



TUALATIN CITY COUNCIL MEETING

Monday, June 09, 2025

TUALATIN CITY SERVICES
10699 SW HERMAN ROAD
TUALATIN, OR 97062

Mayor Frank Bubenik
Council President Valerie Pratt
Councilor Maria Reyes Councilor Bridget Brooks
Councilor Christen Sacco Councilor Cyndy Hillier
Councilor Octavio Gonzalez

To the extent possible, the public is encouraged to watch the meeting live on local cable channel 28, or on the City's website.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Comment. Written statements may be sent in advance of the meeting to Deputy City Recorder Nicole Morris up until 4:30 pm on Monday, June 9. These statements will be included in the official meeting record, but not read during the meeting.

For those who would prefer to make verbal comment, there are two ways to do so: either by speaking in person or entering the meeting using the zoom link and writing your name in chat. As always, public comment is limited to three minutes per person.

Phone: +1 669 900 6833

Meeting ID: 861 2129 3664

Password: 18880

Link: <https://us02web.zoom.us/j/86121293664?pwd=SS9XZUZyT3FnMk5rbDVKN2pWbnZ6UT09>

Work Session

- 1. 5:00 p.m. (30 min) – 2026-2030 Capital Improvement Plan Review.** Staff will review the 2026-2030 Capital Improvement Plan including an overview of the structure and highlights of projects from each major category.
- 2. 5:30 p.m. (45 min) – Juanita Pohl Center Meal Options.** Staff will present background information regarding the Pohl Center meal program along with the current status, which includes a change to Meals on Wheels programming. Goals for the meal program along with options for the future will be discussed.
- 3. 6:15 p.m. (20 min) – Conversation with County Commissioner Snider.** Washington County Commissioner Snider will be present for an interactive dialogue with the Council focusing on Tualatin's relationship with the county and the services provided by the county in and

around Tualatin. He will also be available for any questions or feedback to pass along to him or the county/board as a whole.

4. **6:35 p.m. (25 min) – Council Meeting Agenda Review, Communications & Roundtable.** Council will review the agenda for the June 9 City Council meeting, hear a report from the City Manager, and brief the Council on issues of mutual interest.

7:00 P.M. CITY COUNCIL MEETING

Call to Order

Pledge of Allegiance

Announcements

- [1.](#) National Pollinator Week Presentation and Proclamation
- [2.](#) Proclamation Declaring June 19, 2025 as Juneteenth in the City of Tualatin

Public Comment

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Consent Agenda

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda.

- [1.](#) Consideration of Approval of the Work Session and Regular Meeting Minutes of May 27, 2025
- [2.](#) Consideration of **Resolution No. 5881-25** Authorizing the City of Tualatin to Enter into a Letter of Agreement with Washington County Disability, Aging, and Veterans Services
- [3.](#) Consideration of **Resolution No. 5882-25** Authorizing the City Manager to Execute a Grant Agreement for an Oregon Department of Emergency Management State and Local Cybersecurity Grant
- [4.](#) Consideration of **Resolution No. 5884-25** Authorizing the City Manager to Execute an Intergovernmental Agreement Amendment with Washington County Regarding the Tualatin-Sherwood Road Widening Project

Special Reports

- [1.](#) Annual Report of the Tualatin Arts Advisory Committee
- [2.](#) Annual Report of the Tualatin Historical Society

3. Summer Programs Preview

Public Hearings - Legislative or Other

1. Consideration of **Resolution No. 5883-25** Declaring the City's Election to Receive State Revenue Sharing Funds During Fiscal Year 2025-26

General Business

If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

1. Consideration of **Resolution No. 5880-25** Awarding a Contract for the Construction of the 2025 Pavement Maintenance Program

Items Removed from Consent Agenda

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

Council Communications

Adjournment

Meeting materials, including agendas, packets, public hearing and public comment guidelines, and Mayor and Councilor bios are available at www.tualatinoregon.gov/citycouncil.

Tualatin City Council meets are broadcast live, and recorded, by Tualatin Valley Community Television (TVCTV) Government Access Programming. For more information, contact TVCTV at 503.629.8534 or visit www.tvctv.org/tualatin.

In compliance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. To request accommodations, please contact the City Manager's Office at 503.691.3011 36 hours in advance of the meeting.



CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Cody Field, Policy Analyst

DATE: June 9, 2025

SUBJECT:
Review of the 2026-2030 Capital Improvement Plan

EXECUTIVE SUMMARY:

The Capital Improvement Plan (CIP) prioritizes funding for projects, including development of new infrastructure, improvements to existing infrastructure, writing master plans and purchasing new vehicles and technology.

The CIP promotes efficient use of the City's limited financial resources and assists in coordinating public capital projects and private development projects. The planning process provides a valuable means of coordinating the timing of transportation and utility projects to take advantage of shared mobilization (construction activities) and prevent disturbing new facilities to build another project shortly after.

CIP projects are grouped in five major categories: Facilities & Equipment, Parks & Recreation, Technology, Transportation and Utilities. Each project identifies whether it addresses health and safety concerns, supports Council goals, meets a regulatory requirement, considers service delivery needs, includes outside funding or partnerships, or implements a Master Plan.

The attached PowerPoint presentation provides an overview of the CIP structure, explains the importance of completing an annual CIP update, and highlights some project examples from each major category.

FINANCIAL IMPLICATIONS:

The CIP is used to help plan for funding projects with a long range perspective. It is also the beginning of planning for capital projects in the next budget year. It is not a budget, and adopting this plan does not have any immediate financial implications.

ATTACHMENTS:

- FY 2026-2030 Draft Capital Improvement Plan (CIP)
- CIP PowerPoint Presentation



Capital Improvement Plan 2025/26 – 2029/30

June 9, 2025



Review of the FY 2026-2030 Capital Improvement Plan (CIP)

- What is the Plan
- Why do we adopt a CIP?
- How to find projects in the plan
- Cost totals by Category
- Project Highlights



CITY of
TUALATIN

What is a Capital Improvement Plan?



The Capital Improvement Plan (CIP) identifies and prioritizes funding for projects:

- ☐ New Infrastructure
- ☐ Master Plans
- ☐ New Vehicles & Equipment
- ☐ New Technology

Why does the City Adopt a CIP?



- ☐ Coordinate Projects
- ☐ Plan for needed rate adjustments
- ☐ Create an approved list for grants
- ☐ Create an approved list for SDC Funding
- ☐ Prioritize limited funding

How to find projects



The Executive Summary arranges projects in two ways:

PROJECT SUMMARY BY CATEGORY

Parks & Recreation	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Asphalt Replacement for Trails - Tualatin Community Park	20,000	20,000	20,000	20,000	20,000
Basalt Creek Linear Park	485,000	-	-	-	-
Greenway & Path Expansion	2,668,000	2,668,000	2,668,000	-	-
Zion Bridge Deck Replacement	111,550	-	-	-	-



How to find projects



The Executive Summary arranges projects in two ways:

PROJECT SUMMARY BY FUNDING SOURCE

Road Operating/Gas Tax Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Neighborhood Transportation Safety Program	150,000	150,000	150,000	150,000	150,000
Adaptive Signal System Update	-	500,000	500,000	-	-
Road Operating/Gas Tax	350,000	650,000	650,000	150,000	150,000

Sewer Operating Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Sewer Pipe Rehab Program	200,000	200,000	200,000	200,000	200,000
SW Tualatin Sewer Main Upsizing	21,600	32,400	467,000	-	-
Sewer Total	221,600	232,400	667,000	200,000	200,000

Sewer SDC Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
<u>Martinazzi</u> Sewer Trunk Upsizing (Priority 5)	207,900	264,600	-	-	-
SW Tualatin Sewer Main Upsizing	54,000	81,000	1,167,500	-	-



A Page for Each Project

A-1 Reservoir Upgrades

DEPARTMENT: Public Works
CATEGORY: Utilities- Water
TOTAL COST: \$3,600,000

CONCEPT SCHEDULE: _____
DESIGN SCHEDULE: _____
CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan #613

PROJECT TYPE:

☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Seismic valving upgrades and interior coating rehab along with replacement of the sites fence with new 6ft, 2-inch mesh, and chain link with 3-strand barb anti-climb feature.

PROJECT SCOPE:

Complete a seismic analysis before coating. Remove and replace interior and exterior coatings and apply new coating. Surface preparation will include full removal of existing interior and exterior coatings with abrasive blast methods. Upgrade to seismic valving including an appropriate sized vault for the altitude valve.

HISTORY:

The tank is 90 feet in diameter and 50 feet tall and was constructed in 1971. The exterior coating of the A1 Reservoir has approached the recommended limit for adding more coatings, and has a lead-based primer coating that will require full containment. The interior coating appears to be the original coal tar coating applied when the reservoir was installed and must be removed and a new coating applied. Consistent with the Oregon Resilience Plan adding seismic valving improves the reliability performance of the tank following a seismic event.

FUNDING PARTNERSHIPS:

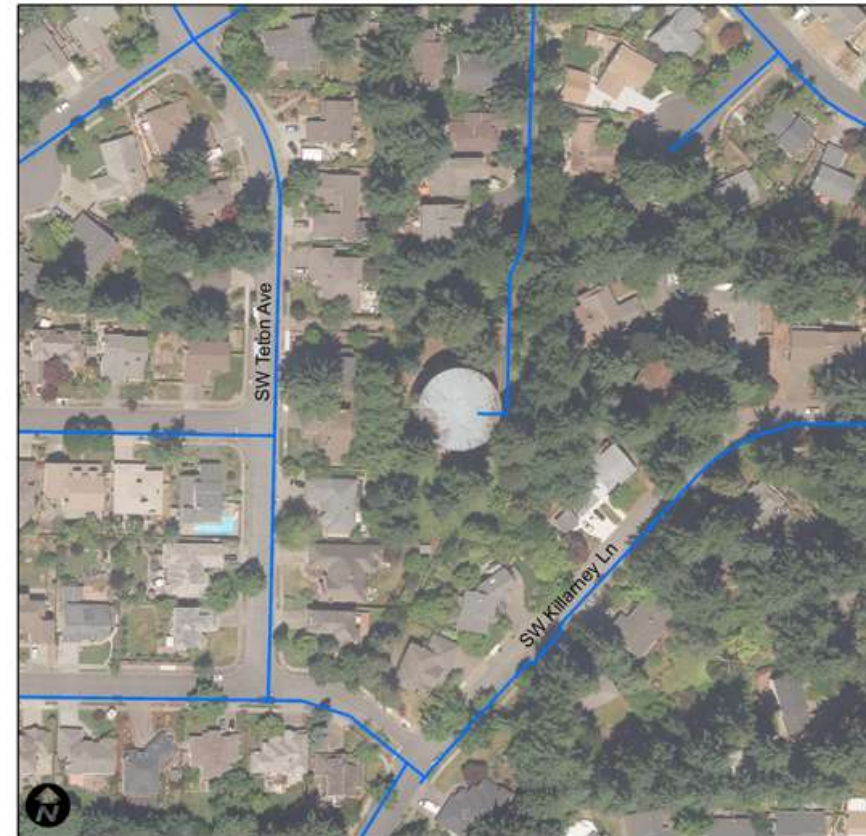
N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 25/26	\$82,000
Water SDC Fund	FY 25/26	\$18,000
Water Fund	FY 26/27	\$1,230,000
Water SDC Fund	FY 26/27	\$270,000
Water Fund	FY 27/28	\$1,640,000
Water SDC Fund	FY 27/28	\$360,000

CIP TOTAL: \$3,600,000

A-1 Reservoir Upgrades



Unfunded Projects in the Back



APPENDIX: UNFUNDED PROJECTS – LISTED BY CATEGORY

Unfunded CIP Projects by Category	Unfunded
Parks & Recreation	120,093,000
65th Avenue Multi Use Path	100,000
Boones Ferry <u>Muli</u> Use Path	100,000
Brown's Ferry Park Redevelopment #E10	28,539,479
<u>Byrom</u> Multi Use Path	100,000
Central Sports Park	8,012,000
Chieftain Dakota <u>Geenway</u>	1,520,978
Cherokee Street Multi Use Path	100,000
Community Recreation Center	33,835,000



Category Totals

Total Project Cost by Category

	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	Grand Total
Facilities & Equipment	2,398,683	2,761,192	3,292,614	446,000	412,700	9,311,189
Parks & Recreation	19,729,250	23,907,925	17,447,941	16,740,679	34,577,675	112,403,470
Technology	102,000	970,000	70,000	220,000	317,000	1,679,000
Transportation	3,450,000	5,650,000	3,850,000	3,650,000	5,150,000	21,750,000
Utilities	13,560,711	16,767,584	15,314,000	12,638,000	7,762,000	66,042,295
Grand Total	39,240,643	50,056,702	39,974,555	33,694,679	48,219,375	211,185,954



Project Highlights



Facilities & Equipment



Juanita Pohl Center Facility Enhancements \$335,000

Library Teen Room Light Sculpture \$30,000

Police Station Interior Update \$200,000



Parks & Recreation



Basalt Creek Linear Park

\$485,000

Zion Bridge Deck Replacement

\$111,550

Las Casitas Park Renovation

\$750,000



Technology



Camera NVR Server Replacement/Upgrade \$22,000

Library Patron Computer Replacement \$30,000

Badge Access Expansion \$700,000



Transportation

65 th /Borland/Sagert Improvements	\$2,000,000
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Neighborhood Transportation Safety Program	\$750,000
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Railroad Grade Separation Study	\$3,200,000
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Utilities



Martinazzi Sewer Priority 3 & 4

\$2,442,000

Nyberg Creek Improvements

\$5,000,000

B Level Reservoir at ASR

\$9,500,000



Questions or Comments?

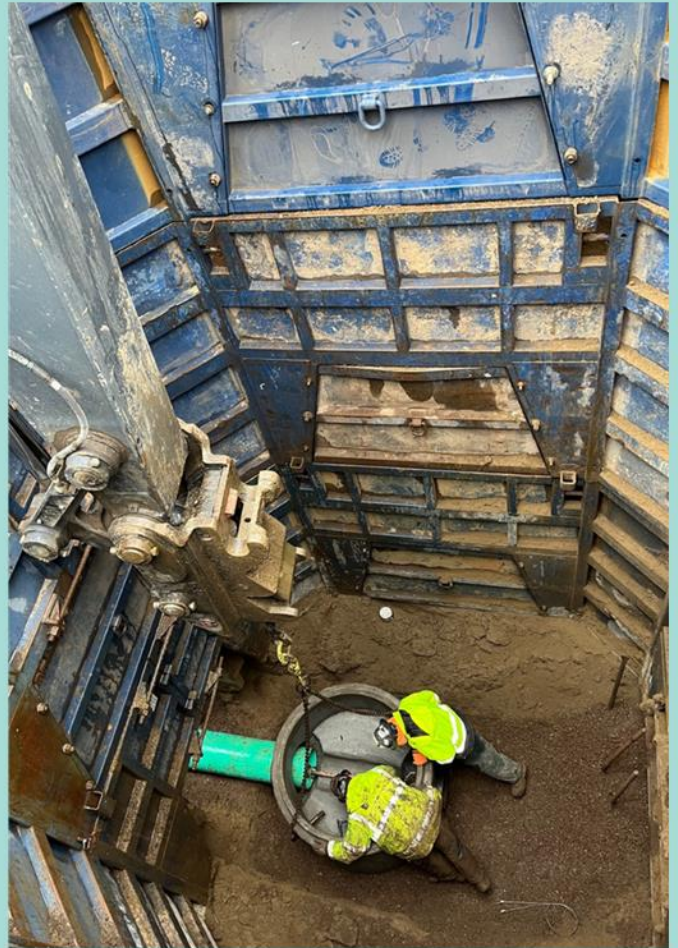


**Capital Improvement Plan
2025/26 - 2029/230**





CITY *of*
TUALATIN



Capital Improvement Plan 2025/26 - 2029/230

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LEADERSHIP & REVIEW TEAM

CITY COUNCIL

Frank Bubenik	Mayor	Valerie Pratt	Council President
Maria Reyes	Councilor	Christen Sacco	Councilor
Bridget Brooks	Councilor	Cyndi Hillier	Councilor
Octavio Gonzalez	Councilor		

CITY MANAGER

Sherilyn Lombos

EXECUTIVE MANAGEMENT TEAM

Aquilla Hurd-Ravich	Community Development Director
Rachel Sykes	Public Works Director
Megan George	Deputy City Manager
Dustin Schull	Parks & Recreation Director
Don Hudson	Assistant City Manager/Finance Director
Bates Russell	Information Services Director
Stacy Ruthrauff	Human Resources Director
Greg Pickering	Police Chief
Jerianne Thompson	Library Director

CIP PROJECT MANAGER

Cody Field	Policy Analyst (Community Development)
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CIP REVIEW TEAM & CONTRIBUTORS

Mike McCarthy	City Engineer
Hayden Ausland	Principal Engineer
Frank Butler	Network Administrator
Nic Westendorf	Deputy Public Works Director
Sarah Jesudason	Library Public Services Supervisor
Terrance Leahy	Water Manager
Nicole Morris	Deputy City Recorder
Rich Mueller	Parks & Recreation Manager
Bert Olheiser	Street/Sewer/Storm Manager
Greg Pickering	Police Captain
Kira Hein	Project Manager
Bryce McKenna	Fleet & Facilities Manager
Charlie Rollins	Fleet Technician II
Tom Scott	GIS Technician
Tom Steiger	Parks Maintenance Manager
Brian Struckmeier	Police Captain
Bryce Donovan	Engineering Associate

EXECUTIVE SUMMARY

Tualatin Capital Improvement Plan FY 2025/26 – FY 2029/30

The City of Tualatin's Capital Improvement Plan (CIP) establishes, prioritizes, and plans funding for projects to improve existing and develop new infrastructure and facilities. This plan promotes efficient use of the City's limited financial resources, reduces costs, and assists in the coordination of public and private development.

The City's CIP is a five-year roadmap which identifies the major expenditures beyond routine annual operating expenses. While the CIP serves as a long range plan, it is reviewed and revised annually. Priorities may be changed due to funding opportunities or circumstances that cause a more rapid deterioration of an asset.

As a basic tool for documenting anticipated capital projects, it includes "unfunded" projects in which needs have been identified, but specific solutions and funding have not necessarily been determined.

THE CIP PROCESS

The CIP is the result of an ongoing infrastructure planning process. The 2026-2030 CIP is developed through agreement with adopted policies and master plans, the public, professional staff, and elected and appointed City officials. The Draft CIP is reviewed by City staff, and then presented to the City Council. The projects listed in the 2025/2026 fiscal year become the basis for preparation of the City's budget for that year.

CIP REVIEW TEAM

The CIP Review Team is responsible annually for reviewing General Fund-funded capital project proposals and providing recommendations to the City Manager. This team is comprised of staff from most City departments. This team analyzes the financial impact of the CIP as well as the City's ability to process, design, and ultimately maintain projects. The review team meets periodically in the fall of each year to evaluate the progress of projects and examine future needs of the City.

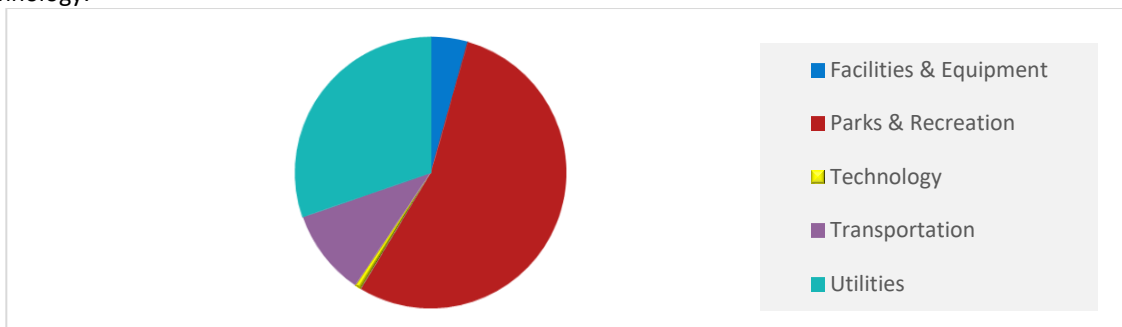
The overall goal of the CIP Review Team is to develop CIP recommendations that:

- preserve the past, by investing in the continued maintenance of City assets and infrastructure;
- protect the present with improvements to City facilities and infrastructure; and
- plan for the future.

CATEGORIES

Projects generally fit within the five primary categories identified below:

- **Utilities** – projects involving water, storm, and sewer infrastructure.
- **Transportation** – projects affecting streets, bike lanes, pedestrian crossings, paths, trails, and rail.
- **Facilities and Equipment** – projects involving buildings, structures, equipment, and vehicles that the City owns and manages.
- **Parks and Recreation** – projects affecting parks and open spaces, including parks facilities.
- **Technology** – projects involving hardware, software, or infrastructure that improves and/or supports technology.



CIP CRITERIA

There are always more project requests than can be funded in the five-year CIP period, so the CIP Review Team considers many factors. The criteria used in the ranking process include, but are not limited to:

Addressing health and safety concerns – enhancing, improving, or protecting overall health and safety of the City's residents;

Supporting Council goals - supporting the goals established by the City Council, meeting city-wide long-term goals, and meeting the Tualatin Community Plan;

Meeting a regulatory or mandated requirement – proposed projects satisfy regulatory or mandated requirements;

Considering service delivery needs – the potential for projects to improve service delivery, including coordination with other projects to minimize financial or development impacts to maintain and enhance the efficiency of providing services in Tualatin;

Including outside funding and partnerships - outside funding has been identified, committed to, or may be obtained through other revenue sources or partnerships;

Implementing a Master Plan - maintenance and development of existing or new facilities and infrastructure is identified in one of the City's Master Plans, enabling the City to continue to deliver essential services to residents.

CAPITAL IMPROVEMENT POLICIES

Time Period

This working CIP document is designed to forecast capital needs for the next five fiscal years. The plan is produced every year prior to the annual budget process. Looking at the City's capital projects in terms of revenue over the next five years also allows the City to be more strategic in matching large capital projects with competitive grant opportunities that require significant advance planning and coordination to accomplish. Examples are projects with federal funding, or those projects so large they are likely to need financing.

Definition of a Capital Expense

The CIP will include those items in excess of \$10,000 with an expected useful life of more than one year. Smaller projects (less than \$10,000) may be combined into one project and therefore defined as a capital expense. Items such as minor equipment and routine expenses will continue to be accounted for in the City's annual budget and will not be included in the capital improvement plan.

Operating Budget Impact

The operating impact of proposed capital projects, such as personnel and operating expenses, will be considered in preparing the annual operating budget as the CIP project approaches construction.

Types of Financing

The nature and amount of the project generally determine financing options as do projected revenue resources. The following financial instruments could be used:

- Outside funding, including grants, federal, state, and county funds, and donations
- Development fees
- Utility fund revenues
- General fund revenues
- Debt secured by a restricted revenue source
- General obligation debt

PROJECT LISTS AND DETAILS

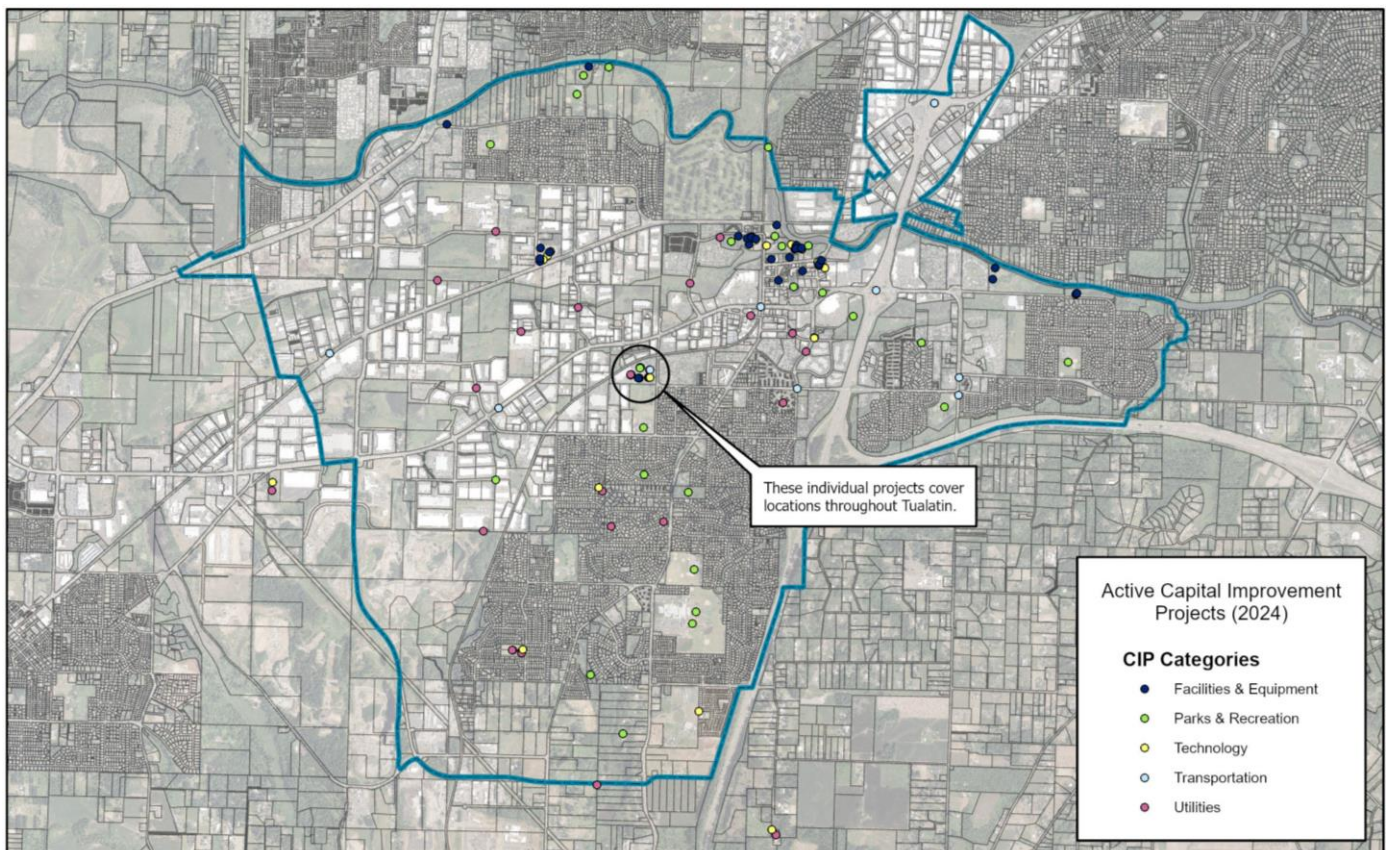
Summary lists of projects by category and by funding source are provided for quick reference. Projects in this five-year CIP total approximately \$211.2 million. Just over \$66 million of the funded projects are utility projects and \$21.75 million in transportation projects have been identified. \$112.4 million in Parks & Recreation projects were identified and included from the Parks Master Plan.

Detailed project sheets are grouped by category and sorted by fiscal year for all funded projects included in the CIP. Project sheets are designed to explain the need for the project, type of project, the criteria met, funding sources, and provide cost information including potential on-going costs.

The appendix identifies approximately \$281.5 million in unfunded projects to highlight the City's needs beyond available funding. Cost estimates have been developed for each project based on preliminary project descriptions. Estimates are in today's dollars; future year projections have been adjusted for inflation based on the industry expertise of each department.

Total Project Cost by Category

	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	Grand Total
Facilities & Equipment	2,398,683	2,761,192	3,292,614	446,000	412,700	9,311,189
Parks & Recreation	19,729,250	23,907,925	17,447,941	16,740,679	34,577,675	112,403,470
Technology	102,000	970,000	70,000	220,000	317,000	1,679,000
Transportation	3,450,000	5,650,000	3,850,000	3,650,000	5,150,000	21,750,000
Utilities	13,560,711	16,767,584	15,314,000	12,638,000	7,762,000	66,042,295
Grand Total	39,240,643	50,056,702	39,974,555	33,694,679	48,219,375	211,185,954



PROJECT SUMMARY BY CATEGORY

Facilities & Equipment	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Heritage Center Upgrades	30,000	-	-	-	-
Juanita Pohl Center Facility Enhancements	335,000	-	-	-	-
Library & City Offices HVAC Unit Replacement	42,000	-	-	-	-
Library Furnishing Replacement	47,000	-	-	-	-
Library Teen Room Light Sculpture	30,000	-	-	-	-
Operations Building A HVAC Unit Replacement	40,000	-	-	-	-
Police Station HVAC Unit Replacement	78,000	-	-	-	-
Police Station Interior Update	200,000	-	-	-	-
Police Station - Remove flagstone to meet ADA	100,000	-	-	-	-
Police Station Roof	437,850	-	-	-	-
Tualatin City Services - Fuel Tank Relocation and Site Upgrades	500,000	1,300,000	-	-	-
Brown's Ferry C. Center HVAC Unit Replacement	-	12,000	-	-	-
Browns Ferry Community Center & Garage Re-roof	-	75,000	-	-	-
Browns Ferry Community Center buildings -Repair & Paint	-	13,500	-	-	-
Core Area Parking: Green Lot Slurry Seal	-	14,000	-	-	-
Core Area Parking: White Lot Slurry Seal	-	34,000	-	-	-
Core Area Parking: Yellow Lot Slurry Seal	-	14,000	-	-	-
Juanita Pohl Center Parking Lot Design and Reconstruction	-	60,000	1,500,000	-	-
Operations Covered Parking Structure for Trucks	-	175,000	600,000	-	-
Parks & Rec. Admin. Building ADA Improvements (Lafky)	-	325,000	-	-	-
Police -PGE Fleet Partner EV Program	-	100,000	-	-	-
Tualatin City Park Boat Ramp Drive Aisle and Parking Lot	-	190,000	-	-	-
Walnut House Roof Replacement	-	26,000	-	-	-
Browns Ferry Community Center & Garage ADA Remodel	-	-	245,000	-	-
Browns Ferry Park Barn Structural Upgrade	-	-	265,000	-	-
Parks & Rec. Admin. Building Roof Replacement	-	-	80,000	-	-
Police Station Evidence Room Heat System (mini-split)	-	-	-	-	200,000
Vehicles	588,833	422,692	525,614	446,000	212,700
Facilities & Equipment Total	2,398,683	2,761,192	3,292,614	446,000	412,700

PROJECT SUMMARY BY CATEGORY

Parks & Recreation	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Asphalt Replacement for Trails - Tualatin Community Park	20,000	20,000	20,000	20,000	20,000
Basalt Creek Linear Park	485,000	-	-	-	-
Greenway & Path Expansion	2,668,000	2,668,000	2,668,000	-	-
Zion Bridge Deck Replacement	111,550	-	-	-	-
High School Field #E30	500,000	-	-	-	-
Ice Age Tonquin Trail #E37	144,700	-	-	-	-
Las Casitas Park Renovation	750,000	-	-	-	-
Nyberg Creek Greenway	2,000,000	-	-	-	-
Parks Sign Project	50,000	250,000	-	-	-
Riverfront Park	10,000,000	-	-	-	-
Tualatin Community Park Expansion	3,000,000	-	-	-	-
Atfalati Park Renovation & Improvements #P8	-	7,094,925	-	-	-
Basalt Creek Future Park (14 acres)	-	10,000,000	-	-	-
Basalt Creek Park #P3 (3 acres)	-	710,000	5,983,000	5,983,000	5,983,000
Integrated Pest Management Plan #P15	-	165,000	-	-	-
School City Facility Partnership	-	3,000,000	3,000,000	-	-
Jurgens Park Expansion	-	-	227,700	4,550,895	-
Tualatin Commons Park	-	-	65,470	-	-
Tualatin River Greenway Development	-	-	5,483,771	-	-
New Parks	-	-	-	4,925,000	-
Sweek Pond Natural Area	-	-	-	1,261,784	-
Lafky Park Renovation & Improvement #E4	-	-	-	-	349,000
Jurgens Park Renovation & Improvements #E3	-	-	-	-	7,328,675
Tualatin Community Park Renovation & Improvements	-	-	-	-	20,897,000
Parks & Recreation Total	19,729,250	23,907,925	17,447,941	16,740,679	34,577,675

PROJECT SUMMARY BY CATEGORY

Technology	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Camera NVR Server Replacement and Upgrade	22,000	-	-	-	22,000
Cloud Migration	50,000	-	-	-	-
Library Patron Computer Replacement	30,000	-	-	-	-
Badge Access Expansion	-	700,000	-	-	-
VMware renewal	-	200,000	-	-	-
VX Rail	-	70,000	70,000	70,000	70,000
Police MDT (Laptop) Replacement	-	-	-	150,000	-
Battery Replacement	-	-	-	-	25,000
Network Replacement	-	-	-	-	200,000
Technology Total	102,000	970,000	70,000	220,000	317,000

Transportation	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
65th and Borland Turn Lane	2,000,000	-	-	-	-
Herman Rd: 124th to Cipole Rd Improvements	800,000	2,500,000	-	-	-
Neighborhood Transportation Safety Program	150,000	150,000	150,000	150,000	150,000
Tualatin-Sherwood Rd Utility Relocation	200,000	-	-	-	-
Interchange Area Management Plan	100,000	100,000	-	-	-
Tualatin-Sherwood Rd / Railroad / Boones Ferry Rd Grade Separation Feasibility Study	200,000	400,000	800,000	800,000	1,000,000
TSP Prioritized Projects	-	2,000,000	2,000,000	2,000,000	2,000,000
Adaptive Signal System Update	-	500,000	500,000		-
Tualatin-Sherwood / Teton Intersection Improvement	-	-	300,000	300,000	1,000,000
Crosswalks Across Busy Streets	-	-	100,000	400,000	1,000,000
Transportation Total	3,450,000	5,650,000	3,850,000	3,650,000	5,150,000

Utilities	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Sewer					
Martinazzi Sewer Priority 3 and 4	1,074,000	1,368,000	-	-	-
Martinazzi Sewer Priority 5	594,000	756,000	-	-	-
Sewer Pipe Rehab Program	200,000	200,000	200,000	200,000	200,000
SW Tualatin Sewer Main Upsizing	216,000	324,000	4,670,000	-	-
Southwest Tualatin Sewer Planning	100,000	-	-	-	-
Teton Trunk Upsizing	-	36,000	358,000	456,000	-
Tualatin Reservoir Sewer Trunk Upsizing (CWS)	-	240,000	2,412,000	3,078,000	
Tualatin Sherwood (TSR) Sewer Trunk Upsizing	-	-	100,000	994,000	1,266,000
Cipole/Bluff Trunk Upsizing	-	-	-	160,000	1,596,000
Sewer Total	2,184,000	2,924,000	7,740,000	4,888,000	3,062,000
Utilities cont'd on next page					

PROJECT SUMMARY BY CATEGORY

Utilities, Cont'd	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Storm					
Nyberg Creek Stormwater Improvements Phase 1 & 2	2,000,000	2,000,000	1,000,000	-	-
Siuslaw Stormwater Quality Retrofit & 99th/Coquille	1,000,000	500,000	-	-	-
Storm pipe replacement placeholder	100,000	100,000	100,000	100,000	100,000
WQ Facility Repair and Retrofit	300,000	300,000	500,000	500,000	500,000
WQ Structure Replacement	300,000	300,000	300,000	300,000	300,000
Stormwater Master Plan	-	-	100,000	-	-
Community Park and Pohl Center Water Quality Facilities	-	-	-	500,000	500,000
	-	-	-	-	-
Storm Total	3,700,000	3,200,000	2,000,000	1,400,000	1,400,000
Water					
A-1 Reservoir Upgrades (#613)	100,000	1,500,000	2,000,000	-	-
ASR Well Rehabilitation (#613)	300,000	-	300,000	-	-
B Level Reservoir at ASR (#601)	4,500,000	5,000,000	-	-	-
C Level Pump Station (B to C Pump Station - #603)	1,000,000	500,000	-	-	-
C Level Pump Station Generator (#607)	100,000	-	-	-	-
Emergency Supply Improvements Placeholder (#604)	1,000,000	1,000,000	-	-	-
Tualatin City Services (TCS) Micro Hydro Turbine	251,711	668,584	-	-	-
SCADA System Improvements (#611)	200,000	-	-	-	-
Miscellaneous Physical Site & Cyber Security Upgrades (#610)	225,000	250,000	250,000	-	-
Blake Street – Railroad to 115 th (#401)	-	250,000	1,000,000	-	-
Seismic Upgrades at Reservoirs (#605)	-	225,000	225,000	-	-
Basalt Creek Pipeline from Boones to Grahams	-	1,250,000	1,250,000	500,000	-
Leveton (A Level - #405)	-	-	549,000	-	-
Upgrade Martinazzi Pump Station (#606)	-	-	-	2,750,000	2,750,000
Iowa St - C Level (#406)	-	-	-	1,000,000	-
C Level Transmission Upsizing – SW 82nd Ave to C Level Reservoirs	-	-	-	2,000,000	-
90th Ave (A Level) (#404)	-	-	-	100,000	200,000
A-2 Reservoir upgrades (#614)	-	-	-	-	100,000
Manhasset Dr (A Level) (#402)	-	-	-	-	250,000
Water Total	7,676,711	10,643,584	5,574,000	6,350,000	3,300,000
Utilities Total	13,560	16,767,584	15,314,000	12,638,000	7,762,000

PROJECT SUMMARY BY FUNDING SOURCE

Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	Grand Total
American Rescue Plan	1,235,000	-	-	-	-	1,235,000
Core Area Parking	-	62,000	-	-	-	62,000
General Fund	1,853,400	10,562,425	8,568,471	6,052,679	29,111,675	56,112,650
Park Development (SDC)	2,812,700	13,378,000	8,651,000	5,983,000	5,983,000	36,807,700
Park Utility Fee	550,000	250,000	64,470	-	-	865,470
Park Project Fund	15,000,000	3,000,000	3,000,000	4,925,000	-	25,925,000
Road Operating/Gas Tax	150,000	650,000	650,000	150,000	150,000	1,750,000
Sewer Operating	221,600	232,400	667,000	200,000	200,000	1,521,000
Sewer SDC	339,300	378,360	1,306,200	328,120	278,520	2,630,500
Stormwater Operating	3,320,000	2,820,000	1,810,000	1,400,000	1,400,000	10,750,000
Stormwater SDC	380,000	380,000	190,000	-	-	950,000
Transportation Dev. Tax	2,500,000	2,500,000	3,200,000	3,500,000	5,000,000	16,700,000
Vehicle Replacement Fund	558,833	422,692	525,614	446,000	212,700	2,165,839
Water Operating	3,910,211	6,148,084	4,570,680	4,447,000	2,706,000	21,781,975
Water SDC	3,766,500	4,495,500	1,003,320	783,000	594,000	10,642,320
Outside Funded (Grants, County Projects, etc.)	2,645,500	4,834,960	5,773,460	4,329,100	2,583,480	20,166,500
Grand Total	39,480,643	52,228,702	40,640,555	28,460,679	49,419,375	211,185,954

PROJECT SUMMARY BY FUNDING SOURCE

General Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Heritage Center Upgrades	30,000	-	-	-	-
Juanita Pohl Center Facility Enhancements	115,000	-	-	-	-
Library & City Offices HVAC Unit Replacement	42,000	-	-	-	-
Library Furnishing Replacement	47,000	-	65,000	-	-
Library Teen Room Light Sculpture	30,000	-	-	-	-
Operations Building A HVAC Unit Replacement	40,000	-	-	-	-
Police Station HVAC Unit Replacement	78,000	-	-	-	-
Police Station Interior Update	200,000	-	-	-	-
Police Station - Remove flagstone to meet ADA	100,000	-	-	-	-
Police Station Roof	437,850	-	-	-	-
Tualatin City Services - Fuel Tank Relocation and Site Upgrades	500,000	1,300,000	-	-	-
Camera NVR Server Replacement and Upgrade	22,000	-	-	-	22,000
Library Patron Computer Replacement	30,000	-	-	-	-
Cloud Migration	50,000	-	-	-	-
Asphalt Replacement for Trails - Tualatin Community Park	20,000	20,000	20,000	20,000	20,000
Zion Bridge Deck Replacement	115,550	-	-	-	-
Brown's Ferry C. Center HVAC Unit Replacement	-	12,000	12,000	-	-
Browns Ferry Community Center & Garage Re-roof	-	75,000	-	-	-
Browns Ferry Community Center buildings -Repair & Paint	-	13,500	-	-	-
Juanita Pohl Center Parking Lot Design and Reconstruction	-	60,000	1,500,000	-	-
Operations Covered Parking Structure for Trucks	-	175,000	600,000	-	-
Parks & Rec. Admin. Building ADA Improvements (Lafky)	-	325,000	-	-	-
Police -PGE Fleet Partner EV Program	-	100,000	-	-	-
Tualatin City Park Boat Ramp Drive Aisle and Parking Lot	-	190,000	-	-	-
Walnut House Roof Replacement	-	26,000	-	-	-
Integrated Pest Management Plan #P15	-	165,000	-	-	-
Badge Access Expansion	-	700,000	-	-	-
VMware renewal	-	200,000	-	-	-
VX Rail	-	70,000	70,000	70,000	70,000
Atfalati Park Renovation & Improvements #P8	-	7,094,925	-	-	-
Browns Ferry Community Center & Garage ADA Remodel	-	-	245,000	-	-
Browns Ferry Park Barn Structural Upgrade	-	-	265,000	-	-
Parks & Rec. Admin. Building Roof Replacement	-	-	80,000	-	-
Jurgens Park Expansion	-	-	227,800	4,550,895	-
Tualatin River Greenway Development	-	-	5,483,771	-	-
Sweek Pond Natural Area	-	-	-	1,261,784	-
Police MDT (Laptop) Replacement	-	-	-	150,000	-
Police Station Evidence Room Heat System (mini-split)	-	-	-	-	200,000
Jurgens Park Renovation & Improvements #E3	-	-	-	-	7,328,675
Lafky Park Renovation & Improvement #E4	-	-	-	-	349,000
Tualatin Community Park Renovation & Improvements	-	-	-	-	20,897,000

General Fund, Cont'd	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Network Replacement	-	-	-	-	200,000
Battery Replacement	-	-	-	-	25,000
General Fund Total	1,853,400	10,526,425	8,568,471	6,052,679	29,111,675
Projected Revenue Available for Projects	1,500,000	1,000,000	1,000,000	1,000,000	1,000,000

American Rescue Plan	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Basalt Creek Linear Park	485,000	-	-	-	-
Las Casitas Park Renovation	750,000	-	-	-	-
Leveton Projects Total	1,235,000	-	-	-	-

Core Area Parking Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Core Area Parking: Green Lot Slurry Seal	-	14,000	-	-	-
Core Area Parking: White Lot Slurry Seal	-	34,000	-	-	-
Core Area Parking: Yellow Lot Slurry Seal	-	14,000	-	-	-
Core Area Parking Total	-	62,000	-	-	-

Park Development Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Basalt Creek Park #P3	-	710,000	5,983,000	5,983,000	5,983,000
Greenway & Path Expansion	2,668,000	2,668,000	2,668,000	-	-
Ice Age Tonquin Trail #E37	144,700	-	-	-	-
Basalt Creek Future Park	-	10,000,000	-	-	-
Park Development Total	2,812,700	13,378,000	8,651,000	5,983,000	5,983,000

Park Utility Fee Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
High School Field #E30	500,000	-	-	-	-
Parks Sign Project	50,000	250,000	-	-	-
Tualatin Commons Park	-	-	65,470	-	-
Park Utility Fee Total	550,000	250,000	65,470	-	-

Parks Project Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
New Natural Areas	2,500,000	-	-	-	-
Nyberg Creek Greenway	2,000,000	-	-	-	-
Riverfront Park	10,000,000	-	-	-	-
Tualatin Community Park Expansion	3,000,000	-	-	-	-
School City Facility Partnership	-	3,000,000	3,000,000	-	-
New Parks	-	-	-	4,925,000	-
Parks Bond Total	17,500,000	3,000,000	3,000,000	4,925,000	-

PROJECT SUMMARY BY FUNDING SOURCE

Road Operating/Gas Tax Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Neighborhood Transportation Safety Program	150,000	150,000	150,000	150,000	150,000
Adaptive Signal System Update	-	500,000	500,000	-	-
Road Operating/Gas Tax	350,000	650,000	650,000	150,000	150,000

Sewer Operating Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Sewer Pipe Rehab Program	200,000	200,000	200,000	200,000	200,000
SW Tualatin Sewer Main Upsizing	21,600	32,400	467,000	-	-
Sewer Total	221,600	232,400	667,000	200,000	200,000

Sewer SDC Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Martinazzi Sewer Trunk Upsizing (Priority 5)	207,900	264,600	-	-	-
SW Tualatin Sewer Main Upsizing	54,000	81,000	1,167,500	-	-
Southwest Tualatin Sewer Planning	75,000	-	-	-	-
Tualatin Reservoir Sewer Trunk Upsizing	-	2,400	24,120	30,780	-
Teton Sewer Trunk Upsizing	-	8,640	85,920	109,440	-
Tualatin Sherwood Rd (TSR) Sewer Trunk Upsizing	-	-	22,000	218,680	278,520
Sewer SDC Total	336,900	356,640	1,299,540	358,900	278,520

Stormwater Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Nyberg Creek Stormwater Improvements Phase 1 & 2	1,620,000	1,620,000	810,000	-	-
Siuslaw Stormwater Quality Retrofit & 99th/Coquille	1,000,000	500,000	-	-	-
Storm pipe replacement placeholder	100,000	100,000	100,000	100,000	10,000
WQ Facility Repair and Retrofit	300,000	300,000	500,000	500,000	500,000
WQ Structure Replacement	300,000	300,000	300,000	300,000	300,000
Stormwater Master Plan	-	-	100,000	-	-
Community Park and Pohl Center Water Quality Facilities	-	-	-	500,000	500,000
Storm Drain Total	3,320,000	2,820,000	1,810,000	1,400,000	1,400,000

Storm SDC Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Nyberg Creek Stormwater Improvements Phase 1 & 2	380,000	380,000	190,000	-	-
Storm SDC Total	380,000	380,000	190,000	-	-

Transportation Development Tax Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
65th and Borland Turn Lane	2,000,000	-	-	-	-
Tualatin-Sherwood Rd Utility Relocation	200,000	-	-	-	-
Interchange Area Management Plan	100,000	100,000	-	-	-
Tualatin-Sherwood Rd / Railroad / Boones Ferry Rd Grade Separation Feasibility Study	200,000	400,000	800,000	800,000	1,000,000
TSP Prioritized Projects	-	2,000,000	2,000,000	2,000,000	2,000,000
Tualatin-Sherwood / Teton Intersection Improvement	-	-	300,000	300,000	1,000,000
Crosswalks Across Busy Streets	-	-	100,000	400,000	1,000,000
Transp. Dev. Tax Total	2,500,000	2,500,000	3,200,000	3,500,000	5,000,000

PROJECT SUMMARY BY FUNDING SOURCE

Vehicle Replacement Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Vehicle replacement Fund Vehicles	558,833	422,692	525,614	446,000	212,700
Vehicle Replacement Fund Total	558,833	422,692	525,614	446,000	212,700

Water Operating Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
A-1 Reservoir Upgrades (#613)	82,000	1,230,000	1,640,000	-	-
ASR Well Rehabilitation (#613)	246,000	-	246,000	-	-
B Level Reservoir at ASR (#601)	1,260,000	1,400,000	-	-	-
C Level Pump Station (B to C Pump Station - #603)	820,000	410,000	-	-	-
C Level Pump Station Generator (#607)	82,000	-	-	-	-
SCADA System Improvements (#611)	164,000	-	-	-	-
Emergency Supply Improvements Placeholder (#604)	820,000	820,000	-	-	-
Tualatin City Services (TCS) Micro Hydro Turbine	251,711	668,584	-	-	-
Miscellaneous Physical Site & Cyber Security Upgrades (#610)	184,500	205,000	205,000	-	-
Basalt Creek Pipeline from Boones to Grahams	-	1,025,000	1,025,000	410,000	-
Blake Street – Railroad to 115th (#401)	-	205,000	820,000	-	-
Seismic Upgrades at Reservoirs (#605)	-	184,500	184,500	-	-
Leveton (A Level - #405)	-	-	450,180	-	-
Upgrade Martinazzi Pump Station (#606)	-	-	-	2,255,000	2,255,000
Iowa St - C Level (#406)	-	-	-	820,000	-
C Level Transmission Upsizing – SW 82nd Ave to C Level Reservoirs	-	-	-	1,120,000	-
90th Ave (A Level) (#404)	-	-	-	82,000	164,000
A-2 Reservoir upgrades (#614)	-	-	-	-	82,000
Manhasset Dr (A Level) (#402)	-	-	-	-	205,000
Water Total	3,910,211	6,148,084	4,570,680	4,447,000	2,706,000

Water SDC Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
A-1 Reservoir Upgrades (#613)	18,000	270,000	360,000	-	-
ASR Well Rehabilitation (#613)	54,000	-	-	-	-
B Level Reservoir at ASR (#601)	3,240,000	3,600,000	-	-	-
C Level Pump Station (B to C Pump Station - #603)	180,000	90,000	-	-	-
C Level Pump Station Generator (#607)	18,000	-	-	-	-
SCADA System Improvements (#611)	36,000	-	-	-	-
Emergency Supply Improvements Placeholder (#604)	180,000	180,000	-	-	-
Miscellaneous Physical Site & Cyber Security Upgrades (#610)	40,500	45,000	45,000	-	-
Basalt Creek Pipeline from Boones to Grahams	-	225,000	225,000	90,000	-
Blake Street – Railroad to 115th (#401)	-	45,000	180,000	-	-
Seismic Upgrades at Reservoirs (#605)	-	40,500	40,500	-	-
Leveton (A Level - #405)	-	-	98,820	-	-
Upgrade Martinazzi Pump Station (#606)	-	-	-	495,000	495,000
Iowa St - C Level (#406)	-	-	-	180,000	-
90th Ave (A Level) (#404)	-	-	-	18,000	36,000

PROJECT SUMMARY BY FUNDING SOURCE

Water SDC Fund, Cont'd	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
A-2 Reservoir upgrades (#614)	-	-	-	-	18,000
Manhasset Dr (A Level) (#402)	-	-	-	-	45,000
Water SDC Total	3,766,500	4,495,500	1,003,320	1,903,000	594,000

Outside Funded	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Juanita Pohl Center Facility Enhancements	220,000	-	-	-	-
Herman Rd: 124th to Cipole Rd Improvements (Washington County MSTIP)	800,000	2,500,000	-	-	-
Martinazzi Sewer (Priority 3 and 4) - CWS	1,074,000	1,368,000	-	-	-
Martinazzi Sewer (Priority 5) - CWS	386,100	491,400	-	-	-
SW Tualatin Sewer Main Upsizing - CWS	140,400	210,600	3,035,500	-	-
Southwest Tualatin Sewer Planning	25,000			-	-
Tualatin Reservoir Sewer Trunk Upsizing - CWS	-	237,600	2,387,880	3,047,220	-
Teton Sewer Trunk Upsizing - CWS	-	27,360	272,080	346,560	-
Tualatin Sherwood Rd (TSR) Sewer Trunk Upsizing - CWS	-	-	78,000	775,320	987,480
Cipole / Bluff - CWS	-	-	-	160,000	1,596,000
Outside Funded Total	2,645,500	4,834,960	5,773,460	4,329,100	2,583,480

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FACILITIES & EQUIPMENT

This section of the CIP includes all buildings and structures the City owns and manages with the exception of structures located in City parks or open spaces, such as accessory buildings and restrooms. Parks related facilities are included in the Parks & Recreation section of the CIP.

Equipment and Fleet needs are also captured in this category.

FUNDING SOURCES:

General Fund & Special Revenue Funds: Water, Sewer, Road/Gas Tax, Core Area Parking District Fund

IN THIS CATEGORY ARE:

Projects necessary to avoid equipment failure or potential property damage and to maintain the current level of services.

Facilities & Equipment	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Heritage Center Upgrades	30,000	-	-	-	-
Juanita Pohl Center Facility Enhancements	335,000	-	-	-	-
Library & City Offices HVAC Unit Replacement	42,000	-	-	-	-
Library Furnishing Replacement	47,000	-	-	-	-
Library Teen Room Light Sculpture	30,000	-	-	-	-
Operations Building A HVAC Unit Replacement	40,000	-	-	-	-
Police Station HVAC Unit Replacement	78,000	-	-	-	-
Police Station Interior Update	200,000	-	-	-	-
Police Station - Remove flagstone to meet ADA	100,000	-	-	-	-
Police Station Roof	437,850	-	-	-	-
Tualatin City Services - Fuel Tank Relocation and Site Upgrades	500,000	1,300,000	-	-	-
Brown's Ferry C. Center HVAC Unit Replacement	-	12,000	-	-	-
Browns Ferry Community Center & Garage Re-roof	-	75,000	-	-	-
Browns Ferry Community Center buildings -Repair & Paint	-	13,500	-	-	-
Core Area Parking: Green Lot Slurry Seal	-	14,000	-	-	-
Core Area Parking: White Lot Slurry Seal	-	34,000	-	-	-
Core Area Parking: Yellow Lot Slurry Seal	-	14,000	-	-	-
Juanita Pohl Center Parking Lot Design & Reconstruction	-	60,000	1,500,000	-	-
Operations Covered Parking Structure for Trucks	-	175,000	600,000	-	-
Parks & Rec. Admin. Building ADA Improvements (Lafky)	-	325,000	-	-	-
Police -PGE Fleet Partner EV Program	-	100,000	-	-	-
Tualatin City Park Boat Ramp Drive Aisle and Parking Lot	-	190,000	-	-	-
Walnut House Roof Replacement	-	26,000	-	-	-
Browns Ferry Community Center & Garage ADA Remodel	-	-	245,000	-	-
Browns Ferry Park Barn Structural Upgrade	-	-	265,000	-	-
Parks & Rec. Admin. Building Roof Replacement	-	-	80,000	-	-
Police Station Evidence Room Heat System (mini-split)	-	-	-	-	200,000
Vehicles	588,833	422,692	525,614	446,000	212,700
Facilities & Equipment Total	2,398,683	2,761,192	3,292,614	446,000	412,700

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Heritage Center Carpet Replacement and Painting

DEPARTMENT: Maintenance Services
CATEGORY: Facilities & Equipment
TOTAL COST: \$30,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Replace carpet with new carpet tiles. Each year as the target date approaches, the carpet will be evaluated to determine the actual replacement date.

PROJECT SCOPE:

Select a supplier and installer following procurement rules.

HISTORY:

The carpet will be 12 years old by the target date.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR	AMOUNT
FY 25/26	\$30,000
CIP TOTAL:	<hr/> \$30,000

Tualatin Heritage Center Carpet Replacement



Juanita Pohl Center Renovations

DEPARTMENT: Maintenance Services
CATEGORY: Facilities & Equipment
TOTAL COST: \$335,000

CONCEPT SCHEDULE: FY 24/25
DESIGN SCHEDULE: FY 25/26
CONSTRUCTION SCHEDULE: FY 25/26

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

This project entails \$70,000 of general-funded work on interior repainting, minor wall repair, and replacement of the existing cabinets, countertop, and coffee bar at the Juanita Pohl Center due to age and condition of the furnishings. Additionally, this project includes \$220,000 of renovations funded by a Community Development Block Grant (CDBG) and \$45,000 of funding rolling over from fiscal year 2025. That work will include remodeling and ADA improvements to two bathrooms, 2 motion - activated ADA compliant sliding doors at the main entrance, a low energy ADA compliant swinging interior door, LED lighting upgrades, and replacement of carpets and a sound system.

PROJECT SCOPE:

Maintenance Services will identify and engage suitable local contractors for the various subcomponents of the work.

HISTORY:

Many of the interior furnishings in the Juanita Pohl Senior Center are aging, in various states of disrepair, and/or at the end of useful life. The Pohl Center is a frequented local meeting space and resource. This refurbishment/replacement is one of many improvement projects planned for the Pohl Center from FY 26 through FY 28 to ensure ongoing usability of the facility.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
General Fund: Building Maintenance	FY 25/26	\$115,000
Community Development Block Grant	FY 25/26	\$220,000
	CIP TOTAL:	<hr/> \$335,000

Juanita Pohl Center Coffee Bar, Cabinet, and Countertop Replacements



Library and City Offices HVAC Unit Replacement

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** Various**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

The recommended life expectancy of each HVAC unit is 17-18 years. This is a planned replacement to avoid failure which would require a costly and inconvenient emergency replacement. The condition of each unit is reviewed annually which will determine if the programmed replacement is appropriate or can be extended.

PROJECT SCOPE:

Following procurement rules to select supplier/installer to provide services for removal and installation of a new unit.

HISTORY:

Each of the 10 HVAC units will be at least 16 years old.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 25/26

AMOUNT

\$42,000

CIP TOTAL:

\$42,000

Library and City Offices HVAC Unit Replacement



Library Furnishing Replacement

DEPARTMENT:	Library	CONCEPT SCHEDULE:	FY 16/17
CATEGORY:	Facilities & Equipment	DESIGN SCHEDULE:	
TOTAL COST:	\$137,000	CONSTRUCTION SCHEDULE:	

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: Library Strategic Plan

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

The Library is a community gathering space, offering areas for programs, leisure reading, studying, and working with mobile devices. Comfortable seating creates an inviting atmosphere, encouraging repeat use. Work areas (including tables and chairs) support both individual and collaborative groups. To keep the Library inviting and welcoming, Library furnishings should be periodically replaced or repaired because of normal wear and tear, as well as to address changing usage of the Library. In particular, the children and young adult areas need updating to ensure those areas remain innovative and foster exploration and interaction.

PROJECT SCOPE:

A consultant was hired in FY16/17 to assess Library furnishings for public use and layout regarding adequacy to meet service priorities identified in the Library strategic plan. Based on consultant recommendations, a furniture replacement schedule was produced, identifying priorities for furnishing to be repaired, reupholstered, or replaced. Phase 5 will consist of replacing folding tables in the Community Room. Phase 6 will include replacing Community Room nesting chairs and wooden chairs in the Children's collection area. Phase 7 will include replacing tables and all wood-backed reading chairs.

HISTORY:

Library furnishings were purchased in FY07/08. Furniture has been periodically cleaned with minor repairs as needed. Phases 1-4 are already completed and included replacing furnishings in the Children's Room, Teen Room, and lobby, and reupholstery and refinishing of chairs throughout the Library.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
General Fund: Library Phase 6	FY 25/26	\$47,000
General Fund: Library Phase 7	FY 27/28	\$65,000
	CIP TOTAL:	<u>\$112,000</u>

Library Furnishing Replacement



Library Teen Room Light Sculpture

DEPARTMENT:	Library	CONCEPT SCHEDULE:	FY25/26
CATEGORY:	Facilities & Equipment	DESIGN SCHEDULE:	FY25/26
TOTAL COST:	\$30,000	CONSTRUCTION SCHEDULE:	FY25/26

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

The Library Teen Room has a striking light sculpture that is becoming cost-prohibitive to maintain. Replacement parts are harder to find and are more expensive. Following a design process with community engagement (through the Library Advisory Committee and the Teen Library Committee), the Library seeks to replace the existing light sculpture with a new one. The goal is to retain the eye-catching appeal of the current piece, as well as provide additional lighting to the area.

PROJECT SCOPE:

Following a design process (not included in this budget), develop and install a new light sculpture in the Teen Room.

HISTORY:

The current light piece was installed when the Library was built in 2008. The lights are cold-cathode tubes and the lighting technology is out-of-date.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Library

YEAR	AMOUNT
FY 25/26	\$30,000
CIP TOTAL:	\$30,000

Library Teen Room Light Sculpture



Operations: Building A HVAC Replacement

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** Various**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____ Ongoing**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Recommended life expectancy of these HVAC units is 17-18 years. This is a planned replacement prior to failure which would require an inconvenient emergency replacement. The condition of each unit is reviewed annually to determine if programmed replacement date is appropriate or can be extended.

