



TUALATIN CITY COUNCIL MEETING

MONDAY, APRIL 11, 2022

JUANITA POHL CENTER
8513 SW TUALATIN ROAD
TUALATIN, OR 97062

Mayor Frank Bubenik
Council President Nancy Grimes
Councilor Valerie Pratt Councilor Bridget Brooks
Councilor Maria Reyes Councilor Cyndy Hillier
Councilor Christen Sacco

To the extent possible, the public is encouraged to watch the meeting live on local cable channel 28, or on the City's website.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Comment. Written statements may be sent in advance of the meeting to Deputy City Recorder Nicole Morris up until 4:30 pm on Monday, April 11. These statements will be included in the official meeting record, but not read during the meeting.

For those who would prefer to make verbal comment, there are two ways to do so: either by calling in using the number below or entering the meeting using the zoom link and writing your name in chat. As always, public comment is limited to three minutes per person.

Phone: +1 669 900 6833

Meeting ID: 861 2129 3664

Password: 18880

Link: <https://us02web.zoom.us/j/86121293664?pwd=SS9XZUZyT3FnMk5rbDVKN2pWbnZ6UT09>

Work Session

- 1. 5:00 p.m. (40 min) – Washington County Major Streets Transportation Improvement Program (MSTIP) – Tualatin Project Candidate Selection.** Washington County's Major Streets Transportation Improvement Program (MSTIP) provides funds for and builds projects on major streets around Washington County. The project nomination window has opened for cities to nominate projects for the County to fund in fiscal years 2023 through 2028. Staff will give an overview of the program and review potential projects that Tualatin could nominate and is seeking Council's guidance on which projects to nominate.
- 2. 5:40 p.m. (40 min) – Metro Regional Waste Plan and Residential Services Standards.** Representatives from the Metro regional government will provide an overview of the Regional Waste Plan and the Residential Service Standards. The Regional Waste Plan is the guiding document for the work that local governments and Metro collectively do in the solid waste arena. The Regional Service Standards set the base level of service for all government recycling collection programs in greater Portland. Staff is looking for Council

guidance as to whether to move forward with an ordinance to adopt Metro's Residential Services Standards.

- 3. 6:20 p.m. (10 min) – Proclamation Request for Tualatin Grange 125th Birthday.** The Tualatin Grange celebrated its 125th birthday in 2020; due to COVID, the celebration was postponed and is now scheduled for April 30, 2022. Members of the Grange have requested a proclamation recognizing its 125th birthday.
 - 4. 6:30 p.m. (30 min) – Council Meeting Agenda Review, Communications & Roundtable.** Council will review the agenda for the April 11th City Council meeting and brief the Council on issues of mutual interest.
-

7:00 P.M. CITY COUNCIL MEETING

Call to Order

Pledge of Allegiance

Moment of silence for those who have lost their lives to COVID-19

Announcements

1. New Employee Introduction- Police Records Specialist Melissa Von
2. Proclamation Declaring April 22, 2022 as Earth Day in the City of Tualatin
3. Proclamation Declaring the Week of April 17-23, 2022 as Volunteer Appreciation Week in the City of Tualatin

Public Comment

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Consent Agenda

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda.

1. Consideration of Approval of the Special Work Session Meeting Minutes of March 17, 2022 and Work Session and Regular Meeting Minutes of March 28, 2022
2. Consideration of Approval of Late Liquor License Renewal for 2022

Special Reports

1. Tualatin Valley Fire and Rescue State of the District Presentation

Items Removed from Consent Agenda

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

Council Communications

Adjournment

Meeting materials, including agendas, packets, public hearing and public comment guidelines, and Mayor and Councilor bios are available at www.tualatinoregon.gov/council.

Tualatin City Council meets are broadcast live, and recorded, by Tualatin Valley Community Television (TVCTV) Government Access Programming. For more information, contact TVCTV at 503.629.8534 or visit www.tvctv.org/tualatin.

In compliance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. To request accommodations, please contact the City Manager's Office at 503.691.3011 36 hours in advance of the meeting.



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Mike McCarthy, Transportation Engineer
Cody Field, Management Analyst

DATE: April 11, 2022

SUBJECT:

Washington County Major Streets Transportation Improvement Program (MSTIP) – Tualatin Project Candidate Selection

RECOMMENDATION:

Staff recommends Council share thoughts on which projects to nominate for MSTIP funding.

EXECUTIVE SUMMARY:

Washington County's Major Streets Transportation Improvement Program (MSTIP) provides funds for and builds projects on major streets around Washington County. The project nomination window has opened for cities to nominate projects for the County to fund in fiscal years 2023 through 2028.

The attached powerpoint presentation provides an overview of the MSTIP program and an overview of some potential projects that Tualatin could nominate. Staff is seeking Council's thoughts on which projects to nominate.

OUTCOMES OF DECISION:

Staff will prepare nomination forms for the projects that Council chooses to nominate.

ALTERNATIVES TO RECOMMENDATION:

Council could choose to not nominate projects for MSTIP.

FINANCIAL IMPLICATIONS:

MSTIP projects are typically funded, designed, and constructed by the County. City staff would be involved to provide City perspective on project design and delivery, and it is anticipated that this involvement would be by currently budgeted staff.

ATTACHMENTS:

- Powerpoint: MSTIP Project Nominations

-

2023 MSTIP PROJECT NOMINATIONS

CITY COUNCIL MEETING APRIL 11, 2022

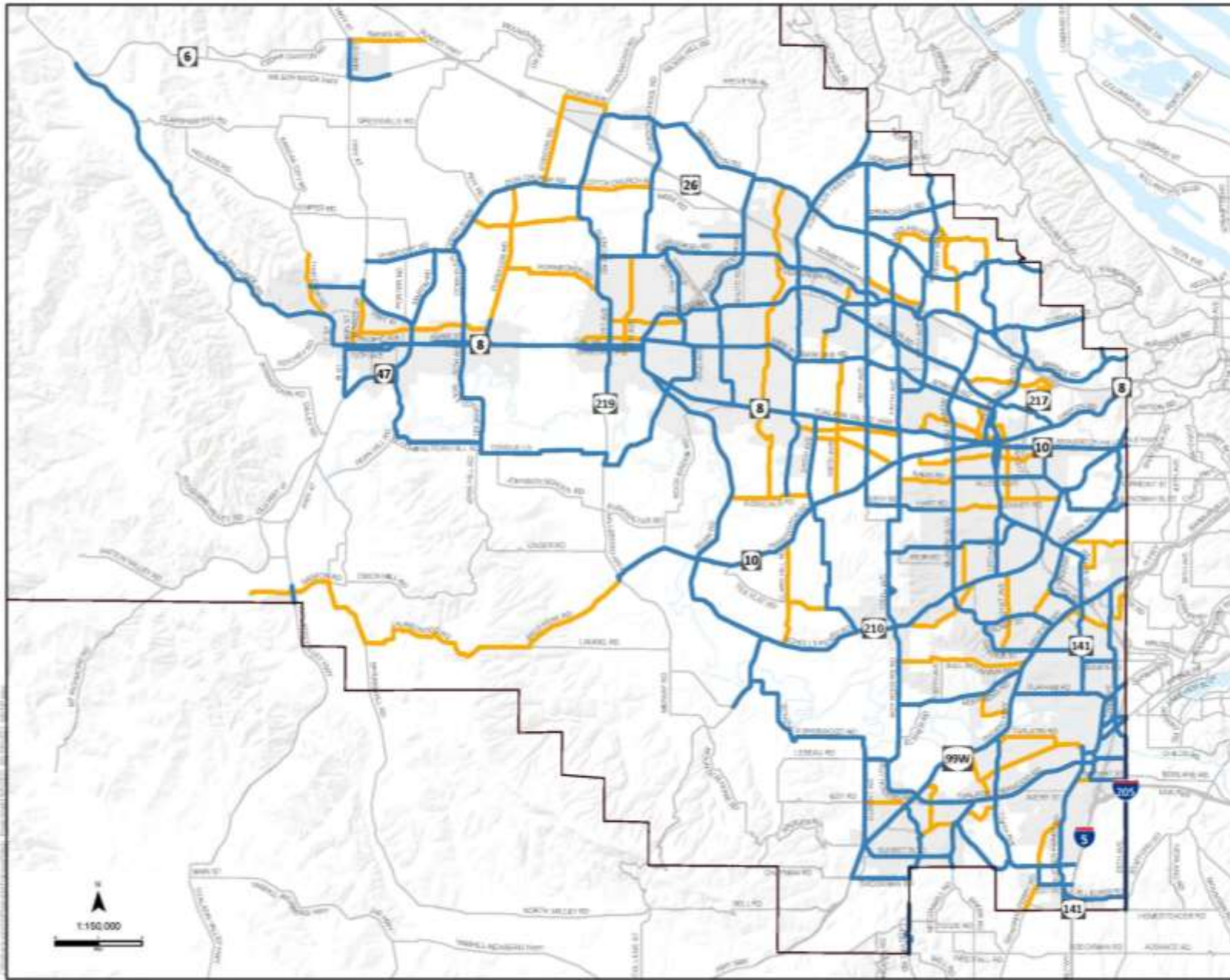


MSTIP OVERVIEW

- ❖ The Major Streets Transportation Improvement Program (MSTIP) constructs improvements along major streets in Washington County - benefitting bicyclists, pedestrians, drivers and bus riders.
- ❖ MSTIP is funded by property taxes.
- ❖ ~\$200 million available this cycle to split between 4 districts for road projects inside and outside cities in Washington County.
- ❖ Call for projects runs from April 6 through May 3.

MSTIP Project Eligibility / Scoring

- ❖ Projects must be on the System of Countywide Interest (see next slide)
- ❖ Projects receive extra 'points' based on location relative to the County's equity index map (see second slide)
- ❖ MSTIP desired outcomes:
 - Equity
 - Economic Vitality
 - Natural Environment
 - Safety
 - Livability



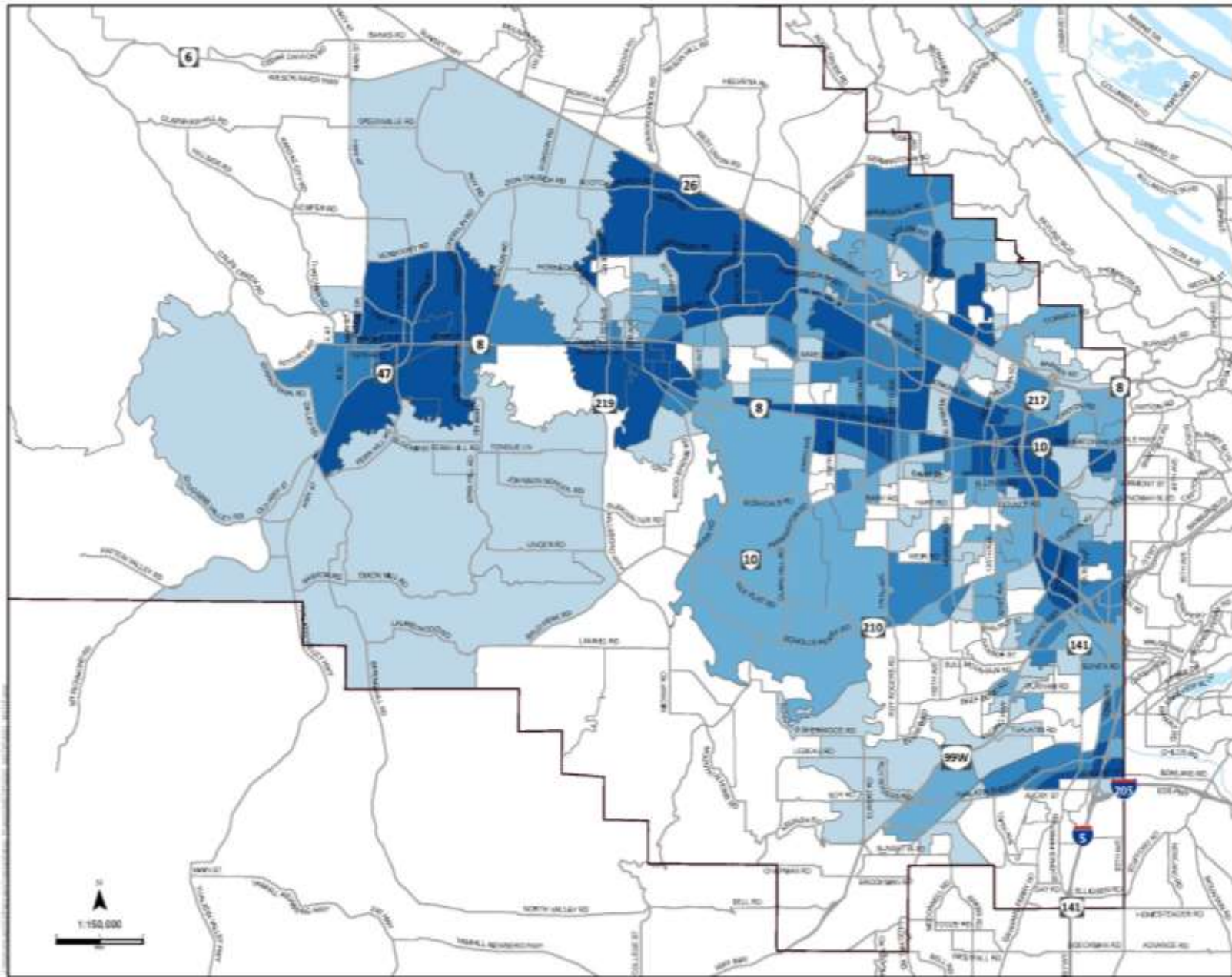
MSTIP '23-'28

System of Countywide Interest

- Eligible Arterial/Principal
- Eligible Collector
- Road
- City
- County

The information on this map was derived from several databases and care was taken to its creation. Washington County cannot accept any responsibility for errors, omissions, or positional accuracy. There are no warranties for this product. However, notification of any errors will be appreciated. Please email us at transport@washington.or.us.

