



**MEETING NOTICE & AGENDA
TUALATIN PARK ADVISORY COMMITTEE
December 16, 2025 - 6:00 pm**

Virtual Meeting

Options to Join
Video: <https://us06web.zoom.us/j/83499606227>
Phone: +1 253 215 8782 US (Tacoma)
Meeting ID: 834 9960 6227

“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

A. Call to Order

1. Roll Call

B. Approval of Minutes

1. November 11, 2025

C. Communication & Comments

1. Chair
2. Staff
3. Public

D. Old Business

1. Project Update
 - a. Parks & Trails Bond
 - b. Park Utility Fee
 - c. ARPA (American Rescue Plan Act)
2. [Committee Goals](#)
 - a. 2025 Goals
3. Utility Fee Projects
 - a. Utility Fee Prioritized Assets
 - b. Utility Fee Project Recommendation
 - c. Committee Project Review & Discussion
4. Core Area Reinvestment Area Update

E. New Business

1. Tree City USA
 - a. Tree Board
 - b. Recognition Standards
 - c. Annual Application
2. Annual Parks System Development Charges Report

3. Annual Committee Report
4. Committee Member
 - a. Term Expiration
 - b. Reapply Deadline January 16, 2026
5. Updates
 - a. Programs
 - b. Projects
 - c. Operations
 - d. Volunteers

F. Upcoming Dates & Calendar Review

G. Committee Member Communications

H. Adjournment

An aerial photograph of a park area. A river flows through the center, crossed by a wooden truss bridge. The surrounding landscape is filled with dense green trees, with some showing vibrant autumn colors of yellow, orange, and red. In the background, a residential area and distant hills are visible under a clear blue sky. A dark blue rectangular box is overlaid on the right side of the image, containing the title text.

PARKS CONDITION ASSESSMENT



ASSET ASSESSMENTS

PURPOSE

To proactively manage parks assets utilizing data collection and tracking, to plan for and direct future investment decisions.

Park funding opportunities discussion to implement the master plan.

Council Advance deferred maintenance & system condition.

WHAT

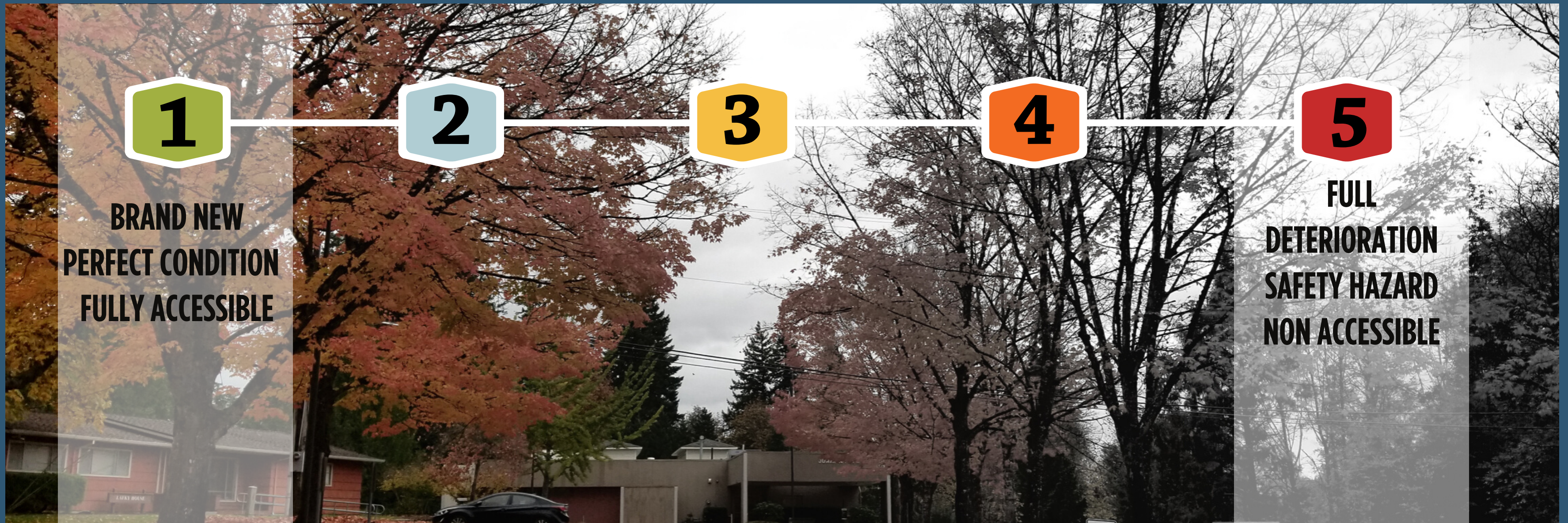
INCLUDES:

- Strategy & Planning
- Asset Decision Making
- Life Cycle Delivery
- Asset Information
- Organization & People
- Risk & Review



HOW

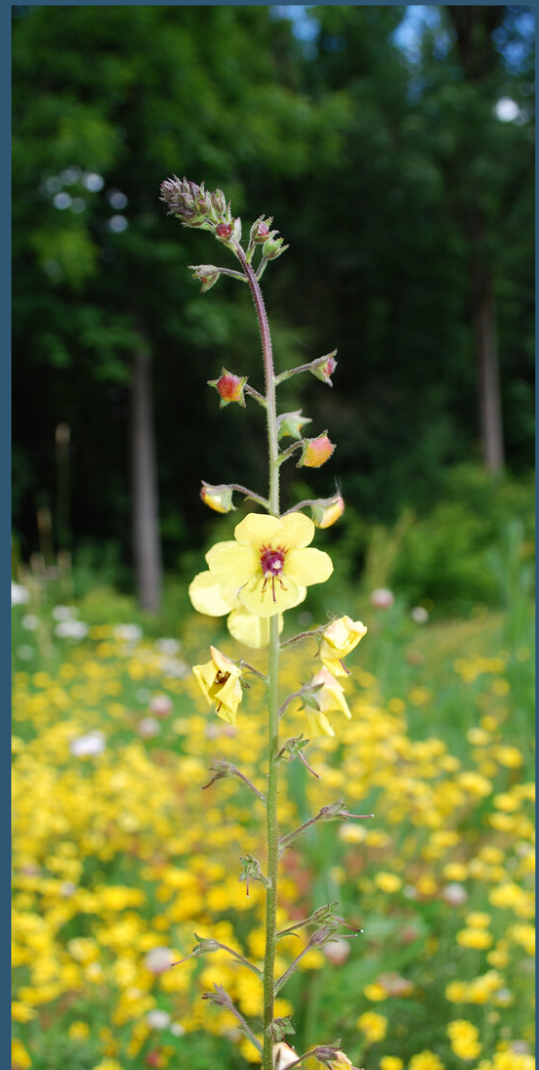
- Sustainable Service Levels
- Investment Decision Support
- Life Cycle Management
- Culture & Communications



