



TUALATIN CITY COUNCIL MEETING

MONDAY, OCTOBER 11, 2021

JUANITA POHL CENTER
8513 SW TUALATIN ROAD
TUALATIN, OR 97062

Mayor Frank Bubenik
Council President Nancy Grimes
Councilor Valerie Pratt Councilor Bridget Brooks
Councilor Maria Reyes Councilor Cyndy Hillier
Councilor Christen Sacco

To the extent possible, the public is encouraged to watch the meeting live on local cable channel 28, or on the City's website.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Comment. Written statements may be sent in advance of the meeting to Deputy City Recorder Nicole Morris up until 4:30 pm on Monday, October 11. These statements will be included in the official meeting record, but not read during the meeting.

For those who would prefer to make verbal comment, there are two ways to do so: either by calling in using the number below or entering the meeting using the zoom link and writing your name in chat. As always, public comment is limited to three minutes per person.

Phone: +1 669 900 6833

Meeting ID: 861 2129 3664

Password: 18880

Link: <https://us02web.zoom.us/j/86121293664?pwd=SS9XZUZyT3FnMk5rbDVKN2pWbnZ6UT09>

Work Session

- 1. 5:30 p.m. (60 min) – Equity Committee Discussion.** The Council Committee on Advisory Appointments (CCAA) met on July 6, 2021 to discuss the creation of a city committee focused on matters of diversity, equity, and inclusion. To assist this discussion, research on other such committees in Oregon was compiled and is included as an attachment to this staff report. The CCAA recommends the City Council create and appoint community representatives to serve on a temporary ad hoc committee with the initial assignment of refining the scope of work for a permanent committee on this topic.
 - 2. 6:30 p.m. (30 min) – Council Meeting Agenda Review, Communications & Roundtable.** Council will review the agenda for the October 11 City Council meeting and brief the Council on issues of mutual interest.
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7:00 P.M. CITY COUNCIL MEETING

Call to Order

Pledge of Allegiance

Moment of silence for those who have lost their lives to COVID-19

Announcements

1. Proclamation Declaring October 2021 as National Long-Term Care Residents' Rights Month in the City of Tualatin

Public Comment

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Consent Agenda

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda.

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of September 27, 2021
2. Consideration of Approval of a Change in Liquor License Application for Boones Ferry Chevron
3. Consideration of **Resolution No. 5567-21** Awarding the Contract for the Martinazzi Sanitary Sewer Trunk Line Upsizing Project to Icon Construction & Development and Authorizing the City Manager to Execute a Contract
4. Consideration of **Resolution No. 5570-21** Awarding a Contract for Purchase of Body Worn Cameras, Tasers, Digital Evidence Storage, Maintenance, and Support
5. Consideration of **Resolution No. 5571-21** Authorizing the City Manager to Execute a Contract Amendment with Wallis Engineering for Professional Engineering and Related Services for the Garden Corner Curves Project
6. Consideration of **Resolution No. 5572-21** Awarding Fiscal Year 2021-22 Outside Agency Grant Funds to Provide Services to the Tualatin Community
7. Consideration of **Resolution No. 5573-21** Authorizing the Purchase of Storage Area Network Equipment, Design, Materials, and Installation

Items Removed from Consent Agenda

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

Council Communications

Adjournment

Meeting materials, including agendas, packets, public hearing and public comment guidelines, and Mayor and Councilor bios are available at www.tualatinoregon.gov/council.

Tualatin City Council meets are broadcast live, and recorded, by Tualatin Valley Community Television (TVCTV) Government Access Programming. For more information, contact TVCTV at 503.629.8534 or visit www.tvctv.org/tualatin.

In compliance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. To request accommodations, please contact the City Manager's Office at 503.691.3011 36 hours in advance of the meeting.



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Megan George, Deputy City Manager
DATE: October 11, 2021

SUBJECT:
Equity Committee Discussion

EXECUTIVE SUMMARY:

The Council Committee on Advisory Appointments (CCAA) met on July 6, 2021 to discuss the creation of a city committee focused on matters of diversity, equity, and inclusion. To assist this discussion, research on other such committees in Oregon was compiled and is included as an attachment to this staff report.

The CCAA recommends the City Council create and appoint community representatives to serve on a temporary ad hoc committee with the initial assignment of refining the scope of work for a permanent committee on this topic.

The committee should consider building and strengthening relationships with the community as well as lowering the barrier to public participation in governance as primary objectives of the committee. The committee should also consider the following permanent responsibilities:

- Conducting outreach to a range of community members and groups;
- Reviewing practices and procedures to remove barriers to participation; and
- Empowering people to connect with City elected and appointed officials.

In addition, the CCAA recommends the ad hoc committee include a diverse membership including people of different races, ages, genders, members of the LGBTQ community, people with disabilities, and otherwise underrepresented community members. Appointments to this committee would follow a similar process to other city committees, with the CCAA interviewing applicants and making recommendations for appointment to the City Council.

ATTACHMENTS:

- June 28, 2021 Equity Committee Research Summary
- Equity Committee Comparison Matrix



Memorandum

To: Sherilyn Lombos, City Manager
From: Megan George, Deputy City Manager
Date: June 28, 2021
Subject: Equity Committee Research Summary

Cities across Oregon have formed citizen committees to work on issues of diversity, equity, and inclusion. The following committees were reviewed and summarized in the attached matrix: Ashland, Beaverton, Lake Oswego, McMinnville, Medford, Ontario, and Troutdale. This memo summarizes some of the major takeaways from that comparative research.

Committees are permanent.

All committees reviewed are permanent and included in their city's municipal code. Lake Oswego's *Diversity, Equity and Inclusion Task Force* was disbanded in December 2020 after completing their final report; however, one of their recommendations was to form a permanent committee to advise the City Council, which is currently in progress. Staff expect to convene the permanent committee for the first time this fall. Similarly, Beaverton's *Diversity Advisory Board* was made permanent in 2013 after years of work from an ad hoc committee.

Most committees are new or have new scopes of work.

As with Lake Oswego's *Diversity, Equity, and Inclusion Task Force*, many of the committees are brand new. Ashland's *Social Equity and Racial Justice Commission* is currently recruiting their first committee members and expects the commission to be convened for the first time in July of 2021. McMinnville's *Diversity and Inclusion Advisory Board* is a few months further along having had their first meeting in March of 2021.

Other committees were updated this past year to encompass a broader scope of work. Troutdale's *Public Safety and Equity Advisory Board* purpose statement was updated in 2021 to include issues of equity in addition to their long-standing charge to provide advice on matters of public safety. Medford's *Commission on Access, Diversity, Equity and Inclusion* replaced the existing *Multicultural Commission*, expanding the scope to include other types of equity issues after newly appointed committee members asked for the change.

While some committees specifically reference certain groups of people or have targeted initiatives, none of the committees have narrowed their focus to working on issues of race, access, or gender exclusively.



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Many committees are explicitly tasked with serving as liaisons to or connecting directly with community members and groups.

It is common for committees to be expected to conduct outreach to individuals, community groups, and oftentimes other city advisory committees. Beaverton's *Diversity Advisory Board* purpose statement includes "assisting the City in strengthening the relationship with diverse community groups, including historically underrepresented communities, specifically communities of color, immigrants, and refugees." Medford's *Commission on Access, Diversity, Equity, and Inclusion* purpose statement includes "providing input and advice to other City boards and commissions on diversity, equity, and inclusion." Ashland, McMinnville, Ontario, and Troutdale purpose statements all include specific reference to this responsibility.

In practice, committees handle this differently. McMinnville's *Diversity and Inclusion Advisory Committee* has discussed assigning committee members to attend other committee meetings and report back. Beaverton's *Diversity Advisory Board* partnered with community groups to host the Beaverton Night Market, as part of the City's Welcoming Week.