Department of Land Use & Transportation
 Planning and Development Services Division
 Printed: 3/29/2022



MSTIP '23-'28

Equity Index

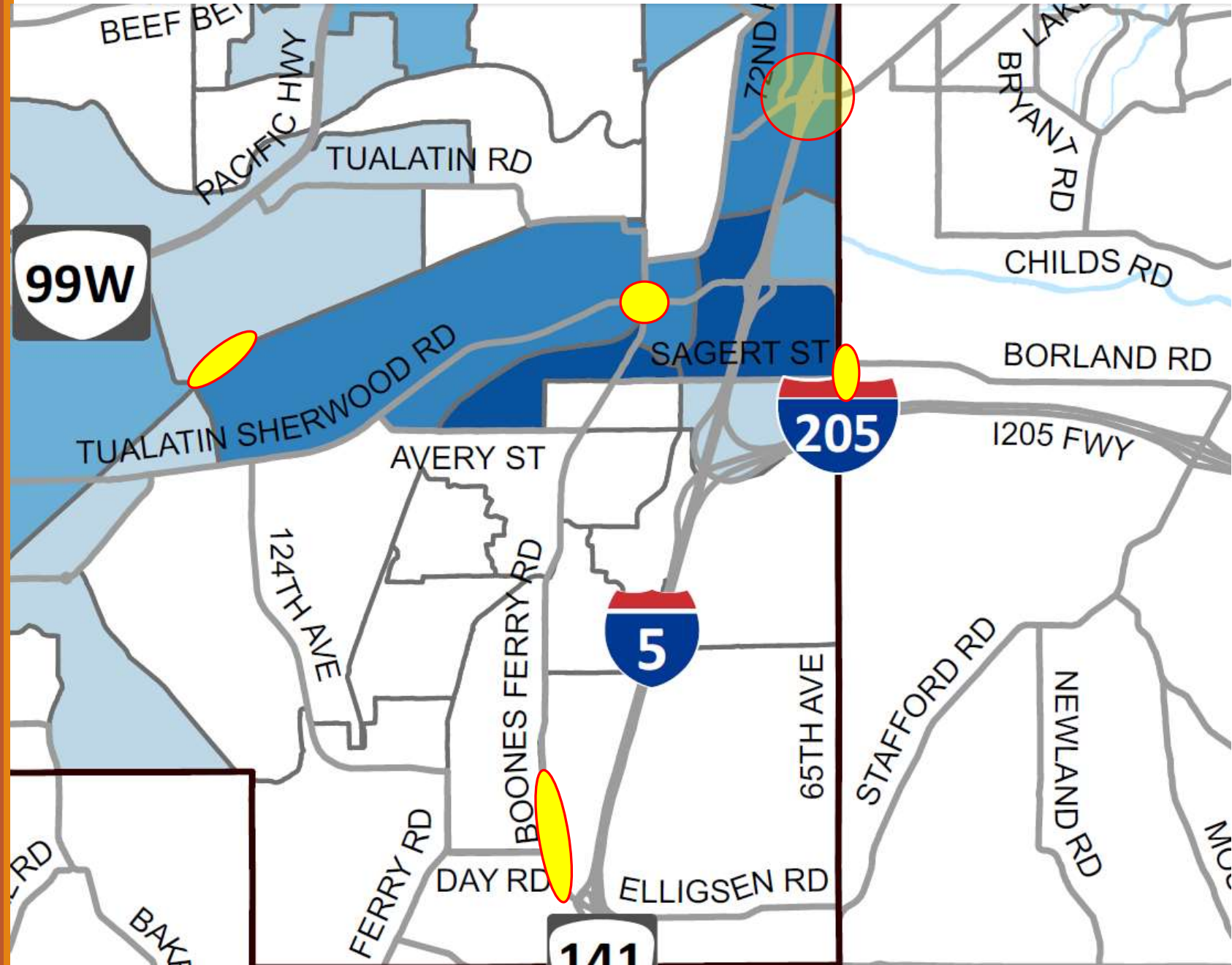
Equity Index - Total Score

- High Priority
- Med/High Priority
- Medium Priority
- Med/Low Priority
- Low Priority
- Road
- County

The information on this map was derived from several databases and care was taken to its creation. Washington County cannot accept any responsibility for errors, omissions, or outdated accuracy. There are no warranties for this product. However, notification of any errors will be appreciated. Please email us at mapdata@washington.or.us.

Potential MSTIP Project Nominations in Tualatin

- Boones Ferry Road – Norwood to I-5
- Herman Road / Cipole intersection and Herman Road from 124th to Cipole
- Tualatin-Sherwood Rd. / Boones Ferry Road intersection
- 65th Ave. and Borland Rd.
- Bridgeport Interchange Area Management Plan



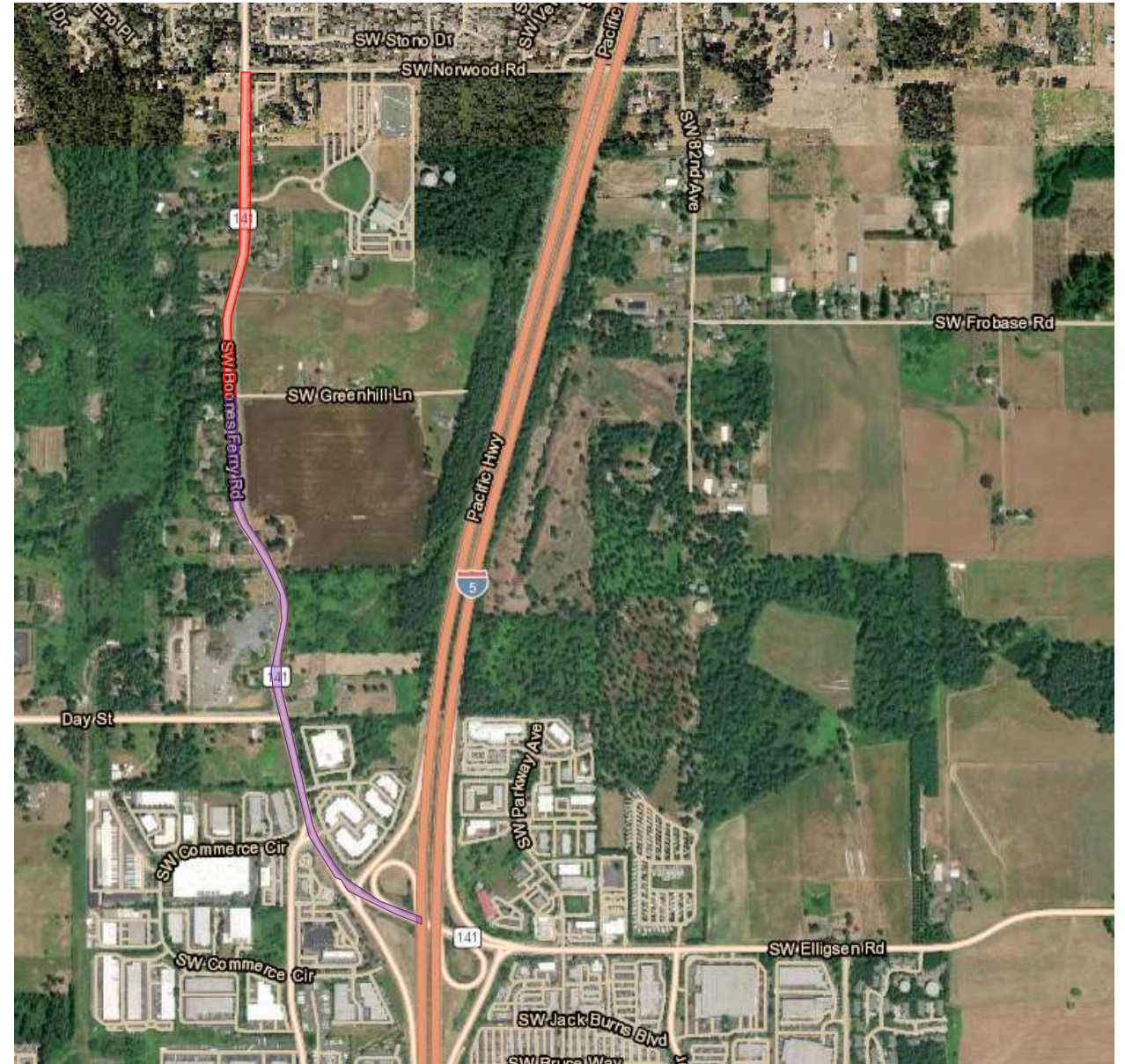
Boones Ferry Road

- SW Norwood Rd to SW Greenhill Ln (Tualatin)
- SW Greenhill Ln to I-5 Interchange (Wilsonville)

Project description: Capacity improvements including two lanes each direction from north of Day Rd. to the I-5 interchange, a southbound auxiliary lane to the southbound on-ramp, and pedestrian/bike/ADA improvements.

