TUALATIN CITY COUNCIL MEETING

Monday, September 08, 2025

TUALATIN CITY SERVICES
10699 SW HERMAN ROAD
TUALATIN, OR 97062

Mayor Frank Bubenik
Council President Valerie Pratt
Councilor Maria Reyes *Councilor Bridget Brooks*
Councilor Christen Sacco *Councilor Cyndy Hillier*
Councilor Octavio Gonzalez

To the extent possible, the public is encouraged to watch the meeting live on local cable channel 28, or on the City's website.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Comment. Written statements may be sent in advance of the meeting to Deputy City Recorder Nicole Morris up until 4:30 pm on Monday, September 8. These statements will be included in the official meeting record, but not read during the meeting.

For those who would prefer to make verbal comment, there are two ways to do so: either by speaking in person or entering the meeting using the zoom link and writing your name in chat. As always, public comment is limited to three minutes per person.

Phone: +1 669 900 6833

Meeting ID: 861 2129 3664

Password: 18880

Link: https://us02web.zoom.us/j/86121293664?pwd=SS9XZUZyT3FnMk5rbDVKN2pWbnZ6UT09

Work Session

1. ***5:00 p.m. (20 min) – Update on the Neighborhood Transportation Safety Program.*** The City has budgeted $150,000 of the Road Operating (Gas Tax) fund for an annual Neighborhood Transportation Safety Program (NTSP) to construct projects suggested by the community. This presentation provides an update on this year's completed projects, projects currently underway, and a look at the 2025-2026 cycle.

2. ***5:20 p.m. (45 min) – Legislative Agenda Preparation.*** Thorn Run provided the City Council with a recap of the 2025 State Legislative Session and an update on federal advocacy on August 25, 2025. Unfortunately, there was not time for the City Council to brainstorm potential priority items for the 2026 legislative agendas during that meeting. Tonight, the City Council will consider priorities for the next calendar year.

3. ***6:05 p.m. (25 min) – Allocation of Funds to Outside Agencies.*** The grant process was opened in July and a letter of invitation was emailed to all organizations that received funding in

FY24/25 or that expressed an interest in participating this year; in addition, information on submitting applications was available on the City's website and social media platforms. The FY 25/26 budget set aside $50,000 for outside agency grants. Staff will return with a formal resolution at a future Council meeting implementing the Council's direction on the allocation of funds.

4. ***6:30 p.m. (10 min) – Request for Review of Tow Ordinance Rates.*** The City received a letter from Beaverton Towing requesting a review and adjustment of the current towing rate structure that is set by ordinance. Staff is seeking direction from the City Council regarding this request.

5. ***6:40 p.m. (20 min) – Council Meeting Agenda Review, Communications & Roundtable.*** Council will review the agenda for the September 8 City Council meeting, hear a report from the Assistant City Manager, and brief the Council on issues of mutual interest.

7:00 P.M. CITY COUNCIL MEETING

Call to Order

Pledge of Allegiance

Announcements

1. Proclamation Declaring the Month of September 2025 as National Preparedness Month in the City of Tualatin

2. Proclamation Declaring September 11 as 9/11 Remembrance Day

3. Proclamation Declaring September 15-October 15, 2025 as Hispanic Heritage Month

Public Comment

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Consent Agenda

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda.

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of August 25, 2025

2. Consideration of **Resolution Nos. 5908-25, 5909-25, 5910-25** Accepting Grant Funds for Traffic Safety Enforcement through the Oregon Department of Transportation

Special Reports

1. Tualatin Community Emergency Response Team (CERT) 2024-2025 Annual Report

General Business

If you wish to speak on a general business item please fill out a Speaker Request Form and you will be called forward during the appropriate item. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

1. Consideration of **Resolution No. 5911-25** Supporting the Replacement of the Washington County Cooperative Library Services (WCCLS) Local Option Levy, Ballot Measure 34-345

Items Removed from Consent Agenda

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

Council Communications

Adjournment

Meeting materials, including agendas, packets, public hearing and public comment guidelines, and Mayor and Councilor bios are available at www.tualatinoregon.gov/citycouncil.

Tualatin City Council meets are broadcast live, and recorded, by Tualatin Valley Community Television (TVCTV) Government Access Programming. For more information, contact TVCTV at 503.629.8534 or visit www.tvctv.org/tualatin.

In compliance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. To request accommodations, please contact the City Manager's Office at 503.691.3011 36 hours in advance of the meeting.

CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Abby McFetridge, Engineering Associate
Mike McCarthy, City Engineer

DATE: September 8, 2025

SUBJECT:
Update on the Neighborhood Transportation Safety Program (NTSP).

EXECUTIVE SUMMARY:
The Neighborhood Traffic Safety Program, part of the Tualatin Moving Forward program, delivered over a dozen transportation safety-oriented projects suggested by the community with estimated costs in the range of $100,000. Due to the success of the previous program, the City has budgeted $150,000 of the Road Operating (Gas Tax) fund for an annual Neighborhood *Transportation* Safety Program (NTSP) to construct similar projects suggested by the community.

This presentation provides an update on the completed projects, projects currently underway, and a look at the 2025-2026 cycle, including how to submit a project.

ATTACHMENTS:
- NTSP Update PowerPoint

CITY of TUALATIN

Neighborhood Transportation Safety Program Update



September 8, 2025

Agenda

- **Recently completed projects**
- **Ongoing projects**
- **2025-2026 cycle**
  - **How to submit a project**
- **Questions**

NEIGHBORHOOD TRANSPORTATION SAFETY PROGRAM

CITY of TUALATIN

Ibach & Columbia Crosswalk

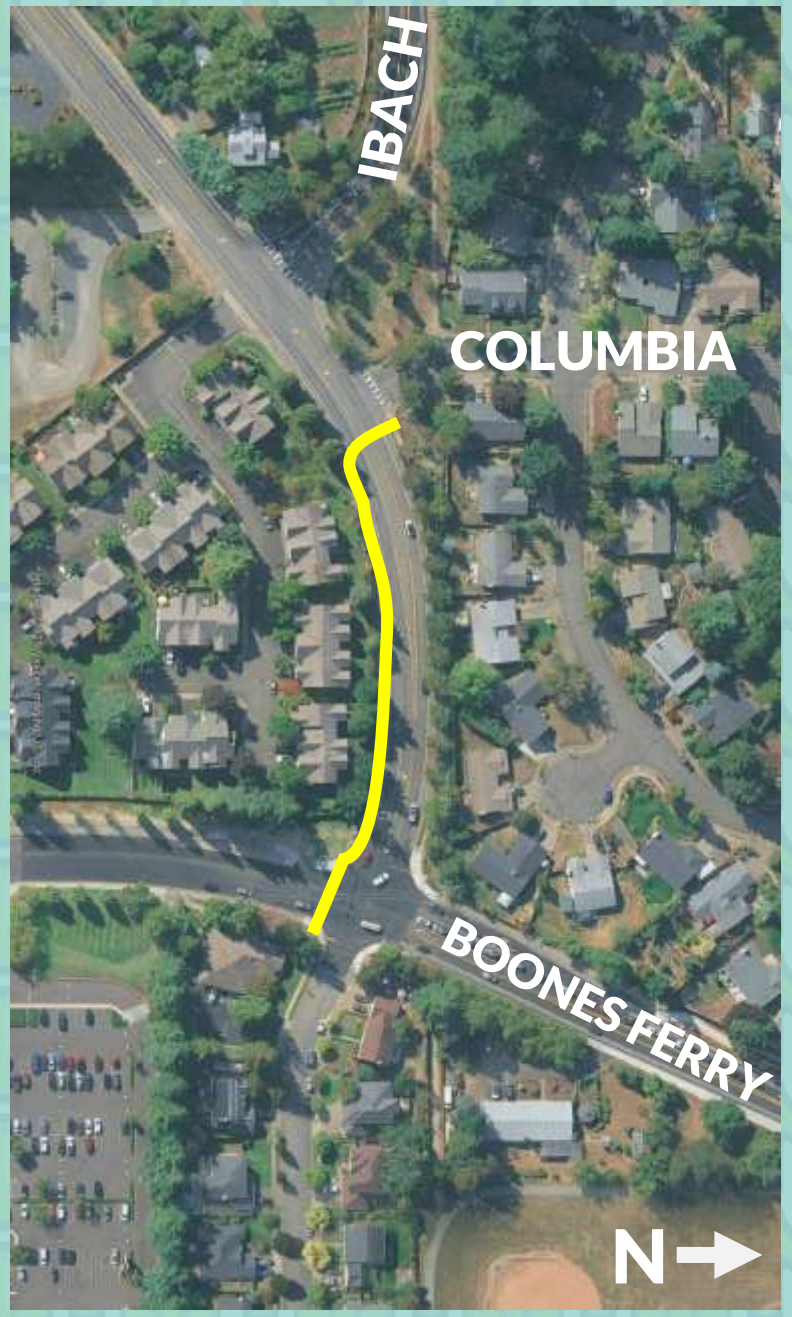






Boones Ferry Signal Upgrades





Nyberg & 65th







Future Hazelbrook Crosswalk



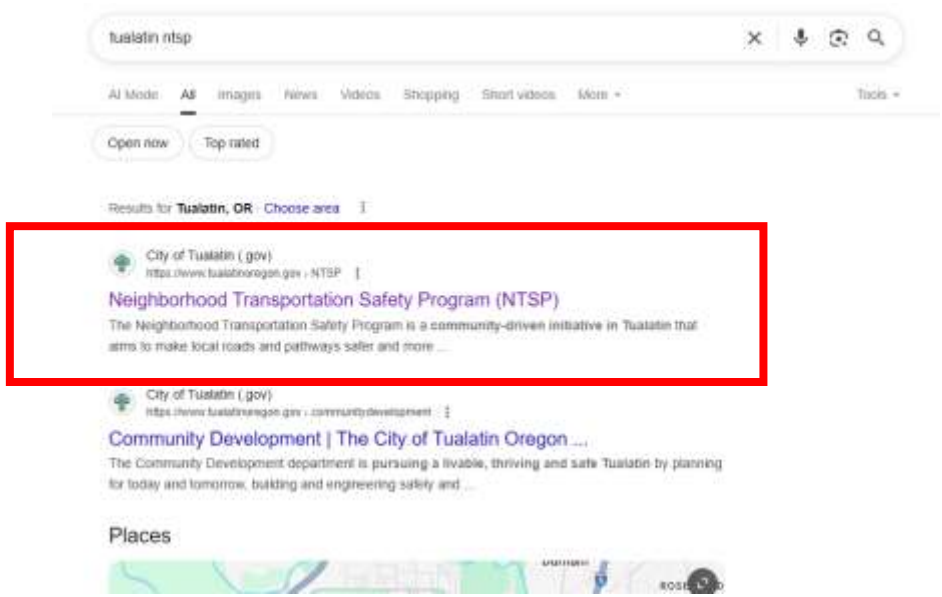


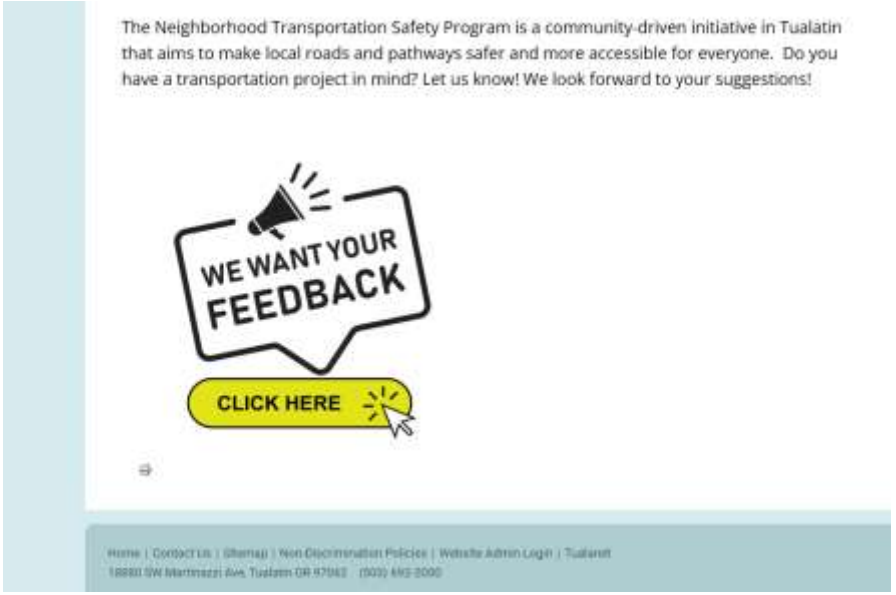
2025-2026 Cycle

- $150,000 per fiscal year
- Guiding Principles:
  - Safety
  - Equity
  - Feasibility
  - Impact
- Advertising Phase: September 2025
- Year-round survey

NEIGHBORHOOD TRANSPORTATION SAFETY PROGRAM

CITY of TUALATIN

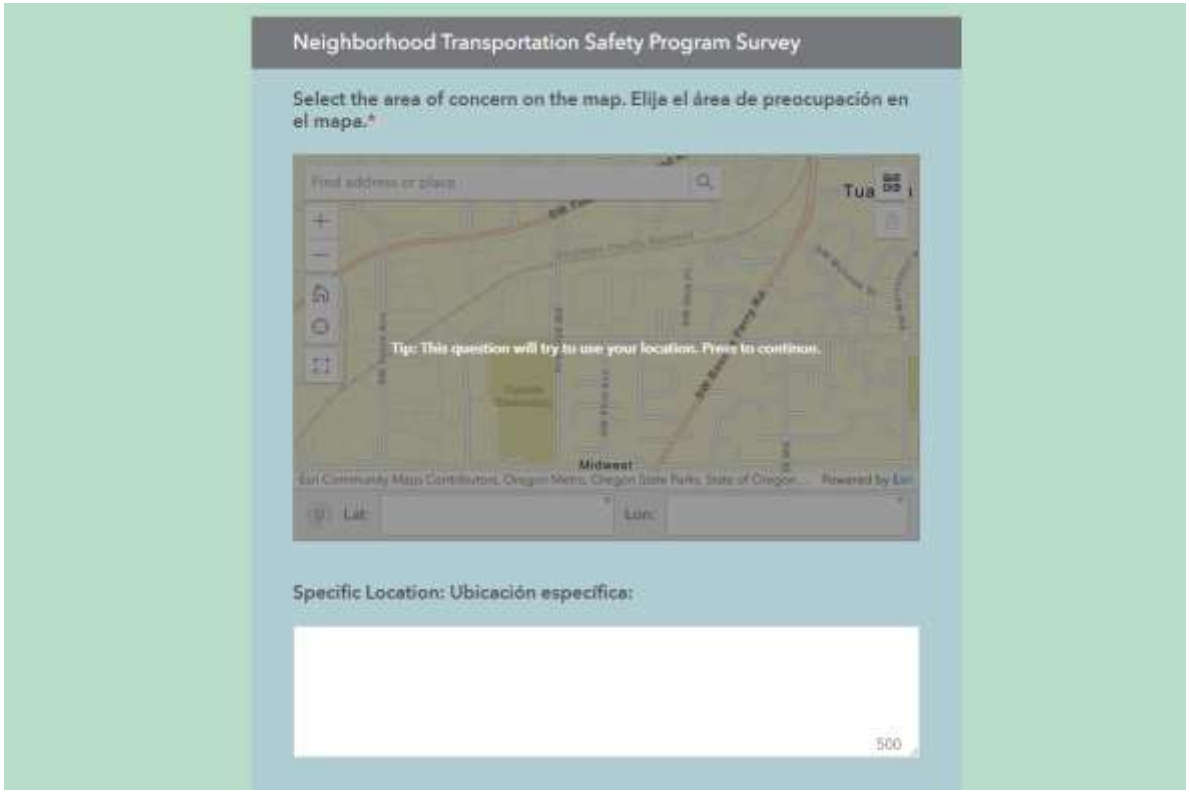


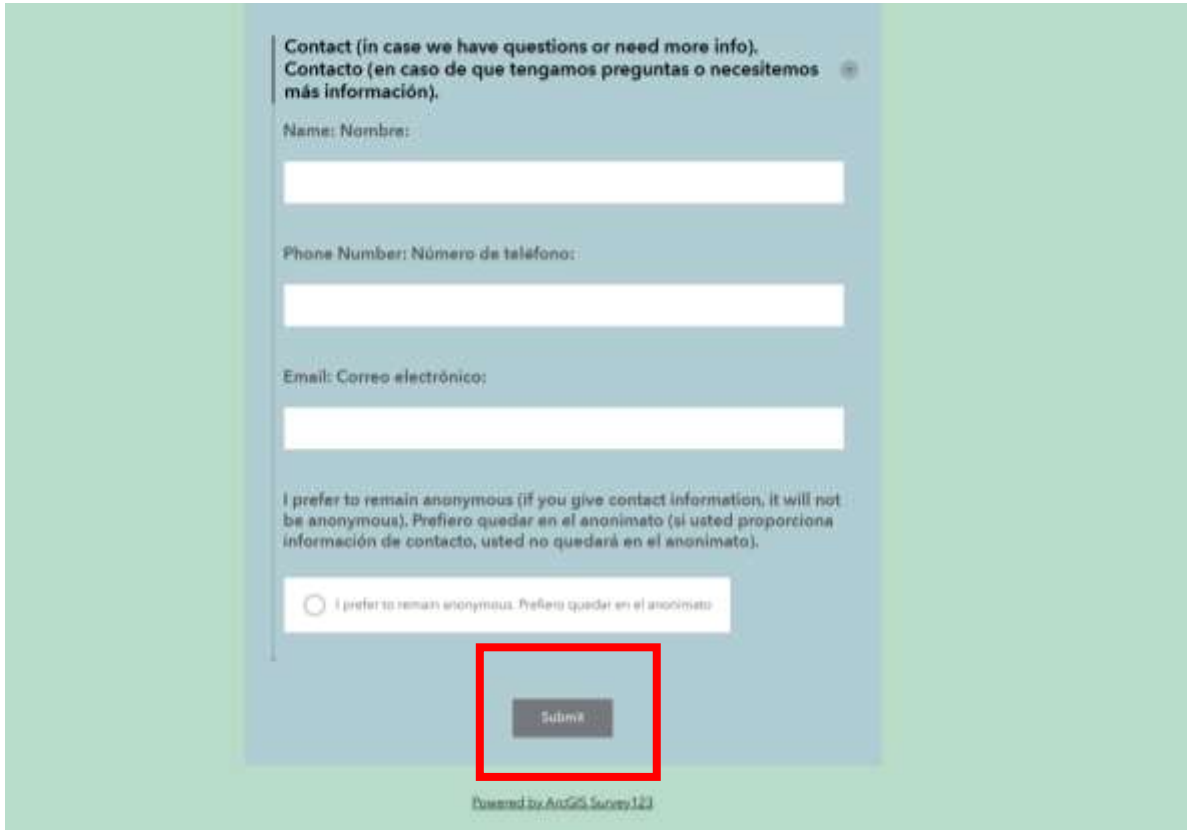




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NEIGHBORHOOD TRANSPORTATION SAFETY PROGRAM





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NEIGHBORHOOD TRANSPORTATION SAFETY PROGRAM

Questions?



CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Megan George, Deputy City Manager

DATE: September 8, 2025

SUBJECT:
2026 Legislative Agenda Preparation

EXECUTIVE SUMMARY:
Thorn Run Partners, LLC provided the City Council with a recap of the 2025 State Legislative Session and an update on federal advocacy on August 25, 2025. Unfortunately, there was not time for the City Council to brainstorm potential priority items for the 2026 legislative agendas during that meeting.

Tonight, City staff will provide a brief presentation and ask the City Council to consider priorities for the next calendar year. The draft agendas are tentatively scheduled to return for the City Council's consideration on November 24, 2025. The 2025 agendas, and the League of Oregon Cities' 2025-2026 priorities are attached to this staff report for reference.

ATTACHMENTS:

- Presentation
- Attachment – 2025 State Legislative Agenda
- Attachment – 2025 Federal Legislative Agenda
- Attachment – League of Oregon Cities 2025 – 2026 Legislative Priorities

2025 Legislative Agenda

Federal

65th/Borland/Sagert Transportation Improvements Project - $3 Million
The City seeks funding to implement transportation improvements to the intersections of SW 65th Avenue with SW Borland Road and SW Sagert Street to improve traffic flow, and pedestrian and cyclist safety. These roads are important links in Tualatin's transportation system, serving as major and minor arterials. Legacy Meridian Hospital, Atfalati Park, and several multi-family housing complexes border the project area. Improvements include a new northbound right turn lane at SW Borland Road.

Increase Funding for Community Development Block Grant (CDBG) Program
Tualatin relies on CDBG funds to financially support community-based projects that would otherwise not be feasible. In the recent past, Tualatin received public facilities funds for repairs and updates to the Juanita Pohl Center (Tualatin's well-loved and only senior center), as well as infrastructure funds to replace sidewalks and construct ADA compliant curb ramps in low-income neighborhoods. Funding of the CDBG Program has not kept up with population growth in Washington County or with inflation, resulting in a significant decrease in funding per capita. The City's funding comes as a sub-award from Washington County, who received $1,987,614 in Fiscal Year 2024 when the CDBG Program was funded at $3.3 billion nationwide.

Continue Funding for Community Fueling Infrastructure (CFI) Program
In August 2024, the U.S. Department of Transportation announced that Tualatin would receive $15 million in funding to bring publicly accessible EV charging infrastructure to approximately 125 unique sites across 17 different cities in the region. By bringing charging infrastructure to low and moderate-income residents, we help to avoid a regional "charging divide" that prevents historically underserved communities from accessing EVs. This investment would not be possible without the CFI Program. The CFI Program was created by Congress as part of the Bipartisan Infrastructure Law (BIL), which will expire absent reauthorization in September 2026, during the next Congress.

Continue Funding for Railroad Crossing Elimination (RCE) Program
In Tualatin, an at-grade railroad crossing at Tualatin-Sherwood Road and Boones Ferry Road causes significant traffic flow issues and pedestrian and cyclist safety concerns. Further analysis and planning is needed to determine what changes are possible to improve these issues. The City plans to apply for RCE Program funding in future. Like the CFI Program, the RCE Program was

also created by the BIL, so its authority will expire in September 2026 unless extended by Congress, a debate on which should begin in early to mid-2025.

Protect Local Government's Ability to Offer Tax Exempt Municipal Bonds

With limited revenue sources available, Tualatin has relied on voter-approved general obligation bonds to finance projects. In 2018, voters passed a $20 million bond to fund transportation projects to improve neighborhood safety, access to parks and schools, and relieve congestion. In just five years, 36 projects were completed. In 2022, voters passed a $25 million bond to finance parks and trails projects. Already, funds have been used to replace playground equipment, construct a Veterans Plaza, and acquire property for a future park. The authority for local governments to issue tax-exempt bonds may be threatened during consideration of a new tax bill by Congress in 2025. During the 2017 tax bill debate, local governments faced threats to tax-exempt bonding authority, but only lost the option to advance refund bonds. However, given the nuances of tax bill debates, Congress will seek pay-for's to finance portions of their proposed tax cuts, thereby again threatening tax-exempt bond authority, which would be detrimental to Tualatin.

League of Oregon Cities 2025 – 2026 Legislative Priorities

1) Community Infrastructure and Housing Development Funding

HB 3031 – Infrastructure funding framework for future state-funded infrastructure. Worked with partners and Governor Kotek's staff to improve the framework for the distribution of grant funds for housing projects. Legislation is in the Full Ways & Means Committee awaiting a funding level. The LOC is supporting the governor's recommended budget level of $100 million. For more details, see this **white paper**.

HB 5011 – Oregon Housing and Community Service's budget, which includes more then $880 million for housing development, had its public hearing in the Transportation and Economic development Subcommittee on March 27. The LOC submitted a letter supporting the budget and highlighting the need for development funding, preservation funding and shelter.

Michael Martin – **mmartin@orcities.org**
Alexandra Ring – **aring@orcities.org**
Jim McCauley – **jmccauley@orcities.org**

2) 2025 Transportation Package

We are expecting a framework for package which will likely outline the scope of the investment, what projects will be funded, the scale of the tax increase, and the sources of revenue. For more details on the LOC's advocacy, see this **white paper**.

Jim McCauley – **jmccauley@orcities.org**

3) Recreational Immunity

SB 179 - Legislation establishing a permanent restoration of recreational immunity has passed the Senate unanimously and is now headed to the House for additional consideration. For additional information on recreational immunity see this **white paper** .

Scott Winkels – **swinkels@orcities.org**

4) Behavioral Health Enhancements

HB 3051 - An intensive workgroup that includes LOC Lobbyist Scott Winkels and other partners has been working all session to craft reforms to Oregon's civil commitment statute. A work session has been scheduled for HB 3051 on March 31 to consider an amendment that will allow people needing assistance to be vectored towards care.

Determinations on funding and capacity will be made during the budget process. Additional information on LOC's work on behavioral health can be found in this **white paper.**

Scott Winkels – **swinkels@orcities.org**

5) Lodging Tax Flexibility

HB 3556 - The LOC aims to increase the flexibility to use locally administered and collected lodging tax revenue currently preempted to support tourism-impacted services. These services include public safety and community infrastructure. HB 3556 had a lively public hearing on March 20 and is awaiting a work session. For more details, see this **white paper.**

Jenna Jones – **jjones@orcities.org**

6) Shelter Funding and Homeless Response

HB 3644 - The LOC has been advocating for a comprehensive homeless response funding framework to support the needs of homeless shelters and response efforts statewide. The framework includes baseline operational support for existing state funded shelter beds, strengthening coordinated regional homeless response, and expanding eligibility for state dollars to safe park and tiny home sites that have previously not been eligible. HB 3644 is currently in the Ways and Means Committee awaiting a funding level.

HB 5011 - Additionally, the LOC is supporting the governor's associated funding ask for a minimum of $217M.

For additional information on LOC's homeless advocacy see this **white paper.**

Alexandra Ring – **aring@orcities.org**

7) Address Energy Affordability Challenges from Rising Utility Costs

The LOC and partners are advancing several pieces of legislation to help address rising energy costs. See the *LOC Bulletin* article from **March 21**, which goes into greater detail related to current legislative proposals. For additional information on LOC's advocacy, see this **white paper**.

Nolan Pleše – **nplese@orcities.org**

8) Operator-In-Training Apprenticeships

HB 3634 - This legislation would provide $3.5 million to increase and diversify the supply of skilled professionals for water and wastewater utilities. We are expecting a committee vote on April 3. Once through this policy committee, the legislation will move

to the full Ways & Means Committee for budget consideration. For additional information on our advocacy, see this **white paper**.

Michael Martin – **mmartin@orcities.org**

9) Clarifying Time, Place and Manner for Public Camping

SB 593 - The LOC worked with city partners and other interests to craft legislation that would introduce additional clarity and provide cities with options for safe harbor when addressing their homeless population. Despite best efforts and significant grassroots advocacy, we could not convince legislative leadership and key committee chairs to schedule a hearing. The bill is effectively dead for this session. Post-session, we will evaluate options for future legislative work. For additional details on LOC's advocacy, see this **white paper**.

Alexandra Ring – **aring@orcities.org**
Jim McCauley – **jmccauley@orcities.org**
Scott Winkels – **swinkels@orcities.org**

https://www.orcities.org/advocacy/legislative-advocacy/legislative-priorities-1

2025 Legislative Agenda

State

Seismic Valving at Six Water Reservoirs - $1.75 Million
The City seeks funding to retrofit all six of Tualatin's water reservoirs to include seismic valving. In the event of an earthquake, seismic valves capture the stored water and prevent it from leaking into the distribution system. Each retrofit is estimated to cost $291,666. The City identified this project in the Water Master Plan, adopted in 2023.

Veteran's Plaza Shade Structure - $250,000
The City seeks funding to install a shade structure at the new Veterans Plaza, located at the Lake of the Commons in Downtown Tualatin. Extensive community engagement led to the design of the new community-gathering place. Construction of the plaza began in spring of 2024 and is expected to be complete in fall of 2024. Due to inflation, a planned shade structure was removed from the project. If funding is secured, the shade structure could be installed at any time.

Electric Vehicle Chargers – $4.7 Million
The City seeks funding to install 119 charging ports for electric vehicles on public property. Tualatin currently has limited charging infrastructure with only eight publicly accessible locations, clustered in the NE part of the community. The City's Climate Action Plan identified that passenger vehicles are responsible for 74% of all local transportation emissions and indicated that widespread EV adoption was necessary to achieve the emissions reduction goal of net zero by 2050. Each charger is estimated to cost $39,000.

CITY of TUALATIN

2026 Legislative Agenda Preparation

September 8, 2025

State

2025 Policy Themes

- Transportation
- Housing
- Social services
- Resiliency and emergency preparedness
- Environment
- Downtown revitalization
- Local control and unfunded mandates
- Capital projects

CITY of TUALATIN

2025 State Legislative Agenda

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CITY of TUALATIN

Reoccurring Issues and Anticipated Short Session Themes

- Transportation funding
- State's budget
- Transient lodging tax
- Rent assistance (eviction prevention)
- Economy stimulants
- Fix for OGEC advisory opinion on food and beverage

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Discussion Questions

- What keeps you up at night?
- What issues do you want to be in the loop on?
- What are the issues that if we don't talk about them, no one will?
- What issues are the highest priority?
- Are the policy themes still relevant?

CITY of TUALATIN

Federal

2025 Federal Legislative Agenda

- 65th/Borland/Sagert Transportation Improvements Project - *$3 Million*
- Increase Funding for Community Development Block Grant (CDBG) Program
- Continue Funding for Community Fueling Infrastructure (CFI) Program
- Continue Funding for Railroad Crossing Elimination (RCE) Program
- Protect Local Government's Ability to Offer Tax Exempt Municipal Bonds

CITY of TUALATIN

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CITY of TUALATIN

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Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Nicole Morris, Deputy City Recorder

DATE: September 8, 2025

SUBJECT:
Allocation of Funds to Outside Agencies for FY 2025/26

EXECUTIVE SUMMARY:
The Outside Agency Grant Program provides financial support to charitable non-profit agencies that align with the City Council's 2030 Vision.

The grant application process was initiated on July 1, 2025. Invitations were sent via email to all organizations that received funding in FY 2024/25, as well as to those that expressed interest in participating this year. Additionally, information regarding the application process was made available on the City's website and social media platforms. The deadline for application submissions was Friday, August 29, 2025.

This year, the City received 21 applications, with the total requested funding amounting to $100,873. Applications were received from:

	Request	Valid 501C3	Past Funding Questionnaire
Blast Fastpitch Softball Association	$ 5,000	Y	N/A
Borland Free Clinic	$ 4,523	Y	Y
Community Partners for Affordable Housing	$ 2,000	Y	Y
Community Warehouse	$ 4,000	Y	Y
Domestic Violence Resource Center	$ 4,000	Y	Y
Family Peace Center (Family Justice Center of Washington County)	$ 5,000	Y	Y
Family Promise of Tualatin Valley	$ 7,500	Y	Y
Good Neighbor Center	$ 5,000	Y	Y
Just Compassion	$ 5,000	Y	N/A
Love INC- Tigard, Tualatin, and Sherwood	$ 5,000	Y	Y
Neighbors Nourishing Communities	$ 2,500	Y	Y
Pili Group	$ 4,750	Y	Y
Ride Connection	$ 5,000	Y	N/A

Sexual Assault Resource Center	$ 6,500	Y	Y
SMART Reading	$ 5,000	Y	Y
The Foundation for Tigard Tualatin Schools	$ 5,000	Y	Y
Tigard-Tualatin Family Resource Center	$ 6,000	Y	Y
Tualatin Food Pantry	$ 6,000	Y	Y
Tualatin Riverkeepers	$ 5,000	Y	Y
Tualatin Together	$ 3,100	Y	N/A
Tualatin Valley Pride	$ 5,000	Y	N/A

OUTCOMES OF DECISION:

Following the resolution grant awardees will be notified of their awards. The next steps will include executing the grant agreements and issuing grant funds. Additionally, this year, grant partners will again be offered the opportunity to share their work and outcomes at a future Council meeting.

FINANCIAL IMPLICATIONS

For FY 2025/26, $50,000 has been allocated for grants in the General Fund.

ATTACHMENTS:

-Past Years Request/Disbursements
-Applications

OUTSIDE AGENCIES REQUESTS & DISBURSEMENTS 2022/23 TO 2025/26								
	2022/23		2023/24		2024/25		2025/26	
City Donation Amount	$35,000		$36,000		$50,000		$50,000	
Total Requested *(from agencies)*	$72,750		$75,600		$89,500		$100,873	
	REQUEST	RECEIVED	REQUEST	RECEIVED	REQUEST	RECEIVED	REQUEST	RECEIVED
Blast Fastpitch Softball Association							$ 5,000	
Borland Free Clinic	$ 2,250	$ 2,250	$ 5,000	$3,000	$ 5,000	$4,000	$ 4,523	
Community Partners for Affordable Housing					$ 2,000	$2,000	$ 2,000	
Community Warehouse	$ 5,000	$ 3,000	$ 5,000	$3,500	$ 4,000	$1,000	$ 4,000	
Domestic Violence Resource Center	$ 5,000	$ 2,000	$ 5,000	$2,250	$ 5,000	$2,250	$ 4,000	
Family Peace Center (Family Justice Center of Washington County)	$ 10,000	$ 4,500	$ 5,000	$4,500	$ 5,000	$4,500	$ 5,000	
Family Promise of Tualatin Valley	$ 7,500	$ 5,250	$ 7,500	$5,250	$ 7,500	$5,250	$ 7,500	
Good Neighbor Center	$ 7,500	$ 4,500	$ 7,500	$0	$ 7,500	$0	$ 5,000	
Just Compassion							$ 5,000	
Love INC- Tigard, Tualatin, and Sherwood	$ 5,000	$ 1,000	$ 5,000	$1,000	$ 5,000	$1,000	$ 5,000	
Meals on Wheels People	$ 1,000	$ 1,000	$ 5,000	$1,500	$ 5,000	$2,500	$ -	
MITCH Charter School			$ 6,600	$0	$ 3,000	$3,000	$ -	
Neighbors Nourishing Communities	$ 15,000	$ 2,500	$ 2,500	$2,500			$ 2,500	
Pili Group					$ 7,000	$2,000	$ 4,750	
Ride Connection							$ 5,000	
Sexual Assault Resource Center	$ 4,500	$ 2,000	$ 4,500	$2,500	$ 5,000	$2,500	$ 6,500	
SMART Reading					$ 5,000	$5,000	$ 5,000	
The Foundation for Tigard Tualatin Schools			$ 5,000	$2,500	$ 5,000	$2,500	$ 5,000	
Tigard-Tualatin Family Resource Center	$ 5,000	$ 4,000	$ 7,000	$4,000	$ 5,000	$4,000	$ 6,000	
Tualatin Food Pantry	$ 5,000	$ 3,000	$ 5,000	$3,500	$ 5,000	$5,000	$ 6,000	
Tualatin High School Athletic Booster Club					$ 5,000	$0	$ -	
Tualatin Riverkeepers					$ 3,500	$3,500	$ 5,000	
Tualatin Together							$ 3,100	
Tualatin Valley Pride							$ 5,000	

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Fri, 08/29/2025 - 5:09pm
50.38.58.91

Agency Contact Information

Agency Name
Blast Fastpitch Softball Association

Address
PO BOX 230245

City
PORTLAND

State
Oregon

Zip Code
97281

Contact Name
Amanda Abernathy

Contact Telephone Number
503-568-3957

Contact Email Address
amanda@blastfastpitchpdx.org

Agency Request Information

Describe your agency's mission
Blast Fastpitch empowers girls ages 8–18 across the Portland Metro area to grow as strong, confident leaders through the sport of fastpitch softball.

We provide a supportive community where athletes can pursue both athletic excellence and personal growth, guided by passionate coaches who mentor them on and off the field. Our program is built to inspire resilience, teamwork, and leadership—helping young women succeed not only in softball, but in life.

Amount of funding request
$5,000+

What is the request for?

We are building a Scholarship Fund to help athletes who may not have the financial means to play competitive softball gain the opportunity to do so.

90% of all the grant would go directly into our scholarship fund, ensuring that deserving players can step onto the field without the heavy financial barrier.

The remaining 10% will be used to cover our nonprofit's operating fees—costs that would otherwise increase player fees. By supporting this fund, you not only help athletes chase their dreams but also ease the overall financial burden on families in our community.

Together, we can make competitive softball accessible for every athlete who has the passion to play.

How does your request align with the City Council's 2030 Vision?
Inclusive – We make competitive softball accessible to all girls, regardless of financial means, background, or experience level. Every athlete has a place on our field.

Connected – We foster strong bonds between teammates, families, coaches, and the community, building lifelong friendships and a support system that extends beyond the game.

Thriving – We give players the tools, training, and mentorship they need to succeed—both as athletes and as confident, capable young women.

Sustainable – We focus on keeping our program financially sustainable through scholarships and community support so families can participate without overwhelming financial burdens.

Vibrant – Our teams bring energy and pride to the Portland Metro area, representing our community with passion, sportsmanship, and joy for the game.

Protected – We prioritize the well-being of our players by creating a safe, positive environment where they can grow, learn, and excel. We rely on the safety of our community to help our players and their families feel safe and protected both on and off the field.

How many Tualatin residents will be served?
60 + (players and their families)

Who is your target demographic in Tualatin?
Female athletes ages 7-18yrs and their families. Supporters of female athletes and those who love the game.

Supporting Documentation

Submit your organizations budget information
board_summary_grant_application_package_-_blast_fastpitch_-_google_docs.pdf [2]

Submit your board information
board_summary_grant_application_package_-_blast_fastpitch_-_google_docs.pdf [3]

Submit a copy of your 501(c)(3)
2022_form_990-ez_-_tigard_blast.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?

Please describe how previous grant funds were used.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89346

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/board_summary_grant_application_package_-_blast_fastpitch_-_google_docs_0.pdf [3] https://www.tualatinoregon.gov/system/files/webform/board_summary_grant_application_package_-_blast_fastpitch_-_google_docs.pdf [4] https://www.tualatinoregon.gov/system/files/webform/2022_form_990-ez_-_tigard_blast.pdf

Board Summary & Grant Application Package — Tigard Blast Fastpitch

Executive Summary

Blast Fastpitch (Tigard Blast Fastpitch Softball Association) is a registered 501(c)(3) nonprofit formed in 2004 serving girls ages 8–18 in the Portland Metro area. We provide competitive travel softball teams, skill development clinics, financial assistance/scholarships, and community programming that emphasizes athletic excellence and personal growth.

Sources: organization website and publicly available Form 990 filings (summary financials). See References section for links to source documents.

Organization Description

Legal name & status: Tigard Blast Fastpitch Softball Association — 501(c)(3).

Mission: Empower girls ages 8–18 in the Portland Metro area to become strong, confident leaders through the sport of fastpitch softball (organization website).

Service area & primary practice/field locations: Tigard High School (9000 SW Durham Rd), King City Community Park (17470 SW Montague Way), Hansen Baseball Field (9930 SW Kable St).

Board of Directors (as listed on website): Nicole (President); Stephanie (Vice President); Steve (Treasurer); Matt (Secretary); Mike (At-Large); Amanda (Fundraising Chair).

Programs, Reach & Impact (Program-Level Metrics)

Current teams listed on the website for the 2025/2026 season: 16U (Weston), 14U (Abe), 12U (Ahlers), 12U (Cornwell), 12U (De Mars), 10U (Strom), plus additional rosters and development clinics.

Estimated athletes served: Inferred from the publicly listed teams. Travel softball rosters commonly range from 10–15 athletes per team. Using a conservative average roster size of 12 players across 7 listed teams yields an estimated active roster population of ~84 athletes per year. This is an informed estimate (not reported directly on the site).

Scholarship / financial assistance: Organizational sponsorship tiers on the site explicitly include recognition tied to contributions for player financial assistance; the organization offers limited player financial aid (exact award totals are not disclosed in public filings).

Player development & safety policies: Parent & Player Code of Conduct; concussion protocols consistent with state guidance (site).

Need Statement

Many families in our service area face financial barriers to participation in travel athletics (uniforms, travel, tournament fees). Tigard Blast Fastpitch provides partial scholarships and sliding-scale assistance but demand exceeds internal resources. Grant funds will directly expand

youth access, reduce economic barriers, and increase participation among underrepresented players.

Program Description — Proposed Use of Grant Funds

Grant funds will be used to support the following core activities over a 12-month period:

1) Player scholarships & financial assistance (registration, uniforms, equipment).

2) Coaching development & stipends for skill clinics (coach training, background checks).

3) Field rental, umpire fees, and tournament operations (including portable restroom).

4) Outreach & recruitment (targeted outreach to lower-income neighborhoods, multilingual materials).

5) Evaluation & reporting (data collection on athletes served, retention, scholarship recipients).

Goals & Objectives

Goal 1: Increase affordable access — Award at least 12 full/partial scholarships in Year 1.

Goal 2: Grow participation — Increase active roster size by 15% (from estimated 84 → ~97 athletes).

Goal 3: Program quality — Provide 6 coach training sessions and measurable skill gains via pre/post assessments.

Goal 4: Community engagement — Secure 4 new local sponsors to underwrite assistance programs.

Methods and Timeline

Months 1–2: Outreach, application intake for scholarships, finalize budget and vendor contracts.

Months 3–10: Program delivery — season practices, tournaments, clinics, coach training.

Months 11–12: Evaluation, reporting to funder, sustainability planning.

Evaluation and Reporting

Key performance indicators:

- Number of athletes served (registrations, roster counts).

- Number and dollar value of scholarships awarded.

- Retention rate year-over-year.

- Coach training completion and qualitative feedback from families.

Reporting: Quarterly progress updates and a final report with financial reconciliation and participant stories.

Sustainability

Blast Fastpitch will sustain services through a mix of registration fees, fundraising events, sponsorships, and future grant opportunities. Sponsorship tiers (listed on the website) provide an ongoing avenue to support scholarships. The organization maintains conservative financial reserves per recent Form 990 filings.

Organizational Financial Snapshot (most recently filed Form 990 / 990-EZ)

Most recent publicly available summary filings (Form 990 / 990-EZ) indicate modest annual revenue and expenses consistent with a small community nonprofit. Refer to the cited 990 filings in References for full detail.