WHY

COUNCIL 2030 VISION

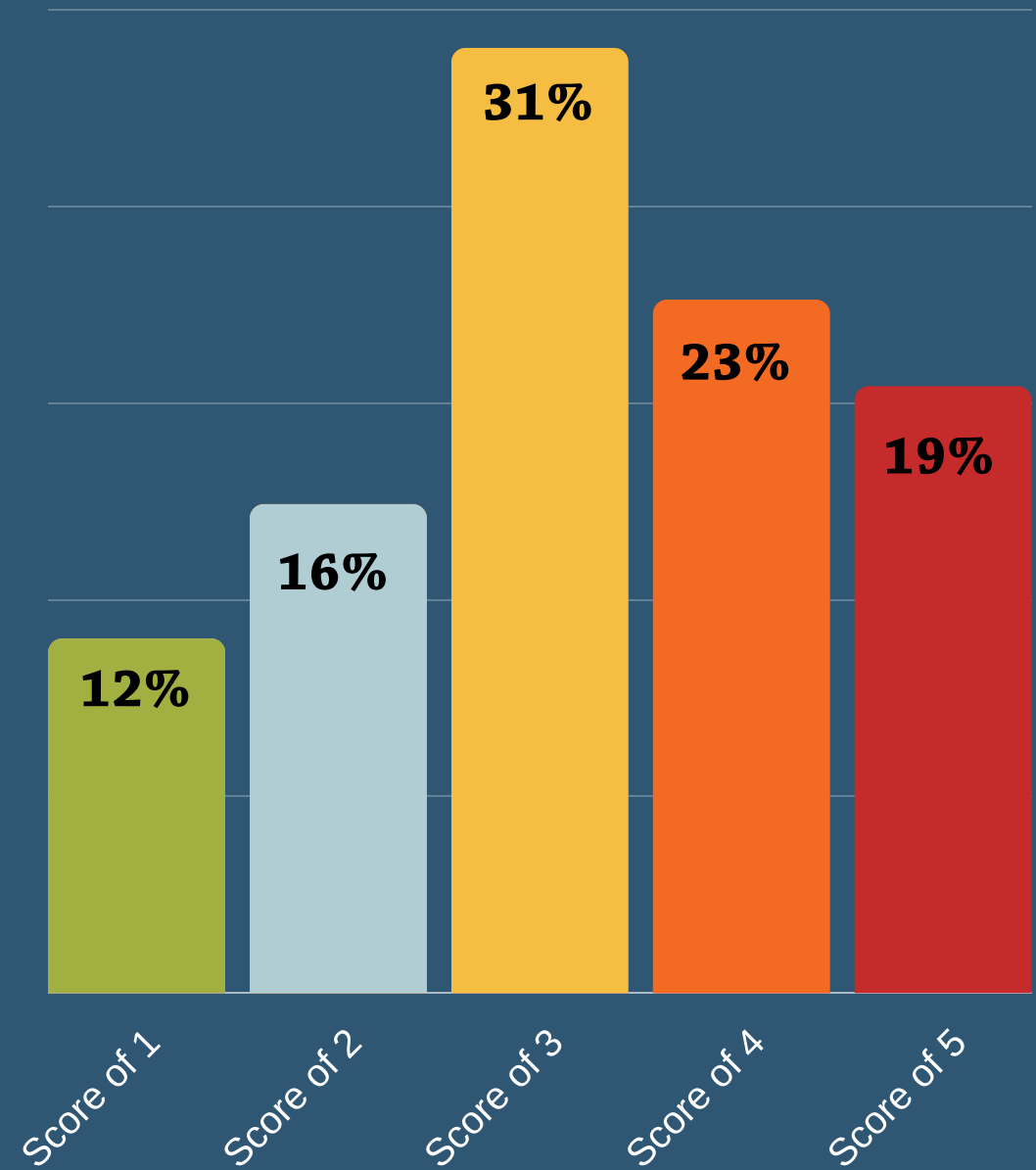
- Protect People & Environment
- Sustainability
- Equity
- Level of Service
- Accessibility
- Gathering Places



CONDITION OF PARK SYSTEM



739
ASSETS
ASSESSED



PARK SYSTEM ADA ASSESSMENT

26

parks, natural areas
& greenways
(no buildings included)