PROJECT SCOPE:

Follow procurement process to select supplier/installer providing services for removal and install of new unit.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 25/26

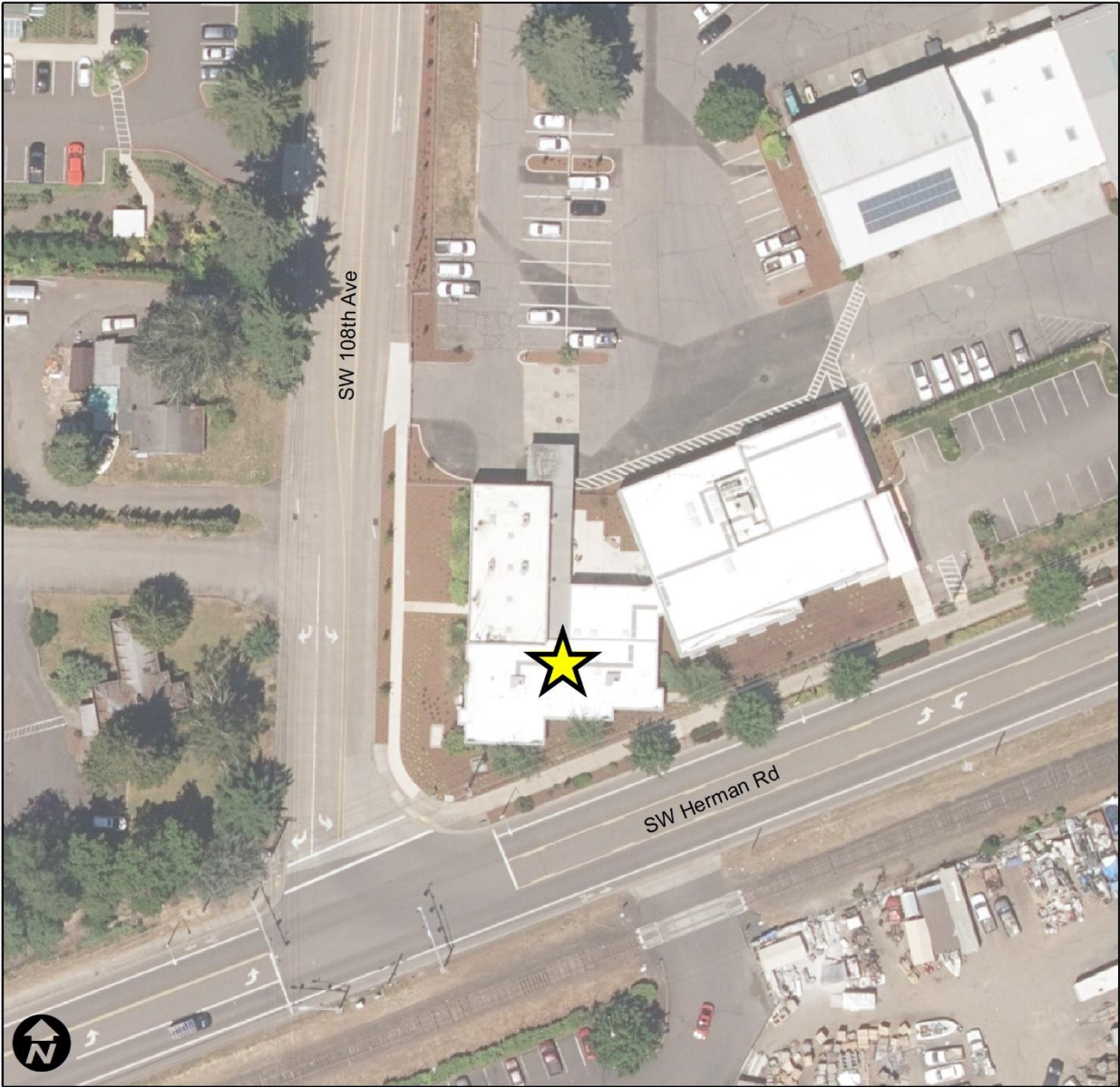
AMOUNT

\$40,000

CIP TOTAL:

\$40,000

Operations: Building A HVAC Replacement



Police Station: HVAC Unit Replacement

DEPARTMENT: Maintenance Services
CATEGORY: Facilities & Equipment
TOTAL COST: Various

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

The HVAC system at the police station was installed when the building was completed in 2000. At the replacement date, the HVAC units will be 20 years old and nearing the end of their useful life. This is a planned replacement prior to failure which would require inconvenient emergency down time. The condition of the ten individual units will be reviewed and evaluated annually prior to this scheduled replacement to ensure the units are functioning properly and to determine if each will continue to function until the replacement date.

PROJECT SCOPE:

Replace Nine HVAC units.

HISTORY:

Units were installed in 2000.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR	AMOUNT
FY 25/26	\$78,000
CIP TOTAL:	<hr/> \$78,000

Police Station: HVAC Unit Replacement



Police Department Interior Design and Renovations

DEPARTMENT: Maintenance Services
CATEGORY: Facilities & Equipment
TOTAL COST: \$250,000

CONCEPT SCHEDULE: FY 24/25
DESIGN SCHEDULE: FY 24/25
CONSTRUCTION SCHEDULE: FY 24/25

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

This project entails engaging an interior design firm to develop recommendations and plans for police station interior renovations and then begin renovations based on the greatest need. Additional work may be requested for subsequent budget years.

PROJECT SCOPE:

Maintenance Services will identify and engage a suitable local contractor for design and planning, then coordinate renovation work allowed by remaining funding.

HISTORY:

Many of the interior furnishings in the Tualatin Police Station are aging, in various states of disrepair, and/or at the end of useful life. The police station is the command center for the police department and provides essential office, storage and operational spaces for the PD. This refurbishment is intended to ensure ongoing usability of the facilities by the department.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR	AMOUNT
FY 25/26	\$200,000

CIP TOTAL:

\$200,000

Police Department Interior Design and Renovations



Police Station – Remove Flagstone Walkways

DEPARTMENT: Maintenance Services
CATEGORY: Facilities & Equipment
TOTAL COST: \$100,000

CONCEPT SCHEDULE: FY 25/26
DESIGN SCHEDULE: FY 25/26
CONSTRUCTION SCHEDULE: FY 25/26

RANKING CRITERIA MET:

☐ Council Goal ☒ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

This projects entails executing a contract(s) for removal and replacement of decorative flagstone pathways inside and outside the police station to ensure ongoing accessibility and ADA compliance.

PROJECT SCOPE:

Maintenance Services will identify and engage a suitable contractor to remove the decorative stone and replace with concrete and other surface materials as needed.

HISTORY:

The decorative flagstones that make up the walkways around the main entrance to the police station frequently become displaced, creating abrupt edges that are tripping hazards and out of compliance with ADA. The only viable long-term solution is removal of the stones and replacement with surface materials that are more stable, such as concrete.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR	AMOUNT
FY 25/26	\$100,000

CIP TOTAL:	<hr/> \$100,000
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Police Station – Remove Flagstone Walkways



Police Station Roof

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$475,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Replaces the build-up roof with a PVC membrane type.

PROJECT SCOPE:

Remove old roofing and replace it with a new PVC membrane. There is a remote possibility that new technology “may allow” the latest style of TPO to go over existing roofing.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 25/26

AMOUNT

\$437,850

CIP TOTAL:

\$437,850

Police Station Roof



Tualatin City Services - Fuel Tank Relocation and Site Upgrade

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$1,800,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** FY 27**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Site improvements and relocation of fuel island with new above-ground fuel tanks.

PROJECT SCOPE:

Add drive aisle, concrete base pad, parking, and canopy structure. Installing new above-ground fuel tanks.

HISTORY:

The fuel tanks are over 30 years old and we can't get insurance on them anymore. We are currently self-insuring the tanks. We are also a fuel pod site for emergencies in Washington County.

FUNDING PARTNERSHIPS:

Currently looking for possible grant funding to assist with the costs.

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance
General Fund: Building Maintenance

YEAR	AMOUNT
FY 25/26	\$500,000
FY 26/27	\$1,300,000

CIP TOTAL:	<u>\$1,800,000</u>
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Tualatin City Services - Fuel Tank Relocation and Site Upgrades



Brown's Ferry Community Center: HVAC Replacement

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$24,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

The recommended life expectancy of this HVAC unit is 17-18 years. This is a planned replacement to avoid failure which would require a costly and inconvenient emergency replacement. The condition of the unit is reviewed annually to determine if programmed replacement date is appropriate or can be extended.

PROJECT SCOPE:

Using procurement process to determine suitable contractor for purchase and installation of HVAC unit.

HISTORY:

HVAC unit will be 18 years old.

FUNDING PARTNERSHIPS:

N/A

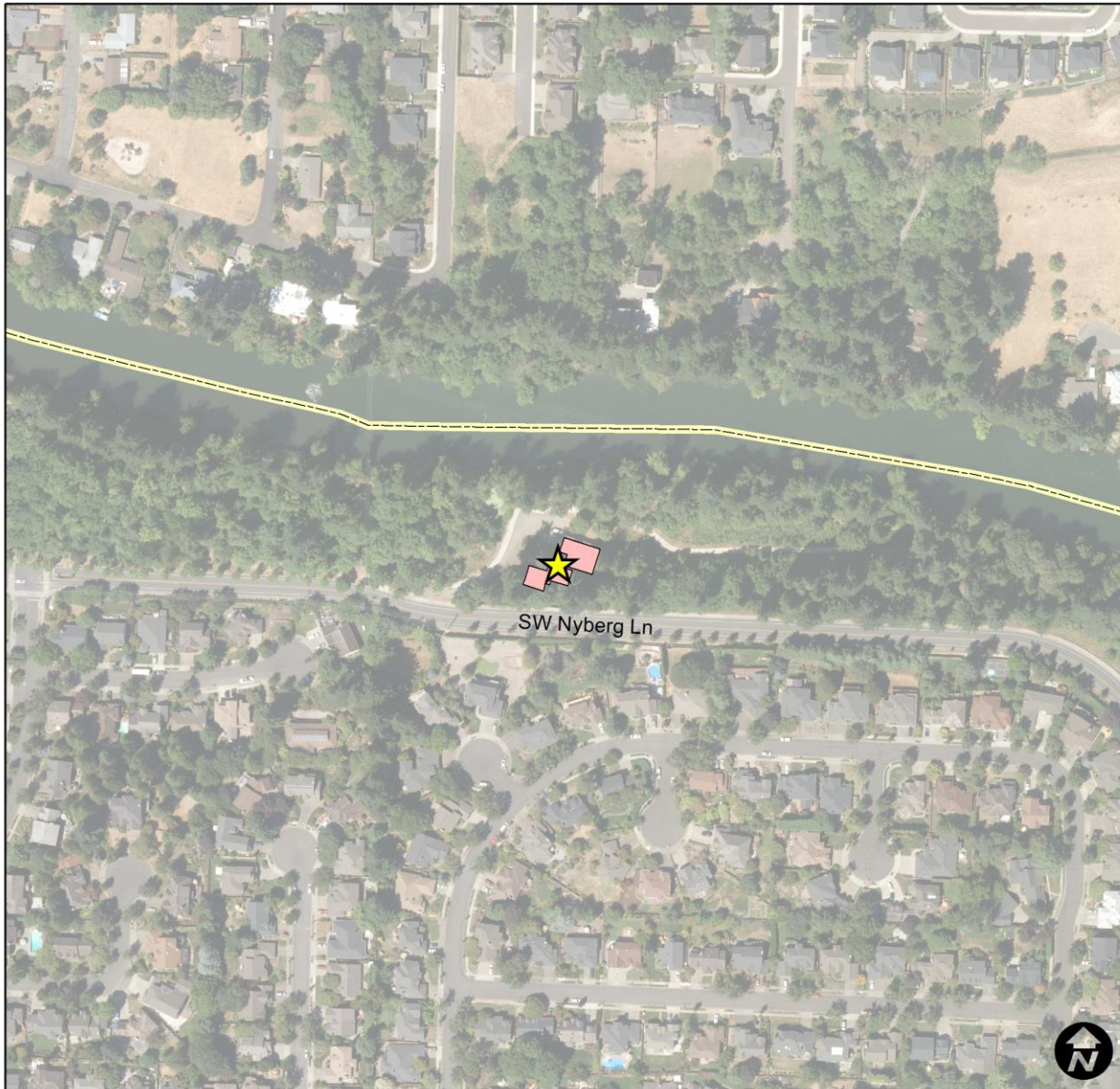
FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance
General Fund: Building Maintenance

YEAR	AMOUNT
FY 26/27	\$12,000
FY 27/28	\$12,000

CIP TOTAL:	<hr/> \$24,000
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Brown's Ferry Community Center HVAC Replacement



Browns Ferry Community Center & Garage Re-roof

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$75,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** FY 27**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Remove and replace the roof with metal roofing due to the tree debris.

PROJECT SCOPE:

Replace the composition roof with a metal roof on the house, utility room, and garage.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 26/27

AMOUNT

\$75,000

CIP TOTAL:

\$75,000

Browns Ferry Community Center & Garage Re-roof



Browns Ferry Community Center buildings - Repair & Paint

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$13,500**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

Repair and replace deteriorated siding, and paint

PROJECT SCOPE:

The wood siding is deteriorating in places, needing repairs and replacement, and all the buildings will need painted.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 26/27

AMOUNT

\$13,500

CIP TOTAL:

\$13,500

Browns Ferry Community Center buildings - Repair & Paint



Core Area Parking Lots: Slurry Seal

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** Various**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Project includes cleaning the Green, White, and Yellow Lot parking surfaces, making small surface repairs, applying Type II Slurry-seal, and re-striping. This programmed maintenance will prolong the pavement life and prevent expensive costs of excavation and repaving. It is a recommended maintenance practice to slurry seal the lots every seven to eight years depending on original application and usage. Each of these proposed lots will be seven to eight years since last completed when due.

PROJECT SCOPE:

Clean, repair, slurry seal and re-stripe these parking lot surfaces.

HISTORY:

At scheduled slurry seal date, the sealant on each of these proposed lots will be at least seven years old.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

		YEAR	AMOUNT
Core Area Parking Fund	White	FY 26/27	\$34,000
Core Area Parking Fund	Yellow Lot	FY 26/27	\$14,000
Core Area Parking Fund	Green Lot	FY 26/27	\$14,000
		CIP TOTAL:	<hr/> \$76,000

Core Area Parking Lots: Slurry Seal



Juanita Pohl Center Parking Lot Repairs

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$1,560,000**CONCEPT SCHEDULE:** FY 26/27**DESIGN SCHEDULE:** FY 26/27**CONSTRUCTION SCHEDULE:** FY 26/27 & 27/28**RANKING CRITERIA MET:**

- ☐ Council Goal ☒ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

This projects entails executing a contract(s) for design, repairing and/or repaving the parking lot and drive access for the Juanita Pohl Senior Center to ensure ongoing safe vehicular access.

PROJECT SCOPE:

Maintenance Services will identify and engage a suitable contractor to assess the needs and deficiencies of the current pavement, ingress, egress, and maneuvering spaces within the drive access and parking stalls and then perform appropriate repairs and reconstruction as needed.

HISTORY:

The pavement, vehicle access and parking areas for the Juanita Pohl Senior Center are aging, in a moderate state of disrepair, and poses accessibility challenges. The Pohl Center is a frequented local meeting space and resource. This refurbishment is one of many improvement projects planned for the Pohl Center from FY 24 through FY 28 to ensure ongoing usability of the facility.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance
General Fund: Building Maintenance

YEAR	AMOUNT
FY 26/27	\$60,000
FY 27/28	\$1,500,000

CIP TOTAL:	<hr/> \$1,560,000
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Juanita Pohl Center Parking Lot Repairs



Operations Covered Parking Structure for Trucks

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$775,000**CONCEPT SCHEDULE:****DESIGN SCHEDULE:** FY26-27**CONSTRUCTION SCHEDULE:** FY27-28**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Following TCS Site Master Plan, adding covered parking including freeze-proof enclosed stalls for the Jet Vac trucks and snow equipment and covered parking for utility vehicles and other equipment extending replacement dates extending the life cycle of the assets.

PROJECT SCOPE:

Scope To construct covered parking with freeze protection for jet/vac trucks and snow equipment. There will be additional covered parking for utility trucks and equipment.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR	AMOUNT
FY 26/27	\$175,000
FY 27/28	\$600,000

CIP TOTAL:	<hr/> \$775,000
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Operations Covered Parking Structure for Trucks



Parks & Rec. Admin. Building ADA Improvements

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$325,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** FY 25/26**RANKING CRITERIA MET:**

- ☐ Council Goal ☒ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: ADA Transition Plan (2018)

PROJECT TYPE:

- ☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

These improvements include ADA ramp, restroom, and other building deficiencies. The need for this project was identified in the ADA Transition Plan adopted by City Council in 2018 listing numbers of improvements for the building to meet ADA requirements.

PROJECT SCOPE:

Consult with a design team, permit, and hire a contractor to install the ramp and other ADA requirements.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 26/27

AMOUNT

\$325,000

CIP TOTAL:

\$325,000

Parks & Rec. Admin. Building ADA Improvements



Police - PGE Fleet Partner EV Program

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$100,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☒ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

The PGE Fleet Partner program pays for a percentage of the EV charging infrastructure, this is a placeholder to review to determine if it is a viable option for the Police Fleet in the future. If viable, this will follow the States mandates and the Council sustainability goals.

PROJECT SCOPE:

The scope would be to make site improvements adding the electrical gear, for the charging stations in the secure lot.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

PGE- Fleet Partner Program

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Police

YEAR

FY 26/27

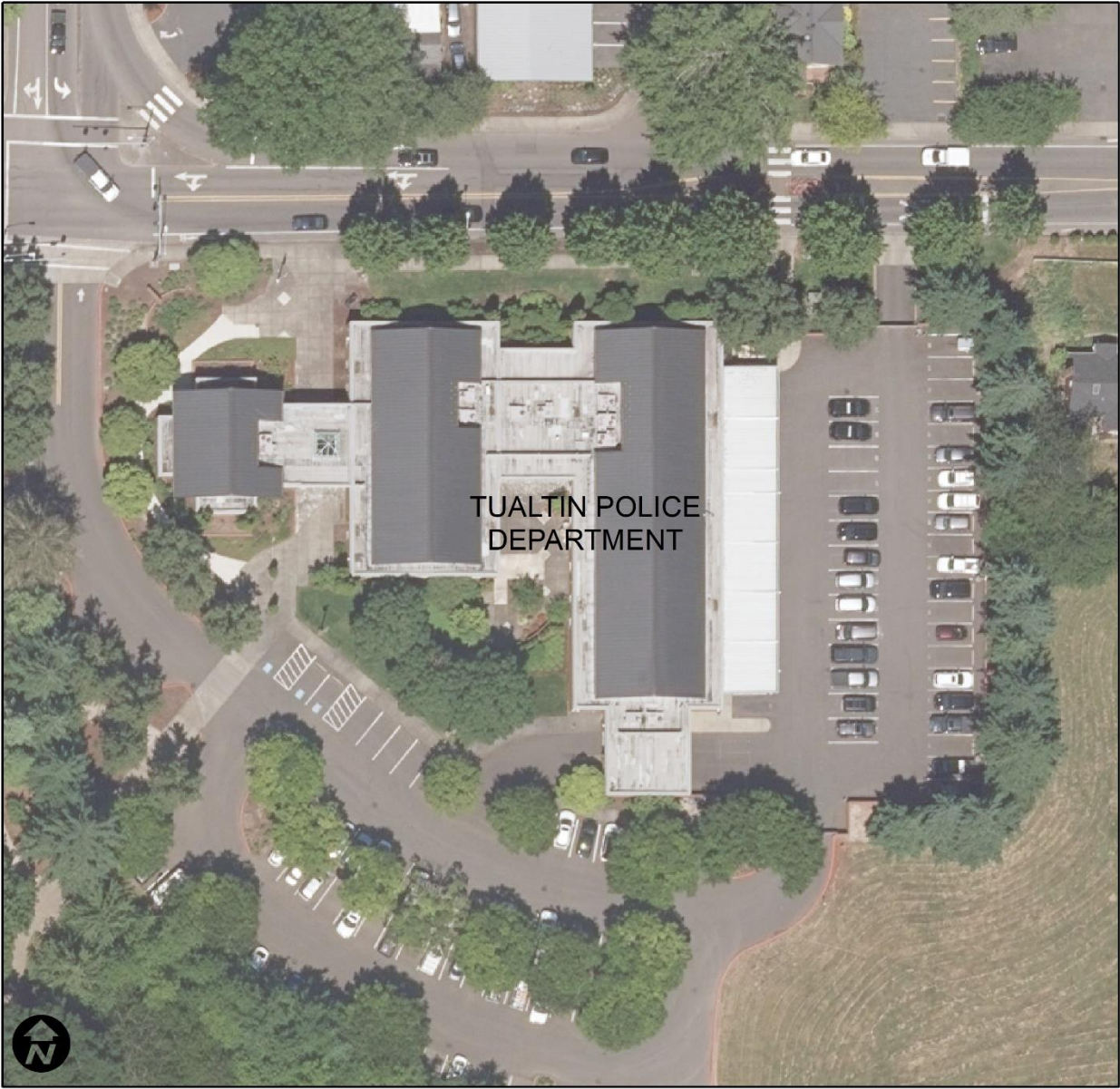
AMOUNT

\$100,000

CIP TOTAL:

\$100,000

Police -PGE Fleet Partner EV Program



Tualatin City Park Boat Ramp Drive Aisle and Parking Lot

DEPARTMENT:	Maintenance Services	CONCEPT SCHEDULE:	
CATEGORY:	Facilities & Equipment	DESIGN SCHEDULE:	
TOTAL COST:	\$190,000	CONSTRUCTION SCHEDULE:	FY 26

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	<input type="checkbox"/> Yes \$ _____ <input checked="" type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> Replacement	
<input type="checkbox"/> Master Plan: _____	<input type="checkbox"/> New/Expansion	

DESCRIPTION:
Repair and overlay the drive aisle to the boat ramp and parking lot in Tualatin City Park.

PROJECT SCOPE:
Repair and overlay drive aisle to the boat ramp and two small parking lots at the boat. This will include restriping of the two parking lots.

HISTORY:
N/A

FUNDING PARTNERSHIPS:
N/A

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
General Fund: Building Maintenance	FY 26/27	\$190,000
	CIP TOTAL:	\$190,000

Tualatin City Park Boat Ramp Drive Aisle and Parking Lot



Walnut House Roof Replacement

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$26,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** FY 26**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Replace the composition roof.

PROJECT SCOPE:

Remove and install composition roof.

HISTORY:

The roof is reaching the end of its life.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 26/27

AMOUNT

\$26,000

CIP TOTAL:

\$26,000

Walnut House Roof Replacement



Browns Ferry Community Center & Garage ADA Remodel

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$245,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** FY 28**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

To make the building ADA compliant it will need a major remodel.

PROJECT SCOPE: The building does not have an accessible parking area, an accessible route or entry into the building, an accessible means of egress, or restroom facility. The facility will require extensive renovations to bring the building up to the current ADA standards.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 27/28

AMOUNT

\$245,000

CIP TOTAL:

\$245,000

Browns Ferry Community Center & Garage ADA Remodel



Browns Ferry Park Barn Structural Upgrade

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$265,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** FY 28**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

The barn is in need of a structural upgrade, including concrete flooring, electrical service, and lighting for future use.

PROJECT SCOPE:

The scope, first determine the future use and create a design plan. Construction consists of structural upgrades, installing a concrete floor, adding electrical and lighting

HISTORY:

The condition of the structural integrity of the barn needs to be upgraded before collapsing in the future.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 27/28

AMOUNT

\$265,000

CIP TOTAL:

\$265,000

Browns Ferry Park Barn Structural Upgrade



Park & Rec. Administration Building Roof Replacement

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$80,000**CONCEPT SCHEDULE:** N/A**DESIGN SCHEDULE:** N/A**CONSTRUCTION SCHEDULE:** FY 25/26**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Project consists of replacing the Parks and Recreation Administration building's roof.

PROJECT SCOPE:

Hire a contractor to replace roof.

HISTORY:

The current roof will be 23 years old by the target replacement date.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 25/26

AMOUNT

\$ 80,000

CIP TOTAL:

\$80,000

Park & Rec. Administration Building Roof Replacement



Police Station Evidence Room HVAC Mini-Split Installation

DEPARTMENT: Maintenance Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$200,000**CONCEPT SCHEDULE:** FY 24/25**DESIGN SCHEDULE:** FY 24/25**CONSTRUCTION SCHEDULE:** FY 24/25**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

This small project entails identifying and obtaining contracted services to install an HVAC mini-split system in the police station's evidence area.

PROJECT SCOPE:

Maintenance Services will identify and engage a suitable local contractor to perform the service and installation.

HISTORY:

The police station's current HVAC system does not sufficiently maintain appropriate temperatures in the evidence areas. Various items of evidentiary value must be maintained within specific temperature ranges to preserve that evidence. The most cost-effective solution to the deficiency is the installation of a mini-split system specifically devoted to the evidence area.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Building Maintenance

YEAR

FY 29/30

AMOUNT

\$200,000

CIP TOTAL:

\$200,000

Police Station Evidence Room HVAC Mini-Split Installation



Vehicle Replacement Fund 2026 - 2030

DEPARTMENT: Maintenance Services
CATEGORY: Facilities & Equipment
TOTAL COST: Various

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

As part of the replacement cycle, vehicles are scheduled to be replaced after a minimum of ten years of service. Mileage and maintenance costs of each vehicle are reviewed prior to replacement. Those with minimal maintenance requirements are transferred to the vehicle pool or reassigned.

PROJECT SCOPE:

Purchase replacement vehicles following procurement policies.

HISTORY:

Vehicles are scheduled to be replaced after a minimum of ten years of service. Each of these vehicles will exceed the 10 year minimum at their scheduled replacement date.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

			AMOUNT
Vehicle Replacement Fund	2015 Ford Trans-Connect Van (1504)	FY 25/26	\$ 39,338
	2010 Ford F250 Landscape Pickup (1008)	FY 25/26	\$42,000
	2011 Chevy 15 Passenger Van (1106)	FY 25/26	\$40,431
	2014 Ford F250 Crew Cab (1401)	FY 25/26	\$65,564
	2017 BMW Motorcycle Patrol (1708)	FY 25/26	\$42,000
	2017 Ford Explorer Patrol (1701)	FY 25/26	\$65,000
	2018 Ford Explorer Patrol (1801)	FY 25/26	\$65,000
	2018 Ford Explorer Patrol (1803)	FY 25/26	\$65,000
	2015 Ford Heavy Duty Utility Truck w Crane (1506)	FY 25/26	\$95,000
	2015 Ford F250 Landscape Pickup (1505)	FY 26/27	\$67,531
	2016 Ford Escape (1607)	FY 26/27	\$40,518
	1993 Komatsu Forklift	FY 26/27	\$45,000
	2016 Ford 15 Passenger Van (1601)	FY 26/27	\$95,000
	2018 Toyota Highlander (1804)	FY 26/27	\$43,000
	2018 Toyota Sienna Van (1806)	FY 26/27	\$43,000
	2019 Chevy Tahoe Patrol (1901)	FY 26/27	\$70,000

Vehicle Replacement Fund

\$72,000

CIP TOTAL: \$1,632,339

PARKS & RECREATION

For the purposes of the Capital Improvement Plan (CIP), "Parks and Recreation" covers a broad range of essential parklands, facilities, community services including parks, trails, greenways, natural areas, indoor and outdoor recreational and cultural facilities, and recreation, arts and historic programs.

The CIP includes planning, land acquisition, site design and development, and restoration and renovation projects to maintain and enhance Tualatin's long-term investment in parks and recreation facilities essential to creating and supporting a high quality of life in Tualatin.

The City's continuing commitment to the park and recreation system is demonstrated by the investment in, and planning for parks and recreation facilities, while maintaining existing infrastructure. The Parks and Recreation System Plan was recently updated. This comprehensive update will help guide the City in future land acquisitions, development of parks, recreation areas and facilities, and the CIP will reflect the new system plan.

PARKS AND TRAILS

Tualatin's parklands conserve and enhance natural resources while providing a variety of facilities for the community to enjoy. Parklands provide a place to be outside and experience nature, exercise, enjoy greenways and park paths, kayak and canoe the Tualatin River, and play in active and passive park facilities. Park playgrounds, sports fields, courts, picnic shelters, community centers, and off leash areas provide places to recreate and socialize. In addition to replacing worn-out existing facilities, new programs and facilities are developed, that require improvements and operational resources.

PROGRAMS

Tualatin's recreation programs, services and special events are held at parklands, community centers, schools and other community locations. A variety of vital programming in enrichment learning and physical activity are offered for all ages and abilities. Recreation programs and services strengthen the community by improving health, enhancing community development, providing learning opportunities, reducing crime, promoting tourism, and creating community connections and spirit. These programs collaborate with many other agencies, schools, businesses and nonprofit partners to maximize resources.

PLANNING

Tualatin's park needs are diverse and change over time. The Parks and Recreation System Plan was updated in 2018. This system-wide plan included extensive public involvement and community input. The updated plan identifies future Parks and Recreation land acquisition, development projects and programs.

FUNDING SOURCES

Projects, development, and programs in the Parks and Recreation have a variety of funding sources including the City's General Fund, parks system development charges, parks utility fee, bond measures, grants, donations, and partnerships.

ISSUES FACING PARKS AND RECREATION

Securing capital and operating resources to adequately fund maintenance, facility renovation and restoration, land acquisition, development, and programming to provide an equitably distributed and utilized parks and recreation system is the challenge facing Parks and Recreation.

Parks & Recreation	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Asphalt Replacement for Trails - Tualatin Community Park	20,000	20,000	20,000	20,000	20,000
Basalt Creek Linear Park	485,000	-	-	-	-
Greenway & Path Expansion	2,668,000	2,668,000	2,668,000	-	-
Zion Bridge Deck Replacement	111,550	-	-	-	-
High School Field #E30	500,000	-	-	-	-
Ice Age Tonquin Trail #E37	144,700	-	-	-	-
Las Casitas Park Renovation	750,000	-	-	-	-
Nyberg Creek Greenway	2,000,000	-	-	-	-
Parks Sign Project	50,000	250,000	-	-	-
Riverfront Park	10,000,000	-	-	-	-
Tualatin Community Park Expansion	3,000,000	-	-	-	-
Atfalati Park Renovation & Improvements #P8	-	7,094,925	-	-	-
Basalt Creek Future Park (14 acres)	-	10,000,000	-	-	-
Basalt Creek Park #P3 (3 acres)	-	710,000	5,983,000	5,983,000	5,983,000
Integrated Pest Management Plan #P15	-	165,000	-	-	-
School City Facility Partnership	-	3,000,000	3,000,000	-	-
Jurgens Park Expansion	-	-	227,700	4,550,895	-
Tualatin Commons Park	-	-	65,470	-	-
Tualatin River Greenway Development	-	-	5,483,771	-	-
New Parks	-	-	-	4,925,000	-
Sweek Pond Natural Area	-	-	-	1,261,784	-
Lafky Park Renovation & Improvement #E4	-	-	-	-	349,000
Jurgens Park Renovation & Improvements #E3	-	-	-	-	7,328,675
Tualatin Community Park Renovation & Improvements	-	-	-	-	20,897,000
Parks & Recreation Total	19,759,900	23,907,925	17,447,941	16,740,679	34,577,675

Asphalt Replacement for Trails at Tualatin Community Park

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$20,000**CONCEPT SCHEDULE:** FY26-FY30**DESIGN SCHEDULE:** NA**CONSTRUCTION SCHEDULE:** Late Summer**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Remove and Replace priority asphalt problem areas that are creating tripping hazards and accessibility concerns in and around the Main Picnic Shelter at Tualatin Community Park.

PROJECT SCOPE:

Hire an asphalt contractor to remove and replace the asphalt the poorest condition at Tualatin Community Park. This project will start with asphalt replacement in the heavily used traffic areas around the Main Picnic Shelter in the first year and expand to other heavy pedestrian areas throughout the park in subsequent years.

HISTORY:

NA

FUNDING PARTNERSHIPS:

NA

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
General Fund: Parks Maintenance	FY 25/26	\$20,000
General Fund: Parks Maintenance	FY 26/27	\$20,000
General Fund: Parks Maintenance	FY 27/28	\$20,000
General Fund: Parks Maintenance	FY 28/29	\$20,000
General Fund: Parks Maintenance	FY 29/30	\$20,000
	TOTAL:	<hr/> \$100,000

Asphalt Replacement for Trails at Tualatin Community Park



Basalt Creek Linear Park

DEPARTMENT: Parks & Recreation**CONCEPT SCHEDULE:** Spring/Summer 2024**CATEGORY:** Parks & Recreation**DESIGN SCHEDULE:** Fall 2024 – Summer 2025**TOTAL COST:** \$621,000**CONSTRUCTION SCHEDULE:** Fall 2025 – Winter**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: New River Access/Bond

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

There is a ½ acre lot between Autumn Sunrise and CPAH, that we will be turning into a linear park. This is a two-phase park with this initial project constructing just the foundational pieces of the park. Future engagement will form amenities.

PROJECT SCOPE:

Includes the construction of an 8 ft concrete path along with a small plaza and landscaping throughout the park.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

ARPA Funding

FUNDING SOURCES FOR THIS PROJECT:

Parks Utility Fee

YEAR

FY 25/26

AMOUNT

\$485,000

CIP TOTAL:

\$485,000

Basalt Creek Linear Park



Greenway & Path Expansion

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$10,672,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #P11

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$ _____ ☐ No

DESCRIPTION:

Develop interconnected system of trails and related facilities.

PROJECT SCOPE:

Acquire land rights, planning ,design, and development of trails.

HISTORY:

The Parks & Recreation Master Plan identified the community need for additional trails and related facilities consistent with systemwide and site specific recommendations.

FUNDING PARTNERSHIPS:

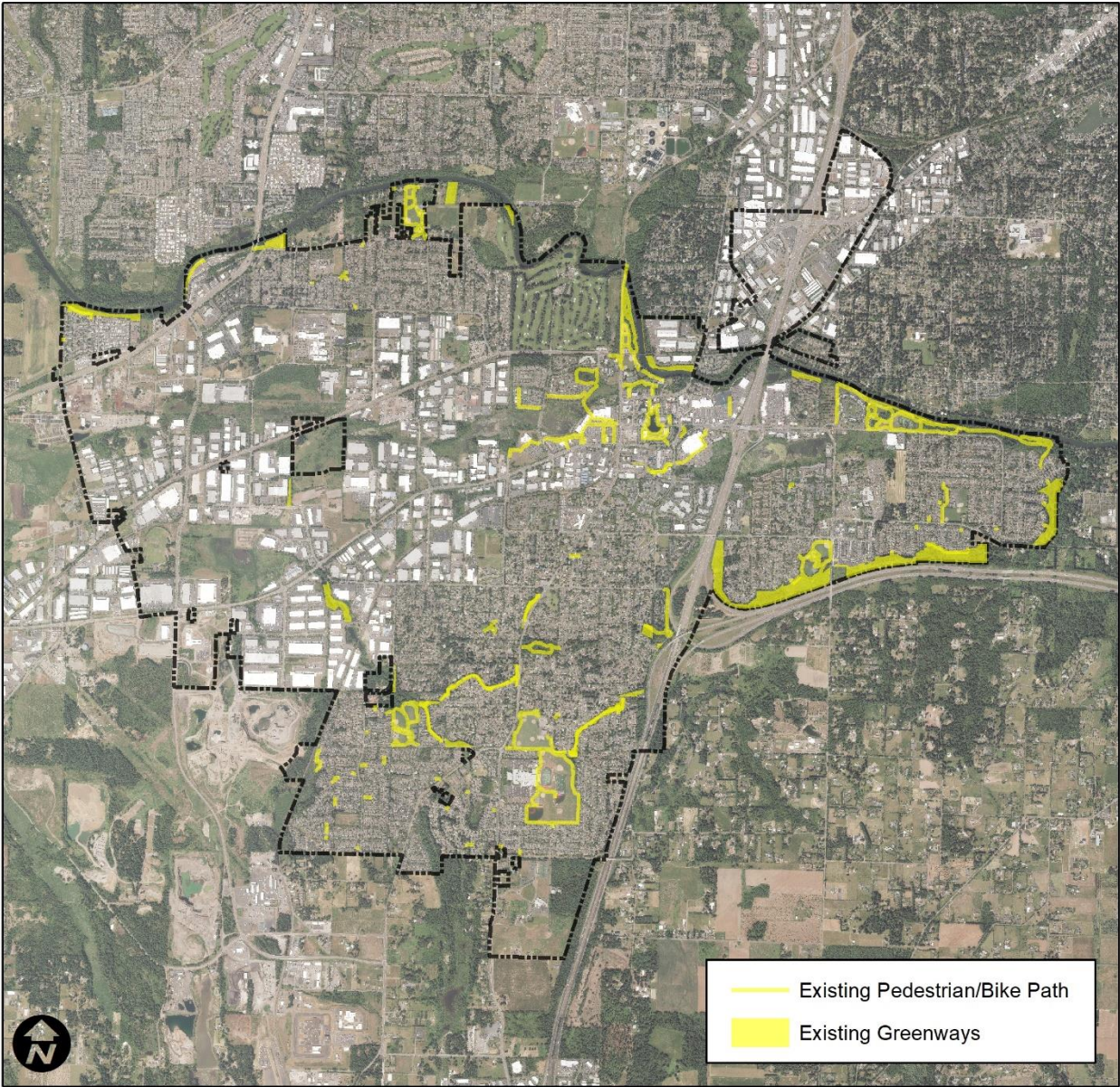
There are no identified funding partnerships at this time.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Park SDC Fund	FY 2025/26	\$2,668,000
Park SDC Fund	FY 2026/27	\$2,668,000
Park SDC Fund	FY 2027/28	\$2,668,000

CIP TOTAL:	<hr/>	\$8,004.00
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Greenway & Path Expansion



Zion Pedestrian Bridge Deck Replacement

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$111,550**CONCEPT SCHEDULE:** Summer 2025**DESIGN SCHEDULE:** NA**CONSTRUCTION SCHEDULE:** Fall 2025**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

The Zion Pedestrian Bridge is aged out. In the wet season it is worn and slippery and the cause of numerous complaints. In the summer months it is showing signs of rot, it is splintering and decaying. A number of "patches" have been made in recent years to reduce hazards

PROJECT SCOPE:

Hire a specialized wood pedestrian bridge installer to remove the decking boards that are failing and replace with new waterproof glue-lam specialized deck boards that are designed to carry the pedestrian loads on this bridge.

HISTORY:

Over the past 5 years this asset has been under consideration for replacement. Maintenance duties have increased to monitor for splintering and board repairs during the summer months and applying sand to the surface in fall and winter to reduce slipping hazards.

FUNDING PARTNERSHIPS:

This section details the outside funding sources that could be available for this project and any involvement with outside agencies. If there are no special funding notes, state "N/A".

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Parks Maintenance

YEAR

FY 25/26

AMOUNT

\$ 111,550

CIP TOTAL:

\$ 111,550

Zion Pedestrian Bridge Deck Replacement



High School Field

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$700,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #E30

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$ _____ ☐ No

DESCRIPTION:

Renovate, improve and expand trails, greenways, natural areas, and parks consistent with the Parks & Recreation Master Plan.

PROJECT SCOPE:

Plan, design, and development trails, greenways, natural areas, and parks.

HISTORY:

The Parks & Recreation Master Plan identified community need for renovation, improvements and expansion of trails, greenways, natural areas, and parks consistent with systemwide recommendation and established park standards.

FUNDING PARTNERSHIPS:

No identified funding partnerships.

FUNDING SOURCES FOR THIS PROJECT:

Parks Utility Fund

YEAR	AMOUNT
FY 2025/26	\$500,000
CIP TOTAL:	<hr/> \$500,000

High School Field



Ice Age Tonquin Trail Easements

DEPARTMENT: Parks & Recreation**CONCEPT SCHEDULE:** FY20-25**CATEGORY:** Parks & Recreation**DESIGN SCHEDULE:** _____**TOTAL COST:** \$289,400**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #E37

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

Secure easements for a future multi use interconnected trail system.

This project fulfills three Council 2030 Vision initiatives that include: Connected Informed & Engaged, Thriving & Diversified Economy and Efficient, Accessible & Sustainable Transportation System.

PROJECT SCOPE:

Obtain land rights in accordance with the adopted trail alignment.

HISTORY:

Portland Metro regional multi use north south trail, which is planned and partially constructed from Wilsonville to Vancouver, Washington. Metro with city jurisdictions have been obtaining land rights and building this regional bike and pedestrian trail in the future.

FUNDING PARTNERSHIPS:

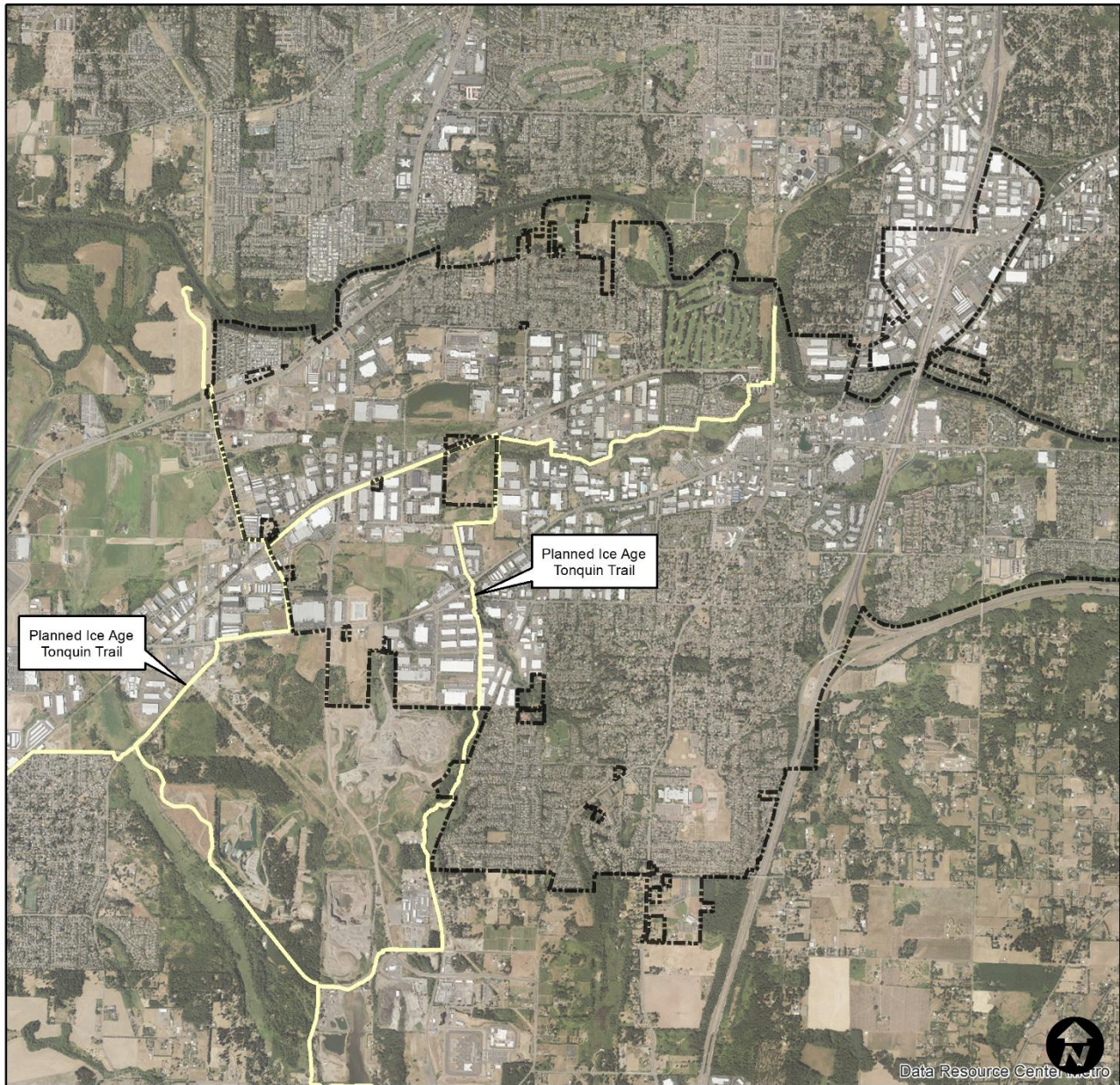
Metro

FUNDING SOURCES FOR THIS PROJECT:

Park SDC Fund

YEAR	AMOUNT
FY 2025/26	\$144,700
CIP TOTAL:	<hr/> \$144,700

Ice Age Tonquin Trail Easements



Las Casitas Park Renovation Design

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$3,000,000**CONCEPT SCHEDULE:** FY20/21**DESIGN SCHEDULE:** FY20/21**CONSTRUCTION SCHEDULE:** FY24/25**RANKING CRITERIA MET:**

☒ Council Goal ☒ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #E5

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Las Casitas neighborhood planning process to determine facility upgrades and park renovation projects and priorities.

This project fulfills five Council 2030 Vision initiatives that include: Inclusive Community, Connected Informed & Engaged, Vibrant & Accessible Gathering Places, and Safe, Desirable & Welcoming Neighborhoods.

PROJECT SCOPE:

Neighborhood planning process and conceptual design for renovation and upgrades to the park. Partnership with the Diversity Task Force to select park facilities that include a picnic shelter or gathering plaza.

HISTORY:

The park was built in 1977 and is in need of renovation due to accessibility, safety and condition issues. The Parks & Recreation Master Plan identified Las Casitas Park as a high priority.

FUNDING PARTNERSHIPS:

No funding partnerships have been identified at this time.

FUNDING SOURCES FOR THIS PROJECT:

American Rescue Plan

YEAR

FY 2025/26

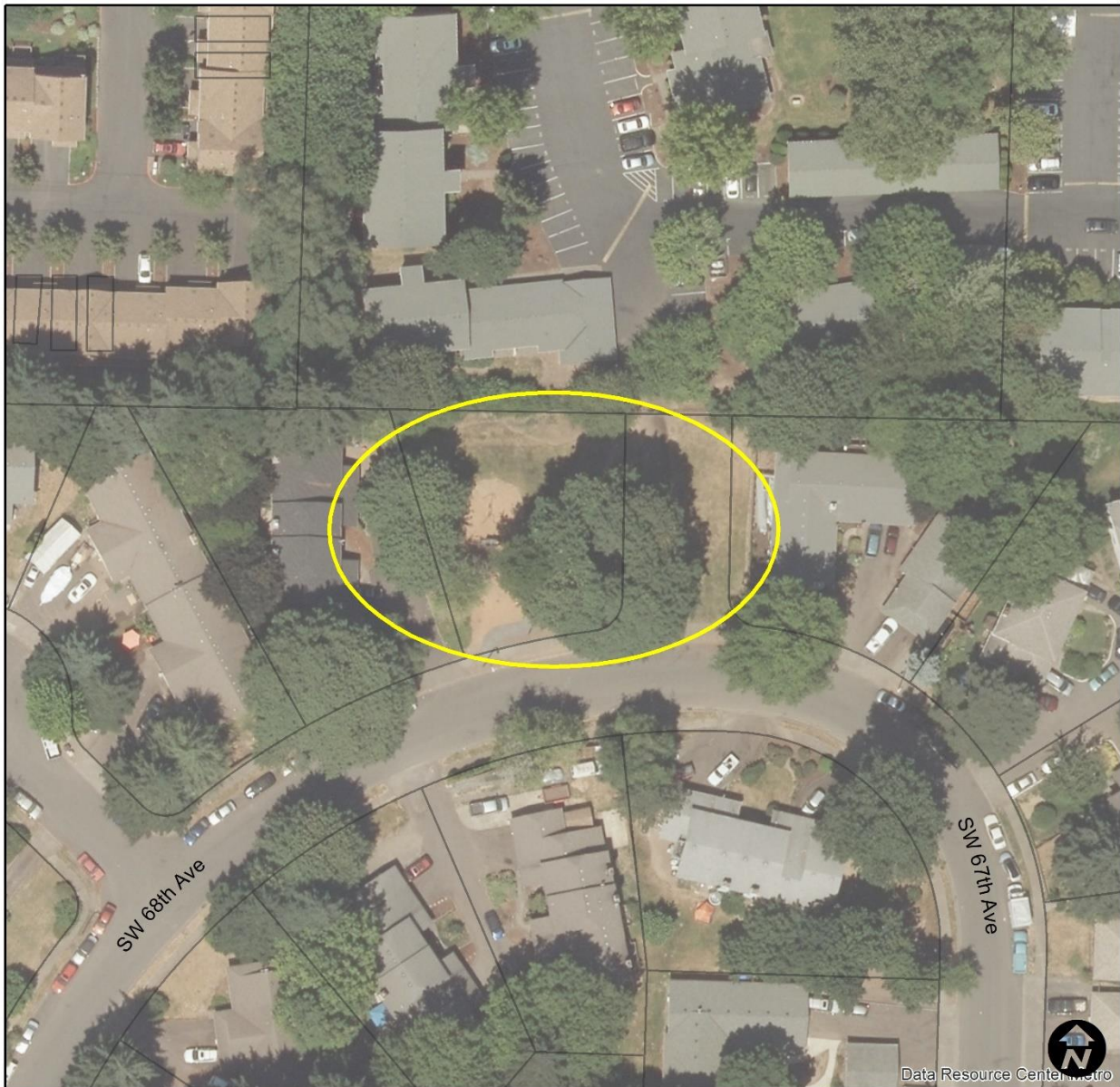
AMOUNT

\$750,000

CIP TOTAL:

\$750,000

Las Casitas Park Renovation Design



Nyberg Creek Greenway Trail

DEPARTMENT:	Parks & Recreation	CONCEPT SCHEDULE:	_____
CATEGORY:	Parks & Recreation	DESIGN SCHEDULE:	_____
TOTAL COST:	\$4,000,000	CONSTRUCTION SCHEDULE:	_____

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input checked="" type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>P&R Master Plan #E25</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Renovate, improve and expand trails, greenways, natural areas, and parks consistent with the Parks & Recreation Master Plan.

PROJECT SCOPE:
Plan, design, and development trails, greenways, natural areas, and parks.

HISTORY:
The Parks & Recreation Master Plan identified community need for renovation, improvements and expansion of trails, greenways, natural areas, and parks consistent with system wide recommendation and established park standards.

FUNDING PARTNERSHIPS:
No identified funding partnerships.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Parks Project Fund	FY 2025/26	\$2,000,000
	CIP TOTAL:	<u>\$2,000,000</u>

Nyberg Creek Greenway Trail



Park Sign Project

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$300,000**CONCEPT SCHEDULE:** FY 25/26**DESIGN SCHEDULE:** FY 26/27**CONSTRUCTION SCHEDULE:** FY 26/27**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: New River Access/Bond

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Replacing current park signs with something that can handle the weather better while also updating the design.

PROJECT SCOPE:

Choosing a designer, TPARK/community chooses best design option, develop construction documents, contractor installs.

HISTORY:

N/A

FUNDING PARTNERSHIPS:**FUNDING SOURCES FOR THIS PROJECT:**

	YEAR	AMOUNT
Parks Utility Fee	FY 25/26	\$50,000
Parks Utility Fee	FY 26/27	\$250,000
	TOTAL:	<hr/> \$300,000

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Riverfront Park

DEPARTMENT: Parks & Recreation**CONCEPT SCHEDULE:** 2026**CATEGORY:** Parks & Recreation**DESIGN SCHEDULE:** 2027**TOTAL COST:** \$10,000,000**CONSTRUCTION SCHEDULE:** 2028**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

The Parks & Recreation Department purchased 6 acres of land along the Tualatin River that will serve as an access point for nonmotorized vehicles.

PROJECT SCOPE:

Hoping to post an RFP in 2026 to hire a consultant to assist with community engagement to nail down a site plan and conceptual design. This will align with what the new urban renewal/economic development standards that will be decided at that time.

After site plan and conceptual design phase is complete, we will then post another RFP to complete the construction documents. Then the construction phase after that, so this entire project will be phased out into three different parts.

HISTORY:

First 3 acres was purchased by the parks and trails bond, while the second 3 acres was purchased with the help of metro since we have the Tualatin River Greenway Extension that will be running through this new park.

FUNDING PARTNERSHIPS:

Metro has a Large-scale Community Visions Program Grant we can apply for. Part of this project will be funded by the urban renewal district fund as well.

It isn't an option in the "funding sources for this project" section but it will be a mix of the parks and trails bond, urban renewal district fund, and Metro. I will be putting it

FUNDING SOURCES FOR THIS PROJECT:

Parks Project Fund

YEAR

FY 25/26

AMOUNT

\$10,000,000

TOTAL:

\$10,000,000

Riverfront Park



Tualatin Community Park Renovation

DEPARTMENT:	Parks & Recreation	CONCEPT SCHEDULE:	FY23/24
CATEGORY:	Parks & Recreation	DESIGN SCHEDULE:	FY23/24
TOTAL COST:	\$4,170,000	CONSTRUCTION SCHEDULE:	FY24/25

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input checked="" type="checkbox"/> Council Goal <input checked="" type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Yes <u>\$22,500 (Phase 2)</u> <input type="checkbox"/> No
<input checked="" type="checkbox"/> Health & Safety <input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>P&R Master Plan #P2</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Master plan and develop the park site. The park facilities are aging out and have accessibility, safety and condition issues.

This project fulfills five Council 2030 Vision initiatives that includes: Inclusive Community, Connected Informed & Engaged, Vibrant & Accessible Gathering Places, Safe, Desirable & Welcoming Neighborhoods, and Environmentally Active & Responsible.

PROJECT SCOPE:
The project phases include public engagement, re-planning and designing the park, and construction.

HISTORY:
A City Park was located from 1920 to 1960 and the City purchased the property in 1970. Since 1970 the park property was expanded and development occurred. Facilities in community park were built without standards and best practices available today.

FUNDING PARTNERSHIPS:
There are no identified funding partnerships at this time.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Parks Project Fund	FY 25/26	3,000,000
	CIP TOTAL:	<u>\$3,000,000</u>

Tualatin Community Park Renovation



Atfalati Park Renovation & Improvements

DEPARTMENT:	Parks & Recreation	CONCEPT SCHEDULE:	FY22/23
CATEGORY:	Parks & Recreation	DESIGN SCHEDULE:	FY24/25
TOTAL COST:	\$7,094,925	CONSTRUCTION SCHEDULE:	FY24/25

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input checked="" type="checkbox"/> Council Goal <input checked="" type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Yes \$ _____ <input checked="" type="checkbox"/> No
<input checked="" type="checkbox"/> Health & Safety <input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>P&R Master Plan #E1</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Phase 1 is Planning, design and engineering assessment with public engagement to implement park plan with phase 2 construction to follow.

This project fulfills five of the Council 2030 Vision initiatives that include: Inclusive Community, Connected Informed & Engaged, Vibrant & Accessible Gathering Places, Safe, Desirable & Welcoming Neighborhoods, and Environmentally Active & Responsible

PROJECT SCOPE:
Public engagement and design to plan and develop recreation facilities, and renovation to include addressing ADA issues and safety concerns. Emphasis on improving and expanding gathering spaces, play areas, shade trees, sports, and restore Saum Creek frontage.

HISTORY:
Atfalati Park is a 13 acre neighborhood park built in the early 1990’s. Site recommendations identified in the Parks & Recreation Master Plan focus on expanding parking lots, add picnic shelters, shade structures, natural play area, futsal courts, lighting, and natural restoration.

FUNDING PARTNERSHIPS:
No funding partnerships are currently identified.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
General Fund: Parks Maintenance	FY 2025/26	\$7,094,925
	CIP TOTAL:	<u>\$7,094,925</u>

Atfalati Park Renovation & Improvements



Basalt Creek Future Park

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$10,000,000**CONCEPT SCHEDULE:** 2027**DESIGN SCHEDULE:** 2028**CONSTRUCTION SCHEDULE:** 2029**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

The Parks & Recreation Department purchased 14 acres of future park land to develop.

PROJECT SCOPE:

Planning including any site or environmental assessments as well as community engagement will begin in 2027.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

None as of now.

FUNDING SOURCES FOR THIS PROJECT:

Park SDC Fund

YEAR	AMOUNT
FY 26/27	\$10,000,000
TOTAL:	<hr/> \$10,000,000

Basalt Creek Future Park



Basalt Creek Park

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$18,659,000**CONCEPT SCHEDULE:** FY20/21**DESIGN SCHEDULE:** FY20/21**CONSTRUCTION SCHEDULE:** FY26/27**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #P3

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$ unknown ☐ No

DESCRIPTION:

Evaluate land opportunities to support recreation needs and protect natural resources for a new neighborhood park in south Tualatin to serve residents and employees. Acquire land and develop park and recreation facilities in future years.

This project fulfills four of the Council 2030 Vision initiatives that include: Connected Informed & Engaged, Vibrant & Accessible Gathering Places, Safe, Desirable & Welcoming Neighborhoods, and Environmentally Active & Responsible

PROJECT SCOPE:

Planning process with public engagement to determine the park needs and priorities to acquire land, design and construct a park and recreation facilities.

HISTORY:

The Parks and Recreation Master Plan and Basalt Creek Concept Plan calls for a park(s) and trails in the Basalt Creek area.

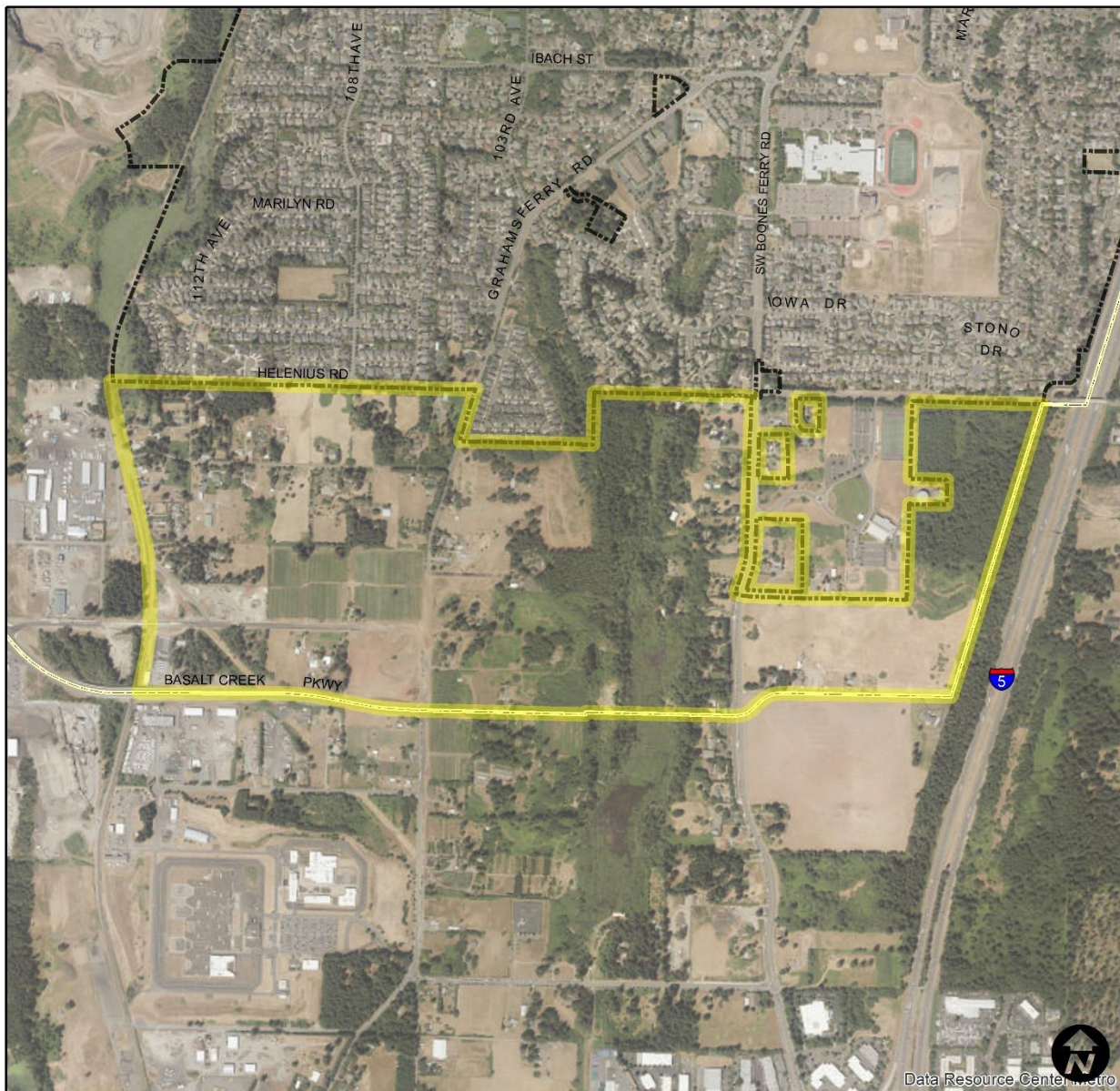
FUNDING PARTNERSHIPS:

No funding partnerships have been identified at this time.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Park SDC Fund	FY 26/27	\$710,000
Park SDC Fund	FY 27/28	\$5,983,000
Park SDC Fund	FY 28/29	\$5,983,000
Park SDC Fund	FY 29/30	\$5,983,000
CIP TOTAL:		<hr/> \$18,659,000

Basalt Creek Park



Integrated Pest Management Plan

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$165,000**CONCEPT SCHEDULE:** FY20/21**DESIGN SCHEDULE:** FY20/21**CONSTRUCTION SCHEDULE:****RANKING CRITERIA MET:**

☒ Council Goal ☒ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #P15

PROJECT TYPE:

☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Development of an integrated pest management plan.

