

### TUALATIN CITY COUNCIL MEETING

MONDAY, AUGUST 08, 2022

### TUALATIN CITY SERVICES 10699 SW HERMAN ROAD TUALATIN, OR 97062

Mayor Frank Bubenik Council President Nancy Grimes Councilor Valerie Pratt Councilor Maria Reyes Councilor Cyndy Hillier Councilor Christen Sacco

To the extent possible, the public is encouraged to watch the meeting live on local cable channel 28, or on the City's website.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Comment. Written statements may be sent in advance of the meeting to Deputy City Recorder Nicole Morris up until 4:30 pm on Monday, August 8. These statements will be included in the official meeting record, but not read during the meeting.

For those who would prefer to make verbal comment, there are two ways to do so: either by speaking in person or entering the meeting using the zoom link and writing your name in chat. As always, public comment is limited to three minutes per person.

Phone: +1 669 900 6833

Meeting ID: 861 2129 3664

Password: 18880

Link: https://us02web.zoom.us/j/86121293664?pwd=SS9XZUZyT3FnMk5rbDVKN2pWbnZ6UT09

### **Work Session**

- **1. 4:00 p.m. (120 min) Tualatin Moving Forward Bus Tour.** For the first time since 2019, the Tualatin Moving Forward Bus Tour will be live and in-person. The tour starts and ends at the Tualatin City Services building and will highlight recently completed projects and others that have reached significant milestones. This tour is open to the public. If you would like to ride along in the shuttle you will need to pre-register by contacting the City Manager's Office at 503.691.3011. Seating is limited.
- 2. 6:00 p.m. (15 min) Update on Council Meeting Technology. Staff will brief the Council on the set-up at the City Services building and how the hybrid meeting will work; staff will also brief the Council on technology changes that are in store for the space.
- 3. 6:15 p.m. (30 min) American Rescue Plan Act Update. The City received approximately \$6.1 million in American Rescue Plan Act (ARPA) funds for programs intended to provide support for responding to the impact of COVID–19. Staff will review the

Council's Guiding Principles and provide an update on proposed funding opportunities. Staff will also provide the Council with an update of utility assistance programs, statewide and regionally, using ARPA dollars. Included will be a proposal to fill in potential gaps in these programs.

 6:45 p.m. (15 min) – Council Meeting Agenda Review, Communications & Roundtable. Council will review the agenda for the August 8th City Council meeting and brief the Council on issues of mutual interest.

### 7:00 P.M. CITY COUNCIL MEETING

### Call to Order

### **Pledge of Allegiance**

### Announcements

- 1. Public Health Announcement
- 2. New Employee Introduction- Joseph Lau
- 3. New Employee Introduction- Jennifer Matthews

### Public Comment

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

### **Consent Agenda**

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda.

- 1. Consideration of Approval of the Work Session and Regular Meeting Minutes of July 11, 2022
- 2. Consideration of <u>Resolution No. 5637-22</u> Authorizing the City Manager to Execute an Amendment to the Grant Agreement with the Oregon Department of Transportation for the Oregon Community Path Program
- 3. Consideration of <u>Resolution No. 5638-22</u> Awarding the Contract for Construction of the Boones Ferry Corridor Sidewalk and Bike Lane Improvements Phase 1 Project, Part of the Tualatin Moving Forward Program
- 4. Consideration of <u>Resolution No. 5639-22</u> Awarding the Contract for Construction of the 65th Avenue Near Meridian Park Hospital Crosswalk Project, Part of the Tualatin Moving Forward Program

### **General Business**

If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

- 1. Consideration of <u>Resolution No. 5636-22</u> Calling a Measure Election to Submit to the Electors of the City the Question of Authorizing up to \$25,000,000 of General Obligation Bonds for Trails, Parks and River Access, Declaring Intent to Reimburse Expenditures, and Related Matters
- 2. Consideration of <u>Resolution No. 5635-22</u> Accepting the City of Tualatin Veterans Plaza Plan and Design Report
- 3. Consideration of Ordinance No. 1469-22, Creating Tualatin Municipal Code Chapter 14-1, Nonprofit Corporation Low-Income Housing Tax Exemptions
- 4. 2023 Legislative Agenda for the League of Oregon Cities

### Items Removed from Consent Agenda

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

### **Council Communications**

### Adjournment

Meeting materials, including agendas, packets, public hearing and public comment guidelines, and Mayor and Councilor bios are available at <u>www.tualatinoregon.gov/council</u>.

Tualatin City Council meets are broadcast live, and recorded, by Tualatin Valley Community Television (TVCTV) Government Access Programming. For more information, contact TVCTV at 503.629.8534 or visit <u>www.tvctv.org/tualatin</u>.

In compliance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. To request accommodations, please contact the City Manager's Office at 503.691.3011 36 hours in advance of the meeting.



TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Mike McCarthy, Principal Transportation Engineer
DATE:	August 8, 2022

### SUBJECT:

Tualatin Moving Forward Quarterly Update and Bus Tour

### **EXECUTIVE SUMMARY:**

For the first time since 2019, the Tualatin Moving Forward Bus Tour will be live and in-person. The tour will highlight recently completed projects and others that have reached significant milestones.

In May 2018, Tualatin voters approved a \$20 million bond measure to pay for projects that improve traffic flow, neighborhood safety, and provide safe access to schools and parks citywide. The Tualatin Moving Forward Program Team is committed to providing the City Council with quarterly updates in alignment with the agreed-upon communication goals to:

- Be fully transparent and commit to communicating at every stage;
- Continue to engage the community in projects;
- Use multiple channels to communicate with diverse audiences; and
- Demonstrate progress and build confidence with the quarterly reports, project signage, and more.

### ATTACHMENTS:

- Bus Tour Route





TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Don Hudson, Assistant City Manager/Finance Director
DATE:	August 8, 2022

### SUBJECT:

American Rescue Plan Act Update

### **EXECUTIVE SUMMARY:**

In March 2021, President Biden signed the American Rescue Plan Act (ARPA), which included State and Local Fiscal Recovery Funds. The City received approximately \$6.1 million for programs intended to provide support to State, local, and Tribal governments in responding to the impact of COVID–19 on their communities, residents, and businesses. Staff will review the Council's Guiding Principles and provide an update on proposed funding opportunities.

Staff will also provide the Council with an update of utility assistance programs, statewide and regionally, using ARPA dollars. Included will be a proposal to fill in potential gaps in these programs.



# ARPA UPDATE

# **AUGUST 8,2022**

# TONIGHT'S &GEND&

# •UPDATE ON AMERICAN RESCUE PLAN ACT FUNDS

# UTILITY BILL DISCUSSION UTILITY BILL ASSISTANCE LATE FEES AND WATER SHUT-OFFS



# **GUIDING PRINCIPLES**

- ALIGN WITH COUNCIL VISION AND PRIORITIES
- ONE-TIME PROGRAMS AND PROJECTS
  - AVOID ESTABLISHING NEW PROGRAMS WITHOUT ON-GOING FUNDING
- LEVERAGE MULTIPLE FUNDING SOURCES
- BE INNOVATIVE, PROACTIVE, AND STRATEGIC
- SEEK PARTNERSHIPS AND COLLABORATIVE SOLUTIONS
- COORDINATE WITH LOCAL PARTNERS







# INVESTMENT AREAS

- INFRASTRUCTURE
  - WATER INFRASTRUCTURE TO SUPPORT AFFORDABLE HOUSING
  - IMPROVEMENTS TO OUTDOOR SPACES
- SUPPORT COMMUNITY BASED ORGANIZATIONS/NON-PROFITS
- ASSISTANCE TO HOUSEHOLDS
  - FOOD, RENT OR UTILITY ASSISTANCE GAPS IN STATE/LOCAL PROGRAM
- SMALL BUSINESS/IMPACTED INDUSTRIES
- REVENUE REPLACEMENT
- COORDINATE WITH LOCAL PARTNERS





# INVESTMENT AREAS - INFRASTRUCTURE

- WATER INFRASTRUCTURE TO SUPPORT AFFORDABLE HOUSING
  - CITY TO CONTRIBUTE FUNDS TO CONSTRUCT EXTENSION OF WATER LINE NEEDED FOR AFFORDABLE HOUSING PROJECT
- IMPROVEMENTS TO OUTDOOR SPACES
  - STONERIDGE PARK RENOVATION
    - FILL GAP AFTER OTHER FUNDING SOURCES RECEIVED





# INVESTMENT & REAS - OTHERS



• COORDINATE WITH LOCAL PARTNERS

- ECONOMIC DEVELOPMENT PROPOSALS
- COUNTYWIDE COMMUNITY ENGAGEMENT EQUITY LENS
- PREMIUM PAY
- ASSISTANCE TO HOUSEHOLDS

• UTILITY ASSISTANCE – GAPS IN STATE/LOCAL PROGRAMS



# UTILITY BILLING ASSISTANCE

- LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP)
  - ARPA FUNDS DIRECTLY ALLOCATED TO STATE
  - LOCALLY ALLOCATED TO COMMUNITY ACTION OF WASHINGTON COUNTY
- WASHINGTON COUNTY PROGRAM
  - CLEAN WATER SERVICES, IN PARTNERSHIP WITH WATER PROVIDERS
- PROPOSALS TO FILL GAP IN STATE AND COUNTY PROGRAMS





# TUALATIN DELINQUENT ACCOUNTS

- SUSPENDED LATE FEES AND SHUT-OFFS FOR NON-PAYMENT IN APRIL 2020
- LOCAL UTILITY PROVIDERS HAVE RESUMED SHUT-OFFS
  - HILLSBORO OCTOBER 2021
  - TVWD JUNE 2021
  - TIGARD APRIL 2021
  - SHERWOOD FEBRUARY 2021
  - FOREST GROVE LATE 2020
  - WILSONVILLE AUGUST 2020
  - BEAVERTON AND CORNELIUS STILL DEFERRING



# DELINQUENT ACCOUNTS -WHAT HAVE WE DONE

# • MONTHLY BILLS INCLUDE PAST DUE BALANCES

# • DELINQUENT NOTICES SENT MONTHLY WITH FOLLOWING LANGUAGE:

# **DELINQUENT NOTICE**

Our records indicate that payment for the balance owing has not been received. If you have recently made your payment, please disregard this notice.

The City of Tualatin understands the hardship residents and local businesses are facing right now as a result of the COVID-19 pandemic. In response to this, the City has temporarily suspended all nonpayment disconnections and late fees, until further notice. To bring your account current, we ask that you utilize one of the following payment methods:

Pay online at https://tualatin.merchanttransact.com/.

A payment drop box is available 24-hours a day and is conveniently located as you drive through the City Offices/Library parking lot.

Mail check to City of Tualatin, 18880 SW Martinazzi Avenue, Tualatin, OR 97062.

If you have questions or would like to arrange a payment plan, please email billing@tualatin.gov or call 503.691.3056.



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City of Toulation

# DELINQUENT &CCOUNTS -WH&T'S NEXT?

 STAFF PRESENTED TO CITY COUNCIL IN OCTOBER 2021 PROPOSING TO RESTART SHUT-OFFS FOR NON-PAYMENT

- COUNCIL WAS SUPPORTIVE, BUT WANTED ASSISTANCE PROGRAMS IN PLACE FIRST
- COUNCIL ALSO WANTED OUTREACH EFFORTS PRIOR TO SHUT-OFFS
- PLANNED OUTREACH
  - INFORMATION ON WEBSITE
  - INFORMATION ON AND IN MONTHLY BILLS
  - GOAL OF COMMUNICATION WITH DELINQUENT CUSTOMERS
- PROPOSE BEGINNING SHUT-OFFS &T THE END OF SEPTEMBER



# THANKSFORUSTENING ANOUSIONS

City of Tualation



TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Nicole Morris, Deputy City Recorder
DATE:	August 8, 2022

### SUBJECT:

Consideration of Approval of the Work Session and Regular Meeting Minutes of July 11, 2022

### **RECOMMENDATION:**

Staff respectfully recommends the Council adopt the attached minutes.

### **ATTACHMENTS:**

-City Council Work Session Meeting Minutes of July 11, 2022

-City Council Regular Meeting Minutes of July 11, 2022



# OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR JULY 11, 2022

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

### Mayor Bubenik called the meeting to order at 5:00 p.m.

### 1. Parks Bond Survey Results & Next Steps.

Consultant John Horvick presented the methodology used to sample Tualatin voters on a potential Parks Bond. A phone survey was done of 300 Tualatin voters with guotas for age, gender, and political party to ensure a representative sample. He stated there is a margin of error of plus or minus 5.7%. Consultant Horvick stated key takeaways included Tualatin voters being moderately optimistic, a majority supporting a \$25 million bond, favorablility towards projects funded by the bond, enthusiasm from young voters, and an overall message on community and quality of life. He stated positivity towards a bond has remained steady since February 2022. Consultant Horvick stated an initial test showed half of voters supporting a \$25 million bond for parks trails and river access. He stated when basic information about cost to taxpayers and what it will fund support increased to 60%, with the level of opposition remaining unchanged. Consultant Horvick stated the east-west trail corridor got notably high marks across subgroups especially Democrats and young people. He stated when asked what project were most important they noted the new east-west trail corridor was the leading project. Consultant Horvick stated the top support messages focus on community benefits of parks and trails. He stated additional messages around business development, river access, and congestion did well when tested. Consultant Horvick stated swing voters support increased over the course of the survey but opposition remained level throughout.

Consultant Clark Worth stated they were glad to see these results. He stated voter outlook did not change with the shift in the economy. Consultant Worth stated all the projects tested well with the trails rising to the top. He stated the main opposition to the bond is the money and the increase in the tax base. Consultant Worth stated in order for the measure to pass it will require a public education campaign, support from the council, and grassroots support.

Parks Bond Stakeholder Committee Member Emma Gray stated the group unanimously agreed on the proposed package. She stated the committee agreed to a \$25 million bond that encompasses trail connections, new river access, athletic fields, upgrades, natural areas, and play equipment. Parks Bond Stakeholder Committee Member Trever Owens highlighted the key projects of the bond including the proposed new river access, east-west trail connections, and athletic fields and partnerships.

Parks and Recreation Director Ross Hoover stated staff is looking for direction tonight. He stated if Council chooses to proceed a resolution could come back on August 8 for consideration.

Councilor Brooks thanked the stakeholder committee and staff for all their work on the project. She stated she is happy to support this bond.

Councilor Pratt asked about the vision for the Nyberg Creek Trail and where it would start and stop. Director Hoover stated the Nyberg Creek Trail would extend from the east side of I-5 to the south side of the Nyberg Creek Corridor. He stated it would create a loop from Browns Ferry Park to Sagert while connecting the Stoneridge neighborhood to the new corridor.

Councilor Pratt asked if the new river access would allow for kayaks and small boats. Director Hoover stated the intent is to create access for paddlers of all types and create an ADA access point. He stated it will also be a place for watershed education.

Councilor Pratt stated she is in full support of the bond.

Councilor Reyes asked if the survey was conducted in Spanish. Director Hoover stated outreach and engagement was done in Spanish. Consultant Horvick stated the phone survey was in English.

Councilor Reyes asked if the Veteran's Plaza is included in the package. Member Gray stated it is included in the upgrades category of the bond. Councilor Reyes asked if play equipment is included. Member Gray stated play equipment is included throughout the bond.

Councilor Sacco stated the committee who came together was diverse in membership. She stated she feels confident in the ability for this measure to pass with the amount of support.

Council President Grimes asked what the sunset is on the transportation bond. City Manager Lombos stated it started in 2018 and is a 10 year bond.

Council President Grimes asked if the \$3.5 million for acquiring parks and other properties was tested. Consultant Horvick stated that specifically wasn't polled.

Council President Grimes asked if \$1 million is enough to update the necessary equipment. Director Hoover stated that intent with that money is to create a universal access facility.

Councilor Hillier asked if funding partners have been identified for projects. Director Hoover stated several funding sources have been identified where matching funds are needed. He stated this funding would be leveraged in those ways.

Councilor Reyes asked if this bond will affect receiving funds from other bonds. Director Hoover stated Metro passed a parks bond and the city will be obtaining a local share grant from that bond. City Manager Lombos stated in November the only other bond for local voters to consider is the Metro Parks Bond renewal.

Council consensus was reached to bring back a resolution for consideration.

### 2. Veterans Plaza Draft Plan and Design Update.

Director Hoover, Parks and Planning Manager Rich Mueller, and Consultant Nate Otani presented the Veterans Plaza preferred design and plan. Consultant Otani shared a recap of the planning process including site assessment, community feedback, and site design and feedback. He stated over 900 community members were engaged in the process through 20 different involvement opportunities. Consultant Otani stated key themes as identified include: honor, connection, engagement, experience, shared values, and timelessness. He stated community engagement showed the spaces should focus on service, honor and recognition, and inclusive and welcoming to all. Consultant Otani stated five sites were identified and presented and through engagement the preferred site at the Tualatin Commons was selected. He stated the quantitative qualities of the site will include a gathering space, space for solitude, a recreation space, interpretive elements, signage, and parking. Consultant Otani stated three design concepts where drafted.

Manager Mueller shared survey results from the project stating they received 209 responses. He stated design option three and one where the preferred designs and have now been combined to create the final option. Manager Mueller stated the preferred name is the Veterans Plaza. Manager Mueller stated overall they have had over 600 community members involved in the process through focus groups, open houses, and surveys. He shared public information and notifications that were sent to the public including emails, e-news articles, and social media posts. Director Hoover shared feedback and concerns throughout the project in relation to the name, flags, and public art. Consultant Otani shared community engagement results that were incorporated into the needs assessment including items such as a visual entry area, benches and tables, water feature, public art, and an inclusive space. He shared the preferred design option stating it is accessible and includes all the items from the needs assessment. Consultant Otani stated there will be a Seneca Street and Nyberg Street entrance. Manager Mueller stated next steps for the project include potential council acceptance, drafting of construction documents, and funding.

Councilor Pratt addressed concerns with the naming of the site and the use of the word "Memorial". She stated the use of "Plaza" matches what the city is trying to accomplish in the area. Councilor Pratt asked that veterans be utilized when selecting art in the area. Director Hoover stated they will be involved in the selection.

Councilor Sacco stated she participated in the Stakeholder Advisory Committee and the team worked through a lenses of inclusion and it shows in the outcome of the projects.

Councilor Brooks thanked Joe Lipscomb for his work on this project.

Councilor Brooks asked if the current natural items in the area will be transplanted to new areas. Director Hoover stated they will transplant what they can.

Council President Grimes asked if there is adequate parking in the area for this site. Manager Mueller stated there is adequate parking in the area for this space.

Council President Grimes asked about the opportunity for changing of the flags for different honoraria. Director Hoover stated when there are gatherings they would make all the flags available so each group can choose which they choose to fly.

Councilor Pratt asked if there will be directional signage. Director Hoover stated it will be included.

Mayor Bubenik stated he would like to see the possibility of rotating art through a leasing process to keep the space dynamic. He stated he feels the name Veterans Plaza is a more inclusive name and supports it.

### 3. 6:30 p.m. (30 min) – Council Meeting Agenda Review, Communications & Roundtable.

Councilor Brooks stated she went to the Wilsonville Transfer Station with the Juanita Pohl Center to learn about recycling items in the area. She stated she attended the First Tier Suburbs meeting with the National League of Cities, the Historical Society Picnic, the Mom's Demand Action meeting, the Mindfulness in Nature Walk hosted by Earthwise, and Viva Tualatin.

Councilor Sacco stated she attended Viva Tualatin.

Councilor Pratt stated she attended the Midwest CIO meeting, the Historical Society Picnic, the Concerts on the Commons, and Viva Tualatin.

Councilor Hillier stated she attended Viva Tualatin.

Councilor Reyes stated she attended the Concerts on the Commons and Viva Tualatin.

Council President Grimes stated she attended the Architectural Review Board meeting.

Mayor Bubenik stated he attended the Washington County Mayors lunch and Viva Tualatin.

### Adjournment

Mayor Bubenik adjourned the meeting at 7:00 p.m.

Sherilyn Lombos, City Manager

\_\_\_\_\_ / Nicole Morris, Recording Secretary

\_\_\_\_\_ / Frank Bubenik, Mayor



# OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR JULY 11, 2022

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

### Call to Order

Mayor Bubenik called the meeting to order at 7:02 p.m.

### Pledge of Allegiance

### Announcements

1. Public Health Announcement

Councilor Brooks encouraged citizens to wear masks and to stay safe.

2. Science and Technology Scholarship Award

Council President Grimes announced Magnus Graham as this years recipient of the Tualatin Science and Technology Scholarship.

### **Public Comment**

Len Schaber asked when a decision will be made on the Veteran's Memorial.

Carol Greenough thanked the Council and staff for their work on the parks bond.

### Consent Agenda

Motion to adopt the consent agenda made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco MOTION PASSED

- 1. Consideration of Approval of the Work Session and Regular Meeting Minutes of June 27, 2022
- Consideration of <u>Resolution No. 5632-22</u> Awarding the Contract for the SW Makah Court to Saum Creek Storm Repair Project to GT Excavating, LLC and Authorizing the City Manager to Execute a Contract
- Consideration of <u>Resolution No. 5633-22</u> Canvassing Results of the Primary Election Held in the City of Tualatin, Washington and Clackamas Counties, Oregon on May 17, 2022
- Consideration of <u>Resolution No. 5634-22</u> Authorizing the City Manager to Sign an Intergovernmental Agreement between the Tigard-Tualatin School District 23J and the City of Tualatin

### **Council Communications**

Councilor Pratt spoke to the C4 meeting she attended where they discussed ODOT's plan to amend the Oregon Highway Plan Policy regarding tolling and congestion pricing. The committee is proposing to send a letter that would ask for a 60 day extension to the comment period, cover concerns include tolling revenue only being used within a one mile radius, addressing emergency vehicle trip time due to the tolls, and language around reduced rates for low income people. She asked if the Council is in favor of signing onto the letter. Council consensus was reached to sign onto the letter.

Councilor Brooks stated the transfer station for drop-off of Styrofoam, scrap metal, e-waste, cardboard, plastic, and paper can be dropped off at the Ridder Road station in Wilsonville.

### Adjournment

Mayor Bubenik adjourned the meeting at 7:23 p.m.

Sherilyn Lombos, City Manager

\_\_\_\_\_/ Nicole Morris, Recording Secretary

\_\_\_\_\_ / Frank Bubenik, Mayor



TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Ross Hoover, Parks and Recreation Director Rich Mueller, Parks Planning and Development Manager
DATE:	August 8, 2022

### SUBJECT:

Consideration of <u>Resolution No. 5637-22</u> Authorizing the City Manager to Execute an Amendment to the Grant Agreement with the Oregon Department of Transportation for the Oregon Community Path Program

### RECOMMENDATION

Staff recommends Council approval of Resolution No 5637-22.

### **EXECUTIVE SUMMARY:**

The City submitted an application for Oregon Department of Transportation (ODOT), Oregon Community Paths Program (OCP) grant funds in January 2021 to design and build a section of the Tualatin River Greenway Trail. This trail section runs from Hazelbrook Road, under Highway 99W through Roamer Rest RV Park, and connects to the existing trail at River Ridge Apartments. The .45 mile regional trail section is a critical active transportation link due to safety, accessibility, connectivity, and equity. This multimodal off street trail will connect commuters, residential, and employment. The Oregon Bicycle and Pedestrian Advisory Committee reviewed applications and recommended funding. In May 2021 the Oregon Transportation Committee approved funding the Tualatin River Greenway Trail Extension project. On October 25, 2021 City Council approved the grant agreement.