Summary figures from public filings (IRS Form 990/990-EZ summaries):

- Total revenue (most recent fiscal year available): $85,365.

- Total expenses (most recent fiscal year available): $68,710.

- Total assets (end of fiscal year): $38,927.

Note: extracted figures are from publicly available nonprofit databases (ProPublica / CauseIQ). See References.

Proposed Program Budget — 12 months

Expenses

1. Player Scholarships & Assistance (12 awards; mix of full & partial): $18,000

  - Estimate: 6 full scholarships @ $1,200 = $7,200; 6 partial @ $1,000 = $6,000; equipment & uniform pool = $4,800

2. Coaching development & stipends (clinics, background checks, stipends): $6,000

3. Tournament & field operations (field rental, port-a-potty rental, supplies): $8,000

  - Includes port-o-potty rental for weekend events, light field rental fees, equipment maintenance.

4. Umpires (based on $50/hour standard pay): $7,200

  - Estimate: 12 tournament days/clinic days x average 6 hours x 2 umpires = 144 umpire-hours x $50 = $7,200

5. Travel & transportation support (van/gas stipends for teams): $4,000

6. Uniforms & equipment (new bats, catcher's gear, balls, safety gear): $5,000

7. Outreach & marketing (multilingual materials, clinics promotion): $2,000

8. Administration & reporting (bookkeeping, grant admin, insurance allocation): $4,000

9. Contingency (5%): $2,100

Total Proposed Program Budget: $56,300

Organizational Annual Budget Snapshot (from Form 990)

Based on the most recently available Form 990/990-EZ (filed publicly):

- Reported total revenue: $85,365

- Reported total expenses: $68,710

- Net assets / fund balance: $38,927

Use of funds historically includes program operations, tournament costs, uniforms, and limited scholarships. See 990 for line-by-line detail.

Attachments / Appendices

1. Copies of most recent Form 990/990-EZ (public filings).

2. Organization bylaws and Board of Directors list.

3. Sample scholarship application form (if available).

4. Program schedule and tournament plan (if relevant).

References & Public Sources

Primary organization site: https://www.blastfastpitchpdx.org/

Field locations and teams: organization website 'Field Locations' and '2025 / 2026 Teams' pages.

Public 990 filings (summary & PDFs): ProPublica Nonprofit Explorer and CauseIQ listings for Tigard Blast Fastpitch Softball Association (Form 990-EZ filings).

Sponsors and scholarship recognition: 'Sponsors' page on Blast Fastpitch website.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 15 2004

TIGARD BLAST FASTPITCH SOFTBALL
ASSOCIATION
11909 SW TREEHILL CT
TIGARD, OR 97224

Employer Identification Number:
01-0799951
DLN:
604310019
Contact Person:
CHRIS BROWN ID# 31503
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
February 12, 2004
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2008

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

CR Mailed

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Thu, 08/28/2025 - 6:23pm
75.145.75.69

Agency Contact Information

Agency Name
Borland Free Clinic

Address
3550 SW Borland Rd

City
Tualatin

State
Oregon

Zip Code
97062

Contact Name
Jordan Skornik

Contact Telephone Number
503-550-7378

Contact Email Address
jordanskornik@borlandclinic.org

Agency Request Information

Describe your agency's mission
Mission: Established in 2012, the mission of Borland Free Clinic (BFC) is “To bring hope and healing to vulnerable people in our community as an expression of Christ's love.”

Guided by our faith and calling, we are steadfast in our effort to ensure that everyone in our community has access to compassionate, respectful, and excellent medical care.

Our vision: That every person in the south Portland metro area has the blessing of access to quality health care that is respectful and compassionate.

Our values: Borland Free Clinic CARES about our neighbors by providing Compassionate, Attentive, Respectful, and Excellent Service.

Amount of funding request
$4,523

What is the request for?
We are requesting a grant of $4,523 to help us purchase two new mobile patient monitoring systems for our clinic. These monitors are used for intake at every patient appointment for collecting patient vitals, e.g. blood pressure, heart rate, oxygen, and temperature. That these monitors are mobile enables us to use them around the clinic without purchasing one for every exam room. In 2024, we completed a large clinic renovation but did not replace all of our functioning equipment. Our current monitors are old and in need of replacement.

How does your request align with the City Council's 2030 Vision?
Our work, and this request, align well with the first three priorities of the City Council's 2030 Vision:

- An INCLUSIVE COMMUNITY that promotes equity, diversity, and access in creating a meaningful quality of life for everyone…Borland Free Clinic provides equitable access to a meaningful quality of life through health care, and we are doing so in a way that brings dignity to all people in need in our community.
- A CONNECTED, INFORMED, and civically ENGAGED community that embraces our City's diversity…Borland Free Clinic provides health care to the underserved, often minority populations, enabling them to engage the city civically, economically, and culturally.
- A thriving and diversified ECONOMY that includes living wage jobs, increased tourism, and sustained financial stability for the whole city…By enabling its citizens to live healthier lives, Borland Free Clinic contributes to a thriving economy where individuals and businesses can flourish.

How many Tualatin residents will be served?
Our data indicates that over 25% of our patient population are residents of Tualatin (97062 area code). Since these new monitors will be used on every patient, we expect that 25% of our future patients will also be residents of Tualatin.

Based on growth trends, we expect to see around 600 unique patients over the next year, which would equate to about 150 Tualatin residents.

Who is your target demographic in Tualatin?
Our target demographic in Tualatin is the same as all of our patients, namely homeless individuals, recent immigrant arrivals, people who do not otherwise qualify for Medicaid/OHP (otherwise known as the "working poor"), Medicaid/OHP patients experiencing long wait times to see their Primary Care Provider, and Medicare patients who do not have adequate insurance coverage.

Like other clinics, we are watching as changes to the health care landscape take effect, especially as it relates to Medicaid eligibility and marketplace changes. From a reduction in funds, to added work requirements, to increased renewal rhythms, to changing tax incentives, to how the new laws will affect undocumented individuals, we are told that over time millions of people nationally, and hundreds of thousands of people in Oregon, will lose health care coverage. Naturally, we expect this will increase the need for clinics like ours.

Supporting Documentation

Submit your organizations budget information
bfc_org_2025_budget.pdf [2]

Submit your board information
bfc_-_board_of_directors_april_2025.pdf [3]

Submit a copy of your 501(c)(3)
bfc_exemption_letter_may_2016_1.pdf [4]

Other informational attachments
bfc_annual_report_template.pdf [5]

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
Last year we were awarded money to support our partnership with Medical Teams International to bring emergency dental care to our patients. That relationship continues. During the grant period, 30 residents of Tualatin (Zip 97062) received dental care out of 102 total dental care patients, or just under 30%.

Please describe how previous grant funds were used.
We host the Medical Teams van once or twice per month at our clinic so that our patients can receive dental care. This service comes to the clinic at a cost of $1,500 to us per visit. The money from the City of Tualatin, along with others, helps us pay for this service offering, or roughly 4+ visits during the year.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
For a long time Rolling Hills Community Church and the Tualatin Food Pantry jointly hosted the Medical Teams van, but for almost two years now Borland Free Clinic has been its sole host and sponsor. Accordingly, this grant supports our efforts to bring this needed medical service to our underserved patients at no cost to them, and we look forward to continuing this partnership into the future.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89330

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/bfc_org_2025_budget.pdf [3] https://www.tualatinoregon.gov/system/files/webform/bfc_-_board_of_directors_april_2025.pdf [4] https://www.tualatinoregon.gov/system/files/webform/bfc_exemption_letter_may_2016_1.pdf [5] https://www.tualatinoregon.gov/system/files/webform/bfc_annual_report_template.pdf

BORLAND FREE CLINIC
HOPE + HEALTH + COMMUNITY

Borland Free Clinic Board Directory
April 2025

Board Member	Contact Information	Location
Mike W. Garrison, Jr. *President* Senior Vice President, Chief Labor/Employment Counsel, Providence St. Joseph Health	mike.garrison@borlandclinic.org	West Linn, OR
David Bartz, Jr. *Vice President* Chair Emeritus, Schwabe, Williamson & Wyatt	davidfbartzjr@gmail.com	Portland, OR
Matthew Presjak *Treasurer* Lead Financial Advisor/Managing Principal, Encompass Wealth Advisors	matt@encompasswa.com	Tigard, OR
Araceli Cruz *Secretary* Assistant Vice President of Global Diversity and Inclusion, Portland State University	araceli.cruz.m.a@outlook.com	Beaverton, OR
Ted Carlson, Community Volunteer	tedssnw@gmail.com	Lake Oswego, OR
Faith Carter Community Volunteer	faithcarter355@gmail.com	West Linn, OR
Don G. Carter Partner Emeritus, McEwen Gisvold LLP	doncarter@borlandclinic.org	West Linn, OR
John Geffel Community Volunteer	johngeffel@borlandclinic.org	Oregon City, OR
Leasa Lowy, MD Physician, Leasa Lowy MD LLC	LeasaLowyMD@gmail.com	Lake Oswego, OR
Sue Neal Executive Director, Battle Ground Health Care	sue_neal@live.com	Ridgefield, WA
Cathi Presjak Community Volunteer	cpresjak@comcast.net	Tigard, OR

Borland Free Clinic

Operating Budget Summary
For the year ended December 31, 2025

	TOTAL 2025 Budget
OPERATING INCOME	
Total Unrestricted Donations	$ 90,000
Total Grants	$ 225,000
Total for Events/Gala	$ 205,000
Total Operating Income	**$ 520,000**
OPERATING EXPENSES	
Administrative Staff Expense	$ 46,233
Administrative Other Expense	$ 45,930
Total Administrative Expense	$ 92,163
Fundraising Staff Expense	$ 46,223
Fundraising Other Expense	$ 87,750
Total Fundraising Expense	$ 133,973
Medical Staff Expense	$ 142,796
Medical Other Expense	$ 112,200
Total Medical Expenses	$ 254,996
Volunteer Staff Expense	$ 32,269
Volunteer Other Expenses	$ 6,360
Total Voluneer Expenses	$ 38,629
Total Operating Expense	**$ 519,761**
Net Operating Profit/(Loss)	**$ 239**

Board Restricted Reserves set at 9 months operating expenses plus cost of annual gala fundraising event

Annual Fundraising Event Expenses	$ 45,000
Operating Reserves	$ 361,300
	$ 406,300
2025 Board Restricted Reserves	**$ 487,300**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 2 1 2016

BORLAND FREE CLINIC
C/O JOHN GEFFEL
3550 SW BORLAND ROAD
TUALATIN, OR 97062-6772

Employer Identification Number:
46-1070038
DLN:
17053007329016
Contact Person:
MS. LEE ID# 31208
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 15, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements



BORLAND FREE CLINIC

Annual Report

2024

Bringing hope and healing to vulnerable people in our community as an expression of Christ's love.

@borlandclinic

borlandclinic.org | info@borlandclinic.org | 503.974.8887


Ankle
Braces

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Executive Director Address



EXECUTIVE DIRECTOR
Jordan Eugene Skornik

2024 was both momentous and historic for Borland Free Clinic.

For one, we celebrated the completion of our $1.5M buildout project: Building Hope Through Healing. More than updating our facility, this long-envisioned, planned, and prayed-for renovation ensures that we are offering top notch medical care that matches the innate worth of our patients. Unlike before, we are now able to provide care in an environment that features patient privacy with walled exam rooms, education and meeting spaces, enhanced equipment, an updated lab, heating and air conditioning, and more.

Additionally, we are proud to have grown as an organization and in our service offerings. In 2024 we expanded our staff, added a third clinic day, and enhanced our services both internally and through new partnerships. Most importantly, 2024 saw us serve more patients over more appointments than any other year in our clinic's history. We remain ever grateful to our supporters and volunteers who make our work possible.

As we look to the future and the ever-changing landscape of health care in the U.S., we remain committed to providing compassionate, quality care to the economically disadvantaged, mostly uninsured individuals within our community. Our goal is to provide them hope and healing as an expression of Christ's love. It is in their lives that we find our greatest impact and inspiration.



About Borland Free Clinic

MISSION	To bring hope and healing to vulnerable people in our community as an expression of Christ's love.
VISION	Every person in the South Portland Metropolitan area has the blessing of access to quality healthcare that is respectful and compassionate.
VALUES	Borland Free Clinic CARES about our neighbors by providing: **C**ompassionate **A**ttentive **R**espectful **E**xcellent **S**ervice

Our Services

PRIMARY SERVICES

- Primary and Urgent Care
- Diabetes Education
- Women's Health
- Mental Health
- Physical Therapy

ADDITIONAL SERVICES

- Labs
- Spanish Interpretation
- Specialty Care Referrals
- Vaccinations
- Access to Free or Low-cost Prescriptions

SERVICES PROVIDED BY PARTNERS

*Services provided on-site through external partnerships

- Eye Exam*
- Dental*
- Mammogram Screening*

Service Value (estimated unreimbursed care provided): **$194,477**

Service Partners

Casey Eye Institute

Provides on-site comprehensive vision screenings, prescription glasses, and referrals

labcorp

Provides in-kind lab services beyond internal lab capabilities

MEDICAL TEAMS International

Provides on-site emergency dental services (extractions and fillings)

OHSUHealth Hillsboro Medical Center

Provides on-site mammogram screening services

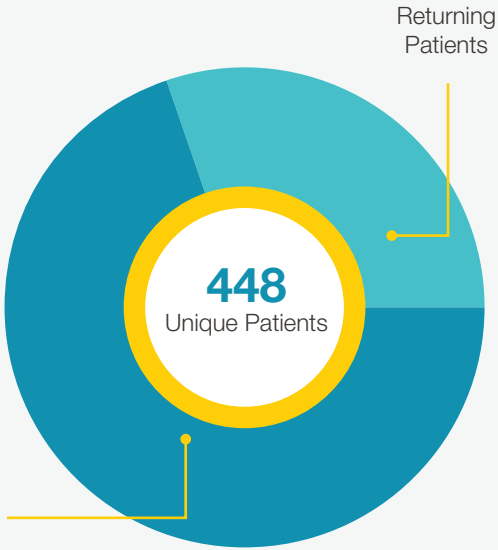
PROVIDENCE Health & Services

Supplies providers for some of our patient clinics

PROJECTACCESSNOW

Helps patients access specialty care services

2024 Statistics



313 New Patients

135 Returning Patients

261 Spiritual Consults

Demographics

Ethnicity: **58%**

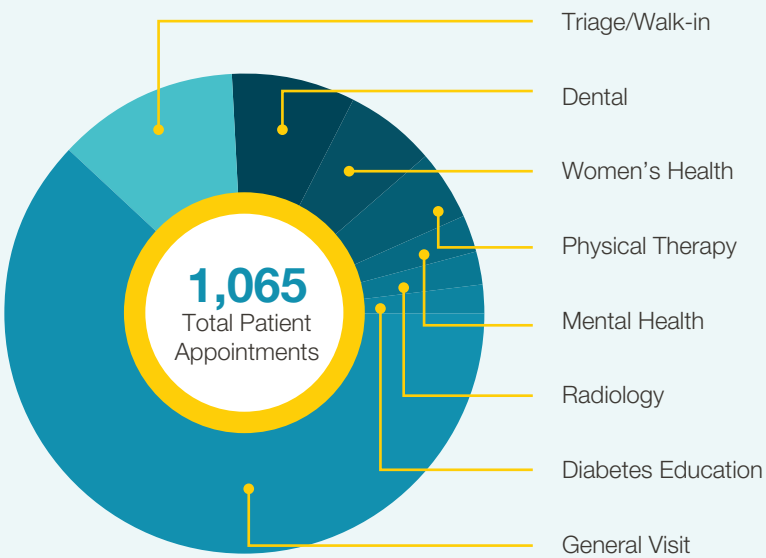
Identify as Hispanic/Latino
(the rest non-Hispanic/Latino)

Gender: F: 249 M: 199

Age:

0 - 17	11
18 - 64	376
65+	61

2024 Statistics



662 General Visit

129 Triage/Walk-in

88 Dental

67 Women's Health

49 Physical Therapy

27 Mental Health

24 Radiology

19 Diabetes Education

Making a Difference



My name is Lorena

"And I'm extremely grateful for the Borland Clinic. Thanks to you I was able to get my dental needs taken care of. I'm so lucky to live within such a selfless community that has so much to offer. My husband was also able to seek eye care with you, which is something we've been looking into for years, just waiting for a more economical option. With everything going on right now I'm happy to say Borland is a safe place not only because they speak your language but they guide you throughout your whole appointment and follow up with you after."

Thanks for everything you do!

What Patients Are Saying

"Getting compassionate, non-discriminatory, free access to medical care was uplifting and a relief, and also restored my faith in the kindness and genuineness of people, especially health care professionals."

"Thank you for helping me with health care while I was without insurance and under-employed. It was life saving."

"BFC has helped me a lot. I'm very grateful for such beautiful work and the simplicity and kindness that they provide. God bless you!"

"I would like to thank the Borland Clinic staff, doctors, and nurses. They are so kind. Thank you!"

"Wonderful experience, couldn't have asked for better. Thank you to everyone who helped me."

"Everyone at the Borland Clinic has been amazing! They make you feel so cared for and so kind and loved. I've been overwhelmed with appreciation for all of them there who make us feel this way every time. Thank you thank you thank you for all you're doing!!!"

"The clinic impacted my life because without it I would have not reached my goal of controlling my blood pressure."

Volunteer Appreciation

of Clinical Volunteers in **2024**

56

# of Non-Clinical Volunteers in **2024**

81

Total # of Volunteers in **2024**

137

Total Number of Volunteer Hours in **2024**

6,227

Value of Volunteer Hours in **2024***

$216,326

*Source: Independent Sector

Volunteer Spotlight

Sarah Nanson, 2024 Volunteer of the Year

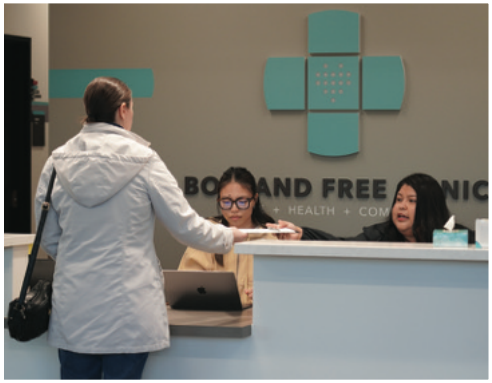
"I have been a volunteer as an RN at Borland Free Clinic for 3 years. I volunteer because I care about serving God and serving a population that may not otherwise have medical care. I was retired but I renewed my license during the pandemic because of the devastation it had on nurses and first responders. The reason I love working at BFC is because my nursing career is not just about nursing; it is a ministry. I love being surrounded by like-minded people who are also committed to serving the most vulnerable in our community."



Clinic Renovation & Grand Opening

We were beyond excited to celebrate the grand opening of our new clinic space in June, 2024. Thank you to our generous buildout campaign donors, in addition to the many others whose contributions throughout the years were kept in reserve for such a time as this. With such support, and the tremendous guidance and work of Centrex Construction, we now have a modern clinic space that dignifies our patients while enhancing our service offerings.









Buildout Donors

- Dan & Susan Adkison Family Fund
- Becky Teater
- Bonnie B. Combs
- Carole Souvenir
- Christopher Holguin
- Chuck & Mary Easterly
- Craig Poindexter
- David & Mary Boehr
- David, Jr. & Susan Bartz
- Deborah Brogden Trust
- Denise Authier
- Dick & Santine de Roover
- Don & Faith Carter
- Elizabeth Willis
- Frances L. Marsh
- Frank Bubenik & Donna Capodacqua
- James K. Mangan & Flavia M. Colgan
- Jay & Sandy Kosik
- Jeanne Whitbeck
- Jerry & Katy Robinson
- John & Cindy Geffel
- John & Kathy Harms
- John Casebeer
- Joseph Pugh
- Josh Rhoden
- Kenneth & Sara Golsan
- Kevin L. & Yvette M. Cady Living Trust
- Kirk & Marty Layton
- Kunkle Giving Fund
- Lloyd & Sue Neal
- M.J. Murdock Charitable Trust
- Matthew & Cathi Presjak
- Maybelle Clark Macdonald Fund
- McDougall Family Trust
- Michael & Laura Garrison
- Michael H. & Jane M. Paynter
- Michael Murray
- Milne Family Charitable Fund
- Mission Increase Oregon Foundation
- Monica Monroe
- Morgan Hemphill
- NML Family Fund
- Pam Pliska
- Renee Gallino
- Richard D. Ackerman
- Rick & Nancy Tillman
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- Steve & Leslie Winstead
- Ted & Wendy Carlson
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- The Baskin Clinic
- The Comer Family Charitable Fund
- The DeLap Family Fund
- The Dinga Family Fund
- The Mitzel Family Trust Fund
- The Shin-Ban Open Heart Giving Fund
- The Standard
- Thomas A. Wilson
- Tiffany Gould
- Todd & Shauna Overman
- Tyler Barnes
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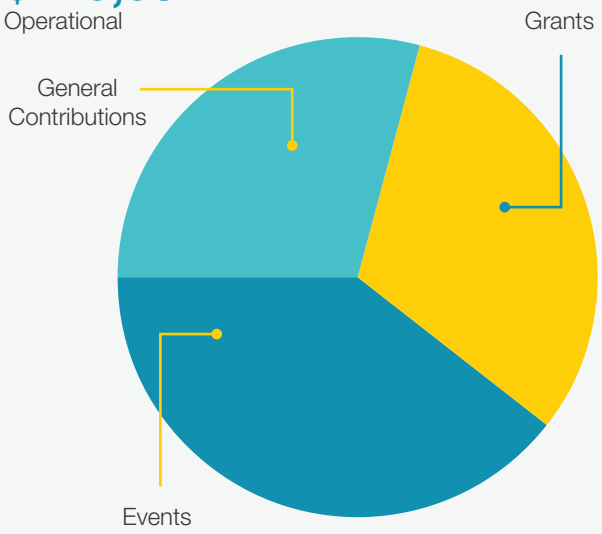
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- Stephanie Blair
- Sunanda Sen
- Taylor Family Charitable Fund
- Ted & Wendy Carlson
- The Autzen Foundation
- The Ballard Family Fund
- The Cotton Charitable Fund
- The DeLap Family Fund
- The Dinga Family Fund
- The Garrison Family Fund
- The Julie & Philip Lund Fund
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- CareOregon
- Charis Fund
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- Health Systems Access to Care Fund of Oregon Community Foundation
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- OCF Joseph E. Weston Public Foundation
- Pacific Source Foundation for Health Improvement

2024 Financials

$470,034
Operational

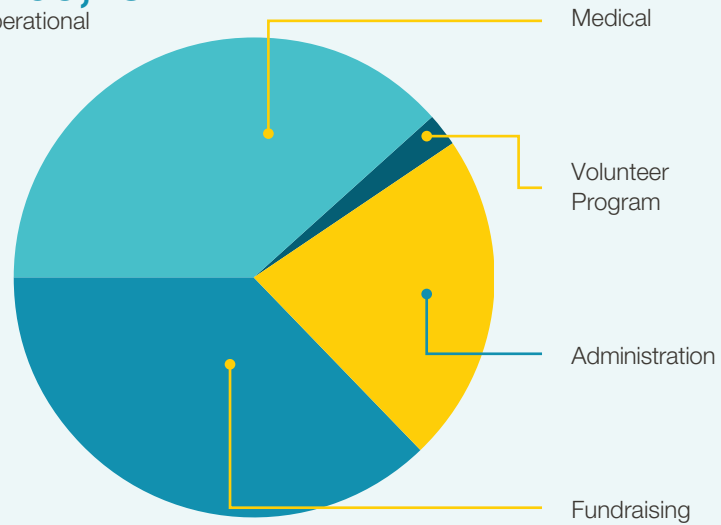


$184,019 Events

$148,957 Grants

$137,058 General Contributions

$406,231
Operational



$155,912 Fundraising

$148,957 Medical

$90,951 Administration

$8,674 Volunteer Program

Board & Staff

STAFF



Jordan Eugene Skornik, PhD
Executive Director



Chelsea Ban, MD
Medical Director



Annika Myers, MPH
Operations Manager



Xuan Sibell, RN
Clinical Lead



Yessica Galeana
Community Health Worker



Kara Scott
Dev.& Comms. Specialist

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President



David Bartz, Jr
Vice President



Matt Presjak
Treasurer



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Secretary



Don Carter
Regular Board Member



Faith Carter



Ted Carlson



John Geffel



Sue Neal



Cathi Presjak

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Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Fri, 08/22/2025 - 11:36am
24.20.167.60

Agency Contact Information

Agency Name
Community Partners for Affordable Housing

Address
6380 SW Capitol Hwy.

City
Portland

State
Oregon

Zip Code
97239

Contact Name
Lindsey Leason

Contact Telephone Number
5033816636

Contact Email Address
lleason@cpahoregon.org

Agency Request Information

Describe your agency's mission
Community Partners for Affordable Housing advances housing justice by building sustainable housing, delivering supportive services, and providing people with a place to call home.

Amount of funding request
$2,000

What is the request for?
Youth Programming for low-income youth living at CPAH's affordable housing property Plambeck Gardens. Plambeck Gardens is 116 units of affordable housing for households that are considered very to extremely low-income. The property was developed to accommodate large families with one- to four-bedroom units, including 22 three- and four-bedroom homes designed for families. Residents have access to a community center, gardens, green space, and a children’s play area. The design incorporates open-concept layouts, trauma-informed principles, and universal design to ensure accessibility and comfort for all. Residents began moving into this property in April 2025 and by December 2025 the property will be fully leased. CPAH anticipates that we will have 150-200 youth living at the property and want to provide monthly youth programming to enrich their lives. Youth

Programming activities include STEAM-focused activities and visits from external activity providers like Play Fit Fun, which provide sports and physical activities for youth of all ages.

How does your request align with the City Council's 2030 Vision?
CPAH is providing "Safe, desirable, welcoming, and sustainable NEIGHBORHOODS with housing that is available for all." By providing youth programming and other resident programming, we ensure that our residents are forming strong community bonds, which ultimately stabilizes their housing.

How many Tualatin residents will be served?
150-200 resident youth

Who is your target demographic in Tualatin?
Very low-income and extremely low-income households

Supporting Documentation

Submit your organizations budget information
operating_budget_2025_-_cash_basis.pdf [2]

Submit your board information
2025_board_staff_and_committee_roster_002.pdf [3]

Submit a copy of your 501(c)(3)
cpah_irs_501c3.pdf [4]

Other informational attachments
tualatin_honors_affordable_housing_champion_with_unveiling_of_plambeck.pdf [5]

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
In the 2024 Grant Cycle, CPAH received $2,000 in funds to provide 50 Welcome Baskets to 50 new households moving into the Plambeck Gardens property.

Please describe how previous grant funds were used.
50 Welcome Baskets were distributed to 50 households in May 2025 to welcome them to their new home at Plambeck Gardens property. The baskets included: dish soap, (2) dish towels, a scrubbing brush, a Fred Meyer gift card $20, (2) sponges, a flashlight with/batteries, a small fire extinguisher, and a laundry basket.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
CPAH not only builds affordable and sustainable housing, but also provides services that help our resident households feel like they belong in their homes. The Welcome Baskets are CPAH's initial engagement with resident households to introduce our services staff and offer essentials to help welcome them into their new homes. Our goal is for households to remain housed in our housing for as long as they want to live there.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89287

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/operating_budget_2025_-_cash_basis.pdf [3] https://www.tualatinoregon.gov/system/files/webform/2025_board_staff_and_committee_roster_002.pdf [4]

https://www.tualatinoregon.gov/system/files/webform/cpah_irs_501c3.pdf [5]
https://www.tualatinoregon.gov/system/files/webform/tualatin_honors_affordable_housing_champion_with_unveiling_of_plambeck.pdf

CPAH *CASH* Forecast and Budget - 2024 & 2025

v. 11/24

2024		
Cash Forecast for 2024 (Prepared Nov 2023)		
Estimated cash on hand at 12/31/23	$	2,400,000
Reserve	$	(825,000)
Beaverton - RS Advance	$	(160,000)
Succession planning/implementation	$	(15,000)
Res Services Investment Fund	$	(60,000)
Hold for New Development/Pre Dev	$	(350,000)
Estimated operating cash at 12/31/23	**$**	**990,000**

2025		
Cash Forecast for 2025 (Prepared Oct 2024)		
Estimated cash on hand at 12/31/24	$	2,855,107
Reserve	$	(825,000)
Beaverton - RS Advance	$	(160,000)
Succession planning/implementation	$	(15,000)
Res Services Investment Fund	$	(60,000)
Hold for New Development/Pre Dev	$	(250,000)
Deposit on Greenburg Oaks and Village at WS loan	$	(77,000)
Estimated operating cash at 12/31/24	**$**	**1,468,107**
Loan proceeds - reimburse predevelopment costs		
12/31 or 1/31 Meadowlark	$	234,181
Estimated operating cash after predevelopment loans	**$**	**1,702,288**

BUDGET 2024			
OPERATING SUPPORT & REVENUE			
Grant Support			
41010	CHDO grant - Wash Co and Portland Housing	$	139,471
41020	CDBG Washington County	$	20,751
41030	CDBG Beaverton	$	25,000
41040	Other Govt Grants	$	18,500
41055	Cedar Grove Resident Services - Beaverton	$	10,000
41060	SHS Washington County (all grants)	$	935,195
	Washington County Cap Bldg Grant	$	100,000
41210	Other Grants	$	250,000
41000	**Grant Support**	**$**	**1,498,917**
Contributed Support			
42100	Individual Contributions	$	24,000
42200	Business Contributions	$	25,000
42000	**Contributed Support**	**$**	**49,000**
43000	**Special Events**	**$**	**140,000**
Earned Revenues			

BUDGET 2025			
OPERATING SUPPORT & REVENUE			
Grant & Contract Support			
41010	CHDO Grant - Washington County	$	50,000
41015	CHDO Grant - PDX	$	95,000
41020	CDBG Washington County	$	18,500
41025	SHS Washington County Contract	$	922,272
41030	CDBG Grant - Beaverton	$	25,000
41041	JOHS Contract	$	615,000
41043	OHCS - PBG Contract	$	160,000
41042	Capacity Building Grant	$	144,019
41040	Other Government Grants - CPAH	$	61,250
41100	Foundation Grants (restr&unrestr)	$	125,747
41210	Other Grants for LPs	$	10,000
41000	**Total Grant & Contract Support**	**$**	**2,226,788**
Contributed Support			
42100	Individual Contributions	$	30,000
42200	Business Contributions	$	25,000
42000	**Contributed Support**	**$**	**55,000**
43000	**Special Events (FR)**	**$**	**140,000**
Earned Revenues			

44100	Earned fees from HUDs	$	22,040	44100	Earned Fees from HUDs	$	22,040
44200	Earned fees from LPs (Resident Services Fees)	$	294,207	44210	Earned Revenue - Resd Srvc Fees	$	283,649
44200	Earned fees from LPs (Asset Management Fees)	$	37,794	44205	Earned Revenue - Asset Mgmt Fee	$	98,080
44200	Earned fees from LPs (Developer Fees)	$	262,503	44220	Earned Revenue - Cash Disbrsmnt from PY	$	161,003
					Allowance for uncollectible RS & AM fees	$	(21,864)
44000	**Earned Revenues**	**$**	**616,544**	**44000**	**Earned Revenues**	**$**	**542,908**
46000	**Interest and Misc Income**			**46000**	**Interest income**	$	63,750
Operating Support & Revenue		**$**	**2,304,461**	**Operating Support & Revenue**		**$**	**3,028,446**
OPERATING EXPENSES				**OPERATING EXPENSES**			
51100	Salaries	$	1,826,000	51100	Salaries & Wages	$	2,030,816
51200	Payroll taxes (8%)	$	146,080	51200	Payroll Taxes	$	166,527
51310-4	Employee Benefits	$	324,330	51310-5140	Employee Benefits	$	370,611
52100	Bank Charges (incl credit card fees)	$	2,000	52100	Bank Charges	$	3,000
52300	Equipment - non-capital	$	1,000	52300	Equipment - Non-Capitalizable	$	2,500
52400	Equipment Rental and Maintenance	$	1,500	52400	Equipment Rental & Maintenance	$	1,537
52500	Event Exp:Homeword Bound, fall event, ground breakin	$	60,500	52501	Event Expenses (FR)	$	64,500
52560	Insurance	$	28,000	52560	Insurance	$	27,600
52590	Membership Dues	$	10,399	52590	Membership Dues	$	9,982
52600	Occupancy	$	58,300	52610	Occupancy	$	56,460
52700	Office supplies	$	8,500	52700	Office Supplies	$	5,000
52800	Postage	$	2,500	52800	Postage	$	2,000
52900	Printing	$	4,500	52900	Printing	$	4,500
53000	Professional Services	$	148,600	53030	Professional Fees	$	7,870
53030	Professional Fees	$	5,600	53040	Professional Services	$	172,652
53100	Program Supplies - Homeless services	$	227,996	53110	Homeless Services Program Costs-Washington County	$	245,093
53100	Program Supplies - resident services	$	147,650	53120	Resident Services Program Costs-CPAH Buildings	$	94,300
				53130	Plambeck - PSH contracted services	$	160,000
				53140	Joyce Property Services - contracted	$	516,550
53200	Subscriptions & Fees	$	1,500	53200	Subscriptions & Fees	$	2,500
53250	Taxes - property	-		53300	Telecommunications & IT	$	39,125
53300	Telecommuncations/IT	$	89,748	53305	New accounting software	$	30,000
53400	Training, Travel & Meetings	$	83,500	53400	Training, Travel & Meetings	$	70,600
Operating Expenses		**$**	**3,178,203**	**Operating Expenses**		**$**	**4,083,723**
Cash Available		**$**	**(873,741)**	**Change in operating cash**		**$**	**(1,055,277)**
OPERATING CASH ADJUSTMENTS				**OPERATING CASH ADJUSTMENTS**			

Mortgage principal (est 40% of mortgage payment)	$	(28,000)
Development actvities:		
Developer fees collected	$	1,100,000
Net Cash in from Property Development	**$**	**1,100,000**
Net Cash Adjustments	**$**	**1,072,000**
FY 2024 Estimated Cash Increase/Decrease	$	198,259
Estimated operating cash at 12/31/23	**$**	**1,188,259**

Mortgage principal (est 40% of mortgage payment)	**$**	**(23,504)**
Transfer to properties to support operations	**$**	**(60,000)**
Transfer to RS investment fund	**$**	**(63,750)**
Development actvities:		
Developer fees collected	$	3,133,304
Unreimbursed predevelopment activities	$	(500,000)
Net Cash in from Property Development	**$**	**2,633,304**
Net Cash Adjustments	**$**	**2,486,050**
FY 2025 Estimated cash increase/decrease	$	1,430,773
Estimated Operating cash at 12/31/25	**$**	**3,133,061**

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P.O. Box 23206 * Tigard, OR 97281-3206 * cpahoregon.org
Tel: 503.293.4038 * Fax: 503.293.4039 * TTY/VCO: 800.735.2900

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Portland
Area Manager, Lutheran Community Services NW
Term Expires: 10/2026 Years on Board: 18

Ruth Adkins, Vice President
Portland
Local Government Relations Manager, Kaiser Permanente
Term Expires: 10/2026 Years on Board: 2

Doug Christiansen, CPA, Treasurer
Tualatin
Retired IT Applications Manager
Term Expires: 10/2026 Years on Board: 4

Justin Watson, Secretary
Tigard
Fair Housing Community Advocate
Term Expires: 10/2026 Years on Board: 4

BOARD MEMBERS

Ezra Hammer
Portland
Attorney, Jordan Ramis PC
Term Expires: 10/2025 Years on Board: 3

Irene Perezchica
Portland
CPAH Resident, Village at Washington Square
Term Expires: 10/2025 Years on Board: 3

Jeffrey Worthington
Portland
CPAH Resident, Spencer House
Term Expires: 10/2025 Years on Board: 3

Akshita Thaduri
Portland
Portfolio Manager in Global Technology, Nike
Term Expires: 10/2026 Years on Board: 1

John Trinh
Portland
Neighborhood Housing Preservation Program Manager, Portland Housing Bureau
Term Expires: 10/2025 Years on Board: 0

Beth Kellan
Portland
Co-founder, LiveAble Homes; Principal Broker at Windemere Realty Trust
Term Expires: 10/2027 Years on Board: 0

Doug Wilson
Tigard
CPAH Resident, The Knoll
Term Expires: 10/2027 Years on Board: 0

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Rachael Duke, CPAH Executive Director
Portland

Judy Werner, CPAH Board President
Portland

BOARD OF DIRECTORS OF SPENCER HOUSE APTS.

Rachael Duke, CPAH Executive Director
Portland

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Portland

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Portland

Amy Lammers, Controller
Portland

Jilian Saurage Felton, Housing Director
Lake Oswego

Katherine Moore, Director of Programs
Vancouver, WA

Renee Kim, Resident Services Manager
Beaverton

Nicole Swanson, Housing Project Specialist
Portland

Charlie Voss, Data Quality Assurance Program Specialist
Portland

Seng Saechao-Leese, Youth Services Coordinator
Wilsonville

Lindsey Leason, Fundraising and Community Alignment Manager
Troutdale

Cara Jack, Administrative and Communications Specialist
Portland

Mac Cunningham, Associate Housing Developer
Portland

Christopher Ibeling, Associate Housing Developer
Portland

Dawn Esik, Lead Services Coordinator
Portland

Rachel Loftin, Sr. Asset Manager,
Portland

Kitzya Herrera, Resident Services Coordinator
Portland

Diane Schantin, Bookkeeper
Hillsboro

Melissa Stark, Lead Services Coordinator
Hillsboro

Renee Sheets Johnson, Resident Services Coordinator
Beaverton

Danica Thomas, Resident Services Coordinator
Portland

Theo Blackman, Resident Services Coordinator
Portland

Madeleine Horst, Resident Services Coordinator
Portland

Regina Ramirez, Housing Navigator & Case Manager
Fairview

Rowan Maher, Housing Navigator & Case Manager
Portland

Maimouna Berthe, Rapid Rehousing Specialist
Vancouver, WA

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President, Vice President, Immediate Past President, Treasurer, Secretary, Executive Director

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Doug Christiansen (Chair) Nancy Church, Ezra Hammer, Akshita Thaduri

Housing Development and Asset Management Committee Members – 2025
Calista Fitzgerald, Jeff Petrillo, David Stephanson, Justin Watson, Doug Christiansen, Beth Kellen

Resident Services Committee Members – 2025
Claire Morgan, Sara Dingivan, John Trinh, Melissa Bacca

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:
MAR 11 1998

COMMUNITY PARTNERS FOR AFFORDABLE
HOUSING
PO BOX 23206
TIGARD, OR 97281-3206

Employer Identification Number:
93-1155559
DLN:
17053030720009
Contact Person:
THOMAS E O'BRIEN ID# 31187
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
February 1995
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

C. Ashley Bullard

District Director

Letter 1050 (DO/CG)

Portland

TUALATIN HONORS AFFORDABLE HOUSING CHAMPION WITH UNVEILING OF PLAMBECK GARDENS COMMUNITY CENTER

By Clara Robinson

Published on April 03, 2025



In a demonstration of continued commitment to providing affordable housing options, Tualatin will unveil the Plambeck Gardens community center, named to honor the late Doug Plambeck's legacy in advocating for accessible housing for low-income families. The grand opening, occurring tomorrow, will be graced by local officials, project partners, and Plambeck's family at the Southeast Tualatin site. According to Washington County Housing, Community Partners for Affordable Housing, which lists Plambeck as a founder, has developed this new 4.66-acre housing project featuring 85 units, community amenities, and green spaces designed to foster community engagement.

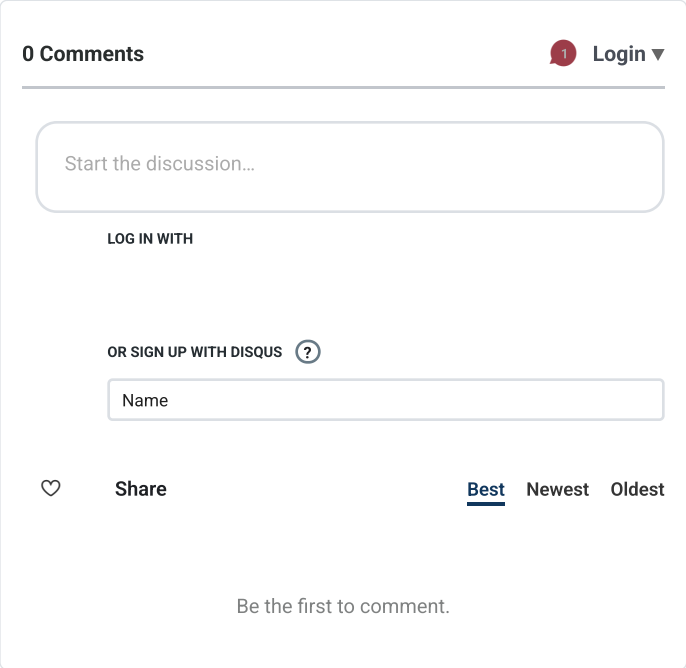
The units are tailored for different income levels, with forty percent earmarked for households earning between 0% to 30% of the area's median income, and the rest available to those earning up to 60%. Among these, sixteen specially designated apartments offer rent assistance and support services for the most vulnerable members of the community. Proving to be a vital resource, Washington County Housing's reporting notes that public and private funding synergies, notably the voter-approved Metro affordable housing bond, which contributed $14.7 million, have been instrumental in the project's realization.

Notable for its holistic approach to aid residents, Plambeck Gardens is in strategic partnership with community organizations like Community Action, Lifeworks NW, and others to extend culturally sensitive services and assistance. These collaborations aim to address employment and health care needs, ultimately contributing to the residents' overall stability and well-being. "Doug Plambeck would be deeply humbled to see his name honored in these beautiful homes, built right here in his community," Metro Councilor Gerritt Rosenthal stated, as reported by Washington County Housing, emphasizing the project's alignment with Plambeck's vision for accessible affordable housing.