This project fulfills three Council 2030 Vision initiatives that include: Connected Informed & Engaged, Safe, Desirable & Welcoming Neighborhoods and Environmentally Active & Responsible.

PROJECT SCOPE:

Pest management plan with consultant support and extensive community engagement resulting in an integrated pest management policy and plan. The process will determine approaches and best practices for pest management in public places and parkland.

HISTORY:

To become Bee City USA, and due to community concern over herbicide use, there is a need for this plan. The Parks & Recreation Master Plan identified this project as a priority.

FUNDING PARTNERSHIPS:

There are no identified funding partnerships at this time.

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Parks Maintenance

YEAR	AMOUNT
FY 2025/26	\$165,000
CIP TOTAL:	<hr/> \$165,000

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School City Facility Partnership

DEPARTMENT: Parks & Recreation**CONCEPT SCHEDULE:** FY22/23**CATEGORY:** Parks & Recreation**DESIGN SCHEDULE:** FY22/23**TOTAL COST:** \$6,220,000**CONSTRUCTION SCHEDULE:****RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #P4

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Planning process with the school district having public engagement to determine school sites that may serve as neighborhood parks during out of school hours.

This project fulfills four of the Council 2030 Vision initiatives that include: Connected Informed & Engaged, Vibrant & Accessible Gathering Places and Safe, Desirable & Welcoming Neighborhoods.

PROJECT SCOPE:

Engage the public and schools in the planning and conceptual design for school sites that may serve as neighborhood parks during out of school hours.

HISTORY:

Residents in east Tualatin lack access to a nearby neighborhood park. A partnership with the school district to explore using an existing school site(s) for neighborhood park use. The Parks & Recreation Master Plan identified shared use school and park facility partnerships.

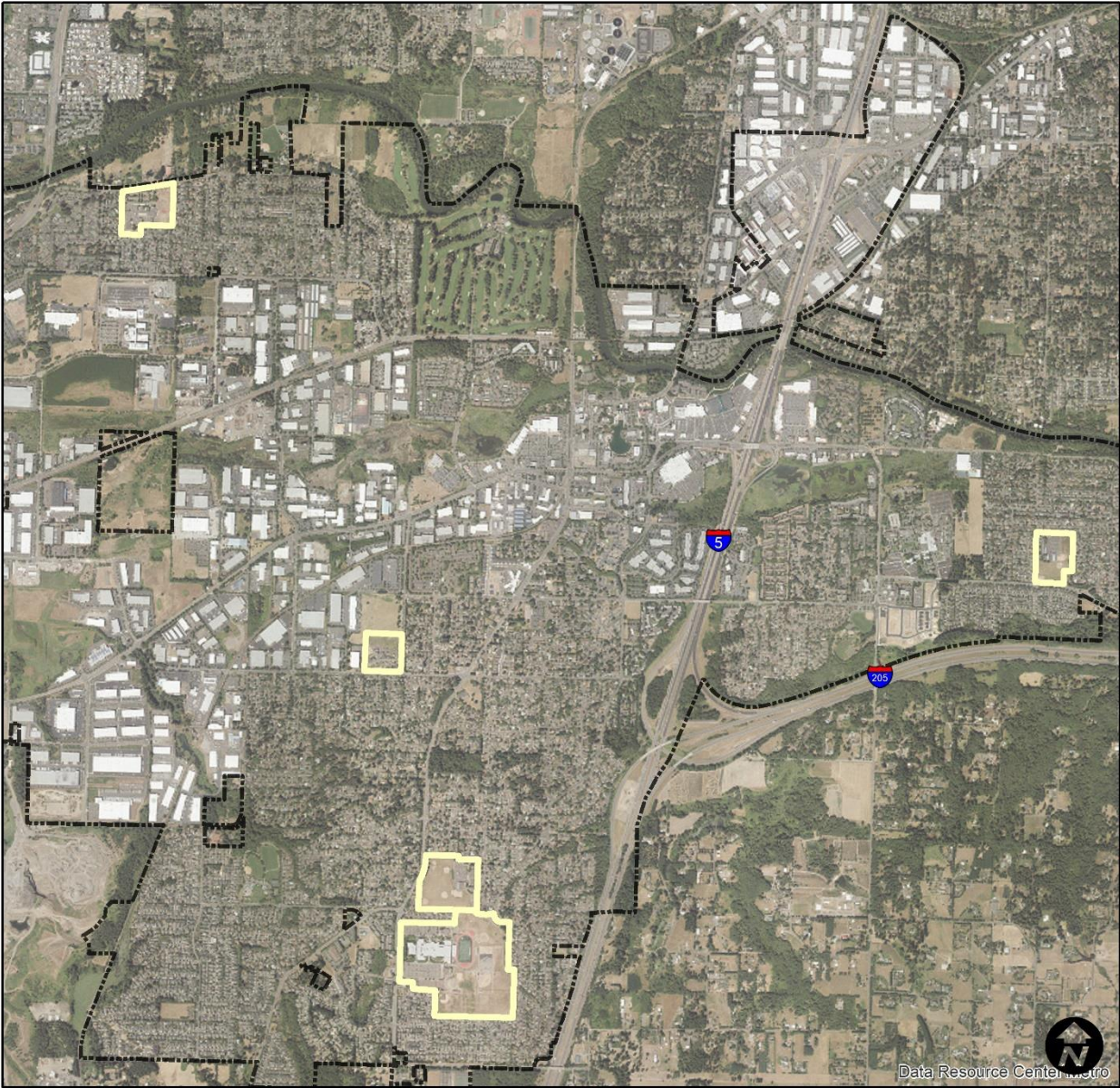
FUNDING PARTNERSHIPS:

Tigard Tualatin School District

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Parks Project Fund	FY 26/27	\$3,000,000
Parks Project Fund	FY 27/28	\$3,000,000
CIP TOTAL:		<hr/> \$6,000,000

School City Facility Partnership



Jurgens Park Renovation

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$4,778,595**CONCEPT SCHEDULE:** FY22/23**DESIGN SCHEDULE:** FY24/25**CONSTRUCTION SCHEDULE:** FY25/26**RANKING CRITERIA MET:**☒ Council Goal ☒ Regulatory Requirement☒ Health & Safety ☒ Service Delivery Need☒ Master Plan: P&R Master Plan #P1**PROJECT TYPE:**☐ Maintenance☒ Replacement☒ New/Expansion**NEW ONGOING COSTS?**☒ Yes ☐ No**DESCRIPTION:**

Plan, design and develop the park due to aging facilities with condition issues. To include an additional 8.5 acres of parkland to expand the park.

This project fulfills five Council 2030 Vision initiatives that includes: Connected Informed & Engaged, Vibrant & Accessible Gathering Places, Efficient, Accessible & Sustainable Transportation System, Safe, Desirable & Welcoming Neighborhoods, and Environmentally Active & Responsible.

PROJECT SCOPE:

This is a two phase project, with phase 1 to include public engagement to redesign the current park, and the additional 8.5 acres of adjacent parkland. Park development and construction will occur in phase 2 of the project.

HISTORY:

Jurgens Park is a 12 acre neighborhood park built in the 1990's. The City purchased an additional 8.5 acres of adjacent land for future park expansion. The Parks & Recreation Master Plan identified the project phases.

FUNDING PARTNERSHIPS:

No funding partnerships have been identified.

Improvements may save some ongoing costs, and revenue will be generated to support operating cost.

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Parks Maintenance

General Fund: Parks Maintenance

YEAR

FY 27/28

FY 28/29

AMOUNT

\$227,700

\$4,550,895

CIP TOTAL:

\$4,778,595

Jurgens Park Renovation



Tualatin Commons Park

DEPARTMENT:	Parks & Recreation	CONCEPT SCHEDULE:	_____
CATEGORY:	Parks & Recreation	DESIGN SCHEDULE:	_____
TOTAL COST:	\$65,470	CONSTRUCTION SCHEDULE:	_____

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input checked="" type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>P&R Master Plan #E7</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Renovate, improve and expand trails, greenways, natural areas, and parks consistent with the Parks & Recreation Master Plan.

PROJECT SCOPE:
Plan, design, and development trails, greenways, natural areas, and parks.

HISTORY:
The Parks & Recreation Master Plan identified community need for renovation, improvements and expansion of trails, greenways, natural areas, and parks consistent with systemwide recommendation and established park standards.

FUNDING PARTNERSHIPS:
No identified funding partnerships.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Parks Utility Fund	FY 2025/26	\$65,470
	CIP TOTAL:	<u>\$65,470</u>

Tualatin Commons Park



Tualatin River Greenway Development

DEPARTMENT:	Parks & Recreation	CONCEPT SCHEDULE:	_____
CATEGORY:	Parks & Recreation	DESIGN SCHEDULE:	_____
TOTAL COST:	\$5,483,771	CONSTRUCTION SCHEDULE:	_____

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input checked="" type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>P&R Master Plan #E29</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Develop interconnected system of trails and related facilities.

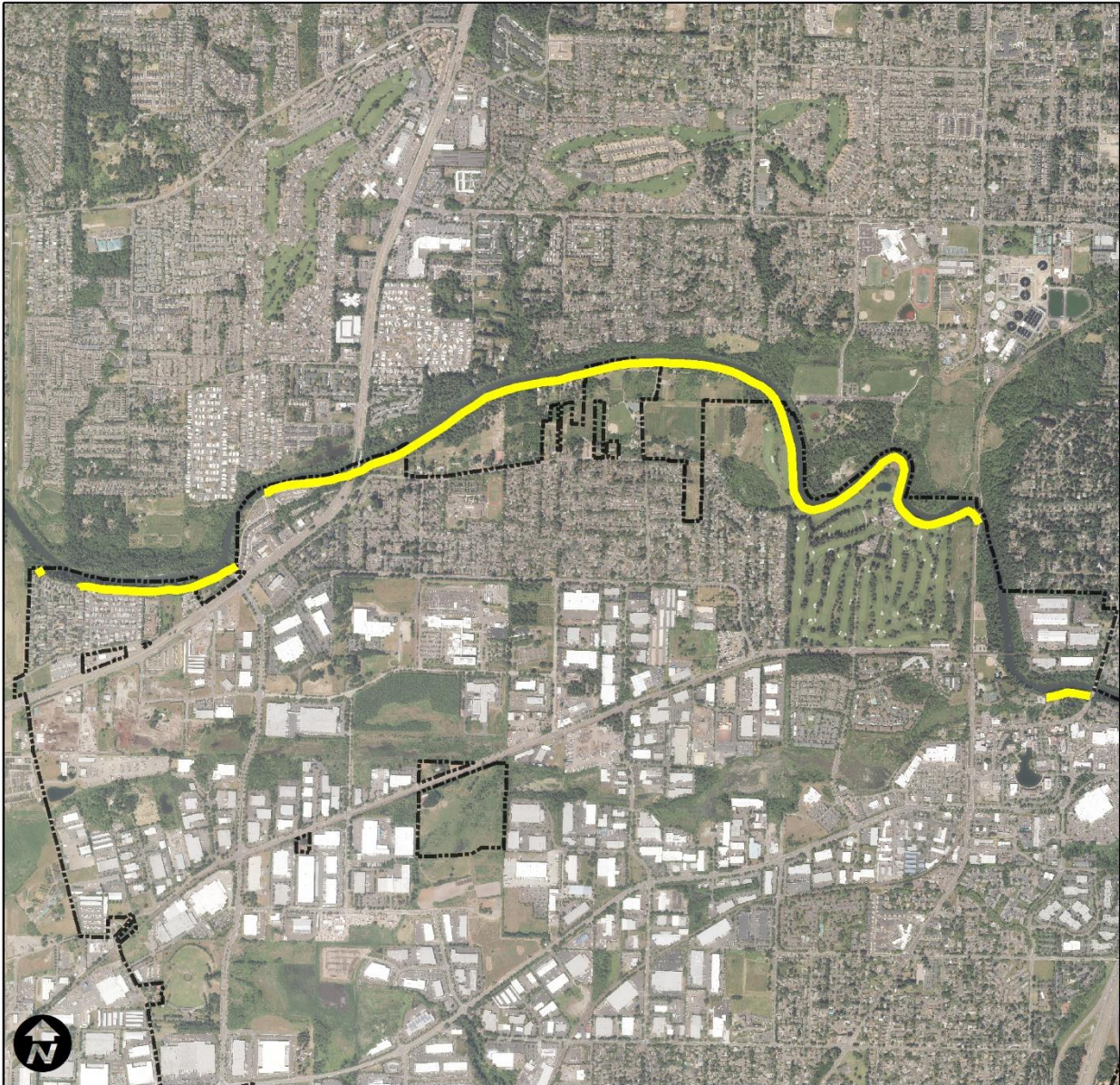
PROJECT SCOPE:
Acquire land rights, planning, design, and development interconnected trail system.

HISTORY:
The Parks & Recreation Master Plan identified the community need to develop planned trails and related facilities consistent with systemwide and site specific recommendations.

FUNDING PARTNERSHIPS:
There are no identified funding partnerships at this time.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
General Fund: Parks Maintenance	FY 2027/28	\$5,483,771
	CIP TOTAL:	<u>\$5,483,771</u>

Tualatin River Greenway Development



New Parks

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$8,925,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #P8

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$ _____ ☐ No

DESCRIPTION:

Develop new parks and recreation facilities.

PROJECT SCOPE:

Property acquisition, planning ,design, and development of future parkland.

HISTORY:

The Parks & Recreation Master Plan identified the community need for additional parks and recreation facilities consistent with systemwide and site specific recommendations.

FUNDING PARTNERSHIPS:

There are no identified funding partnerships at this time.

FUNDING SOURCES FOR THIS PROJECT:

Parks Project Fund

YEAR

FY 27/28

AMOUNT

\$4,925,000

CIP TOTAL:

\$4,925,000

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Sweek Pond Natural Area

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$1,261,784**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #E17

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$ _____ ☐ No

DESCRIPTION:

Renovate, improve and expand trails, greenways, natural areas, and parks consistent with the Parks & Recreation Master Plan.

PROJECT SCOPE:

Plan, design, and development trails, greenways, natural areas, and parks.

HISTORY:

The Parks & Recreation Master Plan identified community need for renovation, improvements and expansion of trails, greenways, natural areas, and parks consistent with systemwide recommendation and established park standards.

FUNDING PARTNERSHIPS:

No identified funding partnerships.

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Parks Maintenance

YEAR	AMOUNT
FY 2027/28	\$1,261,784
CIP TOTAL:	<hr/> \$1,261,784

Sweek Pond Natural Area



Lafky Park Renovation & Improvement

DEPARTMENT: Parks & Recreation**CATEGORY:** Parks & Recreation**TOTAL COST:** \$349,000**CONCEPT SCHEDULE:** FY24/25**DESIGN SCHEDULE:** FY24/25**CONSTRUCTION SCHEDULE:** FY24/25**RANKING CRITERIA MET:**

☒ Council Goal ☒ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☒ Master Plan: P&R Master Plan #E4

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

☐ Yes ☒ No

DESCRIPTION:

Develop and design park improvements and replace aging recreation facilities.

This project fulfills four Council 2030 Vision initiatives that include: Inclusive Community, Connected Informed & Engaged, Vibrant & Accessible Gathering Places, and Safe, Desirable & Welcoming Neighborhoods.

PROJECT SCOPE:

Replace playground equipment and sports courts that have safety, accessibility and condition issues. Planning and design process for future picnic shelter and restrooms.

HISTORY:

Lafky Park is a small two acre neighborhood park built in the late 1970s. The Parks & Recreation Master Plan identified the components of this project.

FUNDING PARTNERSHIPS:

There are no identified funding partnerships for this project.

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Parks Maintenance

YEAR

FY 24/25

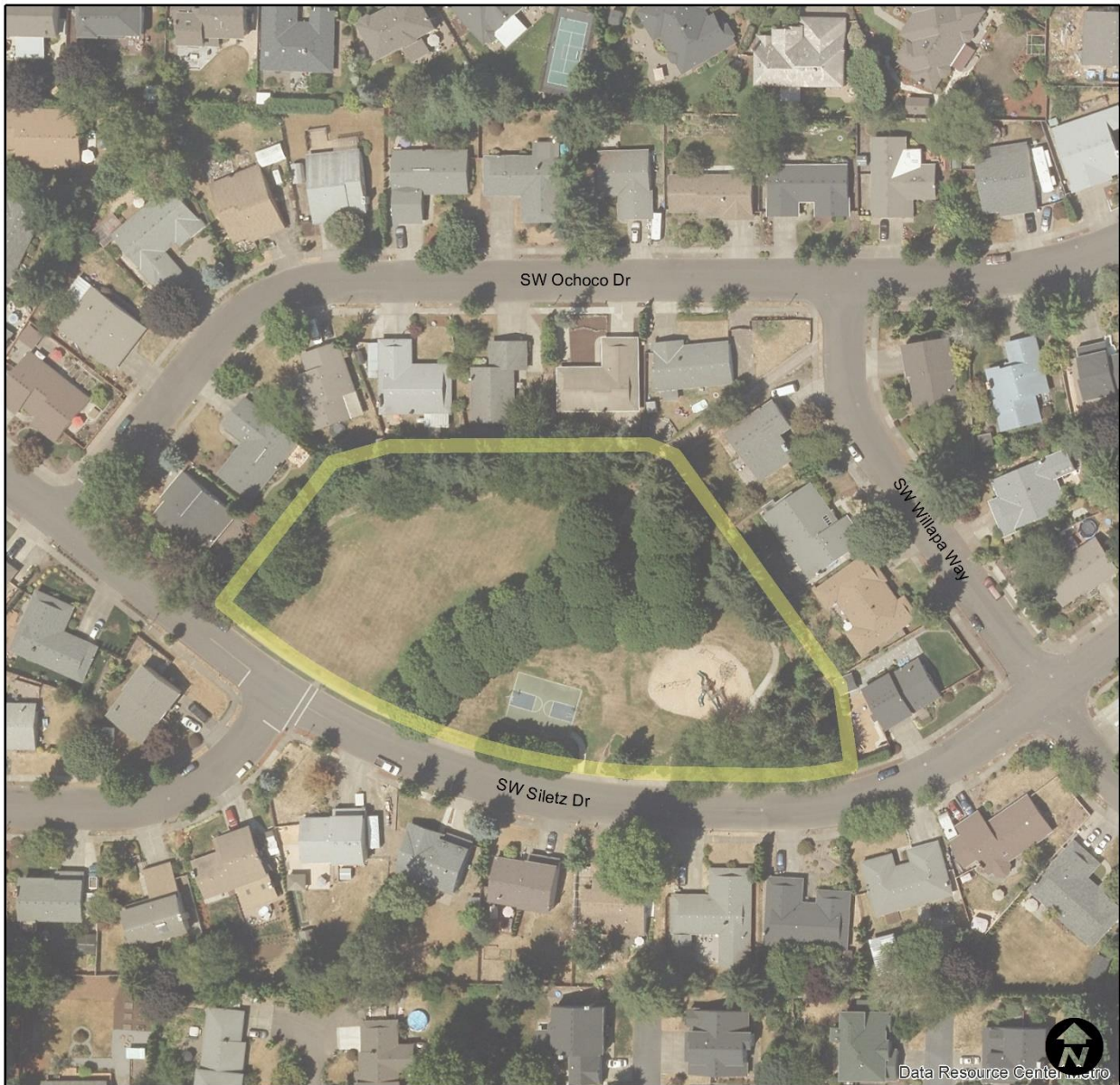
AMOUNT

\$349,000

CIP TOTAL:

\$349,000

Lafky Park Renovation & Improvement



Jurgens Park Renovation & Improvements

DEPARTMENT:	Parks & Recreation	CONCEPT SCHEDULE:	_____
CATEGORY:	Parks & Recreation	DESIGN SCHEDULE:	_____
TOTAL COST:	\$7,328,675	CONSTRUCTION SCHEDULE:	_____

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input checked="" type="checkbox"/> Council Goal <input checked="" type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
<input checked="" type="checkbox"/> Health & Safety <input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>P&R Master Plan #E3</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Jurgens Park renovation and improvements.

PROJECT SCOPE:
Plan, design, and construct park renovation and improvements.

HISTORY:
The Parks & Recreation Master Plan identified community need and desire to renovate the park consistent with systemwide and site specific recommendations.

FUNDING PARTNERSHIPS:
There are no identified funding partnerships at this time.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
General Fund: Parks Maintenance	FY 27/28	\$7,328,675
	CIP TOTAL:	<u>\$7,328,675</u>

Jurgens Park Renovation



Tualatin Community Park Renovation & Improvements

DEPARTMENT:	Parks & Recreation	CONCEPT SCHEDULE:	_____
CATEGORY:	Parks & Recreation	DESIGN SCHEDULE:	_____
TOTAL COST:	\$20,897,000	CONSTRUCTION SCHEDULE:	_____

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input checked="" type="checkbox"/> Council Goal <input checked="" type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
<input checked="" type="checkbox"/> Health & Safety <input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>P&R Master Plan #E8</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Community Park renovation and improvements.

PROJECT SCOPE:
Plan, design, and construct park renovation and improvements.

HISTORY:
The Parks & Recreation Master Plan identified community need and desire to renovate the park consistent with systemwide and site specific recommendations.

FUNDING PARTNERSHIPS:
There are no identified funding partnerships at this time.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
General Fund: Parks Maintenance	FY 2026/27	\$20,897,000
	CIP TOTAL:	<hr/> \$20,897,000

Tualatin Community Park Renovation & Improvements



TECHNOLOGY

Technology projects and expenses are designed to improve production of information, connections with customers, staff productivity, and automated processes while also maintaining security and access.

As computer technology becomes more involved than just a typical personal computer and network and begins to integrate with other uses such as phones, hand held devices, and even automobiles, a larger portion of city resources will need to be dedicated to support these functions.

The Technology Category captures those expenses relating to city-wide hardware needs such as computers, servers, switches, network fiber and regional connections. It also includes major software needs such as city-wide financial software, anti-virus, and desktop software. Support for web services, web development, and Geographical Information Services is also included.

Minor equipment, scheduled replacement of computers or equipment, and other routine expenses are not included in the capital improvement plan.

FUNDING SOURCES:

General Fund

ISSUES FACING TECHNOLOGY:

Forecasting what technology will be needed when trends and improvements are changing so rapidly.

Technology	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Camera NVR Server Replacement and Upgrade	22,000	-	-	-	22,000
Cloud Migration	50,000	-	-	-	-
Library Patron Computer Replacement	30,000	-	-	-	-
Badge Access Expansion	-	700,000	-	-	-
VMware renewal	-	200,000	-	-	-
VX Rail	-	70,000	70,000	70,000	70,000
Police MDT (Laptop) Replacement	-	-	-	150,000	-
Battery Replacement	-	-	-	-	25,000
Network Replacement	-	-	-	-	200,000
Technology Total	102,000	970,000	70,000	220,000	317,000

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Camera System Replacement and Expansion

DEPARTMENT: Info. & Maintenance Services**CATEGORY:** Technology**TOTAL COST:** \$44,000**CONCEPT SCHEDULE:** N/A**DESIGN SCHEDULE:** N/A**CONSTRUCTION SCHEDULE:** N/A**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

Aging cameras and lack of security in public spaces is prompting the need for newer and more cameras for the City to monitor.

PROJECT SCOPE:

Purchase of one IP camera security server and 24 IP cameras. Install, setup and retention will all be in-house.

HISTORY:

There are currently 3, 8-year-old, wired, low-resolution cameras at the library. 16, 8-year-old, wired, low-resolution cameras at the Jail and 1, one-year-old camera under the I5 bridge/path. These cameras are old, of low resolution and not managed by a central source. Purchase of replacement, hi-resolution, IP based cameras will allow the city to improve signal clarity, consolidate devices under one controller (with permissions levels) and allow the City to expand their video surveillance for non-monitored spaces.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Information Services
General Fund: Information Services

YEAR	AMOUNT
FY 25/26	\$22,000
FY 29/30	\$ 22,000
TOTAL:	<hr/> \$44,000

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Cloud Migration

DEPARTMENT: Info. & Maintenance Services

CONCEPT SCHEDULE: 2026

CATEGORY: Technology

DESIGN SCHEDULE: _____

TOTAL COST: \$200,000

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☒ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

As technology shifts to the “Cloud” based off-site subscription model for many software, it is time to plan and perform a holistic shift of core software to the “Cloud”.

PROJECT SCOPE:

Since the “Cloud” will actually turn out to be several clouds of hosting locations, the term Cloud is a simplistic term for migrating software, services, or infrastructure to an outside agency. Several more commonly used agencies include Microsoft Azure, Amazon Web Services, 11:11 storage, and some proprietary storage locations. The scope can shift based upon the city’s needs and funding, however, we will be looking at all major software the city uses as well as reviewing the integrations between them. This will allow us to make a cohesive plan that will save money, time, and frustration by moving all at one time.

Funding will come from the CIP or General Fund for migration, integration, and maintenance. Once moved, the IS budget will support the ongoing maintenance.

HISTORY:

The city has kept most applications and databases behind our protective network barrier. The industry has been shifting to a cloud model and we will eventually be forced to move some or all application to their cloud. This will result in some functional changes to the use of the software as well as minimization of our need to power, cool, and protect the internal infrastructure.

FUNDING PARTNERSHIPS:

General fund unless grant opportunities present

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Information Services

YEAR

FY 25/26

AMOUNT

\$50,000

CIP TOTAL:

\$50,000

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LIBRARY: PUBLIC TECHNOLOGY

DEPARTMENT: Information Services**CATEGORY:** Facilities & Equipment**TOTAL COST:** \$30,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

The Library provides internet, productivity software (Microsoft Office, etc.), and printer access for public use on 28 computers (in separate areas for child, teen, and adult use), 20 Chromebooks, and 10 laptops. According to a WCCLS survey, this technology is used for education, social inclusion, employment, and civic engagement. In order to keep up with advances in technology, and the changing needs of a connected citizenry, the Library's public technology needs to be regularly replaced. Additionally, new software will be considered to support digital literacy training and the creation of digital content.

PROJECT SCOPE:

The Library and Information Services will collaborate on a Technology Plan as part of the Library's current strategic planning process. Equipment purchased will be informed by that plan, including how many and what type of devices to offer and where they should be deployed within the Library.

HISTORY:

Current PCs were purchased in 2018, and laptops were purchased in 2018, with 5-year warranties. Information Services and WCCLS Long Range Service Plan recommend equipment upgrades or replacement on a 4-6 year cycle.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Library

YEAR

FY 25/26

AMOUNT

\$30,000

CIP TOTAL:

\$30,000

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Badge Access Expansion

DEPARTMENT: Info. & Maintenance Services**CONCEPT SCHEDULE:** 2026**CATEGORY:** Technology**DESIGN SCHEDULE:** _____**TOTAL COST:** \$1,000,000**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

The city owns a central system for badge access to unlock doors. Presently the Police department and City Offices/Library have the ability. This CIP project is to add additional buildings to the system.

PROJECT SCOPE:

Project includes: TCS Buildings, Parks buildings, and 6 critical water facilities. All buildings will require networking, wiring, controllers, access panels, and hardware for entries.

HISTORY:

We can complete this project over many years, as funds, grants, and time allow. Total cost is over 1M. Each site has a cost and can be completed as funds allow.

FUNDING PARTNERSHIPS:

General fund unless grant opportunities present

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Information Services

YEAR

FY 26/27

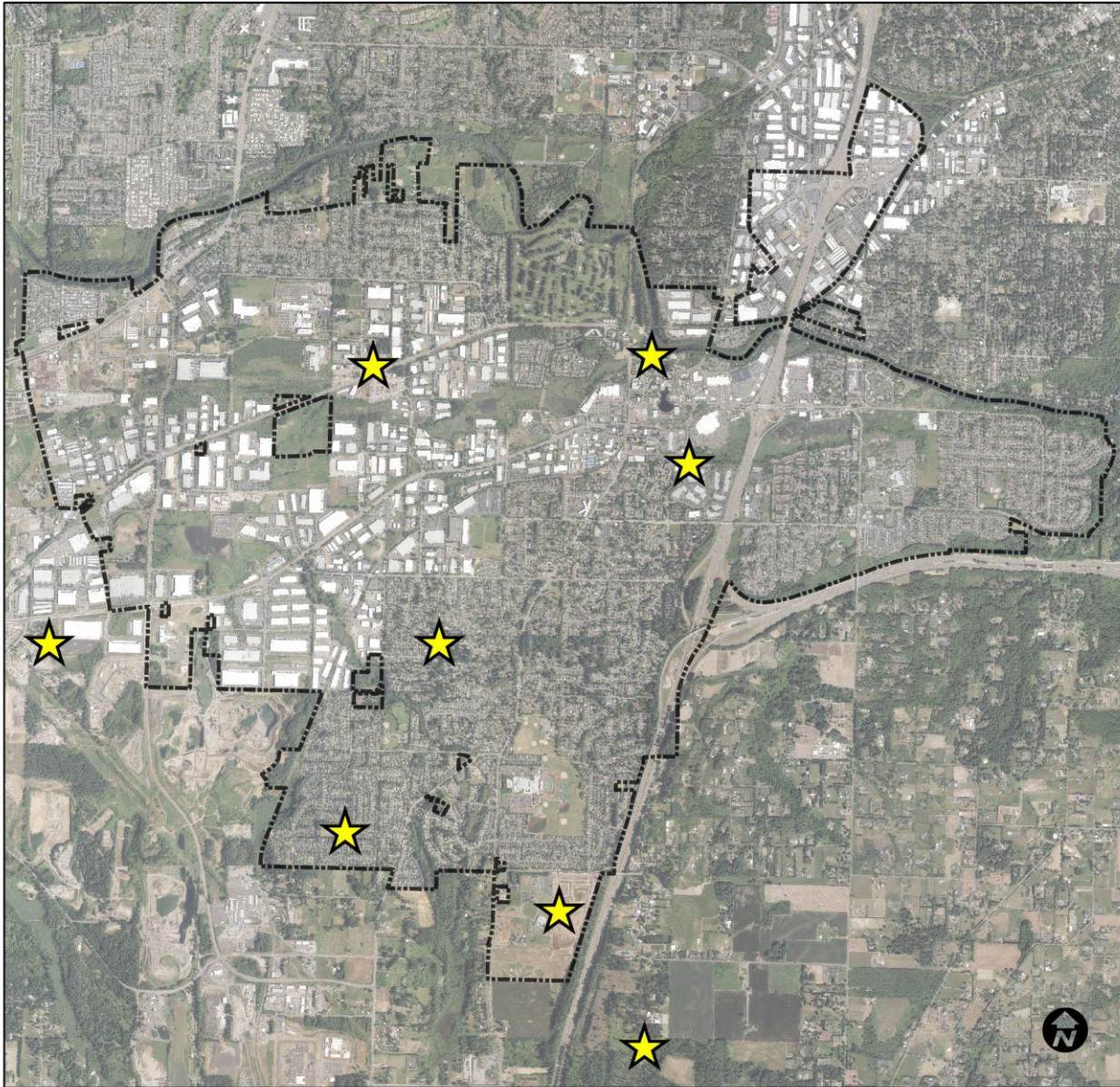
AMOUNT

\$700,000

CIP TOTAL:

\$700,000

Badge Access Expansion



VMWare Replacement

DEPARTMENT: Info. & Maintenance Services**CONCEPT SCHEDULE:** 2026**CATEGORY:** Technology**DESIGN SCHEDULE:** _____**TOTAL COST:** \$200,000**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☒ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☒ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$10,000-50,000 ☐ No

DESCRIPTION:

The city uses VMWare to virtualize the servers that all of our city software and files run on. VMWare was recently purchased by another company and will be changing the way they charge for their software. For the city, that will mean a 4x cost increase. This project is to gather funds for a necessary replacement or, in a less ideal case, to pay for the existing software increase. This cost will become the new annual maintenance costs

PROJECT SCOPE:

Buy server virtualization software to replace VMWare
or
Purchase VMWare for a set time

HISTORY:

VMWare is the gold standard in this regards. We will need to modify our internal structure for VMs and backup to adjust to the new methods or software.

FUNDING PARTNERSHIPS:

General fund unless grant opportunities present

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Information Services

YEAR

FY 26/27

AMOUNT

\$200,000

TOTAL:

\$200,000

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VX Rail

DEPARTMENT: Info. & Maintenance Services**CONCEPT SCHEDULE:** 2026**CATEGORY:** Technology**DESIGN SCHEDULE:** _____**TOTAL COST:** \$280,000**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**☐ Council Goal ☒ Regulatory Requirement☐ Health & Safety ☒ Service Delivery Need☐ Master Plan: _____**PROJECT TYPE:**☐ Maintenance☒ Replacement☐ New/Expansion**NEW ONGOING COSTS?**☒ Yes \$ _____ ☐ No**DESCRIPTION:**

Renew or replace the current hardware used to run the city's virtualized servers. We own 4 VX Rail modules and the plan will be to replace all 4 over then next 4 years, one each year.

PROJECT SCOPE:

4 VXrail servers replaced over the next 4 years, one per year.

HISTORY:

Instead of one large purchase, we are able to replace this over time helping to spread the costs and effort over several years.

FUNDING PARTNERSHIPS:

General fund unless grant opportunities present

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
General Fund: Information Services	FY 26/27	\$70,000
General Fund: Information Services	FY 27/28	\$70,000
General Fund: Information Services	FY 28/29	\$70,000
General Fund: Information Services	FY 29/30	\$70,000
	TOTAL:	<hr/> \$280,000

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Police MDT Replacement

DEPARTMENT: Information Services**CATEGORY:** Technology**TOTAL COST:** \$150,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes _____ ☒ No

DESCRIPTION:

Purchase of new Mobile Data Terminals (MDT) for the Police Department. This request is to replace these devices as they start to wear out. A purchase of a proven model will last longer and have fewer issues.

PROJECT SCOPE:

Purchase 35 replacement MDTs, vehicle mounts, office mounts, accessories, and vehicle wiring. This option would be a 1:1 replacement following the current model of assigned devices to staff. Depending on the model (\$4,000-\$6,000 per MDT) total = \$210,000

HISTORY:

The current Panasonic 55 MDTs are 1 year into a 5-7 year replacement schedule. This version of MDT has a good track record and should make it 5-7 years before needing replacement. IT will start evaluating the condition and replacement needs starting at year 5 and determine the likelihood of need for replacement each year.

This is the a high priority item as it is the primary link between officers and the WCCA 911 dispatch center, as well as access to all relevant criminal and citation information.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Police

YEAR

FY 28/29

AMOUNT

\$150,000

CIP TOTAL:

\$150,000

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Battery Replacement

DEPARTMENT: Info. & Maintenance Services**CONCEPT SCHEDULE:** 29/30**CATEGORY:** Facilities & Equipment**DESIGN SCHEDULE:** 29/30**TOTAL COST:** \$25,000**CONSTRUCTION SCHEDULE:** 29/30**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

This is a replacement schedule for all server and network battery backups.

PROJECT SCOPE:

Purchase replacement batteries and housings for all APC Uninterruptable Power Supply (UPS) server and network devices. These can be phased in and would follow the following order of importance.
2 UPS w/battery expansion \$10,000 at Primary Data Center (operations)

HISTORY:

All network and server equipment in the City has an appropriately sized battery backup in case of power failure. The batteries in these units and the units themselves need to be replaced on a scheduled basis to ensure efficiency and assurance.

FUNDING PARTNERSHIPS:

None

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Information Services

YEAR	AMOUNT
FY 29/30	\$25,000
TOTAL:	<hr/> \$25,000

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Network Replace – FY30

DEPARTMENT: Info. & Maintenance Services**CATEGORY:** Technology**TOTAL COST:** \$200,000**CONCEPT SCHEDULE:** FY29/30**DESIGN SCHEDULE:** FY29/30**CONSTRUCTION SCHEDULE:** FY 30/31**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$ __10,000__ ☐ No

DESCRIPTION:

Existing primary and secondary network switches are approaching 10 years old. A plan to replace existing devices needs to begin as they have a rough 10 year lifespan. Additionally, replacement of all City wireless access points and controller. This will provide better coverage, modern equipment and a more robust and simplified control along with better integration with the network infrastructure.

PROJECT SCOPE:

Funds will be used for the purchase of new network and wireless access devices. These complex and expensive devices need to be refreshed with modern versions that can leverage our redundant high-speed fiber network speeds.

Purchase 3 primary core switches, 7 secondary network switches, 15 Wireless Access Points (WAP), 5 expansion WAPs and central controller unit.

HISTORY:

Historically, the City has been able to leverage a grant from the MACC for funding to purchase the new network devices.

Due to the competitive nature of the grants and the shortage of funds in the grant, we cannot guarantee being funded. The network switches manage the flow of data between servers, buildings and individual PCs.

FUNDING PARTNERSHIPS:

Possible MACC Grant

FUNDING SOURCES FOR THIS PROJECT:

General Fund: Information Services

YEAR

FY 29/30

AMOUNT

\$200,000

TOTAL:

\$200,000

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TRANSPORTATION

The City of Tualatin's transportation network includes 91 miles of streets (seventy-seven miles are maintained by the City, nine miles are maintained by Washington and Clackamas counties, and five miles are maintained by the State) and 48 traffic signals (the City owns twenty-two, eighteen are County-owned, and eight are State-owned). All signals within Tualatin are operated by Washington County or Oregon Department of Transportation.

Tualatin's right-of-way serves a multitude of transportation system users including pedestrians, bicycles, transit, automobiles, and freight. Projects included in the CIP include projects designed to improve the safety, capacity, and connectivity for all roadway users.

The transportation projects included in the CIP are generally identified in the 2014 Transportation System Plan (TSP). The TSP prioritized projects as short-term (one to five years), medium-term (five to ten years), and long term (more than 10 years). In addition to design and construction projects, there are also concept studies programmed into the CIP to evaluate possible projects and define scope for viable projects. The CIP plans for projects based on the TSP and anticipated funding.

STREETS

Roadway projects improve the safety and capacity of Tualatin's street network. These projects include improvements for vehicles, bicycles, transit, and freight as well as sidewalk improvements for pedestrians. Street projects also include striping and signing projects to help make the transportation network easier and safer to use.

INTERSECTIONS

These projects increase the carrying capacity and improve the safety by moving traffic more efficiently and safely through existing intersections. Safe pedestrian travel is also enhanced with these projects. Project features may include placement of traffic signals, re-channeling traffic, and/or creating protected left turn lanes.

PATHWAYS/BIKEWAYS

Pedestrian and bicycle use is enhanced and encouraged through the development of pathway/bikeway projects. These projects help alleviate traffic congestion, air pollution, and contribute to a sense of community by providing an alternative mode of transportation.

FUNDING SOURCES

The Road Operating/Gas Tax Fund receives its revenue from a share of the Washington County gasoline tax and a share of the State gasoline tax. The Washington County gasoline tax is a \$0.01/gallon tax on gas sold in the County; apportioned on a per capita basis. The State Highway Trust Fund consists of a gas tax, vehicle registration fees, and weighted mile taxes for heavy vehicles. It is projected to be apportioned to the City at a rate of \$77.86 per capita for FY 2023-24.

Per Oregon Revised Statute (ORS), 1% of State Gas Tax funds are set aside for footpath/bike trail projects; if these funds are not used annually, they may be held for up to ten years in a reserve fund.

The Road Utility Fee Fund is designed to fund maintenance of City streets, including repairing sidewalks, landscape enhancements along the rights-of-way, street tree replacement, and for operational costs of street lights. Revenue for this fund is generated through a monthly utility fee paid by residents and businesses.

The Transportation Development Tax Fund is supported by one-time fees levied against new development within Washington County. The fund pays for capital costs associated with roads and transit to serve new development.

ISSUES FACING TRANSPORTATION

The Transportation System Plan, updated in 2014, identified many projects which have been prioritized and included in this CIP. There are more projects than funding currently available and forecast in future years.

Transportation	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
65th and Borland Turn Lane	2,000,000	-	-	-	-
Herman Rd: 124th to Cipole Rd Improvements	800,000	2,500,000	-	-	-
Neighborhood Transportation Safety Program	150,000	150,000	150,000	150,000	150,000
Tualatin-Sherwood Rd Utility Relocation	200,000	-	-	-	-
Interchange Area Management Plan	100,000	100,000	-	-	-
Tualatin-Sherwood Rd / Railroad / Boones Ferry Rd Grade Separation Feasibility Study	200,000	400,000	800,000	800,000	1,000,000
TSP Prioritized Projects	-	2,000,000	2,000,000	2,000,000	2,000,000
Adaptive Signal System Update	-	500,000	500,000	-	-
Tualatin-Sherwood / Teton Intersection Improvement	-	-	300,000	300,000	1,000,000
Crosswalks Across Busy Streets	-	-	100,000	400,000	1,000,000
Transportation Total	3,450,000	5,650,000	3,850,000	3,650,000	5,150,000

65th Ave / Borland Rd / Sagert St Intersection Improvements

DEPARTMENT: Public Works
CATEGORY: Transportation
TOTAL COST: \$2,500,000

CONCEPT SCHEDULE:
DESIGN SCHEDULE: FY2025
CONSTRUCTION SCHEDULE: FY2026

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Tualatin TSP

PROJECT TYPE:

☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

This project is to make traffic flow, safety, and pedestrian improvements at the intersections of 65th Avenue with Borland Road and Sagert Street. One option is to add a northbound right turn lane on 65th Ave for traffic turning east on Borland Rd. The first phase of this project will consider options of turn lanes and traffic control and signalization changes to figure out which option best serves the community. The second and third phases would be engineering design and construction of the chosen option.

PROJECT SCOPE:

Traffic flow, safety, and pedestrian improvements (such as turn lanes and traffic control and signalization changes) at the intersections of 65th Avenue with Borland Road and Sagert Street

HISTORY:

Identified in the City's TSP and County's TSP.

FUNDING PARTNERSHIPS:

Possible partnership with Washington County and Clackamas County.

FUNDING SOURCES FOR THIS PROJECT:

Transportation Development Tax Fund

YEAR	AMOUNT
FY 25/26	\$2,000,000
CIP TOTAL:	<u>\$2,000,000</u>

65th Ave / Borland Rd / Sagert St Intersection Improvements



Herman Rd, 124th Ave to Cipole Rd Improvements

DEPARTMENT: Public Works
CATEGORY: Transportation
TOTAL COST: \$3,400,000

CONCEPT SCHEDULE:
DESIGN SCHEDULE: FY 23/24
CONSTRUCTION SCHEDULE: FY 24/25

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Transp. System Plan R1

PROJECT TYPE:

☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Upgrade Herman Rd to urban standards from 124th Avenue to Cipole Road.

PROJECT SCOPE:

Design and construct a complete street improvement along Herman Road from 124th Avenue to Cipole Road, including adding a center turn lane, bike lanes, stormwater treatment and drainage system, and sidewalk.

HISTORY:

This project is identified in the 2014 Transportation System Plan.

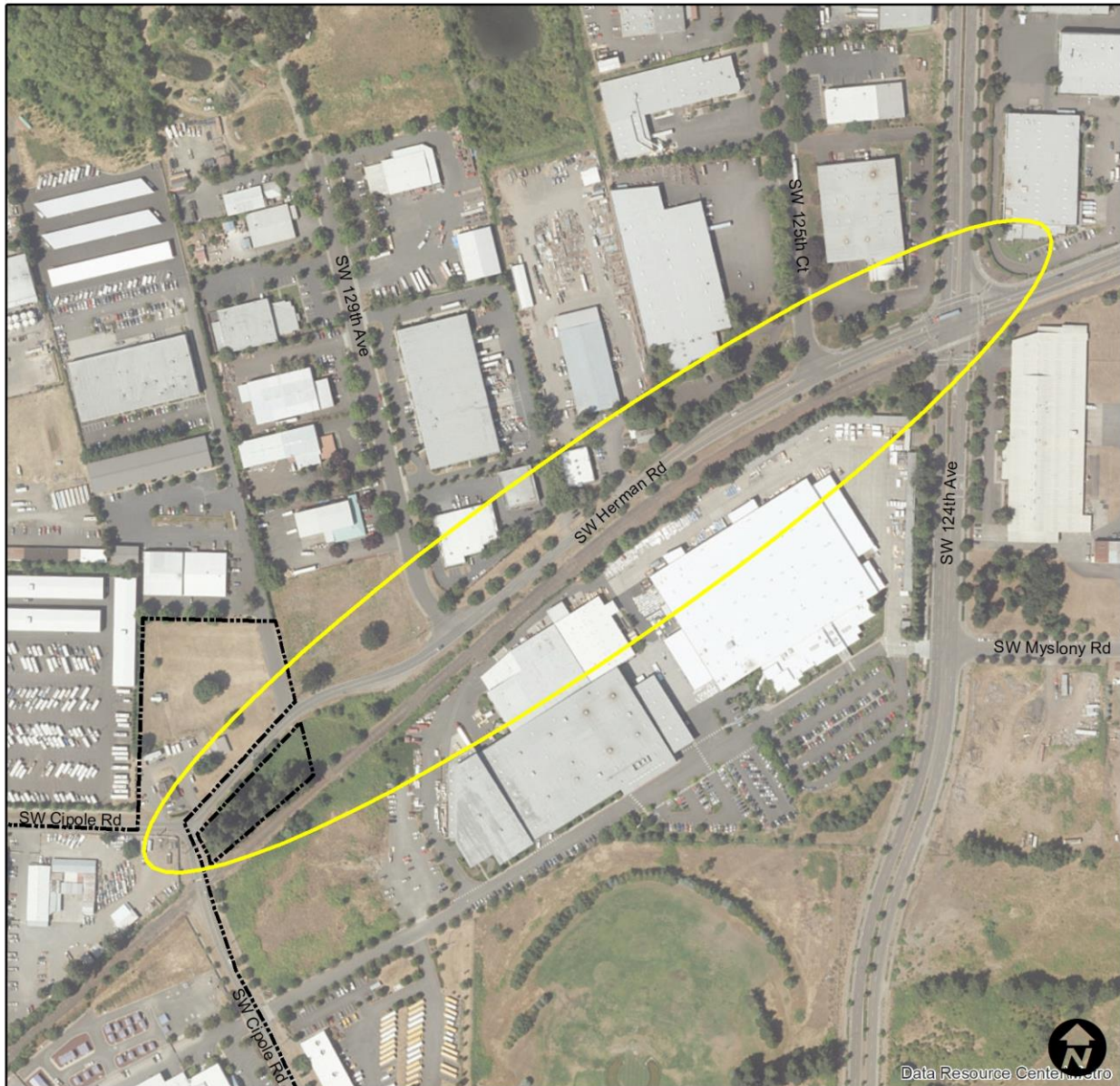
FUNDING PARTNERSHIPS:

This project is eligible for TDT funding and included on the Washington County approved project list as Project #6023.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Washington County MSTIP	FY 25/26	\$800,000
Washington County MSTIP	FY 26/27	\$2,500,000
	CIP TOTAL:	\$3,300,000

Herman Rd, 124th Ave to Cipole Rd Improvements



Neighborhood Transportation Safety Program (NTSP)

DEPARTMENT: Public Works**CONCEPT SCHEDULE:** _____**CATEGORY:** Transportation**DESIGN SCHEDULE:** _____**TOTAL COST:** \$750,000**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$150,000 each year ☐ No

DESCRIPTION:

New program to fund the construction of small scale bike/ pedestrian safety improvements.

PROJECT SCOPE:

Install or improve bike and pedestrian facilities under \$150,000.

HISTORY:

At the end of the Tualatin Moving Forward Bond program this fund will be used to construct projects suggested by the community, continuing that practice from the bond project.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Road Operating/Gas Tax Fund	FY 25/26	\$150,000
Road Operating/Gas Tax Fund	FY 26/27	\$150,000
Road Operating/Gas Tax Fund	FY 27/28	\$150,000
Road Operating/Gas Tax Fund	FY 28/29	\$150,000
Road Operating/Gas Tax Fund	FY 29/30	\$150,000

CIP TOTAL: _____ \$750,000

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Tualatin-Sherwood Rd Utility Relocation

DEPARTMENT: Public Works**CATEGORY:** Transportation**TOTAL COST:** \$1,000,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** FY24 – FY25**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Relocation of city utilities along Tualatin-Sherwood Road, from Teton Avenue to Sherwood City Limits, in conjunction with a Washington County project to Widen this portion of Tualatin-Sherwood Road.

PROJECT SCOPE:

The waterline project will include adjustment and relocation of existing water meters, and fire hydrants, and adjustment of blow-offs, valve lids, and other water infrastructure work to accommodate the road project.

The Road sanitary sewer project will include adjustment and relocation of manholes, cleanouts, and other sanitary sewer infrastructure work to accommodate the road project.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

Transportation Development Tax Fund

YEAR

FY 25/26

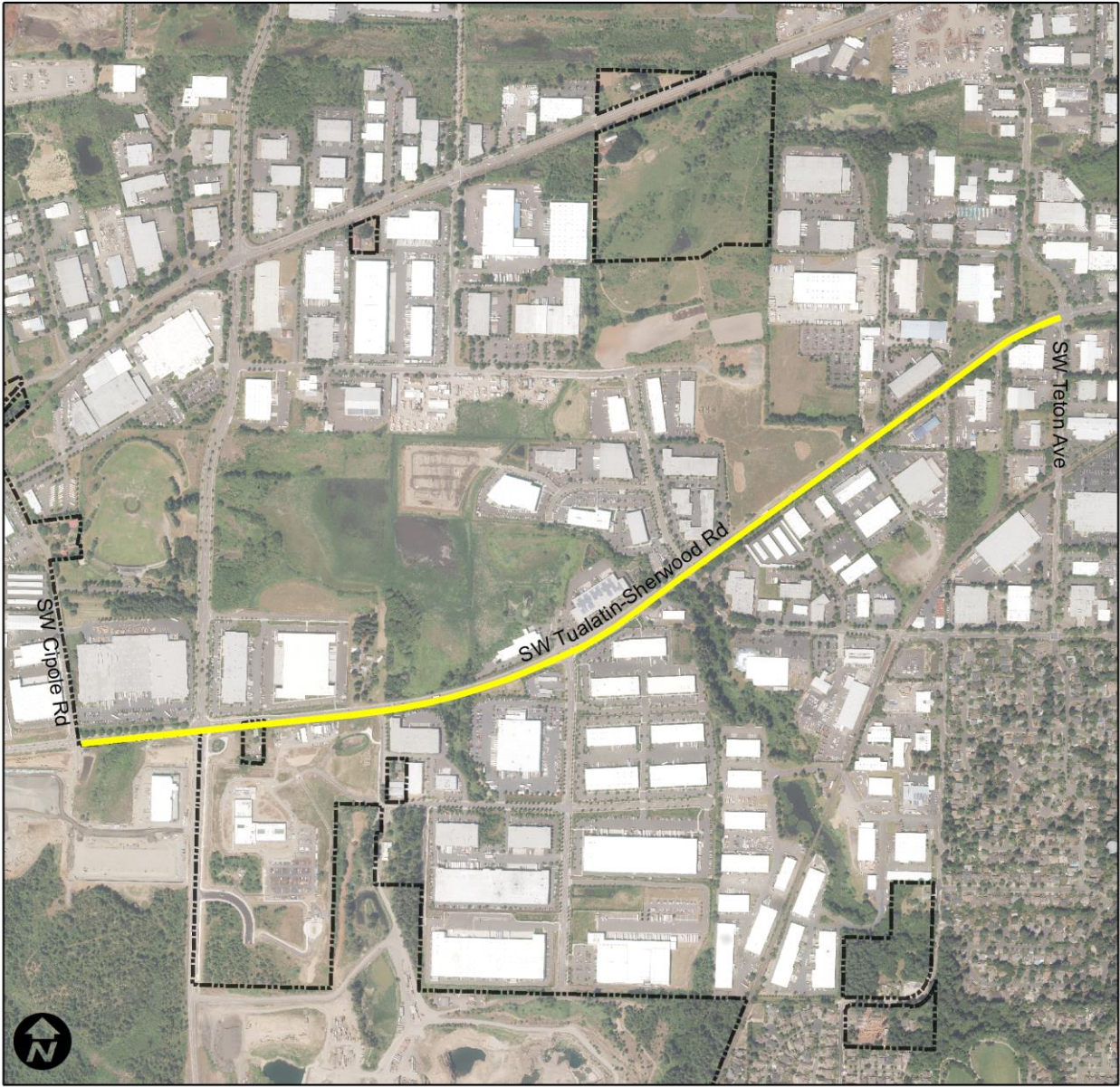
AMOUNT

\$200,000

CIP TOTAL:

\$200,000

Tualatin-Sherwood Rd Utility Relocation



Interchange Management Plan

DEPARTMENT: Community Development**CATEGORY:** Transportation**TOTAL COST:** \$200,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** FY26 – FY27**CONSTRUCTION SCHEDULE:** _____**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

This is for a City contribution to a combined State/Counties/Cities project to develop specific transportation plans for the Lower Boones Ferry Road and Nyberg Road interchanges with Interstate 5, and may include the Upper Boones Ferry interchange.

PROJECT SCOPE:

The Cities, Counties, and State would hire a consultant to forecast development and traffic growth and future transit, cycling, and pedestrian needs in these interchange areas, develop conceptual projects to meet these needs, and develop a plan for how these projects could be funded, potentially including developer contributions.

HISTORY:

There are significant existing traffic flow issues at these interchanges and a lot of development potential in the areas surrounding the interchanges. However, there are significant facility needs in these areas and the intersection of several jurisdictional boundaries makes it difficult to plan for and exact contributions for these improvements.

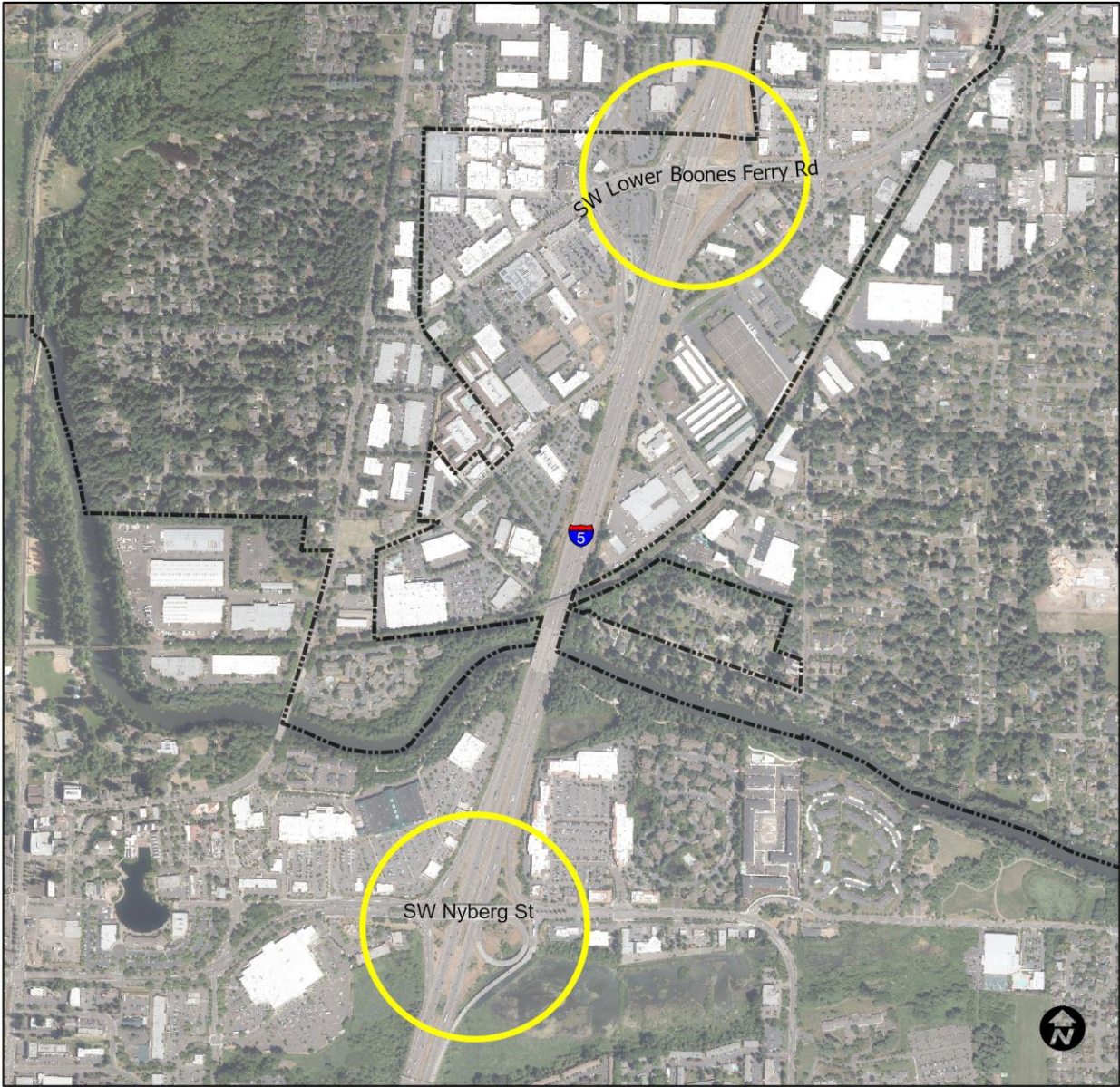
FUNDING PARTNERSHIPS:

This plan would be a partnership with other affected jurisdictions such as ODOT, Washington County, Clackamas County, Tigard, Durham, Lake Oswego, and TriMet.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Transportation Development Tax Fund	FY 25/26	\$100,000
Transportation Development Tax Fund	FY 26/27	\$100,000
	TOTAL:	<hr/> \$200,000

Interchange Management Plan



Tualatin – Sherwood Road / Railroad / Boones Ferry Road Grade Separation Feasibility Study

DEPARTMENT: Community Development**CONCEPT SCHEDULE:** FY26 – FY27**CATEGORY:** Transportation**DESIGN SCHEDULE:** FY28 – FY30**TOTAL COST:** \$3,200,000**CONSTRUCTION SCHEDULE:** FY30+**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☒ Master Plan: TSP, CORA

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

This project considers the feasibility of ‘grade-separating’ Tualatin-Sherwood Road from the Portland & Western Railroad (on which the WES train runs) and/or Boones Ferry Road. This would most likely be a bridge carrying Tualatin-Sherwood Road over the railroad tracks and Boones Ferry Road, but could be a road tunnel under the railroad or a railroad bridge over the road.

PROJECT SCOPE:

This would be a cooperative City/County project involving hiring a consultant to look at the feasibility of a grade-separated crossing, look at conceptual design alternatives for how the grade-separation could be accomplished and/or other improvements could be made at this location, and identify a preferred alternative. Future project phases would be for detailed design and for construction. Outside funding would likely be sought for future phases.

HISTORY:

There are significant existing traffic flow and safety issues in the Tualatin – Sherwood Road / Boones Ferry Road / Railroad intersection area. Long trains and/or train breakdown issues result in long traffic blockages that have significant effects on the area. It is a longstanding rail safety priority to eliminate rail/road grade crossings.

FUNDING PARTNERSHIPS:

This would be a cooperative City/County project that would likely need outside funding (such as State and/or Federal funds) for final design and construction. City funding could come from TDT, Road Operating, or Central Urban Renewal District funds.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Transportation Development Tax Fund	FY 25/26	\$200,000
Transportation Development Tax Fund	FY 26/27	\$400,000
Transportation Development Tax Fund	FY 27/28	\$800,000
Transportation Development Tax Fund	FY 28/29	\$800,000
Transportation Development Tax Fund	FY 29/30	\$1,000,000

CIP TOTAL: \$3,200,000

Tualatin – Sherwood Road / Railroad / Boones Ferry Road Grade Separation Feasibility Study



Transportation System Plan (TSP) – Prioritized Projects

DEPARTMENT: Community Development**CONCEPT SCHEDULE:** TBD**CATEGORY:** Transportation**DESIGN SCHEDULE:** TBD**TOTAL COST:** \$8,000,000**CONSTRUCTION SCHEDULE:** TBD**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☒ Master Plan: 2025 Transportation System Plan

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$ 2,000,000 per year ☐ No

DESCRIPTION:

This program is a placeholder for future transportation projects identified in the 2025 Transportation System Plan. After adoption of the plan, staff will undertake a project prioritization process. Specific projects selected during this process will be included in the next CIP.