The amendment updates the grant schedule for the Tualatin River Greenway Trail Extension project in accordance with the grant agreement.

### ATTACHMENTS:

Resolution No. <u>5637-22</u> Exhibit A – Amendment Number 02, Grant Agreement, Oregon Community Path Program (OCP)

### RESOLUTION NO. 5637-22

### A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NUMBER 02 TO THE GRANT AGREEMENT WITH THE OREGON DEPARTMENT OF TRANSPORTATION FOR THE OREGON COMMUNITY PATHS PROGRAM.

WHEREAS, the Oregon Department of Transportation awarded the City \$1,055,898.90 in grant funds for the Oregon Community Paths Program;

WHEREAS, on October 25, 2021 City Council authorized the Oregon Community Paths Program Grant Agreement;

WHEREAS, the Oregon Department of Transportation will update the schedule for the Oregon Community Paths program; and

WHEREAS, the City of Tualatin desires to participate in this grant program to enhance the Tualatin River Greenway Trail.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

**Section 1.** The City Manager is authorized to execute the Grant Agreement Amendment Number 02 with the Oregon Department of Transportation, which is attached as Exhibit A, for the Oregon Community Paths Program.

**Section 2.** This resolution is effective upon adoption.

Adopted by the City Council this 8 day of August, 2022.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_

ATTEST:

Mayor

APPROVED AS TO FORM

BY \_\_\_\_\_ City Attorney

BY \_\_\_\_\_ City Recorder

Exhibit A Misc. Contracts and Agreements No. 34898

A136-G0092418

### AMENDMENT NUMBER 02 GRANT AGREEMENT OREGON COMMUNITY PATHS PROGRAM (OCP) Tualatin River Greenway Trail Extension

City of Tualatin

This is Amendment No. 02 to the Agreement between the **State of Oregon**, acting by and through its Department of Transportation, hereinafter referred to as "ODOT," and **City of Tualatin**, acting by and through its Governing Body, hereinafter referred to as "Recipient," entered into on November 9, 2021, and Amendment No. 01, entered into on December 16, 2021.

It has now been determined by ODOT and Recipient that the Agreement referenced above shall be amended for an extension of time.

1. <u>Effective Date.</u> This Amendment shall become effective on the date it is fully executed and approved as required by applicable law.

### 2. Amendment to Agreement.

Key Milestone	Description	Estimated Due Date
2	Engineering and Design	35 weeks from Agreement Execution
4	Project completion (Project must be completed within 5 years of agreement execution.)	11/19/23

a. EXHIBIT A, Table 1: Key Milestones 2 and 4, Page 13, which read:

### Shall be deleted in its entirety and replaced with the following:

Key Milestone	Description	Estimated Due Date
2	Engineering and Design	11/25/2022
4	Project completion (Project must be completed within 5 years of agreement execution.)	11/19/2024

3. <u>Counterparts</u>. This Amendment may be executed in two or more counterparts (by facsimile or otherwise) each of which is an original and all of which when taken

together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.

4. <u>Original Agreement</u>. Except as expressly amended above, all other terms and conditions of the original Agreement are still in full force and effect. Recipient certifies that the representations, warranties and certifications in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

### Signature Page to Follow

(503) 691-3064

rmueller@tualatin.gov

**THE PARTIES**, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

<b>CITY OF TUALATIN</b> , by and through its Governing Body	<b>STATE OF OREGON</b> , by and through its Department of Transportation
By (Legally designated representative)	By Public Transportation Division Administrator
Name	
(printed)	Name (printed)
Date	
_	Date
By(Legally designated representative)	APPROVAL RECOMMENDED
Name	Bv
(printed)	By Oregon Community Paths Program Manager
Date	5
	Date
LEGAL REVIEW APPROVAL (If	
required in Recipient's process)	<u>ODOT Contact:</u> Alan Thompson
By	Oregon Community Paths Program Manager
Recipient's Legal Counsel	555 13 <sup>th</sup> Street NE
Data	Salem, Oregon 97301 (503) 986-7202
Date	alan.l.thompson@odot.oregon.gov
Recipient Contact: Rich Mueller	
Parks Planning & Development Manager	
18880 SW Martinazzi Avenue	
Tualatin, Oregon 97062	



TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Mike McCarthy, Principal Transportation Engineer
DATE:	August 8, 2022

### SUBJECT:

Consideration of **Resolution No. 5638-22** Awarding the Contract for construction of the Boones Ferry Corridor Sidewalk and Bike Lane Improvements Phase 1 Project, part of the Tualatin Moving Forward Program.

### **RECOMMENDATION:**

Staff recommends that Council approve the resolution awarding and allowing the City Manager to execute a contract with D&D Concrete and Utilities Inc. to construct the Boones Ferry Corridor Sidewalk and Bike Lane Improvements Phase 1 Project in the amount of \$2,514,806.

### **EXECUTIVE SUMMARY:**

The contract will build the Boones Ferry Corridor Sidewalk and Bike Lane Improvements Project – which includes construction and reconstruction of sidewalks, pathways, ADA curb ramps, pathway lighting, traffic signal modifications, a new crosswalk with flashing lights near Apache, new or improved bike lanes, and other improvements to help people walking, rolling, or cycling along Boones Ferry from Sagert St to Ibach St.

The construction contract was advertised in the Daily Journal of Commerce on June 29, 2022 and the Business Tribune on July 1, 2022. Five bids were received before the bid period closed on July 26, 2022. D&D Concrete and Utilities Inc. submitted the lowest responsible bid for the project in the amount of \$2,514,806.

### **OUTCOMES OF DECISION:**

Adopting the resolution and authorizing contract execution would allow construction of this project to proceed.

### FINANCIAL IMPLICATIONS:

Funds for this project are available in the Transportation Project Fund.

### ATTACHMENTS:

Resolution No. 5638-22 Awarding Contract

### RESOLUTION NO. 5638-22

A RESOLUTION AWARDING THE CONTRACT FOR CONSTRUCTION OF THE BOONES FERRY CORRIDOR SIDEWALK AND BIKE LANE IMPROVEMENTS PHASE 1 PROJECT, PART OF THE TUALATIN MOVING FORWARD PROGRAM

WHEREAS, on June 29, 2022 and July 1, 2022, the project was posted in the *Daily Journal of Commerce* and *Business Tribune* (respectively) and requested for proposals as part of the Tualatin Moving Forward program;

WHEREAS, five (5) bids were received prior to the close of the bid period on July 26<sup>th</sup>, 2022;

WHEREAS, D&D Concrete & Utilities Inc. submitted the lowest responsible bid for the project in the amount of \$2,514,806; and

WHEREAS, there are funds budgeted for this project in the Transportation Project Fund.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The contract is awarded to D&D Concrete & Utilities Inc.

**Section 2.** The City Manager is authorized to execute a contract with D&D Concrete & Utilities Inc. in the amount of \$2,514,806.

**Section 3.** The City Manager, or the City Manager's designee, is authorized to execute Change Orders totaling up to 10% of the original contract amount.

Section 4. This resolution is effective upon adoption.

Adopted by the City Council this 8th day of August, 2022.

ATTEST:

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_

City Recorder

Mayor

BY \_\_\_\_\_



TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Mike McCarthy, Principal Transportation Engineer
DATE:	August 8, 2022

### SUBJECT:

Consideration of **Resolution No. 5639-22** Awarding the Contract for Construction of the 65<sup>th</sup> Avenue near Meridian Park Hospital Crosswalk Project, part of the Tualatin Moving Forward Program.

### **RECOMMENDATION:**

Staff recommends that Council approve the resolution awarding and allowing the City Manager to execute a contract with R&R General Contractors Inc. to construct the 65<sup>th</sup> Avenue near Meridian Park Hospital Crosswalk Project in the amount of \$172,990.

### **EXECUTIVE SUMMARY:**

The contract will build the 65<sup>th</sup> Avenue near Meridian Park Hospital Crosswalk project, which includes a new crosswalk with flashing lights, ADA curb ramps, and improved street lighting near Meridian Park Hospital.

The construction contract was advertised in the Daily Journal of Commerce on July 1, 2022 and the Business Tribune on July 5, 2022. Three bids were received before the bid period closed on July 26, 2022. R&R General Contractors Inc. submitted the lowest responsible bid for the project in the amount of \$172,990.

### **OUTCOMES OF DECISION:**

Adopting the resolution and authorizing contract execution would allow construction of this project to proceed.

### FINANCIAL IMPLICATIONS:

Funds for this project are available in the Transportation Project Fund.

### ATTACHMENTS:

Resolution No. 5639-22 Awarding Contract

### RESOLUTION NO. 5639-22

### A RESOLUTION AWARDING THE CONTRACT FOR CONSTRUCTION OF THE 65<sup>TH</sup> AVENUE NEAR MERIDIAN PARK HOSPITAL CROSSWALK PROJECT, PART OF THE TUALATIN MOVING FORWARD PROGRAM

WHEREAS, on July 1 and 5, 2022, the project was posted in the *Daily Journal of Commerce* and *Business Tribune* (respectively) and requested for proposals as part of the Tualatin Moving Forward program;

WHEREAS, three (3) bids were received prior to the close of the bid period on July 26<sup>th</sup>, 2022;

WHEREAS, R&R General Contractors Inc. submitted the lowest responsible bid for the project in the amount of \$172,990; and

WHEREAS, there are funds budgeted for this project in the Transportation Project Fund.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The contract is awarded to R&R General Contractors Inc.

**Section 2.** The City Manager is authorized to execute a contract with R&R General Contractors Inc. in the amount of \$172,990.

**Section 3.** The City Manager, or the City Manager's designee, is authorized to execute Change Orders totaling up to 10% of the original contract amount.

Section 4. This resolution is effective upon adoption.

Adopted by the City Council this 8th day of August, 2022.

ATTEST:

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_

BY \_\_\_\_\_

City Recorder

Mayor



TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Ross Hoover, Parks and Recreation Director Kyla Cesca, Office Coordinator
DATE:	August 8, 2022

### SUBJECT:

Consideration of <u>Resolution No. 5636-22</u> Calling a Measure Election to Submit to the Electors of the City the Question of Authorizing up to \$25,000,000 of General Obligation Bonds for Trails, Parks and River Access, Declaring Intent to Reimburse Expenditures, and Related Matters.

### **EXECUTIVE SUMMARY:**

At the June 13, 2022 meeting, the Parks Bond workgroup recommended Council consider a \$25 million park bond package. At that meeting, Council gave direction to gauge community support of the specific package the workgroup recommended. The project consultants were engaged to conduct a second statistically valid survey, and based on these survey results presented on July 11, 2022, the City Council directed staff to return with a resolution for consideration to place the measure on the November 8, 2022 ballot.

The remaining schedule is as follows:

August 8 - Last Council meeting to pass Resolution to file Ballot Title and Explanatory Statement with the City Clerk.

August 9 - File SEL 805 with City Clerk, including completed Ballot Title and Explanatory Statement Week of August 8 – Publish ballot title in newspaper

August 17 – Deadline for an elector to file a petition for review of ballot title in the Washington County Circuit Court

September 8 - File SEL 802 with Ballot Title and Explanatory Statement with the County Clerk November 8 - Election

The attached resolution calls for the bond measure to be placed on the November 2022 election, approves the ballot title, authorizes the City Manager to prepare and file an explanatory statement and allows for the City to reimburse itself for any expenditures incurred prior to the issuance of the bonds. It also details the appeal and filing process for the ballot title.

### Attachments:

Resolution No. 5636-22 Exhibit A – Notice of City Measure Election, Notice of Bond Election Exhibit B – Notice of Receipt of Ballot Title Exhibit C – Form of Explanatory Statement Presentation















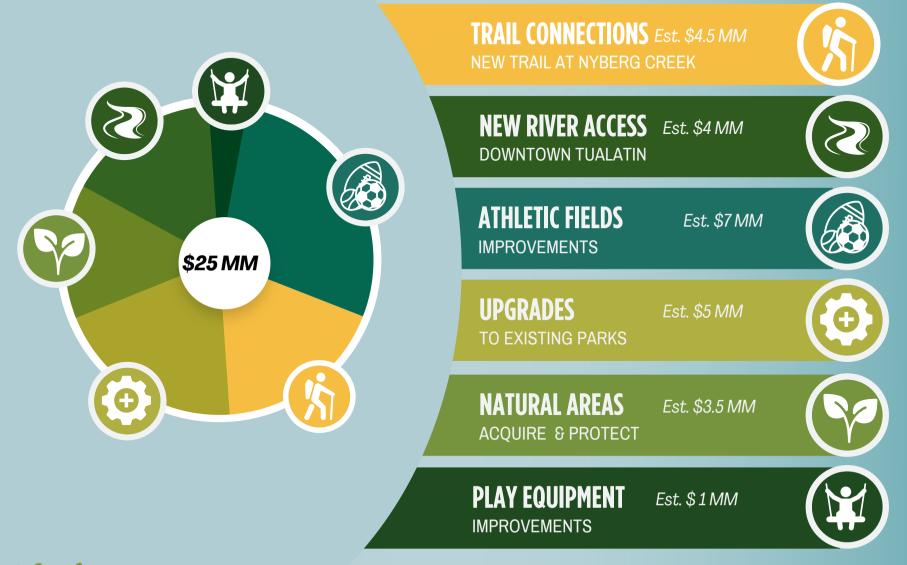


# **COUNCIL CONSIDERATION OF PARKS BOND**



• Resolution

Ballot Title and Explanatory Statement





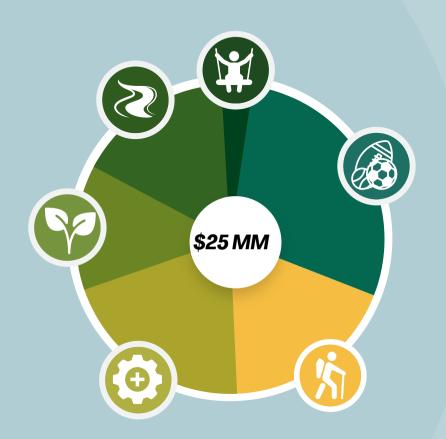
**Connecting Parks-Paths-and People** 

# **CITY COUNCIL VISION & PRIORITIES ALIGNMENT**



	TRAIL CONNECTIONS	UPGRADES	NATURAL AREAS	NEW RIVER ACCESS	PLAY EQUIPMENT	ATHLETIC FIELDS
INCLUSIVE COMMUNITY		$\bigcirc$				
CONNECTED, INFORMED, & ENGAGED				8		
ECONOMY						
GATHERING PLACES				<b>S</b>		
TRANSPORTATION SYSTEM		0				
NEIGHBORHOODS						
ENVIRONMENT		<b>(</b>		8	The second	

# **BOND COST PROJECTIONS**



The rate per \$1,000 of Assessed Value is estimated to be \$0.2930

> \$300 K ASSESSED VALUE

MONTHLY \$7.32 ANNUALLY \$88



# TIMELINE



January	Launch Grassroots Campaign
February – March	Online Survey
February – March	Telephone Survey
March – April	Refine Funding Options/Messaging
April 25	City Council Discussion
April – October	Grassroots Public Engagement
April – May	Develop Funding Request
May 17	Primary Election
June	Committee Recommendation
June 13	City Council Workshop
June 16-23	Telephone Survey?
June 30	Focus Groups?
July	Draft Ballot Title, etc.
August	City Council Action
September	File Ballot Measure
August – October	Public Education (under ORS)
November 8, 2022	Election Day

### RESOLUTION NO. 5636-22

### A RESOLUTION CALLING A MEASURE ELECTION TO SUBMIT TO THE ELECTORS OF THE CITY THE QUESTION OF AUTHORIZING UP TO \$25,000,000 OF GENERAL OBLIGATION BONDS FOR TRAILS, PARKS AND RIVER ACCESS; DECLARING INTENT TO REIMBURSE EXPENDITURES; AND RELATED MATTERS

The City Council of the City of Tualatin, Oregon, finds as follows:

WHEREAS, the City Council of the City of Tualatin, Oregon (the "City"), determines that it will benefit the City to obtain the authority to issue up to \$25,000,000 of general obligation bonds (the "Bonds") for trails, parks and river access, as more fully described in the draft ballot title attached Exhibit A (the "Project"); and

WHEREAS, the Oregon Constitution and Oregon Revised Statutes Chapter 287A allow the voters of the City to authorize the City to issue general obligation bonds to provide funds to finance the costs of the Project; and

WHEREAS, ORS 287A.050 limits the amount of general obligation bonds for certain types of general obligation bonds to three percent of the real market value of taxable property in the City, and issuing the Bonds will not cause the City to exceed this limit; and

WHEREAS, the City anticipates incurring expenditures (the "Expenditures") to finance the costs of the Project and wishes to declare its official intent to reimburse itself for any Expenditures it may make from its general funds on the Project from the proceeds of voterapproved general obligation bonds which may be issued as tax-exempt obligations;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, RESOLVES AS FOLLOWS:

**Section 1. Measure.** A measure election is hereby called for the purpose of submitting to the electors of the City the question of issuing up to \$25,000,000 in general obligation bonds for the Project. Bond proceeds will be used to finance capital costs related to the Project.

**Section 2. Election.** The measure election hereby called shall be held in the City on the 8th day of November, 2022. The election shall be conducted by mail pursuant to ORS 254.465 and 254.470.

**Section 3. Delegation.** The City of Tualatin authorizes the City Manager, or the City Manager's designee, to act on behalf of the City to take such further action as is necessary to carry out the intent and purposes in this resolution, in compliance with the applicable provisions of law.

**Section 4. Ballot Title.** Pursuant to ORS 250.285, the City Council approves the ballot title that is attached as <u>Exhibit A</u>, in substantially the form attached but with such changes as the City Manager may approve, and directs that this ballot title be filed with the City Elections Officer.

Resolution No. 5636-22

Section 5. Explanatory Statement. The City Council approves the explanatory statement that is attached as Exhibit C, in substantially the form attached but with such changes as the City Manager may approve.

Section 6. Notice of Ballot Title and Right to Appeal. Pursuant to ORS 250.275(5) and 250.285, the City Elections Officer shall publish in the next available edition of the Tigard *Tualatin Times* a notice of receipt of the ballot title including notice that an elector may file a petition for review of the ballot title pursuant to ORS 250.296 not later than the seventh business day after the title is filed with the City Elections Officer. The notice shall be in substantially the form attached to this resolution as Exhibit B.

Section 7. Filing with County Elections Office. Pursuant to ORS 254.095(2), the City directs the City Elections Officer to file a Notice of City Measure Election with the Washington County Elections Office. If no petition is filed pursuant to ORS 250.296 to change the ballot title, the Notice of City Measure Election shall be filed in substantially the form of Exhibit A, but with such changes as may be approved by the City Manager, with the Washington County Elections Office no later than September 8, 2022 (sixty-one (61) days prior to the election date), and no earlier than the eighth business day after the date on which Exhibit A is filed with the City Elections Officer. If a petition is filed pursuant to ORS 250.296 to change the ballot title, the Notice of Measure Election, in substantially the form of Exhibit A, but with any changes required by the circuit court, shall be filed as soon as the circuit court certifies the ballot title to the City Elections Officer.

Section 8. Reimbursement from Proceeds. The City hereby declares its official intent to reimburse itself with the proceeds of the Bonds for any of the Expenditures incurred by it prior to the issuance of the Bonds. This Resolution is adopted as official action of the City in order to comply with Treasury Regulation Section 1.150-2 and any other regulations of the Internal Revenue Service relating to the gualification for reimbursement of Expenditures of the City incurred prior to the date of issue of the Bonds.

**Section 9. Effective Date.** This resolution is effective immediately upon its adoption.

INTRODUCED AND ADOPTED by the City Council this 8th day of August, 2022.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_ Mayor

APPROVED AS TO LEGAL FORM

ATTEST:

BY \_\_\_\_\_ City Attorney

BY \_\_\_\_\_ City Recorder

Resolution No. 5636-22

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### EXHIBIT A

### NOTICE OF CITY MEASURE ELECTION

### NOTICE OF BOND ELECTION

### **CAPTION (10 words)**

AUTHORIZES GENERAL OBLIGATION BONDS FOR TRAILS, PARKS AND RIVER ACCESS

### **QUESTION (20 words)**

Shall Tualatin issue \$25,000,000 in general obligation bonds for trails and natural areas, sports fields, parks, and Tualatin River access? *If the bonds are approved, they would be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.* 

### SUMMARY (175 words)

The measure would authorize up to \$25,000,000 in principal amount of general obligation bonds to finance capital costs related to trails, natural areas, sports fields, parks, and river access; and is expected to include a new east-west trail corridor and public access point on the Tualatin River, new and improved sports fields, and parks improvements citywide.

New trails would create connections to reduce traffic, improve pedestrian safety, and promote healthy transportation options. Expanding trail connections would make parks, schools, and transit stops accessible to more community members.

Access to and creation of sports fields in City parks and through cost-effective partnerships with the School District, would provide places for youth health and wellness.

Creating a new riverfront destination in Tualatin's downtown would enhance local businesses, provide environmental education opportunities, and create a place for river access.

If approved, the tax rate is <u>estimated</u> to increase by 29 cents per \$1,000 of taxable value. Actual rates may differ based upon interest rates incurred and changes in assessed value.

### **EXHIBIT B**

### NOTICE OF RECEIPT OF BALLOT TITLE

Notice is hereby given that a ballot title for a measure referred by the City of Tualatin has been filed with the City Elections Officer on August 8, 2022. The ballot title caption is AUTHORIZES GENERAL OBLIGATION BONDS FOR TRAILS, PARKS AND RIVER ACCESS. A copy of the ballot title is available from the City's Elections Officer. An elector may file a petition for review of this ballot title in the Washington County Circuit Court no later than 5:00 p.m., August 17, 2022, under ORS 250.296.

Signature of City Elections Officer Date signed

Printed name of City Elections Officer Title

This legal notice is to be published by the City Elections Officer in the *Tigard Tualatin Times,* Tualatin, Oregon, or in another newspaper of general distribution within the City.

### EXHIBIT C

### FORM OF EXPLANTORY STATEMENT

The measure would authorize up to \$25,000,000 in principal amount of general obligation bonds to finance capital costs related to trails, natural areas, sports fields, parks, and river access.

Creating new trail connections, providing areas for community sports, connecting with the Tualatin River, and acquiring natural areas are high priorities for the Tualatin community. Proposed projects to be funded by the bond would meet these priorities.

Based on community feedback, several high priority projects have been identified. The measure is expected to fund the following:

- Create new trail connections to improve access and pedestrian safety
- Create new and improved sports fields in city parks and in a cost-saving partnership with the Tigard-Tualatin School District
- Establish a new accessible waterfront destination point on the Tualatin River in the downtown area that would create a place for river access and water sports
- Upgrade existing parks citywide
- Renovate the plaza at the Lake of the Commons into a space that will recognize and honor Veterans
- Acquire and protect natural areas

This list of projects was identified and screened to best align with community needs and desires.

These local connections and community health and wellness investments cannot be constructed in a timely manner without the proceeds from this proposed park bond measure.

