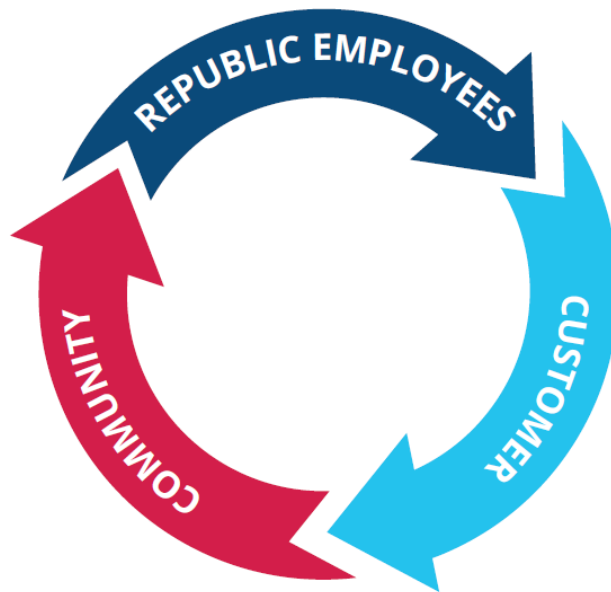


#CommittedToServe

We appreciate you.

Thank you for your commitment to serve the communities we live and work in through this difficult time.

We launched our “Committed to Serve” initiative to honor you by giving you dollars to spend with local, small business customers.



As a member of the Republic Services family, we hope you feel pride when representing our Company and spending your dollars with neighborhood shops and stores all over the country. Small business owners represent the heart and soul of our communities and neighborhoods, and we are honored to serve and support them through this time.

Thank you for all that you do and for your commitment to serve others.

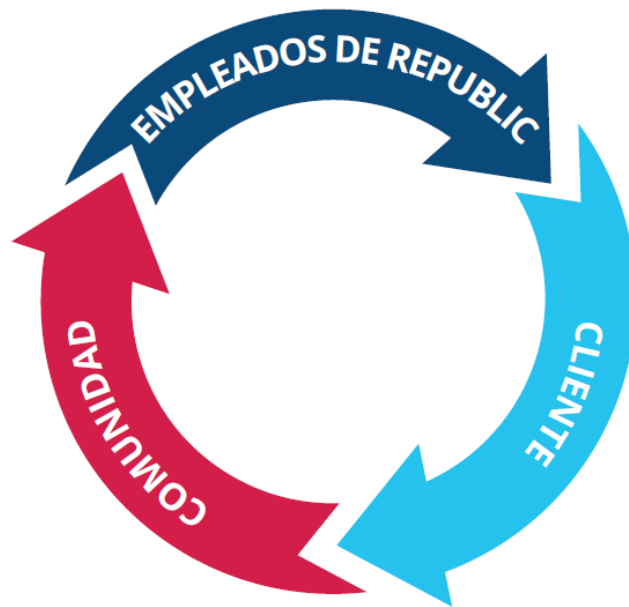


#CommittedToServe

Nosotras lo apreciamos.

Gracias por su compromiso en este momento difícil por servir a las comunidades en las que vivimos y trabajamos.

Lanzamos nuestra iniciativa "Comprometidos a Servir" para honrarlo dándole dinero para usar con clientes locales que tienen negocios pequeños.



Como miembro de la familia de Republic Services, esperamos que se sienta orgulloso al representar a nuestra Compañía y gastar su dinero en tiendas locales, así como en tiendas de todo el país. Los propietarios de pequeñas empresas representan el corazón y el alma de nuestras comunidades y vecindarios, y nos sentimos honrados de servirlos y apoyarlos durante este tiempo.

Gracias por todo lo que hace y por su compromiso de servir a los demás.

Republic Services of Clackamas and Washington Counties

10295 SW Ridder Road
Wilsonville, OR 97070

503.981.1278 • republicservices.com



Assembled by Travis Comfort, Municipal Contract Administrator



We'll handle it from here.™



City of Tualatin

CITY OF TUALATIN
Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Jonathan Taylor, Economic Development Manager
DATE: 05/26/2020

SUBJECT:

Tualatin's Economy. Recognizing our past. Charting our future.

EXECUTIVE SUMMARY:

Staff will present the 2019 Annual Report summarizing major achievements and milestones. Further information can be found in the 2019 Annual Report Document, either attached to this staff report or online at www.tualatinoregon.gov/economicdevelopment/economic-development-reports.

Secondly, staff will present an outline of proposed options for an Economic Recovery Plan in response to the COVID-19 pandemic. The purpose of the plan is to manage and implement an effective, efficient and nimble economic recovery, in collaboration with vital partners, that charts a path for future economic prosperity.

Staff seeks direction and feedback on the proposed options outlined in the plan.

ATTACHMENTS:

- Tualatin's Economy PowerPoint
- 2019 Annual Report Document



TUALATIN'S ECONOMY



RECOGNIZING OUR PAST. CHARTING OUR FUTURE.



2019 Annual Report





MISSION

To retain and cultivate growth of existing business and attract new industry while creating and maintaining a positive business climate within our community.

Economic Development Strategic Plan

STRATEGY 1

BUSINESS RETENTION, EXPANSION & RECRUITMENT



Retaining and cultivating the growth of existing businesses, as well as attracting new employers is central to the health of Tualatin.

ECONOMIC DEVELOPMENT STRATEGIC PLAN

VISITS & RECRUITMENTS



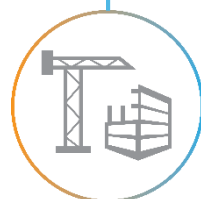
2

ASSISTED
PROJECTS



108K

NEW & EXPANDED
SQUARE FEET



\$106.6M

CAPTIAL INVESTMENT



366

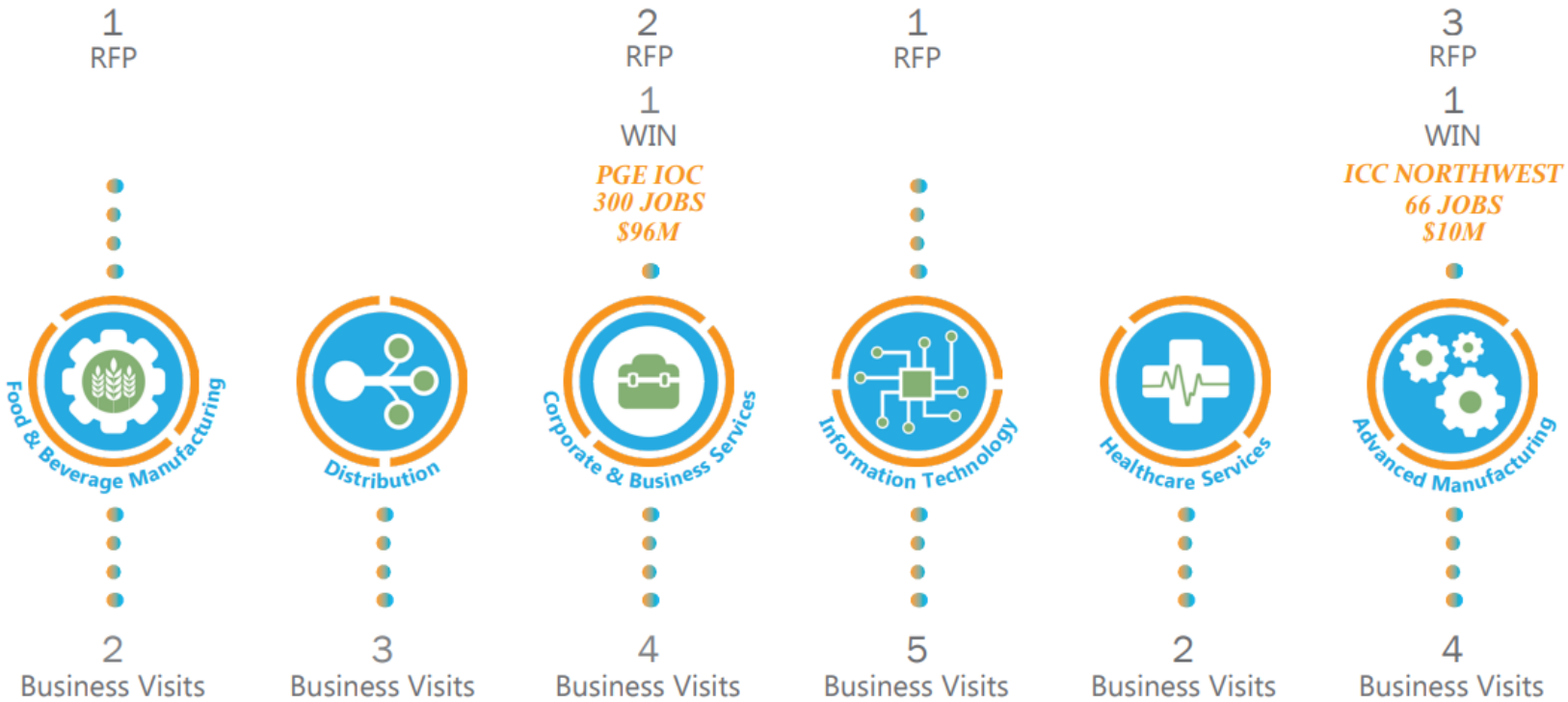
ANNOUNCED
JOBS



For every \$1 spent on Economic Development,
\$86 was gained in community investment.”



VISITS & RECRUITMENTS



\$251,515

Grants Secured

The City of Tualatin worked with our local businesses and regional partners to secure over \$250,000 in grants for business expansion and trade market opportunities. This is an increase of \$181,000 over 2018.



\$200,000

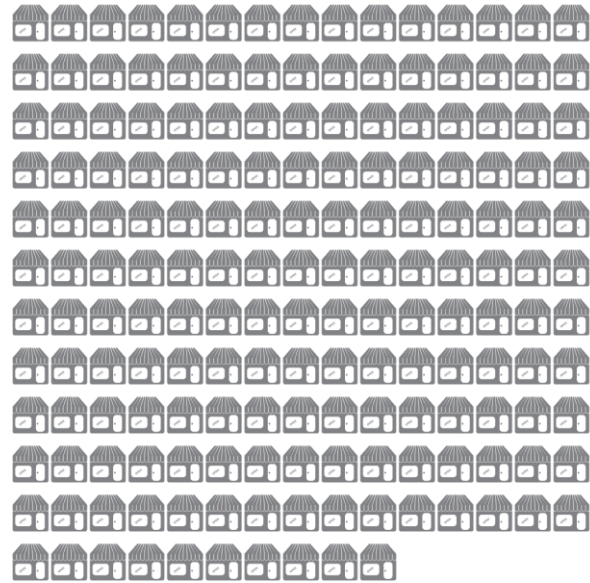
Strategic Reserve Fund

\$16,515

Trade Assistance

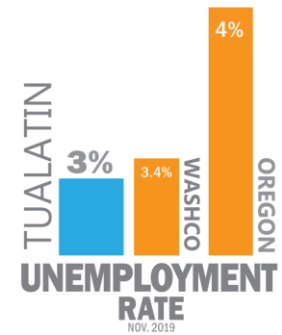
\$35,000

Capital Access



176
NEW BUSINESS LICENSES
 Total new business licenses filed with the City of Tualatin in 2019.

1,232
EMPLOYMENT
 Total employment as a result of new business licenses filed in 2019.



Source: Tualatin Business Licenses 2019; Oregon Employment Department, Dec. 2019

The Economic Development Division assisted 7 unique small business requests.



BUSINESS CLIMATE & COMPETITIVE POSITIONING



Creating and maintain a positive climate for business through actively refining our procedures and codes to encourage business development and job creation.

ECONOMIC DEVELOPMENT STRATEGIC PLAN





SITE TOUR



125
ATTENDEES



3
PROPERTIES

SITE READINESS TOOLKIT



600+
PEOPLE
ENGAGED



1000+
WEB
IMPRESSIONS



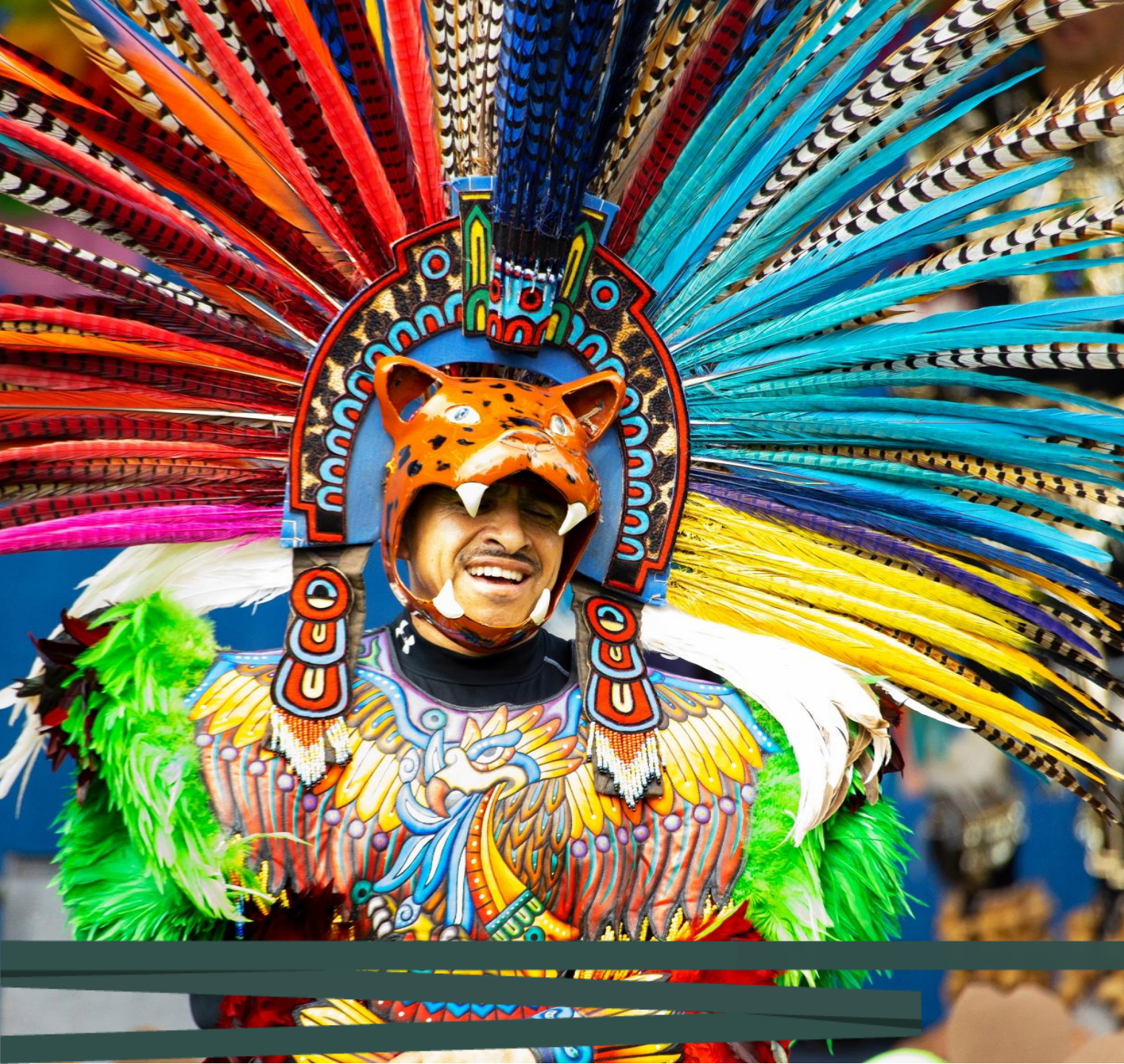
9
COMMUNITY
EVENTS



SITE SELECTION ASSISTANCE

SMALL CITIES CONSORTIUM

GPI AMBASSADORS



TOURISM



To encourage visitor attraction by investing transient lodging tax in capital development, events, place-making, visitor services, and marketing.

TOURISM PROGRAM

YEAR IN REVIEW



VISITOR SERVICES



**TUALATIN CHAMBER
OF COMMERCE**

\$20,500



CAPITAL DEVELOPMENT



MARKETING



**DIGITAL
PHOTOGRAPHY LIBRARY**

\$20,000

**PORTLAND TRAILBLAZER
YEARBOOK**

\$2,000



PLACE-MAKING



EVENTS



VIVA TUALATIN

\$10,000

PUMPKIN REGATTA

\$20,000

An aerial photograph of a baseball field and surrounding campus. The field is in the foreground, with a brown infield and green outfield. The background shows a large campus with many buildings, parking lots, and trees with vibrant autumn foliage in shades of red, orange, and yellow. A blue semi-transparent box is overlaid on the left side of the image.

QUESTIONS?



Recovery Outline



PURPOSE:



To manage and implement an effective, efficient, and nimble local economic recovery effort, in collaboration with vital partners, that charts a path for future economic prosperity.

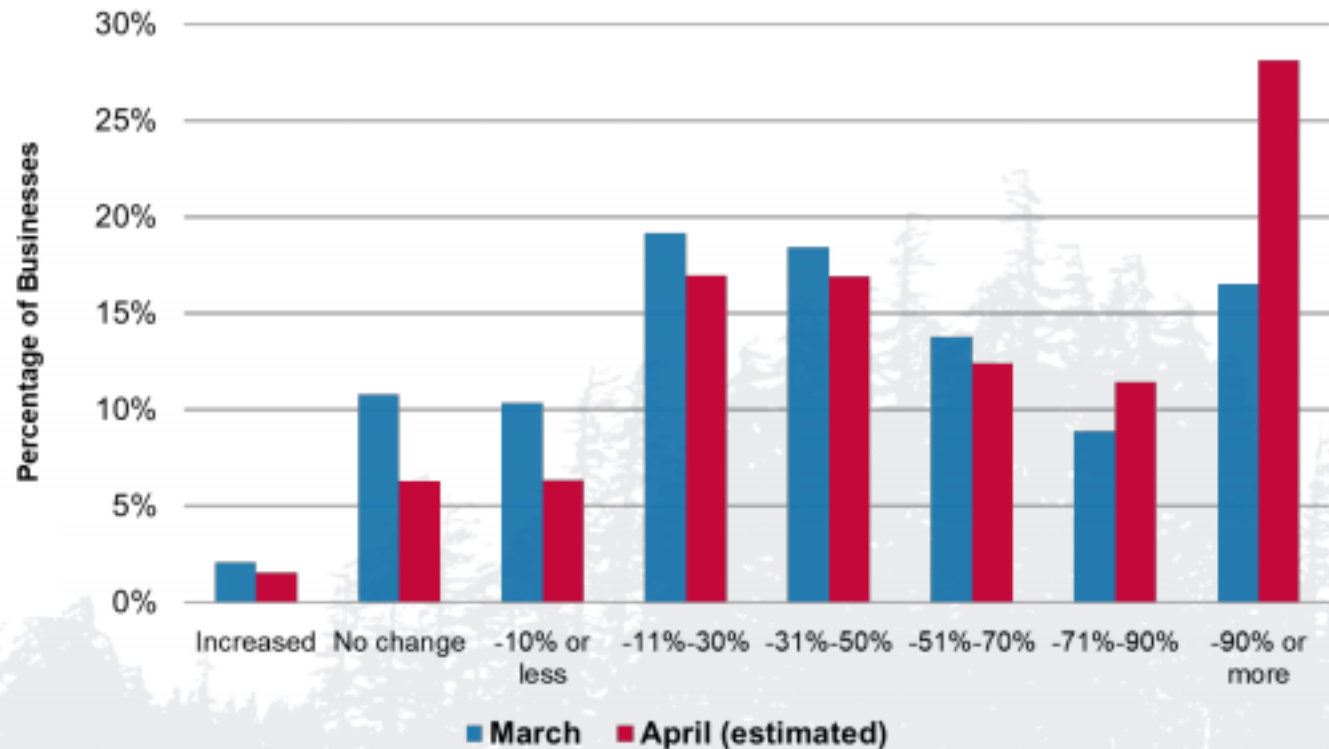
Survey Description

- Survey of Oregon businesses conducted by Business Oregon, Travel Oregon, and Oregon SBDC to gather information on economic impacts of COVID-19.
- Survey delivered to thousands of businesses through e-mail using business contacts from the three partner organizations.
- Responses gathered April 1-15, 2020.
- Over 5,000 responses were received from businesses.

