



TUALATIN CITY COUNCIL MEETING

MONDAY, JULY 11, 2022

JUANITA POHL CENTER
8513 SW TUALATIN ROAD
TUALATIN, OR 97062

Mayor Frank Bubenik
Council President Nancy Grimes
Councilor Valerie Pratt Councilor Bridget Brooks
Councilor Maria Reyes Councilor Cyndy Hillier
Councilor Christen Sacco

To the extent possible, the public is encouraged to watch the meeting live on local cable channel 28, or on the City's website.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Comment. Written statements may be sent in advance of the meeting to Deputy City Recorder Nicole Morris up until 4:30 pm on Monday, July 11. These statements will be included in the official meeting record, but not read during the meeting.

For those who would prefer to make verbal comment, there are two ways to do so: either by calling in using the number below or entering the meeting using the zoom link and writing your name in chat. As always, public comment is limited to three minutes per person.

Phone: +1 669 900 6833

Meeting ID: 861 2129 3664

Password: 18880

Link: <https://us02web.zoom.us/j/86121293664?pwd=SS9XZUZyT3FnMk5rbDVKN2pWbnZ6UT09>

Work Session

- 1. 5:00 p.m. (60 min) – Parks Bond Survey Results & Next Steps.** At the June 13, 2022 Council meeting, the Parks Funding Community Workgroup recommended Council consider a \$25 million park bond package. At that meeting, Council gave direction to gauge community support of the specific package that the workgroup recommended. The project consultants were engaged to conduct a second statistically valid survey. Project consultants and City staff will present the results of the recent phone survey.
- 2. 6:00 p.m. (30 min) – Veterans Plaza Draft Plan and Design Update.** City Council approved funds for conceptual planning and site selection (phase 1) for a Veterans Plaza in fiscal year 2019/20, and for site specific design (phase 2) during fiscal year 2020/21. Over 900 people participated during Phase 1 planning involvement and over 600 community members have participated to date in Phase 2 engagement opportunities, which included focus groups, pop up activities, stakeholder advisory committee, surveys, and community meetings. Outreach to thousands of community members was

accomplished through social media, website, email, print, and media notifications. Project consultants and staff will present a summary of the planning process and project design results.

3. **6:30 p.m. (30 min) – Council Meeting Agenda Review, Communications & Roundtable.** Council will review the agenda for the July 11th City Council meeting and brief the Council on issues of mutual interest.

7:00 P.M. CITY COUNCIL MEETING

Call to Order

Pledge of Allegiance

Announcements

1. Public Health Announcement
2. Science and Technology Scholarship Award

Public Comment

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Consent Agenda

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda.

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of June 27, 2022
2. Consideration of **Resolution No. 5632-22** Awarding the Contract for the SW Makah Court to Saum Creek Storm Repair Project to GT Excavating, LLC and Authorizing the City Manager to Execute a Contract
3. Consideration of **Resolution No. 5633-22** Canvassing Results of the Primary Election Held in the City of Tualatin, Washington and Clackamas Counties, Oregon on May 17, 2022
4. Consideration of **Resolution No. 5634-22** Authorizing the City Manager to Sign an Intergovernmental Agreement between the Tigard-Tualatin School District 23J and the City of Tualatin

Items Removed from Consent Agenda

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

Council Communications

Adjournment

Meeting materials, including agendas, packets, public hearing and public comment guidelines, and Mayor and Councilor bios are available at www.tualatinoregon.gov/council.

Tualatin City Council meets are broadcast live, and recorded, by Tualatin Valley Community Television (TVCTV) Government Access Programming. For more information, contact TVCTV at 503.629.8534 or visit www.tvctv.org/tualatin.

In compliance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. To request accommodations, please contact the City Manager's Office at 503.691.3011 36 hours in advance of the meeting.



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Ross Hoover, Parks and Recreation Director
Kyla Cesca, Office Coordinator

DATE: July 11, 2022

SUBJECT:
Parks Bond Survey Results & Next Steps

EXECUTIVE SUMMARY:

The 2018 Parks and Recreation Master Plan public outreach and engagement identified community need for additional parks, recreation facilities, trails, water access, and natural areas. Planning consultant Barney & Worth, Inc. and DHM Research were retained to conduct organized opinion research and analysis for a potential parks funding measure. This work has included: Stakeholder Interviews, Focus Groups, additional research, and two surveys (statistically accurate & community wide). After Barney & Worth presented the Funding Survey and Engagement Outreach results on April 25, 2022, Council provided direction to form a parks funding package workgroup. At the June 13, 2022 meeting, the workgroup recommended Council consider a \$25 million park bond package. At that meeting, Council gave direction to gauge community support of the specific package that the workgroup recommended. The project consultants were engaged to conduct a second statistically valid survey.

Project consultants and City staff will present the results of the recent phone survey.

Should the City Council decide to place the measure on the November 8, 2022 ballot, the last day to file the Ballot Title and Explanatory Statement is August 19, 2022. The August 8 Council meeting would be the last scheduled meeting prior to that deadline for the City Council to pass a resolution adopting the ballot title and explanatory statement. A detailed list of dates is as follows:

- *August 8:* last Council meeting to pass Resolution to file Ballot Title and Explanatory Statement with the City Clerk
 - *August 9:* file SEL 805 with City Clerk, including completed Ballot Title and Explanatory Statement
 - *August 11 by 10a:* Send to the Oregonian to publish
 - *August 12:* Published in newspaper and 7-business day challenge period begins
 - *August 23:* Challenge period ends
 - *September 8:* file SEL 802 with Ballot Title and Explanatory Statement with the County Clerk
 - *November 8:* Election
-

Attachments:
Presentation

City of Tualatin Parks Bond Survey

June 2022



CITY OF
TUALATIN OREGON

d h m
RESEARCH

Research purpose

- Assess voter support for a potential November 2022 bond measure to fund parks, trails, and river access in Tualatin.
- Determine which possible park projects that voters most prioritize.
- Evaluate messages supporting the bond.

Methodology

- Phone and text-to-online survey of N=300 Tualatin voters
- Conducted June 16–21, 2022; 11 minutes to complete
- Quotas were set by age, gender, and political party to ensure a representative sample
- Margin of error $\pm 5.7\%$
- Due to rounding, some totals may differ by ± 1 from the sum of separate responses.

Key takeaways

Tualatin voters are moderately optimistic about the direction the city is headed.

A majority say they would vote for the \$25 million bond measure. From 50% support in an initial test, support increases to 61% with more information about cost and what the measure will fund.

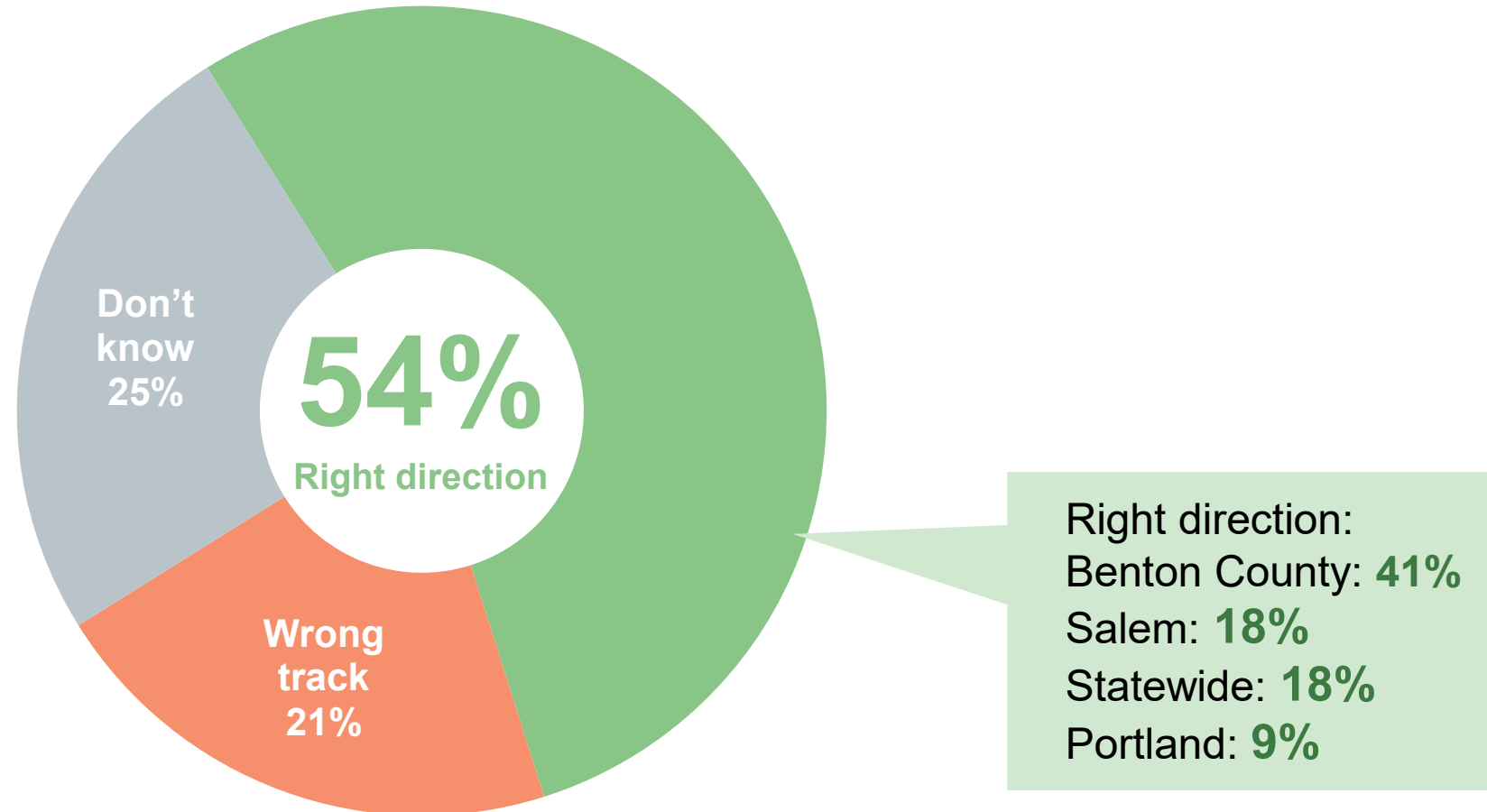
Voters are favorable toward projects funded by the bond. They especially like the east-west trail corridor.

Young voters are more enthusiastic about the bond projects. Older voters may not see themselves using new trails and amenities, and their support for the bond appears slightly softer.

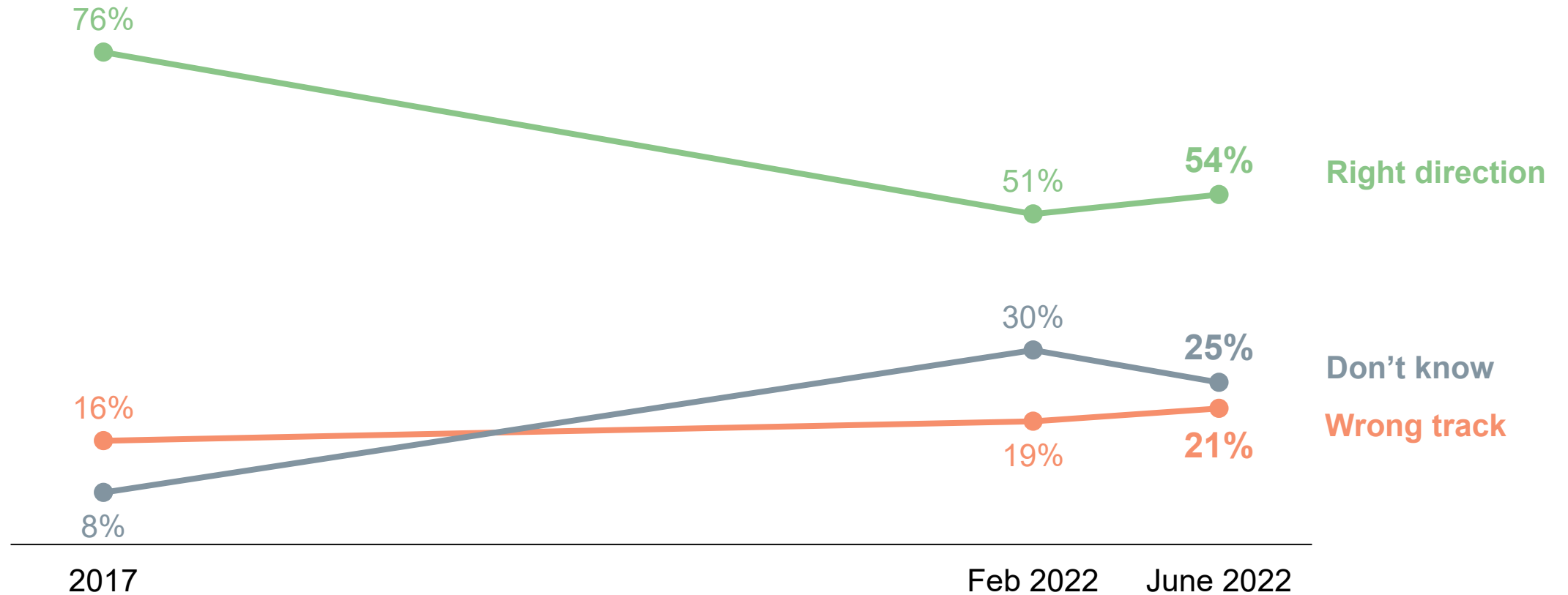
Messages that focus on community and quality of life are the most convincing reasons to support. Democrats and women are especially supportive of these messages and are top supporters.

General mood and initial tests

Tualatin voters are fairly optimistic about the city's direction.

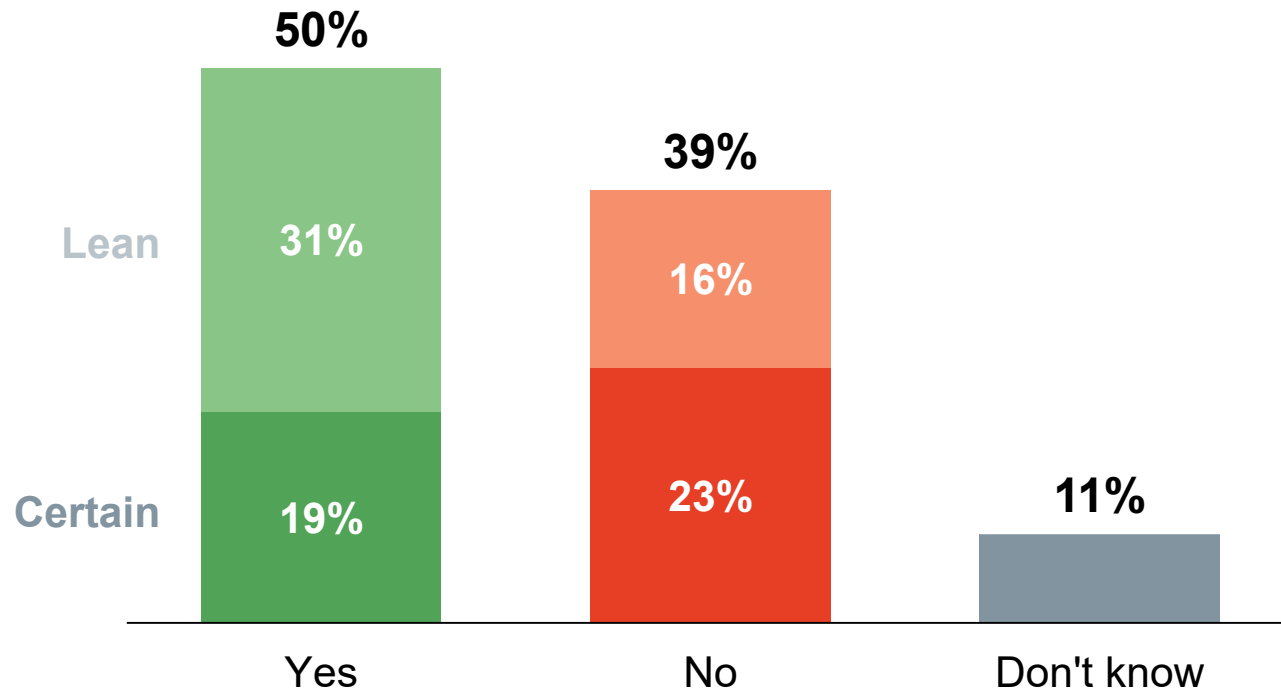


Positivity remained steady since February 2022.



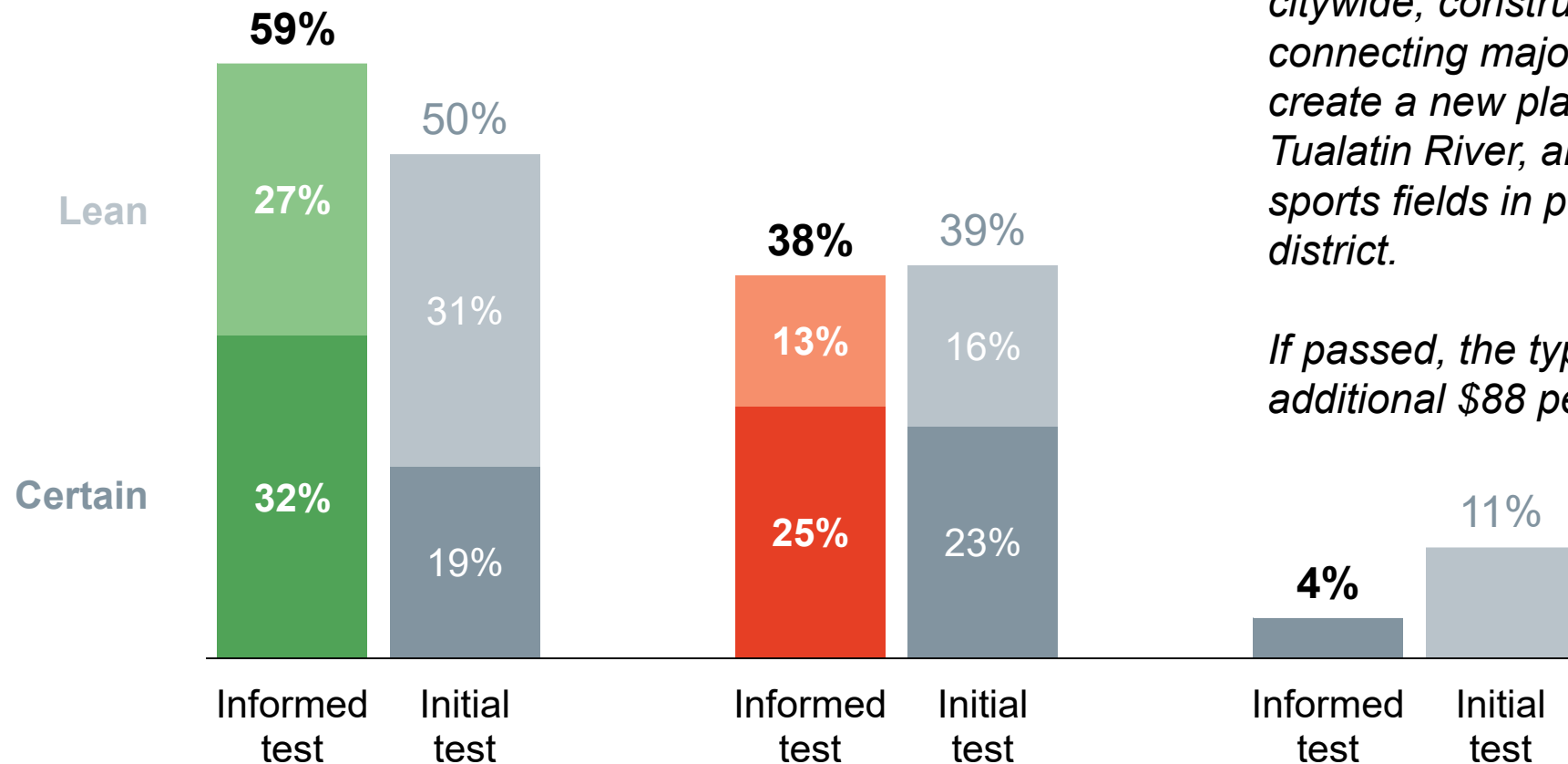
Initial bond tests

In an initial test, about half of voters support a \$25 million bond for parks trails and river access.



Shall the City of Tualatin issue up to \$25,000,000 in general obligation bonds for parks, trails, and Tualatin River access? If the bonds are approved, they would be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.

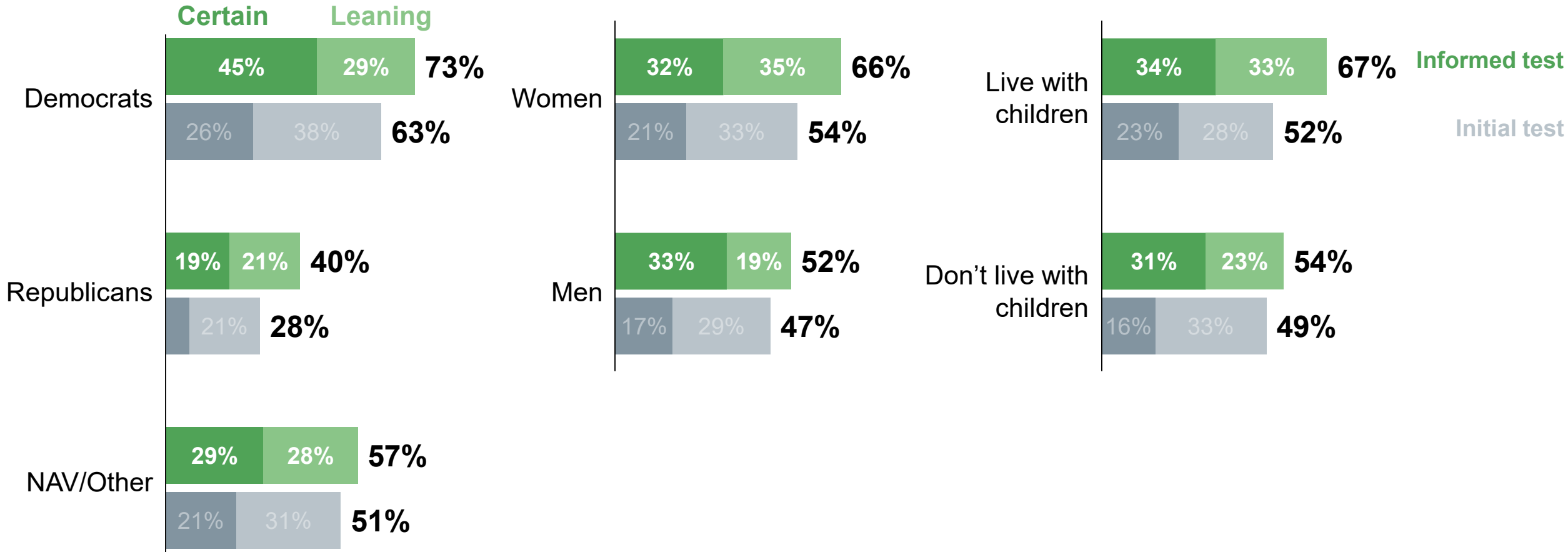
With basic information about cost to taxpayers and what the bond will fund, support increases to about 60%. The level of opposition does not change.



The bond measure would improve parks citywide, construct a new trail corridor connecting major community destinations, create a new place for public access to the Tualatin River, and fund new and improved sports fields in partnership with the school district.

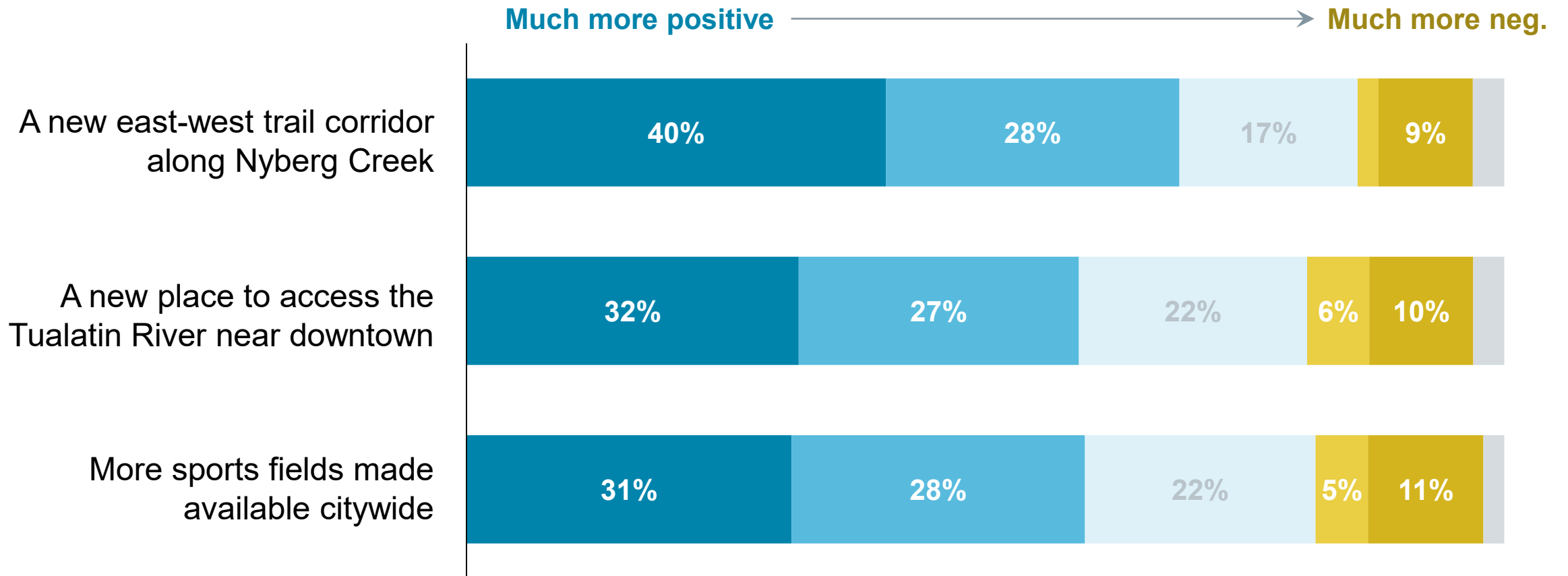
If passed, the typical household would pay an additional \$88 per year in property taxes.

Increases by gender, party, and children in household.