Current funding only allows for basic maintenance each year, limiting Tualatin's ability to address critical needs and community priorities identified by residents and businesses. The bond would allow Tualatin to provide new parks improvements citywide.

If approved, the tax rate is <u>estimated</u> to increase by 29 cents per \$1,000 of assessed taxable value. Actual rates may differ based upon interest rates incurred and changes in assessed value.



### CITY OF TUALATIN Staff Report

TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Ross Hoover, Parks and Recreation Director Rich Mueller, Parks Planning and Development Manager
DATE:	August 8, 2022

### SUBJECT:

Consideration of **Resolution No. 5635-22** Accepting the City of Tualatin Veterans Plaza Plan and Design Report

### **RECOMMENDATION:**

Staff recommends Council accept the Veterans Plaza Plan and Design Report. The Tualatin Parks Advisory Committee recommends Council acceptance after reviewing the report and hearing public comments at their July 12, 2022 meeting.

### **EXECUTIVE SUMMARY:**

The 2019 Parks and Recreation Master Plan identified the need for future parks, trails, and natural areas, which included a space to honor and recognize veterans. City Council funded conceptual planning and site selection (phase 1) in 2019/20, and site-specific design (phase 2) during 2020/21. Over 1,550 people participated in 40 engagement opportunities, which included focus groups, pop up activities, a stakeholder advisory committee, open houses, surveys, and community meetings. Outreach to thousands of community members was accomplished through social media, project website, emails, print, and media notifications. The Concept Planning and Site Selection Report (phase 1) was endorsed by the project stakeholders committee, recommended by the parks advisory committee, and accepted by Council. The Phase 2 plan report includes the following chapters: Executive Summary, Introduction, Phase 1 Summary, Site Assessment, Community Engagement, Needs Assessment, Schematic Design Options, Preferred Plan, and Next Steps. The report appendix demonstrates extensive and inclusive public involvement, which included materials translated into Spanish, engagement interpreters, and emphasis on Spanish speaking outreach.

The project plan, design and community engagement process and report with appendix are available on the project website at <u>https://www.tualatinoregon.gov/recreation/veterans-memorial</u>.

### FINANCIAL IMPLICATIONS:

Up to 60% construction documents are funded, and will require future budget consideration for construction.

Presentation

# City of Tualatin Veterans Plaza Preferred Design & Plan



2022  $\infty$ AUGUST

# **Planning Process Overview**



Phase 1 **Project Start Up** October - January 2019 **Kick Off Meeting** Focus Group Meetings Survey #1



Development of Themes + Objectives January - March 2020 Stakeholder Advisory Committee Meeting #1 Public Meeting #1 Survey #2



Site Assessments February - March 2020 Stakeholder Advisory Committee Meeting #2 Public Meeting #2



Design Program Development + Site Selection April - May 2020 Stakeholder Advisory Committee Mtg #3

Public Survey #3



**Summary Report** May - June 2020 Stakeholder Advisory Committee Meeting #4 Park Advisory Committee Meeting



6

Phase 2 **Project Start Up Research + Analysis** October - January 2021 Site Assessment and Research



Community Engagement January - February 2022 Focus Group Meetings



Open House February 18, 2022 11:30 - 1:30 and February 19, 2022 11:30 - 1:30 at the Tualatin Commons Project Site



Virtual Open House Week of March 28 -April 22, 2022 Design Concepts and Community Survey



Virtual Q + A Session Week of April 4th, 2022







Draft Plan May - June 2022 Plan Refinement 3d Modeling Preferred Alternative Cost Estimate Virtual Q&A Presentation to City Staff/ TFARK



**Final Plan** July 2022 Draft Report Final Report Presentation to City Council City Council Approval

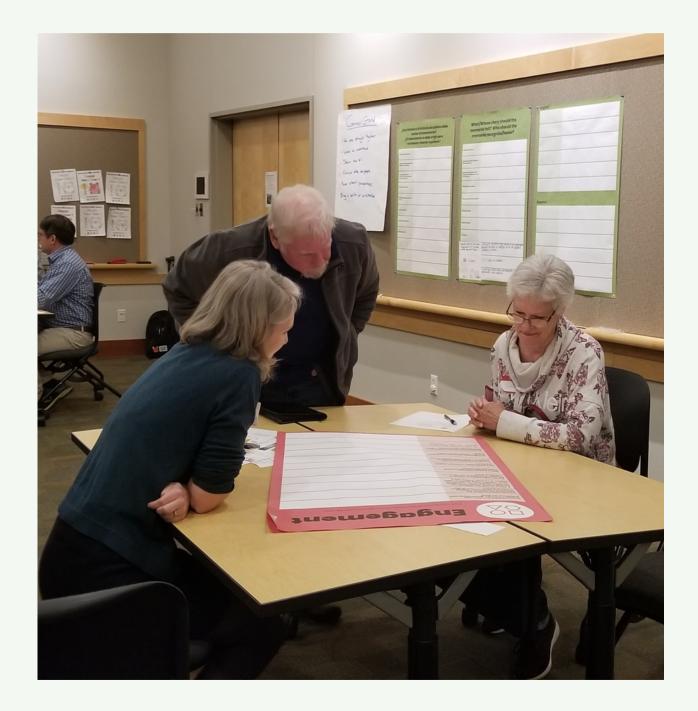
**CITY OF TUALATIN PARKS & RECREATION** 

### **Veterans Plaza Planning Phase I**

# **Community Engagement Recap**

# **Over 900 Community members participated in 20 involvement opportunities**

- Focus Groups (5)
- Outreach (Starry Nights, Library Pop Up)
- Stakeholder Advisory Committee
  - 16 members (9 veterans), 4 meetings
- Community Engagement Meetings (2)
- Surveys (3 with 688 responses)
- Plan endorsed by Stakeholder Committee
- Plan Recommended by TPARK
- Plan Accepted by City Council



# **Key Themes & Objectives**

### Honor

Show respect and regard for.

- All military service members & branches
- Military family members
- Freedom & peace, not war
- Hidden heroes (civilian support)

# Connection

Sense of community and belonging; feeling that one matters; commitment to one another.

- Recognizing all who have served & sacrificed
- Honors families & others affected
- Empathy & understanding for veterans experiences
- Celebrates community

# Engagement

Captures attention and promotes active interaction with visitors.

- Space for events & gatherings
- Space for benches, picnic tables & trails
- Encourages conversation & storytelling
- Space for active recreation

 Welcoming to all Sense of peace & memory Focus on positive, not violence Does not celebrate war Interactive & engaging Service Respect Sacrifice Inclusive/ diversity Honor

**Experience** Connection to the space by engaging the senses. **Shared Values** Common beliefs, ethics, concepts or principles that are important and lasting. **Timeless** Considers the past, present and future; has relevance for generations; can change over time; remains adaptable.

- Honors military service
- Includes past, present & future
- Adaptable & able to evolve
- Peaceful conflict resolution

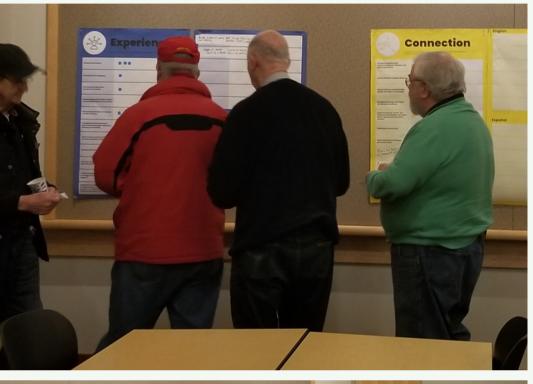
## **Veterans Plaza Planning Phase I**

# What it is & is not

# **Community Engagement Showed:**

- No emphasis on war or violence
- Focus on service, honor and recognition
- Avoid overwhelming information & facts
- Inclusive space, welcoming to all
- No references to conflicts or people

## **Veterans Plaza Planning Phase I**





# **Preferred Site Locations**



TUALATIN COMMONS **Preferred Location** 



BROWN'S FERRY PARK

# **Veterans Plaza Planning Phase I**

### CITY OF TUALATIN PARKS & RECREATION



# SWEEK POND NATURAL AREA

# **Design Program SITE ATITRIBUTES**

- Gathering Space (30-50 people)
- Intimate & Passive Spaces with Seating (2-3 people)
- Space for Solitude
- Space for Personal Storytelling
- Recreation Space (activities)

- (art, informational)
- Dedication Area • Interpretive Elements
- Signage
- Parking (25 cars max)
- Public Transportation
  - (close proximity)

# **Design Concepts VIRTUAL OPEN HOUSE**



DESIGN

OPTION #1

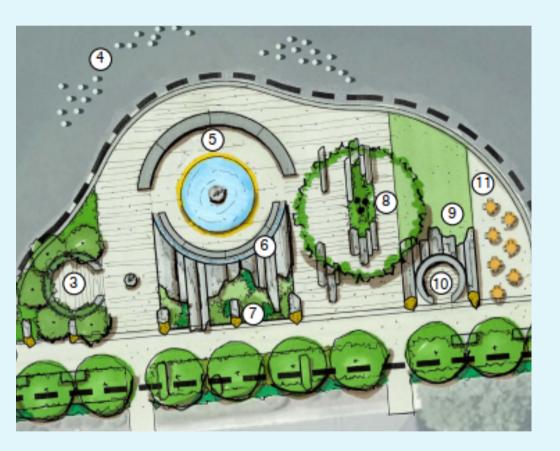


# DESIGN OPTION #2

### **Veterans Plaza Planning Phase II**

### **CITY OF TUALATIN PARKS & RECREATION**

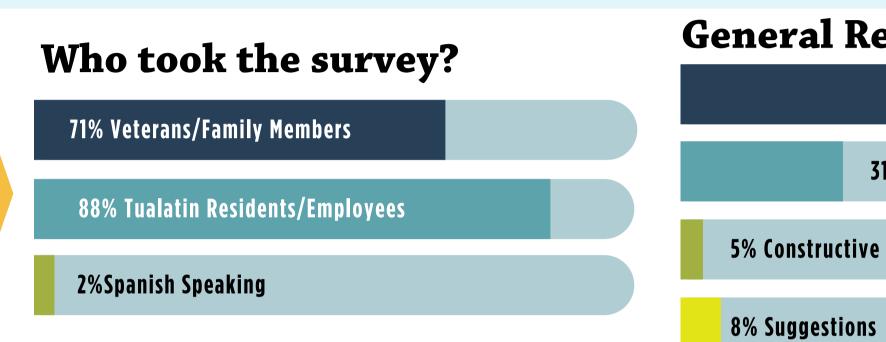




# DESIGN OPTION #3

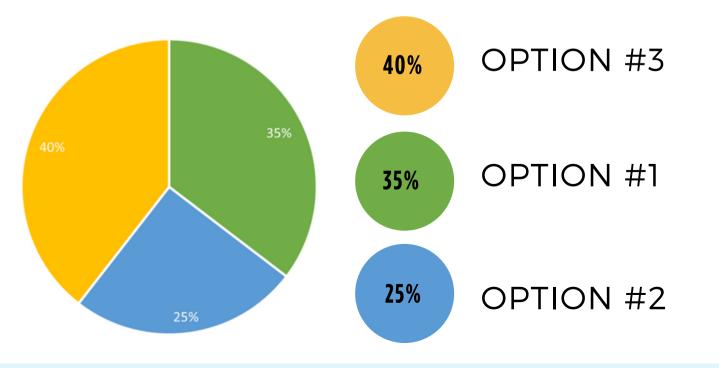
# **VIRTUAL OPEN HOUSE Survey Results**

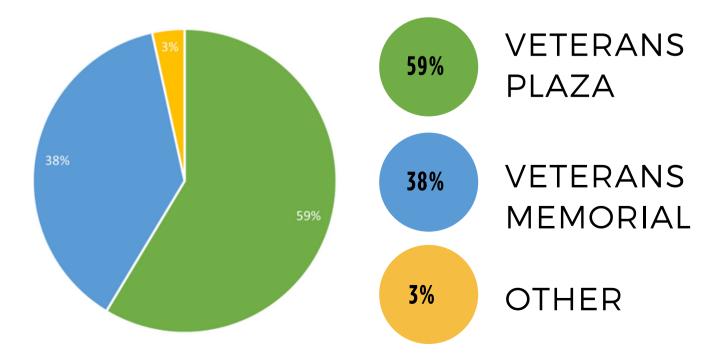




# What was the preferred design?

# What was the preferred name?



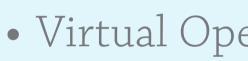


# **General Results**

	55.5% General Comments
31.5% Positiv	e Comments
ve Comments	

# **Community Engagement PHASE II**

- Nearly 650 Community members involved in over 22 engagement opportunities
- Focus Groups (external & internal)
- Tualatin Commons Open House (2 days)
   Draft Plan Survey







**Veterans Plaza Planning Phase II** 

### **CITY OF TUALATIN PARKS & RECREATION**

# • Virtual Open House Survey

# **Public Information & Notification PHASE II**

- 7 Project Emails- 3,850 Recipients
- 6 E -News articles 20,500 Recipients
- 13 Social Media Post 5,282 Engagements
- Plus local newspaper articles, personal email notifications, promotional signage, City website updates, flyer distribution & more!



Final week of the survey! Help honor veterans & view 3 design concepts for the future plaza. Once you have completed your tour, take the survey to choose your favorite & share additional feedback to help finalize the design https://storymaps.arcgis.com/.../d2b616c1a3d3400fa63ce188...



**Veterans Plaza Planning Phase II** 

### **CITY OF TUALATIN PARKS & RECREATION**



City of Tualatin - Government Published by Kyla Cesca 💿 · April 18 at 9:55 AM · 📀

...



### See Insights

Boost post

1 Share

# Feedback & Concerns

- Name
- Flags
- Public Art



### **Veterans Plaza Planning Phase II**

### CITY OF TUALATIN PARKS & RECREATION

AUGUST 8, 2022

# NEEDS ASSESSMENT Community Engagement Results

- Visual Entry Areas
- Gathering Space
- Shaded Area
- Intimate Group Space
- Benches & Tables
- QR Codes
- Storytelling Area
- Pathway Connectivity

- Active Area
- Water Feature
- Public Art
- Sustainable Natural Materials
- Native Vegetation
- Simple & Intentional
- Inclusive Space

### **CITY OF TUALATIN PARKS & RECREATION**

AUGUST 8, 2022

# Design Preferred



More design details can be found in the report

### **Veterans Plaza Planning Phase II**

### **CITY OF TUALATIN PARKS & RECREATION**



CONCRETE SURFACING

NATIVE SHRUBS AND GROUNDCOVERS

> SERVICE INSPIRED PUBLIC ART

RESURFACED EXISTING RAISED PLANTER

STORY/DEDICATION CIRCLE

LARGE PAVERS

\* QR CODE LOCATION



# Veterans Plaza Planning Phase II

# **Nyberg Street Entrance**





# Veterans Plaza Planning Phase II

# Next Steps

- Council Consideration of Acceptance
- Construction Documents
- Funding



### Veterans Plaza Planning Phase II

### **CITY OF TUALATIN PARKS & RECREATION**

AUGUST 8, 2022



### **Veterans Plaza Planning Phase II**

### RESOLUTION NO. 5635-22

### A RESOLUTION ACCEPTING THE CITY OF TUALATIN VETERANS PLAZA PLAN AND DESIGN REPORT

WHEREAS, the Council directed staff to plan a space to honor and recognize veterans in the City of Tualatin;

WHEREAS, a broad-based and diverse project outreach and community engagement process occurred to facilitate public involvement and inclusion community engagement over eight months;

WHEREAS, acceptance of the Veteran Plaza Plan and Design Report has been recommended to Council by the Tualatin Park Advisory Committee; and

WHEREAS, the Veterans Plaza Plan and Design Report will guide the renovation of the amenities and features in Tualatin Commons public plaza.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The Council accepts the Veterans Plaza Plan and Design Report which is attached as Exhibit A, and incorporated by reference.

Section 3. This resolution is effective upon adoption.

INTRODUCED and ADOPTED by the City Council this 8<sup>th</sup> day of August, 2022.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_

Mayor

APPROVED AS TO FORM

ATTEST:

BY \_\_\_\_\_ City Attorney

BY \_\_\_\_\_ City Recorder



Exhibit A to Resolution No. 5635-22

# Veterans Plaza Plan and Design Report

JULY 2022

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FINAL PLAN | JULY 2022

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# 01 Acknowledgments

#### A SPECIAL THANK YOU:

We appreciate the guidance provided by the focus groups, as well as the involvement of many City Committees and Boards, interest groups, civic leaders, community members, and City staff who have given their time, energy, and ideas to the Veterans Plaza plan.

#### **City Council**

Mayor Frank Bubenik Council President Nancy Grimes Councilor Maria Reyes Councilor Christen Sacco Councilor Bridget Brooks Councilor Cyndy Hillier Councilor Valerie Pratt

#### **Park Advisory Committee**

Emma Gray, Chair Beth Dittman, Vice Chair Brandon Gill Denise Cline Anthony Warren Michael Kline Claire Roach John Makerpeace

#### **Parks & Recreation**

Ross Hoover, Parks & Recreation Director Rich Mueller, Parks Planning & Development Manager Julie Ludemann, Recreation Manager Kyla Cesca, Office Coordinator

#### **City Staff**

Sherilyn Lombos, City Manager Don Hudson, Assistant City Manager Megan George, Deputy City Manager GIS Staff Recreation Programmers Park Maintenance Public Works Tualatin Police Community Development

#### **Tualatin Advisory Committees & Boards**

Arts Advisory Committee Core Area Parking District Board Youth Advisory Council

#### **Planning Partners & Collaborations**

Veterans of Foreign Wars Post #3452 Forward Assist Local Veterans City of Tualatin Community Members Lake of the Commons Area Businesses Community Involvement Organizations Tualatin Chamber of Commerce Aging Task Force

Dale Potts Joe Lipscomb John Knippers, VFW Harvey Pitcher, VFW Mike Miller, VFW Ernie Doyle, VFW Pat Forrester, VFW Greg Meiling, VFW Dennis Cater, Forward Assist John Steinbaugh, Forward Assist Don Anderson, Vanguard Brewing Company Charlie Sitton, Century Hotel Cathy Holland, Commercial CIO Susan Noack, Tualatin Chamber of Commerce

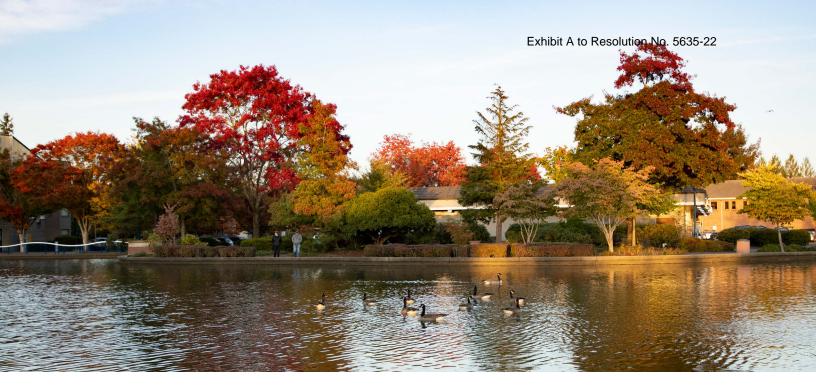
#### CONSULTANT TEAM:



Lead, Landscape Architect, & Community Engagement

**Bridging Language Services** Community Engagement, Translator, & Interpreter Noelia Ruiz, Owner

**DCW Cost Management** *Cost Estimator* Trish Drew, Estimator



# 02 Executive Summary

#### OVERVIEW

The schematic site design for the City of Tualatin Veterans Plaza began in October 2021 and is based on earlier community engagement findings summarized in the 2020 Veterans Memorial Concept Planning & Site Selection Report, Phase 1. Further development in Phase 2 of the schematic design is based on opportunities and constraints of the chosen Tualatin Commons site as well as community and City input.

In October of 2021 the City of Tualatin Parks and Recreation (TPR), in collaboration with Shapiro Didway (SD) began Phase 2 of the City of Tualatin Veterans Plaza project. The work associated with this portion of project development was broken out into four tasks as outlined below:

- + Task 1: Research & Analysis
- + Task 2: Site Use & Design Options
- + Task 3: Draft Plan
- + Task 4: Preferred Plan

These tasks helped create an understanding of the project site's opportunities and constraints and to progress towards a preferred design for Tualatin's Veterans Plaza. The community was extensively engaged through various means and methods, which allowed opportunities to provide input on how the projects core themes and objectives could be physically manifested on site. All project data and public input was combined into a detailed report with a preferred design and shared with the community.

#### PROJECT BACKGROUND

The initial phase that led to the Veterans Plaza Concept Planning & Site Selection Report, began in October 2019 by City of Tualatin Parks and Recreation and consultant, Shapiro Didway LLC. Work involved extensive community engagement, with over 900 people, at 20 involvement opportunities. Big ideas were gathered from focus group discussions and public surveys. Ideas were categorized and refined into (5) core themes with corresponding objectives by Stakeholder Advisory Committee members. Selected themes include: connection, shared values, engagement, timeless and experience. The public was also given an opportunity to clarify "who" the plaza should honor, specifically:

- + All military service members & branches
- + Military family members
- + Freedom & peace, not war
- + Hidden heroes (civilian support)

After considering eight sites, the Tualatin Lake at the Commons was selected as the preferred site. The concept report was endorsed by the Stakeholders Advisory Committee, recommended by the Parks Advisory Committee and accepted by City Council.

### SITE ASSESSMENT

Existing conditions of the site were compiled via site examination and eleven (11) meetings with Parks & Recreation, City Engineering, Community Development, Parks Maintenance, City Police, City Recreation Programmers, Public Works, Core Area Parking District Board, and local businesses. An assessment was assembled from findings, pinpointing the history, current site uses, safety concerns and opportunities. This information was used to expand the design team's knowledge, illustrating existing site features and the feasibility of anticipated improvements.

Primary concerns identified in the site assessment include drainage issues; site is in a flood plain; existing utility easement constraints; development will require new electrical, irrigation and drainage systems; adequate parking for events; lake maintenance and number of geese; existing dense plantings pose visibility concern; lack of shade; vandalism; overall lack of site cohesion.

### COMMUNITY ENGAGEMENT

The project team organized a series of five (5) public focus group meetings with Forward Assist, Local Veterans, Veterans of Foreign Wars, Youth Advisory Committee, and Tualatin Parks & Art Advisory Committees, and two (2) onsite open houses. These meetings and open houses were advertised through the City of Tualatin website, flyers, the City of Tualatin Library display case, a series of email blasts, local newspapers, and social media posts. Other outreach efforts included:

- + (2) Public surveys
- + (2) Project websites
- + Promotion by the City of Tualatin
- + Promotion by consultant team
- + Materials translated in Spanish
- + Newspaper Articles

Meeting styles varied from presentation format with opportunity for discussion, to a gallery style format with informal one on one conversations. Similar presentation materials were used for each meeting, including a summary of phase 1 findings, themes and objectives and the use of supporting imagery to prompt conversation and ideas. Participants were asked *how can the space represent the themes? How can the themes be physically arranged within the site? How can the themes be honored?* Participants were reminded that answers could be abstract or literal. Additional questions were *how do you currently use the site? What do you like about the site? How do you see yourself using the site in the future? Is there any programming that your group does that could happen on the site?* 

### " There were 650 participants in over 22 community engagement opportunities."

### NEEDS ASSESSMENT

The initial community engagement efforts resulted in a needs assessment, which summarized community feedback and became the basis of design to develop three schematic design concepts with supporting imagery.