PROJECT SCOPE:

Budget funds for future TSP projects.

HISTORY:

The City kicked off a Transportation System Plan (TSP) Update in May of 2023. After two years of work including community engagement and technical work with the City's TSP consultants, City staff plans to bring the plan before Council for adoption in summer of 2025. After adoption, staff plans to undertake a project prioritization process. The 2026 – 2030 CIP will go before Council before adoption before the 2025 TSP update.

FUNDING PARTNERSHIPS:

To be determined, based on projects prioritization, roadway ownership, and potential grant opportunities.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Transportation Development Tax Fund	FY 26/27	\$ 2,000,000
Transportation Development Tax Fund	FY 27/28	\$2,000,000
Transportation Development Tax Fund	FY 28/29	\$2,000,000
Transportation Development Tax Fund	FY 29/30	\$2,000,000
	TOTAL:	<hr/> \$8,000,000

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Adaptive Signal System Update

DEPARTMENT: Community Development**CATEGORY:** Transportation**TOTAL COST:** \$1,000,000**CONCEPT SCHEDULE:** 2026**DESIGN SCHEDULE:** 2027**CONSTRUCTION SCHEDULE:** 2028**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☒ Master Plan: __ Transportation System Plan

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

This project will update the system that controls many of the traffic signals in Tualatin to current technology and best practices to improve the efficiency of traffic operations and improve safety. This work will be on about a couple dozen traffic signals.

PROJECT SCOPE:

This project will replace the existing aged system and will likely include updated traffic signal controllers and installing new control system software, communication equipment, and vehicle detection equipment. It could also include 'transit signal priority' equipment to help buses get through the intersections faster

HISTORY:

Many of the traffic signals in Tualatin are connected and operated by a coordinated traffic signal control system that adapts in real time to traffic flows and demands. The current system was installed a couple decades ago and has become more difficult to operate, maintain, and troubleshoot.

FUNDING PARTNERSHIPS:

Potential funding partners include Washington County as some of these signals are on County Roads, and TriMet for Transit Signal Priority elements of the project.

FUNDING SOURCES FOR THIS PROJECT:

Road Operating/Gas Tax Fund
Road Operating/Gas Tax Fund

YEAR	AMOUNT
FY 26/27	\$500,000
FY 27/28	\$500,000
TOTAL:	<hr/> \$1,000,000

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Tualatin-Sherwood / Teton Intersection Improvement

DEPARTMENT: Community Development**CATEGORY:** Transportation**TOTAL COST:** \$1,600,000**CONCEPT SCHEDULE:** 2028**DESIGN SCHEDULE:** 2029**CONSTRUCTION SCHEDULE:** 2030**RANKING CRITERIA MET:**

- ☒ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: __ Transportation System Plan

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

Traffic flow and safety improvements, such as additional turn lanes and traffic signal updates, at the intersection of Teton Avenue with Tualatin-Sherwood Road.

PROJECT SCOPE:

This project will construct additional turn lanes and other improvements to improve traffic flow at the intersection of Tualatin-Sherwood Road with Teton Avenue. The first phase would be a conceptual design study to figure out where improvements can be most efficient and effective. This is anticipated to include widening the north leg of Teton Ave to the west to add a second southbound left turn lane and a southbound right turn lane for traffic from Teton turning onto Tualatin-Sherwood Road. Traffic signal updates will be made to reflect the new roadway configuration.

HISTORY:

This intersection has become quite busy with all of the business activity in this area. Many drivers currently use alternate routes to avoid congestion on Tualatin-Sherwood Road but, as Washington County completes its project to widen Tualatin-Sherwood Road west of Teton Ave, more traffic will return to Tualatin-Sherwood Road, increasing the need for traffic flow improvements at this intersection.

FUNDING PARTNERSHIPS:

Washington County would be a potential funding partner, as Tualatin-Sherwood Road is under their jurisdiction.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Transportation Development Tax Fund	FY 27/28	\$300,000
Transportation Development Tax Fund	FY 28/29	\$300,000
Transportation Development Tax Fund	FY 29/30	\$1,000,000
	TOTAL:	\$1,600,000

Tualatin-Sherwood / Teton Intersection Improvement



Crosswalks Across Busy Streets

DEPARTMENT: Community Development

CONCEPT SCHEDULE: _____

CATEGORY: Transportation

DESIGN SCHEDULE: _____

TOTAL COST: \$1,500,000

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

- ☒ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☐ Service Delivery Need
☐ Master Plan: __ Transportation System Plan

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

This project would add flashing lights, crosswalk markings, ADA-compliant curb ramps, and/or other safety improvements at locations where pedestrians cross busy streets in Tualatin.

PROJECT SCOPE:

The first phase of this project would be a prioritization process to decide the locations at which improvements will be made. The second phase would be design of the specific improvements, and the third phase would be design of the actual improvements. This is anticipated to be one project covering several locations.

HISTORY:

The Transportation System Plan identifies many locations in Tualatin where pedestrians cross busy streets and would like safety measures (such as flashing lights, crosswalk markings, shorter crosswalks, smoother curb ramps, etc.) to help them get across the street. This project would build on the work done by the Tualatin Moving Forward program and the Neighborhood Transportation Safety program.

FUNDING PARTNERSHIPS:

As some of these crossings would be on Washington County roads, we would be working with Washington County on this project and they could be a potential funding partner.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Transportation Development Tax Fund	FY 27/28	\$100,000
Transportation Development Tax Fund	FY 28/29	\$400,000
Transportation Development Tax Fund	FY 29/30	\$1,000,000
	TOTAL:	<hr/> \$1,500,000

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UTILITIES- SEWER

The City owns and operates a sanitary sewer collection system consisting of 96 miles of sewer pipes (eighty-eight miles are maintained by the City and eight miles are maintained by Clean Water Services (CWS). Over 6,400 sewer connections, hundreds of manholes, and ten lift stations are maintained by CWS.

Wastewater generated in Tualatin is treated at Clean Water Services' Durham Creek Waste Water Treatment Plant.

FUNDING SOURCES

Fees collected in the Sewer Operating Fund provide funding for, and are restricted to, maintenance and capital construction of the sewer distribution and collection systems.

Developers are required to pay a Sewer System Development Charge established by Clean Water Services to cover the costs associated with extending service to new and expanding developments. These funds can be used to construct capital improvements thus increasing the capacity of the system.

ISSUES FACING UTILITIES

Aging parts of infrastructure— while Tualatin's distribution system is relatively young, regular replacement and upgrades are needed to prevent disruption of services.

Regulatory requirements— as new or more stringent regulatory requirements are put into place, changes to the distribution and collection systems are necessary to stay in compliance.

Expansion to serve new development— new development requires new infrastructure be constructed to meet the increasing demands.

An updated Sewer Master Plan was adopted in FY 19/20 and this is CIP includes new projects from that plan.

Sewer	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Martinazzi Sewer Priority 3 and 4	1,074,000	1,368,000	-	-	-
Martinazzi Sewer Priority 5	594,000	756,000	-	-	-
Sewer Pipe Rehab Program	200,000	200,000	200,000	200,000	200,000
SW Tualatin Sewer Main Upsizing	216,000	324,000	4,670,000	-	-
Southwest Tualatin Sewer Planning	100,000	-	-	-	-
Teton Trunk Upsizing	-	36,000	358,000	456,000	-
Tualatin Reservoir Sewer Trunk Upsizing	-	240,000	2,412,000	3,078,000	-
Tualatin Sherwood (TSR) Sewer Trunk Upsizing	-	-	100,000	994,000	1,266,000
Cipole/Bluff Trunk Upsizing	-	-	-	160,000	1,596,000
Sewer Total	2,184,000	2,924,000	7,740,000	4,888,000	3,062,000

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Martinazzi Sewer Trunk Upsizing (Priorities 3 & 4)

DEPARTMENT: Public Works**CONCEPT SCHEDULE:** FY 24/25**CATEGORY:** Utilities- Sewer**DESIGN SCHEDULE:** FY 24/25 & FY 25/26**TOTAL COST:** \$2,930,000**CONSTRUCTION SCHEDULE:** FY 25/26 & FY 26/27**RANKING CRITERIA MET:**

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Sewer Master Plan

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

This project combines the final two phases of project SS-11: South Martinazzi Trunk, identified in the 2019 Tualatin Sewer Master Plan. The South Martinazzi Trunk is being upsized to improve flow capacity associated with future development of the eastern portion of the Basalt Creek Planning Area in the southern part of the city.

PROJECT SCOPE:

This project will upsize approx. 2,740 linear feet (LF) of existing 12-inch sanitary sewer main to 15-inch and repair or replace sixteen (16) manholes as needed. Specifically, it will include the following improvements:

- Dakota Greenway to SW Blake St:
 - Upsize approx. 403 LF of existing 12-inch concrete and 75 LF of existing 12-inch ductile iron (DI) sanitary sewer main.
 - Repair or replacement of five (5) manholes as needed.
- SW Makah Ct to SW Chelan St:
 - Upsize approx. 2,262 LF of existing 12-inch concrete sanitary sewer main.
 - Repair or replacement of eleven (11) manholes as needed.

HISTORY:

This project was first identified in the 2019 Tualatin Sewer Master Plan.

FUNDING PARTNERSHIPS:

Clean Water Services will reimburse 100% of project costs.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Clean Water Services	FY 25/26	\$1,074,000
Clean Water Services	FY 26/27	\$1,368,000
	CIP TOTAL:	<u>\$2,442,000</u>

Martinazzi Sewer Trunk Upsizing (Priorities 3 & 4)

Map coming soon

Martinazzi Sewer Trunk Upsizing (Priority 5)

DEPARTMENT:	Public Works	CONCEPT SCHEDULE:	<u>FY 24/25</u>
CATEGORY:	Utilities- Sewer	DESIGN SCHEDULE:	<u>FY 24/25 & FY 25/26</u>
TOTAL COST:	\$2,326,500	CONSTRUCTION SCHEDULE:	<u>FY 25/26 & FY 26/27</u>

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Yes \$ _____ <input checked="" type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>Sewer Master Plan</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
This project is the final phase of project SS-6: North Martinazzi Trunk, identified in the 2019 Tualatin Sewer Master Plan. The North Martinazzi Trunk is being upsized to improve flow capacity associated with future development of the eastern portion of the Basalt Creek Planning Area in the southern part of the city.

PROJECT SCOPE:

This project will upsize approx. 1,560 lineal feet (LF) of existing 10-inch concrete sanitary sewer main to 15-inch. These improvements will be along SW Martinazzi Ave from SW Sagert St to SW Warm Springs St and include repair or replacement of eight (8) manholes.

HISTORY:
This project was first identified in the 2019 Tualatin Sewer Master Plan.

FUNDING PARTNERSHIPS:
Clean Water Services will reimburse 65% of project costs.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Sewer Fund	FY 25/26	\$594,000
Clean Water Services	FY 25/26	\$386,100
Sewer Fund	FY 26/27	\$756,000
Clean Water Services	FY 26/27	\$491,400
	CIP TOTAL:	<u>\$2,227,500</u>

Martinazzi Sewer Trunk Upsizing (Priority 5)

Map Coming Soon

Sewer Pipe Rehabilitation Program

DEPARTMENT: Public Works**CONCEPT SCHEDULE:** _____**CATEGORY:** Utilities- Sewer**DESIGN SCHEDULE:** _____**TOTAL COST:** Ongoing**CONSTRUCTION SCHEDULE:** Ongoing**RANKING CRITERIA MET:**☐ Council Goal ☐ Regulatory Requirement☐ Health & Safety ☒ Service Delivery Need☐ Master Plan:) _____**PROJECT TYPE:**☒ Maintenance☐ Replacement☐ New/Expansion**NEW ONGOING COSTS?**☒ Yes \$200,000 per year ☐ No**DESCRIPTION:**

As sewer lines age, they are prone to root intrusion, cracks in the pipe and separation at pipe joints. This can cause leaks, backups and overflows in the wastewater system, which are damaging to the environment and costly to repair. It also causes inflow and infiltration of groundwater and stormwater into sewer lines: this in turn causes a larger volume of liquid going to the treatment plant and leads to higher treatment costs.

Sewer lines in some areas of Tualatin are over 50 years of age, many constructed of concrete. While these pipes are still functioning and not at the point of complete replacement, rehabilitation work is needed to eliminate the defects noted above. This will ensure that the pipes are functioning as intended and will prolong the life of these assets. The proposed rehabilitation method is the use of Cured in Place Fiberglass liners that coat the inside of the sewer line, sealing cracks and separated joints. The hard fiberglass liner is far less susceptible to root intrusion. This 'trenchless' method of repair is cost effective and can last for 50-years.

PROJECT SCOPE:

Based on review of CCTV sewer line camera footage, several neighborhood areas in Tualatin would benefit from sewer lining. Areas prioritized for lining are those built during the late 1960's and early 70's and have multiple areas of cracks, separation and root intrusion. Identified areas include neighborhoods off of Sagert Street and Boones Ferry Road.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Sewer Fund	FY 25/26	\$200,000
Sewer Fund	FY 26/27	\$200,000
Sewer Fund	FY 27/28	\$200,000
Sewer Fund	FY 28/29	\$200,000
Sewer Fund	FY 29/30	\$200,000
CIP TOTAL:		<u>\$1,000,000</u>

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SW Tualatin Sewer Main Upsizing

DEPARTMENT: Public Works
CATEGORY: Utilities- Sewer
TOTAL COST: \$5,210,000

CONCEPT SCHEDULE: FY 24/25
DESIGN SCHEDULE: FY 24/25 & FY 25/26
CONSTRUCTION SCHEDULE: FY 26/27 & FY 27/28

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: Sewer Master Plan

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

This project will upsize the entire length of existing 10-inch sewer main in the Ibach neighborhood in southwest Tualatin running from SW Helenius Rd to SW 108th Ave near Hedges Creek. The sewer main is being upsized to serve anticipated flow demands from medium-industrial development in the western half the Basalt Creek Planning Area.

PROJECT SCOPE:

This project will upsize approx. 5,928 LF of existing 10-inch sanitary sewer main to 15-inch, and is currently under analysis for its anticipated alignment, flow demand, and sizing requirements.

HISTORY:

This project was originally identified as project SS-9: Fuller Drive Sewer in the 2019 Tualatin Sewer Master Plan and included upsizing 3,225 linear feet (LF) of 10-inch local sewer main to 12-inch to accommodate increasing flow demand from development in the western half of the Basalt Creek Planning Area in the south of the City. However, anticipated flow demands from upcoming medium-industrial development and local area topography require the installation of a pump station and force main by Clean Water Services that will connect with the existing sewer main. The revised flow demand calculations require upsizing the entire 5,928 LF of sewer main to 15-inch.

FUNDING PARTNERSHIPS:

Clean Water Services will reimburse 65% of project costs.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Sewer Fund	FY 25/26	\$ 21,600
Sewer SDC Fund	FY 25/26	\$54,000
Clean Water Services	FY 25/26	\$140,400
Sewer Fund	FY 26/27	\$32,400
Sewer SDC Fund	FY 26/27	\$81,000
Clean Water Services	FY 26/27	\$210,600
Sewer Fund	FY 27/28	\$467,000
Sewer SDC Fund	FY 27/28	\$1,167,000
Clean Water Services	FY 27/28	\$3,035,500
	CIP TOTAL:	\$5,210,000

SW Tualatin Sewer Main Upsizing

Map Coming Soon

Teton Sewer Trunk Upsizing

DEPARTMENT: Public Works
CATEGORY: Utilities- Sewer
TOTAL COST: \$850,000

CONCEPT SCHEDULE: FY 25/26
DESIGN SCHEDULE: FY 26/27 & FY 27/28
CONSTRUCTION SCHEDULE: FY 27/28 & FY 28/29

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Sewer Master Plan

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

The Teton Sewer Trunk Upsizing project is project SS-10: Teton Trunk, identified in the 2019 Tualatin Sanitary Sewer Master Plan (TSMP, p. 4-6). This project will improve flow capacity to meet future demands from growth in the Eastern Basalt Creek Planning Area in the south end of the city, as well future flows from industrial growth that may tie into the trunk. Sewer flow is currently being diverted from the Tualatin-Sherwood Rd (TSR) Trunk to the Cipole/Bluff Trunk via the Teton Trunk. Improving the Teton Trunk capacity will divert more from the TSR Trunk, reducing its capacity deficiencies.

PROJECT SCOPE:

This project will upsize approx. 1,726 linear feet (LF) of existing 10-inch and 12-inch sanitary sewer main to 15-inch, which includes the following project locations and proposed improvements:

- SW Teton Ave between SW Tualatin-Sherwood Rd and SW Spokane Ct:
 - Upsize approx. 1,154 LF of existing 10-inch concrete sanitary sewer main.
 - Upsize approx. 571 LF of existing 12-inch concrete sanitary sewer main.
 - Repair or replacement of eight (8) manholes as needed.
 - Installation of a diversion manhole.

HISTORY:

This project was first identified in the 2019 Tualatin Sewer Master Plan.

FUNDING PARTNERSHIPS:

Clean Water Services will reimburse 76% of project costs.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Sewer SDC Fund	FY 26/27	\$ 8,640
Clean Water Services	FY 26/27	\$27,360
Sewer SDC Fund	FY 27/28	\$85,920
Clean Water Services	FY 27/28	\$272,080
Sewer SDC Fund	FY 28/29	\$109,440
Clean Water Services	FY 28/29	\$346,560
	TOTAL:	\$850,000

Teton Sewer Trunk Upsizing

Map Coming Soon

Tualatin-Sherwood Rd (TSR) Sewer Trunk Upsizing

DEPARTMENT: Public Works
CATEGORY: Utilities- Sewer
TOTAL COST: \$2,360,000

CONCEPT SCHEDULE: FY 26/27

DESIGN SCHEDULE: FY 27/28 & FY 28/29

CONSTRUCTION SCHEDULE: FY 28/29 & FY 29/30

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Sewer Master Plan

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

The Tualatin-Sherwood Rd (TSR) Sewer Trunk Upsizing project is project SS-12: Sherwood Trunk, identified in the 2019 Tualatin Sewer Master Plan (TSMP, p. 4-6). Sewer flow is currently being diverted from the Tualatin-Sherwood Rd (TSR) Trunk to the Cipole/Bluff Trunk via the Teton Trunk. This project will improve flow capacity to meet future demands from growth in the Eastern Basalt Creek Planning Area in the south end of the city.

PROJECT SCOPE:

This project will upsize approx. 2,871 linear feet (LF) of existing 10-inch and 12-inch sanitary sewer main to 15-inch, which includes the following project locations and proposed improvements:

- SW Tualatin-Sherwood Rd between SW 90th Ave and SW Tonka St:
 - Upsize approx. 1,820LF of existing 10-inch concrete sanitary sewer main.
 - Upsize approx. 1,051 LF of existing 12-inch concrete sanitary sewer main.
 - Repair or replacement of twelve (12) manholes as needed.

HISTORY:

This project was first identified in the 2019 Tualatin Sewer Master Plan.

FUNDING PARTNERSHIPS:

Clean Water Services will reimburse 78% of project costs.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Sewer SDC Fund	FY 27/28	\$22,000
Clean Water Services	FY 27/28	\$78,000
Sewer SDC Fund	FY 28/29	\$218,680
Clean Water Services	FY 28/29	\$775,320
Sewer SDC Fund	FY 29/30	\$278,520
Clean Water Services	FY 28/29	\$987,480
	TOTAL:	\$2,360,000

Tualatin Reservoir Sanitary Sewer (SS) Trunk Upsizing

Map Coming Soon

Cipole/Bluff Sewer Trunk Upsizing

DEPARTMENT: Public Works
CATEGORY: Utilities- Sewer
TOTAL COST: \$3,790,000

CONCEPT SCHEDULE: FY27/28
DESIGN SCHEDULE: FY28/29 & FY29/30
CONSTRUCTION SCHEDULE: FY29/30 & FY30/31

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☒ Master Plan: Sewer Master Plan

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

The Cipole/Bluff Sewer Trunk Upsizing project is identified as project SS-13 in the 2019 Tualatin Sewer Master Plan. This project will increase flow capacity for anticipated development in the western and Basalt Creek Planning Area in the south of the city. After full development, the trunk will experience hydraulic backup and surcharged manholes but is at a low risk of overflows occurring because the sewer is sufficiently deep. While upsizing the existing 15-inch sewer line to 18-inch will relieve the backup, construction is difficult due to the trunk alignment running under a sensitive wetland area. It is recommended that the City monitor development levels and conduct flow monitoring in the trunk to verify if disturbing the wetland area is justified.

PROJECT SCOPE:

This project would upsize approx. 3,806 linear feet (LF) of existing 15-inch sanitary sewer main to 18-inch.

HISTORY:

This project was first identified in the 2019 Tualatin Sewer Master Plan.

FUNDING PARTNERSHIPS:

Clean Water Services will reimburse 100% of project costs.

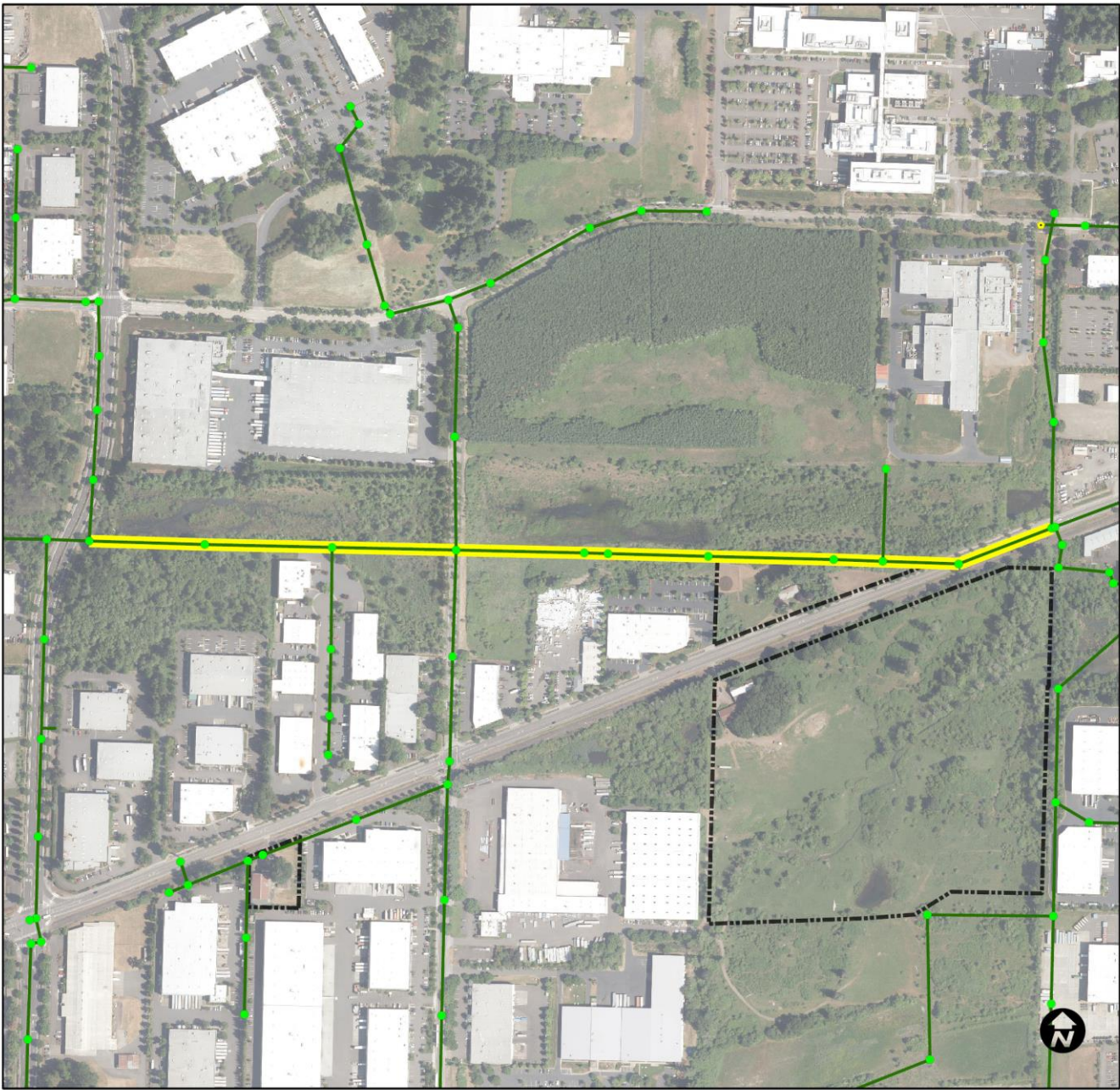
FUNDING SOURCES FOR THIS PROJECT:

Outside Funded- CWS

YEAR	AMOUNT
FY 28/29	\$160,000
FY 29/30	\$1,596,000

CIP TOTAL:	<hr/> \$1,756,000
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Cipole/Bluff Sanitary Sewer (SS) Trunk Upsizing



UTILITIES- STORMWATER

The City of Tualatin manages stormwater discharges in accordance with Clean Water Services (CWS) Municipal Separate Storm Sewer System (MS4) permit. The City is one of 12 member cities who operate under CWS's MS4 permit, which established regulations and standards for managing stormwater within the Tualatin River Watershed. The permit sets standards intended to reduce pollutant loads in stormwater runoff through implementation of Best Management Practices (BMPs).

The City works closely with CWS to construct and maintain public stormwater facilities and the City manages the private stormwater quality program to ensure that privately operated stormwater quality facilities provide the treatment benefits they were designed to provide.

Tualatin's storm drain system includes approximately 89 miles of pipes, 12 drainage basins, more than 2,800 catch basins, 86 public water quality facilities (WQFs), and hundreds of manholes.

FUNDING SOURCES

Fees collected in Storm Drain Operating Enterprise Fund, through Clean Water Services' Surface Water Management Program provide funding for and must be used for maintenance and capital construction of the stormwater collection and treatment system.

When property is developed within Tualatin, the property owners are required to pay a Storm Drain System Development Charge to cover the costs associated with extending service to new and expanding developments. These funds may be used to construct capital improvements that increase the capacity of the system.

ISSUES FACING UTILITIES

Aging parts of infrastructure—While Tualatin's stormwater system is relatively young, regular replacement and upgrades are needed to prevent disruption of services.

Regulatory requirements— In May 2016, Clean Water Services signed a new MS4 permit which regulates stormwater discharge in the Tualatin River watershed. The new permit updates previous standards and implements new stormwater requirements. CWS and the member cities – including Tualatin – are currently updating the Design and Construction Standards that provide direction to developers, the design community, and contractors. Some of the changes will impact future capital improvement projects.

Expansion to serve growth— The City is currently preparing a comprehensive stormwater master plan that will evaluate the existing stormwater system, provide a framework for future improvements, and evaluate and recommend a rate structure to fund the stormwater system. Once the Master Plan is completed, more projects will be added to this section.

Storm	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Nyberg Creek Stormwater Improvements Phase 1 & 2	2,000,000	2,000,000	1,000,000	-	-
Siuslaw Stormwater Quality Retrofit	1,000,000	500,000	-	-	-
Storm pipe replacement placeholder	100,000	100,000	100,000	100,000	100,000
WQ Facility Repair and Retrofit	300,000	300,000	500,000	500,000	500,000
WQ Structure Replacement	300,000	300,000	300,000	300,000	300,000
Stormwater Master Plan	-	-	100,000	-	-
Community Park and Pohl Center Water Quality Facilities	-	-	-	500,000	500,000
Storm Total	3,700,000	3,200,000	2,000,000	1,400,000	1,400,000

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Nyberg Creek Stormwater Improvements - Phase 1 and 2

DEPARTMENT: Community Development

CATEGORY: Utilities- Storm

TOTAL COST: \$5,200,000

CONCEPT SCHEDULE:

DESIGN SCHEDULE: FY 23-24

CONSTRUCTION SCHEDULE: FY 26-28

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Stormwater MP (CIP#2 and #21)

PROJECT TYPE:

- ☐ Maintenance
☒ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☐ No

DESCRIPTION:

This project alleviates localized flooding between Boones Ferry Road and Martinazzi Avenue by upsizing undersized pipe segments, relocating StormFilter catch basin units, and rerouting stormwater flow from select areas away from locations experiencing routine flooding.

Due to the significant cost and extent of the project, the project has been broken into three phases. Phase 1 includes installation of a new trunk line down Martinazzi Avenue from Mohawk Street to Nyberg Creek. Phase 2 includes installation of a 48-inch pipe along Warm Springs Street and a new outfall to Nyberg Creek. Phase 3 includes upsizing the existing storm system along Boones Ferry Road and diversion of flow to the new system on Warm Springs Street. Phases should be constructed in consecutive order. Design and construction of Phase 1 and Phase 2 have been combined into one project.

Detailed activities by phase are listed below:

Phase 1

Phase 1 must first be constructed to redirect approximately 51 acres of contributing drainage area from areas prone to flooding at Warm Springs Street and Tonka Street. This phase is also recommended prior to implementation of CIP #4 (Mohawk Apartments Stormwater Improvements). This phase includes the following:

- Disconnection of the existing stormwater system from the south at Mohawk Street.
- Replacement of existing infrastructure on Martinazzi with 1500 LF of 24-inch pipe from existing node 263397 (CIP system naming is 263397_NY-0290) to existing node 270963.
- Installation of 9 manholes and 8 catch basins along Martinazzi Avenue. 440 LF of 12-inch inlet leads are also reflected in the cost estimate for the connection of new and existing catch basins.
- Construction of a new outfall to Nyberg Creek east of the bridge crossing with Martinazzi Avenue.

It is recommended that Phase 1 be completed in conjunction with the anticipated repair of the sanitary sewer system along this section of roadway to minimize disturbance and costs.

Phase 2

Phase 2 increases capacity of the stormwater system down Warm Springs Street to support redirection of flow from Boones Ferry Road. This phase includes the following:

- Installation of 800 LF of 48-inch pipe down Warm Springs Street from existing node 270971 to new outfall (CIP system naming is Node569) to route flow west to east.
- Installation of 4 manholes and 5 connections to existing infrastructure for the new pipe down Warm Springs Street.
- Construction of a new outfall to Nyberg Creek, northeast of the intersection of Tonka Street and Warm Springs Street.

PROJECT SCOPE:

Develop conceptual design for Phase 1 and Phase 2 in fiscal year 2024.

Hire consultant for engineering, permitting, and admin services.

Hire general contractor for earthwork, water quality facility installation, structure installations, restoration and resurfacing, and contingencies (mobilization/demobilization, traffic control/utility relocation, erosion control, etc.).

It would be ideal to coordinate and collaborate with the Martinazzi Sanitary Sewer Trunk Upsizing project, particularly to reduce the costs and impacts of mobilization and traffic control.

HISTORY:

City staff and the public have identified routine flooding along Boones Ferry Road. The affected area, from Boones Ferry Road to Martinazzi Avenue, is relatively flat, contains aging infrastructure, and requires frequent maintenance to remove accumulated sediment. Gravel and railway ballast debris transported from the nearby railroad open conveyance channel (see CIP #7) accumulates in this portion of the storm system.

Hydraulic modeling of the system confirms that undersized pipes near the intersections of Warm Springs Street and Boones Ferry Road and Warm Springs Street and Tonka Street contribute to roadway flooding. Two StormFilter catch basin units located on Boones Ferry Road, north of Warm Springs Street, are located at a roadway sag and regularly clog due to accumulated sediment, which also contributes to roadway flooding.

FUNDING PARTNERSHIPS:

19% SDC Eligible.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Storm Drain Fund	FY 25/26	\$1,620,000
Storm SDC Fund	FY 25/26	\$380,000
Storm Drain Fund	FY 26/27	\$1,620,000
Storm SDC Fund	FY 26/27	\$380,000
Storm Drain Fund	FY 27/28	\$810,000
Storm SDC Fund	FY 27/28	\$190,000
CIP TOTAL:		<hr/> \$5,000,000

Nyberg Creek Stormwater Improvements - Phase 1 and 2



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Siuslaw Stormwater Quality Retrofit & 99th/Coquille

DEPARTMENT: Public Works
CATEGORY: Utilities- Storm
TOTAL COST: \$1,500,000

CONCEPT SCHEDULE: _____
DESIGN SCHEDULE: _____
CONSTRUCTION SCHEDULE: FY 25/26 – 26/27

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Two capital projects at each end of the Indian Meadows Greenway will be constructed together.

The first project is the reconstruction and improvement of stormwater infrastructure that spans between Boones Ferry Road and Siuslaw Lane, which serves as a significant collector of stormwater conveyance from Boones Ferry Road and areas east of Boones Ferry, including Talawa Drive, Arapaho Road and Iroquois Lane. Water is conveyed into the Indian Meadows Greenway, which provides natural stormwater collection and conveyance. The greenway ends at the west end of Coquille Drive, where a second project is proposed to reconstruct failing pipe and rehabilitate slope that has become eroded and unstable.

PROJECT SCOPE:

Siuslaw Lane Stormwater Quality Retrofit: the existing infrastructure that conveys stormwater into the Indian Meadows greenway is failing and needs to be reconstructed and improved to provide enhanced stormwater quality treatment. Existing corrugated pipe has deteriorated and is no longer functioning correctly: 350 feet of 30-inch pipe and 100 feet of 48-inch diameter pipe will be replaced. A new water quality manhole will be added and existing catch basins (3) and manholes (2) will be replaced. The two outfalls into the greenway will be replaced, and grading will be completed to allow the existing open conveyance of the greenway to serve as a 500-foot long bioswale.

99th/Coquille storm line reconstruction: the existing corrugated metal pipe has deteriorated so severely that the pipe must be dug up and reconstructed. Project will consist of replacement of 300 feet of 30 inch pipe. The west end of the segment of pipe is an outfall that drains into a natural collection area. The existing pipe outfall has eroded the hillside; bank rehabilitation will be required. The outfall will be reconstructed and rip rap added to stabilize bank and slow runoff.

HISTORY:

Siuslaw Lane work is identified as a needed capital project in the Stormwater Master Plan. 99th/Coquille project was identified via maintenance review of storm line camera footage and observed failures in the field.

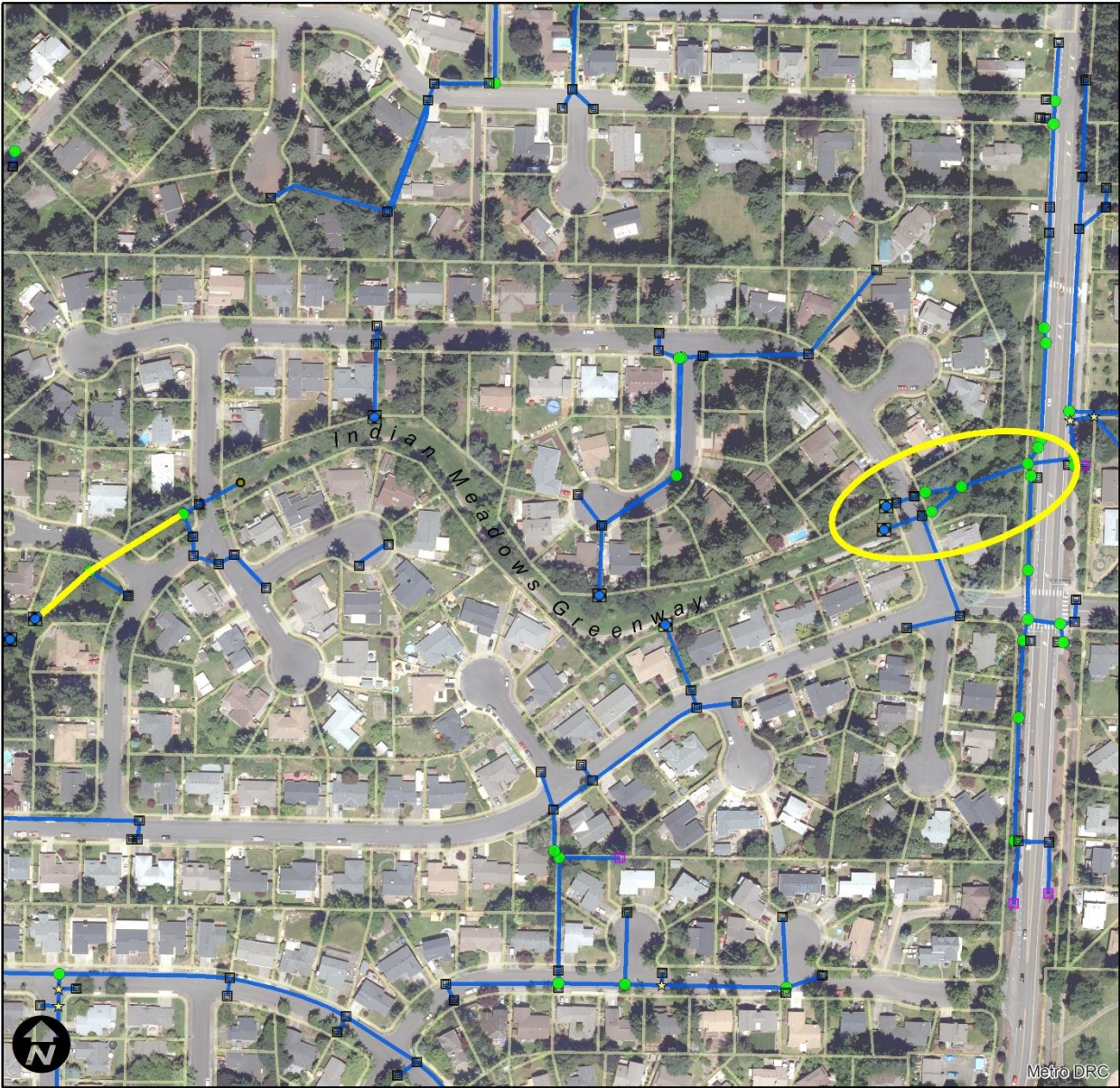
FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Storm Drain Fund	FY 25/26	\$1,000,000
Storm SDC Fund	FY 25/26	\$500,000
	CIP TOTAL:	<u>\$1,500,000</u>

Siuslaw Stormwater Quality Retrofit & 99th/Coquille



Storm Pipe Replacement Placeholder

DEPARTMENT: Public Works
CATEGORY: Utilities- Storm
TOTAL COST: \$ 500,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☒ Yes \$ \$100,000 per year ☐ No

DESCRIPTION:

As sewer lines age, they are prone to root intrusion, cracks in the pipe and separation at pipe joints. This can cause leaks, backups and overflows in the wastewater system, which are damaging to the environment and costly to repair. It also causes inflow and infiltration of groundwater and stormwater into sewer lines: this in turn causes a larger volume of liquid going to the treatment plant and leads to higher treatment costs.

Sewer lines in some areas of Tualatin are over 50 years of age, many constructed of concrete. While these pipes are still functioning and not at the point of complete replacement, rehabilitation work is needed to eliminate the defects noted above. This will ensure that the pipes are functioning as intended and will prolong the life of these assets.

The proposed rehabilitation method is the use of Cured in Place Fiberglass liners that coat the inside of the sewer line, sealing cracks and separated joints. The hard fiberglass liner is far less susceptible to root intrusion. This 'trenchless' method of repair is cost effective and can last for 50-years.

PROJECT SCOPE:

Based on review of CCTV sewer line camera footage, several neighborhood areas in Tualatin would benefit from sewer lining. Areas prioritized for lining are those built during the late 1960's and early 70's and have multiple areas of cracks, separation and root intrusion. Identified areas include neighborhoods off of Sagert Street and Boones Ferry Road.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Storm Drain Fund	FY 25/26	\$100,000
Storm Drain Fund	FY 26/27	\$100,000
Storm Drain Fund	FY 27/28	\$100,000
Storm Drain Fund	FY 28/29	\$100,000
Storm Drain Fund	FY 29/30	\$100,000
	TOTAL:	<u>\$500,000</u>

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Water Quality Facility Repair and Retrofit Program

DEPARTMENT: Public Works
CATEGORY: Facilities & Equipment
TOTAL COST: \$1,500,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

☐ Council Goal ☒ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Stormwater

PROJECT TYPE:

☒ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☒ Yes \$300,000 - \$500,000 per year ☐ No

DESCRIPTION:

This program repairs and retrofits water quality facilities as described in the Stormwater Master Plan and as identified by inspections to meet the requirements of Clean Water Services in conjunction with federal permits they administer.

PROJECT SCOPE:

Repair and/or retrofit water quality facilities as needed and/or described in the Stormwater Master Plan. Listed facilities include 95th Ave. Water Quality Facility, Gertz Water Quality Facility, Hedges Creek Stream Repair, Highland Terrace Water Quality Facility, Lakeridge Terrace Water Quality Facility, Sweek Drive / Emery Zidell Pond B.

HISTORY:

Each of these projects has been identified as needed by the Stormwater Master Plan, regulatory agencies, or the City's regular inspection of stormwater facilities.

FUNDING PARTNERSHIPS:

Federal stormwater facility requirements administered by Clean Water Services require regular inspection of City stormwater facilities and require repair and/or retrofit as needed to maintain their intended function.

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Storm Drain Fund	FY 25/26	\$300,000
Storm Drain Fund	FY 26/27	\$300,000
Storm Drain Fund	FY 27/28	\$500,000
Storm Drain Fund	FY 28/29	\$500,000
Storm Drain Fund	FY 29/30	\$500,000
	TOTAL:	<u>\$2,100,000</u>

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95th Ave Water Quality Facility

DEPARTMENT: Public Works
CATEGORY: Utilities- Storm
TOTAL COST: \$250,000

CONCEPT SCHEDULE: _____
DESIGN SCHEDULE: _____
CONSTRUCTION SCHEDULE: FY 25/26

RANKING CRITERIA MET:

☐ Council Goal ☒ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Rehabilitate the existing public water quality facility located north of SW 95th Ave. This swale needs to be regraded and likely requires structural replacements. Rehabilitation work should include site survey, dredging or regrading of the bottom of the swale, potential replacement of existing infrastructure, and will require revegetating with natives to meet current CWS standards. The site does not adequately convey stormwater and has buried pipe structures.

PROJECT SCOPE:

The existing facility needs to be regraded and may require new storm control structures. An initial site survey will determine the extent required to regrade this site and will evaluate the structural integrity of the existing infrastructure. Certain trees within the pond may need to be removed, and reconstruction of any structures will be reviewed after survey findings and/or tree removal. This existing pipe systems may need to be cleaned and the site will need to be revegetated per current CWS standards.

HISTORY:

Originally constructed in 1999, this treatment swale collects stormwater from SW 95th Ave. Influent flow is collected via a 12" concrete storm pipe and discharges from the facility via a 12" concrete storm pipe which is conveyed to Hedges Creek. This public facility has not been properly maintained and is in need of significant regrading, structural repairs, potential for revegetation, and general maintenance efforts to bring it back into compliance.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

Storm Drain Fund

YEAR	AMOUNT
TBD	\$250,000
CIP TOTAL:	<hr/> \$250,000

95th Ave Water Quality Facility



Gertz Water Quality Facility

DEPARTMENT: Public Works
CATEGORY: Utilities- Storm
TOTAL COST: \$100,000

CONCEPT SCHEDULE: _____
DESIGN SCHEDULE: _____
CONSTRUCTION SCHEDULE: FY 25/26

RANKING CRITERIA MET:

☐ Council Goal ☒ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Regrade the existing public water quality facility located at 17194 SW 108th Ave. This facility is lower in elevation than the adjacent properties but is short-circuiting the swale's intended flow path and is causing erosion and downstream flooding issues. Rehabilitation work would include site survey, regrade the bottom of the swale, and revegetate with natives as necessary.

PROJECT SCOPE:

A site survey and evaluation of existing infrastructure will help determine feasible steps for rehabilitation. Regrading and revegetating the swale per current Clean Water Services (CWS) standards will be required. There is potential for the installation of an impermeable liner and re-directing the current flow path.

HISTORY:

Originally constructed in 2003, this treatment swale collects stormwater from a small subdivision off 110th Ave near the SW Hazelbrook Rd intersection. Influent flow is collected via a 12" ductile iron storm pipe and is intended to flow through the facility and freely discharge via overland flow to the 100 year floodplain of the Tualatin River. The taxlot it is conveyed to is owned by a home owner's association (HOA) and there have been resident complaints regarding the discharge flow of this facility.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

Stormwater Fund

YEAR	AMOUNT
TBD	\$100,000
CIP TOTAL:	<hr/> \$100,000

Gertz Water Quality Facility



Hedges Creek Stream Repair

DEPARTMENT: Public Works
CATEGORY: Utilities- Storm
TOTAL COST: \$160,000

CONCEPT SCHEDULE: _____
DESIGN SCHEDULE: _____
CONSTRUCTION SCHEDULE: FY 23-24

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Hedges Creek Stream improvements to address observed instream channel erosion and protect infrastructure.

PROJECT SCOPE:

This project includes an outfall extension, bioengineered slopes, streambed fill, vegetation restoration and construction of a retaining wall to address observed instream channel erosion and protect infrastructure.

HISTORY:

This location was identified as a project need in the supplemental Hedges Creek Stream Assessment.

FUNDING PARTNERSHIPS:

This section details the outside funding sources that could be available for this project and any involvement with outside agencies. If there are no special funding notes, state "N/A".

FUNDING SOURCES FOR THIS PROJECT:

Storm Drain Fund

YEAR	AMOUNT
TBD	\$160,000
CIP TOTAL:	\$160,000

Hedges Creek Stream Repair



Highland Terrace Water Quality Facility

DEPARTMENT: Public Works
CATEGORY: Utilities- Storm
TOTAL COST: \$300,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: FY 24/25

RANKING CRITERIA MET:

☐ Council Goal ☒ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Rehabilitate a 1.26 acre existing public water quality facility located at 22680 SW Grahams Ferry Road, which is adjacent to Victoria Woods. Rehabilitation work will include tree removal, site survey, potential reconstruction of damaged structures, revegetation, and fence repair.

PROJECT SCOPE:

The existing facility needs significant tree and invasive vegetation removal, with potential for regrading and new storm control structures. An initial site survey will determine whether any regrading of the site is necessary and will evaluate the structural integrity of the existing infrastructure. Revegetation and any reconstruction needs will be finalized after a full site survey.

HISTORY:

Originally constructed in 2000, this facility collects stormwater from SW Grahams Ferry Rd via a flow control manhole with an 18" corrugated plastic pipe (CPP). This flow freely discharges using a constant velocity energy dissipater into Coffee Lake Creek and Wetland, which is concurrently utilized as a stormwater detention basin. From there, effluent flow is controlled using a detention pond control structure. Multiple subdivisions drain into this large facility. This public facility has not been properly maintained and is in need of significant tree and vegetative removal, structural repairs, and general maintenance efforts to bring it back into compliance.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

Stormwater Fund

YEAR

TBD

AMOUNT

\$300,000

CIP TOTAL:

\$300,000

Highland Terrace Water Quality Facility



Lakeridge Terrace Water Quality Facility

DEPARTMENT: Public Works**CATEGORY:** Utilities- Storm**TOTAL COST:** \$100,000**CONCEPT SCHEDULE:** _____**DESIGN SCHEDULE:** _____**CONSTRUCTION SCHEDULE:** FY 24/25**RANKING CRITERIA MET:**☐ Council Goal ☒ Regulatory Requirement☐ Health & Safety ☒ Service Delivery Need☐ Master Plan: _____**PROJECT TYPE:**☐ Maintenance☒ Replacement☐ New/Expansion**NEW ONGOING COSTS?**☐ Yes \$ _____ ☒ No**DESCRIPTION:**

Rehabilitation of an existing public water quality facility located at 22269 SW 110th Place. This facility is between multiple private residences, is significantly lower in elevation, and has accumulated considerable debris. Rehabilitation work would include site survey, tree and invasive vegetation removal, potential dredging, evaluation of existing infrastructure, and revegetation with natives.

PROJECT SCOPE:

A site survey and evaluation of existing infrastructure will help determine feasible steps for rehabilitation. Tree removal and revegetation per current standards will be required. There is a potential need to dredge the existing pond for sediment and debris removal.

HISTORY:

Originally constructed in 2001, this treatment pond collects stormwater from the Lakeridge Terrace subdivision via one 15" PVC storm pipe. This flow discharges from the facility into high-flow, low-flow ditch inlets and is conveyed in a 12" PVC storm pipe to the public storm sewer system before freely discharging into a wetland near the southeast City limits. This facility is inspected annually as part of the required maintenance and inspection schedule.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

Stormwater Fund

YEAR

TBD

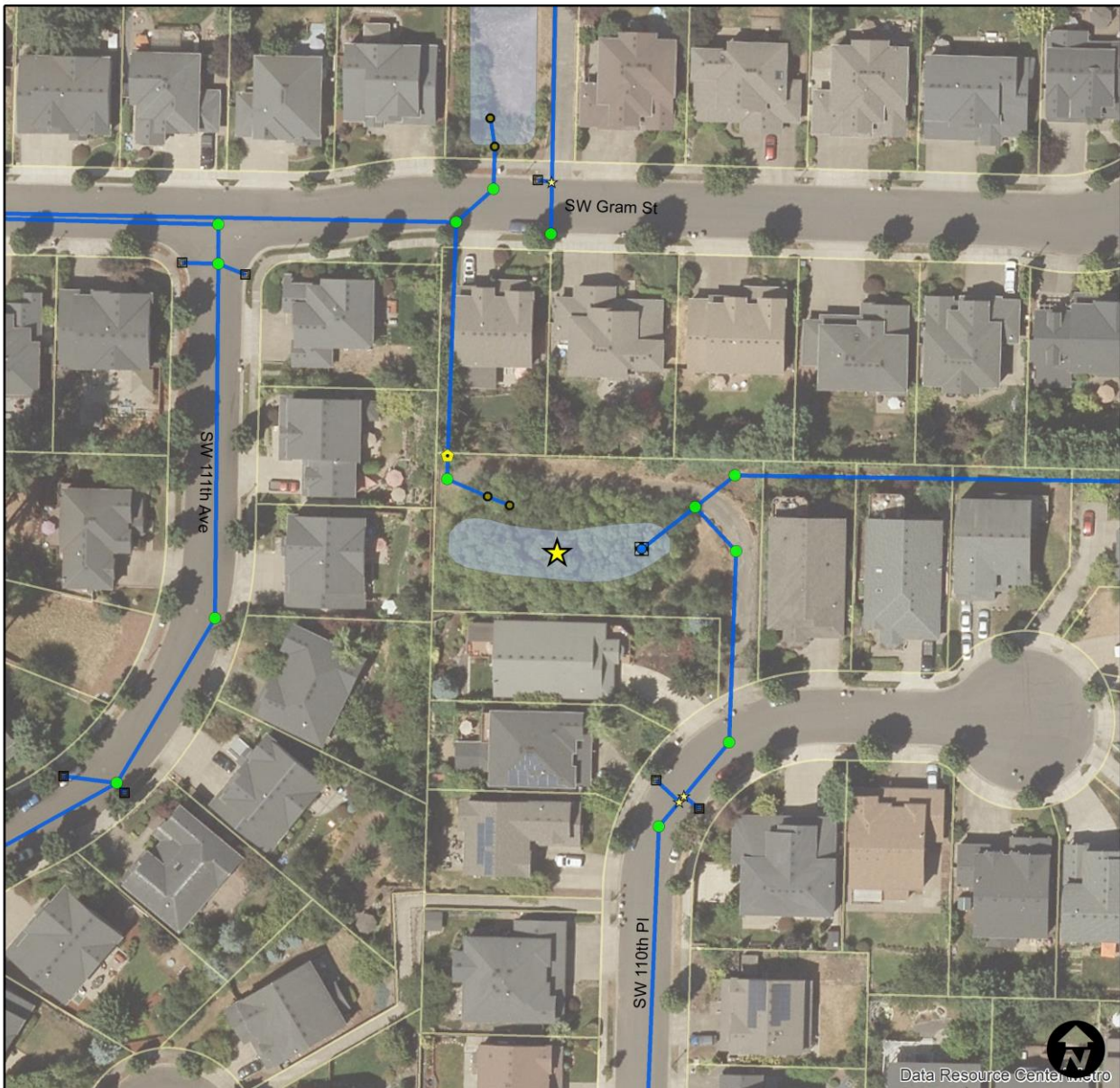
AMOUNT

\$100,000

CIP TOTAL:

\$100,000

Lakeridge Terrace Water Quality Facility



Sweek Drive/Emery Zidell Pond B

DEPARTMENT: Public Works
CATEGORY: Utilities- Storm
TOTAL COST: \$250,000

CONCEPT SCHEDULE: _____
DESIGN SCHEDULE: _____
CONSTRUCTION SCHEDULE: FY 23/24

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☒ Master Plan: Storm Master Plan (prelim.)

PROJECT TYPE:

☐ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

The existing public water quality facility located on the south side of SW Sweek Drive (Sweek Drive/Emery Zidell Pond) is no longer functioning properly and needs tree removal, potential reconstruction of damaged structures, and revegetation to meet current CWS standards.

PROJECT SCOPE:

The existing facility needs significant tree and vegetation removal, with potential for regrading and new storm control structures. An initial site survey will determine whether any regrading of the site is necessary and will evaluate the structural integrity of the existing infrastructure. Certain trees within the pond may have damaged structures (i.e. ditch inlet at the NE corner and influent pipe in the NW corner), and reconstruction of these structures will be reviewed after survey findings and/or tree removal. This facility also needs to replace damaged fence and is missing a City of Tualatin sign.

HISTORY:

Originally constructed in 1995, this facility collects stormwater from SW Sweek Drive via a 15" corrugated plastic pipe (CPP) and discharges using a flow control ditch inlet, followed by 20 linear feet of 4" PVC, into the adjacent Sweek Pond. This public facility has not been properly maintained and is in need of significant tree removal, structural repairs, and general maintenance efforts to bring it back into compliance.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

Stormwater Fund

YEAR	AMOUNT
TBD	\$250,000
CIP TOTAL:	<hr/> \$250,000

Sweek Drive/Emery Zidell Pond B



Water Quality Structure Replacement

DEPARTMENT: Public Works
CATEGORY: Utilities- Storm
TOTAL COST: \$Ongoing

CONCEPT SCHEDULE: _____
DESIGN SCHEDULE: N/A
CONSTRUCTION SCHEDULE: Ongoing

RANKING CRITERIA MET:

☐ Council Goal ☒ Regulatory Requirement
☐ Health & Safety ☒ Service Delivery Need
☐ Master Plan: _____

PROJECT TYPE:

☒ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

☒ Yes \$ Routine Maintenance ☐ No

DESCRIPTION:

There are existing storm utility structures (Water Quality Manholes, Flow Control Manholes, etc.) that were not properly installed or constructed and these individual structures need unique replacement and/or rehabilitation efforts to bring them into compliance with the MS4 permit requirements. There are more than 40 individual manhole structures that have been identified to date that need some level of elevated interior repair or complete replacement.

PROJECT SCOPE:

The first phase of this project will involve hiring a licensed Contractor to replace and/or repair interior manhole components in roughly 25 manholes. These interior components are either missing completely or are in degraded-condition. There should not be any design work associated with this first phase.

The second phase will involve hiring an Engineering consultant to prepare Civil Drawings for the replacement of approximately 15 existing storm manholes, and to varying degrees. A Contractor will need to be hired once the Civil Drawings are ready to bid. These structural replacement efforts will require excavation and is intended to correct mistakes related to failing interior controls (pollution control, flow control, flow diversion, etc.). There also exists the potential to enhance Water Quality and/or Hydromodification of existing areas so these can meet current MS4 design standards.

HISTORY:

Our Engineering Inspectors have identified numerous stormwater utility structures that require maintenance, rehabilitation, and/or replacements that are beyond the scope of the internal City staff. Over the course of several months, the list of individual manholes and structures that require this maintenance attention has continued to increase. It is anticipated that more structures will likely be identified and City staff feel it is beneficial to have a funding mechanism in place to identify, repair, and/or replace these degraded structures in the future. It is the goal of our Engineering Division to have this work completed within a 3- to 5-year time span.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Storm Drain Fund	FY 25/26	\$300,000
Storm Drain Fund	FY 26/27	\$300,000
Storm Drain Fund	FY 27/28	\$300,000
Storm Drain Fund	FY 28/29	\$300,000
Storm Drain Fund	FY 29/30	\$300,000
	CIP TOTAL:	<u>\$1,500,000</u>

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UTILITIES- WATER

Tualatin's water supply comes from the Bull Run Watershed and the Columbia Southshore Wellfield systems which are unfiltered systems. The City purchases the water from the City of Portland and distributes it to Tualatin residents.

The City's distribution system contains 111 miles of water lines ranging from four to 36 inches in diameter, five reservoirs, three pump stations, and over 6,600 water connections.

FUNDING SOURCES

Fees collected in the Water Operating Enterprise Fund, provide funding for, and are restricted to, maintenance and capital construction of the water distribution and collection system.

Developers are required to pay a Water System Development Charge to cover the costs associated with extending service to new and expanding developments. These funds can be used to construct capital improvements thus increasing the capacity of the system.

ISSUES FACING UTILITIES

Aging parts of infrastructure—while Tualatin's distribution system is relatively young, regular replacement and upgrades are needed to prevent disruption of services.

Regulatory requirements— as new or more stringent regulatory requirements are put into place, changes to the distribution and collection systems are necessary to stay in compliance.

Expansion to serve new development— new development requires new infrastructure be constructed to meet the increasing demands.

Water	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
A-1 Reservoir Upgrades (#613)	100,000	1,500,000	2,000,000	-	-
ASR Well Rehabilitation (#613)	300,000	-	300,000	-	-
B Level Reservoir at ASR (#601)	4,500,000	5,000,000	-	-	-
C Level Pump Station (B to C Pump Station - #603)	1,000,000	500,000	-	-	-
C Level Pump Station Generator (#607)	100,000	-	-	-	-
Emergency Supply Improvements Placeholder (#604)	1,000,000	1,000,000	-	-	-
Tualatin City Services (TCS) Micro Hydro Turbine	251,711	668,485	-	-	-
SCADA System Improvements (#611)	200,000	-	-	-	-
Miscellaneous Physical Site & Cyber Security Upgrades (#610)	225,000	250,000	250,000	-	-
Blake Street – Railroad to 115 th (#401)	-	250,000	1,000,000	-	-
Seismic Upgrades at Reservoirs (#605)	-	225,000	225,000	-	-
Basalt Creek Pipeline from Boones to Grahams	-	1,250,000	1,250,000	500,000	-
Leveton (A Level - #405)	-	-	549,000	-	-
Upgrade Martinazzi Pump Station (#606)	-	-	-	2,750,000	2,750,000
Iowa St - C Level (#406)	-	-	-	1,000,000	-
C Level Transmission Upsizing - SW 82nd Ave to C Level Reservoirs	-	-	-	2,000,000	800,000
90th Ave (A Level) (#404)	-	-	-	100,000	200,000
A-2 Reservoir upgrades (#614)	-	-	-	-	100,000
Manhasset Dr (A Level) (#402)	-	-	-	-	250,000
Water Total	7,525,000	9,975,000	5,574,000	6,350,000	4,500,000

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A-1 Reservoir Upgrades

DEPARTMENT: Public Works
CATEGORY: Utilities- Water
TOTAL COST: \$3,600,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan #613

PROJECT TYPE:

- ☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Seismic valving upgrades and interior coating rehab along with replacement of the sites fence with new 6ft, 2-inch mesh, and chain link with 3-strand barb anti-climb feature.

PROJECT SCOPE:

Complete a seismic analysis before coating. Remove and replace interior and exterior coatings and apply new coating. Surface preparation will include full removal of existing interior and exterior coatings with abrasive blast methods. Upgrade to seismic valving including an appropriate sized vault for the altitude valve.

HISTORY:

The tank is 90 feet in diameter and 50 feet tall and was constructed in 1971. The exterior coating of the A1 Reservoir has approached the recommended limit for adding more coatings, and has a lead-based primer coating that will require full containment. The interior coating appears to be the original coal tar coating applied when the reservoir was installed and must be removed and a new coating applied. Consistent with the Oregon Resilience Plan adding seismic valving improves the reliability performance of the tank following a seismic event.