\$2,543,925 est. total

1,068 projects

\$60 to \$105,400 per project



ATFALATI PARK

Score of 1

Score of 2

Score of 3

Score of 4

Score of 5

ADA
ASSESSMENT
\$336,606
136 projects

1

PLAYGROUND

5

BASKETBALL
COURT

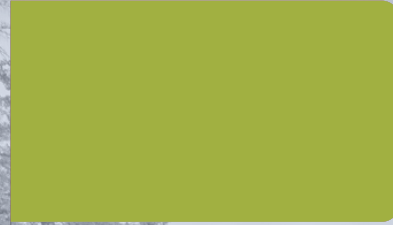
5

TENNIS
COURT

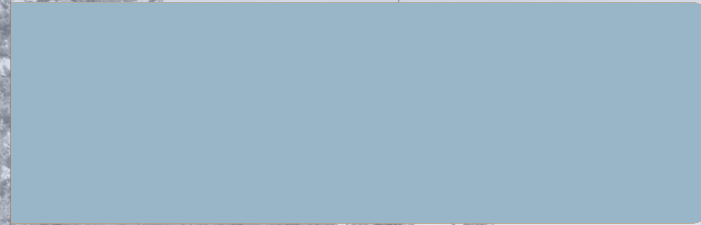


BROWN'S FERRY

Score of 1



Score of 2



Score of 3



Score of 4



Score of 5



ADA ASSESSMENT
\$ 117,050
105 projects

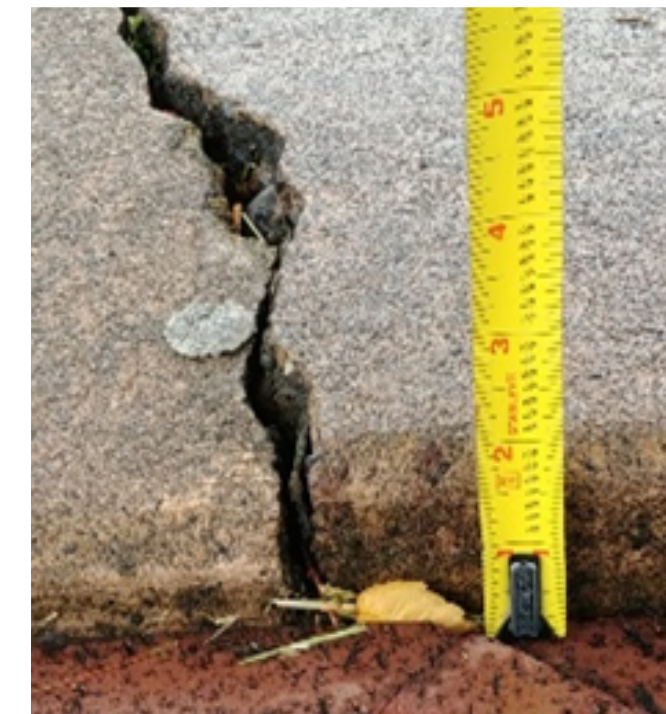
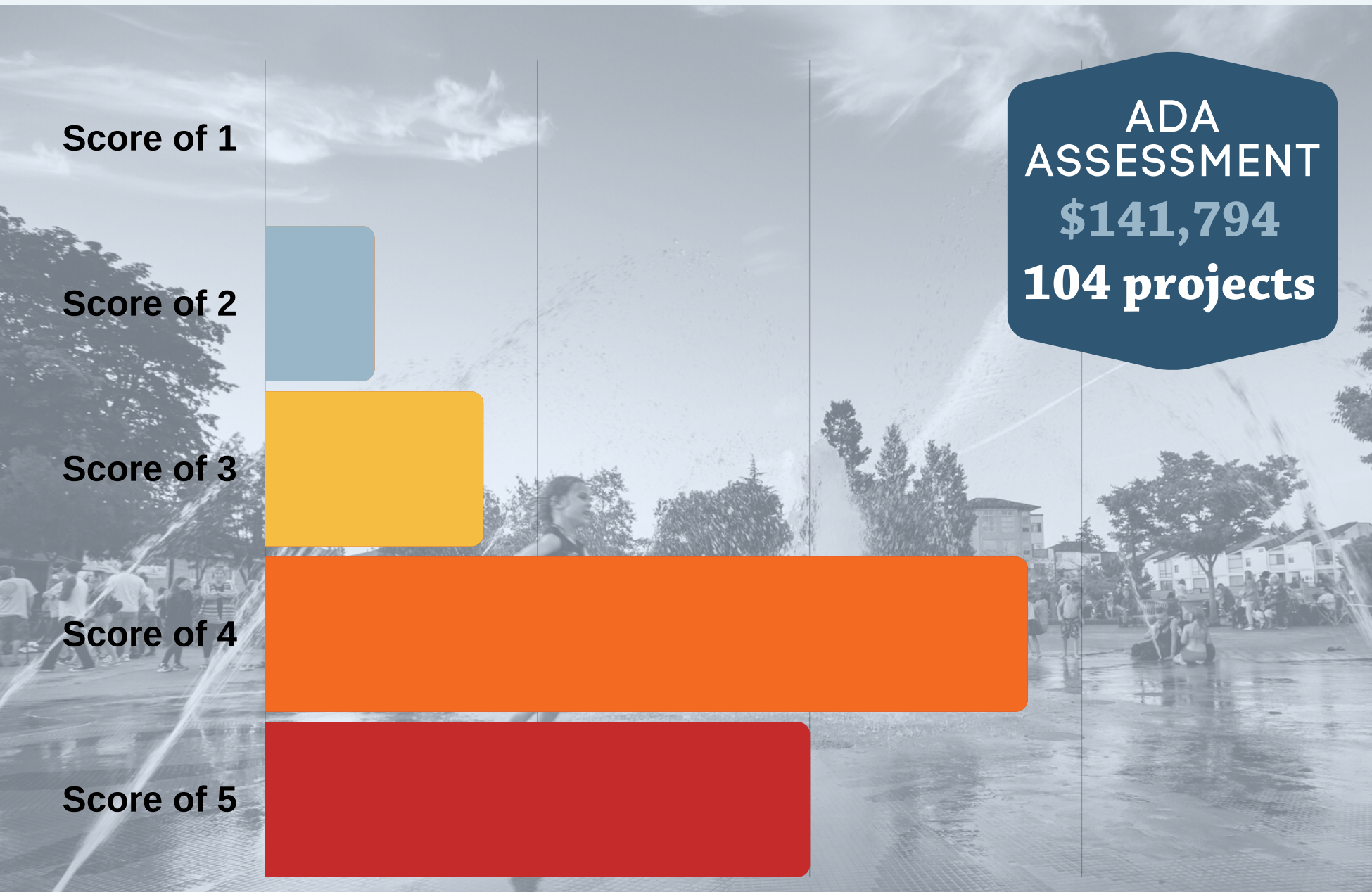
1 DRINKING FOUNTAIN

3 BOAT DOCK

5 BOARDWALK BRIDGE



TUALATIN COMMONS



2 WAVE RAIL

5 DRINKING FOUNTAIN

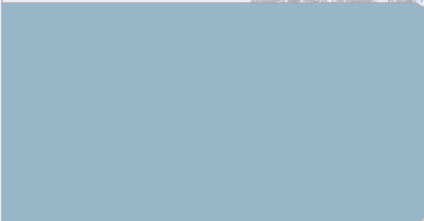
5 FOUNTAIN SPLASH PAD

TUALATIN COMMUNITY PARK

Score of 1



Score of 2



Score of 3



Score of 4



Score of 5



ADA ASSESSMENT
\$376,744
204 projects

2 TRESTLE SHELTER

5 BOAT RAMP

5 BARBEQUE STRUCTURE



JURGENS PARK

Score of 1



Score of 2



Score of 3



Score of 4



Score of 5



ADA
ASSESSMENT
\$141,412
97 projects



OFF-LEASH AREA



FENCING
WEST SIDE

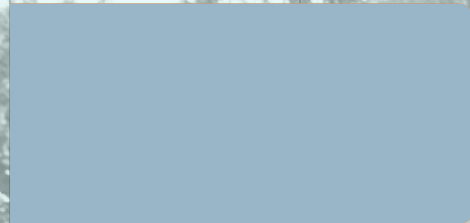


IBACH PARK

Score of 1



Score of 2



Score of 3



Score of 4



Score of 5



ADA ASSESSMENT
\$313,150
171 projects

1 PLAYGORUND

5 PARKING LOT SURFACING



PROCESS FORWARD

CONTINUE ASSESSMENTS

COST ESTIMATES

PRIORITIZATION

FUNDING

QUESTIONS





UTILITY FEE

PROJECT SELECTION PROCESS



- System Balance
- Urgency
- Implementation
- Synergistic
- Sustainability
- Scale of Benefit



ASSET SEQUENCING CRITERIA		SCORE 1-4
System Balance	Increases equity, access, or geographic distribution of recreation opportunities (e.g., meets an unmet need, addresses a gap in services, serves an underserved group or area).	
Urgency/ Immediacy	Meets health and safety/regulatory elements; action must be taken now before the opportunity is lost; completion is needed before another priority project can be started.	
Ease of Implementation	Can be easily attained or accomplished; uses existing site; necessary planning, feasibility studies, and permitting have already been completed.	
Synergistic	Project provides opportunity to enhance other projects or to leverage other funds to complete.	
Environmental Sustainability	Project provides reduces impact or provides more efficient products or operations.	
Operational Sustainability	Increases sustainability, reduces costs, increases maintenance and operational efficiencies, and/or increases facility revenues.	
Scale of Benefit	Serves a greater number of people in a geographic area.	
TOTAL		

Asset Sequencing Criteria

System Balance

Increases **equity, distribution, and access**, of recreation opportunities (e.g., meets an unmet need, addresses a gap in services, serves an underserved group or area).