Washington County Chair Kathryn Harrington lauded the collaborative spirit that brought the project to fruition, remarking, "Today, a part of that future is here in Tualatin with the opening of Plambeck Gardens," as told to Washington County Housing. With over 50 years in the field, the Housing Authority of Washington County remains fervently dedicated to combating homelessness and fostering housing stability, with its Department of Housing Services overseeing housing activities since 1992. In alignment with these efforts,

Metro's housing department continues implementing local solutions through programs and services designed to reduce homelessness and increase affordable housing opportunities.

Portland - Real Estate & Development



Trending in Portland

About 15 hours ago

Oak Grove Calls on Residents to Name New Park and Community Center; Input Sought by North Clackamas Parks and Recreation District

About 21 hours ago

Plan Ahead, I-205 and Abernethy Bridge Construction to Affect OR 43, OR 99E, and I-205 Traffic This Week

About 21 hours ago

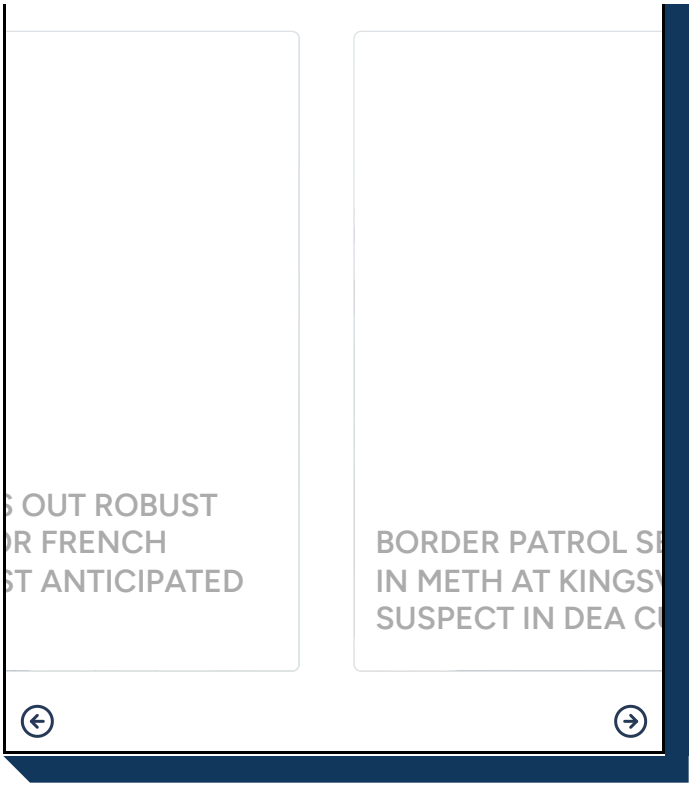
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Apr 02, 2025

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Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Wed, 08/27/2025 - 4:58pm
50.78.185.73

Agency Contact Information

Agency Name
Community Warehouse

Address
9806 SW Tigard St

City
Portland

State
Oregon

Zip Code
97223

Contact Name
Sara Rodriguez

Contact Telephone Number
213-308-5313

Contact Email Address
sara@communitywarehouse.org

Agency Request Information

Describe your agency's mission
For 24 years, Community Warehouse (CW) has served as Portland metro area's only furniture bank. Our mission is to provide donated furniture and household items to neighbors seeking the comfort and dignity of a furnished home while overcoming adversity. We believe every individual and family in our community should have the furniture necessary to turn their housing into a comfortable, functional home.

CW responds to the gap between housing programs that help people find a place to live and the subsequent need for furnishings that allow people to do more than just camp out in empty rooms. We accept donations from our community – 100,000 items annually, such as mattresses, couches, tables, chairs, dressers and kitchenware. Working with 200+ community partners – including shelters, transitional housing programs, community-based organizations, public agencies, schools, and faith communities – we redistribute these items to 7,600+ low-income

individuals who are in need of furniture and other household goods. Families come to one of our furniture bank locations or attend a virtual appointment to select their furniture.

Without furnishings, newly-housed families face significant challenges that can undermine their stability. In a study conducted by JOIN, we learned that families and individuals are 40% more likely to remain housed long term when they receive furniture from Community Warehouse.

When moving families and individuals into supportive housing, we are often the sole resource for local agencies when their clients need furniture. We fill a critical, often overlooked gap that no other organization in our area has the resources or expertise to cover. Jeri from 211info explains: "No other organization exists in this region to provide the kinds of services and resources that Community Warehouse provides. Other organizations have attempted to provide this service and failed because managing the volume of need and opportunity overwhelms them. Community Warehouse has succeeded famously – they are simply one of the best helping services in this community."

CW is deeply connected to the community we serve. We are dedicated to providing furniture to those most affected by systemic inequity and collaborating with them to inform our services. 100% of our clients are low-income, while 51% are single parents, 80% are families with children, and 29% identify as living with a disability. 38% of the people we serve identify as White, 22% as Black, 12% as Latino/a/x, 11% as Multi-Racial, 10% as Native American, 3% as Pacific Islander, 1% as Asian, and 1% as Middle Eastern or North African.

CW currently operates 3 furniture bank locations (NE Portland, Tigard and Gresham).Our services include the collection and distribution of donated furniture at our Warehouse locations, operating three donation pickup truck routes, and providing affordable meaningful shopping for household items at our Estate Store. We actively engage with businesses and the community to procure furniture, diverting over 1,000 tons of furniture from landfills each year.

Amount of funding request
$4,000

What is the request for?
Funding will support providing essential home furnishings to Tualatin residents.

How does your request align with the City Council's 2030 Vision?
How does your request align with the City Council's 2030 Vision? *

An INCLUSIVE COMMUNITY that promotes equity, diversity, and access in creating a meaningful quality of life for everyone. Community Warehouse provides essential furniture and household goods to Tualatin residents most affected by systemic inequity. Additionally, through volunteering and furniture donation, Community Warehouse offers a way for every member of our community to engage in the work of providing neighbors with the comfort and dignity of a furnished home.

A thriving and diversified ECONOMY that includes living wage jobs, increased tourism, and sustained financial stability for the whole city. Our Tigard Furniture Bank, located 3 miles north of Tualatin, employs 7 full time employees in living wage jobs and contributes to the financial stability of over 279 Tualatin residents by providing furniture that stabilizes housing and allows them to work towards other financial goals.

An ENVIRONMENTALLY active, sustainable, responsible, and forward-thinking community that values and protects our natural resources, inhabitants, and habitat. Each year, our Tigard

Warehouse processes and redistributes 500+ tons of bulky furniture (50,000+ items). By redistributing items already present in our community, we support upstream waste reduction and sustainability, connecting neighbors through meaningful reuse and redirecting tons of bulky waste from local landfills.

How many Tualatin residents will be served?
280 - 100% of the grant funds will be directed to Tualatin residents served by the Tigard Warehouse.

Who is your target demographic in Tualatin?
Last year, our Tigard furniture bank provided furniture and household items to 3,948+ low income individuals who disproportionately faced obstacles and barriers due to systemic inequity.

The populations we serve include: women and children escaping domestic violence, recently homeless individuals and families, older adults and people living with disabilities, veterans, refugee and immigrant families, and individuals transitioning from incarceration. The primary barriers these populations face include financial constraints, lack of transportation, limited English proficiency, and systemic inequities.

CW addresses these challenges by:
- Partnering with over 200 community organizations that serve diverse and marginalized populations, ensuring referrals come from trusted service providers: nonprofit and government agencies such as housing programs, community centers, churches, school programs, and hospitals, such as Community Action, Family Promise, and the Tigard-Tualatin Resource Center.
- Offering a streamlined, low-barrier referral process that minimizes documentation requirements.
- Providing home delivery services to those unable to transport furniture themselves.
- Ensuring culturally responsive and linguistically accessible services.
- Prioritizing client choice in furniture selection to empower individuals in shaping their home environments.
- Virtual appointments for those who can’t come to a furniture bank in person due to transportation or mobility challenges.

Community Warehouse serves people who typically are starting over from scratch. A Tigard staff member explains who we help: “My clients are low-income population as well as immigrants, non-English speaking, but more specifically women: single moms, women suffering from DV (domestic violence), and some others referred from the school district because their kids qualified for a school program.”

Supporting Documentation

Submit your organizations budget information
2025_cw_budget_final_1.pdf [2]

Submit your board information
cw_board_of_directors_roster_march_2025.pdf [3]

Submit a copy of your 501(c)(3)
501c3_communitywarehouse_1_1_1.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
279 Tualatin residents (including 139 children) received furniture at no cost to them from Community Warehouse last year. Compared to the year before, this is an 18% increase in number of individuals served and a 29% increase in number of children served. Moving to a larger Warehouse location just outside of Tualatin (in neighboring Tigard) in late 2024 gave us the space we needed to improve service levels for Tualatin residents.

Please describe how previous grant funds were used.
The average market-value cost to furnish a one-bedroom apartment is $6,000. It costs Community Warehouse $1200 to furnish a home for a family. Social service agencies who bring their clients to us pay $150 for each appointment, which defers some of the cost of Warehouse operations (staff, mortgage, utilities, supplies, etc.). Ultimately, Community Warehouse must fundraise the balance ($1050 per family). Each appointment provides a houseful of furniture and essential home goods like dishes, pots and pans and linens.

Last year, Community Warehouse invested $292,950 towards providing furniture to Tualatin residents. Grant funds from last year were used to subsidize CW's costs – .34% of each family's services.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
Funds went directly to providing essential furniture and household goods for Tualatin residents overcoming adversity.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89318

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/2025_cw_budget_final_1.pdf [3] https://www.tualatinoregon.gov/system/files/webform/cw_board_of_directors_roster_march_2025.pdf [4] https://www.tualatinoregon.gov/system/files/webform/501c3_communitywarehouse_1_1_1.pdf

Community Warehouse 2025 Budget (FINAL)

Revenue:	2025 Budget
Individual Contributions	450,000
Corporate Contributions	25,000
Foundation Grants	303,500
Government Grants & Contracts	1,402,596
Event Income	275,000
In-Kind Contributions	2,561,243
Furniture Bank Fees	933,345
Furniture Bank Cancellation Fees	7,750
Delivery Fees	798,300
Delivery Cancellation & 2nd Attempt	47,000
Pickup Fees	159,600
Estate Store Sales	517,500
Rental Revenue	-
Investment & Interest Income	18,000
Gain (Loss) on Asset Disposal	200,000
Other Revenue	20,000
Release of Restrictions	
Total Revenue	**7,718,834**
	5,157,591

Expenses:	2025 Budget
Wages	2,412,308
Payroll Taxes	240,130
Employee Benefits	210,000
Retirement Benefits	66,446
Workers' Comp	40,000
Professional Development & Training	35,000
Contract Services & Consulting	1,130,805
Bookkeeping Services	30,500
Payroll Services	16,389
Legal Services	1,500
Vehicle Operations	60,000
Vehicle Purchase & Leasing	-
Storage (Facility)Rental	292,500
Office Supplies	23,413
Program Supplies	330,000
Facilities Maintenance	45,000
Garbage & Utilities	54,760
Insurance	65,000
Depreciation & Amortization Expense	45,000
Interest Expense	40,000
Information Technology	116,714
Telecommunications	33,000
Advertising	75,255
Printing & Postage	62,767
Meetings & Engagement	28,000
Dues & Subscriptions	45,000
Event Expense	110,000
In-Kind Assistance	2,561,243
Client Fee Assistance	3,000
Bank Charges & Merchant Fees	35,482
Miscellaneous Expenses	5,000
Total Expenses	**8,214,212**
	5,652,969
Change in Net Assets	-495,378

Homes Furnished Through CW	*4,104*
Cost Per Home Furnished	*$1,377*

BOARD OF DIRECTORS

Updated January 2025

ROZ BABENER
Board Chair Emeritus & Founder
4155 SW Patrick Place
Portland, Oregon 97239
503.329.5588 (c)
roz755@aol.com

TARA WANSTALL
Board President
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Oregon City, OR 97045
503.956.0289 (c)
tara.e.mcelhannon@gmail.com

JULIE ROCHA
Board Vice President
Sports & Inclusion Director, Tualatin Hills Parks & Recreation District
2522 NE 57th Avenue
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rocha.julieann@gmail.com

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Board Secretary
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851 SW 6th Ave, Suite 1500
Portland, OR 97204
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lrussell@dunncarney.com

BUCK CARRELL
Board Treasurer
FInance Committee Member
Branch Manager, OnPoint
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WALTER FULLER
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lauren.tuckerbaum@nike.com

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:
MAY 08 2006

OREGON COMMUNITY WAREHOUSE INC
2267 N INTERSTATE
PORTLAND, OR 97227-0000

Employer Identification Number:
93-1310582
DLN:
17053091724026
Contact Person:
ERIC J BERTELSEN ID# 31323
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated June 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Thu, 08/28/2025 - 1:04pm
96.89.97.9

Agency Contact Information

Agency Name
Domestic Violence Resource Center

Address
PO Box 494

City
Hillsboro

State
Oregon

Zip Code
97123

Contact Name
Megan Arbo

Contact Telephone Number
5036405352

Contact Email Address
meganb@dvrc-or.org

Agency Request Information

Describe your agency's mission
The mission of the Domestic Violence Resource Center is to support and empower survivors and their children who are affected by domestic violence.

DVRC services are always offered confidentially and free of charge.

Amount of funding request
We are requesting $4,000 in funding.

What is the request for?
We are requesting funds to support housing stability for survivors of domestic violence. One of the largest barriers to safety for survivors is the lack of stable and safe housing. Survivors seeking to leave their abuser often find themselves unhoused due to low availability of shelter space, financial insecurity, and systemic barriers such as debt, lack of rental history, or past

financial abuse. Without access to safe, stable housing, survivors are at risk of experiencing homelessness, returning to their abusers, or facing further unsafe situations.

A survey completed by the National Network to End Domestic Violence found that on one day in 2024, 1,259 requests for services in Oregon went unmet, with 93% of those requests being for emergency shelter, hotels, motels, transitional housing, and other housing support. These requests are often unable to be met due to lack of funding for domestic violence support services. With the City of Tualatin's support, we will be able to have dedicated funding to provide flexible, rapid-response financial assistance so that critical survivor housing needs can be met and more survivors can be empowered to safely leave their abusive relationships.

Funds provided will go towards directly addressing housing needs including preventing eviction with rent/mortgage payment support, assistance with utilities and moving costs, and providing short-term hotel/motel stays to ensure immediate safety for those fleeing abuse.

How does your request align with the City Council's 2030 Vision?
This request for funding aligns with the City Council's 2030 Vision in multiple ways.

A Caring & Inclusive Community: Survivors will see that they are supported by the community and feel more empowered to leave abuse behind. Lifting feelings of stress and feeling a sense of community will provide survivors with a pathway to healing.

A Thriving Economy: This support directly provides financial and housing stability to those in need.

Safe Housing: Survivors in need will have access to safe housing or be able to maintain their current housing to reduce risks of homelessness.

How many Tualatin residents will be served?
Due to the nature of our work, DVRC does not require survivors who utilize our services to disclose their home address or the city where they live, though some survivors do choose to disclose that information. In 2024, DVRC provided support to more than 1,800 survivors of domestic violence. Of those who disclosed their address, 34 said they were residents of Tualatin.

With DVRC's main office being located in Beaverton, we know it can be difficult for some survivors to travel here from cities in the outer portions of the county. To mitigate this issue, we offer services in multiple locations to break down travel barriers. DVRC has an advocate stationed at the Oregon Department of Human Services office located in Tigard, maintains an active relationship with the Tualatin Police Department to provide immediate resources, and gives survivors the option to receive remote support via phone, email, or telehealth platforms. In addition to this, we are active in participating in outreach events in the Tualatin area and throughout Washington County.

Who is your target demographic in Tualatin?
DVRC's target demographic is survivors of domestic violence. We are the largest and most comprehensive domestic violence organization in Washington County. We have been providing support services to adults, teens, and children who are currently experiencing or have experienced domestic violence for 50 years. To ensure that every survivor who needs resources receives them, we offer service free of charge and confidentially. Services are provided in multiple languages to meet the needs of our diverse community.

Supporting Documentation

Submit your organizations budget information

2025-2026_dvrc_budget.pdf [2]

Submit your board information
dvrc_boardlist.pdf [3]

Submit a copy of your 501(c)(3)
501c3_designation.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
We are grateful to have been a recipient of funding in the 2024 grant cycle. With help from the City of Tualatin, we were able to provide 275 survivors of domestic violence with financial support. This support was crucial in giving survivors a sense of community, stability, and healing.

Please describe how previous grant funds were used.
Grant funds were used to fulfill financial assistance requests from survivors. Financial assistance requests at DVRC provide stability to survivors with support of basic needs including housing, food, and utilities. Financial abuse occurs in 99% of domestic violence cases, so this type of support is a critical need for survivors who are actively fleeing abusive situations. It truly makes a difference.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
These funds directly supported our mission of supporting and empowering survivors. Funds provided allowed us to provide even more survivors with financial assistance in 2024, increasing the number served to 275. This type of support for survivors is empowering and allows them to take back control of their lives. It could be the difference between staying in an abusive situation or taking the steps towards safety.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89324

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/2025-2026_dvrc_budget.pdf [3] https://www.tualatinoregon.gov/system/files/webform/dvrc_boardlist.pdf [4] https://www.tualatinoregon.gov/system/files/webform/501c3_designation.pdf

Domestic Violence Resource Center
Fiscal Year 2025-2026
Budget - SUMMARY

	2025-2026 Budget	
Income		
Fundraising	40,000	1%
Public Contribution	105,000	
Foundation Grants	70,000	
Total Public Contribution	175,000	6%
Federal Grants	791,010	
State Grants	999,114	
County Grants	734,177	
City Grants	3,500	
Total Grants & Contracts	2,527,801	92%
Total Income	2,742,801	
Expense		
Personnel Costs	1,902,086	72%
Client Assitance	323,803	12%
Operations	400,063	15%
Total Expense	2,625,952	
Net Ordinary Income	116,849	

Domestic Violence Resource Center *Board of Directors, 2025*

Updated 03/10/2025

Last Name	***First Name***	***Address***	***Job Title, Employer Name & Address***	***Phone 1***	***Fax/E-mail***	***Position***	***Length of time on Board***
Brooks	Amberlynn (Ambi)	2890 S Nectarine St *Cornelius, OR 97114*	Deputy District Attorney, Washington County DA's Office 150 N. 1st Ave #300 Hillsboro, OR 97124	360-280-6525	Ambihowell9@gmail.com	Chair	3 years 2022
Marsh	Bethany	2630 NE Charlois Dr Hillsboro, OR 97124	Realtor, Summa Real Estate 11830 NW Cedar Falls Dr, Ste 120 Portland, OR 97229	503-707-7796	bethany@bethanymarshrealestate.com	Secretary	2 years **2023**
Ugarte	Juan	3560 E. Main St. Hillsboro, OR 97123	Virginia Garcia Memorial Health Center PO Box 6149 Aloha, OR 97007	503-956-7579	jugarte@vgmhc.org (primary) Juanj.ugarte@yahoo.com	Treasurer	8 years 2017
Choudhary	Jyoti	2305 NW Crestview Way Portland, OR 97229	Retired	503-708-0643	pdxjyoti@gmail.com	Member	10 years 2015
Schwartz	Brady	1171 SE 29th Ave. Hillsboro	City of Hillsboro	971-235-3933	Schwartz.Brady@gmail.com	Member	2025
Gabler	Justin	23244 SW William Ave Sherwood OR 97123	Washington County	503-536-3374	Justin.gabler@gmail.com	Member	2025

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: December 27, 2001

Person to Contact:
Ms. Smith #31-07262
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 9:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
93-0665804

Domestic Violence Resource Center, Inc
P.O. Box 494
Hillsboro, OR 97123-0494

Dear Sir or Madam:

This is in response to the Amendment to your organization's Articles of Incorporation, filed with the state on March 01, 2001. We have updated our records to reflect the name change as indicated above.

Our records indicate that a determination letter issued in October 1977 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than $25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of $20 a day, up to a maximum of $10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Domestic Violence Resource Center, Inc
93-0665804

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of $20 a day for each day you do not make these documents available for public inspection (up to a maximum of $10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

John E. Ricketts

John E. Ricketts, Director, TE/GE
Customer Account Services

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Fri, 08/08/2025 - 3:41pm
67.170.183.80

Agency Contact Information

Agency Name
Family Peace Center (formerly known as Family Justice Center of Washington County)

Address
735 SW 158th Avenue

City
Beaverton

State
Oregon

Zip Code
97006

Contact Name
Rachel Schutz

Contact Telephone Number
(503) 801-5665

Contact Email Address
rachel@fjcwc.org

Agency Request Information

Describe your agency's mission
Family Peace Center is a comprehensive service hub dedicated to supporting survivors of domestic violence, sexual assault, child abuse, elder abuse, and human trafficking. Our mission is to work collaboratively with our community to provide a single location for prevention, intervention, healing, and hope for survivors in Washington County. Since first opening in 2018, our Center has supported more than 27,000 survivors, helping them access critical resources, navigate complex systems, and take meaningful steps toward recovery and stability.

Amount of funding request
Family Peace Center is requesting $5,000 in 2025-2026.

What is the request for?
The vital work of the Family Peace Center is made possible through the support of committed community partners. We hope the City of Tualatin will join us as a funding partner in 2025-2026

in support of Breaking the Cycle, a campaign to provide flexible resources to advance our strategic priorities, including moving into our new facility in January 2026 and expanding program capacity to include intervention and response services for survivors of all ages, including co-locating child advocacy services provided by CARES Northwest. Outside Agency Grant funds will specifically be used to support holistic services for approximately 80 survivors of interpersonal violence who are Tualatin residents. They will have access to the following services provided by Family Peace Center staff:

~ Peer Support + Navigation Assistance: help with accessing the various services available at our Center.
~ Court for restraining order hearings.
~ Assistance Fund: emergency financial assistance for motels, gas, and other expenses to help the family get to safety.
~ Pantry: food, clothing, baby supplies, toiletries, and other necessities.
~ Onsite Childcare Center for young children and a Teen Lounge for older children visiting the Center with their safe parent.

Additional services offered by onsite partners for survivors of domestic violence include:

~ 24-hour crisis support
~ Advocacy and case management
~ Emergency shelter and transitional housing
~ Counseling and support groups
~ Assistance with protection orders and crime victim compensation
~ Legal assistance with civil matters

Additional services offered by onsite partners for survivors of sexual assault include:

~ 24-hour crisis support
~ Advocacy and case management
~ Individual and group counseling
~ Assistance with crime victim compensation
~ Legal assistance
~ Assistance with basic needs
~ Culturally specific services for Latinx survivors
~ Prevention education and community training

Additional services offered onsite for survivors of child maltreatment include:

~ Medical assessment from specialized practitioners
~ Forensic interviews
~ Therapy for child victims and their safe caregivers
~ Family supports and parenting education
~ Assistance with basic needs
~ Coordination with Washington County's Multidisciplinary Response Team
~ Prevention education and community training

How does your request align with the City Council's 2030 Vision?
The provision of comprehensive and coordinated services for Tualatin survivors and their children aligns with the following City Council vision statements and priorities:

(1) A caring and inclusive community that promotes equity, diversity, belonging, and access in creating a meaningful quality of life for everyone. Family Peace Center was designed by and for the community through a multi-year inclusive planning process. We serve survivors of all racial

and ethnic backgrounds and gender identities. Our staff and board members reflect the communities we serve. Services are offered bilingually (English and Spanish), and language bank services are used for other languages spoken. Services are designed to help survivors heal and thrive, which in turn promotes belonging and quality of life.

(2) Safe, vibrant, and accessible gathering spaces. Safety is our number one priority. Our facility is secure, and all staff are trained in providing confidential services. Safety planning is a mainstay of our programming. By this, we mean working with survivors to develop individualized safety plans that outline steps they can take to protect themselves (and their children) from future harm or abuse. To implement their safety plans, we offer emergency financial assistance for motel stays, new (untraceable) phones, PO boxes, gas cards, and bus tickets.

How many Tualatin residents will be served?
We expect to serve at least 80 Tualatin residents.

Who is your target demographic in Tualatin?
Family Peace Center and its partners provide holistic and coordinated services to survivors of domestic violence, sexual assault, child maltreatment, elder abuse, and human trafficking. Here is what we know about the prevalence of these forms of interpersonal violence, based on statewide and regional data sources:

~ 40% of Oregon Women and 36% of Oregon men experience physical violence, sexual abuse, or stalking from an intimate partner
~ 54.5% of all Oregon women and girls have experienced sexual violence at some point in their lifetime, one of the highest rates in the nation
~ The rate of sexual violence in Oregon indicates that nearly 131,000 women and girls in Washington County have experienced or will experience sexual violence in their lifetime.
~ Between 30% and 60% of children exposed to domestic violence also suffer from physical abuse or neglect
~ There were 8,919 reports of suspected child maltreatment in Washington County in 2023
~ Based on confirmed cases, the rate of child victimization is 8% of all children in Washington County (likely an undercount since it's based only on reported cases)

Supporting Documentation

Submit your organizations budget information
fy25-26_interimoperbgt_fpc.pdf [2]

Submit your board information
familypeacectr_boardofdirectors-2025-2026.pdf [3]

Submit a copy of your 501(c)(3)
501c3ltr_fjcwc.pdf [4]

Other informational attachments
fjc_2024_annual_report.pdf [5]

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?

Grant funding in 2024-2025 supported 140 distinct services for 80 survivors from the City of Tualatin (see below).

Please describe how previous grant funds were used.
Tualatin residents received these services in 2024-2025:

~ Crisis intervention
~ Safety planning
~ Assistance with filing for an order of protection and safe court appearances
~ Resource navigation
~ Case management and linkage to services such as housing assistance
~ Emergency financial assistance for motel stays and other immediate safety needs
~ Help with basic needs (food boxes, baby supplies, hygiene items, warm clothing, etc.)

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
Funds from the City of Tualatin helped ensure access to holistic and coordinated services for survivors, which is the mission focus of the Family Peace Center. Our finance model depends on broad community engagement and support, including support from the different municipalities that make up Washington County. We are grateful for the partnership and financial support of the City of Tualatin.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89191

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/fy25-26_interimoperbgt_fpc.pdf [3] https://www.tualatinoregon.gov/system/files/webform/familypeacectr_boardofdirectors-2025-2026.pdf [4] https://www.tualatinoregon.gov/system/files/webform/501c3ltr_fjcwc.pdf [5] https://www.tualatinoregon.gov/system/files/webform/fjc_2024_annual_report.pdf

FAMILY PEACE CENTER

(formerly Family Justice Center of Washington County)

Fiscal Year 2025-2026 Interim Operating Budget

REVENUE	
Government Awards + Contracts	
Washington County	414,244
Washington County Corrections	23,594
Washington County Cities	101,500
Foundation Grants	152,000
Corporate Contributions	20,000
Individual Donations	115,000
Special Event Revenue - Denim & Diamonds	160,000
Holiday Campaign	60,000
Earned Income (rent, custodial fees, tax abatement)	245,968
Interest Income	5,030
Net Assets Released from Restriction	76,585
TOTAL REVENUE	**$ 1,373,921**
EXPENSES	
Salaries/Wages, Taxes, Benefits	531,341
Professional + Contract Services	55,000
Travel + Training	10,000
Background Checks	77
Occupancy	706,462
Custodial Service	26,493
Office Supplies	5,000
Telephone + Technology + Internet + Equipment	10,000
Family Assistance Fund	25,000
VOICES Survivor Advisory Board	5,000
Operating Expenses (bank fees, payroll, audit + tax prep, memberships, printing + copying, postage)	11,012
Insurance	15,550
Marketing + Promotion	10,000
Fundraising Expenses	25,000
Move-in Expenses (technology)	2,000
TOTAL EXPENSES	**$ 1,437,935**
NET REVENUE	**$ (64,014)**

NOTE: The organization is operating under a board-approved first-quarter interim budget, with full-year budget approval anticipated in October 2025 after more is known about government funding availability/appropriations.

FAMILY PEACE CENTER

(formerly Family Justice Center of Washington County)

2025 Board of Directors

Judy Willey, President
Executive (retired)
Hillsboro Airshow Air Show

Robert Hermann, Vice President
Attorney (retired)
Washington County District

Mary Gruss, Treasurer
Finance Director (retired)
Washington County

Rebecca Guptill, Secretary
Circuit Court Judge
Washington County

Kevin Barton
District Attorney
Washington County

John Bennett
Commander
Washington County Sheriff's Office

Dr. Sylvana Bennett
Physician
OHSU

Erin Calvert
Deputy County Administrator
Washington County

Campbell Clarey
Assistant Development Coordinator
Tandem Property Management

Danielle Fage
Commodity Manager
Intel Corporation

Tristan Irvin
Educator
Willamette Connections Academy

JoAnn Lumaco
Hillsboro Community Representative

Leocadia Montro-Hainley
Psychotherapist and Consultant

Carolyn Ortman
Regional Manager
Kaiser Permanente

Senator Janeen Sollman
Oregon State Legislature

Rachel Schutz, Staff (ex-officio)
Executive Director
Family Peace Center

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 14 2016

FAMILY JUSTICE CENTER OF WASHINGTON COUNTY
250 SE 10TH AVE
HILLSBORO, OR 97123-4238

Employer Identification Number:
47-4687471
DLN:
17053294340045
Contact Person:
ANGELA M BENDER ID# 31162
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
August 20, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

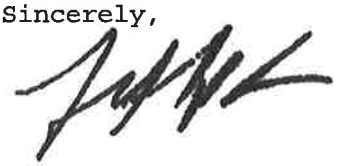
If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

FAMILY JUSTICE CENTER OF WASHINGTON

Sincerely,



Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

2024

Annual Report

FAMILY JUSTICE CENTER OF WASHINGTON COUNTY

FAMILY JUSTICE CENTER OF WASHINGTON COUNTY

YEAR IN REVIEW IMPACT REPORT HIGHLIGHTS

2024 in Review

INNOVATION, COLLECTIVE ACTION, AND IMPACT

In 2024, we are thrilled to report another year of remarkable growth, impactful services, and continued dedication to our mission of ending the cycles of violence and abuse in our community. Like the previous year, 2024 witnessed an increase in the number of survivors served, and our scope of services expanded once again with the inclusion of two new partners, St. Andrew Legal Clinic for free family law case navigation, and Oregon Food Bank for fresh food distribution. We are proud to share that services delivered were the highest in our history, breaking the 11,600 mark.

In fact, one survivor shared with us, **"I used to have to go door to door to door and nothing got done. I was always missing my appointments, struggling to get to the places, and it seemed like at each place I had to tell them everything again and again. But then I got here, and it all just worked. The things I needed to keep my kids and I safe are finally happening. It's like you're all working together just for us."**

Along with the growth in the number of survivors served, our organization expanded the array of services provided. In 2024, we launched innovative programs such:

- County-wide risk assessment: FJC spearheaded a county-wide risk assessment, launched with law enforcement and judicial partners, to measure homicide risk during domestic and sexual violence calls, enhancing survivor safety and preventing homicides. This year, Washington County saw an 80% reduction in domestic violence homicides, reversing a post-pandemic upward trend.
- Contested Restraining Order Hearings: FJC, in partnership with Washington County Court and DVRC, launched a program enabling survivors to attend contested restraining order hearings remotely from the FJC, ensuring a safe, supportive environment with advocates and legal counsel while the accused appears in court. This landmark program is the first in the nation.
- Food Pantry partnership with Oregon Food Bank: FJC partnered with the Oregon Food Bank to create Oregon's first survivor-only food pantry, providing over 22,800 pounds of food this year to help survivors and their children access essential resources, overcome barriers, and rebuild their lives safely and healthily. Inability to access basic needs is a leading reason for survivors being unable to exit abusive situations.
- Survivor Outreach and Advocacy: FJC's Survivor VOICES Committee launched initiatives to engage in state and local policy advocacy and a Peer Outreach Program. These were aimed at using their lived experience to enhance survivor safety, improve access to justice, ensure offender accountability, and connect directly with survivors in the community.

This year, we continued our community-wide collaboration on events aimed at raising awareness, amplifying survivors' voices, and supporting families. Our events saw remarkable increases in engagement, particularly the Run for Hope and Holiday Food Box program. These events not only united our community but also demonstrated our whole county's commitment to creating a safe and supportive environment for survivors and their families.

2024 was one of innovation and impact for our organization that rippled out far beyond our walls. The journey toward ending violence and abuse requires the holistic, collaborative, multi-disciplinary approach championed inside of our center. Each year our efforts expand, proving that together, we can make real change in Washington County.



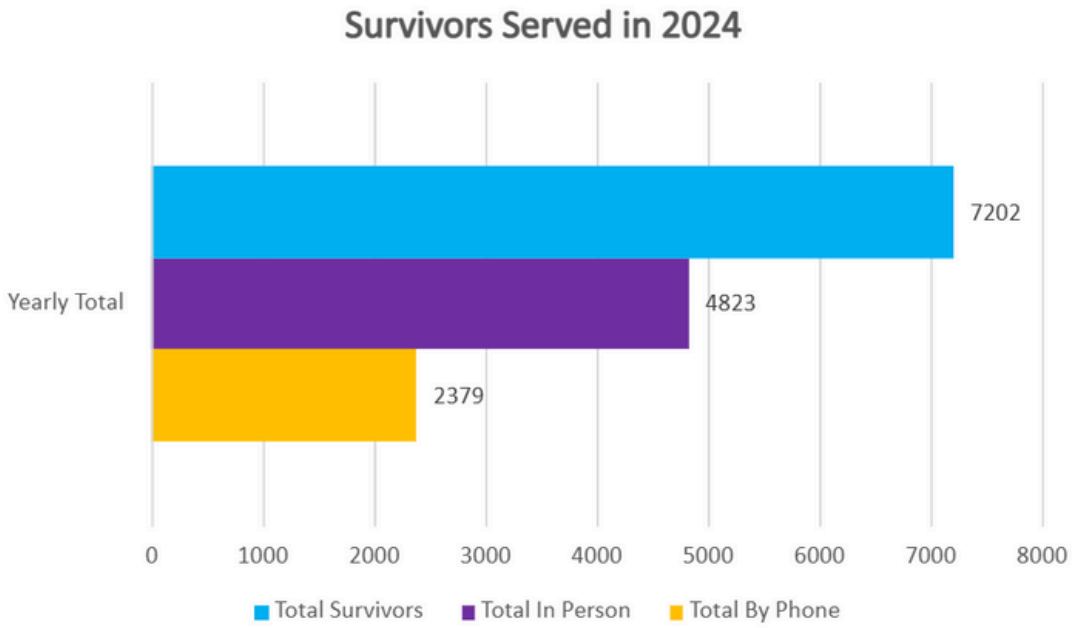
Rachel Schutz
Executive Director

Data

SURVIVORS SERVED AND SERVICES PROVIDED

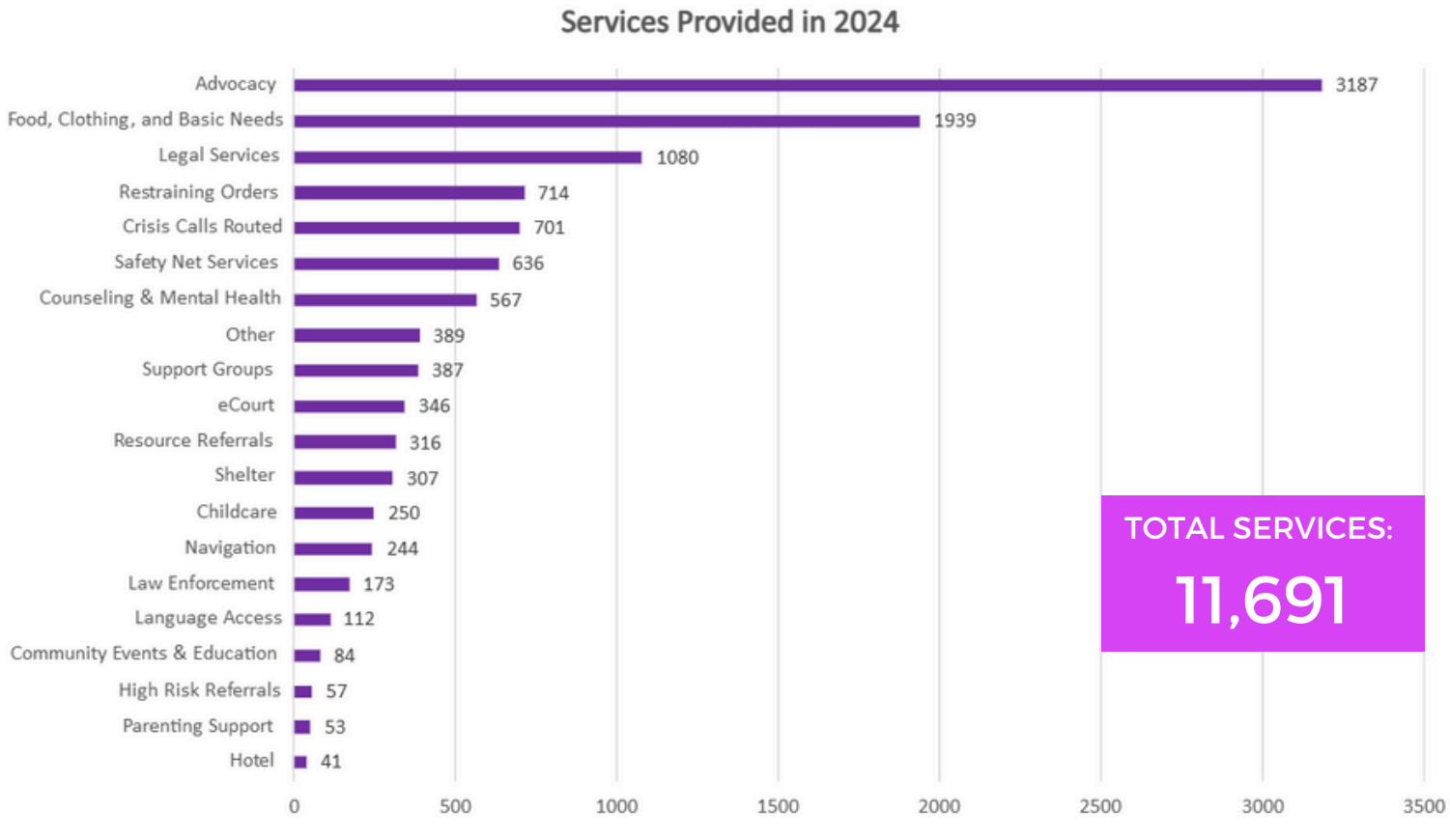
SURVIVORS SERVED

In 2024, the FJC served 7,202 survivors, 26% more than 2023. Since 2018, the FJC has seen a growth of 323% in survivors seeking services. We believe that the largest driver of this increase has been awareness, both of abuse generally and the Family Justice Center itself, but also the increasing number of partners located and services provided every year.



SERVICES PROVIDED

Services in 2024 increased once again this year, by 16%. This included the addition of new services, new partners, and expanded partner capacity, in an effort to increase support and responsivity to survivor needs.



Impact

QUALITATIVE AND QUANTITATIVE

99.4% Of survivors reported they experienced trauma informed care while receiving services.

100% Of survivors reported that they received the help they needed to keep their family safe.

106 Families were provided emergency hotels or transportation to escape abuse.

57 Survivors at high risk of homicide had their cases coordinated to ensure their safety.

250 Children were cared for while their parents' sought services.

346 Survivors safely appeared for their court cases at the FJC.

1,939 Survivors received food and clothing.

389 Survivors were provided emergency items such as phones, gift cards, new locks, or address confidentiality.

701 After-hours crisis calls were routed to our partners, making the FJC's phone number its own one-stop-shop.

22,843 Pounds of food was distributed to survivors and their children.

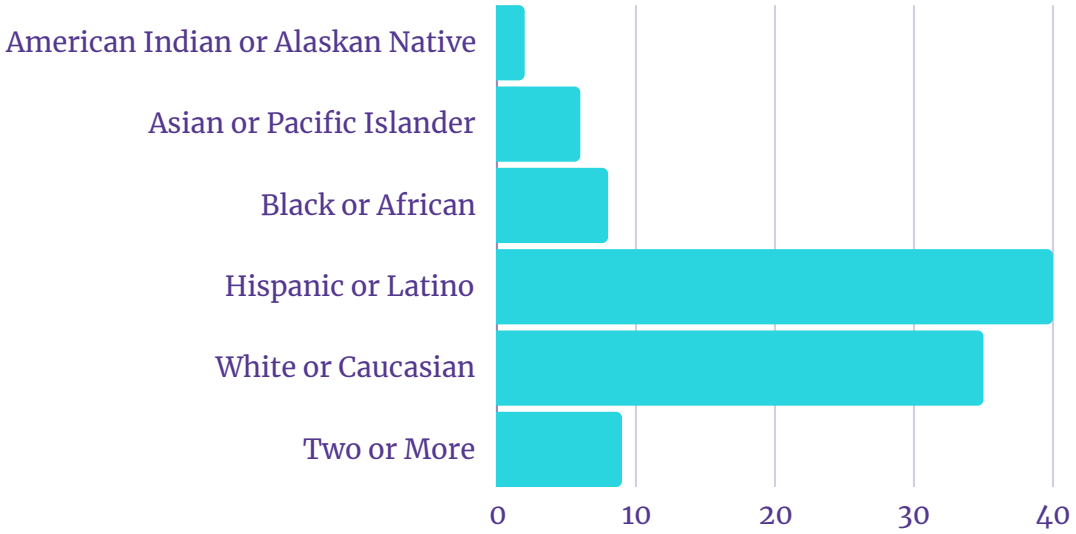
100% Of survivors felt they and their children were cared for by staff and partners

89.2% Of survivors reported that after their visit they can see their path to Safety, Healing, and Hope.

7,899 Additional services were coordinated amongst our 18 on-site partner agencies, ensuring that survivors only had to come to one place to access safety, healing, and hope.