Total cost estimate: \$8,000,000 - \$20,000,000

County Equity Index: Low priority

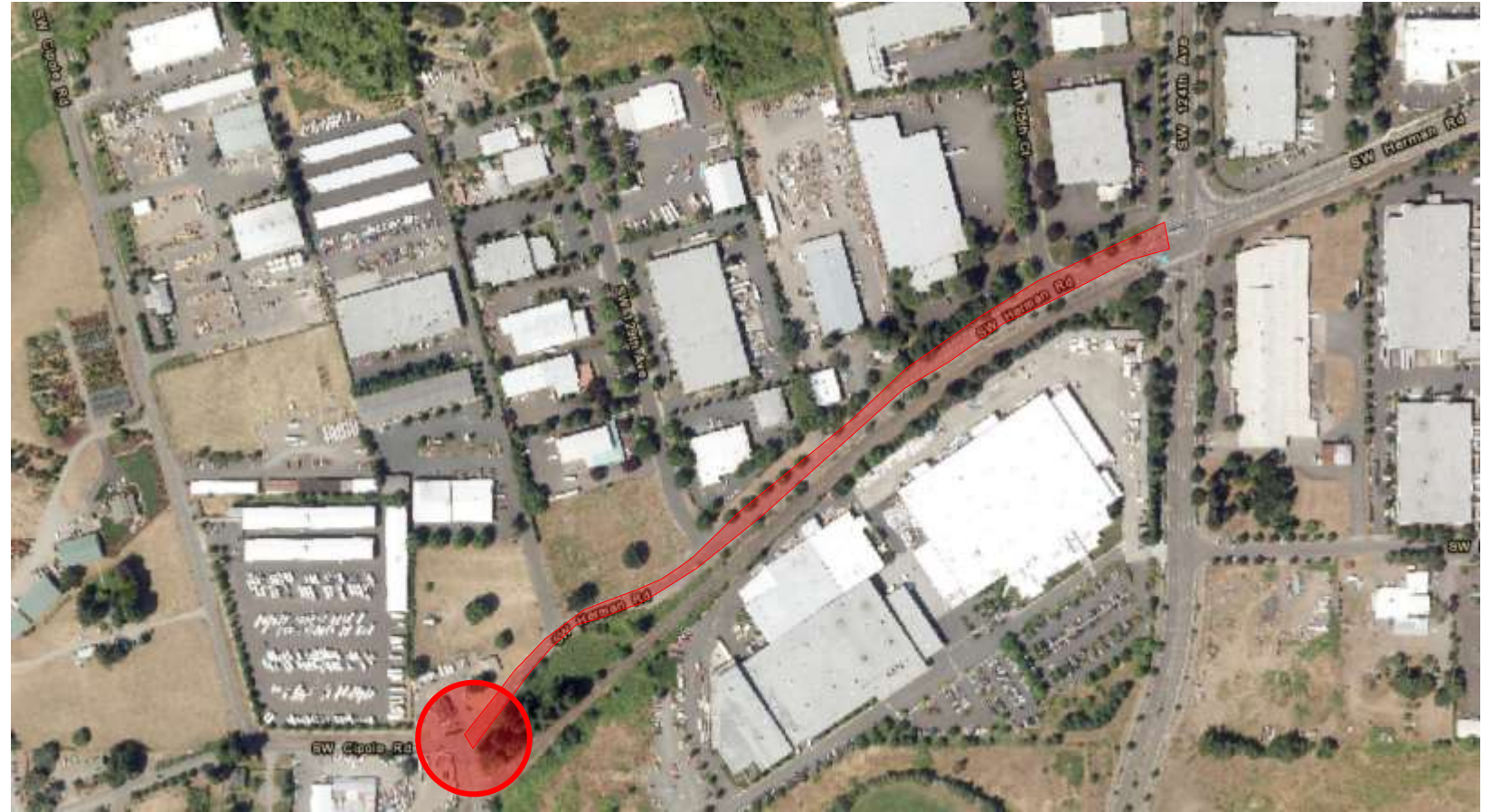


Herman Road / Cipole Intersection & Herman Road from 124th to Cipole

Project description: A roundabout or traffic signal and realignment in the Herman Road and Cipole intersection. Herman road from 124th to Cipole would be a complete street with two travel lanes, center turn lane, bike lanes, planter strip and a sidewalk on the north side.

Total Cost Estimate: \$8,000,000

County Equity Index: Medium Priority

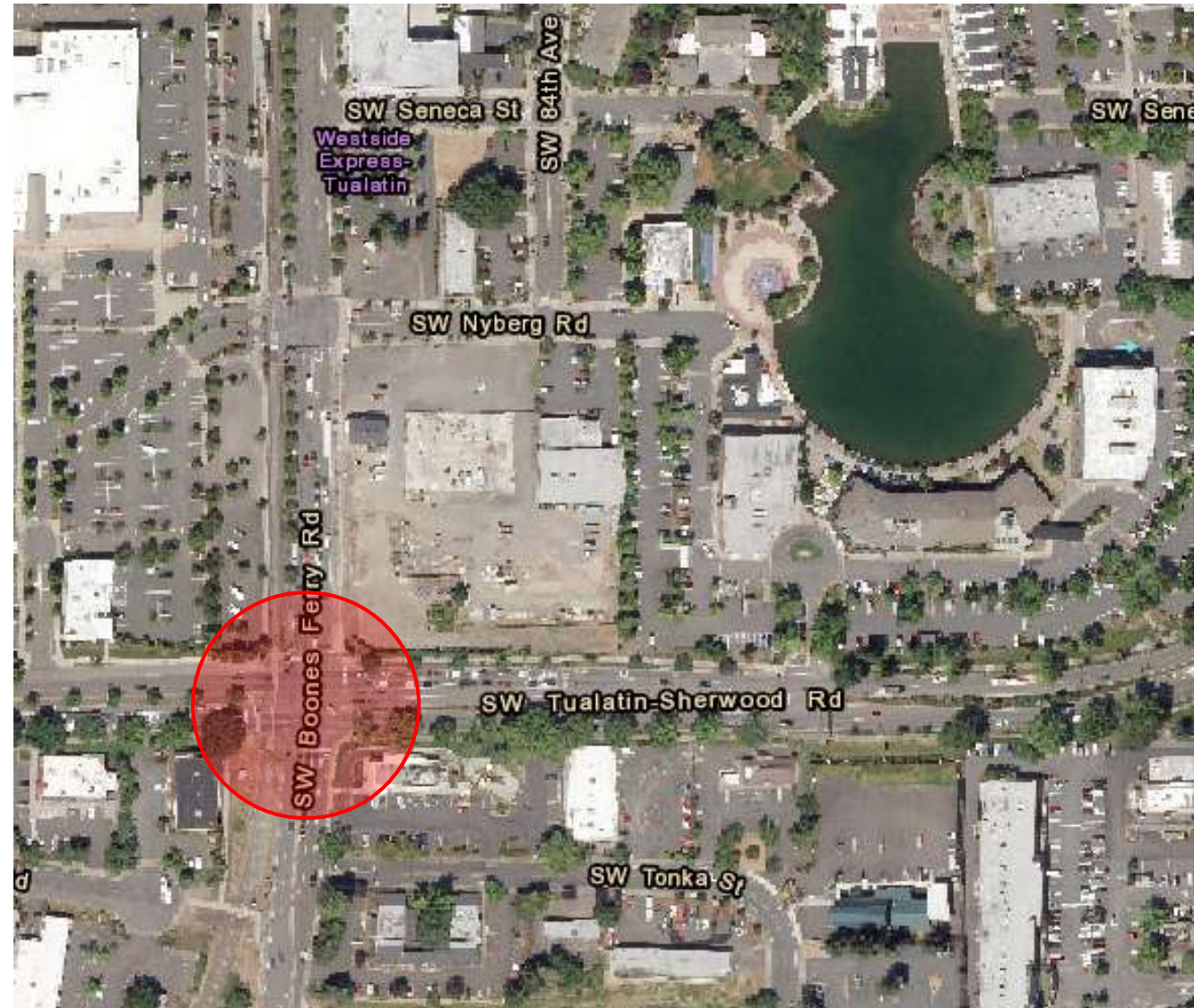


Tualatin-Sherwood / Boones Ferry Road Intersection

Project description: Auxiliary and turn lanes for intersection capacity, a possible northbound thru street, eastbound right turn and 2nd left turn, a westbound right turn, and pedestrian/bike/ADA improvements. Potential design-only project.

Total cost estimate: \$6,000,000 - \$15,000,000

County Equity Index: Medium / High Priority



65th & Borland

Project description: Northbound right turn lane on 65th Ave approaching Borland Rd. With the traffic flows at the intersection, the right turn lane would bring significant capacity through this bottleneck by getting the right turning vehicles out of the northbound through lane.

Total cost estimate: \$1,500,000

County Equity Index: High priority



Bridgeport Interchange Area Management Plan (IAMP)

Project description: Plan development for addressing traffic and bike/ped issues and future growth at Bridgeport, Upper Boones Ferry Rd and possibly Nyberg Interchanges.

Total cost estimate: \$500,000 – 1,000,000

County Equity Index: Medium Priority

Potential Partner Agencies: Washington County, ODOT, Tigard, Durham, Lake Oswego, Clackamas County, Metro, TriMet.



Questions?



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Lindsay Marshall, Management Analyst II
DATE: April 11, 2022

SUBJECT:

Metro Regional Waste Plan and Residential Services Standards

EXECUTIVE SUMMARY:

The presentation by Metro representative Sara Kirby will provide an overview of the Regional Waste Plan and the Residential Service Standards, as outlined in Metro Code 5.10 and 5.15. The Regional Waste Plan is the guiding document for the work that local governments and Metro collectively do in the solid waste arena. It is both a strategic level plan and a blueprint for this work, leaning on the two pillars of the plan - environment and equity.

The Regional Service Standards set the base level of service for all government recycling collection programs in greater Portland. This includes standards for education and outreach, as well as collection standards for residences and businesses. These standards help to provide consistent services throughout the region.

New standards for multifamily services were adopted to implement high-priority 2030 Regional Waste Plan actions. The most significant changes include:

- required use of regional signage on bins and in collection areas
- per unit service volume minimums for garbage, mixed recycling and glass streams
- weekly minimum collection frequency for all streams
- collection container color standard for all material streams.

POTENTIAL ACTIONS FOR COUNCIL CONSIDERATION:

Staff is looking for Council guidance as to whether to move forward with a possible ordinance to adopt Metro's Residential Services Standards. This ordinance would apply to all residential customers, including single-family and multifamily customers and would outline new minimum service standards for garbage and recycling collection.

These standards would set new base level of service and require the City of Tualatin's sole franchise waste hauler, Republic Services, to abide by a city ordinance, message changes to the appropriate parties in the city, and support changes required. Staff conversations with Republic Services have shown them to be willing and in agreement with the proposed changes.

ATTACHMENTS:

- Metro Regional Waste Plan and Residential Service Standards Presentation
- FAQs Multifamily Residential Service Standards



