



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR APRIL 11, 2022

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Mayor Bubenik called the meeting to order at 5:00 p.m.

1. Washington County Major Streets Transportation Improvement Program (MSTIP) – Tualatin Project Candidate Selection.

Principal Transportation Engineer Mike McCarthy presented Tualatin's project selections for the Major Streets Transportation Improvement Program (MSTIP). He shared an overview of the MSTIP program and funding. Engineer McCarthy stated there is currently a call for projects for the next funding cycle. He spoke to project eligibility and scoring stating desired outcomes for the projects include equity, economic vitality, natural environment, safety, and livability. Engineer McCarthy shared the five eligible projects in Tualatin: Boones Ferry Road- Norwood to I-5, Herman Road/Cipole intersection and Herman Road from 124th to Cipole, Tualatin-Sherwood Road/Boones Ferry Road intersection, 65th Ave and Borland Road, and the Bridgeport Interchange Area Management Plan. He shared the project description, total estimated cost, and the rating on the County Equity index for each project.

Councilor Brooks asked if the Elligsen Road area can be included since new housing will be added to the area. Engineer McCarthy stated they can emphasize how new housing and jobs will be coming to the area.

Councilor Pratt stated the Boones Ferry Road project is the project she hears most about from the community.

Councilor Brooks stated the interchange along Boones Ferry Road is already a failing interchange, she would like to see it work better for the I-5 area.

Councilor Pratt asked if coordination among entities including ODOT would help with funding of the Boones Ferry Road interchange. Engineer McCarthy stating having them on board would help to move the project forward.

Councilor Pratt asked how heavily used the Herman Road/Cipole Intersection is. Engineer McCarthy stated it is used for truck traffic. Mayor Bubenik stated many residents use this as a bypass for Tualatin-Sherwood Road.

Council President Grimes stated the Architectural Review Board last month reviewed a new facility that is being put in along 124th and Cipole that will have 14 truck bays, so truck traffic will increase in the area.

Councilor Sacco asked if the bike improvements along Boones Ferry Road Intersection would be affected by any upgrades. Engineer McCarthy stated the bike lanes shouldn't be too affected by any new construction in the area.

Councilor Brooks would like to see something done to help ease traffic congestion along Boones Ferry Road at Tualatin-Sherwood Road. She stated it is a key place to keep traffic moving.

Councilor Hillier asked how creative these projects can get so they can better adapt to high traffic times. Engineer McCarthy stated getting solid traffic numbers in the area will help them to be more creative in their solutions.

Mayor Bubenik shared concerns with the traffic signal at 65th and Borland and the impacts the Sagert Farms development has had on the area.

Mayor Bubenik asked about ODOT involvement in the Bridgeport Interchange Area Management Plan. Engineer McCarthy stated ODOT has control over the two major lights in the area.

Mayor Bubenik would like to see all the projects submitted for consideration of funding.

Councilor Brooks wants to make sure when projects are submitted that noise mitigation and tree loss are considerations.

Councilor Sacco asked what the risk and benefits are to submitting all the projects. Engineer McCarthy stated there is a benefit to submitting them all so they get on the County's radar. He stated the down side is the amount of staff time it takes to prepare the applications.

Councilor Sacco asked if the City can prioritize the projects when they are submitted. Engineer McCarthy stated the city does not get a say on the priority of the projects.

Council President Grimes stated she is fine with submitting all the projects for consideration.

Councilor Hillier asked if any of the projects on the list have been submitted before. Engineer McCarthy stated they have not. Councilor Hillier stated she is in favor of submitting all five projects.

Councilor Reyes would like to see the Boones Ferry and Tualatin-Sherwood intersection be the highest priority project. She stated any relief in that area would be beneficial.

Councilor Brooks stated she is in support of all the projects.

Councilor Pratt asked if the city would be in charge of the design of the projects. Engineer McCarthy stated the city gets a seat at the table but the County leads design and construction of the projects.