Most Oregon Businesses Facing Significant Revenue Decline Due to COVID-19

**28% OF OREGON
BUSINESSES SAW
REVENUE DECLINE BY
90% OR MORE IN
APRIL.**

Revenue Change March & April 2019 to March & April 2020



Business Impacts from COVID-19 in Oregon

Results Weighted by Industry Size



Accommodation, Arts, Entertainment & Recreation Facing Largest Revenue Declines

Percentage of Businesses that Experienced at Least 50% Decline in Revenue in April (estimated)



30
DAYS

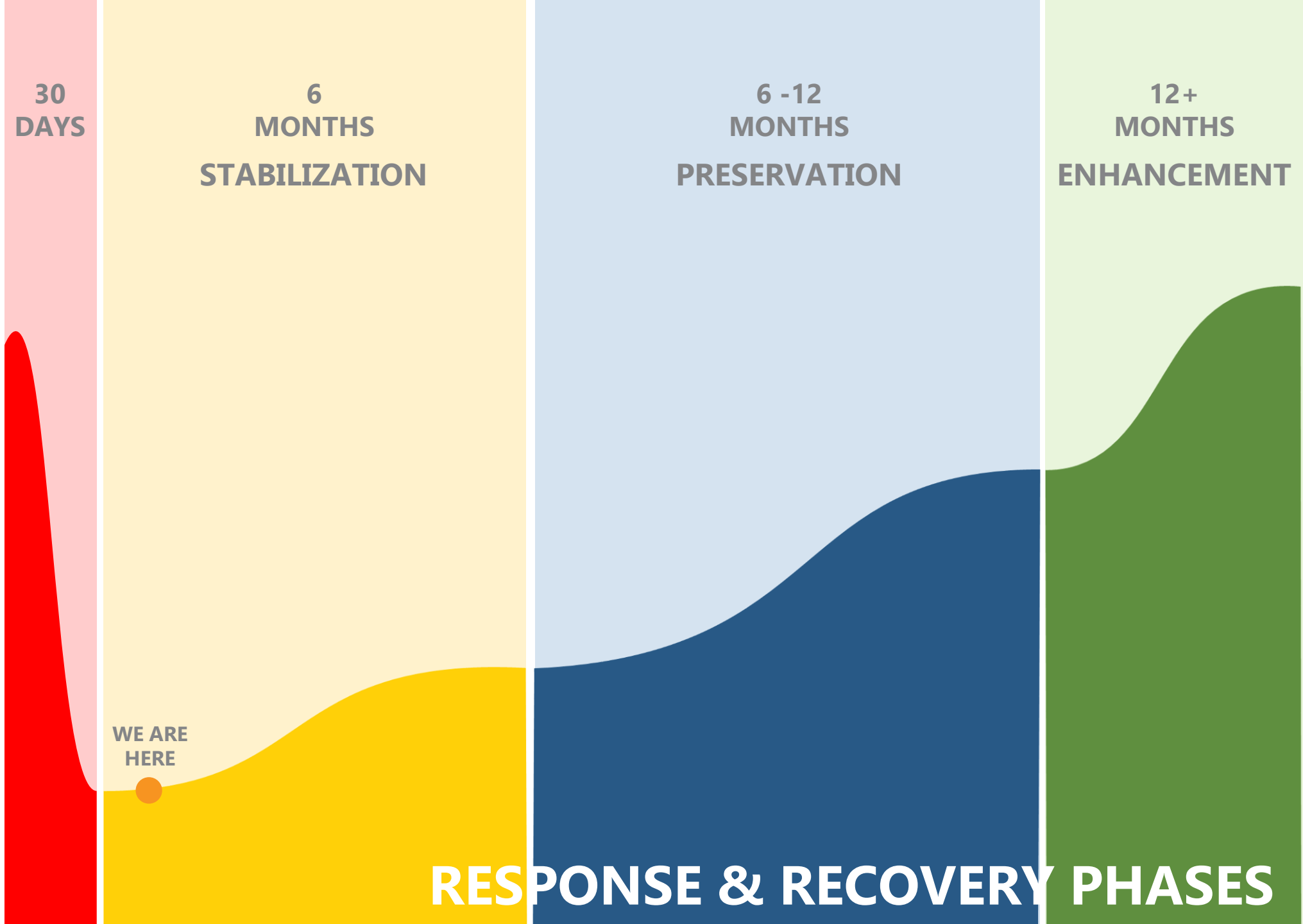
6
MONTHS
STABILIZATION

6 -12
MONTHS
PRESERVATION

12+
MONTHS
ENHANCEMENT

WE ARE
HERE

RESPONSE & RECOVERY PHASES



1 – 30 DAYS

RESPONSE PHASE



To quickly mobilize city resources and partners to provide immediate assistance to affected businesses

- ✓ **COVID-19 Business Resource Page**
- ✓ **Economic Stabilization Fund**
 - \$250,000 committed to 54 businesses through urban renewal funding.
- ✓ **Regional Strategic Committees**
 - Currently a part of the Greater Portland Inc.; Washington County; and Governor's Regional Solution's Teams.

1 - 6 MONTHS

STABILIZATION PHASE



Work to stabilize existing or at risk businesses from disruptions or closures.

- **Business Recovery Center**

- Idea: To collaborate with relevant community partners to establish “a one-stop shop” for local businesses to access health guidelines, business resources, and financing options .

- **Short Term Financing (Bridge Funding)**

- Idea: To provide additional grants, low or no-interest loans, or a loan-interest rate subsidy

- **Community Access to PPE**

- Idea: To act as a community sourcing option for small businesses with limited access to required PPE from mandated re-entry requirements.



6 – 12 MONTHS

PRESERVATION PHASE



Work to preserve our economic response efforts to stabilize our local economy while preparing for the future economic health of our residents, businesses, and workers.

- **Small Business Workshops**

- Idea: To partner with the SBA and SBDC to provide relevant business workshops that preserve and enhance business success in the “new environment.”

- **Economic Development Update**

- Plan: Update our Economic Strategic and urban renewal plans utilizing the Economic Opportunities Analysis (T-2040) and the current economic conditions.



Continuous

ENHANCEMENT PHASE



Commit to combining and enhancing our past economic successes and our current recovery efforts to ensure a bright economic future for the City of Tualatin.

- **Long-Term Financing**

- Idea: To partner with a Community Development Finance Institution (CDFI) to provide competitive financing for newly establishing, reestablishing, and preserving businesses.

- **Continuous Resiliency Planning**

- Plan: Continually evaluate and adjust our efforts and actions regarding economic recovery.

QUESTIONS?



ANNUAL REPORT

ECONOMIC DEVELOPMENT



2019



City of Tualatin



VISION

A thriving and diversified economy that includes living wage jobs, increased tourism, and sustained financial stability for the whole community.

Tualatin City Council 2030 Vision

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TUALATIN REAL ESTATE MARKET	17
NEW BUSINESS NUMBERS	18
COMPETITIVE POSITIONING	20
TUALATIN TOURISM	28

A MESSAGE FROM THE CITY

I am pleased to present the 2019 Annual Economic Development Report for the City of Tualatin's Economic Development Division.

The report highlights the efforts of the Economic Development Division in promoting "a thriving diversified economy that includes living wage jobs, increased tourism, and sustained financial stability for the whole community" through the implementation of the 2014 Economic Development Strategic Plan.

In 2019, the division focused its efforts in two areas: recruiting new industries and enhancing relationships with our business community. Through our efforts, the City successfully recruited two projects with a total capital investment of \$106 million with an anticipated 366 high-paying jobs. In addition, Tualatin also successfully obtained over \$250,000 in business grants for local industries, an increase of \$181,000 over 2018.

As a smaller program than our regional counterparts, the Division prides itself on working with our local partners including the Tualatin Chamber of Commerce, Greater Portland Inc., Business Oregon, and the Port of Portland. These partnerships have helped tremendously in our economic development efforts.



Jonathan Taylor
Economic Development
Manager

MISSION

To retain and cultivate growth of existing business, attract new industry, while creating and maintaining a positive business climate within our community.

Economic Development Strategic Plan



STRATEGY 1

BUSINESS RETENTION, EXPANSION & RECRUITMENT

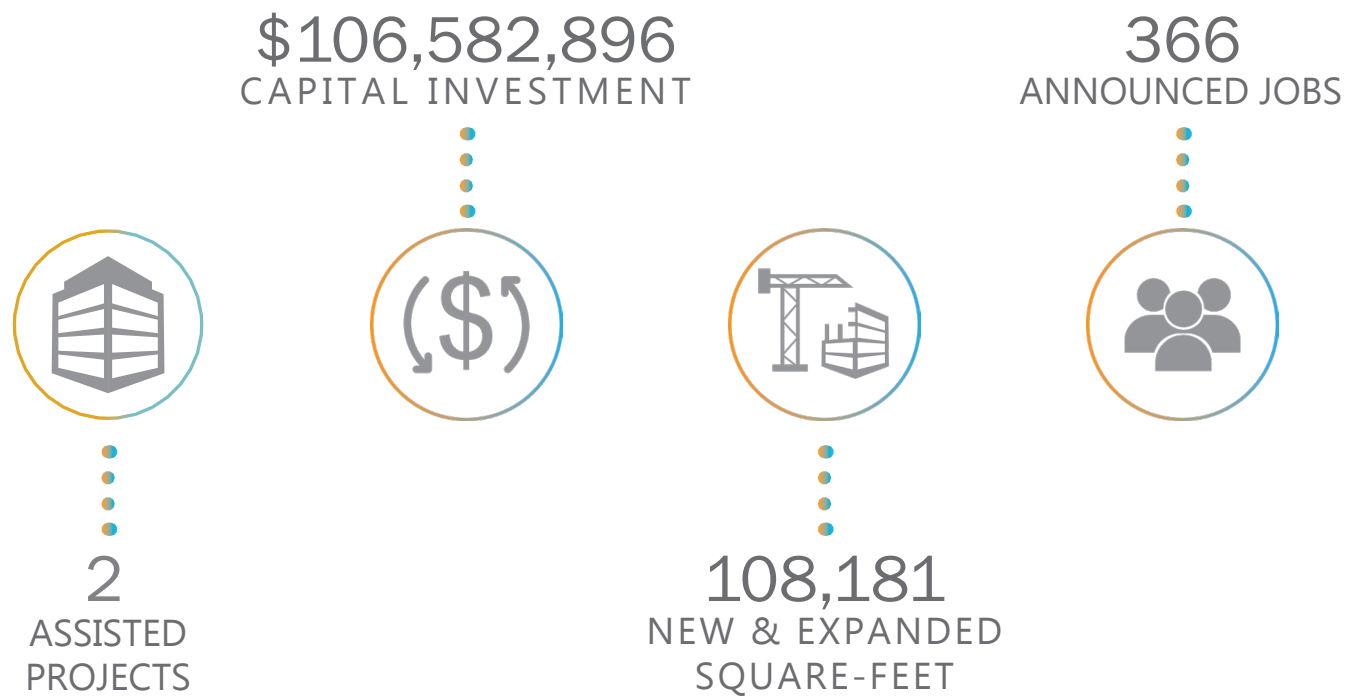


Retaining and cultivating the growth of existing businesses, as well as attracting new employers, is central to the health of Tualatin.

ECONOMIC DEVELOPMENT STRATEGIC PLAN

BY THE NUMBERS

By the numbers represents projects in which the Economic Development Division led or actively participated.

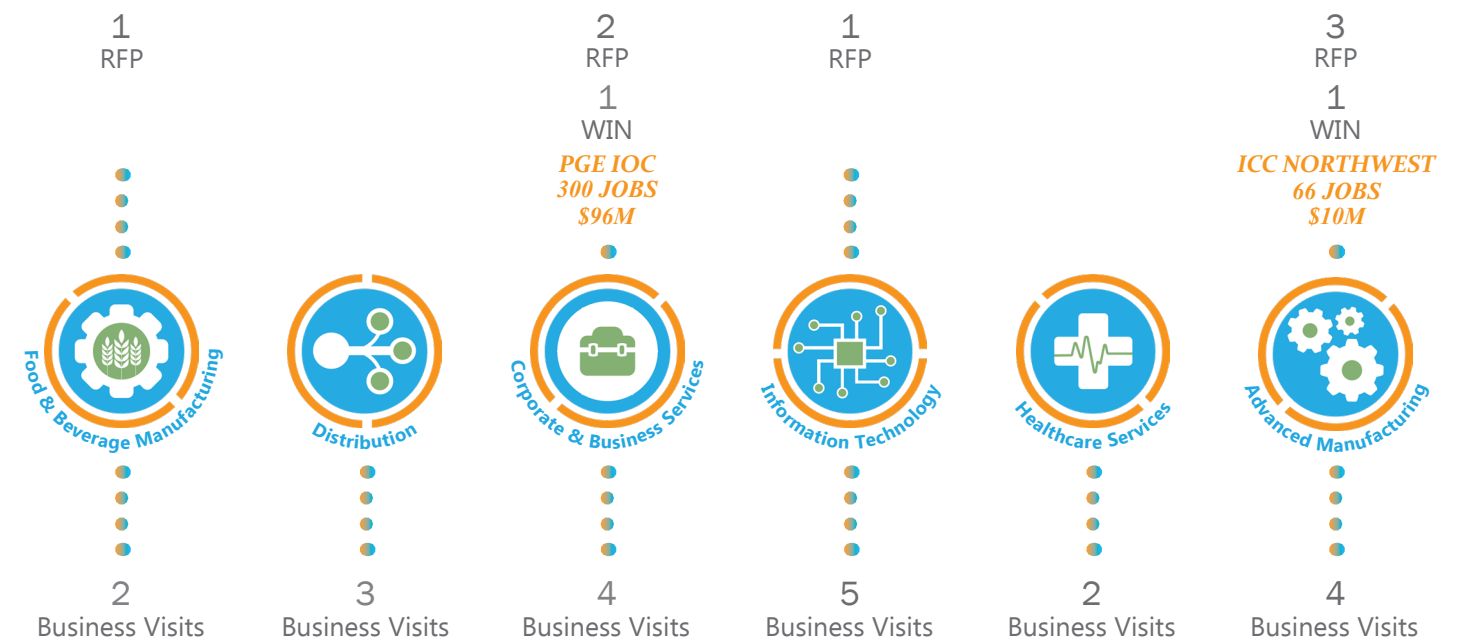


“For every \$1 spent on Economic Development, \$86 was gained in community investment.”



SITE SELECTION

In addition to our efforts, The City of Tualatin also worked with Greater Portland Inc. and Business Oregon to respond to interested industries looking to locate or expand in the Portland Market. The City responded to **seven requests** and secured **two wins**.



BUSINESS VISITS

The Economic Development Division conducted **30 business visits**, 20 with firms in our identified industry clusters.

\$251,515

GRANTS SECURED

The City of Tualatin worked with our local businesses and regional partners to secure over \$250,000 in grants for business expansion and trade market opportunities. This is an increase of \$181,000 over 2018.

\$200,000
Strategic Reserve Fund

\$16,515
Trade Assistance

\$35,000
Capital Access Program



INVESTMENT MAPS

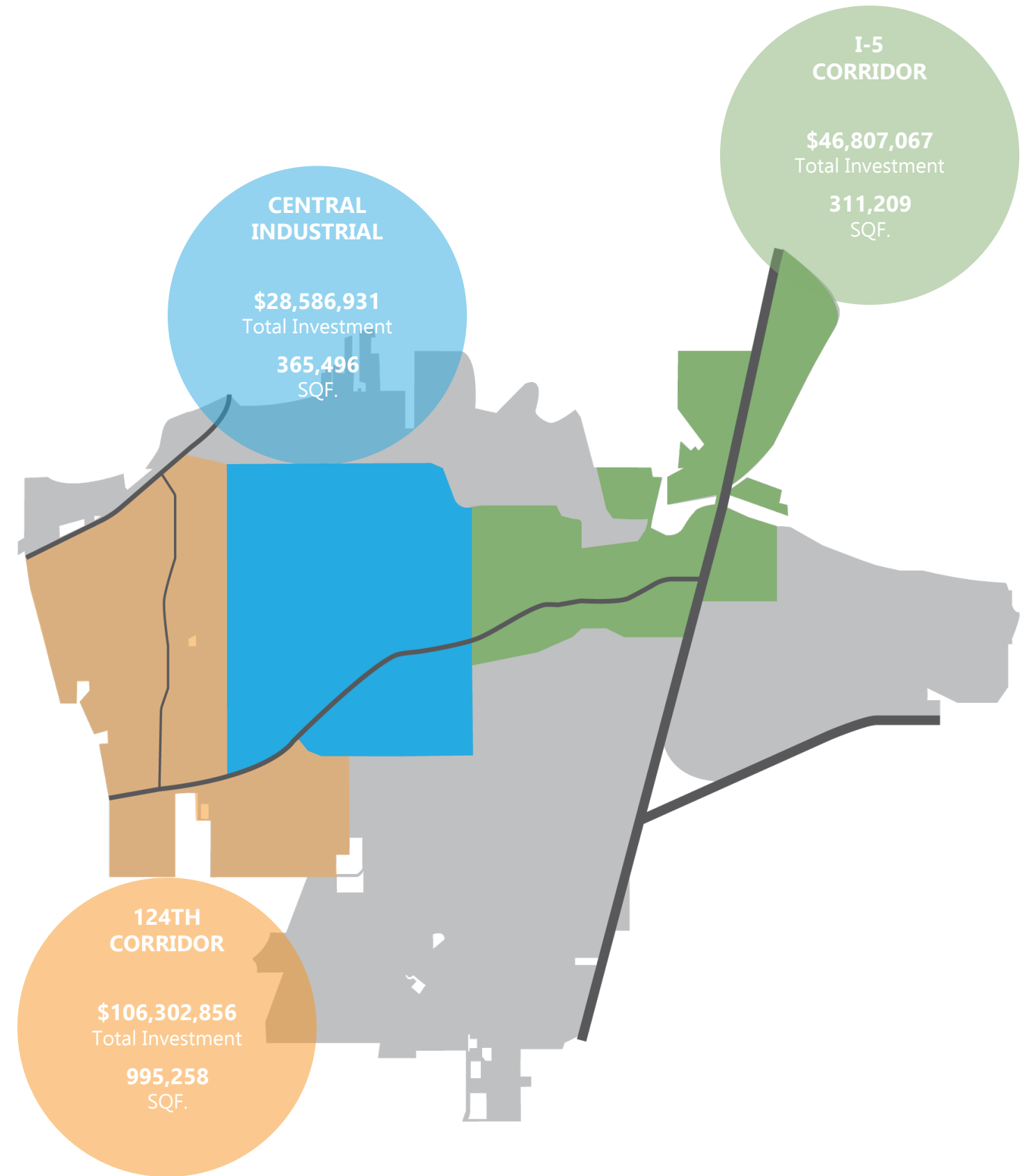
Tualatin's Investment Areas

The following maps represent private and public investments in geographical areas of Tualatin that are defined by a unifying marker of transportation or zoning.