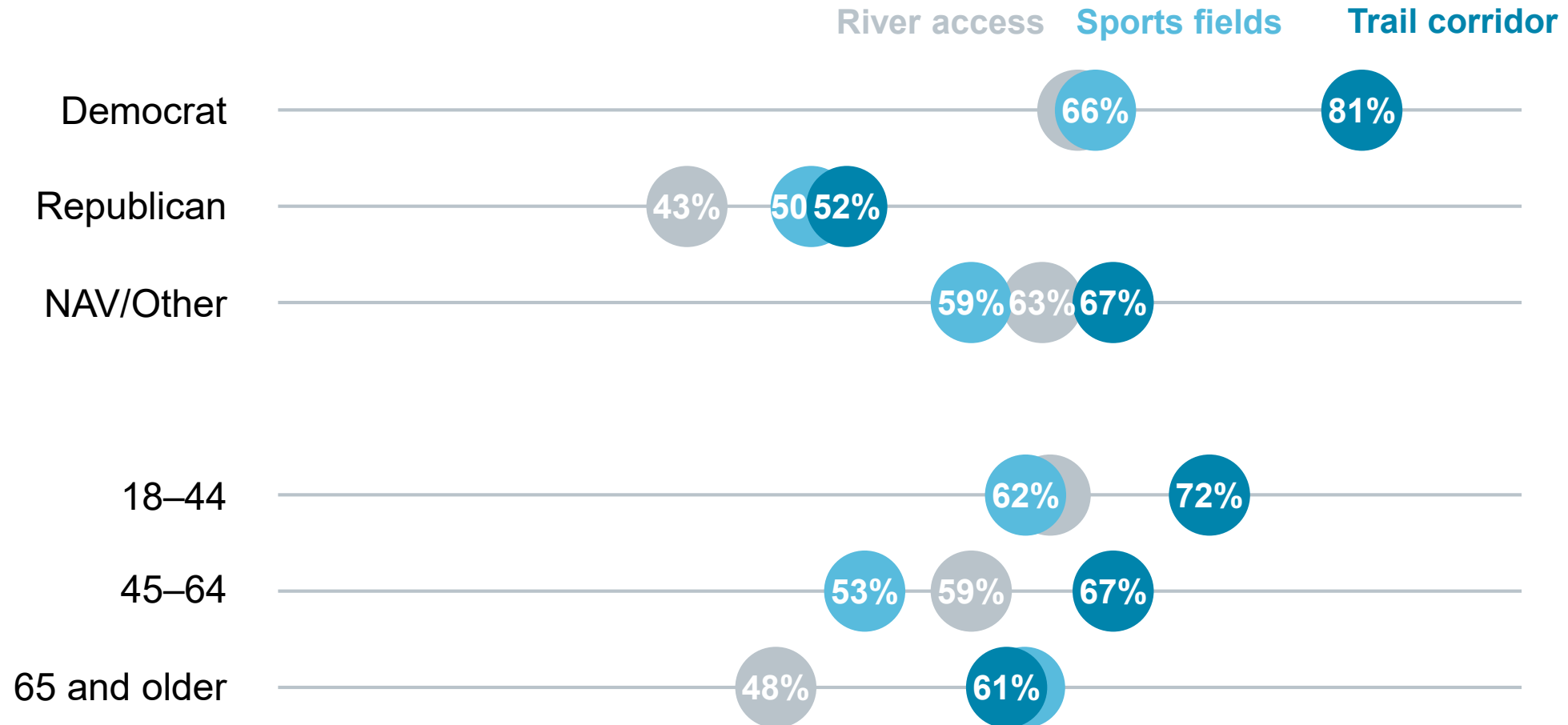


Bond projects

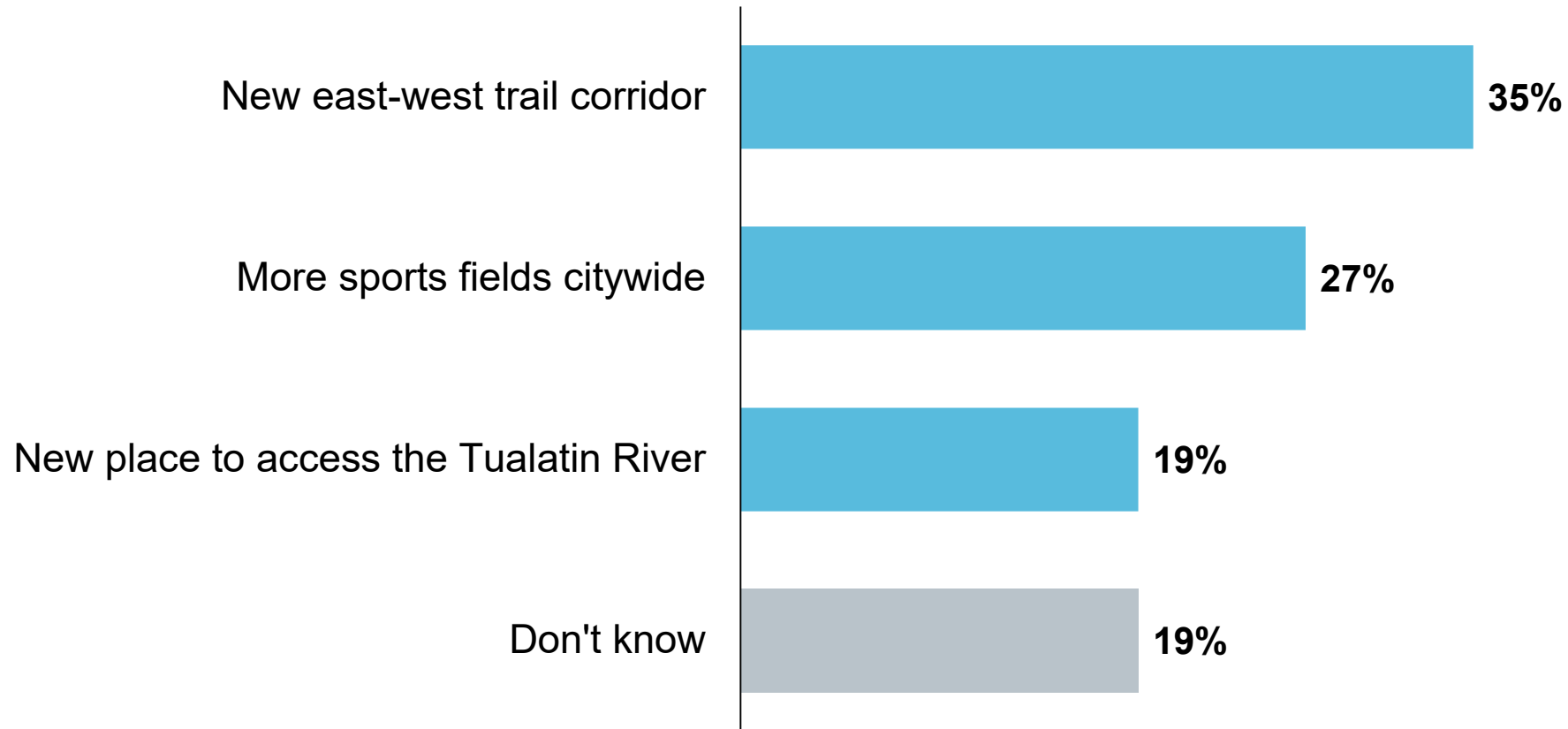
Voters have positive impressions of the projects identified in the bond measure.



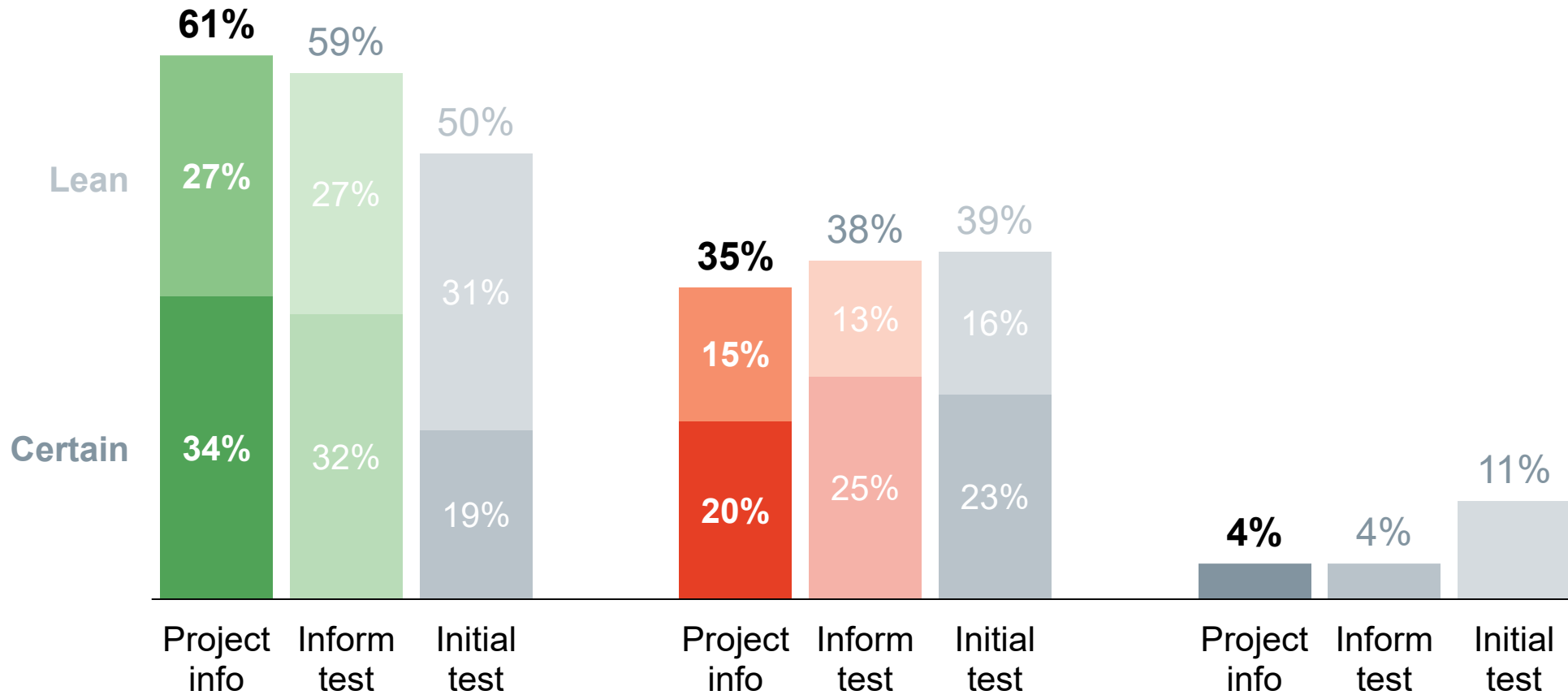
The trail corridor gets high marks across subgroups—especially Democrats and young people.



Asked to choose the project that will do most to improve quality of life, a plurality pick the trail corridor. Two in ten aren't sure.

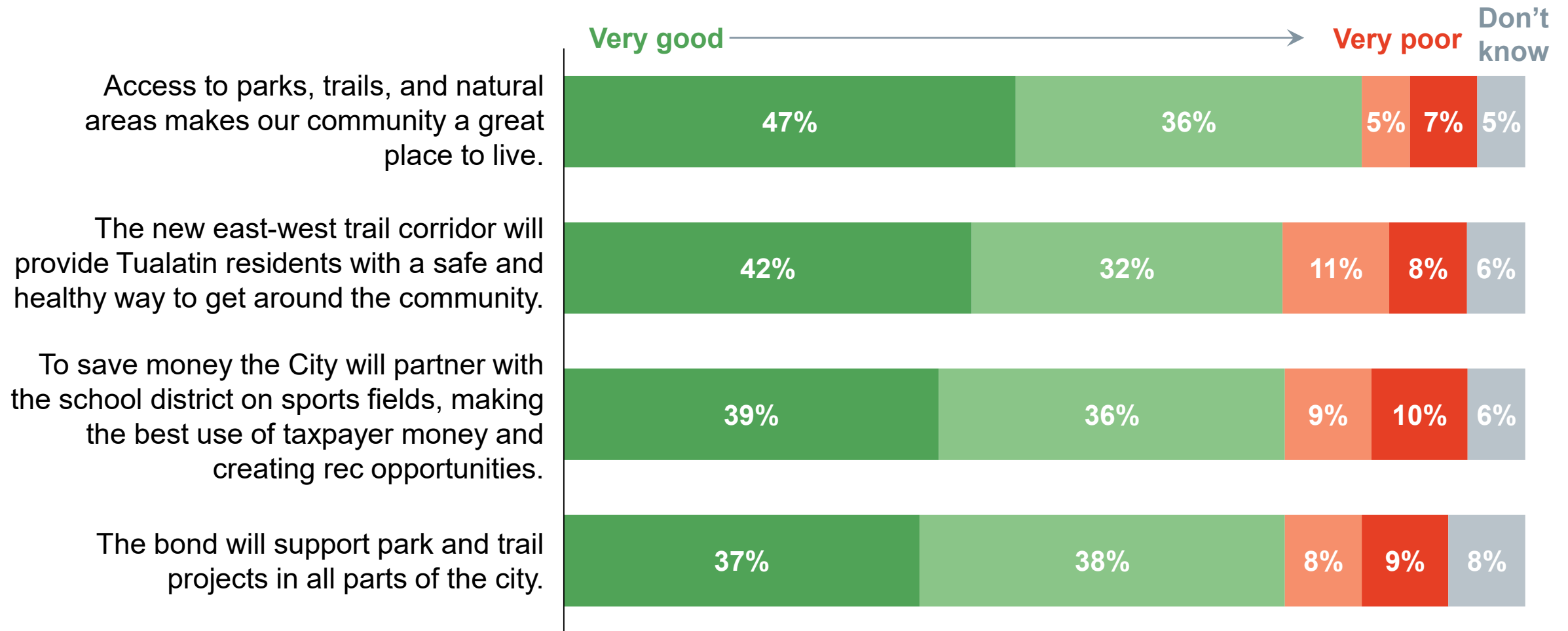


With more information about projects the bond will fund, strong opposition decreases slightly.

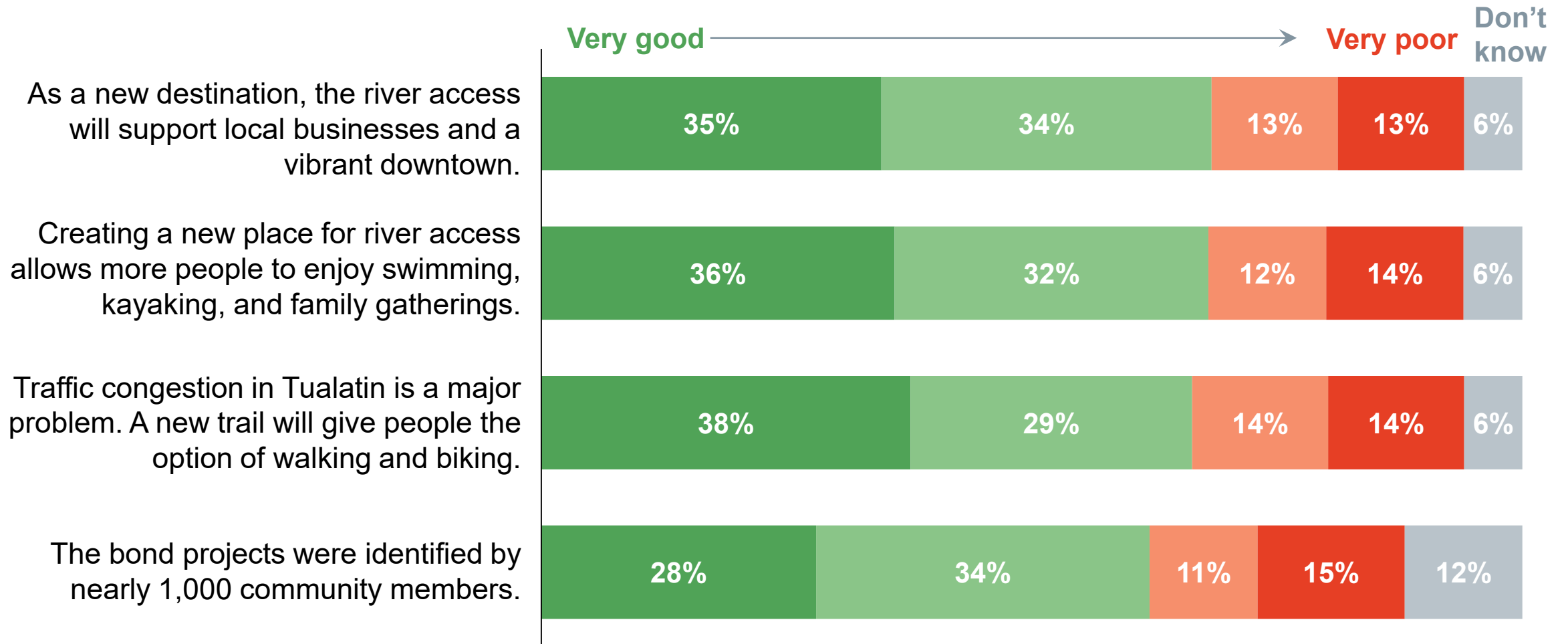


Messaging

Top support messages focus on the community benefits of parks and trails.

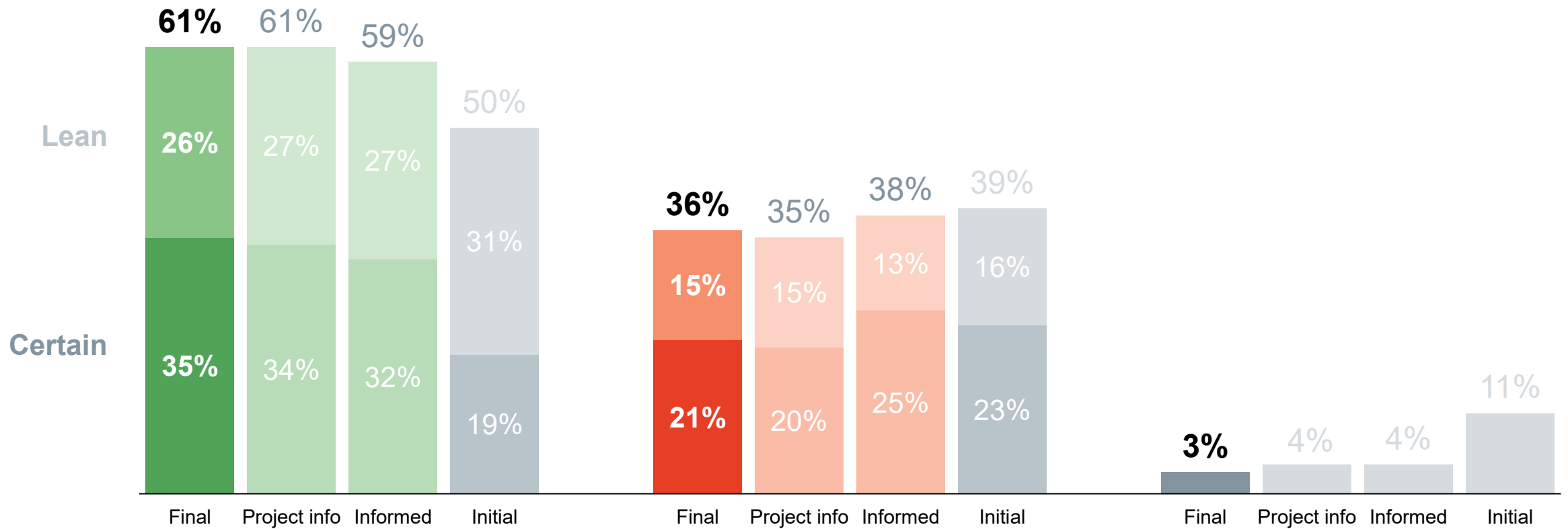


Messages about business development, river access, and congestion also receive high marks.

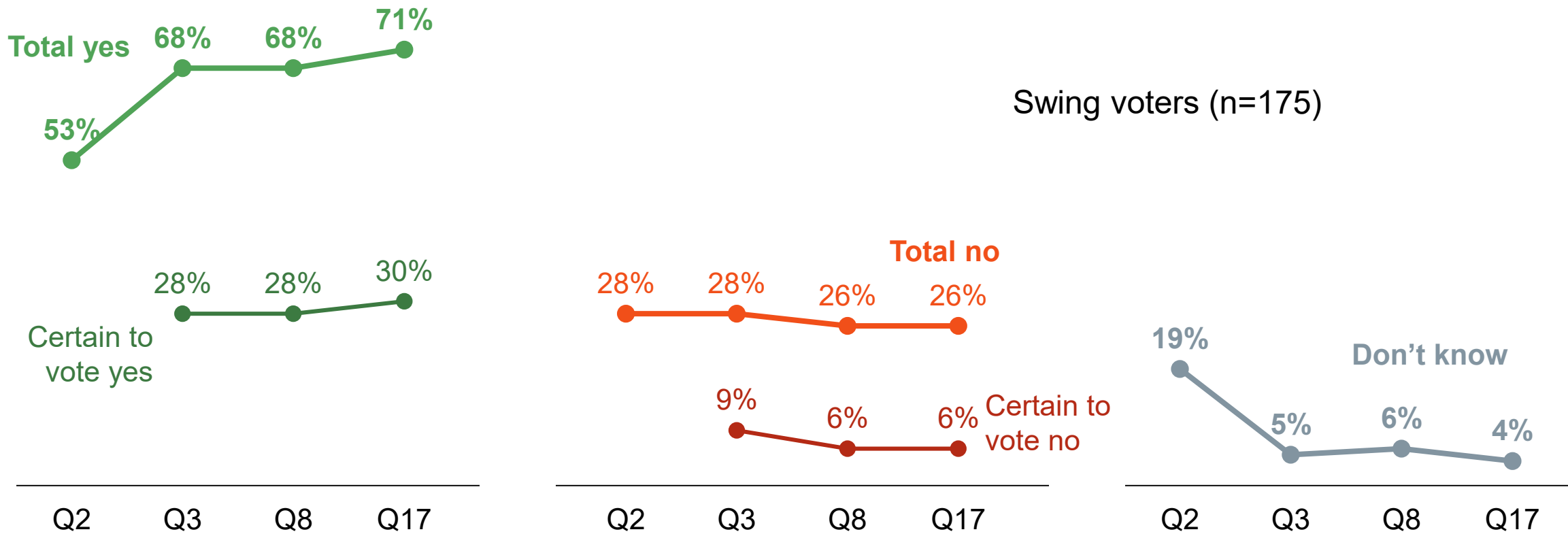


Final test

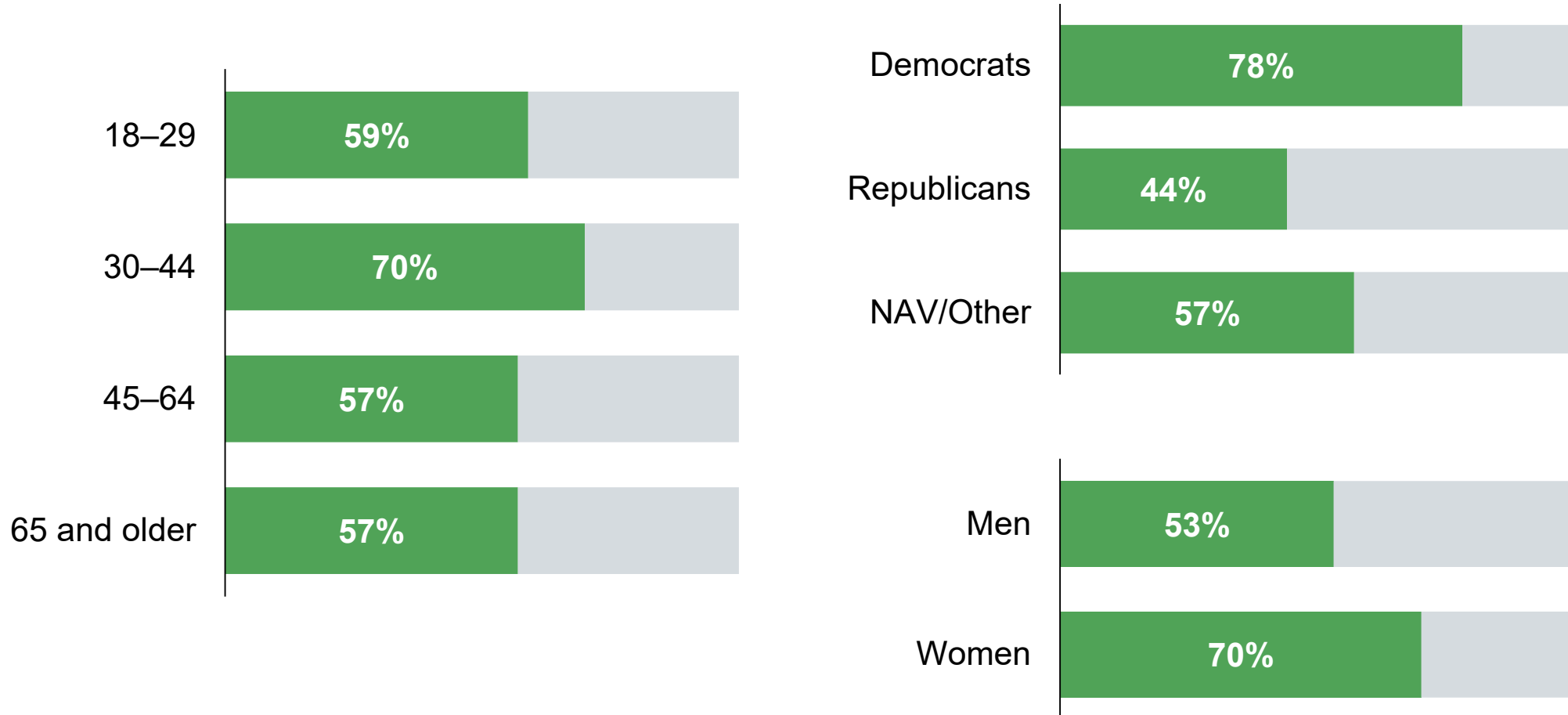
After hearing the messaging, support for the bond remains at about six in ten.



Among swing voters, support increased over the course of the survey, but opposition levels remained about the same.



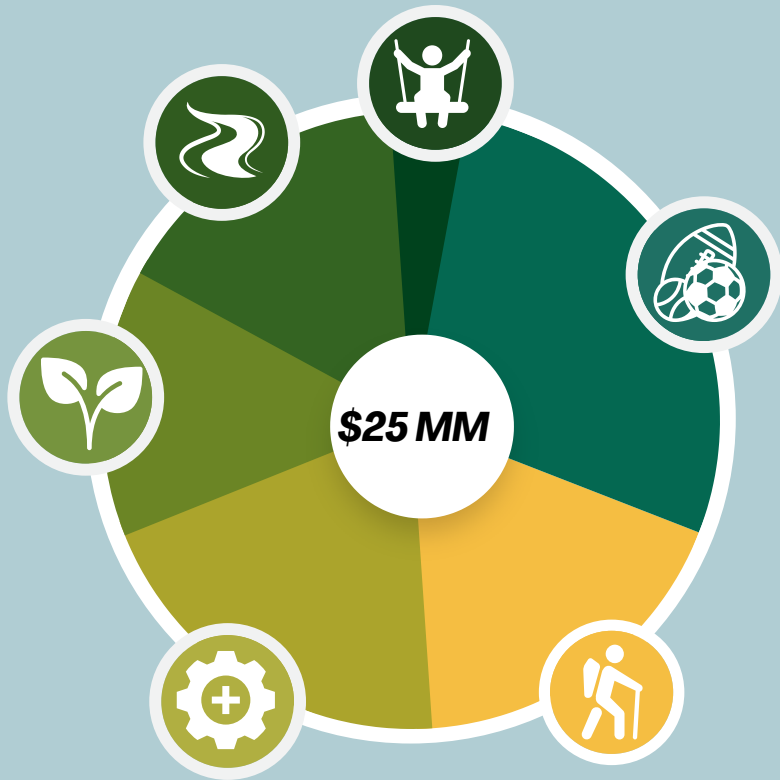
Younger voters, Democrats, and women are the measure's most consistent supporters.





John Horvick
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dhmresearch.com



TRAIL CONNECTIONS *Est. \$4.5 MM*
NEW TRAIL AT NYBERG CREEK



NEW RIVER ACCESS *Est. \$4 MM*
DOWNTOWN TUALATIN



ATHLETIC FIELDS *Est. \$7 MM*
IMPROVEMENTS



UPGRADES *Est. \$5 MM*
TO EXISTING PARKS



NATURAL AREAS *Est. \$3.5 MM*
ACQUIRE & PROTECT



PLAY EQUIPMENT *Est. \$1 MM*
IMPROVEMENTS





NEW RIVER ACCESS





TRAIL CONNECTIONS





ATHLETIC FIELDS & PARTNERSHIPS





NEXT STEPS

- Staff requests direction on moving forward
- Should staff return in August for for City Council to take action?



