



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR JUNE 14, 2021

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Mayor Bubenik called the meeting to order at 6:00 p.m.

1. Tualatin Moving Forward Quarterly Report.

Public Works Director Jeff Fuchs and Deputy City Manager Megan George presented the Tualatin Moving Forward quarterly report. Director Fuchs stated on June 28th the Garden Corner Curves will be closed to allow culverts to be replaced in the area. They anticipate the closing to last until October. Manager George spoke to public participation during the pandemic. She stated the Tualatin Transportation Team (T3) remained committed to public outreach during that time. Manager George shared different public engagement strategies including layered communications, gift card incentives, yard signs, social media posts, text messages, sidewalk sticker surveys, and postcards. She stated strategies are project specific and provided in English and Spanish. Manager George shared communication tools used for the 65th Avenue crosswalk project including an online interactive tool, sidewalk stickers, and text surveys. Manager George spoke to the Neighborhood Safety Program, noting they are now accepting applications for projects.

Councilor Pratt congratulated staff on all the creative public outreach.

Councilor Brooks thanked staff for their great work. She is happy to see these transportation projects moving forward.

Council President Grimes complimented staff on using community feedback in all aspects of the program.

Mayor Bubenik thanked staff for their creativity with this program.

2. Council Meeting Agenda Review, Communications & Roundtable.

Council Hillier congratulated all Tualatin graduates. She stated she attended Representative Prusak's Coffee Conversation, the Washington County Youth Substance Collaborative, and the Washington County Collaborative subgroup on racial equity and data integration.

Councilor Pratt stated she attended the C4 meeting to discuss STIP funds and receive a legislative update.

Councilor Brooks stated she attended the Regional Water Providers Consortium meeting, the Policy Advisory Board meeting, and the Council Committee on Advisory Appointments meeting. She stated June is Emergency Preparedness Month.

Councilor Sacco thanked the Police Department for assisting in the Tualatin High School graduation this past weekend.

Councilor Reyes stated she attended the Council Committee on Advisory Appointments meeting.

Council President Grimes congratulated the Tualatin High School graduating class.

Mayor Bubenik stated he attended the Greater Portland Inc. meeting, participated in a ribbon cutting at Lady Full Circle, attended the Washington County Mayors lunch, and the Washington County Coordinating Committee meeting.

Adjournment

Mayor Bubenik adjourned the meeting at 6:38 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 
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Final Audit Report

2021-06-29

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Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Moment of silence for those who have lost their lives to COVID-19

Announcements

1. National Pollinator Week Presentation and Proclamation

Tualatin Parks Advisory Committee Vice-Chair Brandon Gill presented information on National Pollinator Week. He spoke to the city's commitment to being a Bee City USA. He stated the city today has conducted five planting events where 1,500 pollinators were planted. Vice-Chair Gill stated community benefits include ensured survival of animal species, building community, improvements to local food sources, and support of small businesses.

Councilor Brooks read the proclamation declaring June 21-27, 2021 as National Pollinator Week in the City of Tualatin.

Public Comment

Susan Noack proposed a change to the city's charter regarding term limits. She stated the burden of term limits will impact the current Mayor and future Mayor's. She stated relationships and knowledge built up throughout the region are impactful and important to carry on longer than the current limits. She added the contacts the Mayor's make both regionally and nationally are invaluable.

Beth Dittman stated they are asking a Councilor who has already served 8 years be able to serve two consecutive terms as Mayor. She stated the official proposal will be sent to the Deputy City Recorder. They requested the Council refer the item to the May 2022 ballot as gathering signatures would be difficult due to the pandemic. Ms. Dittman read a letter submitted by Ben Bowman in support of the proposal.

Patricia Parsons spoke to concerns with noise coming from the gun range. She stated she will be working on a grass roots effort to mitigate sound from the gun range. She requested to have contracts between the police force and the range made public. Mayor Bubenik stated he and staff have been working on sound mitigation for the area. He stated he will continue to work on it and follow-up.