These identified areas contain a diverse industry sector that provides located firms with direct access to the international airports and seaports, retail amenities, quality transportation systems, and a skilled workforce of nearly one million within a 30 minute commute.

Private and Public Investment

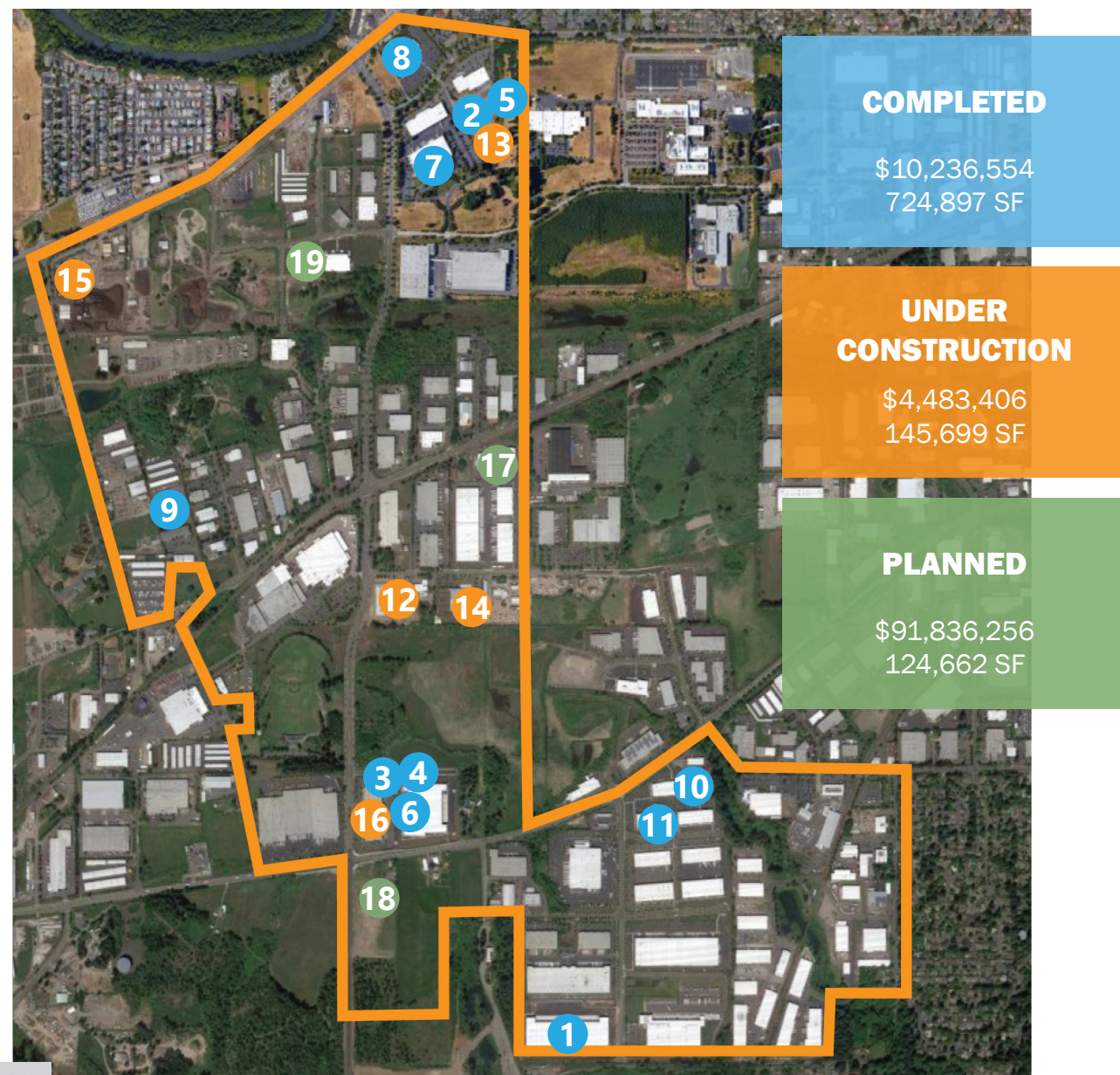
The listed public and private investments occurred within each identified area during 2019. These projects represent all permits applied for (planned), issued (under construction), or finalized (completed) - including multi-family permits.



124TH CORRIDOR

PRIVATE INVESTMENT: \$14,719,960 | PUBLIC INVESTMENT \$91,582,896

CENTERED AROUND THE NEWLY EXPANDED 124TH AVE, THE 124TH CORRIDOR EXTENDS THE WESTERN BORDER OF TUALATIN, ADJACENT TO THE CITY OF SHERWOOD. THE AREA IS EXCLUSIVELY ZONED MANUFACTURING WITH LIGHT, GENERAL, AND PARK DESIGNATIONS. TOTAL EMPLOYMENT IN THIS AREA IS ESTIMATED 5,000.



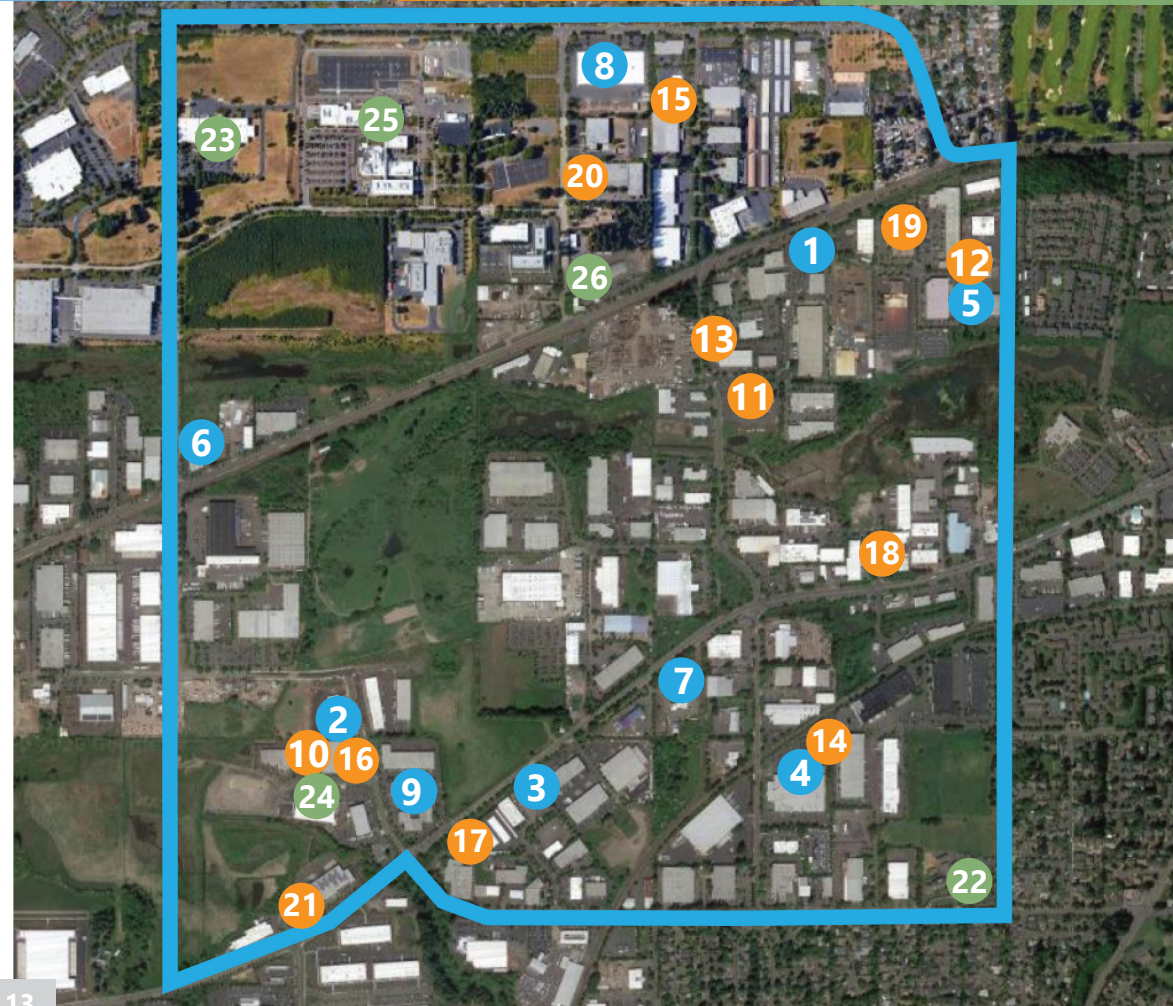
- 1 Amazon**
Total Investment: \$5,900,000
Completed
Tenant Improvements: 226,960 sf
- 2 Mittlemen Properties**
Total Investment: \$3,250,000
Completed
Tenant Improvements: 4,881 sf
- 3 MSI Stone**
Total Investment: \$452,000
Completed
Tenant Improvements: 84,646 sf
- 4 IPT Gensco**
Total Investment: \$202,000
Completed
New Construction: 2,950 sf
New Tenant Improvements: 157,230 sf
- 5 California Closets**
Total Investment: \$143,600
Completed
Tenant Improvements: 10,930 sf
- 6 Shields Manufacturing**
Total Investment: \$115,000
Completed
New Construction: 493 sf
Tenant Improvements: 10,930 sf
- 7 Schneider Electric**
Total Investment: \$62,273
Completed
New Construction: 1,143 sf
Tenant Improvements: 141,131 sf
- 8 US Bank**
Total Investment: \$48,960
Completed
Tenant Improvements: 1,680 sf
- 9 Tualatin Industrial**
Total Investment: \$45,000
Completed
New Construction: 611 sf
- 10 Pacific Realty**
Total Investment: \$12,450
Completed
New Construction: 38,812 sf
- 11 Union Wine**
Total Investment: \$5,271
Completed
Tenant Improvements: 42,500
- 12 Four S**
Total Investment: \$3,900,706
In-progress
Tenant Improvements: 56,387 sf
- 13 Sam Medical**
Total Investment: \$530,200
In-progress
Tenant Improvements: 32,068 sf
- 14 Albina Co. Inc**
Total Investment: \$35,000
In-progress
Tenant Improvements: 56,794 sf
- 15 Grimm's Fuel Co.**
Total Investment: \$12,500
In-progress
Tenant Improvements: 450 sf
- 16 Shield's Manufacturing**
Total Investment: \$5,000
In-progress
- 17 PDX Movers**
Total Investment: \$100,000
Planned
- 18 PGE IOC**
Total Investment: \$91,582,896
Planned
New Construction: 108,181 sf
- 19 Anodize Solutions**
Total Investment: \$153,360
Planned
New Construction: 1,415 sf
Tenant Improvement: 15,066 sf

CENTRAL INDUSTRIAL

PRIVATE INVESTMENT: \$12,991,931 | PUBLIC INVESTMENT \$15,595,000

THE PRIMARY EMPLOYMENT AREA FOR THE CITY OF TUALATIN, THE CENTRAL INDUSTRIAL AREA. PRIMARILY ZONED MANUFACTURING WITH LIGHT, GENERAL, AND PARK USES, THE AREA ALSO CONTAINS LIMITED COMMERCIAL AND RETAIL OPERATIONS. TOTAL EMPLOYMENT IN THIS AREA IS ESTIMATED 15,000.

COMPLETED	UNDER CONSTRUCTION	PLANNED
\$666,713 58,860 SF	\$8,373,518 248,268 SF	\$19,546,700 58,368 SF

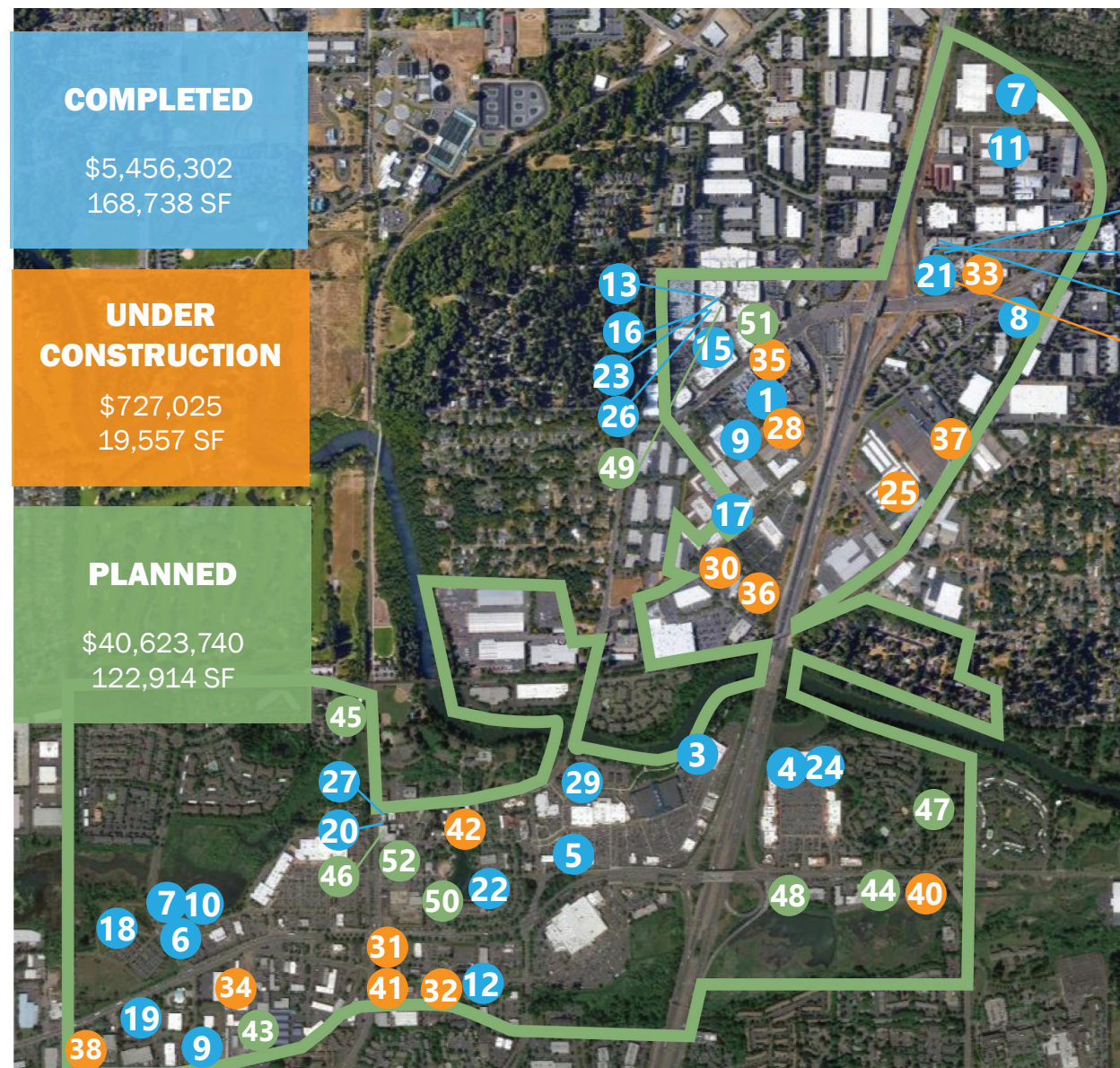


- 1 Tualatin Industrial Center**
Total Investment: \$154,351
Completed
Tenant Improvements: 10,972 sf
- 2 Perlo - Hedges B**
Total Investment: \$150,000
Completed
Tenant Improvements: 10,098
- 3 Bridgetown Coffee**
Total Investment: \$102,418
Completed
- 4 United Advantage NW Federal Credit Union**
Total Investment: \$95,800
Completed
- 5 Warne Scope Mounts**
Total Investment: \$87,094
Completed
- 6 Re-Bath**
Total Investment: \$26,800
Completed
Tenant Improvements: 21,414 sf
- 7 Praxair**
Total Investment: \$26,000
Completed
- 8 Waveform**
Total Investment: \$15,000
Completed
Tenant Improvements: 13,376 sf
- 9 CDI**
Total Investment: \$9,250
Completed
- 10 Hedges C**
Total Investment: \$5,245,473
In-progress
New Construction: 71,471 sf
- 11 LMC Teton**
Total Investment: \$1,700,000
In-progress
Tenant Improvements: 17,477 sf
New Construction: 13,759 sf
- 12 Beauport**
Total Investment: \$500,000
In-progress
New Construction: 3,943 sf
- 13 Hartman and Forbes**
Total Investment: \$500,000
In-progress
Tenant Improvements: 32,504 sf
New Construction: 3,010 sf
- 14 UA Local 290**
Total Investment: \$100,000
In-progress
- 15 Waveform**
Total Investment: \$91,000
In-progress
Tenant Improvements: 13,376 sf
- 16 Perlo**
Total Investment: \$52,237
In-progress
Tenant Improvements: 3,790 sf
- 17 Arlington Commons**
Total Investment: \$50,000
In-progress
New Construction: 1,962 sf
- 18 Pacific Foods**
Total Investment: \$43,411
In-progress
New Construction: 696 sf
- 19 Ichor Systems Inc.**
Total Investment: \$52,897
In-progress
New Construction: 60,620 sf
Tenant Improvements: 25,660 sf
- 20 Ascentic**
Total Investment: \$23,500
In-progress
- 21 NMotion**
Total Investment: \$15,000
In-progress
- 22 TVF&R Logistics Center**
Total Investment: \$9,745,000
Planned
New Construction: 3,147 sf
Tenant Improvements: 39,508 sf
- 23 JAE**
Total Investment: \$2,366,100
Planned
- 24 Machine Sciences**
Total Investment: \$1,500,000
Planned
- 25 Lam Research**
Total Investment: \$85,600
Planned
- 26 Tualatin Service Center**
Total Investment: \$5,850,000
Planned
New Construction: 9,516 sf
Tenant Improvements: 6,197 sf

I - 5 CORRIDOR

PRIVATE INVESTMENT: \$43,114,762

ANCHORED BY INTERSTATE-5, THIS EMPLOYMENT AREA PROVIDES TUALATIN WITH DIRECT ACCESS TO INTERSTATE COMMERCE. PRIMARILY ZONED COMMERCIAL, THE I-5 CORRIDOR PROVIDES HIGH-END RETAIL DESTINATIONS, NOTABLE PARKS SPACES, AND OUTDOOR RECREATION. THE TOTAL EMPLOYMENT IN THIS AREA IS ESTIMATED 6,000.