2030 Regional Waste Plan

Today's presentation

History of the Regional Waste Plan

What's in the RWP

How it impacts Metro's work

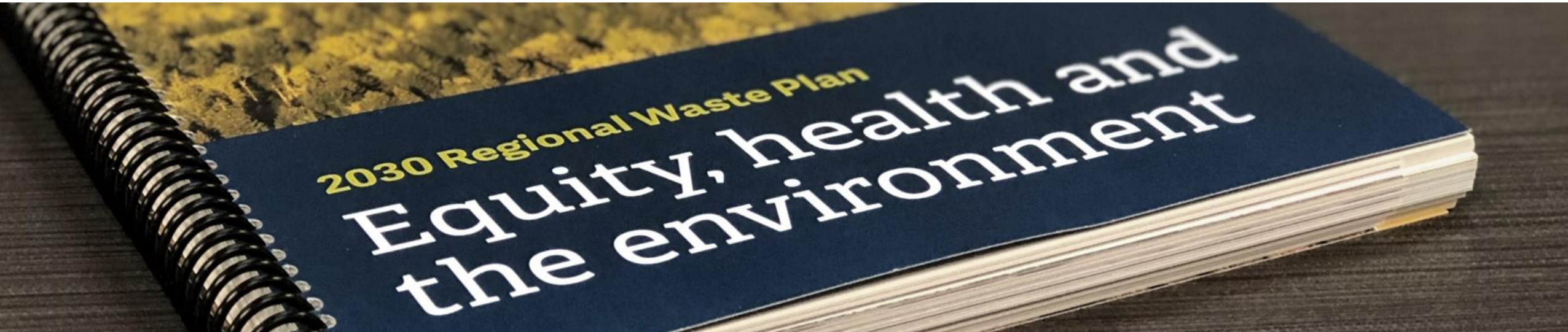


What is the Regional Waste Plan

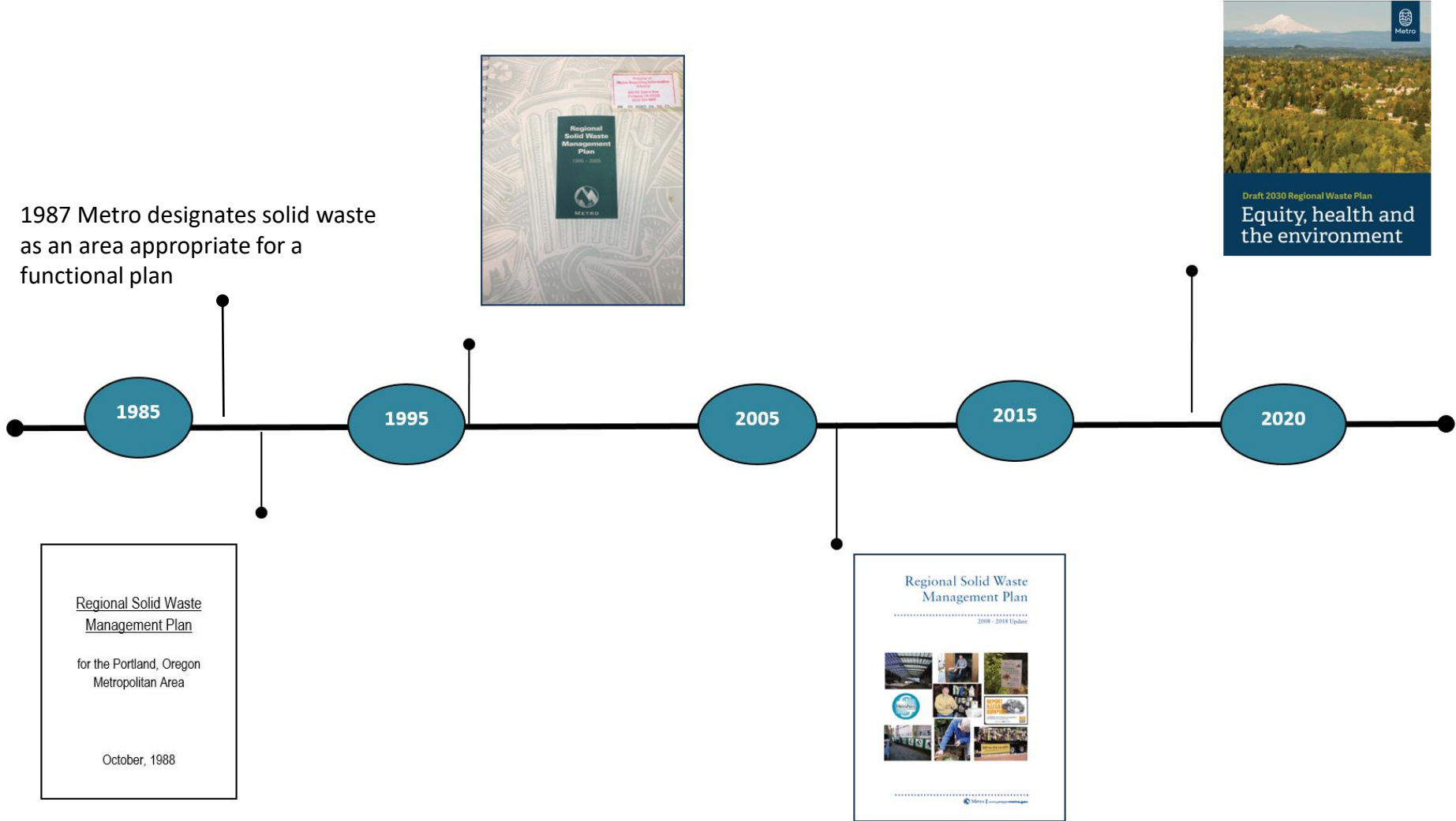
A vision with policy direction for the next twelve years

A plan of action to:

- advance racial equity
- protect the environment and our health and
- improve the garbage and recycling system

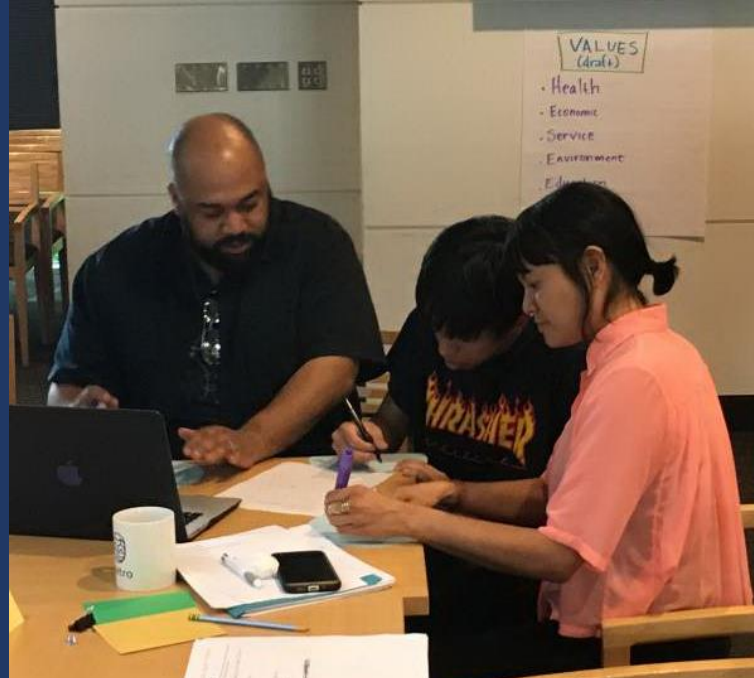


History of Regional Waste Plans



Creating the plan

- 15 equity work group meetings
- 37 community conversations
- 3,989 survey submissions
- 3 leadership forums
- 2,370 online comments
- 24 technical group meetings



Plan elements

19 goal and more
than 100 related actions



Equity principles

Community restoration

Repair harms and disproportionate impacts

Community partnerships

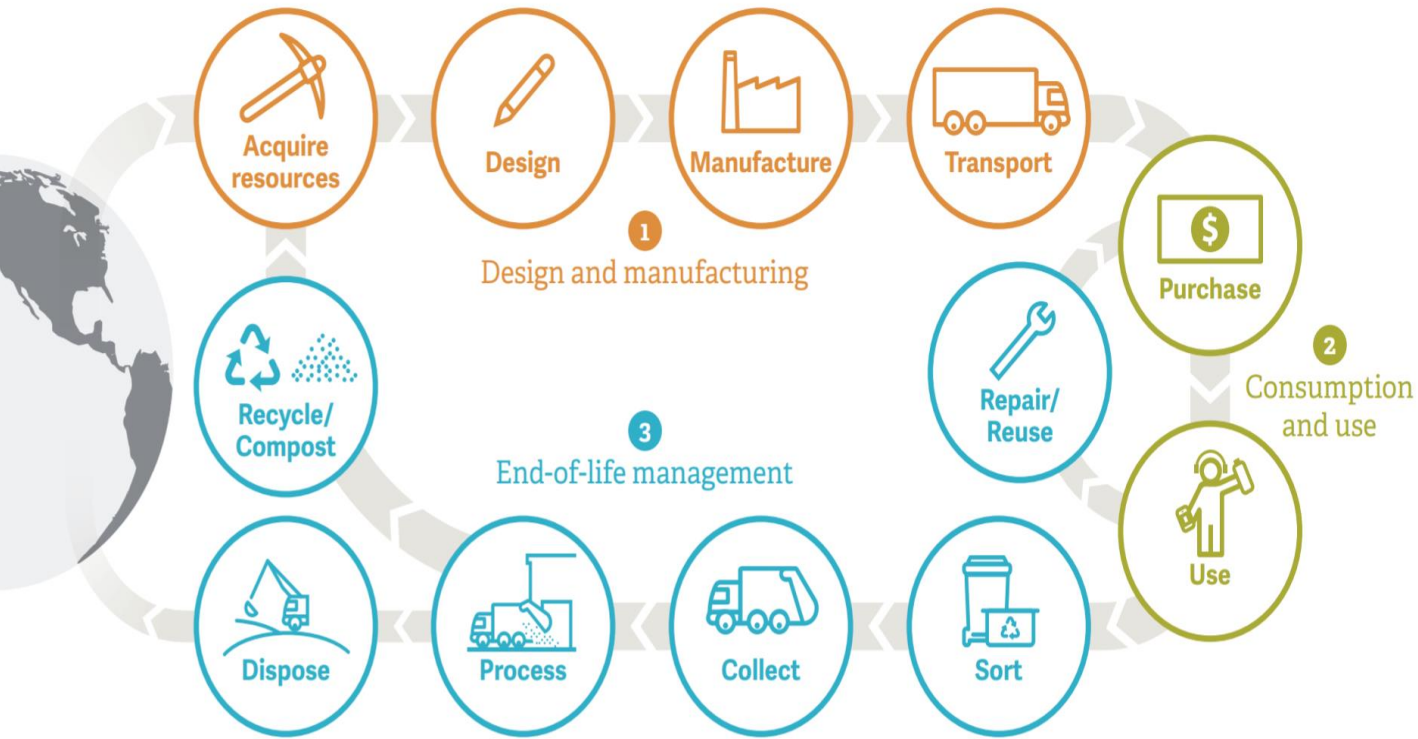
Authentic partnerships and trust

Community investment

Invest in historically marginalized communities



Goal Areas



Shared prosperity | Goals 1, 2, 3, 4

Foster inclusive prosperity and workforce equity.

Product Design and Manufacturing | Goals 5, 6, 7

Reduce environmental and health impacts of materials and advance environmental literacy.

Product Consumption and Use | Goals 8, 9, 15

Strengthen systems for recovery of recyclables, food scraps and yard debris.

Product End-of-Life | Goals 10, 11, 12, 13, 14, 16

Provide excellent and equitable garbage and recycling system access and service.

Disaster Resilience | Goals 17, 18, 19

Prepare for emergencies and solid waste system recovery.

Addressing the full life of products and the historical impacts of the waste system

Advancing Racial Equity

40+ actions focus on advancing racial equity

Identified with green “E” symbol

Outcomes:

- ▶ Improved jobs diversity, pay, benefits and pathways
- ▶ Increase overall share of system economic benefit that goes to marginalized communities
- ▶ Access to decision making and leadership opportunities for youth and adults of color
- ▶ Inclusive, culturally-relevant education services



Maintaining and improving our garbage and recycling system

Goals and actions designed to create a more equitable and resilient garbage and recycling system

Outcomes:

- ▶ Improved collection services for residents
- ▶ More adaptable and resilient recycling system
- ▶ Preparation for debris management and service delivery following a disaster



Regional service standard

Improvements made since the 2030 RWP was adopted

- ▶ Passed Regional Service Standards for multifamily communities (condos and apartments) RWP actions 10.1, 10.2 and 10.3
- ▶ For the first time establishes volume, frequency, color and signage standards for multifamily customers
- ▶ Also updates some general education provisions
- ▶ These changes are based on previous local government and Metro collaborative research and work



Questions?

oregonmetro.gov



FAQs – Multifamily Residential Service Standards

A glossary of commonly used solid waste terms can be found at the end of this document (or [here](#)).

What changes to garbage and recycling collection for multifamily communities, apartments, and condos are being proposed as a part of the Residential Service Standards?

- 1. Clearer instructions and consistent signage across the region. New stickers for garbage and recycling bins and signs for garbage and recycling rooms/areas have been developed and should help people more easily identify what goes where.
- 2. Garbage and recycling will be right sized so bins will experience less frequent overloading. This could include, for example: adding more bins, increasing enclosure sizes, adding additional enclosures, or increasing frequency of pick up.

Why are these changes being proposed?

- Twenty-five percent of people in the Portland metro area live in multifamily communities, apartments, and condos and face unique challenges when dealing with garbage and recycling. Garbage and recycling services for these properties have often not met the needs of their residents for many years and are not nearly as good as services provided to people living in single-family homes. The garbage and recycling bins can be inconsistent and confusing, and often there aren't enough of them. This results in loose garbage in and around garbage and recycling areas, which creates safety issues for both residents and haulers.
- The inconsistency and confusion have also led to a twenty-one percent contamination rate of the recyclable stream—which means that twenty-one percent of items put in the recycling bins do not belong there. Compare this to the single-family home contamination rate of nine percent.
- The new standards will help meet the needs expressed by people living in multifamily communities, apartments, and condos so they can effectively navigate their garbage and recycling system. It will also create safer conditions for residents and collection companies while decreasing the contamination rate of the recyclable stream.

Why is this happening now?

- This project has been underway for the last five years, and changes will be implemented over the next seven years.
- In 2017, Metro (our regional government) completed a first-of-its-kind assessment on the volume of garbage and recycling generated by over 70 percent of multifamily properties in the region. They also looked closely at the types of waste being recycled or sent to the landfill from multifamily communities, apartments, and condos, and how the waste was collected.
- Metro collaborated with other cities, counties to complete an [analysis of garbage and recycling](#) in multifamily, apartment, and condominium buildings across the tri-county area. This report

outlined themes heard from 20 local government interviews, 54 interviews with residents and community-based organizations, multifamily-specific data from over 4,000 garbage and recycling accounts, and analysis of recycling contamination and recyclable items in the garbage stream. The study's data informed a series of recommendations that were reviewed by regional and local governments.