There is a mix of self-directed project work, and more formal responsibilities.

Most committees' workload is a mix between self-directed initiatives and ongoing or City Council assigned responsibilities. Beaverton's *Diversity Advisory Board* is likely the most established committee. Annually, they issue a report card on the City's implementation of their Diversity, Equity, and Inclusion Plan, which they are a primary author of and update every four to five years. They also establish annual priorities, which drives their agendas and sub-committee work.

Ashland's *Social Equity and Racial Justice Commission* is one of the newest committees, but will be provided with a work plan adopted by the City Council to guide their first six-months of work. One of their first assignments will be to work with Southern Oregon University on a research project to better understand equity disparities across their community.

Other committees have more latitude to pursue topics that interest committee members. McMinnville's *Diversity and Inclusion Advisory Committee* spent their first few meetings brainstorming potential topics, resulting in two changes to the committee's structure (and City code) already.

Medford's newly-formed *Commission on Access, Diversity, Equity, and Inclusion* will have part of their agenda driven by City projects – like an upcoming houselessness plan – that needs community input. City staff describe their role as akin to a consultant; intended to provide feedback on City projects and programs using a DEI lens.

There is a range of focus areas.

The following focus areas were pulled from purpose statements or recent agendas.

- Diversity, Equity, and Inclusion Plans – Beaverton, Medford, Ashland, McMinnville



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- Place Naming and/or Signage – Beaverton, Ontario
- Economic Development – Beaverton, Ashland
- Community Engagement – Beaverton, Ontario, McMinnville, Lake Oswego
- Census Outreach – Beaverton, Ontario
- Review and Provide Feedback on City Projects and/or Programs – Beaverton, Medford, Ashland, McMinnville
- Homelessness – Ontario, Medford
- Proclamations – Medford
- Human Resources Processes – Ashland, Lake Oswego
- Land Acknowledgements – McMinnville
- Public Safety and Police – Troutdale

Equity Committee Comparison Matrix

Organization	Committee Title	Years Active	Purpose/Description	Notes
City of Lake Oswego	Diversity, Equity and Inclusion Task Force	2019 – 2020 Made permanent in 2021	<p>In May 2019, the City Council established the DEI Task Force with the following charge:</p> <ul style="list-style-type: none"> To identify barriers to participation on the City’s boards and commissions and make suggestions to reduce those barriers To identify methods to increase the applicant pool for City job openings, and make suggestions for how the City can increase the diversity of its applicant pool <p>In June 2020, the City Council broadened the scope to include:</p> <ul style="list-style-type: none"> Changes in community engagement practices Ways to make City facilities and services more welcoming to diverse people How can we hire, train, retain, and support a diverse workforce? Ways to build relationships with people and groups who haven’t been traditionally involved with City services 	<p>Primary Activities</p> <ul style="list-style-type: none"> 11 committee members; 1 council liaison September 2019 Hired a group facilitator Late 2019/Early 2020 Introduction to City boards and commissions February 2020 Focus groups and surveys August – October 2020 Provided final report and recommendations to City Council December 2020 <p>Relevant Documents</p> <ul style="list-style-type: none"> Resolution 19-31 Establishing a DEI Task Force Resolution 19-49 Approving Appointments to the DEI Task Force DEI Task Force Recommendations Report Task Force Webpage <p>Staff Contact Charity Taylor, Management Analyst</p>
City of Beaverton	Diversity Advisory Board	Made permanent in 2013	<p>According to Beaverton Code, the purpose is to:</p> <ul style="list-style-type: none"> Advise the City on diversity, equity, and inclusion strategies that improve outcomes for marginalized communities Assist the City in strengthening the relationship with diverse community groups, including historically underrepresented communities, specifically communities of color, immigrants, and refugees 	<p>Primary Activities</p> <ul style="list-style-type: none"> 13 members, 3-year terms; 1 council liaison Primary authors of City’s Diversity, Equity, and Inclusion Plan (updated every 4 – 5 years) Publish an annual report and report card on City’s implementation of the DEI Plan In 2020, focused on place naming (ex. Public Safety Center plaza naming process), business development and support (ex. Beaverton Night Market), and election year civic engagement (ex. Census) Recent agendas include presentations/discussions on Police Department’s Biased-based policing report, recommendations to council on ARPA funds, and mutual aid networks. <p>Relevant Documents</p> <ul style="list-style-type: none"> Ordinance 4620 Amending City Code Relating to DAB & Bylaws Adopted 2018 2020 Annual Report DEI Plan 2019 Update Quick Guide Board Webpage <p>Staff Contact Alexis D.R. Ball, Equity and Inclusion Manager</p>
City of Ontario	Diversity Advisory Committee	Established in 2017	According to Ontario Code, the purpose is to:	<p>Primary Activities</p> <ul style="list-style-type: none"> 7 members, 3-year terms; 1 council liaison

			<ul style="list-style-type: none"> • Provide a means of intentional communication between the community’s diverse cultures and communities with the City’s elected and appointed officials • Connect with community members of varying socio-economic circumstances to discuss issues, concerns, and problems that relate to the City 	<ul style="list-style-type: none"> • Recent subjects include homelessness, 2020 Census, SNAP awareness, cultural representation on wayfinding signage, and representation at local events <p>Relevant Documents</p> <ul style="list-style-type: none"> • Ontario Code Chapter 14 – Diversity Advisory Committee <p>Staff Contact Adam Brown, City Manager Peter Hall, Assistant City Manager</p>
City of Troutdale	Public Safety and Equity Advisory Board	Established in 2012 Equity component added in 2021	<p>According to Troutdale Code, the purpose is to:</p> <ul style="list-style-type: none"> • Provide policy guidance to the City Council on matters of public safety and equity • Act as a liaison between public safety and interest groups and the City’s elected and appointed officials 	<p>Primary Activities</p> <ul style="list-style-type: none"> • 9 members; specific demographic requirements <p>Relevant Documents</p> <ul style="list-style-type: none"> • Ordinance 861 Amending Troutdale Municipal Code <p>Staff Contact</p>
City of Medford	Commission on Access, Diversity, Equity and Inclusion (CADEI)	Previously the Multicultural Commission Code Change in 2021 to expand scope	<p>According to Medford Code, the purpose is to:</p> <ul style="list-style-type: none"> • Identify and voice concerns to Council and City staff about issues related to access, diversity, equity and inclusion • Review and make recommendations to Council and City staff concerning City job descriptions, internal administrative regulations, and awareness trainings for City staff and volunteers • Facilitate removal of barriers by providing recommendations to the City Council on inclusive civic engagement process for how individuals access City services, the effectiveness of City strategic planning and marketing, and how community members can have their voices heard • Develop and recommend goals, actions, and strategies for the City’s ADEI Plan • Provide input and advice to other City boards and commissions on DEI 	<p>Primary Activities</p> <ul style="list-style-type: none"> • 7 members, 3-year terms • Recent agendas include presentations/discussions on art project, Medford 2040 Vision, DEI Action Plan, Proclamations, and Attending Other Commission Meetings • Upcoming agendas will include review of houselessness plan and other city projects with an equity component • Focus is outward. Internal group focuses on internal staff policies and employee issues <p>Relevant Documents</p> <ul style="list-style-type: none"> • Medford Municipal Code Chapter 2.437 Commission on Access, Diversity, Equity and Inclusion (CADEI) <p>Staff Contact Bonnie Barasch, Human Resources Director</p>
City of Ashland	Social Equity and Racial Justice Commission	Established June 2021	<p>According to the webpage, the purpose is to:</p> <ul style="list-style-type: none"> • Serve as an advisory board to the City Manager and City Council • Encourage understanding and celebration of the diversity of the City’s population and visitors • Promote amicable inter-group relations within the City • Provide or facilitate human rights education and training opportunities for policymakers and the general public • Foster increased economic opportunities for BIPOC, LGBTQ+, and disabled persons, as well as other marginalized persons in the Ashland community 	<p>Primary Activities</p> <ul style="list-style-type: none"> • Between 9 – 11 voting members; 1 council liaison <p>Relevant Documents</p> <ul style="list-style-type: none"> • Social Equity and Racial Justice Commission Webpage • June 15, 2021 Staff Report with Commission’s work plan <p>Staff Contact Elizabeth Taylor, Administrative Supervisor</p>

