



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION FOR  
APRIL 27, 2020**

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes, Councilor Valerie Pratt

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Mayor Bubenik called the meeting to order at 6:31 p.m.

**1. Tualatin 2040 Work Plan.**

Community Development Director Aquilla Hurd-Ravich presented the Tualatin 2040 work plan. She recapped what has been accomplished including both analysis and the priorities. The work plan for the remainder of the project will span 2020-2021 and consist of three main pieces: comprehensive plan update, development code update, and community engagement. The comprehensive plan update will remove it from the development code and update chapters to reflect the housing needs analysis. The development code update will include regulations that reflect the policies of the comprehensive plan.

Director Hurd-Ravich stated the comprehensive plan will have several goals: to separate the comprehensive plan from the development code, add photos and graphics, update the introduction to make the plan more relatable and usable, and to incorporate the housing element to encourage a diversity of housing types in Tualatin. The timeline for team creation and kick off is Spring/Summer 2020, public outreach in Summer/Fall 2020, and plan adoption in the Spring/Summer 2021.

Director Hurd-Ravich stated the development code update is to make it consistent with the comprehensive plan updates to comply with HB 2001. The timeline includes completion of a DLCD grant for technical assistant in November 2020, team creation and kick-off in early 2021, public outreach in Summer/Fall 2021, and code adoption in June 2022.

Director Hurd-Ravich stated the community engagement plan includes heavily involving the community. Staff will be providing updates to the Planning Commission and City Council, establishing a web presence, going to where the people are, and committing to diversity, equity, and inclusion. Director Hurd-Ravich stated the next update to Council on the work plan will come in July.

Councilor Pratt asked about diversity of housing types and when they will get added into the development code. Director Hurd-Ravich stated it will be part of the development code update and done through a plan text amendment.

Councilor Morrison asked about the possibility of extending the deadline so public outreach can be conducted most effectively. Director Hurd-Ravich stated legislation would most likely have to be changed in order for an extension to be granted.

Councilor Kellogg asked if the DLCD grant had been allocated for and if the city budget appropriately in case it was not received. Director Hurd-Ravich stated they have already been allocated and the city budgeted for both.

Councilor Kellogg asked if there was a timeline for further substantive updates in relation to the comprehensive plan. Director Hurd-Ravich stated the main focus for this update is housing.

Council President Grimes suggested community outreach and soliciting input from active developers in other communities that can be applied to Tualatin.


Mayor Bubenik asked if staff is confident with the timeline with the current state of the city. Director Hurd-Ravich stated she believes the timeline is still valid. She noted she will be having further discussions with staff on community engagement.


Mayor Bubenik asked about the separation of the development code and zoning code. Director Hurd-Ravich stated it is part of this phase.

Mayor Bubenik adjourned the meeting at 7:03 p.m.

**Adjournment**

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Frank Bubenik, Mayor



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### **7:00 P.M. CITY COUNCIL MEETING**

#### **Call to Order**

Mayor Bubenik called the meeting to order at 7:04 p.m.

#### **Announcements**

1. Proclamation Declaring May 10-16, 2020 as National Police Week in the City of Tualatin

Councilor Brooks read the proclamation declaring May 10-16, 2020 as National Police Week in the City of Tualatin.

2. Proclamation Declaring the Week of May 3 – May 9, 2020 as Public Service Recognition Week

Council President Grimes read the proclamation declaring the week of May 3-9, 2020 as Public Service Recognition week in the City of Tualatin.

Mayor Bubenik thanked city staff for all their hard work and dedication.

#### **Public Comment**

Tualatin Chamber of Commerce Director Linda Moholt spoke about the Gift Card for Good program. She stated the program has raised \$3,660.