- These recommendations evolved into a Regional Waste Plan, which includes a vision, goals, and actions for improving garbage and recycling services in our region.

How do the multifamily minimum service standard changes connect to our region's overall waste plan?

- These changes to service standards deliver on three actions under Goal #10 of the [2030 Regional Waste Plan \(RWP\)](#), which states: *Provide regionally consistent services for garbage, recyclables and other priority materials that meet the needs of all users:*
 - - **10.1** Provide comprehensive collection services and supporting education and assistance for source-separated recyclables, source-separated food scraps and garbage, in compliance with state, regional and local requirements, including the Regional Service Standard, Business Recycling Requirement and Business Food Waste Requirement in Metro Code.
 - **10.2** Implement minimum service levels or performance standards for all collected materials for multifamily and commercial tenants.
 - **10.3** Implement regional standards for collection container colors, signage and other related informational materials for single-family, multifamily and commercial services.
- The RWP sets the policy direction for the region's solid waste and recycling system. It is very different from previous plans in that its values, principles, goals and actions specifically reflect the needs and aspirations of members of our community who haven't historically had a strong voice in the development of environmental plans, policies and programs.

How often are regional waste standards and requirements updated?

- Not frequently. Standards for multifamily communities, apartments, and condos have not been updated in over 20 years. Standards are normally updated when the region adopts a new waste plan or when significant changes in the garbage and recycling industry occur, such as a transition from small bins to standard wheeled carts, or changes to what goes into the recycling.

What do these new region-wide standards mean for the City of Tualatin?

- We are working with our garbage and recycling hauler, Republic Services, to ensure that multifamily communities, apartments, and condos within our jurisdiction meet the new standards and service requirements.
- Most of the responsibility falls on Republic to enact these changes, which they are aware of and already working on.
- The City will bring an ordinance to City Council for potential adoption of these standards.

What does this require of different groups?

- If you are a multifamily community, apartment, or condo resident or a community-based organization:
 - Nothing is required of you.
- If you are a multifamily community, apartment, or condo manager or owner:

- You will need to ensure that services at your property meet the new standards.
- If you are a garbage and recycling company:
 - You will need to provide the services required by the new standards for multifamily housing.
- If you are a developer:
 - You will need to ensure that your plans for waste enclosures will allow for these requirements to be met.
- If you are a local government:
 - A local government must comply with the requirements of the Regional Waste Plan's residential service standard.

Will this increase my utility costs or raise my rent?

- Minimum service volumes should not result in additional costs. However, if you live in a community that has not had enough garbage and recycling services to meet the needs of residents, new containers may be added, and the frequency of garbage and recycling collection may need to increase to ensure you have the right level of service. Your property owner or manager makes the decision about how the costs of garbage and recycling are shared. However, they are limited by state law in how much they can charge you ([Oregon Revised Statutes, Title 10, Residential Landlord and Tenant, Chapter 90.315](#)).

Will it cost more to meet the new minimum service volumes?

- Meeting the new minimum service volumes should not result in additional costs for most multifamily properties. First, these changes will make it easier for people in multifamily communities, apartments, and condos to dispose of the same waste they discard today in clearer, more organized and appropriate ways. Furthermore, most multifamily communities', apartments, and condos' commercial waste hauling rate structures already cover the new proposed ratios of garbage to recycling collection.

When will the new changes go into effect?

- The first change residents will see will be the new decals and signs for bins, launching in Summer 2021. The new decals and bins will be rolled out over the next two years, with full implementation required by December 31, 2023.
- The second change to go into effect is the minimum service level requirements. All properties will be required to meet the new minimum service levels by a specified date (TBD).
- Finally, within seven years, by summer of 2028, all multifamily, apartment, and condo community's roll carts and containers will meet the new color standards: blue for recycling, orange for glass, green for yard debris (if applicable), and gray or black for garbage.

What will the new signage look like? What languages will they be in?

- The new stickers and signs use images of the type of items that can be disposed of in each type of bin, so residents can correctly identify where to put their garbage and recycling. The sticker designs were informed by recent research using a Spanish-speaking audience and was user-

tested with residents of multifamily communities, apartments, and condos. The stickers will include English, Spanish, Russian, Vietnamese, and Simplified Chinese languages.

When will the new colored bins start showing up?

- A seven-year timeline has been implemented for color standard implementation. This timeframe is cost-effective and gives garbage and recycling companies the most flexibility in meeting the requirement. It also takes advantage of the seven-year equipment depreciation schedule already built into our contracts with hauling companies. The exact date of when you might see the new containers will vary and is dependent on Republic Service’s bin replacement schedule.

What else did you hear as a part of the larger analysis process?

- We also heard concerns about how bulky waste is managed. We learned that the disposal of bulky items, such as sofas, chairs, appliances and mattresses, is a significant issue for multifamily, apartment, and condo residents. These items can create unsafe and unhealthy situations, encourage loitering, and block access to bins for residents and collection company employees. Bulky waste is handled inconsistently from building to building, and many residents don’t feel empowered to approach their property managers about these items. Due to high household turnover, multifamily households may generate this waste at a greater rate than single-family households.
- We don’t yet have a regional plan to address bulky waste disposal, but we know the issue will be addressed in the future. Community members, property managers, local governments across our region and garbage and recycling companies will be asked to identify the specific challenges around bulky waste and develop solutions that best address their needs.

.....**Solid Waste Terms**.....

Bins

In the Multifamily Recycling Report 2017 the word “bins” is used to refer to all equipment used to collect garbage, mixed recycling and glass recycling at multifamily sites.

Bulky waste

Means furniture such as sofas, chairs, dressers, console televisions, mattresses, appliances and larger size pieces of carpet and carpet pad; can include items not mentioned in the list that are too large to fit into bins.

Contaminants

Items found in the mixed recycling bin that are not recyclable curbside.

Equipment

Another word for “bins” referring to all receptacles used to collect garbage, mixed recycling and glass recycling.

Garbage and recycling collection area

A designated area to collect garbage and/or recyclable materials on a multifamily site; sites may have one or more garbage and recycling collection areas.

Local government

Means any city or county that is within Metro's jurisdiction, including the unincorporated areas of Clackamas, Multnomah, and Washington Counties.

Multifamily

Apartment and condominium buildings with five or more units; may also include retirement communities, dormitories, moorages and mobile home parks. The Multifamily Recycling Report 2017 focuses on apartment and condominium multifamily sites, as apartments and condominiums are most likely to have shared garbage and recycling collection service.

Service level

The volume of garbage, mixed recycling and glass recycling service provided to multifamily sites.

Signage

Signage refers to stickers, decals, posters and signs posted on bins or in collection areas that directs users on how, or what, to place in the bins.

Single-family

Includes detached, single-family residences, duplexes, triplexes and fourplexes. June 2017 Appendix G Glossary Multifamily Recycling Report 2017

Standard Recyclable Materials

Means newspaper, ferrous scrap metal, non-ferrous scrap metal, used motor oil, corrugated cardboard and kraft paper, aluminum, container glass, high-grade office paper, tin/steel cans, yard debris, mixed scrap paper, milk cartons, plastic containers, milk jugs, phone books, magazines, and empty aerosol cans.

Waste Characterization study

The process by which the composition of different material streams (garbage, mixed recycling, etc) are analyzed.

Proclamation

Recognizing the Winona Grange on its 125th Birthday

WHEREAS, Tualatin's Winona Grange was founded in 1895 and is the oldest social service organization in the city. Named for the eldest daughter of J.R.C. Thompson who died at a young age, Grange members today are gardeners or those who care where their food comes from and are well known for garden seed projects; and

WHEREAS, originally formed to bring isolated farm families together, Grange members became forces in bringing electricity and mail delivery to rural areas. The organization is recognized for its effective lobbying against the high rates railroads charged to transport grain and other crops to market; and

WHEREAS, meetings of the Winona Grange were originally held in the school and then upstairs over a store; the present building was erected by volunteers in 1940. Tualatin's Grange has served as a community center where family members of all ages gather for community education and social activities; and

WHEREAS, COVID forced the postponement of the 125th anniversary event originally scheduled in 2020.

NOW THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON that:

The City of Tualatin recognizes the Winona Grange on the occasion of its 125th birthday!

INTRODUCED AND ADOPTED this 25th day of April, 2022.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

Proclamation

Declaring April 22, 2022 as Earth Day in the City of Tualatin

WHEREAS, Earth Day is celebrated annually worldwide and the theme for 2022 is Invest in Our Planet; and

WHEREAS, the City of Tualatin acknowledges the importance of Earth Day as a reminder of our community's connection to the planet and our responsibility to preserve and protect our environment; and

WHEREAS, a sound natural environment is the foundation of a healthy society and a robust economy, therefore the importance of Earth Day has grown as the potential consequences of climate change, species decline, and reliance on non-renewable energy supplies have come into sharper focus; and

WHEREAS, the City of Tualatin's 2030 Vision includes that Tualatin is *an environmentally active, sustainable, responsible, and forward-thinking community that values and protects our natural resources, inhabitants, and habitat* and Tualatin is invested in creating a Climate Action Plan that includes the entire community.

NOW THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON that:

Section 1. All residents and businesses are urged to support efforts to protect our natural environment, enact environmentally sound lifestyle practices, and to observe Earth Day as an opportunity to acknowledge the connections between people and the natural environment.

Section 2. The City of Tualatin in the State of Oregon hereby recognizes April 22, 2022 as "Earth Day."

INTRODUCED AND ADOPTED this 11th day of April, 2022.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder



City of Tualatin

CITY OF TUALATIN
Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Stacy Ruthrauff, Human Resources Director
DATE: April 11, 2022

SUBJECT:
Proclamation Declaring the Week of April 17 – April 23, 2022 as Volunteer Appreciation Week in the City of Tualatin

EXECUTIVE SUMMARY:
National Volunteer Week occurs annually on the third week of April of each year. In 2021 over 700 volunteers contributed approximately 10,800 hours of their time, an equivalent of about 5 full time employees, to the betterment of our community. The City's volunteers give freely of their time, talents, and energy, and ask only for a thank you for their countless hours of service. The City of Tualatin has a long standing tradition in our community for individuals, families, and local businesses to volunteer to make a difference in our community and it is fitting to recognize our volunteers for their dedicated service by way of this proclamation.

FINANCIAL IMPLICATIONS:
n/a

ATTACHMENTS:
-Proclamation Declaring the Week of April 17 – April 23, 2022 as Volunteer Appreciation Week in the City of Tualatin

Proclamation

*Declaring the Week of April 17 - April 23, 2022 as
Volunteer Appreciation Week
in the City of Tualatin*

WHEREAS, the entire community can inspire, equip and mobilize people to take action that changes the world; and

WHEREAS, in 2021 over 700 volunteers contributed approximately 10,800 hours of their time, an equivalent of about 5 full time employees, to the betterment of our community; and

WHEREAS, volunteers give freely of their time, talents, and energy, and ask only for a thank you for their countless hours of service; and

WHEREAS, it has been a long standing tradition in our community for individuals, families, and local businesses to volunteer to make a difference in our community; and

WHEREAS, it is fitting to recognize our volunteers for their dedicated service;

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that:

Section 1. The week of April 17, 2022 through April 23, 2022, be proclaimed "Volunteer Appreciation Week" in the City of Tualatin.

Section 2. The City of Tualatin takes great pleasure in honoring the volunteers of our community and conveying our sincere gratitude and appreciation for their committed, selfless, and compassionate efforts; we celebrate volunteers who lend their time, talent and voice to make a difference in the community.

INTRODUCED AND ADOPTED this 11th day of April 2022.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder



City of Tualatin

CITY OF TUALATIN
Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Nicole Morris, Deputy City Recorder
DATE: April 11, 2022

SUBJECT:

Consideration of Approval of the Special Work Session Meeting Minutes of March 17, 2022 and Work Session and Regular Meeting Minutes of March 28, 2022

RECOMMENDATION:

Staff respectfully recommends the Council adopt the attached minutes.