COMPLETED

\$5,456,302
168,738 SF

UNDER CONSTRUCTION

\$727,025
19,557 SF

PLANNED

\$40,623,740
122,914 SF

- 1 Metropolitan Pediatrics**
Total Investment: \$925,000
Completed
Tenant Improvements: 4,881 sf
- 2 Basics Market**
Total Investment: \$750,000
Completed
New Construction: 534 sf
Tenant Improvements: 5,596 sf
- 3 South Lake Center**
Total Investment: \$750,000
Completed
Tenant Improvements: 35,572 sf
- 4 Boot Barn**
Total Investment: \$545,000
Completed
New Construction: 120 sf
Tenant Improvements: 6,822 sf
- 5 Bank of America**
Total Investment: \$343,235
Completed
Tenant Improvements: 1,146 sf
- 6 Modern Noise**
Total Investment: \$290,000
Completed
Tenant Improvements: 3,870 sf
- 7 Davis Dental**
Total Investment: \$194,528
Completed
- 8 Ferguson Showroom**
Total Investment: \$181,550
Completed
Tenant Improvements: 7,330 sf
- 9 AG Properties**
Total Investment: \$176,000
Completed
Tenant Improvements: 18,290 sf
- 10 Active Edge PT**
Total Investment: \$150,000
Completed
Tenant Improvements: 3,125 sf
- 11 Sonetics Lab**
Total Investment: \$135,000
Completed
Tenant Improvements: 15,267 sf
- 12 Brain Balance**
Total Investment: \$125,000
Completed
Tenant Improvements: 2,511 sf
- 13 Bridgeport Village C-104**
Total Investment: \$123,000
Completed
- 14 ShareTea**
Total Investment: \$90,000
Completed
- 15 BPV Space**
Total Investment: \$90,000
Completed
- 16 Centercal**
Total Investment: \$80,000
Completed
- 17 Code Ninjas**
Total Investment: \$69,000
Completed
Tenant Improvements: 1,630 sf
- 18 Kaiser Permanente**
Total Investment: \$79,995
Completed
- 19 Cascade Coil**
Total Investment: \$71,924
Completed
Tenant Improvements: 31,552 sf
- 20 Western Psychology and Counseling Services**
Total Investment: \$68,673
Completed
Tenant Improvements: 2,082 sf
- 21 Burn Boot Camp**
Total Investment: \$45,000
Completed
Tenant Improvements: 4,020 sf
- 22 US Bank**
Total Investment: \$40,000
Completed
Tenant Improvements: 2,110 sf
- 23 Pendleton Woolen Mills**
Total Investment: \$40,000
Completed
Tenant Improvements: 1,105 sf
- 24 Best Buy**
Total Investment: \$35,000
Completed
- 25 Public Storage**
Total Investment: \$30,000
Completed
Tenant Improvements: 15,140 sf
- 26 Centercal Properties**
Total Investment: \$10,000
Completed
- 27 Tualatin Station**
Total Investment: \$6,607
Completed
Tenant Improvements: 5,500 sf
- 28 Eyestyles**
Total Investment: \$5,000
Completed
- 29 Sunglass Hut**
Total Investment: \$5,000
Completed
New Construction: 535 sf
- 30 Metro Gymnastics Center**
Total Investment: \$1,790
Completed
- 31 McDonald's**
Total Investment: \$125,000
In-progress
Tenant Improvements: 4,037 sf
- 32 DI Brokers**
Total Investment: \$120,000
In-progress
Tenant Improvements: 5,820 sf
- 33 ShareTea**
Total Investment: \$90,000
In-progress
- 34 McKenna**
Total Investment: \$80,000
In-progress
- 35 Eyestyles**
Total Investment: \$80,000
In-progress
Tenant Improvements: 2,200 sf
- 36 Trailblazer Training Facility**
Total Investment: \$70,070
In-progress
- 37 NW Compounders**
Total Investment: \$48,500
In-progress
Tenant Improvements: 4,700 sf
- 38 Gluten Free Baking Co.**
Total Investment: \$46,000
In-progress
- 39 Meridian Square**
Total Investment: \$17,272
In-progress
- 40 Deering Management**
Total Investment: \$8,398
In-progress
- 41 60's Cafe and Diner**
Total Investment: \$36,585
In-progress
New Construction: 200 sf
Tenant Improvements: 2,600 sf
- 42 JayDo**
Total Investment: \$5,200
In-progress
- 43 Emler Swim School**
Total Investment: \$1,300,000
Planned
New Construction: 108,181 sf
- 44 76 Station**
Total Investment: \$700,000
Planned
- 45 HP Office**
Total Investment: \$235,000
Planned
Tenant Improvement: 3,040 sf
- 46 Seneca Building**
Total Investment: \$12,800
Planned
- 47 Commons on the Tualatin**
Total Investment: \$37,729,340
Planned
- 48 Jackson's #533**
Total Investment: \$85,600
In-progress
New Construction: 651 sf
Tenant Improvements: 2,627 sf
- 49 Evereve**
Total Investment: \$350,000
Planned
Tenant Improvements: 3,074 sf
- 50 Pollmeier USA**
Total Investment: \$60,000
Planned
Tenant Improvements: 1,720 sf
- 51 Lush Cosmetics**
Total Investment: \$65,000
Planned
Tenant Improvements: 1,536 sf
- 52 Robinson Crossing**
Total Investment: \$86,000
Planned
Tenant Improvements: 2,085 sf



TUALATIN REAL ESTATE

Tualatin's industrial, commercial, and retail real estate markets continue to be strong. Over the last year, Tualatin added 400K sq/ft of industrial space, providing more options to industries for relocation and expansion. Further, Tualatin's retail sector is strong with a retail vacancy rate of 2%, **the lowest in a decade!**

INDUSTRIAL MARKET



OFFICE MARKET



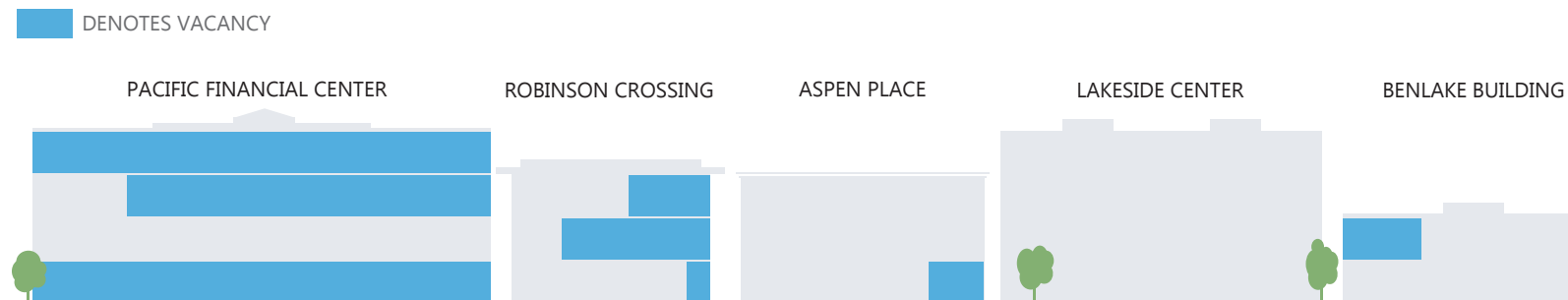
RETAIL MARKET



↑ DENOTES INCREASE OVER 2018 ↓ DENOTES DECREASE OVER 2018

SOURCE: COSTAR 2019

MAJOR BUILDING VACANCY



176

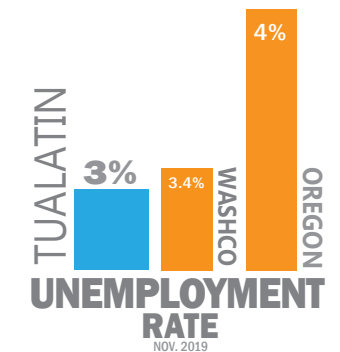
NEW BUSINESS LICENSES

Total new business licenses filed with the City of Tualatin in 2019.

1,232

EMPLOYMENT

Total employment as a result of new business licenses filed in 2019.



Source: Tualatin Business Licenses 2019; Oregon Employment Department, Dec. 2019

“The Economic Development Division assisted 7 unique small business requests.”





Creating and maintaining a positive climate for business through actively refining our procedures and codes to encourage business development and job creation.

ECONOMIC DEVELOPMENT STRATEGIC PLAN

STRATEGY 2

BUSINESS CLIMATE & COMPETITIVE POSITIONING



tualatin | 2040

ABOUT

Led by a 16-member community advisory committee, the project was an **ambitious** 10-month effort that looked at policy and code development for a 20-year forecast for housing and economic development. This project was an evolution of the Tualatin Development Code Modernization Project.

OUTCOME

A set of economic and housing policies were adopted by the Tualatin City Council in December 2019. These policies will guide the City of Tualatin in preserving and expanding opportunities for business and housing development.

600+

PEOPLE ENGAGED



1000+

WEB IMPRESSIONS



9

COMMUNITY EVENTS



STRATEGIES

ENSURE ADEQUATE SUPPLY OF LAND	GNISING ECONOMY HOUSING	ENSURE ADEQUATE SUPPLY OF
IDENTIFY REDEVELOPMENT SITES		ENCOURAGE VARIETY OF HOUSING TYPES
SUPPORT GROWTH, RETENTION, AND EXPANSION		SUPPORT AFFORDABILITY
PLANNING AND ECONOMIC CONNECTIONS		IDENTIFY FUNDING TOOLS
		IDENTIFY REDEVELOPMENT OPPORTUNITIES
		ENSURE PLANNING AND AREA CONNECTIONS

“One of the best public outreach efforts done by the City!”





SMALL CITIES CONSORTIUM

Bringing together over fifteen Metro municipalities' mayors and economic development professionals, the Small Cities Consortium is a monthly forum that tackles economic development issues through the lens of **regional collaboration**. Issues discussed in 2019 included workforce childcare options, transportation, electric vehicles, and site development.

GPI AMBASSADORS

The GPI Certified Ambassadors are an elite cohort of regional leaders tasked with the promotion and marketing of the Portland Metro region in efforts to further economic development efforts in our communities. For the **second consecutive year**, Economic Development Manager Jonathan Taylor is **one of only five** government representatives (and one of 16 individuals) certified.

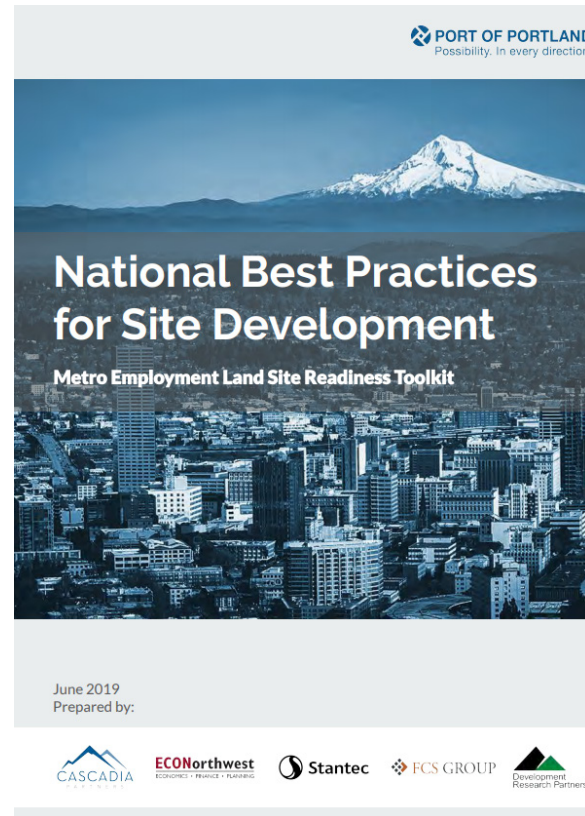
"GPI has successfully recruited three firms with 75 jobs since 2015 to Tualatin."



PORT OF PORTLAND

SITE READINESS TOOL KIT

Over the last two years, the City of Tualatin has been a member of the Port of Portland's project management team in developing a site readiness tool kit. The tool kit will assist local communities and regional partners with moving identified site constrained lands and long-term vacant buildings to **development ready status**.



- ENTITLEMENTS
- REDEVELOPMENT
- SITE ASSEMBLY
- INFRASTRUCTURE
- BROWNFIELD REMEDIATION
- GRAVELPIT CONVERSION
- NATURAL RESOURCE MITIGATION
- EQUITABLE DEVELOPMENT

TUALATIN SITE TOUR

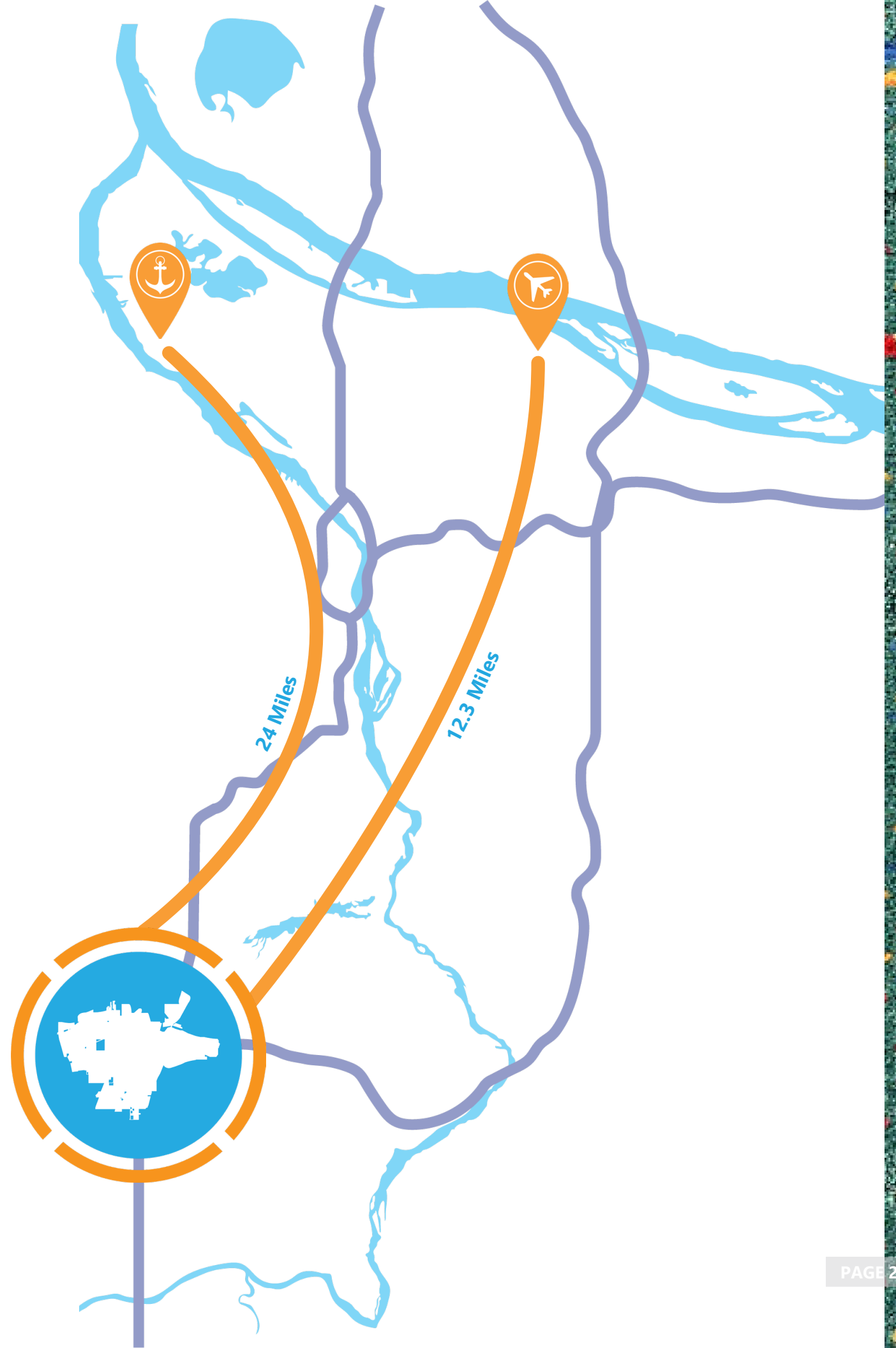
In September 2019, the City of Tualatin **hosted** the first South Metro tour and promotion with Port of Portland and National Association of Industrial and Office Properties Oregon Chapter. The event provided **massive exposure** for the City of Tualatin and its office & industrial assets.



125
ATTENDEES



3
PROPERTIES





TOURISM



TO ENCOURAGE VISITOR
ATTRACTION BY INVESTING
TRANSIENT LODGING TAX
IN CAPITAL DEVELOPMENT,
EVENTS, PLACEMAKING, VISITOR
SERVICES, AND MARKETING.



The Tualatin Visitor

In 2017, it is estimated that Tualatin had over 150 thousand overnight visitors, spending \$67 million dollars. Based on data from local hoteliers, leisure visitors accounted for 56% of overnight visitors, with 44% for business or professional trips. Over 60% of overnight visitors stayed an average of two nights. The busiest month is August and the top visitor origin is Washington State.