			<ul style="list-style-type: none"> • Consult with other City advisory bodies and non-City entities on matters of mutual interest • Engage at least every two-years a broad spectrum of community members in gathering information on emerging issues and needs • Provide conciliatory services when approved by individuals, at mutual agreement from all members • Identify and rectify historic and contemporary systemic practices of racism, homophobia, sexism, classism, etc. 	
City of McMinnville	Diversity and Inclusion Advisory Committee	Established in 2021	<p>According to McMinnville Code, the purpose is to:</p> <ul style="list-style-type: none"> • Advise the Council on policy decisions related to DEI • Make recommendations to the Council on public engagement strategies and methods • Advise the City on culturally responsive service delivery, programming, and communication strategies • Updating and overseeing progress on City’s Diversity, Equity, and Inclusion Plan • Oversee progress on applicable goals and objectives in Mac-Town 2032 Strategic Plan • Identify local leaders and build leadership capacity in McMinnville’s communities of color 	<p>Primary Activities</p> <ul style="list-style-type: none"> • 9 members; 1 council liaison and 1 youth liaison • Recent agendas include onboarding to committee, land acknowledgements, department presentations <p>Relevant Documents</p> <ul style="list-style-type: none"> • Diversity Equity and Inclusion Advisory Committee Webpage • Ordinance No. 5097 Establishing a Diversity, Equity, and Inclusion Committee • Ordinance No. 5103 Amending Municipal Code Specific to Membership • Resolution No. 2021 – 03 Appointing Members to DEI Committee • Resolution No. 2021 – 28 Appointing Members to DEI Committee <p>Staff Contact Kylie Bayer-Fertterer, Human Resources Director</p>

Proclamation

Declaring October 2021 as National Long-Term Care Residents' Rights Month in the City of Tualatin

WHEREAS, there are 1.3 million individuals living in 15,600 nursing homes; and over 800,000 individuals living in 28,900 assisted living/residential care facilities in the U.S.; and

WHEREAS, in Tualatin there are approximately 55 individuals living in 1 nursing home; and approximately 400 individuals living in 5 assisted living/residential care facilities; and

WHEREAS, the federal Nursing Home Reform Act of 1987 guarantees residents their individual rights in order to promote and maintain their dignity and autonomy; and

WHEREAS, all residents should be aware of their rights so they may be empowered to live with dignity and self-determination; and

WHEREAS, we wish to honor and celebrate these residents, to recognize their rich individuality, and to reaffirm their right to vote and participate politically, including the right to have a say in their care; and

WHEREAS, individuals and groups across the country will be celebrating Residents' Rights Month with the theme –"Reclaiming My Rights, My Home, My Life"– to highlight the need for residents' rights to be recognized, recovered, and reasserted. The theme emphasizes the recognition of the long-term care facility as the residents' home, and the importance of residents reclaiming their own lives.

Now, therefore, the City of Tualatin, does hereby proclaim October 2021 as National Long-Term Care Residents' Rights Month, in the City of Tualatin, and encourage all community members to join in these important observances.

NOW THEREFORE, BE IT RESOLVED that the Tualatin City Council does hereby proclaim October 2021 as

National Long-Term Care Residents' Rights Month

in the City of Tualatin, and encourages the entire community to join in these important observances.

INTRODUCED AND ADOPTED this 11th day of October, 2021.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder



City of Tualatin

CITY OF TUALATIN
Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Nicole Morris, Deputy City Recorder
DATE: October 11, 2021

SUBJECT:

Consideration of Approval of the Work Session and Regular Meeting Minutes of September 27, 2021

RECOMMENDATION:

Staff respectfully recommends the Council adopt the attached minutes.

ATTACHMENTS:

- City Council Work Session Meeting Minutes of September 27, 2021
- City Council Regular Meeting Minutes of September 27, 2021



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR SEPTEMBER 27, 2021

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Mayor Bubenik called the meeting to order at 5:00 p.m.

1. Introduction to the Major Streets Transportation Improvement Program (MSTIP).

Washington County Director of Land Use and Transportation Stephen Roberts, Senior Policy Analyst Christina Deffebach, and Principal Planner Erin Wardell presented information on the Major Streets Transportation Improvement Program (MSTIP). Analyst Deffebach stated MSTIP allocates dedicated funding to major street projects. She noted they are currently in the prioritizing of funding stage for the next five year cycle of funding (2023-2028). Analyst Deffebach stated funds are countywide property tax dedicated to improving major roads as a pay as you go approach. She stated since the beginning of the program in 1986 more than 150 projects totaling \$900 million have been completed. Analyst Deffebach stated the last cycle funded \$175 million. Planner Wardell stated staff is currently confirming the work plan and developing the equity framework and public engagement plan for the next round of funding. She stated eligibility criteria for past projects have included being multi-modal, on roadways of countywide significance, ranked high as a local priority, and geographically and financially balanced. Planner Wardell stated proposed outcomes for the plan include equity, safety, economic vitality, livability, and natural environment. She stated a consultant will be hired to work on community engagement. She noted the community engagement process will be done in two phases and will target engagement with historically excluded communities.

Councilor Pratt asked about the equity map and missing areas of interest. Planner Wardell stated they are working to connect projects with the people who they impact the most. She stated the practice of how they do that will continue to be defined as they work with the consultant.

Councilor Brooks wants to make sure youth and elderly are considered and their voices are heard during this process. She wants to ensure there is geographical diversity included as well. Director Roberts stated they are working to ensure that there is geographical diversity across the county.

Councilor Reyes wants to ensure there is equity in the distribution of funds. She wants to make sure there is appropriate transportation for workers who commute to Tualatin.

Councilor Sacco wants to make sure the city is attracting new business and addressing concerns with traffic throughout the area.

Councilor Hillier wants to make sure citizens have the ability to reach services in the community. She also wants to ensure there are safe ways for students to reach trades in the area. Director Roberts stated they are working on interconnecting cities via different modes and how they can best go about doing that in the transportation system.

Councilor Brooks stated Tualatin doesn't have robust public transportation and wants that to be considered.

Councilor Reyes stated Tualatin-Sherwood Road is a priority area for her in regards to transportation.

Mayor Bubenik stated 65th at Pacific Hwy is a multijurisdictional facilities. He noted 65th is being used as a bypass for I-5 and is getting flooded with traffic. He wants routes that become bypasses for I-5 to be updated in the plan as major roads. Mayor Bubenik stated Pacific Hwy impacts 5 cities and wants to see improvements as it runs through census tracts and is experiencing blight.

Council President Grimes asked what the strategy is for community outreach and visioning around the problem areas. Planner Wardell stated the engagement consultant will be working on these strategies and they will be ready for review in early winter.

Councilor Brooks stated there are a lot of faith based social services in the city that will be important to receive feedback from.

Councilor Pratt showed support for all projects along Hwy 99 as it serves many communities.

Councilor Reyes stated she wants to make sure all materials are available in Spanish.

2. Allocation of Funds to Outside Agencies.

Assistant City Manager Megan George stated the Council allocated \$40,000 for Outside Agency Grants this year. She stated the city received 14 applications with a request total of approximately \$75,000.

The Council deliberated and allocated funding for selected recipients. A resolution will be brought back to the next meeting for approval.

3. Council Meeting Agenda Review, Communications & Roundtable.

Councilor Pratt stated she attended the Native Land and Peoples Acknowledgement Task Force meeting and the Climate Action Task Force meeting.