Consent Agenda

Motion to adopt the consent agenda made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of May 24, 2021
2. Consideration of Approval of Late Liquor License Renewal for 2021
3. Consideration of **Resolution No. 5551-21**, Authorizing Changes to the FY 2020-2021 Adopted Budget
4. Consideration of **Resolution No. 5553-21** Awarding the Contract for Construction of the Martinazzi Ave at Sagert St Intersection Improvement Project, Part of the Tualatin Moving Forward Bond Program.

Public Hearings - *Legislative or Other*

1. Consideration of **Resolution No. 5550-21** Declaring the City's Election to Receive State Revenue Sharing Funds During Fiscal Year 2021-22

Finance Director Hudson stated in order for the city to receive state shared revenues the city must hold two public hearings. He noted the first public hearing was held before the budget committee and the second is being held tonight. Director Hudson stated the city is set to receive \$413,890 in state revenue sharing funds in FY 2021-22.

Motion to approve Resolution No. 5550-21 declaring the city's election to receive state revenue sharing funds during Fiscal Year 2021-22 made by Council President Grimes, Seconded by Councilor Reyes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

General Business

1. Community Engagement Update

Community Engagement Coordinator Betsy Ruef presented information on the city's Community Engagement Program. She spoke to how community engagement has worked to stay connected during the pandemic. Coordinator Ruef shared about the newly renamed Tualatino's, previously the Diversity Task Force, and the Pili Group. Coordinator Ruef shared a video in Spanish that was created on how to participate in public comment at Council meetings. She stated the Somos Tualatin Facebook group was created to connect with Spanish speaking community members. Coordinator Ruef spoke to other engagement initiatives including Atfalati field use, Latino/Hispanic owned business outreach, Tualatin Moving Forward, a COVID-19 Vaccine Clinic, and assistance with projects in the Stoneridge Neighborhood.

Councilor Sacco thanked the City for investing in this position, as it is an important part of communication to the Spanish speaking community.

Councilor Brooks thanked Coordinator Ruef for working so hard to keep the community informed. She asked what the biggest priority is for community engagement. Coordinator Ruef stated accessibility and access are important.

Councilor Reyes thanked Coordinator Ruef for always accepting feedback from the community and taking the information and applying it appropriately.

Mayor Bubenik thanked staff for all their work in community engagement.

2. Consideration of **Ordinance No. 5549-21** establishing a Core Area Parking District (CAPD) Tax Rate for Fiscal Year 2021/22

Maintenance Services Manager Clay Reynolds presented a recommendation from the Core Area Parking District Board to raise the tax rate 0.65% to keep pace with the municipal cost index.

Councilor Pratt asked what the increase would be to businesses. Manager Reynolds stated the highest increase is \$45 and the average increase would be \$4.

Mayor Bubenik asked what they pay. Manager Reynolds explained how the tax rate is calculated using a specific formula.

Mayor Bubenik noted the fee is proposed by the Core Area Parking District which is comprised of business owners in the district.

Motion for first reading by title only made by Councilor Pratt, Seconded by Councilor Brooks. Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Motion for second reading by title only made by Council President Grimes, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Motion to adopt Ordinance No. 5549-21 establishing a Core Area Parking District (CAPD) tax rate for Fiscal Year 2021/22 made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Council Communications

Councilor Pratt asked about the request for the increased term limits during public comment. She stated it behooves the city to have someone with the knowledge base and connections that are built over time serve the city. She requested it be placed on a work session. Council consensus was reached to place the item on a work session agenda for further discussion.

Council President Grimes asked for further follow-up on the gun range discussion from public comment. She would like it placed on a work session agenda. Council consensus was reached to place the item on a future work session agenda for further discussion.

Councilor Brooks recognized June as Pride Month. She recognized Juneteenth Day.

Council President Grimes recognized the Police Department and the way they communicate with the public.

Adjournment

Mayor Bubneik adjourned the meeting at 8:16 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

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