The Portland Metro Visitor

According to Longwoods International, in 2017, the Portland Metro area hosted 10.9 million overnight visitors, with 87% for leisure trips and 13% for business travel.

The primary travel method for overnight visitors were automobiles (63%) followed by plane (20%.) With this travel, visitors primarily used "other hotel" (AirBNB or Booking.com) for overnight stays.

The top three activities and experiences for overnight trips are outdoor activities, brewery/ fine dining, and cultural activities.

TUALATIN VISITOR



TUALATIN'S TOURISM INDUSTRY



Sources: Longwood International, 2017; AirBNB 2018; EMSI, 2018

Tualatin's Hotel Industry

There are 370 hotel rooms available in Tualatin. The average annual hotel occupancy rate in 2017 was 74.5%.

MARKETING: DIGITAL PHOTOGRAPHY LIBRARY

TOTAL FUNDING: \$20,000

In efforts to update our municipal image library for promotion and marketing efforts, the City of Tualatin utilized transient lodging dollars to hire a professional photographer to provide the City with a set of high-quality images capturing landscapes, events, ceremonies, and activities that showcase Tualatin.

MARKETING: TRAILBLAZER'S YEARBOOK AD

TOTAL FUNDING: \$2,000

With a noted circulation of nearly 1 million impressions, the City of Tualatin purchased advertisement space in the Official Yearbook of the Portland Trailblazers.

EVENTS: PUMPKIN REGATTA

TOTAL FUNDING: \$30,000

With the help of the transient lodging tax revenues, our Parks and Recreation Department expanded Tualatin's signature event, the Pumpkin Regatta, to a two-day.

VISITOR SERVICES: TUALATIN CHAMBER OF COMMERCE

TOTAL FUNDING: \$20,500

The Tualatin Chamber of Commerce serves as the official visitor center for Tualatin, Oregon. Located at the Commons, the Chamber provides in-person and online assistance to visitors and new residents alike. In the 2019-2020 FY Budget, the Chamber of Commerce received 5% of total transient lodging tax revenues. In addition, the Chamber was approved for funding to assist in creating an ice age promotional video and an all-inclusive visitor's guide.

EVENTS: VIVA TUALATIN

TOTAL FUNDING: \$10,000

The inaugural event held in 2019, Viva Tualatin is a brand new festival that celebrates Tualatin's vibrant culture that brings together visual and performing artists, variety of different cuisines, and artisan vendors.



Report Produced and Designed:
Jonathan Taylor, Economic Development Manager
City of Tualatin
18880 SW Martinazzi Ave
Tualatin, OR 97601



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Megan George, Assistant to the City Manager
DATE: May 15, 2020

SUBJECT:

Debrief of the City Council Advance that occurred on January 31, 2020 – February 1, 2020.

EXECUTIVE SUMMARY:

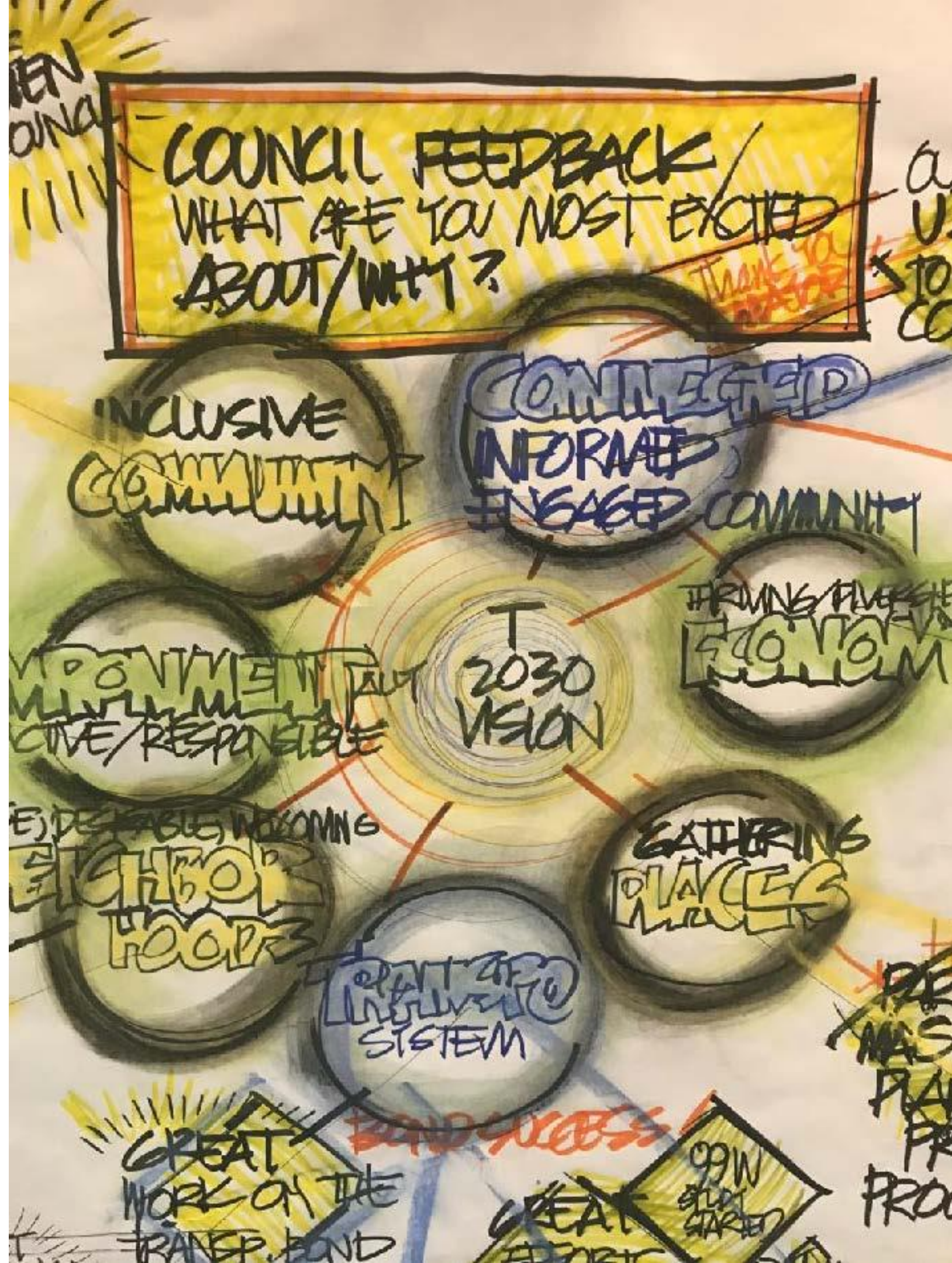
The City Council met with the City's Executive Team and a consultant January 31 – February 1, 2020 to conduct their Annual "Advance". It is called an "Advance" rather than a "Retreat" because it symbolically references the Council's intent to move the city forward. During the Advance, the City Council reaffirmed the City's vision statements, determined issue areas to focus on for the 2020 calendar year, and reviewed two special topics. The agenda included:

1. Welcome/Introductions
2. Review City's 2019 Issue and Vision Accomplishments
3. Priority City Issues Mapping
4. Parks Funding
5. Council Team Dynamics
6. City Manager Evaluation Process
7. Wrap Up

As part of the presentation, staff will review key highlights from the Advance as well as the draft *2020 City Council Placemat* (attached below).

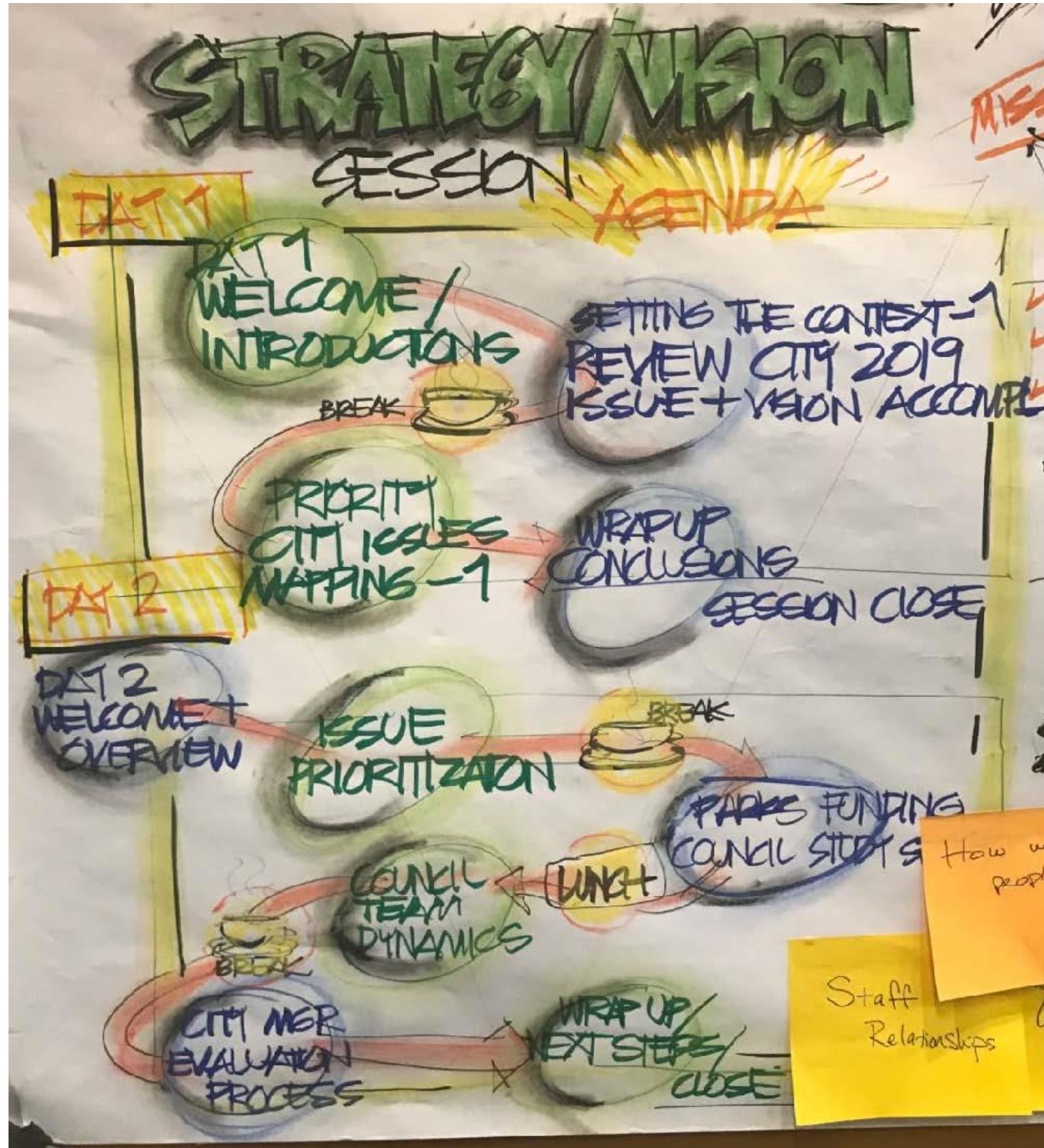
ATTACHMENTS:

- City Council Advance Debrief Presentation
- 2020 City Council Placemat



City Council Advance Debrief

May 26, 2020
City Council Meeting



Advance Agenda

Day 1

What's Mission Critical
 2019 Issue & Vision Review
 Priority City Issue Mapping

Day 2

Parks Funding
 Council Team Dynamics
 City Manager Evaluation

What's mission critical?

focus • strategic planning •
flow of information •
community listening •
communication • staff
relationships • community's
well being • continuous
improvement • service
continuity • fiscal stability • law



What's at the core of the work we do?

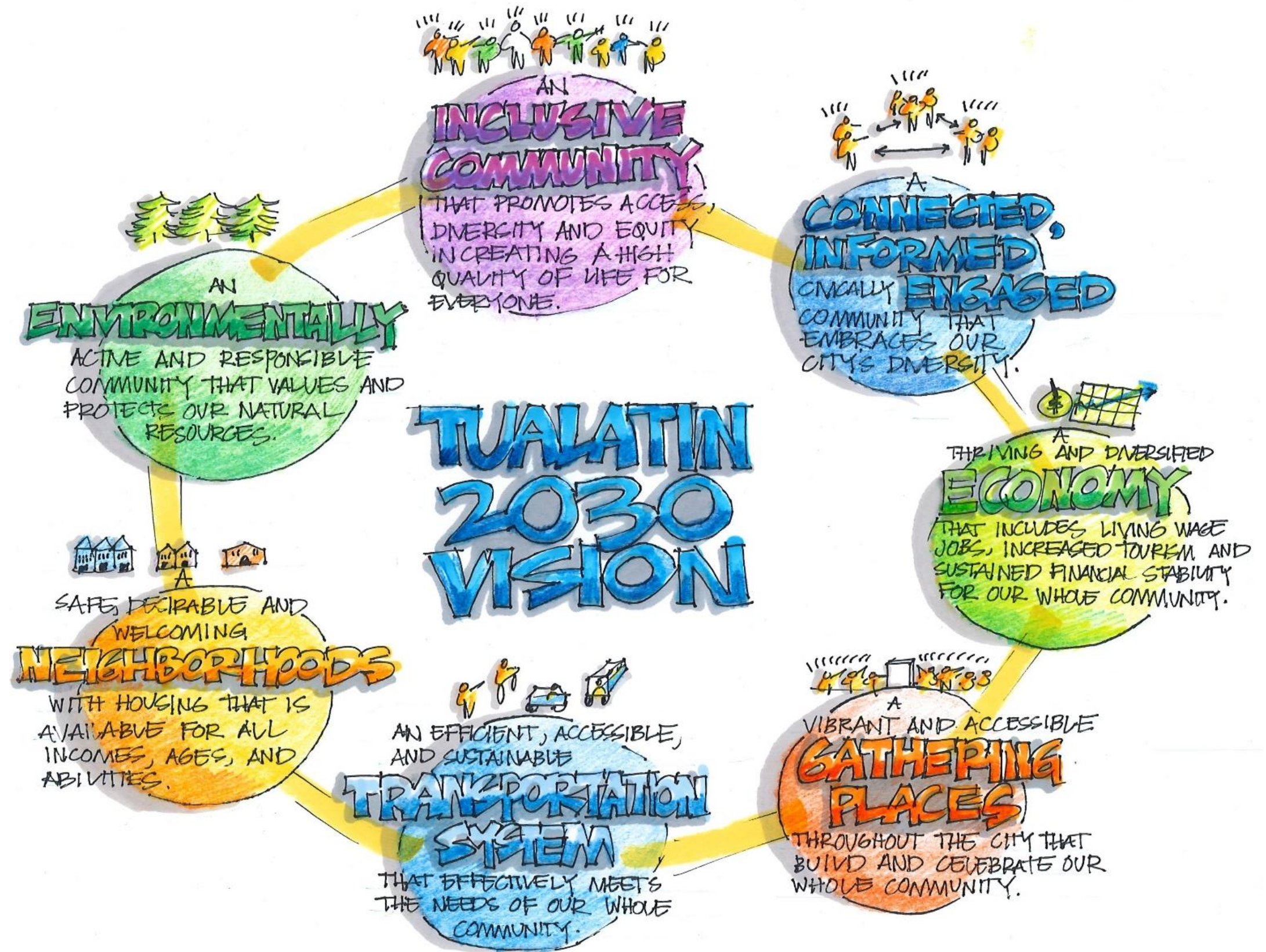


2019 Vision Review

**Connected Community,
Economy,
Gathering Places,
Transportation,
Neighborhoods,
Environment, and
Inclusive Community**

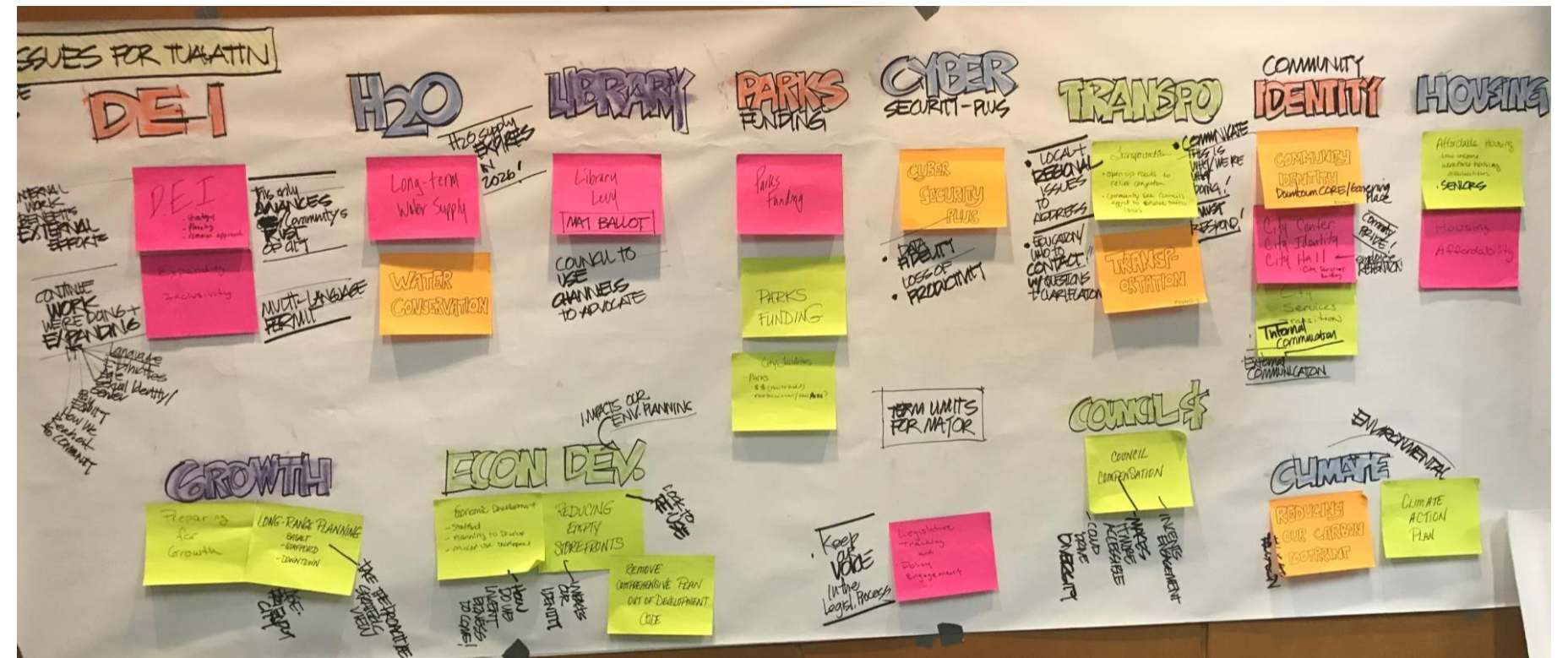
What's the 2030 vision?