There was a demonstrated need for the following:

- 1. Visual indicator at the entry points to draw people into the site. Redesign the entry areas. Improve wayfinding and signage.
- 2. A gathering space that is family friendly, inclusive and multi-functional with a seating area.
- 3. A shaded area.
- 4. An intimate space for small groups or individual use.
- 5. Benches and tables that are located along the Lake.
- 6. QR code to provide an educational component to the project.
- 7. An area with seating that can be used for storytelling.









- 8. Walking paths that tie into the park and the adjacent amenities. Walking paths along the Lake.
- 9. Area for activity.
- 10. Water feature with an art element.
- 11. Public art that is inclusive.
- 12. Priority use of natural materials when feasible. Use of durable sustainable materials.
- 13. Use of native vegetation. Incorporation of shade trees, flowering trees, a grassy area, flower bed and plantings beds to maximize foliage.
- 14. Overall design should feel simple and intentional with a "less is more" approach.
- 15. Dedication or welcoming area that conveys the Veterans Plaza is an inclusive and welcoming space honoring all veterans.

# SCHEMATIC DESIGN CONCEPT DEVELOPMENT

Three Design concepts were shared with the community using a virtual open house website. A survey was linked to the website to gather community and veteran input to select a preferred design. Shapiro Didway and Parks & Recreation Staff also hosted a live virtual question and answer session to allow the public to ask questions related to the design concepts.

## DESIGN PLAN

Data from the public online survey was used to refine the three design alternatives into a preferred design. 3D renderings of the preferred design were developed to help express how the site would function.

# NEXT STEPS

Next steps for the project include the following:

- + Consideration of Acceptance from City Council
- + Preparation of Construction Documents
- + Explore & Determine Funding Opportunities & Options
- + Secure Funding
- + Construction Plan Review & Permits
- + Bid & Award of Construction Contract
- + Construction Project & Renovation
- + Plaza Opens



# Enlargement 1

- \* QR Code Location
- 1 Service Inspired Public Art
- 2 Welcome Signage
- 3 Native Shrubs and Groundcover
- 4 Japanese Cherry Trees
- 5 Tables & Chairs

- 6 Native Evergreen Tree
- **7** Flex Synthetic Turf Area
- 8 Boulder Feature in Lake
- **9** Shade Structure
- 10 Sliced Stone Natural Feature
- 11 Bench

- 12 Natural Stone Bench
- 13 Event Flags
- 14 Double Sided Benches
- 15 Small Pavers
- 16 Large Pavers

- 17 Reflection Pool
- 18 US Flag
- **19** Service Branch Insignia Plaque on Stone Column
- **20** Flowering Native Pollinators
- 21 Concrete Boardwalk Over Lowered Planting Area
- 23 Concrete Surfacing
- 24 Story/Dedication Circle
- **#** Perspective View

22 Sliced Natural Stone Water Feature **25** Resurfaced Existing Raised Planter

Exhibit A to Resolution No. 5635-22



**PERSPECTIVE VIEW #1** 



PERSPECTIVE VIEW #2



**PERSPECTIVE VIEW #3** 

# Enlargement 2

- \* QR Code Location
- 1 Concrete Surfacing
- 2 Welcome Signage
- 3 Walkway Lighting
- 4 Japanese Cherry Trees
- 5 Bench
- 6 Labyrinth
- 7 Native Tree
- # Perspective View





**PERSPECTIVE VIEW #4** 

\* QR Code Location

2 Decorative String Lights

1 Bench

# Enlargement 3





**PERSPECTIVE VIEW #5** 



# 02 Reporte Ejecutivo

# VISIÓN GENERAL

El Diseño Esquemático de la Plaza de los Veteranos de la Ciudad de Tualatin comenzó en octubre de 2021 y se basa en hallazgos anteriores de participación comunitaria, resumidos en el Informe del 2020 de Planificación Conceptual y Selección del sitio, Fase I. El desarrollo adicional en la Fase II del Diseño Esquemático se basa en oportunidades y limitaciones del sitio seleccionado, Tualatin Commons, así como los aportes de la comunidad y el Ayuntamiento.

En octubre de 2021, el Departamento de Parques y Recreación de la Ciudad de Tualatin (TPR), en colaboración con Shapiro Didway (SD), comenzó la Fase II del proyecto Plaza de los Veteranos de la Ciudad de Tualatin. El trabajo asociado con esta parte del desarrollo del proyecto se dividió en cuatro tareas, como se describe a continuación:

- + Tarea 1: Investigación y análisis
- + Tarea 2: Opciones de diseño y uso del sitio
- + Tarea 3: Plan preliminar
- + Tarea 4: Plan final

Las tareas nos ayudaron a entender las oportunidades y limitaciones del sitio y avanzar hacia un diseño preferido para la Plaza de los Veteranos de Tualatin. La comunidad participó ampliamente a través de varios medios y métodos, lo que permitió a muchos la oportunidad de brindar información sobre cómo los temas centrales del proyecto y los objetivos podrían manifestarse físicamente en el sitio. Todos los datos del proyecto y los aportes públicos recopilados se combinaron en un informe detallado con un diseño preferido y se compartieron con la comunidad.

## ANTECEDENTES DEL PROYECTO

La fase inicial que condujo al Informe de Planificación y Selección del sitio del concepto de la Plaza de los Veteranos, comenzó en octubre de 2019 por parte del Departamento de Parques y Recreación de la Ciudad de Tualatin y se obtuvo un asesor, Shapiro Didway LLC. El trabajo involucró una amplia participación de la comunidad, con más de 900 personas, en 20 oportunidades de participación. Primero, se recopilaron grandes ideas de discusiones de grupos de enfoque y encuestas públicas. Las ideas fueron clasificadas y refinadas en (5) temas centrales con los objetivos correspondientes por los miembros del Comité Asesor de Partes Interesadas. Los temas seleccionados incluyen: conexión, valores compartidos, compromiso, atemporal y experiencia. El público también tuvo la oportunidad de aclarar "a quién" debería honrar la Plaza específicamente:

- + Todos los miembros y ramas del servicio militar
- + Familiares de militares
- + Libertad y paz, no guerra
- + Héroes no reconocidos (apoyo civil)

Después de considerar ocho sitios, se seleccionó el lago Tualatin Commons como el sitio preferido. El informe conceptual fue respaldado por el Comité Asesor de Partes Interesadas, recomendado por el Comité Asesor de Parques y aceptado por el Consejo del Ayuntamiento.

#### EVALUACIÓN DEL SITIO

Las condiciones existentes del sitio de Tualatin Commons se compilaron mediante un examen del sitio y once (11) reuniones con el personal del Departamento de Parques y Recreación, Ingeniería de la Ciudad, Desarrollo Comunitario, Mantenimiento de Parques, Policía de la ciudad, Programadores de recreación de la ciudad, un grupo asesor voluntario llamado Distrito de estacionamiento del área central y negocios locales. Se hizo una evaluación a partir de los hallazgos, identificando la historia, los usos actuales del sitio, las preocupaciones de seguridad y las oportunidades del sitio. Esta información se utilizó para ampliar el conocimiento del sitio por parte del equipo de diseño, ilustrando las características existentes del sitio y la viabilidad de las mejoras previstas.

Las preocupaciones principales identificadas en la evaluación del sitio incluyen problemas de drenaje debido al uso anterior del sitio; el sitio está en una zona de inundación; restricciones de servicios públicos existentes; el desarrollo requerirá nuevos sistemas eléctricos, de riego y drenaje; estacionamiento adecuado para eventos; mantenimiento del lago y de la cantidad de gansos; la densidad de las plantas existentes plantean problemas de visibilidad; falta de sombra; vandalismo; falta de cohesión del sitio en general.

## PARTICIPACIÓN DE LA COMUNIDAD

El equipo del proyecto organizó una serie de cinco (5) reuniones de grupos de enfoque públicos con Forward Assist, Veteranos locales, Veteranos de guerras extranjeras, el Comité asesor juvenil, el grupo Asesor de Tualatin de parques y arte y dos (2) jornadas de puertas abiertas en el sitio. Estas reuniones y jornadas de puertas abiertas se anunciaron a través del sitio web del Departamento de Parques y Recreación de Tualatin, volantes, información y material promocional en la vitrina de la Biblioteca de la Ciudad de Tualatin, una serie de correos electrónicos masivos, periódicos locales y publicaciones en las redes sociales. Otros esfuerzos de divulgación incluyen:

- + (2) Encuestas públicas
- + (2) Sitios web del proyecto
- + Promoción de la Ciudad de Tualatin
- + Promoción por el equipo Asesor
- + Materiales traducidos en español
- + Comunicados de prensa de Pamplin Media informando sobre el progreso del proyecto

Los estilos de reunión variaron desde el formato de presentación con oportunidad para la discusión hasta un formato de estilo de galería con conversaciones informales individuales. Se utilizaron materiales de Exhibit A to Resolution No. 5635-22

presentación similares para cada reunión, incluido un resumen de los hallazgos, temas y objetivos de la Fase I y el uso de imágenes de apoyo para generar conversaciones e ideas. Se preguntó a los participantes: ¿Cómo puede el espacio representar los temas? ¿Cómo se pueden organizar físicamente los temas dentro del sitio? ¿Cómo se pueden honrar los temas? Se recordó a los participantes que las respuestas podían ser abstractas o literales. Las preguntas adicionales fueron: ¿Cómo se ve usando el sitio en el futuro? ¿Hay alguna actividad que haga su grupo que pueda ocurrir en el sitio?

# "Hubo 650 participantes en más de 22 oportunidades de participación comunitaria."

## EVALUACIÓN DE LAS NECESIDADES

Los esfuerzos iniciales de participación de la comunidad dieron como resultado una evaluación de necesidades que resumió los comentarios de la comunidad y se convirtió en la base del diseño para desarrollar tres conceptos de diseño esquemático, con imágenes de apoyo.









Había una necesidad demostrada de lo siguiente:

- Visuales en las áreas de entrada para atraer a las personas al sitio. Rediseñar las áreas de entrada. Mejorar la orientación y la señalización.
- 2. Un espacio de reunión familiar, inclusivo y multifuncional con un área para sentarse.
- 3. Un área sombreada.
- 4. Un espacio privado para grupos pequeños o uso individual.
- 5. Bancas y mesas que se encuentren a lo largo del lago.
- 6. Código QR para proporcionar un componente educativo al proyecto.
- 7. Un área con asientos que se puede utilizar para contar historias.

- Senderos para caminar que se unen al circuito mayor y amenidades adyacentes. Senderos para caminar a lo largo del lago.
- 9. Área para que las familias estén activas.
- 10. Elemento de agua con un elemento de arte.
- 11. Arte público que sea inclusivo.
- 12. Uso prioritario de materiales naturales cuando sea factible. Uso de materiales sostenibles duraderos.
- Aprovechamiento de la vegetación autóctona. Incorporación de sombra, árboles, árboles en flor, una zona de césped, jardinera de flores y jardinera de plantas para maximizar el follaje.
- 14. El diseño general debe ser simple e intencional con un enfoque de "menos es más".
- 15. Área de dedicación o área de bienvenida que transmite que la Plaza de los Veteranos es un espacio inclusivo y acogedor que honra a todos los veteranos y miembros de la comunidad.

# DESARROLLO DEL CONCEPTO DEL DISEÑO ESQUEMÁTICO

Se compartieron tres conceptos de diseño con la comunidad mediante un sitio web virtual de puertas abiertas. Se incluyó una encuesta en el sitio web para recopilar comentarios de la comunidad y de los veteranos y para seleccionar un diseño preferido. Shapiro Didway y el personal del Departamento de Parques y Recreación de Tualatin también organizaron una sesión virtual en vivo de preguntas y respuestas para permitir que el público hiciera preguntas relacionadas con los conceptos de diseño.

## PLAN DEL DISEÑO

Se utilizaron los datos de la encuesta pública en línea, junto con los aportes de la ciudad para refinar las tres alternativas de diseño en un diseño preferido. Se desarrollaron representaciones 3D (tercera dimensión) del diseño preferido para ayudar a expresar cómo funcionaría el sitio. DCW Cost Management produjo una estimación de los costos de construcción probables para la alternativa preferida.

## PRÓXIMOS PASOS

Los siguientes pasos para el proyecto incluyen lo siguiente:

- + Consideración de aceptación por parte del Consejo del Ayuntamiento.
- + Elaboración de documentos de construcción (diseño y
- + especificaciones).
- + Explorar y determinar oportunidades y opciones de financiación
- + Asegurar los fondos
- + Revisión del Plan de Construcción y Permisos
- + Licitación y Adjudicación de Contrato de Construcción
- + Proyecto de Construcción y Renovación
- + Apertura de la Plaza



# Amplación 1

- \* Ubicación del código QR
- 1 Arte público inspirado en el servicio
- 2 Señalización de bienvenida
- 3 Arbustos nativos y cobertura vegetal
- 4 Cerezos japoneses
- 5 Mesas y sillas

- 6 Árbol de hoja perenne nativo
- 7 Área de césped sintético Flex
- 8 Piedra en el lago
- 9 Estructura para crear sombra
- **10** Características naturales de piedra en rodajas
- 11 Banca

- 12 Banca de piedra natural
- 13 Bandera para eventos
- 14 Bancas con asientos en ambos lados
- 15 Adoquines pequeños
- 16 Adoquines grandes

- 17 Estanque de reflexión
- 18 Bandera de los Estados Unidos de América
- 19 Placa con insignia de rama de servicio en columna de piedra
- **20** Polinizadores nativos de flores
- 21 Pasarela de concreto sobre área de plantación baja

- 22 Elementos de agua de piedra natural en rodajas
- 23 Área de concreto
- 24 Historia/Círculo de dedicación
- **25** Macetero elevado existente repavimentado
- # Vista en perspective

Exhibit A to Resolution No. 5635-22



**VISTA EN PERSPECTIVA #1** 



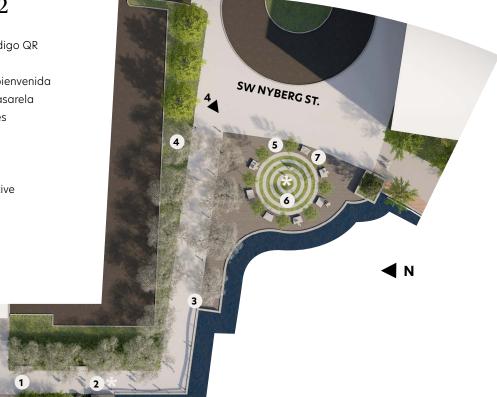
VISTA EN PERSPECTIVA #2



VISTA EN PERSPECTIVA #3

# Amplación 2

- \* Ubicación del código QR
- 1 Área de concreto
- 2 Señalización de bienvenida
- 3 Iluminación de pasarela
- 4 Cerezos japoneses
- 5 Banca
- 6 Laberinto
- 7 Árbol Nativo
- **#**▶ Vista en perspective





**VISTA EN PERSPECTIVA #4** 

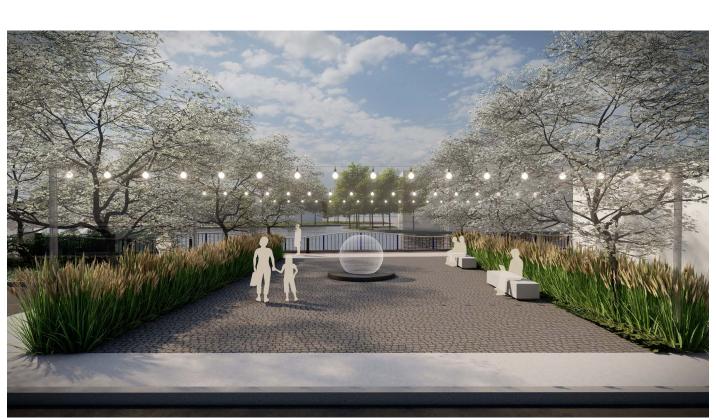
\star Ubicación del código QR

2 Guirnalda de luces decorativas

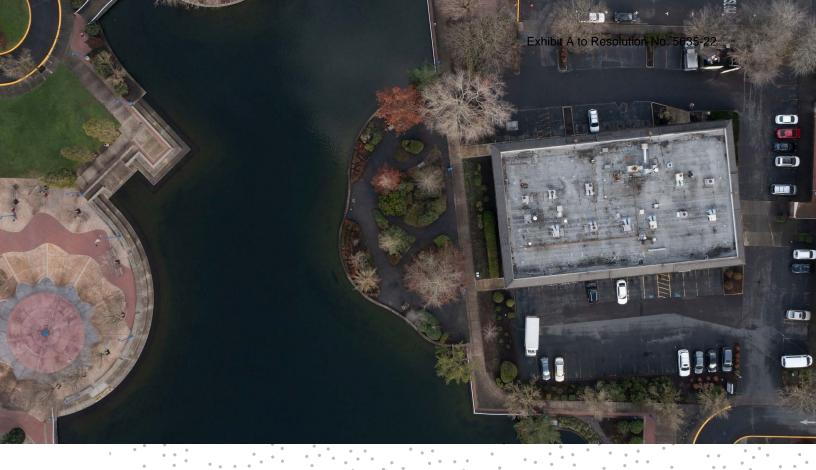
1 Banca

# Amplación 3





**VISTA EN PERSPECTIVA #5** 



# 03 Introduction

#### PURPOSE

In October 2021, Tualatin Parks and Recreation engaged landscape architecture firm Shapiro Didway for professional design services to develop a preferred schematic design for the City of Tualatin Veterans Plaza. The schematic design efforts were built on the learned knowledge and relationships established in Phase 1 of the project.

Phase 1 of this project was completed in 2020 and resulted in the Veterans Memorial Concept Planning & Site Selection Report. Phase 1 determined who the space would honor, what themes it should exemplify, a design program and conceptual design ideas. The site location was determined as the east side of the Tualatin Commons. The current project phase (Phase 2) that is documented in this report focuses on developing schematic design options that are based on Phase 1 outreach findings and existing site conditions. The public was engaged to understand site opportunities and constraints, explore design ideas and to select a preferred design.

# Process Overview



This phase focused on community engagement to create a concept and select a preferred site for a Veterans Memorial for the City of Tualatin. This phase has been completed. The accompanying diagram details tasks completed in this phase. A detailed summary of Phase 1 outcomes and their relevance to this Phase 2 project can be found in the next chapter.

## PHASE 2 ANALYSIS

Shapiro Didway examined relevant site data and project information to understand the existing site opportunities and constraints. They also performed a thorough site examination and held eleven (11) meetings with Parks & Recreation, City Engineering, Community Development, Parks Maintenance, City Police, City Recreation Programmers, Core Area Parking District Board, and local businesses. A site assessment was assembled from findings, pinpointing the history, current programming, safety concerns and site opportunities and constraints. This information was used to better understand the site, illustrating existing site features and the feasibility of desired improvements.

#### **PROGRAMMING AND DESIGN OPTIONS**

The project team held a series of five (5) focus group meetings and hosted two (2) on site open houses to gather feedback from community members. Through marketing efforts, the community was notified of the engagement events. The open houses were promoted through the City of Tualatin website, flyers, the City of Tualatin Library display case, a series of email blasts, local newsletters, and social media posts (see appendix for detailed project notifications).

The five (5) focus group meetings held, were with Forward Assist, Local Veterans, Veterans of Foreign Wars, Youth Advisory Committee, and Tualatin Parks & Art Advisory Committees. Due to the pandemic, these were a combination of in-person and virtual meetings. The two (2) on-site open house events gave Tualatin community members the opportunity to provide input.

Phase 1 Phase 2 **N**1 PHASE 1 PROJECT START UP Oct.-Jan. 2019 **Kick Off Meeting** Focus Group Meetings Survey #1 02 **DEVELOPMENT OF KEY** THEMES + OBJECTIVES Jan.-Mar. 2020 Stakeholder Advisory Committee Meeting #1 Public Meeting #1 Survey #2 03 SITE ASSESSMENTS Feb.-Mar. 2020 Stakeholder Advisory Committee Meeting #2 Public Meeting #2 94 DESIGN PROGRAM **DEVELOPMENT +** SITE SELECTION Apr.-May 2020 Stakeholder Advisory Committee Meeting #3 Public Survey #3 05 SUMMARY REPORT May-Jun. 2020 Stakeholder Advisory Committee Meeting #4 Park Advisory Committee Meeting PHASE 2 PROJECT START **UP RESEARCH + ANALYSIS** 

Oct.-Jan. 2021 Site Assessment and Research

The themes, objectives and site concept diagram developed in Phase 1, combined with supporting concept imagery, were used for conversational purposes to gather feedback and ideas. Comment cards were also provided to gather written comments.

At the conclusion of this community engagement, the needs assessment combined community feedback and finalized the design program for the site. The needs assessment became the basis for designers to develop three schematic design concepts and select supporting concept imagery.

Design concepts were shared with the community using a virtual open house website. A survey was linked to the website to gather community input and to select a preferred design. Shapiro Didway, along with Tualatin Parks & Recreation Staff, hosted a live virtual question and answer session to allow the public to ask questions related to the design options presented in the virtual open house.

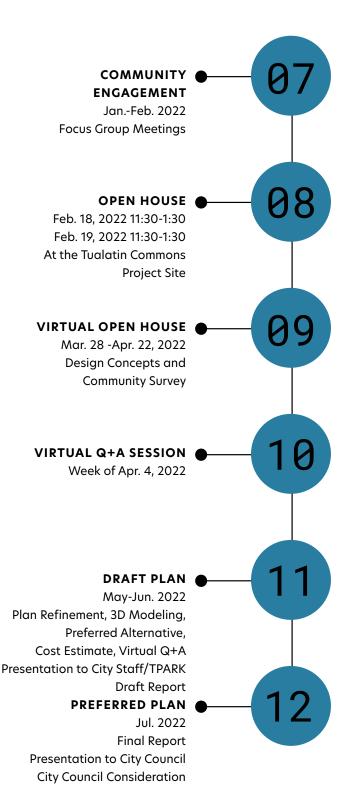
#### DRAFT PLAN

The project team combined data from the public online survey to refine the three design alternatives into a preferred design. A 3D model and render views were also developed for the preferred design. These renders helped to express how the site would function. DCW Cost Management produced an estimated range of probable construction costs.

A draft plan of the report along with the refined design concept was shared with City Staff and posted to the City website for public access. Public feedback was collected for the draft report using an online survey. Shapiro Didway assisted the City of Tualatin with preparing a presentation and presented the findings of the project to Tualatin Parks Advisory Committee (TPARK).

#### **PREFERRED PLAN**

The project team prepared the final report and assisted the City of Tualatin with presenting the project to City Council and TPARK. This final report compiled the public engagement process and findings, design alternatives and the preferred design with associated cost data, next steps, and documentation of the project outcomes.



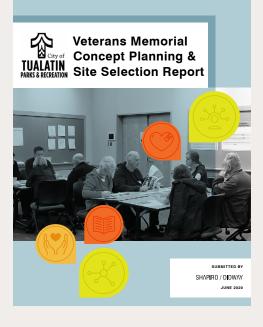
# 04 Phase 1 Summary



In October 2019, the City of Tualatin Parks and Recreation engaged Shapiro Didway to complete Phase 1 of this project. This phase focused on community engagement to help create a concept and select a preferred site for a Veterans Memorial in the City of Tualatin. Critical findings included who the memorial should honor, key themes and objectives and the design program. These findings became the foundation of work performed during phase 2.