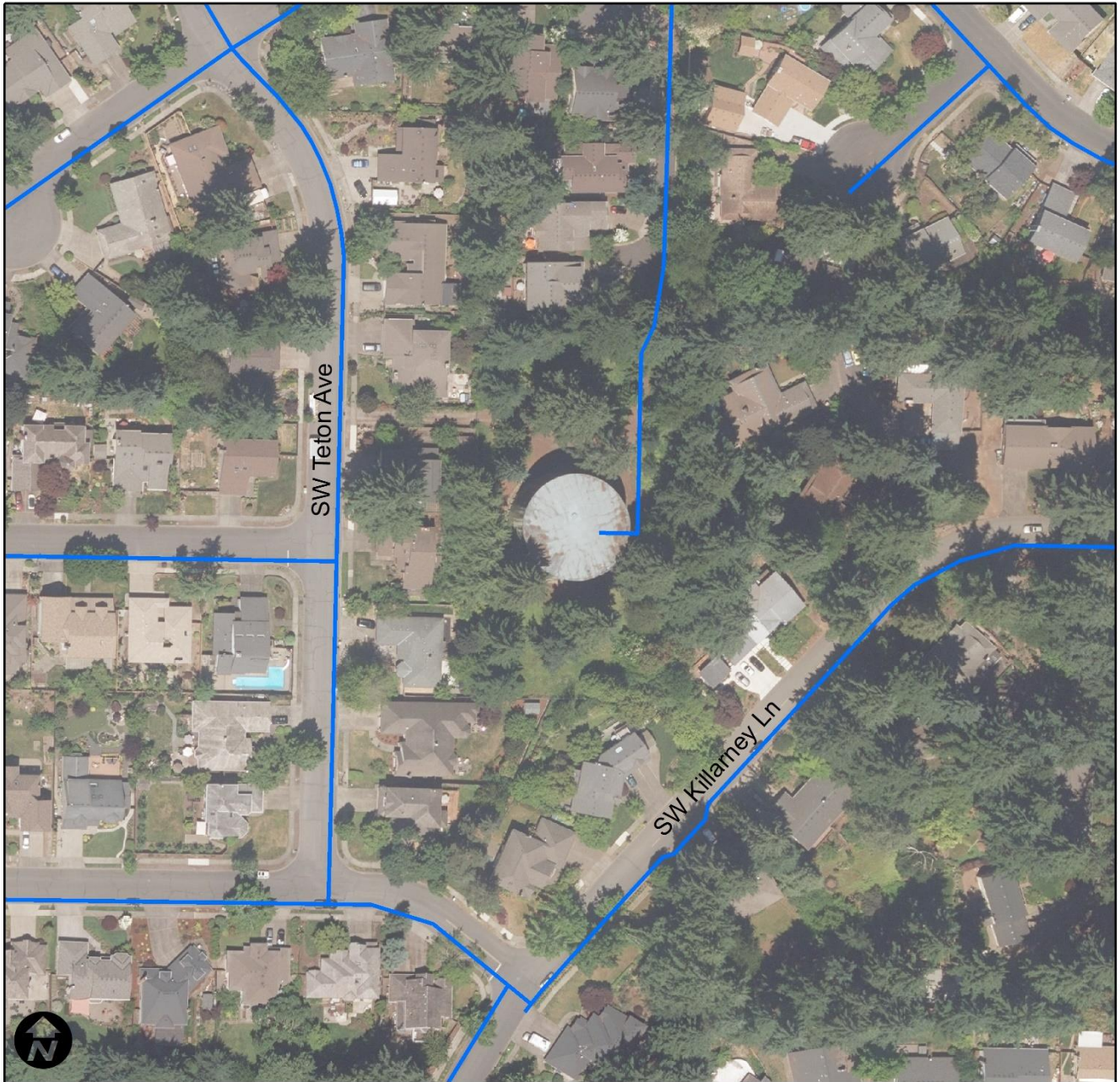
FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 25/26	\$82,000
Water SDC Fund	FY 25/26	\$18,000
Water Fund	FY 26/27	\$1,230,000
Water SDC Fund	FY 26/27	\$270,000
Water Fund	FY 27/28	\$1,640,000
Water SDC Fund	FY 27/28	\$360,000
	CIP TOTAL:	\$3,600,000

A-1 Reservoir Upgrades



ASR Well Rehabilitation

DEPARTMENT: Public Works
CATEGORY: Utilities- Water
TOTAL COST: \$600,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☐ Master Plan: Water Master Plan #612

PROJECT TYPE:

- ☒ Maintenance
☒ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

The process for rehabilitation includes removal of the pump, inspection, cleaning and treatment of the well, then reinstallation of the pump. The project includes the potential for replacement of the down-hole control valve, an essential fluid-actuated valve, if needed.

PROJECT SCOPE:

Inspect, clean and treat the ASR well. Replace down-hole control valve if necessary.

HISTORY:

The ASR well was put into service in 2009. The ASR well rehabilitation was originally recommended for a 5-year cycle to maintain/improve performance and reduce biofouling. The ASR was last rehabilitated in 2010. The down-hole valve replacement has been on GSI's radar for 5 – 7 years as a recommended action.

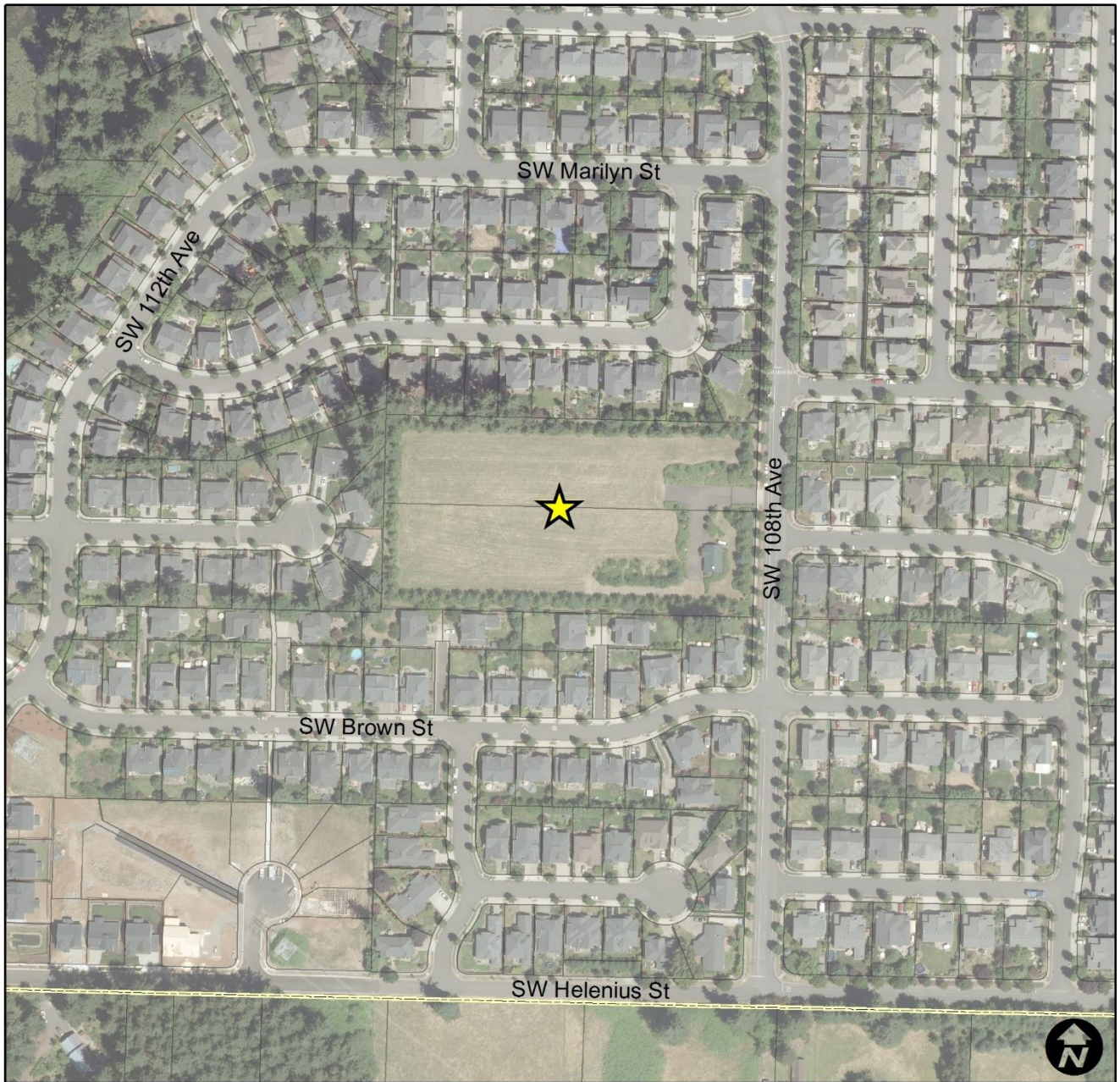
FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 25/26	\$246,000
Water SDC Fund	FY 25/26	\$54,000
Water Fund	FY 27/28	\$246,000
Water SDC Fund	FY 27/28	\$54,000
	CIP TOTAL:	<u>\$600,000</u>

ASR Well Rehabilitation



B Level Reservoir at ASR

DEPARTMENT: Public Works
CATEGORY: Utilities- Water
TOTAL COST: \$6,250,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan #601

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

ASRs hold up well in seismic events, allowing for water to be transferred from the ASR well to the reservoir. This is beneficial because the reservoir could be used as a distribution point in case of emergency. The site also addresses existing and future storage deficiencies in both the A and B levels. This also allows for a future pump station at the site to improve supply reliability to the C level.

PROJECT SCOPE:

Construct an additional 2.5-MG Reservoir at the ASR site to address short-term storage deficits, add storage on the west side of the system, and allow for storage of water from the ASR during an emergency.

HISTORY:

The ASR site was purchased as a future reservoir site and became a convenient ASR location.

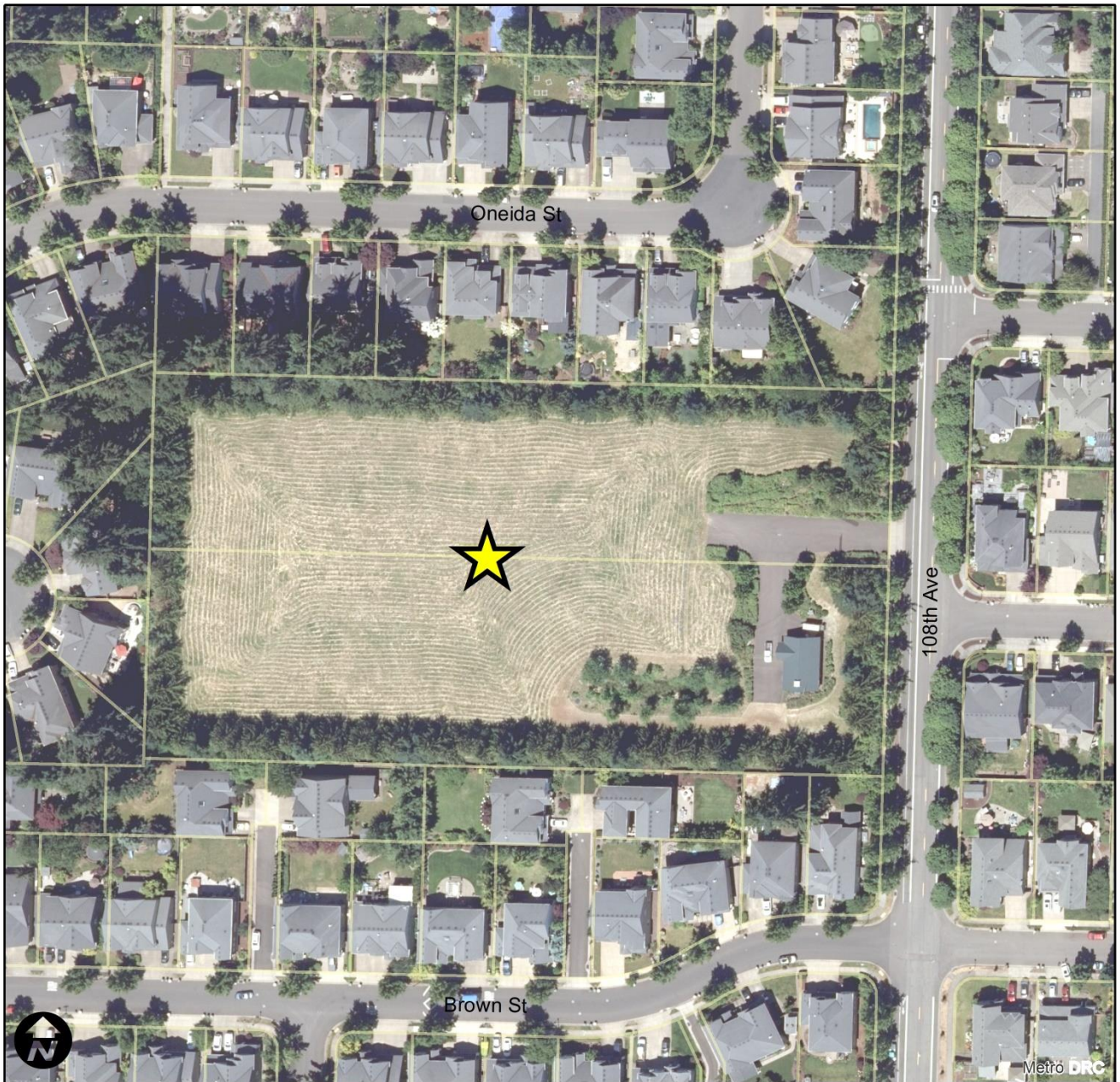
FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 2024/25	\$875,000
Water SDC Fund	FY 2024/25	\$2,250,000
Water Fund	FY 2025/26	\$875,000
Water SDC Fund	FY 2025/26	\$2,250,000
	CIP TOTAL:	<hr/> \$6,250,000

B Level Reservoir at ASR



B to C Level Pump Station at ASR Site

DEPARTMENT: Public Works
CATEGORY: Utilities- Water
TOTAL COST: \$2,000,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan #603

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

A new pump station at the ASR site, concurrent or after the construction of a new reservoir (601), to serve the C level, primarily to improve service to the developing western side of the C level.

PROJECT SCOPE:

Construct a second C-Level Pump Station to be located at the ASR site, once a new B-Level reservoir is constructed at the site. This new pump station will provide resilience and flexibility for supplying the C-Level, for both typical operations and fire flow requirements. Further planning and design is needed to determine pump specifications.

HISTORY:

N/A

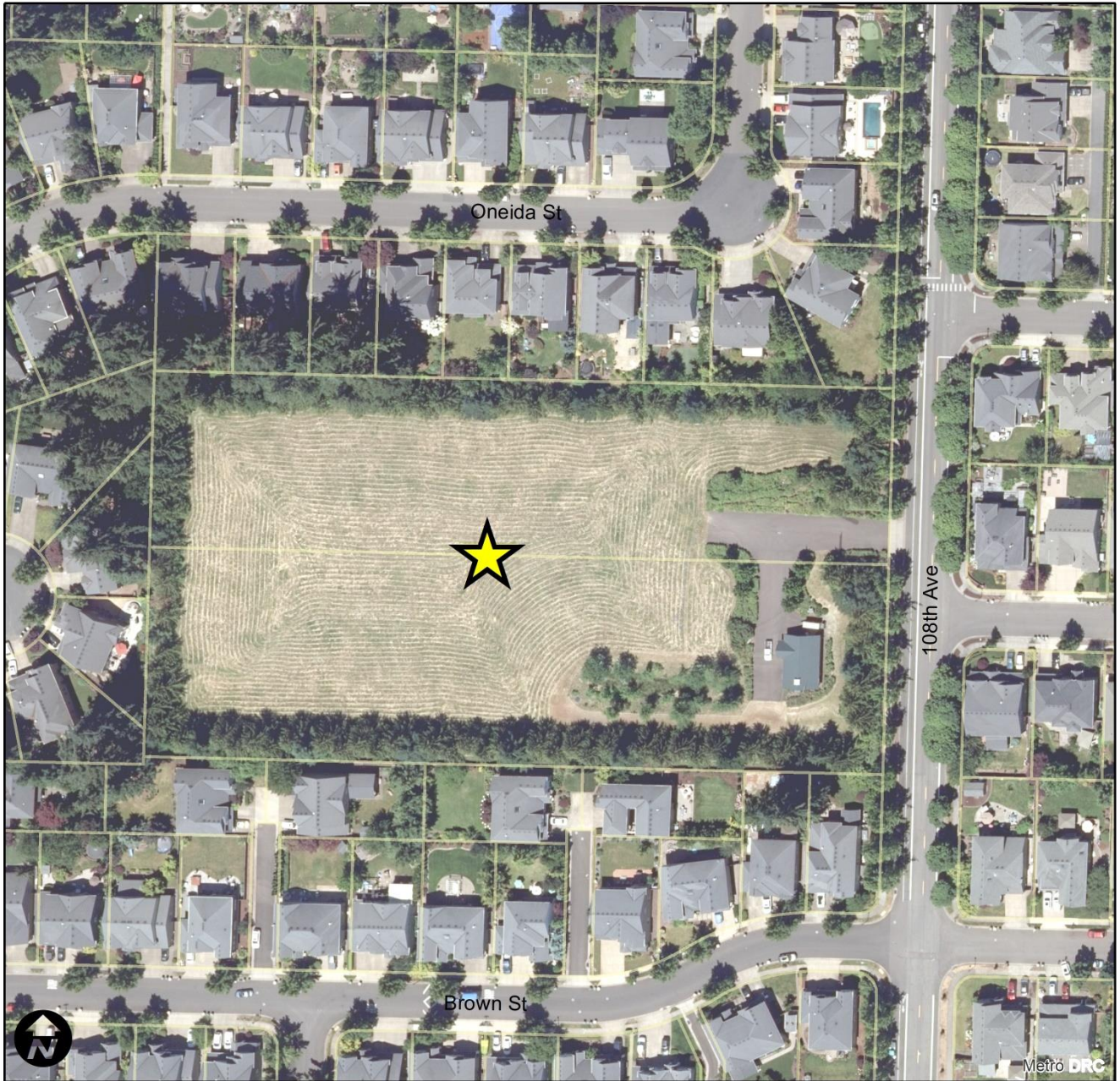
FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 25/26	\$820,000
Water SDC Fund	FY 25/26	\$180,000
Water Fund	FY 26/27	\$410,000
Water SDC Fund	FY 26/27	\$90,000
	CIP TOTAL:	<u>\$1,500,000</u>

B to C Level Pump Station at ASR Site



C Level Pump Station Generator

DEPARTMENT:	Administration	CONCEPT SCHEDULE:	_____
CATEGORY:	Facilities & Equipment	DESIGN SCHEDULE:	_____
TOTAL COST:	\$200,000	CONSTRUCTION SCHEDULE:	_____

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Yes \$ _____ <input checked="" type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>Water Master Plan #607</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
C Level Pump Station, On Site Power Generation, including an automatic transfer switch (ATS) for automated generator operations.

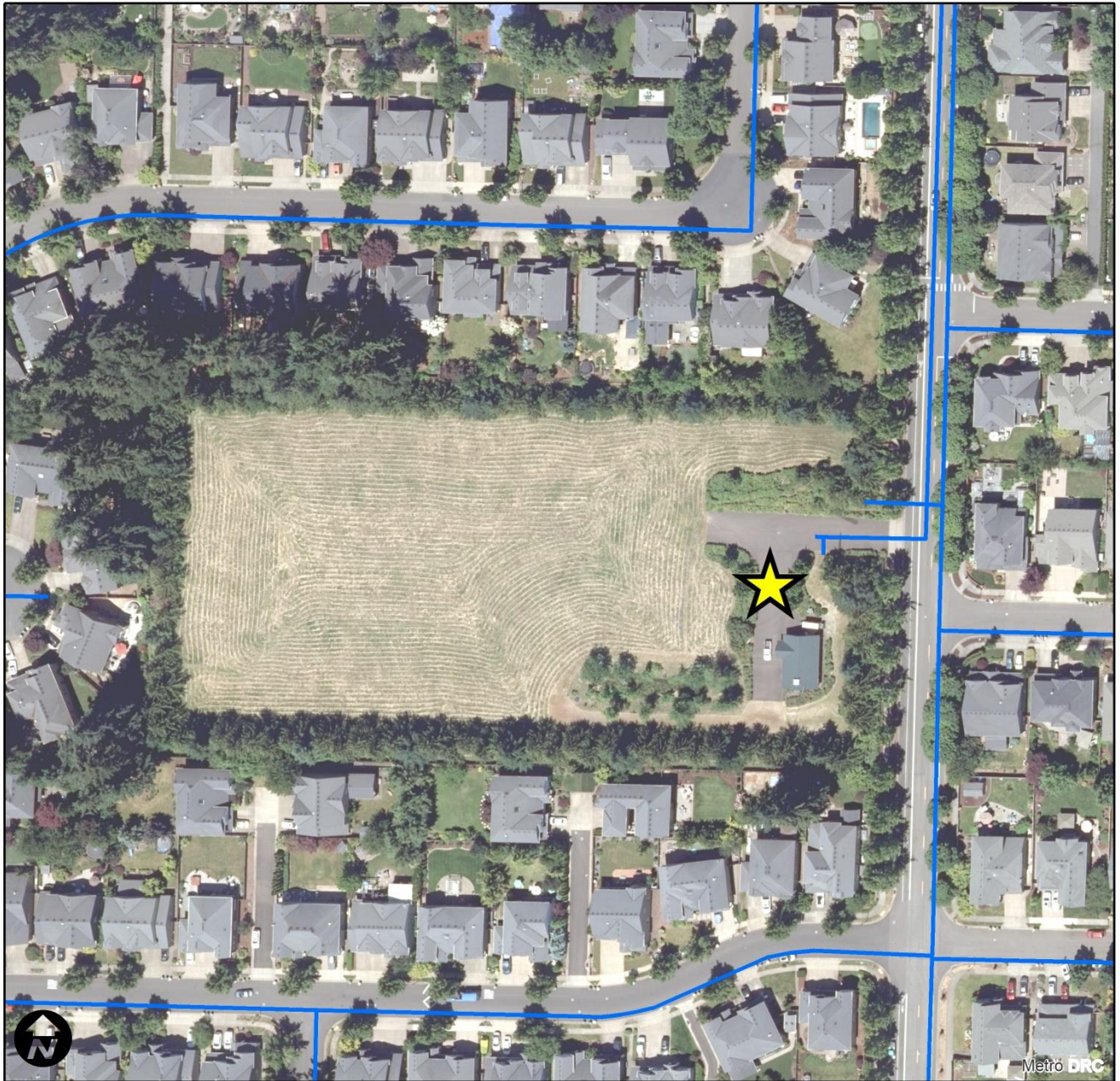
PROJECT SCOPE:
On-site permanent power generation (either trailer or permanent) at the C Level Pump Station to increase resiliency in B to C Level pumping. Include an automatic transfer switch (ATS) for automated generator operations.

HISTORY:
To align with the City’s resiliency goals.

FUNDING PARTNERSHIPS:
N/A

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Water Fund	FY 2024/25	\$56,000
Water SDC Fund	FY 2024/25	\$144,000
	CIP TOTAL:	<u>\$200,000</u>

C Level Pump Station Generator



Emergency Supply Improvements Placeholder

DEPARTMENT: Public Works

CONCEPT SCHEDULE: FY 26/27

CATEGORY: Facilities & Equipment

DESIGN SCHEDULE:

TOTAL COST: \$2,000,000

CONSTRUCTION SCHEDULE:

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☒ Health & Safety ☒ Service Delivery Need
☒ Master Plan: Water Master Plan #604

PROJECT TYPE:

- ☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☒ Yes \$ _____ ☐ No

DESCRIPTION:

Portland Water Bureau (PWB) remains the most reliable source of long-term supply for the City and a three prong strategy is recommended to ensure the continued reliability of the City's water supply including:

- Invest in a New Backup Supply
- Continue to Support Reliability of the PWB System
- Increase Reliability of Local Interties

PROJECT SCOPE:

Continue to update and refine the strategies as work continues, as well as update the CIP estimates as more information and detail are established for the City's long-term supply needs.

HISTORY:

The Washington County Supply Line (WCSL), will need investment in the form of rehabilitation and eventual replacement. The City should plan for continued investment in the WCSL and an additional study when replacement is deemed necessary. As partners of the WCSL change their use of the supply main, this investment may change as well. A recent investigation by PWB evaluated potential changes in water quality as a result of increased water age as the WCSL's largest user, TVWD, discontinues use of the transmission main for wholesale supply in 2026. While the study indicated that increased water age should be offset by water quality improvements associated with the implementation of filtration of the Bull Run supply, the City should prepare for potential increases in disinfection byproduct formation and lower disinfectant residuals when these changes occur in 202

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 25/26	\$820,000
Water SDC Fund	FY 25/26	\$180,000
Water Fund	FY 26/27	\$820,000
Water SDC Fund	FY 26/27	\$180,000
	TOTAL:	<u>\$2,000,000</u>

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Tualatin City Services (TCS) Micro Hydro Turbine

DEPARTMENT:	Public Works	CONCEPT SCHEDULE:	FY 23/24
CATEGORY:	Facilities & Equipment	DESIGN SCHEDULE:	FY 24/25
TOTAL COST:	\$920,295	CONSTRUCTION SCHEDULE:	FY 25/26

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input checked="" type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Yes \$3,000 <input type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> Replacement	NEW ONGOING COSTS?
<input type="checkbox"/> Master Plan: _____	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Installation of an InPipe 56kW micro hydro turbine at an existing pressure reducing valve (PRV) at the Tualatin City Services (TCS) site. This micro hydro turbine will replace the existing PRV, capturing energy while reducing pressure in the water system to power the TSC site. The turbine is expected to generate 278,000 kWh of power; enough to power the TCS site and generate about 100,000 kWh of excess power. The excess power will be used as vehicle and facility electrification continues.

Note: Initial funding for this project will be budgeted in the Water Operating Fund and expenses will be reimbursed through funding partnerships. The total cost for the City will be approximately \$65,000 (funding partnerships outlined below).

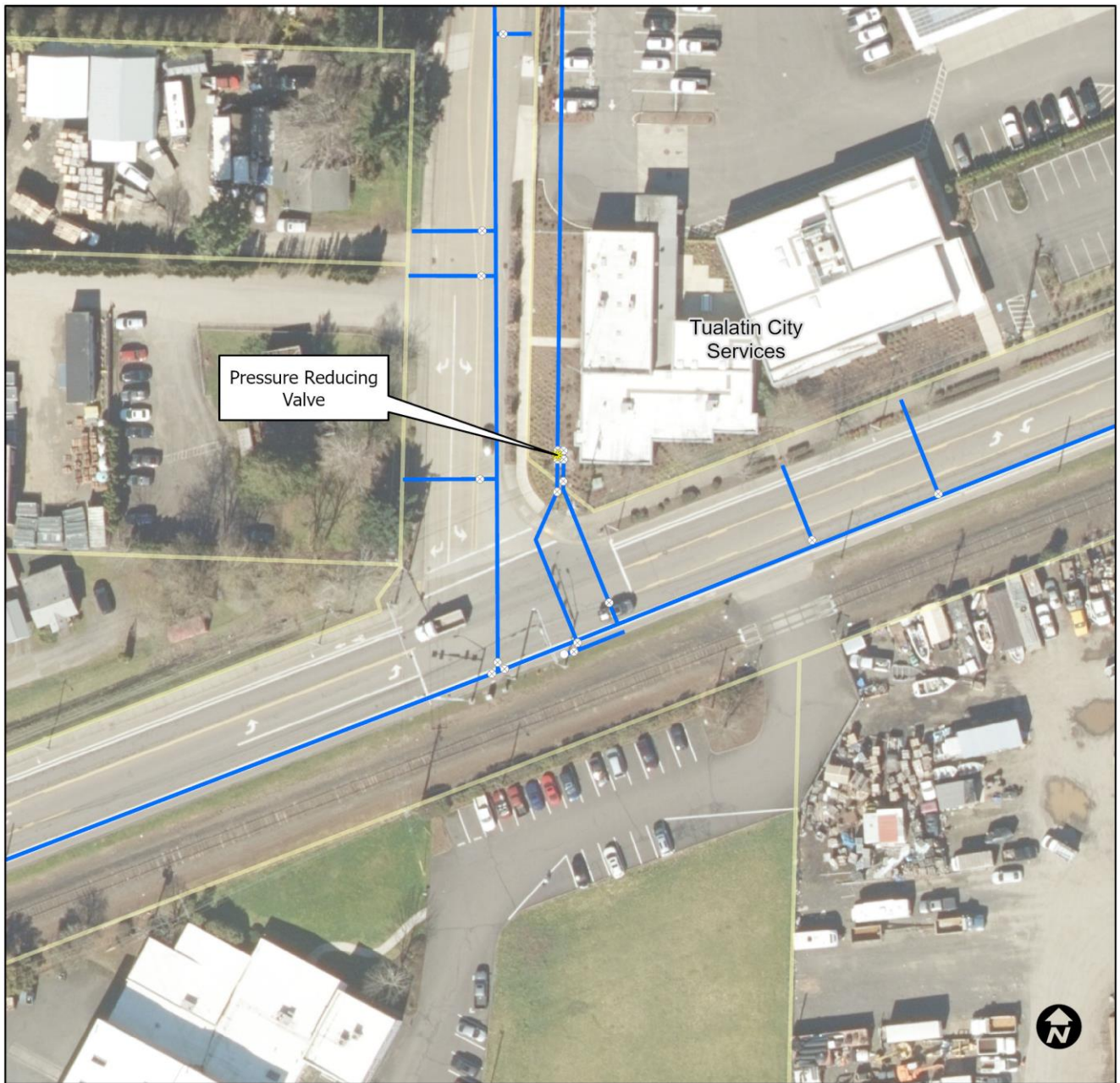
1. **PROJECT SCOPE:**
Hire design firm(s) to scope project, design installation, conduct micro grid feasibility analysis, and manage installation
2. Hire contractor to install micro turbine in alignment with microgrid feasibility analysis recommendation
3. Procure InPipe HydroXS-M8-56kW-H turbine and associated equipment
4. Coordinate net metering and installation with Portland General Electric (PGE)
5. Install micro hydro turbine

HISTORY:
The City was approached in 2023 by InPipe Energy Inc. about the feasibility of deploying micro hydro turbines in the City’s water distribution system. Staff worked with InPipe to conduct a system analysis to determine feasibility and select potential locations. It was determined that the TCS site was the most viable considering the water distribution system conditions, energy generation potential, and energy used at the site. The City signed a contract with InPipe Energy in 2024 to design and install a micro hydro turbine at the TCS site.

- FUNDING PARTNERSHIPS:**
- Energy Efficiency Community Development Block Grant (EECDBG): \$115,000
 - Energy Trust of Oregon design/ construction incentives: \$211,375
 - Portland General Electric Renewable Development Fund: \$250,000
 - Inflation Reduction Act Clean Energy Opportunity Direct Pay: \$276,088.50

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Water Fund	FY 25/26	\$251,710.60
Water Fund	FY 26/27	\$668,584.40
	TOTAL:	\$920,295.00

Tualatin City Services (TCS) Micro Hydro Turbine



SCADA System Improvements

DEPARTMENT:	Public Works	CONCEPT SCHEDULE:	_____
CATEGORY:	Utilities- Water	DESIGN SCHEDULE:	_____
TOTAL COST:	\$2,225,000	CONSTRUCTION SCHEDULE:	_____

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	<input type="checkbox"/> Yes \$ _____ <input checked="" type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>Water Master Plan #611</u>	<input type="checkbox"/> New/Expansion	

DESCRIPTION:
Upgrade the Supervisory Control and Data Acquisition (SCADA) system that staff use to monitor the City’s water system.

PROJECT SCOPE:
Upgrade SCADA system to better manage water system during peak demands and increase security and resiliency. This project includes redesigning and upgrading SCADA software as well as field equipment such as electrical panels and communications equipment. The project is currently in progress.

HISTORY:
The original SCADA system has reached end of life, and no longer allows staff to operate the water system efficiently. Attaining replacement equipment has become challenging.

FUNDING PARTNERSHIPS:
N/A

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Water Fund	FY 2024/25	\$1,722,000
Water SDC Fund	FY 2024/25	\$378,000
	CIP TOTAL:	<u>\$2,100,000</u>

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Miscellaneous Physical Site & Cyber Security Upgrades

DEPARTMENT:	Public Works	CONCEPT SCHEDULE:	
CATEGORY:	Facilities & Equipment	DESIGN SCHEDULE:	
TOTAL COST:	\$475,000	CONSTRUCTION SCHEDULE:	

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>Water Master Plan #610</u>	<input type="checkbox"/> New/Expansion	

DESCRIPTION:
Miscellaneous physical site and cyber security upgrades as identified in the City's Emergency Response Plan including installation of new pad locks, electronic access gate controls, alarm switches, cameras, signage, anti-ram bollards, and natural surveillance as describes in the AWIA report.

PROJECT SCOPE:
Same as above

HISTORY:
N/A

FUNDING PARTNERSHIPS:
N/A

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Water Fund	FY 25/26	\$184,500
Water SDC Fund	FY 25/26	\$40,500
Water Fund	FY 26/27	\$205,000
Water SDC Fund	FY 26/27	\$45,000
	TOTAL:	\$475,000

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Blake Street – Railroad to 115th

DEPARTMENT: Public Works
CATEGORY: Facilities & Equipment
TOTAL COST: \$1,250,000

CONCEPT SCHEDULE: _____
DESIGN SCHEDULE: FY 26/27
CONSTRUCTION SCHEDULE: FY 27/28

RANKING CRITERIA MET:

☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan #401

PROJECT TYPE:

☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

☐ Yes \$ _____ ☒ No

DESCRIPTION:

Install new water main to loop system resulting in better system operation and water quality.

PROJECT SCOPE:

12" line currently extends from Blake street and dead ends west of railroad. Businesses on 115th are currently served by only 1 line. Connecting the line at the end of 115th with the dead end line west of the railroad will provide redundancy (backup source), and looping will improve some water quality issues experience in this area. Connection would go cross-country approximately 1500 feet.

HISTORY:

N/A

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 26/27	\$205,000
Water SDC Fund	FY 26/27	\$45,000
Water Fund	FY 27/28	\$820,000
Water SDC Fund	FY 27/28	\$180,000

CIP TOTAL: \$1,250,000

Blake Street – Railroad to 115th



Seismic Valve Upgrades at B-2, C-1, and C-2 Level Reservoirs

DEPARTMENT:	Public Works	CONCEPT SCHEDULE:	_____
CATEGORY:	Utilities- Water	DESIGN SCHEDULE:	_____
TOTAL COST:	\$450,000	CONSTRUCTION SCHEDULE:	_____
RANKING CRITERIA MET:		PROJECT TYPE:	NEW ONGOING COSTS?
<input checked="" type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement		<input type="checkbox"/> Maintenance	<input type="checkbox"/> Yes \$ _____ <input checked="" type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input type="checkbox"/> Service Delivery Need		<input type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>Water Master Plan #605</u>		<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Seismic valve upgrades at C Level Reservoirs. These valves will automatically shut prior to an earthquake; ensuring water is kept in the reservoirs rather than drained out and leaked through broken pipes in the distribution system. Retaining water in the reservoirs will allow the City the ability to distribute water to residents after an event. More work is needed to determine the exact means of distributing the water directly from the reservoir tanks but the seismic valves are a critical first step to water retention and resiliency.

PROJECT SCOPE:
Install seismic valving at both C-Level reservoirs to ensure they can maintain water in the storage tanks after a seismic event. Project includes the installation of valving and connection to Shake Alert early earthquake detection system, which communicates the detection of an earthquake through the SCADA system, which in turn activates the valves to shut.

HISTORY:
N/A

FUNDING PARTNERSHIPS:
N/A

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Water Fund	FY 2025/26	\$184,500
Water SDC Fund	FY 2025/26	\$40,500
Water Fund	FY 2026/27	\$184,500
Water SDC Fund	FY 2026/27	\$40,500
	CIP TOTAL:	<u>\$450,000</u>

Seismic Upgrades at C Level Reservoirs



Basalt Creek Pipeline (Boones to Grahams)

DEPARTMENT:	Public Works	CONCEPT SCHEDULE:	_____
CATEGORY:	Utilities- Water	DESIGN SCHEDULE:	_____
TOTAL COST:	\$2,555,000	CONSTRUCTION SCHEDULE:	_____

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Yes \$ _____ <input checked="" type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>Water Master Plan #503A</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
New 12" seismically restrained water main at the C level, along the Basalt Creek Pkwy extension and bridge between SW Grahams Ferry Rd. and Boones Ferry Rd. In addition to Basalt Creek, this line provides additional hydraulic capacity from the east to west side of the C level, which serves the south end of town as well as the proposed Basalt Creek development area.

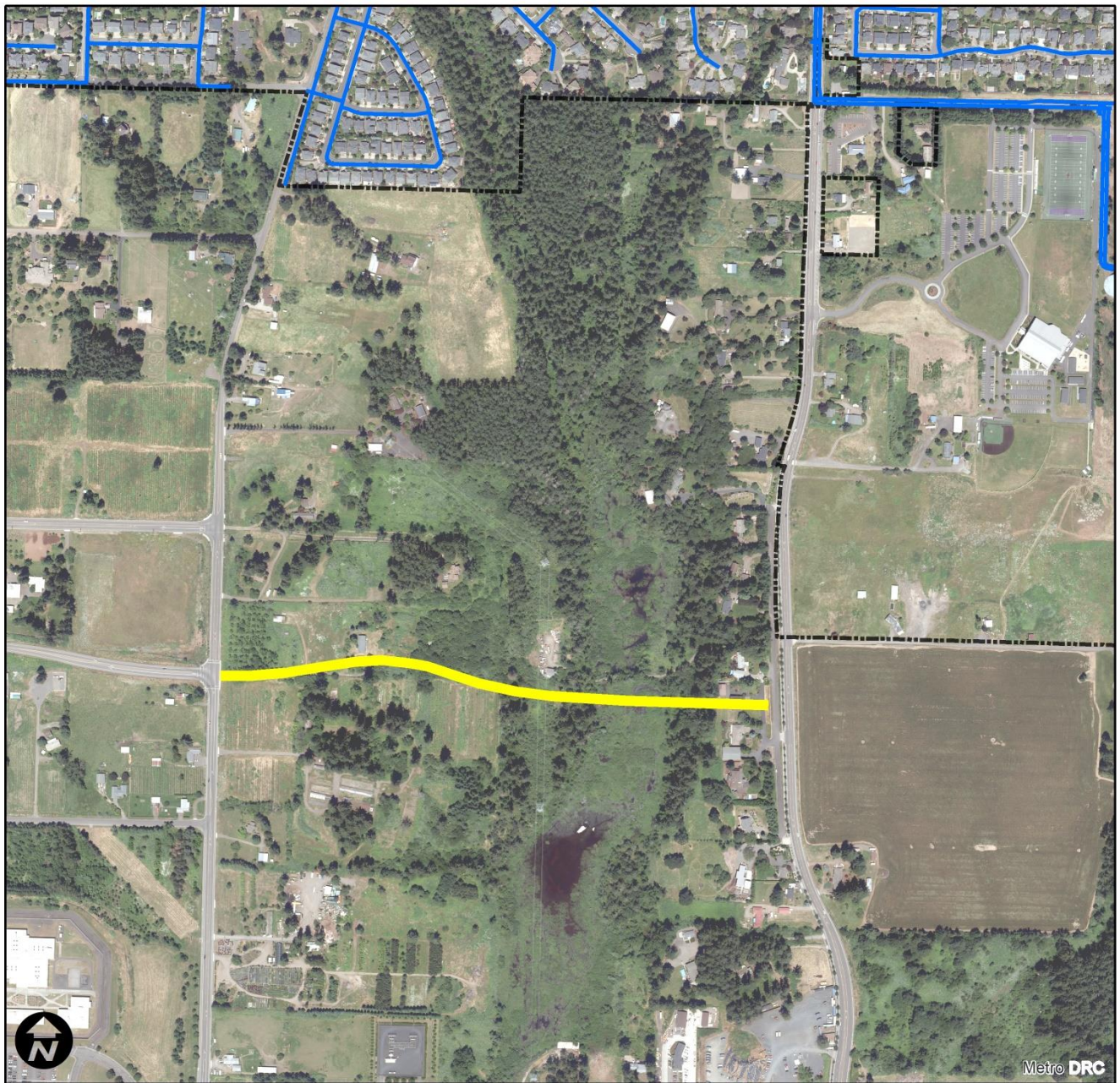
PROJECT SCOPE:
Install 12", new seismically restrained water main along the Basalt Creek Pkwy extension and bridge between SW Grahams Ferry Rd. and Boones Ferry Rd. in Coordination with Washington County, who's constructing the road and bridge. Further buildout of this main will occur with the remainder of the road project (Project 503).

HISTORY:
In response to Basalt Creek urbanization, there is a need for backbone transmission to serve the Basalt Creek service area in C level.

FUNDING PARTNERSHIPS:
N/A

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Water Fund	FY 2024/25	\$45,100
Water SDC Fund	FY 2024/25	\$9,900
Water Fund	FY 2025/26	\$1,025,000
Water SDC Fund	FY 2025/26	\$225,000
Water Fund	FY 2026/27	\$1,025,000
Water SDC Fund	FY 2026/27	\$225,000
	CIP TOTAL:	\$2,555,000

Basalt Creek Pipeline (Boones to Grahams)



Leveton (A Level)

DEPARTMENT: Public Works
CATEGORY: Utilities- Water
TOTAL COST: \$549,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: _____

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

This project consists of the partial completion 650 ft. of a 12-inch diameter water distribution loop to improve capacity to address existing fire flow deficiencies in the area. The project is located near the Leveton Pressure Reducing Valve (PRV) vault on Leveton Drive.

PROJECT SCOPE:

Install new water main connecting mains on Tualatin Rd. and Leveton Ave to loop system resulting in better system operation and water quality.

HISTORY:

This project is identified in the 2013 Water Master Plan and remained as a project to complete in the 2023 Master Plan.

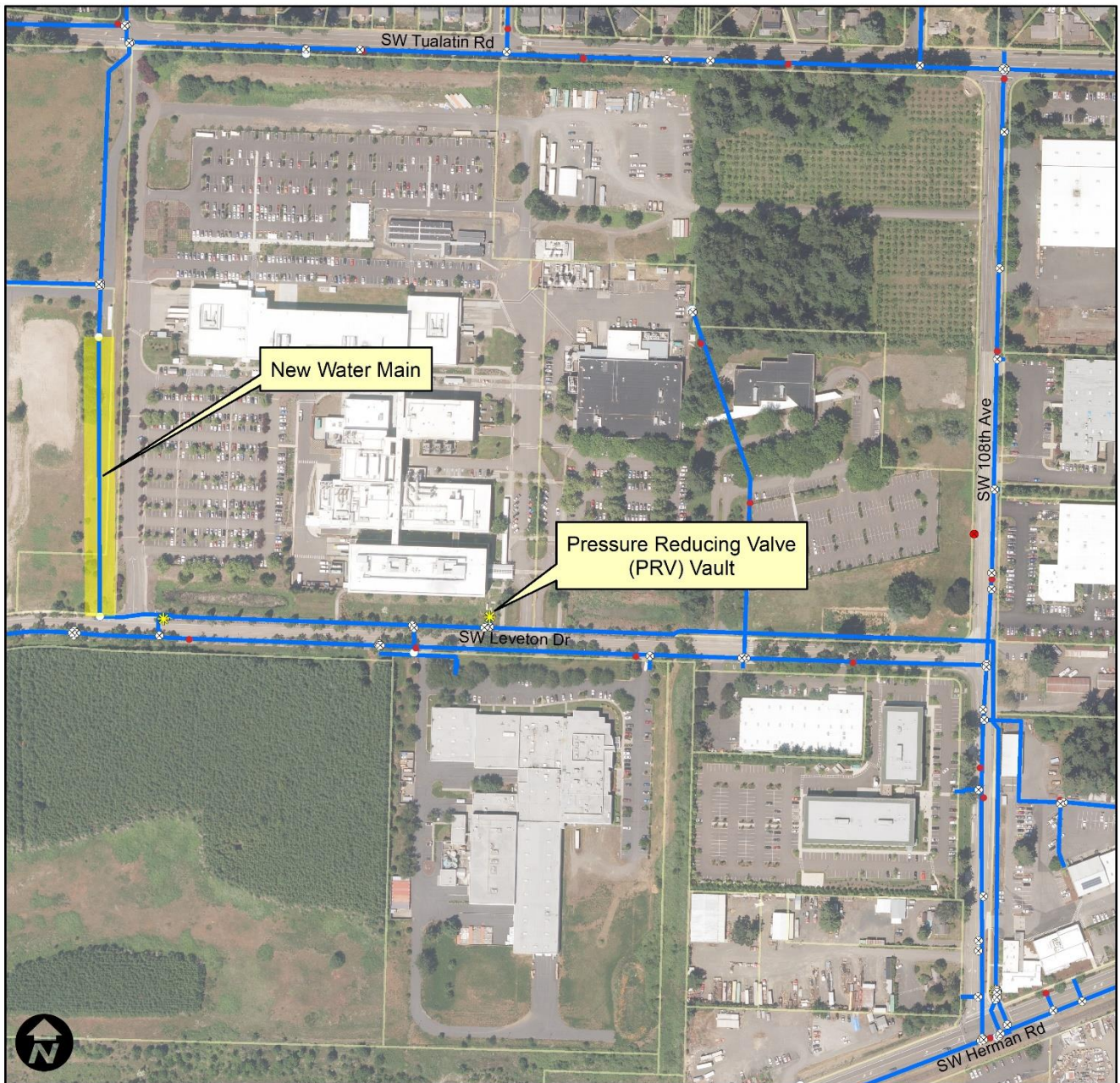
FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 2027/28	\$450,180
Water SDC Fund	FY 2027/28	\$98,820
	CIP TOTAL:	<u>\$549,000</u>

Leveton (A Level)



Upgrade Martinazzi Pump Station

DEPARTMENT: Public Works
CATEGORY: Utilities- Water
TOTAL COST: \$2,750,000

CONCEPT SCHEDULE: _____

DESIGN SCHEDULE: _____

CONSTRUCTION SCHEDULE: FY 28/29

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan #606

PROJECT TYPE:

- ☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

An upgrade of the Martinazzi Pump Station will likely require a complete replacement, as the existing underground station is past its usable lifespan, not seismically up to code, and extensive structural upgrades would be required in addition to pump upsizing. A new pump station would ideally include a modern pump station structure with adequate access, operations and maintenance, and safety features, likely necessitating land acquisition for this alternative.

PROJECT SCOPE:

A new Martinazzi pump station is required. The pump station plays a critical role as a backup for our system. If the Boones Ferry PRV is out of service, the pump station is the only other way that water can be pushed to Norwood Reservoir to feed B and C levels.

HISTORY:

The existing Martinazzi Pump Station is in poor condition, has reached the end of its usable life, and is not exercised sufficiently for reliable operation. The Martinazzi Pump Station pumps from Zone A to Zone B, but has not been in normal operation for over 20 years. Annual tests have verified the pump station is still operating, but it has limited reliability.

FUNDING PARTNERSHIPS:

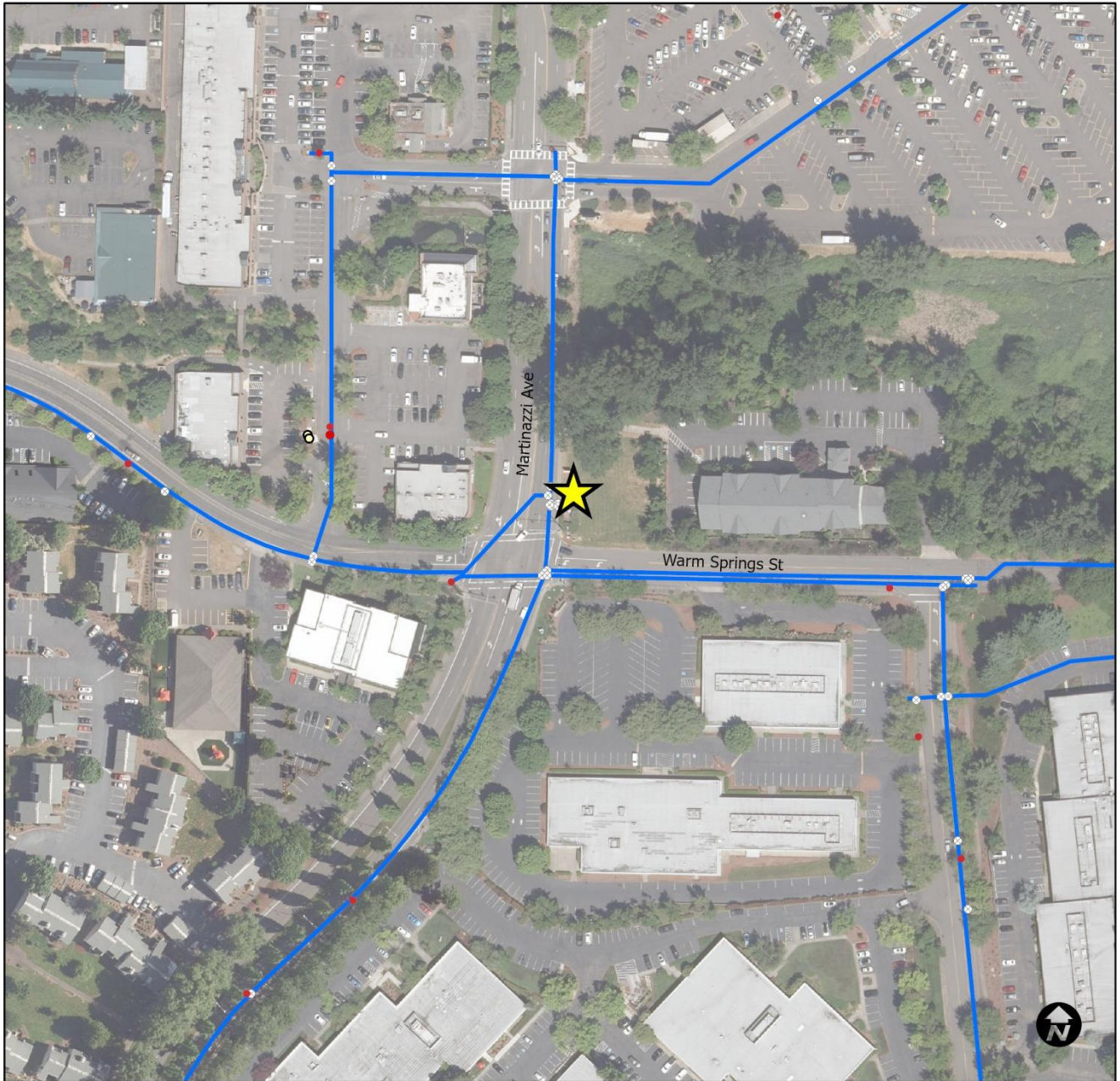
N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 28/29	\$2,255,000
Water SDC Fund	FY 28/29	\$495,000

CIP TOTAL: \$2,750,000

Upgrade Martinazzi Pump Station



Iowa St – C Level

DEPARTMENT:	Public Works	CONCEPT SCHEDULE:	TBD
CATEGORY:	Utilities- Water	DESIGN SCHEDULE:	TBD
TOTAL COST:	\$1,000,000	CONSTRUCTION SCHEDULE:	2029-2033

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Yes \$ <u>TBD</u> <input type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>Water Master Plan #406</u>	<input checked="" type="checkbox"/> New/Expansion	

DESCRIPTION:
Install new 12” water main between Iowa Dr. and Grahams Ferry Rd. through the City owned property for the future Iowa Dr. extension to Grahams Ferry Rd. The project will improve system looping, resulting in better system operation and water quality.

PROJECT SCOPE:
Install 1,100 liner feet of 12” water main connecting the existing 8-inch main on Iowa Dr. to the 12” main on SW Grahams Ferry Rd. This project is projected to be completed between 2029-2033. The project is eligible for 18% SDC funding. The project timing may be adjusted to align with private development of the adjacent properties along Grahams Ferry Rd.

HISTORY:
This project was identified in the 2023 Water Master Plan.

FUNDING PARTNERSHIPS:
None.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Water Fund	FY 28/29	\$820,000
Water SDC Fund	FY 28/29	\$180,000
	TOTAL:	<u>\$1,000,000</u>

Iowa St – C Level



C Level Transmission Upsizing – SW 82nd Ave to C Level Reservoirs

DEPARTMENT:	Public Works	CONCEPT SCHEDULE:	
CATEGORY:	Facilities & Equipment	DESIGN SCHEDULE:	
TOTAL COST:	\$2,000,000	CONSTRUCTION SCHEDULE:	2029-2033

RANKING CRITERIA MET:	PROJECT TYPE:	NEW ONGOING COSTS?
<input type="checkbox"/> Council Goal <input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	<input checked="" type="checkbox"/> Yes \$ <u>TBD</u> <input type="checkbox"/> No
<input type="checkbox"/> Health & Safety <input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> Replacement	
<input checked="" type="checkbox"/> Master Plan: <u>Water Master Plan 302B</u>	<input type="checkbox"/> New/Expansion	

DESCRIPTION:
Upsizing to 18” transmission main from the new I-5 crossing (302A) up to the C Level reservoirs. This project should be completed after water project 302A (C Level Transmission - new 1-5 crossing and connect at Greenhill Rd.)

C Level transmission capacity between the Norwood Pump Station and C Level Reservoirs is inadequate to serve continued development in the C Level and specifically for the development of the Basalt Creek area. This deficiency results in inadequate fire flow capacity to serve proposed fire flows in the C level pressure zone by 2040. Full development of the Basalt Creek area will require the buildout of a transmission main loop to address the transmission deficiency between the Norwood Pump Station and C Level Reservoirs.

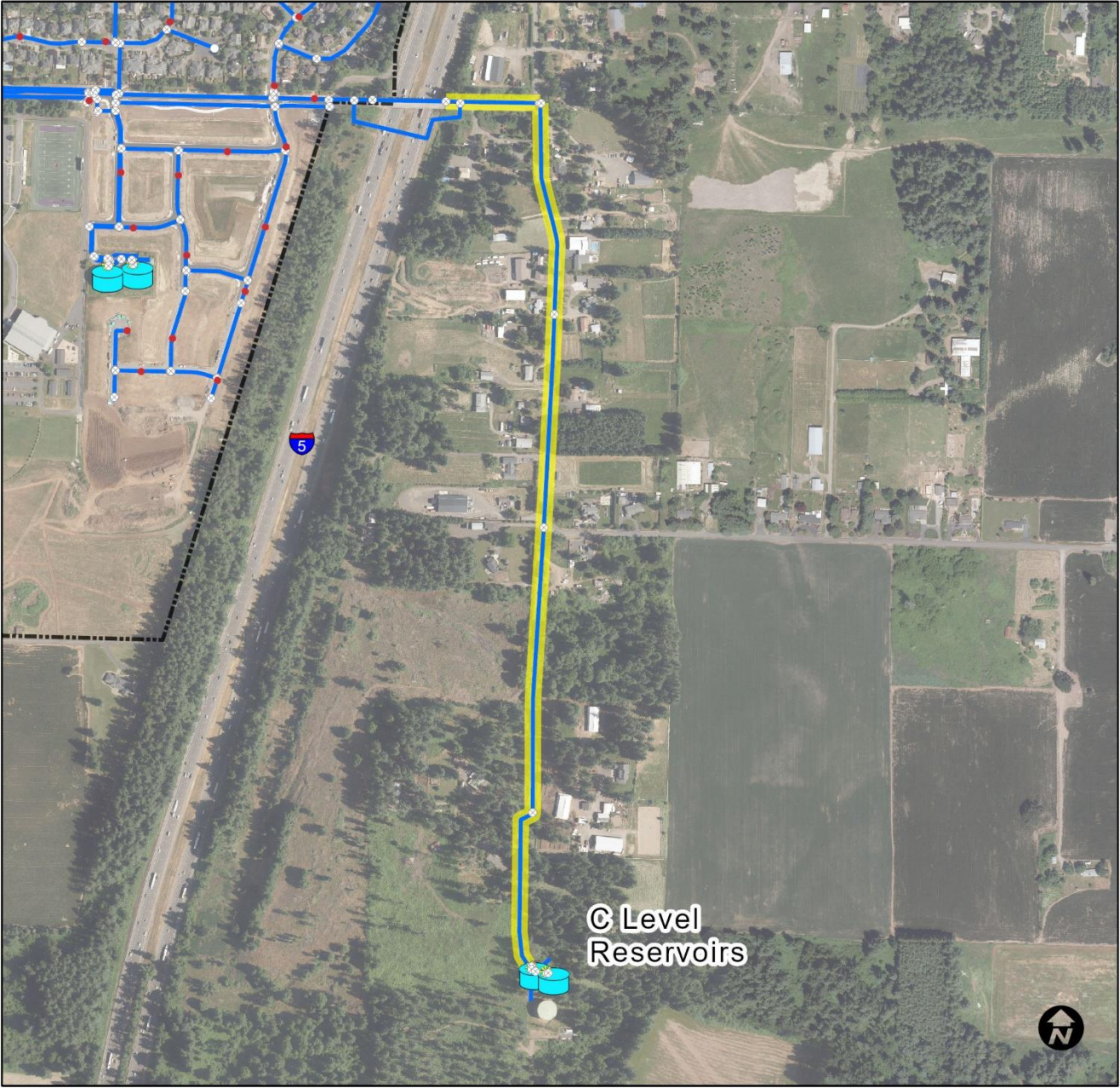
PROJECT SCOPE:
Upsize 1,300 linear feet of existing 12” water main to 18” water main along SW 82nd Ave. from SW Norwood Rd. to the C Level reservoirs (aka Norwood Reservoirs). This project is eligible for 56% SDC funding.

HISTORY:
This project was identified in the 2023 Water Master Plan.

FUNDING PARTNERSHIPS:
None.

FUNDING SOURCES FOR THIS PROJECT:	YEAR	AMOUNT
Water Fund	FY 28/29	\$880,000
Water SDC Fund	FY 28/29	\$1,120,000
	CIP TOTAL:	<u>\$2,000,000</u>

C Level Transmission Upsizing – SW 82nd Ave to C Level Reservoirs



90th Ave (A Level)

DEPARTMENT: Public Works
CATEGORY: Facilities & Equipment
TOTAL COST: \$500,000

CONCEPT SCHEDULE:
DESIGN SCHEDULE: FY 28/29
CONSTRUCTION SCHEDULE: FY 29/30

RANKING CRITERIA MET:
☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan #404

PROJECT TYPE:
☐ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?
☐ Yes \$ _____ ☒ No

DESCRIPTION:
Install new water main connecting mains on Tualatin Rd. to Tualatin Sherwood Rd. to loop system resulting in better system operation and water quality.

PROJECT SCOPE:
Develop design alternatives to identify most feasible and cost effective approach: Could either do a directional bore, or could bring it up to surface level and strap to the bridge on 90th. This runs through wetland, so environmental sensitivity is needed.

Project ensures connectivity north/south in A-level pressure zone to ensure water quality and can improve fire flow in this area with lower pressure.