Demographics

SURVIVORS, STAFF, AND GEOGRAPHY

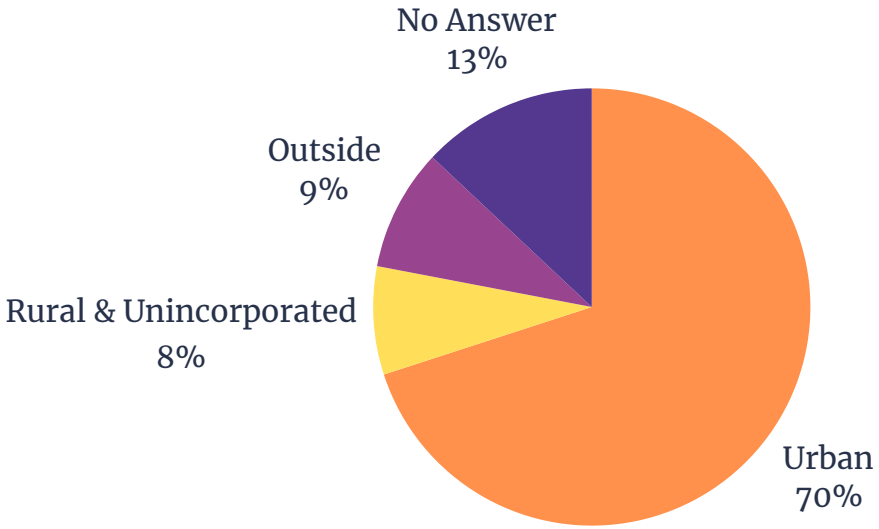


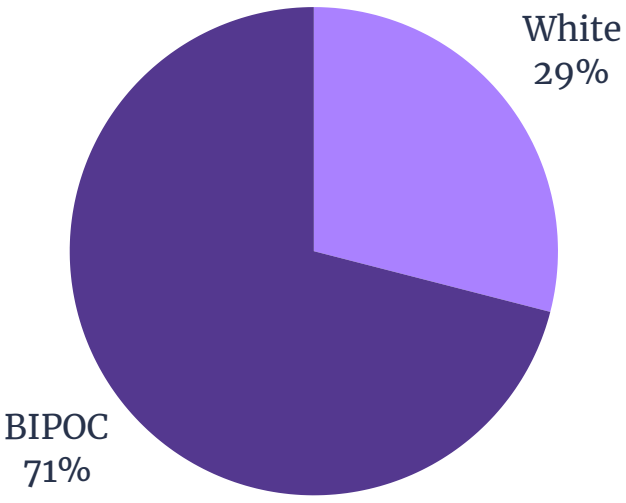
SURVIVOR DEMOGRAPHICS

Washington County population is 78% white and 22% people of color. The FJC serves 65% people of color, illustrating the disproportionate impact of violence and abuse on marginalized communities.

WASHINGTON COUNTY GEOGRAPHY

2024 has seen a decrease in survivors from rural areas, at least reporting to be, with an increase in the numbers of individuals not identifying their location. 2023 saw a dedicated rural outreach initiative which clearly needs to continue. As awareness grows about abuse and also the FJC, sustained effort in population-specific communication is necessary.





STAFF DEMOGRAPHICS

The FJC seeks to represent the populations it serves, including having survivors on staff and as board members. In addition to 71% identifying as BIPOC, 88% of staff identify as having lived experience as well as 100% on our VOICES Committee and 40% on our Board of Directors.

Highlights

INCREASING AWARENESS, DEEPENING IMPACT, UNITING COMMUNITY



US Capital Community Impact Flag Presentation



VOICES Peer Outreach Team



Run for Hope 5k



Voices of Hope Survivor Art Gallery



Family Food Box Distribution



Holiday Shop with Santa

Partners

TOGETHER, WE ARE ENDING THE CYCLES OF VIOLENCE AND ABUSE IN WASHINGTON COUNTY.

TOGETHER,

FAMILY JUSTICE CENTER OF WASHINGTON COUNTY

DRO Disability Rights Oregon

SARC SEXUAL ASSAULT RESOURCE CENTER

OCVLC

Oregon Law Center
WORKING TOGETHER TO ACHIEVE JUSTICE FOR LOW INCOME OREGONIAN

Family SkillBuilders
Customized Services for Stronger Families

AbuseRecovery MINISTRY SERVICES

DOMESTIC VIOLENCE RESOURCE CENTER

Community Action
Helping people. Changing lives.

OREGON FOOD BANK

Oregon Department of Human Services

SALC ST. ANDREW LEGAL CLINIC

cares northwest

ADELANTE MUJERES

VICTIM RIGHTS LAW CENTER

SEQUOIA

BEAVERTON POLICE DEPARTMENT COURAGE COMPASSION INTEGRITY

HILLSBORO POLICE OREGON

JUDICIAL DEPARTMENT STATE OF OREGON

SAFETY COMPASS

SHERIFF WASHINGTON COUNTY

DISTRICT ATTORNEY STATE OF OREGON WASHINGTON COUNTY 1859

www.fjcwc.com

735 SW 158th Ave., Suite 100
Beaverton, OR, 97006

503-430-8300

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Thu, 08/28/2025 - 10:52am
12.75.216.13

Agency Contact Information

Agency Name
Family Promise of Tualatin Valley

Address
11460 SW Pacific Hwy

City
Tigard

State
Oregon

Zip Code
97223

Contact Name
Elise Schaff Laubach

Contact Telephone Number
971-279-9569

Contact Email Address
elise@familypromiseoftv.org

Agency Request Information

Describe your agency's mission
Family Promise of Tualatin Valley (FPTV) is a non-profit whose mission is to equip vulnerable families and individuals to end the cycle of homelessness through a community-based response. We accomplish this by providing shelter and wraparound services that include case management and housing navigation, for up to 70 households in our Tigard facility. We envision a community in which every family has a home, a livelihood and a chance to build a better future.

FPTV aims to address both immediate needs though shelter services and more long-term solutions, to help families regain stability and break the cycle of homelessness.

Family Promise of the Treasure Valley's Bridge to Home shelter provides safe housing for families experiencing homelessness. Our case management services focus on connecting families with permanent housing, job opportunities, and financial education. Securing housing

alone is not enough; families also need access to healthcare, childcare, food, and other vital resources to achieve long-term stability. FPTV utilizes families' time in the shelter to proactively link them with these essential resources and support services, thereby increasing their chances of remaining housed and breaking the cycle of homelessness.

As families prepare to move from shelter into permanent housing, we provide targeted support to cover move-in costs, application fees, and short-term rental assistance. To continue offering these wraparound services, we rely on funding for basic operational needs such as staffing, supplies, and staff training. By combining emergency shelter with long-term stability planning, we create pathways to independence and self-sufficiency, ensuring families not only find housing but remain securely housed.

Amount of funding request
$7,500

What is the request for?
Family Promise of Tualatin Valley (FPTV) is seeking $7,500 in funding to support our critical operations and sustain the comprehensive services we provide to families in need. Over the past year, we completed a major remodel that expanded our dining room and added a commercial kitchen, allowing us to prepare meals onsite for families. We also created a large guest laundry space adjoining our playroom, a multipurpose room, and other improvements that enhance both the functionality and welcoming environment of our shelter.
This funding will help cover essential costs that ensure these upgraded facilities can be fully utilized to support families. It will support salaries for key staff positions that are not fully funded by other grants, allowing us to retain experienced and dedicated personnel who provide hands-on assistance to families. It will also help families transition from shelter to stable housing by covering apartment application fees, move-in expenses, and initial rental assistance. Additionally, it will maintain our office and facility operations with necessary supplies, printing, insurance, and training materials so staff are equipped to provide high-quality, comprehensive services. These investments are critical for helping families achieve stability, independence, and lasting success.

How does your request align with the City Council's 2030 Vision?
Family Promise of Tualatin Valley's work to support families and individuals experiencing homelessness directly advances the City Council's 2030 Vision. By providing access to safe, stable housing and comprehensive support services, we help ensure that all community members have the opportunity to thrive. Our approach emphasizes equity and inclusion, addressing systemic barriers that prevent vulnerable families from achieving stability and full participation in the community.

Through our programs, families gain the resources and guidance they need to pursue education, employment, and civic engagement, contributing to the city's economic vitality and social cohesion. By preventing homelessness and promoting long-term stability, we strengthen neighborhoods, enhance safety, and foster a resilient, connected, and welcoming community for everyone.

In this way, our funding request supports the City Council's vision by creating equitable opportunities, encouraging active participation in community life, and promoting safe and sustainable neighborhoods where all residents can flourish.

How many Tualatin residents will be served?
Our Bridge to Home shelter has the capacity to accommodate up to 70 families at any given time. Our objective is to transition families into stable housing as efficiently as possible. In 2025, we project serving over 500 individuals through case management, shelter, and rehousing

services. We will also provide prevention and diversion services to approximately 40 Tualatin households and hundreds of resource referrals.

Who is your target demographic in Tualatin?
Our Target demographic is families with minor children experiencing homelessness or housing insecurity.

Supporting Documentation

Submit your organizations budget information
2025_fptv_budget_condensed_with_detailed_revenue.pdf [2]

Submit your board information
fptv_board_2025.pdf [3]

Submit a copy of your 501(c)(3)
fptv_501c3_determinination_letter.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
While loss of housing can make it hard to describe “residency”, we do know that more that 65% of households that we serve are part of the Tigard Tualatin School District. Last year we provided 58,775 safe bed-nights of shelter, 22,672 hot meals and more than $660,000 in assistance to keep families housed in our area.

Please describe how previous grant funds were used.
The previous grant funds were used to advance our mission of equipping vulnerable families and individuals to end the cycle of homelessness through a community-based response. With this support, we retained experienced staff who provide personalized case management, ensuring families receive the tools and support they need to achieve lasting stability. The funding also directly assisted families as they transitioned from shelter to permanent housing, covering critical move-in costs such as rental deposits and initial rent to create a safe, stable home environment. Additionally, the grant supported our operational needs, including office supplies, training, and resources that enable our team to deliver high-quality, trauma-informed services. These funds were essential in sustaining our programs and empowering families to break the cycle of homelessness.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
Thanks to the support from this grant, FPTV was able to maintain flexible resources that help families avoid homelessness. For example, Marta, a head of household in our housing case management program, faced eviction due to past-due utility bills totaling nearly $400 in late fees while recovering from a medical procedure. With support from her case manager and our Prevention program, Marta was able to request a Reasonable Accommodation with her property manager, secure assistance to pay the overdue bills, and have late fees removed. She successfully avoided eviction and is now current on her utilities.
This story illustrates how general operating funds allow FPTV to respond quickly to families’

urgent needs, providing individualized support that stabilizes housing and prevents homelessness.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89321

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/2025_fptv_budget_condensed_with_detailed_revenue.pdf [3] https://www.tualatinoregon.gov/system/files/webform/fptv_board_2025.pdf [4] https://www.tualatinoregon.gov/system/files/webform/fptv_501c3_determinination_letter.pdf

Family Promise of Tualatin Valley

Budget Overview: Budget_FY25_P&L_1 - FY25 P&L

January - December 2025

	TOTAL
Revenue	
4010 Contributions	**8,290,488.00**
4030 Fundraising Event- Revenue	
4031 EDBG, Net	
4031.1 EDBG--Income	85,000.00
4031.2 EDBG--Expenses	-20,000.00
Total 4031 EDBG, Net	**65,000.00**
Total 4030 Fundraising Event- Revenue	**65,000.00**
4060 Interest & Dividends	45,000.00
Total Revenue	**$8,400,488.00**
GROSS PROFIT	**$8,400,488.00**
Expenditures	
5010 Direct Family Assistance	**1,359,104.00**
5020 Salary & Related Employment Costs	**3,024,580.00**
5030 Facility Costs	**764,664.00**
5040 Transportation Costs	**17,607.00**
5050 Travel & Meeting	**77,000.00**
6020 Marketing Costs	**6,000.00**
7010 Insurance	**44,003.00**
7020 Professional Fees	**93,750.00**
7030 Office Costs	**93,500.00**
7040 Other Expenses	**13,000.00**
Total Expenditures	**$5,493,208.00**
NET OPERATING REVENUE	**$2,907,280.00**
Other Expenditures	**$884,514.00**
NET OTHER REVENUE	**$ -884,514.00**
NET REVENUE	**$2,022,766.00**

FamilyPromise
of Tualatin Valley

Board, Committee, and Staff Members

August 2025

FPTV BOARD AND COMMITTEE MEMBERS							
Classification	**Title**	**Last Name**	**First Name**	**Occupation**	**City**	**Phone**	**E-mail**
Officer	President	Quinn	Rebecca	Attorney	Tualatin	503-810-1598	romanfolk@comcast.net
Officer	Treasurer	Goodhouse	John	City Council/Insurance	Tigard	971-212-7533	jgoodhouse@choicesins.com
Officer	VP	Case	Renee	Lifeworks NW/Mental Health Coordir	Lake Oswego	503-313-4294	reneecase@comcast.net
At Large	Secretary	Scott	Nancy	Graphic designer	West Linn	503-997-2230	nanscottdesign@gmail.com
At Large		Williams	Cameron	Columbia Sportswear/Risk	Beaverton	503-720-1192	cawilliams@columbia.com
At Large		Greenough	Carol	Retired clinical psychologist	Tualatin	503-975-7808	carol.greenough@gmail.com
At Large		Williams	Veronica	Retired business executive	Tualatin	503-320-2897	vlw14@comcast.net
At Large		Ciula	Mary	Classified Substitute	Beaverton	503-806-7576	mary.ciula@gmail.com
At Large		Marshall	Kim	Executive Director of Project Homeless Connect.		503-201-2631	kim@phcwc.org

Department of the Treasury Internal Revenue Service
P. O. Box 2508
Cincinnati, OH 45201

Date:
July 30, 2018
Person to contact/ID number:
Mr. Molloy – ID# 0203248
Contact telephone number:
877-829-5500

MICHAEL MCINNIS
16430 SW 93RD AVE
TIGARD OR 97224

Dear Sir or Madam:

We're responding to your letter dated November 14, 2017, requesting copies of the determination letter for Family Promise of Tualatin Valley.

Your copies are enclosed.

If you have questions, you can contact the person listed above.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Enclosure:
Your Copies

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 13 2017

FAMILY PROMISE OF TUALATIN VALLEY
9000 SW DURHAM ROAD
TIGARD, OR 97224

Employer Identification Number:
81-5297091
DLN:
17053156326007
Contact Person:
CARLY D YOUNG ID# 31494
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
April 24, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

FAMILY PROMISE OF TUALATIN VALLEY

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Fri, 08/29/2025 - 4:23pm
50.190.49.173

Agency Contact Information

Agency Name
Good Neighbor Center

Address
11130 SW Greenburg Road

City
Tigard

State
Oregon

Zip Code
97223

Contact Name
Jodi Collins

Contact Telephone Number
503-679-9680

Contact Email Address
Jcollins@gncnw.org

Agency Request Information

Describe your agency's mission
Good Neighbor Center empowers families experiencing housing insecurity by providing shelter, resources, and support for lasting stability. We advance this mission through our 90-day emergency family shelter, which provides safe shelter, meals, and trauma-informed support, as well as through our housing case management programs that assist families with children across Washington County in overcoming barriers to housing and achieving long-term stability.

Amount of funding request
$5,000.00

What is the request for?
Good Neighbor Center (GNC) is requesting $5,000 from the City of Tualatin in general operating support to assist in providing emergency shelter services and ensure families have access to critical resources and pathways to stable housing during times of crisis.

Washington County contracts provide GNC with funding for case management and cover part of shelter operations, but they do not meet the full cost of daily operations or the comprehensive support families need to stabilize and maintain housing.

We also rely on the combined strength of individual donors, volunteers, community partnerships, foundation grants, and support from cities across Washington County to keep our shelter open. Our team connects families to vital community resources and, when needed, receives and distributes donations to meet urgent needs. This coordination ensures that parents and children consistently have access to essentials that allow them to move toward stability.

With recent cuts to public funding, the need for flexible local support is more urgent than ever. This funding will help ensure that families from all over Washington County, including those in Tualatin, continue to have reliable access to safe shelter, nutritious meals, and the support required to secure and maintain stable housing.

How does your request align with the City Council's 2030 Vision?
Supporting Good Neighbor Center directly advances Tualatin's City Council's 2030 Vision. By providing general operating support, the city of Tualatin helps build an inclusive and connected community where families from all backgrounds have equitable access to shelter and resources. This investment also promotes safe neighborhoods by reducing the instability that comes with homelessness and lessening strain on schools, first responders, and community systems. Because more than half of our shelter guests are children, city support strengthens educational success, helping students remain engaged in their classrooms despite the challenges of housing insecurity. Finally, City funding sustains Good Neighbor Center's shelter, which serves as a countywide safety net that Tualatin families can rely on for trauma-informed support in moments of crisis, creating a stronger and more resilient community

How many Tualatin residents will be served?
During Fiscal Year 2024–25 (July 1, 2024 to June 30, 2025), GNC served 448 individuals from 174 families from Washington County, and 52% were children. Based on service patterns, we estimate that approximately 10% of those families, about 45 individuals, including 23 children, were Tualatin residents. In addition, 89.5% of families who obtained housing with GNC's support have successfully maintained their housing long term, demonstrating lasting stability.

Who is your target demographic in Tualatin?
Families with children experiencing housing insecurity.

Supporting Documentation

Submit your organizations budget information
25-26_consolidated_budget_1.pdf [2]

Submit your board information
2526_bod_.docx [3]

Submit a copy of your 501(c)(3)
irsdeterminationletter.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
NA

Please describe how previous grant funds were used.
NA

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
NA

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89344

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/25-26_consolidated_budget_1.pdf [3] https://www.tualatinoregon.gov/system/files/webform/2526_bod_.docx [4] https://www.tualatinoregon.gov/system/files/webform/irsdeterminationletter.pdf

Revenue	
Community Action - SHAP	**128,000**
Unrestricted Donations	**195,000**
Local Grants- Washington County Capacity Building	**-**
Local Grants - Washington County Supportive Housing	**742,214**
Local Grants - Washington County Serial Tax Levy	**349,778**
Foundation Grant- Weston	**32,000**
Foundation Grant- Silvey	**30,000**
Foundation Grant- Oregon Community Foundation	
Restricted Donations	**10,000**
City Grants- Tigard	**12,000**
Rotary Grant	**18,000**
Other Grants	
OHCS	**176,250**
Total Revenue	**1,693,242**
Expenses	
Employee Wages- Shelter	**437,452**
Employee Wages- SHS	**478,140**
Employee Wages- Admin	**155,000**
Employee Benefits	**140,000**
Payroll Taxes and Fees	**122,000**
Participant Assistance & Pass Through Grants	**84,375**
Other Office and Program Expenses	**50,000**
Facility Expenses- Maintenance & Supplies	**29,000**
Utilities	**31,000**
Professional Services	**50,000**
Trainings	**4,000**
Fundraising/Development	**25,000**
Rent & Storage	**45,000**
Insurance	**40,000**
Bank/Merchant Fees	**2,000**
Building Improvements	
Total Operating Expenses	**1,692,967**
Net Income/(Loss)	**275**

Good Neighbor Center

Supporting and Empowering Families

***Chair**: Tom Heger,* Vice President, JE Dunn Construction
***Vice Chair**: Nicole F. Wolfer,* Development Specialist, Providence Newberg Medical Center
***Treasurer**: Kristin Bauer,* Vice President Senior Treasury Solutions Officer, Pacific West Bank
***Secretary**: Karen Hill, Interim Non-Profit CEO*

Directors:
Jamie Stasny, Regional Transportation & Land Use Policy Coordinator, Clackamas County
Dave Bachman, President & CEO, Cascade Management, Inc.
Shannon Moxley, Owner, Shannon M. Moxley CPA
Blair Holt, Vice President of Sales & Marketing, Coin Meter

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 19 2004

Employer Identification Number:
93-1269989
DLN:
17053269739054
Contact Person:
ERIC J BERTELSEN ID# 31323
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

EAST WASHINGTON COUNTY SHELTER
PARTNERSHIP COUNCIL INC
11130 SW GREENBURG RD
TIGARD, OR 97223-5433

Dear Applicant:

Our letter dated JANUARY 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Thu, 07/31/2025 - 12:17pm
50.38.52.167

Agency Contact Information

Agency Name
Just Compassion of East Washington County

Address
PO Box 230025

City
Tigard

State
Oregon

Zip Code
97281

Contact Name
Micah Hansen

Contact Telephone Number
503-776-8346

Contact Email Address
micah@justcompassionewc.com

Agency Request Information

Describe your agency's mission
Just Compassion (JC) provides temporary shelter, re-housing support and case management services for people who are currently or at serious risk of becoming unhoused. We implement person-centered solutions to improve clients' immediate living situations and advocates for evidence-based solutions to ending houselessness. Ultimately, JC seeks to ensure people experiencing houselessness and marginalization are seen, heard and known.

Members of the Washington County community founded JC in 2010 to provide hygiene facilities and fresh meals for their unhoused neighbors. They eventually opened a full day resource center. Today, we operate a 24/7 shelter in Tigard alongside a daily resource center; safe parking programs for unhoused persons who live in their vehicle; street outreach and case management; supportive rehousing services to help unhoused individuals transition into independent, permanent housing; and eviction prevention and tenancy support resources.

Amount of funding request
We are requesting $5,000.

What is the request for?
We are requesting $5,000 to provide temporary hotel accommodations for unhoused families with children under 18 in Tualatin to prevent unsheltered situations. “Unsheltered” is defined as any location not intended for human habitation, including the outdoors, vehicles, abandoned structures, etc.

We frequently partner with family service providers while the families we engage wait to access a more suitable, family-specific shelter program. Many of the households we help to obtain temporary hotel accommodations enter non-congregate family shelter or other housing support services within three weeks.

How does your request align with the City Council’s 2030 Vision?
JC’s request for funds to provide hotel accommodations for unhoused, unsheltered families in Tualatin aligns with two goals in particular from the City Council’s 2030 Vision: an Inclusive Community and safe, sustainable Neighborhoods.

Inclusive Community: For children to meet developmental milestones as they grow, they need structure and stability. Preventing potential trauma due to this period of houselessness will reduce the adverse outcomes they experience later in life, especially those related to academic, employment, and social expectations. Temporary accommodations to avoid unsheltered houselessness promotes equity and access for participants to create a meaningful quality of life in Tualatin.

Neighborhoods: Children and youth who experience housing instability and literal houselessness are more likely to experience adverse outcomes like low educational attainment, encounters with criminal justice systems, and more. These outcomes can significantly reduce that person’s capacity to access sustainable employment and stable housing for years or even decades. Temporary accommodations to reduce the potential trauma of an experience of unsheltered houselessness promotes the likelihood that everyone in Tualatin can access desirable, sustainable housing and neighborhoods.

How many Tualatin residents will be served?
Based on experience, the average hotel stay for a family costs $600/week. The households we work with typically obtain more stable shelter with providers like Family Promise of Tualatin Valley in 3 weeks or less. Therefore, we expect to spend up to $1,800/household on hotel accommodations. With the requested $5,000, JC could shelter 3 to 5 households depending on varying factors like household size, length of stay, and time of year. If each household has an average of three individuals, then JC could shelter anywhere from 9 to 15 Tualatin residents.

Who is your target demographic in Tualatin?
Our target demographic in Tualatin is families with at least one primary adult caregiver and at least one child under 18 who would otherwise experience unsheltered houselessness. Our definition of “family” includes pregnant individuals, single parents, and pregnant and parenting youth under 24.

Supporting Documentation

Submit your organizations budget information
jc_projected_budget_2025-2026_-_google_sheets.pdf [2]

Submit your board information

board_directory_5_2025.pdf [3]

Submit a copy of your 501(c)(3)
501c3.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?

Please describe how previous grant funds were used.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89094

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/jc_projected_budget_2025-2026_-_google_sheets.pdf [3] https://www.tualatinoregon.gov/system/files/webform/board_directory_5_2025.pdf [4] https://www.tualatinoregon.gov/system/files/webform/501c3.pdf

Just Compassion of East Washington County
Projected Budget by Class
July 2025- June 2026

Revenue	
40 Grants and Contracts	-
4005 State Of Oregon	-
4010 Washington County	4,082,926.00
4020 City of Beaverton	98,000.00
4040 City of Tigard	90,000.00
4110 Federal Grants	30,000.00
4115- CoC Program	-
Clackamas County	371,421.25
Community Action OHCS-OOCT	-
Capital Construction Admin	-
4300 Other	1,050,000.00
Total 40 Grants and Contracts	5,722,347.25
4500 Contributions	50,000.00
4510 Fundraiser Revenue	50,000.00
Total Revenue	**5,822,347.25**
Gross Profit	**5,822,347.25**
Expenditures	-
50 Client Services	-
5010 Bus Tickets	-
5020 Clothing & Toiletries	-
5030 Food Supplies	164,250.00
5040 Transportation , Fuel	3,600.00
5050 Health Services	-
5060 Hotel/Motel	-
5070 Housing Assistance	519,000.00
5080 ID Recovery & Birth Certficates	-
5090 Meals	-
5100 Showers, Laundry and Honey Bucket	26,955.60
5110 Phone Assistance	-
Others	274,000.00
Total 50 Client Services	**987,805.60**
60 Personnel Expenses	**-**
6000 Executive Director	**168,360.00**
6005 Oper/ Develoment Director	**97,750.00**
Development Coordinate	**57,500.00**
Program Supervisor (3)	**212,000.00**
6008 Fiscal Director	**97,750.00**
Accounting Assistant	**56,160.00**

6009 Executive Administration	80,000.00
Safety Manager	62,500.00
Com. Enga.& Resource Coordinator	70,200.00
Shelter/ Access center Suppervisor	71,500.00
Add Shelter/ Acc center Suppervisor+ behavious spe	131,980.00
6010 Coordinator Wages	1,142,940.00
6020 Hourly Wages	848,640.00
6100 Stipends (mileage)	-
6500 Medical/Dental Insurance	327,960.00
6510 FICA/Medicare	237,224.00
6610 phone& mileage stipend	80,453.00
6900 Payroll Expenses	56,340.70
Bonus	30,000.00
Trainning	31,056.93
Total 60 Personnel Expenses	3,860,314.63
70 Services and Supplies	-
7000 Rent	83,280.00
7020 Facilities Cleaning	50,400.00
7030 Professional Services CPA,HR, legal	67,000.00
7040 Due and Subscriptions	9,000.00
7050 Taxes & Licenses	8,000.00
7060 Insurance	36,000.00
7070 Service Fees	14,000.00
7080 Utilities	102,000.00
7090 Repairs & Maintenance	120,000.00
7100 Fundraising/Marketing Expenses	12,000.00
7290 Mortgage Interest	-
7300 Operating Supplies	57,050.00
7310 Office Supplies	46,880.00
7320 Materials and Supplies	-
7330 Furniture and Equipment	-
7400 Travel/Conferences/Meetings	-
7405 Storage	1,908.00
7600 Depreciation Expense	50,000.00
7900 Indirect Charges	(0.00)
Total 70 Services and Supplies	657,518.00
90 Site Improvements	-
Total 90 Site Improvements	-
Total Expenditures	5,505,638.23
Net Operating Revenue	316,687.78
Net Revenue	316,687.78

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 23 2015

JUST COMPASSION OF EAST WASHINGTON COUNTY
PO BOX 230026
TIGARD, OR 97281

Employer Identification Number:
47-3373831
DLN:
17053140359005
Contact Person:
PAULA J MOLL-MALONE ID# 31262
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
January 16, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Tamera Ripperda
Director, Exempt Organizations

Letter 947

Richard Bonton Self-employed business owner Term: 3/2024-3/2026	**Margaret Doherty** Retired OR State Legislator Term: 2/2024-2/2026	**Shoshana Gebelmann** Retired Term: 11/2024-11/2026 Lived experience
Les Joel General manager, Transformer Technologies Term: 12/2025-12/2027 Board Vice-Chair	**Donna Krauthoefer** Retired educator Term: 1/2025-1/2027 Board Secretary	**Pamela Leavitt** President, NW Advocacy Group Term: 2/2024-2/2026
Tom Schneider HR Operations Manager, City of Portland Term: 2/2025-2/2027 Board Treasurer + Strategic Action Plan Coordinator	**Lisa Teutsch** Retired clinical social worker Term: 3/2024-3/2026	**Darla Tillman-Samuelson** Chaplain Resident, VA Portland Health Care System Term: 1/2025-1/2027 Board Chair
Dr. Vernon Baker Executive Director Executive leadership	**Linh Nguyen** Financial Director Executive leadership	**Michael Austin** Development Director Executive leadership

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Wed, 08/20/2025 - 9:19am
50.54.147.63

Agency Contact Information

Agency Name
Love INC for Tigard, Tualatin, and Sherwood

Address
10900 SW 121st Ave

City
Tigard

State
Oregon

Zip Code
97223

Contact Name
Ken Caron

Contact Telephone Number
5034436888

Contact Email Address
executivedirector@loveinc-tts.org

Agency Request Information

Describe your agency's mission
Love INC's mission is to assist individuals facing hardship in avoiding homelessness and to support those transitioning out of homelessness towards stability. We provide essential resources, education, and referrals to help clients navigate crises, enabling them to manage rent, bills, and work toward a more secure future. This is accomplished by uniting churches and community partners.

Amount of funding request
$5,000

What is the request for?
In alignment with the City of Tualatin's 2030 Vision, Love INC of Tigard, Tualatin & Sherwood respectfully requests $5,000 to help fully fund a second staff position at our Connection Center—an essential hub for crisis response, support services, and long-term stability for local residents

in need.

This position is critical to meeting the growing demand for services, particularly from new residents of the Palm Beck Apartments, many of whom are navigating significant life transitions, including homelessness, job loss, or health challenges. The additional staff capacity will ensure that we can provide timely, compassionate, and coordinated care—connecting neighbors to community resources, building trust, and empowering individuals toward sustainable stability.

More than 50% of the individuals that we serve identify as Hispanic, and many face language, cultural, or systemic barriers to accessing help. This grant would enhance our ability to serve these neighbors with equity and dignity, reflecting the City of Tualatin's commitment to inclusion and belonging for all.

To help support the funding of this position, we were also able to bring on a new church partner from within the City of Tualatin—demonstrating growing local investment and shared responsibility in serving our neighbors in need.

Of the $17,488 needed to fund this position for one year, we have already secured $12,044 (as reflected in our financial documents). With only $5,444 remaining, this $5,000 grant would bring us within $444 of our goal—a gap we are confident we can close through continued community support.

This investment directly advances the City of Tualatin's vision by fostering a caring and inclusive community, safe and welcoming neighborhoods, and a civically engaged city. By helping us expand our frontline staff, the City of Tualatin will be helping to ensure that every resident—especially those in crisis—can access the help they need, when they need it most.

How does your request align with the City Council's 2030 Vision?
Alignment with the City of Tualatin's 2030 Vision:

This request directly supports the City of Tualatin's 2030 Vision by enhancing equitable access to services for our growing Spanish-speaking and refugee populations. By hiring a staff member focused on mobilizing volunteers—especially bilingual volunteers—we are actively removing barriers to support vulnerable communities, promoting cultural understanding, and fostering community inclusion.

Our approach helps ensure that every resident, regardless of language or background, has the opportunity to connect with the resources they need to live safely and with dignity. This aligns with the Vision's commitment to:

A safe and inclusive community where everyone belongs

Support for social services that stabilize families and prevent homelessness

Collaboration among community organizations and volunteers

Responsive, people-centered services that reflect the city's diversity

In equipping our team with the tools and training to engage Spanish-speaking and refugee neighbors more effectively, we are not only expanding our capacity to serve but also reinforcing the city's goal of building a resilient, caring, and connected community for all.

How many Tualatin residents will be served?

Currently, Love INC serves 900 Tualatin residents through our Connection Center and partner churches. With the recent opening of Palmbeck Garden Apartments and the continued housing of vulnerable families in the area, we anticipate this number will continue to grow.

A significant portion of those we serve in Tualatin—over 50%—are Hispanic residents. Many of these neighbors encounter cultural and language challenges that can make it harder to access the help they need. Our Connection Center offers a welcoming, bilingual space where trust is built, and support is personalized. This grant-funded staff position we hope will strengthen our ability to respond effectively and compassionately to the needs of this growing and diverse community.

Who is your target demographic in Tualatin?
Our organization serves a diverse group of community members in Tualatin, with a growing focus on refugees from Central and South America. In addition to this expanding demographic, we support the impoverished and low-income populations, particularly those who are just one breakdown, layoff, or illness away from being unable to meet their basic needs.

We provide assistance to individuals and families regardless of their race, religion, ethnicity, or identity, focusing solely on verified need. This includes immigrant communities, survivors of domestic violence, and those identifying as LGBTQ+.

With the recent opening of the Palmbeck Gardens Apartments, we have already begun to see a noticeable increase in requests for assistance from individuals and families moving into this new low-income housing community. As more residents settle in, many are reaching out for support with basic needs. This growth highlights both the urgent need and the opportunity to come alongside our neighbors with compassion and coordinated support.

Supporting Documentation

Submit your organizations budget information
love_inc_tts_budget_overview_budget_2025.xlsx [2]

Submit your board information
board_of_directors_2025.docx [3]

Submit a copy of your 501(c)(3)
501c3_status_2025.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
Love INC serves over 227 Tualatin households—impacting more than 900 residents—through a wide range of supportive services provided at no cost to the client. With the support of our church partners, local agencies, and generous community donations, we were able to deliver practical, tangible assistance such as furniture, household goods, clothing, relational support, and resource navigation.

In total, the value of in-kind goods and volunteer service hours provided by Love INC to the community exceeds $170,000 annually. This investment directly supported vulnerable individuals

and families facing crisis, helping them take meaningful steps toward stability and self-sufficiency.

In addition to meeting physical needs, Love INC provides emotional and relational support to our clients, navigating life's most difficult moments. One powerful example involved a Tualatin client I mentioned during my presentation to the Council—she passed away just two days later. Because of this grant and the support, it helped sustain our trained volunteers were able to walk closely with her and her family, offering compassionate presence, dignity, and care in her final days.

This story illustrates the deeper value Love INC brings to the community—not only delivering essential items but showing up when people need more than just things. The grant helped make that possible.

Please describe how previous grant funds were used.
Previous grant funds were instrumental in helping Love INC remain operational during a period of significant financial strain. Like many nonprofits, we faced a sharp decline in donations while experiencing a surge in demand for services. The grant allowed us to cover essential operational expenses—including rent, phone lines, technology upgrades, and partial staffing support.

The previous grant ensured we could continue answering calls, coordinating volunteers, and providing critical assistance to individuals and families in crisis. Without this support, we would have faced serious disruptions in our ability to serve the community at a time when our help was needed most. The grant helped us bridge a critical gap and continue living out our mission to connect people in need with hope, resources, and long-term support.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
The grant directly advanced the mission of Love INC of Tigard, Tualatin & Sherwood—to mobilize local churches to serve the community with compassion and coordinated care. The funds strengthened our capacity to respond to rising needs, particularly during a season of financial strain when demand for services was high.

With this support, we were able to maintain uninterrupted operations at our Connection Center, where trained volunteers listen to client stories and connect them with practical resources from our partner churches and community agencies. The grant also sustained critical infrastructure—including phone systems, technology, and staffing, which are foundational to engaging volunteers and walking alongside clients in meaningful ways.

In addition to sustaining core services, the grant helped us build and strengthen our network of church partners, including adding a new congregation from Tualatin. These expanded partnerships have made Love INC more effective and resilient, enabling us to reach more neighbors and mobilize more volunteers.

As a result, we were able to expand our relational ministry efforts, enhance responsiveness to vulnerable populations—including a growing number of Spanish-speaking and refugee families—and continue equipping local churches to serve collaboratively and effectively. This funding ensured we didn't just maintain services but grew in our ability to serve with excellence and dignity.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89272

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/love_inc_tts_budget_overview_budget_2025.xlsx [3]

https://www.tualatinoregon.gov/system/files/webform/board_of_directors_2025.docx [4]
https://www.tualatinoregon.gov/system/files/webform/501c3_status_2025.pdf

Budget Overview_Budget_FY25_P&L__Report
Love INC TTS
January-December, 2025

Account name	Total
Income	
4000 Income--General Operating	0.00
4001 Contributions - Churches	19,443.32
4003 Contributions - Board and Staff	3,395.00
4004 Contributions - Individuals	7,380.00
4005 Contributions - Businesses	650.00
4012 Fred Meyer Community Rewards	120.00
Total for 4000 Income--General Operating	**$30,988.32**
4100 Fundraising	0.00
4108 Banquet Fundraiser	2,500.00
Total for 4100 Fundraising	**$2,500.00**
4200 Grants and Awards	0.00
4210 City of Tigard Grant	2,000.00
4212 Grants--City of Tualatin	1,000.00
Total for 4200 Grants and Awards	**$3,000.00**
Total for Income	**$36,488.32**
Cost of Goods Sold	0.00
Gross Profit	**$36,488.32**
Expenses	
6012 Computer Software	1,351.00
6015 Conferences & Travel	240.00
6016 Dues & Filing Fees	100.00
6017 Education & Training	400.00
6018 Fees - PayPal,SqUp, etc.	150.00
6019 Fund Raiser Expenses	1,000.00
6020 Insurance	1,295.00
6025 Volunteer Appreciation	240.00
6030 Misc/ ED Expen Fund (Cof)	420.00
6035 National Dues	1,339.00
6038 Office Supplies	120.00
6050 Payroll	0.00
6051 Executive Director	16,224.00
6052 Ex. Dir. Employee PR Taxes	0.00
6057 Connection Center Coordinator	2,750.00
6059 Payroll Tax Expense - Employer	1,680.00
6061 Payroll Tax Expense - Employee	250.00
6600 Payroll Expenses	390.00
Total for 6050 Payroll	**$27,949.00**

6060 Postage	150.00
6062 Printing	120.00
6064 Professional Fees	660.00
6066 Rent	6,000.00
6068 Telephone	1,860.00
Total for Expenses	**$36,739.00**
Net Operating Income	**-$290.68**
Other Income	0.00
Other Expenses	0.00
Net Other Income	**$0.00**
Net Income	**-$290.68**

Board of Directors - 2024

Executive Director
Ken Caron – Management
20863 SW 84th Ave
Tualatin, OR 97062
503-312-8035
Executivedirector@LoveINC-tts.org

Secretary –
Jane Runion - Sales Coordinator
5548 SW Natchez St,
Tualatin, OR 97062
(503) 692-8781
jmrunion456@gmail.com

Board Chair
Judy Armstrong – Administrative Assistant
7814 SW Birch St.
Tigard, OR 97223
(503) 341-7515
Judy.armstrong@live.com

Board Vice Chair
Ed Demaree - Retired
10900 A Garden Park Place
Tigard, OR 97223
503-708-8753
tedemaree@yahoo.com

Treasurer
Dave Scalley-Retired
16100 SW Century Dr. #159
Sherwood OR 97140
503-925-9824
dscalley3.0@gmail.com

Susan Robens – Child therapist and psychotherapist
7962 SW Churchill Way.
Tigard, OR 97224
(505) 615-6176 robens@gmail.com

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

LOVE INC OF TIGARD TUALATIN AND SHERWOOD
10900 SW 121ST AVE
TIGARD, OR 97223

Date:
01/21/2022
Employer ID number:
27-2581050
Person to contact:
Name: Ms. Maloney
ID number: 31210
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
May 15, 2020
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053621008921

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Sat, 08/02/2025 - 10:02pm
50.38.57.162

Agency Contact Information

Agency Name
Neighbors Nourising Communities

Address
17660 SW Shawnee Trail

City
Tualatin

State
Oregon

Zip Code
97062

Contact Name
Chad Darby

Contact Telephone Number
5035237142

Contact Email Address
cmdarby@frontier.com

Agency Request Information

Describe your agency's mission
To strengthen communities and reduce hunger through gardening.

Amount of funding request
$2,500

What is the request for?
Operating expenses to support gardening and educational programs for the coming calendar year.

How does your request align with the City Council's 2030 Vision?
An INCLUSIVE COMMUNITY that promotes equity, diversity, and access in creating a meaningful quality of life for everyone
A CONNECTED, INFORMED, and civically ENGAGED community that embraces our City's

diversity
A thriving and diversified ECONOMY that includes living wage jobs, increased tourism, and sustained financial stability for the whole city
Safe, vibrant, and accessible GATHERING PLACES throughout the city that build and celebrate our whole community
An efficient, accessible, innovative, sustainable, and connected TRANSPORTATION SYSTEM that effectively and safely meets the needs of our entire community
Safe, desirable, welcoming, and sustainable NEIGHBORHOODS with housing that is available for all
An ENVIRONMENTALLY active, sustainable, responsible, and forward-thinking community that values and protects our natural resources, inhabitants, and habitat
NNC supports an inclusive community by promoting outdoor gardening activities and education at no cost to participants. By providing food to those with food insecurity in our community, NNC is supporting a meaningful quality of life for those that struggle to attain it. We are ensuring that children are fed in our community and we a supporting environmentally sustainable practices by promoting local, organic food production. Lastly, we are building community programs that connect people that might not otherwise meet one another.

How many Tualatin residents will be served?
We typically have 45-60 volunteer gardeners, businesses, and institutions each year. About 25% of those members will be located outside of Tualatin, but most are nearby and contribute to the Tualatin Schoolhouse Pantry. However, we also serve all the participants at Tualatin Schoolhouse Pantry with our donations. We support students at local elementary schools and we teach classes open to the public at the Tualatin Library. NNC estimates we are reaching about 1,000 citizens in one way or another. However our programs are open to all residents of Tualatin and it is really unique to have a program that provides free gardening materials for any citizen that is interested.

Who is your target demographic in Tualatin?
Our target demographic is very broad. While we support those with food insecurity through food donations, we encourage low income families to join our organization. We provide tools, seeds, plants, and growing spaces for those that need them. However, the largest portion of our members is middle class homeowners who have space, time, and money for gardening. This includes families with young children to senior citizens. We have also donated produce to Meals on Wheels and we provide classes at the Tualatin Library to anyone that wishes to attend. These are mostly attended by senior citizens. So, our target demographic for our produce is low-income, but our target demographic for membership spans from low-income to middle-income residents.

Supporting Documentation

Submit your organizations budget information
2025_budget.docx [2]

Submit your board information
board_members_2025.docx [3]

Submit a copy of your 501(c)(3)
irs_501c3_approval.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
NNC did not receive a grant in the previous funding cycle, but has received grants in other years. Please let us know if you would like to learn more about how the grant money was used. In general it funded classes for the community through the library, paid for seeds, plants and tools for gardeners (40-50 per year), and funded a small amount of administrative costs associated with being a registered business and non-profit. All of our workers are volunteers and even donate their time and fuel to deliver food to the Tualatin Schoolhouse Pantry. We try to operate a very lean ship. This year we'll be working on a new website that we hope will get even more Tualatin residents engaged.