Visioning for the memorial began with an exploration of big ideas gathered from focus group discussions and a public survey. Ideas were combined into categories and refined by Stakeholder Advisory Committee members into (5) core themes. Finally, the community was given an opportunity to clarify "who" the memorial should honor and select desired objectives under each core theme.

Eight sites were considered for the memorial location. Each site was assessed and presented to the Stakeholder Advisory Committee and the public for feedback. Based on feedback and a site program developed by the Stakeholder Advisory Committee, the preferred site for the memorial was selected as the east side of the Tualatin Commons lake. The following two pages summarize Phase 1 findings, which were used as the foundation of work performed during Phase 2 and documented in this report. Additional information on this phase of the project can be found in the 2020 Veterans Memorial Concept Planning & Site Selection Report.



# Key Themes & Objectives

Community engagement events and public input during the Phase 1 planning phase defined the Veterans Memorial's key themes and objectives as:

# Honor

To show respect and regard for:

- + All military service members & branches
- + Military family members
- + Freedom & peace, not war
- + Hidden heroes (civilian support)

# Timeless

Considers the past, present and future; has relevance for generations; can change over time; remains adaptable.

- + Honors military service
- + Includes past, present & future
- + Adaptable & able to evolve
- + Peaceful conflict resolution

# Connection

A sense of community and belonging, feeling that one matters, commitment to one another.

- + Recognizing all who have served & sacrificed
- + Honors families & others affected
- + Empathy & understanding for veterans' experiences
- + Celebrates community

# **Shared Values**

Common beliefs, ethics, concepts or principles that are important and lasting.

- + Service
- + Respect
- + Sacrifice
- + Inclusive/ diversity
- + Honor

# Experience

Connection to the space by engaging the senses.

- + Welcoming to all
- + Sense of peace & memory
- + Focus on positive, not violence
- + Does not celebrate war
- + Interactive & engaging

# Engagement

Captures attention and promotes active interaction with visitors.

- + Space for events & gatherings
- + Space for benches, picnic tables & trails
- + Encourages conversation & storytelling
- + Space for active recreation

Responses gathered from the community also gave clear guidance on who and what the memorial is not. Public comments stated that the Veterans Memorial should not:

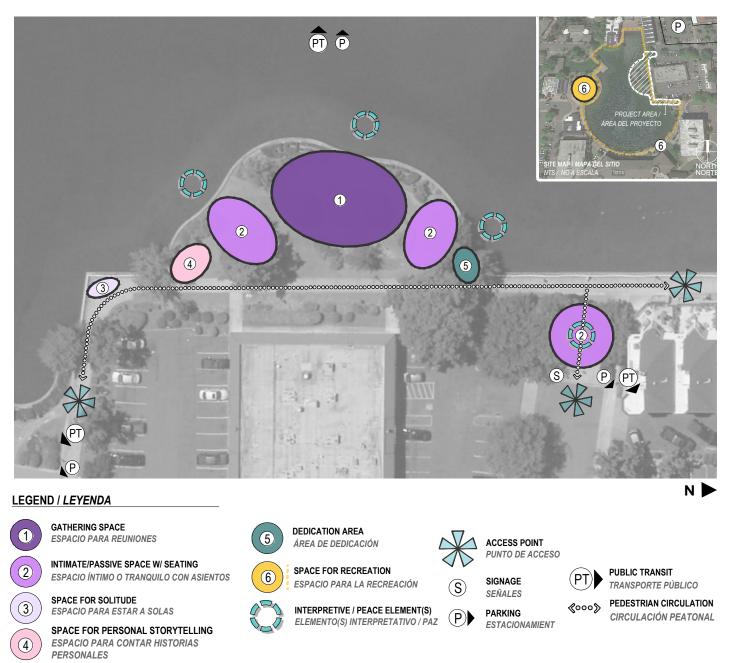
- + Emphasize war or glorify violence in any manner and should focus on service and positive messaging.
- + Be focused on providing large amounts of information, but should focus on being an inclusive space, welcoming.

# Design Program & Site Concept Diagram

The design program outlines desired uses and site features that have spatial characteristics for the site. These include:

- + **Gathering space:** Provide a gathering space to accommodate 50 people standing or 30 people sitting. The space should be flexible and open to accommodate diverse programming and small community gatherings.
- + Intimate/passive spaces with seating: Provide an intimate space or a sequence of smaller spaces that accommodate two to three people comfortably sitting.
- + **Space for solitude:** Provide a space that is quiet, reflective, calming, and peaceful.
- + **Space for personal storytelling:** Provide a passive space where people can do personal storytelling.

- + **Recreation space:** Provide space that can accommodate active recreation.
- + **Dedication area:** Provide a dedication area that is inclusive of all.
- + Interpretive element(s): Provide interpretive element(s) that will serve as a focal point that celebrates life and remains timeless.
- + **Signage:** Provide signage for the Memorial.
- + Parking: Provide parking for up to 25 cars
- + **Public transportation:** The site should be accessible by public transportation.



# 05 Site Assessment

Shapiro Didway conducted a thorough research and analysis of the selected site during phase 2. Through this and eleven (11) focus group meetings with Parks & Recreation, City Engineering, Community Development, Parks Maintenance, City Police, City Recreation Programmers, Public Works, Core Area Parking District Board and local businesses, SD collected information on established patterns of use, proposed planning initiatives that influence the site/context, and site opportunities and constraints.

The site is located on the east side of Tualatin Commons Lake, between SW Seneca Street and SW Nyberg Street. The site juts into the Lake and sits adjacent to restaurants to the east. The project limit-of-work extends to the adjacent entry nodes at both SW Nyberg Street and SW Seneca Street. These entry nodes have the potential to add wayfinding to draw more people to the site. Previously the site was a dog food plant and parking lot. During redevelopment debris was buried and the site was highly compacted, resulting in drainage issues that still remain. The site is also located within a flood plain, which will require a balance of cut and fill during the construction process. Utility locations will also dictate setback standards, as development restrictions apply within the utility easement. Redevelopment will require all new electrical, irrigation and drainage systems.

Current use of the site, includes summer concerts, the Pumpkin Regatta, movies, library story times and splash pad use. Activation of the site is mostly dependent on events and planned activities. There are several parking lots adjacent to the site, but during events these quickly reach capacity. The site is most used for general day-to-day use.

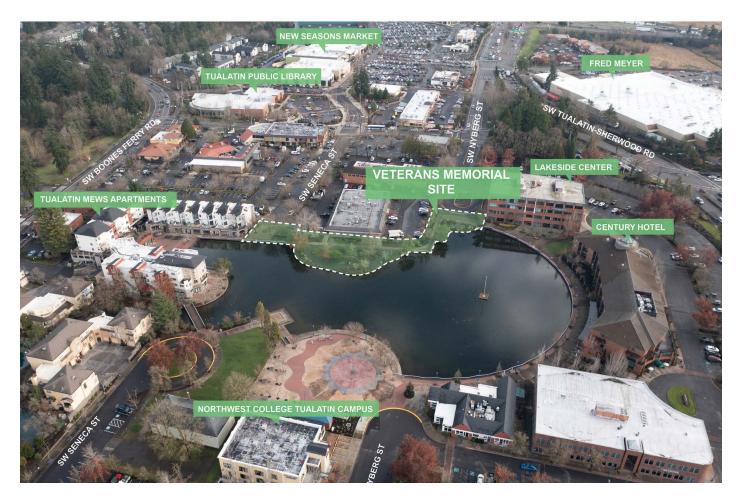


Exhibit A to Resolution No. 5635-22



SW NYBERG STREET ENTRY



HEAVING / CRACKING PAVING



PERIMETER WALKWAY AROUND LAKE



SITE LOOKING NORTH



SITE LOOKING SOUTH



SW SENECA STREET ENTRY

Overall, the site is underutilized and needs an activation source that is not dependent on scheduled events and activities.

The Lake is a big attraction to the site. It is used during the Pumpkin Regatta and by two model boat clubs. Water quality varies and is maintained by the Tualatin Parks and Recreation maintenance team. The Lake is drained every 2 to 3 years, which is time consuming and requires an intensive maintenance process. Implementing aeration in the Lake to enhance water quality could cut down on needed maintenance and the frequency of draining.

The site is densely planted with mature trees and vegetation. Most plant beds are mounded. Plantings present safety concerns due to limited visibility. Several trees are causing the adjacent pavement to heave and buckle, reducing ADA access. Many trees are at the end of their lifecycle. Current trees and vegetation should not limit the proposed design. Safety sightlines and heavy use during events should be considered when proposing future vegetation location and species.

The site is currently patrolled by police, fire and medical on foot. Vehicles are parked in public parking lots off of SW Seneca Street and SW Nyberg Street and the site is accessed from there on foot. Proposed improvements should include path widths that accommodate motorcycle access for police and golf cart access for maintenance. Concerns voiced about the site include the quantity of geese, lack of shade, lack of site cohesion, issues with removable bollards and vandalism. It is pertinent that the proposed design take these issues and the constraints into consideration.

The site holds great potential for future development and activation. Potential project partnerships can create a synergistic approach to enlivening the space.



PUMPKIN REGATTA



LAKE DRAINING

# 06 Community Engagement

Public engagement was a major component of this project and included virtual, in-person and self-guided engagement. This approach provided flexibility, while fostering opportunity for rich public engagement. *There were 650 participants in 22 engagement opportunities.* Community engagement notifications, and information were provided in both Spanish and English. Community engagement included the following.

#### **OUTREACH EFFORTS**

In efforts to raise project awareness and draw as many people as possible to the open house events, Tualatin Parks and Recreation and Shapiro Didway had a robust marketing engagement approach. Starting in early January multiple platforms, including digital, physical mailers and in-person flyer distribution, were used to get the word out about the project. There was also a large marketing effort to encourage the involvement of the Tualatin Spanish speaking community.

Social media promoted the open house with Instagram posts, Facebook videos on the City of Tualatin and the Somos Tualatin Facebook pages, Twitter and Nextdoor. Details of the open house were sent out through email blasts, digital articles in Tualatin Today (February edition) and Explore Tualatin Now (January, February and April editions), and local newspaper articles. A web page on the City of Tualatin website also outlined details of the open house, as well as a project introduction and timeline of events.

Finally, flyers, in both English and Spanish, were placed at the local Tualatin New Seasons grocery store and three apartment complexes around the Tualatin Commons. The Tualatin Library display case held informational and promotional Veterans Plaza project content, in both English and Spanish, for two weeks starting late January. Barricades were located at the Tualatin Commons site entries prior to the open house to inform community members of the upcoming event.



#### SPANISH ENGAGEMENT

Bridging Language Services was commissioned to conduct community engagement to the Tualatin Spanish speaking community. They engaged with the public by handing out flyers in person at the Tualatin Public Library. They also conducted a series of phone calls and text messages to Spanish speaking community member from Las Casitas neighborhood in East Tualatin off SW 68th Avenue. Lastly staff from Bridging Language Services were present at both Open House events to engage in Spanish speaking conversation.

On Saturday February 12th, from 11:30 to 2:30, Bridging Language Services handed out flyers to inform people of the project and the opportunity to participate in the upcoming Open House events. Bridging Language Services engaged with 107 people at Tualatin Commons Lake, the Public Library and surrounding area. Approximately 25% of people encountered were non-Tualatin residents who live in nearby towns and frequently visit the Tualatin Commons. Approximately 25% of the people were Spanish speaking. Generally, community members were happy that opportunities for public engagement were continuing to progress. During this time Bridging Language Services also visited three businesses located at the Tualatin Commons, Juan Colorado Restaurant, La Barca Mexican Store, and Rosie's Restaurant, and left flyers for incoming patrons.

On Thursday, February 17th, Bridging Language Services reached out to 72 Spanish speaking community members from the Las Casitas neighborhood via phone calls and text messages. La Casitas (Stoneridge Park Area) is predominately a Spanish-speaking neighborhood. Phone calls were made to share information on how to participate and attend upcoming Open Houses. Bridging Language Services had two staff members present at both Open House events. All Open House materials, handouts and take aways were available in both English and Spanish.

On Friday, February 25th and Monday February 28th, Bridging Language Services staff reached out to an additional 23 members of the Tualatin Spanish speaking community. Community members were asked to verbally discuss and answer the Comment Card questions that were available during the Open House events. The questions asked were: *How would you like to use the Memorial/Plaza? What ideas would you like to share? Any additional comments?* Overall, the responses were positive and people were willing to participate and share ideas about how they would like to use the Veterans Plaza site and see it designed.

## FOCUS GROUP MEETINGS

Shapiro Didway hosted five (5) focus group meetings with Forward Assist, Local Veterans, VFW, Youth Advisory Committee, and Tualatin Parks Advisory Committee with the Tualatin Arts Advisory Committee. Settings included outdoor in-person gatherings, virtual meetings and inperson meetings.

Meeting styles varied from presentation format with opportunity for discussion to a gallery style format with informal one on one conversations. Similar presentation materials were used for each meeting, including a summary of phase 1 findings, themes and objectives and the use of supporting imagery to prompt conversation and ideas. Participants were asked how can the space represent the themes? How could the themes be spatially manifested within the site? How can the themes be





honored? Participants were reminded that answers could be abstract or literal. Additional questions included: How do you currently use the site? What do you like about the site? How do you see yourself using the site in the future? Is there any programming that your group does that could happen on the site?

The first focus group meeting was held with a Local Veterans group. This meeting occurred outdoors and in-person at the Tualatin Community Park picnic shelter. There were eight veterans in attendance. Several of the meeting attendees had participated in phase 1 of the project and were familiar with the project background. Shapiro Didway presented the themes and objectives curated in phase 1, along with supporting imagery to promote conversation about how the themes and objectives could be physically manifested on site.

The second focus group meeting was held with the Tualatin Youth Advisory Committee virtually. There were 8 Youth Advisory Committee members in attendance. Shapiro Didway presented the materials and participants were called on to share their opinions about how the themes and objectives could be manifested on site. This group relied heavily on the supporting imagery and much of the conversation was commentary on supporting imagery likes and dislikes and how the site design could tie into each theme.

The third focus group meeting was held in person with the Veterans of Foreign Wars prior to a regularly scheduled meeting. There were 15 VFW members in attendance. Tualatin Parks and Recreation distributed a 4-page presentation handout of the themes and objectives and supporting imagery. There were also poster boards on display at tables at the entrance of the meeting room. A brief presentation was given about the prior planning efforts and the current planning stage. A short engagement period allowed an opportunity for comments and input about the site design. A small amount of feedback was gathered. Due to limited time constraints, this meeting was mostly used to promote



and encourage participation in the upcoming open house events. The fourth focus group meeting was held virtually with Tualatin Parks Advisory Committee (TPARK) and Tualatin Arts Advisory Committee (TAAC). There was a total of 7 participants, 4 from TPARK and 3 from TAAC. Shapiro Didway started the meeting with an introduction and recap of the prior project phases. There was discussion about the name of the site, with support for using the name "Veterans Plaza" as the project progresses. The participants gave ample feedback through discussion and use of the chat function in zoom.

The fifth and final focus group meeting was held in-person, outdoors, with the Forward Assist group. The meeting format was gallery style and consisted of informal one on one conversations. 17 veterans participated and gave feedback about the development of the site. Comment cards were used to collect written feedback.

#### **OPEN HOUSE EVENTS**

Tualatin Parks and Recreations and Shapiro Didway hosted two (2) Open House events at the project site to allow community members of Tualatin an opportunity to provide input. The first Open House was held on Friday, February 18th, 2022. The second was held on Saturday, February 19th, 2022. Both were scheduled from 11:30 – 1:30 pm. There were 3 tents dispersed throughout the site with posters displaying the themes and objectives, the site concept diagram and supporting imagery. These were used by for conversational purposes to generate ideas. The week prior and again the morning of the open house, facilitators engaged with the adjacent businesses within the Tualatin Commons, to notify them of the event, encourage participation and to hand out comment cards. Flyers were also left at La Barca, El Juan Colorado and Rosie's Restaurant for incoming patrons.

There were 50 people in attendance for Friday's open house event. On Saturday, the weather was not as inviting and there were 20 people in attendance. Not everyone at the event was willing to sign in and share personal contact information but most people shared project ideas and expressed enthusiasm about the project. Input was tracked using comment cards, as well as notes from conversation between attendees and facilitators. Two translators from Bridging Language Services attended both events to provide an opportunity for Spanish-speaking engagement.

Overall, feedback from the (5) focus group meetings and the (2) open houses was consistent, though some commentary and input did not align with Phase 1 findings. Feedback was still recorded and indicated in the meeting minutes as comments that didn't align with Phase 1 public guidance. Feedback from these meetings, along with the information gathered in Task 1 Research and Analysis meetings can be found in the Needs Assessment section of this report.

#### **VIRTUAL QUESTION & ANSWER SESSIONS**

Three question and answer sessions were offered to the public to allow for questions about the graphics and legibility of plans. Meetings were not intended as a venue to obtain or give design feedback. Attendees were encouraged to use the public survey for these purposes.

Due to lack of interest, need and participation, only one of the sessions was held. The session had three (3) attendees from the public. Questions revolved around the specifics of the art sculptures, Tualatin's public art process and flags. Attendees were encouraged to use the online survey to submit design-specific feedback.

#### **ONLINE VIRTUAL OPEN HOUSE & SURVEY**

Conceptual design alternatives were presented to the pubic using a virtual open house website. The virtual open house had a quick project introduction and then guided visitors through three design concepts. Supporting imagery with brief descriptions were used to express the conceptual design intent and materiality of a space.

The virtual open house provided a link to a community survey where feedback was gathered to gauge the community's likes and dislikes of each alternative and to provide guidance when refining and combining the alternatives into one preferred schematic design. See Section 08 for Schematic Design Options with more specifics on survey questions and results.



"There were 650 participants in over 22 community engagement opportunities."





SW SENECA SITE ENTRY



SW NYBERG SITE ENTRY

# 07 Needs Assessment

The following needs assessment summary was compiled from public engagement efforts involving 190 people conducted by the planning team, including: eleven (11) meetings with Public Works, City Engineering, Community Development, Parks Maintenance, City Police, City Recreation Programmers, Core Area Parking District Board, and local businesses; five (5) focus group meetings with Forward Assist, Local Veterans, Veterans of Foreign Wars, Youth Advisory Committee, and Tualatin Parks & Art Advisory Committees, and two (2) Open House events where community members of Tualatin had the opportunity to provide input.

There was a demonstrated need for the following:

- 1. Visual indicator at the entry points to draw people into the site. Redesign the entry areas. Improve wayfinding and signage.
- 2. A gathering space that is family friendly, inclusive and multifunctional with a seating area.
- 3. A shaded area.
- 4. An intimate space for small groups or individual use.
- 5. Benches and tables that are located along the Lake.
- 6. QR codes to provide an educational component to the project.
- 7. An area with seating that can be used for storytelling.
- 8. Walking paths that tie into the greater circuit and the adjacent amenities. Walking paths along the Lake.
- 9. Area for families to be active.
- 10. Water feature with an art element.
- 11. Public art that is inclusive.
- 12. Priority use of natural materials when feasible. Use of durable sustainable materials.
- 13. Use of native vegetation. Incorporation of shade trees, flowering trees, a grassy area, flower bed and plantings beds to maximize foliage.
- 14. Overall design should feel simple and intentional with a "less is more" approach.
- 15. Dedication area or welcoming area that conveys the Veterans Plaza is an inclusive space honoring all veterans.

#### **GENERAL PUBLIC SENTIMENT**

Generally, people expressed that the Tualatin Commons site is dated and needs improvements, although it was noted that the site has great potential with the central Tualatin location, proximity to City facilities and adjacency to the Lake. The primary use of the site is the walking circuit and use of benches during the weekday lunch hour. City of Tualatin programming also brings people to the site for events such as the Pumpkin Regatta, summer movies and summer concerts, all of which have been paused the last two years due to Covid-19.

Currently the site is underutilized and has safety concerns. Lack of lighting and high vegetation contribute to a lack of sight lines and creates hiding spaces. The benches are few, old and in poor condition. The mature vegetation causes tripping hazards in the pavement. Many community requests were made for updating that opens sight lines and allows for a well-lit, multi-functional plaza space that can be used for gatherings, as well as areas for smaller groups and individual use if desired.

Enhanced wayfinding and signage were considered important to draw people to the site. For example many people requested the use of public art or wayfinding along SW Seneca Street and SW Nyberg Street to draw people into the site. Adjacency to the Lake edge is seen as a major asset to the site and many people expressed the desire to walk along the Lake's edge or have tables and seating provided on the Lake's edge for viewing wildlife and activity in the splash pad located across the Lake.

There is general support for naming the project Veterans Plaza. The name, Veterans Memorial, was found to be misleading as the use of the word memorial does not align with the input gathered from the Community and veterans alike. The name 'Veterans Plaza was received more favorably, as the name lends itself to a place of honor and reflection and is inclusive of all veterans.

<sup>6</sup> The name 'Veterans Plaza' was received more favorably, as the name lends itself to a place of honor and reflection and is inclusive of all veterans living and deceased. "



OVERGROWN SITE VEGETATION

# Detailed Summary

A more detailed summary of feedback follows. Feedback has been organized by category and highlights existing site conditions, public concerns, valued site features, and requests for new improvements.

# SITE CONTEXT

- Tie into facility spaces and circulation systems that are adjacent to Tualatin Commons. Connect to other City services, retail and commercial. Create an access corridor that connect through the site.
- 2. Create a visual terminus to draw people into the site.
- 3. Enhance sight lines across the Lake and throughout site.
- 4. Improve surrounding signage. Update signage at the SW Nyberg Street and the SW Tualatin Sherwood Rd entry simultaneously. Introduce additional signage off 15 route.
- 5. Create a drop off zone for buses, cars and shuttles on SW Nyberg Street.
- 6. Redesign entry nodes at SW Nyberg Street and SW Seneca Street.
- Incorporate wayfinding to draw people into the site. Utilize public art or wayfinding methods to line the pathway to site. Include public art in the plaza spaces at the dead ends of SW Seneca Street and SW Nyberg Street.

# GATHERING SPACE

- 1. Create a family friendly plaza space that can be utilized as a space for community programs, teaching/learning events, meetings, and gatherings.
- 2. Space should be multi-functional and flexible for use when gatherings are not occurring but can be filled with movable furnishings when necessary.
- 3. Include a shaded area for use and to provide shelter from the sun.

- 4. Incorporate circular seating form as the circle is a powerful form that is inclusive and creates a sense of closure.
- 5. Incorporate seating that does not impede on circulation flow.
- 6. Include a grass zone that can be used for picnics and for activities.
- Allow for synergistic opportunities with adjacent Tualatin Commons businesses, including areas for dining spill out.

#### INTIMATE/PASSIVE SPACE

- Utilize the gathering space to also create a place that offers people the ability to meet in small intimate groups.
- 2. Include benches and tables.
- 3. Place seating along the Lake.
- 4. Provide a tranquil reflective setting.

## SPACE FOR SOLITUDE

- Create a quiet area along the Lake's edge to enjoy the Lake and wildlife, as well as a space to admire nature.
- 2. Create a meditation space.
- 3. Include integrated seating.