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Ross Hoover, Parks and Recreation Director
Rich Mueller, Parks Planning and Development Manager

DATE: July 11, 2022

SUBJECT:
Veterans Plaza Draft Plan and Design Update

EXECUTIVE SUMMARY:

City Council approved funds for conceptual planning and site selection (phase 1) in fiscal year 2019/20, and for site specific design (phase 2) during fiscal year 2020/21. Over 900 people participated during Phase 1 planning involvement and over 600 community members have participated to date in Phase 2 engagement opportunities, which included focus groups, pop up activities, stakeholder advisory committee, surveys, and community meetings. Outreach to thousands of community members was accomplished through social media, website, email, print, and media notifications. The phase 1 Concept Planning and Site Selection Report was endorsed by the project stakeholders committee, recommended by the parks advisory committee, and accepted by Council. The community engagement process and report with appendix is available on the project website at <https://www.tualatinoregon.gov/recreation/veterans-memorial>.

Project consultants and staff will present a summary of the planning process and project design results.

Attachments:

Presentation
Preferred Design Plan + Render Package
Veterans Plaza Plan & Design Report

City of Tualatin Veterans Plaza

Preferred Design & Plan



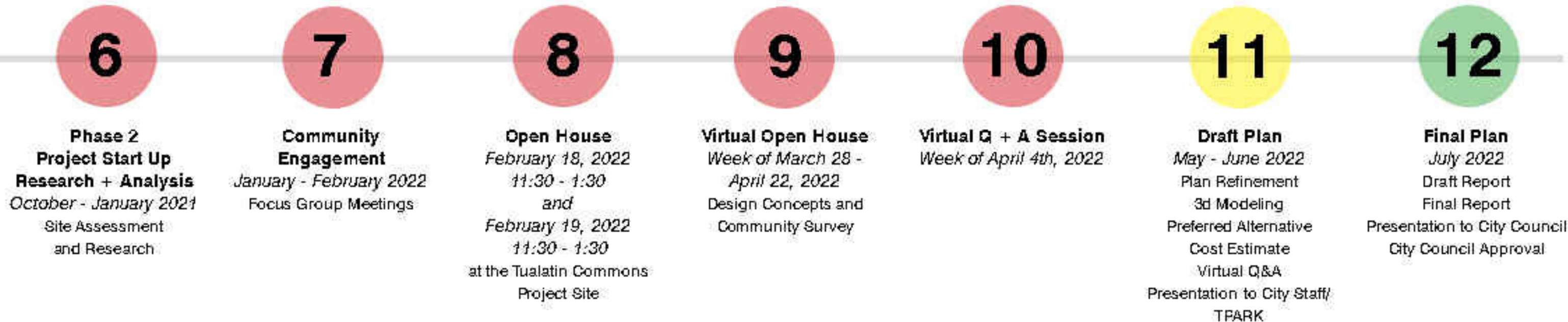
JULY 11, 2022

Planning Process Overview

Planning Phase I



Planning Phase II



JULY 11, 2022

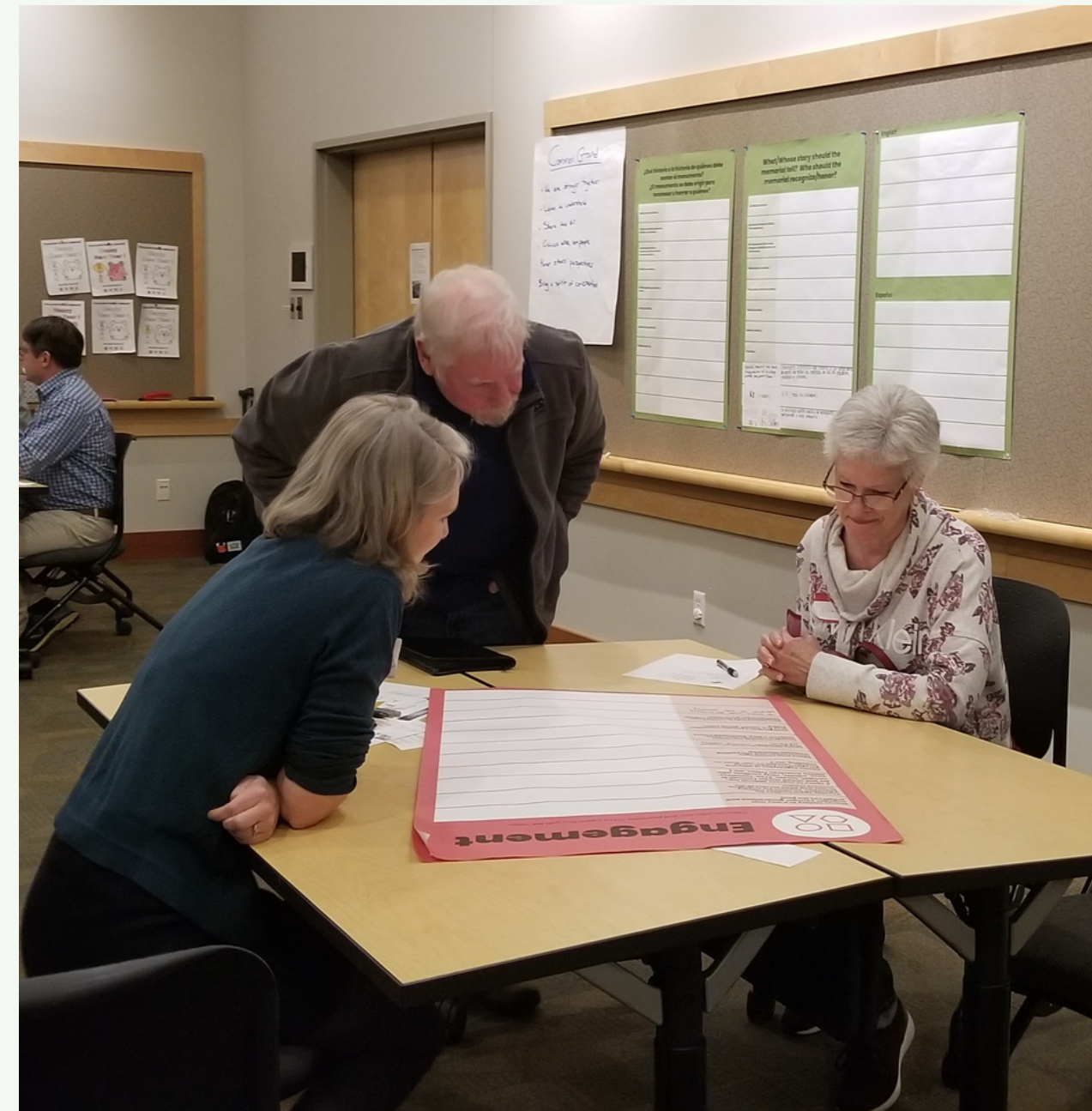
CITY OF TUALATIN PARKS & RECREATION

Veterans Plaza Planning Phase I

Community Engagement Recap

Over 900 Community members participated in 20 involvement opportunities

- Focus Groups (5)
 - Outreach (Starry Nights, Library Pop Up)
 - Stakeholder Advisory Committee
 - 16 members (9 veterans), 4 meetings
 - Community Engagement Meetings (2)
 - Surveys (3 with 688 responses)
-
- **Plan endorsed by Stakeholder Committee**
 - **Plan Recommended by TPARK**
 - **Plan Accepted by City Council**



Key Themes & Objectives

WHO & WHAT TO HONOR

Honor

Show respect and regard for:

- All military service members & branches
- Military family members
- Freedom & peace, not war
- Hidden heroes (civilian support)

Experience

Connection to the space by engaging the senses.

- Welcoming to all
- Sense of peace & memory
- Focus on positive, not violence
- Does not celebrate war
- Interactive & engaging

Connection

Sense of community and belonging; feeling that one matters; commitment to one another.

- Recognizing all who have served & sacrificed
- Honors families & others affected
- Empathy & understanding for veterans experiences
- Celebrates community

Shared Values

Common beliefs, ethics, concepts or principles that are important and lasting.

- Service
- Respect
- Sacrifice
- Inclusive/ diversity
- Honor

Engagement

Captures attention and promotes active interaction with visitors.

- Space for events & gatherings
- Space for benches, picnic tables & trails
- Encourages conversation & storytelling
- Space for active recreation

Timeless






Considers the past, present and future; has relevance for generations; can change over time; remains adaptable.

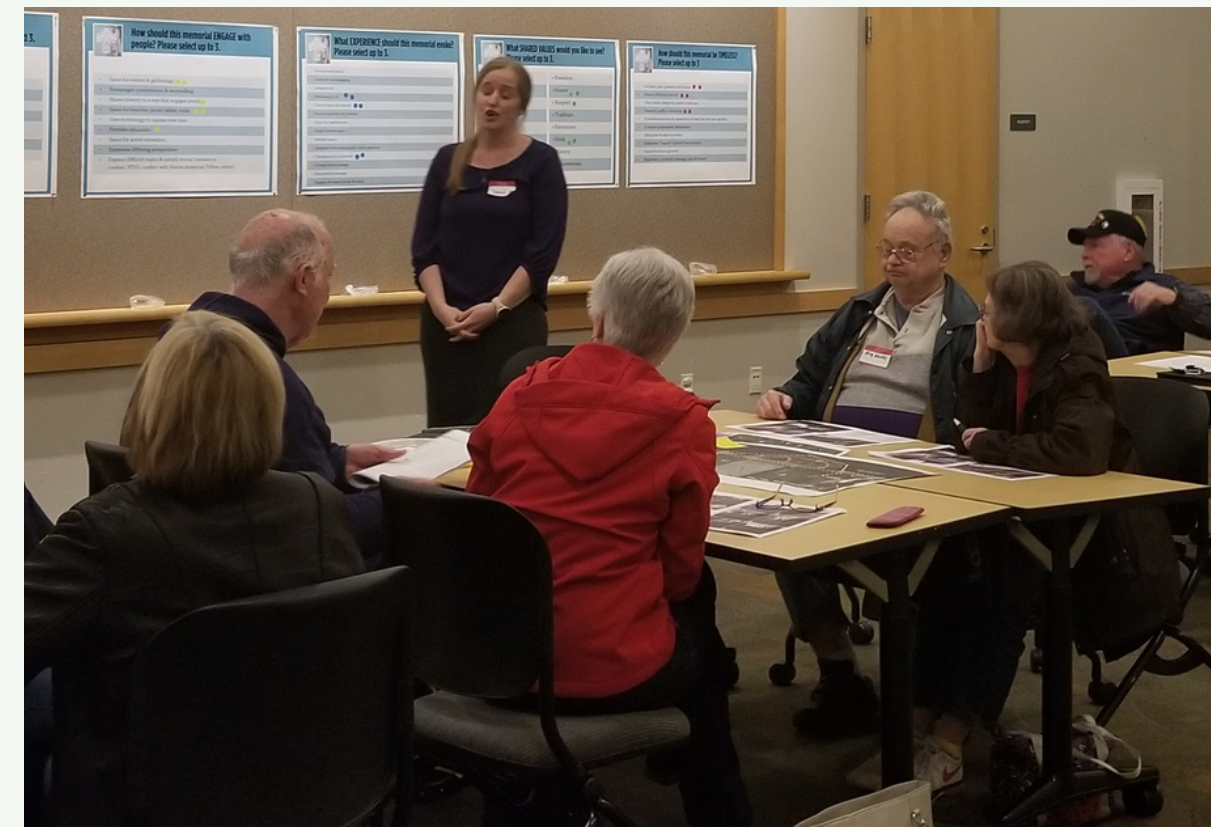
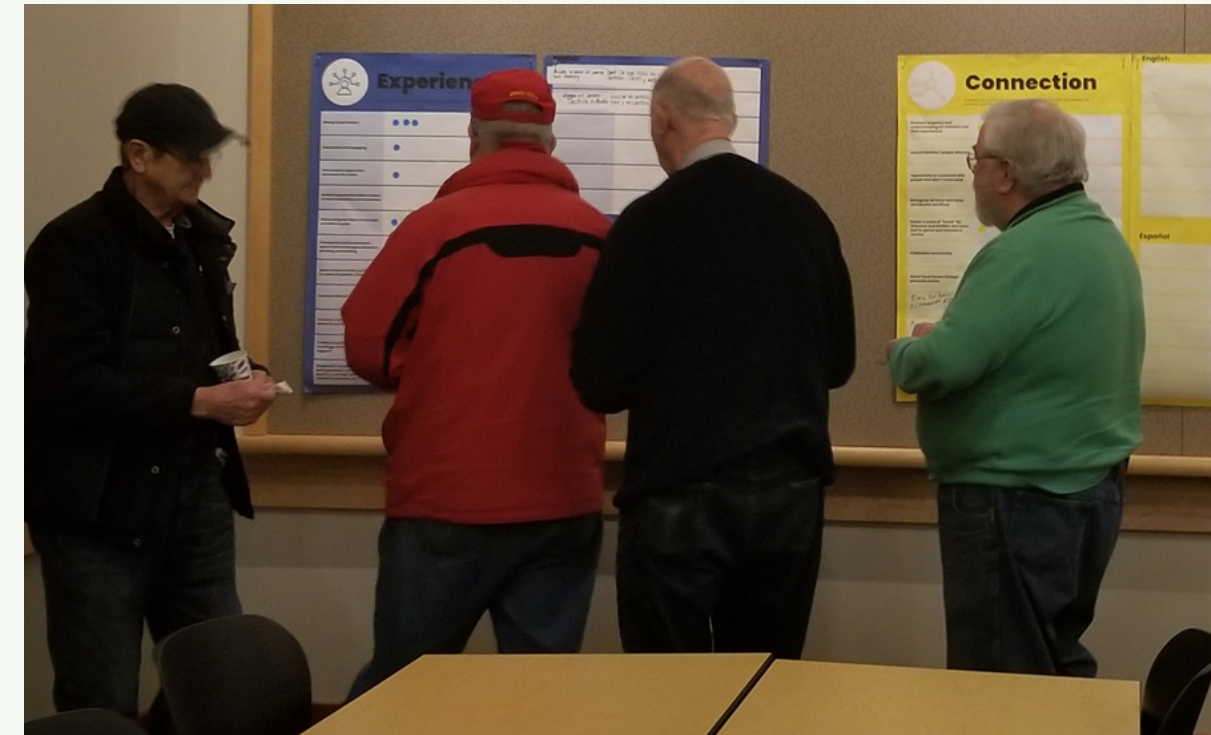
- Honors military service
- Includes past, present & future
- Adaptable & able to evolve
- Peaceful conflict resolution

JULY 11, 2022

What it is & is not

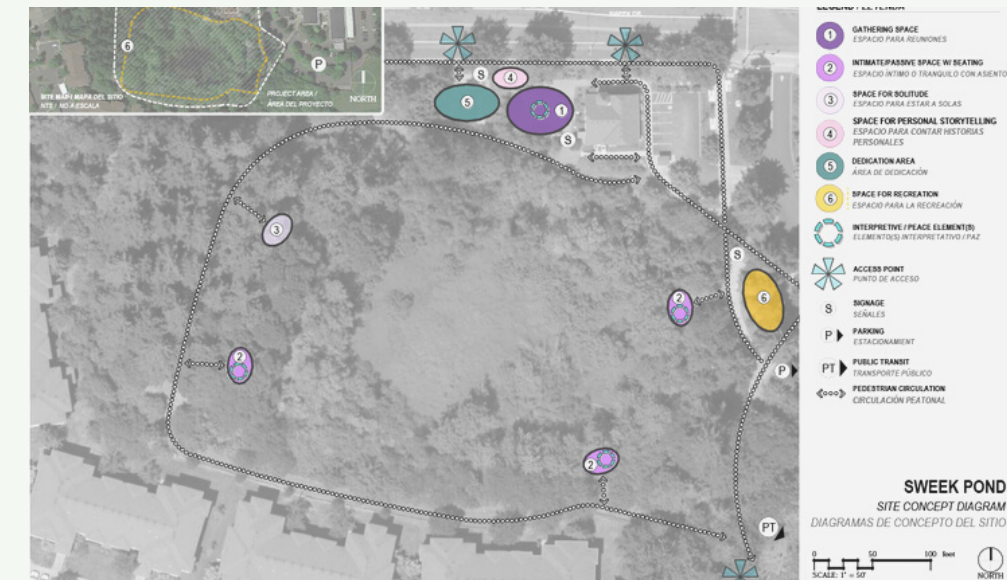
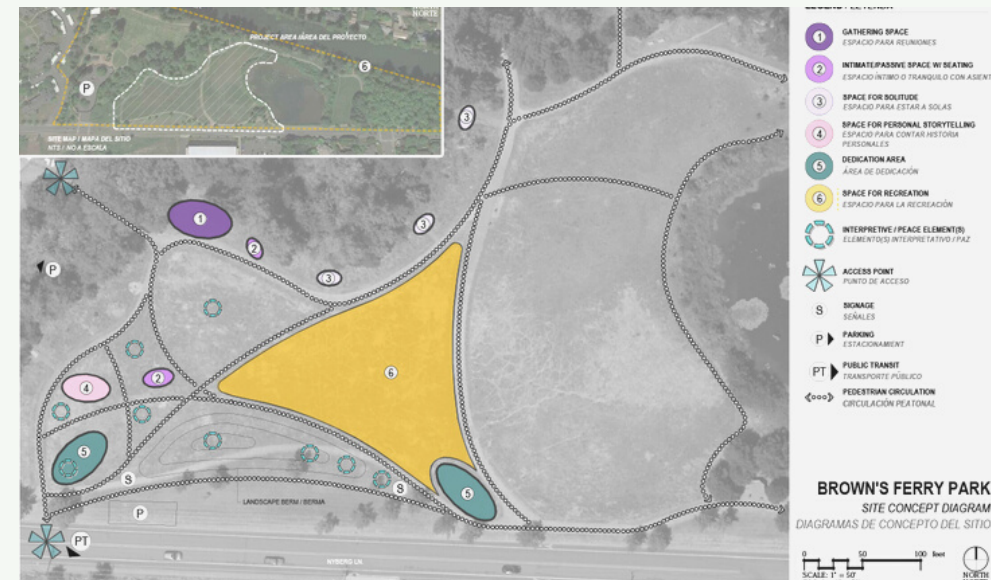
Community Engagement Showed:

-  • No emphasis on war or violence
-  • Focus on service, honor and recognition
-  • Avoid overwhelming information & facts
-  • Inclusive space, welcoming to all
-  • No references to conflicts or people



Preferred Site Locations

JULY 11, 2022



TUALATIN
COMMONS

**Preferred
Location**

BROWN'S FERRY
PARK

SWEEK POND
NATURAL AREA

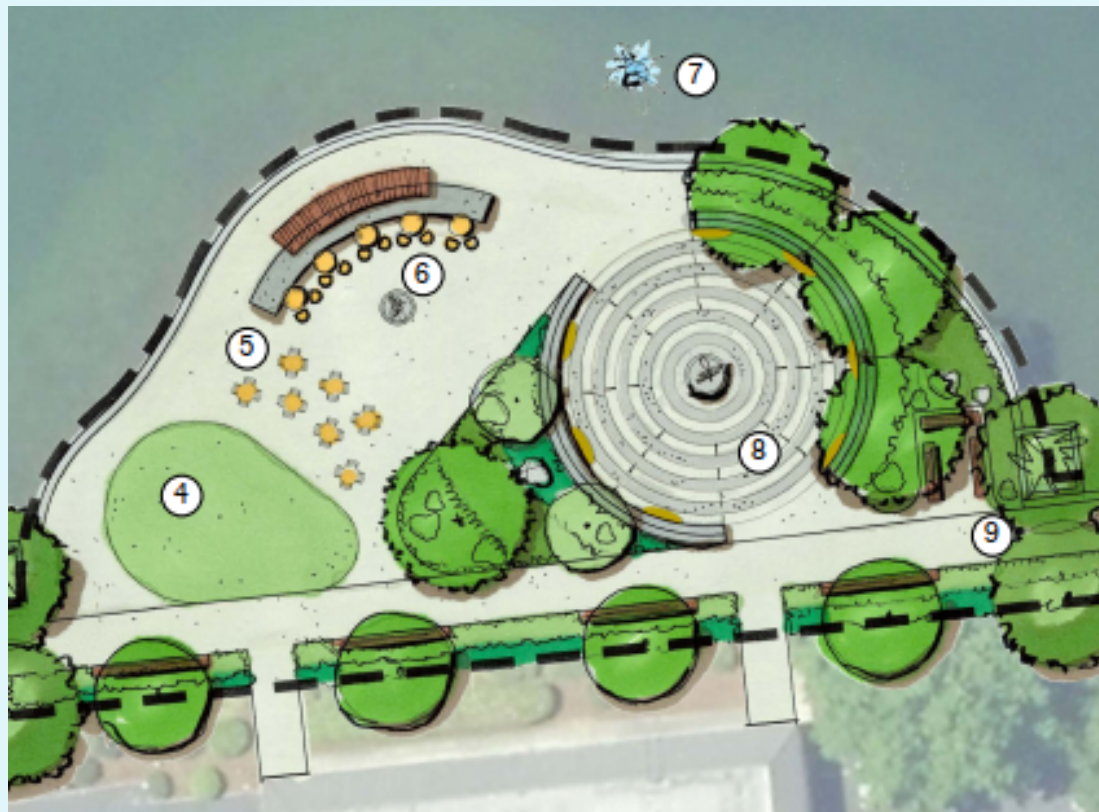
Design Program

SITE ATTRIBUTES

- Gathering Space (30-50 people)
- Intimate & Passive Spaces with Seating (2-3 people)
- Space for Solitude
- Space for Personal Storytelling
- Recreation Space (activities)
- Dedication Area
- Interpretive Elements (art, informational)
- Signage
- Parking (25 cars max)
- Public Transportation (close proximity)

Design Concepts VIRTUAL OPEN HOUSE

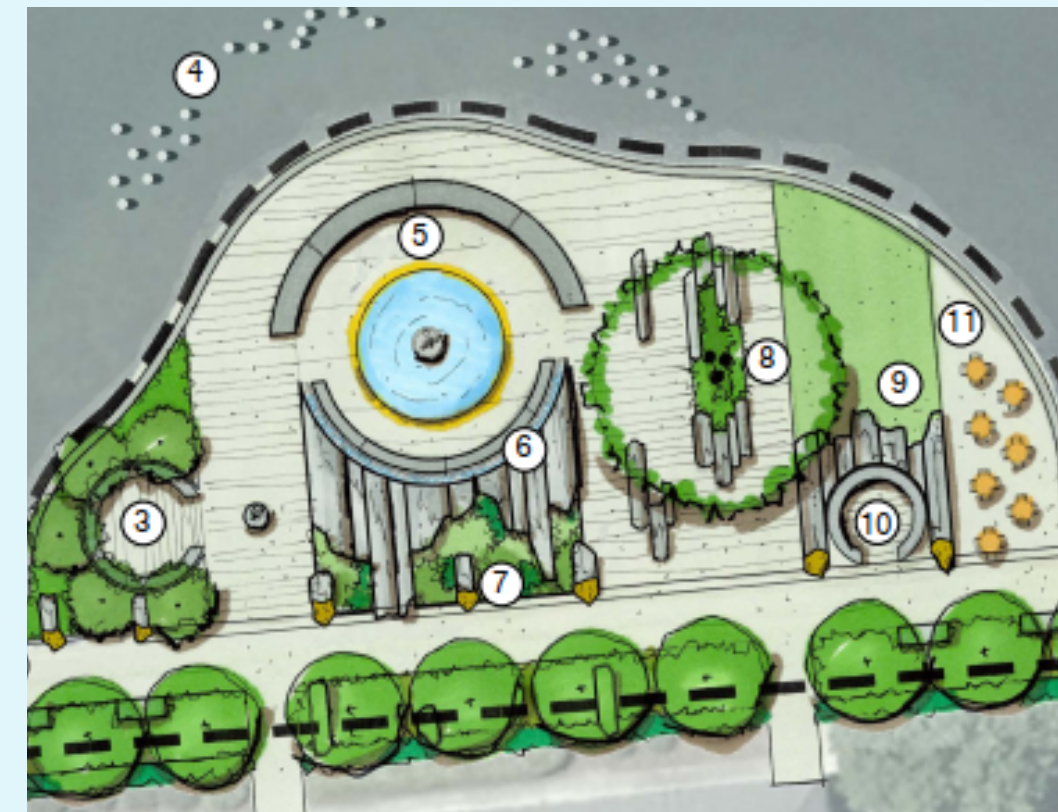
JULY 11, 2022



DESIGN
OPTION #1



DESIGN
OPTION #2

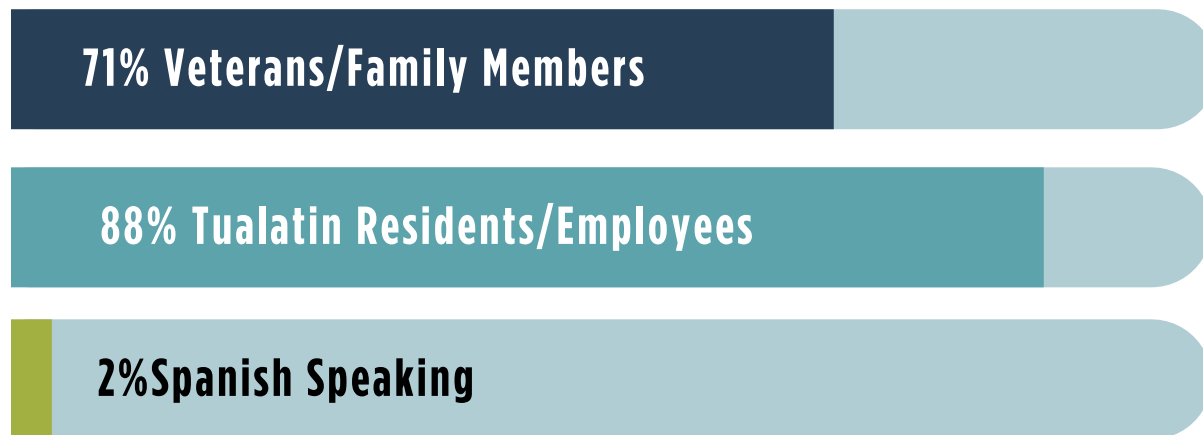


DESIGN
OPTION #3

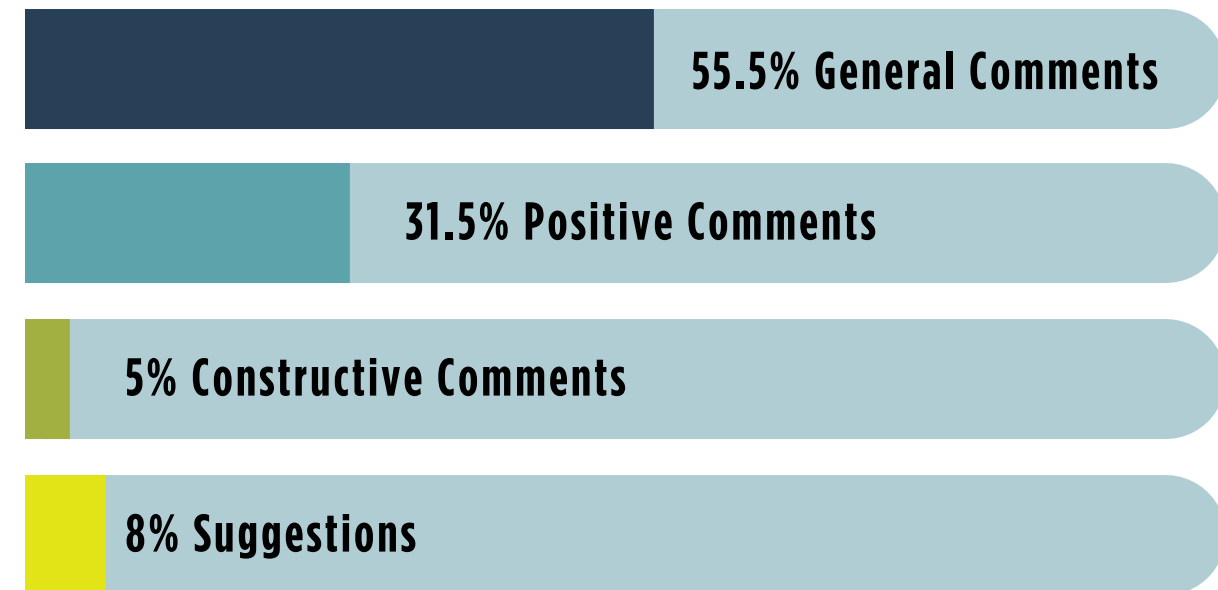
VIRTUAL OPEN HOUSE Survey Results

209
RESPONSES

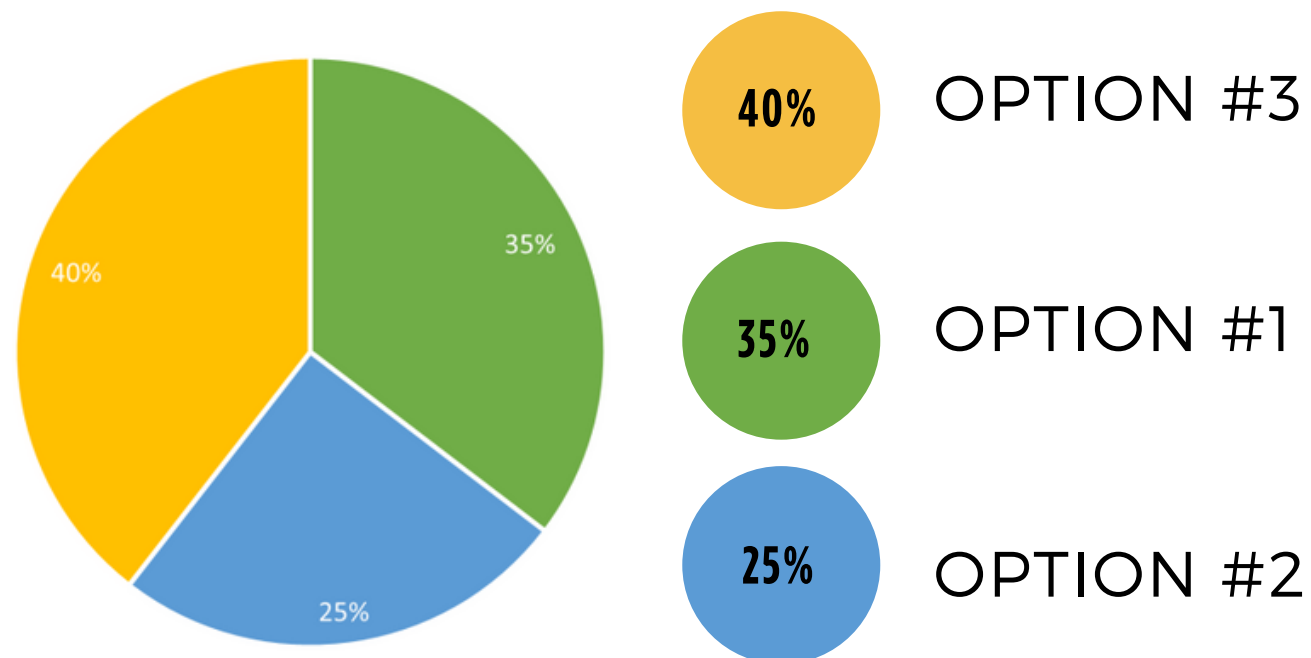
Who took the survey?