ATTACHMENTS:

- City Council Special Work Session Meeting Minutes of March 17, 2022
- City Council Work Session Meeting Minutes of March 28, 2022
- City Council Regular Meeting Minutes of March 28, 2022



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL SPECIAL WORK SESSION MEETING FOR MARCH 17, 2022

Present: CIO Member Cathy Holland, Alex Thurber, Brian Fant, Councilor Bridget Brooks, Councilor Christen Sacco, Dana Holland, Deb Fant, Del Moore, Doug Ulmer, Ed Casey, Mayor Frank Bubenik, Grace Lucini, Janine Wilson, Katie Pinamonti, Margarita Crowell, Maria Reyes, Patricia Parsons, Parks and Recreation Director Ross Hoover, Sallie Olson, City Manager Sherilyn Lombos, Councilor Valerie Pratt

Mayor Bubenik called the meeting to order at 6:30 p.m.

Discussion with Community Involvement Organization (CIO) Leadership

CIO Member Cathy Holland presented the CIO's history of tackling tough problems with the City Council including items such as the Good Neighbor Agreement, rewriting zoning for Blocks 28 and 29, establishment of CERT, the East CIO Legacy Development Plan, and code enforcement for odor reduction. She stated the CIO's have used grant funds to help with local projects such as dog waste control, park benches, Neighborhood Night Out, and other community events. Member Holland stated the CIO's have launched their new website. She stated CIO activities since September have included virtual meetings, public comment at planning commission hearings, planning annual meetings, preparing grant requests, attending CERT trainings, and conducting Neighborhood Ready presentations.

Member Patricia Parsons spoke on noise pollution since the completion of construction on 124th Avenue. She stated the noise from the gun club is creating noise pollution in the surrounding neighborhoods. Member Parsons expressed concern with the noise pollution in relation to effects to children, veterans, and property values. She stated residents have identified potential solutions. They have reached out to the Mayor and County Commissioners so they can work in partnership to put solutions in place.

Member Janine Wilson presented information on the Riverpark Community Fair on May 14th. She stated it focuses on families and children. Member Wilson stated they will be applying for a grant to purchase the shelter rental, snacks, and supplies. She stated non-profit groups will be there including Neighbors Nourishing Communities, Friends of the Library, CERT, and an animal rescue display.

Member Holland presented three issues including the Washington County Development process, traffic, and noise and tree loss. She stated Washington County has a pattern of ignoring public input. She presented examples including the issue with the Basalt Creek Parkway Bridge. Member Holland stated it does not help traffic in the area and is a bridge to nowhere without a commitment from Clackamas County to build an extension over I-5 and with a connection to I-205. She stated members want to see the Council secure a commitment from Clackamas County before Washington County begins construction on the parkway. Member Holland stated the environmental report is not consistent with previous Metro studies. She expressed concern with the noise analysis, which concluded that buffers were too expensive and feels this should not be a reason to exclude them from the project. Member Holland stated the noise study only included existing housing and not proposed housing across from the bridge. The CIOs are requesting the Council

consider recommending a delay until the Clackamas County connection is confirmed and the noise buffers are included.

Member Holland presented CIO concerns with traffic. She stated the traffic studies that were conducted during COVID understated normal peak traffic. She stated the studies for new developments with the understated studies will overwhelm existing neighborhoods. Member Holland stated transit improvements continue to be limited or have no services for essential workers which is forcing them to park and drive. She stated currently it is dangerous to enter traffic on SW Boones Ferry Road from SW Iowa Street. Member Holland stated the CIOs are asking the Council to consider updating traffic studies for after COVID to accurately determine the impact of increased development and commit to transit solutions for SW Boones Ferry Road and SW 65th Street.

Member Holland presented CIO concerns regarding noise and trees. She stated the development of SW 124th has caused neighborhood noise levels to increase. Member Holland stated trees are able to reduce sound depending on their physical characteristics. She stated ODOT requires a barrier of trees along highways to protect businesses and residents from highway noise. Member Holland stated current city development standards require an arborist report but do not require trees be saved or replaced if they interfere with the building site. She provided two examples of tree loss which will further hurt sound absorption at Autumn Sunrise and Tualatin Logistics Park. Member Holland would like the Tualatin Development Code to require landscaping with tall evergreen trees to reduce noise and create sound buffers. She stated there is an opportunity to change landscaping requirements for new development in Basalt Creek along 124th Avenue. Member Holland stated the CIOs are requesting the Council update ordinances for increased evergreen tree planting, public right-of-way codes to add more tree barriers, and work with Washington County to plant trees in the reclaimed area not expected for development.

CIO and Council Member Comment

Member Parsons stated when she contacted the county regarding the noise pollution along 124th they stated not many trees were removed. She noted the amount of concrete and ground they moved has created a lot of sound reverberation in the area.

Mayor Bubenik stated he has always been vocal about being reluctant to have the bridge built in the area. He agrees there needs to be more public involvement surrounding the construction of the bridge.

Councilor Brooks stated her concerns with the bridge are shared. She stated she met with Chair Harrington and Commissioner Rogers and they stated it was an agreement that has been had for decades to have this bridge built. Councilor Brooks stated they plan to add an additional lane to help with traffic in the area. She stated she shares the concerns with the potential noise impacts to the area and is very interested in finding solutions for noise mitigation in the area. Councilor Brooks stated the city is rolling out a Climate Action Plan and they are beginning community engagement; she encouraged everyone to contribute. She stated this will help to update the codes to be greener and more modern and increase the quality of life in the area. Councilor Brooks stated she is not in favor of the bridge and will work towards better alternative solutions.

Councilor Sacco stated when they met with Washington County they discussed the history of the conversations regarding the bridge. She stated conversations started in 1980 regarding the bridge and it is unknown when it will be built. Councilor Sacco stated they requested the County have a seat at the table for Tualatin during these discussions.

Councilor Pratt stated she is not in favor of the bridge as she has concerns with livability, traffic, and noise. She has concerns with the lack of noise barriers planned around the bridge. Councilor Pratt stated over a decade ago this was put in the Transportation Plan and the surrounding cities had discussions about the bridge when the area was slated to be industrial land. She stated she is committed to Climate Action Planning and making sure it applies to transportation projects like this.

Mayor Bubenik stated the point of 124th was to relieve truck traffic from going down Tualatin-Sherwood Road. He stated the bridge will help to get truck traffic off Day Road because it is a City of Wilsonville road and it is not meant to handle truck traffic. Mayor Bubenik stated he has been advocating for MSTIP funding to be used toward traffic issues along Lower Boones Ferry Road.

Mayor Bubenik stated the city does not generate traffic studies; they rely on traffic firms. He stated they push back on the timing and numbers in the studies. Mayor Bubenik stated they will push for studies from pre-COVID in 2019 to be used.

Mayor Bubenik stated 65th Avenue is on the border between the two counties and transit solutions in the area are difficult. He is looking too SMART to provide additional reliable transit solutions for the area.

Councilor Brooks stated commuter transportation is part of the Housing Strategy. She stated she would like to see the code updated to reflect those changes so our transit system can work better for our city.

Councilor Brooks stated the Council is concerned with tolling and they have been pushing back against it due to the potential impacts to traffic. She encouraged residents to share their feedback on tolling and transportation to ODOT to help advocate against it.

Mayor Bubenik asked for clarification on the location of the reclaimed land along 124th Avenue. Member Holland stated it is the mining operation area where dirt is being dumped. Mayor Bubenik stated that is the SW Concept Area for the City and is about 20 years out from development. Member Holland stated she would like to have conversations with that land owner about potentially planting trees in the area to help with noise mitigation.

Member Holland wants to plan for the bridge to be the original plan in Norwood as the connector to Clackamas County and not the current plan for a bridge to nowhere.

Mayor Bubenik stated he sent a letter to the Washington County Commissioners regarding the noise from the gun club. He stated he heard back from several commissioners and he will be meeting with them to discuss solutions. Member Parsons thanked the Mayor for taking this issue up and is glad to see a step in the right direction towards a solution.

Councilor Brooks stated the city is now a Bee City and part of it is about habitat loss. She wants those priorities included in all the planning processes when updating City codes.

Councilor Brooks asked for clarification around questions regarding the Comprehensive Plan. Mayor Bubenik stated the City is working on updating the plan. He stated the plan drives development in the area.

Councilor Pratt thanked everyone for their commitment to the community and showing up tonight. She requested everyone's help to advocate with the County Commissioners on these types of projects.

Councilor Brooks addressed concerns with no longer being a Tree City with the removal of trees during development. She stated the city is committed to retaining its Tree City status.

Adjournment

Mayor Bubenik adjourned the meeting at 7:54 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR MARCH 28, 2022

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Absent: Councilor Maria Reyes

Work Session

Mayor Bubenik called the meeting to order at 5:00 p.m.

1. *Washington County Major Streets Transportation Improvement Program (MSTIP) Update and Draft Project Evaluation Criteria.*

Washington County Principal Transportation Planner Erin Wardell and Senior Planner Jessica Pelz presented the Washington County Major Streets Transportation Improvement Program (MSTIP) update and draft project evaluation criteria. Planner Wardell stated MSTIP is an innovative program to pay for road improvements and improves the transportation system for bicyclists, pedestrians, drivers, and bus riders. She stated property taxes have funded the program and to date more than 15 projects totaling \$900 million dollars have been completed since the beginning of the program in 1986. Planner Wardell stated the Washington County Coordinating Committee recommends MSTIP projects to the Washington County Board of Commissioners for approval on a five-year cycle. She stated the 2023-28 funding cycle will allocate about \$160 million for road projects inside and outside cities in Washington County. In order to be eligible, projects must meet the needs of all travelers, be on a major street, and incorporated into a transportation plan. Planner Wardell presented the funding allocation timeline that includes four milestones ending in December 2022 when adoption of the program package will happen.

Planner Wardell explained a “major street” is a street with a yellow traffic line down the middle and has lots of traffic that leads to popular locations. She shared road classification descriptions for local and neighborhood routes, collectors, arterials, and principal arterials. Planner Wardell shared new features to the program including community engagement and equity framework. She shared the Equity Index noting there are three different components in the index including residential demographics, neighborhood characteristics, and transportation deficiencies. Planner Wardell stated the Board of Commissioners adopted five desired outcomes for the program: equity, safety, economic vitality, livability, and natural environment. She stated the first round of community engagement consisted of an online open house, listening sessions, focus groups, and stakeholder interviews. Planner Wardell stated feedback from the community included concerns with sidewalk and bike lane gaps, safe access to important locations, effects of air pollution, high-growth areas causing more traffic and delays, and the need for more and better transit service. She stated proposed evaluation metrics for the process are: reduction in barriers and disparities faced by historically excluded communities, improvements to equitable access to centers, jobs, schools, and essential community places, increased equitable opportunities for walking and bicycling, increased equitable access to transit, increased vehicle travel reliability, improvements to safety for all travelers, enhancing the built natural environments, improvements

to climate resiliency, and bringing additional funding to Washington County. Planner Wardell stated the next step is board approval of the evaluation metrics and a call for projects. She stated community engagement on the project list will happen this summer.

Councilor Pratt asked what an intelligent transportation system is. Planner Wardell stated it is a smart traffic signals that can track traffic patterns.

Councilor Pratt asked why Tualatin is not included in the Equity Index map. Planner Wardell stated the image in the presentation was just a clip and Tualatin is included in the index. She stated they have an online mapping tool available on their website so the public can view the index.

Councilor Pratt stated 65th Ave has low-income housing and asked why it is not included on the map. Planner Wardell stated it is right along on the county line so it is hard to see. She noted it is an eligible MSTIP road.

Councilor Brooks asked about noise in developing areas in the west part of Tualatin. She stated the environmental piece is important to the community and wants to make sure street trees are included in the program. Planner Wardell stated when projects are funded they don't have design information specific to trees. She stated they are trying to learn more about projects as they are submitted.

Councilor Brooks asked if there is coordination between the City and County on connectivity and livability. Planner Wardell stated the County works with City partners through the Washington County Coordinating Committee and staff coordination.

Councilor Sacco expressed concerns with more public comments being received from large cities, she doesn't want the smaller cities to be forgotten. She asked what happens to projects that are not supported by the community. Planner Wardell stated one of the tenants of funding has been equal distribution amongst the Commissioner districts so they are spread evenly. She stated they are working on how to evaluate feedback fairly and will look to the Commissioners for direction.