## SPACE FOR STORYTELLING

- Utilize QR codes to link to a website with veteran historical and education resources including veteran stories, videos, websites, books, and a variety of other sources/resources.
- 2. Include benches for storytelling and sharing stories.

## **DEDICATION AREA / WELCOMING AREA**

 A welcome sign describing this inclusive area where all feel welcome. Honoring and representative of all veterans and their family members. Multilingual and braille. Honoring the people, rather than the conflicts.

#### RECREATION

- 1. Walking paths that tie into the greater Tualatin Commons walking circuit.
- 2. Encourage recreational opportunities for all ages and abilities.
- 3. Create an area for activity.
- 4. Incorporate walking paths along the Lake.

# INTERPRETIVE/PEACE ELEMENTS

 Water feature with artistic element. Use sounds of water to create ambient noise. Incorporate a lighting element.



#### ADJACENCY TO LAKE

- 2. Public art element that is representative of people and veterans that is selected by Tualatin Arts Advisory Committee through a "Call to Artists".
- 3. Add light features to light up and add color to vegetation and trees.
- 4. Include a location for a temporary or rotating art installation.
- 5. Utilize the existing Lake and enhance the water quality.

#### CIRCULATION

- 1. Utilities run under the walkway located east of the Lake and site. This path width will need to be maintained for the utilities, as well as to maintain vehicular access.
- 2. Walking paths are desired along the Lake edge and to tie into existing circuit around the Tualatin Commons.

#### MATERIALS

- Where possible minimize of use of concrete and metal, instead use natural elements. Incorporate the use of boulders and rocks. Use pavers and low walls to define spaces.
- 2. Use durable materials and surfacing that is antigraffiti.
- 3. Include row of flowering trees.
- 4. Use native vegetation that engages the sense and provides seasonal interest.
- 5. Include native trees for shade, a grass area, a flower garden.
- 6. Use foliage to create a natural setting. Use native plantings.
- 7. Include site amenities.
- 8. Overall, the design should feel intentional and simplistic, with a less is more approach.

# 08SchematicDesign Options

Three (3) schematic design alternatives were developed to spatially arrange design elements requested by local veterans and the community. The basis of design was defined in Phase 1. During focus group discussions and open house events in this project phase, community members were able to explore the design character (scale, materiality, abstract vs. literal, etc.) and spatial arrangement of each design element. Feedback directly informed the three design concepts presented.

The schematic design options were presented via a virtual open house website. The virtual open house had a project introduction and featured the three design concepts, along with supporting imagery expressing conceptual design intent. The virtual open house also had a link to a survey. This survey was used to gauge the community's likes and dislikes of the three (3) schematic design concepts and to direct the three (3) concepts into one preferred schematic design. A summary of each alternative follows. 'In harmony with Phase 1 outcomes, community engagement input emphasized peaceful conflict resolution, conflict avoidance, and military service, not military conflict. "

Exhibit A to Resolution No. 5635-22

# Design Option #1 includes:

- (1) And entry plaza at SW Nyberg Street that is circular in form with a centrally located public art feature and benches located at the perimeter of the plaza, surrounded by landscaping and trees.
- (2) Continuing into the site towards the lake, there is a welcome sign with a QR code to an educational website.
- (3) Continuing on the pathway into the site there are intimate seating areas, each with benches inset in landscaping.
- (4) A flexible active area provides a synthetic turf area for activity or gathering.
- (5) An adjacent seating area provides tables and chairs to gather and mingle.
- (6) The double-sided bench offers choice in seating orientation. One side looks out to the Lake and the

other side faces tables and chairs with public art located beyond.

- (7) The public art water feature is sculptural in design
- (8) The gathering space features stone seat walls and a ground plane labyrinth. An American flag plaque is found at the center of the labyrinth. Seat walls feature military branch plaques with QR codes to an educational website.
- (9) As one continues back to the main circulation path, you are met with another intimate seating area. Three benches form a small seating nook.
- (10) Along the pathways are landscaped areas with native and pollinator friendly plants.
- (11) The entry plaza on SW Seneca Street is an open plaza space with a central shade tree. Table and chairs are located along the edges. Contrasting striped paving features veteran names.



Exhibit A to Resolution No. 5635-22



**1. Entry Area** with military service inspired public art and benches.

NO IMAGE PROVIDED IN SURVEY.

**2. Welcome Sign** with QR code to a military service educational website.



**3. Seating Area** bench set in landscaping with boulders.



**4. Flexible Open Area** with synthetic turf area for activities or gathering.



5. Seating Area with tables and chairs.

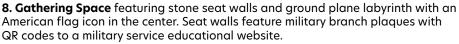


**6. Double Sided Bench** with one side with a lake view, the other facing tables/chairs with a lake view.



**7. Public Art Water Fountain** inspired by military service located in the lake.







**9. Seating area** with benches next to the main pedestrian path.



**10. Landscape area** with native and pollinator friendly plants.



**11. Entry Area** with a central shade tree, tables and chairs along edge. Walkway pavers with veteran names.

# Design Option #2 includes:

- (1) An entry plaza at SW Newberg Street that has a bench looking out to the round-a-bout and is used as a pickup and drop off zone.
- (2) Entering the site, there is a walkway featuring a welcome sign with a QR code to an educational website. The walkway is adorned with benches that overlook the Lake and pavers featuring Veteran names.
- (3) Continuing through the site on the main circulation path, there are intimate seating areas with benches oriented to the Lake and placed in landscaping with adjacent boulders.
- (4) The flexible active area provides a synthetic turf area for activity or gathering and looks out toward the Lake and public art water feature.
- (5) The public art water feature is natural and constructed from boulders.

Exhibit A to Resolution No. 5635-22

- (6) Along the Lake's edge there is a seating area with tables and chairs.
- (7) The gathering space is centrally located, and its perimeter is adorned with stepped seating, with a square labyrinth on the ground plane. The gathering space looks out to the Lake and includes in-ground military branch plaques and an American flag plaque with QR codes linking to third party educational websites.
- (8) The gathering space overlooks a public art water feature composed of boulders that also acts as a climbing element to get closer to the Lake.
- (9) As one continues back out to the main circulation path there are additional intimate seating areas.
- (10) Along the pathways are landscaped areas with native and pollinator friendly plants.
- (11) The entry plaza along SW Seneca Street is a tree lined plaza with overhead string lights, benches, and a welcome sign with a QR code that links to a third-party educational website.



Exhibit A to Resolution No. 5635-22



**1. Entry Area** with bench for pick up and drop off zone.



**2. Welcome Walkway** with sign w/ QR code to military service educational website, benches overlooking lake, and pavers w/veteran names.



**3. Seating Area** looks out to lake with adjacent boulders.



**4. Flexible Open Area** with synthetic turf area for activities or gathering.



**5. Public Art in the Lake** inspired by military service made from boulders, located in the lake.



**6. Seating Area** with tables and chairs that look out into lake.





**7. Gathering Space** with perimeter stepped seating and a ground plane labyrinth. Looks out to lake and includes in ground military branch plaques and an US flag plaque with QR code that links to a military service educational websites.



**8. Public Art in the Lake** inspired by military service made from boulders in the lake.



**9. Seating Area** with bench located along main circulation path, in landscaping with adjacent boulders.



**10. Landscape Area** with native and pollinator friendly plants.



**11. Entry** lined with trees, overhead lights, benches and a welcome sign with a QR code to a military service educational website.

# Design Option #3 includes:

- (1) An entry plaza at SW Nyberg Street that has a ground plane labyrinth with benches along the edge, as well as a welcome sign with a QR code to an educational website.
- (2) Continuing, on the main pedestrian path, public art flanks the portion of the site that juts out into the Lake.
- (3) A small intimate seating area with a circular seat wall can be used as a storytelling circle. The seating area looks out on public art.
- (4) The public art water feature shows a repetitive sculpture in the Lake.
- (5) The gathering area showcases a stone plinth bench and a central reflection pool with an integrated American flag plaque.
- (6) Behind the gathering space sits another public art water feature made of sliced stone columns.

- (7) The main between th
- (8) An intimate seating area has sliced stone benches placed around landscaping and underneath a large shade tree.
- (9) An adjacent flexible active area features a synthetic turf for activity or gathering.
- (10) Another intimate seating nook for small gatherings is located within a sliced stone column element.
- (11) Along the northern edge of the site, another seating area has tables and chairs that look out onto the Lake and sits next to public art.
- (12) Along the pathways are landscaped areas with native and pollinator friendly plants.
- (13) The entry plaza along SW Seneca Street features centrally located public art, benches along the edges and pavers with veteran names.



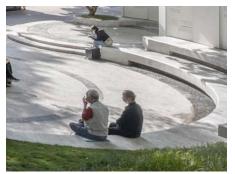
Exhibit A to Resolution No. 5635-22



1. Entry & Welcome Sign with ground labyrinth inlay and benches along edge. Welcome sign with QR code to military service educational website.



2. Public Art inspired by military service located along pathway with pedestrian lighting.



3. Seating Area for military service education and veteran story telling circle. Military service inspired public art at entrance.



4. Public Art Water Fountain inspired by military service with repetitive element, located in the lake.



5. Gathering Area with stone bench. The central reflection pool features an American flag plaque.



6. Public Art Water Fountain inspired by military service composed of sliced stone columns.



7. Walkway with Military Branch Plaques located on rock faces with QR codes linking to military service educational website.



8. Seating Area with sliced stone benches around landscaping and shade trees.



9. Flexible Open Area with synthetic turf area for activities or gathering.



10. Seating Area for small gatherings located in stone column element.



11. Seating Area with tables and chairs looking over lake/military service inspired public art.



12. Landscape Area with native and pollinator friendly plants.



13. Entry with centrally located military service inspired public art, benches along edges and pavers with veteran names.



# **Community Input**

The community survey was active from March 31, 2022, through April 24, 2022. It included 10 questions. The primary purpose of the survey was to receive feedback on which of the three design options presented for the Veterans project was preferred by the community. Additional questions inquired if the respondent lived or worked in the City of Tualatin, if they were a veteran or family member of a veteran, and about specific design characteristics. The design characteristics included: military branch plaque locations; digital educational content; art locations; preferred project name; and additional feedback.

The survey was available online with the option to download digital copies to print. Paper copies were also available at The Juanita Pohl Center and the Tualatin Public Library. There was a total of 209 responses. Responses included:

- + 203 online English speaking
- + 4 online Spanish speaking
- + 2 written English speaking

The public survey was advertised through the following means and platforms:

- + City of Tualatin Website
- + Project Open House Website

- + Social Media
- + Email Blasts and City E-News letters
- + Barricade Posters at the Tualatin Commons
- + Public Engagement and Focus Group Events
- + The Juanita Pohl Center
- + Tualatin Public Library
- + Local newspaper

## SURVEY RESULTS

88% of survey respondents live or work in Tualatin. 71% were a veteran or a family member of a veteran. Of the three options presented, the majority, or 40%, preferred Option 3. Additional feedback on why this was their preferred selection included the following (see appendix for a complete list of comments received for each alternative).

- + The water feature is reflective, peaceful, calming, redeeming and water is running
- Flow of the design and circular character felt the most interesting, engaging, inviting and inclusive. The design also felt the more reflective and gave a peaceful feeling.
- + Multiple places to walk through, reflect, rest, contemplate
- + Circular seating element was liked

What is your preferred design concept?



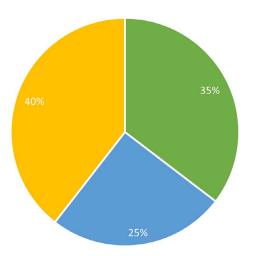
Option 1 / Opcíon 1



Option 2 / Opcíon 2



Option 3 / Opcíon 3



- + The labyrinth was liked
- + More natural and inviting seating areas
- + More conducive for gathering
- + Multiple opportunities for art and to honor veterans
- + Entrance with pavers featuring Veteran's names
- + Offers nice views to lake with low obstructions
- + Use native plants

Features from other alternatives that people really liked included the following:

#### Option 1:

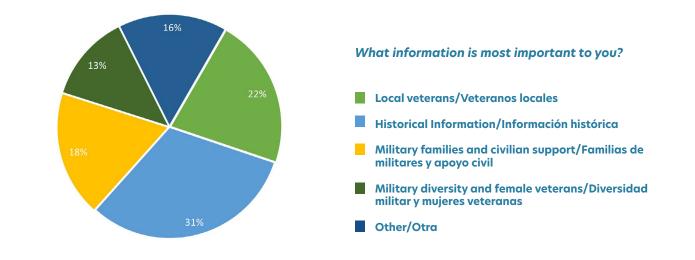
- + Circulation, flow and openness
- + Rounded design makes the space feel more inviting and calming
- + Seating and picnic table options
- + Plants and trees have a designed purpose
- + Provides excellent venue for speeches, readings and education.

#### **Option 2:**

- + The boulders in the lake
- + Opportunity for shade
- + Natural rock features
- + Greenery and landscaping
- + Overhead lights at entry
- + The pond
- + Natural art in the lake

People preferred the military branch plaques be placed in the face of a rock. The majority, or 47% of people, preferred the military service public art displayed in the lake be natural elements. People preferred the name "Veterans Plaza" to distinguish this community space.





The survey question *what information is most important to you*? resulted in mixed feedback on the type of military service education content that would be accessible through a digital QR Code (see graph of results). In harmony with Phase 1 outcomes, additional comments emphasized peaceful conflict resolution, conflict avoidance and honoring military service not military conflict.

Additional comments included the following (see appendix for complete comment list):

- + Local veteran stories that show diversity of service members, how they served and why they served
- + Military service members and families sacrifice
- + Minority service members
- + Local services available to veterans in need, support for mental health, connection services and how to donate to these services
- + Service jobs and duties
- + History of war and combat service
- Branches of service and description of what they contain (with descriptions). For example the Army includes Aviation, infantry, etc. Include historical information like Army Air Corp

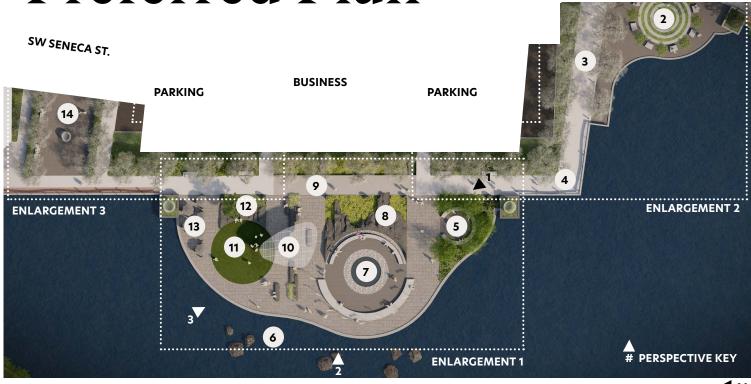
Finally, other comments or thoughts received are summarized below:

- + Add signage to direct people to the lake, the plaza and parking.
- + Iwo Jima statue that is at national Marine Corps War Memorial.

- + Honor all services veterans, living and dead.
- + Perhaps an update-able board, or a board where the community can post.
- + Keep it apolitical, keep it simple.
- + Purchasable bricks that honor vets.
- + More shelters so that people could enjoy it during the raining days.
- + Re-purpose some of the seating areas to informational areas.
- + Acknowledgment of natives and those who may have chosen to not fight in a war (pacifist activists).
- + Incorporation of cherry blossoms.
- + Use materials that are easy to clean vandalism off of.
- + QR code should include upcoming events so that people check it often.
- + Honoring all military service people will feel more inclusive.
- + Make design easy to maintain so that it can always be kept in pristine condition
- + Include flags, the military branch flags along with the US flag.
- + Add childproof fencing along lake boundary.
- Memorial in the name has a sad remembrance.
   The plaza name emphasizes service recognition and appreciation.

# 09 Preferred Plan

SW NYBERG ST.



## The Preferred Plan includes:

(1) An entry plaza at SW Nyberg street that has a ground labyrinth with benches and Pacific Northwest native trees along the edge.

(2) A QR code to an educational website is located at the center of the labyrinth.

(3) Continuing through the site, Japanese Cherry trees flank the main pedestrian path along with walkway lighting.

(4) A welcome sign and QR Code are located further along the walkway at a service inspired public art installation that flanks the main portion of the site and juts out into the Lake.

(5) An intimate story / dedication seating area, composed of a circular seat wall is located at the main plaza entry and can be used as a storytelling circle. This seating area looks out onto public art and is surrounded by native shrubs and groundcover planting.

(6) Several boulder features sit offset from the main plaza in the Lake.

(7) The central gathering area features a circular reflection pool surrounded by a half circle of benches and U.S. Flag and Plaque on the west, and by a half circle of double-

sided benches and event flags on the east.

(8) Behind the gathering space to the east sits another public art water feature composed of sliced stone columns.(9) The main pedestrian pathway is adorned with military branch plaques that are located on angled rock faces. The plaques feature QR codes that link to an educational website.

**(10)** An intimate seating area has sliced stone benches placed around landscaping and underneath a large shade structure.

**(11)** A flexible active area features a synthetic turf area for play or gathering.

(12) Adjacent the flexible active area is a small gathering area with seating composed of sliced stone columns.(13) Along the northern edge of the site another seating area has tables with umbrellas and chairs that look out onto the Lake and sits next to public art.

**(14)** The entry plaza along SW Seneca Street features centrally located public art, benches along the edges and pavers with service information.



### Enlargement 1

- \* QR Code Location
- 1 Service Inspired Public Art
- 2 Welcome Signage
- 3 Native Shrubs and Groundcover
- 4 Japanese Cherry Trees
- 5 Tables & Chairs

- 6 Native Evergreen Tree
- **7** Flex Synthetic Turf Area
- 8 Boulder Feature in Lake
- **9** Shade Structure 10 Sliced Stone Natural Feature
- 11 Bench

- 12 Natural Stone Bench
- 13 Event Flags
- 14 Double Sided Benches
- **15** Small Pavers
- 16 Large Pavers

- 17 Reflection Pool
- 18 US Flag
- **19** Service Branch Insignia Plaque on Stone Column
- **20** Flowering Native Pollinators
- 21 Concrete Boardwalk Over Lowered Planting Area
- 23 Concrete Surfacing
- 24 Story/Dedication Circle
- **#** Perspective View

**∢**N

22 Sliced Natural Stone Water Feature **25** Resurfaced Existing Raised Planter

Exhibit A to Resolution No. 5635-22



**PERSPECTIVE VIEW #1** 



PERSPECTIVE VIEW #2



**PERSPECTIVE VIEW #3** 

## Enlargement 2

- \* QR Code Location
- 1 Concrete Surfacing
- 2 Welcome Signage
- **3** Walkway Lighting
- 4 Japanese Cherry Trees
- 5 Bench
- 6 Labyrinth
- 7 Native Tree
- # Perspective View





**PERSPECTIVE VIEW #4** 

\* QR Code Location

Decorative String Lights
 Pavers with Service Information

1 Bench

### Enlargement 3







**PERSPECTIVE VIEW #5** 

### **Community Input**

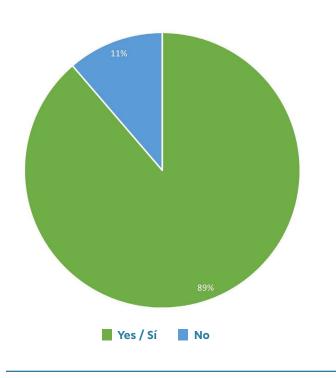
A community survey for the City of Tualatin Veterans Plaza was conducted from June 17, 2022, through July 4, 2022. The survey included a total of 6 questions. The purpose of the survey was to collect feedback on the Veterans Plaza's preferred design and draft plan. Additional questions inquired if the respondent lived or worked in the City of Tualatin, if they were a veteran or family member of a veteran, desired digital educational content, and additional feedback. The survey was available online and was advertised primarily through the City of Tualatin website, social media platforms, and email blasts. There was a total of 82 responses. All responses were in English. 81% of respondents were a veteran or a family member of a veteran and 89% live or work in Tualatin. 55% of those surveyed expressed strong support for the project, commenting the design was comprehensive, considered public concerns (safety & vandalism), was peaceful and calm, and respectfully honored veterans. Many specifically commented that the space felt inclusive by honoring both past and present veterans and appreciated that the design was not overly morbid and does not emphasize war, historical facts, and national/world conflicts; rather it emphasizes peace and focuses on service.

Specific elements liked by respondents included:

- + The Plaza's central location
- + Name (more inclusive for past & present veterans)
- + Lights
- + Shaded Structure
- + Wooded sitting areas
- + Plantings (native)
- + Multiple meeting/seating areas
- + Flags
- + Labyrinth

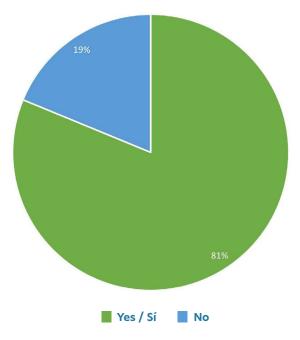
Concerns expressed though this survey included the name of the space. The name "Peace Plaza" was mentioned, along with some survey respondents mentioning a desire to include "Memorial". Survey comments also indicated the desire for more trees and plants to soften the design and create more shade. Some indicated the reflection pool was not needed, due to maintenance needs, use by ducks, and proximity of the lake.

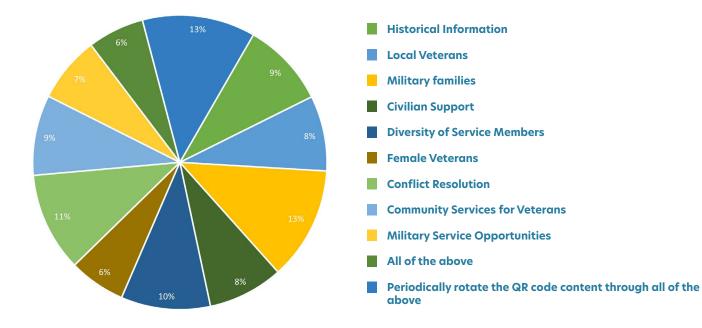
Based on the preferred plan comments, recommended changes to move forward in construction documents and design include additional vegetation in large paver area, raised presentation/speaker area near American flag, and POW/MIA flag to fly under the American flag.



#### Question 1: Do you live or work in the City of Tualatin?







Question 3: QR codes will be placed throughout the plaza connecting visitors with additional web based information. What content would you like to see for QR codes?

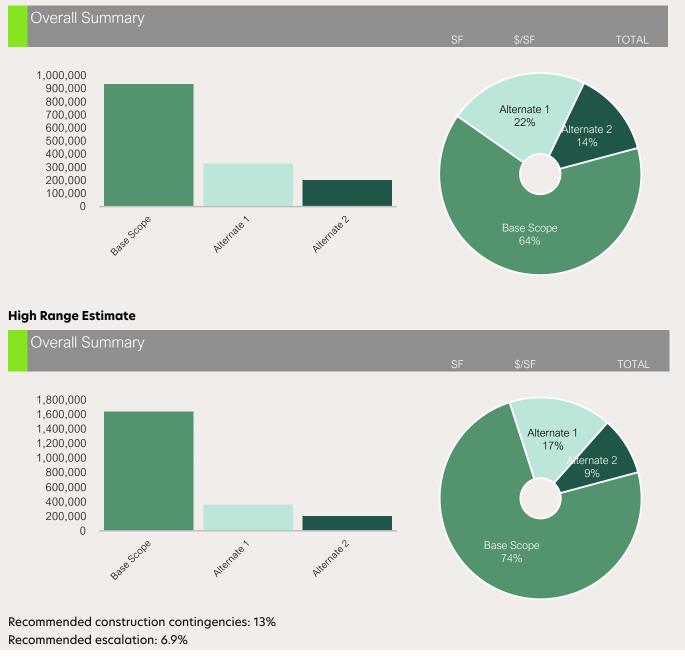
#### Other comments in response to Question 3:

- Peace and recognition of protesters and objectors
- Achieving Peaceful Resolution
- Only rotate information if that is explained in the signage and encourages people to check back each time they visit
- War Dogs
- Gold Star Families
- Please remember that not all of us use QR codes. Thank you.