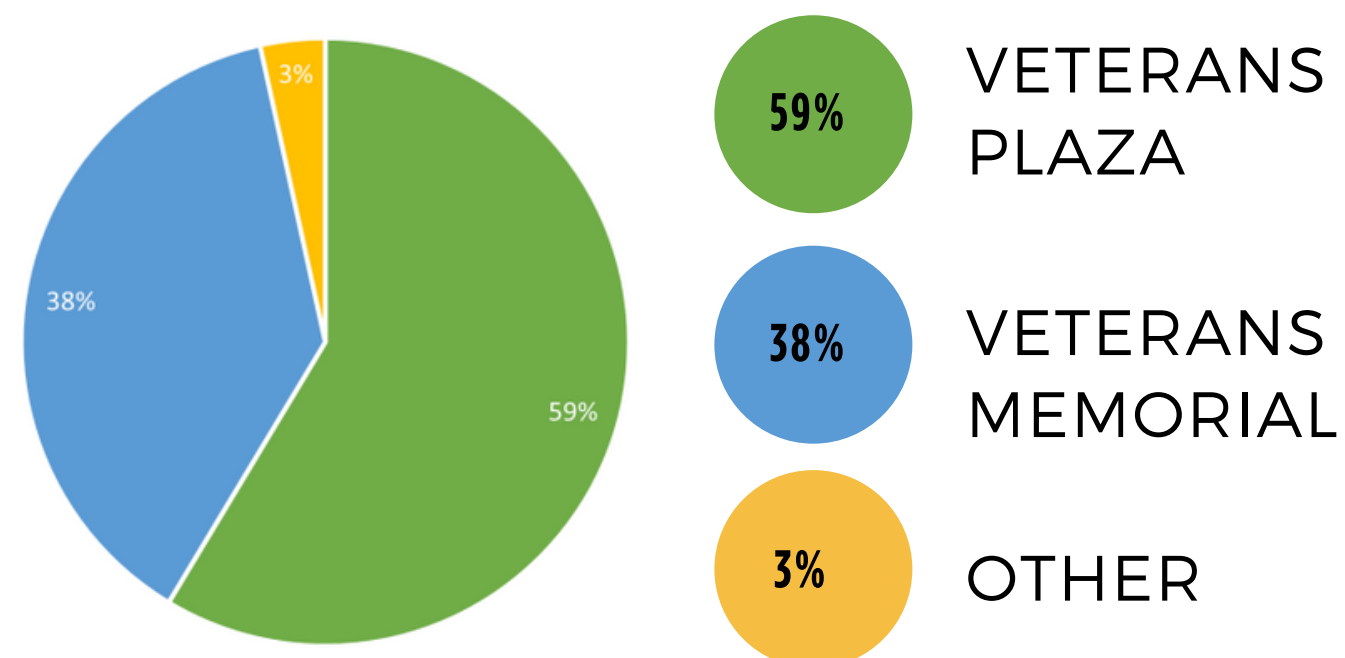
General Results



What was the preferred design?



What was the preferred name?



Community Engagement PHASE II

- **Over 600 Community members involved in over 20 engagement opportunities**
- Focus Groups (external & internal)
- Tualatin Commons Open House (2 days)
- Virtual Open House Survey
- Draft Plan Survey



Public Information & Notification

PHASE II

- 6 Project Emails- 3,286 Recipients
- 5 E -News articles - 15,000 Recipients
- 10 Social Media Post - 3,559 Engagements
& counting!! (as of June 27, 2022)
- Plus local newspaper articles, personal email notifications, promotional signage, City website updates, flyer distribution & more!

City of Tualatin - Government
Published by Kyla Cesca · April 18 at 9:55 AM · 🌐

Final week of the survey! Help honor veterans & view 3 design concepts for the future plaza. Once you have completed your tour, take the survey to choose your favorite & share additional feedback to help finalize the design
<https://storymaps.arcgis.com/.../d2b616c1a3d3400fa63ce188...>

1 WEEK TO GO SURVEY

VETERANS PLAZA

See Insights [Boost post](#)

👍 4 1 Share

Feedback & Concerns

- Name
- Flags
- Public Art



NEEDS ASSESSMENT

Community Engagement Results

- Visual Entry Areas
- Gathering Space
- Shaded Area
- Intimate Group Space
- Benches & Tables
- QR Codes
- Storytelling Area
- Pathway Connectivity
- Active Area
- Water Feature
- Public Art
- Sustainable Natural Materials
- Native Vegetation
- Simple & Intentional
- Inclusive Space

Preferred Design



More design details can be found in the report

Seneca Street Entrance



Nyberg Street Entrance



Next Steps

- July 25 Council Consideration of Acceptance
- Construction Documents
- Funding





Discussion

SURVEY ENDS SUNDAY
April 24, 2022

SCAN ME

HONOR VETERANS & HELP REDESIGN THIS PUBLIC SPACE!

Join us

Choose your favorite design concept

For more information on this project visit:
TualatinParks.org/Recreation

1
2
3

tualatin2040 Tualatin2040.com



Veterans Plaza Plan and Design Report

DRAFT JUNE 2022

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| 06 | Community Engagement | PAGE | 27 |
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Acknowledgments

A SPECIAL THANK YOU:

We appreciate the guidance provided by the focus groups, as well as the involvement of many City Committees and Boards, interest groups, civic leaders, community members, and City staff who have given their time, energy, and ideas to the Veterans Plaza plan.

City Council

Mayor Frank Bubenik
 Council President Nancy Grimes
 Councilor Maria Reyes
 Councilor Christen Sacco
 Councilor Bridget Brooks
 Councilor Cyndy Hillier
 Councilor Valerie Pratt

Park Advisory Committee

Emma Gray, Chair
 Beth Dittman, Vice Chair
 Brandon Gill
 Denise Cline
 Emma Gray
 Anthony Warren
 Michael Kline

Parks & Recreation

Ross Hoover, Parks & Recreation Director
 Rich Mueller, Parks Planning & Development Manager
 Julie Ludemann, Recreation Manager
 Kyla Cesca, Office Coordinator

City Staff

Sherilyn Lombos, City Manager
 Don Hudson, Assistant City Manager
 Megan George, Deputy City Manager
 GIS Staff
 Recreation Programmers
 Park Maintenance
 Public Works
 Tualatin Police
 Community Development

Tualatin Advisory Committees & Boards

Arts Advisory Committee
 Core Area Parking District Board
 Youth Advisory Council

Planning Partners & Collaborations

Veterans of Foreign Wars Post #3452
 Forward Assist
 Local Veterans
 City of Tualatin Community Members
 Lake of the Commons Area Businesses
 Community Involvement Organizations
 Tualatin Chamber of Commerce
 Aging Task Force

Dale Potts
 Joe Lipscomb
 John Knippers, VFW
 Harvey Pitcher, VFW
 Mike Miller, VFW
 Ernie Doyle, VFW
 Pat Forrester, VFW
 Greg Meiling, VFW
 Dennis Cater, Forward Assist
 John Steinbaugh, Forward Assist
 Don Anderson, Vanguard Brewing Company
 Charlie Sitton, Century Hotel
 Cathy Holland, Commercial CIO
 Susan Noack, Tualatin Chamber of Commerce

CONSULTANT TEAM:



Lead, Landscape Architect, & Community Engagement

Bridging Language Services

Community Engagement, Translator, & Interpreter
 Noelia Ruiz, Owner

DCW Cost Management

Cost Estimator
 Trish Drew, Estimator



02

Executive Summary

OVERVIEW

The schematic design for the City of Tualatin Veterans Plaza began in October 2021 and is based on earlier community engagement findings summarized in the 2020 Veterans Memorial Concept Planning & Site Selection Report, Phase 1. Further development in Phase 2 of the schematic design is based on opportunities and constraints of the chosen Tualatin Commons site as well as community and City input.

In October of 2021 the City of Tualatin Parks and Recreation (TPR), in collaboration with Shapiro Didway (SD) began Phase 2 of the City of Tualatin Veterans Plaza project. The work associated with this portion of project development was broken out into four tasks as outlined below:

- + Task 1: Research & Analysis
- + Task 2: Site Use & Design Options
- + Task 3: Draft Plan
- + Task 4: Preferred Plan

These tasks helped create an understanding of the project site's opportunities and constraints and to progress

towards a preferred design for Tualatin's Veterans Plaza. The community was extensively engaged through various means and methods, which allowed many the opportunity to provide input on how the projects core themes and objectives could be physically manifested on site. All project data and public input collected was combined into a detailed report with a preferred design and shared with the community.

PROJECT BACKGROUND

The initial phase that led to the Veterans Plaza Concept Planning & Site Selection Report, began in October 2019 by City of Tualatin Parks and Recreation and obtained consultant, Shapiro Didway LLC. Work involved extensive community engagement, with over 900 people, at 20 involvement opportunities. First, big ideas were gathered from focus group discussions and public surveys. Ideas were categorized and refined into (5) core themes with corresponding objectives by Stakeholder Advisory Committee members. Selected themes include: connection, shared values, engagement, timeless and experience. The public was also given an opportunity to clarify "who" the plaza should honor, specifically:

- + All military service members & branches
- + Military family members
- + Freedom & peace, not war
- + Hidden heroes (civilian support)

After considering eight sites, the Tualatin Lake at the Commons was selected as the preferred site. The concept report was endorsed by the Stakeholders Advisory Committee, recommended by the Parks Advisory Committee and accepted by City Council.

SITE ASSESSMENT

Existing conditions of the Tualatin Commons site were compiled via site examination and eleven (11) meetings with Parks & Recreation, City Engineering, Community Development, Parks Maintenance, City Police, City Recreation Programmers, Public Works, a volunteer advisory group called Core Area Parking District Board and local businesses. An assessment was assembled from findings, pinpointing the history, current site uses, safety concerns and site opportunities. This information was used to expand the design team's knowledge of the site, illustrating existing site features and the feasibility of anticipated improvements.

Primary concerns identified in the site assessment include drainage issues due to previous site use; site is in a flood zone; existing utility easement constraints; development will require new electrical, irrigation and drainage systems; adequate parking for events; lake maintenance and number of geese; existing dense plantings pose visibility concern; lack of shade; vandalism; overall lack of site cohesion.

COMMUNITY ENGAGEMENT

The project team organized a series of five (5) public focus group meetings with Forward Assist, Local Veterans, Veterans of Foreign Wars, Youth Advisory Committee, Tualatin Parks & Art Advisory, and two (2) on-site open houses. These meetings and open houses were advertised through the City of Tualatin website, flyers, displaying information and promotional material in the of the City of Tualatin Library display case, a series of email blasts, local newspapers, and social media posts. Other outreach efforts included:

- + (2) Public surveys
- + (2) Project websites
- + Promotion by the City of Tualatin
- + Promotion by consultant team
- + Materials translated in Spanish
- + Pamplin Media News Releases communicating progress of the project

Meeting styles varied from presentation format with opportunity for discussion, to a gallery style format with informal one on one conversations. Similar presentation materials were used for each meeting, including a summary of phase 1 findings, themes and objectives and the use of supporting imagery to prompt conversation and ideas. Participants were asked *how can the space represent the themes? How can the themes be physically arranged within the site? How can the themes be*

honored? Participants were reminded that answers could be abstract or literal. Additional questions were *how do you currently use the site? What do you like about the site? How do you see yourself using the site in the future? Is there any programming that your group does that could happen on the site?*

“Over 550 people participated in over 20 community engagement opportunities” (Numbers subject to change following draft report survey results).

NEEDS ASSESSMENT

The initial community engagement efforts resulted in a needs assessment, which summarized community feedback and became the basis of design to develop three schematic design concepts with supporting imagery.

There was a demonstrated need for the following:

1. A visual terminus at entry areas to draw people into the site. Redesign the entry areas. Improve wayfinding and signage.
2. A gathering space that is family friendly, inclusive and multi-functional with a seating area.





3. A shaded area.
4. An intimate space for small groups or individual use.
5. Benches and tables that are located along the Lake.
6. QR code to provide an educational component to the project.
7. An area with seating that can be used for storytelling.
8. Walking paths that tie into the greater circuit and the adjacent amenities. Walking paths along the Lake.
9. Area for activity.
10. Water feature with an art element.
11. Public art that is inclusive.
12. Priority use of natural materials when feasible. Use of durable sustainable materials.
13. Use of native vegetation. Incorporation of shade trees, flowering trees, a grassy area, flower bed and plantings beds to maximize foliage.
14. Overall design should feel simple and intentional with a "less is more" approach.
15. Dedication area or welcoming area that conveys the Veterans Plaza is an inclusive and welcoming space honoring all veterans.

SCHEMATIC DESIGN CONCEPT DEVELOPMENT

Three Design concepts were shared with the community using a virtual open house website. A survey was linked to the website to gather community and veteran input to select a preferred design. Shapiro Didway and Parks & Recreation Staff also hosted a live virtual question and answer session to allow the public to ask questions related to the design concepts.

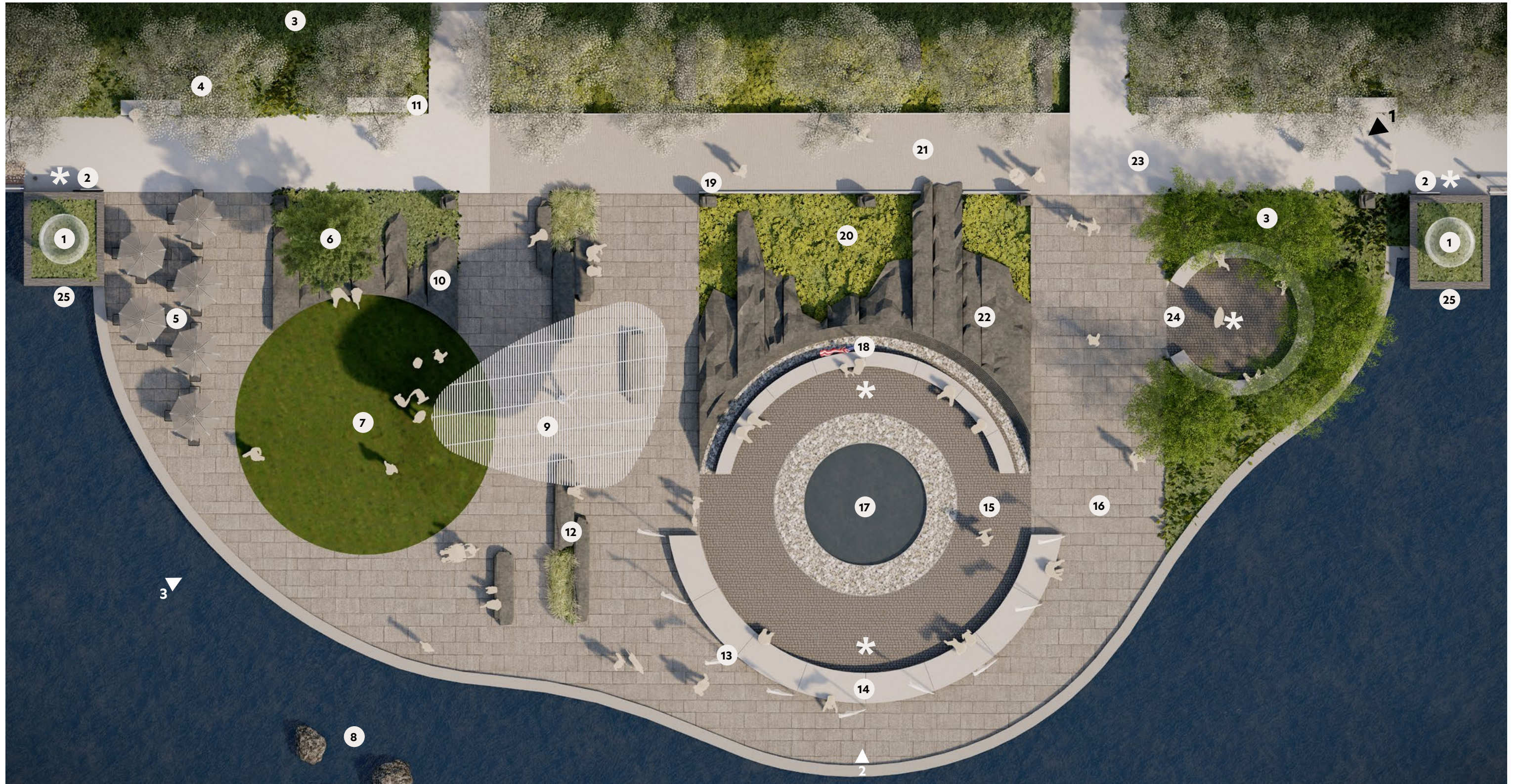
DESIGN PLAN

Data from the public online survey was used to refine the three design alternatives into a preferred design. 3D renderings of the preferred design were developed to help express how the site would function.

NEXT STEPS

Next steps for the project include the following:

- + Consideration of Acceptance from City Council
- + Preparation of Construction Documents
- + Explore & Determine Funding Opportunities & Options
- + Secure Funding
- + Construction Plan Review & Permits
- + Bid & Award of Construction Contract
- + Construction Project & Renovation
- + Plaza Opens



Enlargement 1

- * QR Code Location
- 1 Service Inspired Public Art
- 2 Welcome Signage
- 3 Native Shrubs and Groundcover
- 4 Japanese Cherries
- 5 Tables & Chairs

- 6 Native Evergreen Tree
- 7 Flex Synthetic Turf Area
- 8 Boulder Feature in Lake
- 9 Shade Structure
- 10 Sliced Stone Natural Feature
- 11 Bench

- 12 Natural Stone Bench
- 13 Event Flags
- 14 Double Sided Benches
- 15 Small Pavers
- 16 Large Pavers

- 17 Reflection Pool
- 18 US Flag
- 19 Service Branch Insignia Plaque on Stone Column
- 20 Flowering Native Pollinators
- 21 Concrete Boardwalk Over Lowered Planting Area

- 22 Sliced Natural Stone Water Feature
- 23 Concrete Surfacing
- 24 Story/Dedication Circle
- 25 Resurfaced Existing Raised Planter
- # ▶ Perspective View





PERSPECTIVE VIEW #1



PERSPECTIVE VIEW #2



PERSPECTIVE VIEW #3

Enlargement 2

- * QR Code Location
- 1 Concrete Surfacing
- 2 Welcome Signage
- 3 Walkway Lighting
- 4 Japanese Cherries
- 5 Bench
- 6 Labyrinth
- 7 Native Tree
- # ▶ Perspective View



PERSPECTIVE VIEW #4

Enlargement 3

- * QR Code Location
- 1 Bench
- 2 Decorative String Lights
- 3 Pavers with Service Information
- 4 Service Inspired Public Art
- 5 Japanese Cherries
- 6 Native Shrubs and Groundcover
- 7 Walkway Lighting
- 8 Welcome Signage
- 9 Concrete Surfacing
- # ▶ Perspective View



PERSPECTIVE VIEW #5



02

Reporte Ejecutivo

VISIÓN GENERAL

El Diseño Esquemático de la Plaza de los Veteranos de la Ciudad de Tualatin comenzó en octubre de 2021 y se basa en hallazgos anteriores de participación comunitaria, resumidos en el Informe del 2020 de Planificación Conceptual y Selección del sitio, Fase I. El desarrollo adicional en la Fase II del Diseño Esquemático se basa en oportunidades y limitaciones del sitio seleccionado, Tualatin Commons, así como los aportes de la comunidad y el Ayuntamiento.

En octubre de 2021, el Departamento de Parques y Recreación de la Ciudad de Tualatin (TPR), en colaboración con Shapiro Didway (SD), comenzó la Fase II del proyecto Plaza de los Veteranos de la Ciudad de Tualatin. El trabajo asociado con esta parte del desarrollo del proyecto se dividió en cuatro tareas, como se describe a continuación:

- + Tarea 1: Investigación y análisis
- + Tarea 2: Opciones de diseño y uso del sitio
- + Tarea 3: Plan preliminar
- + Tarea 4: Plan final

Las tareas nos ayudaron a entender las oportunidades y limitaciones del sitio y avanzar hacia un diseño preferido para la Plaza de los Veteranos de Tualatin. La comunidad

participó ampliamente a través de varios medios y métodos, lo que permitió a muchos la oportunidad de brindar información sobre cómo los temas centrales del proyecto y los objetivos podrían manifestarse físicamente en el sitio. Todos los datos del proyecto y los aportes públicos recopilados se combinaron en un informe detallado con un diseño preferido y se compartieron con la comunidad.

ANTECEDENTES DEL PROYECTO

La fase inicial que condujo al Informe de Planificación y Selección del sitio del concepto de la Plaza de los Veteranos, comenzó en octubre de 2019 por parte del Departamento de Parques y Recreación de la Ciudad de Tualatin y se obtuvo un asesor, Shapiro Didway LLC. El trabajo involucró una amplia participación de la comunidad, con más de 900 personas, en 20 oportunidades de participación. Primero, se recopilaron grandes ideas de discusiones de grupos de enfoque y encuestas públicas. Las ideas fueron clasificadas y refinadas en (5) temas centrales con los objetivos correspondientes por los miembros del Comité Asesor de Partes Interesadas. Los temas seleccionados incluyen: conexión, valores compartidos, compromiso, atemporal y experiencia. El público también tuvo la oportunidad de aclarar “a quién” debería honrar la Plaza específicamente:

- + Todos los miembros y ramas del servicio militar
- + Familiares de militares
- + Libertad y paz, no guerra
- + Héroe no reconocidos (apoyo civil)

Después de considerar ocho sitios, se seleccionó el lago Tualatin Commons como el sitio preferido. El informe conceptual fue respaldado por el Comité Asesor de Partes Interesadas, recomendado por el Comité Asesor de Parques y aceptado por el Consejo del Ayuntamiento.

EVALUACIÓN DEL SITIO

Las condiciones existentes del sitio de Tualatin Commons se compilaron mediante un examen del sitio y once (11) reuniones con el personal del Departamento de Parques y Recreación, Ingeniería de la Ciudad, Desarrollo Comunitario, Mantenimiento de Parques, Policía de la ciudad, Programadores de recreación de la ciudad, un grupo asesor voluntario llamado Distrito de estacionamiento del área central y negocios locales. Se hizo una evaluación a partir de los hallazgos, identificando la historia, los usos actuales del sitio, las preocupaciones de seguridad y las oportunidades del sitio. Esta información se utilizó para ampliar el conocimiento del sitio por parte del equipo de diseño, ilustrando las características existentes del sitio y la viabilidad de las mejoras previstas.

Las preocupaciones principales identificadas en la evaluación del sitio incluyen problemas de drenaje debido al uso anterior del sitio; el sitio está en una zona de inundación; restricciones de servicios públicos existentes; el desarrollo requerirá nuevos sistemas eléctricos, de riego y drenaje; estacionamiento adecuado para eventos; mantenimiento del lago y de la cantidad de gansos; la densidad de las plantas existentes plantean problemas de visibilidad; falta de sombra; vandalismo; falta de cohesión del sitio en general.

PARTICIPACIÓN DE LA COMUNIDAD

El equipo del proyecto organizó una serie de cinco (5) reuniones de grupos de enfoque públicos con Forward Assist, Veteranos locales, Veteranos de guerras extranjeras, el Comité asesor juvenil, el grupo Asesor de Tualatin de parques y arte y dos (2) jornadas de puertas abiertas en el sitio. Estas reuniones y jornadas de puertas abiertas se anunciaron a través del sitio web del Departamento de Parques y Recreación de Tualatin, volantes, información y material promocional en la vitrina de la Biblioteca de la Ciudad de Tualatin, una serie de correos electrónicos masivos, periódicos locales y publicaciones en las redes sociales. Otros esfuerzos de divulgación incluyen:

- + (2) Encuestas públicas
- + (2) Sitios web del proyecto
- + Promoción de la Ciudad de Tualatin
- + Promoción por el equipo Asesor
- + Materiales traducidos en español
- + Comunicados de prensa de Pamplin Media informando sobre el progreso del proyecto

Los estilos de reunión variaron desde el formato de presentación con oportunidad para la discusión hasta un formato de estilo de galería con conversaciones informales individuales. Se utilizaron materiales de

presentación similares para cada reunión, incluido un resumen de los hallazgos, temas y objetivos de la Fase I y el uso de imágenes de apoyo para generar conversaciones e ideas. Se preguntó a los participantes: ¿Cómo puede el espacio representar los temas? ¿Cómo se pueden organizar físicamente los temas dentro del sitio? ¿Cómo se pueden honrar los temas? Se recordó a los participantes que las respuestas podían ser abstractas o literales. Las preguntas adicionales fueron: ¿Cómo utiliza actualmente el sitio? ¿Qué le gusta del sitio? ¿Cómo se ve usando el sitio en el futuro? ¿Hay alguna actividad que haga su grupo que pueda ocurrir en el sitio?