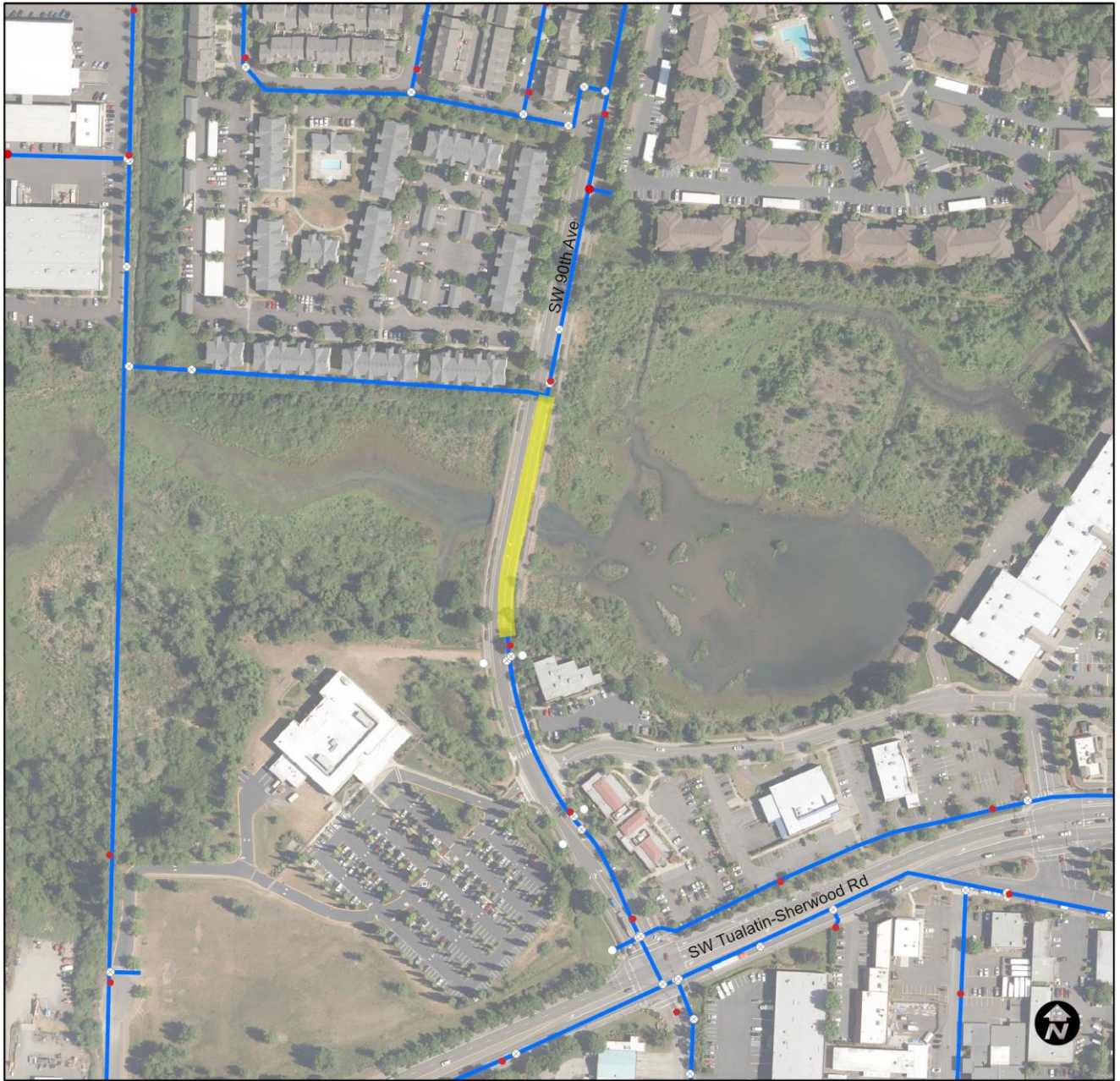
South main (TS Road) is 8", North Main (Tualatin Road) is 12". New segment would be 12".

HISTORY:
N/A

FUNDING PARTNERSHIPS:
N/A

FUNDING SOURCES FOR THIS PROJECT:		YEAR	AMOUNT
Water Fund		FY 28/29	\$82,000
Water SDC Fund		FY 28/29	\$18,000
CIP TOTAL:			\$100,000

90th Ave (A Level)



A-2 Reservoir Upgrades

DEPARTMENT: Public Works
CATEGORY: Utilities- Water
TOTAL COST: \$2,000,000

CONCEPT SCHEDULE:

DESIGN SCHEDULE: FY 27/28

CONSTRUCTION SCHEDULE: FY 28/29

RANKING CRITERIA MET:

- ☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan #614

PROJECT TYPE:

- ☒ Maintenance
☐ Replacement
☐ New/Expansion

NEW ONGOING COSTS?

- ☐ Yes \$ _____ ☒ No

DESCRIPTION:

Interior coating inspection and rehabilitation.

PROJECT SCOPE:

Current liner is polyurethane – inspection needed to ensure there is no bubbling or sagging occurring.
Work could be completed in tandem with seismic upgrades as well.

HISTORY:

This project was identified in the 2023 Water Master Plan. Built 2006 - AWWA recommends recoating every 15-20 years.
Most recent inspection completed in 2022 and everything looked good, but anticipate a recoat will be needed.

FUNDING PARTNERSHIPS:

N/A

FUNDING SOURCES FOR THIS PROJECT:

	YEAR	AMOUNT
Water Fund	FY 29/30	\$82,000
Water SDC Fund	FY 29/230	\$18,000
	CIP TOTAL:	<u>\$100,000</u>

A-2 Reservoir Upgrades



Manhasset Dr (A Level)

DEPARTMENT: Public Works
CATEGORY: Facilities & Equipment
TOTAL COST: \$1,250,000

CONCEPT SCHEDULE:
DESIGN SCHEDULE: FY 27/28
CONSTRUCTION SCHEDULE: FY 28/29

RANKING CRITERIA MET:
☐ Council Goal ☐ Regulatory Requirement
☐ Health & Safety ☐ Service Delivery Need
☒ Master Plan: Water Master Plan #402

PROJECT TYPE:
☐ Maintenance
☐ Replacement
☒ New/Expansion

NEW ONGOING COSTS?
☐ Yes \$ _____ ☒ No

DESCRIPTION:
Install new water main to loop system resulting in better system operation and water quality.

PROJECT SCOPE:
Connecting the dead end line on Manhasset to the cross-country line next to UPS facility. Both sides of this connection are 8". Connection is approximately 600 feet.

This connection is crucial to improve fire flow in this area. This project should be paired with Water Master Plan project #209 due to proximity.

HISTORY:
N/A

FUNDING PARTNERSHIPS:
N/A

FUNDING SOURCES FOR THIS PROJECT:
Water Fund
Water SDC Fund

YEAR	AMOUNT
FY 29/30	\$205,000
FY 29/30	\$45,000
CIP TOTAL:	<u>\$250,000</u>

Manhasset Dr (A Level)



APPENDIX: UNFUNDED PROJECTS – LISTED BY CATEGORY

Unfunded CIP Projects by Category	Unfunded
Parks & Recreation	120,093,000
65th Avenue Multi Use Path	100,000
Boones Ferry Muli Use Path	100,000
Brown’s Ferry Park Redevelopment #E10	28,539,479
Byrom Multi Use Path	100,000
Central Sports Park	8,012,000
Chieftain Dakota Geenway	1,520,978
Cherokee Street Multi Use Path	100,000
Community Recreation Center	33,835,000
Hedges Creek Greenway	1,798,218
Hedges Creek Wetlands	1,213,220
Helenius Greenway	149,000
Hervin Grove Natural Area	20,000
High School & Byrom Trail	42,865
Hi-West Greenway	190,338
I-5 Multi Use Path	462,000
Ibach Park	9,041,788
Indian Meadows Greenway	545,049
Koller Wetlands	2,506,200
New Natural Areas	8,155,000
Nyberg Creek South Greenway Development	759,700
Pony Ridge & Heritage Pine Needs Assessment	231,000
Sarinen Wayside Park	20,000
Saum Creek Greenway	4,376,436
Sequoia Ridge Natural Area	46,000
Shaniko Greenway Development	48,732
Sweek Woods Natural Area	20,000
Tournament Sports Complex	12,585,000
Westside Trail Bridge	5,575,000
Transportation	112,339,000
105th Ave at Avery St: Add Signal	325,000
108th Ave at Leveton: Add Signal	600,000
128th Ave: Extend to Cipole Rd via Cumming Drive with ROW	5,930,000
65th Ave, Hospital to Nyberg Ln: Construct Sidewalk on East Side	1,700,000
65th Ave, Tualatin River to I205: Add multi-use path (R16)	9,734,000
95th Ave, Sagert St to Tual-Sher Rd: Construct Bike Lanes (R15-2)	2,920,000
Avery St and Teton Ave: New Traffic Signal (R37)	609,000
Boones Ferry Rd at Iowa Dr: Improve Intersection	425,000
Boones Ferry Rd at Norwood Rd: Improve Intersection	425,000
Boones Ferry Rd, Martinazzi north to city limits: Widen to 5 lanes (R19)	17,818,000
Borland Rd at Wilke Rd: Improve Intersection	637,000

Unfunded CIP Projects by Category	Unfunded
Transportation, continued	
Borland Rd, 65th Ave to City Limit: Upgrade to standards (R21)	9,646,000
Cipole Rd, Pacific Hwy to TSR: Upgrade to standards & add multi-use path(R18)	20,030,000
Grahams Ferry Rd at Helenius Rd: Add Signal	530,000
Grahams Ferry Rd at Ibach St: Add Signal	430,000
Grahams Ferry Rd, Ibach to Helenius: Upgrade to standards (R22)	10,000,000
Hazelbrook Rd, 99W to Jurgens: Upgrade to standards (R2)	3,543,000
Helenius Rd: 109th Terrace to Grahams Ferry Rd: Upgrade to standards (R9)	1,403,000
Martinazzi Ave, Warm Springs to Boones Ferry Rd: Add bike lanes (R14)	2,403,000
McEwan Rd, 65th Ave to Railroad Tracks/LO City Limits: Rebuild/Widen to 3 lanes	10,000,000
Norwood Rd, BFR to eastern City limits: upgrade to standards (R10)	2,824,000
Norwood Pathway	225,000
Nyberg St: Add Lane to on-ramp to northbound I-5 traffic (R45)	1,071,000
Nyberg St: Improve Bike Lane East of Interchange (BP15)	800,000
Sagert St bridge over I-5: Widen to add sidewalk or multi-use path (R11)	3,282,000
Teton at Avery St: Add southbound turn pocket (R36)	274,000
Teton Ave, Herman to Tual-Sher Rd: Widen to 3 lanes add bike lane (R4)	2,464,000
Teton Ave: Add right-turn onto Tual-Sher Rd (R48)	890,000
Tualatin Rd and 115th Ave: New Traffic Signal (R31)	609,000
Tual-Sher Rd at Boones Ferry Rd: add eastbound right-turn lane (R42)	792,000

Utilities-Sewer	18,303,000
Basalt Creek Gravity Sewer	7,676,000
Basalt Creek Pump Stations and Force Mains	4,160,000
Dakota & Mandon Lining	1,264,000
Fuller Drive Sewer	1,477,000
Nyberg Trunk	-
Sherwood Trunk	1,550,000
Southwest Tualatin Gravity Sewer	836,000
Southwest Tualatin Pump Station and Force Main	734,000
SW Tonquin Loop Sewer	606,000
Utilities-Storm	3,457,000
125th Court Water Quality Retrofit	206,000
89th Avenue Water Quality Retrofit	262,000
Boones Ferry Railroad Conveyance Improvements	515,000
Community Park Water Quality Retrofit	158,000
Franklin Business Park Rehab and Retrofit	-
Juanita Pohl Water Quality Retrofit	156,000
Manhasset Storm System Improvements	1,581,000
Mohawk Apartments Stormwater Improvements	295,000
Victoria Woods Rehab and Retrofit	-
Water Quality Facility Restoration – Piute Court	104,000
Water Quality Facility Restoration - Waterford	180,000

Utilities-Water	27,237,000
C Level Transmission - new I-5 crossing (Norwood or Greenwood)	3,000,000
Amu St Extension (A Level)	417,000
B Level Transmission upsizing - Ibach to Sagert	5,091,000
Residential - SW Dakota Dr	148,000
Residential - SW Iowa Dr	170,000
Non-residential - SW Sagert St and 65th Ave	586,000
Non-residential - SW Bridgeport Rd	748,000
Annual Replacement of Aging Pipes	9,000,000
Residential - SW Lummi St	99,000
Non-residential - SW 97th Ave	187,000
Non-residential - SW 89th Ave	195,000
Non-residential - SW Manhasset Dr	204,000
Non-residential - SW 95th Ave	208,000
Residential - SW 103rd Ct	217,000
Non-residential - SW 95th Ave	244,000
Non-residential - SW Herman Rd	268,000
Non-residential - Stonestrow Apartments	288,000
Residential - SW Columbia Cir	344,000
Non-residential - SW 119th Ave	362,000
Non-residential - SW 90th Ct	376,000
Non-residential - SW 125th Ct	396,000
Non-residential - SW 124th Ave	406,000
Non-residential - SW 129th Ave	514,000
Non-residential - Nyberg Rivers Looping	258,000
Non-residential - SW Mohawk St	401,000
Non-residential - SW Hazel Fern Rd, McEwan Rd, and I-5 Crossing	-
B-1 Reservoir seismic upgrades	2,110,000
Portland Supply Valve Seismic Upgrades	1,000,000
Western B Level Extension	-
Planned Residential near I5	-
C Level Extension	-
C to B Level PRV in Basalt Creek	-
Grand Total	281,429,000



CONTACT US

Contact Your City of Tualatin Capital Improvement Plan Team:

Cody Field, Policy Analyst & CIP Project Manager

cfield@tualatin.gov

Contact Cody with specific questions about the plan, the CIP process, schedule or implementation.

•

Don Hudson, Assistant City Manager/Finance Director

dhudson@tualatin.gov

Contact Don with general questions about City finances, forecasts, budgets, taxes, and debt.

•

Dustin Schull, Parks & Recreation Director

rhoover@tualatin.gov

Contact Dustin with questions about the City's parks and recreation and park SDC projects.

•

Rachel Sykes, Public Works Director

rsykes@tualatin.gov

Contact Rachel with questions about the City's facilities, water, sewer, storm, transportation and associated SDC projects.

•

Bates Russell, Information Services Director

brussell@tualatin.gov

Contact Bates with questions about the City's equipment and technology projects.

City of Tualatin

18880 SW Martinazzi Ave • Tualatin, Oregon 97062

Phone: 503-692-2000 • www.tualatinoregon.gov



Juanita Pohl Center

Meal Options 2025-26

June 9, 2025

Background

- Meal program began in 1982 (Loaves & Fishes)
- Served 5 days/week
- Averaged 175 congregate weekly meals (pre-covid)
- Delivered to 42 homebound clients (pre-covid)
- MOWP full-time Nutrition Manager plus volunteers
- Social Events/Drop-in Activities



Current Status

- Serve congregate lunch 2 days/week
- Average 16 congregate weekly meals
- Delivery to 27 homebound clients
- MOWP Nutrition Manager 6hrs/week

New Reality

- Beginning July 1
 - MOWP focusing on core services
 - No congregate meal service
 - No MOWP staff/volunteers
 - Homebound meals continuing



CITY of
TUALATIN
Parks & Recreation

Program Goals

- No interruption to current level of service
- Affordable, quality meals for older adults
- Enhance social and drop-in programming
- Responsible use of general fund dollars
- Implement cost recovery strategy



CITY of
TUALATIN
Parks & Recreation

Meal Options

- Discontinue congregate lunch program
- MOWP Diner's card
- In-house nutrition program (1.5 FTE)
 - Form Friends Group/501c3
 - Alternative funding methods
- Catering Company
 - Flexiblity in number of days vs. cost
 - Opportunity for JPCAC to provide menu input



CITY of
TUALATIN

Parks & Recreation

Budgetary Impacts

- Catering
 - \$30,000-\$40,000 annual City contribution
- Recommend \$5 per meal
- Cost recovery (potential revenue \$10,000)
- Sponsorships/Donations
- Program Evaluation



CITY of
TUALATIN

Parks & Recreation

Future Potential

- Increase congregare meal participation
- Expand drop-in & social activities around lunch hour
- Develop sponsorships to increase cost recovery
- Develop scholarship program
- Increase volunteer opportunities



Request for Council

- Council approval to advance new lunch program
- Authorization to increase budget FY 25/26 for lunch program