Reaffirming the city's 2030 vision statements.

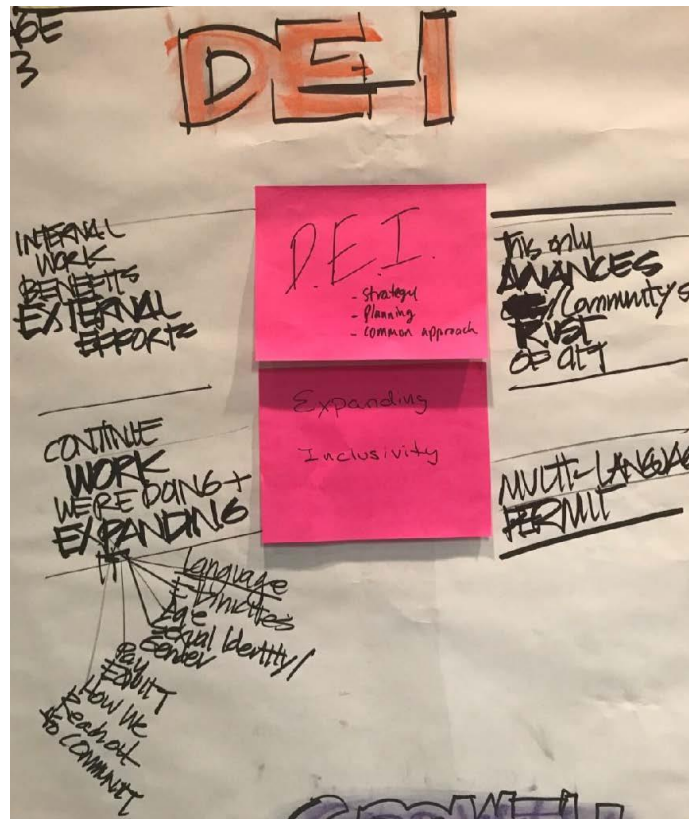


What are the top issues?

Small groups met to determine issues. Issues were then grouped into larger themes.

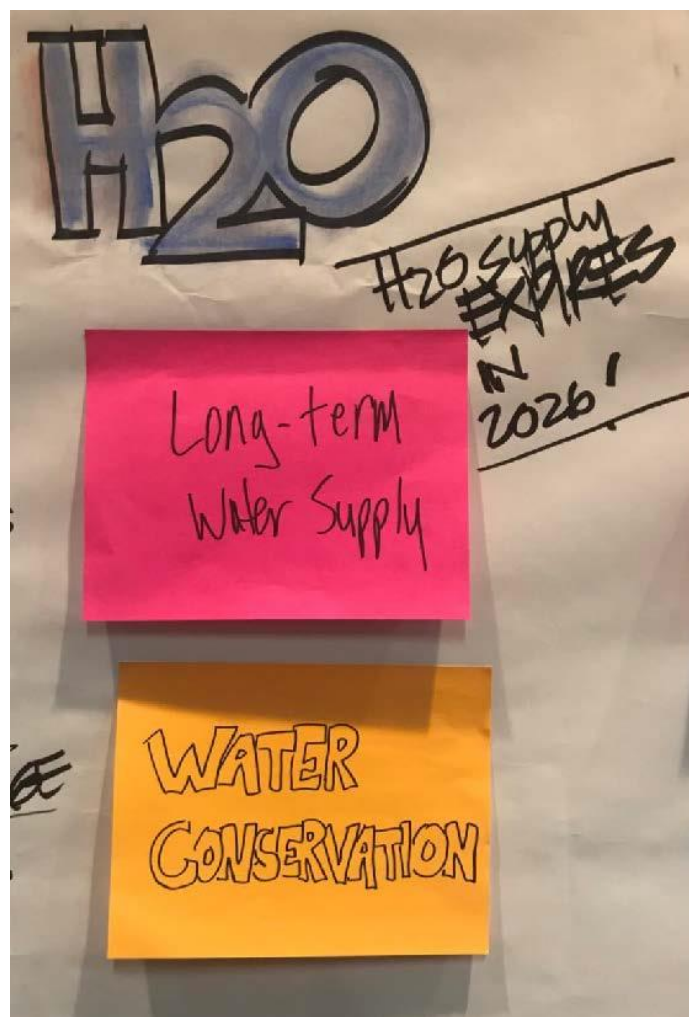


DEI • Water • Library • Parks Funding •
Cyber Security • Transportation •
Community Identity • Housing • Growth •
Economic Development • Climate



DIVERSITY, EQUITY, & INCLUSION

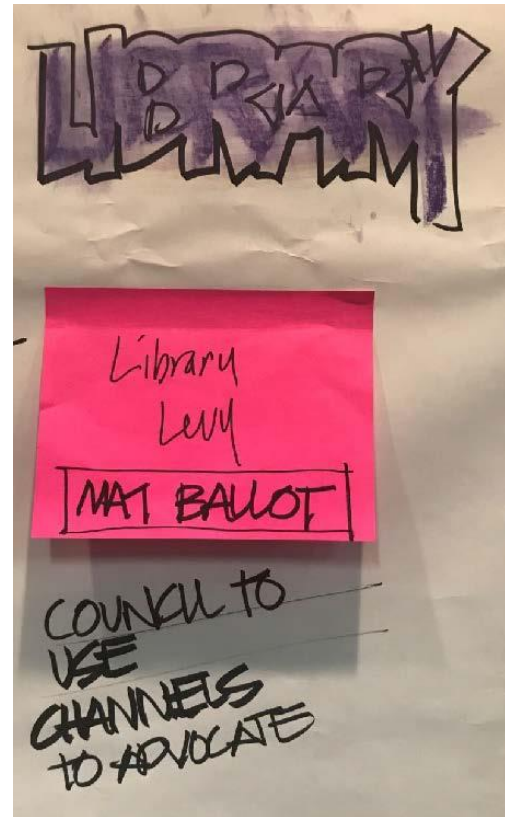
- Internal work benefits external efforts
- Continue and expand work we're doing on pay equity, translation, etc.
- This advances the community's trust



WATER

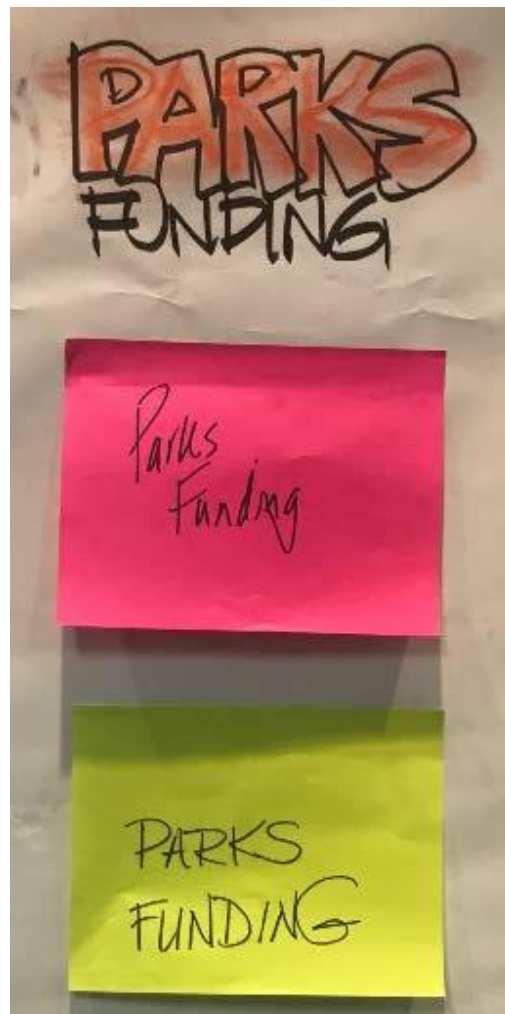
- Long-term water supply
- Water conservation

TOP ISSUES



LIBRARY

- WCCLS Levy
- Council support

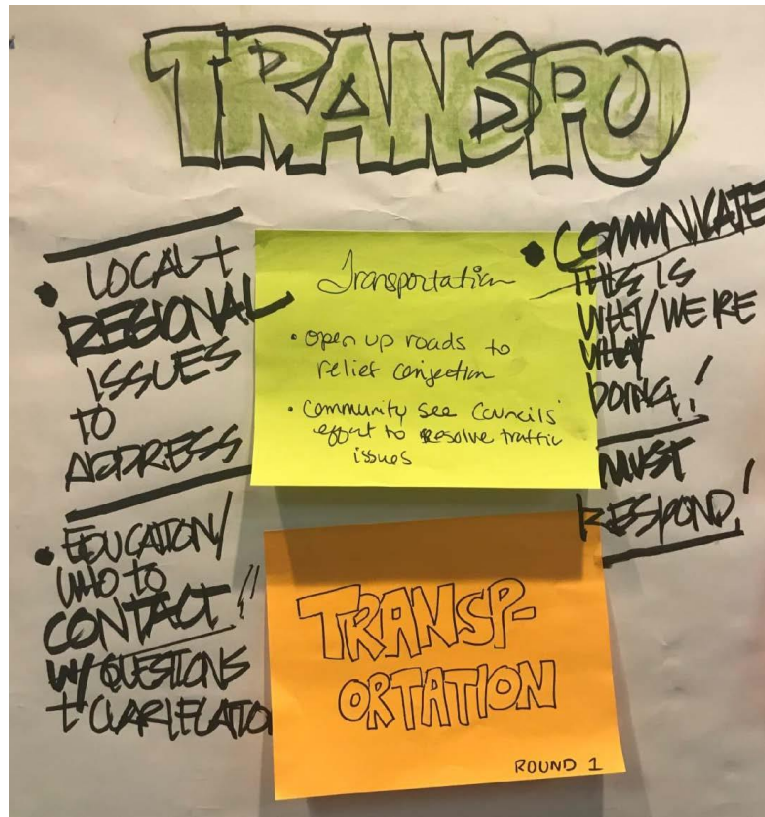


PARKS

- Funding

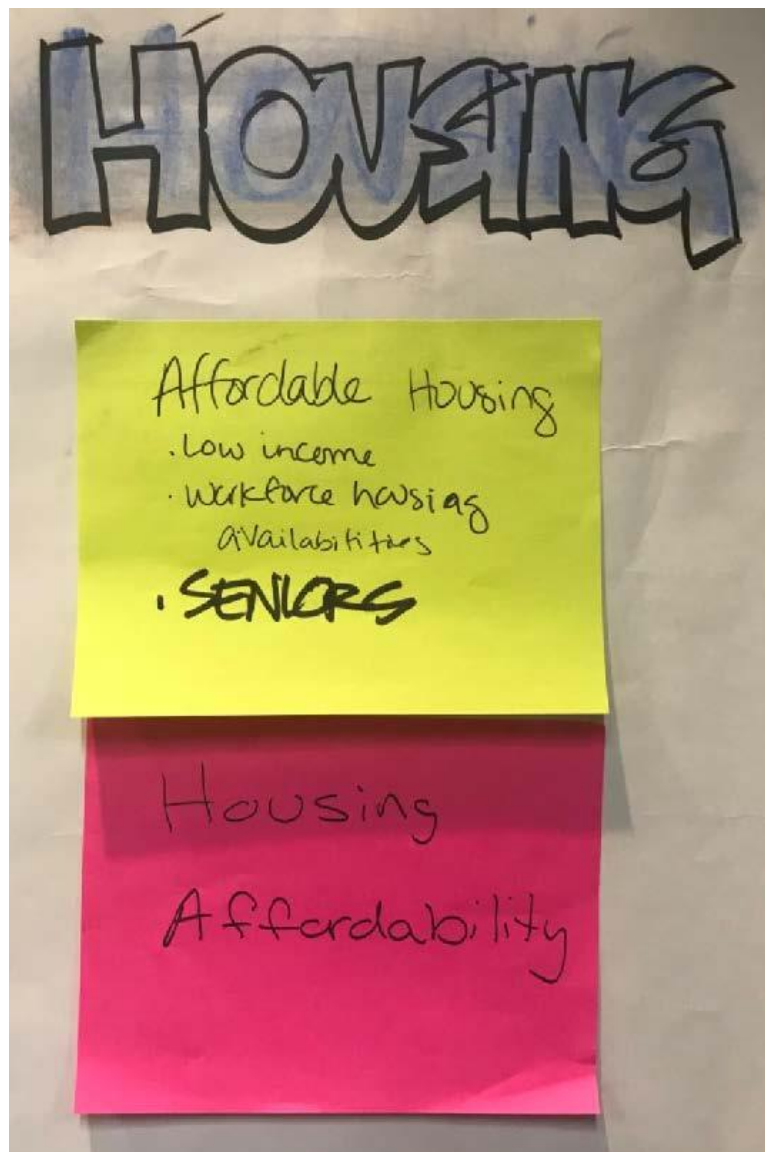
2

TOP ISSUES



TRANSPORTATION

- Traffic & congestion
- Local & regional issues
- Communication about what we're doing
- Education on who to contact



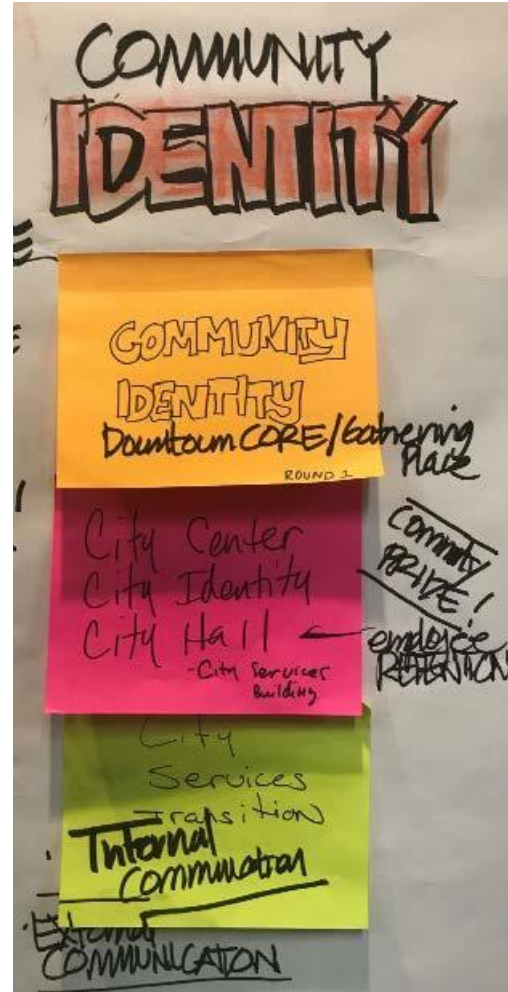
HOUSING

- Affordable housing
- Low income housing
- Workforce housing
- Senior housing

3

TOP ISSUES

4



COMMUNITY IDENTITY

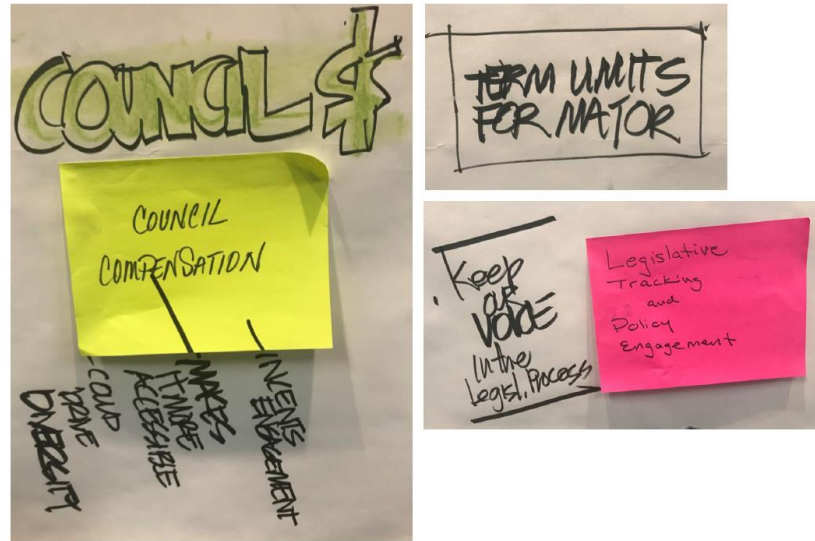
- Downtown core & city center
- Gathering places
- Community pride
- Communication about Tualatin City Services building