- 1 – Minor enhancement anticipated on balance (park with multiple shelters)
- 2 – Somewhat enhances balance
- 3 – Moderately enhances balance
- 4 – Significantly enhances balance (park underserved area with no shelter)

Urgency/Immediacy

Meets **health, safety, regulatory** elements; action must be taken **now before the opportunity is lost; completion is needed before another priority** project can be started.

- 1 – Minor condition issues (slightly raised, chipped or cracked concrete on river trail)
- 2 – Fair condition
- 3 – Poor condition
- 4 – Critical condition (asphalt trail surface at TCP)

Ease of Implementation

Can be easily attained or accomplished; uses existing site; necessary planning, feasibility studies, and permitting have already been completed.

- 1 – Complex (lacks design & accurate budget)
- 2 – Challenging
- 3 – Moderate
- 4 – Easy (has design & ready to proceed)

Synergistic

Project provides opportunity to enhance other projects or to leverage other funds to complete.

- 1 – Low enhancement/leverage (lacks match funds, not connect to other opportunities)
- 2 – Medium enhancement/leverage
- 3 – Medium High enhancement/leverage
- 4 – High enhancement/leverage (match fund opportunities, connects adjacent projects)

Environmental Sustainability

Project provides reduced impact on sustainability or provides more efficient products or operations.

- 1 – Minor impact on sustainability (Benches, Trash Cans)
- 2 – Somewhat impacts sustainability
- 3 – Moderate impact on sustainability
- 4 – Significantly impacts sustainability (LED sports field lights, smart irrigation system)

Operational Sustainability

Increases **sustainability**, **reduces costs**, **increases maintenance and operational efficiencies**, and/or increases facility **revenues**.

- 1 – Minor operational impact (fence)
- 2 – Somewhat operational impact
- 3 – Moderate operational impact
- 4 – Significantly impacts operations (splash pad ongoing maintenance)

Scale of Benefit

Serves a greater number of people in a geographic area.

- 1 – Neighborhood or local benefit only (Saarnen Wayside, Lafky)
- 2 – Multiple neighborhood benefits
- 3 – Community benefit
- 4 – Community/Regional wide benefit (Community Park, Commons)

Park & Recreation Utility Fee Prioritized Assets Condition 5's

NEAR TERM

MID TERM

LONG TERM

(20-25 points)		(10-19 points)			
Location	Name	Location	Name	Location	Name
Atfalati	Restrooms - 25	Atfalati	Sport Field (lower) - 15		
Atfalati	Basketball Surface - 21	TCP	Boat Launch/Ramp - 18		
Atfalati	Parking Lot (curb/landscape) - 23	TCP	Rustic Shelter -14		
Browns Ferry	Barn - 25	I Meadows	Fence - 17		
Ibach	Restrooms - 22	Saum Creek	Trail (Venetia - 17		
Jurgens	Restrooms - 22	Saum Creek	Stairs (trail) - 15		
Commons	Landscape/Irrigate (west side) - 23	Little Woodrose	Fence - 19		
Commons	Surface (west side) - 23	Brown Ferry	Overlook Deck -10		
Commons	Electrical & Lighting - 24	Commons Park	Landscape - 13		
Commons	Trash Cans - 22	Commons Park	Path Surface - 10		
Commons	Planters - 21	Sweek Pond	Fence - 12		
TCP	Skate Park - 25	Harvin Grove	Electrical - 13		
TCP	Play Area - 21	Shaniko	Trail (asphalt) - 10		
TCP	Irrigation - 21				
TCP	Trestle Park Lot - 21				
Sweek Pond	Boardwalk (Hedges Wetland) - 22				
HS Stadium Field	Renovation - 20				

11/20/2025

2026/27 Park & Recreation Utility Projects

Location	Project	Priority	Estimated Cost	Notes
Atfalati Park	Restroom	1	\$ 320,000	replacement
Community Park	Skate Park	2	\$ 590,000	renovation
Browns Ferry	Barn	3	\$ 90,000	removal & purchase of park shelter
<i>Total</i>			<i>\$ 1,000,000</i>	

Project Funds \$ 1,000,000

11/20/2025

Tualatin Downtown Revitalization

PROJECT

TIMELINE

Goal:

Position Tualatin's downtown to encourage revitalization and redevelopment opportunities, while creating a sense of place and unique identity to support mixed-used developments, housing options, a vibrant pedestrian friendly multi-modal downtown, and economic vitality.

Phase 1

Summer - Fall 2025



Identity / Placemaking - CIVILIS Urban Strategist

- Civilis: Secret Shopper, Walking Tour, Focus Groups, Community Workshop, and Survey (May - July 2025)
- Community Advisory Committee Meetings (May - October, 2025)
- Final Report Presentation to TDC - October / November

Phase 2

Fall 2025 - Spring 2026



Design Charrettes / Studies - U of O Sustainable City Year Program

Work with the University of Oregon's Sustainable City Year program to design and translate the results of Phase 1 ideas into plans and drawings to help visualize the future.

Sept. - Dec. 2025

- 1 - Downtown Tualatin Site Analysis / Land Use Planning
- 2 - Multi-modal transportation connectivity study
- 3 - Downtown Revitalization Market Study
- 4 - Timber Tectonic in the digital Age

Q1 / Q2 2026

- 5 - Architecture Design Studio
- 6 - Floodplain Study
- 7 - Stormwater Management Study

Phase 3

Summer 2026 - Winter 2027



Code Amendments / Design Standards

Translate information on from Phases 1 and 2 (above) into code amendments for new downtown design standards and engage the development community in revitalization on projects.

Implementation



- Review / Construct CORA Projects
- Actively Promote Development Opportunities:



Tree City USA Standards

To qualify as a Tree City USA community, you must meet four standards established by the Arbor Day Foundation and the National Association of State Foresters. These standards were established to ensure that every qualifying community would have a viable tree management program and that no community would be excluded because of size.