Councilor Brooks stated she attendee the Energy Environment and Natural Resource Committee meeting, the Arts Advisory Committee meeting, the Policy Advisory Board meeting, and the Tualatin Arts Advisory Committee meeting.

Council President Grimes stated October 6 is Bike and Walk to School Day. She encourage citizens to participate.

Mayor Bubenik stated he attended the Tualatin Historical Society Auction, the Westside Economic Alliance meeting, the Metro Mayors Consortium meeting, and the Greater Portland Inc. Small Cities Consortium meeting.

Adjournment

Mayor Bubenik adjourned the meeting at 6:31 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR SEPTEMBER 27, 2021

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Moment of silence for those who have lost their lives to COVID-19

Announcements

1. Domestic Violence Awareness Month Proclamation

Councilor Sacco read the proclamation declaring October 2021 as Domestic Violence Awareness Month in the City of Tualatin.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of September 13, 2021
2. Consideration of **Resolution No. 5568-21** Authorizing the City Manager to Enter into Contract for the Replacement of the Juanita Pohl Center roof through an Interstate Cooperative Purchase

Public Hearings - *Legislative or Other*

1. Consideration of **Resolution No. 5569-21** Adopting Findings In Support Of An Exemption From Competitive Bidding And Authorizing The City Manager To Conduct A Design-Build Contract For The Operations Center Solar Project

Mayor Bubenik opened the hearing in accordance with ORS 279(C).335 and TMC 1-21-090.

Maintenance Services Manager Clay Reynolds stated this is the last part of the Tualatin Service Center build out. He noted 1.5% of the project must go towards Green Energy. Manager

Reynolds stated a new solar array will be added to the existing array on site. He stated the project is estimated at \$93,000. Manager Reynolds stated staff is requesting this exemption to get the most value at a reasonable cost that will tie into the existing system.

PUBLIC COMMENT

None.

COUNCIL QUESTIONS

Councilor Brooks asked if the state requires this. Manager Reynolds stated it is a state initiative for Green Energy.

Councilor Brooks asked how the solar panels will be meshed together. Manager Reynolds stated this contract will allow the new panels to fit in with the existing system.

Motion to adopt Resolution No. 5569-21 adopting findings in support of an exemption from competitive bidding and authorizing the City Manager to conduct a design-build contract for the Operations Center Solar Project made by Councilor Brooks, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Public Hearings - Quasi-Judicial

1. Consideration of **Ordinance No. 1460-21** Annexing Approximately 4.07 Acres of Property Located 21100 SW 120th Avenue (Tax ID 2S127C000401); Annexing the Territory into the Boundary of Clean Water Services, and Withdrawing the Territory from the Washington County Enhanced Sheriff Patrol District and Urban Roads Maintenance District (File No. ANN 21-0001)

Mayor Bubenik opened the hearing in accordance with state law.

Associate Planner Erin Engman presented ANN 21-0001 for 21100 SW 120th Avenue. She stated the request is to annex 4.07 acres of private property within the Southwest Concept Plan Area to be zoned Manufacturing Business Park (MBP). Planner Engman noted there is no development proposed with the application. She stated staff recommends approval of the annexation as it complies with applicable ORS, Metro Code, and the Tualatin Municipal Code.

Applicant Representative Phillip Brown thanked staff for their work on the application.

PUBLIC COMMENT

None.

COUNCIL QUESTIONS

Councilor Brooks asked about the nature of the sensitivity analysis. Planner Engman stated Clean Water Services does an assessment of the natural resources on the site and provides a service provider letter that is included in the application materials.

Councilor Hillier asked what sorts of businesses are allowed in the proposed zone. Planner Engman stated the zoning is for industrial and manufacturing type uses.

Motion for first reading by title only made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Motion for second reading by title only made by Council President Grimes, Seconded by Councilor Sacco.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Motion to adopt Ordinance No. 1460-21 annexing approximately 4.07 acres of property located 21100 SW 120th Avenue (Tax ID 2S127C000401); annexing the territory into the boundary of Clean Water Services, and withdrawing the territory from the Washington County Enhanced Sheriff Patrol District and Urban Roads Maintenance District (File No. ANN 21-0001) made by Council President Grimes, Seconded by Councilor Sacco.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

General Business

1. Consideration of **Ordinance No. 1461-21** Relating to Landlord Tenant; Extending the 60-Day Protection Period in SB 278 (2021) to 90 Days; Creating New Provisions in Tualatin Municipal Code Chapter 9-12; and Declaring an Emergency

City Attorney Sean Brady stated the ordinance extends the provisions in eviction protection from 60 days to 90 days per the Senate Bill that was passed. He stated the ordinance contains an emergency clause and would go into effect October 1st.

Mayor Bubenik stated it takes Community Action 65 days to process an application for rental assistance. He stated Washington County approved their same ordinance unanimously.

Motion for first reading by title only made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Motion for second reading by title only made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Motion to adopt Ordinance No. 1461-21 relating to landlord tenant; extending the 60-Day protection period in SB 278 (2021) to 90 Days; creating new provisions in Tualatin Municipal Code Chapter 9-12; and declaring an emergency made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco
MOTION PASSED

2. Consideration of Recommendations from the Council Committee on Advisory Appointments

Motion to approve recommendations from the Council Committee on Advisory Appointments made by Councilor Brooks, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco
MOTION PASSED

Council Communications

Councilor Reyes acknowledged Hispanic Heritage Month.

Adjournment

Mayor Bubenik adjourned the meeting at 7:50 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Nicole Morris, Deputy City Recorder
DATE: 11/11/2021

SUBJECT:

Consideration of Approval of a Change in Liquor License Application for Boones Ferry Chevron

RECOMMENDATION:

Staff respectfully recommends the Council approve endorsement of the liquor license application for Boones Ferry Chevron.

EXECUTIVE SUMMARY:

Boones Ferry Chevron has submitted a change in application under the liquor license category of full off-premises. Under the category of off-premise sales, they may sell factory-sealed containers of malt beverages, wine, and cider at retail to individuals in Oregon for consumption off the licensed premises. In addition this category allows for providing sample tastings of malt beverages, wine, and cider for consumption on the premises. The business is located at 17830 Lower Boones Ferry Rd. The application is in accordance with provisions of Ordinance No.680-85 which establishes procedures for liquor license applicants. Applicants are required to fill out a City application form, from which a review by the Police Department is conducted, according to standards and criteria established in Section 6 of the ordinance. The Police Department has reviewed the new liquor license application and recommended approval. According to the provisions of Section 5 of Ordinance No. 680-85 a member of the Council or the public may request a public hearing on any of the liquor license requests. If such a public hearing request is made, a hearing will be scheduled and held on the license. It is important that any request for such a hearing include reasons for said hearing.

FINANCIAL IMPLICATIONS:

A fee has been paid by the applicant.

ATTACHMENTS:

- Application
- Vicinity Map



CITY OF TUALATIN

LIQUOR LICENSE APPLICATION

return completed form to:
City of Tualatin
Attn: Deputy City Recorder
18880 SW Martinazzi Ave
Tualatin, OR 97062

Date 9/22/21

IMPORTANT: This is a three-page form. You are required to complete all sections of the form.
If a question does not apply, please indicate N/A. Please include full names (last, first middle) and full dates of birth (month/day/year). Incomplete forms shall receive an unfavorable recommendation.
Thank you for your assistance and cooperation.

SECTION 1: TYPE OF APPLICATION

- Original (New) Application - \$100.00 Application Fee.
- Change in Previous Application - \$75.00 Application Fee.
- Renewal of Previous License - \$35.00 Application Fee. Applicant must possess current business license. License # _____
- Temporary License - \$35.00 Application Fee.