CYBER SECURITY

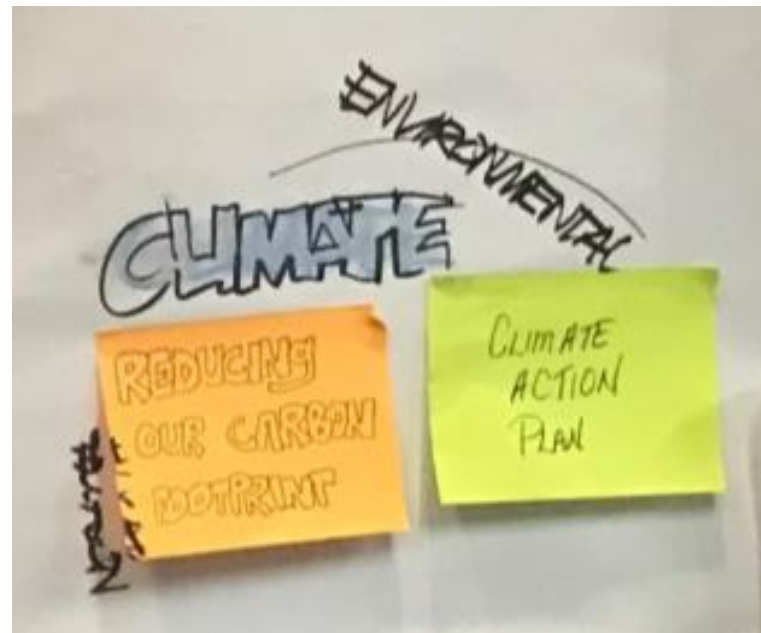
- Data fidelity
- Loss of productivity

TOP ISSUES



MISCELLANEOUS

- Council compensation
- Term limits for mayor
- Policy engagement and advocacy



CLIMATE

- Climate action plan
- Reducing our carbon footprint

6

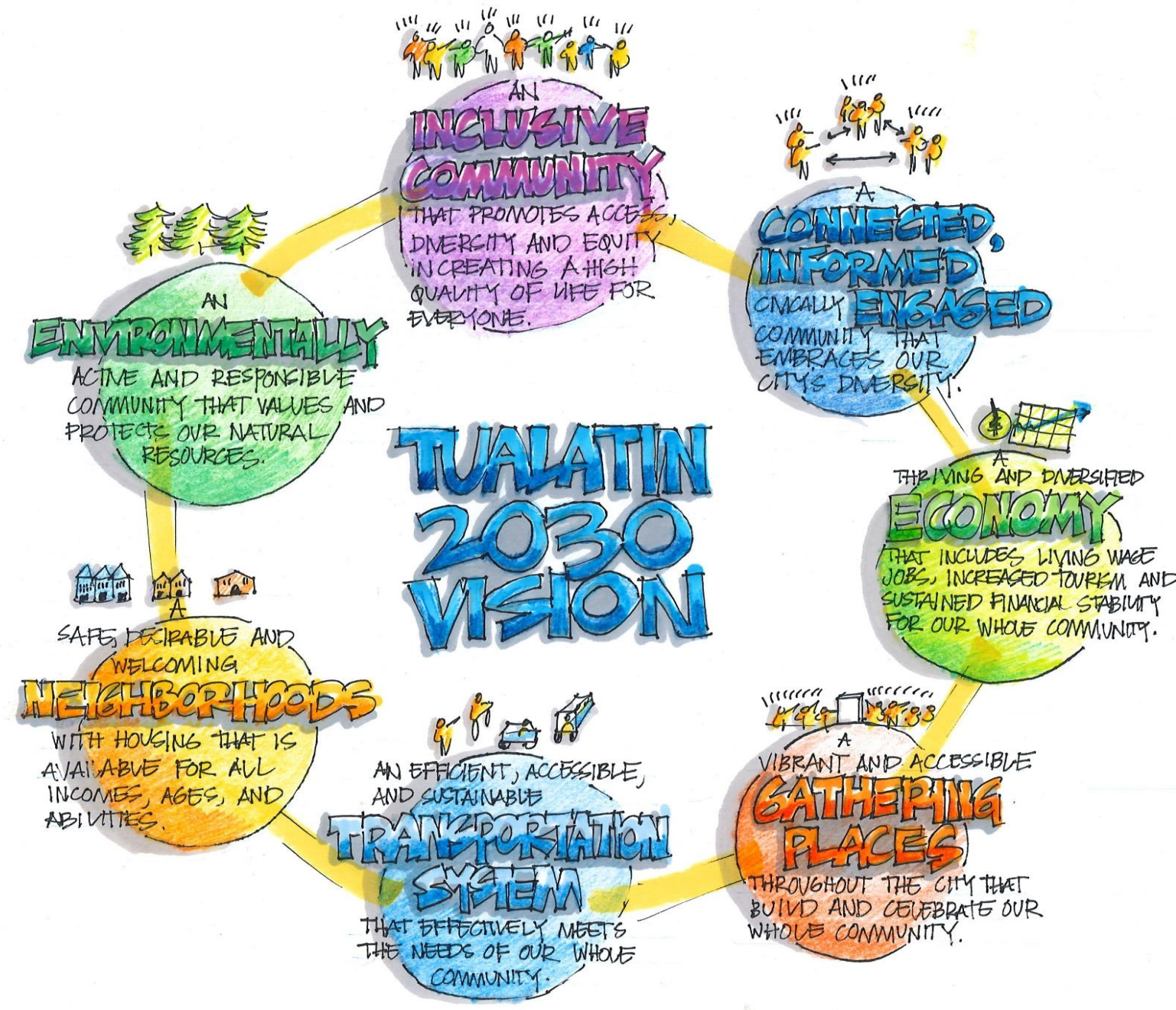
TOP ISSUES

2020 Priorities

Prioritizing the top issues.



Does the placemat capture everything?



Communication, compromise, and mutual support

Dynamics that are working for the city council.



COUNCIL
DYNAMICS

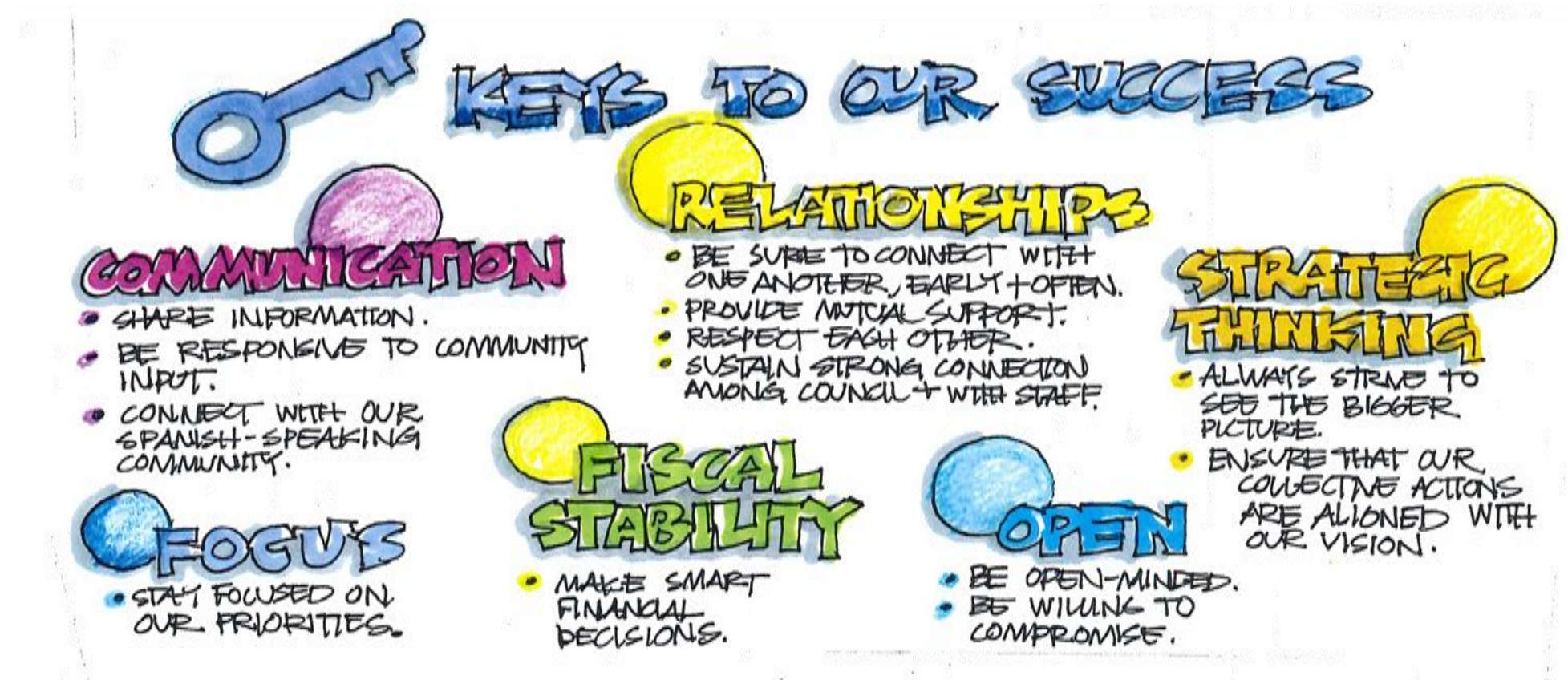
Providing clear direction, speaking as one voice

Dynamics that the city council could improve.



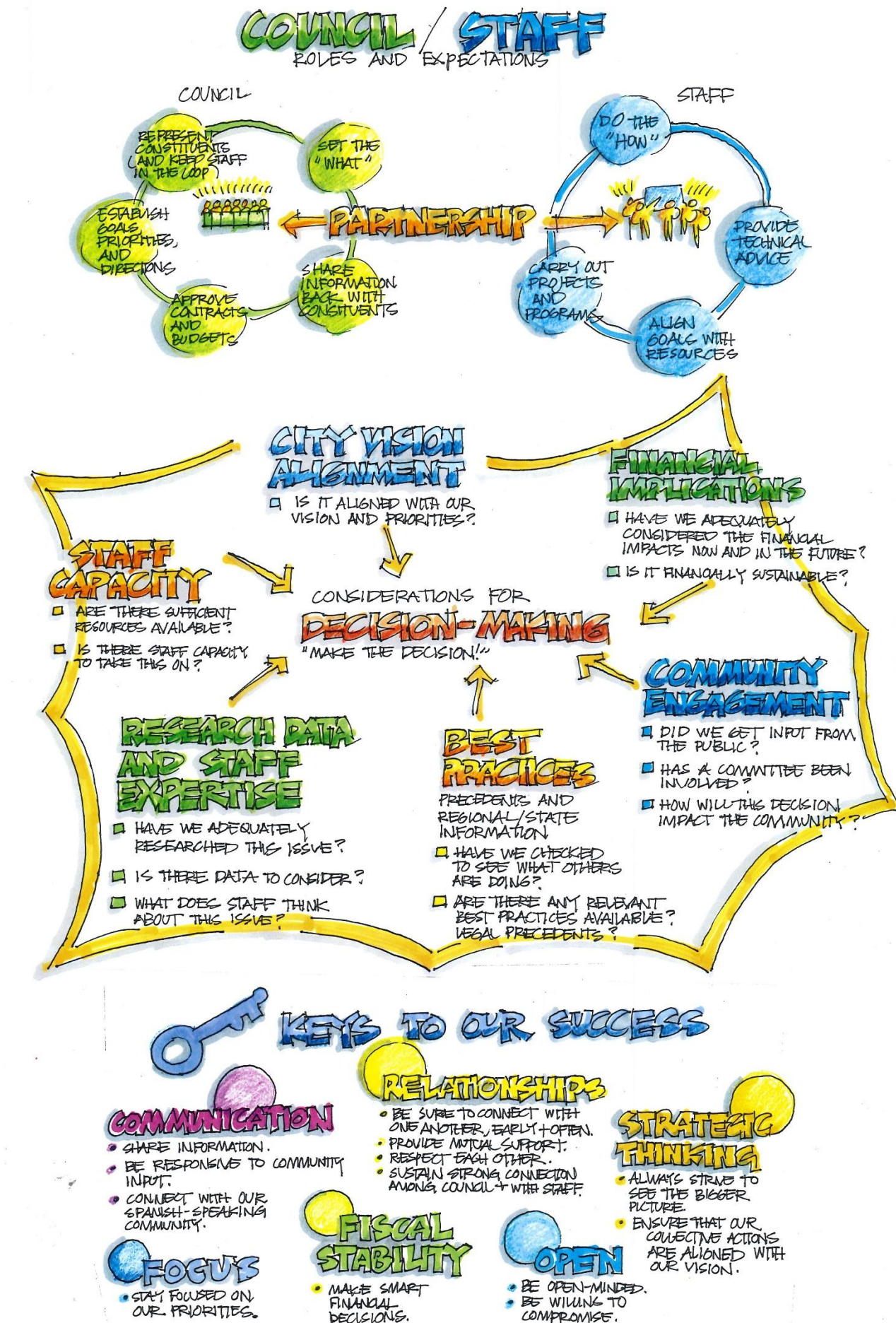
Keys to Our Success

Mission Critical Items +
Council Team Dynamics



Communication • Relationships • Strategic Thinking • Focus • Fiscal Stability • Open

Does the placemat capture everything?



Further Discussion

COVID-19:

Tualatin's Response



City of Tualatin



City Council
Meeting

-

May 26, 2020

Agenda

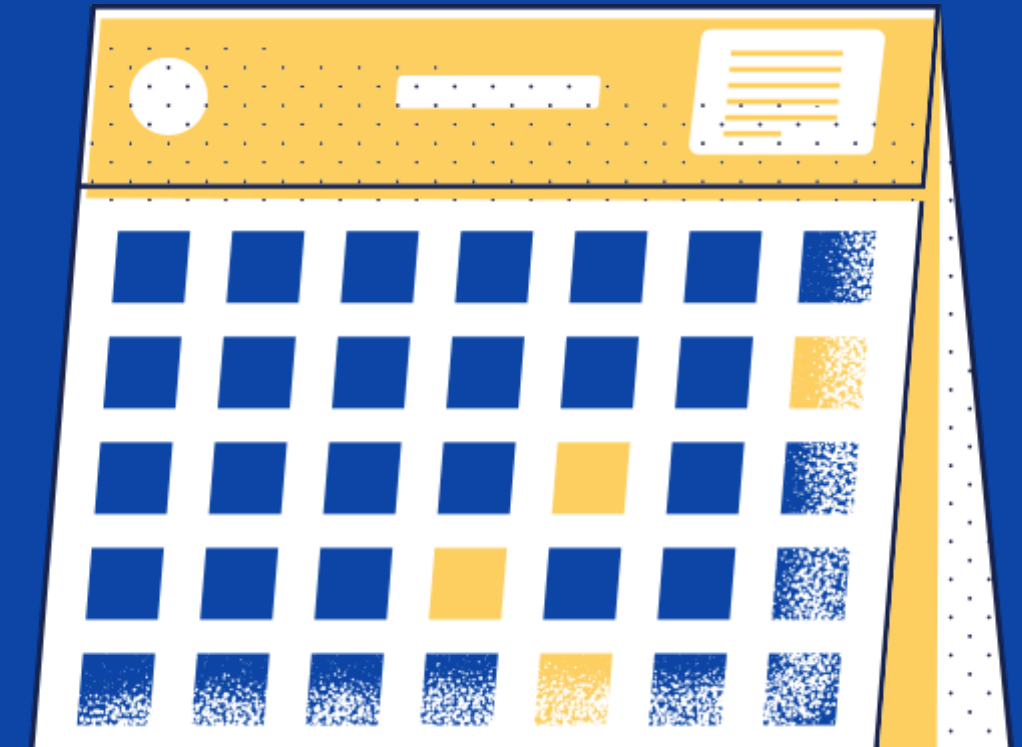
1. In the Beginning ...
2. How We've Adjusted
3. Plan for the Future
4. Program & Service -
Specific Spotlights

"I skate to where the puck is going to be, not where it has been."

- Wayne Gretzky



COVID-19 IN THE BEGINNING...



Mar 2

Initial conversation about Continuity of Operations Plans (COOP).

Mar 18

Closed city facilities to the public.

Mar 9

Executive Team started meeting daily.

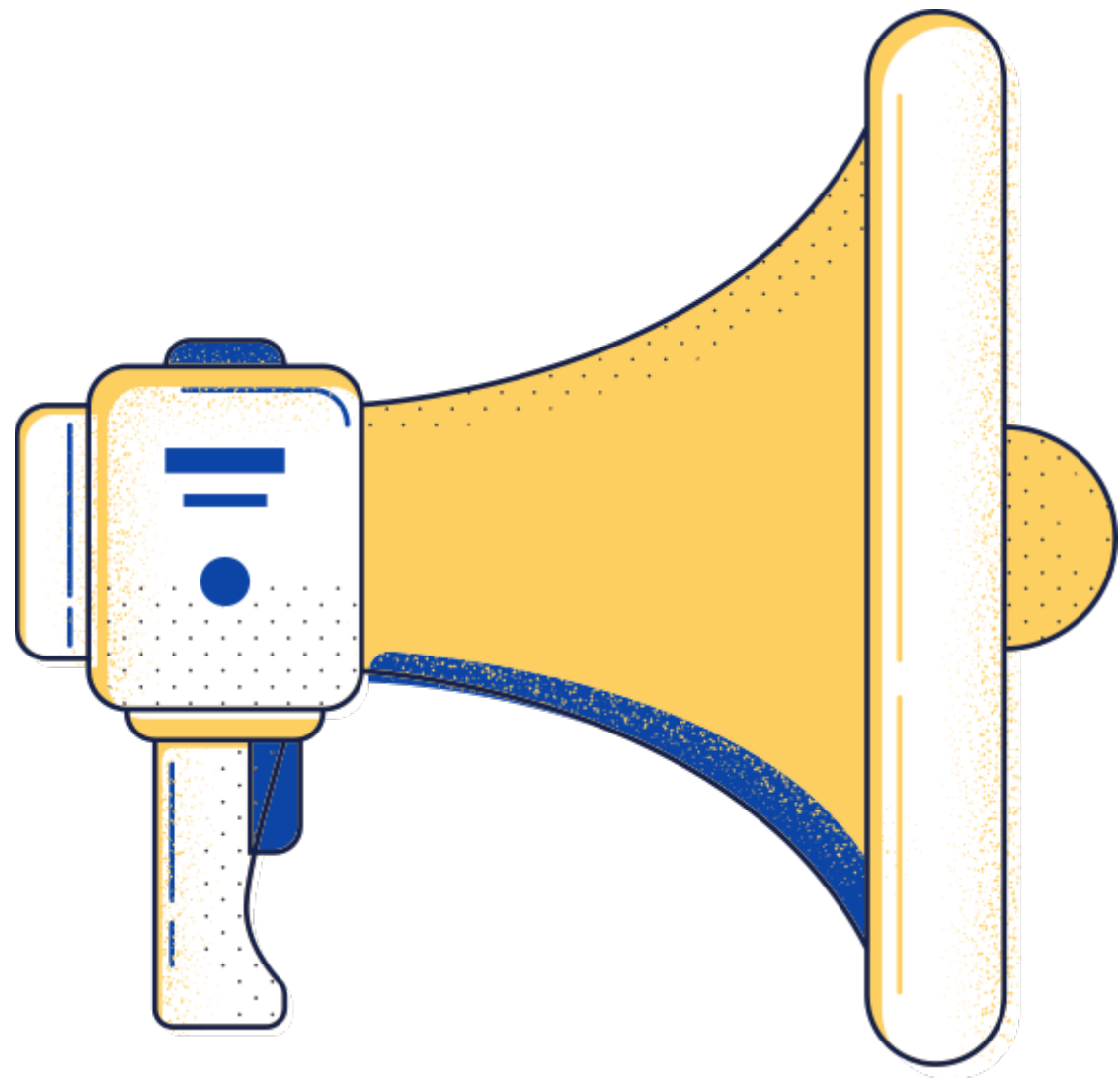
Mar 23

Declared an emergency at first virtual city council meeting.

Mar 13

Rolled out temporary policies and cancelled all non-essential gatherings (meetings, events, and programs).

O u r GUIDING PRINCIPLES:



- (1) Keep the public and our employees safe;
- (2) Follow state and county guidelines; and
- (3) Keep providing services.



HOW WE'VE ADJUSTED

Approximately 40 – 45 % of employees are working onsite including Police, Maintenance, Operations, Facilities, Fleet, Building Permits & Inspections, Accounts Payable, Payroll, and Court.

Over 150 pieces of technology were deployed to allow staff to work from home. Equipment includes laptops, iPads, Chrome Books, Desktop computers, and more!



Tualatin High School Graduation Caravan



Prescription Delivery



Medical Teams International Donation

POLICE DEPARTMENT

Services expanded to include prescription deliveries, while fingerprinting services, hiring park rangers, and the GREAT Summer Camp was cancelled.