Four Standards for Tree City USA Recognition

STANDARD 1

A Tree Board or Department

Someone must be legally responsible for the care of all trees on city- or town-owned property. By delegating tree care decisions to a professional forester, arborist, city department, citizen-led tree board or some combination, city leaders determine who will perform necessary tree work. The public will also know who is accountable for decisions that impact community trees. Often, both professional staff and an advisory tree board are established, which is a good goal for most communities.

The formation of a tree board often stems from a group of citizens. In some cases a mayor or city officials have started the process. Either way, the benefits are immense. Involving residents and business owners creates wide awareness of what trees do for the community and provides broad support for better tree care.

STANDARD 2

A Public Tree Care Ordinance

Cities and towns in the U.S. have both public and private property within their jurisdictional boundaries. Trees on public property are a public good, and caring for these trees is a vital element of the Tree City USA program. A public tree care ordinance or law forms the foundation of a city's tree care program; it provides an opportunity to set good policy and back it with the force of law when necessary.

A key section of a qualifying ordinance is one that **assigns authority over public trees**. This could be through the establishment of a tree board or forestry department—or both—and gives one of them the responsibility for public tree care (as reflected in Standard 1).

Qualifying ordinances will also **provide clear guidance for planting, maintaining, and/or removing trees from streets, parks, and other public spaces**.

Importantly, a public tree care ordinance **must be in effect 24/7/365**. In other words, the policies for tree planting, care, and removal of trees codified in the ordinance must be continuous, not triggered by an event like landscaping requirements or the land development process.

Beyond that, the ordinance should be flexible enough to fit the needs and circumstances of the particular community. There are many ways to strengthen a tree ordinance, including the task of crafting and implementing a plan of work, a clause protecting public trees from damage, or the requirements for tree care businesses.

For tips and a checklist of important items to consider in writing or improving a tree ordinance, see Tree City USA Bulletin #9.

STANDARD 3

A Community Forestry Program With an Annual Budget of at Least \$2 Per Capita

City trees provide many benefits—clean air, clean water, shade and beauty to name a few—but they also require an investment to remain healthy and sustainable. By providing support at or above the \$2 per capita minimum, a community demonstrates its commitment to grow and tend these valuable public assets. Budgets and expenditures require planning and accountability, which are fundamental to the long-term health of the tree canopy and the Tree City USA program.

To meet this standard each year, the community must document at least \$2 per capita toward the planting, care and removal of city trees—and the planning efforts to make those things happen. At first this may seem like an impossible barrier to some communities. However, a little investigation usually reveals that more than this amount is already being spent on tree care. If not, this may signal serious neglect that will cost far more in the long run. In such a case, working toward Tree City USA recognition can be used to reexamine the community's budget priorities and redirect funds to properly care for its tree resources before it is too late.

STANDARD 4

An Arbor Day Observance and Proclamation

An effective program for community trees would not be complete without an annual Arbor Day ceremony. Citizens join together to celebrate the benefits of community trees and the work accomplished to plant and maintain them. By passing and reciting an official Arbor Day proclamation, public officials demonstrate their support for the community tree program and complete the requirements for becoming a Tree City USA!

This is the least challenging—and probably most enjoyable—standard to meet. An Arbor Day celebration can be simple and brief or an all-day or all-week observation. It can include a tree planting event, tree care activities or an award ceremony that honors

leading tree planters. For children, Arbor Day may be their only exposure to the green world or a springboard to discussions about the complex issue of environmental quality.

The benefits of Arbor Day go far beyond the shade and beauty of new trees for the next generation. Arbor Day is a golden opportunity for publicity and to educate homeowners about proper tree care. Utility companies can join in to promote planting small trees beneath power lines or being careful when digging. Fire prevention messaging can also be worked into the event, as can conservation education about soil erosion or the need to protect wildlife habitat.





01



02



03



05



06



04



07

EVERYDAY LEADERS, EXTRAORDINARY IMPACT

Together, our recognition programs represent a growing movement rooted in action, connection, and shared responsibility for the places we call home.

From schools and hospitals to towns, cities, and utility providers, these programs empower local leaders to champion trees in the spaces that shape daily life. Whether it's improving air quality, lowering temperatures, or inspiring future generations, recognized partners are advancing the benefits of trees in ways that are real, visible, and lasting.

It started in 1976 with Tree City USA®. Today, that single program has grown into a global network, supporting and celebrating community forestry efforts through Tree Campus®, Tree Line USA®, and Tree Cities of the World. Each one provides a framework, resources, and peer support to help participants meet meaningful standards and scale their impact.

This past year, our recognition network achieved an exciting milestone: more than 1.5 million students engaged through Tree Campus programs — inspiring the next generation to plant, nurture, and celebrate trees.

Our partners are doing more than earning recognition; they're shaping a better future for us all. They're the advocates, educators, and everyday leaders making trees an essential part of community infrastructure, neighborhood health, and climate resilience.

And the world is responding. Tree Cities of the World, now in its fifth year, has cultivated a network of more than 200 cities across 22 countries — each committed to growing greener, stronger communities.

BY THE NUMBERS:



Tree City
— USA —



3,587
Tree Cities

991,969
trees planted

48%
of the U.S. population
lives in a Tree City USA



Tree Cities
OF THE WORLD



210
recognized cities
across 24 countries

3,271,531
trees planted

134,303,472
people living in a Tree City
across the globe



Tree Campus



578
Tree Campus participants
across 49 states
(includes K-12, Higher Education,
and Healthcare Campuses)

66,950
trees planted

46,299
people engaged in
hands-on projects

- 01 Every tree carries multiple benefits: cleaner air, cooler neighborhoods, and stronger, greener communities.
- 02 By planting and caring for trees at school, children are discovering how they can help protect the environment and shape a sustainable future.
- 03 Support from our corporate partners and donors enables us to expand our reach, bringing the benefits of trees to more communities around the world.
- 04 Tree Campus K-12 engages students in planting trees, giving them hands-on experience that benefits their campus, local neighborhoods, and the planet.
- 05 Tree Campus Healthcare empowers health systems, like Masonic Health Kentucky, to care for trees that enhance wellbeing and healing.
- 06 Pittsburgh marks 20 years as a Tree City USA, part of a nationwide program celebrating communities committed to planting and caring for trees.
- 07 Sustainability campus cleanups, like at UNM, engage students and show that small actions can make a meaningful difference for their environment.