“Más de 550 personas participaron en más de 20 oportunidades de participación comunitaria.”

(Los números están sujetos a cambios después de los resultados de la encuesta del informe preliminar)





4. Un espacio privado para grupos pequeños o uso individual.
5. Bancas y mesas que se encuentren a lo largo del lago.
6. Código QR para proporcionar un componente educativo al proyecto.
7. Un área con asientos que se puede utilizar para contar historias.
8. Senderos para caminar que se unen al circuito mayor y amenidades adyacentes. Senderos para caminar a lo largo del lago.
9. Área para que las familias estén activas.
10. Elemento de agua con un elemento de arte.
11. Arte público que sea inclusivo.
12. Uso prioritario de materiales naturales cuando sea factible. Uso de materiales sostenibles duraderos.
13. Aprovechamiento de la vegetación autóctona. Incorporación de sombra, árboles, árboles en flor, una zona de césped, jardinera de flores y jardinera de plantas para maximizar el follaje.
14. El diseño general debe ser simple e intencional con un enfoque de "menos es más".
15. Área de dedicación o área de bienvenida que transmite que la Plaza de los Veteranos es un espacio inclusivo y acogedor que honra a todos los veteranos y miembros de la comunidad.

DESARROLLO DEL CONCEPTO DEL DISEÑO ESQUEMÁTICO

Se compartieron tres conceptos de diseño con la comunidad mediante un sitio web virtual de puertas abiertas. Se incluyó una encuesta en el sitio web para recopilar comentarios de la comunidad y de los veteranos y para seleccionar un diseño preferido. Shapiro Didway y el personal del Departamento de Parques y Recreación de Tualatin también organizaron una sesión virtual en vivo de preguntas y respuestas para permitir que el público hiciera preguntas relacionadas con los conceptos de diseño.

PLAN DEL DISEÑO

Se utilizaron los datos de la encuesta pública en línea, junto con los aportes de la ciudad para refinar las tres alternativas de diseño en un diseño preferido. Se desarrollaron representaciones 3D (tercera dimensión) del diseño preferido para ayudar a expresar cómo funcionaría el sitio. DCW Cost Management produjo una estimación de los costos de construcción probables para la alternativa preferida.

PRÓXIMOS PASOS

- Los siguientes pasos para el proyecto incluyen lo siguiente:
- + Consideración de aceptación por parte del Consejo del Ayuntamiento.
 - + Elaboración de documentos de construcción (diseño y especificaciones).
 - + Explorar y determinar oportunidades y opciones de

EVALUACIÓN DE LAS NECESIDADES

Los esfuerzos iniciales de participación de la comunidad dieron como resultado una evaluación de necesidades que resumió los comentarios de la comunidad y se convirtió en la base del diseño para desarrollar tres conceptos de diseño esquemático, con imágenes de apoyo.

Había una necesidad demostrada de lo siguiente:

1. Visuales en las áreas de entrada para atraer a las personas al sitio. Rediseñar las áreas de entrada. Mejorar la orientación y la señalización.
2. Un espacio de reunión familiar, inclusivo y multifuncional con un área para sentarse.
3. Un área sombreada.



Ampliación 1

- * Ubicación del código QR
- 1 Arte público inspirado en el servicio
- 2 Señalización de bienvenida
- 3 Arbustos nativos y cobertura vegetal
- 4 Cerezos japoneses
- 5 Mesas y sillas

- 6 Árbol de hoja perenne nativo
- 7 Área de césped sintético Flex
- 8 Piedra en el lago
- 9 Estructura para crear sombra
- 10 Características naturales de piedra en rodajas
- 11 Banca

- 12 Banca de piedra natural
- 13 Bandera para eventos
- 14 Bancas con asientos en ambos lados
- 15 Adoquines pequeños
- 16 Adoquines grandes

- 17 Estanque de reflexión
- 18 Bandera de los Estados Unidos de América
- 19 Placa con insignia de rama de servicio en columna de piedra
- 20 Polinizadores nativos de flores
- 21 Pasarela de concreto sobre área de plantación baja

- 22 Elementos de agua de piedra natural en rodajas
- 23 Área de concreto
- 24 Historia/Círculo de dedicación
- 25 Macetero elevado existente repavimentado
- # ▶ Vista en perspectiva



VISTA EN PERSPECTIVA #1



VISTA EN PERSPECTIVA #2



VISTA EN PERSPECTIVA #3

Ampliación 2

- * Ubicación del código QR
- 1 Área de concreto
- 2 Señalización de bienvenida
- 3 Iluminación de pasarela
- 4 Cerezos japoneses
- 5 Banca
- 6 Laberinto
- 7 Árbol Nativo
- # ▶ Vista en perspectiva



VISTA EN PERSPECTIVA #4

Ampliación 3

- * Ubicación del código QR
- 1 Banca
- 2 Guirnalda de luces decorativas
- 3 Adoquines con información de servicio
- 4 Arte público inspirado en el servicio
- 5 Cerezos japoneses
- 6 Arbustos nativos y cobertura vegetal
- 7 Iluminación de pasarela
- 8 Señalización de bienvenida
- 9 Área de concreto
- # ▶ Vista en perspectiva



VISTA EN PERSPECTIVA #5



03

Introduction

PURPOSE

In October 2021, Tualatin Parks and Recreation engaged landscape architecture firm Shapiro Didway for professional design services to develop a preferred schematic design for the City of Tualatin Veterans Plaza. The schematic design efforts were built on the learned knowledge and relationships established in Phase 1 of the project.

Phase 1 of this project was completed in 2020 and resulted in the production of the Veterans Memorial Concept Planning & Site Selection Report. Phase 1 determined who the space would honor, what themes it should exemplify, a design program and conceptual design ideas. The site

location was also decided as the east side of the Tualatin Commons. The current project phase (Phase 2) that is documented in this report focuses on developing schematic design options that are based on the Phase 1 outreach findings and existing site conditions. The public was engaged to understand site opportunities and constraints, explore design ideas and to select a preferred design alternative.

Process Overview



PHASE 1

This phase focused on community engagement to create a concept and select a preferred site for a Veterans Memorial for the City of Tualatin. This phase has been completed. The accompanying diagram details tasks completed in this phase and is shown for informational purposes only. A detailed summary of Phase 1 outcomes and their relevance to this Phase 2 project can be found in the next chapter.

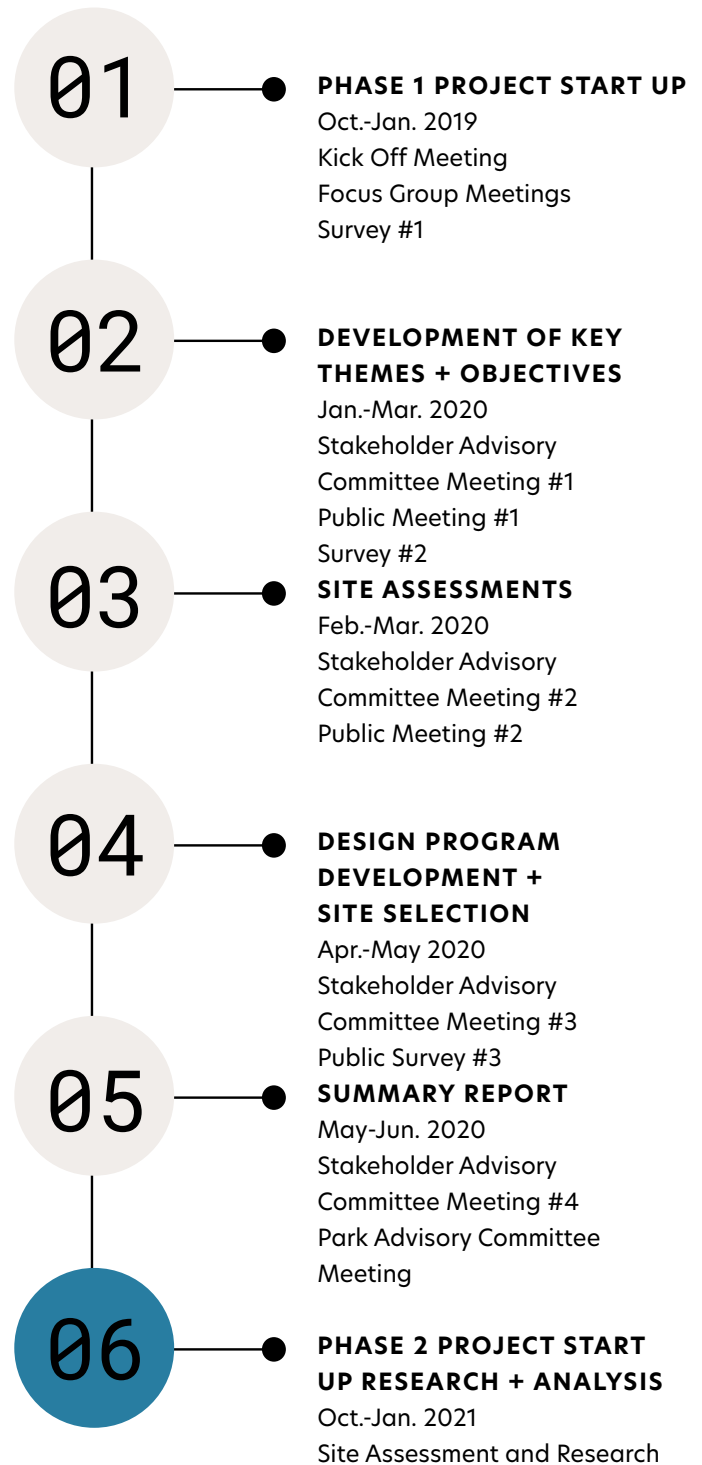
PHASE 2 ANALYSIS

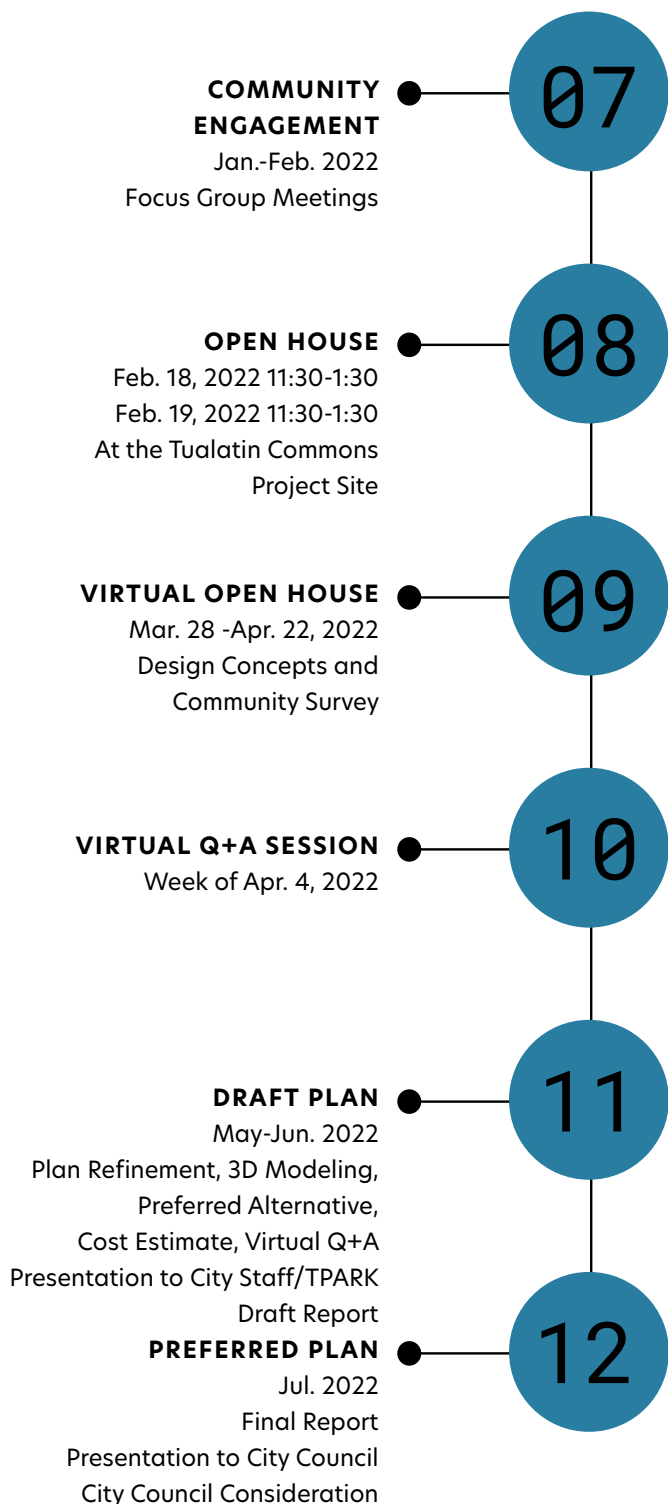
Shapiro Didway examined relevant site data and project information to understand the existing site opportunities and constraints. They also performed a thorough site examination and held eleven (11) meetings with Parks & Recreation, City Engineering, Community Development, Parks Maintenance, City Police, City Recreation Programmers, a volunteer advisory group called Core Area Parking District Board and local businesses. A site assessment was assembled from findings, pinpointing the history, current programming, safety concerns and site opportunities and constraints. This information was used to better understand the site, illustrating existing site features and the feasibility of desired improvements.

PROGRAMMING AND DESIGN OPTIONS

The project team held a series of five (5) focus group meetings and hosted two (2) on site open houses to gather feedback from community members. Through marketing efforts, the community was notified of the engagement events. The open houses were promoted through the City of Tualatin website, flyers, the City of Tualatin Library display case, a series of email blasts, local newsletters, and social media posts (see appendix for detailed project promotion).

The five (5) focus group meetings held, were with Forward Assist, Local Veterans, Veterans of Foreign Wars, Youth Advisory Committee, Tualatin Parks & Art Advisory. Due to the pandemic, these were a combination of in-person and virtual meetings. The two (2) on-site open house events gave Tualatin community





members the opportunity to provide input. The themes, objectives and site concept diagram developed in Phase 1, combined with supporting concept imagery, were used for conversational purposes to gather feedback and ideas. Comment cards were also provided to gather written comments.

At the conclusion of this community engagement, the needs assessment combined community feedback and finalized the design program for the site. The needs assessment became the basis for design to develop three schematic design concepts and select supporting concept imagery.

Design concepts were shared with the community using a virtual open house website. A survey was linked to the website to gather community input and to select a preferred design. Before closing the survey, Shapiro Didway, along with Tualatin Parks & Recreation Staff, hosted a live virtual question and answer session to allow the public to ask questions related to the design options presented in the virtual open house.

DRAFT PLAN

The project team combined data from the public online survey to refine the three design alternatives into a preferred design. A 3D model and render views were also developed for the preferred design. These renders helped to express how the site would function. DCW Cost Management produced an estimated range of probable construction costs for the preferred alternative.

A draft plan of the report along with the refined design concept was shared with City Staff and posted to the City website for public access. Final public feedback was collected for the draft report using an online survey. Shapiro Didway assisted the City of Tualatin with preparing a presentation and presented the findings of the project to Tualatin Parks Advisory Committee (TPARK).

PREFERRED PLAN

The project team prepared the final report and assisted the City of Tualatin with presenting the project to City Council and TPARK. This final report compiled the public engagement process and findings, design alternatives and the preferred design with associated cost data, next steps, and documentation of the project outcomes.

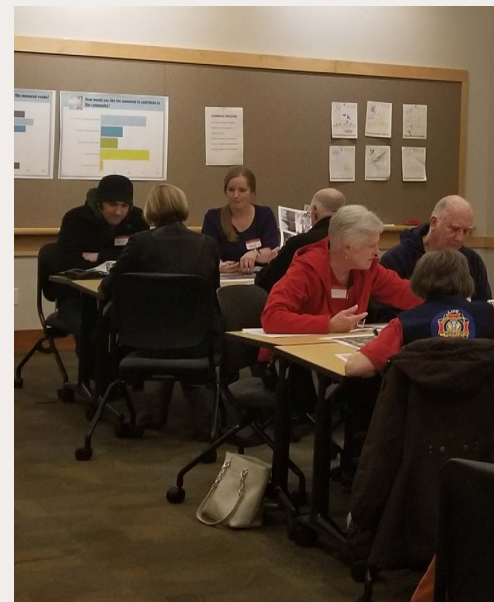
Phase 1 Summary



In October 2019, the City of Tualatin Parks and Recreation engaged Shapiro Didway to complete Phase 1 of this project. This phase focused on community engagement to help create a concept and select a preferred site for a Veterans Memorial for the City of Tualatin. Critical findings included who the memorial should honor, key themes and objectives and the design program. These findings became the foundation of work performed during phase 2.

Visioning for the memorial began with an exploration of big ideas gathered from focus group discussions and a public survey. Ideas were combined into categories and refined by Stakeholder Advisory Committee members into (5) core themes. Finally, the community was given an opportunity to clarify “who” the memorial should honor and select desired objectives under each core theme.

Eight sites were considered for the memorial location. Each site was assessed and presented to the Stakeholder Advisory Committee and the public for feedback. Based on feedback and a site program developed by the Stakeholder Advisory Committee, the preferred site for the memorial was selected as the east side of the Tualatin Commons lake. The following two pages summarize Phase 1 findings, which were used as the foundation of work performed during Phase 2 and documented in this report. Additional information on this phase of the project can be found in the *2020 Veterans Memorial Concept Planning & Site Selection Report*.



Key Themes & Objectives

Community engagement events and public input during the Phase 1 planning phase defined the Veterans Memorial's key themes and objectives as:

Honor

To show respect and regard for:

- + All military service members & branches
- + Military family members
- + Freedom & peace, not war
- + Hidden heroes (civilian support)

Timeless

Considers the past, present and future; has relevance for generations; can change over time; remains adaptable.

- + Honors military service
- + Includes past, present & future
- + Adaptable & able to evolve
- + Peaceful conflict resolution

Connection

A sense of community and belonging, feeling that one matters, commitment to one another.

- + Recognizing all who have served & sacrificed
- + Honors families & others affected
- + Empathy & understanding for veterans' experiences

Shared Values

Common beliefs, ethics, concepts or principles that are important and lasting.

- + Service
- + Respect
- + Sacrifice
- + Inclusive/ diversity
- + Honor

Experience

Connection to the space by engaging the senses.

- + Welcoming to all
- + Sense of peace & memory
- + Focus on positive, not violence
- + Does not celebrate war
- + Interactive & engaging

Engagement

Captures attention and promotes active interaction with visitors.

- + Space for events & gatherings
- + Space for benches, picnic tables & trails
- + Encourages conversation & storytelling
- + Space for active recreation

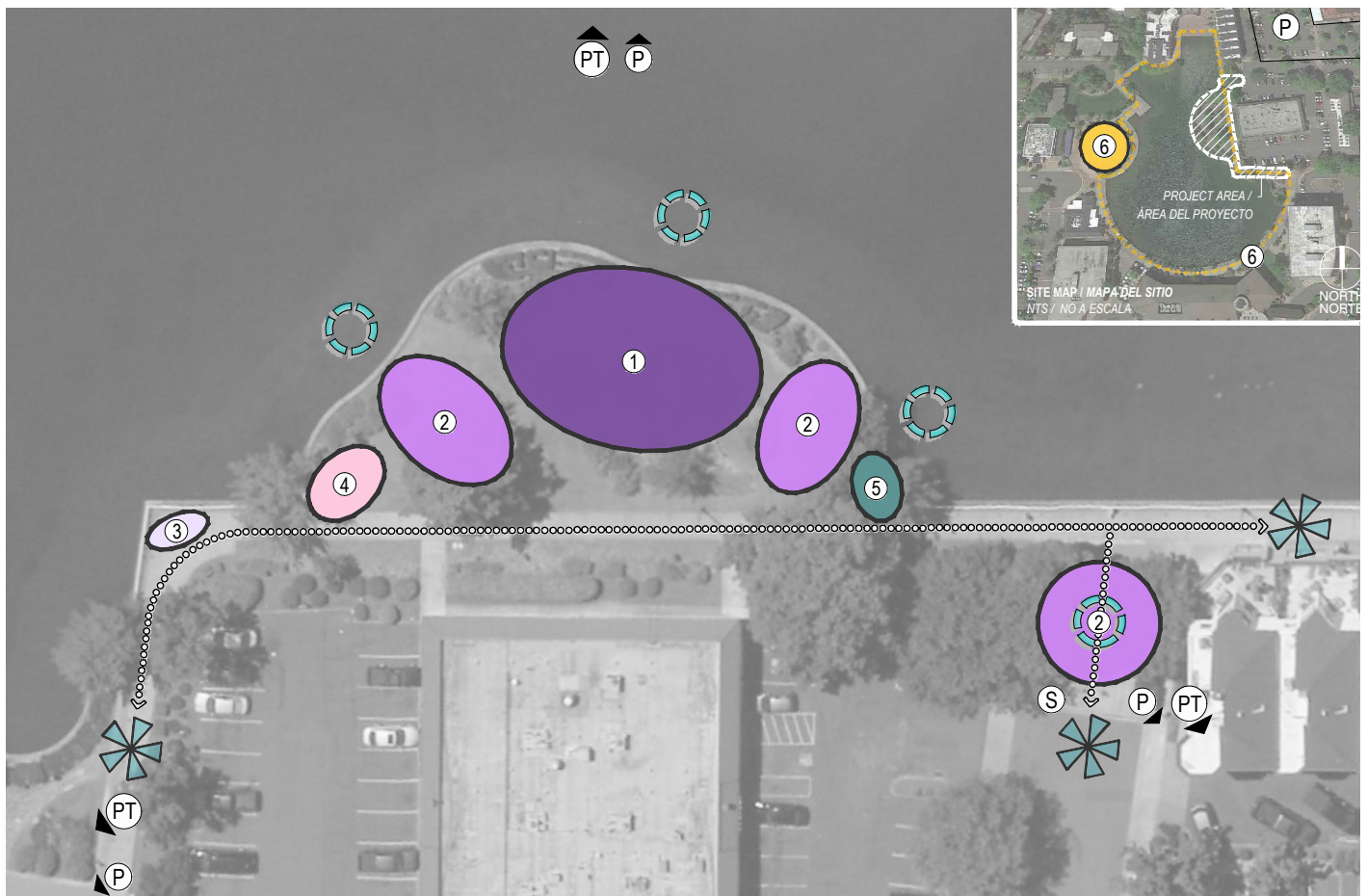
Responses gathered from the community also gave clear guidance on who and what the memorial is not. Public comments stated that the Veterans Memorial **should not:**

- + Emphasize war or glorify violence in any manner and should focus on service and positive messaging.
- + Be focused on providing large amounts of information, but should focus on being an inclusive space, welcoming.

Design Program & Site Concept Diagram

The design program outlines desired uses and site features that have spatial characteristics for the site. These include:

- + **Gathering space:** Provide a gathering space to accommodate 50 people standing or 30 people sitting. The space should be flexible and open to accommodate diverse programming and small community gatherings.
- + **Intimate/passive spaces with seating:** Provide an intimate space or a sequence of smaller spaces that accommodate two to three people comfortably sitting.
- + **Space for solitude:** Provide a space that is quiet, reflective, calming, and peaceful.
- + **Space for personal storytelling:** Provide a passive space where people can do personal storytelling.
- + **Recreation space:** Provide space that can accommodate active recreation.
- + **Dedication area:** Provide a dedication area that is inclusive of all.
- + **Interpretive element(s):** Provide interpretive element(s) that will serve as a focal point that celebrates life and remains timeless.
- + **Signage:** Provide signage for the Memorial.
- + **Parking:** Provide parking for up to 25 cars
- + **Public transportation:** The site should be accessible by public transportation.



LEGEND / LEYENDA

- | | | |
|---|---|--|
| 1 GATHERING SPACE ESPACIO PARA REUNIONES | 5 DEDICATION AREA ÁREA DE DEDICACIÓN | ACCESS POINT PUNTO DE ACCESO |
| 2 INTIMATE/PASSIVE SPACE W/ SEATING ESPACIO ÍNTIMO O TRANQUILO CON ASIENTOS | 6 SPACE FOR RECREATION ESPACIO PARA LA RECREACIÓN | S SIGNAGE SEÑALES |
| 3 SPACE FOR SOLITUDE ESPACIO PARA ESTAR A SOLAS | INTERPRETIVE / PEACE ELEMENT(S) ELEMENTO(S) INTERPRETATIVO / PAZ | PT PUBLIC TRANSIT TRANSPORTE PÚBLICO |
| 4 SPACE FOR PERSONAL STORYTELLING ESPACIO PARA CONTAR HISTORIAS PERSONALES | | PEDESTRIAN CIRCULATION CIRCULACIÓN PEATONAL |
| | | P PARKING ESTACIONAMIENTO |

Site Assessment

Shapiro Didway conducted a thorough research and analysis of the selected site during phase 2. Through this and eleven (11) focus group meetings with Parks & Recreation, City Engineering, Community Development, Parks Maintenance, City Police, City Recreation Programmers, Public Works, Core Area Parking District Board and local businesses, SD collected information on established patterns of use, proposed planning initiatives that influence the site/context, and site opportunities and constraints.

The site is located on the east side of Tualatin Commons Lake, between SW Seneca Street and SW Nyberg Street. The site juts into the Lake and sits adjacent to restaurants to the east. The project limit-of-work extends to the adjacent entry nodes at both SW Nyberg Street and SW Seneca Street. These entry nodes have the potential to add wayfinding to draw more people to the site.

Previously the site was a dog food plant and parking lot. During redevelopment debris was buried and the site was highly compacted, resulting in drainage issues that still remain. The site is also located within a flood zone, which will require a balance of cut and fill during the construction process. Utility locations will also dictate setback standards, as development restrictions apply within the utility easement. Redevelopment will require all new electrical, irrigation and drainage systems.

Current use of the site, includes summer concerts, the Pumpkin Regatta, movies, library story times and splash pad use. Activation of the site is mostly dependent on events and planned activities. There are several parking lots adjacent to the site, but during events these quickly reach capacity. The site is most used for general day-to-day use.





SW NYBERG STREET ENTRY



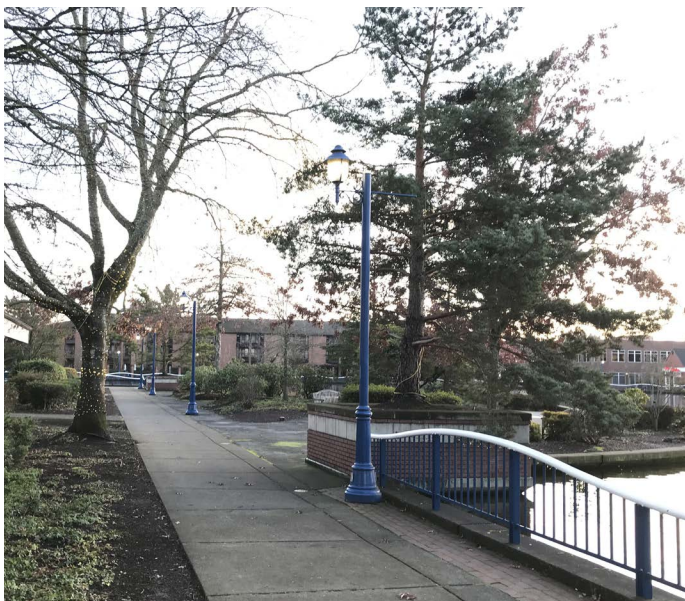
SITE LOOKING NORTH



HEAVING / CRACKING PAVING



SITE LOOKING SOUTH



PERIMETER WALKWAY AROUND LAKE



SW SENECA STREET ENTRY

Overall, the site is underutilized and needs an activation source that is not dependent on scheduled events and activities.