SECTION 2: DESCRIPTION OF BUSINESS

Name of business (dba): Boones Ferry Chevron

Business address 17830 Lower Boones Ferry Rd City Lake Oswego State OR Zip Code 97035

Mailing address 8815 SW Sun PL City Wilsonville State OR Zip Code 97070

Telephone # 510-589-3332 Fax # _____

Email amandeepk2003@yahoo.com

Name(s) of business manager(s) First Harjoat Middle Kaur-Sidhu Last Virk

(attach additional pages if necessary)

Type of business GAS STATION & CONVENIENCE STORE

Type of food served Fast food/Snacks

Type of entertainment (dancing, live music, exotic dancers, etc.) N/A

Days and hours of operation 6:00am-11:00pm

Food service hours: Breakfast N/A Lunch N/A Dinner N/A

Restaurant seating capacity N/A Outside or patio seating capacity N/A

How late will you have outside seating? N/A How late will you sell alcohol? 1100:pm

How many full-time employees do you have? 6 Part-time employees? 2

SECTION 3: DESCRIPTION OF LIQUOR LICENSE

Name of Individual, Partnership, Corporation, LLC, or Other applicants VIRK PETROLEUM LAKE OSWEGO LLC

Type of liquor license (refer to OLCC form) Off-Premises

Form of entity holding license (check one and answer all related applicable questions):

INDIVIDUAL: If this box is checked, provide full name, date of birth, and residence address.

Full name A Date of birth _____

Residence address _____

PARTNERSHIP: If this box is checked, provide full name, date of birth and residence address for each partner. If more than two partners exist, use additional pages. If partners are not individuals, also provide for each partner a description of the partner's legal form and the information required by the section corresponding to the partner's form.

Full name _____ Date of birth _____

Residence address _____

Full name _____ Date of birth _____

Residence address _____

CORPORATION: If this box is checked, complete (a) through (c).

(a) Name and business address of registered agent.

Full name _____

Business address _____

(b) Does any shareholder own more than 50% of the outstanding shares of the corporation? If yes, provide the shareholder's full name, date of birth, and residence address.

Full name _____ Date of birth _____

Residence address _____

(c) Are there more than 35 shareholders of this corporation? Yes No. If 35 or fewer shareholders, identify the corporation's president, treasurer, and secretary by full name, date of birth, and residence address.

Full name of president: _____ Date of birth: _____

Residence address: _____

Full name of treasurer: _____ Date of birth: _____

Residence address: _____

Full name of secretary: _____ Date of birth: _____

Residence address: _____

LIMITED LIABILITY COMPANY: If this box is checked, provide full name, date of birth, and residence address of each member. If there are more than two members, use additional pages to complete this question. If members are not individuals, also provide for each member a description of the member's legal form and the information required by the section corresponding to the member's form.

Full name: Harjoat Kaur-Sidhu Virk [REDACTED]

Full name: _____ Date of birth: _____

Residence address: _____

OTHER: If this box is checked, use a separate page to describe the entity, and identify with reasonable particularity every entity with an interest in the liquor license.

SECTION 4: APPLICANT SIGNATURE

A false answer or omission of any requested information on any page of this form shall result in an unfavorable recommendation.

09/22/21

Signature of Applicant

Date

For City Use Only

Sources Checked:

DMV by B LEDS by B TuPD Records by B

Public Records by B

Number of alcohol-related incidents during past year for location.

Number of Tualatin arrest/suspect contacts for _____

It is recommended that this application be:

Granted

Denied

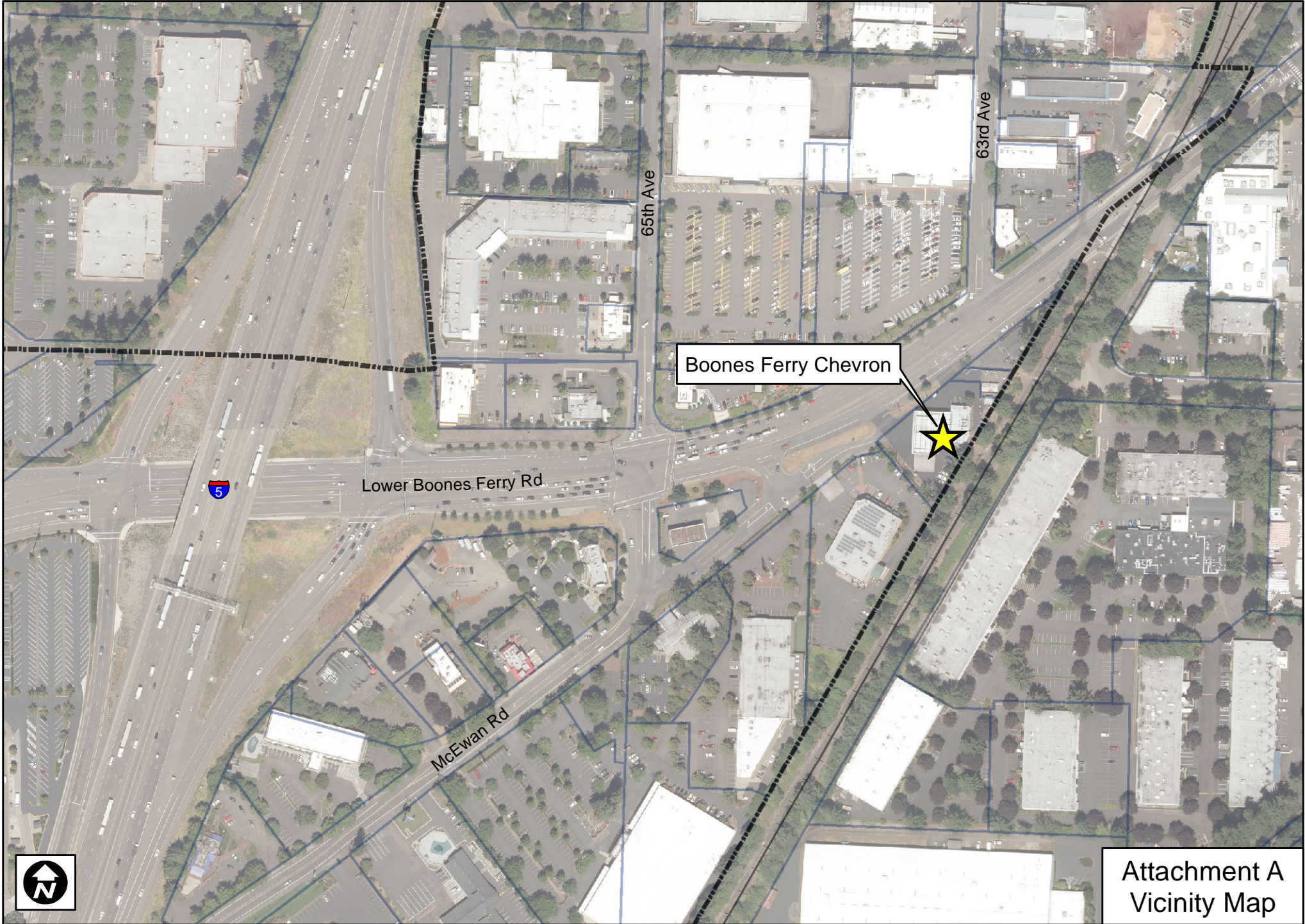
Cause of unfavorable recommendation: _____

9-28-21

Signature

Date

Bill Steele
Chief of Police
Tualatin Police Department



Boones Ferry Chevron



Attachment A
Vicinity Map



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Casey Fergeson, Project Engineer
Heidi Springer, City Engineer

DATE: September 27, 2021

SUBJECT:

Consideration of **Resolution No. 5567-21** awarding the Contract for the Martinazzi Sanitary Sewer Trunk Line Upsizing Project to ICON Construction & Development and authorizing the City Manager to execute a Contract.