Application Information

Application ID: 369843
 Partner: Tualatin
 Program: Tree City USA
 Application Type: Tree City USA
 Start Date: 11/24/2025
 Status: Pending Arbor Day Foundation Review

Primary Contact Information

First Name	Last Name		
Tom	Steiger		
Title			
Parks Maintenance Manager			
Address 1			
18880 SW Martinazzi Ave			
Address 2			
City	State	Zip Code	
Tualatin	Oregon	97062	
Country			
United States			

Details

Mayor or Equivalent Contact Information

FirstName: Frank
LastName: Bubenik
Email: fbubenik@tualatin.gov
Phone: +1 (503) 691-3011
StreetAddress1: 18880 SW Martinazzi Ave
City: Tualatin
Country: United States
State: Oregon
County: Washington County
ZipCode: 97062

City Forestry Contact Information

FirstName: Tom
LastName: Steiger
Title: Parks Maintenance Manager
Email: tsteiger@tualatin.gov
Phone: +1 (503) 691-3085
City: Tualatin
Country: United States
State: Oregon
ZipCode: 97062

PR/Communications Contact Information

FirstName: Rich
LastName: Mueller
Email: rmueller@tualatin.gov
Phone: +1 (503) 691-3064
Country: United States

Partner Intake Information

PartnerName: Tualatin
PartnerGroup: Tualatin
PartnerSubCategory: City

Shipping address for recognition materials

ShippingAddress1: 18880 SW Martinazzi
City: Tualatin
County: Washington County
State: Oregon
Country: United States

ZipCode: 97062

Standard 1 - A Tree Board or Department

Who is legally responsible for the care of all trees on community owned property?

Community has a Department Chair or City Manager

Department Chair or City Manager Contact Information

FirstName: Emma

LastName: Gray

Title: TPARK Chairperson

Email: emma@stevenandemma.com

Phone: + 1(503)691-3061

StreetAddress1: 18880 SW Martinazzi Ave

City: Tualatin

Country: United States

State: Oregon

County: Washington County

ZipCode: 97062

Standard 2 - A Community Tree Ordinance

Ordinance Changes

My community ordinance has not changed this past calendar year

Date current tree ordinance was established

06/24/1996

Attach your community's current public tree care ordinance

TDC74.rtf

Copy and paste relevant language from your community's uploaded ordinance in the box below.

It is unlawful for a person, without a written permit from the Operations Director, to re-move, destroy, break or injure a tree, plant or shrub, that is planted or growing in or upon a public right-of-way within the City , or cause, authorize, or procure a person to do so, author-ize or procure a person to injure, misuse or re-move a device set for the protection of any tree, in or upon a public right-of-way

Standard 3 - A Community Forestry Program with an Annual Budget of at Least \$2 per Capita

Community Population

28318

Tree Planting and Initial Care

17322

Tree Maintenance

146714

Tree Removal

107728

Management

40466

Utility Line Clearance

Volunteer Time (Hours)

1115

Are there other costs to report?

No

Total Expenditures:

351020.85

Total Expenditures per capita:

12.40

Community Tree Management Statistics

Number of Trees Planted

97

Number of Trees Pruned

Number of Trees Removed

72

Optional Attachments

Annual work plan (if required by your state)

Annual Work Plan 2026 TCUSA.docx

Supporting Budget Documents

Annual Expenditure Detail 2025.xlsx

Standard 4 - An Arbor Day Observance and Proclamation

Does your community tree program partner with local k-12 schools on any programming?

Yes

When did your community celebrate Arbor Day?

EventType: Arbor Day Observance

EventDate: 4/25/2025 12:00:00 AM

EventFiles: TFA Arbor Day Atfalati Park 4.5.25.pdf

ApplicationId: 369843

Attach your signed Arbor Day proclamation

Proclamation- Arbor Month 2025 - signed.pdf

Signature

Mayor Signature

Mayor or Equivalent Signature Method

e-Signature

First Name

Frank

Last Name

Bubenik

Professional Title

Mayor

As Mayor or Equivalent of the Community I certify that the information in this application is accurate by signing my name below.



How did you hear about the Tree City USA program?

Previously recognized Tree City

By submitting your application, you agree to the Tree City USA terms and conditions.

**2026 Annual Plan
Small Tree City USA Community**

City of Tualatin Community Forestry Program

I. Tree Planting

- Offer ongoing volunteer tree planting in city parklands, greenways and natural areas (Jan-Dec)
- Continue tree planting partnerships with Friends of Trees, Clean Water Services, Tualatin Soil and Water Conservation District, SOLVE, Hands On Portland, Wetlands Conservancy, Just Serve, Tualatin Riverkeepers, schools, youth serving organizations, faith based organizations, corporate businesses and health care providers (Jan-Dec)
- Promote volunteer tree and shrub planting opportunities and accomplishments in quarterly parks and recreation guide (Feb, May, Aug, Dec)
- Street tree plantings (Sept-Dec)

II. Tree Maintenance

- Hire temporary summer staff to help with watering & maintenance (May-Sept)
- Survey trees in natural area for potential hazards, remove as needed (Jan-Dec)
- Native tree restoration in greenways and natural areas (Oct-April)
- Summer youth volunteers water and maintain restoration sites (June-Aug)
- Street tree pruning (Jan-Feb)
- Park tree pruning (March)

III. Administration

- Report on data collection for street tree inventory completed in 2025. How many street trees “missing”, or available new planting locations?
- Work with consulting arborist to finalize expanded street tree species to align with Climate Action Plan initiative.
- Park & Tree Board monthly meetings (Jan & Dec)

- Review new development landscape/tree planting plans (Jan-Dec)
- Review residential tree permits for code compliance pertaining to street tree program. (Jan-Dec)

IV. Education Activities

- Enroll Parks staff in on-line Pesticide Recertification Courses(Jan)
- Continue partnership with organizations for student environmental education and community learning enhancement (Jan-Dec)
- Provide students environmental education outreach (May- Aug).
- Plan Arbor Week activities with schools, nonprofit organizations, agencies and businesses (Jan-Apr)
- Enhance the heritage trees web page and provide links on the City and department web pages (Sept-Dec)
- Arbor Week tree poster and photo contest (Jan-March)
- Arbor Week presentation and proclamation at City Council Meeting (March)
- Arbor Week activities, observance and tree planting (April)
- Environmental and tree education with high school and middle school students with tree planting (May)