The Lake is a big attraction to the site. It is used during the Pumpkin Regatta and by two model boat clubs. Water quality varies and is maintained by the Tualatin Parks and Recreation maintenance team. The Lake is drained every 2 to 3 years, which is time consuming and requires an intensive maintenance process. Implementing aeration in the Lake to enhance water quality could cut down on needed maintenance and the frequency of draining.

The site is densely planted with mature trees and vegetation. Most plant beds are mounded. Plantings present safety concerns due to limited visibility. Several trees are causing the adjacent pavement to heave and buckle, reducing ADA access. Many trees are at the end of their lifecycle. Current trees and vegetation should not limit the proposed design. Safety sightlines and heavy use during events should be considered when proposing future vegetation location and species.

The site is currently patrolled by police, fire and medical on foot. Vehicles are parked in public parking lots off of SW Seneca Street and SW Nyberg Street and the site is accessed from there on foot. Proposed improvements should include path widths that accommodate motorcycle access for police and golf cart access for maintenance.

Concerns voiced about the site include the quantity of geese, lack of shade, lack of site cohesion, issues with removable bollards and vandalism. It is pertinent that the proposed design take these issues and the constraints into consideration.

The site holds great potential for future development and activation. Potential project partnerships can create a synergistic approach to enlivening the space.



PUMPKIN REGATTA



LAKE DRAINING

06

Community Engagement



Public engagement was a major component of this project and included virtual, in-person and self-guided engagement. This approach provided flexibility, while fostering opportunity for rich public engagement. **Over # people participated in over # engagement opportunities (TBD FOLLOWING LAST SURVEY).** Community engagement and marketing was conducted in both Spanish and English. Community engagement included the following.

OUTREACH EFFORTS

In efforts to raise project awareness and draw as many people as possible to the open house events, Tualatin Parks and Recreation and Shapiro Didway had a robust marketing engagement approach. Starting in early January multiple platforms, including digital, physical mailers and in-person flyer distribution, were used to get the word out about the project. There was also a large marketing effort to encourage the involvement of the Tualatin Spanish speaking community.

Social media promoted the open house with Instagram posts, Facebook videos on the City of Tualatin and the Somos Tualatin Facebook pages, Twitter and Nextdoor. Email blasts were sent out with details of the open house and digital articles in Tualatin Today (February edition), Explore Tualatin Now (January, February and April editions), Pamplin Media group (February and April editions), and Tigard Life (January and February edition) were publicly available. A web page on the City of Tualatin website also outlined details of the open house, as well as a project introduction and timeline of events.

Finally, flyers, in both English and Spanish, were placed at the local Tualatin New Seasons grocery store and three apartment complexes around the Tualatin Commons. The Tualatin Library display case held informational and promotional Veterans Plaza project content, in both English and Spanish, for two weeks starting late January. Barricades were located at the Tualatin Commons east side site entries prior to the open house to inform community members of the upcoming event.

SPANISH ENGAGEMENT

Bridging Language Services was commissioned to conduct community engagement to the Tualatin Spanish speaking community. They engaged with the public by handing out flyers in person at the Tualatin Public Library. They also conducted a series of phone calls and text messages to Spanish speaking community member from Las Casitas neighborhood in East Tualatin off SW 68th Avenue. Lastly staff from Bridging Language Services were present at both Open House events to engage in Spanish speaking conversation.

On Saturday February 12th, from 11:30 to 2:30, Bridging Language Services handed out flyers to inform people of the project and the opportunity to participate in the upcoming Open House events. Bridging Language Services engaged with 107 people at Tualatin Commons Lake, the Public Library and surrounding area. Approximately 25% of people encountered were non-Tualatin residents who live in nearby towns and frequently visit the Tualatin Commons. Approximately 25% of the people were Spanish speaking. Generally, community members were happy that opportunities for public engagement were continuing to progress. During this time Bridging Language Services also visited three businesses located at the Tualatin Commons, Juan Colorado Restaurant, La Barca Mexican Store, and Rosie's Restaurant, and left flyers for incoming patrons.

On Thursday, February 17th, Bridging Language Services reached out to 72 Spanish speaking community members from the Las Casitas neighborhood via phone calls and text messages. La Casitas is predominately a Spanish-speaking neighborhood. Phone calls were made to share information on how to participate and attend in the upcoming Open Houses.

Bridging Language Services had two staff members present at both Open House events. All Open House materials, handouts and take aways were available in both English and Spanish.

On Friday, February 25th and Monday February 28th, Bridging Language Services staff reached out to an additional 23 members of the Tualatin Spanish speaking community. Community members were asked to verbally discuss and answer the Comment Card questions that were available during the Open House events. The questions asked were: *How would you like to use the Memorial/Plaza? What ideas would you like to share? Any additional comments?* Overall, the responses were positive and people were willing to participate and share ideas about how they would like to use the Veterans Plaza site and see it designed.

FOCUS GROUP MEETINGS

Shapiro Didway hosted five (5) focus group meetings with Forward Assist, Local Veterans, VFW, Youth Advisory Committee and Tualatin Parks & Art Advisory. Settings included outdoor in-person gatherings, virtual meetings and in-person meetings.

Meeting styles varied from presentation format with opportunity for discussion to a gallery style format with informal one on one conversations. Similar presentation materials were used for each meeting, including a summary of phase 1 findings, themes and objectives and the use of supporting imagery to prompt conversation and ideas. Participants were asked *how can the space represent the themes? How could the themes be spatially manifested within the site? How can the themes be honored?* Participants were reminded that answers could



be abstract or literal. Additional questions included: *How do you currently use the site? What do you like about the site? How do you see yourself using the site in the future? Is there any programming that your group does that could happen on the site?*

The first focus group meeting was held with a Local Veterans group. This meeting occurred outdoors and in-person at the Tualatin Community Park picnic shelter. There were eight veterans in attendance. Several of the meeting attendees had participated in phase 1 of the project and were familiar with the project background. Shapiro Didway presented the themes and objectives curated in phase 1, along with supporting imagery to promote conversation about how the themes and objectives could be physically manifested on site.

The second focus group meeting was held with the Tualatin Youth Advisory Committee virtually. There were 8 Youth Advisory Committee members in attendance. Shapiro Didway presented the materials and participants were called on to share their opinions about how the themes and objectives could be manifested on site. This group relied heavily on the supporting imagery and much of the conversation was commentary on supporting imagery likes and dislikes and how the site design could tie into each theme.

The third focus group meeting was held in person with the Veterans of Foreign Wars prior to a regularly scheduled meeting. There were 15 VFW members in attendance. Tualatin Parks and Recreation distributed a 4-page presentation handout of the themes and objectives and supporting imagery. There were also poster boards on display at tables at the entrance of the meeting room. A brief presentation was given about the prior planning efforts and the current planning stage. A short engagement period allowed an opportunity for comments and input about the site design. A small amount of feedback was gathered. Due to limited time constraints, this meeting was mostly used to promote and encourage participation in the upcoming open house events.





The fourth focus group meeting was held virtually with Tualatin Parks Advisory Committee (TPARK) and Tualatin Arts Advisory Committee (TAAC). There was a total of 7 participants, 4 from TPARK and 3 from TAAC. Shapiro Didway started the meeting with an introduction and recap of the prior project phases. There was discussion about the name of the site, with support for using the name “Veterans Plaza” as the project progresses. The participants gave ample feedback through discussion and use of the chat function in zoom.

The fifth and final focus group meeting was held in-person, outdoors, with the Forward Assist group. The meeting format was gallery style and consisted of informal one on one conversations. 12 veterans participated and gave feedback about the development of the site. Comment cards were used to collect written feedback.

OPEN HOUSE EVENTS

Tualatin Parks and Recreations and Shapiro Didway hosted two (2) Open House events at the project site to allow community members of Tualatin an opportunity to provide input. The first Open House was held on Friday, February 18th, 2022. The second was held on Saturday, February 19th, 2022. Both were scheduled from 11:30 - 1:30 pm. There were 3 tents dispersed throughout the site with posters displaying the themes and objectives, the site concept diagram and supporting imagery. These were used by for conversational purposes to generate ideas.

The week prior and again the morning of the open house, facilitators engaged with the adjacent businesses within the Tualatin Commons, to notify them of the event, encourage participation and to hand out comment cards. Flyers were also left at La Barca, El Juan Colorado and Rosie’s Restaurant for incoming patrons.

There were 50 people in attendance for Friday’s open house event. On Saturday, the weather was not as inviting and there were 20 people in attendance. Not everyone at the event was willing to sign in and share personal contact information but most people shared project ideas and expressed enthusiasm about the project. Input was tracked using comment cards, as well as notes from conversation between attendees and facilitators. Two translators from Bridging Language Services attended both events to provide an opportunity for Spanish-speaking engagement.

Overall, feedback from the (5) focus group meetings and the (2) open houses was consistent, though some commentary and input did not align with Phase 1 findings. Feedback was still recorded and indicated in the meeting minutes as comments that didn’t align with Phase 1 public guidance. Feedback from these meetings, along with the information gathered in Task 1 Research and Analysis meetings can be found in the Needs Assessment section of this report.

VIRTUAL QUESTION & ANSWER SESSIONS

Three question and answer sessions were offered to the public to allow for questions about the graphics and legibility of plans. Meetings were not intended as a venue to obtain or give design feedback. Attendees were encouraged to use the public survey for these purposes.

Due to lack of interest, need and participation, only one of the sessions was held. The session had three (3) attendees from the public. Questions revolved around the specifics of the art sculptures, Tualatin's public art process and flags. Attendees were encouraged to use the online survey to submit design-specific feedback.



ONLINE VIRTUAL OPEN HOUSE & SURVEY

Conceptual design alternatives were presented to the public using a virtual open house website. The virtual open house had a quick project introduction and then guided visitors through three design concepts. Supporting imagery with brief descriptions were used to express the conceptual design intent and materiality of a space.

The virtual open house provided a link to a community survey where feedback was gathered to gauge the community's likes and dislikes of each alternative and to provide guidance when refining and combining the alternatives into one preferred schematic design. See Section 08 for Schematic Design Options with more specifics on survey questions and results.

“Over 550 people participated in over 20 community engagement opportunities”



Draft Plan Survey

(Placeholder)

07

Needs Assessment



SW SENECA SITE ENTRY



SW NYBERG SITE ENTRY

The following needs assessment summary was compiled from public engagement efforts involving 175 people conducted by the planning team, including: eleven (11) meetings with Public Works, City Engineering, Community Development, Parks Maintenance, City Police, City Recreation Programmers, a volunteer advisory group called Core Area Parking District Board, and local businesses; five (5) focus group meetings with Forward Assist, Local Veterans, Veterans of Foreign Wars, Youth Advisory Committee, Tualatin Parks & Art Advisory and two (2) Open House events where community members of Tualatin had the opportunity to provide input.

There was a demonstrated need for the following:

1. A visual terminus at entry areas to draw people into the site. Redesign the entry areas. Improve wayfinding and signage.
2. A gathering space that is family friendly, inclusive and multi-functional with a seating area.
3. A shaded area.
4. An intimate space for small groups or individual use.
5. Benches and tables that are located along the Lake.
6. QR code to provide an educational component to the project.
7. An area with seating that can be used for storytelling.
8. Walking paths that tie into the greater circuit and the adjacent amenities. Walking paths along the Lake.
9. Area for families to be active.
10. Water feature with an art element.
11. Public art that is inclusive.
12. Priority use of natural materials when feasible. Use of durable sustainable materials.
13. Use of native vegetation. Incorporation of shade trees, flowering trees, a grassy area, flower bed and plantings beds to maximize foliage.
14. Overall design should feel simple and intentional with a “less is more” approach.
15. Dedication area or welcoming area that conveys the Veterans Plaza is an inclusive space honoring all veterans.

GENERAL PUBLIC SENTIMENT

Generally, people expressed that the Tualatin Commons site is dated and needs improvements, although it was noted that the site has great potential with the central Tualatin location, proximity to City facilities and adjacency to the Lake. The primary use of the site is the walking circuit and

use of benches during the weekday lunch hour. City of Tualatin programming also brings people to the site for events such as the Pumpkin Regatta, summer movies and summer concerts, all of which have been paused the last two years due to Covid-19.

Currently the site is underutilized and has safety concerns. Lack of lighting and high vegetation contribute to a lack of sight lines and creates hiding spaces. The benches are few, old and in poor condition. The mature vegetation causes tripping hazards in the pavement. Many community requests were made for updating that opens sight lines and allows for a well-lit, multi-functional plaza space that can be used for gatherings, as well as areas for smaller groups and individual use if desired.

Enhanced wayfinding and signage were considered important to draw people to the site. For example many people requested the use of public art or wayfinding along SW Seneca Street and SW Nyberg Street to draw people into the site. Adjacency to the Lake edge is seen as a major asset to the site and many people expressed the desire to walk along the Lake's edge or have tables and seating provided on the Lake's edge for viewing wildlife and activity in the splash pad located across the Lake.

There is general support for naming the project Veterans Plaza. The name, Veterans Memorial, was found to be misleading as the use of the word memorial does not align with the input gathered from the Community and veterans alike. The name 'Veterans Plaza' was received more favorably, as the name lends itself to a place of honor and reflection and is inclusive of all veterans.

“ The name ‘Veterans Plaza’ was received more favorably, as the name lends itself to a place of honor and reflection and is inclusive of all veterans living and deceased. ”



OVERGROWN SITE VEGETATION

Detailed Summary

A more detailed summary of feedback follows. Feedback has been organized by category and highlights existing site conditions, public concerns, valued site features, and requests for new improvements.

SITE CONTEXT

1. Tie into facility spaces and circulation systems that are adjacent to Tualatin Commons. Connect to other City services, retail and commercial. Create an access corridor that connect through the site.
2. Create a visual terminus to draw people into the site.
3. Enhance sight lines across the Lake and throughout site.
4. Improve surrounding signage. Update signage at the SW Nyberg Street and the SW Tualatin Sherwood Rd entry simultaneously. Introduce additional signage off I5 route.
5. Create a drop off zone for buses, cars and shuttles on SW Nyberg Street.
6. Redesign entry nodes at SW Nyberg Street and SW Seneca Street.
7. Incorporate wayfinding to draw people into the site. Utilize public art or wayfinding methods to line the pathway to site. Include public art in the plaza spaces at the dead ends of SW Seneca Street and SW Nyberg Street.

GATHERING SPACE

1. Create a family friendly plaza space that can be utilized as a space for community programs, teaching/learning events, meetings, and gatherings.
2. Space should be multi-functional and flexible for use when gatherings are not occurring but can be filled with movable furnishings when necessary.
3. Include a shaded area for use and to provide shelter from the sun.

4. Incorporate circular seating form as the circle is a powerful form that is inclusive and creates a sense of closure.
5. Incorporate seating that does not impede on circulation flow.
6. Include a grass zone that can be used for picnics and for activities.
7. Allow for synergistic opportunities with adjacent Tualatin Commons businesses, including areas for dining spill out.

INTIMATE/PASSIVE SPACE

1. Utilize the gathering space to also create a place that offers people the ability to meet in small intimate groups.
2. Include benches and tables.
3. Place seating along the Lake.
4. Provide a tranquil reflective setting.

SPACE FOR SOLITUDE

1. Create a quiet area along the Lake's edge to enjoy the Lake and wildlife, as well as a space to admire nature.
2. Create a meditation space.
3. Include integrated seating.

SPACE FOR STORYTELLING

1. Utilize QR codes to link to a website with veteran historical and education resources including veteran stories, videos, websites, books, and a variety of other sources/resources.
2. Include benches for storytelling and sharing stories.

DEDICATION AREA / WELCOMING AREA

1. A welcome sign describing this inclusive area where all feel welcome. Honoring and representative of all veterans and their family members. Multilingual and braille. Honoring the people, rather than the conflicts.

RECREATION

1. Walking paths that tie into the greater Tualatin Commons walking circuit.
2. Encourage recreational opportunities for all ages and abilities.
3. Create an area for activity.
4. Incorporate walking paths along the Lake.

INTERPRETIVE/PEACE ELEMENTS

1. Water feature with artistic element. Use sounds of water to create ambient noise. Incorporate a lighting element.



ADJACENCY TO LAKE

2. Public art element that is representative of people and veterans that is selected by Tualatin Arts Advisory Committee through a "Call to Artists".
3. Add light features to light up and add color to vegetation and trees.
4. Include a location for a temporary or rotating art installation.
5. Utilize the existing Lake and enhance the water quality.

CIRCULATION

1. Utilities run under the walkway located east of the Lake and site. This path width will need to be maintained for the utilities, as well as to maintain vehicular access.
2. Walking paths are desired along the Lake edge and to tie into existing circuit around the Tualatin Commons.

MATERIALS

1. Where possible minimize of use of concrete and metal, instead use natural elements. Incorporate the use of boulders and rocks. Use pavers and low walls to define spaces.
2. Use durable materials and surfacing that is anti-graffiti.
3. Include row of flowering trees.
4. Use native vegetation that engages the sense and provides seasonal interest.
5. Include native trees for shade, a grass area, a flower garden.
6. Use foliage to create a natural setting. Use native plantings.
7. Include site amenities.
8. Overall, the design should feel intentional and simplistic, with a less is more approach.

08

Schematic Design Options

Three (3) schematic design alternatives were developed to spatially arrange design elements requested by local veterans and the community. The basis of design was defined in Phase 1. During focus group discussions and open house events in this project phase, community members were able to explore the design character (scale, materiality, abstract vs. literal, etc.) and spatial arrangement of each design element. Feedback directly informed the three design concepts presented.

The schematic design options were presented via a virtual open house website. The virtual open house had a project introduction and featured the three design concepts, along with supporting imagery expressing conceptual design intent. The virtual open house also had a link to a survey. This survey was used to gauge the community's likes and dislikes of the three (3) schematic design concepts and to direct the three (3) concepts into one preferred schematic design. A summary of each alternative follows.

“ In harmony with Phase 1 outcomes, community engagement input emphasized peaceful conflict resolution, conflict avoidance, and military service, not military conflict. ”

Design Option #1

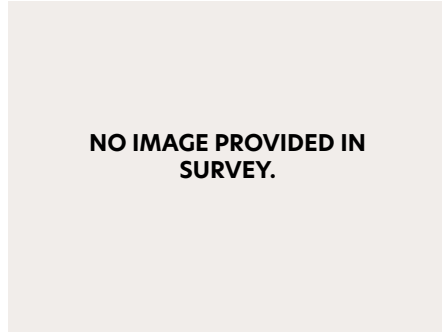
Design option #1 pulls people into the site through entry plazas.

- (1) The SW Nyberg Street entry plaza is circular in form with a centrally located public art feature and benches located at the perimeter of the plaza, surrounded by landscaping and trees.
- (2) Continuing into the site towards the lake, there is a welcome sign with a QR code to an educational website.
- (3) Continuing on the pathway into the site there are intimate seating areas, each with benches inset in landscaping.
- (4) A flexible active area provides a synthetic turf area for activity or gathering.
- (5) An adjacent seating area provides tables and chairs to gather and mingle.
- (6) The double-sided bench offers choice in seating orientation. One side looks out to the Lake and the other side faces tables and chairs with public art located beyond.
- (7) The public art water feature is sculptural in design
- (8) The gathering space features stone seat walls and a ground plane labyrinth. An American flag plaque is found at the center of the labyrinth. Seat walls feature military branch plaques with QR codes to an educational website.
- (9) As one continues back to the main circulation path, you are met with another intimate seating area. Three benches form a small seating nook.
- (10) Along the pathways are landscaped areas with native and pollinator friendly plants.
- (11) The entry plaza on SW Seneca Street is an open plaza space with a central shade tree. Table and chairs are located along the edges. Contrasting striped paving features veteran names.





1. Entry Area with military service inspired public art and benches.



2. Welcome Sign with QR code to a military service educational website.



3. Seating Area bench set in landscaping with boulders.



4. Flexible Open Area with synthetic turf area for activities or gathering.



5. Seating Area with tables and chairs.



6. Double Sided Bench with one side with a lake view, the other facing tables/chairs with a lake view.



7. Public Art Water Fountain inspired by military service located in the lake.



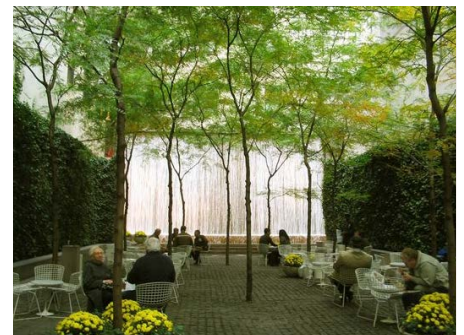
8. Gathering Space featuring stone seat walls and ground plane labyrinth with an American flag icon in the center. Seat walls feature military branch plaques with QR codes to a military service educational website.



9. Seating area with benches next to the main pedestrian path.



10. Landscape area with native and pollinator friendly plants.



11. Entry Area with a central shade tree, tables and chairs along edge. Walkway pavers with veteran names.

Design Option #2

Design option #2 features an entry plaza off SW Nyberg Street.

- (1) The entry plaza has a bench looking out to the round-a-bout and is used as a pickup and drop off zone.
- (2) Entering the site, there is a walkway featuring a welcome sign with a QR code to an educational website. The walkway is adorned with benches that overlook the Lake and pavers featuring Veteran names.
- (3) Continuing through the site on the main circulation path, there are intimate seating areas with benches oriented to the Lake and placed in landscaping with adjacent boulders.
- (4) The flexible active area provides a synthetic turf area for activity or gathering and looks out toward the Lake and public art water feature.
- (5) The public art water feature is natural and constructed from boulders.
- (6) Along the Lake's edge there is a seating area with tables and chairs.
- (7) The gathering space is centrally located, and its perimeter is adorned with stepped seating, with a square labyrinth on the ground plane. The gathering space looks out to the Lake and includes in-ground military branch plaques and an American flag plaque with QR codes linking to third party educational websites.
- (8) The gathering space overlooks a public art water feature composed of boulders that also acts as a climbing element to get closer to the Lake.
- (9) As one continues back out to the main circulation path there are additional intimate seating areas.
- (10) Along the pathways are landscaped areas with native and pollinator friendly plants.
- (11) The entry plaza along SW Seneca Street is a tree lined plaza with overhead string lights, benches, and a welcome sign with a QR code that links to a third-party educational website.





1. Entry Area with bench for pick up and drop off zone.



2. Welcome Walkway with sign w/ QR code to military service educational website, benches overlooking lake, and pavers w/veteran names.



3. Seating Area looks out to lake with adjacent boulders.



4. Flexible Open Area with synthetic turf area for activities or gathering.



5. Public Art in the Lake inspired by military service made from boulders, located in the lake.



6. Seating Area with tables and chairs that look out into lake.



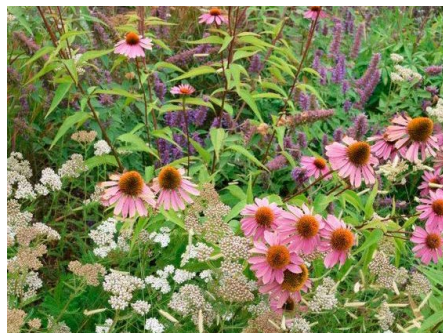
7. Gathering Space with perimeter stepped seating and a ground plane labyrinth. Looks out to lake and includes in ground military branch plaques and an US flag plaque with QR code that links to a military service educational websites.



8. Public Art in the Lake inspired by military service made from boulders in the lake.



9. Seating Area with bench located along main circulation path, in landscaping with adjacent boulders.



10. Landscape Area with native and pollinator friendly plants.



11. Entry lined with trees, overhead lights, benches and a welcome sign with a QR code to a military service educational website.

Design Option #3

Design option #3 features an entry plaza off SW Nyberg Street.

- (1) The entry plaza includes a ground plane labyrinth with benches along the edge, as well as a welcome sign with a QR code to an educational website.
- (2) Continuing, on the main pedestrian path, public art flanks the portion of the site that juts out into the Lake.
- (3) A small intimate seating area with a circular seat wall can be used as a storytelling circle. The seating area looks out on public art.
- (4) The public art water feature shows a repetitive sculpture in the Lake.
- (5) The gathering area showcases a stone plinth bench and a central reflection pool with an integrated American flag plaque.
- (6) Behind the gathering space sits another public art water feature made of sliced stone columns.
- (7) The main pedestrian pathway is adorned with military branch plaques that are located on angled rock faces. The plaques feature QR codes that link to a third-party educational website.
- (8) An intimate seating area has sliced stone benches placed around landscaping and underneath a large shade tree.
- (9) An adjacent flexible active area features a synthetic turf for activity or gathering.
- (10) Another intimate seating nook for small gatherings is located within a sliced stone column element.
- (11) Along the northern edge of the site, another seating area has tables and chairs that look out onto the Lake and sits next to public art.
- (12) Along the pathways are landscaped areas with native and pollinator friendly plants.
- (13) The entry plaza along SW Seneca Street features centrally located public art, benches along the edges and pavers with veteran names.





1. Entry & Welcome Sign with ground labyrinth inlay and benches along edge. Welcome sign with QR code to military service educational website.



2. Public Art inspired by military service located along pathway with pedestrian lighting.



3. Seating Area for military service education and veteran story telling circle. Military service inspired public art at entrance.



4. Public Art Water Fountain inspired by military service with repetitive element, located in the lake.



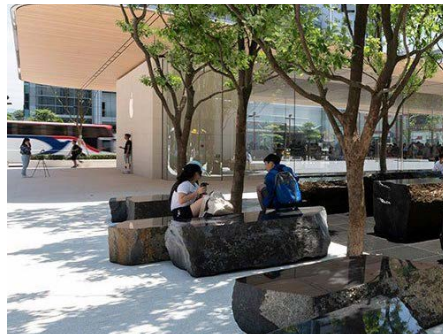
5. Gathering Area with stone bench. The central reflection pool features an American flag plaque.



6. Public Art Water Fountain inspired by military service composed of sliced stone columns.



7. Walkway with Military Branch Plaques located on rock faces with QR codes linking to military service educational website.



8. Seating Area with sliced stone benches around landscaping and shade trees.



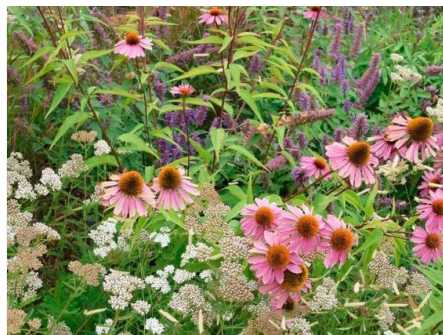
9. Flexible Open Area with synthetic turf area for activities or gathering.



10. Seating Area for small gatherings located in stone column element.



11. Seating Area with tables and chairs looking over lake/military service inspired public art.



12. Landscape Area with native and pollinator friendly plants.



13. Entry with centrally located military service inspired public art, benches along edges and pavers with veteran names.



Community Input

The community survey was active from March 31, 2022, through April 24, 2022. It included 10 questions. The primary purpose of the survey was to receive feedback on which of the three design options presented for the Veterans project was preferred by the community. Additional questions inquired if the respondent lived or worked in the City of Tualatin, if they were a veteran or family member of a veteran, and about specific design characteristics. The design characteristics included: military branch plaque locations; digital educational content; art locations; preferred project name; and additional feedback.