RECOMMENDATION:

Staff recommends that Council approve the resolution awarding and allowing the City Manager to execute a contract with ICON Construction & Development to construct the Martinazzi Sanitary Sewer Trunk Line Upsizing Project in the amount of \$820,965.00.

EXECUTIVE SUMMARY:

The contract will build the Martinazzi Sanitary Sewer Trunk Line Upsizing Project – which includes upsizing approximately 1,300 lineal feet of 12” sanitary sewer main to 15” by trenching, install new sanitary sewer manholes, relocate approximately 80 lineal feet of water main, and other utility and hardscape as required to complete the sanitary sewer improvements.

The construction contract was advertised in the Daily Journal of Commerce on August 20, 2021. Seven (7) bids were received before the bid period closed on September 14, 2021. ICON Construction & Development submitted the lowest responsible bid for the project in the amount of \$820,965.00.

OUTCOMES OF DECISION:

Adopting the resolution and authorizing contract execution would allow construction of this project to proceed.

FINANCIAL IMPLICATIONS:

The City’s share of the cost of the proposed project is zero dollars. Clean Water Services has agreed, through an Intergovernmental Agreement executed March 29, 2021, to incur the cost associated with this sanitary sewer improvement.

ATTACHMENTS:

Resolution 5567-21 Awarding a Construction Contract and Authorizing City Manager to execute a Contract

RESOLUTION NO. 5567-21

A RESOLUTION AWARDING THE CONTRACT FOR THE MARTINAZZI SANITARY SEWER TRUNK LINE UPSIZING PROJECT TO ICON CONSTRUCTION & DEVELOPMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT.

WHEREAS, the Martinazzi Sanitary Sewer Trunk Line Upsizing Project (“Project”) was advertised in the *Daily Journal of Commerce* on August 20, 2021;

WHEREAS, seven bids were received prior to the close of the bid period on September 14, 2021;

WHEREAS, ICON Construction & Development submitted the lowest responsible bid for the Project in the amount of \$820,965.00; and

WHEREAS, Clean Water Services has agreed, through an Intergovernmental Agreement executed March 29, 2021, to incur the cost associated with this sanitary sewer improvement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The contract for the Martinazzi Sanitary Sewer Trunk Line Upsizing Project is awarded to ICON Construction & Development

Section 2. The City Manager is authorized to execute a contract with ICON Construction & Development in the amount of \$820,965.00

Section 3. The City Manager, or the City Manager’s designee, is authorized to execute Change Orders totaling up to 10% of the original contract amount.

Section 4. This resolution is effective upon adoption.

Adopted by the City Council this 11th day of October, 2021.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST:

BY _____
City Attorney

BY _____
City Recorder



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Bill Steele, Police Chief
DATE: October 11, 2021

SUBJECT:

Consideration of Resolution 5570-21 Awarding a Contract for Purchase of Body Worn Cameras, Tasers, Digital Evidence Storage, Maintenance, and Support

RECOMMENDATION:

Staff recommends that the Council approve the resolution awarding, and authorizing the City Manager to execute a contract with Axon Enterprise, Inc. for the purchase, maintenance, and support of Body Worn Cameras, Tasers, and Digital Evidence Storage in the amount of \$398,559.99.

EXECUTIVE SUMMARY:

The Tualatin Police Department is seeking to outfit all sworn personnel with body worn cameras and updating staff to the most technically advanced Taser platform. This will modernize and expand the video and audio recordings of select police interactions with the community during calls for service, providing a safer environment for officers and all subjects present. Staying up-to-date with our less-lethal options, will increase safety and effectiveness of each force response encounter.

The implementation of these devices will greatly enhance Tualatin's ability to capture evidence during selected public contacts, to include emergency high-risk encounters and to increase our transparency with the community. Implementation will reduce the City's overall risk exposure and potential liability. The upgraded technology will also allow supervisors to review officer interactions with the public, in order to identify areas of increased training.

This Body Worn Camera / Taser upgrade project will be accomplished by entering into a five-year contract. The Tualatin Police Department will purchase the equipment, by making "lifecycle" replacement program vendor payments each year of the contract. As a result of the program, we will receive updated, supportable, replacement technology at regular intervals. This will keep us on the forefront of the latest available technology, rather than investing heavily in equipment that would lose its effectiveness and become obsolete. Outside of the equipment benefits, the project will provide a cloud-based service for digital evidence management and storage that will work seamlessly with the records management system we use.

The streamlined, cloud-based storage system will create a seamless environment from evidence capture through official evidence storage by case number. This process will increase dependability by mitigating the risk of transferring data between separate systems. In fact, the Washington County DA's Office will have "display view" access to Axon's Evidence.com platform,

in order to directly view digital data related to cases they are prosecuting. Likewise, this platform will allow for a broader, more accessible (redacted, as appropriate) digital data for all stakeholders, to include investigators, defense attorneys, civil attorneys, risk managers, media outlets, the public.

The digital evidence will require Police Department Staff to manage related evidentiary requests and required redaction. This workload will be incorporated into the duties of the Property & Evidence Technician.

The project calls for purchasing 40 body worn cameras, 40 taser 7's, as well as licenses and cloud storage for all digital evidence obtained from all cameras and tasers. The annual maintenance costs will cover repairs as needed and will ensure product replacement and upgrades at regular intervals.

A group, made up of members from the Police Department and the Information Technology Department have performed an evaluation over the past year of operational and system technical requirements and found that Axon Body Worn Cameras/Taser products are the best fit and the right choice.

The group explored multiple options for soliciting these products and services and found that the League of Oregon Cities previously conducted a cooperative procurement for these products and services. The League of Oregon Cities selected Axon Enterprise, Inc., and negotiated a Master Price Agreement. As a member of the League of Oregon Cities, the City of Tualatin can utilize the Master Price Agreement with Axon Enterprise Inc. to obtain best pricing through a cooperative procurement contract; saving both time and money.

FINANCIAL IMPLICATIONS:

Fiscal Impact Cost: \$398,559.99

This is a five-year contract with the following costs per year:

Year 1 - \$79,711.99

Year 2 - \$79,712.00

Year 3 - \$79,712.00

Year 4 - \$79,712.00

Year 5 - \$79,712.00

The costs for Year 1 have been budgeted in the Fiscal Year 2021-22 budget; costs for subsequent years will be budgeted in the appropriate year.

ATTACHMENTS:

- Resolution 5570-21
- Axon Enterprise, Inc. Quote

RESOLUTION NO. 5570-21

A RESOLUTION AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT FOR BODYWORN CAMERAS, TASERS, DIGITAL EVIDENCE STORAGE, MAINTENANCE AND SUPPORT

WHEREAS, The Tualatin Police Department is seeking to outfit all sworn personnel with body worn cameras and updating staff to the most technically advanced Taser platform. This will modernize and expand the video and audio recordings of select police interactions with the community during calls for service, providing a safer environment for officers and all subjects present. Staying up-to-date with our less-lethal options, will increase safety and effectiveness of each force response encounter; and

WHEREAS, The implementation of these devices would greatly enhance Tualatin’s ability to capture evidence during selected public contacts, to include emergency high-risk encounters and to increase our transparency with the community; and

WHEREAS, the League of Oregon Cities previously conducted a cooperative procurement for these products and services. The League of Oregon Cities selected Axon Enterprise, Inc., and negotiated a Master Price Agreement. As a member of the League of Oregon Cities, the City of Tualatin can utilize the Master Price Agreement with Axon Enterprise Inc. to obtain best pricing through a cooperative procurement contract; saving both time and money;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Manager is authorized to award and execute a contract with Axon Enterprise, Inc. for the purchase, maintenance and support of Body Worn Cameras, Tasers and Digital Evidence Storage in the amount of \$398,559.99.

Section 2. This resolution is effective upon adoption.