Please describe how previous grant funds were used.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89144

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/2025_budget.docx [3] https://www.tualatinoregon.gov/system/files/webform/board_members_2025.docx [4] https://www.tualatinoregon.gov/system/files/webform/irs_501c3_approval.pdf

Operating Budget 2025	
Revenue	
Cash (starting balance)*	$35,706
Resident Donations (cash)*	$0
Business Donations (cash)**	$0
City of Tualatin Grant (assumes this is awarded)	$2,500
Total Cash Starting and Received	$38,206
Donated Material	
Victory Seeds (donated seeds)-estimated	$125
Territorial (donated seeds)- estimated	$100
Total Value of Cash and Donations	$38,431
Expense*	
Oregon Business Filings	$ 100
Seeds/Plants	$1,000
Community Garden Space Rental for low income families	$0
Supplies for classes, tools, growing medium	$400
Administrative costs/supplies	$6,000
Total Expenses	$7,500
Year-end balance	$30,931

*Projection for CY2025based on current finances and past donation history

Board Member Name	Board Position	Occupation	Address	Phone Number
Chad Darby	Director	Air Quality Consultant/Engineer	17660 SW Shawnee Trail, Tualatin, OR 97062	503.523.7142
Robert Kellogg	Director	Attorney	9412 SW Arikara Drive, Tualatin, OR 97062	971.235.6908
Frank Bubenik	Director	IT Consultant	17445 SW 107th Ave., Tualatin, OR 97062	503.692.1544
Caitlin Blood	Director	Skyline Farm Manager	7306 N. Vancouver Ave., Portland, OR 97217	503.475.4271
Evan Weisner	Director	Real Estate Management	23315 Sw Sherk place, Sherwood, OR 97140	503-752-4202
Peggy Fisher	Director/Chairwoman	Director of Marketing	22445 SW Chilkat Ter, Tualatin, OR 97062	503.554.4096

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 05 2014

NEIGHBORS NOURISHING COMMUNITIES
17660 SW SHAWNEE TRAIL
TUALATIN, OR 97062-0000

Employer Identification Number:
46-4536188
DLN:
26053633002204
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
January 16, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Wed, 09/03/2025 - 9:24pm
172.56.156.48

Agency Contact Information

Agency Name
The Pili Group

Address
13676 SE 162th Ave, Unit 51

City
Happy Valley

State
Oregon

Zip Code
97015

Contact Name
Marilu Serrano

Contact Telephone Number
5036809377

Contact Email Address
mariluserrano1819@gmail.com

Agency Request Information

Describe your agency's mission
The pili Group is a nonprofit organization founded in 2016 in Tualatin in response to the growing need for a women's support group within the Latino community. Our mission is to empower women by providing a safe, Spanish-speaking environment where they can heal from anxiety and trauma and improve their physical health. We offer therapeutic services focused on mental health, including targeted therapy for anxiety and trauma recovery, along with creative and physical activities such as macrame, Zumba, guitar, and art classes. While we primarily serve the Latino community, The Pili Group is open to the public and welcomes everyone in Tualatin, fostering a diverse and inclusive space for all women to thrive. Our goal is to foster a community where women can thrive, build resilience, and find joy in self-expression and movement.

Amount of funding request

We are requesting $4,750.
Group activity supplies $2000
Advertising & Printing $750
Professional fees $1500
Transportation support $500

What is the request for?
The Pili Group is requesting funding to cover essential operating costs associated with providing comprehensive support services to women in the Tualatin community, particularly those from the Latino community. Our services focus on mental and physical health, offering therapy, nutrition education, and creative activities like guitar lessons to foster healing and well-being' Specifically, the requested funding will be used to:
t. Therapists and Instructors: Cover the costs of professionals, such as a nutritionist who will provide classes on proper nutrition, and guitar instructors who will offer free lessons to the public and group members. These services are vital to empowering our participants to lead healthier and more fulfilling lives.
Z. Transportation Support: Provide bus vouchers for community members who wish to attend our meetings but lack access to reliable transportation. This assistance ensures that our programs remain accessible to all, regardless of their transportation situation. This funding from the City of Tualatin will be crucial in maintaining and expanding our services, ensuring that we can continue to offer high-quality, accessible support to women in our community.

How does your request align with the City Council’s 2030 Vision?
The Pili Group's request aligns closely with the City Council's 2030 Vision in several key areas, addressing a crucial need within the community: L. A Caring and Inclusive Community: The Pili Group is dedicated to fostering an inclusive
environment that promotes equity, diversity, and belonging. By offering mental and physical health support services, such as therapy, nutrition education, and creative activities, we enhance the quality of life for women in Tualatin, particularly within the Latino community. Our Spanish-speaking safe space ensures that our services are accessible to everyone, supporting the City's commitment to inclusivity. The need for a women's support group in our community is vital, as we believe that by providing these services, we can literally help save lives, including suicide prevention.

2. A Connected and Civically Engaged Community: Our programs encourage civic engagement by connecting women from diverse backgrounds and empowering them to participate actively in their community. The more support we receive, the better we can communicate with and serve our underserved Latino community, strengthening their connection to the broader Tualatin area and enhancing their civic participation.
3. Safe, Vibrant, and Accessible Gathering Places: The PiliGroup provides safe and welcoming spaces where women can come together to heal, learn, and grow. By offering free guitar lessons, nutrition classes, and other activities, we contribute to the vibrancy of the community and create gathering places that celebrate and support the well-being of all participants.
4. An Efficient, Accessible, and Connected Transportation System: Our request for transportation support, such as bus vouchers, directly aligns with the City's vision of ensuring that all community members can access services and participate in community life. By addressing transportation barriers, we make it easier for women to engage with our programs, enhancing their connection to the broader community.
5. Safe, Desirable, and Welcoming Neighborhoods: The Pili Group contributes to the creation of safe and welcoming neighborhoods by providing services that support mental and physical health, which are essential for a thriving community. By addressing the needs of vulnerable populations, such as those facing anxiety, trauma, or lack of access to resources, we help make Tualatin a more inclusive and supportive place for everyone. Through these efforts, The Pili

Group directly supports the City Council's 2030 Vision, meeting a critical need within the community and contributing to a more caring, connected, and vibrant Tualatin.

How many Tualatin residents will be served?
The Pili Group currently serves 40 members, ranging in age from 18 to 85 years old, including both youth and elderly members of the community. While we do not require clients to report their specific place of residence, we focus on individuals with a self-disclosed connection to Tualatin. Our goal is to grow the group and build capacity, allowing us to reach even more residents and provide essential support services to a broader segment of the Tualatin community. As we expand, we anticipate serving an increasing number of Tualatin residents, enhancing our impact on the community.

Who is your target demographic in Tualatin?
Our target demographic in Tualatin primarily includes Latina women who have experienced domestic violence, trauma, anxiety, depression, and sexual assault. We also welcome individuals from historically marginalized communities, including women and girls, BIPOC, and LGBTQ2IA+ individuals. While The Pili Group is inclusive of all, we currently focus on the Spanish-speaking community, as there are no other resources solely dedicated to serving them in their language. By offering services in Spanish, we help eliminate barriers to participation and ensure that this underserved population has access to vital support. Additionally, The Pili Group partners with the City of Tualatin to stay connected and engaged
with city services and resources, further supporting our community members.

Supporting Documentation

Submit your organizations budget information
line_item.pdf [2]

Submit your board information
angrols.pdf [3]

Submit a copy of your 501(c)(3)
department_of_the_treasury.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
70 Tualatin residents received free mental health and physical health services through The Pili Group. In response to the growing need for a women’s support group within the Latino community, The Pili Group serves members, ranging in age from 18 to 85 years old, including both youth and elderly members of the community. While we do not require clients to report their specific place of residence we focus on individuals with a self-disclosed connection to Tualatin. Our goal is to grow the group and build capacity, allowing us to reach even more residents and provide essential support services to a border segment of the Tualatin community. As we expand, we anticipate serving an increasing number of Tualatin resident, enhancing our impact on the community.

We empower women by providing a safe, Spanish-speaking environment where they can heal from anxiety and trauma and improve their physical health. Most participants are Latin women

who have experienced domestic violence, trauma, anxiety, depression, and sexual assault. We also welcome individual from historically marginalized communities, including women and girls, BIPOC and LGBTQZIA+ individuals. While The Pili Group is inclusive of all, we currently focus on the Spanish-speaking community, as there are no other resources solely dedicated to serving them in their language. By offering services in Spanish, we help eliminate barriers to participation and ensure that this underserved population has access to vital support. Additionally, The Pili Group partners with the City of Tualatin to stay connected and engaged with city services and resources, further supporting our community members.

Please describe how previous grant funds were used.
The Pili Group is requesting funding to cover essential operating costs associated with providing comprehensive support services to women in the Tualatin community, particularly those from the Latino community. Our services focus on mental and physical health, offering therapy, nutrition education, and creative activities like guitar lessons and Zumba to foster hearing and well-being.

Specifically, the funding was used to provide:

Therapists and Instructors: Cover the costs of professionals, such as a nutritionist who will provide classes on proper nutrition, and guitar instructors who will offer free lessons to the public and group members. These services are vital to empowering our participants to lead healthier and more fulfilling lives.

Transportation Support: Provide bus vouchers for community members who wish to attend our meetings but lack access to reliable transportation. This assistance ensures that our programs remain accessible to all regardless of their transportation situation.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
We offer therapeutic services focused on mental health, including targeted therapy for anxiety and trauma recovery, along with creative and physical activities such as macrame, Zumba, guitar, and art classes. While we primarily serve the Latino community, The Pili Group is open to the public and welcomes everyone in Tualatin, fostering a diverse and inclusive space for all women to thrive. Our continue to foster a community where women can thrive, build resilience, and find joy in self-expression and movement.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/90152

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/line_item.pdf [3] https://www.tualatinoregon.gov/system/files/webform/angrols.pdf [4] https://www.tualatinoregon.gov/system/files/webform/department_of_the_treasury.pdf

Exec. Direcotor & pili Group Co-Ordinator	Pili Group Budget January 1, 2025 to Dec 31, 2025			
Line Item.	**Project Budget**		**City of Tualatin Itemized Request**	
Group Activity Supplies	$	3,000.00	$	2,000.00
Advertisting & Printing	$	1,000.00	$	750.00
Professional Fees	$	1,500.00	$	1,500.00
Transportation Support			$	500.00
Holiday Celebrations Events	$	1,900.00		
Total	$	7,400.00	$	4,750.00

PILI GROUP

GRUPO
DE APOYO
EMOCIONAL
PARA MUJERES

Pili Group Board Of Directors

Executive Director

Marilu Serrano

8904 SE Jannsen Rd

Clackamas, OR 97015

Secretary

Yessica Serrano

19705 SW Boones Ferry Rd Apt 88

Tualatin, OR 97062

Chair

Fernando Sanjines

421 SW Oak St 520

Portland, OR 97204

Treasurer

Ana Culbet

19080 SW Mobile Place

Tualatin, OR 97062

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

Date:
08/24/2023
Employer ID number:
93-2074038
Person to contact:
Name: Customer Service
Telephone: 877-829-5500
DLN:
26053623004693

PILI GROUP
13676 SE 162TH AVE 51
HAPPY VALLEY, OR 97015

Dear Applicant:

We received your electronically submitted Form 1023-EZ, Streamlined Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code. However, we're unable to accept your submission for the reasons indicated below.

We'll refund your user fee in approximately 4-6 weeks. You must pay a new user fee if you submit another application in the future.

You checked the box that you're eligible to file Form 1023-EZ according to the eligibility criteria on the Form 1023-EZ Eligibility Worksheet. However, you're not eligible to file Form 1023-EZ because you're described in Item 3 on the worksheet. If you want to pursue exemption under Internal Revenue Code Section 501(c)(3), you must file a complete Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code.

We don't consider the non-acceptance of an application as a failure to make a determination or an exhaustion of administrative remedies within the meaning of Internal Revenue Code Section 7428 relating to declaratory judgments.

You may be required to file federal income tax returns if you don't take any further actions.

If you have any other questions, you can call the contact number listed at the top of this letter.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Thu, 08/28/2025 - 2:32pm
73.96.121.225

Agency Contact Information

Agency Name
Ride Connection

Address
9955 NE Glisan St.

City
Portland

State
Oregon

Zip Code
97220

Contact Name
Kelly Stover

Contact Telephone Number
503-290-3693

Contact Email Address
kstover@rideconnection.org

Agency Request Information

Describe your agency's mission
To link accessible, responsive transportation alternatives with individual and community needs.

Amount of funding request
$5,000

What is the request for?
Ride Connection is seeking funding to help offset recent budget reductions that directly impact our ability to provide essential transportation services in Tualatin, Oregon. These cuts jeopardize critical programs that serve older adults, people with disabilities, and low-income residents - many of whom rely on our services as their only means of access to medical appointments, grocery stores, and community resources. Without additional funding, we risk reducing or eliminating rides that are vital to the well-being and independence of Tualatin's most vulnerable populations. Support from this funding opportunity will help us maintain current service levels,

address unmet transportation needs, and ensure that all Tualatin residents can stay connected to the places and people that matter most.

How does your request align with the City Council's 2030 Vision?
Ride Connection's mission to provide accessible, customer-focused transportation directly supports the Tualatin City Council's 2030 vision for a caring, inclusive community that promotes equity, diversity, belonging, and access to a meaningful quality of life. Our free Community Connector shuttles serve all 27,000+ Tualatin residents (U.S. Census Bureau, 2023) by providing reliable, no-cost rides to jobs, healthcare, and essential services - ensuring everyone can fully participate in community life. This strengthens Tualatin's thriving economy, connects people to living-wage jobs, and supports safe, vibrant gathering places that unite the community.

In addition to the Community Connectors, we offer personalized travel education, door-to-door rides, volunteer mileage reimbursement, shared vehicles, and veteran support - programs designed for people over 60, individuals with disabilities, and English language learners, who represent a combined total of over 43% of the Tualatin population (U.S. Census Bureau, 2023). These services advance the city's goals for safe, welcoming neighborhoods and an innovative, accessible transportation system that meets everyone's needs.

By breaking down transportation barriers, Ride Connection improves quality of life and economic mobility, connecting people to education, jobs, and essential services while saving tax dollars that can be reinvested in Tualatin's sustainability and growth. Our work aligns with Tualatin's vision of an environmentally responsible, resilient community where everyone belongs (National League of Cities, 2023).

Ultimately, supporting Ride Connection means investing in Tualatin's future. Together, we can build a transportation system that empowers every resident, fosters inclusion, and ensures all can thrive and belong.

How many Tualatin residents will be served?
Ride Connection serves a broad spectrum of Tualatin residents through both specialized and general public transportation services. Our Community Connectors are free, fixed-route services that are open to everyone in the community - no eligibility requirements or reservations needed. These routes are a vital resource for the general public, connecting people of all ages and backgrounds to key destinations such as employment centers, schools, grocery stores, healthcare providers, community services and transportation hubs. By reducing transportation barriers, our Community Connectors help make daily life more accessible and affordable for all Tualatin residents.

In addition to these public services, Ride Connection provided 2,381 individual door-to-door trips last year for Tualatin residents who are older adults and people with disabilities as well as public transit travel training through our RideWise program. These personalized services help individuals maintain autonomy through individualized transportation education in the customer's language and at their own pace – ultimately creating sustainable, resilient community members who are confident in navigating their surroundings independently.

Together, our Community Connectors and door-to-door programs ensure that transportation in Tualatin is equitable, inclusive, and available to all Tualatin residents.

Who is your target demographic in Tualatin?
Ride Connection not only provides essential, person-first transportation services for people over 60 and individuals with disabilities, which comprises over 25% of the Tualatin population (Greater Portland Inc., 2024; Neilsberg, 2024; U.S. Census Bureau, 2024), but is also available to all 27,000+ Tualatin residents through its Community Connector services. These

neighborhood shuttles are open to everyone, offering a convenient, fare-free way to access local destinations such as shopping centers, medical facilities, and transit hubs. By connecting people of all ages and abilities to the places they need to go, Ride Connection strengthens community ties, reduces transportation barriers, and supports a more inclusive, mobile Tualatin (Hampton Roads Transit, 2025).

Supporting Documentation

Submit your organizations budget information
ride_connection_budget.pdf [2]

Submit your board information
ride_connection_board_fy24-25.pdf [3]

Submit a copy of your 501(c)(3)
ride_connection_501c3.pdf [4]

Other informational attachments
claires_story.pdf [5]

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?

Please describe how previous grant funds were used.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89326

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/ride_connection_budget.pdf [3] https://www.tualatinoregon.gov/system/files/webform/ride_connection_board_fy24-25.pdf [4] https://www.tualatinoregon.gov/system/files/webform/ride_connection_501c3.pdf [5] https://www.tualatinoregon.gov/system/files/webform/claires_story.pdf

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FY24-25

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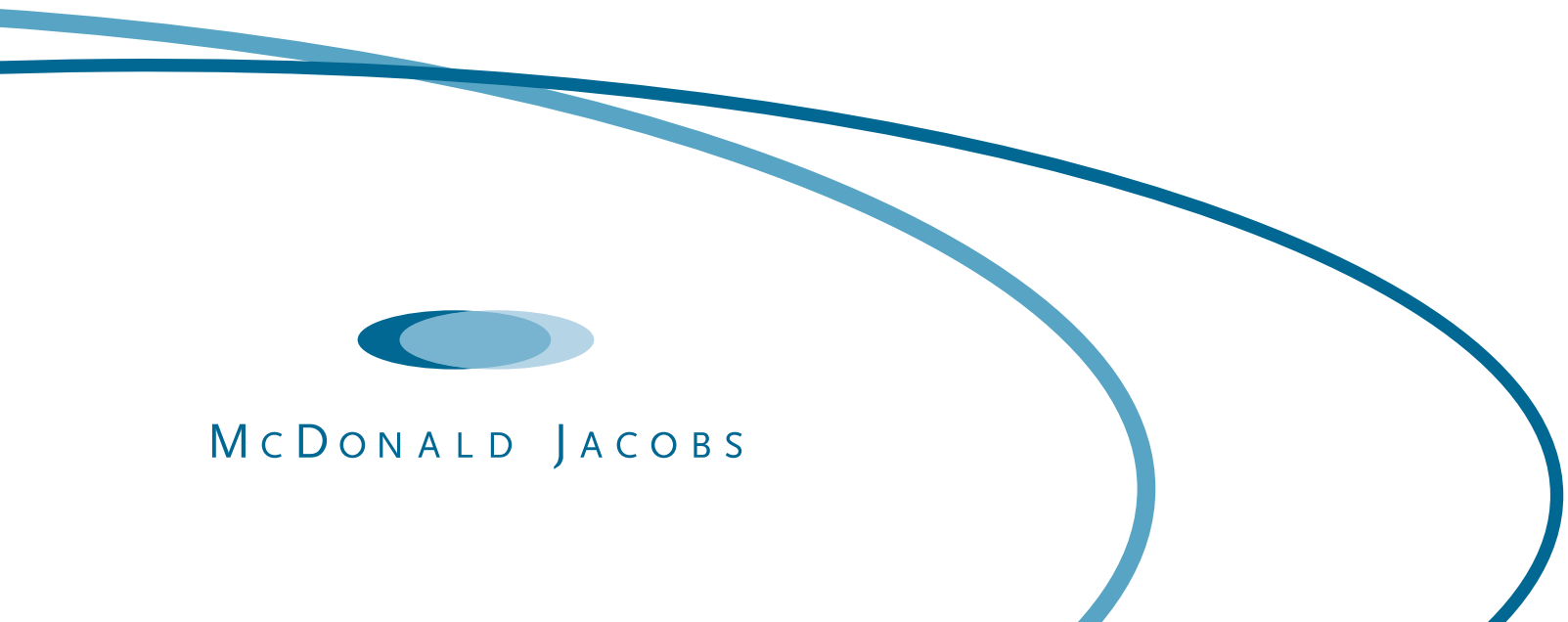
Advisor

Zak Shawver
Lead Disability & Aging Services Coordinator, Washington County Department of Health and Human Services Disability, Aging and Veteran Services

RIDE CONNECTION, INC.

Audited Consolidated Financial Statements
And Reports Required By *Government Auditing Standards*
and the Uniform Guidance

For the Year Ended June 30, 2024



McDONALD JACOBS

McDONALD JACOBS
ACCOUNTANTS & CONSULTANTS

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Ride Connection, Inc.

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying consolidated financial statements of Ride Connection, Inc. (a nonprofit organization), which comprise the consolidated statement of financial position as of June 30, 2024, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Ride Connection, Inc. as of June 30, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of Ride Connection, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Ride Connection, Inc.'s ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Ride Connection, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Ride Connection, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Ride Connection, Inc.'s 2023 consolidated financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated March 28, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023, is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 27, 2025 on our consideration of the Ride Connection, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Ride Connection, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Ride Connection, Inc.'s internal control over financial reporting and compliance.

McDonald Jacobs, P.C.

Portland, Oregon
March 27, 2025

RIDE CONNECTION, INC.
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
June 30, 2024
(With comparative totals for 2023)

	2024	2023
ASSETS		
Cash and cash equivalents	$ 24,930,253	$ 17,549,736
Certificate of deposit	-	108,764
Contracts receivable	7,613,636	6,502,853
Grants receivable	8,877	192,006
Prepaid expenses and lease deposit	188,846	118,408
Unemployment trust deposits	86,430	102,380
Property and equipment, net	6,967,166	8,050,065
TOTAL ASSETS	$ 39,795,208	$ 32,624,212
LIABILITIES AND NET ASSETS		
Liabilities:		
Accounts payable	$ 4,964,910	$ 4,738,680
Accrued salaries and payroll taxes	1,070,754	871,698
Accrued vacation	785,759	440,347
Deferred contract revenue	5,778,851	3,533,697
Total liabilities	12,600,274	9,584,422
Net assets:		
Without donor restrictions:		
Undesignated	18,133,367	12,491,379
Net property and equipment	6,967,166	8,050,065
Total without donor restrictions	25,100,533	20,541,444
With donor restrictions	2,094,401	2,498,346
Total net assets	27,194,934	23,039,790
TOTAL LIABILITIES AND NET ASSETS	$ 39,795,208	$ 32,624,212

See notes to consolidated financial statements.

RIDE CONNECTION, INC.
CONSOLIDATED STATEMENT OF ACTIVITIES
For the year ended June 30, 2024
(With comparative totals for 2023)

	2024			
	Without Donor Restrictions	With Donor Restrictions	Total	2023
Support and revenue:				
Government contracts	$ 72,238,295	$ 143,139	$ 72,381,433	$ 67,140,079
Government grants	7,613,636	-	7,613,636	3,933,509
Contributions	272,177		272,177	372,766
Rider contributions	37,892	-	37,892	35,060
Donated assets and services	75,174	-	75,174	3,989
Interest and other income	596,214	-	596,214	77,416
Gain (loss) on sale of equipment	(46,660)	-	(46,660)	226,221
Net assets released from restrictions:				
Satisfied by depreciation or vehicle disposition	446,606	(446,606)	-	-
Satisfaction of purpose restrictions	100,478	(100,478)	-	-
Total support and revenue	81,333,812	(403,945)	80,929,866	71,789,040
Expenses:				
Program services	72,633,487	-	72,633,487	62,869,619
Management and general	3,629,337	-	3,629,337	3,052,616
Fundraising	511,899	-	511,899	351,618
Total expenses	76,774,723	-	76,774,723	66,273,853
Change in net assets	4,559,089	(403,945)	4,155,144	5,515,187
Net assets:				
Beginning of year	20,541,444	2,498,346	23,039,790	17,524,603
End of year	$ 25,100,533	$ 2,094,401	$ 27,194,934	$ 23,039,790

See notes to consolidated financial statements.

RIDE CONNECTION, INC.
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2024
(With comparative totals for 2023)

	2024				
	Program Services	Management and General	Fund-raising	Total	2023 Total
Agency providers	$ 56,018,635	$ -	$ -	$ 56,018,635	$ 48,686,181
Salaries and related expenses	12,266,648	2,794,199	312,971	15,373,818	12,433,211
Professional fees	945,114	508,974	29,150	1,483,238	1,422,645
Equipment and maintenance	899,968	1,201	3,750	904,919	805,861
Vehicle expenses	700,406	-	-	700,406	700,667
Insurance	142,061	60,174	-	202,235	239,948
Travel	82,768	31,143	1,095	115,006	65,248
Printing and reproduction	1,498	-	13,418	14,916	15,213
Communications	213,627	26,524	3,169	243,320	232,706
Postage and supplies	1,482	9,281	8,750	19,513	46,434
Occupancy	117,361	16,766	5,589	139,716	151,202
Equipment rental	-	5,325	1,900	7,225	7,610
Conferences and meetings	6,055	6,325	38,221	50,601	28,475
Staff development	15,463	44,977	180	60,620	23,003
Training, certification reports	9,502	43,107	42	52,651	42,864
Marketing and development	360	654	13,733	14,747	27,499
Other operating expenses	6,798	2,955	71,157	80,910	32,725
Depreciation and amortization	1,199,560	59,939	8,454	1,267,953	1,294,993
Member dues and subscriptions	3,740	11,363	320	15,423	13,234
Bank fees	2,441	6,430	-	8,871	4,134
Total expenses	$ 72,633,487	$ 3,629,337	$ 511,899	$ 76,774,723	$ 66,273,853

See notes to consolidated financial statements.

RIDE CONNECTION, INC.
CONSOLIDATED STATEMENT OF CASH FLOWS
For the year ended June 30, 2024
(With comparative totals for 2023)

	2024	2023
Cash flows from operating activities:		
Cash received from contracts, grantors, and others	$ 81,648,428	$ 68,553,510
Cash received from interest	570,424	59,756
Cash paid to employees	(14,829,350)	(12,267,944)
Cash paid to suppliers	(60,117,320)	(50,986,484)
Net cash flows from operating activities	7,272,182	5,358,838
Cash flows from investing activities:		
Net proceeds from (additions to) unemployment trust	15,950	23,262
Net proceeds from (additions to) certificate of deposit	108,764	(304)
Purchase of property and equipment	(142,053)	(2,822,965)
Proceeds from the sale of equipment	125,674	270,547
Net cash flows from investing activities	108,335	(2,529,460)
Net change in cash and cash equivalents	7,380,517	2,829,378
Cash and cash equivalents - beginning of year	17,549,736	14,720,358
Cash and cash equivalents - end of year	$ 24,930,253	$ 17,549,736
Supplemental cash flow information:		
Non-cash operating and investing activities:		
Donation of vehicles and equipment (capitalized)	$ 71,000	$ -

See notes to consolidated financial statements.

1. DESCRIPTION OF THE ORGANIZATION

Ride Connection, Inc. (Ride Connections or the Organization), is a nonprofit organization founded in Oregon in 1988 to provide and coordinate transportation services, giving priority to elderly, disabled and low-income individuals. The Organization coordinates transportation services in Clackamas, Multnomah and Washington counties, and provides system-wide training and safety programs. The Organization develops and secures financial, volunteer and equipment resources for its transportation network and partner programs. The main office is located Portland, Oregon.

The Organization carries out its mission by offering the following continuum of accessible transportation services:

- **Information and Referral** – Customers call the service center and participate in an intake to determine the service options available and present them to the customer. The customer then chooses the best option for that trip.

- **Travel Training** – RideWise is a program that promotes independent travel of older adults and people with disabilities by providing individualized access to information, support and one-one-one training on the public bus system.

- **Community-Based Services** – Ride Connection, Inc. supports transportation programs and services in urban, rural, and suburban areas. The Organization, its partners, and their volunteers provide rides for medical/dental appointments, physical therapy, personal business, supportive services, shopping, food deliveries, school, work, and volunteering recreation and nutrition.

  Community-based services consist of:

  Door-to-Door Service – Customers call in and request a ride. Ride Connection, Inc. links the customer to a service partner that picks them up at their door and takes them to their destination.

  Community Shuttles – Shuttles are available throughout the community. Each shuttle has been developed to meet the needs of that particular community.

  Deviated, Fixed Route Service – First/Last mile connector shuttles are designed to support a community's unique needs.

1. DESCRIPTION OF THE ORGANIZATION, Continued

Shared Vehicle Program – This program was developed for nonprofit organizations that need a vehicle to be able to borrow accessible vehicles during off-peak hours (evening and weekends) without the expense of owning a vehicle. Ride Connection, Inc. provides the vehicle and training; the user provides the drivers.

Unique Community based solutions – Ride Connection, Inc. collaborates and acts as a liaison to develop services and programs that offer solutions for customer's needs, leverage community resources and expand capacity.

- **Support to Service Partners**

Community Connections – Building and supporting a community transportation network.

Centralized call center – services and scheduling support.

Support – Service partner support in training, compliance, safety, risk management and reporting.

Fleet – Accessible fleet acquisition, management, and maintenance.

Funding Application Processes – Streamlined, time-saving funding application processes for service partners.

Technical Assistance – Provide to service partners and community organizations.

Network Support for Non-Emergency Medical Transportation

- Manage approximately 60 Non-Emergency Medical Transportation (NEMT) providers.
- Covers provider network in Multnomah, Clackamas, and Washington counties.
- Medicaid payment processing for eligible member reimbursable expenses.
- Centralized call center services and scheduling support.
- NEMT driver training and compliance support.
- Administrative support including payment processing.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Consolidation
The consolidated financial statements include the accounts of Ride Connection, Inc. (Ride) and Ride Connection Bridge (Bridge) (collectively, the Organization). All significant inter-organization amounts have been eliminated in consolidation.

Basis of Accounting
The accompanying consolidated financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles in the United States of America. Accordingly, the financial statements reflect all significant receivables, payables, and other liabilities.

Basis of Presentation
The consolidated financial statements of Ride Connection, Inc. have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Organization to report information regarding its financial positions and activities according to the following net asset classification.

- *Net Assets Without Donor Restrictions* - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. These net assets may be used at the discretion of Ride Connection, Inc. management and the board of directors.

- *Net Assets With Donor Restrictions* - Net assets subject to donor- (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Cash and Cash Equivalents
For purposes of the consolidated statement of cash flows, the Organization considers all highly liquid investments available for current use with maturities of three months or less at the time of purchase to be cash equivalents.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Certificate of Deposit
The Organization held a certificate of deposit at June 30, 2023 earning interest at 0.4% which matured in April 2024.

Contracts Receivable and Allowance for Credit Losses
Contracts receivable from transportation and support services and service fees are reported at the amount management expects to collect on balances outstanding at year-end. Management adjusts provision for credit losses based on management's historical collection experience, adjusted for management's expectations about current and future economic conditions. Management has determined no allowance for credit losses is necessary at June 30, 2024 and 2023.

Management believes that the historical loss information it has compiled is a reasonable base on which to determine expected credit losses for trade receivables held at June 30, 2024 and 2023 because the composition of the trade receivables at those dates are consistent with that used in developing the historical credit-loss percentages (i.e., the similar risk characteristics of its customers and its lending practices have not changed significantly over time). Additionally, management has determined that the current and reasonable and supportable forecasted economic conditions are consistent with the economic conditions included in the historical information. As a result, the historical loss rates have not been adjusted for differences in current conditions or forecasted changes.

Grants Receivable
Grants receivable are reported at the amount management expects to collect on balances outstanding at year-end. Management considers history with funders and donors, and current economic and industry trends when determining the collectability of specific accounts. As a result, management determined that an allowance for doubtful accounts is not necessary.

Property and Equipment
Acquisitions of property and equipment in excess of $500 are capitalized. Property and equipment purchased are recorded at cost. Donated assets are reflected as contributions at their estimated values on the date received.

Depreciation
Depreciation of property and equipment is calculated using the straight-line method over the estimated useful lives of the assets, which range from 3 to 25 years.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Revenue and Revenue Recognition

The majority of the Organization's revenue is derived from contracts (exchange transactions) with government agencies. The Organization also receives grants (non-exchange) from government agencies. An exchange transaction is reciprocal in nature in which the resource provider receives something of "commensurate value" in exchange for payment to the Organization. Non-exchange grants are nonreciprocal in nature and represent contributions. Revenue recognition is as follows:

Government Contracts

Government contracts are recognized as revenue when the related services have been provided and expenses have been incurred. Cash received on contracts in advance of the related amounts expended is reported as deferred contract revenue in the consolidated statement of financial position. See Note 8.

Government Grants

Government grant revenue is generally derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/ or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the consolidated statement of financial position.

The Organization has been awarded cost-reimbursable grants of approximately $17,465,000 for the period through June 30, 2028, that have not been recognized at June 30, 2024 because qualifying expenditures have not yet been incurred.

Contributions

Contributions, which include unconditional promises to give (pledges), are recognized as revenues in the period the Organization is notified of the commitment. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. Bequests are recorded as revenue at the time the Organization has an established right to the bequest and the proceeds are measurable.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Revenue and Revenue Recognition, Continued:

Donated Assets, Materials and Services
Donations of property, equipment, materials, and other assets are recorded as support at their estimated fair value at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. The Organization recognizes donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributed nonfinancial assets were approximately $75,200 (including capitalized vehicles and equipment of $71,000) and $4,000 for the years ended June 30, 2024 and 2023, respectively.

Expense Allocation
The costs of providing program and supporting activities have been summarized on a functional basis in the consolidated statements of activities and functional expenses. Specific expenses that are readily identifiable to a single program activity are charged directly to that function. Certain categories of expenses are attributable to more than one program or supporting function. Accordingly, these expenses require allocation on a reasonable basis that is consistently applied. Payroll and payroll related costs are allocated based on employee time and effort reporting. Occupancy costs are allocated based on estimated square footage, and depreciation is allocated based on estimated use of the assets.

Unemployment Insurance
The Organization is self-insured for unemployment and makes periodic payments to a trust company in an amount equal to estimated future claims. Deposits to the trust are recorded as prepaid expenses. Unemployment claims paid by the trust company reduce the trust asset and are expensed.

Use of Estimates
The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Income Tax Status

Ride Connection, Inc. and Ride Connection BRIDGE are nonprofit corporations exempt from federal and state income tax under section 501(c)(3) of the Internal Revenue Code and applicable state law. No provision for income taxes is made in the accompanying consolidated financial statements, as Ride Connection and BRIDGE have no activities subject to unrelated business income tax. Ride Connection and BRIDGE are not private foundations. Ride Connection QALICB, LLC is a limited liability company the members of which are Ride Connection (80% ownership) and BRIDGE (20% ownership). Income or losses from the LLC are reflected in the members' tax returns in accordance with their ownership percentages. The LLC is not generally subject to income tax. Enhanced Capital Oregon NMTC Investment Fund VII, LLC (Investment Fund) is a disregarded entity for income tax purposes and is included on tax reporting by its sole member, Ride Connection.

The Organization applies the provisions of FASB ASC 740 *Accounting for Uncertainty in Income Taxes*. Management has evaluated the Organization's tax positions and has concluded there are no uncertain tax positions that require adjustment to the consolidated financial statements to comply with these provisions.

Adoption of New Accounting Standard

As of July 1, 2023, the Organization adopted Accounting Standards Update (ASU) No. 2016-13, *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*, which replaces the incurred loss methodology with an expected loss methodology that is referred to as the current expected credit loss (CECL) methodology. The CECL model is applicable to the measurement of credit losses on financial assets measured at amortized cost. Financial assets held by the Organization that are subject to the guidance in FASB ASC 326 include contracts receivable. CECL requires entities to measure all expected credit losses for financial assets held at the reporting date based on historical experience, current conditions, and reasonable and supportable forecasts. This standard provides financial statement users with more decision-useful information about the expected losses on financial instruments.

The Organization adopted this change in accounting principle as of the first day of fiscal year 2024 using the modified retrospective method. Accordingly, financial information for periods prior to the date of initial application has not been adjusted.

The adoption did not result in a significant effect on amounts reported in the statement of financial position and statement of activities for 2024.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Subsequent Events
The Organization has evaluated all subsequent events through March 27, 2025, the date the consolidated financial statements were available to be issued.

Summarized Financial Information for 2023
The financial information as of June 30, 2023, and for the year then ended is presented for comparative purposes and is not intended to be a complete financial statement presentation.

3. AVAILABILITY AND LIQUIDITY

As of June 30, 2024 and 2023, the following tables show the total financial assets held by Ride Connection and the amounts of those financial assets that could be readily made available within one year of the balance sheet date to meet general expenditures:

	2024	2023
Cash and cash equivalents	$ 24,930,253	$ 17,549,736
Certificate of deposit	-	108,764
Contracts and grants receivable	7,622,513	6,694,859
	32,552,766	24,353,359
Less amounts unavailable for general expenditure:		
Net assets with donor restrictions	(93,466)	(50,805)
Total financial assets available for general expenditure	$ 32,459,300	$ 24,302,554

Ride Connection regularly monitors liquidity required to meet its operating needs and other contractual commitments and invests excess cash in money market accounts and certificates of deposit. In addition to financial assets available to meet general expenditures over the next 12 months, Ride Connection strives to operate with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered with donor-restricted resources.

4. CONTRACTS AND GRANTS RECEIVABLE

The Organization's contracts and grants receivable consist primarily of reimbursement requests to government agencies and are unsecured. Such receivables are generally due within 30 days. The Organization has not experienced any losses on these amounts.

Balances consist of amounts owed from the following agencies at June 30, 2024 and 2023:

	2024	2023
Care Oregon	$ 3,728,182	$ 3,369,714
Tri-Met	2,275,000	858,991
Oregon Department of Transportation	275,112	1,282,791
Washington County Department of Transportation	974,865	858,704
Other	369,354	324,659
Total contracts and grants receivable	$ 7,622,513	$ 6,694,859

Contracts receivable older than 90 days total approximately $2,694,700 at June 30, 2024 and $1,409,500 at June 30, 2023.

Grants receivable of $8,877 and $192,006 at June 30, 2024 and 2023, respectively, represent contributions receivable expected to be received within one year.

5. PROPERTY AND EQUIPMENT

Property and equipment consist of the following at June 30, 2024 and 2023:

	2024	2023
Vans and buses	$ 8,782,111	$ 9,059,364
Furniture, fixtures and equipment	1,156,309	1,019,363
Software	603,581	603,581
Building	5,621,346	5,621,346
	16,163,347	16,303,654
Less accumulated depreciation	9,196,181	8,253,589
Property and equipment, net	$ 6,967,166	$ 8,050,065

5. PROPERTY AND EQUIPMENT, Continued

Vehicles consist of minivans and small buses purchased with funding from federal grants. The grants include stipulations that the properties be used exclusively for elderly, disabled, and low-income riders. Failure to maintain properties for intended users could result in forfeiture of the vehicles. The Oregon Public Transit Division is named as security interest holder/lessor on most titles. Because of legal limitations on the use and disposition of this property, the net book value of the vehicles is restricted and included in net assets with donor restrictions.

6. CONTINGENCIES AND PENDING LITIGATION

Amounts received or receivable from various contracting agencies are subject to audit and potential adjustment by the contracting agencies. Any disallowed claims, including amounts already collected, would become a liability of the Organization if so, determined in the future. It is management's belief that no significant amounts received, or receivable will be required to be returned in the future.

The Organization was engaged in litigation during the year. The matters are ongoing, as such, no amounts have been recorded in the accompanying financial statements related to the litigation.

7. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consist of the following at June 30, 2024 and 2023:

	2024	2023
Net book value of vehicles for community program	$ 2,000,935	$ 2,447,541
Transportation programs	93,466	50,805
Total net assets with donor restrictions	$ 2,094,401	$ 2,498,346

8. REVENUE FROM CONTRACTS WITH CUSTOMERS

For revenue from contracts with customers (certain government contracts), the timing of revenue recognition, billings, and cash collections may result in billed accounts receivable (contract asset) and customer advances and deposits and deferred revenue (contract liabilities) on the consolidated statement of financial position.

- Revenue from transportation and support services is recognized at a point in time, as expenses are incurred for providing support services or mileage incurred for rides.

8. REVENUE FROM CONTRACTS WITH CUSTOMERS, Continued

- Revenue from consulting services is recognize over time as services are provided or at a point in time when vehicles are purchased.
- Revenue from service fees is recognized at a point in time each month as transportation services are provided.

Total revenue by contract type is as follows:

	2024	2023
Transportation and support services	$ 54,962,057	$ 55,528,458
Services fees	11,415,336	11,109,492
Total government contracts (exchange)	66,377,393	66,637,950
Non-exchange government contracts	6,004,040	502,129
Total government contracts	$ 72,381,433	$ 67,140,079

The beginning and ending contract balances are as follows:

Accounts receivable (contract assets):	2024	2023	2022
Transportation and support services	$ 5,094,639	$ 5,936,090	$ 3,794,414
Services fees	500,280	566,763	219,476
Total accounts receivable (exchange)	5,594,919	6,502,853	4,013,890
Non-exchange accounts receivable	2,018,717	-	1,130,357
Total accounts receivable	$ 7,613,636	$ 6,502,853	$ 5,144,247
Deferred revenue (contract liability):			
Transportation and support services	$ 5,778,851	$ 3,533,697	$ 4,928,649

Revenue recognized for the year ended June 30, 2024 and 2023 that was included in the contract liability balance at the beginning of each year was $2,544,064 and $3,630,172, respectively.

9. RETIREMENT PLAN

The Organization provides a 403(b) tax-sheltered annuity plan for the benefit of eligible employees. The Organization contributes 2% of gross wages and in addition, will match employee deferrals up to a maximum of 2% of gross wages. The Organization's contributions to the plan totaled approximately $442,200 and $359,800 for the years ended June 30, 2024 and 2023, respectively.

10. CONCENTRATIONS OF CREDIT RISK

The Organization maintains its cash balances in several financial institutions. Balances in each institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to $250,000. The balances, at times, may exceed the federally insured limit. The Organization uses integrated cash sweep accounts to manage cash balance limits and holds funds in accounts under FDIC insured limits. The balance at times may be in excess of insured limits.

Total revenue concentrations exist with one governmental agency representing 82% of total revenue for the year ended June 30, 2024 (79% for the year ended June 30, 2023 from one entity). Accounts receivable is concentrated with 92% of the balance receivable from three governmental entities at June 30, 2024 (95% from four entities at June 30, 2023).