The survey was available online with the option to download digital copies to print. Paper copies were also available at The Juanita Pohl Center and the Tualatin Public Library. There was a total of 209 responses. Responses included:

- + 203 online English speaking
- + 4 online Spanish speaking
- + 2 written English speaking

The public survey was advertised through the following means and platforms:

- + City of Tualatin Website
- + Project Open House Website

- + Social Media
- + Email Blasts and City E-News letters
- + Barricade Posters at the Tualatin Commons
- + Public Engagement and Focus Group Events
- + The Juanita Pohl Center
- + Tualatin Public Library
- + Local newspaper

SURVEY RESULTS

88% of survey respondents live or work in Tualatin. 71% were a veteran or a family member of a veteran. Of the three options presented, the majority, or 40%, preferred Option 3. Additional feedback on why this was their preferred selection included the following (see appendix for a complete list of comments received for each alternative).

- + The water feature is reflective, peaceful, calming, redeeming and water is running
- + Flow of the design and circular character felt the most interesting, engaging, inviting and inclusive. The design also felt the more reflective and gave a peaceful feeling.
- + Multiple places to walk through, reflect, rest, contemplate
- + Circular seating element was liked

What is your preferred design concept?



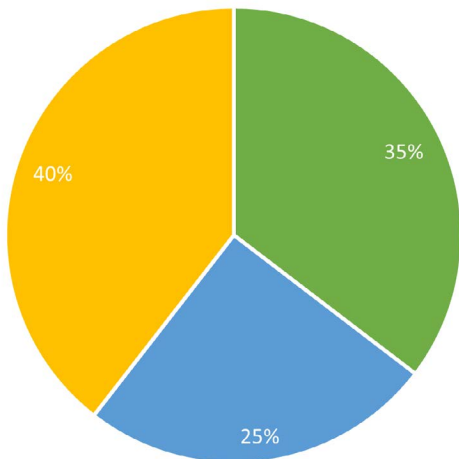
Option 1 / Opción 1



Option 2 / Opción 2



Option 3 / Opción 3



- + The labyrinth was liked
- + More natural and inviting seating areas
- + More conducive for gathering
- + Multiple opportunities for art and to honor veterans
- + Entrance with pavers featuring Veteran’s names
- + Offers nice views to lake with low obstructions
- + Use native plants

Features from other alternatives that people really liked included the following:

Option 1:

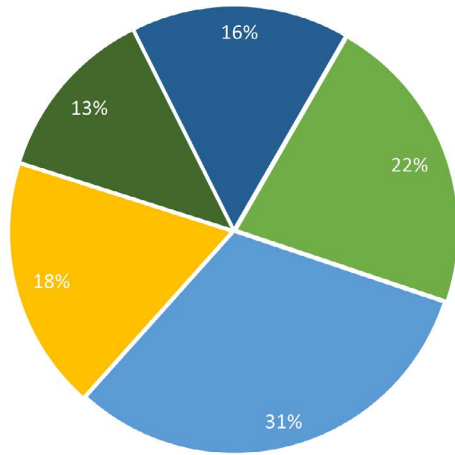
- + Circulation, flow and openness
- + Rounded design makes the space feel more inviting and calming
- + Seating and picnic table options
- + Plants and trees have a designed purpose
- + Provides excellent venue for speeches, readings and education.

Option 2:

- + The boulders in the lake
- + Opportunity for shade
- + Natural rock features
- + Greenery and landscaping
- + Overhead lights at entry
- + The pond
- + Natural art in the lake

People preferred the military branch plaques be placed in the face of a rock. The majority, or 47% of people, preferred the military service public art displayed in the lake be natural elements. People preferred the name “Veterans Plaza” to distinguish this community space.





What information is most important to you?

- Local veterans/Veteranos locales
- Historical Information/Información histórica
- Military families and civilian support/Familias de militares y apoyo civil
- Military diversity and female veterans/Diversidad militar y mujeres veteranas
- Other/Otra

The survey question *what information is most important to you?* resulted in mixed feedback on the type of military service education content that would be accessible through a digital QR Code (see graph of results). In harmony with Phase 1 outcomes, additional comments emphasized peaceful conflict resolution, conflict avoidance and honoring military service not military conflict.

Additional comments included the following (see appendix for complete comment list):

- + Local veteran stories that show diversity of service members, how they served and why they served
- + Military service members and families sacrifice
- + Minority service members
- + Local services available to veterans in need, support for mental health, connection services and how to donate to these services
- + Service jobs and duties
- + History of war and combat service
- + Branches of service and description of what they contain (with descriptions). For example the Army includes Aviation, infantry, etc. Include historical information like Army Air Corp

Finally, other comments or thoughts received are summarized below:

- + Add signage to direct people to the lake, the plaza and parking.
- + Iwo Jima statue that is at national Marine Corps War Memorial.

- + Honor all services veterans, living and dead.
- + Perhaps an update-able board, or a board where the community can post.
- + Keep it apolitical, keep it simple.
- + Purchasable bricks that honor vets.
- + More shelters so that people could enjoy it during the raining days.
- + Re-purpose some of the seating areas to informational areas.
- + Acknowledgment of natives and those who may have chosen to not fight in a war (pacifist activists).
- + Incorporation of cherry blossoms.
- + Use materials that are easy to clean vandalism off of.
- + QR code should include upcoming events so that people check it often.
- + Honoring all military service people will feel more inclusive.
- + Make design easy to maintain so that it can always be kept in pristine condition
- + Include flags, the military branch flags along with the US flag.
- + Add childproof fencing along lake boundary.
- + Memorial in the name has a sad remembrance. The plaza name emphasizes service recognition and appreciation.

Preferred Plan



The design features an entry plaza off SW Nyberg Street.

(1) The entry plaza features a ground labyrinth with benches and Pacific Northwest native trees along the edge.
(2) A QR code to an educational website is located at the center of the labyrinth.

(3) Continuing through the site, Japanese Cherry trees flank the main pedestrian path along with walkway lighting.
(4) A welcome sign and QR Code are located further along the walkway at a service inspired public art installation that flanks the main portion of the site and juts out into the Lake.

(5) An intimate story / dedication seating area, composed of a circular seat wall is located at the main plaza entry and can be used as a storytelling circle. This seating area looks out onto public art and is surrounded by native shrubs and groundcover planting.

(6) Several boulder features sit offset from the main plaza in the Lake.

(7) The central gathering area features a circular reflection pool surrounded by a half circle of benches and U.S. Flag and Plaque on the west, and by a half circle of double sided benches and event flags on the east.

(8) Behind the gathering space to the east sits another public art water feature composed of sliced stone columns.

(9) The main pedestrian pathway is adorned with military branch plaques that are located on angled rock faces. The plaques feature QR codes that link to an educational website.

(10) An intimate seating area has sliced stone benches placed around landscaping and underneath a large shade structure.

(11) A flexible active area features a synthetic turf area for play or gathering.

(12) Adjacent the flexible active area is a small gathering area with seating composed of sliced stone columns.

(13) Along the northern edge of the site another seating area has tables with umbrellas and chairs that look out onto the Lake and sits next to public art.

(14) The entry plaza along SW Seneca Street features centrally located public art, benches along the edges and pavers with service information.



Enlargement 1

- * QR Code Location
- 1 Service Inspired Public Art
- 2 Welcome Signage
- 3 Native Shrubs and Groundcover
- 4 Japanese Cherries
- 5 Tables & Chairs

- 6 Native Evergreen Tree
- 7 Flex Synthetic Turf Area
- 8 Boulder Feature in Lake
- 9 Shade Structure
- 10 Sliced Stone Natural Feature
- 11 Bench

- 12 Natural Stone Bench
- 13 Event Flags
- 14 Double Sided Benches
- 15 Small Pavers
- 16 Large Pavers

- 17 Reflection Pool
- 18 US Flag
- 19 Service Branch Insignia Plaque on Stone Column
- 20 Flowering Native Pollinators
- 21 Concrete Boardwalk Over Lowered Planting Area

- 22 Sliced Natural Stone Water Feature
- 23 Concrete Surfacing
- 24 Story/Dedication Circle
- 25 Resurfaced Existing Raised Planter
- #▶ Perspective View



PERSPECTIVE VIEW #1



PERSPECTIVE VIEW #2



PERSPECTIVE VIEW #3

Enlargement 2

- * QR Code Location
- 1 Concrete Surfacing
- 2 Welcome Signage
- 3 Walkway Lighting
- 4 Japanese Cherry Trees
- 5 Bench
- 6 Labyrinth
- 7 Native Tree
- # ▶ Perspective View



PERSPECTIVE VIEW #4

Enlargement 3

- * QR Code Location
- 1 Bench
- 2 Decorative String Lights
- 3 Pavers with Service Information
- 4 Service Inspired Public Art
- 5 Japanese Cherry Trees
- 6 Native Shrubs and Groundcover
- 7 Walkway Lighting
- 8 Welcome Signage
- 9 Concrete Surfacing
- # ▶ Perspective View



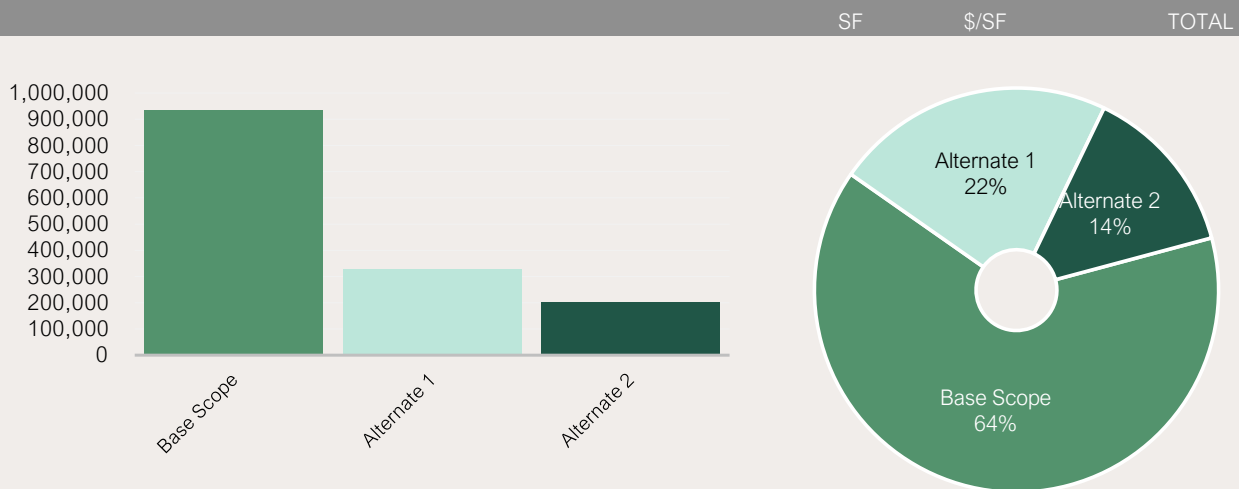
PERSPECTIVE VIEW #5

Cost Estimate

The following cost estimate range was prepared by DCW Cost Management using the Veterans Plaza Preferred Plan and information included in the conceptual plans and 3D renderings. Specifics on required infrastructure, materials, furnishings, quantities, and construction schedule have not yet been determined or confirmed. The estimate provided indicates a potential range of cost, with the understanding that many varying factors will impact the total cost of construction. The estimated range is based on today's material, labor, and construction costs. DCW has provided recommended contingency and escalation year percentages, based on the current project information. Project scope was broken out into three areas for the cost estimate range. Plan Enlargement 1 (page 46) was considered the *Base scope*, Plan Enlargement 2 (page 48) was considered *Alternate 1*, and Plan Enlargement 3 (page 49) was considered *Alternate 2*.

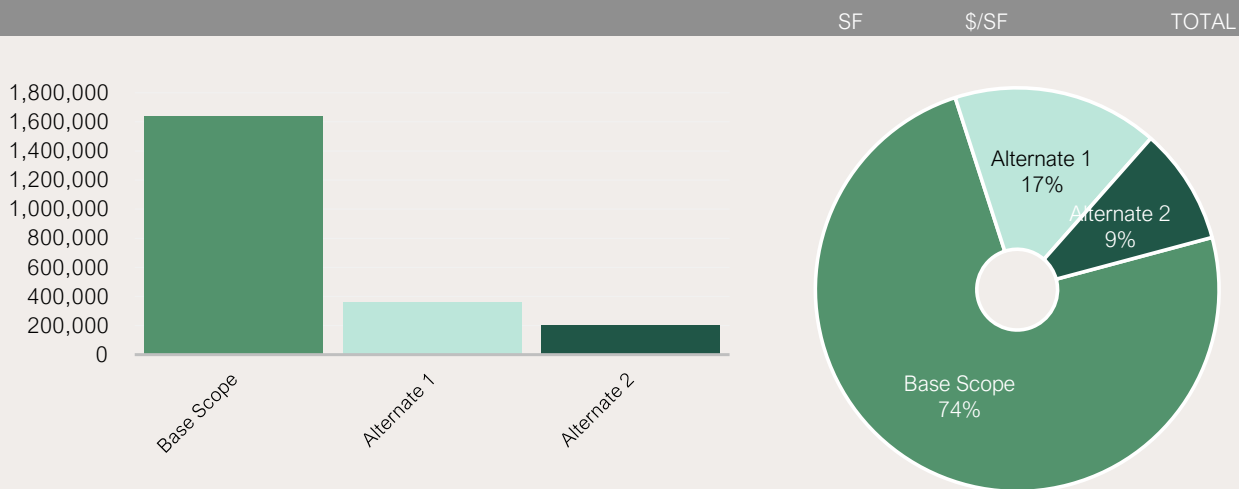
Low Range Estimate

Overall Summary



High Range Estimate

Overall Summary



Recommended construction contingencies: 13%
 Recommended escalation: 6.9%

Next Steps

Next steps for the project include the following:

1. Consideration of acceptance from City Council
2. Preparation of Construction Documents
3. Explore & Determine Funding Opportunities & Options
4. Secure Funding
5. Construction Plan Review & Permits
6. Bid & Award of Construction Contract
7. Construction Project & Renovation
8. Plaza Opens

Implementation

Parks and public plazas have opportunities to recreate, celebrate culture, and connect with friends and neighbors are critical to healthy communities with a high quality of life. This chapter addresses funding of Veterans Plaza.

The City currently utilizes most all of the funding options available for park renovations, updates, and improvements. Potential funding opportunities available for this project include a general obligation bond, and state or regional grants. These are summarized below and found in the *Funding Sources Table* that shows potential funding sources.

Funding

Bonds such as general obligation bonds are a type of municipal bond that is guaranteed by the credit and taxing ability of the issuing jurisdiction. The city may want to explore the potential for a parks bond. It will be important to cultivate a high degree of community understanding and buy in for bonds funded by future tax revenues.

Grants are funded through public or private entities and can be tied to specific development or programming initiatives. Examples include Metro’s Parks and Nature Bond, Oregon State Parks Local Government Grant Program (LGGP), and Oregon State Veterans & War Memorials Grants. Oregon Heritage State Historic Preservation Office has verified and confirmed Tualatin’s Veteran Plaza eligibility.

Funding Sources Table

| Summary of Potential Funding Sources | | |
|--------------------------------------|-----------------|----------------------------------|
| Source | Currently Used? | Restrictions on Use |
| Property taxes | Yes | |
| Parks System Development Charges | Yes | Capacity enhancement projects |
| Transient Lodging Tax | Yes | 70% for tourism related projects |
| General Obligation Bond | Yes | |
| Public Agency Grants | Yes | Specified by grant |
| Philanthropic Grants | Yes | Specified by grant |
| Donations | Yes | May be specified by donor |
| Utility Fee | Yes | Renovations and improvements |



City of Tualatin

CITY OF TUALATIN
Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Nicole Morris, Deputy City Recorder
DATE: July 11, 2022

SUBJECT:

Consideration of Approval of the Work Session and Regular Meeting Minutes of June 27, 2022

RECOMMENDATION:

Staff respectfully recommends the Council adopt the attached minutes.

ATTACHMENTS:

- City Council Work Session Meeting Minutes of June 27, 2022
- City Council Regular Meeting Minutes of June 27, 2022



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR JUNE 27, 2022

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Work Session

Mayor Bubenik called the meeting to order at 5:30 p.m.

1. Basalt Creek Parkway – Noise Analysis & Abatement.

Washington County Senior Project Manager Renus Kelfkens and Noise Analysis Consultant Michael Minor presented information on traffic noise in relation to the Basalt Creek Parkway Extension project. He presented an introduction to acoustics by talking about how noise is perceived in Decibels (dB) in relation to traffic noise. Consultant Minor spoke to how foliage, structures, and topography impact noise. He stated the FHWA traffic noise policy requires noise abatement at 67 dBA for residences and schools and 72 dBA for hotels and businesses. Consultant Minor stated FHWA criteria state abatement must be reasonable and feasible by reducing noise impacts by 5-7 dB and the cost is within a specific amount based on the number of units with benefit. Consultant Minor stated noise studies are required when a new road is built in a new location, capacity is added, a substantial realignment occurs, and for public information. He stated a traffic noise analysis measures and predicts noise levels, identifies noise impacts, examines noise mitigation, and conducts a benefit-cost review. Consultant Minor stated noise barriers are typically prefabricated or cast in place walls in the public right-of-way. He stated architectural treatments such as upgraded windows and ventilation systems are only for noise abatement at schools, hospitals, churches, and libraries. Consultant Minor stated noise wall effectiveness depends on roadway, receiver, and wall locations/elevations. He stated noise reduction criteria include at least one receiver achieving 7dB noise reduction and an average reduction of front-line receivers with noise impacts that must be less than 5dB. Consultant Minor explained the costs for ODOT requirements including available capital being \$25,000 for each benefited receiver with a wall cost having a multiplier of \$20 a square foot of wall. He stated ODOT allows some special considerations for noise level increases of more than 15 dB and a noise level of more than 70dB at residential uses.

Manager Renus Kelfkens spoke to the need and general alignment for the Basalt Creek Parkway. He stated the concept plan (including land uses) was approved in 2018. Consultant Minor shared the Basalt Creek Parkway noise analysis. He stated there is not enough density in the area to justify the cost of a wall. Consultant Minor stated noise abatement challenges in the area include the difficulty and cost to install walls on bridges and the fact there is only one benefitted residence. He noted there are future noise mitigation opportunities if development happens in the area.

Councilor Pratt asked if there will be another noise study done when the project is ready to be funded and built. Consultant Minor stated if there are new planned and permitted developments they will have to do another one at that time.

Councilor Pratt asked if the noise study only focused on residential land. Consultant Minor stated they typically only focus on residential, as commercial properties are not noise sensitive uses.

Councilor Pratt asked how this impacts the wetlands and environmental studies. Consultant Minor stated there are no criteria for wetlands.

Councilor Pratt asked if the additional traffic noise along Boones Ferry was included. Consultant Minor stated it was included as it was within 1,000 feet of the project limits.

Councilor Pratt asked if the type of traffic was considered, such as heavy truck uses. Consultant Minor stated there was a traffic analysis performed as part of the environmental study and that information fed their noise study.

Councilor Pratt asked how many houses are affected. Consultant Minor stated there are a few houses along the barrier that have impacts, specifically to the north where the residential area is.

Councilor Sacco asked for clarification on the criteria for wildlife. Consultant Minor stated there are no criteria for wildlife unless it is protected land. He stated most roadway noise does not impact animals the way noise impacts people.

Councilor Brooks asked how an elevated bridge over a canyon pushes the noise under the bridge and does not bounce around. Consultant Minor stated the entire structure radiates noise and it is factored into the analysis.

Councilor Brooks stated the bridge is on a grade with a stop light and asked what the decibels are for air breaks for trucks since there will be stopping in the area. Consultant Minor stated they can produce 85-90 dB at 50 feet away.

Councilor Brooks asked about the requirements since it is a new road. Consultant Minor stated it still has the 65dB requirement.

Council President Grimes asked how the City can use those eligible dollars when there are so few homes that qualify. Manager Kelfkens stated the \$35,000 is an allocation based on the criteria not actual dollars to build the wall and the residences in the area fall out of the reasonable criteria to receive the funding.

Council President Grimes asked if additional development north of the roadway will put more homes within the impact area and if there is a point in the future that noise mitigation will be reconsidered again. Consultant Minor stated it could be reconsidered but there will not be federal funds available as it is a type three project.

Council President Grimes asked if there are other mitigating options besides noise walls that the city can receive funding for. Consultant Minor stated there are not additional dollars in Oregon besides the federal dollars.

Councilor Reyes asked for further explanation on wildlife disturbance. Consultant Minor stated at first they are disturbed but they become acclimated quickly.

Councilor Brooks asked if wind flow affects noise travel. Consultant Minor stated temperature and wind affect noise. He stated noise walls only work within 400 feet where wind and temperature can affect much further than that.

Councilor Brooks asked about noise pollution resources the city can provide to residents. Consultant Minor stated he can provide information to the city to help people better understand how noise pollutions works.

Councilor Pratt stated the people who currently live there, live a quiet life, and their only resource is to ask the city for mitigation of the noise.

Mayor Bubenik asked what the decibel level is of a gunshot and a train whistle. Consultant Minors stated a train whistle is 140 dB at 5 feet by law. Mayor Bubenik stated he is miles from these and he can hear these noises.

Mayor Bubenik asked what traffic study was used to help with the noise study since there isn't existing traffic in the area. Consultant Minor stated the model used the existing roadways in the area. Mayor Bubenik stated there will be significant truck traffic in this area as this will be used to divert traffic to I-5. Consultant Minor stated the study accounted for that in the traffic volumes.

Mayor Bubenik asked about the connection over I-5. Manager Kelfkens stated the future projection over I-5 is dependent on the Stafford area coming into the UGB.

Mayor Bubenik asked who will be paying for the noise mitigation. He stated he will be working with the Washington County Commissioners about the funding of this as there is a significant amount of development planned for the area.

Adjournment

Mayor Bubenik adjourned the meeting at 7:02 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR JUNE 27, 2022

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Call to Order

Mayor Bubenik called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Announcements

1. Public Health Announcement

Councilor Brooks stated the State of Oregon ranked fourth in the country for saving lives during COVID.

2. Fireworks Safety Announcement

Police Chief Pickering stated fireworks purchased locally are legal. He stated the 4th of July is the busiest day of the year for the police department. Chief Pickering requested citizens not call 911 for illegal fireworks and instead call the non-emergency line. He encouraged everyone to have a safe and legal 4th of July.

3. New Employee Introduction- Building Inspector Edward Jones

Building Official Suzanne Tyler introduced Building Inspector Edward Jones. The Council welcomed him.

4. New Employee Introduction- Engineering Technician Chris Kwiatkowski

Community Development Director Kim McMillian introduced Engineering Technician Chris Kwiatkowski. The Council welcomed him.

5. Proclamation Recognizing June as Pride Month

Councilor Sacco read the proclamation declaring June as Pride Month in the City of Tualatin.

Public Comment

Fernando Navarro stated he lives in the Stoneridge area and he expressed concerns with poor lighting, clean streets, and speeding cars in the area. He asked the Council to provide additional patrolling in the area.

Consent Agenda

Motion to adopt the consent agenda made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco
MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of June 13, 2022
2. Consideration of **Resolution No. 5620-22** Approving and Authorizing Provision of Workers Compensation Insurance Coverage to Volunteers of the City of Tualatin
3. Consideration of **Resolution No. 5621-22** Authorizing Personnel Services Updates for Non-Represented Employees for FY 2022-2023
4. Consideration of **Resolution No. 5626-22**, Authorizing Changes to the FY 2021-2022 Adopted Budget
5. Consideration of **Resolution No. 5627-22** Amending the City of Tualatin Fee Schedule and Rescinding Resolution No. 5554-21
6. Consideration of **Resolution No. 5629-22** Amending Water, Sewer, Stormwater, Road, and Parks Utility Fee Rates Inside the City of Tualatin and Rescinding Resolutions 5540-21 and 5557-21

Special Reports

1. Annual Report of the Tualatin Historical Society

Tualatin Historical Society Director Ross Baker shared their 2022 annual report. He stated programs have continued regularly throughout the year and they have started back the Heritage evening with a new format. Director Baker stated rentals have started back up and are their largest sources of revenue. He stated they were awarded the Backyard Habitat Silver Certification this year. Director Baker stated they had to cancel Pioneer Days again this year but provided a box of pioneer things to the schools to borrow. He stated their revenues and expenses are well on track for the year and they have purchased new inside/outside chairs, a laptop, and a new Veteran's display this year. Director Baker stated programming has never been better at the center as they are focusing on the history that is being made today and continuing their partnership with the Ice Age Foundation. He stated upcoming programs include the "Traveling Trunk", the new note card series, NARG Paleo, and the "Walking Through Time" display. Director Baker stated they issued the Jack Brook Scholarship to Magnus Graham with a record numbers of qualified applicants being received. He stated they have hired a new Manager Rick Wheelock. Director Baker stated they will be holding their annual picnic on July 6 at Community Park.

Councilor Pratt stated she is excited to see they will be brining Pioneer Days back in a new way next year.

Councilor Brooks asked what art programs are available at the center. Director Baker stated there are a number of painting classes available.

Councilor Reyes asked if the oral histories have been completed. Director Baker stated the oral histories are on-going.

Public Hearings - Legislative or Other

1. Consideration of **Resolution No. 5630-22** Adopting the City of Tualatin Budget for the Fiscal Year Commencing July 1, 2022, Making Appropriations, Levying Ad-Valorem Taxes, and Categorizing the Levies

Finance Director Don Hudson presented the Fiscal Year 2022-23 budget. He stated the budget was approved on May 31, 2022 by the Budget Committee. Director Hudson stated staff is proposing three changes tonight: carry over for projects that have not been completed in FY 21-22 for the Information Services Department budget for printers in police vehicles and the Parks Maintenance budget for parks restroom renovations, changes to the cost of living adjustments, and one time payments for essential employees from the American Rescue Plan Act (ARPA) Fund. He stated the total proposed budget for FY 22-23 is \$139,439,565.

PUBLIC COMMENT

None

COUNCIL DELIBERATIONS

Councilor Pratt asked what the materials and services line in the ARPA account would cover. Director Hudson stated it could cover consultants and potentially a utility billing assistance program.

Motion to adopt Resolution No. 5630-22 adopting the City of Tualatin budget for the Fiscal Year Commencing July 1, 2022, making appropriations, levying ad-valorem taxes, and categorizing the levies made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

General Business

1. Consideration of Recommendations from the Council Committee on Advisory Appointments

Councilor Pratt shared recommendations for the Tualatin Arts Advisory Committee, the Planning Commission, and the Parks Advisory Committee.

Motion to accept the recommendations made by Council President Grimes, Seconded by Councilor Sacco.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Council Communications

Councilor Sacco stated she attended the Willamette River Water Consortium meeting, the Core Area Task Increment Financing Group meeting, the Commercial CIO meeting, and the Tolling Diversion Committee meeting.

Councilor Brooks stated she attended the Earthwise training events and the Tualatin Arts Advisory Committee meeting.

Mayor Bubenik stated he attended the GPI event at the airport, the local Mayor's lunch, a meeting with Metro Councilor Rosenthal, the Metro Mayor's Consortium Economic Development Sub-Committee meeting, the Tualatin Chamber of Commerce Board meeting, the Metro Mayor's Consortium meeting, the Washington County Chair and Mayor's meeting, the ribbon cutting for Envision Golf, and the Washington County Coordinating Committee meeting.

Council President Grimes asked if the Police Department is having issues with Measure 110. Chief Pickering stated there are issues with the follow through on citations from the court.

Adjournment

Mayor Bubenik adjourned the meeting at 8:24 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Mike McCarthy, Interim City Engineer
DATE: July 11, 2022

SUBJECT:

Consideration of **Resolution No. 5632-22** awarding the Contract for the SW Makah Court to Saum Creek Storm Repair Project to GT Excavating, LLC and authorizing the City Manager to execute a Contract.