2. Parks & Recreation Department's Equity and Inclusion Plan.

Parks and Recreation Director Ross Hoover, Recreation Manager Julie Ludemann, Program Specialist Marilyn Brault-Binaghi, and Translator Noelia Ruiz presented the Parks and Recreation Equity Plan. Director Hoover shared the Tualatin City Council 2030 Vision and the Parks and Recreation Master Plan Goal, he stated these were the guiding principles during this process. Manager Ludemann stated the process they used was to review other local partner agencies and cities and adapt them to Tualatin's needs. She stated they are continuing to learn and evolve through the process by not only focusing on racial and ethnic equity but also age, ability, and gender and sexual identity. Manager Ludemann stated the Equity Plan consists of five goals: hire, train, and promote workforce equitability, meaningfully engage historically marginalized communities, created safe and welcoming services, programs, parks, and public spaces, allocate resources to advance racial equity and inclusion, and consistently measure, regularly report, and continuously improve equity and inclusion practices. Specialist Brault-Binaghi stated community involvement consisted of committee and partner outreach, neighborhood outreach, and community events. She stated two key areas of feedback were received and included community safety and community involvement in events. Manager Ludemann stated some action items for the plan include identifying opportunities to increase job

posting outreach, ensure staff presence in parks during peak use times, provide information in multiple languages, and holding more programs and events in neighborhood parks. She presented future budget and staffing needs. Manager Ludemann presented capital investment projects in the Stoneridge and Atfalati parks. Specialist Brault-Binaghi stated this is a starting point and the department looks forward to growing and learning.

Councilor Brooks thanked staff and stated she appreciates the efforts to move this forward without funding and coming through with a great result. She asked if the DEI Consultant will get to work with the department to help further the plan. Director Hoover stated the document was shared with the internal DEI Team and will be used as part of the city wide equity plan.

Councilor Brooks asked if there are items around access and LGBTQ included in the plan. Manager Ludemann stated there are several action items that branch out into different areas around reducing barriers.

Councilor Pratt stated she would like to make sure indigenous people's stories are included in the history around the city. She asked about goal three and what the scholarship plan will look like. Manager Ludemann stated the scholarship program is currently in place and offers scholarships to Tualatin families for summer camps.

Councilor Pratt asked what CPTeB Standards are. Director Hoover stated it stands for Community Policing through Environmental Design. He stated it uses design to help with community policing and noted they will be using these in designs moving forward.

Council President Grimes asked about community outreach and wants to make sure seniors are included in the conversation and their access needs are considered. She wants to make sure different ability level children are considered as well in the parks. Director Hoover stated the ADA Compliance plan identified and inventoried those type of needs. He stated those items are addressed when repairs are made in current parks and when new parks are funded.

Councilor Sacco thanked staff for their work on the plan. She stated she was happy to see this as a bilingual presentation.

Mayor Bubenik wants to make sure the Aging Task Force and the newly forming Equity Committee are included in these discussions.

3. Council Meeting Agenda Review, Communications & Roundtable.

Councilor Hillier stated she participated in the Equity Planning Group meeting.

Councilor Sacco stated she participated in the Equity Planning Group meeting and the I-205 Diversion subcommittee meeting.

Councilor Pratt stated she attended the C4 Metro meeting and the Climate Action Planning Steering Committee meeting.

Councilor Brooks stated she attended the Arts Advisory Committee meeting and the Climate Action Planning Steering Committee meeting.

Mayor Bubenik stated he attended the Greater Portland Inc. Board meeting, the CIO Board meeting, the Chamber of Commerce Board meeting, the Clackamas County Chair meeting, and the Westside Economic Alliance meeting.

Adjournment

Mayor Bubenik adjourned the meeting at 6:16 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR MARCH 28, 2022

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Absent: Councilor Maria Reyes

Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Moment of silence for those who have lost their lives to COVID-19

Announcements

1. Proclamation Declaring April 2022 as Arbor Month in the City of Tualatin

Tualatin Parks Advisory Committee members Brandon Gill and Emma Gray presented Arbor Month 2022. Member Gill stated Arbor Month celebrates the many contributions trees make to our lives and community. He stated events and activities this month include a photo contest, kid's poster contest, a proclamation, and many more events. Member Gray shared winners for the kid's poster contest and photo contest. Member Gray stated the City of Tualatin is a Tree City USA which is a certification awarded by the National Arbor Day Foundation to recognize communities that have proven their commitment to an effective, ongoing community forestry program. She stated Tualatin has been a Tree City for 35 years.

Councilor Hillier read the proclamation declaring April 2022 as Arbor Month in the City of Tualatin.

2. Proclamation Declaring April 3-9, 2022 as National Library Week in the City of Tualatin

Council President Grimes read the proclamation declaring April 3-9, 2022 as National Library Week in the City of Tualatin.

3. Recognition of Tualatin Arts Advisory Committee Member Buck Braden

Councilor Brooks read the proclamation commending Buck Braden on his service to Tualatin.

The Council shared sentiments of Mr. Braden's time on the Tualatin Arts Advisory Committee.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of March 14, 2022
2. Consideration of Approval of Late Liquor License Renewals for 2022
3. Consideration of Approval of a New Liquor License Application for Brix Tavern South LLC dba Brix Tavern
4. Consideration of **Resolution No. 5608-22** Authorizing the City Manager to Execute a Purchase and Sale Agreement for the Acquisition of Real Property Located at 23515 SW Boones Ferry Road and to Seek Metro Local Share Grant Funds for the Purchase of Said Property
5. Consideration of **Resolution No. 5610-22** Authorizing modifications to the employment agreement with the City Manager.

Special Reports

1. Tualatin Park Advisory Committee Annual Report

Tualatin Parks Advisory Committee (TPARK) Members Brandon Gill and Beth Dittman presented the TPARK annual report. Member Dittman stated the committee is a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of the community. Member Gill stated they meet regularly, attend activities & events, participate in engagement and outreach to the community, act as the Bee City Facilitation Committee, the Tree City USA Board, and advocate for the Parks & Recreation system. Member Dittman highlighted accomplishments from the year including work on the Basalt Creek Parks and Recreation Plan, the Park Asset Prioritization criteria and scoring, the park utility fee recommendation, the Equity and Inclusion Plan, the acknowledgment of Native Land and People, and several additional projects and events. Member Gill stated additional funds would help to implement Master Plan goals such as creating a more equitable community, creating access for all community members, enhanced community gathering places, a more environmentally sustainable community, advancement of active transportation, and enhanced economic development. He stated 2022 committee goals include continued support of the parks funding process to work toward identified goals in the Master Plan, identify ways to implement outreach efforts to BIPOC and Latinx community members, establish ongoing communication with Community Involvement Organizations, promote pollinator information and resources, and provide community resources for trees and bees.

Councilor Brooks asked if there is any new information regarding being a Bee City available. Director Hoover reported growth in native pollinators throughout the city.

Councilor Pratt asked what it takes to be a Tree City. Director Hoover stated there are a number of elements and criteria you have to meet to maintain certification. He stated they overwhelmingly meet those criteria in areas such as funding in tree maintenance and growth and the numbers of trees planted.

Councilor Sacco stated a good connection for them to make with the CIO is in relation to the Tree City designation as they have requested information on it.

2. Tualatin Library Advisory Committee Annual Report

Tualatin Library Advisory Committee (TLAC) Member Nicholas Schiller presented the TLAC annual report. He stated the role of the committee is to consult with the Library Director on all matters affecting Library operational policy, make recommendations to City Council regarding Library services, facilities, and improvements, and hear and consider complaints about Library policies and materials. Member Schiller stated they provided recommendations on several policies and made comments and recommendations on the pandemic closure and openings, makerspace development and implementation, operating hours, intellectual freedom, and utilization trends. He stated the committee actively worked on the strategic plan updates. Member Schiller stated accomplishments this year included issuing over 3,000 new student card accounts, construction of the Makerspace, receiving of \$13,500 from an ARPA grant to connect Latino residents to reading and resources, and distribution of over 15,000 take-home activity kits.

Councilor Brooks thanked the committee for their work. She stated she is proud of the Makerspace. Councilor Brooks asked for the status of the teen group. Director Thompson stated the Teen Library Group provides a great opportunity for leadership for youth. She stated they provide great feedback on Library activities and policies.

Councilor Pratt asked if the Library has books in Spanish. Director Thompson stated between 5-10% of the collection is in Spanish.

General Business

1. Consideration of **Resolution No. 5609-22** Authorizing the City Manager to Execute a Memorandum of Understanding Between the Tigard-Tualatin School District, City of Tualatin, and City of Tigard to Develop a Strategy for Joint Operations and Use of Sports and Athletic Fields

Parks and Recreation Director Ross Hoover presented the partnership with Tigard-Tualatin School District (TTSD) and the City of Tigard regarding athletic and sports field use. He stated the current state of the three organizations is different reservation processes and reservation forms, different sets of field use policies, and different field scheduling staff. Director Hoover stated the realities of the current state include fees being inconsistent between organizations, reservation policies creating barriers to equitable access, increased in demand in new youth sports reservations, maintenance levels varying between organization, a higher level of maintenance that is not financially sustainable, and frustration and confusion from local youth sports organizations. He stated in 2020 TTSD, the City of Tualatin, and the City of Tigard held a series of meetings to discuss potential improvements and developed recommendations. Director Hoover stated in January 2022 the elected representatives from each agency held a joint work session to consider the proposed recommendations and provided direction for staff of each organization. He stated from that meeting the agencies values aligned in providing equity and inclusion, health and wellness, accessibility, economic vitality, and sustainability and efficiency. Director Hoover stated the partnership will define a new model of partnership and cooperation between the three organizations and develop a long-term strategy for the increased public use and stewardship of sports and athletic fields. He stated share goals are to increase opportunities for physical, mental, and emotional wellness, to ensure equity and access for all, to efficiently

use and steward publicly owned spaces, and to reduce barriers for participation in activities. Director Hoover stated the Memorandum of Understanding (MOU) will dedicate staff resources to attend meetings, perform outreach, and develop recommendations for adoption by the parties. He stated it will also develop shared reservation practices and policies that include a shared fee schedule, define priority user groups, provide an equity/needs based allocation model, and simplify and streamline the reservation process. Director Hoover stated it will also define how and when a shared common field and facility scheduler would be created for the purposes of field scheduling between parties. Director Hoover stated approval of the MOU will direct staff to work cooperatively to develop an IGA and incorporate the work areas and shared goals defined in this MOU. He stated the IGA will be brought before each organization's Board or Council for consideration for adoption in the future.

Councilor Pratt stated she thinks this can work well but there is a lot of moving parts between all the entities. She wants to make sure there is more input opportunities before the IGA is presented. Director Hoover stated they will be presenting information to the Council throughout the next year as work on the IGA begins. He stated the users of the fields will be outreached to as well during the creation of the IGA.

Councilor Hillier asked which fields are being discussed as part of this and how will potential new fields in the Basalt Creek Area be addressed. Director Hoover stated there is no set fields for investments at this time. He stated the new IGA would duplicate what use agreements are already in place between the organizations.

Council President Grimes asked if the cities have the same amount of parks. Director Hoover stated the City of Tigard has more population and acreage. He stated our city has a deficit of community fields.

Council President Grimes wants to make sure there is equity in maintenance, staff time, and fees amongst the fields. Director Hoover stated there would be an expense and revenue analysis done before any future investments are made. He stated investment decisions would be made one by one and not at all at once. Director Hoover stated the first priority in this is shared policies and a field scheduler to streamline the process.

Councilor Brooks stated she appreciates the expanded access and efficiency that will come from common fields and a scheduler. She is confident in the community outreach the Parks Department will be able to do in relation to the IGA. Councilor Brooks wants to make sure there is equity amongst all parties in the IGA.

Councilor Brooks asked if some of the other agencies pest management will be carried over to the city. Director Hoover stated he will bring it up at the meetings and make sure it is addressed.

Mayor Bubenik wants to make sure how coordination will happen when the parties don't agree is outlined in the IGA. He also wants to make sure how the rollout and coordination will happen is outlined. Director Hoover stated there are many examples of partnerships like this throughout the country and they will be looking at those to learn lessons to make sure this is successful.