Policy Analyst Garet Prior Working from Home

COMMUNITY DEVELOPMENT

Planning. Work on all current and long-range planning continued including work on Basalt Creek and Tualatin 2040.

Building. Transitioned to contactless permitting and inspections.

Economic Development. Implemented Economic Resiliency Fund.

Intergovernmental Relations. Continued work using video conferencing technology.

PUBLIC WORKS

Engineering. Continued work using video conferencing technology including designing capital projects and meeting with applicants.

Water. Continued inspections, hydrant flushing and ASR maintenance.

Sewer/Storm/Streets. Continued pavement work, storm drain cleaning, and LED street light conversion.

Tualatin Moving Forward. Full steam ahead!



Utility Technician Quinn Wolf



HUMAN RESOURCES

Developed policies and procedures to support staff and adjusted the bargaining strategy.



LEGAL

Continued work using video conferencing technology.

CITY OF TUALATIN

Standing together, one giant pumpkin apart



HOME OF THE WEST COAST
GIANT PUMPKIN REGATTA

TUALATIN RESIDENTS



You can watch the City Council meeting in
the comfort & safety of your home

ADMINISTRATION

Transitioned to working remotely while still filling public records requests, and supporting the Diversity Task Force and CIO Presidents. Ramped up citywide communications.

CANCELLATION NOTICE

COVID-19
Coronavirus
Update

- ¡Viva Tualatin!
- Tualatin Crawfish Festival
- Summer Reading on the Commons
- Concerts on the Commons
- Movies on the Commons
- Teen Adventure Camp
- Seekers Camp



You asked
We listened

COVID-19

FAQ

Follow the link for our answers
tualatinoregon.gov/covid



CITY OF TUALATIN



#WeAreTualatin

MANTENTE AMABLE MANTENTE SEGURO MANTENTE CONECTADO



FOOD & SUPPORT

Tualatin School House Pantry, Meals on
Wheels, and Tualatin-Tigard School District.

There is no shame in reaching out if you are in
need, we are in this together. Donate, serve, and
sign up for email updates on their websites.

For more resources, go to tualatin.gov/covid

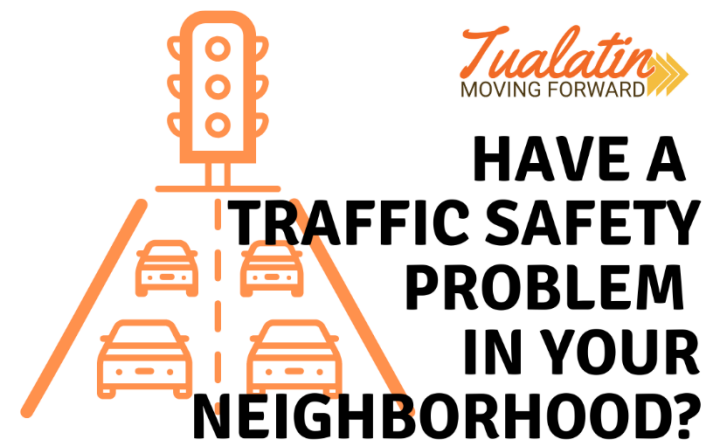
#WeAreTualatin



COVID-19 RESOURCE GUIDE



COVID-19 GUÍA DE RECURSOS



Tualatin
MOVING FORWARD

SUBMIT YOUR PROJECT
SUGGESTIONS BY JUNE 30

[WWW.TUALATINMOVINGFORWARD.COM](https://www.tualatinmovingforward.com)



PUBLIC SERVICE
RECOGNITION WEEK



Construction on City Services Building



Donations from Essential Needs Hub



Warehouse Inventory Coordinator Jenn Bach & Operations Maintenance Technician Cam Eby

INFORMATION & MAINTENANCE SERVICES

Working with Washington County's EOC and continuing to provide a high-level of support for our technology, fleet, and facilities. Construction on the Tualatin City Services building has begun.

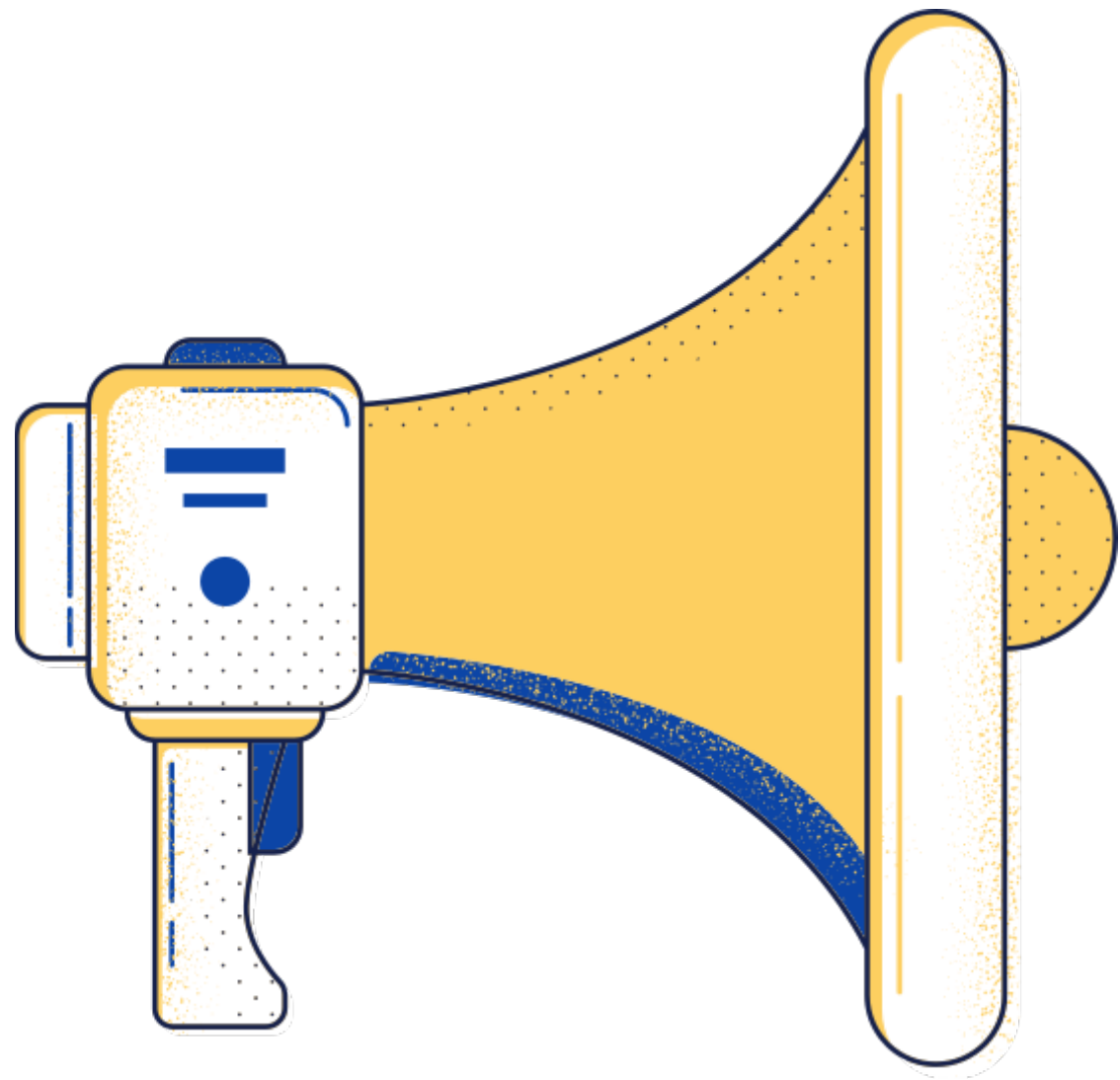
FINANCE

Continued preparing the budget, accounts payable, utility billing, and processing payroll.



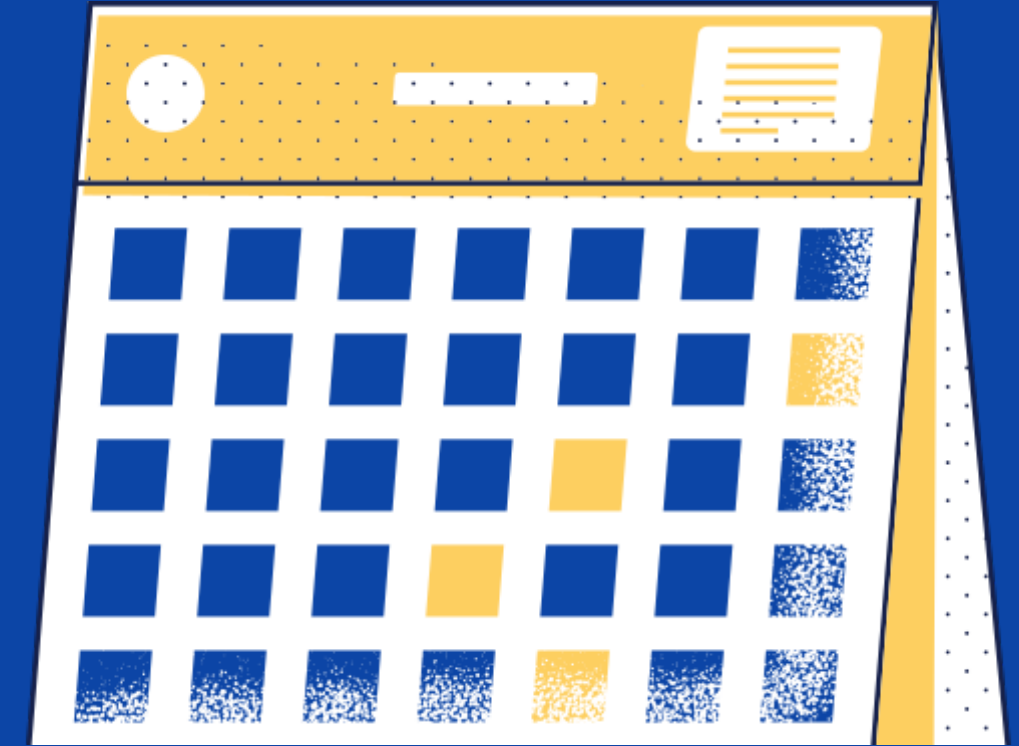
Office Assistant Corina Rice

O u r GUIDING PRINCIPLES:



- (1) Keep the public and our employees safe;
- (2) Follow state and county guidelines;
- (3) Keep providing services; and
- (4) Reevaluate and adjust.

PLAN FOR THE FUTURE



Current through Phase 1

- Limited public access to city facilities
- Limited employees in the workplace
- Framework for continuing services during the COVID-19 pandemic developed that includes information on testing, sanitation, etc.
- Most programs and events will remain virtual
- Conduct meetings virtually as much as possible
- Use of meeting rooms and other common spaces (breakroom, etc.) limited to the maximum occupancy number posted on the room
- Interoffice mail will resume
- No non-essential work-related travel

PROGRAM & SERVICE-SPECIFIC SPOTLIGHTS

1. Municipal Court
2. Volunteer Services
3. Parks & Recreation
4. Library



MUNICIPAL COURT



Maintained staff presence onsite to process citations and will resume in-person arraignments in Phase I with physical distancing and safety protocols in place.



SPRUCE-UP THE LIBRARY



TUALATIN LIBRARY'S
MONTHLY VOLUNTEER EVENT
- PAJAMAS OPTIONAL

Thank you Allred family for Sprucing Up our Library

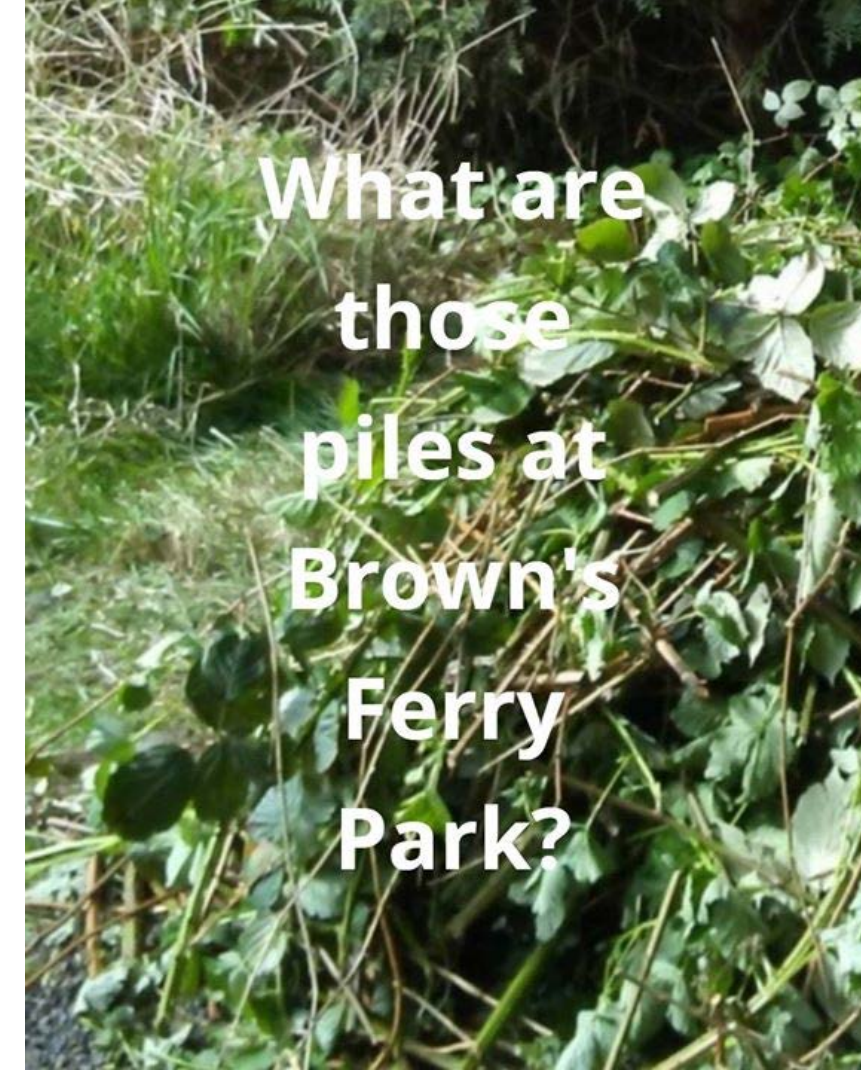
SUPERSTAR VOLUNTEER

LEONA ULBERG!

Thank you for being a cat-tastic
Library Volunteer!



What are
those
piles at
Brown's
Ferry
Park?



VOLUNTEER SERVICES

Modifying all volunteer programs to ensure physical distancing and other safety protocols.



Commons Splash Pad Features



Chalk Your Walk Social Post



Parks Maintenance Manager Tom Steiger






PARKS & RECREATION

Ramped up virtual programming including fitness classes, enrichment webinars, and activities you can do from home. Maintenance of parks also continued and park restrooms were closed.

RIVER ACCESS POINT RULES



Stay safe

-  No Crowding on the ramp.
-  Follow distancing requirements & keep 6' from others.
-  Move along quickly.
-  No loitering, fishing or lounging on the dock.
-  No space, find another place.



WORKOUT WITH US & Stay Connected



SOCIAL ISOLATION: HEALTH IMPLICATIONS & POSSIBLE SOLUTIONS

FREE WEBINAR! May 20 at 11am

PARKS & RECREATION

Cancelled events, modified programs, increased maintenance, and continue with park planning.

LIBRARY

Ramped up virtual programming including story time videos, STEAM videos, and on-your-own-time trivia. Also continued developing collection.



Teen Librarian Aim ee Meuchel and Youth Librarian Sam Wikstrom



Community Librarian Lauren Simon

LIBRARY

Created a framework to gradually restore Library services with WCCLS, will implement curbside pickup, make adjustments to summer reading, and continue with virtual programming.





City of Tualatin



Further Discussion



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Clay Reynolds, Maintenance Services Manager
DATE: 05/26/2020

SUBJECT:

Consideration of **Ordinance No. 1437-20** establishing a Core Area Parking District (CAPD) Tax Rate for Fiscal Year 2020/21

RECOMMENDATION:

Staff recommends that the City Council consider approval of **Ordinance No. 1437-20** establishing a Core Area Parking District (CAPD) tax rate of \$173.03 for Fiscal Year 2020/21.

EXECUTIVE SUMMARY:

The Core Area Parking District Board recommended the tax rate increase by the municipal code index average for 2019 of 1.26% at their January 15, 2020, Core Area Board meeting. The new rate being \$173.03 for the upcoming Fiscal Year (2020/21). The increased tax rate will keep pace with the inflation cost for maintenance and improvements outlined in the ADA plan. This rate is multiplied by the number of parking spaces each tenant is estimated to need within the district. Credits are granted for private spaces provided by each tenant.

OUTCOMES OF DECISION:

Approval of the CAPD Tax Rate will result in the following:

- Increase CAPD tax rates, in order to maintain current services.

Denial of the CAPD tax rate will result in the following:

- A tax rate will not be established by the beginning of the fiscal year.
- Require the Board to revisit an increase or decrease in the tax rate for the fiscal year 2021/22.
- Parking lot ADA improvements will be delayed until funding requirements are met.

FINANCIAL IMPLICATIONS:

Tax revenue supports the operation and maintenance of the Core Area Parking District. The requested tax rate increases the estimated revenue by a total of \$756.

ATTACHMENTS: **Ordinance No. 1437-20**

ORDINANCE NO. 1437-20

AN ORDINANCE ADOPTING THE CORE AREA PARKING DISTRICT TAX RATE AND CREDIT FOR FISCAL YEAR 2020/21

WHEREAS, Tualatin Municipal Code (TMC) 11-3-060 requires Council to establish an annual tax rate and credit by ordinance for the Core Area Parking District;

WHEREAS, the Core Area Parking District Board recommends the tax rate be increased with an annual tax rate of \$173.03 for Fiscal Year 2020/21; and

WHEREAS, Council finds the tax rate and credit to be appropriate.

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. "Schedule A" of the TMC Chapter 11-3 is amended to read as follows:

The annual Core Area Parking District tax rate for Fiscal Year 2020/21 is hereby established as \$173.03.

The formula for the credit is as follows:

$$A = \frac{\text{(Number of on-site parking spaces provided)}}{\text{(Gross Leasable Area)} \times \text{(Space Factor)}}$$

If "A": is greater than or equal to 1.0, the credit is 50%.

If "A": is less than 1.0, the credit is ("A" x 50%).

INTRODUCED AND ADOPTED by the City Council this 26th day of May, 2020.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST

BY _____
City Attorney

BY _____
City Recorder