**City of Tualatin
COMMUNITY FORESTRY PLANNING CALENDAR**

JANUARY	FEBRUARY	MARCH
<p>Arbor Week poster and photo contest announcement</p> <p>Finalize native tree and shrub order for reforestation projects in natural areas</p> <p>Street tree pruning</p> <p>Arbor Week planning</p> <p>Review resident tree permits</p> <p>Review development tree plans</p> <p>TPARK meeting</p> <p>Work with consulting arborist to expand species list.</p>	<p>Arbor Week Planning</p> <p>Street tree pruning</p> <p>Review resident tree permits</p> <p>Native tree restoration in green spaces</p> <p>Review development tree plans</p> <p>Arbor Week poster and photo contest</p> <p>TPARK meeting</p> <p>Work with consulting arborist to expand species list.</p> <p>Monitor/Prepare for EAB</p>	<p>Park tree pruning and maintenance</p> <p>Volunteer tree planting</p> <p>Arbor Week presentation and proclamation to City Council</p> <p>Native tree restoration in green spaces</p> <p>Review resident tree permits</p> <p>Review development tree plans</p> <p>TPARK meeting</p> <p>Work with consulting arborist to expand species list.</p> <p>Monitor/Prepare for EAB</p>
APRIL	MAY	JUNE
<p>Arbor Day ceremony and volunteer tree planting (April 11)</p> <p>Native tree restoration in green spaces</p> <p>Review resident tree permits</p> <p>Review development tree plans</p> <p>TPARK meeting</p>	<p>Tree inventory and inspection</p> <p>Environmental and tree education for high school/middle school students with tree planting</p> <p>Review resident tree permits</p> <p>Review development tree plans</p>	<p>Tree inventory and inspection</p> <p>Water and plant care of new trees</p> <p>Site preparations for future restoration work</p> <p>Review resident tree permits</p> <p>Review development tree plans</p>

Monitor/Prepare for EAB TPARK Meeting	Monitor/Prepare for EAB TPARK Meeting	Monitor/Prepare for EAB TPARK Meeting
JULY	AUGUST	SEPTEMBER
Water and plant care of new trees with volunteers Plan next year's tree plantings Volunteer tree planting Review resident tree permits Review development tree plans TPARK meeting Monitor/Prepare for EAB	Order street trees for fall plantings Volunteer tree planting Water and plant care of new trees with volunteers Review resident tree permits Review development tree plans TPARK meeting Monitor/Prepare for EAB	Finalize tree planting plans for next year Volunteer tree plantings Water and plant care of new trees with volunteers Review resident tree permits Review development tree plans TPARK meeting Monitor/Prepare for EAB
OCTOBER	NOVEMBER	DECEMBER
Volunteer tree planting Staff plant street trees Review resident tree permits Review development tree plans Native tree restoration in green spaces TPARK meeting Monitor/Prepare for EAB	Work on TCUSA application Volunteer tree plantings Staff plants street trees Native tree restoration in green spaces Review resident tree permits Review development tree plans TPARK meeting Monitor/Prepare for EAB	Finish TCUSA application and mail it to ODF Staff plant street trees Native tree restoration in green spaces Review resident tree permits Review development tree plans TPARK meeting Monitor/Prepare for EAB

Proclamation

Declaring the Month of April 2025 as Arbor Month in the City of Tualatin

WHEREAS, Arbor Day is a celebration observed throughout the nation and the world in which individuals and groups are encouraged to plant, care for, and celebrate the many values of trees, and Arbor Month is observed in the State of Oregon during the entire month of April 2025; and

WHEREAS, healthy trees reduce erosion of topsoil by wind and water, moderate the temperature, calm traffic, clean the air, produce oxygen, provide habitat for wildlife, and are a renewable resource giving us paper and countless other wood products; and

WHEREAS, trees beautify our community, increase property values, and enhance the economic vitality of business areas in Tualatin, and thousands of trees and shrubs are planted by volunteers in Tualatin's parklands every year; and

WHEREAS, 2024 marks the 38th consecutive year the City of Tualatin has been certified as a Tree City USA by the National Arbor Day Foundation for following best practices in community forestry management.

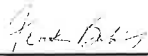
NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that the City of Tualatin designates the month of April 2025 as Arbor Month in the City of Tualatin.

All are urged to support efforts to protect and plant trees to gladden the hearts and promote the well being of present and future generations.

The City of Tualatin supports the Oregon Department of Forestry and the National Arbor Day Foundation in their recognition of the value of trees and forests by proclaiming April 2025 as Arbor Month in Tualatin.

INTRODUCED AND ADOPTED this 24th day of March, 2025.

CITY OF TUALATIN, OREGON

BY 
Mayor

ATTEST:

BY 
City Recorder



Put Down Roots in Tualatin Atfalati Park Arbor Day / April 5, 2025



TREEmendous Volunteers!

- 155 enthusiastic volunteers planted and mulched 800 native trees and shrubs to impact stream health and improve forest diversity along Saum Creek.
- Mayor Frank Bubenik and PGE CEO Maria Pope planted the annual heritage tree, a Sugar Maple. Their helpers were Scout troops 335 and 10602.
- Volunteers came from Tigard and Tualatin Schools, PGE, Central Catholic High School, LAM Research, Scouts, Applied Materials, Chinmaya Mission and Tualatin residents.
- Thank you to our community partners Friends of Trees, PGE, The Wetlands Conservancy, Tualatin Riverkeepers, Backyard Habitat and the Oregon Bee Atlas.
- Thank you to the entire Parks Maintenance team for the site prep and volunteer engagement



CITY OF TUALATIN
PARKS SYSTEM DEVELOPMENT CHARGE (SDC) REPORT
Annual Report for Fiscal Year 2024/25

Introduction

According to Tualatin Municipal Code, Chapter 2-6-060, System Development Charges (SDCs) for each type of capital improvement provided by the City may be created and shall be established by resolution of the Council. The Parks SDC fee was established in 1984, and updated as a part of the Parks and Recreation Master Plan and Park System Development Charge Methodology in 2019.

Purpose

The purpose of this report is to fulfill the requirements of ORS 223.311, which requires an annual accounting of SDCs to be performed, and to recommend any changes in the Parks SDC as adopted by the City of Tualatin.

Revenue

During the period of this report (July 1, 2024 to June 30, 2025) the City of Tualatin collected \$1,496,476.12 in Park SDC fees. Interest earned on the SDC fund balance was \$193,211.33.

Credits

There were no credits used towards the payment of Parks SDC in fiscal year 2024/25.

Expenditures

The Park SDC fees are determined by the ordinance methodology and retained in the Park Development (Parks SDC) Fund. Any unspent funds are available to be used on projects in the next fiscal year and will become part of the beginning fund balance.

Project Description

<u>Project Description</u>	<u>SDC Amount</u>
1. Basalt Creek Parkland	\$92,053.56
2. Tualatin River Greenway Trail Extension (Hwy 99)	\$35,557.68
3. Transfer to General Fund/Building Fund	<u>\$154,638.00</u>
<i>Total Expenditures</i>	<i>\$282,249.24</i>

Recommendation

Staff recommends Council accept the report. The Parks and Recreation Director will continue to monitor issues that may arise and review any impact on Park SDCs. No proposed changes to methodology or procedures in the Tualatin Municipal Code are recommended at this time.