CITY*of*
TUALATIN
~~~~~  
*Parks & Recreation*



## CITY OF TUALATIN

*Staff Report*

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Dustin Schull, Parks and Recreation Director  
Bella DePhillipo, Office Coordinator

**DATE:** June 9, 2025

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**SUBJECT:**  
National Pollinator Week Presentation and Proclamation

**EXECUTIVE SUMMARY:**

National Pollinator Week is the third full week of June each year. The National Pollinator Week Proclamation recognizes the importance of pollinators to our ecosystem and affirms the City's commitment to help sustain pollinators. Additionally, the proclamation supports goals of the Tualatin Parks Advisory Committee, and the City's Bee City USA affiliation.

Tualatin Parks Advisory Committee members will provide a Pollinator Week presentation emphasizing the importance of native pollinator species.

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**ATTACHMENTS:**

Presentation  
Proclamation





# POLLINATOR WEEK

JUNE 16-22, 2025



# BEE CITY USA

Thinking globally and acting locally, Bee City USA provides a framework for communities to work together to conserve native pollinators by increasing the abundance of native plants, providing nest sites, and reducing the use of pesticides.

Bee City USA affiliates make commitments to conserve native pollinators, laid out in a resolution adopted by the local city council. City staff and community members work together to carry out these commitments and make their city a better place for pollinators.







# POLLINATOR EVENTS & ACTIVITIES

2,500

Pollinator plants planted

13,750

Square feet of habitat enhanced

5

Planting events and activities

25

Volunteers

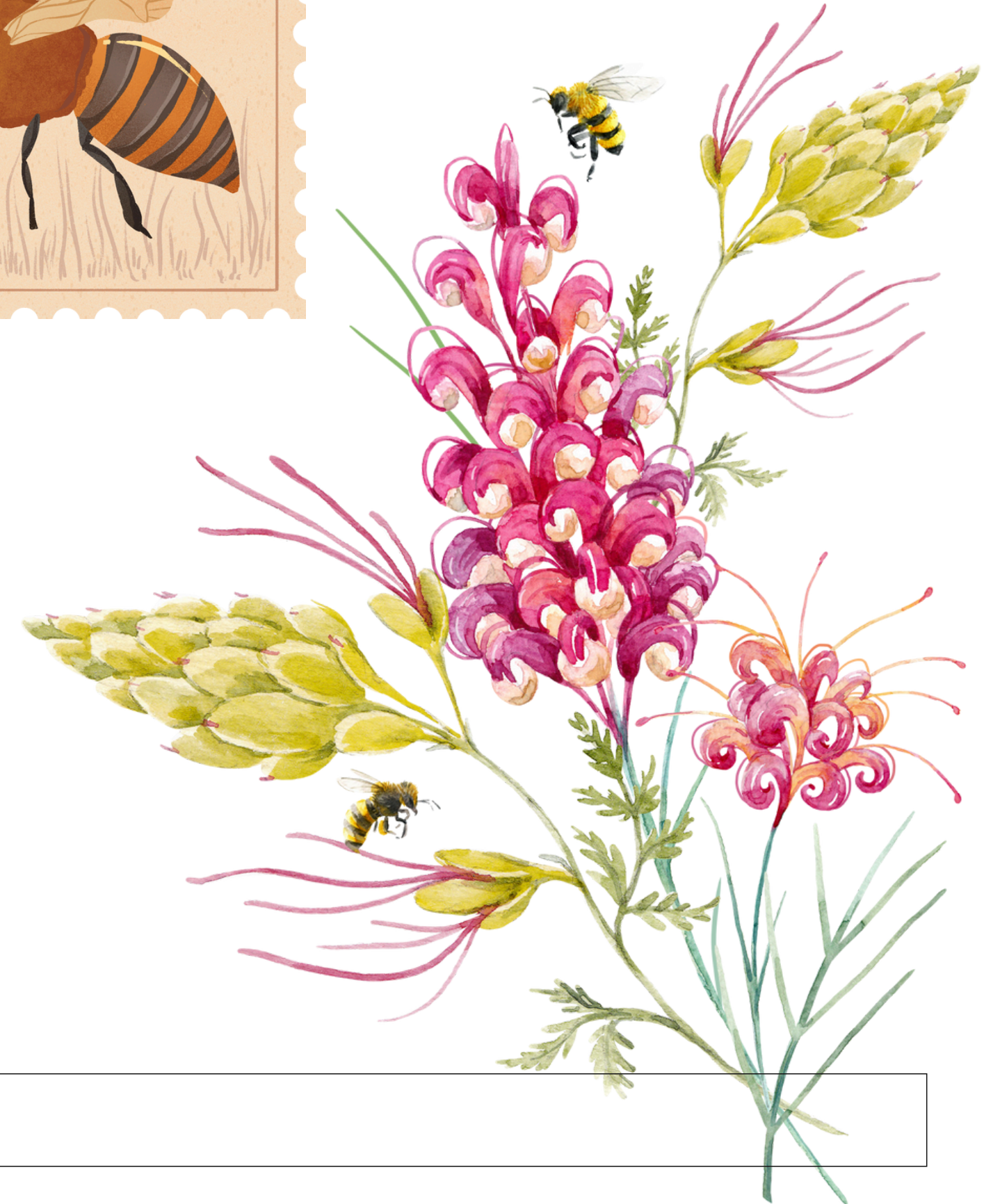


CITY OF TUALATIN PARKS & RECREATION POLLINATOR WEEK  JUNE 16-22, 2025



# COMMUNITY BENEFITS

- Ensure survival of vital animal species
- Build community locally and nationally
- Improve local food production
- Support small businesses
- Address pest problems with fewer pesticides
- Heighten awareness of biological diversity





# POLLINATION FACTS

## WHAT POLLINATION DOES

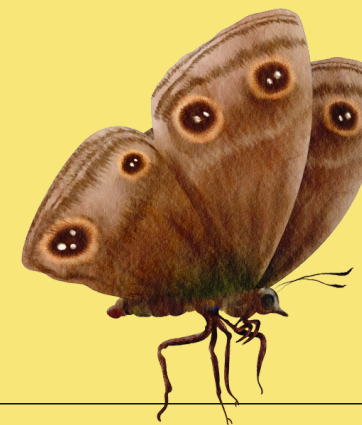
- Pollination is a vital stage in the life cycle of all flowering plants.
- Pollinators are critical to the native species ecosystem.
- An estimated 1/3 of all foods and beverages is delivered by pollinators.
- In the U.S., pollination produces nearly \$20 billion worth of products annually.

## HOW YOU CAN HELP

- Help pollinators by planting pollinator friendly gardens.
- Reduce use of pesticides to support pollinators.



Fun fact: Aside from bees, Oregon's most prolific pollinators are moths!





# GET INVOLVED

## **Audubon Backyard Habitat Certification Program**

<https://audubonportland.org/get-involved/backyard-habitat-certification-program>

## **Friends of Trees**

<https://friendsoftrees.org/>

## **Byrom School Pollinator Garden**

<https://www.facebook.com/byromgarden>

## **Nationwide Parks for Pollinators**

<https://www.nrpa.org/our-work/Three-Pillars/conservation/parks4pollinators/>

## **Bee City USA City of Tualatin**

<https://www.tualatinoregon.gov/recreation/bee-city-usa-city-tualatin>



# QUESTIONS & COMMENTS







# Proclamation

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**WHEREAS**, pollinators such as thousands of species of bees are essential partners in producing much of our food supply; and

**WHEREAS**, pollinators provide significant environmental benefits that are necessary for maintaining healthy, diverse ecosystems in towns and cities; and

**WHEREAS**, pollination plays a vital role for the trees and plants of our community, enhancing our quality of life, and creating recreational and economic development opportunities; and

**WHEREAS**, the City of Tualatin manages parks, public landscaping, and other public lands that includes greenways, natural areas and wildlife habitats; and

**WHEREAS**, the City of Tualatin provides recommendations to developers and residents regarding landscaping to promote wise conservation stewardship, including the protection of pollinators and maintenance of their habitats.

**NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon** that the City of Tualatin designates the week of June 16-22, 2025 as National Pollinator Week in the City of Tualatin.

INTRODUCED AND ADOPTED this 9th day of June, 2025.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
Mayor

ATTEST:

BY \_\_\_\_\_  
City Recorder





# Proclamation

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**WHEREAS**, the City Council's 2030 Vision is for Tualatin to be an inclusive community that promotes equity, diversity, and access in creating a meaningful quality of life for everyone; and

**WHEREAS**, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring enslaved people as free, paving the way for the passage of the 13<sup>th</sup> Amendment, which formally abolished slavery in the United States; and

**WHEREAS**, Texas was the last of the Confederate States to receive orders requiring the end of slavery, with Union troops announcing that all slaves were free in Galveston, Texas, on June 19, 1865; and

**WHEREAS**, June 19 has a special meaning to African Americans, and has been celebrated by the Black American community for more than 150 years; and

**WHEREAS**, Juneteenth celebrates the end of slavery and recognizes the high price Black Americans have paid for civil rights and equal access; and

**WHEREAS**, Juneteenth is an occasion to remember and reflect on the significant ways that African Americans have enriched society through their contributions; and

**WHEREAS**, Tualatin is a community that includes, values, and welcomes diversity in our community, and we believe that the rich diversity of communities in Tualatin is one of our greatest strengths.

NOW THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that June 19, 2025, is recognized as Juneteenth in the City of Tualatin. The community is encouraged to respect and honor our diverse community, celebrate, and build a culture of inclusivity and acceptance.

INTRODUCED AND ADOPTED this 9<sup>th</sup> day of June, 2025.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
Mayor

ATTEST:

BY \_\_\_\_\_  
City Recorder





# CITY OF TUALATIN

## *Staff Report*

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** June 9, 2025

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**SUBJECT:**

Consideration of Approval of the Work Session and Regular Meeting Minutes of May 27, 2025

**RECOMMENDATION:**

Staff respectfully recommends the Council adopt the attached minutes.

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**ATTACHMENTS:**

- City Council Work Session Meeting Minutes of May 27, 2025
- City Council Regular Meeting Minutes of May 27, 2025



# **TUALATIN CITY COUNCIL**

## **OFFICIAL WORK SESSION MEETING MINUTES**

### **FOR MAY 27, 2025**

**PRESENT:** Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks (joined at 5:11 p.m.), Councilor Maria Reyes (joined at 5:08 p.m.), Councilor Cyndy Hillier, Councilor Christen Sacco, Councilor Octavio Gonzalez

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Mayor Bubenik called the meeting to order at 5:01 p.m.

#### **1. *Website Redesign Update.***

Deputy City Manager Megan George and Creative Communications and Marketing Manager Heidi Stanley presented an update on the City's website redesign project. Deputy City Manager George recapped the six project phases and noted that the team is currently in the design phase. She emphasized that the City's website remains its most-used communication tool, with most users accessing it through mobile devices.

Manager Stanley stated that the new site design was significantly influenced by user input, staff feedback, and a desire to improve accessibility and engagement. She shared a demonstration of the site's new features, highlighting its modern design, increased visual appeal, and functionality. Deputy City Manager George added that the redesigned layout will allow for more flexible content organization and easier navigation.

Council President Pratt stated that she liked the rotating banner at the top of the current site and asked whether something similar would be included. Deputy City Manager George explained that the new layout will place a static image higher up the page for accessibility reasons, with a rotating banner appearing lower on the homepage.

Council President Pratt asked whether the new site will improve content searchability. Deputy City Manager George confirmed that the updated search functions will offer several filtering tools and allow for improved results, making content easier to find.

Councilor Brooks asked about enhancements to the Projects page. Deputy City Manager George stated that the Projects section is being redesigned to include a map-based interface and additional visual elements. She noted the Communications team is also working on developing more press content to link directly to specific project pages and help residents stay informed.

Councilor Sacco asked how the site's search engine will operate and whether it will index more than just titles. Manager Stanley explained that the new platform uses a more robust search engine capable of indexing keywords, tags, and metadata to produce more relevant results.

Councilor Sacco also inquired whether the City's broader branding standards would be reflected in the new design. Manager Stanley stated that while certain design elements are unique to departments such as the library, the Communications team is expanding consistent branding

citywide. Deputy City Manager George added that the City's consultants will deliver a formal style guide to help maintain cohesive design standards across departments.

Councilor Reyes asked whether the new website will integrate social media content. Manager Stanley stated that while the website will not directly replicate social media feeds, it will include embedded content and links to the City's website for improved engagement.

Mayor Bubenik inquired about multilingual accessibility. Deputy City Manager George stated that the development team is still evaluating language translation tools, and a final decision will be made during the upcoming development phase.

Mayor Bubenik also asked whether staff or consultants would be responsible for ongoing website maintenance. Deputy City Manager George stated that staff will manage the website once it launches. Manager Stanley added that the chosen platform was selected in part because it allows staff to update and navigate the site easily.

Mayor Bubenik asked about permit tracking capabilities. Deputy City Manager George explained that future integrations may include permit information, but that functionality would be explored in the next phase.

Deputy City Manager George stated the new website is expected to launch in the fall.

## **2. *Climate Friendly and Equitable Communities | Code Amendments for Walkable Communities***

Assistant Community Development Director Steve Koper, Senior Planner Erin Engman, and MIG Consultant Kate Rogers presented proposed code amendments related to the Climate Friendly and Equitable Communities (CFEC) initiative. Consultant Rogers explained that this effort stems from a state mandate to reduce greenhouse gas emissions from transportation. She stated the walkable design standards are part of the broader Transportation System Plan update and aim to support more walkable, bike-friendly neighborhoods through development code changes.

Consultant Rogers reviewed the project timeline and stated the proposed code amendments are based on findings from a previous code audit, public and Council input, and staff and stakeholder feedback. She stated key topic areas included neighborhood connectivity, residential development standards, commercial and mixed-use districts, and auto-oriented uses.

Consultant Rogers outlined the proposed code amendments, beginning with changes aimed at improving neighborhood connectivity. She stated the maximum block length would be reduced from 530 feet to 400 feet and a new block perimeter standard would be introduced. In addition, cul-de-sacs located near existing pedestrian facilities would be required to include pedestrian or bicycle connections. These standards could be met through features such as mid-block accessways or alleys.

Consultant Rogers spoke to changes *in* residential development, noting the amendments are intended to encourage efficient and sociable development patterns. She stated that while there are no changes proposed to lot size or lot coverage standards, the amendments would establish minimum and maximum front setbacks to enhance walkability and allow for greater design flexibility. Consultant Rogers stated a new orientation standard would apply to multifamily



buildings on local streets, requiring that main entrances face the street or open onto a porch or courtyard oriented to the street.

Consultant Rogers shared proposed changes in commercial and mixed-use areas that would promote compact development and support pedestrian access. She described adjustments to maximum setbacks, requirements for building orientation toward public sidewalks, and the location of parking areas to ensure convenient access for pedestrians, cyclists, and transit users.

Consultant Rogers shared an overview of standards for auto-oriented uses, such as drive-throughs and fueling stations. She stated these uses would be subject to updated design rules intended to ensure compatibility with walkable environments. Consultant Rogers noted that the new rules *require* cities to adopt standards that reduce the impact of auto-oriented development on pedestrian areas.

Consultant Rogers posed a key policy question to Council regarding drive-throughs in the Mixed-Use Commercial (MUC) zone. She presented two options: Option 1 that would prohibit new drive-through facilities; and Option 2 that would allow them with stricter design standards. She noted that drive-throughs are already restricted in the Central Tualatin Overlay Zone.

Councilor Brooks asked how alleys would function in the proposed standards. She also raised concerns about lighting and its impact on wildlife and supported incorporating dark sky principles into the code. Director Koper noted staff are working to balance adequate lighting with dark sky goals.

Councilor Brooks also asked about building height and design. Consultant Rogers responded that building height changes were not the focus of this code package, but setbacks and orientation standards were being updated to improve street engagement.

Councilor Brooks asked about stacking lanes for drive-throughs and how they may impact traffic. Consultant Rogers clarified that the standards would regulate onsite queuing only. Director Koper added that while on-street backups are a concern, they are not addressed by these standards.

Councilor Brooks supported restricting drive-throughs in the MUC zone.

Council President Pratt expressed appreciation for the flexibility in the proposed standards. She asked whether if these proposals would apply to drive-throughs for oil change or similar services. Consultant Rogers confirmed that the proposed restriction would apply to all new drive-through facilities.

Councilor Gonzalez asked if a parking structure had been considered for the area. Director Koper stated that topic would be addressed through the urban renewal and CORA planning process.

Councilor Sacco asked if alleys would be publicly or privately maintained. Director Koper stated this would be a policy choice but noted that city-owned alleys would be built with concrete to minimize maintenance needs.

Councilor Hillier asked about how rear parking requirements might impact the CORA plan. Director Koper explained that the city is under a state-mandated timeline and cannot defer implementation until after the CORA planning is complete. He added that rear parking requirements are mandated by the state.

Councilor Hillier stated she supports option one to prohibit new drive-throughs.

Councilor Reyes stated she prefers to maintain flexibility and does not want to restrict future opportunities.

Councilor Brooks raised concerns about shorter block lengths affecting pedestrian visibility. Consultant Rogers responded that the block length standards apply only to new development and are intended to improve pedestrian connectivity.

Mayor Bubenik asked what density would be permitted under the shorter block requirements. Director Koper stated the standards would still allow low- to medium-density development but could result in slightly fewer units than currently allowed.

Mayor Bubenik expressed support for option one and asked Council for their positions.

Councilor Reyes and Councilor Sacco reiterated support for retaining flexibility regarding drive-throughs in the MUC zone. Councilor Brooks and Mayor Bubenik expressed continued support for prohibiting new drive-throughs. Councilor Sacco stated she did not want to close the door on future innovations in drive-through services that might be more compatible with walkable urban areas.

### **3. *Climate Action Plan | Implementation Funding***

Moved to regular meeting due to a lack of time.

### **4. *Council Meeting Agenda Review, Communications & Roundtable***

Councilor Sacco stated she attended the CORA Community Advisory Committee meeting.

Councilor Gonzalez stated he participated in the Tualatin Valley Fire and Rescue Community Academy and attended the ribbon cutting at the Veteran's Plaza.

Councilor Brooks stated she attend the Columbia River Estuary Conference, the National League of Cities Race, Equity, and Leadership meeting, the Clackamas Cities Association dinner, a meeting with Metro Councilor Rosenthal, Market Day at the Winona Grange, and the Veteran's Plaza Ribbon Cutting. She noted that June is Pollinator Month and offered to share related resources.

Council President Pratt stated she attended the C4 Metro meeting, the CORA Community Advisory Committee meeting, the Tualatin Together Key Leader Breakfast, the Clackamas Cities Association dinner, the Grange Gathering Market, and the Veteran's Plaza Ribbon Cutting.

Mayor Bubenik stated he attended the Greater Portland Inc. Board meeting, the Mayor

Consortium meeting, the GPI Small Cities Consortium meeting, the Washington County Mayors meeting, and the ribbon cutting at the Veteran's Plaza.

### **Adjournment**

Mayor Bubenik adjourned the meeting at 7:01 p.m.

Sherilyn Lombos, City Manager

\_\_\_\_\_ / Nicole Morris, Recording Secretary

\_\_\_\_\_ / Frank Bubenik, Mayor



# **TUALATIN CITY COUNCIL**

## **OFFICIAL MEETING MINUTES FOR MAY 27, 2025**

**PRESENT:** Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco, Councilor Octavio Gonzalez

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### **Call to Order**

Mayor Bubenik called the meeting to order at 7:07 p.m.

### **Pledge of Allegiance**

### **Announcements**

#### **1. Proclamation Declaring June 2025 as Pride Month in the City of Tualatin**

Councilor Sacco stated a Pride Concert will be happening on August 8<sup>th</sup>, more details to come.

Councilor Sacco read the proclamation declaring June 2025 as Pride Month in the City of Tualatin.

#### **2. Proclamation Declaring June 2025 as Gun Violence Awareness Month in the City of Tualatin**

Marie Pat Hensel, Mom's Demand Action representative, shared appreciation for the proclamation and shared information on Wear Orange events.

Councilor Reyes read the proclamation declaring June 2025 as Gun Violence Awareness Month in the City of Tualatin.

### **Public Comment**

None.

### **Consent Agenda**

Motion to adopt the consent agenda made by Council President Pratt, Seconded by Councilor Sacco. Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

**MOTION PASSED**

#### **1. Consideration of Approval of the Regular Meeting Minutes of May 12, 2025**

### **Council Communications**

#### ***Climate Action Plan | Implementation Funding***

City Manager Sherilyn Lombos presented follow-up information related to implementation funding for the Climate Action Plan. She shared estimated monthly impacts to residential customers of

Portland General Electric (PGE), NW Natural, and Republic Services based on a proposed franchise fee increases of 0.3% and 0.5%. Manager Lombos also provided historical data on building permit revenues over the past five years, noting the relative stability of these revenues. She stated that Tualatin's building fees remain among the lowest in the region and presented comparisons with other jurisdictions. She shared examples of building permit costs with a proposed 5% surcharge.

Councilor Gonzalez shared his support for the Share the Pennies program and asked whether American Rescue Plan Act (ARPA) funds could be used to support the program initially instead of the other fees. Finance Director Don Hudson clarified that all ARPA funds have been allocated and that unappropriated funds may only be used in future budget years. Councilor Gonzalez asked to explore ways to use these future funds as the Share the Pennies program is implemented.

Council President Pratt expressed support for a three-pronged funding strategy that includes a \$0.99 Share the Pennies utility billing option, a 5% surcharge on building permit fees, and a 0.3% franchise fee increase on electric utilities.

Councilor Brooks spoke in support of a multi-source approach and agreed with the recommendations outlined by Council President Pratt.

Councilor Hillier stated she favors a braided funding approach and cautioned against relying on one-time funds. She expressed support for the three-part proposal as discussed.

Councilor Sacco also supported the diversified funding strategy and emphasized the need for stable, ongoing revenue sources.

Councilor Reyes supported the proposed structure and encouraged staff to pursue grant funding opportunities to further supplement the program.

Mayor Bubenik recommended that NW Natural be included in the franchise fee adjustments, noting its contribution to carbon emissions.

The Council reached consensus to proceed with a funding strategy consisting of a \$0.99 Share the Pennies opt-up fee, a 5% building permit surcharge, and a 0.3% electric franchise fee increase.

### ***Council Communications***

Council President Pratt expressed concerns regarding transparency from Clean Water Services and recommended that the agency provide an annual presentation to the Council, including any proposed rate increases.

Mayor Bubenik stated he would like to see Clean Water Services assume direct billing responsibilities so that the City no longer needs to administer those charges.

Councilor Reyes announced a community blood drive hosted by Bloodworks NW on June 10 and encouraged residents to participate.

City Manager Sherilyn Lombos delivered her Manager's Report. She noted continued discussions regarding governance and funding for the library. Manager Lombos shared the City received a grant to conduct a recruitment and retention audit for the Police Department. She highlighted several recent and upcoming events: Hazelbrook Middle School's Day of Service was a success; the City held its first Big Truck Day as part of Public Works Week; the Summer Reading Kick-Off will take place



this weekend; the Splash Pad is now open; the Blender Dash is scheduled for June 7; and the Click-It or Ticket traffic safety campaign is underway.

Mayor Bubenik announced that the Tualatin Historical Society is collecting stories from local veterans and encouraged those interested to contact the organization.

Councilor Hillier shared that the Market at the Grange will now be held twice a month, with the next event scheduled for June 8.

### **Adjournment**

Mayor Bubenik adjourned the meeting at 8:03 p.m.

Sherilyn Lombos, City Manager

\_\_\_\_\_ / Nicole Morris, Recording Secretary

\_\_\_\_\_ / Frank Bubenik, Mayor



## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Julie Ludemann, Recreation Manager  
Sara Shepherd, Center Supervisor

**DATE:** June 9, 2025

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**SUBJECT:**

Consideration of Resolution No. 5881-25 Authorizing City of Tualatin to enter into a Letter of Agreement with Washington County Disability, Aging, and Veterans Services.

**RECOMMENDATION:**

Staff recommends approval of Resolution 5881-25

**EXECUTIVE SUMMARY:**

Resolution No. 5881-25 authorizes the City to enter into a Letter of Agreement with Washington County Disability, Aging, and Veterans Services to accept grant funding throughout the year to support Juanita Pohl Center fitness programs.

One such fitness program approved for funding through Washington County is the Yoga for Veterans program held at the Juanita Pohl Center. Yoga for Veterans is a class where all veterans can come together to support each other and learn gentle stretches to help ease suffering from combat and post-traumatic stress.

It is anticipated that similar grant agreements requiring signature authority granted under Resolution No. 5881-25 will occur no more than four times per fiscal year.

**OUTCOMES OF DECISION:**

Approval of the resolution will support all costs of the implementation of Juanita Pohl Center fitness programs supported by Washington County, including marketing, materials, and supplies, for the 2025-26 fiscal year.

**FINANCIAL IMPLICATIONS:**

The grant funds will cover all expenditures.

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**ATTACHMENTS:**

1. Letter of Agreement between Washington County and City of Tualatin for Yoga for Veterans Q1
2. Resolution No. 5881-25

RESOLUTION NO. 5881-25

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE GRANT AGREEMENTS WITH WASHINGTON COUNTY FOR FITNESS PROGRAMS HOSTED BY THE JUANITA POHL CENTER FOR FY 25-26.

WHEREAS, Washington County Disability, Aging, and Veterans Services supports fitness, health, and wellness programming for older adults; and

WHEREAS, the Juanita Pohl Center offers fitness, health, and wellness programs and events for older adults in the Tualatin community; and

WHEREAS, Washington County Disability, Aging, and Veterans Services has a desire to support Juanita Pohl Center programs and events throughout the year through grant funding;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

**Section 1.** The City Manager or designee is authorized to execute grant agreements with Washington County, for fitness programs authorized by their Disability, Aging and Veterans Services division. The City Manager is authorized to make administrative modifications to the agreement to fully implement its intent.

**Section 2.** This resolution is effective upon adoption.

Adopted by the City Council this 9th day of June, 2025.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
Mayor

APPROVED AS TO FORM

ATTEST:

BY \_\_\_\_\_  
City Attorney

BY \_\_\_\_\_  
City Recorder



Letter of Agreement

Date: 4/24/25

Presenter: City of Tualatin

Address: 18880 SW Martinazzi Avenue

City, State, ZIP: Tualatin, OR 97062

Presenter Email: sshepherd@tualatin.gov

Contact Person: Sara Shepherd

Phone Number: 503-691-3014

This letter serves as a formal agreement between Washington County and \_\_\_\_\_  
City of Tualatin, Presenter, whereby Presenter

will provide a weekly Yoga class for veterans and their support person(s).

on Saturdays at 10:15 am, from 7/1/25-9/30/25.

Services will take place at Juanita Pohl Center, 8513 SW Tualatin, OR 97062.

Presenter will be compensated for services provided in the amount of \$32 per week, for 13 weeks, TOTAL: \$416.

Payment will be disbursed within 30 days of receipt of invoice after completion of services.

**Presenter Services shall include the following:**

Veterans weekly yoga class on Saturdays from 10:15am-11:15am. Veterans Yoga is a class where all veterans can come together to support each other and learn gentle stretches to ease suffering from combat and post traumatic stress.

Students will be guided to move and breathe to bring healing to the whole warrior. This program is for veterans, their support folks, family members (spouses, widow/widowers, children, parents) and friends. This class will be free for veterans and their support person.

Information about Washington County Veteran Services will be available at class.

**Washington County shall provide the following:**

Veteran Services flier with QR code.

Advertising of event/series in Stronger Together e-newsletter and sending flier to multiple list serves that reach Washington County Veterans.





Presenter shall, subject to, but exclusive of costs of defense and indemnity, the limitations set out in the Oregon Tort Claims Act(ORS 30.260 to 30.300) and Chapter X, Section 42 of the Tualatin Charter of 1967, defend, indemnify and hold harmless the County, its agents, officers, elected officials and employees from and against all claims, demands and judgments (including attorney fees) made or recovered against them including, but not limited to, damages to real or tangible property or for bodily injury or death to any person, arising out of, or in connection with the service provided, to the extent such damage, injury or death is caused or sustained in connection with the negligent performance or willful misconduct of the Presenter. The County agrees to promptly notify the Presenter in writing of any such claim or demand to indemnify and agrees to cooperate with the Presenter in a reasonable manner to facilitate the defense of such claim.

Presenter certifies that they: ☒ Comply with ORS 656.017  
☐ Are exempt from the requirements

With regards to State of Oregon requirements to obtain worker's compensation insurance under ORS Chapter 656

\_\_\_\_\_  
Department Head or Division Manager Signature  
Rebecca Miller  
\_\_\_\_\_  
Department Head or Division Manager Name Printed

\_\_\_\_\_  
Date  
503-846-3080  
\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Presenter or Authorized Signer Signature  
\_\_\_\_\_  
Presenter or Authorized Signer Name Printed

\_\_\_\_\_  
Date  
\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Procurement Manager or Designee  
Vicki Horn  
\_\_\_\_\_  
Washington County Contact Name Printed

\_\_\_\_\_  
Date  
503-846-3051  
\_\_\_\_\_  
Phone Number

**CITY OF TUALATIN**  
**Staff Report**

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Bates Russell, Information and Maintenance Services Director  
Frank Butler, Network Administrator

**DATE:** June 9, 2025

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**SUBJECT:**

Consideration of Resolution No. 5882-25 authorizing the City Manager to execute a grant agreement for an Oregon Department of Emergency Management State and Local Cybersecurity Grant

**RECOMMENDATION:**

Staff recommends approval of Resolution 5882-25

**EXECUTIVE SUMMARY:**

In the Spring of 2025, the city applied for, and received, a grant from the Oregon Department of Emergency Management's State and Local Cybersecurity Grant Program (SLCGP) for **\$35,474.00**. This grant is to complete the purchase of enhanced backup services for all city data.

**OUTCOMES OF DECISION:**

Approval of Resolution No. 5882-25 authorizes the city manager to accept the grant funding and make administrative modifications to the grant agreement to fully implement its intent.

**FINANCIAL IMPLICATIONS:**

This grant will also be eligible in future years and if not approved at that time, will be absorbed into the Information Services budget for subsequent years.

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**ATTACHMENTS:**

Resolution No. 5882-25

RESOLUTION NO. 5882-25

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT FOR AN OREGON DEPARTMENT OF EMERGENCY MANAGEMENT STATE AND LOCAL CYBERSECURITY GRANT.

WHEREAS, the Oregon Department of Emergency Management (OEM) has awarded the City a grant from the State and Local Cybersecurity Grant Program (SLCGP) in the amount of \$35,474.00; and

WHEREAS, the SLCGP Grant Agreement will allow the City of Tualatin to complete its Immutable Data Backup and Recovery Testing Project; and

WHEREAS This purchase of enhanced backup services for all city data will ensure the City's storage systems can be recovered in the event of a wide range of service disruptions including malware or disaster; and

WHEREAS, the Period of Performance for the use of these Grant Funds runs from 6/1/2025 to 5/30/2027; and

WHEREAS, approval of Resolution No. 5882-25 authorizes the City Manager to execute the Grant Agreement and accept SLCGP Grant Funds in the amount of \$35,474.00 from the Oregon Department of Emergency Management (OEM).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

**Section 1.** The City Manager is authorized to execute the SLGCP Grant Agreement with the Oregon Department of Emergency Management (OEM), which is attached here as Attachment A and incorporated by reference.

**Section 2.** The City Manager is authorized to make administrative modifications to the Grant Agreement to fully implement its intent.

**Section 3.** This resolution is effective upon adoption.

INTRODUCED AND ADOPTED by the City Council this 9th day of June, 2025.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
Mayor

ATTEST:

APPROVED AS TO FORM

BY \_\_\_\_\_  
City Attorney

BY \_\_\_\_\_  
City Recorder

**OREGON DEPARTMENT OF EMERGENCY MANAGEMENT  
STATE AND LOCAL CYBERSECURITY GRANT PROGRAM  
GRANT AGREEMENT**

Project Name: City of Tualatin/ Immutable Date Backup and Recovery Testing

Grant Number: CY23-132

This grant agreement (“Agreement”), is between the State of Oregon, acting through its Oregon Department of Emergency Management (“OEM”), and City of Tualatin (“Subrecipient”) for the project referred to above and described in Exhibit A (“Project”). This Agreement becomes effective only when fully signed and approved as required by applicable law.

This Agreement includes the following parts, listed in descending order of precedence for purposes of resolving any conflict between two or more of the parts:

- Exhibit A Project Description and Budget
- Exhibit B [Terms and Conditions][Reserved]
- Exhibit C Federal Requirements and Certifications[Reserved]
- Exhibit D [Sub-Agreement Insurance Requirements][Reserved]
- Exhibit E Information Required by 2 CFR § 200.332(a)(1)[Reserved]
- Exhibit F [Certification Regarding Lobbying][Reserved]

Pursuant to Oregon Laws 2022, Chapter 110 (the “Act”), OEM is authorized to award grants and enter into grant agreements as part of the State and Local Cybersecurity Grant Program (“SLCGP” or “Program”).

**SECTION 1 - KEY GRANT TERMS**

The following capitalized terms have the meanings assigned below.

**Grant Amount:** \$35,474.00

**Period of Performance:** 6/1/2025 - 5/30/2027

**SECTION 2 - GRANT**

OEM shall provide Subrecipient, and Subrecipient shall accept from OEM, a SLCGP grant (the “Grant”) not to exceed [AwardAmount] in Grant Funds for eligible costs (the “Grant Funds”). If applicable, Subrecipient shall provide matching funds for all project costs as described in Exhibit A.

OEM’s obligations are subject to the receipt of the following items, in form and substance satisfactory to OEM and its Counsel:

- (1) This Agreement duly signed by an authorized officer of Subrecipient; and
- (2) Such other certificates, documents, opinions and information as OEM may reasonably require.

Subrecipient shall complete the Project and use its own fiscal resources or money from other sources to pay for any costs of the Project in excess of the total amount of financial assistance provided pursuant to this Agreement.



### SECTION 3 - DISBURSEMENTS

A. Reimbursement Basis. The Grant Funds shall be disbursed to Subrecipient on an expense reimbursement or costs-incurred basis.

B. Disbursement Requirements.

- (1) Subrecipient must submit each disbursement request for eligible Project Costs on a Request for Reimbursement form ("RFR"), provided by OEM.
- (2) Subrecipient must submit a signed RFR, that includes supporting documentation for all grant expenditures. RFRs may be submitted monthly or quarterly during the term of this Agreement. The final RFR must be submitted no later than 30 days following the end of the Period of Performance ("RFR Deadline"). OEM has no obligation to reimburse Subrecipient for any RFR submitted after the RFR Deadline.
- (3) Reimbursements for expenses will be withheld if performance reports are not submitted by the specified dates or are incomplete.
- (4) Reimbursement rates for travel expenses shall not exceed those allowed by the State of Oregon. Requests for reimbursement for travel must be supported with a detailed statement identifying the person who traveled, the purpose of the travel, the dates, times, and places of travel, and the actual expenses or authorized rates incurred.
- (5) Reimbursements will only be made for actual expenses incurred during the Period of Performance. Subrecipient agrees that no grant may be used for expenses incurred before or after the Period of Performance.
- (6) Subrecipient must pay its contractors, consultants, and vendors before submitting a RFR to OEM for reimbursement. Eligible costs are the reasonable and necessary costs incurred by Subrecipient for the Project, in accordance with the SLCGP guidance and application materials, including without limitation the Notice of Funding Opportunity (NOFO), that are not excluded from reimbursement by OEM, either by this Agreement or by exclusion as a result of financial review or audit. The guidance, application materials and NOFO are available at:

SLCGP: <https://www.oregon.gov/oem/emresources/Grants/Pages/State-and-Local-Cybersecurity-Grant-Program.aspx>

C. Financing Availability. Subrecipient must incur eligible costs under this Agreement on or before the Period of Performance Deadline. Subrecipient's right to request disbursements for eligible costs under this Agreement terminates 30 days following the end of the RFR Deadline.

D. Conditions to Disbursements. As to any disbursement, OEM has no obligation to disburse funds unless all following conditions are met:

- (1) OEM (a) has received a completed RFR on an OEM provided form, (b) has received an accounting of how all prior disbursements have been expended, including written evidence of materials and labor furnished to or work performed upon the Project, including itemized receipts or invoices for payment, and releases, satisfactions or other signed statements or forms as OEM may require, (c) is satisfied that all items listed in the RFR are reasonable, and (d) has determined that the disbursement is only for eligible costs that are in accordance with Exhibit A Project Description and Project Budget.
- (2) The representations and warranties made in this Agreement are true and correct on the date of disbursement as if made on such date.

- (3) OEM has sufficient funds currently available and authorized for expenditure to finance the costs of this Agreement within OEM's biennial appropriation or limitation. Notwithstanding the preceding sentence, payment of funds by OEM is contingent on OEM receiving appropriations, limitations, allotments or other expenditure authority sufficient to allow OEM, in the exercise of its reasonable administrative discretion, to continue to make payments in accordance with the terms of this Agreement, and notwithstanding anything in this Agreement, occurrence of such contingency does not constitute a default. Upon occurrence of such contingency, OEM has no further obligation to disburse funds to Subrecipient.
- (4) All other conditions precedent under this Agreement are met.
- (5) There is no Event of Default by Subrecipient.

#### SECTION 4 - USE OF GRANT

- A. Eligible Use. Subrecipient's use of the Grant funds is limited to those expenses that are both reasonable and necessary to complete the Project and that are in accordance with Exhibit A Project Description and Budget.
- B. Ineligible Use. Subrecipient shall not use the Grant funds to retire any debt or to lobby, influence or attempt to influence, any federal, state or local government official.
- C. Misexpended or Unexpended Grant Funds. Any Grant funds disbursed to Subrecipient, or any interest earned by Subrecipient on the Grant funds, that is not used according to this Agreement and approved by OEM or that remain unexpended after the earlier of the Period of Performance Deadline, the date the Project is completed or the date that this Agreement is terminated, shall be immediately returned to OEM, unless otherwise directed by OEM in writing.

The Subrecipient shall be responsible for pursuing recovery of monies paid under this Agreement in providing disaster assistance against any party that might be liable, and further, the Subrecipient shall cooperate in a reasonable manner with the State of Oregon and the Federal Government in efforts to recover expenditures under this Agreement.

In the event the Subrecipient obtains recovery from a responsible party, the Subrecipient shall first be reimbursed its reasonable costs of litigation from such recovered funds. The Subrecipient shall pay to OEM the proportionate Federal share, as defined in Exhibit D, of all project funds recovered in excess of costs of litigation.

#### SECTION 5 - REPRESENTATIONS AND WARRANTIES OF SUBRECIPIENT

- A. Existence and Power. Subrecipient represents and warrants to OEM that Subrecipient is a local and tribal units of government. "Local unit of government" means "any county, city, village, town, district, borough, parish, port authority, transit authority, intercity rail provider, commuter rail system, freight rail provider, water district, regional planning commission, council of government, Indian tribe with jurisdiction over Indian country, authorized Tribal organization, independent authority, special district, or other political subdivision of Oregon., and has full power, authority and legal right to make this Agreement and to incur and perform its obligations under this Agreement.
- B. Authority, No Contravention. The making and performance by Subrecipient of this Agreement: (a) have been duly authorized by all necessary action of Subrecipient; (b) do not and will not violate any provision of any applicable law, rule, regulation or order of any court, regulatory commission, board or other administrative agency or any provision of its organizational documents; and (c) do not and will not result in the breach of, or constitute a default or require any consent, under any other

agreement or instrument to which Subrecipient is a party or by which Subrecipient or any of its properties may be bound or affected.

- C. Binding Obligation. This Agreement has been duly executed and delivered by Subrecipient and when duly executed and delivered by OEM, constitutes legal, valid, and binding obligations of Subrecipient, enforceable in accordance with its terms, subject to the laws of bankruptcy, insolvency, or other similar laws affecting the enforcement of creditors' rights generally.
- D. Approvals. No authorization, consent, license, approval of, filing or registration with, or notification to any governmental body or regulatory or supervisory authority is required for the execution, delivery, or performance by Subrecipient of this Agreement.
- E. Misleading Statements. The Subrecipient has made no false statements of fact, nor has it omitted information necessary to prevent any statements from being misleading, in this Agreement or any document submitted by or on behalf of the Subrecipient to OEM. The information contained in this Agreement is true and accurate in all respects.
- F. Debarment or Suspension. Neither Subrecipient nor its principals is presently debarred, suspended, or voluntarily excluded from any federally assisted transaction, or proposed for debarment, declared ineligible or voluntarily excluded from participating in this Agreement by any state or federal agency. Subrecipient agrees to notify OEM immediately if it is debarred, suspended or otherwise excluded from any federally assisted transaction for any reason or if circumstances change that may affect this status, including without limitation upon any relevant indictments or convictions of crime.
- G. No Solicitation. Subrecipient's officers, employees, and agents shall neither solicit nor accept gratuities, favors, or any item of monetary value from contractors, potential contractors, or parties to sub-agreements. No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.
- H. NIMS Compliance. By accepting funds, Subrecipient certifies that it has met National Incident Management System (NIMS) compliance activities outlined in the Oregon NIMS Requirements located through OEM at [http://www.oregon.gov/ODEM/emresources/Plans\\_Assessments/Pages/NIMS.aspx](http://www.oregon.gov/ODEM/emresources/Plans_Assessments/Pages/NIMS.aspx). The warranties set forth in this section are in addition to, and not in lieu of, any other warranties set forth in this Agreement or implied by law. Subrecipient agrees to complete the annual OEM NIMS Assessment.

## SECTION 6 - COVENANTS OF SUBRECIPIENT

The Subrecipient covenants as follows:

- A. Period of Performance Deadline. Subrecipient shall complete the Project by the Period of Performance Deadline unless the total amount of the Grant is not available because one or more of the conditions in Section 3.D. are not satisfied.
- B. Reporting Requirements. Subrecipient shall submit periodic reports to OEM. The reports shall consist of the following:
  - 1) Performance Reports.
    - a) Subrecipient shall submit Programmatic Performance Reports, using a form provided by OEM, on its progress in meeting each of its agreed upon goals and objectives. The narrative reports will address specific information regarding the activities carried out under the Fiscal Year 24.

- b) Reports are due to OEM on or before the 15th day of the month following the end of each calendar quarter (ending on March 31, June 30, September 30, and December 31). The start date may vary depending on contract terms and will be communicated by OEM.
- c) Subrecipient may request from OEM prior written approval to extend a performance report requirement past its due date. OEM, in its sole discretion, may approve or reject the request.

2) Financial Reports

- a) Subrecipient shall submit fiscal reports, using a form provided by OEM, on the amount of Grant Funds used towards completion of the Project, as established in Exhibit A of this agreement.
- b) Fiscal reports are due to OEM on or before the 30th day of the month following the end of each calendar quarter (ending on March 31, June 30, September 30, and December 31).
- c) Subrecipient may request from OEM prior written approval to extend a fiscal report requirement past its due date. OEM, in its sole discretion, may approve or reject the request.

3) Close-Out Report.

- a) Subrecipient shall submit a final close-out report to OEM for review which must include a financial performance report, construction reports (if applicable), invention disclosure (if applicable), Federally owned property report (if applicable), and final request for reimbursement (if applicable).
- b) Failure of Subrecipient to submit the required program, financial, or audit reports, or to resolve program, financial, or audit issues, may result in the suspension of grant payments, termination of this Agreement, or both.

C. Subrecipient Procurements.

- (1) Sub Agreements. Subrecipient may enter into agreements (hereafter “sub agreements”) for performance of the Project. Subrecipient shall use its own procurement procedures and regulations, provided that the procurement conforms to applicable Federal and State law (including but not limited to the Build America, Buy America Act (BABAA) 2 CFR Part 184, ORS chapters 279A, 279B, 279C), and that for contracts for more than \$150,000, the contract shall address administrative, contractual or legal remedies for violation or breach of contract terms and provide for sanctions and penalties as appropriate, and for contracts for more than \$10,000 address termination for cause or for convenience including the manner in which termination will be effected and the basis for settlement.
  - a. Subrecipient shall provide to OEM copies of all Requests for Proposals or other solicitations for procurements anticipated to be for \$100,000 or more and to provide to OEM, upon request by OEM, such documents for procurements for less than \$100,000. Subrecipient shall include with its RFR a list of all procurements issued during the period covered by the report.
  - b. All sub agreements, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner that encourages fair and open competition to the maximum practical extent possible. All sole-source procurements in excess of \$100,000 must receive prior written approval from OEM in addition to any other approvals required by law applicable to Subrecipient. Justification for sole-source procurement in excess of \$100,000 should include a description of the program and what is being contracted for, an explanation of why it is necessary to contract noncompetitively, time constraints and any other pertinent



information. Interagency agreements between units of government are excluded from this provision.

- c. Subrecipient shall be alert to organizational conflicts of interest or non-competitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. Contractors that develop or draft specifications, requirements, statements of work, or Requests for Proposals (RFP) for a proposed procurement shall be excluded from bidding or submitting a proposal to compete for the award of such procurement. Any request for exemption must be submitted in writing to OEM.
  - d. Subrecipient agrees that, to the extent it uses contractors, such contractors shall use small, minority, women-owned or disadvantaged business concerns and contractors or subcontractors to the extent practicable.
  - e. In the event that Subrecipient subcontracts for engineering services, Subrecipient shall require that the engineering firm be covered by errors and omissions insurance in an amount not less than the amount of the firm's contract. If the firm is unable to obtain errors and omissions insurance, the firm shall post a bond with Subrecipient for the benefit of Subrecipient of not less than the amount of its subcontract. Such insurance or bond shall remain in effect for the entire term of the subcontract. The subcontract shall provide that the subcontract shall terminate immediately upon cancellation or lapse of the bond or insurance and shall require the subcontractor to notify Subrecipient immediately upon any change in insurance coverage or cancellation or lapse of the bond.
- (2) Purchases and Management of Property and Equipment: Records. Subrecipient agrees to comply with all applicable federal requirements referenced in Exhibit B, Section II.C.1 to this Agreement and procedures for managing and maintaining records of all purchases of property and equipment will, at a minimum, meet the following requirements:
- a. All property and equipment purchased under this agreement, whether by Subrecipient or a contractor, will be conducted in a manner providing full and open competition and in accordance with all applicable procurement requirements, including without limitation ORS chapters 279A, 279B, 279C, and purchases shall be recorded and maintained in Subrecipient's property or equipment inventory system.
  - b. Subrecipient's property and equipment records shall include: a description of the property or equipment; the manufacturer's serial number, model number, or other identification number; the source of the property or equipment, including the Assistance Listing Number (ALN) (formerly CFDA) number; name of person or entity holding title to the property or equipment; the acquisition date; cost and percentage of Federal participation in the cost; the location, use and condition of the property or equipment; and any ultimate disposition data including the date of disposal and sale price of the property or equipment.
  - c. For acquisition projects, Subrecipient shall retain real estate transaction and property tracking records indefinitely to enable FEMA to track the use of real property acquired with grant funds and ensure that the property is maintained for open space in perpetuity (see 44 CFR Part 80).

- d. A physical inventory of the property and equipment must be taken, and the results reconciled with the property and equipment records at least once every two years.
- e. Subrecipient must develop a control system to ensure adequate safeguards to prevent loss, damage, or theft of the property and equipment. Subrecipient shall investigate any loss, damage, or theft and shall provide the results of the investigation to OEM upon request.
- f. Subrecipient must develop, or require its contractors to develop, adequate maintenance procedures to keep the property and equipment in good condition.
- g. If Subrecipient is authorized to sell the property or equipment, proper sales procedures must be established to ensure the highest possible return.
- h. Subrecipient agrees to comply with 2 CFR 200.313 pertaining to use and disposal of equipment purchased with Grant Funds, including when original or replacement equipment acquired with Grant Funds is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency.
- i. Subrecipient shall require its contractors to use property and equipment management requirements that meet or exceed the requirements provided herein applicable to all property and equipment purchased with Grant Funds.
- j. Subrecipient shall, and shall require its contractors to, retain, the records described in this Section 9.b. for a period of six years from the date of the disposition or replacement or transfer at the discretion of OEM. Title to all property and equipment purchased with Grant Funds shall vest in Subrecipient if Subrecipient provides written certification to OEM that it will use the property and equipment for purposes consistent with the SLCGP.

D. Compliance with Laws. Subrecipient shall comply with the requirements of all applicable laws, rules, regulations and orders of any governmental authority, except to the extent an order of a governmental authority is contested in good faith and by proper proceedings.

Specifically, Subrecipient acknowledges and agrees to follow constitutional Equal Protection requirements. Subrecipient shall consider all eligible beneficiaries (meeting 2 or more economic equity risk factors) as described in Exhibit A and shall not refuse to work with individuals, families, businesses, or communities based on protected class considerations.

E. Notice of Adverse Change. The Subrecipient shall promptly notify OEM of any adverse change in the activities, prospects or condition (financial or otherwise) of Subrecipient, or the Project related to the ability of Subrecipient to perform all obligations required by this Agreement.

F. Notice of Event of Default. The Subrecipient shall give OEM prompt written notice of any Event of Default, or any circumstance that with notice or the lapse of time, or both, may become an Event of Default, as soon as Subrecipient becomes aware of its existence or reasonably believes an Event of Default is likely.

G. Contributory Liability and Contractor Indemnification.

- (1) If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 (“Third Party Claim”) against a party (the “Notified Party”) with respect to which the other party may have liability, the Notified Party must promptly notify the other party in writing and deliver a copy of the claim, process, and all legal pleadings related to the Third Party Claim. Either party is entitled to participate in the defense of a Third Party

Claim, and to defend a Third Party Claim with counsel of its own choosing. The foregoing provisions are conditions precedent for either party's liability to the other in regards to the Third Party Claim.

If the parties are jointly liable (or would be if joined in the Third Party Claim), the parties shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable in such proportion as is appropriate to reflect their respective relative fault. The relative fault of the parties shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Each party's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if that party had sole liability in the proceeding. This Section shall survive termination of this Contract.

- (2) Subrecipient shall take all reasonable steps to require its contractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees and agents ("Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including attorneys' fees) arising from a tort (as now or hereafter defined in ORS 30.260) caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Subrecipient's contractor or any of the officers, agents, employees or subcontractors of the contractor ("Claims"). It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by the contractor from and against any and all Claims. This Section shall survive termination of this Contract.]

Subrecipient shall require the other party, or parties, to each of its sub agreements that are not units of local government as defined in ORS 190.003 to obtain and maintain insurance of the types and in the amounts provided in Exhibit C to this Agreement.

- H. Disadvantaged and Emerging Small Business. ORS 200.090 states public policy is to "aggressively pursue a policy of providing opportunities for available contracts to emerging small businesses." OEM encourages Subrecipient, in its contracting activities, to follow good faith efforts described in ORS 200.045. The Governor's Policy Advisor for Economic & Business Equity provides additional resources and the Certification Office for Business Inclusion and Diversity at the Oregon Business Development Department maintains a list of certified firms and can answer questions. Search for certified firms on the web at:  
<https://oregon4biz.diversitysoftware.com/FrontEnd/VendorSearchPublic.asp>.
- I. Inspections; Information. The Subrecipient shall permit OEM, and any party designated by OEM: (i) to inspect, at any reasonable time, the property, if any, constituting the Project; and (ii) at any reasonable time, to inspect and make copies of any accounts, books and records, including, without limitation, its records regarding receipts, disbursements, contracts, investments and any other related matters. The Subrecipient shall supply any related reports and information as OEM may reasonably require.
- J. Records, Access to Records and Facilities. Subrecipient shall make and retain proper and complete books of record and account and maintain all fiscal records related to this Agreement and the Equipment in accordance with all applicable generally accepted accounting principles, generally accepted governmental auditing standards, and state minimum standards for audits of municipal corporations. OEM, the Secretary of State of the State of Oregon ("Secretary"), and their duly authorized representatives shall have access to the books, documents, papers, and records of Subrecipient that are

directly related to this Agreement or the Equipment provided for the purpose of making audits and examinations. In addition, OEM, Oregon Secretary of State (Secretary), Office of Inspector General (OIG), Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), or any of their authorized representatives may make and retain excerpts, copies, and transcriptions of the foregoing books, documents, papers, and records.

- K. Retention of Records. Subrecipient shall retain and keep accessible all books, documents, papers, and records that are directly related to this Agreement, the Grant Funds or the Project for until the latest of (a) six years following termination, completion or expiration of this Agreement, (b) upon resolution of any litigation or other disputes related to this Agreement, or (c) as required by 2 CFR 200.333. It is the responsibility of Subrecipient to obtain a copy of 2 CFR Part 200, and to apprise itself of all rules and regulations set forth. If there are unresolved issues at the end of such period, Subrecipient shall retain the books, documents, papers and records until the issues are resolved.
- L. [Reserved]
- M. Continued Tax Compliance. Subrecipient shall, throughout the duration of this Agreement, comply with all tax laws of this state and all applicable tax laws of any political subdivision of this state. OEM does not provide tax advice and OEM is not responsible for any tax consequences or compliance requirements associated with the Grant award to Subrecipient, including but not limited to 1099 Requirements and tax reporting requirements. Subrecipient is advised to consult with their own tax advisor or legal counsel.
- N. Tax Notice to Beneficiaries. Subrecipients that provide direct funding to beneficiaries shall provide notice to beneficiaries to the effect that OEM has not provided any tax advice to the beneficiaries of Program funds and OEM is not responsible for tax consequences, if any, to beneficiaries in connection with receipt of Program funding. Beneficiaries are advised to consult with their own tax advisor or legal counsel regarding tax consequences, if any, of accepting funds.
- O. Federal Audit Requirements. The Grant is federal financial assistance, and the Assistance Listing Number (ALN) (formerly CFDA) number and title is “97.137 State and Local Cybersecurity Grant Program Tribal Cybersecurity Grant Program”.
- (1) If Subrecipient receives federal funds in excess of \$750,000 in the Subrecipient’s fiscal year, it is subject to audit conducted in accordance with the provisions of 2 CFR part 200, subpart F. Subrecipient, if subject to this requirement, shall at its own expense submit to OEM a copy of, or electronic link to, its annual audit subject to this requirement covering the funds expended under this Contract and shall submit or cause to be submitted to OEM the annual audit of any Subrecipient(s), contractor(s), or subcontractor(s) of Subrecipient responsible for the financial management of funds received under this Contract.
  - (2) Audit costs for audits not required in accordance with 2 CFR part 200, subpart F are unallowable. If Subrecipient did not expend \$750,000 or more in Federal funds in its fiscal year but contracted with a certified public accountant to perform an audit, costs for performance of that audit shall not be charged to the funds received under this Contract.
  - (3) Subrecipient shall save, protect and hold harmless OEM from the cost of any audits or special investigations performed by the Federal awarding agency or any federal agency with respect to the funds expended under this Contract. Subrecipient acknowledges and agrees that any audit costs incurred by Subrecipient as a result of allegations of fraud, waste or abuse are ineligible for reimbursement under this or any other agreement between Subrecipient and the State of Oregon.



## **SECTION 7 - DEFAULT**

Any of the following constitutes an “Event of Default”:

- A. **Misleading Statement.** Any material false or misleading representation is made by or on behalf of Subrecipient, in this Agreement or in any document provided by Subrecipient related to this Grant or the Project.
- B. The Subrecipient fails to perform any obligation required under this Agreement, other than those referred to in subsection A of this section, and that failure continues for a period of 30 calendar days after written notice specifying such failure is given to Subrecipient by OEM. OEM may agree in writing to an extension of time if it determines Subrecipient instituted and has diligently pursued corrective action.

## **SECTION 8 - REMEDIES**

Upon the occurrence of an Event of Default, OEM may pursue any remedies available under this Agreement, at law or in equity. Such remedies include, but are not limited to, termination of OEM’s obligations to make the Grant or further disbursements, return of all or a portion of the Grant amount, payment of interest earned on the Grant amount, and declaration of ineligibility for the receipt of future awards from OEM. If, as a result of an Event of Default, OEM demands return of all or a portion of the Grant amount or payment of interest earned on the Grant amount, Subrecipient shall pay the amount upon OEM’s demand. OEM may also recover all or a portion of any amount due from Subrecipient by deducting that amount from any payment due to Subrecipient from the State of Oregon under any other contract or agreement, present or future, unless prohibited by state or federal law. OEM reserves the right to turn over any unpaid debt under this Section 8 to the Oregon Department of Revenue or a collection agency and may publicly report any delinquency or default. These remedies are cumulative and not exclusive of any other remedies provided by law.

In the event OEM defaults on any obligation in this Agreement, Subrecipient’s remedy will be limited to a claim for reimbursement or disbursement of funds authorized under this Agreement. In no event will OEM be liable to Subrecipient for any expenses related to termination of this Agreement or for anticipated profits or loss.

## **SECTION 9 - TERMINATION**

In addition to terminating this Agreement upon an Event of Default as provided in Section 8, OEM may terminate this Agreement with notice to Subrecipient under any of the following circumstances:

- A. Termination by OEM.
  - (1) The Oregon Department of Administrative Services notifies OEM of an anticipated shortfall in applicable revenues or OEM fails to receive sufficient funding, appropriations or other expenditure authorizations to allow OEM, in its reasonable discretion, to continue making payments under this Agreement;
  - (2) There is a change in federal or state laws, rules, regulations or guidelines so that the Project funded by this Agreement is no longer eligible for funding;
  - (3) Subrecipient fails to perform the Project within the time specified herein or any extension thereof or commencement, continuation or timely completion of the Project by Subrecipient is, for any reason, rendered improbable, impossible, or illegal;
  - (4) The Project would not produce results commensurate with the further expenditure of funds;

- (5) Subrecipient takes any action pertaining to this Agreement without the approval of OEM and which under the provisions of this Agreement would have required the approval of OEM; or
  - (6) OEM determines there is a material misrepresentation, error or inaccuracy in Subrecipient's application.
- B. Termination by Subrecipient. Subrecipient may terminate this Agreement effective upon delivery of written notice of termination to OEM, or at such later date as may be established by Subrecipient in such written notice, if:
- (1) The requisite local funding to continue the Project becomes unavailable to Subrecipient; or
  - (2) Federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project is no longer allowable or no longer eligible for funding under this Agreement.
- C. Termination by Either Party. Either Party may terminate this Agreement upon at least ten days notice to the other Party and failure of the other Party to cure within the ten days, if the other Party fails to comply with any of the terms of this Agreement.
- D. Termination by Mutual Consent. The Agreement may be terminated by mutual written consent of the parties.
- E. Effect of Termination. In the event of termination of this Agreement, each party shall be liable only for Project Costs and allowable expenses incurred by the other party, prior to the effective date of termination, and Subrecipient will return all Federal funds paid to Subrecipient for the Project which have not been expended or irrevocably committed to eligible activities.
- F. Settlement Upon Termination. Immediately upon termination under Sections 9.A.(1), (4) or (5), no Grant Funds shall be disbursed by OEM, and Subrecipient shall return to OEM Grant Funds previously disbursed to Subrecipient by OEM in accordance with Section 4.C and the terminating party may pursue additional remedies in law or equity. Upon termination pursuant to any other provision in this Section 10, no further Grant Funds shall be disbursed by OEM and Subrecipient shall return funds to OEM in accordance with Section 6.c, except that Subrecipient may pay, and OEM shall disburse, funds for obligations incurred and approved by OEM up to the day that the non-terminating party receives the notice of termination. Termination of this Agreement does not relieve Subrecipient of any other term of this Agreement that may survive termination, including without limitation Sections 10.D and G.

## SECTION 10 - MISCELLANEOUS

- A. No Implied Waiver. No failure or delay on the part of OEM to exercise any right, power, or privilege under this Agreement will operate as a waiver thereof, nor will any single or partial exercise of any right, power, or privilege under this Agreement preclude any other or further exercise thereof or the exercise of any other such right, power, or privilege.
- B. Choice of Law; Designation of Forum; Federal Forum. The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement.

Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County (unless Oregon law requires that it be brought and conducted in another county). Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

Notwithstanding the prior paragraph, if a claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for the District of Oregon. This paragraph applies to a claim brought against the State of Oregon only to the extent Congress has appropriately abrogated the State of Oregon's sovereign immunity and is not consent by the State of Oregon to be sued in federal court. This paragraph is also not a waiver by the State of Oregon of any form of defense or immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

- C. Notices and Communication. Except as otherwise expressly provided in this Agreement, any communication between the parties or notices required or permitted must be given in writing by personal delivery, email, or by mailing the same, postage prepaid, to Subrecipient or OEM at the addresses set forth below, or to such other persons or addresses that either party may subsequently indicate pursuant to this Section.

Any communication or notice by personal delivery will be deemed effective when actually delivered to the addressee. Any communication or notice so addressed and mailed will be deemed to be received and effective five (5) days after mailing. Any communication or notice given by email becomes effective 1) upon the sender's receipt of confirmation generated by the Subrecipient's email system that the notice has been received by the Subrecipient's email system or 2) the Subrecipient's confirmation of receipt, whichever is earlier. Notwithstanding this provision, the following notices may not be given by email: notice of default or notice of termination.

If to OEM:                Preparedness Section Manager  
Oregon Department of Emergency Management  
3930 Fairview Industrial Drive SE  
Salem OR 97302

If to Subrecipient: City of Tualatin  
10699 SW Herman Rd. Tualatin, Oregon

- D. Amendments. This Agreement may not be altered, modified, supplemented, or amended in any manner except by written instrument signed by both parties.
- E. Severability. If any provision of this Agreement will be held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision.
- F. Successors and Assigns. This Agreement will be binding upon and inure to the benefit of OEM, Subrecipient, and their respective successors and assigns, except that Subrecipient may not assign or transfer its rights, obligations or any interest without the prior written consent of OEM.
- G. Counterparts. This Agreement may be signed in several counterparts, each of which is an original and all of which constitute one and the same instrument. Copies of signature by facsimile, electronic scan, or other electronic means will be considered original signatures.
- H. Integration. This Agreement (including all exhibits, schedules or attachments) constitutes the entire agreement between the parties on the subject matter. There are no unspecified understandings, agreements or representations, oral or written, regarding this Agreement.
- I. No Third-Party Beneficiaries. OEM and Subrecipient are the only parties to this Agreement and are the only parties entitled to enforce the terms of this Agreement. Nothing in this Agreement gives or provides, or is intended to give or provide, to third persons any benefit or right not held by or made

generally available to the public, whether directly, indirectly or otherwise, unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

- J. Survival. All provisions of this Agreement that by their terms are intended to survive shall survive termination of this Agreement.
- K. Time is of the Essence. Subrecipient agrees that time is of the essence under this Agreement.
- L. Public Records. OEM's obligations under this Agreement are subject to the Oregon Public Records Laws.
- M. Dispute Resolution. The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. Each party shall bear its own costs incurred under this Section 6.C.
- N. Duplicate Payment. Subrecipient is not entitled to compensation or any other form of duplicate, overlapping or multiple payments for the same work performed under this Agreement from any agency of the State of Oregon or the United States of America or any other party, organization or individual.
- O. Independent Contractor. Subrecipient shall perform the Project as an independent contractor and not as an agent or employee of OEM. Subrecipient has no right or authority to incur or create any obligation for or legally bind OEM in any way. Subrecipient acknowledges and agrees that Subrecipient is not an "officer", "employee", or "agent" of OEM, as those terms are used in ORS 30.265, and shall not make representations to third parties to the contrary.
- P. Insurance; Workers' Compensation. All employers, including Subrecipient, that employ subject workers who provide services in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage, unless such employers are exempt under ORS 656.126. Employer's liability insurance with coverage limits of not less than \$500,000 must be included. Subrecipient shall ensure that each of its Subrecipient(s), contractor(s), and subcontractor(s) complies with these requirements.

Signature page follows.



The Subrecipient, by its signature below, acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions.



**STATE OF OREGON**  
acting by and through its  
Oregon Department of Emergency Management

**CITY OF TUALATIN**

By: [sign]  
Name:  
Title:

Date: \_\_\_\_\_

By: [sign]  
Name:  
Title:

Date: \_\_\_\_\_

**APPROVED AS TO LEGAL SUFFICIENCY**

By: *[Not Required per OAR 137-045-0030 for agreements under \$150,000]*

\_\_\_\_\_  
[DOJ Attorney], [Senior] Assistant  
Attorney General]

Date: \_\_\_\_\_

**APPROVED AS TO LEGAL SUFFICIENCY**  
(If required for Subrecipient)

By:

\_\_\_\_\_  
Subrecipient's Legal Counsel

Date: \_\_\_\_\_

**EXHIBIT A - PROJECT DESCRIPTION AND PROJECT BUDGET****Subrecipient's Project Summary:**

Data backup as a service that meets or exceeds business expectations. Data resilience refers to the ability of any data storage facility and system to bounce back despite service disruptions, such as power outages, data corruption, natural disasters, and equipment failure. It is often part of an organization's disaster recovery plan.

| Line Item Activity | OEM Funds   |
|--------------------|-------------|
| Planning           |             |
| Organization       |             |
| Equipment          | \$35,474.00 |
| Training           |             |
| Exercises          |             |
|                    |             |
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|                    |             |
|                    |             |
| Total              | \$35,474.00 |

**EXHIBIT B – [TERMS AND CONDITIONS][RESERVED]**

## **Article 1**

### **Assurances, Administrative Requirements, Cost Principles, Representations, and Certifications**

Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the federal awarding agency.

## **Article 2**

[Reserved]

## **Article 3**

### **Acknowledgement of Federal Funding from DHS**

Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.

## **Article 4**

### **Activities Conducted Abroad**

Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.

## **Article 5**

### **Age Discrimination Act of 1975**

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at 42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

## **Article 6**

### **Americans with Disabilities Act of 1990**

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C.

§§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

## **Article 7**

### **Best Practices for Collection and Use of Personally Identifiable Information**

Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

## **Article 8**



## **Civil Rights Act of 1964 – Title VI**

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 7.

## **Article 9**

### **Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

## **Article 10**

### **Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

## **Article 11**

### **Debarment and Suspension**

Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

## **Article 12**

### **Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

## **Article 13**

### **Duplicative Costs**

Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable

under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.

#### **Article 14**

##### **Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX**

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17.

Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 19.

#### **Article 15**

##### **E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety**

Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.

#### **Article 16**

##### **Energy Policy and Conservation Act**

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

#### **Article 17**

##### **False Claims Act and Program Fraud Civil Remedies**

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C.

§§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

#### **Article 18**

##### **Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

#### **Article 19**

##### **Federal Leadership on Reducing Text Messaging while Driving**

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of E.O. 13513.

#### **Article 20**

##### **Fly America Act of 1974**

Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: [Certificated Air Carriers List | US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list](https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list)) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

## **Article 21**

### **Hotel and Motel Fire Safety Act of 1990**

Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.

## **Article 22**

### **John S. McCain National Defense Authorization Act of Fiscal Year 2019**

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

## **Article 23**

### **Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

## **Article 24**

### **Lobbying Prohibitions**

Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).

## **Article 25**

### **National Environmental Policy Act**

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on

Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

## **Article 26**

### **Nondiscrimination in Matters Pertaining to Faith-Based Organizations**

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

## **Article 27**

### **Non-Supplanting Requirement**

Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.

## **Article 28**

### **Notice of Funding Opportunity Requirements**

All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the Award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.

## **Article 29**

### **Patents and Intellectual Property Rights**

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

## **Article 30**

### **Procurement of Recovered Materials**

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

## **Article 31**

### **Rehabilitation Act of 1973**

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

## **Article 32**

[Reserved]

## **Article 33**

[Reserved]

## **Article 35**

### **SAFECOM**

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at [Funding and Sustainment | CISA](#).

## **Article 36**

### **Terrorist Financing**

Recipients must comply with E.O. 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the E.O. and laws.

## **Article 37**

### **Trafficking Victims Protection Act of 2000 (TVPA)**

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated by reference.

## **Article 38**

### **Universal Identifier and System of Award Management**

Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.

## **Article 39**

### **USA PATRIOT Act of 2001**

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.

## **Article 40**

### **Use of DHS Seal, Logo and Flags**



Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

#### **Article 41**

##### **Whistleblower Protection Act**

Recipients must comply with the statutory requirements for whistleblower protections at 10 U.S.C § 470141 U.S.C. § 4712.

#### **Article 42**

##### **Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website at: <https://www.fema.gov/grants/guidance-tools/environmental-historic>. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

#### **Article 43**

##### **Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

#### **Article 44**

[Reserved]

#### **Article 45**

##### **Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313.

State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

#### **Article 46**

[Reserved]

#### **Article 47**

##### **Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

**EXHIBIT D – [SUB-AGREEMENT INSURANCE REQUIREMENTS][RESERVED]**

**EXHIBIT E – [INFORMATION REQUIRED BY 2 CFR § 200.332(A)(1)]**

Federal Award Identification:

- (i) Subrecipient\* name (which must match registered name in SAM): City of Tualatin
  - (ii) Subrecipient's Unique Entity Identifier (SAM): GKBJUN8BP6K1
  - (iii) Federal Award Identification Number (FAIN): 93-6002161
  - (iv) Federal Award Date: 12/01/2023
  - (v) Sub-award Period of Performance Start and End Date: 6/1/2025 - 5/30/2027
  - (vi) Sub-award budget period start and end dates: 6/1/2025 - 5/30/2027
  - (vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient: \$35,474.00
  - (viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation: \$35,474.00
  - (ix) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity: \$35,474.00
  - (x) Federal award project description as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA): Data backup as a service that meets or exceeds business expectations. Data resilience refers to the ability of any data storage facility and system to bounce back despite service disruptions, such as power outages, data corruption, natural disasters, and equipment failure. It is often part of an organization's disaster recovery plan.
  - (xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity:
    - (a) Name of Federal awarding agency: U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA)
    - (b) Name of pass-through entity: Oregon Department of Emergency Management
    - (c) Contact information for awarding official of the pass-through entity: Erin McMahon Oregon Department of Emergency Management, PO Box 14370, Salem, OR 97309-5062
  - (xii) The Federal Assistance Listing (formerly CFDA) Number and Name: 97.137  
Amount: \$35,474.00
  - (xiii) Is Award R&D? No
  - (xiv) Indirect cost rate for the Federal award: N/A
- \* For the purposes of this Exhibit E, "pass-through entity" refers to OEM.

**EXHIBIT F – [CERTIFICATION REGARDING LOBBYING][RESERVED]**

(Awards in excess of \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signed

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Title

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Date

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# CITY OF TUALATIN

## Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Mike McCarthy, City Engineer

**DATE:** June 9, 2025

---

**SUBJECT:**

Authorize The City Manager To Execute An Intergovernmental Agreement (IGA) Amendment With Washington County Regarding The Tualatin-Sherwood Road Project.

**RECOMMENDATION:**

Staff recommends Council authorize the City Manager to execute the IGA Amendment

**EXECUTIVE SUMMARY:**

In the Spring of 2022 the City Council authorized the City Manager to execute an IGA with Washington County for the Tualatin-Sherwood Road Widening Project. This project is widening Tualatin-Sherwood Road from Teton Avenue to Langer Farms Parkway in Sherwood, and includes two travel lanes in each direction, a center turn lane, multi-use paths on both sides for walking and cycling, storm drainage, and landscaping among other improvements. The County is currently constructing this project and is on schedule to complete it in 2025.

The City has existing water and sewer pipes, valves, and other utility facilities in and under Tualatin-Sherwood Road that are being relocated to accommodate this road widening. Per existing Intergovernmental Agreements, this utility relocation is the City's responsibility. The 2022 IGA included the City paying the County \$883,029 to have the County's contractor relocate this infrastructure while they are doing the road work. The construction bids for this relocation work came in higher than originally estimated, and this IGA was amended in early 2025 bringing the cost to \$1,853,635.

In performing this work the contractor has unearthed additional opportunities to update or replace existing substandard water infrastructure (such as old pipes and valves) and additional city utilities needing to be relocated. These updates and relocations can be done more efficiently as part of this project.

The original project design followed County and Clean Water Services standards in providing temporary irrigation to water the plants in the stormwater facilities for the first two years as plants are being established. However, Tualatin's Climate Action Plan says permanent irrigation should be provided to water plants in stormwater facilities particularly during heat waves anticipated to be more frequent in the future. As this permanent irrigation exceeds County standards, it will only be installed if paid for by the City.

The anticipated cost of this additional work (additional relocation, system updates, and permanent irrigation) is estimated to be approximately \$513,105, and amending the IGA to include these costs would revise its amount to \$2,366,740.

Staff have reviewed the work itemization and cost estimates and have concluded that these work items need to be completed, they would be most efficiently completed by the County's contractor as part of this project, and that these cost estimates are reasonable. Staff (along with a hired engineering firm) intend to oversee this work and will work with the County to ensure it is done properly and efficiently.

**FINANCIAL IMPLICATIONS:**

Transportation Development Tax funding can and will be used for the cost of the relocation work necessary for the road project to proceed. Water funds will be used for additional costs to update or replace water infrastructure, and Stormwater funds will be used for the irrigation costs.

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**ATTACHMENTS:**

- IGA Amendment 2
- IGA Amendment 1
- Original 2022 IGA

RESOLUTION NO. 5884-25

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT AMENDMENT WITH WASHINGTON COUNTY FOR THE TUALATIN-SHERWOOD ROAD WIDENING PROJECT.

WHEREAS, the City of Tualatin is an Oregon municipal corporation;

WHEREAS, Washington County is a political subdivision of the State of Oregon;

WHEREAS, ORS 190.010 authorizes the City and County to enter into an intergovernmental agreement;

WHEREAS, in the Spring of 2022 the City entered into an Intergovernmental Agreement with the County for the Tualatin-Sherwood Road Widening Project, which included work relating to the relocation of City water and sewer infrastructure in conjunction with the Project;

WHEREAS, Construction costs have exceeded initial cost estimates to perform this work and opportunities have arisen to improve City infrastructure as well as work toward City climate action goals;

WHEREAS, it is the mutual desire of the City and County to amend the existing Intergovernmental Agreement to cooperate in construction of the Tualatin-Sherwood Road Widening Project;

WHEREAS, the City finds it necessary and desirable for the continued growth, safety and welfare of the community that the aforementioned water, sewer, and irrigation work be performed as this transportation project is constructed;

WHEREAS, the anticipated cost of this additional work (additional relocation, system updates, and permanent irrigation) is estimated to be approximately \$513,105, and amending the IGA to include these costs would revise its estimated cost amount to \$2,366,740.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

**Section 1.** The City Manager is authorized to amend an Intergovernmental Agreement with Washington County for the Tualatin-Sherwood Road Widening Project, which is attached as Exhibit 1, and incorporated by reference.

**Section 2.** The City Manager is authorized to make administrative modifications to the Intergovernmental Agreement to fully implement its intent.

**Section 3.** This resolution is effective upon adoption.

Adopted by the City Council this 9<sup>th</sup> day of June, 2025.

CITY OF TUALATIN, OREGON

ATTEST:

BY \_\_\_\_\_  
Mayor

BY \_\_\_\_\_  
City Recorder

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
WASHINGTON COUNTY AND THE CITY OF TUALATIN**

**FOR PUBLIC UTILITY IMPROVEMENTS ON SW TUALATIN SHERWOOD ROAD**

THIS INTERGOVERNMENTAL AGREEMENT is entered into between Washington County, a political subdivision of the State of Oregon, acting by and through its elected officials, hereinafter referred to as "COUNTY"; and the City of Tualatin, a municipal corporation, acting by and through its City Council, hereinafter referred to as "CITY."

**RECITALS**

1. WHEREAS, ORS 190.010 authorizes agencies to enter into intergovernmental agreements for the performance of any or all functions and activities that a party to the agreement has the authority to perform; and
2. WHEREAS, on October 4, 2016 the Washington County Board of Commissioners approved Resolution and Order No. 16-129 establishing the MSTIP 3e Funding Program, which identified twenty-three (23) multi-modal transportation improvement projects on County facilities; and
3. WHEREAS, the MSTIP 3e Funding Program includes capacity enhancements on SW Tualatin Sherwood Road, specifically SW Tualatin Sherwood Road between SW Teton Avenue and SW Langer Farms Parkway (Project 318); and
4. WHEREAS, CITY, consistent with the powers and purposes of city government, finds it necessary and desirable for the continued growth, safety and welfare of the community that the aforementioned transportation project will be constructed as soon as practicable; and
5. WHEREAS, the CITY agrees to relocate waterline and sanitary sewer utilities to accommodate the COUNTY's transportation improvements, and agrees to pay for such requested work; and
6. WHEREAS, the CITY and COUNTY have agreed to cooperate in the relocation and construction of the CITY's waterline and sanitary sewer improvements and combine the CITY'S waterline and sanitary sewer improvements into a single construction project with the COUNTY's transportation improvements to reduce construction costs and the impacts of construction on the public by reducing the number of road closures and detours needed to accomplish the work identified and by reducing the duration of construction activities; and
7. WHEREAS, under such authority, it is the mutual desire of the COUNTY and CITY to enter into this Intergovernmental Agreement to cooperate in relocation and construction of the



Washington County-City of Tualatin Agreement for Utility Improvements on SW Tualatin Sherwood Road (Teton Ave-Langer Farms Pkwy)

CITY'S waterline and sanitary sewer improvements, and to allocate responsibilities as detailed below;

## **AGREEMENT**

NOW THEREFORE, the premise being in general as stated in the foregoing recitals, and in consideration of the terms, conditions and covenants as set forth below, the parties hereto agree as follows:

### **1. PROJECT DESCRIPTION**

- 1.1 The COUNTY SW Tualatin Sherwood Road project (Project 318) will include: design and construction of improvements including road widening, curbs, sidewalks, bike lanes, street lighting, drainage, landscaping, traffic control, water quality improvements, and all necessary permitting on SW Tualatin Sherwood Road between SW Teton Avenue and SW Langer Farms Parkway, hereinafter referred to as "COUNTY PROJECT".
- 1.2 The CITY SW Tualatin Sherwood Road waterline project will include adjustment and relocation of existing water meters, and fire hydrants, and adjustment of blow-offs, valve lids, and other water infrastructure work to accommodate the road project. All these proposed improvements are located along SW Tualatin Sherwood Road, hereinafter referred to as "WATERLINE PROJECT".
- 1.3 The CITY SW Tualatin-Sherwood Road sanitary sewer project will include adjustment and relocation of manholes, cleanouts, and other sanitary sewer infrastructure work to accommodate the road project. This work is hereinafter referred to as "SANITARY SEWER PROJECT".
- 1.4 The CITY WATERLINE PROJECT and SANITARY SEWER PROJECT will collectively be referred to as "CITY PROJECTS".

### **2. COUNTY OBLIGATIONS**

- 2.1 COUNTY hereby designates Matt Meier as COUNTY Project Manager for the COUNTY PROJECT and the COUNTY representative responsible for coordination of the CITY PROJECTS with CITY pursuant to this Agreement.
- 2.2 COUNTY shall perform, or cause to be performed, all actions necessary for the design and construction of the COUNTY PROJECT, including project management, design and construction engineering, property acquisition, including right-of-way as necessary, utility relocation as necessary, regulatory and land use permits and approvals, public information related to the roadway design and construction, contract administration, inspection and construction

Washington County-City of Tualatin Agreement for Utility Improvements on SW Tualatin Sherwood Road (Teton Ave-Langer Farms Pkwy)

management. COUNTY shall coordinate the design of, advertise for, award and administer the construction contract for the COUNTY PROJECT.

2.3 Subject to CITY obligations set forth in Article 3, Terms 3.1 – 3.11, COUNTY shall:

2.3.1 perform, or cause to be performed, all actions necessary for the construction of the CITY PROJECTS as part of the COUNTY PROJECT as described in Term 2.2 and

2.3.2 bid, construct and manage the CITY PROJECTS as part of the COUNTY PROJECT construction contract, with CITY project costs tracked separately.

2.4 COUNTY shall provide CITY three (3) workdays following bid opening to review and approve bid results for the CITY PROJECTS. COUNTY may award the construction contract, including work for the CITY PROJECTS, unless CITY informs COUNTY in writing prior to award that it wishes to cancel construction of the CITY PROJECTS as part of the COUNTY PROJECT.

2.5 COUNTY shall perform all actions regarding compensation as set forth in Article 4 – Compensation.

2.6 COUNTY shall not acquire any right-of-way or easements for CITY PROJECTS.

2.7 COUNTY shall notify CITY of any request for a change order or other deviation from the costs of the construction contract associated with the CITY PROJECTS ("CITY PROJECTS change order"). COUNTY shall provide CITY five (5) work days following such notification to review and approve any CITY PROJECTS change order request. COUNTY may approve any CITY PROJECTS change order request, unless CITY informs COUNTY in writing prior to the end of the five (5) working day period that it wishes not to agree to the request. In the event the CITY provides notice that it does not approve a CITY PROJECTS change order within the applicable time, the CITY shall be responsible for all costs, including future change orders, redesign or delay claims that are a result of the CITY's non-approval.

### **3. CITY OBLIGATIONS**

3.1 CITY hereby designates Heidi Springer as CITY Project Manager for the CITY PROJECTS and the CITY representative responsible for coordination of the CITY PROJECTS with COUNTY pursuant to this Agreement.

3.2 CITY shall provide timely comments to COUNTY construction documents including construction plan sheets, specifications, and bid schedule for the CITY PROJECTS. Unless the CITY notifies the COUNTY as provided in Term 2.4, the

Washington County-City of Tualatin Agreement for Utility Improvements on SW Tualatin Sherwood Road (Teton Ave-Langer Farms Pkwy)

CITY PROJECTS bid items shall be incorporated into the overall COUNTY PROJECT Bid Schedule.

- 3.3 CITY shall provide timely responses to bidder's questions about CITY PROJECTS during advertisement of the COUNTY PROJECT. If necessary, CITY shall provide COUNTY with addendum no later than four (4) calendar days prior to the bid opening if the question comes to the CITY no later than five calendar days prior to the bid opening.
- 3.4 CITY shall provide inspection of the CITY PROJECTS bid items including review and approval of shop drawings, submittals, and onsite inspections to determine compliance with the contract documents. CITY's onsite inspector shall be onsite as appropriate and responsible for enforcing all applicable CITY PROJECTS specifications during all CITY PROJECTS work. CITY's onsite inspections of the CITY PROJECTS bid items, including required night work inspections, shall be coordinated through COUNTY's lead inspector. If the COUNTY notifies CITY that CITY inspection is required but CITY inspection does not timely occur, COUNTY may proceed with PROJECT work in accordance with the PROJECT schedule and shall have no liability to CITY related to the lack of CITY inspection. CITY must approve the final acceptance of the CITY PROJECTS prior to top lift paving.
- 3.5 CITY shall assist the COUNTY lead inspector with the following construction documentation for the CITY PROJECTS bid items:
  - General daily progress reports and erosion control reports,
  - Quantity documentation used for monthly estimates, and
  - Quality documentation and test results as specified in the construction contract.
  - Change orders and extra work directives
- 3.6 CITY shall cooperate, coordinate and financially participate with COUNTY on any disagreements, disputes, delays or claims related to or as a result of the CITY PROJECTS.
- 3.7 CITY shall perform all actions regarding compensation as set forth in Article 4 – Compensation.
- 3.8 CITY shall perform all necessary public involvement and notifications for water service shutdowns resulting from the CITY PROJECTS work. CITY shall assign a 24-hour emergency contact for the duration of the CITY PROJECTS construction.
- 3.9 CITY shall perform all necessary plan review and construction inspection tasks required for COUNTY PROJECT work permitted under CITY Public Works Permit, CITY Water Quality Permit, and CITY Erosion Control Permit.

Washington County-City of Tualatin Agreement for Utility Improvements on SW Tualatin Sherwood Road (Teton Ave-Langer Farms Pkwy)

- 3.10 CITY shall be responsible to obtain all necessary permits and pay all permit fees for CITY PROJECTS.
- 3.11 CITY shall grant the necessary easements as described in the separate Dedication Deed in Exhibit B (File 32).
- 3.12 CITY shall issue CITY Public Works Permit, CITY Water Quality Permit, and CITY Erosion Control Permit within 14 calendar days of payment from COUNTY as provided in Term 4.1.2.

#### 4. COMPENSATION

##### 4.1 COUNTY PROJECT

- 4.1.1 COUNTY shall be responsible for all costs to design and construct the COUNTY PROJECT as described in Term 2.2.
- 4.1.2 COUNTY shall pay CITY for the following COUNTY PROJECT permit fees:

|      |                        |          |
|------|------------------------|----------|
| i.   | Public Works Permit    | \$7,500  |
| ii.  | Water Quality Permit   | \$7,500  |
| iii. | Erosion Control Permit | \$11,545 |

The Public Works Permit fee covers all CITY costs for plan review, inspection, and materials testing of COUNTY PROJECT work within CITY right-of-way.

The Water Quality Permit fee covers all CITY costs for plan review inspection, and materials testing of COUNTY PROJECT work within CITY stormwater facility jurisdictional limits.

The Erosion Control Permit fee covers all CITY costs for plan review and inspection of COUNTY PROJECT erosion control work within CITY jurisdictional limits.

- 4.1.3 COUNTY shall pay CITY for necessary easements described in Exhibit B to construct COUNTY PROJECT as follows:

|              |                                      |                   |
|--------------|--------------------------------------|-------------------|
| i.           | Permanent Utility and Slope Easement | \$3,838.52        |
| ii.          | Permanent Slope Easement             | \$3,817.90        |
| <b>TOTAL</b> |                                      | <b>\$7,656.42</b> |

Washington County-City of Tualatin Agreement for Utility Improvements on SW Tualatin Sherwood Road (Teton Ave-Langer Farms Pkwy)

## 4.2 CITY PROJECTS

4.2.1 The CITY shall pay an estimated total of \$883,029.00 for the cost of construction of the WATERLINE PROJECT and SANITARY SEWER PROJECT, as described in Section 1.2 and Section 1.3. Specific WATERLINE PROJECT and SANITARY SEWER PROJECT costs are shown in Exhibit A and are estimated as follows:

|                                                              |                  |
|--------------------------------------------------------------|------------------|
| i. Waterline and Sanitary Sewer Construction Costs           | \$723,795        |
| ii. Construction Administration and Management<br>(10% of i) | \$ 72,379        |
| iii. <u>Mobilization &amp; Traffic Control (12% of i)</u>    | <u>\$ 86,855</u> |
| <b>TOTAL</b>                                                 | <b>\$883,029</b> |

Items ii and iii shall be calculated as a lump sum calculation on the actual costs to the COUNTY after COUNTY makes final payment to the construction contractor for the CITY PROJECTS.

4.2.2 CITY and COUNTY understand that the costs outlined above are estimates and are used to determine project budgets and estimated payments amount used within this Agreement. Final costs will be based on the actual contract amount realized. Final payments made by the CITY to the COUNTY for the CITY PROJECTS shall be based on actual bid prices, construction quantities and non-construction costs.

4.2.3 In the event the CITY and COUNTY agree to design and construction changes that will eliminate or reduce the scope and extent of the CITY PROJECTS, the CITY will pay for COUNTY's cost for re-design and/or construction change orders.

4.2.4 Within sixty (60) days of execution of the COUNTY construction contract, CITY shall deposit with the COUNTY the sum of \$180,000.00. COUNTY shall send CITY quarterly statements during project construction indicating the itemized amount incurred for the CITY PROJECTS and the amount due. Quarterly statements will not be sent to the CITY if no CITY PROJECTS work is performed. Upon depletion of the \$180,000 deposited under this section, the quarterly statement shall include the itemized amount due from CITY for the CITY PROJECTS work. CITY shall pay COUNTY the amount due within thirty (30) days of its receipt of this billing. Any CITY deposited funds remaining upon completion of the CITY PROJECTS, shall be refunded to the CITY within sixty (60) days.



Washington County-City of Tualatin Agreement for Utility Improvements on SW Tualatin Sherwood Road (Teton Ave-Langer Farms Pkwy)

## **5. GENERAL PROVISIONS**

### **5.1 LAWS OF OREGON**

The parties shall comply with all applicable laws and regulations regarding the handling and expenditure of public funds. This Agreement shall be construed and enforced in accordance with the laws of the State of Oregon.

### **5.2 DEFAULT**

Time is of essence in the performance of the Agreement. Either party shall be deemed to be in default if it fails to comply with any provisions of this Agreement. The non-defaulting party shall provide the other party with written notice of default and allow thirty (30) days within which to cure the defect.

### **5.3 INDEMNIFICATION**

This Agreement is for the benefit of the parties only. Each party agrees to indemnify and hold harmless the other party, and its officers, employees, and agents, from and against all claims, demands and causes of actions and suits of any kind or nature for personal injury, death or damage to property on account of or arising out of services performed, the omissions of services or in any way resulting from the negligent or wrongful acts or omissions of the indemnifying party and its officers, employees and agents. To the extent applicable, the above indemnification is subject to and shall not exceed the limits of liability of the Oregon Tort Claims Act (ORS 30.260 through 30.300). In addition, each party shall be solely responsible for any contract claims, delay damages or similar items arising from or caused by the action or inaction of the party under this Agreement.

### **5.4 MODIFICATION OF AGREEMENT**

No waiver, consent, modification or change of terms of this Agreement shall be binding unless in writing and signed by both parties.

### **5.5 DISPUTE RESOLUTION**

The parties shall attempt to informally resolve any dispute concerning any party's performance or decisions under this Agreement, or regarding the terms, conditions or meaning of this Agreement. A neutral third party may be used if the parties agree to facilitate these negotiations. In the event of an impasse in the resolution of any dispute, the issue shall be submitted to the governing bodies of both parties for a recommendation or resolution.

Washington County-City of Tualatin Agreement for Utility Improvements on SW Tualatin Sherwood Road (Teton Ave-Langer Farms Pkwy)

## 5.6 REMEDIES

Subject to the provisions in paragraph 5.5, any party may institute legal action to cure, correct or remedy any default, to enforce any covenant or agreement herein, or to enjoin any threatened or attempted violation of this Agreement. All legal actions shall be initiated in Washington County Circuit Court. The parties, by signature of their authorized representatives below, consent to the personal jurisdiction of that court.

## 5.7 EXCUSED PERFORMANCE

In addition to the specific provisions of this Agreement, performance by any party shall not be in default where delays or default is due to war, insurrection, strikes, walkouts, riots, floods, drought, earthquakes, fires, casualties, acts of God, governmental restrictions imposed or mandated by governmental entities other than the parties, enactment of conflicting state or federal laws or regulations, new or supplementary environmental regulation, litigation or similar bases for excused performance that are not within the reasonable control to the party to be excused.

## 5.8 SEVERABILITY

If any one or more of the provisions contained in this Agreement is invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions of the Agreement will not be affected or impaired in any way.

## 5.9 INTEGRATION

This Agreement is the entire agreement of the parties on its subject and supersedes any prior discussions or agreements regarding the same subject.

## 6. TERM OF AGREEMENT

- 6.1 The term of this Agreement shall be from the date of execution until the completion of the COUNTY PROJECT, but not to exceed five (5) years.
- 6.2 This Agreement may be amended or extended for periods of up to one (1) year by mutual consent of the parties. It may be canceled or terminated for any reason by either party. Termination or cancellation shall be effective thirty (30) days after written notice to the other party, or at such time as the parties may otherwise agree. The parties shall, in good faith, agree to such reasonable provisions for winding up the COUNTY PROJECT and CITY PROJECTS and paying for any additional costs as necessary.

[SIGNATURES ON FOLLOWING PAGE]

Washington County-City of Tualatin Agreement for Utility Improvements on SW Tualatin Sherwood Road (Teton Ave-Langer Farms Pkwy)

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year hereinafter written.

**WASHINGTON COUNTY, OREGON**

DocuSigned by:

*Tanya Ange*

BE194FB4331E46E...

Tanya Ange

ASSISTANT COUNTY ADMINISTRATOR

DATE: 5/27/2022 | 10:21 PDT

**CITY OF TUALATIN, OREGON**

DocuSigned by:

*Sherilyn Lombos*

E3EFB28A897547E...

Sherilyn Lombos

CITY MANAGER

DATE: 5/27/2022 | 09:18 PDT

ATTEST:

\_\_\_\_\_  
CITY RECORDER

For Administrative Use Only – Z99999

Supplier Name: City of Tualatin

Actual Contract Number (CustomText4): 22-0630

Department (Location): LUT - CPM

Contract Type: 8 Agreements

Contract Sub Type (Custom2Code): IGA: Intergovernmental Agreement

Minute Order Date: 4/19/2022

Minute Order Number: 22-103

Master Contract Number (CustomText1): 22-0630

Bid/RFP # (BidRFP):

BPO Number (Custom1Code): Revenue Contract

SHIP TO (LocShipTo): LUT - CPM

BILL TO (LocBillTo): LUT - CPM

Project Number (CustomText2): 100361

Chargeable Program Number (ChargeProgram): 606505

Contract Admin (Administrator): Laura Hoffmann

**Certificate Of Completion**

Envelope Id: 871F2A7F873A42A19CC52C10CD2CF88A

Status: Completed

Subject: Please DocuSign: 22-0630: City of Tualatin

Source Envelope:

Document Pages: 10

Signatures: 2

Certificate Pages: 5

Initials: 0

AutoNav: Enabled

Envelope Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

Envelope Originator:

Connie Wilson

155 N. First Ave, Suite 270

MS28

Hillsboro, OR 97124-3087

Connie\_Wilson@co.washington.or.us

IP Address: 204.147.152.5

**Record Tracking**

Status: Original

5/16/2022 10:36:31 AM

Holder: Connie Wilson

Connie\_Wilson@co.washington.or.us

Location: DocuSign

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Washington County

Location: DocuSign

**Signer Events**

Sherilyn Lombos

slombos@tualatin.gov

City Manager

Security Level: Email, Account Authentication  
(None), Access Code**Signature**

DocuSigned by:

E3EFB28A897547E...

Signature Adoption: Pre-selected Style

Signed by link sent to slombos@tualatin.gov

Using IP Address: 208.71.205.225

**Timestamp**

Sent: 5/16/2022 10:38:37 AM

Resent: 5/27/2022 8:55:09 AM

Viewed: 5/27/2022 9:18:12 AM

Signed: 5/27/2022 9:18:23 AM

**Electronic Record and Signature Disclosure:**

Accepted: 7/16/2020 8:56:37 AM

ID: cc18a344-d084-467c-a681-e3d8a2016030

Tanya Ange

Tanya\_Ange@co.washington.or.us

County Administrator

Washington County, Oregon

Security Level: Email, Account Authentication  
(None), Access Code

DocuSigned by:

BE194EB4331E46F...

Signature Adoption: Pre-selected Style

Signed by link sent to

Tanya\_Ange@co.washington.or.us

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Sent: 5/27/2022 9:18:24 AM

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Signed: 5/27/2022 10:21:29 AM

**Electronic Record and Signature Disclosure:**

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| Notary Events | Signature | Timestamp |
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| Envelope Summary Events | Status | Timestamps |
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| Completed           | Security Checked | 5/27/2022 10:21:29 AM |

| Payment Events | Status | Timestamps |
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|----------------|--------|------------|

| Electronic Record and Signature Disclosure |
|--------------------------------------------|
|--------------------------------------------|

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Carahsoft OBO SHI OBO Washington County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact Carahsoft OBO SHI OBO Washington County:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [tina\\_hartmeier@co.washington.or.us](mailto:tina_hartmeier@co.washington.or.us)

#### **To advise Carahsoft OBO SHI OBO Washington County of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us

at [tina\\_hartmeier@co.washington.or.us](mailto:tina_hartmeier@co.washington.or.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from Carahsoft OBO SHI OBO Washington County**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email

to [tina\\_hartmeier@co.washington.or.us](mailto:tina_hartmeier@co.washington.or.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with Carahsoft OBO SHI OBO Washington County**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [tina\\_hartmeier@co.washington.or.us](mailto:tina_hartmeier@co.washington.or.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO SHI OBO Washington County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO SHI OBO Washington County during the course of your relationship with Carahsoft OBO SHI OBO Washington County.

**AMENDMENT NO. 1 TO  
INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
WASHINGTON COUNTY AND THE CITY OF TUALATIN**

**FOR PUBLIC UTILITY IMPROVEMENTS ON SW TUALATIN SHERWOOD ROAD**

This **Amendment No. 1** is made and entered between Washington County, acting by and through its Elected Officials, hereinafter referred to as "COUNTY", and the City of Tualatin, a municipal corporation, acting by and through its City Council, hereinafter referred to as "CITY." (collectively "the Parties").

**W I T N E S S E T H**

**ARTICLE 1 RECITALS**

1. COUNTY and CITY entered into an Intergovernmental Agreement ("IGA") on or about May 27, 2022, that provided for the cooperative construction and inspection of various waterline and related improvements benefiting CITY as part of the County's planned improvements to SW Tualatin Sherwood Road; and
2. Since the execution of the IGA, additional utility conflicts were identified which required updates to the overall scope and fee to include additional CITY waterline improvements as part of the Waterline Work, and the City Project Manager has changed; and
3. The Parties desire to enter into this Amendment No. 1 to the IGA to modify the scope of the Waterline Work and clarify the financial contributions for the Waterline Work to be paid by CITY.

NOW, THEREFORE, the premises being in general as stated in the foregoing recitals and in consideration of the terms, conditions and covenants set forth below, the Parties hereto agree as follows:

**ARTICLE 3 – CITY OBLIGATIONS**

Provision 3.1 is replaced in its entirety as follows:

- 3.1 CITY hereby designates Mike McCarthy as CITY Project Manager for the CITY PROJECTS and the CITY representative responsible for coordination of the CITY PROJECTS with COUNTY pursuant to this Agreement.



**ARTICLE 4 - COMPENSATION**

Provision 4.2 is replaced in its entirety as follows:

**4.2 CITY PROJECTS**

4.2.1 The CITY shall pay an estimated total of \$1,853,635 for the cost of construction of the WATERLINE PROJECT and SANITARY SEWER PROJECT, as described in Section 1.2 and Section 1.3. Specific WATERLINE PROJECT and SANITARY SEWER PROJECT costs are shown in Exhibit A and are estimated as follows:

|      |                                                          |                     |
|------|----------------------------------------------------------|---------------------|
| i.   | Waterline and Sanitary Sewer Construction Costs          | \$ 1,519,373        |
| ii.  | Construction Administration and Management<br>(10% of i) | \$ 151,937          |
| iii. | Mobilization & Traffic Control (12% of i)                | \$ 182,325          |
|      | <b>TOTAL</b>                                             | <b>\$ 1,853,635</b> |

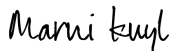
Items ii and iii shall be calculated as a lump sum calculation on the actual costs to the COUNTY after COUNTY makes final payment to the construction contractor for the CITY PROJECTS.

Except to the extent as modified by this Amendment No. 1, all other terms and conditions of the IGA remain valid, in full force and effect.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year hereinafter written.

WASHINGTON COUNTY, OREGON


DocuSigned by:  
  
65B0D494A448440  
DEPUTY COUNTY ADMINISTRATOR  
DATE: 2/19/2025 | 11:08 PST

RECORDING SECRETARY

APPROVED AS TO FORM:

COUNTY COUNSEL

CITY OF TUALATIN, OREGON

DocuSigned by:  
  
E3EFB28A897547E  
CITY MANAGER  
DATE: 2/18/2025 | 21:48 PST

ATTEST:

CITY RECORDER

| POST-BID ESTIMATE                                                                      |      |                |     |               |
|----------------------------------------------------------------------------------------|------|----------------|-----|---------------|
| IGA AMENDMENT No. 1 EXHIBIT A                                                          |      |                |     |               |
| Item                                                                                   | UNIT | Bid Unit Price | QTY | AMOUNT        |
| ROADWORK                                                                               |      |                |     |               |
| Removal of Structures and Obstructions (00310)                                         | LS   | \$ 36,200.00   | 1   | \$ 36,200.00  |
| Included in "Removal of Structures and Obstructions (00310)" bid item above.           |      |                |     |               |
| Included in "Removal of Structures and Obstructions (00310)" bid item above.           |      |                |     |               |
| Included in "Removal of Structures and Obstructions (00310)" bid item above.           |      |                |     |               |
| Included in "Removal of Structures and Obstructions (00310)" bid item above.           |      |                |     |               |
| Included in "Removal of Structures and Obstructions (00310)" bid item above.           |      |                |     |               |
| Included in "Removal of Structures and Obstructions (00310)" bid item above.           |      |                |     |               |
| DRAINAGE AND SEWERS                                                                    |      |                |     |               |
| Included in "Removal of Structures and Obstructions (00310)" bid item above.           |      |                |     |               |
| 0076 - 4-inch PVC D3034 Sanitary Sewer Pipe (00405)                                    | FT   | \$ 275.00      | 20  | \$ 5,500.00   |
| 0077 - 10-inch PVC C900 Sanitary Sewer Pipe, 10-Foot Depth (00405)                     | FT   | \$ 277.00      | 763 | \$ 211,351.00 |
| 0092 - Concrete Manholes, Standard (00470)                                             | EA   | \$ 7,000.00    | 4   | \$ 28,000.00  |
| 0109 - Minor Adjustment of Sanitary Manholes (00490)                                   | EA   | \$ 1,545.00    | 7   | \$ 10,815.00  |
| 0110 - Major Adjustment of Sanitary Manholes (00490)                                   | EA   | \$ 4,020.00    | 7   | \$ 28,140.00  |
| 0109 - Minor Adjustment of Sanitary Manholes (00490)                                   | EA   | \$ 1,545.00    | 1   | \$ 1,545.00   |
| 0107 - Extra for Manholes Over Existing Sewers (00490)                                 | EA   | \$ 2,700.00    | 1   | \$ 2,700.00   |
| 0106 - Connection to Existing Structures (00490)                                       | EA   | \$ 1,965.00    | 1   | \$ 1,965.00   |
| Included in "Removal of Structures and Obstructions (00310)" bid item above.           |      |                |     |               |
| Included in "Removal of Structures and Obstructions (00310)" bid item above.           |      |                |     |               |
| WATER SUPPLY SYSTEMS                                                                   |      |                |     |               |
| 0216 - Temporary Blowoff Assembly, 12-inch (01140)                                     | EA   | \$ 12,870.00   | 1   | \$ 12,870.00  |
| 0217 - Temporary Blowoff Assembly, 16-inch (01140)                                     | EA   | \$ 29,515.00   | 1   | \$ 29,515.00  |
| 0218 - 6-inch Connection to 6-inch Existing Main (01140)                               | EA   | \$ 1,560.00    | 24  | \$ 37,440.00  |
| 0219 - 8-inch Connection to 8-inch Existing Main (01140)                               | EA   | \$ 1,745.00    | 6   | \$ 10,470.00  |
| 0220 - 10-inch Connection to 10-inch Existing Main (01140)                             | EA   | \$ 2,115.00    | 2   | \$ 4,230.00   |
| 0221 - 12-inch Connection to 12-inch Existing Main (01140)                             | EA   | \$ 2,560.00    | 3   | \$ 7,680.00   |
| 0222 - 16-inch Connection to 16-inch Existing Main (01140)                             | EA   | \$ 3,650.00    | 3   | \$ 10,950.00  |
| 0223 - 6-inch Ductile Iron Pipe with Restrained Joings and Class "B" Backfill (01140)  | FT   | \$ 198.00      | 447 | \$ 88,506.00  |
| 0224 - 8-inch Ductile Iron Pipe with Restrained Joings and Class "B" Backfill (01140)  | FT   | \$ 270.00      | 92  | \$ 24,840.00  |
| 0225 - 10-inch Ductile Iron Pipe with Restrained Joings and Class "B" Backfill (01140) | FT   | \$ 416.00      | 27  | \$ 11,232.00  |
| 0226 - 12-inch Ductile Iron Pipe with Restrained Joings and Class "B" Backfill (01140) | FT   | \$ 477.00      | 35  | \$ 16,695.00  |
| 0227 - 16-inch Ductile Iron Pipe with Restrained Joings and Class "B" Backfill (01140) | FT   | \$ 639.00      | 33  | \$ 21,087.00  |
| 0228 - Ductile Iron Pipe Mechanical Joint Bend, 6-inch 22.5-Degrees (01140)            | EA   | \$ 359.00      | 1   | \$ 359.00     |
| 0229 - Ductile Iron Pipe Mechanical Joint Bend, 12-inch 45-Degrees (01140)             | EA   | \$ 1,050.00    | 4   | \$ 4,200.00   |
| 0230 - Ductile Iron Pipe Mechanical Joint Bend, 16-inch 45-Degrees (01140)             | EA   | \$ 1,810.00    | 4   | \$ 7,240.00   |
| 0231 - Straddle Block (01140)                                                          | EA   | \$ 2,960.00    | 4   | \$ 11,840.00  |
| 0232 - Relocate Cathodic Protection Test Station (±19-Feet) (01140)                    | EA   | \$ 1,060.00    | 3   | \$ 3,180.00   |
| 0233 - Connect New FDC to Existing Fire Service (01140)                                | EA   | \$ 767.00      | 1   | \$ 767.00     |
| 0234 - FDC Assembly (01140)                                                            | EA   | \$ 3,338.00    | 1   | \$ 3,338.00   |
| 0235 - 12-inch Insertion Valve (01150)                                                 | EA   | \$ 21,300.00   | 1   | \$ 21,300.00  |
| 235A - 1-Inch Combination Air Release/Air Vacuum Valve Assembly (±37-Feet)             | EA   | \$ 6,264.00    | 1   | \$ 6,264.00   |
| 235B - 2-Inch Combination Air Release/Air Vacuum Valve Assembly (±38-Feet)             | EA   | \$ 9,628.00    | 3   | \$ 28,884.00  |
| 0236 - 12-Inch Tapping Sleeve and 6-Inch Valve Assembly (01150)                        | EA   | \$ 4,160.00    | 2   | \$ 8,320.00   |
| 0237 - Minor Adjustments of Water Valve Boxes (01150)                                  | EA   | \$ 183.00      | 43  | \$ 7,869.00   |
| 0238 - Major Adjustments of Water Valve Boxes (01150)                                  | EA   | \$ 727.00      | 23  | \$ 16,721.00  |
| 0239 - Hydrant Assemblies (01160)                                                      | EA   | \$ 6,708.00    | 24  | \$ 160,992.00 |
| 0240 - 1-Inch Water Service Connection Piping (01170)                                  | FT   | \$ 162.00      | 260 | \$ 42,120.00  |
| 0241 - 1.5-Inch Water Service Connection Piping (01170)                                | FT   | \$ 179.00      | 173 | \$ 30,967.00  |
| 0242 - 2-Inch Water Service Connection Piping (01170)                                  | FT   | \$ 304.00      | 67  | \$ 20,368.00  |
| 0243 - 0.75-Inch Water Meter Assembly (01170)                                          | EA   | \$ 1,488.00    | 3   | \$ 4,464.00   |
| 0244 - 1-Inch Water Meter Assembly (01170)                                             | EA   | \$ 1,488.00    | 4   | \$ 5,952.00   |
| 0245 - 1.5-Inch Water Meter Assembly (01170)                                           | EA   | \$ 2,145.00    | 3   | \$ 6,435.00   |
| 0246 - 2-Inch Water Meter Assembly (01170)                                             | EA   | \$ 2,670.00    | 2   | \$ 5,340.00   |
| 0247 - Connect Existing Service to New 0.75-Inch Meter (Private Side) (01170)          | EA   | \$ 900.00      | 3   | \$ 2,700.00   |
| 0248 - Connect Existing Service to New 1-Inch Meter (Private Side) (01170)             | EA   | \$ 910.00      | 4   | \$ 3,640.00   |
| 0249 - Connect Existing Service to New 1.5-Inch Meter (Private Side) (01170)           | EA   | \$ 1,675.00    | 3   | \$ 5,025.00   |
| 0250 - Connect Existing Service to New 2-Inch Meter (Private Side) (01170)             | EA   | \$ 1,947.00    | 2   | \$ 3,894.00   |
| 0251 - Disconnect Existing Service from Fire Service (01170)                           | EA   | \$ 1,166.00    | 2   | \$ 2,332.00   |
| 0252 - Water Service Hot Tap Connection, 1-Inch (01170)                                | EA   | \$ 650.00      | 2   | \$ 1,300.00   |
| 0253 - Water Service Hot Tap Connection, 1.5-Inch (01170)                              | EA   | \$ 1,055.00    | 2   | \$ 2,110.00   |
| 0254 - Connect New 1-Inch Service to Existing Meter (Public Side) (01170)              | EA   | \$ 1,760.00    | 1   | \$ 1,760.00   |
| 0255 - Connect New 1.5-Inch Service to Existing Meter (Public Side) (01170)            | EA   | \$ 1,800.00    | 1   | \$ 1,800.00   |
| Permanent Irrigation Extra Work                                                        | LS   | \$ 45,000.00   | 1   | \$ 45,000.00  |
| Lowering Additional Waterline                                                          | LS   | \$ 300,000.00  | 1   | \$ 300,000.00 |
| Blow-off SW corner of Avery/TS Rd                                                      | LS   | \$ 10,000.00   | 1   | \$ 10,000.00  |
| Fire Hydrant Cathodic Protection                                                       | LS   | \$ 40,000.00   | 1   | \$ 40,000.00  |

|                                                                               |    |              |
|-------------------------------------------------------------------------------|----|--------------|
| WATERLINE AND SANITARY SEWER SUBTOTAL                                         | \$ | 1,418,212.00 |
| CONSTRUCTION CONTINGENCY                                                      | \$ | 101,161      |
| TOTAL WATERLINE AND SANITARY SEWER CONSTRUCTION ESTIMATE                      | \$ | 1,519,373    |
| WASHINGTON COUNTY CONSTRUCTION ADMINISTRATION AND MANAGEMENT FEE (10%)        | \$ | 151,937      |
| CONTRIBUTION TOWARDS MOBILIZATION, TRAFFIC CONTROL, AND EROSION CONTROL (12%) | \$ | 182,325      |
| TOTAL ESTIMATED COST                                                          | \$ | 1,853,635    |



# AGENDA ITEM

WASHINGTON COUNTY BOARD OF COMMISSIONERS

Reference No: **MO 25-22**

**Meeting Date:** February 04, 2025

**Status:** **APPROVED**

**Agenda Category:** CONSENT AGENDA

**CPO:** 5

**Department(s):** Land Use & Transportation

**Presented by:** Stephen Roberts, Director of Land Use & Transportation

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**Agenda Title:** **Approve Intergovernmental Agreement Amendment 1 with the City of Tualatin for Public Utility Improvements on SW Tualatin-Sherwood Road (100361)**

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## **REQUESTED ACTION:**

Approve Amendment No. 1 with City of Tualatin and authorize its execution upon completion of the County's contract review process.

## **SUMMARY:**

Tualatin-Sherwood Road is a county-managed arterial roadway. As part of the Major Streets Transportation Improvement Program (MSTIP) 3e funding allocation process, your Board authorized a project to improve Tualatin-Sherwood Road from three to five lanes (two travel lanes in each direction, plus center turn lane) between Olds Place in Sherwood and Teton Avenue in Tualatin. Construction of the roadway began in summer 2022 and is expected to be complete by fall 2025. All work on Tualatin-Sherwood Road is being coordinated with the cities of Sherwood and Tualatin. The project also includes installation of a 66-inch-diameter water pipeline for the Willamette Water Supply System Commission (WWSS) between 124th Avenue and Olds Place.

The City of Tualatin requested that certain city water and sewer utility work be included in the county road improvement project. The city and county entered into an intergovernmental agreement (IGA) for joint construction of the county's Tualatin-Sherwood Road (Olds Place to Teton Avenue) project and the City of Tualatin's (city) utility improvements. The agreement described areas of cooperation and responsibility, obligations for payment of city construction costs, and engineering and administration fees.

This IGA amendment revises the city's construction cost breakdown summary (Exhibit A) from the original IGA to reflect actual bid prices received at the time of bid opening and adds city waterline-related scope to the project.

## **ADDITIONAL INFORMATION:**

### **Community Feedback (Known Support/Opposition):**

The cities of Sherwood and Tualatin, along with the neighboring community and businesses, have generally been supportive of the planned safety and capacity improvements on Tualatin-Sherwood Road.

### **Legal History/Prior Board Action:**

On Oct. 4, 2016, the Board approved funding for the Tualatin-Sherwood Road improvement project through adoption of the MSTIP 3e project list (Resolution & Order 16-129).

The Board has approved multiple agreements with partnering agencies, including the cities of Sherwood and Tualatin and WWSS for joint design and construction of road and utility improvements.

This project is identified as project TRN-000021 (Tualatin-Sherwood Road - Teton Avenue to Langer Farms Parkway) in the 2024-2029 Capital Improvement Plan adopted by the Board on April 23, 2024 (Minute Order 24-102).

### **Budget Impacts:**

The road improvement project is funded through MSTIP. This city-requested utility work is revenue-neutral for the county project because the city will reimburse actual costs for the work. The city's total estimated cost for the utility improvements is \$1,853,635.

## **ATTACHMENTS:**

[IGA Amendment 1 with City of Tualatin - Map](#)

[IGA Amendment 1 with City of Tualatin - Intergovernmental Agreement](#)



Approved by the  
Washington County Board of Commissioners  
also serving as the governing body of Clean Water Services and all other County Districts



---

Kevin Moss, Board Clerk

---

February 4, 2025

Date Signed

**MO 25-22**



**WASHINGTON COUNTY**  
**OREGON**  
Dept. of Land Use & Transportation  
Capital Project Services

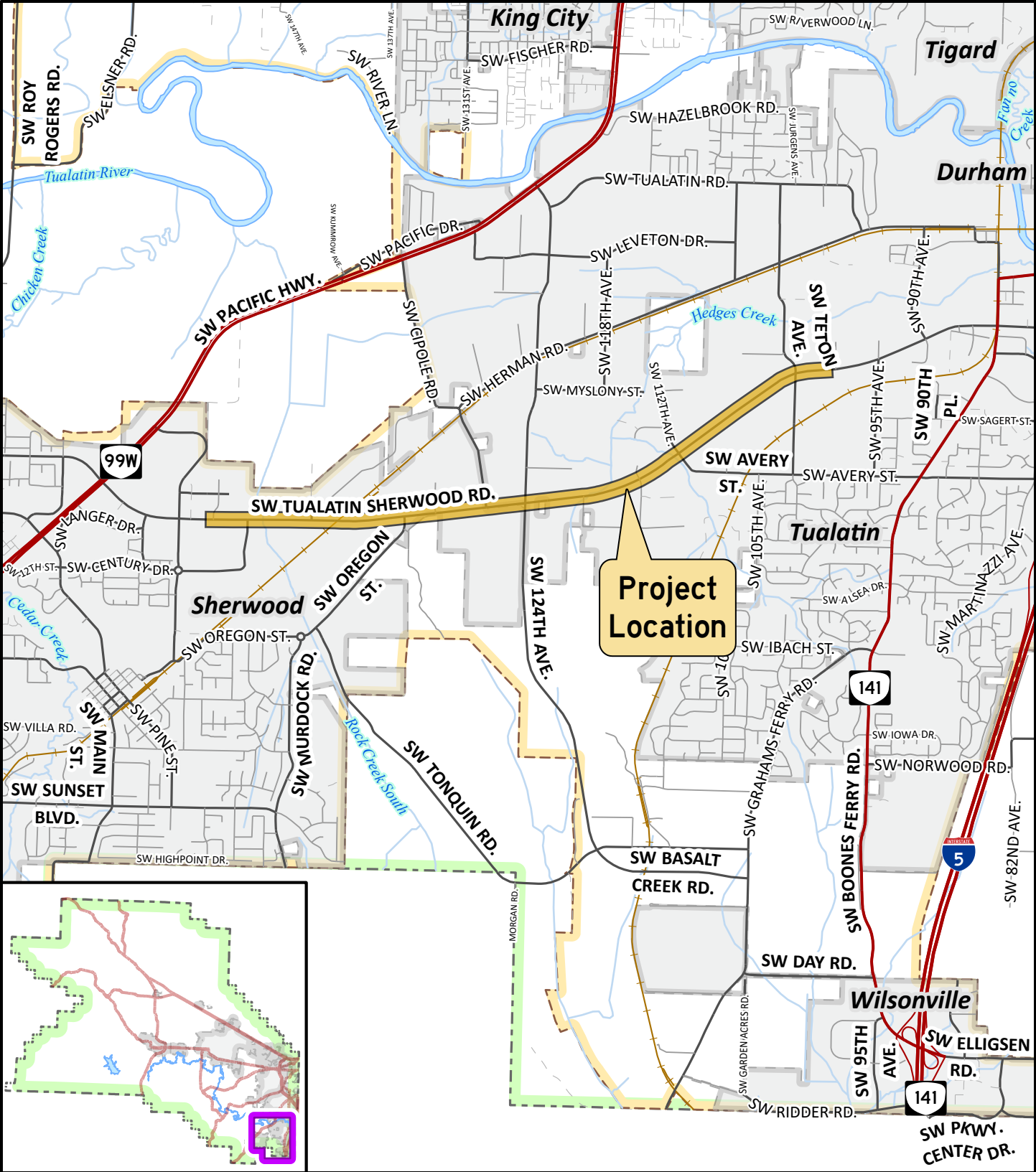
# Vicinity Map

**SW Tualatin-Sherwood Road**  
**SW Olds Pl. to SW Teton Ave.**



KLF | April 01, 2022  
Not to Scale

**Project # 100361**



For Administrative Use Only – Z99999

Supplier Name: City of Tualatin

Actual Contract Number (CustomText4): 25-0160

Department (Location): LUT - CPM

Contract Type: 6 Amendment

Contract Sub Type (Custom2Code):

Minute Order Date: 2/4/2025

Minute Order Number: 22-103, 25-22

Master Contract Number (CustomText1): 22-0630

Bid/RFP # (BidRFP):

BPO Number (Custom1Code): Revenue Contract

SHIP TO (LocShipTo): LUT - CPM

BILL TO (LocBillTo): LUT - CPM

Project Number (CustomText2): 100361

Chargeable Program Number (ChargeProgram): 606505

Contract Admin (Administrator): Laura Hoffmann

## Certificate Of Completion

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Status: Completed

Subject: Complete with Docusign: 25-0160: City of Tualatin

Source Envelope:

Document Pages: 9

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Brenna McClamma

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Hillsboro, OR 97124-3087

brenna\_mcclamma@washingtoncountyor.gov

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brenna\_mcclamma@washingtoncountyor.gov

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Pool: StateLocal

Storage Appliance Status: Connected

Pool: Washington County

Location: Docusign

## Signer Events

Sherilyn Lombos

slombos@tualatin.gov

City Manager

Security Level: Email, Account Authentication (None), Access Code

## Signature

DocuSigned by:

  
E3EFB28A897547E...

Signature Adoption: Pre-selected Style

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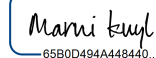
Marni Kuyl

Marni\_Kuyl@washingtoncountyor.gov

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## In Person Signer Events

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## Editor Delivery Events

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| Envelope Summary Events                    | Status           | Timestamps            |
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| Certified Delivered                        | Security Checked | 2/19/2025 11:07:58 AM |
| Signing Complete                           | Security Checked | 2/19/2025 11:08:13 AM |
| Completed                                  | Security Checked | 2/19/2025 11:08:13 AM |
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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#### **How to contact Carahsoft OBO SHI OBO Washington County:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [tina\\_hartmeier@co.washington.or.us](mailto:tina_hartmeier@co.washington.or.us)

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at [tina\\_hartmeier@co.washington.or.us](mailto:tina_hartmeier@co.washington.or.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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to [tina\\_hartmeier@co.washington.or.us](mailto:tina_hartmeier@co.washington.or.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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- ii. send us an email to [tina\\_hartmeier@co.washington.or.us](mailto:tina_hartmeier@co.washington.or.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO SHI OBO Washington County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO SHI OBO Washington County during the course of your relationship with Carahsoft OBO SHI OBO Washington County.

**AMENDMENT NO. 2 TO  
INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
WASHINGTON COUNTY AND THE CITY OF TUALATIN**

**FOR PUBLIC UTILITY IMPROVEMENTS ON SW TUALATIN SHERWOOD ROAD**

This **Amendment No. 2** is made and entered between Washington County, acting by and through its Elected Officials, hereinafter referred to as “COUNTY”, and the City of Tualatin, a municipal corporation, acting by and through its City Council, hereinafter referred to as “CITY.” (collectively “the Parties”).

**W I T N E S S E T H**

**ARTICLE 1 RECITALS**

1. COUNTY and CITY entered into an Intergovernmental Agreement (“IGA”) on or about May 27, 2022, that provided for the cooperative construction and inspection of various waterline and related improvements benefiting CITY as part of the County’s planned improvements to SW Tualatin Sherwood Road; and
2. On or about January 27, 2025 the IGA was amended to include additional cost for additional relocation work identified and for construction bid prices higher than initial estimates.
3. Since the execution of the IGA Amendment, additional utility conflicts were identified which required updates to the overall scope and fee to include additional CITY waterline improvements as part of the Waterline Work and additional costs identified for permanent irrigation; and
4. The Parties desire to enter into this Amendment No. 2 to the IGA to modify the scope of the Waterline and Irrigation Work and clarify the financial contributions for the Waterline and Irrigation Work to be paid by CITY.

NOW, THEREFORE, the premises being in general as stated in the foregoing recitals and in consideration of the terms, conditions and covenants set forth below, the Parties hereto agree as follows:

**ARTICLE 4 - COMPENSATION**

Provision 4.2 is replaced in its entirety as follows:

4.2 CITY PROJECTS

4.2.1 The CITY shall pay an estimated total of \$2,366,740 for the cost of construction of the WATERLINE PROJECT and SANITARY SEWER PROJECT, as described in Section 1.2 and Section 1.3. Specific WATERLINE PROJECT and SANITARY SEWER PROJECT costs are shown in Exhibit A and are estimated as follows:

|      |                                                          |                     |
|------|----------------------------------------------------------|---------------------|
| i.   | Waterline and Sanitary Sewer Construction Costs          | \$ 1,939,951        |
| ii.  | Construction Administration and Management<br>(10% of i) | \$ 193,995          |
| iii. | Mobilization & Traffic Control (12% of i)                | \$ 232,794          |
|      | <b>TOTAL</b>                                             | <b>\$ 2,366,740</b> |

Items ii and iii shall be calculated as a lump sum calculation on the actual costs to the COUNTY after COUNTY makes final payment to the construction contractor for the CITY PROJECTS.

Except to the extent as modified by this Amendment No. 2, all other terms and conditions of the IGA remain valid, in full force and effect.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year hereinafter written.



**WASHINGTON COUNTY, OREGON**

\_\_\_\_\_  
DEPUTY COUNTY ADMINISTRATOR

DATE: \_\_\_\_\_

\_\_\_\_\_  
RECORDING SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
COUNTY COUNSEL

**CITY OF TUALATIN, OREGON**

\_\_\_\_\_  
CITY MANAGER

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CITY RECORDER

# Tualatin Arts Advisory Committee

2024-25 Annual Report



# WHO ARE WE?

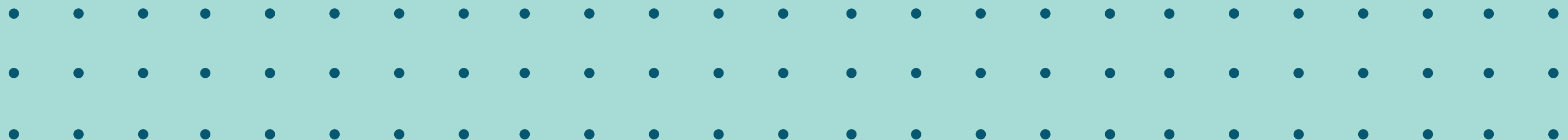
Tualatin Arts Advisory Committee's mission is to support, connect, and inspire the creation and integration of all art forms into our City's rich cultural heritage and vibrant future. We believe that involvement in the arts creates a more energetic, engaging, welcoming, livable community.

Further, we believe that art itself facilitates strong communities through:

**Connection, Culture, Creativity, Imagination  
& Inspiration.**



“InBetween” by Ryan Olea





# 2024-25 MEMBERS