RECOMMENDATION:

Staff recommends that Council approve the resolution authorizing the City Manager to execute a contract with GT Excavating, LLC to construct the SW Makah Court to Saum Creek Storm Repair Project in the amount of \$229,803.

EXECUTIVE SUMMARY:

The purpose of this project is to replace a failing City stormwater pipe which runs from SW Makah Court to Saum Creek and repair erosion caused by the pipe issues and creek flow. The project includes pipe repair, rebuilding the pipe outfall to the creek, vegetated corridor enhancement, repairing damage to the slope caused by erosion, and stabilizing the creek bank and slope around the pipe to protect against future erosion.

The construction contract was advertised in the Daily Journal of Commerce on May 18, 2022 and May 23, 2022. One (1) bid was received before the bid period closed on June 21, 2022. GT Excavating, LLC submitted the lowest responsible bid for the project in the amount of \$229,803. Staff believes this bid reflects current market rates from a contractor capable of performing the work.

OUTCOMES OF DECISION:

Adopting the resolution and authorizing contract execution would allow construction of this project to proceed.

FINANCIAL IMPLICATIONS:

Funds for this project are available in the Stormwater Operating Fund.

ATTACHMENTS:

Resolution 5632-22 Awarding a Construction Contract and Authorizing City Manager to execute a Contract

RESOLUTION NO. 5632-22

A RESOLUTION AWARDED THE CONTRACT FOR THE SW MAKAH COURT TO SAUM CREEK STORM REPAIR PROJECT TO GT EXCAVATING LLC AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT.

WHEREAS, the project was advertised in the *Daily Journal of Commerce* on May 18, 2022 and May 23, 2022; and

WHEREAS, one (1) bid was received prior to the close of the bid period on June 21, 2022; and

WHEREAS, GT Excavating, LLC submitted the lowest responsible bid for the project in the amount of \$229,803.00; and

WHEREAS, funds for this project are available in the Stormwater Operating Fund.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The contract is awarded to GT Excavating, LLC

Section 2. The City Manager is authorized to execute a contract with GT Excavating, LLC in the amount of \$229,803.00

Section 3. The City Manager, or the City Manager's designee, is authorized to execute Change Orders totaling up to 10% of the original contract amount.

Section 4. This resolution is effective upon adoption.

Adopted by the City Council this 11th day of July, 2022.

ATTEST:

CITY OF TUALATIN, OREGON

BY _____
City Recorder

BY _____
Mayor



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Nicole Morris, Deputy City Recorder
DATE: July 11, 2022

SUBJECT:

Consideration of **Resolution No. 5633-22** Canvassing Results of the Primary Election Held in the City of Tualatin, Washington and Clackamas counties, Oregon on May 17, 2022

RECOMMENDATION:

Staff respectfully recommends the Council adopt the attached resolution canvassing results of the primary election held in the City of Tualatin, Washington and Clackamas Counties, Oregon on May 17, 2022

EXECUTIVE SUMMARY:

On May 17, 2022, an election was held to consider Measure 34-309: A Question of Amending the City Charter to Modify Mayoral Term Limits in Certain Circumstances:

| | | |
|------------------------|-----|-------|
| <u>Measure 34-309:</u> | Yes | 3,493 |
| | No | 2,921 |

Certified results have been received from Washington and Clackamas Counties. A copy is attached and the originals are on file.

ATTACHMENTS:

- Resolution No 5633-22 Canvassing Election Results of May 17, 2022
- Canvass of Votes

RESOLUTION NO. 5633-22

RESOLUTION CANVASSING RESULTS OF THE PRIMARY ELECTION
HELD IN THE CITY OF TUALATIN, WASHINGTON AND CLACKAMAS
COUNTIES, OREGON ON MAY 17, 2022

WHEREAS a Primary Election was held on May 17, 2022 in the City of Tualatin, Washington and Clackamas Counties, Oregon wherein voters of the City balloted for Measure 34-309 regarding Mayoral Term Limits in Certain Circumstances; and

WHEREAS there is on file in the Office of the City Recorder, certified election results filed by the County Clerks of Washington and Clackamas Counties and it is necessary that the Council canvass the results of said election; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The Council hereby finds that the following summary constitutes a true and accurate statement of the election results:

| | | |
|------------------------|-----|-------|
| <u>MEASURE 34-309:</u> | Yes | 3,493 |
| | No | 2,921 |

Section 2. This resolution is effective upon adoption.

Adopted by the City Council this 11th Day of July 2022.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

Ballots Cast per Contest with Precincts
 Washington County, May 17, 2022 Primary
 All Precincts, All Districts, All Counter Groups, All ScanStations, All Contests, All Boxes
 Official Results

Total Ballots Cast: 141228, Registered Voters: 382707, Overall Turnout: 36.90%

34-309 City of Tualatin Charter Amendment (Vote for 1)

| Precinct | Ballots Cast | Reg. Voters | Total Votes | Yes | No | Over Votes | Under Votes |
|--------------|--------------|--------------|-------------|--------------------|--------------------|------------|-------------|
| Precinct 394 | 80 | 298 | 72 | 40 55.56% | 32 44.44% | 0 | 8 |
| Precinct 420 | 1694 | 4127 | 1624 | 924 56.90% | 700 43.10% | 0 | 70 |
| Precinct 423 | 1238 | 4259 | 1175 | 638 54.30% | 537 45.70% | 0 | 63 |
| Precinct 428 | 580 | 1938 | 549 | 284 51.73% | 265 48.27% | 0 | 31 |
| Precinct 433 | 1099 | 2664 | 1054 | 590 55.98% | 464 44.02% | 0 | 45 |
| Precinct 436 | 1084 | 2553 | 1058 | 555 52.46% | 503 47.54% | 0 | 26 |
| Precinct 444 | 0 | 0 | 0 | 0 0.00% | 0 0.00% | 0 | 0 |
| Total | 5775 | 15839 | 5532 | 3031 54.79% | 2501 45.21% | 0 | 243 |



I, Joe Nelson, Director of Assessment and Taxation and Ex-Officio County Clerk for Washington County, do hereby certify this to be a true and correct copy of the original.

Date: June 13, 2022

By: [Signature]
 Election Manager

Canvass Results Report

Official

Run Time 3:57 PM

Run Date 06/13/2022

Clackamas County

May 17, 2022 Primary Election

5/17/2022

Page 191

Official Results

Registered Voters
115314 of 306188 = 37.66%

Precincts Reporting
86 of 86 = 100.00%

Measure 34-309 City of Tualatin - Nonpartisan Party

| Precinct | Yes | No | Cast Votes | Undervotes | Overvotes | Miscellaneous Write-ins | Vote by Mail Ballots Cast | Total Ballots Cast | Registered Voters | Turnout Percentage |
|---------------|------------|------------|------------|------------|-----------|-------------------------|---------------------------|--------------------|-------------------|--------------------|
| 251 | 462 | 420 | 882 | 77 | 0 | 0 | 959 | 959 | 2,206 | 43.47% |
| Totals | 462 | 420 | 882 | 77 | 0 | 0 | 959 | 959 | 2,206 | 43.47% |



CERTIFIED COPY OF THE ORIGINAL
SHERRY HALL, COUNTY CLERK

BY: Sherry Hall



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Don Hudson, Assistant City Manager/Finance Director
DATE: July 11, 2021

SUBJECT:

Consideration of **Resolution No. 5634-22** Authorizing the City Manager to Sign an Intergovernmental Agreement between the Tigard-Tualatin School District 23J and the City of Tualatin

RECOMMENDATION:

Staff recommends adoption of the attached resolution.

EXECUTIVE SUMMARY:

The District has requested, and the City has agreed, that the City provide police officers who will act as school resource officers (“SRO”). SROs fulfill a vital role in promoting communication and cooperation between the school district and law enforcement to support safe school communities and contribute to the learning process.

FINANCIAL IMPLICATIONS:

According to the IGA, the City will pay the costs of selection, salary, benefits, vehicle, and equipment for a minimum of two (2) SROs and the District will provide funding to offset approximately one half of the costs of the most senior SRO including benefits and overtime for nine months of the year. The District's funding will not exceed \$75,000 for the period July 1, 2022 through June 30, 2023. In addition, the District will reimburse 100% of compensation and related payroll costs attributed to overtime paid to uniformed personnel attending District events.

ATTACHMENTS:

-Resolution No. 5634-22

RESOLUTION NO. 5634-22

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT WITH THE TIGARD-TUALATIN SCHOOL DISTRICT NO. 23J RELATED TO THE SCHOOL RESOURCE OFFICER PROGRAM.

WHEREAS, the City of Tualatin is an Oregon municipal corporation;

WHEREAS, the Tigard-Tualatin School District, is an Oregon government entity;

WHEREAS, ORS 190 authorizes the City to enter into intergovernmental agreements with other government entities to perform cooperative services, as well as to delegate to each other authority to perform their respective functions as necessary;

WHEREAS, the Tigard-Tualatin School District has requested, and the City has agreed, that the City will provide police officers who will act as school resource officers an; and

WHEREAS, School resource officers fulfill a vital role in promoting communication and cooperation between the school district and law enforcement to support safe school communities and contribute to the learning process;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Manager is authorized to execute an Intergovernmental Agreement with the Tigard-Tualatin School District 23J related to the School Resource Officer Program, which is attached as Exhibit 1 and incorporated by reference. The City Manager is further authorized to make administrative amendments to the IGA to fully implement its intent.

Section 2. This resolution is effective upon adoption.

ADOPTED by the City Council this 11th day of July, 2022.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST:

BY _____
City Attorney

BY _____
City Recorder

**INTERGOVERNMENTAL AGREEMENT
BETWEEN CITY OF TUALATIN
AND TIGARD-TUALATIN SCHOOL DISTRICT NO. 23J**

THIS AGREEMENT (this “Agreement”) is entered into and between the City of Tualatin (“City”), an Oregon municipal corporation, and Tigard – Tualatin School District No. 23J (“District”), a public school district in the State of Oregon, collectively referred to as the “Parties” and each a “Party.”

RECITALS

Oregon Revised Statutes (“ORS”) 190.010 confers authority upon local governments to enter into agreements for the performance of any functions and activities that a party to the agreement, its officers or agencies have authority to perform.

The District has requested, and the City has agreed, that the City provide police officers (“Officer”) who will act as school resource officers (“SRO”). SROs fulfill a vital role in promoting communication and cooperation between the school district and law enforcement to support safe school communities and contribute to the learning process.

In consideration of the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

TERMS

1. **Term**. This Agreement shall be effective upon execution by both parties, and shall expire on June 30, 2023 unless terminated earlier as provided in this Agreement.
2. **Scope of Work**. The City agrees to provide the services (“Work”) further identified in the Scope of Work and Additional Terms and Conditions, attached hereto as Exhibit A and incorporated herein. Parties will meet prior to the start of each school year to discuss anticipated needs, within the Scope of Work, in the upcoming school year.
3. **Consideration**. The District agrees to pay City, from available and authorized funds, the amount set forth on the schedule attached hereto as Exhibit B for accomplishing the Work required by this Agreement.
4. **Payment**. Unless otherwise specified, the City shall submit monthly invoices for Work performed. The District shall pay the City following the District’s review and approval of the invoice. City shall not submit invoices for, and the District will not pay, any amount in excess of the maximum compensation amount set forth in Exhibit B.

5. Representations and Warranties.

A. District Representations and Warranties. District represents and warrants to City that District has the power and authority to enter into and perform this Agreement, and this Agreement, when executed and delivered, shall be a valid and binding obligation of District enforceable in accordance with its terms.

B. City Representations and Warranties. City represents and warrants to District that City has the power and authority to enter into and perform this Agreement, and this Agreement, when executed and delivered, shall be a valid and binding obligation of City enforceable in accordance with its terms.

C. The warranties set forth in this section are in addition to, and not in lieu of, any other warranties provided.

6. Termination.

A. Either the City or the District may terminate this Agreement at any time upon 90 days' written notice to the other Party.

B. Either the City or the District may terminate this Agreement in the event of a breach of the Agreement by the other. Prior to such termination however, the Party seeking the termination shall give the other Party written notice of the breach and of the Party's intent to terminate. If, in the non-breaching Party's sole discretion, the breaching Party has not entirely cured the breach within 15 days of delivery of the notice to the breaching Party, then the Party giving notice may terminate the Agreement at any time thereafter by giving written notice of termination stating the effective date of the termination.

C. The City or the District shall not be deemed to have waived any breach of this Agreement by the other Party except by an express waiver in writing. An express written waiver as to one breach shall not be deemed a waiver of any other breach not expressly identified, even though the other breach is of the same nature as that waived.

D. Either Party may terminate this Agreement in the event it fails to receive expenditure authority sufficient to allow the Party, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement, or if federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the Work to be performed under this Agreement is prohibited or the Party is prohibited from paying for such Work from the planned funding source.

E. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

7. Indemnification. Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, the City agrees to indemnify, save harmless and defend the District, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof arising out of or based upon damages or injuries to persons or property arising out of or resulting

from the performance of the Work by the City or its officers, elected officials, owners, employees, agents, or its subcontractors or anyone over which the City has a right to control.

Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, the District agrees to indemnify, save harmless and defend the City, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof arising out of or based upon damages or injuries to persons or property caused by the negligent or willful acts of the District or its officers, elected officials, owners, employees, agents, or its subcontractors or anyone over which the District controls.

However, neither District nor any attorney engaged by District shall defend the claim in the name of City or any department of City, nor purport to act as legal representative of City or any of its departments, without first receiving from the Tualatin City Attorney's Office authority to act as legal counsel for City, nor shall District settle any claim on behalf of City without the approval of the Tualatin City Attorney's Office. City may, at its election and expense, assume its own defense and settlement.

Similarly, neither City nor any attorney engaged by City shall defend the claim in the name of District or any department of the District, nor purport to act as legal representative of District or any of its departments, without first receiving from the District's legal counsel authority to act as legal counsel for District, nor shall City settle any claim on behalf of District without the approval of the District's legal counsel. District may, at its election and expense, assume its own defense and settlement.

8. Insurance. City shall maintain the following insurance coverage(s) (or equivalent self-insurance coverage), as applicable, for the term of the Agreement:

A. Workers' Compensation. As required by ORS 656.017, subject employers shall provide workers' compensation coverage in accordance with ORS Chapter 656 for all subject workers. City and all subcontractors of City with one or more employees shall have this insurance unless exempt under ORS 656.027. Agencies that are statutory subject employers shall submit a certificate of insurance to District showing proof of coverage.

B. General Liability. City shall maintain general liability insurance coverage of at least \$2,000,000 for each claim, incident, or occurrence, and at least \$3,000,000 annual aggregate coverage.

C. Motor Vehicle Liability. If City is providing services that require City to transport District personnel, students, or property, then in addition to any legally required insurance coverage, City shall maintain motor vehicle liability insurance of at least \$1,000,000 for each claim, incident, or occurrence.

D. Additional Requirements. All insurance coverage shall be provided by an insurance company having an A.M. Best rating of at least A- that is licensed to do business in Oregon. City alone is responsible for paying all deductibles and retentions. A cross-liability clause or separation of insureds condition shall be included in all general liability policies required by this Contract. City's coverage shall be primary in the event of loss.

E. Certificate of Insurance. Upon District request, City shall furnish to District a current certificate of insurance for each of the above coverages within 48 hours of District request. Each certificate must provide that there shall be no cancellation, termination, material change, or reduction of limits of the insurance coverage without 30 days prior written notice from City or its insurer to District. Each certificate shall also state the relevant deductible or retention level. For general liability coverage, the certificate shall also provide that District, its agents, officers, and employees are additional insureds with respect to City's services provided under this Contract. If requested by District, City shall also provide complete copies of insurance policies to District.

F. Self-Insured Agencies. If City is self-insured in full or in part, City shall submit proof of self-insurance coverage equal to or better than the insurance coverages required in this section.

9. Notices; Contacts. Legal notice provided under this Agreement shall be delivered personally, by email or by certified mail to the individuals identified below. Any communication or notice so addressed and mailed shall be deemed to be given upon receipt. Any communication or notice sent by electronic mail to an address indicated herein is deemed to be received two hours after the time sent (as recorded on the device from which the sender sent the email), unless the sender receives an automated message or other indication that the email has not been delivered. Any communication or notice by personal delivery shall be deemed to be given when actually delivered. Either Party may change the Party contact information, or the invoice or payment addresses by giving prior written notice thereof to the other Party at its then current notice address.

The City:
City of Tualatin
Attn: Chief of Police
8650 SW Tualatin Rd.
Tualatin, OR 97062

The District:
Tigard-Tualatin School District
Attn: Superintendent
6960 SW Sandburg St.
Tigard, OR 97062
sriekesmith@ttsd.k12.or.us

10. Control of Personnel. The City is the SRO's sole employer. Control of personnel, supervision, standards of performance, discipline, and all other aspects of performance shall be governed entirely by the City. Allegations of misconduct shall be investigated in accordance with City's Policy and Procedures. The City will be responsible for liabilities for salaries, wages, any other compensation or benefits, injury, or sickness arising from performance of the law enforcement services provided by the SRO.

11. General Provisions.

A. Oregon Law and Forum. This Agreement, and all rights, obligations, and disputes arising out of it will be governed by and construed in accordance with the laws of the State of Oregon and the ordinances of the City without giving effect to the conflict of law provisions thereof. Any claim between City and District that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Washington County for the State of Oregon; provided, however, if a claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this section be construed as a waiver by the City or the District of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any claim or from the jurisdiction of any court.

B. Compliance with Applicable Law. Both Parties shall comply with all applicable local, state and federal ordinances, statutes, laws and regulations. All provisions of law required to be a part of this Agreement, whether listed or otherwise, are hereby integrated and adopted herein. Failure to comply with such obligations is a material breach of this Agreement.

C. Non-Exclusive Rights and Remedies. Except as otherwise expressly provided herein, the rights and remedies expressly afforded under the provisions of this Agreement shall not be deemed exclusive, and shall be in addition to and cumulative with any and all rights and remedies otherwise available at law or in equity. The exercise by either Party of any one or more of such remedies shall not preclude the exercise by it, at the same or different times, of any other remedies for the same default or breach, or for any other default or breach, by the other Party.

D. Access to Records. District and City shall retain, maintain, and keep accessible all records relevant to this Agreement (“Records”) for a minimum of six years, following Agreement termination or full performance or any longer period as may be required by applicable law, or until the conclusion of an audit, controversy or litigation arising out of or related to this Agreement, whichever is later. District and City shall maintain all financial records in accordance with generally accepted accounting principles. The District and the city shall maintain other Records to the extent necessary to reflect actions taken and consistent with the applicable public records retention requirement. Subject to any requirements or limitations as described in Section 11.P of this Agreement, during this record retention period, District shall permit the City’s authorized representatives’ access to the Records at reasonable times and places for purposes of examining and copying. During this record retention period, City shall permit the District’s authorized representatives’ access to the Records at reasonable times and places for purposes of examining and copying.

E. Debt Limitation. This Agreement is expressly subject to the limitations of the Oregon Constitution and Oregon Tort Claims Act, and is contingent upon appropriation of funds. Any provisions herein that conflict with the above referenced laws are deemed inoperative to that extent.

F. Severability. If any provision of this Agreement is found to be unconstitutional, illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the

offending provision shall be stricken. The Court or other authorized body finding such provision unconstitutional, illegal or unenforceable shall construe this Agreement without such provision to give effect to the maximum extent possible the intentions of the Parties.

G. Integration, Amendment and Waiver. Except as otherwise set forth herein, this Agreement constitutes the entire agreement between the Parties. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of either Party to enforce any provision of this Agreement shall not constitute a waiver by such Party of that or any other provision.

H. Interpretation. The titles of the sections of this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.

I. Independent Contractor. Nothing herein is intended, nor shall it be construed, to create between the Parties any relationship of principal and agent, partnership, joint venture, joint employer or any similar relationship, and each Party hereby specifically disclaims any such relationship.

J. No Third-Party Beneficiary. District and City are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

K. Counterparts. This Agreement may be executed in several counterparts (electronic or otherwise), each of which shall be an original, all of which shall constitute the same instrument.

L. Survival. All provisions in Sections 5, 7, and 11 (A), (C), (D), (E), (F), (G), (I), (J), (L), (Q), and (R) shall survive the termination of this Agreement, together with all other rights and obligations herein which by their context are intended to survive.

M. Necessary Acts. Each Party shall execute and deliver to the others all such further instruments and documents as may be reasonably necessary to carry out this Agreement.

N. Time Is of the Essence. District agrees that time is of the essence in the performance this Agreement.

O. Force Majeure. Neither District nor City shall be held responsible for delay or default caused by events outside of the District or City's reasonable control including, but not limited to, fire, terrorism, riot, acts of God, or war. However, District shall make all reasonable efforts to remove or eliminate such a cause of delay or default and shall upon the cessation of the cause, diligently pursue performance of its obligations under this Agreement.

P. FERPA. As required by the 20 USC 1232(g) (Family Educational Rights and Privacy Act, “FERPA”), and ORS 326.565, City shall not disclose any information or records regarding students or their families that City may learn or obtain in the course and scope of its performance of this Agreement. The Parties recognize that the Family Educational Rights and Privacy Act (FERPA) imposes strict penalties for improper disclosure or re-disclosure of confidential student information including but not limited to denial of access to personally identifiable information from education records for at least five years (34 CFR 99.33(e)). Consistent with the requirements of FERPA, personally identifiable information obtained by the Parties in the performance of this Agreement may not be re-disclosed to third parties without written consent of the students’ parent/guardian, and must be used only for the purposes identified in this Agreement.

Q. No Attorney Fees. In the event any arbitration, action or proceeding, including any bankruptcy proceeding, is instituted to enforce any term of this Agreement, each party shall be responsible for its own attorney fees and expenses.

IN WITNESS HEREOF, the Parties have executed this Agreement by as of the dates set forth below.

City of Tualatin

Tigard – Tualatin School District No. 23J

By: _____
Name: _____
Its: _____
Date: _____

By: _____
Name: _____
Its: _____
Date: _____

EXHIBIT A SCOPE OF SERVICES

The purpose of this exhibit is to identify services provided by the City to the District and the responsibilities of each party related to School Resource Officers.

1. The Parties agree as follows:

- a. The Tualatin Police Department's School Resource Officer Program will strive to enhance public safety through community policing within the schools, including crime prevention, enforcement of laws on school grounds, education and role modeling.
- b. The City shall provide a minimum of two (2) School Resource Officers (SRO) to be assigned to service District schools within the city limits of Tualatin. All SROs shall be sworn employees of the Tualatin Police Department.
- c. The Tualatin SRO's primary assignments will be Tualatin High School, Hazelbrook Middle School, Byrom Elementary School, Bridgeport Elementary School, Tualatin Elementary School, and any future District school site that falls within the Tualatin Police Department jurisdiction.
- d. The SRO's schedule will be developed by a Tualatin Police Department supervisor to address the needs of the SRO unit and the schools they serve.
- e. The SRO will work in cooperation with all school personnel students, parents, and community members to accomplish the Tualatin Police Department's mission.
- f. The school principals and the Police supervisor of the SRO unit shall coordinate activities and meetings related to the SROs in the schools. The following priorities will guide the activities of the SRO:
 - i. Police presence, crime prevention and enforcement of laws. To create and maintain a feeling of safety and security for the benefit of all students and staff and to deter crime and violence on all school grounds through police presence and enforcement of the law.
 - ii. Education and positive contact. To create and maintain educational opportunities for all students and staff which in turn creates a positive image of law enforcement.
 - iii. Student and staff assistance. To become and remain a resource for all students and staff. To that end the SRO will be available for special event security as necessary.
- g. The District shall make every effort to provide the SROs with a private work area containing a desk, computer, and telephone within the High School and Middle School.
- h. As part of the ongoing partnership between the City and District, each agrees to allow the other the use of any facilities as available for meetings, training, community events or other use as agreed upon by the parties, subject to each entity's facilities use policies and procedures.
- i. The cost of specialized training shall be shared by mutual agreement between the City and the District on a case-by-case basis.
- j. All equipment supplied by the District shall remain the property of the District; all equipment supplied by the City shall remain the property of the City.
- k. At the direction of District, City will immediately remove any SRO from all District premises where District determines, in its sole discretion that removal of such employee would be in the best interests of District.

New Responsibilities of Each Party Identified during the Community Process

2. District responsibilities.

- a. Include SROs in building level and district level trainings for equity, trauma informed practices, culturally responsive leadership, and restorative practices
- b. Include school resource officers in collaboration efforts around psychological, social emotional well-being and physical health and safety for TTSD students, staff, and families.
- c. Participate in cross organizational training to better partner for school safety
- d. Include SROs in meetings around multi-systems of support and provide data about student outcomes and needs.
- e. Work with Tualatin Police Departments to introduce School Resource Officers (SRO) and help inform their role and the new structure and framework of partnership to staff, students, families, and community members.
 - i. This can be co-constructed with work group members throughout the year.
 - ii. Include community events quarterly at the district level that focuses on listening sessions, information sessions, and questions and answering sessions with broader Tigard-Tualatin Community.
 - iii. Create space for families locally to meet School Resource Officers.
 - iv. Administrators will have a plan to include SROs in certain staff meetings, community events, and conferences and beginning of the year introductions and onboarding events chosen by the district.
 - v. Work to help facilitate opportunities for relationship development across historically underserved communities including staff, students, and families.
 - vi. Facilitate spaces for critical conversations around historical and socio-political context locally and nationally.
 - vii. Include School Resource Officers in Broad Communication to the community.

3. City responsibilities.

- a. Provide information regarding Drug and Alcohol prevention.
- b. Provide information about evolution and reasoning for uniform, gear, and weapons.
- c. Provide information about rights of students and families when faced with legal situations.
- d. Provide summarized data about referrals and arrests and other pertinent information for community to know and understand annually.
- e. Provide information about how SROs keep school communities and local communities safe centered on culturally and community responsiveness stance
- f. Provide services in creating positive relationships with historically underserved communities including but not limited to students of color, students in foster care, and students with varying abilities.
- g. Provide data about prevention efforts including but not limited to data about community relationship development and builders, consultation time for incidence responses, partnership with administrators, special education

- departments, student services department, and equity and inclusion department.
- h. Participate in 1-2 community events monthly directly related to serving, informing, and building relationships with historically underserved communities (i.e. affinity and alliance groups, students navigating housing insecurities, and leadership groups that work to prevent and educate about impacts of drug and alcohol).

4. Joint responsibilities.

- a. The SRO program shall be evaluated annually. As part of the continuous improvement plan as reviewed by an SRO Task Force (representative of stakeholders that will include city partners, student, families, and community partners).
- b. Including staff and student representatives shall be a part of the SRO selection process.
- c. Ongoing training in conjunction with school staff. This would be on relevant subjects such as the anti-racist policy, DEI initiatives.
- d. Work to create a framework for Restorative Justice and Incidence Response to ensure the concerted effort to effectively keep students out of the criminal justice system and foster positive relationships with students with intentional focus on those historically underserved.
- e. Create, develop, and monitor continuous improvement plans centered around District Priorities with an equity lens.
- f. Preserve safe spaces for students and families.

**EXHIBIT B
COMPENSATION**

1. The City shall pay the costs of selection, salary, benefits, vehicle, and equipment for a minimum of two (2) SROs. The District shall provide funding to offset approximately one half of the costs of the most senior SRO including benefits and overtime for nine months of the year. The District's funding shall not exceed \$75,000 for the period July 1, 2022 through June 30, 2023, unless otherwise agreed upon by both Parties.

2. The District shall reimburse the City for 100% of compensation and related payroll costs attributed to overtime paid to uniformed personnel attending District events such as board meeting on an on-call basis, in order to enhance public safety. The City shall itemize the overtime under this Agreement separately on the monthly invoice addressed in Section "4" of the Agreement. Fulfilment of overtime requests from the District are subject to officer availability at the City's discretion.