### Cost Estimate

The following cost estimate range was prepared by DCW Cost Management using the Veterans Plaza Preferred Plan and information included in the conceptual plans and 3D renderings. Specifics on required infrastructure, materials, furnishings, quantities, and construction schedule have not yet been determined or confirmed. The estimate provided indicates a potential range of cost, with the understanding that many varying factors will impact the total cost of construction. The estimated range is based on today's material, labor, and construction costs. DCW has provided recommended contingency and escalation year percentages, based on the current project information. Project scope was broken out into three areas for the cost estimate range. Plan Enlargement 1 (page 46) was considered the *Base scope*, Plan Enlargement 2 (page 48) was considered *Alternate 1*, and Plan Enlargement 3 (page 49) was considered *Alternate 2*.

#### Low Range Estimate



# 10 Next Steps

Next steps for the project include the following:

- 1. Consideration of acceptance from City Council
- 2. Preparation of Construction Documents
- 3. Explore & Determine Funding Opportunities & Options
- 4. Secure Funding
- 5. Construction Plan Review & Permits
- 6. Bid & Award of Construction Contract
- 7. Construction Project & Renovation
- 8. Plaza Opens

#### Implementation

Parks and public plazas have opportunities to recreate, celebrate culture, and connect with friends and neighbors are critical to healthy communities with a high quality of life. This chapter addresses funding of Veterans Plaza.

The City currently utilizes most all of the funding options available for park renovations, updates, and improvements. Potential funding opportunities available for this project include a general obligation bond, and state or regional grants. These are summarized below and found in the *Funding Sources Table* that shows potential funding sources.

#### **Public Art Selection**

The Veterans Plaza military inspired public art selection process is led by the Tualatin Arts Advisory Committee with support and guidance from Recreation Manager (staff liaison). This public art selection process for the purpose of commissioning public art is referred to as Call to Artists. The components of the Call to Artists and selection of public art includes the following:

- + Solicit for Qualifications & Proposals for the Public Art Opportunity at Veterans Plaza.
- + Scope of Work based on community determined Core Themes & Objectives that established who and what the art will honor.
- + Budget amount or range of available funding.
- + Criteria for commissioned public art piece(s).
- + Location that the art work will be installed.
- + Eligibility of artists based on established criteria.
- + Application requirements and process.
- + Selection process scoring and determination.
- + Contracting information regarding art use rights and ownership.
- + Timeline and deadline for the Call to Artists.
- + Contact information for city staff member or team.

The selection of public art for this project may include, but is not limited to a variety of methods depending on the scope, schedule and budget. Some of the options for selection of public art may include:

- + Direct selection by Tualatin Arts Advisory Committee.
- + Formation of selection work group or stakeholders committee to assist with selection process.
- + Community engagement through open house, survey or other public involvement for the selection of art pieces.
- + Recommendation to City Council for direction or consideration.

#### Funding

Bonds such as general obligation bonds are a type of municipal bond that is guaranteed by the credit and taxing ability of the issuing jurisdiction. The city may want to explore the potential for a parks bond. It will be important to cultivate a high degree of community understanding and buy in for bonds funded by future tax revenues. Grants are funded through public or private entities and can be tied to specific development or programming initiatives. Examples include Metro's Parks and Nature Bond, Oregon State Parks Local Government Grant Program (LGGP), and Oregon State Veterans & War Memorials Grants. Oregon Heritage State Historic Preservation Office has verified and confirmed Tualatin's Veteran Plaza eligibility. See below for Funding Sources Table.

Summary of Funding Sources				
Source	Currently Used?	Restrictions on Use		
Property taxes	Yes			
Parks System Development Charges	Yes	Capacity enhancement projects		
Transient Lodging Tax	Yes	70% for tourism related projects		
General Obligation Bond	Yes			
Public Agency Grants	Yes	Specified by grant		
Philanthropic Grants	Yes	Specified by grant		
Donations	Yes	May be specified by donor		
Utility Fee	Yes	Renovations and improvements		

#### CITY OF TUALATIN / VETERANS MEMORIAL CONCEPT DESIGN REPORT



### CITY OF TUALATIN Staff Report

TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Don Hudson, Assistant City Manager/Finance Director
DATE:	August 8, 2022

#### SUBJECT:

Consideration of Ordinance No. 1469-22, Creating Tualatin Municipal Code Chapter 14-1, Nonprofit Corporation Low-Income Housing Tax Exemptions

#### **RECOMMENDATION:**

Staff recommends adoption of Ordinance No. 1469-22

#### **EXECUTIVE SUMMARY:**

On April 25<sup>th</sup>, Staff presented an option under Oregon Revised Statutes to provide a property tax exemption to nonprofit corporations that provide low-income housing. Council gave direction for staff to return with an ordinance creating the tax exemption program.

The attached ordinance creates Tualatin Municipal Code Chapter 14-1 and lays out the criteria for the exemption, the application requirements, the determination of eligibility and the process for terminating the exemption, if necessary.

Property that meets all of the following criteria would be exempt from taxation:

- The property is owned or being purchased by a corporation described in Section 501(c)(3) or (4) of the Internal Revenue Code that is exempt from income taxation under Section 501(a) of the Internal Revenue Code;
- Upon liquidation, the assets of the corporation are required to be applied first in payment of all outstanding obligations, and the balance remaining, in cash and in kind, to be distributed to corporations exempt from taxation and operated exclusively for religious, charitable, scientific, literary or educational purposes or to the State of Oregon;
- > The property is:
  - Occupied by low-income persons; or
  - Held for the purpose of future development as low-income housing, for a period not exceeding three years;
- The property or portion of the property receiving the exemption, if occupied, is actually and exclusively used for the purposes described in Section 501(c)(3) or (4) of the Internal Revenue Code;

Low-income is defined as at or below 60 percent of the area median income in the first year and at or below 80% in subsequent consecutive years.

The application process is defined in Chapter 14-1-030. The application will require the following information:

- 1. A description of the property for which the exemption is requested;
- 2. A description of the charitable purpose of the project and whether all or a portion of the property is being used for that purpose;
- 3. A certification of income levels of low-income occupants;
- 4. A description of how the tax exemption will benefit project residents;
- 5. A description of the development of the property if the property is being held for future low-income housing development; and
- A declaration that the corporation has been granted exemption from income taxation under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code.

Within 30 days of receipt of an application, the City Council will determine whether the applicant qualifies for the exemption, and if so, staff will certify to the County Assessor that all or a portion of the property shall be exempt from taxation under the City's tax levy.

#### **OUTCOMES OF DECISION:**

The proposed ordinance will allow for nonprofit corporations that provide low-income housing to apply for a property tax exemption.

#### ALTERNATIVES TO RECOMMENDATION:

If the City Council does not pass the attached ordinance, no property tax exemption would be allowed for eligible projects.

#### FINANCIAL IMPLICATIONS:

The City would forego property tax revenue on qualifying low-income housing projects.

#### ATTACHMENTS:

- Ordinance No. 1469-22

#### ORDINANCE NO. 1469-22

#### AN ORDINANCE CREATING TUALATIN MUNICIPAL CODE CHAPTER 14-1, NONPROFIT CORPORATION LOW-INCOME HOUSING TAX EXEMPTIONS.

WHEREAS, ORS 307.540-548 provides authority for local taxing jurisdictions to exempt certain nonprofit low income housing from property taxes;

WHEREAS, if jurisdictions or special district service providers representing more than 51 percent of a property's total tax obligation resolve to exempt a property owned by a nonprofit corporation that is being used for low income housing from taxation, then all property taxes for such property will be exempt; and

WHEREAS, the City believes it is in the public's best interests to exempt such properties from City taxation in order to assist with achieving this 51 percent threshold;

WHEREAS, the City Council held a work session and engaged in discussions with City staff on the topic of tax exemption as an effective means of attracting affordable housing to the City; and

WHEREAS, providing a property tax exemption enabled through ORS 307.540-548 which applies specifically to non-profit organizations that own or purchase property for use as low-income housing will benefit project tenants and encourage further development of much needed low-income housing units in the City.

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. Tualatin Municipal Code Chapter 14-1 is created to read as follows:

#### TMC 14-1-010 – Definitions

As used in this Chapter, the following means:

Low Income means:

A. For the initial year a person occupies property for which an application for exemption is filed under this Chapter, income at or below 60 percent of the area median income as determined by the Oregon Housing Stability Council based on information from the United States Department of Housing and Urban Development; and

B. For every subsequent consecutive year that the person occupies the property, income at or below 80 percent of the area median income as determined by the Oregon Housing Stability Council based on information from the United States Department of Housing and Urban Development.

#### TMC 14-1-020 – Nonprofit Corporation Low-Income Housing Exemption - Criteria

- 1. Property that meets all of the following criteria shall be exempt from taxation as provided in this section:
  - The property is owned or being purchased by a corporation described in Section 501(c)(3) or (4) of the Internal Revenue Code that is exempt from income taxation under Section 501(a) of the Internal Revenue Code;
  - b. Upon liquidation, the assets of the corporation are required to be applied first in payment of all outstanding obligations, and the balance remaining, in cash and in kind, to be distributed to corporations exempt from taxation and operated exclusively for religious, charitable, scientific, literary or educational purposes or to the State of Oregon;
  - c. The property is:
    - i. Occupied by low-income persons; or
    - ii. Held for the purpose of future development as low-income housing, for a period not exceeding three years;
  - d. The property or portion of the property receiving the exemption, if occupied, is actually and exclusively used for the purposes described in Section 501(c)(3) or (4) of the Internal Revenue Code; and
  - e. The exemption has been approved as required in Section 14-1-040.
- 2. For purposes of subsection A of this section, a corporation that only has a leasehold interest in property is deemed to be a purchaser of that property if:
  - a. The corporation is obligated under the terms of the lease to pay the ad valorem taxes on the real and personal property used in this activity on that property; or
  - b. The rent payable by the corporation has been established to reflect the savings resulting from the exemption from taxation.
- 3. A partnership shall be treated the same as a corporation to which this section applies if the corporation is:
  - a. A general partner of the partnership; and
  - b. Responsible for the day to day operation of the property that is the subject of the exemption.

#### TMC 14-1-030 – Application for Exemption.

- 1. To qualify for the exemption provided by Section 14-1-020, the corporation shall file an application for exemption with the City for each assessment year the corporation wants the exemption. The application shall be filed on or before March 1 of the assessment year for which the exemption is applied for, except that when the property designated is acquired after March 1 but before July1, the claim for that year shall be filed within 30 days after the date of acquisition. The application shall include the following information as applicable:
  - a. A description of the property for which the exemption is requested;
  - b. A description of the charitable purpose of the project and whether all or a portion of the property is being used for that purpose;
  - c. A certification of income levels of low-income occupants;
  - d. A description of how the tax exemption will benefit project residents;
  - e. A description of the development of the property if the property is being held

for future low-income housing development; and

- f. A declaration that the corporation has been granted exemption from income taxation under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code.
- 2. The applicant shall verify the information in the application by oath or affirmation.

# TMC14-1-040 – Determination of Eligibility for Exemption – Notice to County Assessor

- 1. Within 30 days of the filing of an application under Section 14-1-030, the Council shall determine whether the applicant qualifies for the exemption under Section 14-1-020. If the Council determines the applicant qualifies, the City shall certify to the County Assessor, as set forth in ORS 307.547, that all or a portion of the property shall be exempt from taxation under the City's tax levy.
- 2. Upon receipt of certification under subsection A of this section, the County Assessor shall exempt the property from taxation to the extent certified by the City.

#### TMC 14-1-050 – Termination of Exemption

- 1. If the City determines that property that has received an exemption under this Chapter 14-1 in anticipation of future development of low-income housing that the property is being used for any purposes other than the provision of low-income housing, or that any provision of this Chapter is not being complied with, the City shall give notice of the proposed termination of the exemption to the owner(s) by mailing the notice to the last known address of the owner(s), and to every known lender, by mailing the notice to the last known address of every known lender. The notice shall state the reasons for the proposed termination and require the owner(s) to appear at a specified time, not less than 20 days after mailing the notice, to show cause, if any, why the exemption should not be terminated.
- 2. If the owner(s) fail to appear and show cause why the exemption should not be terminated, the City shall notify every known lender, and shall allow any lender not less than 30 days after the date the notice of failure to appear and show cause is mailed to cure any noncompliance or to provide adequate assurance to the City that all noncompliance shall be remedied.
- 3. If the owner(s) fail to appear and show cause why the exemption should not be terminated, and the lender fails to cure or give adequate assurance of the cure of noncompliance, the Council shall adopt a resolution stating its findings that terminate the exemption. A copy of the resolution shall be filed within 10 days after its adoption with the County Assessor, and a copy shall be sent to the owner(s) at the owner(s)' last known address and to the lender at the last known address of the lender within 10 days of its adoption.
- 4. Upon the County Assessor's receipt of the City's termination findings:
  - a. The exemption granted to the housing unit or portion under this Chapter shall terminate immediately, without right of notice or appeal;
  - b. The property shall be assessed and taxed as other property similarly situated is assessed and taxed;
  - c. Notwithstanding ORS 311.235, there shall be added to the general property

tax roll for the tax year next following the presentation or discovery, to be collected and distributed in the same manner as other real property tax, an amount equal to the difference between the taxes assessed against the property and the taxes that would have been assessed against the property had it not been exempt under this Chapter for each of the years, not to exceed the last 10 years, during which the property was exempt from taxation under this Chapter.

- 5. The assessment and tax rolls shall show potential additional tax liability for each property granted an exemption under this Chapter because the property is being held for future development of low-income housing.
- 6. Additional taxes collected under this section shall be deemed to have been imposed in the year to which the additional taxes relate.

#### TMC 14-1-070 – Delegation of Administrative Authority.

The City Manager, or the City Manager's designee, is granted all authority necessary to make all determinations and otherwise administer the provisions of this chapter, excepting determinations and actions required to be made or taken by the City Council.

**Section 2.** Severability. Each section of this ordinance, and any part thereof, is severable. If any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance remains in full force and effect.

Section 3. Effective Date. As provided in the Tualatin Charter, this ordinance is effective 30 days from the date of adoption.

ADOPTED by the City Council this 8th day of August, 2022.

CITY OF	TUALATIN OREGON
---------	-----------------

BY\_\_\_\_\_ Mayor

APPROVED AS TO LEGAL FORM

ATTEST

BY\_\_\_\_\_City Attorney

BY\_\_\_\_\_City Recorder

# NON-PROFIT CORPORATION LOW INCOME HOUSING TAX EXEMPTIONS

CITY COUNCIL – AUGUST 8, 2022



# BACKGROUND

- Staff presented to the City Council in work session on April 25th
- Council directed staff to come back with an ordinance codifying a nonprofit corporation low-income housing tax exemption
- Ordinance No. 1469-22, if adopted, would allow for such exemption under particular criteria

# **EXEMPTION CRITERIA**

- Property owned by a tax-exempt non-profit under IRS Code 501(c)(3) or (4)
- Certain requirements related to the liquidation of assets, if corporation were dissolved
- Property must be occupied by low income persons or held for future development as low income housing
  - Income at or below 60 percent of the area median income
- Property, or portion or property, is actually and exclusively used for purposes described in IRS Code 501(c)(3) or (4)
- The exemption has been approved by the City Council

# PROCESS

# Corporation files an application annually

- Description of property
- Description of charitable purpose of project and whether all or a portion of the property is being used for this purpose
- Certification of income levels of low income occupants
- Description of how the tax exemption will benefit project residents
- Description of development of project if the property is being held for future low income housing development
- Declaration that the corporation has been granted an exemption from income taxes under IRS Code 501(c)(3) or (4)
- Within 30 days of application, Council would determine whether the applicant qualifies for the exemption
- City certifies exemption to County Assessor







#### CITY OF TUALATIN Staff Report

TO:	Honorable Mayor and Members of the City Council
THROUGH:	Sherilyn Lombos, City Manager
FROM:	Megan George, Deputy City Manager
DATE:	August 8, 2022

#### SUBJECT:

2023 Legislative Agenda for the League of Oregon Cities

#### **RECOMMENDATION:**

Staff recommends the City Council direct staff to submit the attached ballot to the League of Oregon Cities indicating the City's top five priorities.

#### **EXECUTIVE SUMMARY:**

The League of Oregon Cities (LOC) is soliciting input from cities on their top legislative priorities for the 2023 Legislative Session. Over the last few months, policy committees comprised of city staff and elected officials from across the state met to review issues and develop policy priorities for the upcoming legislative session. The complete list of priorities is included in the attachments. Each city has the opportunity to return a ballot indicating their top five priorities and any additional comments for the LOC Board of Directors to consider in shaping their legislative agenda.

The Executive Team reviewed the list of issues and identified five priorities:

- Address Measure 110 Shortcomings
- Adequate Funding for State Climate Initiatives
- Marijuana Taxes
- Cybersecurity and Privacy
- Infrastructure Financing and Resilience

In addition, staff suggests the City submit comments in support of the following three priorities:

- Infrastructure Funding to Support Needed Housing
- Return to Work
- Property Tax Reform

#### OUTCOMES OF DECISION:

Tualatin's ballot will be considered along with all other ballots submitted by cities in Oregon by the LOC Intergovernmental Relations Department and LOC Board of Directors. The LOC Board of Directors will then adopt a list of priorities to guide their work in the upcoming 2023 legislative session.

#### ALTERNATIVES TO RECOMMENDATION:

The City Council may direct staff to make changes to the ballot. There are twenty-nine issues listed

and the opportunity to provide additional comments about the listed issues or other issues that did not make the list.

#### ATTACHMENTS:

- 2023 Legislative Priorities Packet
- 2023 Legislative Priorities Ballot (Staff's Recommendation)



## **2023 Legislative Priorities Ballot**

Issued on June 10, 2022

Ballots due by 5:00 p.m. on August 5, 2022

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#### 2023 Legislative Priorities Ballot – League of Oregon Cities

**Background:** Each even-numbered year the LOC appoints members to serve on 7 policy committees. These policy committees are the foundation of the LOC's policy development process. Composed of city officials, these committees are charged with analyzing policy and technical issues and recommending positions and strategies for the LOC. Each committee provides a list of recommended policy positions and actions for the LOC to take in the coming two year legislative cycle. This year, all 7 committees identified between 3 to 5 legislative policy priorities to advance to the full membership and LOC Board of Directors.

**Ballot/Voting Process:** Each city is being asked to review the recommendations from the 7 policy committees and provide input to the LOC Board of Directors as it prepares to adopt the LOC's 2023 legislative agenda. After your city has had an opportunity to review the proposals, please complete the electronic ballot indicating the top 5 issues that your city would like to see the LOC focus on during the 2023 legislative session.

Each city is permitted one vote. As such, each city must designate a person to enter the vote electronically on the below link. For those cities without electronic options for voting, paper ballots may be requested from LOC's Legislative Director Jim McCauley at jmccauley@orcities.org.

**Important Deadlines:** The deadline for submitting your city's vote is <u>5:00 p.m. on August 5,</u> <u>2022.</u>

Ballots were emailed to the CAO of each city. If your city didn't receive the ballot, please email Jim McCauley at <u>jmccauley@orcities.org</u>.

#### Brought to you by the Community Development Policy Committee

#### Full Funding and Alignment for State Land Use Initiatives

**Legislative Recommendation:** The LOC will support legislation to streamline and fully fund local implementation of any recently adopted or proposed state land use planning requirements, including administrative rulemaking.

**Background:** Recent legislation and executive orders have made significant changes to the state's land use planning process, including increasing burdens for local government. While the LOC shares the state's policy goals, these updates have resulted in extensive, continuous, and sometimes conflicting rulemaking efforts that are not supported by adequate state funding. Cities simply do not have the staff capacity or resources needed to implement current requirements. Existing planning updates should be streamlined to enable simpler, less costly implementation and any new proposals should be aligned with existing requirements.

#### Local Funding to Address Homelessness

**Legislative Recommendation:** The LOC will seek funding to support coordinated, local responses to addressing homelessness.

**Background:** The LOC recognizes that to end homelessness, a statewide and community-based coordination approach to delivering services, housing, and programs is needed. Addressing homelessness will look different and involve different service provider partners from one city to the next, but one thing is consistent, addressing the crisis requires significant financial resources. While cities across Oregon have developed programs, expanded service efforts, built regional partnerships, and have significantly invested both their local General Fund and federal CARES Act and American Rescue Plan Act dollars into programs to address the homelessness crisis in their respective communities, the crisis continues. The homelessness crisis exceeds each city's individual capacity – necessitating the need for meaningful fiscal support from the State of Oregon.

#### Infrastructure Funding to Support Needed Housing

**Legislative Concept:** *The LOC will support state funding for infrastructure needed to support needed housing.* 

**Background:** As Oregon works to overcome its historic housing supply deficit, development costs continue to rise. Cities have limited tools to address the rising costs of infrastructure necessary to support the impact of new housing development. A statewide fund to address infrastructure costs and improve housing affordability is needed.

#### **Economic Development Incentives (co-sponsor with Tax and Finance Committee)**

**Legislative Recommendation:** The LOC will support legislation to preserve and strengthen discretionary local economic development incentives including the Enterprise Zone (EZ), Long Term Rural Enterprise Zone (LTREZ) and Strategic Investment Program (SIP).

**Background:** The EZ and LTREZ programs provide local governments the option to offer a temporary full exemption from property taxes for qualified new property of a business (3 to 5 years for the standard EZ and 7 to 15 years for the rural EZ). The SIP program allows local governments to offer a 15-year

partial exemption on the value of new property that exceeds a certain investment threshold (\$25 million to \$100 million depending on location and total project value). Recent studies by Business Oregon confirmed what city economic development professionals knew; these incentive programs are crucial for Oregon to remain competitive nationally and show massive benefits to Oregon in terms of jobs, enhanced economic activity, and tax revenues. The EZ and LTREZ programs will sunset in 2025 without action by the legislature, and "gain share" provisions of the SIP program transferring a portion of income taxes resulting from qualified projects to local governments will sunset in 2026. The LOC will advocate for sunset extensions and for changes that will improve the programs, and advocate against any changes that will reduce local control or devalue the incentives.

#### **Community Resiliency and Wildfire Planning**

**Legislative Recommendation:** The LOC will support investments for climate and wildfire resiliency planning, as well as infrastructure upgrades, to fill existing gaps and assist cities in planning for extreme weather events and wildfire.