Tualatin Parks Advisory Committee

2024 Annual Report



THIS IS US



“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

29 Meetings Attended

17 Activities Attended

371 Hours Volunteered



CURRENT MEMBERS

- Emma Gray, Chair
- Beth Dittman, Vice-Chair
- Carl Hosticka
- Michael Klein
- John Makepeace
- Rebecca Ryan
- Cosimah, Student Member

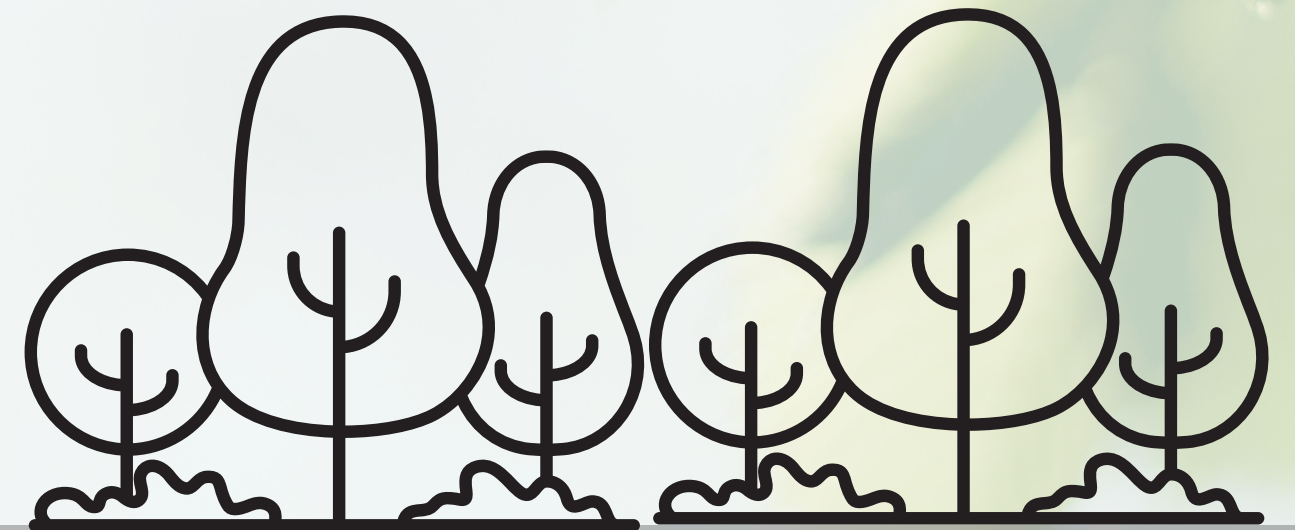


WHAT WE DO



CITY of
TUALATIN
Parks & Recreation

- Regular Meetings
 - Learn about Parks & Recreation activities
 - Evaluate and provide recommendations to city staff regarding the efficacy of policies, programs, and procedures
 - Provide feedback and guidance regarding priority of projects related to the bond & utility fee
- Represent Parks & Recreation System to City Council
- Attend Activities & Events
 - Advocate for participation & engagement in Parks & Recreation system
 - Provide community outreach
- Bee City Facilitation Committee
- Tree City USA Board



2024 ACCOMPLISHMENTS



Sustainability

- Supported completion of the facilities inventory
- Identified intersections between parks operations and council-approved climate action plan
 - Prioritization of shade in playground projects
 - Prioritization of native plantings in parks projects
- Promoted pollinator information and resources
- Provided community resources for trees and bees

Diversity, Equity, and Inclusion

- Began conversations around current park naming policies for possible updates and recommendation
- Worked with Youth Advisory Committee to recruit an interested and engaged student member

Collaboration

- Participated in selection process for new Parks Director



2024 ACCOMPLISHMENTS

Parks Bond & Utility Fee Projects

- Acted as ad hoc bond oversight committee
 - Actively pursued implementation of parks bond projects including:
 - Construction of Veterans Plaza
 - Replacement of TCP field lights
 - Completion of all playground improvement projects
 - Continued support on progress of new river access adjacent to Community Park
 - Supported planning and design of Nyberg Creek Wetlands trail
 - Supported land acquisition for future parks assets and natural areas
- Advocated for continued progress for integrated trail system
 - Supported completion of Highway 99 Trail improvement
- Assisted staff with prioritizing Utility Fee projects
 - Shelter at TCP



TPARK 2025 GOALS



Collaboration and Community Engagement

- Actively engage in onboarding new Parks and Recreation Director
- Better understand the Parks budget and the relationship between projects and programs
- Engage with City Planning staff to identify intersections between Parks and the Downtown Core Area planning process
- Engage with City Finance staff to identify best practice for Parks Bond funding oversight role
- Renew conversations about a Community Center
- Collaborate with the IDEA committee to coordinate overlap of activities
- Continue discussion around updates to park naming policies to prioritize community inclusion

Sustainability

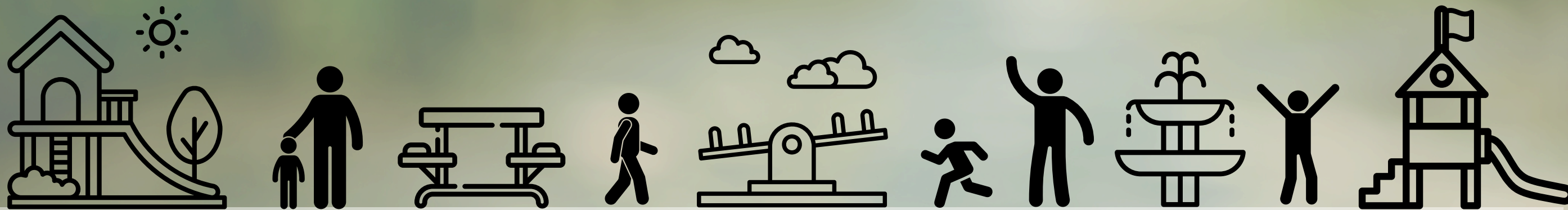
- Explore potential for an integrated pest management program
- Evaluate existing tree code for possible climate resiliency updates and recommendations

TPARK 2025 GOALS



Funded Projects (Bond, Utility Fee, ARPA, Cross-Agency funded, etc.)

- Continue to assist staff with prioritizing Utility Fee projects
 - Advise staff on action plans from facility assessment report
- Continue role as ad hoc bond oversight committee with specific emphasis on:
 - Creating momentum around identification of field improvements in partnership with Youth Sports and TTSD
 - Continuing progress on new river access
 - Construction of Nyberg Creek Wetlands Trail
 - Completion and appropriate community celebration of Veterans Plaza
- Continue to support design and construction of ARPA-funded Las Casitas Park



QUESTIONS & COMMENTS



CITYof
TUALATIN
Parks & Recreation

TPARK 2024 Annual Report