11. UNEMPLOYMENT TRUST

Ride Connection is a participating member of the 501(c) Agencies Trust (the Trust), a revocable grantor trust composed of individual 501(c)(3) organizations. The Trust acts as a servicing agent for funds contributed by its participating members for payment of unemployment claims. As a participating member of the Trust, Ride Connection can take advantage of the benefits of directly reimbursing unemployment claims generally at a lower cost than paying state unemployment taxes.

Contributions to the Trust are recommended by the Trust's actuary based on analyses of historical claims experience and current economic conditions to approximate future unemployment obligations of Ride Connection. Contributions totaled approximately $48,500 and $28,800 for the years ended June 30, 2024 and 2023, respectively. Claims are paid by the Trust on behalf of Ride Connection to the State of Oregon for unemployment claims paid to former employees of the Organization. The obligation for the estimated future claim liabilities of each participating member is ultimately the responsibility of that member. Since contributions are based on actuarial estimates, the amounts held in trust at a given time may be less than the potential future unemployment obligations of the Organization.

Unemployment claims paid on behalf of Ride Connection during the years ended June 30, 2024 and 2023 were approximately $55,600 and $24,200, respectively. The consolidated financial statements reflect a trust balance and a trust fund liability (included in accounts payable) that was accrued for potential claims recorded by the Trust.

REPORTS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*
AND THE UNIFORM GUIDANCE

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF CONSOLIDATED FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Ride Connection, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Ride Connection, Inc. (a nonprofit organization), which comprise the consolidated statement of financial position as of June 30, 2024, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated March 27, 2025.

Report on Internal Control Over Financial Reporting
In planning and performing our audit of the consolidated financial statements, we considered Ride Connection, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Ride Connection, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Ride Connection, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the organization's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

121 SW Salmon Street Suite 1100 Portland, Oregon 97204
P: 503 227 0581 F: 503 274 7611
mail@mcdonaldjacobs.com mcdonaldjacobs.com

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Ride Connection, Inc.'s consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the consolidated financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Ride Connection, Inc. 's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Ride Connection, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

McDonald Jacobs, P.C.

Portland, Oregon
March 27, 2025

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Ride Connection, Inc.

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Ride Connection, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on Ride Connection, Inc.'s major federal program for the year ended June 30, 2024. Ride Connection, Inc.'s major federal programs is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Ride Connection, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the *Auditor's Responsibilities for the Audit of Compliance* section of our report.

We are required to be independent of Ride Connection, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified opinions on compliance for the major federal program. Our audit does not provide a legal determination of Ride Connection, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Ride Connection, Inc.'s federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Ride Connection, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Ride Connection, Inc.'s compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Ride Connection, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Ride Connection, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Ride Connection, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the *Auditor's Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

McDonald Jacobs, P.C.

Portland, Oregon
March 27, 2025

RIDE CONNECTION, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the year ended June 30, 2024

Federal Grantor/Pass-through Grantor Program title	Contract Number	Federal A.L. Number	Federal Expenditures
U.S. DEPARTMENT OF TRANSPORTATION			
Pass through program from:			
State of Oregon Department of Transportation:			
Formula Grant for Rural Areas	35430	20.509	$ 237,122
Total Formula Grant for Rural Areas			237,122
Pass through program from:			
State of Oregon Department of Transportation:			
Enhanced Mobility for Seniors and Individuals with Disabilities	35492	20.513	1,771,338
Pass through program from:			
National Aging and Disability Transportation Center:			
Enhanced Mobility for Seniors and Individuals with Disabilities	IL-202106-00	20.531	6,991
Total Enhanced Mobility for Seniors and Individuals with Disabilities/Enhanced Transit Services Programs Cluster			1,778,329
Pass through program from:			
Metro:			
Federal Transit-Formula Grants	938622	20.507	100,427
Federal Transit-Formula Grants	938628	20.507	111,008
Total Federal Transit-Formula Grants			211,435
Total from U.S. Department of Transportation			$ 2,226,886

See notes to schedule of expenditures of federal awards.

RIDE CONNECTION, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the year ended June 30, 2024

1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the schedule) includes all federal grant activity of Ride Connection, Inc. under programs of the federal government for the year ended June 30, 2024. The information in this schedule is presented in accordance with the requirements of the Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of Ride Connection, Inc., it is not intended to and does not present the financial position, changes in net assets or cash flows of Ride Connection, Inc.

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Total expenditures of federal awards	$ 2,226,886
Less purchases of equipment with federal awards	96,348
Non-federal expenditures	74,451,489
Total expenses per consolidated statement of activities	$ 76,774,723

2. INDIRECT COSTS

Ride Connection, Inc. has elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

RIDE CONNECTION, INC.
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
For the year ended June 30, 2024

NONE: There were no prior year audit findings.

RIDE CONNECTION, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the year ended June 30, 2024

Section 1 - Summary of Auditor's Results

Consolidated financial statements:

Type of auditor's report issued on whether the consolidated financial statements audited were prepared in accordance with GAAP:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	None reported
Significant deficiency(ies) identified?	None reported
Noncompliance material to consolidated financial statements noted?	None reported

Federal Awards:

Internal control over major federal programs:	
Material weakness(es) identified?	None reported
Significant deficiency(ies) identified?	None reported
Type of auditor's report issued on compliance for major federal programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	None reported

Identification of Major Programs:

Assistance Listing Numbers	Name of Federal Program/Cluster
20.513/20.531	Enhanced Transit Services Programs Cluster
Dollar threshold used to distinguish between Type A and Type B programs.	$750,000
Auditee qualified as low-risk auditee?	Yes

Section 2 - Financial Statement Findings

None reported.

Section 3 - Federal Award Findings and Questioned Costs

None reported.

RIDE CONNECTION, INC.
CORRECTIVE ACTION PLAN
For the year ended June 30, 2024

There were no audit findings.

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: January 31, 2000

Person to Contact:
Vicki Adams 31-04011
Customer Service Representative
Telephone Number:
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
94-3076771

Ride Connection, Inc.
2145 NW Overton
Portland, OR 97210-2924

Dear Sir or Madam:

This letter is in response to our receiving your request to change the name of your organization to what is shown above.

Our records indicate that a determination letter issued in August 1993 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than $25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of $20 a day, up to a maximum of $10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Ride Connection, Inc.
94-3076771

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

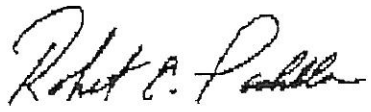
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of $20 a day for each day you do not make these documents available for public inspection (up to a maximum of $10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



Robert C. Padilla
Manager, Customer Service

Claire’s Story

Claire, a proud Lebanese immigrant living in Tualatin, relies on Ride Connection as her only link to the outside world. With no family or close friends nearby, she often faces isolation, and oftentimes, the only faces she sees are those of her Ride Connection drivers. Her situation became even more urgent when she learned she would need weekly eye injections to prevent losing her vision. Without reliable transportation to her appointments, Claire was faced with the possibility of going blind. "I have to get injections in my eye to maintain my vision. My sight is the only thing I have, and I don’t want to lose it! Ride Connection is the only way I can get to my appointments. Without them, I would go blind."

"For Claire, Ride Connection is not just transportation—it’s her lifeline to medical care and her connection to the broader Tualatin community. Ride Connection services in Tualatin help people from all walks of life, from seniors needing doctor visits to individuals with disabilities getting to work. Thanks to the kindness of her drivers and fellow riders, Claire no longer feels isolated. Ride Connection helps her not only see but envision a future filled with community, security, and, ultimately, freedom.



Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Fri, 08/08/2025 - 4:47pm
24.20.216.167

Agency Contact Information

Agency Name
Sexual Assault Resource Center

Address
735 SW 158th Ave, Ste. 180

City
Beaverton

State
Oregon

Zip Code
97006

Contact Name
Brandy Selover

Contact Telephone Number
503-626-9100, ext. 250

Contact Email Address
brandys@sarcoregon.org

Agency Request Information

Describe your agency's mission
The Sexual Assault Resource Center (SARC) is a nonprofit organization dedicated to supporting survivors of sexual violence and preventing future harm through education, advocacy, and comprehensive services. For nearly 48 years, SARC has been a critical safety net in Washington County, offering free, confidential support to teens and adults of all identities and backgrounds who have experienced sexual assault, abuse, or exploitation.

We provide 24/7 confidential support and information to survivors and those impacted by sexual violence, including partners, family members, and friends. Our round-the-clock services include in-person accompaniment and advocacy at hospital emergency rooms for forensic or wellness exams, as well as support during law enforcement interviews and court proceedings. We also offer ongoing, individualized advocacy throughout the recovery process, facilitate support groups, and deliver prevention education and workshops in the community.

SARC's mission is to promote social justice by eliminating sexual violence through education, support, and advocacy. Our philosophy recognizes that sexual violence can affect anyone, while marginalized communities often face greater risk and more barriers to services. Guided by a trauma-informed and culturally responsive approach, we address the intersectionality of identities and oppressions, understanding that dismantling all forms of violence and inequity is essential to fully supporting survivors and building safer, more just communities.

Amount of funding request
$6,500.00

What is the request for?
This request is for $6,500 in general operating support to sustain SARC's 24/7 direct advocacy services for survivors of sexual violence, as well as their family members and friends, in Washington County. Funding will help cover costs like salaries for advocate staff, and other support for direct services advocates who provide round-the-clock crisis response, and expenses related to recruiting, training, and retaining a large pool of volunteer advocates who support our mission. A portion of the funding will also support staffing for our Volunteer Manager and/or Survivor Services Manager, who coordinate and supervise these critical services.

Through this support, SARC will ensure that survivors in Tualatin and the surrounding areas have immediate access to trained, confidential advocates, day or night, whether through our 24-hour support and resource line or in-person accompaniment at hospitals, law enforcement interviews, and court proceedings. This request will directly strengthen our capacity to respond without interruption, ensuring survivors are never alone during some of the most difficult moments of their lives.

How does your request align with the City Council's 2030 Vision?
SARC's initiatives are closely aligned with the City of Tualatin's 2030 Vision and Council priorities by actively promoting a safe, connected, and inclusive community where all residents can flourish. We provide no-cost, accessible, trauma-informed advocacy and crisis response services for survivors of sexual violence, along with housing assistance, including financial support for rent, utilities, and other barriers to safe housing, peer support groups, and 24/7 in-person and hotline support. These services advance the City Council's commitment to community safety, ensuring that Tualatin remains a place where everyone feels secure and supported.

By emphasizing equitable, culturally responsive services, SARC advances the City's goals for diversity, equity, and inclusion and addresses systemic obstacles that have historically limited access to essential resources for underserved populations. We maintain a memorandum of understanding with the Tigard-Tualatin School District to provide advocacy and responsive services to high school students in need of support related to sexual abuse, and we regularly deliver informational and educational sessions for teachers and school counselors on how to support teen survivors. These efforts promote mental health, foster healthier relationships, and contribute to violence prevention—key elements in building a resilient community.

Through ongoing collaborations with schools, local organizations, and municipal services, SARC strengthens community engagement within Tualatin and supports the Vision's objective of a well-connected city with active resident participation. Investing in SARC's programs directly advances the 2030 Vision of a vibrant, inclusive, and compassionate community where all individuals can heal, grow, and live free from violence.

How many Tualatin residents will be served?

In FY 2025–26, SARC anticipates serving approximately 45 to 60 Tualatin residents through direct services such as our 24/7 crisis line, in-person accompaniment at hospitals, law enforcement interviews, school response, and court proceedings, as well as housing assistance, peer support groups, and ongoing individualized advocacy. This estimate is based on the past two years of service data for Tualatin residents, which has consistently been in the low- to mid-50s annually, adjusted for our projected volunteer advocate pool and on-call staff capacity.

In addition, we expect to reach 150 to 200 more Tualatin residents through prevention and education efforts, including school-based presentations, advocacy support for students under our MOU with the Tigard-Tualatin School District, educator trainings, and participation in community events. In FY 2023–24, these outreach efforts engaged roughly 180 Tualatin students, educators, and community members, and we expect to maintain or slightly increase that reach in the coming year.

Combined, SARC will serve an estimated 195 to 260 Tualatin residents through direct advocacy and prevention/education programming, ensuring access to vital support, resources, and information.

Who is your target demographic in Tualatin?
SARC provides no-cost, trauma-informed, and confidential advocacy and support services to teens and adults impacted by sexual violence at any point in their lifetime who are connected to Washington County through their home, workplace, school, or the location where the assault occurred.

Supporting Documentation

Submit your organizations budget information
sarc_2025_tualatin_budget_2025-08-08.pdf [2]

Submit your board information
sarc_2025-08-01_list_of_board_members.pdf [3]

Submit a copy of your 501(c)(3)
2009_irs_nonprofit_determination_letter_sarc.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
SARC received $2500 through this grant program in 2024. Based on data, we were able to serve 10 Tualatin community members with this grant funding primarily through hospital accompaniment calls and other forms of no-cost, trauma-informed support for survivors and the community.

Please describe how previous grant funds were used.
In 2024, the $2,500 grant from the City of Tualatin was used to help cover salaries and stipends for on-call advocates who provide 24/7 in-person hospital accompaniment for survivors of sexual violence. The funds covered approximately half of the total on-call salary costs for one month of on-call advocate personnel costs.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
The funds helped sustain SARC's core crisis response services by ensuring trained advocates were available 24/7 to accompany survivors of sexual violence to hospitals, providing immediate, trauma-informed support at no cost to Tualatin residents. SARC averages approximately 15 calls per month to support survivors receiving sexual assault forensic exams, which is a vital service to the community and survivors.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89192

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/sarc_2025_tualatin_budget_2025-08-08.pdf [3] https://www.tualatinoregon.gov/system/files/webform/sarc_2025-08-01_list_of_board_members.pdf [4] https://www.tualatinoregon.gov/system/files/webform/2009_irs_nonprofit_determination_letter_sarc.pdf

Detailed Project Budget -2025-26 Outside Agency Grant Program, City of Tualatin

SEXUAL ASSAULT RESOURCE CENTER

Overall Project Budget and Itemized Request for City of Tualatin in the provided columns below.

Line item	Project Budget	City of Tualatin Itemized Request
Personnel Costs	$ 472,174.77	$ 6,500
Facilities & Utilities	$ 43,485.00	$ -
Administrative & Overhead	$ 71,604.96	$ -
Program Delivery (Non-Client)	$ 10,200.00	$ -
Client Assistance & Direct	$ 11,700.00	$ -
Crisis Response & Advocacy	$ 13,200.00	$ -
Other--		$ -
Other--		$ -
Other--		$ -
TOTAL	$ 622,364.73	$ 6,500

SARC
SEXUAL ASSAULT RESOURCE CENTER

As of August 1, 2025

Board of Directors

Veronica Miller, CPA (she/her)
vmiller@gmco.com
Geffen Mesher, Manager, Accounting & Advisory Services
Member since 2022; member of Finance Committee; **Board President**

Robin Perkins, CPA, CFE (he/him)
rperkins@gmco.com
Geffen Mesher, Assurance Senior
Member since 2023; Finance Committee Chair; **Board Treasurer**

Carla Faye Crouch-Marcoff, MBA (she/her)
Carla.m@lovettservices.com
Lovett, Inc; Director of Human Resources
Member since 2022 (returning from 2019); member of Governance Committee; **Past Board President**

Perry A. Kantor, JD (he/him)
perry@graves-swanson.com
Graves & Swanson, LLC, Attorney
Member since 2023; Governance Committee Chair

Jennifer Schneider (she/her)
JennS8787@hotmail.com
Oasis Treatment, Director of Operations
Member since 2025; Fundraising & Development Committee Chair

Board & Committee Members Who Are *Not* Voting Board Members

Brandy Selover, MPH; **Executive Director, SARC**
brandys@sarcoregon.org
Member since 2021; member of Finance, Fundraising & Development, and Governance Committee(s); *Nonvoting* member of the Board of Directors.

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248221235
Mar. 24, 2009 LTR 4168C E0
93-0800739 000000 00 000
00010709
BODC: TE

SEXUAL ASSAULT RESOURCE CENTER
4900 SW GRIFFITH DR STE 100
BEAVERTON OR 97005-4649

08505

Employer Identification Number: 93-0800739
Person to Contact: April Howard
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Mar. 13, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in May 1991, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Thu, 08/07/2025 - 2:25pm
24.21.137.20

Agency Contact Information

Agency Name
SMART Reading

Address
480 NE 9th Avenue

City
Portland

State
Oregon

Zip Code
97232

Contact Name
Sharon Benson

Contact Telephone Number
8775984633

Contact Email Address
smart@smartreading.org

Agency Request Information

Describe your agency's mission
To spark joy and opportunity through the magic of a shared book.

Amount of funding request
$5,000

What is the request for?
Our request for $5,000 will provide reading support and 800 books to 70 students participating in SMART Reading at Tualatin Elementary during the 2025-26 school year. Funds will help pay for new books for students to pick out and keep and for coordination and support of volunteers who read weekly with students. At least 15% of books will be inclusive titles to ensure all kids see themselves in a book.
The SMART program in Tualatin is part of a statewide organization that serves over 20,000 kids annually and gives them over 180,000 books to keep. Our statewide budget is just over $4

million. Our programs are free to kids and cost us about $10,000 per school or site.
SMART Reading works: 87% of educators indicate SMART Reading contributes to reading motivation and engagement for their students and 62% of students are on track to meet their third grade reading benchmark (compared to 39% state average).

How does your request align with the City Council's 2030 Vision?
SMART Reading's vision is an Oregon where all kids can realize their full potential through reading. Among our values are community (We believe that mobilizing and connecting community is a powerful force for good.) and Inclusivity (We honor inclusivity by providing a safe, welcoming and positive environment for kids and our broader community. We elevate books in which children see themselves and their community meaningfully represented.) SMART activates our vision and values by engaging local citizens to volunteer to read with children weekly in public schools; training our volunteers in science-based reading, trauma informed care, and diverse representation in books; and providing book titles where all kids can see themselves in a story.
SMART Reading's vision and values align with the City Council's priorities of 1) a Caring and Inclusive Community that promotes equity, diversity, belonging and access in creating a meaningful quality of life and 2) a connected, informed, and civically engaged community that embraces the city's diversity.

How many Tualatin residents will be served?
70 students from families with low-incomes

Who is your target demographic in Tualatin?
70 kindergarten students at Tualatin Elementary where the student population is 48% kids of color, 39% qualify for free or reduced lunch, and 21% are English language learners.

Supporting Documentation

Submit your organizations budget information
draft_smart_reading_fy26_organizational_budget_3.pdf [2]

Submit your board information
no_contact_info_of_2024-25_smart_reading_board_of_directors.docx.pdf [3]

Submit a copy of your 501(c)(3)
501c3_irs_tax_exemption_letter_2019.pdf [4]

Other informational attachments
diverse_books_one-pager.pdf [5]

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
63 students at Tualatin Elementary received 780 books and weekly reading support for free during the 2024-25 school year.

Please describe how previous grant funds were used.
The $5,000 grant helped pay for new books, including many inclusive titles, for the students to pick out, keep to build personal libraries, and to share with families. Funds also helped underwrite the coordination of volunteers who read weekly with students.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
Since our programs are offered free to schools and the families we serve, your funds helped us continue our services at Tualatin Elementary, which cost about $10,000.
These funds helped SMART meet our broad, intended outcomes including: excited, confident young readers; students better prepared for learning; a better-educated Oregon; more time reading, developing literacy skills; and higher literacy and graduation rates.
These funds also help further diversify our funding base to include more public funding, which is currently less than 5% of our revenue (95% of our revenue is from individuals/family donors, businesses, foundations).

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89184

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/draft_smart_reading_fy26_organizational_budget_3.pdf [3] https://www.tualatinoregon.gov/system/files/webform/no_contact_info_of_2024-25_smart_reading_board_of_directors.docx.pdf [4] https://www.tualatinoregon.gov/system/files/webform/501c3_irs_tax_exemption_letter_2019.pdf [5] https://www.tualatinoregon.gov/system/files/webform/diverse_books_one-pager.pdf

SMART Reading

FY26 Budget DRAFT

Fiscal Year July 1, 2025 – June 30, 2026

REVENUE		
Individual		$1,234,780
Corporate		$655,300
Foundations		$530,000
Organizations		$200,796
Events		$310,750
Government		$290,400
Release from Restriction		$984,728
Earned Revenue		$150,000
	Total Revenue	$4,356,754
EXPENSES		
Salaries & Benefits		$3,004,727
Background Checks		$34,780
Professional Fees		$115,031
Membership & Dues		$6,465
Advertising & Promotion		$26,775
Student Books		$346,500
Office Expenses		$237,292
Information Technology		$175,695
Occupancy Expenses		$193,632
Travel		$61,576
Staff Development		$22,240
Volunteer Management		$21,815
Fundraising Expense		$46,500
Insurance		$30,726
Depreciation		$33,000
	Total Expense	$4,356,754
	Net Income	$0

2024-2025 Board of Directors & Emeritus Directors

Officers

Chair: Beth Daniels, Strategic Initiatives, Legacy Health Systems

Vice Chair: Marito Domingo, Chief Credit Officer & Chief Financial Officer, First Tech Federal Credit Union

Treasurer: Phil Long, Superintendent, Butte Falls School District 91

Secretary: Krista Tappan, Advertising Director, Portland Business Journal

Immediate Past Chair: Doug Post, Partner/Lead Advisor, Vista Capital

Member-At-Large: Jason Halstead, Retired Creative Director, Gist Brands

Directors

Katherine Backus, *Associate Board Liaison, Talent Development Specialist, Vista Capital Partners

Dennis Baker, Vice President, Enterprise Applications and Architecture, KinderCare Education

Stephanie Carson, Senior Director, Category Growth, Tillamook

Ron Eiseman, Retired Financial Officer, Wells Fargo and Umpqua Bank

Winston Hall, 2nd Vice President, Actuarial Transformation, The Standard

Molly Ishkanian, President and Owner, Weinstein PR

Megan Jumago-Simpson, Broker, Keller Williams Realty

Eric Lukingbeal, Vice President & Relationship Manager, Commercial Banking, PNC

Jelani Memory, Founder and CEO, A Kids Co.

Debbi Nadell, SMART Site Coordinator

Kirby Neumann-Rae, Editor, News-Register

Sonja Thomas, Children's Book Author and Accountant

Updated 7/9/2024

2024-2025 Board of Directors & Emeritus Directors

Emeritus

- **Mary Boyle,** Portland
- **Terri Browning**, Banks
- **Tom Costabile,** Old Tappan, NJ
- **Ruth Ann Dodson,** Portland
- **Joe Gonyea II,** Springfield
- **Katie Hertig,** Warrenton
- **Sue Hollern,** Bend
- **Karin Holsinger**, Portland
- **Behzad Hosseini**, Fox Island, WA
- **Jane Teater,** Bend
- **Harriet Langmas**, Bend
- **Liz Large**, Portland
- **Irving J. Levin,** Portland
- **Kent Lewis**, Portland
- **Anna Madill**, Portland
- **Margaret (Peggy) Maguire**, Portland
- **John Morgan,** Portland
- **Charles H. Rouse,** Richland
- **Hank Sigmon**, Portland
- **Patricia C. Smullin**, Medford
- **Steve Stadum**, Portland
- **Von Summers**, Portland
- **Bill Thorndike, Jr.**,Medford
- **Andy Vobora,** Eugene
- **Mary Wilcox**, Portland
- **Charles Wilhoite**, Portland
- **DJ Wilson**, Whitefish, MT
- **Steve Wynne**, Portland

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077967774
Aug. 09, 2019 LTR 4168C 0
93-1051724 000000 00
00032378
BODC: TE

SMART READING
101 SW MARKET ST
PORTLAND OR 97201-5701

023236

Employer ID number: 93-1051724
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated June 27, 2019, about your tax-exempt status.

We issued you a determination letter in April 1996, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

4077967774
Aug. 09, 2019 LTR 4168C 0
93-1051724 000000 00
00032379

SMART READING
101 SW MARKET ST
PORTLAND OR 97201-5701

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, EO Rulings & Agreements

Mirrors & Windows:
The Importance of Diverse Books

> **"Books are sometimes the only place where readers may meet people who are not like themselves, who offer alternative worldviews.[1]"**

At SMART Reading, we believe that reading is the gateway to learning and opportunity for Oregon's kids, and that the simple magic of a shared book can change a child's life trajectory.

We also know that racial, cultural, social, and economic inequities in our country and state make it harder for some children to succeed as compared to others. As a children's literacy nonprofit working toward our vision of an Oregon where all children can realize their full potential through reading, we are committed to prioritizing diversity, equity and inclusion in every facet of our organization. The books we provide to kids are one tangible example of that commitment.

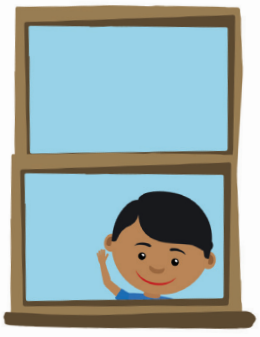
Research shows that all children benefit from books that "mirror" their own cultures, identities, and experiences, and that also provide "windows" into the lives of others. Seeing familiar elements in books helps boost reading comprehension and improves a young reader's ability to make predictions and inferences about the story.[2] Research also shows that there is a direct link between reading success for children of color and access to books that reflect their own sociocultural experiences.[3]

The reality is that there's very little diversity in children's books. In 2018, 50% of the children's books published in the United States included white characters while only 10% featured African or African American characters, 7% included Asian Pacific Islander or Asian Pacific American characters, 5% included Latinx characters, and only 1% included American Indian or First Nations characters.[4]

Our Commitment:

All kids deserve the joy of seeing themselves reflected in the books they read and the opportunity to learn from, and about, others. To that end, we have significantly expanded our book collections to offer an inclusive range of high-quality titles vetted by an internal book committee as well as external experts. We seek out books that reflect the diversity of our community with the goal that:

- *15% of our softcover giveaway books are window and mirror titles.*
- *25% of our permanent collection (hardcover) books are window and mirror titles.*





Mirror & Window Book Examples

Dim Sum for Everyone - **Grace Lin**

Dreamers - **Yuyi Morales**

Drum Dream Girl: How One Girl's Courage Changed Music - **Margarita Engle**

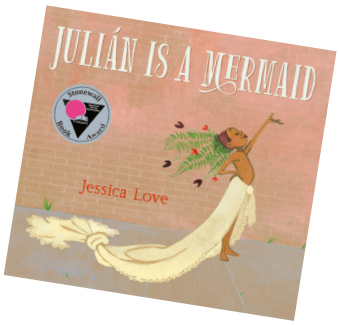
Families, Families, Families! - **Suzanne Lang**



Hair Love - **Matthew A. Cherry**

I'm New Here - **Anne Sibley O'Brien**

Jacob's New Dress - **Sarah & Ian Hoffman**



Julian is a Mermaid - **Jessica Love**

Lucia the Luchadora - **Cynthia Leonor Garza**

Meet Yasmin! - **Saadia Faruqi**

Marisol McDonald Doesn't Match/Marisol McDonald no combina - **Monica Brown**

Mixed Me! - **Taye Diggs**

My Brother Charlie - **Holly Robinson Peete and Ryan Elizabeth Peete**

Neither - **Airlie Anderson**

One Family - **George Shannon**

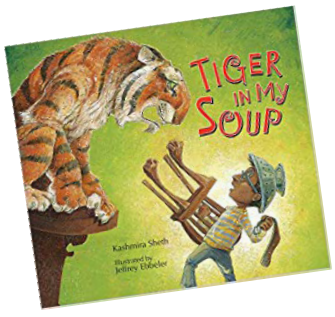
Rescue and Jessica - **Jessica Kensky & Patrick Downes**

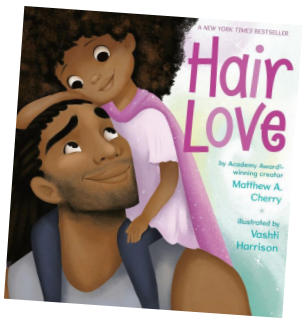
Salt In His Shoes: Michael Jordan in Pursuit of a Dream - **Deloris Jordan**

The Colors of Us - **Karen Katz**

The Proudest Blue - **Ibtihaj Muhammad & S.K. Ali**

Tiger in My Soup - **Kashmira Sheth**





[1] Tschida, C. M., Ryan, C. L., & Ticknor, A. S. (2014). Building on Windows and Mirrors: Encouraging the Disruption of "Single Stories" through Children's Literature. Journal of Children's Literature, 40(1), 28-39.
[2] Freeman, Y. & Freeman, D. (2004). Connecting Students to Culturally Relevant Texts. Talking Points, 15(2)
[3] Tompson, R., Mixon, G., and Serpell, R. (1996). Engaging Minority Students in Reading: Focus on the Urban Learner. In L. Baker, P. Afflerbach, & D. Reinking (Eds.), Developing engaged readers in school and home communities (43-63). Mahwah,NJ: Lawrence Erlbaum Associates.
[4] Huyck, David and Sarah Park Dahlen. (2019 June 19). Diversity in Children's Books 2018. sarahpark.com blog. Created in consultation with Edith Campbell, Molly Beth Griffin, K. T. Horning, Debbie Reese, Ebony Elizabeth Thomas, and Madeline Tyner, with statistics compiled by the Cooperative Children's Book Center, School of Education, University of Wisconsin-Madison: http://ccbc.education.wisc.edu/books/pcstats.asp. Retrieved from https://readingspark.wordpress.com/2019/06/19/picture-this-diversity-in-childrens-books-2018-infographic/.

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Fri, 08/15/2025 - 3:21pm
137.53.241.101

Agency Contact Information

Agency Name
The Foundation for Tigard Tualatin Schools

Address
6960 SW Sandburg St

City
Tigard

State
Oregon

Zip Code
97223

Contact Name
Kate Manelis

Contact Telephone Number
5037899057

Contact Email Address
kmanelis@the-ftts.org

Agency Request Information

Describe your agency's mission
The Foundation for Tigard Tualatin Schools (FTTS) is a community fundraising nonprofit that invests in people and programs to help our students thrive. Through the generosity of community and corporate donations, we fund numerous initiatives that support students and teachers in the Tigard-Tualatin School District. These initiatives include: school grants, Innovative Teaching Grants, scholarships, and Packed with Pride.

Amount of funding request
We are requesting $5,000, but will be grateful for any grant amount.

What is the request for?
This request is specifically for our School Grants program, the cornerstone of our mission. Each year, we grant money to every of the 17 schools in the district to be used for schools to hire additional part-time teaching staff that the state budget does not cover. Principals at each school

submit an application in the fall to propose how they would like to use their funds for the year. These applications are reviewed by an internal committee to ensure they fall within our giving guidelines and that there are appropriate outcome measures. FTTS-funded teaching positions commonly fall into several categories: reading support, math support, after school activities, after school homework help, and social-emotional support.

How does your request align with the City Council's 2030 Vision?
Our request aligns specifically with the Caring & Inclusive Community pillar of the 2030 Vision. Just over 50% of students attending Tualatin schools identify as a race/ethnicity other than white. Our school grant funds are designed to be used where the highest need is, and oftentimes that includes supporting students belonging to historically underrepresented and excluded communities.

How many Tualatin residents will be served?
The most recent school enrollment data shows that there are approximately 4,045 students attending Tualatin schools (Bridgeport Elementary, Byrom Elementary, Deer Creek Elementary, Tualatin Elementary, Hazelbrook Middle, and Tualatin High). This is about 14% of the overall population of Tualatin.

Who is your target demographic in Tualatin?
Our demographic in Tualatin is students in the six schools that educate Tualatin residents.

Supporting Documentation

Submit your organizations budget information
24-25_ftts_budget.xlsx_-_unrestricted_budget_24-25_1.pdf [2]

Submit your board information
ftts_board_members_.docx_1.pdf [3]

Submit a copy of your 501(c)(3)
ftts_irs_determination_letter_2015.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
The $2,500 we received from the City of Tualatin in 2024 was added to our School Grants fund. Each of the 17 schools in TTSD received a grant of $4,400.

Please describe how previous grant funds were used.
Bridgeport Elementary: After-school club coordinator
Byrom Elementary: Reading IA Support Specialist
Deer Creek Elementary: Small Group Math Specialist
Tualatin Elementary: EBIS (Effective Behavior and Intervention Supports) IA
Hazelbrook Middle: After-school homework club teachers
Tualatin High: Success Coaches for At-Risk Students

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?

These funds helped us further our goal of bridging the gaps between schools' needs and what state budgets provide.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89239

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/24-25_ftts_budget.xlsx_-_unrestricted_budget_24-25_1.pdf [3] https://www.tualatinoregon.gov/system/files/webform/ftts_board_members_.docx_1.pdf [4] https://www.tualatinoregon.gov/system/files/webform/ftts_irs_determination_letter_2015.pdf

Program	*Line Item*	*Budget for 24-25*
Fundraising - General		
	Bottledrop	500.00
	Coin Drive	15,000.00
	Coin Drive Expense	(600.00)
	Columbia Cares	1,000.00
	Corporate Donations	750.00
	Corporate Employee Match	5,000.00
	EOY Campaign Income	30,000.00
	EOY Campaign Expense	(1,400.00)
	Fred Meyer	800.00
	Fund Drive	45,000.00
	Fund Drive Exp	(2,500.00)
	Grants	20,000.00
	Individual Donations (outside of campaign)	20,000.00
	New Seasons Recycling	4,500.00
Fundraising Total		**138,050.00**
Gala	Gala Income	40,000.00
	Gala Expenses	(8,000.00)
Gala Total		**32,000.00**
Golf	Golf Income	60,000.00
	Golf Tournament Expense	(35,000.00)
Golf Total		**25,000.00**
Misc	Bank Charges and Fees	(1,800.00)
	Bookkeeping	(3,000.00)
	Exec Director Discretionary	(500.00)
	Insurance	(600.00)
	Marketing	(15,000.00)
	Meeting Expenses	(650.00)
	OnPoint Interest	300.00
	Payroll Expenses	(55,000.00)
	Postage	(50.00)
	Software	(7,500.00)
	Supplies	(150.00)
	Taxes and Licenses	(4,500.00)
Misc Total		**(88,450.00)**
Total	(to be used for School Grants in 25-26)	***106,600.00***

6960 SW Sandburg St.
Tigard, OR 97223
PHONE: 503.431.4024

THE FOUNDATION
FOR TIGARD TUALATIN SCHOOLS

EMAIL: info@the-FTTS.org
WEBSITE: the-FTTS.org
TAX ID: 94-3148515

Board Members
2025-2026

Andrea Johnson
President

Tamiko Murman
Vice-President

Cheryl Payne
Treasurer

Rachael Garrison
Secretary

Kate Manelis
Board Member

Matt Hughart
Board Member

Stacey Ghoddusi
Board Member

Deborah Moen
Board Member

Greg Kozina
Board Member

Antionette Olivas
Board Member

IRS Department of the Treasury
Internal Revenue Service

CINCINNATI OH 45999-0038

In reply refer to: 0248206070
Oct. 08, 2015 LTR 4168C 0
94-3148515 000000 00
00017515
BODC: TE

FOUNDATION FOR TIGARD TUALATIN
SCHOOLS
6960 SW SANDBURG ST
TIGARD OR 97223

016255

Employer Identification Number: 94-3148515
Person to Contact: Mrs. Turner
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Sep. 29, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in December 1991.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248206070
Oct. 08, 2015 LTR 4168C 0
94-3148515 000000 00
00017516

FOUNDATION FOR TIGARD TUALATIN
SCHOOLS
6960 SW SANDBURG ST
TIGARD OR 97223

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Doris P. Kenwright

Doris Kenwright, Operation Mgr.
Accounts Management Operations 1

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Fri, 08/15/2025 - 12:07pm
50.38.39.96

Agency Contact Information

Agency Name
Tigard-Tualatin School District Family Resource Center

Address
9550 SW Murdock Street

City
Tigard

State
Oregon

Zip Code
97224

Contact Name
Colleen Nakanishi

Contact Telephone Number
5036031588

Contact Email Address
cnakanishi@ttsd.k12.or.us

Agency Request Information

Describe your agency's mission
At Tigard-Tualatin School District (TTSD), we educate every child, every day. We acknowledge that accelerating outcomes for every student, especially our historically underserved communities, requires the understanding of the barriers that are present for students and families and working with all the key collaborators in our system to actively address and support equity of outcomes for all students.

The Family Resource Center is the hub of the basic needs infrastructure in TTSD, serving all families with children ages 0–18 living within the district boundaries. By addressing the diverse range of needs within our community, we help families get back on their feet, empower them to advocate for themselves, and teach about all of the resources the community has to offer.

Amount of funding request

$6,000

What is the request for?
The FRC is able to reach students across the Tualatin area through a network of Family Partnership Advocates (FPAs) at each school. The FPAs and the FRC staff members, along with our district Homeless Liaison, and other community partners work together to identify families and students in need and connect them with the appropriate resources across the Tualatin area and in Washington County. We coordinate with resource providers to ensure that families' needs are met. Based on family circumstances, the FRC provides direct basic needs assistance. Funds from the Tualatin Social Services Grant will be used to directly support families struggling with housing, food, and other basic needs. Below is a list of our priorities going into the 2025–2026 school year based on the trends and patterns we are seeing since Covid funding and American Rescue Plan-Homeless Children and Youth (ARP-HCY) funding for McKinney-Vento students ended. The latter has been detrimental to the services we can provide our students experiencing homelessness and our low-income families.

#1 PGE Utility Assistance: The FRC aims to help families to keep their electricity on and to offset the cost if they are also struggling to pay rent—families should not have to choose between paying rent or paying for electricity. The Family Resource Center is able to provide direct utility assistance to enable the family to stay in their home.
This is especially important now as other community organizations have lost funding due to federal cuts.

#2 Furniture Assistance: For families transitioning into housing, the FRC is able to pay the access fee to Community Warehouse where they are able to get furniture, bedding, kitchenware and other household goods. This program is especially valued by the following types families we serve:
-Left domestic violence situations and had to start over
-New to the country
-Recently moved out of shelters
-Been evicted and lost their storage spaces due to lack of payment
-Those who cannot afford furniture and may have been sleeping on the floor for months

#3 Emergency Assistance: Emergency assistance can be for a variety of reasons, and with funding, the FRC can provide emergency assistance through grocery gift cards, blankets, foam mattresses, or hygiene items.
This school year, here were some of the items requested and why:

**TriMet bus passes:
-Family needed transportation to get to a day shelter, as they're living in a tent currently.
-Student needs a bus pas to get to non school activities/doctor appointments; students family only has one car to get from place to place.
-Mom has no means of transportation to grocery store.

**Gas gift cards:
-Family is currently facing eviction for the second time and will need to make court visits, and visit Tigard self-sufficiency office to apply for TANF, SNAP and section 8.
-Student lives with Grandma who is on a low income. She drives around taking care of elderly in their homes.

**Grocery gift cards:
-Family is living out of their car. All of their food is currently pre-made (can't cook or heat up anything) and they're going through whatever funds they have to feed their children.
-Mom says they are behind on their rent and car payments. They are unable to purchase food as

they used up their remaining funds to keep their lights on.
-Mom is the only adult working right now and has been sick/ Family is struggling to make rent and received an eviction notice.
-Tough times /single parent. Mom only works PT due to a disability.
-The mom is a single mom, the student shared that they don't have food and he hasn’t eaten, I called mom and she said they are in need right now

**Sports scholarship:
-Family has some barriers in paying for after school activities for this student. Is interested in a scholarship to help them be able to be involved in sports.

**Umbrellas:
-Some of our students who are in the 1.3 mile radius (a bus will not pick them up—they have to walk to school) are in need of umbrellas. They come to school soaked when it is raining.

**Stovetop burner:
Family is living in a hotel room without a kitchen

**Car Seats:
-To transport to and from childcare & preschool

**Foam Mattress:
-Student does not have a bed
-Family is moving to a new place, do not have any furniture; Community Warehouse is low
-Family is low income/younger brother is either sleeping with Mom or older brother

#4 Translation/Interpretation Services:
In our commitment to serving multilingual learners of English and their families, we are committed to supporting access to information. We have identified that there are certain documents that are routinely used in TTSD that are either never translated or only translated into Spanish. With state and possible federal budget cuts to the school district as a whole, we must step up to support translation and interpretation services for our families if the general funds fall short.
Use of these funds may include but are not limited to the following:
-Paying qualified TTSD staff to translate documents
-Paying qualified TTSD staff to interpret at family meetings or events
-Outsourcing translation/interpretation services to contracted organizations (i.e. IRCO, Passport to Languages, Lingualink, etc.)

#5 Other types of assistance/items
Other donation-supported services and provisions provided by the FRC include but are not limited to the following:
Transportation to medical appointments
Copays
Gas gift cards
Laundromat gift cards
Foam mattresses
Items for babies and young children (diapers, baby seats, formula)
Blankets and sleeping bags
Hygiene products
Scholarships to support after school
Summer activities for children who have few such opportunities
Other assistance based on individualized family needs

How does your request align with the City Council's 2030 Vision?
The FRC supports Tualatin's vision of
An INCLUSIVE COMMUNITY that promotes equity, diversity, and access in creating a meaningful quality of life for everyone.
A CONNECTED, INFORMED, and civically ENGAGED community that embraces our City's diversity
Safe, desirable, welcoming, and sustainable NEIGHBORHOODS with housing that is available for all.

The FRC supports this vision by helping to meet the basic needs to Tualatin children and families in order to support housing, food, health, safety, and community belonging.

How many Tualatin residents will be served?
An estimated 700+ residents from Tualatin will be served.

Who is your target demographic in Tualatin?
We serve all families with children 0–18 within the Tigard-Tualatin School District boundary, and our priority populations are our historically marginalized and economically disadvantaged families. We also serve families escaping domestic violence, immigrants and refugees new to the country, and families who have suffered from job loss, housing loss, or traumatic events. With that in mind, there are two specific populations in Tigard that we will be focusing on and evaluating progress on during this strategic plan cycle: multilingual learners of English and homeless youth.

Supporting Documentation

Submit your organizations budget information
24-25_frc_budget_-_sheet1.pdf [2]

Submit your board information
board_members_2025.pdf [3]

Submit a copy of your 501(c)(3)
24-25_tax_exempt.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
The following services were provided for Tualatin families (based on the school the student attends). Many families received more than one service.