**Background:** Oregon communities are increasingly looking for help planning for climate change impacts, including infrastructure upgrades, to handle extreme weather events. Cities of all sizes, especially small to mid-sized cities, need technical assistance and additional capacity to better plan for and recover from climate events and wildfire. Investments in infrastructure upgrades, repairs, and resiliency will help rebuild communities, better ensure equity and access to critical services, protect public health and the environment, improve community resiliency, and promote economic recovery.

#### Brought to you by the General Government Policy Committee

#### **Protecting Public Employees and Officials**

**Legislative Recommendation:** The LOC will introduce legislation to protect the personal contact information of public employees and increase criminal sanctions when public officials and employees are subject to criminal activity connected to their service.

**Background:** Cities have seen an increase in harassments, threats and property damage in recent years. Over 80 percent of city leaders who participated in a National League of Cities <u>report</u> on public civility indicated they had personally experienced harassing or harmful behavior because of their role as a public official. Additionally, an ambiguity in the phrasing in a statute intended to protect the private information of public employees may require an employer to release home addresses, personal emails and contact information.

#### **Return to Work**

**Legislative Recommendation:** *Eliminate the sunset on the ability of retirees to return to work.* **Background:** PERS covered retirees are currently allowed to return to work without suffering a tax or pension penalty until 2024. Allowing retirees to return to work allows employers to fill critical vacancies while not paying pension and other costs in times of both fiscal hardships and workforce scarcity. The sunset was established as part of a compromise PERS reform package passed in 2017 but has been successful for retirees and employers.

#### **Attorney Client Privilege**

**Legislative Recommendation:** *Ensure that privileged communications between public bodies and officials and their legal counsel remain confidential indefinitely.* 

**Background:** A recent court ruling limited public sector attorney client privilege to 25 years, which is identical to the lifespan of other public records exemptions. The LOC believes that public officials should have the same right to unimpeded legal counsel as all other attorney clients.

#### **Address Measure 110 Shortcomings**

**Legislative Recommendation:** *Restore criminal justice incentives for seeking treatment for addiction while ensuring a path for expungement for successfully completing a treatment program.* 

**Background:** Oregon voters passed Measure 110 in 2020 which eliminated criminal sanctions for simple possession for most narcotic drugs and replaced them with a waivable \$100 ticket. A citation cannot be issued if a person seeks treatment by calling a treatment referral service. The measure also re-dedicated local marijuana revenue to harm reductions services. Those funds are now pooled and distributed by an oversight and accountability committee. Oregon's overdose deaths continue to increase and funds that should have been distributed in January of 2021 are still not delivered. Additionally, problems related to drug abuse such as property crime have increased.

#### Brought to you by the Energy and Environment Policy Committee

#### **Building Decarbonization, Efficiency, and Modernization**

**Legislative Recommendation:** The LOC will support legislation to protect against and rollback preemptions to allow local governments to reduce greenhouse gas emissions from new and existing buildings while ensuring reliability and affordability. Some initiatives may include a local option Reach Code, statewide home energy scoring or financial incentives like <u>CPACE</u>.

**Background:** Homes and commercial buildings need a lot of power. In fact, they consume nearly half of all the energy used in Oregon according to the Oregon Department of Energy 2020 Biennial Energy Report. Existing buildings need to be retrofitted and modernized to become more resilient and efficient. New buildings can be built with energy efficiency and energy capacity in mind, so they last longer for years to come, reduce the energy burden on occupants, and are built to a standard that is futureproof for carbon reducing technologies like electric vehicles

#### **Continue Investments in Renewable Energy**

**Legislative Recommendation:** The LOC will work to identify barriers and potential solutions to local energy generation and will pursue funding assistance for feasibility studies and project implementation. The LOC will support legislation to study and invest in viable, preferably locally generated, options and to divest the Oregon Treasury from fossil fuels.

**Background:** Renewable energy sources can be used to produce electricity with fewer environmental impacts. Local energy generation projects can better position cities to pursue and achieve local climate action goals, address capacity constraints of existing electric transmission lines, and can help cities respond to individual businesses that may be seeking green energy options. The types of local energy generation projects discussed by the committee include, but are not limited to, small-scale hydropower, in-conduit hydropower, methane capture, biomass and solar. Such projects are not intended to conflict

with existing low-carbon power purchase agreements but can position cities to pursue local climate action goals and supplement energy needs through renewable generation.

#### **Investment in Community Climate Planning Resources**

**Legislative Recommendation:** The LOC will support investments that bring climate services (for mitigation and adaptation) together and work to fill the existing gaps to help communities get the high-quality climate assistance they need quickly and effectively.

**Background:** Oregon communities are increasingly looking for help planning for climate change impacts and implementing programs to reduce greenhouse gases. Interest in climate services has continued as communities experience increasing disruptions caused or made worse by climate change. Oregon's small to mid-sized communities and rural communities are particularly in need of both technical assistance and additional capacity to address climate impacts and do their part to reduce greenhouse gas emissions. While some climate resources exist in Oregon, those programs are dispersed throughout state government, the nonprofit world, and academic institutions. Because of this current structure, it is not clear for communities what they should do once they decide to act on climate change.

#### **Adequate Funding for State Climate Initiatives**

**Legislative Recommendation:** The LOC will support legislation to streamline processes and fully fund local implementation of climate mandates (like <u>Climate Friendly and Equity Communities</u> rules) from the state. Furthermore, the LOC will support legislation that allows the state to adequately maintain and staff programs that impact a city's ability to reduce greenhouse gas emissions.

**Background:** On March 10, 2020, Governor Kate Brown signed <u>Executive Order 20-04</u> directing state agencies to take action to reduce and regulate greenhouse gas emissions. Additionally, the state has legislatively passed many greenhouse gas reduction measures. This has led to some unfunded mandates on cities as well as a significant workload for agency staff.

#### Brought to you by the Finance and Taxation Policy Committee

#### **Property Tax Reform**

**Legislative Recommendation:** The LOC will advocate for constitutional and statutory reforms to the property tax system to enhance local choice, equity, fairness, and adequacy.

**Background:** The property tax system is broken and in need of repair due to constitutional provisions in Measures 5 and 50 that were adopted by voters in the 1990s. The current system is inequitable to property owners and jurisdictions alike, is often inadequate to allow jurisdictions to provide critical services, removes meaningful local choice, and is incomprehensible to most taxpayers. Local governments and schools rely heavily on property tax revenues to pay for services and capital expenses. With federal pandemic aid to cities coming to an end and inflation looming, cities are concerned that their top revenue source will not allow residents to adequately fund the services that they demand. Therefore, the LOC will take a leadership role in pursuing efforts to draft and advocate for both comprehensive and incremental property tax reform option packages, including forming coalitions with other interested parties. The LOC will remain flexible to support all legislation that improves the system, but will, in the short term, focus on incremental changes that will allow for a foundation on which to build for broader revisions going forward. The LOC's overall focus will be on a property tax package that includes, but may not be limited to these elements:

- In the short term, advocating for a system that restores local choice and allows voters to adopt tax levies and establish tax rates outside of current limits and not subject to compression. This may also include advocating for a local option levy that has passed three or more times to become permanent (requires constitutional referral).
- Also in the short term, advocating for statutory changes to extend statewide a 2017 Multnomah County pilot that created an option that new property has a taxable value determined based on the city average of maximum assessed value to market value as opposed to countywide average.
- Over the longer term, to achieve equity, advocating for a system that has taxpayers' relative share tied to the value of their property, rather than the complex and increasingly arbitrary valuation system based on assessed value from Measure 50 (requires constitutional referral).
- Also over the longer term, to enhance fairness and adequacy, advocating for various statutory changes, some of which would adjust the impact of the above changes. For example, as a part of comprehensive reform the LOC will support targeted tax relief for lower income residents to make sure reform does not price vulnerable residents out of their homes.

#### Lodging Tax Flexibility

**Legislative Recommendation:** The LOC will advocate for legislation to enhance flexibility in how cities may use transient lodging tax revenues. The goal is to help cities better serve visitors and improve local conditions that support the tourism industry.

**Background:** The Legislature created the *state* lodging tax in 2003, and with it a new requirement that 70% of net revenues from new or increased *local* lodging taxes must be used for "tourism promotion" or "tourism related facilities." Cities acknowledge and appreciate the economic development benefits that tourism brings to their local economies, but often struggle to support the industry in areas like public safety, infrastructure, workforce housing, and homeless services. Enhanced flexibility and clarification of allowed use of funds will benefit both visitors and business owners alike.

**Economic Development Incentives (co-sponsor with the Community Development Committee) Legislative Recommendation:** The LOC will support legislation to preserve and strengthen discretionary local economic development incentives including the Enterprise Zone (EZ), Long Term Rural Enterprise Zone (LTREZ) and Strategic Investment Program (SIP).

**Background:** The EZ and LTREZ programs provide local governments the option to offer a temporary full exemption from property taxes for qualified new property of a business (3 to 5 years for the standard EZ and 7 to 15 years for the rural EZ). The SIP program allows local governments to offer a 15-year partial exemption on the value of new property that exceeds a certain investment threshold (\$25 million to \$100 million depending on location and total project value). Recent studies by Business Oregon confirmed what city economic development professionals know; these incentive programs are crucial for Oregon to remain competitive nationally and show massive benefits to Oregon in terms of jobs, enhanced economic activity, and tax revenues. The EZ and LTREZ programs will sunset in 2025 without action by the legislature, and "gain share" provisions of the SIP program transferring a portion of income taxes resulting from qualified projects to local governments will sunset in 2026. The LOC will advocate for sunset extensions and for changes that will improve the programs, and advocate against any changes that will reduce local control or devalue the incentives.

#### **Marijuana Taxes**

**Legislative Recommendation:** The LOC will continue to advocate for increased revenues from marijuana taxes. This may include proposals to restore state marijuana tax losses related to Measure 110 (2020) distribution changes, and to increase the current 3% cap on local marijuana taxes so local voters may choose a rate that reflects the needs of their community.

**Background:** Recreational marijuana retailers are required to charge a state-imposed retail sales tax of 17 percent for all recreational marijuana sold. Until the end of 2020 cities received 10% of the net revenue from the state tax but Measure 110 changed the distribution formula and will reduce city distributions by an estimated 73% for the 2021-23 biennium. Cities may also impose a local retail sales tax of up to 3%, subject to voter approval. Tax rates for recreational marijuana vary widely across the states, but the total Oregon tax burden is 20-25% percent below other West Coast states. Unbiased academic studies indicate Oregon could increase marijuana taxes without pushing significant business to the illicit market. If the Legislature is not willing to allow increased taxes it should restore city revenues by other means back to what was agreed to when recreation marijuana was legalized.

#### **Alcohol Revenues**

**Legislative Recommendation:** *The LOC will advocate for enhanced revenues from the sale of alcohol to mitigate the impact of recent legislative changes that will otherwise reduce this crucial revenue source.* 

**Background:** Oregon's beer tax has not been increased since 1978 and is \$2.60 per barrel which equates to about 8.4 cents per gallon or less than 5 cents on a six-pack. Oregon has the lowest beer tax in the country, and to get to the middle of the states Oregon would need a more than 10-fold increase. Oregon's wine tax is 67 cents per gallon and 77 cents per gallon on dessert wines, this is the second lowest tax nationwide, and the first 2 cents of the tax goes to the wine board. Oregon is a control state and is the sole importer and distributor of liquor, which accounts for about 94% of total alcohol revenues. The Oregon Liquor and Cannabis Commission (OLCC) sets retail prices at about 105% of their cost and net revenues are distributed based on a formula. Cities are preempted from imposing alcohol taxes. In exchange, cities receive approximately 34% of the state alcohol revenues after the state takes 50% of beer and wine taxes off the top prior to this distribution. Recent legislative changes will reduce city revenues; the legislature approved a more generous compensation formula for liquor store owners in 2021 and approved a 148% cost increase for a planned OLCC warehouse in 2022. Both changes will reduce distributions to cities. Cities have significant public safety costs related to alcohol consumption and taxes on alcohol do not cover their fair share of these costs. There are numerous ways to address the issue: increasing taxes on beer or wine (possibly through a local sales tax option), increasing the markup on liquor, or increasing the per bottle surcharge currently in place at liquor stores and dedicating the funds to paying for the planned OLCC warehouse.

#### Brought to you by the Telecommunications, Broadband Policy Committee

#### **Digital Equity and Inclusion**

**Legislative Recommendation:** The LOC will advocate for legislation and policies that help all individuals and communities have the information technology capacity needed for full participation in our society, democracy, and economy.

**Background:** Connectivity is crucial to modern life. It is being relied on more for how people do business, learn, and receive important services like healthcare. As technology evolved the digital divide has become more complex and nuanced. Now, discussion of the digital divide is framed in terms of whether a population has access to hardware, to the Internet, to viable connection speeds and to the skills they need to effectively use it.

#### **Resilient, Futureproof Broadband Infrastructure and Planning Investment**

**Legislative Recommendation:** The LOC will support legislation that will ensure broadband systems are built resiliently and futureproofed while also advocating for resources to help cities with broadband planning and technical assistance through direct grants and staff resources at the state level. The LOC will support legislation that addresses issues with the inconsistency of regulations applied to traditional and nontraditional telecommunications service as more entities move to a network based approach instead of what services are being provided. LOC will oppose any preemptions on local rights-of-ways, and municipalities right to own poles and become broadband service providers.

#### **Background:**

#### Broadband Planning and Technical Assistance

Most state and federal broadband infrastructure funding sources require that communities have a broadband strategic plan in place to qualify for funds. Unfortunately, many cities do not have the resources or staff capacity to complete comprehensive broadband strategic plans.

#### Resilient and Long-Term Systems

As broadband is continually being made a priority on the state and federal level, we must think strategically about how to build resilient long-term networks that will serve Oregonians now and into the future. Ways to ensure broadband is resilient may include investing in robust middle mile connections, ensuring redundancy and multiple providers in all areas, and undergrounding fiber instead of hanging it on poles.

#### Optional Local Incentives to Increase Broadband Deployment

All levels of government have identified broadband as a priority. However, there continue to be proposed mandates on local governments to deploy broadband services more quickly. Cities have a duty to manage rights-of-ways (ROW) on behalf of the public and need flexibility to adequately manage the ROW. Instead of mandates the state should focus its efforts on allowing cities the option to adopt incentives that could help streamline broadband deployment.

#### Regulatory Consistency Amidst Convergence

Historically, the standards and oversight policies for a specific technology were established independently and were not developed with merging or interoperability in mind. For example, telephony (when providing voice), cable TV (when providing video), and mobile cellular technologies each follow their respective standards, and these services were regulated by policies specific to each type.

#### Incentives for Broadband Affordability, Adoption and Consumer Protections

**Legislative Recommendation:** The LOC will seek additional state support and funding for increased broadband adoption and affordability and will advocate for consumer protections for those accessing the internet, internet enabled devices and broadband service.

**Background:** Broadband infrastructure is being funded at a historic level. For that infrastructure to be adequately utilized affordability and adoption initiatives must receive investment. Initiatives that would help could include studying barriers to adoptions and affordability; ensuring adequate competition in providers; investing in more data centers statewide so service is cheaper for regions outside of the I-5 corridor as it is simply more expensive per megabit to provide; and ensuring providers are widely advertising programs meant for those with limited means.

Additionally, problems with internet providers are among the most common consumer complaints in Oregon. Complaints often involve paying more than expected, difficult cancellation policies and poor service. Consumers are at risk of being advertised or offered services that are not actually being delivered. For example, 25/3 is the current definition of broadband. Currently, providers are allowed to advertise

speeds as "up to" 25/3 or a certain speed. There is no one enforcing whether or not providers actually hit their advertised speeds. Providers should be accountable for making sure consumers have the appropriate equipment for the services they are paying for.

#### **Cybersecurity & Privacy**

**Legislative Recommendation:** The LOC will support legislation that addresses privacy and cybersecurity for all that use technology, including but not limited to: funding for local government cybersecurity initiatives, statewide resources for cyber professionals, regulations of data privacy, or standards for software/hardware developers to meet to make their products more secure.

**Background:** Society is becoming more technologically reliant than ever before and that will only increase. With this increase of technology there is an increased risk for cybercrimes. Therefore, cybersecurity and privacy systems must be taken seriously. Cybersecurity encompasses everything that pertains to protecting sensitive data, protected health information, personal information, intellectual property, data, and governmental and industry information systems from theft and damage attempted by criminals and adversaries.

Cybersecurity risk is increasing, not only because of global connectivity but also because of the reliance on cloud services to store sensitive data and personal information. Widespread poor configuration of cloud services paired with increasingly sophisticated cyber criminals means the risk that governments, businesses, organizations, and consumers suffer from a successful cyberattack or data breach is on the rise.

#### Brought to you by the Transportation Policy Committee

#### **Transportation Safety Enhancement**

**Legislative Recommendation:** The LOC supports legislation that improves the overall safety of the transportation network in communities. The LOC will achieve this outcome by expanding authority for establishing fixed photo radar to all cities, increasing flexibility for local speed setting authority, and increased investment in the "safe routes to schools" and expansion of the "great streets" programs.

**Background:** The City of Portland has demonstrated improved safety outcomes in neighborhoods with the addition of fixed photo radar along high-crash corridors. LOC's efforts to expand the use of fixed photo radar to additional cities failed during the 2021 Session. (<u>HB 2019</u>) - High Crash Corridor for City of Unity) and (<u>HB 2530</u>) - Extending Fixed Photo Radar) were supported by the LOC, but lacked sufficient support from legislators to advance.

During the 2019 Session the LOC supported <u>SB 558</u>, which would authorize a city to designate speed for a highway under the city's jurisdiction that is five miles per hour lower than statutory speed when the highway is in a residential district and not an arterial highway. During the 2021 Session passage of <u>HB</u> <u>3055</u> (Sect 81 (5)(g)) extended speed setting authority to highways within the jurisdictional boundaries of cities and Multnomah & Clackamas counties.

#### Road User Fee – Vehicle Miles Traveled (VMT) Structure

**Legislative Recommendation:** The LOC will support replacement of Oregon's Gas Tax with a road impact fee structure that will capture added revenue from cities with local gas tax structure. The pricing structure should also maintain a weight-mile tax structure to make sure that there is an impact element of the fees paid for transportation infrastructure.

**Background:** The LOC has historically advocated for a fee structure that more closely matches road usage. Gas tax revenues are a declining source of revenue due to enhanced mileage in new vehicles and the increase of electric vehicles on roads.

#### **New Mobility Services**

**Legislative Recommendation:** The LOC supports the entry and utilization of a variety of new mobility services that support a safe, sustainable, and equitable multimodal transportation system, while preserving local government's authority to regulate services and ensure public and consumer safety in communities.

**Background:** The expansion of mobility services presents local governments with opportunities and challenges. Mobility services include Uber, Lyft, scooters, E-bikes, and food service delivery such as DoorDash, and UberEATS. Many cities across the country have initiated efforts to add regulatory oversite of these services to provide a base level of safety to consumers. Companies such as Uber and Lyft have tried to de-regulate their business model in states specifically introducing legislation that would pre-empt local governments to regulate and establish steps that protect their respective communities. The LOC has supported efforts during the 2019 session such as <u>HB 3379</u> and opposed efforts that pre-empted local governments such as HB 3023.

#### **Funding for Recovery of Abandoned Recreational Vehicles**

**Legislative Recommendation:** The LOC supports the formation of a recovery fund that cities could access for disposing of abandoned Recreational Vehicles (RV).

**Background:** With the ongoing houseless and affordable housing crisis cities have experienced an increase in dumping of vehicles and RVs in neighborhoods, streets and the right-of-way. The costs associated with towing. recovery. and determining ownership has presented significant costs in some communities. Several cities are allocating hundreds of thousands of dollars to recover abandoned vehicles from streets, parks, private property, and other locations. Tow companies have expressed an interest in a recovery fund as well, since the companies must deal with storage and disposal of the vehicles, which presents several challenges.

#### Brought to you by the Water and Wastewater Policy Committee

#### Water Utility Rate and Fund Assistance

**Legislative Recommendation:** The LOC will collaborate with members of the bipartisan work group to continue the proposed legislative purpose of the Low-Income Household Water Assistance (LIHWA) program.

**Background:** The LOC was successful during the 2021 legislative session in advocating for the development of a new water utility funding assistance program for ratepayers experiencing ongoing or recent economic hardships. The LOC worked with a bipartisan work group to pass legislation that formed the Low-Income Household Water Assistance (LIHWA) program which received federal funding for the

initial implementation through the Consolidated Appropriations Act of 2021 and the American Rescue Plan Act (ARPA) of 2021. The program was incredibly successfully, but the federal funding that was allocated to the State of Oregon was already exhausted in some counties in the Spring of 2022.

The bipartisan workgroup's intent was to make this program a permanent program, with initial pilot funding provided by the federal government.

#### Place-Based, Water Resource Planning (Program Support)

**Legislative Recommendation**: The LOC will advocate for the funding needed to complete existing place-based planning efforts across the state and identify funding to continue the program for communities that require this support.

**Background**: Oregon's water supply management issues have become exceedingly complex. Lack of adequate water supply and storage capacity to meet existing and future needs is an ongoing concern for many cities in Oregon and is a shared concern for other types of water users including agricultural, environmental, and industrial. The Legislature created a place-based planning pilot program in Oregon administered through the Oregon Water Resources Department that provides a framework and funding for local stakeholders to collaborate and develop solutions to address water needs within a watershed, basin, or groundwater area. The LOC Water & Wastewater Policy Committee recognized that while this funding is limited to specific geographic areas, they also recognized the importance of successfully completing these pilot efforts and conducting a detailed cost/benefit analysis. It is a critical step to demonstrate the benefits of this type of planning. If these local planning efforts prove to be successful, there will likely be future efforts to secure additional funding for other place-based planning projects across the state in 2022.

#### **Infrastructure Financing and Resilience**

**Legislative Recommendation**: The LOC will advocate for an increase in the state's investment in key infrastructure funding sources, including, but not limited to, the Special Public Works Fund (SPWF), Brownfield Redevelopment Fund, Regionally Significant Industrial Site loan program, and set asides through the SPWF for seismic resilience planning and related infrastructure improvements to make Oregon water and wastewater systems more resilient.

**Background**: A key issue that most cities are facing is how to fund infrastructure improvements (both to maintain current and to build new). Increasing state resources in programs that provide access to lower rate loans and grants will assist cities in investing in vital infrastructure. An LOC survey of cities in 2016 identified a need of \$7.6 billion dollars over the next 20 years to cover water and wastewater infrastructure projects for the 120 cities who responded. This shows a significant reinvestment in the Special Public Works Fund (SPWF) is needed to help meet the needs of local governments.

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In addition to your ranking of the priorities shown above, please use this space to provide us with any comments (supportive or critical) you may have on these issues, or thoughts on issues or potential legislative initiatives that have been overlooked during the committee process.

Tualatin strongly supports many of the legislative priorities included on the ballot and wanted to highlight three in particular that did not make the top five list.

Infrastructure Funding to Support Needed Housing – Housing supply deficits and related high housing costs are major issues in our community. Funding to support infrastructure would aid our ability to implement local strategies identified in our recent planning efforts.

Return to Work – The flexibility this legislation has provided has been advantageous to our organization. We expect current recruitment and retention issues to continue and believe eliminating the sunset will provide another tool for cities to use.

Property Tax Reform – Reform of the property tax system is necessary for all of the reasons already cited. We support identifying a path forward that provides incremental or comprehensive reform.