Motion to adopt Resolution No. 5609-22 authorizing the City Manager to execute a Memorandum of Understanding between the Tigard-Tualatin School District, City of Tualatin, and City of Tigard to develop a strategy for joint operations and use of sports and athletic fields made by Councilor Pratt, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Pratt,

Councilor Hillier, Councilor Sacco
MOTION PASSED

2. Consideration of **Resolution No. 5607-22** Establishing a Working Group for the Proposed Core Opportunity and Reinvestment Area in the I-5 Corridor (CORA)

Economic Development Manager Jonathan Taylor presented the resolution establishing the proposed Core Opportunity and Reinvestment Area in the I-5 Corridor (CORA) working group. He stated the resolution outlines the members for appointment to the committee.

Motion to adopt Resolution No. 5607-22 establishing a working group for the Proposed Core Opportunity and Reinvestment Area in the I-5 Corridor (CORA) made by Council President Grimes, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Pratt, Councilor Hillier, Councilor Sacco
MOTION PASSED

3. Consideration of Recommendations from the Council Committee on Advisory Appointments

Councilor Brooks presented the recommendations from the Council Committee on Advisory Appointments.

Motion to approve the recommendations made by Councilor Hillier, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Pratt, Councilor Hillier, Councilor Sacco
MOTION PASSED

Council Communications

Councilor Pratt thanked Councilor Hillier and Sacco for their work on the Equity Committee Working Group. She looks forwards to interviewing candidates for the committee.

Councilor Hillier stated formal attire is being gathered for students attending Prom. She stated a Dress to Dream collection bin is at Riverview Community Bank.

Councilor Brooks thanked everyone who submitted their art for the Arbor Day competition.

Councilor Brooks stated there will be an Earth Day event hosted by the City on April 22. She acknowledged the students who did a climate walkout last week.

Adjournment

Mayor Bubenik adjourned the meeting at 8:34 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Nicole Morris, Deputy City Recorder
DATE: April 11, 2022

SUBJECT:

Consideration of Approval of Late Liquor License Renewal for 2022

RECOMMENDATION:

Staff respectfully recommends the Council approve endorsement of the liquor license renewals for 2022 as listed in Attachment A.

EXECUTIVE SUMMARY:

Annually, the Oregon Liquor Control Commission (OLCC) requires that all liquor licenses are renewed. According to the provisions of City Ordinance No. 680-85, establishing procedures for liquor license applicants, applicants are required to fill out a City application form, from which a review by the Police Department is conducted according to standards and criteria established in the Ordinance. The liquor license renewal applications are in accordance with all ordinances and the Police Department has conducted reviews of the applications.

According to the provisions of Section 5 of Ordinance No. 680-85 a member of Council or the Public may request a public hearing on any of the liquor license renewal requests. If such a public hearing request is made, a hearing will be scheduled and held on the license. It is important that any request for such a hearing include reasons for said hearing.

FINANCIAL IMPLICATIONS:

A renewal fee of \$35 has been paid by each applicant.

ATTACHMENTS:

-Attachment A- Liquor License Late Renewals 2022



Tualatin Valley Fire & Rescue

State of The District



Meeting the Challenge



Operations

Safety

Staffing

Opportunities to Improve



—

**Officer
Development**



—

Recruitment



—

**Education &
Outreach**



**Voters
approve
bond
measure**



TUALATIN

Total Incidents
1,943

2021

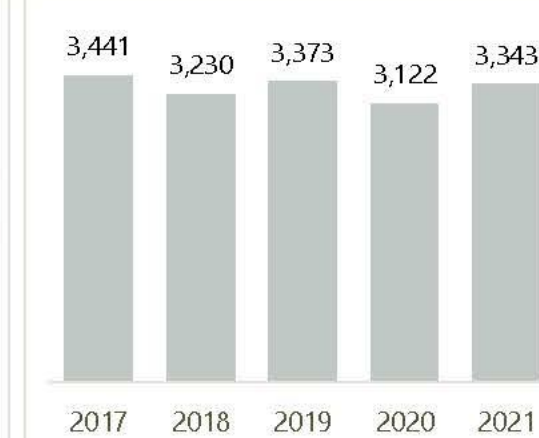
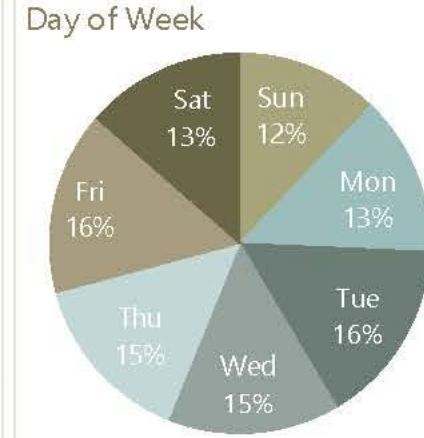
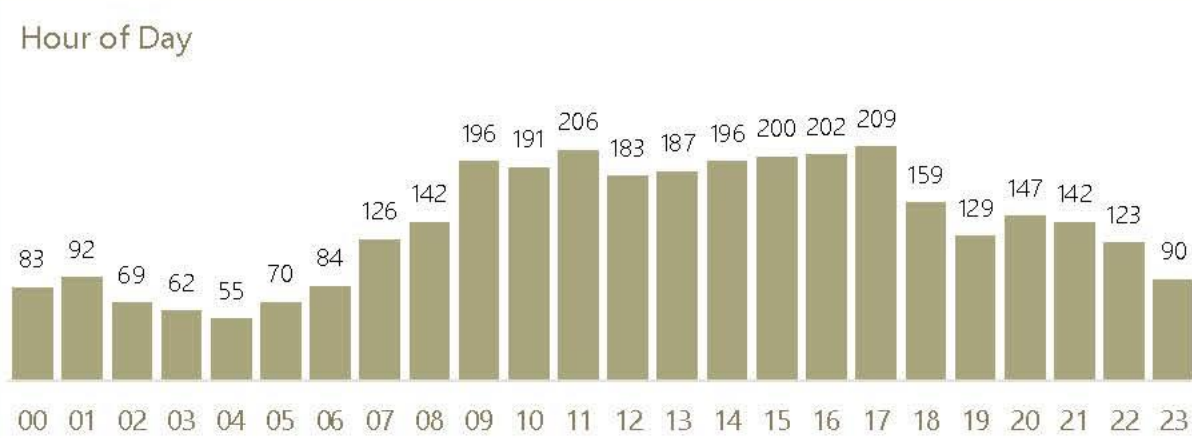
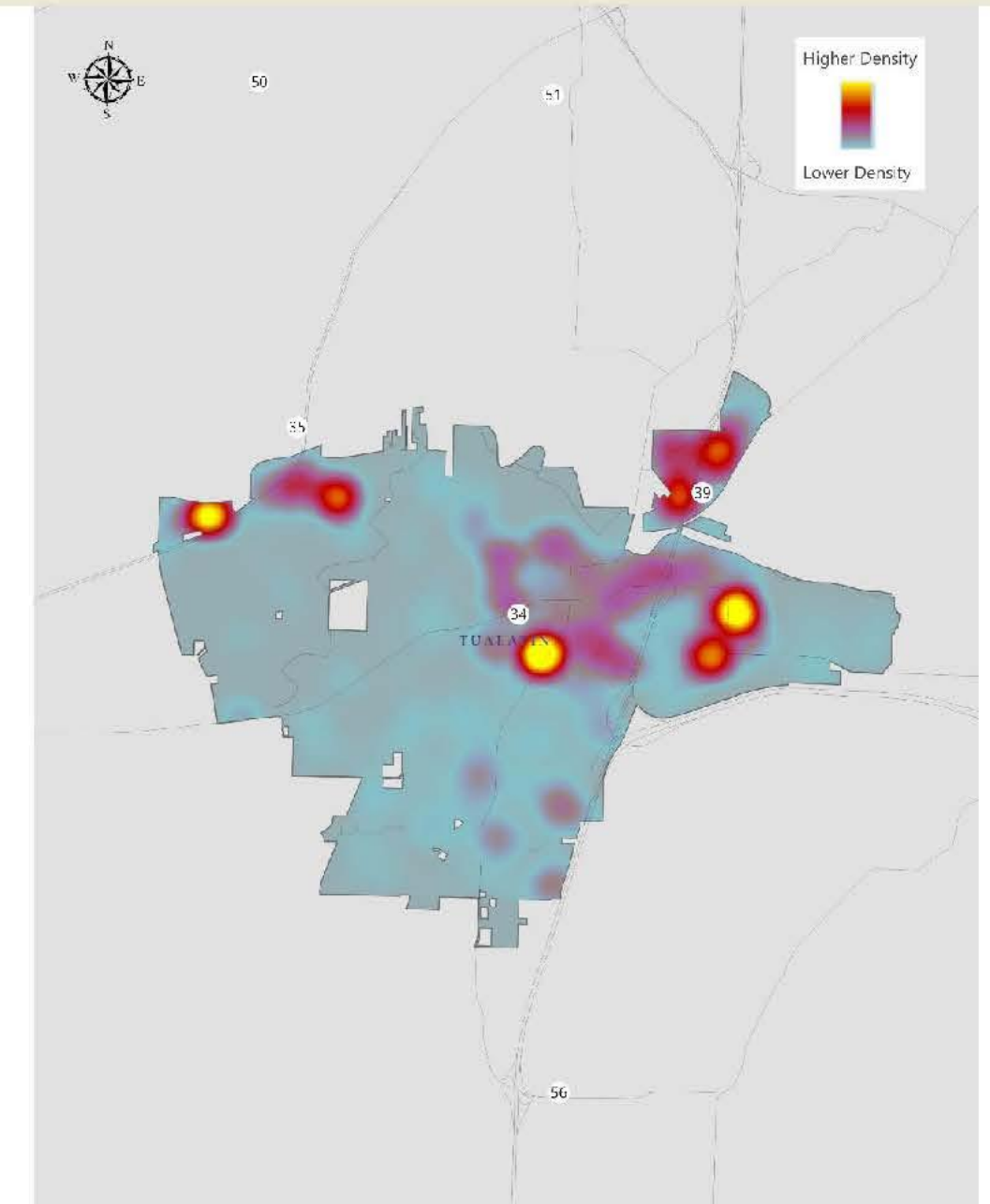


Year to Date Incident Snapshot through 4Q | 01/01/2021 - 12/31/2021

City of Tualatin

Total Incidents **3,343**

EMS	FIRE	HAZARD	SERVICE	GOOD INTENT	FALSE ALARM	NATURAL CONDITION	OTHER
Dispatched As							
2,699 80.7%	403 12.1%	16 0.5%	225 6.7%	0 0.0%	0 0.0%	0 0.0%	0 0.0%
Situation Found							
2,469 73.9%	92 2.8%	69 2.1%	78 2.3%	395 11.8%	238 7.1%	0 0.0%	2 0.1%
Incident Sub-Categories							
Structure Fires	Cooking Fires	Vehicle Fires	Vegetation Fires	Other Fires	Critical Patients*	MVC with Injury	MVC Unknown Injury
20	3	13	43	13	711	116	84
Structure Fire Types				*Critical Patients: cardiac arrest, chest pain, stroke, seizure, breathing problem, drowning, respiratory distress, respiratory arrest, or trauma system entry. "MVC"= motor vehicle crash.			
Residential 13	Commercial 7						



Station	Percentage
Station 34	56%
Station 35	18%
Station 39	15%

Data Filters: no test, information, interfacility transports, or mobile health care incidents.

Incident data gathered geospatially based on city boundary.

Depending on incident severity, units from multiple stations may respond to a single incident.

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Tualatin Valley
Fire & Rescue
PARAMEDIC UNIT
Serve with Compassion

R54

R54

Station 54 in Charbonneau



Community Health & Resource Management (CHARM) Pilot
pre-pandemic photo

Wildfire Training & Legislative Efforts



SAFETY FIRST

Welcome to TVF&R's Fire and Life Safety Division newsletter for residents and businesses.

Tualatin Valley Fire & Rescue is committed to creating safer communities.

We hope this online newsletter provides you with timely information to enhance the safety of your home, family, and business.

If you have ideas on topics you would like to see covered in future editions of this newsletter or have questions, email SafetyFirst@tvfr.com.



Fire Extinguishers

- ▶ Multiple Types
- ▶ New Code Requirements
 - New and Existing Apartment Buildings
- ▶ Location and Minimum Size Requirements
- ▶ Mounting versus Cabinets
- ▶ Accessibility
- ▶ Maintenance - Annual Service
- ▶ Pool Chemical Storage Consideration
 - Water Mist Extinguisher





Thank
you.

Questions?