ADOPTED by the City Council this 11th day of October, 2021.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST:

BY _____
City Attorney

BY _____
City Recorder



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-335487-44452.812KH

Issued: 09/13/2021

Quote Expiration: 10/15/2021

EST Contract Start Date: 10/01/2021

Account Number: 107747

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business;Delivery;Invoice-8650 SW Tualatin Rd 8650 SW Tualatin Rd Tualatin, OR 97062-9480 USA	Tualatin Police Dept. - OR 8650 SW Tualatin Rd Tualatin, OR 97062-9480 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Thom Ruseva-Mahan Phone: +1 4804148450 Email: tmahan@axon.com Fax: +1 4809993359	Phone: (503) 691-4800 Email: bstruckmeier@tualatin.gov Fax: (503) 692-9898

Program Length	60 Months
TOTAL COST	\$398,559.99
ESTIMATED TOTAL W/ TAX	\$398,559.99

Bundle Savings	\$137,762.13
Additional Savings	\$29,499.99
TOTAL SAVINGS	\$167,262.12

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Year 1	Oct, 2021	\$79,711.99
Year 2	Oct, 2022	\$79,712.00
Year 3	Oct, 2023	\$79,712.00
Year 4	Oct, 2024	\$79,712.00
Year 5	Oct, 2025	\$79,712.00

Quote Details

Bundle Summary		
Item	Description	QTY
Core+	2021 Core+	40
DynamicBundle	Dynamic Bundle	1

Bundle: 2021 Core+ Quantity: 40 Start: 10/1/2021 End: 9/30/2026 Total: 374700.03 USD			
Category	Item	Description	QTY
Signal Sidearm Kit	75015	SIGNAL SIDEARM KIT	40
Warranty	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	5
Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	40
E.com License	73746	PROFESSIONAL EVIDENCE.COM LICENSE (Formerly SKU 73746)	40
Respond License	73449	RESPOND DEVICE LICENSE	40
Device Storage	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	40
Multi-bay Dock Refresh 1	73689	MULTI-BAY BWC DOCK 1ST REFRESH	5
Auto Tagging	73682	AUTO TAGGING LICENSE	40
Camera Refresh 1 with Spares	73309	AXON CAMERA REFRESH ONE	41
Multi-bay Dock Refresh 2	73688	MULTI-BAY BWC DOCK 2ND REFRESH	5
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	120
Camera Refresh 2 with Spares	73310	AXON CAMERA REFRESH TWO	41
Auto Tagging Implementation	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1
Fleet Signal Unit	70112	AXON SIGNAL UNIT	14
Installation	80129	SIGNAL ONLY OR ROUTER ONLY INSTALLATION PER VEHICLE	14
Spare Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	1
Cable Assembly	70117	AXON SIGNAL UNIT, CABLE ASSEMBLY	14
Signal Sidearm Batteries	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	80
Holsters	20160	TASER 7 HOLSTER - SAFARILAND, RH+CARD CARRIER	40
HALT Suit	20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	1
Handle License	20248	TASER 7 EVIDENCE.COM LICENSE	40
Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	120
Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	120
Handles	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	40
Inert Cartridges	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40

Inert Cartridges	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40
Admin License	20248	TASER 7 EVIDENCE.COM LICENSE	1
Taser 7 Target	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1
Spare Handles	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	1
Taser 7 Target Frame	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	80
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	80
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	80
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	80
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	80
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	80
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	80
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	80
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	80
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	80
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	80
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	80
Batteries	20018	TASER 7 BATTERY PACK, TACTICAL	48
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	80
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	80
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	80
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	80
Duty Cartridge Replenishment Program	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	40
Docks	74200	TASER 7 6-BAY DOCK AND CORE	1
Dock Mount	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1
Dock Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1
Camera	73202	AXON BODY 3 - NA10	40
Spare Camera	73202	AXON BODY 3 - NA10	1
Camera Mount	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	44
USB	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	44
Dock	74210	AXON BODY 3 - 8 BAY DOCK	5
Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	5
Other	80379	EXT WARRANTY, FLEET 2 SIGNAL UNIT	14
Other	80395	EXT WARRANTY, TASER 7 HANDLE	40
Other	80395	EXT WARRANTY, TASER 7 HANDLE	1
Other	80374	EXT WARRANTY, TASER 7 BATTERY PACK	48
Other	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1

Bundle: Dynamic Bundle Quantity: 1 Start: 10/1/2021 End: 9/30/2026 Total: 9360 USD

Category	Item	Description	QTY
Other	73746	PROFESSIONAL EVIDENCE.COM LICENSE (Formerly SKU 73746)	4

Other	85144	AXON STARTER	1
Other	44729	BASIC INSTRUCTOR SCHOOL	2

Individual Items USD

Category	Item	Description	QTY
Other	73447	AWARE TO AWARE PLUS UPGRADE LICENSE	40

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract League of Oregon Cities (fka NPP) Contract No. PS20270 is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

9/13/2021



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Mike McCarthy, Principal Transportation Engineer
DATE: October 11, 2021

SUBJECT:

Consideration of Resolution 5571-21 Authorizing the City Manager to Execute a Contract Amendment with Wallis Engineering for Professional Engineering and Related Services for the Garden Corner Curves Project.

RECOMMENDATION:

Staff recommends Council adopt the resolution.

EXECUTIVE SUMMARY:

Resolution 5571-21 authorizes the City Manager to execute a contract amendment with Wallis Engineering for the Garden Corner Curves project for \$35,274.70.

The City currently has a contract with Wallis Engineering, executed in July 2020 and amended in March 2021, for \$292,879.33 for engineering construction management services for the construction phase of the Garden Corner Curves project. This contract needs to be amended in the amount of \$35,274.70 to account for additional work related to utility coordination, project oversight, stakeholder coordination, public communication, and resource protection. Staff has negotiated with the engineering team to only bring forward costs that staff believes are reasonable to pay.

This project was identified in the 2014 Transportation System Plan, developed through a public conceptual design process in 2016-17, funded via the Tualatin Moving Forward Bond program in 2018, and designed in 2019-20. It is now under construction and anticipated to be complete this fall.

This project includes reconstruction of the roadway, a new pathway for walking and cycling along the road, replacement of the previous undersized Hedges Creek culvert with a larger concrete box culvert, retaining walls, new crosswalks with pedestrian-activated flashing beacons, ADA curb ramps, curb extensions, signs and markings to help reduce driver speed, new streetlights, facilities to treat stormwater runoff from the roadway, landscaping, and associated items. More details and progress updates are online at <https://www.tualatinmovingforward.com/garden-corner-curves/>.

FINANCIAL IMPLICATIONS:

The total fiscal impact is \$35,274.70 and funding is available in the Transportation Project Fund (the Tualatin Moving Forward bond fund).

ATTACHMENTS:

- Resolution 5571-21

RESOLUTION NO. 5571-21

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH WALLIS ENGINEERING FOR PROFESSIONAL ENGINEERING AND RELATED SERVICES FOR THE GARDEN CORNER CURVES PROJECT

WHEREAS, the city has an existing contract with Wallis Engineering for engineering construction management and related services; and

WHEREAS, additional construction management services have been identified as needed for utility coordination, project oversight, and public communication; and

WHEREAS, the Parties wish to amend the contract to add additional work along with corresponding increases in the price for payment of the additional work ; and

WHEREAS, funds are available for this project in the Transportation Project Fund; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Manager is authorized to execute a contract amendment (Amendment 2) to the existing engineering construction management services contract with Wallis Engineering in the amount of \$35,274.70

Section 2. This resolution is effective upon adoption.