#### **Consent Agenda**

Motion to adopt the consent agenda made by Councilor Kellogg, Seconded by Councilor Morrison. Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt  
MOTION PASSED

1. Consideration of Approval of the Regular Meeting Minutes of April 27, 2020

#### **Public Hearings - Quasi-Judicial**

1. Consideration of **Ordinance No. 1432-20** Requesting the Annexation of Approximately 1.2 acres of Public Right-of-Way Identified as SW 120th Ave on Tax Map 2S127C into the City of Tualatin; Withdrawing the Territory from the Washington County Enhanced Sheriff Patrol District; and Annexing Territory into the Boundary of Clean Water Services (File No. ANN 20-0001)

Mayor Bubenik opened the hearing for consideration of annexing approximately 1.2 acres of public right-of-way identified as SW 120th Ave on tax map 2S127C into the City of Tualatin;

withdrawing the territory from the Washington County Enhanced Sheriff Patrol District; and annexing territory into the boundary of Clean Water Services. He read the rules of the hearing in accordance with ORS 197.763(5) and (6) and ORS 197.796(3)(b).

Assistant Planner Tabitha Boschetti presented ANN 20-0001 Right of Way (ROW) Annexation for SW 120<sup>th</sup> Ave (SW 119<sup>th</sup>). She stated the proposal is to annex public ROW at SW 120<sup>th</sup> Ave. The ROW is owned by Washington County and would be transferred to the City. She noted the new road will be called SW 119<sup>th</sup> Ave. Planner Boschetti stated the proposed annexation complies with all applicable criteria and staff recommends approval.

City Engineer Kim McMillian stated the City partnered with the County so the Majestic could build the road. She added the city wanted to be in charge of the permitting and inspections so this could happen quickly.

#### **PUBLIC COMMENT**

None.

#### **COUNCIL DISCUSSION**

None.

Motion for first reading by title only made by Councilor Kellogg, Seconded by Councilor Morrison.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

**MOTION PASSED**

Motion for second reading by title only made by Councilor Kellogg, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

**MOTION PASSED**

Motion to adopt Ordinance No. 1432-20 requesting the annexation of approximately 1.2 acres of public right-of-way identified as SW 120<sup>th</sup> Ave on tax map 2S127C into the City of Tualatin; withdrawing the territory from the Washington County Enhanced Sheriff Patrol District; and annexing territory into the boundary of Clean Water Services (File No. ANN 20-0001) made by Councilor Kellogg, Seconded by Councilor Reyes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

**MOTION PASSED**

#### **Council Communications**

Councilor Brooks asked if the changes had been made to the council rules. Attorney Brady stated there has been no update as the adopted changes don't go into effect for thirty days.

Councilor Brooks reiterated appreciation for city staff and the police department during this time. She stated many committee meetings have been cancelled and she looks forward to them resuming. She noted she has been staying up to date on the pandemic so she can make the best choices possible for the good of the public.

Councilor Kellogg thanked Jonathon Taylor for his work on the Economic Stabilization Program. He congratulated the winners of the Volunteer Service Awards. Councilor Kellogg encouraged citizens to wear masks in public.

Councilor Pratt thanked city staff for their efforts during this time. She stated the Tualatin Community Garden is thriving and they will continue to donate thousands of pounds of food to the Tualatin Food Pantry. Councilor Pratt added going forward it will be important for the city to work with other communities on soft openings moving forward.

Councilor Reyes thanked the community for coming together during this time of crisis. She stated she attended a Town Hall hosted by the Governor on plans on how the state will be reopened.

Councilor Morrison has been participating in zoom meetings including the C4 meeting where they discussed Metro's Homeless Policy.

Councilor Morrison encouraged the Council to increase the city's nonprofit grant program funding for the fiscal year.

Council President Grimes thanked city staff for their continued efforts.

Mayor Bubenik stated the Mayors and County Chairs continue to meet to discuss what is going on in relation to the crisis. He stated he attended the Westside Economic Alliance meeting, Metro Mayors Consortium meeting, attend the Governor's Town Hall, and the Washington County Chair and Mayors meeting.

Mayor Bubenik adjourned the meeting at 8:07 p.m.

### **Adjournment**

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Frank Bubenik, Mayor