~~~~~  
Janet Steiger Carr, Chair
Brett Hamilton, Vice-Chair

Dawn Upton

Mason Hall

Jeannie Hart

Kallisfenya Savage

Kathleen Silloway

Council Liaison Bridget Brooks



WHAT WE DO



- Monthly Meetings
- Represent Tualatin Arts to Council and Public
- Attend Activities & Events
- Encourage Opportunities for Arts Recognition
- Stimulate Private & Public Support for the Arts

2024-25 ACCOMPLISHMENTS



“Hedges Creek Wetland” by Rob Ramage

- Installed three Veterans Plaza Service-Inspired Art pieces
- Financial support to three arts agencies
- Community Enhancement Award - MITCH Charter School
- Traffic Signal Box Wraps

VETERANS PLAZA SERVICE-INSPIRED ART



- March-May 2023
 - created Request for Qualifications
- August-September 2023
 - reviewed 43 artist submissions, selected 5 semi-finalists
- February 2024
 - Final artist selection
- April 2025
 - Art Installation
- May 2025
 - Dedication and Ribbon Cutting

VETERANS PLAZA SERVICE INSPIRED ART

Artist Douwe Blumberg

Installed April 2025



Wings of Freedom



Flames of Honor



Wings of Peace

ARTS AGENCY SUPPORT GRANTS



- Mask & Mirror
- S&A Irish Entertainment
- Wilsonville Stage



COMMUNITY ENHANCEMENT AWARD



- Honored MITCH Charter School for the inclusion of students in the creation of temporary and permanent art installations, and the integration of art into core curriculum areas

TRAFFIC SIGNAL BOX WRAPS



Blue
Artist Brenna White



Mt. Hood
Artist Andrea Lopez-Chen



Seasonal Leaves
Artist Andrea Tenn



Goa Cow
Artist Andrea Lopez-Chen

2025-26 GOALS



“100 Years on the River”
by Cathy Fields

- Identify future arts programs and projects
- Continue to support local arts programming through grants and awards
- Support and facilitate arts installations within new parks bond projects
- Continue to look for ways to partner with community organizations
- Support arts inclusion in future planning projects (CORA)



CITY*of*
TUALATIN



Parks & Recreation



The Tualatin Historical Society's **2025 Report to the City**



2024-25: A magical year

“To preserve, promote and interpret the rich and colorful history of Tualatin.”

THANK YOU, TUALATIN. The new carpet and paint at the Heritage Center looks great! And to Cameron Eby who serves an effective ambassador for day-to-day matters.

Historical Conjurer, Professor DR Schreiber, performed at our annual fundraiser.



All of the things you would expect us to be doing...

- Daytime and evening **programs**.
- Permanent and rotating **displays at the Center**
- **More presence** at community events.
- Adding to our **Oral History** inventory.
- **Visitor** counts and **Membership** up.
- **History Day** for 4th graders.
- **Heritage Evening** raised ~\$8k.
- **New note cards for our Heritage plants.**
- **New filing system** for document archives and add digital record of existing collection.



But we are also so much more!



Ice Age

The Tualatin ^ Historical Society

- Home to Lower Columbia Chapter of the **Ice Age Floods Institute.**
Program examples:
 - Martian Megafloods
 - The "Debacle Which Swept the Columbia Plateau" 100 years on.
 - Why the Willamette Valley is Filled with these Remnants of our last Ice Age.
 - Mt. St. Helens May 18, 1980 Eruption 45 Years Ago
- **N.A.R.G**
(North American Research Group) monthly meetings.





Live ARTs

The Tualatin ^ Historical Society

- Tualatin High School **Crimsonnaires**.
- Gods of Carnage (**Mask & Mirror Community Theater** play).
- **Historical Conjurer**. A magic act.
- All the Doctors of our Lives (**Janet Steiger Carr and WilsonvilleStage**)
- A Valentine Mosaic. (music by **Beth Donnelly and Doug Feller**)
- 4th Annual Arbor Month **Poetry Contest**.





Educational The Tualatin ^ Historical Society

- **Painting** classes.
- **Writing** classes:
 - Writing memoirs.
 - Writing love stories.
- **Home Schooled** tours.
- Special tours for **Senior Living** groups.
- **Aging in Place** with your Landscape.

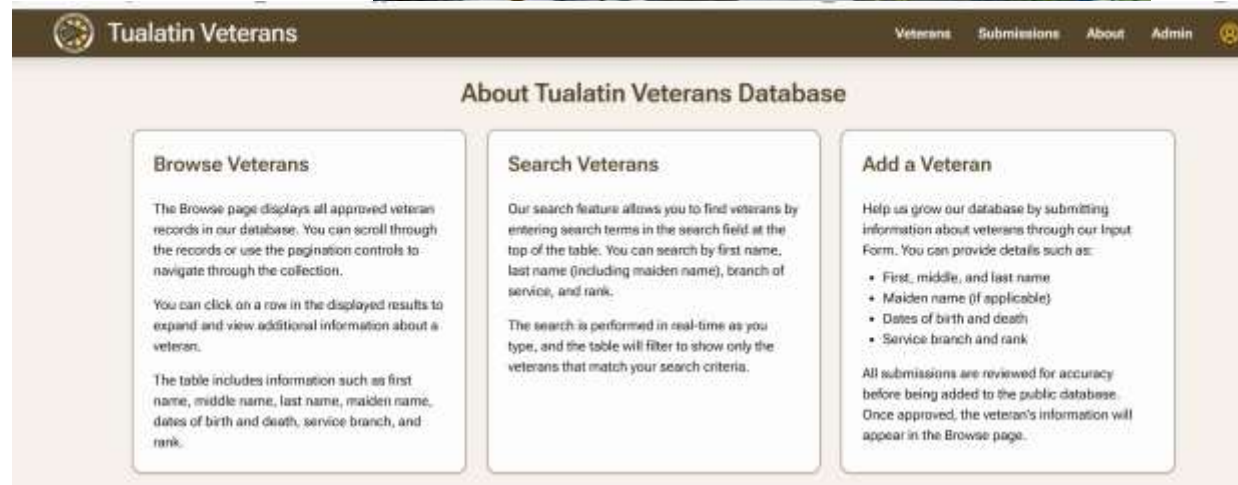




Veterans

The Tualatin ^ Historical Society

- **Photo documentation of the new Veteran's Plaza** from first shovel to completion.
- Our **Veteran's database**: for local Vets and with public access.
- **Co-sponsor of the Memorial Day lunch** at Community Park.
- New tradition:
Operation Coffee and Donuts for Vets at the Heritage Center on Memorial Day.





Big Events

The Tualatin ^ Historical Society

- **“The Fabric of our Lives”.**
A 2-day quilt show with speakers.
- An **Old Fashion Christmas** with our own real St. Nick!
- History of the **LGTBQ+** in the community speaker program
- **Fossil Fest.**



15th Annual Northwest Fossil Fest

When: Saturday, Aug. 6th from 10-4.

Where: Tualatin Heritage Center
8700 SW Sweek Drive
Tualatin, Oregon 972062

Info: Free Admission to the Festival and the Museum. Sponsored by NARG.





Community and Fellowship

The Tualatin ^ Historical Society

- **Hosts** for Tualatin Together and Chamber of Commerce.
- **4th of July Picnic.**
- **Annual fall membership meeting..**
- **Heritage Evening** fundraiser.
- Regular Participant at **CIO events** and the annual **Senior Resource Fair.**
- **Community access**
 - HOA meetings
 - Rentals from baby showers to reunions to birthday parties to graduation events to celebrations of life.





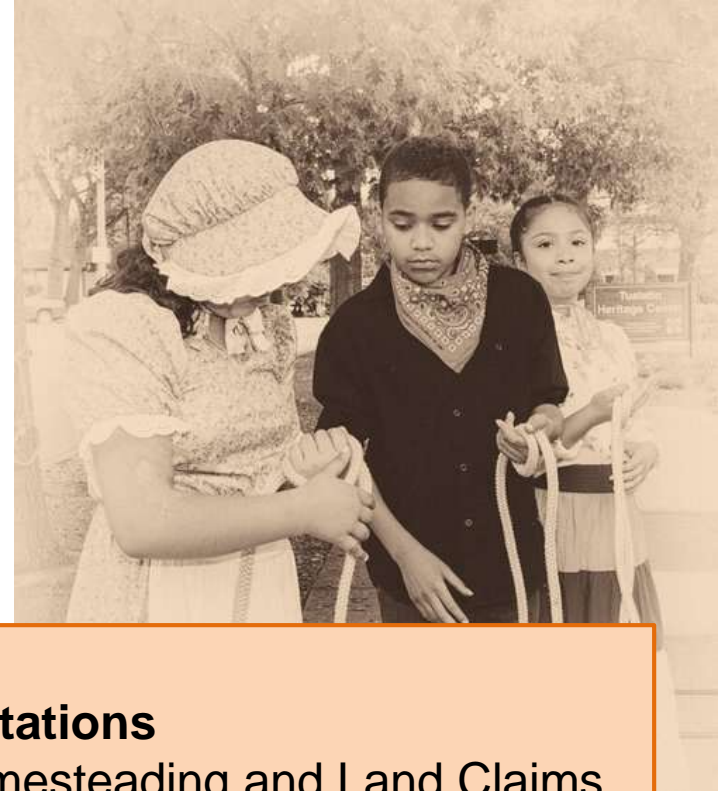
place where 4th graders learn history

The Tualatin ^ ~~Historical~~ Society

- 30+ volunteers...About 2200 man-hours...~150 students...two Schools...six teachers...~16 parents...

AND...

- Some chickens and a cow.



2025 Learning Stations

One Room School House
Pioneer Artifacts
Native People and Plants
Farming

Homesteading and Land Claims
Pioneer children's games
Ice Age Animals
Laundry



And, oh yeah, local history The Tualatin ^ Historical Society

- **Quarterly newsletter** packed with historical news and upcoming events.
- **Oral Histories**—Capturing those who make history in Tualatin.
- The **Galbreath Wagon** coming to the Heritage Center.
- **Library Case Displays. e.g. Sewing through the Ages.**
- **And, of course, programs** on the history of Tualatin and our local area:
 - Tualatin from the Beginning:
The Early Years.
 - Tualatin from the Beginning:
In My Lifetime.
 - History of Sherwood.
 - Willamette Falls Heritage Area.
 - History of American Quilt
Shows, Museums and
Collections.
 - Here: The legend of the land
where Vet's Plaza now stands.





YTD Financials:

Revenue should finish
FY 24-25 as expected.

REVENUE to Date

	2024/2025 Expected	YTD thru April 2025	%	NOTES
Donations (City & Individual)	10000	20912.22	209%	We received a couple of large unexpected anonymous donations
Interest	1000	2102.55	210%	\$2000 reinvested from one year CD
Rental (City & THS)	9000	6570.27	73%	
Fundraising	12000	9374.81	78%	
Membership	6000	7154.18	119%	
Products Sales (Jam, Books, Notecards & Classes)	300	194.09	65%	
Grants	0	0	0%	
Scholarship	3000	1460	49%	
Money Market for the balance	16465	0	0%	
TOTAL INCOME	57,765.00	47,768.12	83%	

- Overall, we expect to hit our revenue target with no need to use money market funds.
 - Donations and Membership better than expected.
 - Fund raising and product sales likely to end year slightly down.
 - About 1/3 of our savings tied to short and mid-term CDs.
- We like but rely very little on grants.



YTD Financials:

Expenses expected to finish
FY 24-25 slightly under budget.

EXPENSES to Date				
Expense	2024/2025 Expected	YTD thru April 2025	%	Notes
Payroll	28000	22069.96	79%	
Professional Services (Tabor Acct)	2000	2045	102%	
Capital Projects	1000	0	0%	
Fundraising Expenses	6500	4314.56	66%	
Operation	4000	3088.72	77%	
Newsletter	1500	1377.71	92%	
Telephone & Internet	1500	1696.35	113%	Comcast price increases
Membership	400	300	75%	
Alarm System	540	540	100%	
Insurance	2600	2698	104%	
Purchase for resale (Jam, Books & Notecards)	500	586	117%	Ordered new line of products: Heritage Flower Notecards and Postcards.
Equipment purchased and rental	500		0%	
Dues	525	0	0%	
Contributions	100	0	0%	
Building & Ground Maintenance	300	1600	533%	Brought in outside landscapers to keep up with landscape maintenance and prepare for wagon.
Scholarship	3000	3000	100%	
Monitor of Rentals	150	0	0%	
Archival improvements	650	600	92%	
Book Printing	2000	0	0%	
Brick Project	1500	160	11%	
Credit Cards Fees	500	364.27	73%	
TOTAL	57,265.00			
	TOTAL EXPENSES	44,440.57	78%	



Membership

- **Total membership** ticked up slightly this year to ~250.
- Top level **Members have been very generous.**
- New **Business Membership** we hope to grow—free mention in our quarterly.
- **29 Seniors over 90!**
- **Free Community membership** for City employees, Police, TVF&R and Teachers.

Heritage Circle (\$500)	5
Founders Club (\$250)	7
Patron (\$100)	33
Business	4
Family	56
Individual	57
Senior (90+)	29
Community	13
Life	17
Honorary + 1 yr.	25



We continue to celebrate the best of who we are with our annual Lafky-Martinazzi and President's awards





History never freezes-- our tasks list for 2025-26

- **Continue to refresh board** with individuals having talents identified in our autumn '23 visioning workshop:
 - Leadership
 - Social Media
 - Volunteer Coordination
 - Access to like-minded organizations
- 3rd edition of **“Tualatin from the Beginning”**.
- **Galbreath farm wagon** at Heritage Center.
- Tualatin **veteran database**.
- First oral histories for **LGTBQ+** community in Tualatin.
- Finding placement for **propellor from 1952 crash** of B29 Super Fortress and **ice sculpture fountain** removed from Lake of the Commons.
- **Sweek House** community awareness.





Sweek House VIP Tour

On Sunday July 13, the Pratt Family along with the Tualatin Historical Society will host an open house of the Historic Sweek House—Tualatin's only home on the National Register of Historic Places.

Tours of the home will be available to members and by invitation. RSVPs will be required.



A committee has been established with the purpose of supporting community access as a historical and cultural resource via short term openings or events and long-term public ownership with a focus on preservation and education.



2025 Board Members

Back Row:

- Matt Kleinke, Secretary
- Rick Wheelock, Manager

Middle Row:

- Stella Uselman
- April Wicker, Vice-President
- Kristina Wheelock, Treasurer
- Sandra Lafky Carlson, Historian

Front Row:

- Ross Baker, President
- Larry McClure
- Barbara Stinger
- Yvonne Addington

Not pictured:

- Art Sasaki





Heritage Evening 2025 will be September 5

Heavy appetizers...desserts...wine...beer...silent auction...raffle...wine pull...more...

This year's theme: Tualatin Trivia
Come and Join in the fun, win prizes and be thoroughly entertained.

The settlement which became known as Tualatin was first called:

1. Sweekville
2. Galbreath
3. Bridgeport
4. Boone's Landing





CITY *of*
TUALATIN

Summer Programs Preview 2025



Blender Dash

Saturday, June 7
1,000 kids

Library

Exploring our world
through stories,
making, music and
more.





Level Up at
the Library



Library



Saturday, July 12
Tualatin Community
Park





Summer Camp

Grades 1-6

- 8 weeks
- 512 kids

Grades 7-10

- 8 weeks
- 94 teens



Concerts in the Parks



July 11 | Johnny Limbo & the Lugnuts | Community Park

July 25 | Fox & Bones | Atfalati Park

August 8 | ***Celebrating Pride!*** | Bottle Blonde Quartet of 5 and
CJ Mickens Band | Community Park

August 22 | Jennifer Batten & Full Steam | Community Park

Lunchtime Concerts at the Lake of the Commons

July 16 | Hit Machine Unplugged August 14 | River Twain



Library and Event Volunteers

Summer Teens & Tweens

- 40 youth supporting the library
- Makerspace Open Lab
- Mentorships



Blender Dash and ¡Viva Tualatin! Volunteers

- 200+ people



Parks Volunteers

TEAM Tualatin

- 70 youth making a difference in our parks, trails, and restoration sites
- 7 weeks of fun, learning, and impact



Hug a Park/Trail/Tree

- 5 corporate and group projects scheduled

Tualatin Police Department

H.E.R.O.E.S Summer Camp

- Students entering 6th-9th grade
- 4 one week sessions
- Social & educational opportunities



National Night Out

- First Tuesday in August
- Get to know neighbors

Juanita Pohl Center

Wellness & Longevity | Trips & Travel | Lifelong Learning

Summer 2025 Program Highlights:

- Mindfulness for Every Day
 - June 26-August 28
- Whale Watching & WNBA trip
 - July 13-14
- Senior Safety & Hands-Only CPR
 - July 16
- Sahalie & Koosah Falls Hike
 - August 19



Recreation Partners

- Tualatin Youth Sports Leagues
- Tualatin Historical Society
- Skyhawks Sports Camp
- Kidokinetics
- Tualatin Pickleball Club
- Willowbrook Arts Camp







CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Matt Warner, Assistant Finance Director

DATE: June 9, 2025

SUBJECT:

Consideration of **Resolution No. 5883-25** Declaring the City's Election to Receive State Revenue Sharing Funds During Fiscal Year 2025-26

RECOMMENDATION:

Staff recommends adopting the attached Resolution after conducting the required public hearing.

EXECUTIVE SUMMARY:

In order for the City to receive state shared revenues, the City must have levied property taxes in the prior fiscal year, pass a resolution approving participation in the program, and hold two public hearings on the use of state revenue sharing funds. The first public hearing, before the budget committee, is to discuss possible uses of the funds. That public hearing was held on May 28, 2025. The second public hearing, before the City Council this evening, is to discuss the proposed uses of the funds.

The City is set to receive \$479,130 in State Revenue Sharing Funds in 2025-26. This amount is a portion of the Liquor Tax and is apportioned to cities based upon a calculation defined in Oregon Revised Statutes (ORS) 221.770 using factors such as adjusted population and state per capita income.

The City also receives allocations for another portion of Liquor Tax funds, as well as Cigarette and Gas Taxes, based upon a per capita distribution. These funds are governed under ORS 221.760. The law provides that cities located within a county having more than 100,000 inhabitants, must provide four or more municipal services (out of a list of seven types of services) to be eligible to receive these revenues. Ability to receive these revenues are not part of tonight's public hearing.

These revenues are not restricted by the State and are therefore used as a General Fund revenue source.

OUTCOMES OF DECISION:

If the Council approves the Resolution, the City will be eligible to receive state shared revenues. If the Council does not approve the Resolution, the City will not receive state shared revenues and will need to reduce its expenditures or contingencies.

FINANCIAL IMPLICATIONS:

The City has budgeted \$479,130 of state shared revenues in the General Fund for general city operations in Fiscal Year 2025-2026.

ATTACHMENTS:

- Resolution No. 5883-25

RESOLUTION NO. 5883-25

A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING FUNDS FOR THE 2025-26 FISCAL YEAR

WHEREAS, ORS 221.770 requires the City Council adopt a resolution declaring the City's election to receive State Revenue Sharing Funds; and

WHEREAS, the 2025-26 budget for the City of Tualatin contains State Revenue Sharing Funds as a resource in the budget year beginning July 1, 2025; and

WHEREAS, the Budget Advisory Committee held a public hearing to discuss the possible uses of State Revenue Sharing Funds on May 28, 2025 and the City Council held a public hearing on June 9, 2025 to discuss the proposed use of the funds for Fiscal Year 2025-26, giving citizens an opportunity to comment on use of State Revenue Sharing, and

WHEREAS, the City levied a property tax for the preceding fiscal year, beginning July 1, 2024.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. Pursuant to ORS 221.770, the City of Tualatin elects to receive State Revenue Sharing Funds for Fiscal Year 2025-26.

Section 2. This resolution is effective upon adoption.

Adopted by the City Council this 9th day of June, 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST:

BY _____
City Attorney

BY _____
City Recorder



CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Bert Olheiser, Street/Storm/Sewer Manager
Rachel Sykes, Public Works Director

DATE: June 9, 2025

SUBJECT:

Consideration of Resolution 5880-25 Awarding a Contract for the Construction of the 2025 Pavement Maintenance Program.

RECOMMENDATION:

Staff recommends Council approve Resolution 5880-25, allowing the City Manager to execute a contract with Knife River Corporation to construct the 2025 Pavement Maintenance Program in the amount of \$1,202,959.70.

EXECUTIVE SUMMARY:

The 2025 Pavement Maintenance Program will focus on overlay, or adding a new layer of pavement, on roads that are degraded beyond preventative maintenance efforts. Determination of what type of repairs a roadway receives is based on the road's Pavement Condition Index (PCI) rating, which is a standardized scoring system to grade roadways on a scale of 1-100. Roads with a PCI below 70 typically become good candidates for overlay.

The 2025 project will overlay the following areas:

Road	Begin	End	PCI	Distance (mi.)	ADA Ramps
Sagert St.	Boones Ferry Rd.	Martinazzi Ave.	55	0.34	6
Nyberg Ln.	65 th Ave.	57 Ave.	63	0.48	4
57 th Ave.	Nyberg Ln.	Natchez	67	.018	10
108 th Ave.	Tualatin Rd.	580 ft. south	40	0.11	0
Martinazzi Ave.	Seminole Trail.	Avery St.	73	0.05	0

This project will also include full depth patch repairs on Boones Ferry Rd. from Tualatin Rd. to the Tualatin River Bridge. While Boones Ferry is nearing a time where an overlay is required, staff recommend holding off on repaving until more work is done visioning the Core Opportunity and Reinvestment Area and completing the Transportation System Plan to ensure any improvements to the road support future roadway design standards and development goals in the area. Staff believe full depth patch work can keep the road in a safe, drivable state while the abovementioned planning work is undertaken, without increasing future overlay costs. This will ensure alignment between the paving project and these other City priorities.

This year will also be the first year the City begins requiring Environmental Product Declarations (EPDs) as part of the project's bid documents. EPDs are standardized documents that provide information about a given

product's environmental impact. Collection of EPDs is the City's first step in understanding the carbon emissions related to construction projects. This can be informative to future work on Climate Action Plan initiative 7.3.1, which recommends updating the Public Works Construction Code to require low emissions materials.

COUNCIL VISION: This project supports two items from the Council 2030 Vision: Neighborhoods & Transportation.

OUTCOMES OF DECISION:

Adopting Resolution 5880-25 will allow the city to proceed with the 2025 Pavement Maintenance Program as described in the Executive Summary section above and shown on the attached project maps.

ALTERNATIVES TO RECOMMENDATION:

The City Council could choose not to adopt Resolution 5880-25 and not to proceed with this year's 2025 Pavement Maintenance Program. This is not recommended

FINANCIAL IMPLICATIONS:

Funds for the project are budgeted in Road Utility Fund.

ATTACHMENTS:

- Resolution 5880-25
- PowerPoint presentation with project locations
- Bid award recommendation from Otak



Pavement Maintenance Planned Work 2025

June 9, 2025

Pavement Maintenance



- **The City maintains roads in four primary ways:**
 1. Crack seal treatment (\$)
 2. Slurry seal (\$\$)
 3. Overlay (\$\$\$)
 4. Reconstruction (\$\$\$\$)
- **Each year, several roadways are chosen for focused, preventative maintenance.**
- **Maintenance is paid for by the Road Utility Fund**
 - Revenue from Tualatin street fees and Vehicle Registration Fees



Pavement Maintenance



- Each roadway has a 0-100 Pavement Condition Index Score (“PCI Score”)
 1. Good (70-100)
 2. Fair (50-69)
 3. Poor (26-49)
 4. Very Poor (0-25)
- The PCI is a standardized method for assessing pavement condition and is used for budgeting, planning repairs, and prioritizing projects
- Projects typically include ADA curb ramp and storm drain replacement/repairs, which increase the cost of work

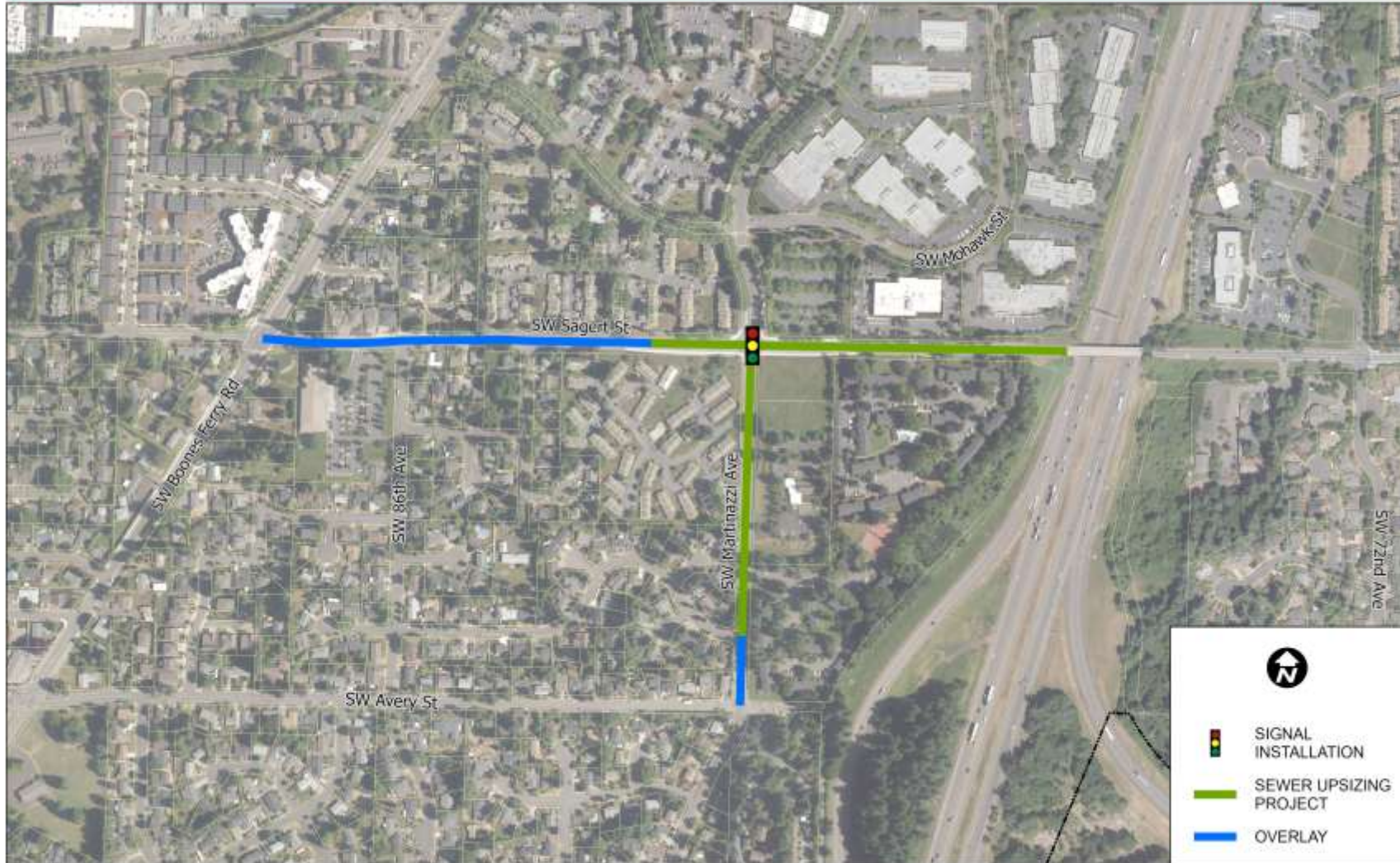


Sagert St/ Martinazzi Ave.

Boones Ferry Rd to Martinazzi Ave./ Sagert St. To Avery St.

2025 Pavement Maintenance Program

TUALGIS



PCI = 55

Distance = 0.34 mi.

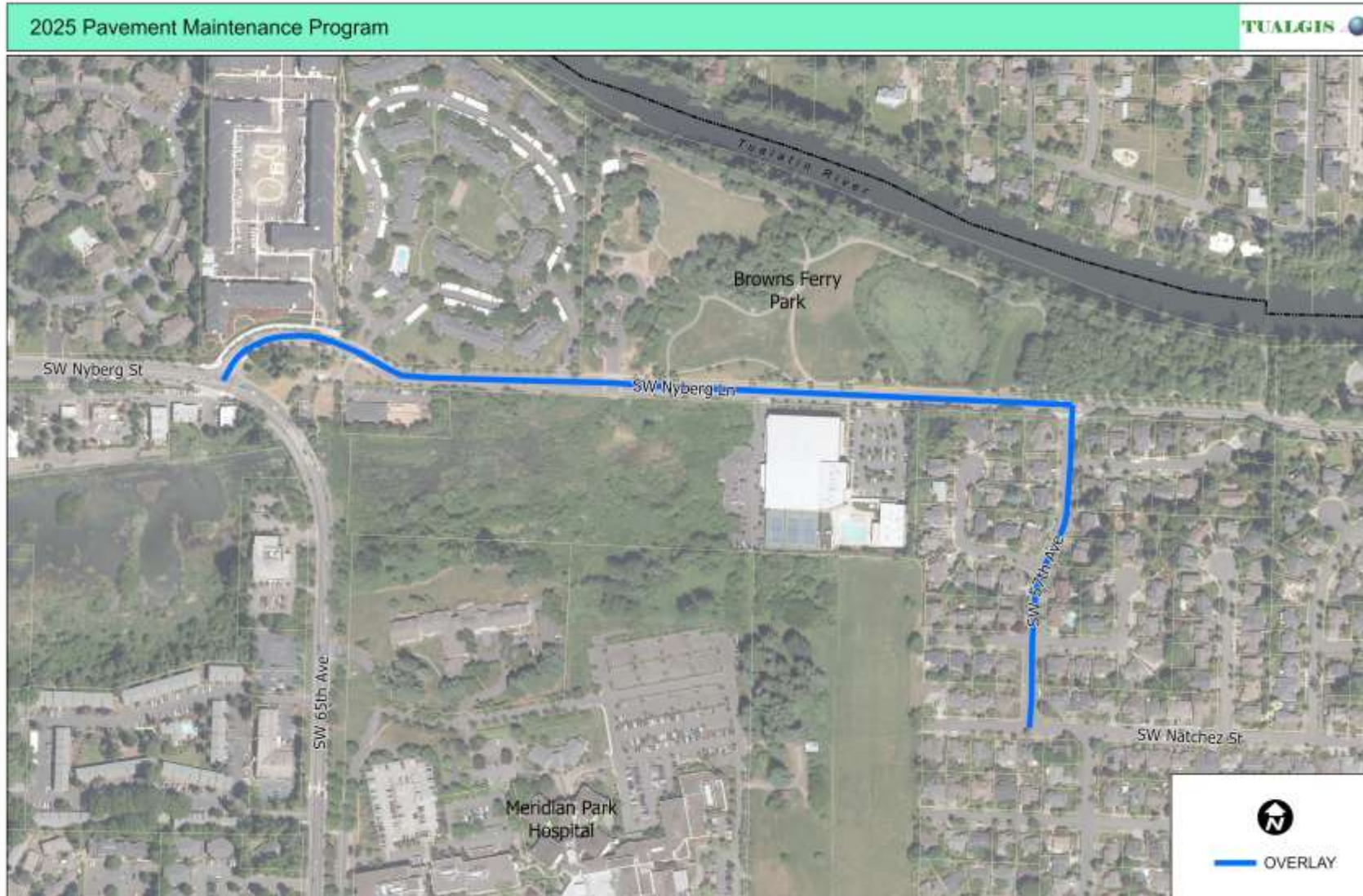
ADA Ramps = 6



CITY of
TUALATIN

Nyberg Lane / 57th Ave

65th Ave to 57th Ave Nyberg Ln to Natchez St



PCI = 65

Distance = 0.66 mi.

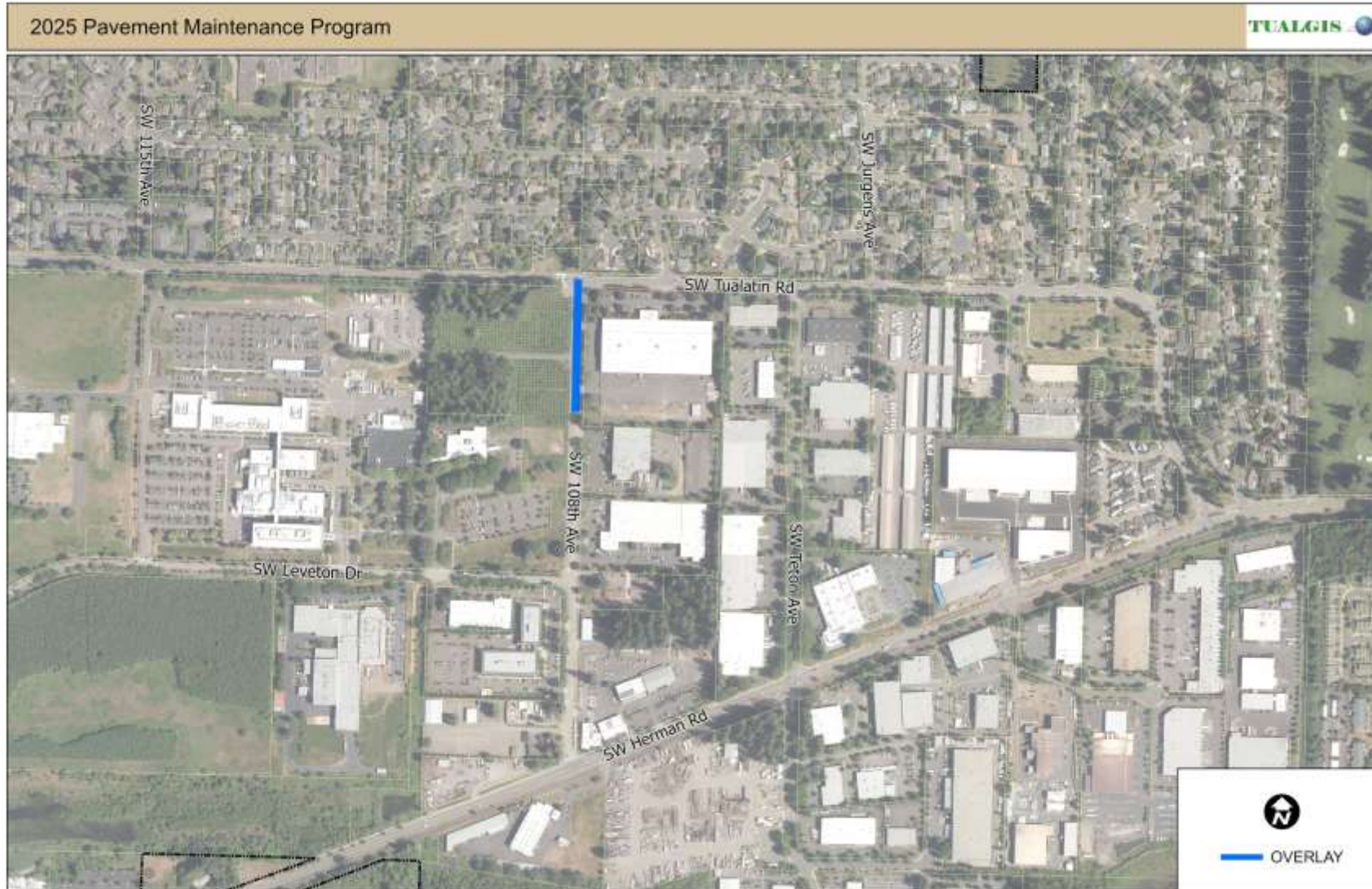
ADA Ramps = 14



CITY of
TUALATIN

108th Ave

North end to SW Tualatin Rd



PCI = 40

Distance = 0.11 mi.

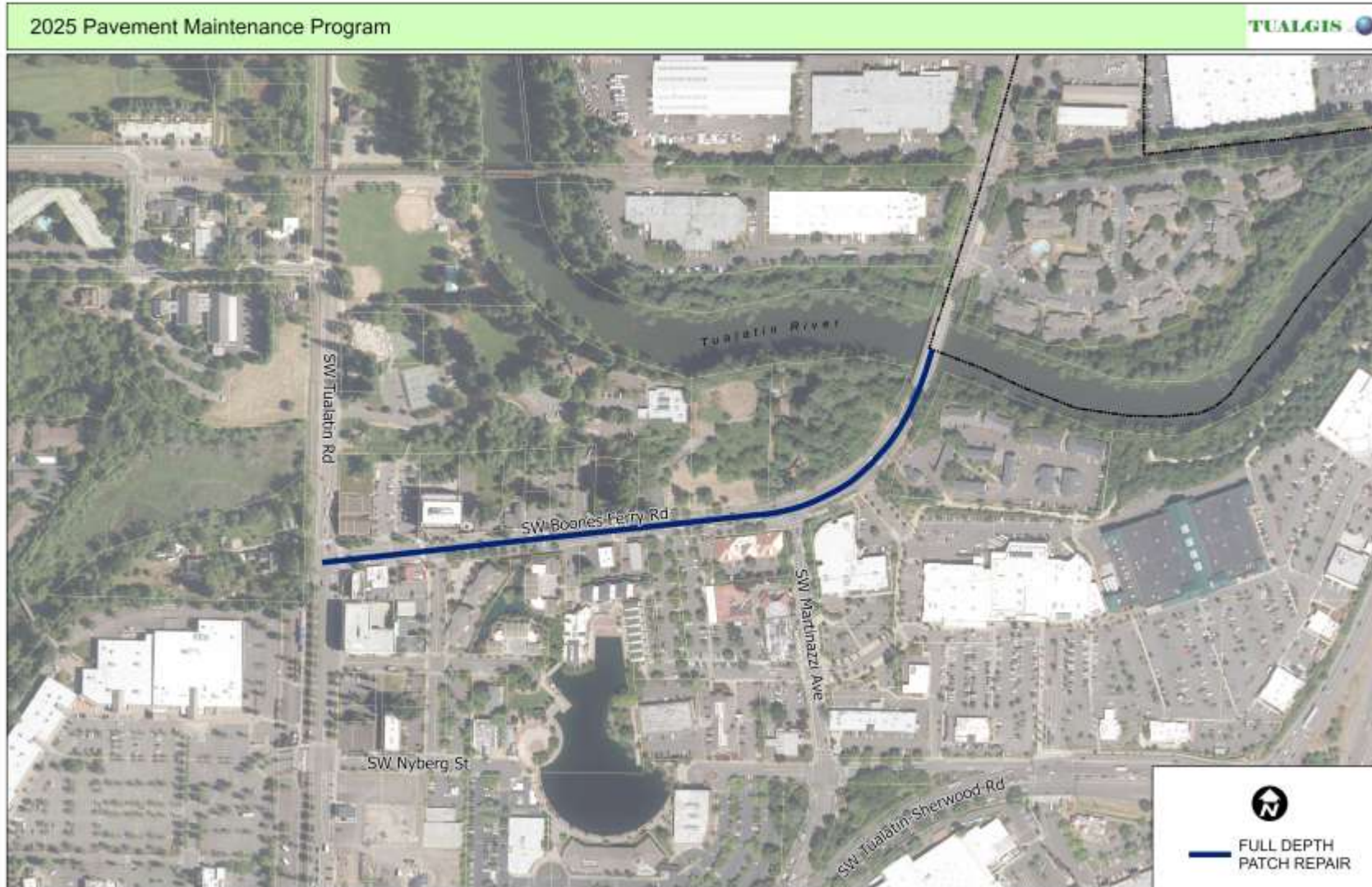
ADA Ramps = 0



CITY of
TUALATIN

Boones Ferry Rd

Tualatin Rd to Tualatin River Bridge



PCI = 52

Distance = 0.38 mi.

ADA Ramps = 0



CITY of
TUALATIN

Recommendation



Recommend approval of Resolution 5880-25, awarding a contract for the 2025 Pavement Maintenance Program to Knife River Corporation in the amount of \$1,202,959.70



RESOLUTION NO. 5880-25

RESOLUTION AWARDING THE BID FOR THE CONSTRUCTION OF THE 2025
PAVEMENT MAINTENANCE PROGRAM.

WHEREAS, the Notice of Construction of the 2025 Pavement Maintenance Program was published in the *Daily Journal of Commerce* on May 2nd and May 5th , 2025;

WHEREAS, five proposals were received and publicly opened and read on May 20, 2025;

WHEREAS, the procurement complies with the City's public contracting requirements; and

WHEREAS, funds are available for this project in the FY 2025/2026 Road Utility Fund;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. Knife River Corporation was the successful responsible low bidder and is hereby awarded a contract to construct the 2025 Pavement Maintenance Program.

Section 2. The City Manager is authorized to execute a contract with Knife River Corporation in the amount of \$1,202,959.70.

Section 3. The City Manager or designee is authorized to execute Change Orders totaling up to 10% of the original contract price.

Section 4. This resolution is effective upon adoption.

Adopted by the City Council this 9th day of June, 2025.

CITY OF TUALATIN OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST

BY _____
City Attorney

BY _____
City Recorder



May 21, 2025

Bert Olheiser
City of Tualatin
10699 SW Herman Road
Tualatin, Oregon 97062

**Re: City of Tualatin 2025 Pavement Maintenance Program Bid Award Recommendation
– Otak Project No. 21171**

Bert:

Bids from 5 contractors were opened on May 20, 2025 at 2:00 PM for the 2025 Pavement Maintenance. Program.

The Engineer's Estimate was \$1,499,975.00. The lowest bid was \$1,202,959.70 submitted by Knife River Corporation - Northwest. Knife River submitted a complete bid package, including completed Proposal, acknowledgement of bid addenda, Proposal Bond Form, First-Tier Subcontractors Disclosure, Resident Bidder Certification, and Non-collusion Affidavit.

All five bids were reportedly within budget amounts for the project. The Engineer's Estimate was approximately 20% higher than the low bid submitted and 13% lower than the high bid submitted.

We recommend award of the project to Knife River Corporation - Northwest.

Sincerely,
Otak, Inc.

A handwritten signature in blue ink, appearing to read "Kristen Ballou", followed by a long horizontal line.

Kristen Ballou, PE