Adopted by the City Council this 11th Day of October, 2021.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

ATTEST:

BY _____
City Attorney

BY _____
City Recorder



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Nicole Morris, Deputy City Recorder

DATE: October 11, 2021

SUBJECT:

Consideration of Resolution No. 5572-21 Awarding Fiscal Year 2021-22 Outside Agency Grant Funds to Provide Services to the Tualatin Community

RECOMMENDATION:

Staff recommends the City Council approve Resolution No 5572-21 awarding the 2021-22 Outside Agency Grants.

EXECUTIVE SUMMARY:

On September 27, 2021, the City Council discussed in work session the disbursements of the fiscal year 2021-22 Outside Agency Grant funding. Consensus was reached at the meeting to disperse the funds as follows:

Agency	Award Amount
Borland Free Clinic	\$2,250
Columbia Land Trust	\$3,000
Community Action Organization	\$2,000
Domestic Violence Resource Center	\$2,000
Family Justice Center of Washington County	\$4,500
Family Promise of Tualatin Valley	\$5,250
Good Neighbor Center	\$4,500
Love INC- Tigard, Tualatin, and Sherwood	\$1,000
Meals on Wheels People	\$1,000
Neighbors Nourishing Communities	\$2,500
Oregon Community Warehouse	\$3,000
Sexual Assault Resource Center	\$2,000
Tigard-Tualatin Family Resource Center	\$4,000
Tualatin School House Food Pantry	\$3,000

FINANCIAL IMPLICATIONS:

Grant funds for the Outside Agency Grants were budgeted for Fiscal Year 2021-22 in the amount of \$40,000.

ATTACHMENTS:

-Resolution No. 5572-21

RESOLUTION NO. 5572-21

A RESOLUTION AWARDING FISCAL YEAR 2021/2022 OUTSIDE AGENCY GRANT FUNDS TO PROVIDE SOCIAL SERVICES TO THE CITIZENS OF TUALATIN

WHEREAS, the City Council finds that providing social services is an important governmental function; and

WHEREAS, the City does not provide social services directly; and

WHEREAS, other non-profit entities exist that provide social services that serve the citizens of the City of Tualatin; and

WHEREAS, the City finds it is most efficient for the City to utilize these entities to provide social services to the citizens of Tualatin; and

WHEREAS, the City finds it is in the public interest for the City to grant funds directly to non-profit entities in order to provide needed social services;

WHEREAS, the City Council finds the City will receive a direct public benefit from the expenditure of these funds.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Council awards the following amounts to the following entities as a grant to provide social services to the citizens of the City of Tualatin:

Agency	Award Amount
Borland Free Clinic	\$2,250
Columbia Land Trust	\$3,000
Community Action Organization	\$2,000
Domestic Violence Resource Center	\$2,000
Family Justice Center of Washington County	\$4,500
Family Promise of Tualatin Valley	\$5,250
Good Neighbor Center	\$4,500
Love INC- Tigard, Tualatin, and Sherwood	\$1,000
Meals on Wheels People	\$1,000
Neighbors Nourishing Communities	\$2,500
Oregon Community Warehouse	\$3,000
Sexual Assault Resource Center	\$2,000

Tigard-Tualatin Family Resource Center	\$4,000
Tualatin School House Food Pantry	\$3,000

Section 2. The City Manager is authorized to execute grant agreements with the entities and amounts established in Section 1 of this resolution.

Section 3. This resolution is effective upon adoption.

INTRODUCED AND ADOPTED this 11th day of October, 2021.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO LEGAL FORM

BY _____
City Attorney

ATTEST:

BY _____
City Recorder



City of Tualatin

CITY OF TUALATIN Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Bates Russell, Information and Maintenance Services Director
Frank Butler, Network Administrator

DATE: October 11, 2021

SUBJECT:

Consideration of **Resolution No. 5573-21** Authorizing the Purchase of Storage Area Network Equipment, Design, Materials, and Installation

RECOMMENDATION:

Staff recommends approval of Resolution 5573-21.

EXECUTIVE SUMMARY:

Resolution No. 5573-21 authorizes the City to purchase Storage Area Network (SAN) Equipment, Design, Materials, and Installation through The Interlocal Purchasing System (TIPS), an interstate cooperative purchase, for the Storage Area Network Replacement for the City of Tualatin.

The City is in the process of renovating and improving the aging storage area network infrastructure throughout the City to make it modern, safer, faster, cloud supported, and more resilient. The SAN Replacement consists of the three parts: (1) the design, architecture, and configuration of the main compute, virtual server infrastructure, immediate and long term storage, and cloud-integrated repository of the City's information, (2) purchase of equipment and materials, and (3) project implementation, integration, and support. Resolution No. 5573-21 authorizes all three phases.

Utilizing The Interlocal Purchasing System (TIPS) Interstate Cooperative Purchasing System will provide savings on the cost of equipment and materials as well as increase the speed at which the project is delivered. Funding for Network Replacement project is through the adopted 2021-2022 City budget. The project is scheduled to begin in November 2021, and completed by December 2021.

OUTCOMES OF DECISION:

Approval of the resolution will allow the purchase of Storage Area Network equipment and installation in order to replace and improve the city's aging technology.

FINANCIAL IMPLICATIONS:

The project is funded through the adopted 2021-2022 City of Tualatin Budget.

ATTACHMENTS:

Resolution No. 5573-21

CITY OF TUALATIN

PURCHASE THROUGH THE INTERLOCAL PURCHASING SYSTEM NOTICE OF INTENT

The City of Tualatin (City) intends to purchase Storage Area Network service and materials through an interstate cooperative procurement conducted by The Interlocal Purchasing System (TIPS). The City is a member of TIPS. This notice is given in accordance with ORS 279A.220. TIPS issued RFPs #200104 and #190103 soliciting proposals for Technology Solutions Products and Services and for Web and Cloud Computing Services on behalf of itself and other government agencies, with Technology Integration Group (TIG) being a successful proposer. The City will purchase Storage equipment, materials, design, configuration, and support from Technology Integration Group (TIG), an authorized fulfillment subcontractor for \$195,000.00. This includes freight, configuration, installation, design, support, training, engineering, and equipment. Prospective vendors can comment on the City's intent to purchase from Technology Information Group through an Interstate Cooperative Procurement by submitting written comments to Bates Russell, Information and Maintenance Services Director at 18880 SW Martinazzi Ave, Tualatin Oregon 97062 no later than October 8th, 2021. Published in DJC on October 1, 2021.

RESOLUTION NO. **5333-21**

A RESOLUTION AUTHORIZING THE PURCHASE OF STORAGE AREA NETWORK EQUIPMENT, DESIGN, MATERIALS, AND INSTALLATION THROUGH AN INTERSTATE COOPERATIVE PROCUREMENT.

WHEREAS, the City is a member of The Interlocal Purchasing System Alliance (TIPS), national purchasing cooperative program;

WHEREAS, as required by ORS 279A.220, the City provided notice in the Daily Journal of Commerce on October 1, 2021, indicating its intent to award a contract through an interstate cooperative procurement;

WHEREAS, the City provided at least seven days for vendors who would otherwise be prospective bidders or proposers on the contract an opportunity to comment on the City's intent to establish a contract through an interstate cooperative procurement;

WHEREAS, the City did not receive any comments;

WHEREAS, the procurement complied with the City's and State public contracting requirements; and

WHEREAS, the City wishes to award the contract through an interstate cooperative procurement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City awards a contract to Technology Integration Group (TIG), for the purchase of Storage Area network equipment, design, materials, and installation for \$195,000.00, under the terms and conditions of the TIPS cooperative purchasing contract.

Section 2. The City Manager is authorized to execute any and all documents necessary to effectuate the procurement.

Section 3. The City Manager, or the City Manager's designee, is authorized to execute Change Orders totaling up to 10% of the original contract amount.

Section 4. This resolution is effective upon adoption.

Adopted by the City Council this 11th day of October, 2021.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

BY _____
City Attorney

ATTEST:

BY _____
City Recorder