Housing and shelter related, including utilities–220
Furnishings/needed household items–150
Food-related–242
Transportation (school-related or other)–218
Domestic violence support–7
Medical/mental health support–75
Childcare–5
Legal—9

Internet/Technology—116
Clothing resources—296

Please describe how previous grant funds were used.
Total: $4,000

PGE $3,000
Community Warehouse and thrift store furniture $200
Gas cards, laundry cards, other emergency items $800

**Please Note:
For the 24–25 school year, we experienced a significant increase in need from our Tualatin families. This year we dipped into our reserve funds, so below are the additional funds used for Tualatin families:

PGE $2,541.59 (Total = $5,541.59)
Community Warehouse and thrift store furniture $350 (Total = $550)
Gas cards, laundry cards, other emergency items $950 (Total = $1,750)

Total additional funds used = $3,841.59

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
The usage of funds were directly aligned with our mission: to help families to meet their basic needs and by working to eliminate non-education-related barriers to student success. We know that historically marginalized families are still facing the impacts of Covid, so they are still struggling with housing, food, other basic needs. We also know that poverty disproportionately affects historically underserved populations in Tualatin. Last, we know that students are more likely to miss school when their basic needs are not met, and when students miss school, they are more likely to fall behind and risk not graduating in the future. By helping families provide stability and empowering families to be able to meet their kids' basic needs at home, this allows students to focus on attending school and focusing on their academic work. By slowly filling in those gaps, we hope to improve college and career readiness outcomes for all students.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89235

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/24-25_frc_budget_-_sheet1.pdf [3] https://www.tualatinoregon.gov/system/files/webform/board_members_2025.pdf [4] https://www.tualatinoregon.gov/system/files/webform/24-25_tax_exempt.pdf

Tigard-Tualatin Family Resource Center Budget 2024–2025	
REVENUE	
Staff salaries: 1.0 Family Resource Center Manager ($67,500), 1.0 Family Partnership Advocate ($36,900), .5 Family Partnership Advocate ($21,500), 1.0 Culturally Responsive Liaison ($38,700), all funded by Tigard-Tualatin School District. 1.0 Culturally Responsive Liaison/Early Learning Resource Coordinator ($50,100) funded by Early Learning Washington County. *Will soon be adjusted for COLA	$176,000.00
Staff benefits: 1.0 Family Resource Center Manager ($52,400), 1.0 Family Partnership Advocate ($39,793), .5 Family Partnership Advocate ($21,200), 1.0 Culturally Responsive Liaison ($40,535), all funded by Tigard-Tualatin School District. 1.0 Culturally Responsive Liaison/Early Learning Resource Coordinator ($45,225) funded by Early Learning Washington County.	$158,618.00
Tigard-Tualatin School District in-kind support estimated (space, custodial, administrative, communications, technical)	$51,281.00
Community in-kind estimated (clothing, toys, baby items, miscellaneous donations)	$5,000.00
Grants for assistance to families to meet basic needs	$12,000.00
Individual monetary donations	$1,450.00
Total Revenue	**$404,349.00**
EXPENSES	
Staff salaries	$176,000.00
Staff benefits	$158,618.00
Space, custodial, administrative, communications, technical	$51,281.00
Community in-kind items distributed to families	$5,000.00
Assistance to families to meet basic needs including housing, rent and utility assistance; transitional housing/emergency support including access to Tualatin Community Warehouse; transportation; access to health and mental health care; needed items such as diapers, formula, car seats; other needs	$13,450.00
Total Expenses	**$404,349.00**

TTSD Board Members

Tristan Irvin
Board Chair
boardmember.irvin@ttsd.k12.or.us

David Jaimes
Board Vice Chair
boardmember.jaimes@ttsd.k12.or.us

Kristen Miles
Board Member
boardmember.miles@ttsd.k12.or.us

Jill Zurschmeide
Board Member
boardmember.zurschmeide@ttsd.k12.or.us

Crystal Weston
Board Member
boardmember.weston@ttsd.k12.or.us

The occupations, addresses, and phone numbers of our board members are not public information. If more information is needed please contact Patty Roberts, Executive Assistant to the School Board.

Jade Woodford
jwoodford@ttsd.k12.or.us
503.431.4002

Tigard Tualatin School District 23J
Business Office
6960 SW Sandburg Street
Tigard, OR 97223

July 15, 2024

RE: Tax exemption status for Tigard-Tualatin School District 23J and each of its schools

Tigard-Tualatin School District 23J and its schools is a political subdivision of the State of Oregon. As such, it is a "governmental unit" as defined in Sections 170(b)(1)(A)(v) and 170(c)(1) of the Internal Revenue Code of 1986, as amended ("IRC"), and is not a private foundation by virtue of IRC Section 509(a)(1).

Governmental units are not required to have a tax exemption determination letter under IRC Section 501(c)(3), but are automatically tax exempt under IRC Section 115. Therefore, this letter is furnished to you in lieu of a federal tax exemption determination letter.

The Taxpayer Identification Number for Tigard-Tualatin School District 23J is 93-0572833.

Sincerely,

Jessica Seay
Chief Financial Officer
Tigard-Tualatin School District 23J

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Thu, 08/28/2025 - 12:17pm
97.115.124.253

Agency Contact Information

Agency Name
Tualatin Food Pantry

Address
3550 SW Borland Rd (PO Box 248)

City
Tualatin

State
Oregon

Zip Code
97062

Contact Name
Danielle Schneider

Contact Telephone Number
503-783-0721

Contact Email Address
danielle@tualatinfoodpantry.org

Agency Request Information

Describe your agency's mission
Our mission: Alleviate food insecurity in our community in a welcoming way that brings dignity and choice to our neighbors.
We primarily serve residents of Washington and Clackamas counties.

Amount of funding request
$6,000 to support our Emergency Food Distribution program.

What is the request for?
Funds will be spent in the following way:
$6,000 for our ongoing Emergency Food Distribution program

Emergency Food Distribution Program
As a partner agency of the Oregon Food Bank (OFB), we receive food for free or at a discounted

purchase rate. This year, combined with the traditional OFB limits on the quantity and type of items available each week, we anticipate a 17% cut in food we receive from OFB. In the past, it was challenging to meet nutritional needs of the community with enough meat, margarine, milk, or eggs through OFB. Perishable staples are not items that can be safely donated through community food drives.

As a result, each week we purchase perishable staples at a discounted rate through OFB or at full price from grocery stores and food distributors. A grant of $6,000 from the City of Tualatin would be used to support the purchase of perishable items for our emergency food distribution program.

How does your request align with the City Council's 2030 Vision?
TFP's request aligns with the Council's vision to create an inclusive community that provides a meaningful quality of life for all and sustained financial stability for the whole city. We know that food insecurity disproportionately impacts lower-wage earners, older adults, single-parent households, and people of color. With the City's investment, TFP can continue to provide food support to help low-income residents stabilize their households and build stronger families and a stronger city.

How many Tualatin residents will be served?
Approximately 54% of the people we serve list Tualatin as their city of residence. In 2025, we anticipate serving approximately 27,000 residents of Tualatin (approximately 6,696 households). Based on year-over-year trends, we anticipate our service numbers in 2026 will remain the same or higher for residents of Tualatin.

Who is your target demographic in Tualatin?
Food-insecure people (birth through adulthood) in the Tualatin community.
The Oregon Food Bank Network reported a 31% increase in visits to food assistance sites across its network in 2024, with Washington County experiencing a higher-than-average increase of 37%. TFP had a 32% increase in the number of people receiving food over the past 20 months, and we anticipate it will continue to increase.

10% of households are food insecure
13.2% of children are food insecure
15% of single-mother households are food insecure (compared to 0% of households with two parents)
9.5% of Hispanic and 11.8% of Black people are food insecure (compared to 3.8% of White people)
8.2% of renters are food insecure (compared to 1.4% of homeowners)

Supporting Documentation

Submit your organizations budget information
tfp_2025_budget.pdf [2]

Submit your board information
tfp_2025_board_of_directors.pdf [3]

Submit a copy of your 501(c)(3)
tfp_irs_tax_exemption.pdf [4]

Other informational attachments

2024_tfp_service_report.pdf [5]

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
Food boxes were provided, free of charge, to 23,138 residents of Tualatin in 2023. Low-to-modest means neighbors were provided with staples like milk, meat, fresh produce, canned fruits and vegetables, and other nourishing food items.

Please describe how previous grant funds were used.
$3,000 in funds from the City of Tualatin were granted for supporting our Emergency Food Distribution program. These funds were used to purchase milk, eggs, and margarine, from local food distributors. Funds were also used to purchase milk and meat from the Oregon Food Bank.

$2,000 in funds from the City of Tualatin were granted for supporting our Holiday Food Box program. Funds were used to purchase turkeys and ham from Sysco for our annual Holiday Food Box program.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
Year-after-year we continued to see a rise in demand for our services. In 2024, we saw nearly a 20% increase in the number of households and individuals seeking food support. Between its founding in 2004 and December 31, 2024, TPF has served 470,230 people. 22% of those people have been served between January 1, 2022 and December 31, 2024. Funds from the City of Tualatin were critical in helping us meet the rising rates of food insecurity in our community.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89323

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/tfp_2025_budget.pdf [3] https://www.tualatinoregon.gov/system/files/webform/tfp_2025_board_of_directors.pdf [4] https://www.tualatinoregon.gov/system/files/webform/tfp_irs_tax_exemption.pdf [5] https://www.tualatinoregon.gov/system/files/webform/2024_tfp_service_report.pdf

Tualatin Food Pantry
2025 Board of Directors

Donna Capodacqua, Board President
Chrysalis Partners, LCC

Faith Carter
Retired, Community Leader

Mary Goldsher, Board Secretary
Retired, Community Leader

Ana Uriostegui
Tigard-Tualatin School District

Jeff Wahl, Board Treasurer
CUI Devices

Tualatin Food Pantry Annual Operating Budget January 2025 to December 2025	
	Amount
Revenue	
40 Contributed support	$200,000.00
42 Grant Income	$115,000.00
Grant - Capital Improvements	$250,000.00
9510 Interest Income	$5,000.00
9515 Rewards Income	$300.00
InKind - Goods	$22,000.00
InKind - Food	$1,300,000.00
Total Revenue	**$1,892,300.00**
Expenditures	
7200 Salaries & related expenses	$208,610.96
8000 Food and Services for clients	$120,000.00
8100 Operating expense	$35,000.00
8150 Admin Expense	$25,000.00
8200 Occupancy expenses	$11,000.00
8800 Other Expense	$750.00
Capital Improvements	$250,000.00
InKind - Goods	$22,000.00
InKind - Food	$1,300,000.00
Total Expenditures	**$1,972,360.96**
Net Operating Revenue*	**-$80,060.96**

**Due to 32% increase in the number of people served since 2023, our Board has decided to invest a portion of our reserve funding to increase our paid staff by .5 FTE. The projected loss includes wages and costs associated with an additional employee as well as increasing the amount spent on food for clients to meet the increase in demand.*

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 16 2008

TUALATIN SCHOOL HOUSE PANTRY
PO BOX 248
TUALATIN, OR 97062

Employer Identification Number:
20-2253741
DLN:
17053210335008
Contact Person:
RENEE RAILEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
October 31, 2007
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

TFP 2024 YEAR IN REVIEW

Alleviate food insecurity in our community in a welcoming way that brings dignity and choice to our neighbors.

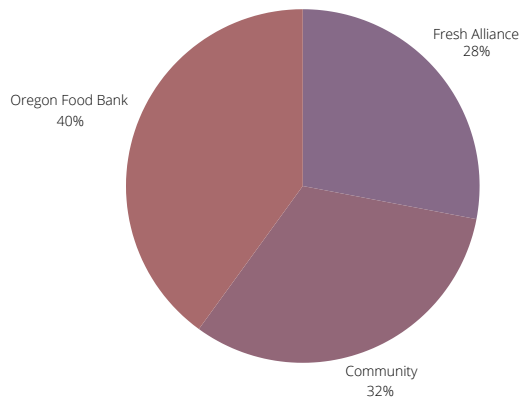
9,967
Volunteer hours

664
Client service hours

11,200
Households served

41714
Individuals served

775,201
Pounds of food donated



Donation sources

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Fri, 08/29/2025 - 10:50am
75.164.224.214

Agency Contact Information

Agency Name
Tualatin Riverkeepers

Address
11675 SW Hazelbrook Road

City
Tualatin

State
Oregon

Zip Code
97062

Contact Name
Glenn Fee

Contact Telephone Number
3032493271

Contact Email Address
glenn@tualatinriverkeepers.org

Agency Request Information

Describe your agency's mission
Tualatin Riverkeepers protects and restores the Tualatin River watershed.

Amount of funding request
$5,000

What is the request for?
We're seeking funding from the City of Tualatin to expand the efforts that we began through last year's support. Specifically, funding will go toward the following:

- Two restoration projects in March around the Tualatin Riverkeepers office and 99W launch. One of these will include a planting with science classes from Hazelbrook Middle School, just down the road. We are working with Jason Kopanke, one of Hazelbrook's science teachers, to establish this relationship.

- A 2026 Earth Day Fair that will include habitat restoration, bird and bat box building, bimaran trips on the Tualatin River, and information booths on conservation from a number of TRK partners. We expect to host at least 150 residents for this Earth Day event.
- Watershed Science event in May. Each year, TRK hosts a series called Watershed Science, where we host six events around the Tualatin River watershed highlighting important conservation topics. We plan to host one of this year's events at the trailhead, with a focus on what residents can do to bring native plants and habitat into their own backyards.

How does your request align with the City Council's 2030 Vision?
This proposal aligns with the Environmentally active, sustainable, responsible, and forward thinking community aspect of the vision. It also incorporates additional components of a civically engaged community and building safe, vibrant, and accessible gathering places. As we expressed last year, Tualatin Riverkeepers is excited to have our office located next to an exciting new trail. Now that we're a year out, we saw the impact that the trail had in bringing both nearby residents and others from around Tualatin to this section of river. It truly encompasses a safe, vibrant and accessible space and we intend to use our strengths - river experiences and conservation-related events - to continue to grow this gathering space.

How many Tualatin residents will be served?
We plan to serve more than 200 Tualatin residents.

Who is your target demographic in Tualatin?
We're focused primarily on Tualatin residents who have not historically enjoyed access to nature or to the river, with a priority for residents who live within walking distance of the Tualatin River Greenway Trail and office.

Supporting Documentation

Submit your organizations budget information
trk_2025_budget.pdf [2]

Submit your board information
board_member_list_february_2025.docx [3]

Submit a copy of your 501(c)(3)
trk_irs_501c3_determination_letter.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
The grant award helped us to more intentionally connect Tualatin residents to the new section of the Tualatin River Greenway Trail, which begins at the Tualatin Riverkeepers office along SW Hazelbrook Road. The grant award supported our Earth Day event, which was attended by more than 100 community members and included booths from five agency partners. We connected with residents of the neighboring apartment complex, who joined us for bimaran tours (two canoes connected together) of the river, and we held a volunteer habitat restoration project - with mostly Tualatin residents - in the open space between the trail terminus and the launch.

Please describe how previous grant funds were used.

The grants funds were used in the following manner:
- to help publicize our Earth Day, paddle trip and restoration events
- purchase of materials to build bird and bat bozes, which Earth Day attendees assembled
- purchase of tools and native plants, which were installed in the open space along the Greenway Trail
- purchase of materials to assemble the bimarans, which were used to lead tours

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
The funds helped us in two key ways. They were used to establish what we intend to be an annual event, and one that we hope will center our work in the City of Tualatin. They also helped us fast track the restoration of a piece of property that we hope to work on for a number of years, and one that we believe can serve as a model for residents on native habitat restoration.

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89337

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/trk_2025_budget.pdf [3] https://www.tualatinoregon.gov/system/files/webform/board_member_list_february_2025.docx [4] https://www.tualatinoregon.gov/system/files/webform/trk_irs_501c3_determination_letter.pdf

Tualatin Riverkeepers
Profit & Loss Budget vs. Actual
January through December 2023

	Budget	2024
Income		
43200 · Business Contributions		
43220 · Business Sponsorships and Gifts	50,000	74,715
43230 · Workplace Employer Matching	8,000	6,291
Total 43200 · Business Contributions	58,000	81,006
43300 · Grants and Contracts		
43320 · Foundation Grants	120,000	192,226
43330 · Government Grants & Contracts	135,000	79,368
Total 43300 · Grants and Contracts	255,000	271,594
43400 · Individual Contributions		
43410 · Member Contributions	55,000	50,795
43420 · RiverBank Members	7,000	6,825
43430 · Workplace Employee Donations	6,000	3,990
43440 · Individual Gifts	90,000	74,815
43470 · Event Proceeds	35,000	33,056
Total 43400 · Individual Contributions	193,000	169,480
43600 · Program Income		
43620 · Boat Rentals	68,000	72,122
43630 · Outings	15,000	7,024
Total 43600 · Program Income	83,000	79,147
44000 · Merchandise Sales	10,000	6,093
45000 · Interest and Investment Income	1,500	1,195
46000 - Miscellaneous Income	1,000	10,617
Total Income	601,500	619,134
Expense		
61000 · Payroll Expenses		
61200 · Salaries and Wages	350,000	302,061
61300 · Benefits (Health & Dental)	25,000	18,482
61400 · Retirement Benefit	7,500	6,200
61600 · Payroll Taxes	26,000	23,365
Total 61000 · Payroll Expenses	408,500	350,108
62000 · Contract Professional Services		
62200 · Financial and Admin Services	15,000	31,276
62300 · Marketing Services	28,000	23,968
62400 · Program Services	10,000	18,930
Total 62000 · Contract Professional Services	53,000	74,174
63000 · Business Expenses		
63100 · Business Registration Fees	500	411
63200 · Bank and Credit Card Fees	3,000	2,355
63300 · Coalition Dues	3,000	1,250
63400 · Printing and Advertising Fees	12,000	4,550
63500 · Travel, Food, Awards, Gifts	5,000	4,645
63600 - Events	25,000	23,405
63600 · Staff and Volunteer Training	4,000	3,092
Total 63000 · Business Expenses	52,500	39708
65000 · Operations		
65100 · Utilities and Facilities	4,800	4,804
65200 · Office Supplies and Equipment	3,000	2,767
65300 · Software License Fees	6,000	8,600
65400 · Insurance	17,500	15,405

Tualatin Riverkeepers
Profit & Loss Budget vs. Actual
January through December 2023

	Budget	2024
Total 65000 · Operations	31,300	31,576
66000 - Restoration Contracts	25,000	26,068
66000 · Program Supplies and Equipment	15,000	14,750
Total Expense	585,300	536,353
Net Income	**16,200**	**82,780**

TUALATIN RIVERKEEPERS®
11675 SW Hazelbrook Road | Tualatin, OR | 97062 | (503) 218 2580 | tualatinriverkeepers.org | info@tualatinriverkeepers.org

BOARD OF DIRECTORS

February 2025

Jill Chomycia, Board President Beaverton, OR	Permitting Coordinator, Stantec Consulting Services jcschlan@gmail.com
Dave Waffle, Board Treasurer Cornelius, OR	Retired City Manager dwaffle.cm@gmail.com
Trisha Swanson, Board Secretary Tigard, OR	Founder, Reason to Run trishakswanson@gmail.com
Ken Barker Tigard, OR	Retired – Founder, NW Discoveries kwb8@frontier.com
Bridget Brooks Tualatin, OR	Tualatin City Council bbrooksmsw@gmail.com
Brian Daellenbach Beaverton, OR	Retired, IT Executive bdaellenbach1@gmail.com
Rob Gray Gaston, OR	Production Manager, Allied Power Products gsestates@comcast.net
Mickie Harshman Tigard, OR	Purchasing Analyst, Consumer Cellular mschickadeedee@gmail.com
Brett Laney Tualatin, OR	Operations Analyst, Clean Water Services brettntucker@me.com
Ting Lu Beaverton, OR	Deputy Director, Portland Bureau of Environmental Services tinglu988@gmail.com

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 6 1998

TUALATIN RIVERKEEPERS
16340 SW BEEF BEND RD
SHERWOOD, OR 97140-7411

Employer Identification Number:
94-3184499
DLN:
17053059783028
Contact Person:
D. A. DOWNING
Contact Telephone Number:
(513) 241-5199
Our Letter Dated:
September, 1993
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

District Director

Letter 1050 (DO/CG)

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Thu, 08/28/2025 - 3:03pm
66.154.213.221

Agency Contact Information

Agency Name
Tualatin Together

Address
21800 SW 91st

City
Tualatin

State
Oregon

Zip Code
97062

Contact Name
Ali Hoyle

Contact Telephone Number
5032779336

Contact Email Address
Ali@tualatintogether.org

Agency Request Information

Describe your agency's mission
Tualatin Together works to make our community a place where we talk about mental health and substance misuse challenges. We actively promote the health of our youth and families by building resilience and providing resources to help people live their best lives.

Tualatin Together powers many programs in the community including: PumpkinPalooza; Dressed to Dream; Safety Town Tualatin; the Latino Community Wellness Association (Asociación Latina de Bienestar a la Comunidad); LEAP Youth Alliance - Tualatin High School and Hazelbrook Middle School; and a statewide youth prevention coalition NW SPARC. Tualatin Together serves as the fiscal agent for our neighboring substance use prevention coalition, Tigard Turns the Tide. Because our budgets categories and amounts are guided and audited by our federal, state and regional funders our financial statement for the last year would not be meaningful with a simple statement. We have included both the budget for Safety Town Tualatin and our overall profit and

loss statement. We look forward to a day when we have independent funding and our budget is not 99% dependent on restricted grant funds.

Amount of funding request
$3,100

What is the request for?
Did you know that the curriculum provided at Safety Town Tualatin is not found anywhere else in the nation. While the program is nationwide, it only covered two hours of learning for rising kindergarten and first graders. Through another generous grant, Tualatin Together invested in an enhanced curriculum that more closely meets educational requirements and touches all learning styles. This program is a feather in the cap for our community and all who are involved.

We are requesting funding for busing services to safely transport Safety Town Tualatin campers on field trips that reinforce key safety lessons. These trips will include bus safety training, practicing pedestrian safety on sidewalks and road crossings, learning in-store safety, and visiting fire and police stations and water safety sites. Campers gain hands-on experience applying safety skills in real-world settings, enhancing their learning and retention while also engaging directly with community partners who provide valuable exposure to local resources, first responders, and neighborhood safety practices.
While we have chosen to highlight the bussing costs in the request, you will see in the Safety Town Tualatin Budget that there are many lines in the expense category. Because every camper is touched equally through field trips, we have chosen that dollar amount to request.

How does your request align with the City Council's 2030 Vision?
Vision: An INCLUSIVE COMMUNITY that promotes equity, diversity, and access in creating a meaningful quality of life for everyone.

Tualatin Together created and operates Safety Town Tualatin. These camps ensure access to early safety education for all children entering kindergarten through 5th grade. Safety Town Tualatin offers to campers an age-appropriate programming, financial accessibility through full or partial scholarships, and community centered instruction emphasized through local partners such as TVF&R, Tualatin Police Department, Providence's Trauma Nurses Talk Tough and other local experts focused on youth and community safety. One highlight for both campers and counselors is our guest speaker for internet safety provided by the Tualatin City Mayor. The program offers to middle and high school students critical job skills such as how to fill out a job application, interview preparation, feedback loops for job performance and how to be part of an inclusive and prepared workforce.

The program fosters opportunity by adapting to varied learning needs and highlighting community role models that reflect a wide range of backgrounds and experiences. In addition, Safety Town Tualatin provides counselor opportunities for junior high and high school students, giving them valuable training and leadership experience while encouraging civic responsibility. By equipping children with life skills that prevent accidents and empowering youth leaders, Safety Town Tualatin strengthens safety, creates bonds with trusted adults, builds confidence, and enhances quality of life for families across the city.
While Tualatin Together provides needed substance use prevention programming in the community, those programs are funded through grants. Safety Town Tualatin is a stand-alone passion project created to support the heavy need and desire of Tualatin residents to have their youth attend camps in the community and the need to create more camp offerings due to long waitlists. This program intertwines the agency's primary mission that ensures youth live to their full potential and fills a community gap for summer childcare and camp space.

Vision: A CONNECTED, INFORMED, and civically ENGAGED community that embraces our

City's diversity.

Safety Town Tualatin builds civic engagement by connecting children and families with city services such as police, fire, and healthcare in an age-appropriate and welcoming environment. Parents gain resources to extend safety knowledge at home, while children learn the role of civic institutions and the value of community helpers. Through partnerships among city staff, schools, volunteers, and diverse families, the camp strengthens social connections and fosters shared responsibility for community well-being.

Safety Town Tualatin does not turn away any camper. We have successfully worked with occupational therapists, counselors and other support systems parents have identified to ensure staff and campers have the best experience possible. On staff are certified teachers and special-needs experts when needed. This is an expense the program incurs to ensure we are meeting the mission of the camp and our promise to families which is to meet their child where they are and support learning, growth, fun and build skills that will make them safe and successful in their future learning environments.

How many Tualatin residents will be served?
Residents served: Approximately 473 residents including 160 campers, 13 counselors, and more than 300 family members. 90% of camp scholarships both full and partial, were distributed to Tualatin families.

Who is your target demographic in Tualatin?
Safety Town Tualatin primarily serves children entering kindergarten through fifth grade (ages 4–11), providing age-appropriate safety education in a supportive and community minded environment. The program also engages junior high and high school students as counselors and counselors-in-training, offering them meaningful leadership development, mentoring experience, and opportunities for civic engagement. Parents and caregivers benefit as well by receiving safety resources that strengthen family practices and support the well-being of the entire household.

Supporting Documentation

Submit your organizations budget information
budget_financials.pdf [2]

Submit your board information
tualatin_together_board_of_directors_-_google_docs.pdf [3]

Submit a copy of your 501(c)(3)
irs_letter_of_determination.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?
n/a

Please describe how previous grant funds were used.
n/a

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?
n/a

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89327

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/budget_financials.pdf [3] https://www.tualatinoregon.gov/system/files/webform/tualatin_together_board_of_directors_-_google_docs.pdf [4] https://www.tualatinoregon.gov/system/files/webform/irs_letter_of_determination.pdf

Safety Town Tualatin 2026

Income	
Registration	$63,000
Sponsorships	$16,000
Grants	$4,200
Donations	$455
Total	**$83,655**

Expenses	
Location	$7,200
Payroll	$43,800
Busing	$3,100
Scholarships	$3,000
Supplies	$4,500
Shirts	$3,000
Printing	$1,000
Consultant	$5,600
Miscellaneous	$250
Storage Unit/Transportation	$2,640
Registration Bank Fees	$5,040
Sibling/Returning Camper Discounts	$1,125
Set Up Costs	$900
Marketing/Tamiko	$2,500
Total	**$83,655**

Profit and Loss

Tualatin Together

July 1, 2024-June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Interest Income	1,392.35
LEAP Youth Alliance	2,394.75
Program Income (deleted)	0
Membership Dues	-885.00
Total for Program Income (deleted)	**-$885.00**
Pumpkin Regatta	1,361.22
Revenue - DFC Grant	201,059.83
Revenue - Fees & Special Events	210.44
Revenue - OHA Grant	75,625.99
Revenue - Other Grants	750.00
Revenue - Other Income	352.61
Revenue - PFS Grant	319,559.73
Revenue - Private Donations	4,544.16
Revenue - Unrestricted	4,242.22
Revenue - Wash. Cty Grant	8,446.97
Safety Town Tualatin	29,870.95
Services	500.00
Total for Income	**$649,426.22**
Cost of Goods Sold	
Gross Profit	**$649,426.22**
Expenses	
Bank Charges	718.15
Books, Subscriptions, Reference	$200.00
Curriculum	1,310.00
Total for Books, Subscriptions, Reference	**$1,510.00**
Business Expenses (deleted)	0
Business Registration Fees	50.00
Total for Business Expenses (deleted)	**$50.00**
Contracts	5,662.25
Dressed to Dream	$571.66
Consumables	214.18
Graphics/Media	71.00
Total for Dressed to Dream	**$856.84**
Dues & Subscriptions	650.00

Profit and Loss

Tualatin Together

July 1, 2024-June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Evaluation	15,030.32
Gratitude Pumpkin Project	$989.50
Printing	75.23
Professional Services / Contracts	2,774.00
Supplies & Materials	144.49
Total for Gratitude Pumpkin Project	**$3,983.22**
Insurance	$208.42
D&O	1,920.00
General Liability	6,172.00
Workers Compensation	104.21
Total for Insurance	**$8,404.63**
Latino Community Wellness Assoc.	$8,370.38
Consumables	1,265.36
Professional Services	1,650.00
Total for Latino Community Wellness Assoc.	**$11,285.74**
LEAP	$19,206.45
Club Fair	280.34
Total for LEAP	**$19,486.79**
License and Taxes	224.00
NW SPARC	1,848.33
Partner Events	1,000.00
Payroll Processing Fees	2,214.82
Personnel Costs	0
Bonus	1,000.00
Fringe Benefits	1,906.15
Health Insurance Reimbursement	15,357.52
Payroll taxes	22,625.05
Salaries and Wages	260,106.22
Total for Personnel Costs	**$300,994.94**
Postage, Mailing Service	92.00
Printing and Copying	524.88
Professional Services	$18,254.76
Accounting Fees	1,800.00
Employee Continued Education/Training	950.63
Graphic/Media	3,750.00
Total for Professional Services	**$24,755.39**

Profit and Loss

Tualatin Together

July 1, 2024-June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Safety Town	
Printing	$19,185.02
Program Consultant	1,590.93
Safety Town Contract Worker	50,435.00
Safety Town Graphic Design & Printing	8,198.00
Safety Town Salaries & Wages	4,254.75
Safety Town Payroll Tax	$11,065.12
Total for Safety Town Salaries & Wages	3,080.62
Total for Safety Town	**$14,145.74**
Student Leadership	**$97,809.44**
Supplies and Materials	165.75
Computer Hardware	$9,390.75
Consumables	3,159.11
Educational, Display & Printed	6,337.59
Promotional Items	449.50
Total for Supplies and Materials	5,057.24
Travel and Lodging	**$24,394.19**
Airfare	$1,530.96
CADCA Conference	466.20
Airfare	0
Conference Dues	14,472.03
Ground Travel	10,505.00
Hotel	1,930.87
Meals	16,169.60
Total for CADCA Conference	9,208.09
Travel Meals	**$52,285.59**
Total for Travel and Lodging	557.88
Unapplied Cash Bill Payment Expense	**$54,840.63**
Total for Expenses	3,829.03
Net Operating Income	**$580,331.34**
Other Income	**$69,094.88**
Other Expenses	
Tigard Turns the Tide	
Contractual	0
Fringe	10,249.98
Indirect	945.51
Personnel	843.51
Taxes (Employer Responsibility)	$95,299.69
Total for Personnel	14,875.38
	$110,175.07

Profit and Loss

Tualatin Together

July 1, 2024-June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Supplies	$3,385.47
Computer Equipment	1,629.96
CTC	512.82
Marketing Supplies	0
Office Supplies	1,664.44
Total for Marketing Supplies	**$1,664.44**
Red Ribbon Week	644.91
STUDD	971.75
Total for Supplies	**$8,809.35**
Travel	3,161.62
Total for Tigard Turns the Tide	**$134,185.04**
Total for Other Expenses	**$134,185.04**
Net Other Income	**-$134,185.04**
Net Income	**-$65,090.16**

Tualatin Together
Board of Directors 2025

Sue Wise
Board Chair, Tualatin Parent

Paul Morrison
Board Treasurer, Tualatin Parent

Marshall Jordan
Board Secretary, Regional Branch Manager – Rivermark Community Credit Union

Kelley Cameron
Board Member, Hazelbrook Middle School Parent

Susan Salkield
Board Member, CASA and Grant Writer

Jane Larsen
Board Member, Owner of Jane, Ink.

Patricia Parsons
Board Member, Ibach CIO President

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date:

JUN 19 1996

TUALATIN TOGETHER
5170 SOUTH WEST NATCHEZ STREET
TUALATIN, OR 97062

Employer Identification Number:
93-1102230
Case Number:
956171015
Contact Person:
ALMA AYALA
Contact Telephone Number: (213) 725-8143
(213) 725-1215
Our Letter Dated:
NOV. 17, 1993
Advance Ruling Period Begins:
JAN. 31, 1992
Advance Ruling Period Ends:
JUNE 30, 1996
Addendum Applies:
NO

Dear Applicant:

Our letter of the above date stated that we had determined your organization is exempt under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) and that you would be treated as a publicly supported organization and not as a private foundation during your advance ruling period. This was based on our determination that you could reasonably be expected to be an organization described in sections 170(b)(1)(A)(vi) and 509(a)(1) or in section 509(a)(2).

We also stated that at the end of your advance ruling period you would have to establish that you were in fact an organization described in one of the above sections.

Our records indicate that your advance ruling period begins and ends on the dates shown above. Your exempt status as an organization described in section 501(c)(3) is still in effect. However, to establish that you are a publicly supported organization described in sections 170(b)(1)(A)(vi) and 509(a)(1) or in section 509(a)(2), please complete the attached Form 8734, Support Schedule for Advance Ruling Period, for each of the tax years in your advance ruling period.

The information requested in this letter is required to support your claim to be other than a private foundation. It is needed in addition to any required Form 990 or other annual return. Please send it to us within 90 days from the end of your advance ruling period.

If we do not receive this information, we will presume you are a private foundation and you will be treated as a private foundation as of the first day of your first tax year for purposes of sections 507(d) and 4940 of the Code. In addition, if you do not provide the information by the time requested, it will be considered by the Internal Revenue Service that you have not taken all reasonable steps to secure the determination you requested. Under section 7428(b)(2) of the Code, not taking all reasonable steps, in a timely manner, to secure the determination may be considered as a failure to exhaust administrative remedies available to you within the Service, and may preclude the issu-

ance of a declaratory judgment in the matter under judicial proceedings.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Thank you for your cooperation.

Sincerely yours,

Richard R. Orosco
District Director

Enclosures:
Form 8734
Copy of this letter

Published on *The City of Tualatin Oregon Official Website* (https://www.tualatinoregon.gov)

Submission information

Form: Outside Agency Funding Request Form [1]
Submitted by Visitor (not verified)
Wed, 08/27/2025 - 8:59pm
73.240.18.226

Agency Contact Information

Agency Name
Tualatin Valley Pride

Address
9442 SW Nez Perce Ct

City
Tualatin

State
Oregon

Zip Code
97062

Contact Name
Rachel Greim

Contact Telephone Number
760-884-9746

Contact Email Address
tualatinvalleypride@gmail.com

Agency Request Information

Describe your agency's mission
The mission of Tualatin Valley Pride is to foster a sense of safety and connectedness for the Tualatin area queer community by providing services, education, advocacy and resources.

Amount of funding request
$5,000 for 6 events:
Rental deposits: $600
Rental fees: $594
Entertainment: $360
Printing and marketing: $150
Food and drinks: $3,296

What is the request for?

The funds will go toward programming for inter-generational LGBTQ+ events. We will work with local senior living and assisted living organizations to connect older LGBTQ+ adults with young LGBTQ+ adults, youth, and their families. These events will provide food, activities, and community building across generations.

How does your request align with the City Council's 2030 Vision?
These events will:
- help build inclusive community that are diverse across age, race, gender, sexuality, and abilities. For LGBTQ+ individuals of all ages, being connected to other queer individuals is important for quality of life and wellbeing.
- foster a connected, informed and engaged community by connecting individuals from a variety of walks of life to each other and informing them of resources in Tualatin.
- provide gathering places that are welcoming, supportive, safe, and accessible.

How many Tualatin residents will be served?
We aim to serve 24 Tualatin residents on average for 6 total events, for a total of 144 people

Who is your target demographic in Tualatin?
We serve the entire queer and LGBTQ+ community in Tualatin, including those of all ages, races, genders, sexualities, and abilities.

Supporting Documentation

Submit your organizations budget information
budget.xlsx [2]

Submit your board information
board_member_bios.pdf [3]

Submit a copy of your 501(c)(3)
irs_determination_letter.pdf [4]

Other informational attachments

Final Spending Questionnaire (must be complete if received funding in prior grant cycle)

What value did the grant award provide to the community of Tualatin? (i.e. 10 Tualatin residents received X services for free)?

Please describe how previous grant funds were used.

How did the funds help the purpose of your organization (i.e. brought a new event, activity, or service)?

Source URL:https://www.tualatinoregon.gov/node/13520/submission/89319

Links
[1] https://www.tualatinoregon.gov/administration/webforms/outside-agency-funding-request-form [2] https://www.tualatinoregon.gov/system/files/webform/budget.xlsx [3] https://www.tualatinoregon.gov/system/files/webform/board_member_bios.pdf [4] https://www.tualatinoregon.gov/system/files/webform/irs_determination_letter.pdf

Tualatin Valley Pride Budget

Revenue	**Amount**
Outside Agencies Grant Program	$5,000.00
Total Revenue	**$5,000.00**

Expenses	Number of Events	**Amount**
Rental Deposits	6	$600.00
Rental Fees	6	$594.00
Entertainment	6	$360.00
Printing and Advertising	6	$150.00
Food and Drink	6	$3,296.00
Total Expenses		**$5,000.00**

Net Surplus/Defici	**$0.00**

Tualatin Valley Pride Budget

Revenue	Expected Y	Actual YTD
Program Income	$1,500.00	$1,838.50
Individual Contributions	$0.00	$350.00
Pride Reimbursement	$1,598.61	$0.00
Membership Dues	$50.00	$0.00
Corporate Donations	$0.00	$600.00
Total Revenue	**$3,148.61**	**$2,788.50**

Expenses	Expected Y	Actual YTD
Pride Event	$2,000.00	$1,598.61
Game Night Event	$300.00	$45.00
Total Expenses	**$2,300.00**	**$1,643.61**

Net Surplus/Defici **$1,144.89**

Kit Lorelied
Tualatin Valley Pride President
Kit Lorelied works at the Tualatin Public Library as the STEAM Librarian. Having lived and worked in Tualatin for seventeen years they have strong ties to the community. They have helped plan the Pride event in Tualatin for the last three years including serving as Grand Marshal of the parade. Along with their partner, Kit gave presentations on how to be more inclusive towards transgender people to various audiences including the Oregon statewide librarian conference. In 2021 Kit successfully fought and won the right to have an x on their birth certificate from the state of Oklahoma. That process and the unfortunate aftermath showed them the importance of community especially at the local level. Kit started Tualatin Valley Pride with the hopes that more queer people can find community and safety during these trying times.

Andy Dettinger (they/them)
Tualatin Valley Pride Treasurer
Andy Dettinger helped coordinate Tualatin's Pride Event this year. Andy currently works for the Oregon Department of Human Services (ODHS) My Future-My Choice (MFMC) program as a curriculum writer, trainer, data analyst, and technical assistance provider. They manage roughly one million dollars of federal and state funding per fiscal year. Andy runs the youth engagement portion of the MFMC program through their work with the Teen Advisory Board. They have been the Public Co-Chair of the Oregon Youth Sexual Health Partnership for 2.5 years. They also spend time working with ODHS Child Welfare to train resource parents statewide on inclusivity and affirmation of LGBTQIA2S+ youth in the foster system.

Rachel Greim, MPH (she/her)
Tualatin Valley Pride Secretary

Rachel Greim has participated in the planning and organization of two of Tualatin's three annual Pride events. Originally from San Diego, CA, Rachel received her masters in public health from the OHSU-PSU School of Public Health in 2020, and has lived in Tualatin since. Rachel is the HIV/STI Health Access Manager at the Oregon Primary Care Association, where she provides training, education, and technical assistance for healthcare providers to increase engagement in care and to create inclusive healthcare environments. She

coordinates the 2SLGBTQ+ Meaningful Care Conference, which focuses on queer health and takes place biennially in Portland. Rachel is a liaison of the Oregon LGBTQ+ Aging Coalition, a mentor for the My Future-My Choice Teen Advisory Board, and a member of the Oregon Health Authority's Cultural Competency Continuing Education Advisory Committee.

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

Date:
05/15/2025
Employer ID number:
33-3820350
Person to contact:
Name: Mr. Patton
ID number: 0195075
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
February 18, 2025
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053490013715

TUALATIN VALLEY PRIDE
9442 SW NEZ PERCE CT
TUALATIN, OR 97062

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Don Hudson, Assistant City Manager/Finance Director

DATE: September 8, 2025

SUBJECT:
Request for Review of Tow Ordinance Rates

EXECUTIVE SUMMARY:
In October 2013, the City Council adopted Ordinance No. 1356-13, creating Tualatin Municipal Code (TMC) Chapter 8-05, Towing from Private Property. The purpose of TMC 8-05 is to ensure that towing motor vehicles from private property facilities is performed safely, require private parking facilities to provide adequate notice of prohibited parking areas, and ensure that those whose motor vehicles have been towed can gain knowledge of the location of their motor vehicle.

The ordinance requires tow companies to obtain a license before being able to tow vehicles from a private parking facility within the City of Tualatin. There are currently 10 active tow licenses.

TMC 8-05-080, Towing and Storage Rates, sets the rates that can be charged for the following:

- After Hours Release Fee
- Hookup Fee
- Mileage Fee
- Release at Scene Fee
- Storage Fee

The rates have remained unchanged since the passage of the ordinance.

The City received a letter dated July 14, 2025 from Beaverton Towing (see attached) requesting a review and adjustment of the current rate structure. The letter lists suggested updated rates, and notes the current rate allowed in TMC 8-05-080.

Staff is seeking direction from the City Council regarding this request.

ATTACHMENTS:

- Letter from Beaverton Towing, July 14, 2025
- TMC 8-05, Towing from Private Property

Jean Underwood
Beaverton Towing
503-644-3533

July 14, 2025

Don Hudson
Assistant City Manager
18880 SW Martinazzi Ave.
Tualatin, OR 97062-7092

To Whom It May Concern,

My name is Jean Underwood, and I represent Beaverton Towing. We have proudly served businesses in the City of Tualatin for over 20 years. During that time, we have consistently provided professional and reliable towing services, and we value the strong working relationship we've developed with the community.

Back in 2013, the City of Tualatin implemented regulated towing and storage rates. These rates have remained unchanged for over a decade, despite the significant increases in operational costs—including labor, insurance, fuel, equipment, and compliance requirements. We are now operating in a substantially different economic environment, and I am writing to formally request a review and adjustment of the current rate structure.

We have reviewed other local government towing programs, such as the Washington County Tow Contract, and have proposed rate adjustments that align with current regional standards and industry realities.

Suggested Updated Rates:

- **After-Hours Release Fee:** Increase to $55 (from current $25)
- **Hookup Fee (includes hookup, dollies, driveline or axle pull, 30 minutes on-scene time, dispatch, and photos):**
  a. $250 for vehicles under 10,000 lbs GVW (previously $175)
  b. $395 for vehicles 10,000 to under 20,000 lbs GVW (previously $200)
  c. $495 for vehicles over 20,000 lbs GVW (previously $250)
- **Mileage Fee:** $8.00 per towed mile, up to 10 miles (previously $4.50)
- **Release at Scene Fee:** No more than the applicable Hookup Fee
- **Storage Fees (per 24-hour period):**
  a. $50 per day for vehicles up to 20 feet (previously $25)
  b. $70 per day for vehicles over 20 feet (previously $35)

These proposed rates are consistent with regional standards and better reflect the current economic realities of the towing industry. We respectfully ask that the City consider revisiting and revising the existing rate schedule to ensure the continued viability of quality towing services in Tualatin.

Thank you for your time and attention to this matter. I am available at your convenience to discuss this further or to provide any supporting documentation you may need.

Sincerely,
Jean Underwood
Jean Underwood
Beaverton Towing

CHAPTER 8-05 TOWING FROM PRIVATE PROPERTY

Sections:

TMC 8-5-005 Purpose.

The purpose of this Chapter is to ensure that towing motor vehicles from private property facilities is performed safely, require private parking facilities to provide adequate notice of prohibited parking areas, and ensure that those whose motor vehicles have been towed can gain knowledge of the location of their motor vehicle. The provisions of this Chapter shall be construed in conformity with the laws and regulations of the State of Oregon regarding towing from private property. Nothing in this section creates, or is intended to create, a special relationship, as that term is defined under Oregon law, between any person and the City.

(Ord. 1356-13 §1, 10-28-13)

TMC 8-5-010 Administrative Authority.

The City Manager, or the City Manager's designee, is authorized to prescribe administrative rules and policies to implement the requirements of this Chapter.

(Ord. 1356-13 §1, 10-28-13)

TMC 8-5-020 Definitions.

Private Parking Facility means any property used for motor vehicle parking at which the private parking facility owner restricts or reserves parking.

Private Parking Facility Owner means the owner, operator, lessee, manager, or designated agent of a private parking facility.

Storage Facility means any property used for the storage of motor vehicles towed from a private parking facility.

Tow means to haul, carry, pull along, or otherwise transport or remove a motor vehicle by means of another motor vehicle.

Tow Company means any person, firm, corporation, or other entity that engages in, or owns or operates a business which engages in, the towing or removal of motor vehicles for compensation.

Vehicle Owner means the person registered with the Department of Motor Vehicles as the owner of the motor vehicle, or a person in lawful possession of the motor vehicle.

(Ord. 1356-13 §1, 10-28-13)

TMC 8-5-030 Tow Company License.

(1) A tow company must not, without the vehicle owner's consent, tow, cause to be towed, or store a motor vehicle towed from a private parking facility within the City of Tualatin unless the tow company has a valid license issued by the City of Tualatin.

(2) The City shall grant a license to a tow company upon the tow company providing the following:

   (a) The legal business name, address, telephone number and fax number;

(b) A list of all tow trucks used for tows from private property;

(c) Addresses of all storage facilities utilized by the tow company to store motor vehicles towed from within the City of Tualatin;

(d) A 24-hour contact telephone number;

(e) The names of all owners of the tow company;

(f) Other information the City Manager determines is necessary to carry out the requirements of this Chapter; and

(g) Payment of a license fee, the amount of which is established by resolution of the City Council.

(3) The term of the license shall be for a period of one year.

(4) The licensing requirements of this Chapter do not apply to tow companies that tow a motor vehicle with the prior consent or authorization of the vehicle owner.

(Ord. 1356-13 §1, 10-28-13)

TMC 8-5-040 Towing Vehicles from Private Parking Facilities.

(1) A tow company must not, without the vehicle owner's consent, tow, cause to be towed, or store a motor vehicle towed from a private parking facility unless:

(a) The tow company has express written authorization from the private parking facility owner to tow motor vehicles from the private parking facility;

(b) The private parking facility contains at least one sign at each entryway that prominently displays the following information:

(i) A statement that parking is prohibited, reserved, or otherwise restricted;

(ii) A statement of the hours the prohibition, reservation, or restriction applies;

(iii) The name of the tow company or companies that patrols the private parking facility; and

(iv) A 24-hour telephone number of the tow company or companies to call to obtain release of a motor vehicle towed.

(c) If a private parking facility serves multiple businesses and restricts or reserves parking spaces for each business, each parking space must be clearly marked to indicate which spaces are restricted or reserved for each business;

(d) The tow company photographs the motor vehicle to be towed and all signs posted prior to hookup; and

(e) The tow company complies with all requirements of this Chapter and all administrative rules and policies.

(2) It is unlawful for a tow company to do any of the following:

(a) Park within 1,000 feet of a private parking facility for the purpose of monitoring motor vehicles to tow;

(b) Post an observer at or near a private parking facility for the purpose of monitoring or ordering the towing of motor vehicles; and

(c) Patrol a private parking facility for the purpose of monitoring motor vehicles to tow.

(Ord. 1356-13 §1, 10-28-13)

TMC 8-5-050 Tow Requirements.

A tow company must comply with the following requirements:

(1) Perform tows in a safe and reasonable manner and not damage any person or property while towing or storing motor vehicles;

(2) Fully cooperate with any police agency to facilitate processing of stolen motor vehicles;

(3) Provide to the person seeking release of a towed motor vehicle a clearly legible receipt complete with all required information and with all fees and charges itemized;

(4) Be considered to be in possession of a motor vehicle when the hookup is complete and the tow truck has begun towing the motor vehicle by engaging the tow truck's transmission and moving forward;

(5) Offer to call for or provide transportation to the vehicle owner from within the immediate vicinity of the tow scene to the location of the towed motor vehicle storage;

(6) Have staff available at all times to provide information about the location of the towed motor vehicle and information for obtaining release of the towed motor vehicle;

(7) Accept as proof of motor vehicle ownership the vehicle's title or registration in addition to valid photo-identification of the person seeking the release;

(8) Accept at least cash or valid credit card for payment for any fees or charges assessed;

(9) Notify the City of Tualatin Police Department of the location of any towed motor vehicle within one hour of the motor vehicle being placed in storage; and

(10) Exercise reasonable care of any animal found to be in a towed motor vehicle.

(Ord. 1356-13 §1, 10-28-13)

TMC 8-5-060 Storage of Towed Vehicles.

A tow company must not store a motor vehicle towed from a private parking facility within the City of Tualatin at a storage facility located more than ten miles from the city limits of the City of Tualatin.

(Ord. 1356-13 §1, 10-28-13)

TMC 8-5-070 Release at Scene.

(1) If a vehicle owner returns to the motor vehicle while the tow company is still attaching equipment to the motor vehicle, or the motor vehicle is fully attached, but the tow driver has not yet engaged the tow truck's transmission to begin removing the motor vehicle, the tow company must release the motor vehicle to the vehicle owner or operator at no charge.

(2) If the vehicle owner stops the tow company when the hookup is complete and the tow truck is in motion with the motor vehicle, the tow company must immediately halt the tow and inform the vehicle owner that:

   (a) The motor vehicle will be released if the vehicle owner pays to the tow company the Release at Scene Fee;

   (b) The amount of the Release at Scene Fee; and

   (c) The vehicle owner has up to 15 minutes, without additional charge, to provide payment of the Release at Scene Fee.

(3) If a tow company complies with subsection (2) of this section and the vehicle owner fails to provide payment within 15 minutes, the tow company may proceed to tow the motor vehicle to the storage facility.

(Ord. 1356-13 §1, 10-28-13)

TMC 8-5-080 Towing and Storage Rates.

A tow company must not charge more than the following amounts for motor vehicles towed from private property:

(1) "After Hours Release Fee" of $25.00 for release of the motor vehicle between the hours of 6:00 p.m. and 8:00 a.m., Monday through Friday; and all hours on Saturday, Sunday, and City recognized holidays.

(2) "Hookup Fee" of no more than the following fees, which includes: hookup, dollies, driveline or axle pull, 30 minutes of on-scene time, tower's dispatch, and photo fees and:

  (a) One hundred seventy-five dollars for motor vehicles weighing less than 10,000 pounds gross vehicle weight;

  (b) Two hundred dollars for motor vehicles weighing from 10,000 pounds gross vehicle weight to less than 20,000 pounds gross vehicle weight; and

  (c) Two hundred fifty dollars for motor vehicles more than 20,000 pounds gross vehicle weight.

(3) "Mileage Fee" of no more than $4.50 per towed mile, up to a maximum of ten miles.

(4) "Release at Scene Fee" of no more than the Hookup Fee.

(5) "Storage Fee" per 24-hour period from completion of the tow of no more than:

  (a) Twenty-five dollars per day; or

  (b) Thirty-five dollars per day for motor vehicles over 20 feet long.

(Ord. 1356-13 §1, 10-28-13)

TMC 8-5-090 Violation is Civil Infraction.

(1) A tow company that violates or refuses to comply with this Chapter commits a civil infraction and shall be subject to a fine of up to $500.00. Each violation, and each day that a violation continues, constitutes a separate civil infraction.

(2) In addition to any other remedy provided by law, a tow company that commits more than two violations of this Chapter within one year may have its license revoked for up to one year.

(3) The civil infraction procedures in TMC 7-01 apply to the prosecution of any violation of this Chapter.

(Ord. 1356-13 §1, 10-28-13)

Proclamation

WHEREAS, September marks National Preparedness Month, the annual campaign to remind everyone that preparing for emergencies and disasters can keep them, their families, and their communities safe; and

WHEREAS, disasters often strike quickly, with little or no warning, and residents might be forced to evacuate neighborhoods, schools, and worksites, or be confined to homes; and

WHEREAS, the challenges posed by climate change, such as more intense storms, heat waves, drought, wildfires, and extreme flooding could significantly alter the types and magnitudes of hazards faced by communities; and

WHEREAS, preparedness is the responsibility of every resident of the City of Tualatin, and all residents are urged to make preparedness a priority and work together, as a team, to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type; and

WHEREAS, National Preparedness Month creates a significant opportunity for every resident of the City of Tualatin to reflect and act on shared responsibility to be prepared; and

WHEREAS, the City supports and encourages participation in the Tualatin Community Emergency Response Team (CERT) so our community can be prepared, trained, and respond to emergencies; and

WHEREAS, we commit, as a community, to non-discrimination and equitable participation in planning for and responding to disasters; and

WHEREAS, individuals, neighborhoods, businesses and communities can all take steps to increase their resilience and look out for one another when major emergencies or disasters strike.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, that September 2025 is:

National Preparedness Month

and encourages all residents and businesses to develop their own emergency preparedness plan and work together toward creating a more prepared community.

INTRODUCED AND ADOPTED this 8th day of September, 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

CITY of TUALATIN

Proclamation

WHEREAS, nearly 3,000 people were killed on September 11, 2001 in New York City, Pennsylvania, and Washington D.C. as a result of unprovoked and cowardly terrorist attacks; and,

WHEREAS, we pay tribute to the men and women who perished and reflect on the bravery and courage of our civilian and military first responders and emergency personnel for their quick and selfless actions; and,

WHEREAS, it is also important to remember the countless families who were forever changed by the loss of a loved one because of these horrendous attacks; and,

WHEREAS, this September marks the 24th anniversary of that fateful day, which renewed patriotism throughout the nation and spurred American citizens to civic action; and

WHEREAS, throughout the State of Oregon, individuals, organizations, and communities will gather on this 24th anniversary and honor our nation and the memory of those who lost their lives on September 11, 2001.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that Tualatin recognizes September 11, 2025 as:

September 11 Remembrance Day

in the City of Tualatin all residents are invited to remember with eternal respect those whose lives were suddenly and without cause taken from them.

INTRODUCED AND ADOPTED this 8th day of September, 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

CITY of TUALATIN

Proclamation

WHEREAS, each year, the United States observes National Hispanic Heritage Month by celebrating the culture, heritage and countless contributions of those whose ancestors were indigenous to North America as well as those who came from Spain, Mexico, the Caribbean, Central America and South America; and

WHEREAS, what began in 1968 as Hispanic Heritage Week under President Johnson was expanded by President Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and

WHEREAS, this year's theme, "Unidos: Inclusivity for a Stronger Nation," encourages us to ensure that all voices are represented and welcomed to help build stronger communities and a stronger nation; and

WHEREAS, we recognize and honor the many ways that Hispanics have enriched the fabric of our society while also rededicating ourselves to address the lack of equal access to opportunity that many still face; and

WHEREAS, Hispanics continue their rich tradition of significant and diverse contributions to the cultural, educational, economic and political vitality of the City of Tualatin.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that September 15 – October 15, 2025 is:

Hispanic Heritage Month

in the City of Tualatin and encourage all residents to celebrate our unique and vibrant history and recommit ourselves to a shared future of healthy, peaceful, safe and sustainable communities for all.

INTRODUCED AND ADOPTED this 8th day of September, 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

CITY of TUALATIN

Proclamation

POR LO CUAL, cada año, los Estados Unidos observa el mes Nacional de la Herencia Hispana celebrando la cultura, el patrimonio y las innumerables contribuciones de aquellos cuyos antepasados eran indígenas de Norteamérica al igual que los que vinieron de España, México, El Caribe, Centro y Sud América; y

POR LO CUAL, lo que comenzó en 1968 como la semana de la Herencia Hispana bajo el Presidente Johnson fue expandido por el Presidente Reagan en 1988 para cubrir un periodo de 30 días comenzando el 15 de septiembre y culminando el 15 de octubre; y

POR LO CUAL, el tema de este año, "Unidos: Inclusión para una nación más fuerte," nos empuja a asegurar que todas las voces sean representadas y bienvenidas para construir comunidades fuertes, y una nación más fuerte; y

POR LO CUAL, reconocemos y honramos las diferentes maneras que los hispanos han enriquecido la tela de nuestra sociedad, más, sin embargo, volver a dedicarnos a abordar la falta de igualdad de acceso a las oportunidades que muchos aun enfrentan

POR LO CUAL, los Hispanos continúan su rica tradición de importantes y diversas contribuciones a la vitalidad cultural, educacional, económica, y política de la Ciudad de Tualatin.

AHORA, POR LO TANTO, QUE SEA PROCLAMADO POR EL CONSEJO DE LA CIUDAD DE TUALATIN, Oregon que el 15 de septiembre a 15 de octubre, 2025 es el mes de la Herencia Hispana en la Ciudad de Tualatin y animamos a todos los residentes a celebrar nuestra historia única y vibrante, y nos comprometemos a un futuro juntos de salud, paz, y comunidades seguras y sostenibles para todos

PRESENTADO Y ADOPTADO ESTE 8 de septiembre 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Nicole Morris, Deputy City Recorder

DATE: September 8, 2025

SUBJECT:
Consideration of Approval of the Work Session and Regular Meeting Minutes of August 25, 2025

RECOMMENDATION:
Staff respectfully recommends the Council adopt the attached minutes.

ATTACHMENTS:

-City Council Work Session Meeting Minutes of August 25, 2025

-City Council Regular Meeting Minutes of August 25, 2025

TUALATIN CITY COUNCIL

OFFICIAL WORK SESSION MEETING MINUTES
FOR AUGUST 25, 2025

PRESENT: Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco
ABSENT: Councilor Octavio Gonzalez

Mayor Bubenik called the meeting to order at 5:00 p.m.

1. ***2025 State Legislative Session Recap and Federal Update.***

Deputy City Manager Megan George introduced the City's Government Relations Team from Thorn Run Partners: Dan Bates, Tyler Janzen, and Leah Navarro, who provided a 2025 state legislative recap and federal update. Mr. Janzen presented legislative themes that included transportation funding, behavioral health, wildfire funding, and K–12 education. He stated this was the first session since 2011 where the quarterly revenue forecast decreased. Mr. Janzen shared that major legislation included SB 916 regarding unemployment benefits for striking workers, HB 2321 on property tax reform, and SB 179 on landowner immunity.

Mr. Janzen previewed the special legislative session beginning August 25, noting that the transportation package under consideration includes a gas tax increase, higher title and registration fees, an employee payroll tax increase, new accountability and transparency requirements for ODOT, and a Road User Charge (RUC) for electric and hybrid vehicles. He stated that the bill is expected to pass.

Council President Pratt asked about the accountability measures for ODOT and whether anything would prevent ODOT from moving funds between projects. Mr. Janzen replied that the legislation would dedicate funds specifically for operations and maintenance.

Ms. Navarro highlighted city priorities, noting Tualatin received $1.75 million through HB 5006 for seismic valving. She stated that the upcoming short session is expected to be dominated by Medicaid funding concerns, with a projected $15 billion shortfall.

Councilor Brooks asked about the size of the Medicaid shortfall. Ms. Navarro confirmed it is estimated at $15 billion.

Councilor Brooks asked whether there was a difference between services and administration within the shortfall. Ms. Navarro stated that no number has been provided at this time, though both will be impacted.

Councilor Brooks asked about budget maximums and spending caps. Ms. Navarro explained that these are tied to the state's economic forecast.

Mr. Bates provided an update on federal legislation noting the challenges in securing funding through FY 2025 appropriations. He explained that federal appropriations for the new police station ultimately fell through when Congress was unable to effectively fund the government. He noted, however, that Representative Salinas was able to secure $250,000 in funding for the 65th

and Borland project. Mr. Bates stated that the city will begin the process again to advocate for funding in the next appropriations cycle.

Mr. Bates shared that the TANC-UP project remains a high priority, and staff remain hopeful that federal funding will be awarded. He also shared that the Administration has recently released formula funds to the states to expand EV charging infrastructure, which could present opportunities for the city.

Mr. Bates raised concerns about potential rescission packages, noting that the Administration has continued rescinding funds previously appropriated by Congress but not yet spent. He also highlighted significant upcoming changes to FEMA programs.

Mr. Bates stated that they continue to advocate for core programs such as the Community Development Block Grant (CDBG). He shared there was success in maintaining the tax-exempt status of municipal bonds, which remained protected despite proposals to limit or eliminate them. Mr. Bates also spoke to the importance of maintaining the Railroad Crossing Elimination (RCE) grant program, as this would position the city to apply for future funding for grade separation projects.

Councilor Reyes asked for an update on federal bills to exempt tips and overtime from taxation. Mr. Bates stated the proposals have strong bipartisan momentum at this time.

Council President Pratt asked whether the 65th and Borland project request could be expanded to a full funding ask. Mr. Bates stated the timing and other funding options would need to be evaluated.

Councilor Brooks asked whether communities receive equitable returns on local tax contributions. MR. Bates replied that it is a complicated analysis.

Councilor Brooks asked whether sanctuary state status impacts funding differentials. Mr. Bates stated that such discussions are occurring, but the extent of legal challenges remains uncertain.

2. ***Community Involvement Organizations (CIOs) Update.***

CIO President Cathy Holland, Byrom CIO President Tim Neary, Mid-West CIO President Tammy Palumbo, and Ibach CIO President Patricia Parsons provided the update. President Holland stated that the CIOs are volunteer-powered organizations. She noted there are seven separate boards that hold annual meetings and additional neighborhood events, with city staff providing advertising support. President Holland shared that four CIOs held community fairs and social events in their neighborhood parks and three CIOs hosted other activities.

President Palumbo reported that the Midwest CIO participated in National Night Out by hosting an ice cream social. President Parsons spoke about CIO engagement with developers, sharing experiences from the Ibach, Riverpark, and Byrom CIOs in facilitating communication between developers and property owners. President Neary added that communication occurs either through the City's Land Use Officer or directly with developers.

President Holland provided a status update on items presented to the Council last year. President Neary stated that the grant limit increase from $1,500 to $2,500 per CIO was approved by Council and included in the budget, which helped offset rising event insurance costs. He reported that

review of the CIO boundary map is underway due to City growth, and that discussions about becoming nonprofit organizations are ongoing, with four CIOs deciding against it and three still considering.

President Neary discussed boundary revisions, noting that CIOs have received two staff presentations since August 2024 and are actively gathering feedback. He outlined three options under consideration. The first would expand the Byrom CIO to include new housing development south of Norwood Road. The second would also expand Byrom CIO south of Norwood Road while adding housing in the Downtown and Bridgeport area to the Riverpark and East CIOs. The third option would expand Byrom CIO south of Norwood Road while adding housing in the Downtown and Bridgeport area to the Martinazzi Woods CIO.

He stated that a new option, identified as option four is also being considered. This proposal would create a seventh residential CIO, called Tualatin Central, which would include missing multifamily units from downtown and on Lower Boones Ferry. To further balance the household count, it would also incorporate adjoining multifamily units on SW Sweek, Lake Grove, and Nyberg Lane.

Councilor Brooks stated she supports the CIOs in their discussions. She expressed the importance of ensuring that all residents are represented by a CIO. Councilor Brooks added that a fact sheet on development would be helpful for the community.

Council President Pratt asked why none of the proposed boundary options include all of Tualatin and what steps are planned to make sure those residents are represented. President Holland stated that the remaining homes are typically located in manufacturing areas, and those residents may choose the CIO they feel closest to join.

Councilor Reyes suggested using the full name rather than the abbreviation “CIO” to avoid confusion for community members unfamiliar with the term.

Councilor Hillier asked about the training process for CIO officers. President Neary stated there is not currently a formal process, but discussions have begun about establishing one.

Councilor Sacco thanked the CIOs for their hard work and continued advocacy.

3. ***Consideration of WCCLS Levy Support.***

Mayor Bubenik stated that at the last Council meeting there was a request for a resolution of support for the Washington County Cooperative Library Services (WCCLS) levy.

Councilor Brooks stated she supports the levy as long as it moves forward consistent with the city’s agreements.

Council President Pratt stated she supports the levy, adding that its failure would be devastating to the community.

Councilor Reyes stated she supports the levy provided it continues to advance with the suggested changes.

Councilor Sacco stated she supports the levy, recognizing that while costs are rising for residents, the library is a vital service where funding must be maintained.

Council consensus was reached to approve the resolution of support.

4. ***Council Meeting Agenda Review, Communications & Roundtable.***

Councilor Hillier asked to have items two and three removed from the consent agenda related to the liquor licenses.

City Manager Sherilyn Lombos presented her Manager's Report. She highlighted progress on construction at Las Casitas Park, noted that recruitment is underway for both the Climate Action Program Manager and Planning Manager positions, and announced the upcoming retirement of Street, Sewer, and Storm Manager Bert Olheiser. She shared that she was recently appointed to the Board of the City/County Managers Association and reported that the City has received notice to proceed with Community Development Block Grant (CDBG) funds for improvements at the Juanita Pohl Center. Manager Lombos also stated that city facilities will be closed for the Labor Day holiday and the Library will be closed for several days for a lighting project. She added that the meal program at the Pohl Center has been well-received, with high attendance, and announced that the Emergency Preparedness Fair will be held at the Library on September 13.

Councilor Brooks stated she attended the Policy Advisory Board meeting, the Tualatin Arts Advisory Committee meeting, and the Chamber of Commerce Titanium Happy Hour.

Mayor Bubenik stated he attended the Oregon Mayors Association Conference and the Westside Economic Alliance Board meeting.

Councilor Sacco stated she attended the Inclusion, Diversity, Equity, and Access (IDEA) Committee meeting.

Adjournment

Mayor Bubenik adjourned the meeting at 6:54 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor

TUALATIN CITY COUNCIL

OFFICIAL MEETING MINUTES
FOR AUGUST 25, 2025

PRESENT: Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco
ABSENT: Councilor Octavio Gonzalez

Call to Order

Mayor Bubenik called the meeting to order at 7:03 p.m.

Pledge of Allegiance

Announcements

1. Proclamation Declaring September 17-23, 2025 as Constitution Week in the City of Tualatin

   Cameron and Jordan Hunt presented information on Constitution Week.

   Councilor Reyes presented the proclamation declaring September 17-23, 2025 as Constitution Week in the City of Tualatin.

2. New Employee Introduction- Police K9 Drea

   Police Chief Greg Pickering introduced Police K9 Drea. The Council welcomed her.

Public Comment

None.

Consent Agenda

Councilor Hillier requested to have item two and three removed from the consent agenda to be heard separately.

Motion to approve the consent agenda as amended made by Councilor Brooks, Seconded by Council President Pratt.
Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco

MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of August 11, 2025

2. Consideration of **Resolution No. 5902-25** Authorizing the City Manager to Execute an Intergovernmental Agreement with Clean Water Services for the Design Phase of the Martinazzi Sewer Trunk Upsizing Project

3. Consideration of **Resolution No. 5904-25** Authorizing Amendment 1 to the Contract with Otak for Design of the 65th / Borland / Sagert Improvements Project

4. Consideration of **Resolution No. 5905-25** Awarding and Authorizing a Contract with McDonald & Wetle for Construction of the Tualatin Police Department Roof Replacement

5. Consideration of **Resolution No. 5906-25** Authorizing Staff to Submit to the Oregon Department of Land Conservation and Development an Application for the 2025 Housing Planning Assistance Grant to Provide the City with Consultant Assistance for the City's Housing Capacity Analysis

Special Reports

1. Washington County Sheriff's Update

   Washington County Sheriff Caprice Massey and Chief Deputy McCrae presented the Sheriff's Office annual update. Sheriff Massey stated the office manages Washington County's only jail and provides countywide services to more than 611,000 residents. She noted their full annual report is available online. Sheriff Massey reported that the jail is now fully staffed, though three units remain closed while critical infrastructure upgrades are completed. She added that the county has partnered with Yamhill County to expand capacity and that a jail capacity study is underway.

   Chief Deputy McCrae reviewed interagency teams operated by the Sheriff's Office. He highlighted the Community Violence Reduction Team (CoVRT), which focuses on removing illegal firearms, supporting victims, and redirecting at-risk individuals. He spoke to the Search and Rescue Team, made up of juvenile volunteers trained to assist with locating missing persons, downed aircraft, and evidence in major crimes. He also shared about Project Lifesaver and Help Me Home programs that support vulnerable residents, and the Remotely Operated Vehicle Team (ROVT), which uses advanced drone and robotic technology to enhance safety and operations.

   Sheriff Massey noted that a Public Safety Levy will appear on the November 2025 ballot. She stated that the questions raised by the Council at their prior meeting have been compiled, and responses will be provided soon.

   Councilor Hillier asked about the increase in gun violence and whether it is specific to Washington County or part of a national trend. Sheriff Massey stated there has been a significant increase across the Metro area. She noted that the establishment of the CoVRT team has drawn more attention to the issue, allowing law enforcement to be less reactionary and more responsive.

   Councilor Hillier asked if any cadet members of the Search and Rescue Team are from Tualatin. Sheriff Massey stated she would look into it and provide a follow-up.

   Council President Pratt asked what happens to individuals who are arrested given the limited jail space. Sheriff Massey explained that individuals are booked and then released under a release agreement.

   Councilor Brooks asked about the process of incarceration at the county jail. Sheriff Massey clarified that Washington County Jail holds individuals who are pre-sentence or pre-trial, as well as those sentenced to less than one year.

Councilor Brooks asked how the Sheriff's Office addresses complaints about massage parlors potentially engaged in sex trafficking. Sheriff Massey stated that all complaints are investigated.

Councilor Brooks asked about a recent case along the Tualatin River. Sheriff Massey stated the case is still under investigation.

Councilor Reyes thanked the Sheriff's Office for its efforts in keeping the community safe.

Councilor Brooks asked if there are unique statutory requirements the Sheriff's Office must meet. Sheriff Massey stated the office is statutorily required to provide certain core services, which they continue to fulfill.

General Business

1. Consideration of **Resolution No. 5907-25** Authorizing the City Manager to sign an Intergovernmental Agreement with the Tigard-Tualatin School District for the School Resource Officer Program

   Police Chief Greg Pickering and School Resource Officer Brian Miller presented the Intergovernmental Agreement with the Tigard-Tualatin School District for School Resource Officers (SROs). Officer Miller stated that SROs are dedicated to ensuring students feel safe in the classroom and supported in their school environments. He noted that SROs are active participants in many events throughout the school year in addition to their daily presence in schools, helping build relationships with students, staff, and families.

   Officer Miller explained that maintaining safety sometimes requires addressing disciplinary issues. He shared a summary of office reports for the past school year, which included offense and incident reports, arrest reports, supplemental reports, and juvenile referrals. He also presented a breakdown of offenses and arrests, including demographic information. Officer Miller emphasized that SROs are committed to building positive relationships and helping to create bright futures for every student they serve.

   Councilor Brooks asked if Horizon High School has always been part of the service boundaries. Chief Pickering confirmed that the school has been covered as it is located within Tualatin.

   Councilor Reyes asked what activities officers participate in with youth to help reduce peer aggression. Officer Miller stated that connecting students in positive ways and engaging them in activities is the best approach to keeping kids out of trouble. Chief Pickering added that the SROs have strong relationships with students, which helps foster a safe environment.

   Council President Pratt asked if all of the SROs' time is spent in the schools. Chief Pickering stated that their primary focus is within the schools.

   Councilor Hillier stated that the community is a better place because of the character of the officers and thanked them for their service.

   Chief Pickering noted that under this year's Intergovernmental Agreement, the school district will increase its contributions toward the payment of the SRO positions.

   Motion to approve Resolution No. 5907-25 authorizing the City Manager to sign an Intergovernmental Agreement with the Tigard-Tualatin School District for the School Resource

Officer Program made by Council President Pratt, Seconded by Councilor Reyes.
Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco

MOTION PASSED

2. Consideration of Recommendations from the Council Committee on Advisory Appointments

   Councilor Reyes, Councilor Sacco, and Council President Pratt announced the recommended applicants.

   Motion to approve the recommendations as presented made by Council President Pratt, Seconded by Councilor Sacco.
   Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco

   MOTION PASSED

Items Removed from Consent Agenda

1. Consideration of Approval of a New Liquor License Application for RECS

   Councilor Hillier stated that she is not in favor of allowing liquor in places where people recreate. She expressed concern about the negative impacts alcohol can have on the community and emphasized her hope to shift community norms away from alcohol use in recreational settings.

   Motion to approve a new liquor license application for RECS made by Council President Pratt, Seconded by Councilor Brooks.
   Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Sacco
   Voting Nay: Councilor Hillier

   MOTION PASSED

2. Consideration of Approval of a New Liquor License Application for Glow Gifts + Candle Studio

   Motion to approve a new liquor license application for Glow Gifts + Candle Studio made by Council President Pratt, Seconded by Councilor Brooks.
   Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Sacco
   Voting Nay: Councilor Hillier

   MOTION PASSED

Council Communications

Councilor Brooks asked if there was interest from the Council in continuing the discussion on houselessness and the Safe Parking Program.

Council President Pratt stated she would be interested in exploring options, including eviction prevention programs.

Deputy City Manager Megan George stated that Just Compassion will be submitting an application through the Outside Agency Grant Program to support eviction prevention.

Councilor Sacco stated she would like the topic to return to Council for a more robust conversation about potential next steps.

Councilor Hillier expressed interest in revisiting the issue to determine what resources could be available.

Mayor Bubenik stated he would prefer to wait until next year, since the current year's budget has already been adopted.

Adjournment

Mayor Bubenik adjourned the meeting at 8:22 p.m.

Sherilyn Lombos, City Manager

_____ / Nicole Morris, Recording Secretary

_____ / Frank Bubenik, Mayor

CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Greg Pickering, Chief of Police

DATE: September 8, 2025

SUBJECT:
CONSIDERATION OF **RESOLUTION NOS. 5908-25, 5909-25, 5910-25** ACCEPTING GRANT FUNDS FOR TRAFFIC SAFETY ENFORCEMENT THROUGH OREGON DEPARTMENT OF TRANSPORTATION

EXECUTIVE SUMMARY:
The attached are resolutions to accept grant funds from Oregon Department of Transportation (ODOT) for the purpose of traffic safety enforcement in several areas.

- ODOT awarded the City of Tualatin $12,000.00 in grant funds for Distracted Driving Enforcement;
- ODOT awarded the City of Tualatin $20,000.00 in grant funds for Speed Enforcement;
- ODOT awarded the City of Tualatin, $15,000.00 in grant funds for Vehicle Safety Restraint Enforcement;

The Police Department has partnered with the Oregon Department of Transportation for many years through grant funding to pay for additional enforcement efforts to keep the motoring public safe. ODOT provides programs to ensure that our community is riding safely on our roadways, teens understand the consequences of distracting driving, and the adults in their lives are given the tools to guide them.

ATTACHMENTS:

- **RESOLUTION 5908-25 – DISTRACTED DRIVING ENFORCEMENT**
- **RESOLUTION 5909-25 – SPEED ENFORCEMENT**
- **RESOLUTION 5910-25 – VEHICLE SAFETY RESTRAINT ENFORCEMENT**

RESOLUTION NO. 5908-25

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH OREGON IMPACT FOR DISTRACTED DRIVING ENFORCEMENT.

WHEREAS, Oregon Impact awarded the City of Tualatin $12,000.00 in grant funds for Distracted Driving Enforcement;

WHEREAS, the City will receive $12,000.00 in specific purpose revenues from Oregon Impact to be used for Distracted Driving Enforcement throughout the year, and especially during the month of April 2026 in coordination with Distracted Driving Awareness Month; and

WHEREAS, the City of Tualatin desires to participate in this grant program to provide a safe community.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Manager, or designee, is authorized to execute the grant agreement with Oregon Impact for Distracted Driving Enforcement, and make amendments, as needed. The City Manager, or designee, is further authorized to create and implement programmatic policies as needed or required to implement the intent of the grant agreement.

Section 2. This resolution is effective upon adoption.

Adopted by the City Council this 8th day of September, 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

BY _____
City Attorney

ATTEST:

BY _____
City Recorder

RESOLUTION NO. 5909-25

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH OREGON IMPACT FOR SPEED ENFORCEMENT HIGH VISIBILITY EVENTS

WHEREAS, Oregon Impact awarded the City of Tualatin $20,000.00 in grant funds for Speed Enforcement;

WHEREAS, the City will receive $20,000.00 in specific purpose revenues from Oregon Impact to be used for speed enforcement throughout the year and especially during the months of March 2026 and September 2026; and

WHEREAS, the City of Tualatin desires to participate in this grant program to provide a safe community.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Manager, or designee, is authorized to execute the grant agreement with Oregon Impact for Speed Enforcement, and make amendments, as needed. The City Manager, or designee, is further authorized to create and implement programmatic policies as needed or required to implement the intent of the grant agreement.

Section 2. This resolution is effective upon adoption.

Adopted by the City Council this 8th day of September, 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

BY _____
City Attorney

ATTEST:

BY _____
City Recorder

RESOLUTION NO. 5910-25

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH OREGON DEPARTMENT OF TRANSPORTATION FOR VEHICLE SAFETY RESTRAINT ENFORCEMENT

WHEREAS, Oregon Impact awarded the City of Tualatin, $15,000.00 in grant funds for Vehicle Safety Restraint enforcement;

WHEREAS, the City will receive $15,000.00 in specific purpose revenues from Oregon Department of Transportation to be used to conduct vehicle safety restraint enforcement operations; and

WHEREAS, the City of Tualatin desires to participate in this grant program to provide a safe community.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City Manager, or designee, is authorized to execute the grant agreement with Oregon Department of Transportation, and make amendments, as needed. The City Manager, or designee, is further authorized to create and implement programmatic policies as needed or required to implement the intent of the grant agreement.

Section 2. This resolution is effective upon adoption.

Adopted by the City Council this 8th day of September, 2025.

CITY OF TUALATIN, OREGON

BY _____
Mayor

APPROVED AS TO FORM

BY _____
City Attorney

ATTEST:

BY _____
City Recorder

CITY OF TUALATIN

Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Lindsay Marshall, Management Analyst, Public Works

DATE: September 8, 2025

SUBJECT:
Tualatin Community Emergency Response Team (CERT) 2024-2025 Annual Report

EXECUTIVE SUMMARY:
Tualatin's Community Emergency Response Team (CERT) will give their annual report for 2024-2025.

The CERT program educates Tualatin-based volunteers about disaster preparedness for the hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Supported by the Federal Emergency Management Association (FEMA), CERT offers a consistent, nationwide approach to volunteer training and organization that professional responders can rely on during disaster situations, allowing them to focus on more complex tasks.

The City of Tualatin supports Tualatin CERT both administratively and financially and signs an agreement with CERT each fiscal year.

ATTACHMENTS:

-Presentation - Tualatin CERT 2024-2025 Annual Report



Annual Report to City Council

Cathy Holland
President, Tualatin CERT and Ham Team

September 8, 2025

CERT Team Status Report

- Hosted Tualatin's 3rd Emergency Preparedness Fair
- In-person basic training September 9
- 195 CERT team members
- 125 CERT active team members
- 83 ham radio license holders
- 64 GMRS radio license holders
- Mobilization requests
  - Blender Dash, ¡Viva Tualatin, Pumpkin Regatta

September is



3rd Annual Tualatin Emergency Preparedness Fair at the Public Library – September 13th





Special 2024/25 Grant
Mobile Radio/Team Kit



FEMA Training Prepares Us – Emergencies When First Responders Are Overwhelmed

- Ice storms
- Smoke/fire threats
- Extreme heat
- Pandemic
- Floods
- Earthquakes

Consequences

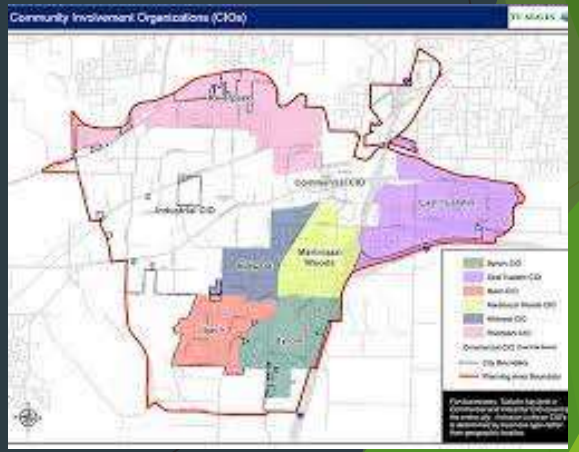
- Power outage
- Internet outage
- Cell phone outage
- Blocked roads
- Evacuation
- Breathing hazard
- Limit contact with people
- Supply shortages

Increased Risk Due to Climate Change

- Power outage due to wind storms, ice storms, fire/smoke
- Internet outage due to wind storms, ice storms
- Cell phone outage due to ice storms
- Blocked roads due to ice storms, flood
- Evacuation due to floods, fire/smoke
- Breathing hazard due to fire/smoke, pandemic

Tualatin Is Preparing

- City-wide
- Neighborhoods
- City government (and external agencies)
- Businesses
- CERT volunteers support
- Coordination with CIOs



Tualatin CERT – *Community Emergency Response Team*

- All volunteers
- Help our entire community prepare for disaster
- 501(c)3 non-profit organization
- Supported by City of Tualatin
- Programs for residents and businesses
  - Tualatin Neighborhood Ready
  - Tualatin CERT training
  - Radio communications
  - Businesses



Tualatin Neighborhood Ready

- For families and their nearby neighbors (or local businesses)
- Free presentation + great family prep guideline
- Introduction to preparing:
  - Family plan
  - Emergency supplies & storage
  - Find utility shut-offs
  - Home hazards
  - Evacuation go bags
  - Communication tips
  - Working with your neighbors
- Visit tualatincert.org, click **Tualatin Neighborhood Ready**
- Contact TualatinReadyMYN@gmail.com



Tualatin Neighborhood Ready - Free Community Presentation

- Tualatin Public Library
- Saturday, September 27 10 am-12 pm
  - Topics: make a family plan, communication challenges, saving water, important documents, assembling GoBags, shelter in place storage, home hazards, utility shutoffs, urban fire evacuation, and the value in connecting with your neighbors
  - Registration required



Tualatin CERT Training

- Free training course (25 hours):
  - Earthquake awareness & disaster preparation
  - Fire suppression techniques
  - Disaster first aid/triage
  - Search and rescue
  - Team organization
  - Open to all Tualatin residents and employees
- Volunteer to help in our community
- Visit tualatincert.org, click **Tualatin CERT**
- Contact info@tualatincert.org

Fall Class Starts September 9!

CERT
COMMUNITY EMERGENCY RESPONSE TEAM
TUALATIN

2025/26 Tualatin CERT Projects

- Washington County-wide Training October 25, 2025
- Respond to City of Tualatin requests
- Complete Mobile Communication Unit
- Hold Basic CERT Training Fall 2025
- Hold Basic CERT Training Spring 2026
- Expand Neighborhood Radio Network
- Hold Emergency Preparedness Fair 2026
- Make needed adjustment with changes to FEMA
- Offer CPR classes to CERTs

Thank you!

Visit tualatincert.org

Contact info@tualatincert.org

Questions?

RESOLUTION NO. 5911-25

A RESOLUTION SUPPORTING THE REPLACEMENT OF THE WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES (WCCLS) LOCAL OPTION LEVY, BALLOT MEASURE 34-345

FINDINGS: The Washington County Cooperative Library Services (WCCLS) was created in May 1976 to serve all the residents of Washington County and its cities. The current local option levy will expire in June 2026, funding that provides approximately 45% of the WCCLS library revenue to city and community libraries. Cities benefit immensely from this cooperative arrangement and the funding this levy provides.

Regardless of where you live in the county, anyone can have full access to the books, services and special reading programs for children and adults provided by every public library.

WHEREAS, all residents of the cities and county benefit from this service by having access to books, eBooks, and multiple special programs for youth and adults; and

WHEREAS, libraries serve as safe and positive community gathering points for everyone; and

WHEREAS, the Mayor and City Council want to express their support of Ballot Measure 34-345 and call upon voters in the cities and county to do the same.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The Mayor and City Council support the passage and replacement of the Washington County Cooperative Library Services Local Option Library Levy, Ballot Measure 34-345 on the November 4, 2025 ballot.

Section 2. The Resolution shall be effective upon its approval and adoption.

Adopted by the City Council this 8th day of September, 2025.

ATTEST: CITY OF TUALATIN, OREGON

BY _____ BY _____

City Recorder Mayor