2. Metro Regional Waste Plan and Residential Services Standards

Management Analyst Lindsay Marshall and Metro Staff Sara Kirby and Pam Peck presented Metro's Regional Waste Plan and Residential Services Standards. Ms. Peck stated the Regional Waste Plan is the vision and policy direction for the next twelve years and is a plan of action to advance racial equity, protect the environment and health, and improve the garbage and recycling system. She stated there are two key items the plan looks at: reducing environmental impacts and the advancement of racial equity. Ms. Peck stated the new plan addresses racial equity and includes 40 actions to address the historical inequities. She spoke to stakeholder and community engagement that was conducted during the planning process. Ms. Peck spoke to the plan elements that made up the 19 goals and over 100 related actions. She stated equity

principles include community restoration, community partnership, and community investment. Ms. Kirby stated project goals include shared prosperity, product design and manufacturing, product consumption and use, product end of life, and disaster resilience. She stated the advancing equity goal is a unique characteristic of the plan and includes 40 plus action items that focus on advancing racial equity including improving garbage and recycling for those living in multifamily homes, an adaptable and resilient recycling system, and preparation for debris management following a disaster. Ms. Kirby stated the goals and actions are designed to create a more equitable and resilient garbage and recycling system by improving collection services for residents. She stated the improvements to the Regional Service Standards include additional specifications for multifamily regional service standards and updates to general education provisions. Ms. Kirby stated changes are based on previous local government and Metro collaborative research work. These new standards are being adopted across the county and collection providers are in the process of implementing the improved standards.

Councilor Pratt asked if the single family standards will have bulk collection services at the home or a specified location. Ms. Kirby stated it is a new standard they are working on with cities to implement and is being done differently in different cities.

Councilor Pratt asked how involved Metro will be in ensuring compliance for businesses. Ms. Kirby stated cities are working on implementation and compliance plans in conjunction with the respective Counties. Washington County Education Supervisor Megan Shuler stated they just started working with large businesses throughout the county to help with assistance and resources. She stated each city will manage the compliance process.

Councilor Pratt asked if more work is being done to have additional processing centers for food scraps. Ms. Peck stated they are working on a System Facility Plan to help make sure they can meet the goals within the Waste Management Plan.

Councilor Reyes asked if the surveys that were conducted as part of the plan were done specifically in Tualatin. She expressed concerns with residents in the suburbs being properly engaged with on the plan. Ms. Peck stated they worked with community partner organizations to reach out. She noted outreach happened four years ago. Councilor Reyes stated she has never seen these surveys come out and noted the amount of people who took the surveys is low for a three county survey. Ms. Peck stated the surveys were concentrated towards historically marginalized citizens.

Councilor Reyes asked if costs will go up to citizens to provide services based on the new standards. Ms. Peck stated they anticipate costs minimally going up to provide these new services. She stated they will be doing research on the costs for these new improvements. Ms. Kirby explained the cost analysis they did on the changing of the color of collection bins.

Councilor Brooks asked if the color coding will apply to businesses. Ms. Kirby stated the standard will only be for multi-family properties.

Mayor Bubenik asked if new service standards will address different size apartment complexes. Ms. Kirby stated they are still working on additional actions around service standards based on volume and space availability.

Mayor Bubenik asked about Ridwell and how they envision recycling in the future. Ms. Peck stated they are finalizing permitting for Ridwell's Facility. She stated they are still having conversations around the rulemaking for the Recycling Modernization Act.

Mayor Bubenik asked how this will impact the tipping fees and the rate increases associated with it. He would like to see impacts flatten and be less up and down. Ms. Peck stated they charge two fees: a fee at the transfer station and the system fee. She stated the mixed solid waste fee is based on services. The regional system fee is charged across the state and is used to fund programs. Ms. Peck stated the Metro Council has directed staff to work to incorporate steady rate increases over a five year period instead of steep inclines.

Council directed staff to draft standards and bring them back for consideration.

3. Proclamation Request for Tualatin Grange 125th Birthday.

Council consensus was reached to bring the proclamation forward at the April 25th meeting.

Adjournment

Mayor Bubenik adjourned the meeting at 6:54 p.m.

Sherilyn Lombos, City Manager



_____ / Nicole Morris, Recording Secretary



_____ / Frank Bubenik, Mayor







CC WS Minutes 4-11-22

Final Audit Report

2022-04-26

Created:	2022-04-26
By:	Nicole Morris (nmorris@tualatin.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAASV_hp9kfBOle13dx4gGoloCHfE2uS0IU

"CC WS Minutes 4-11-22" History

-  Document created by Nicole Morris (nmorris@tualatin.gov)
2022-04-26 - 4:02:23 PM GMT
-  Document e-signed by Nicole Morris (nmorris@tualatin.gov)
Signature Date: 2022-04-26 - 4:02:44 PM GMT - Time Source: server
-  Document emailed to Frank Bubenik (fbubenik@tualatin.gov) for signature
2022-04-26 - 4:02:46 PM GMT
-  Email viewed by Frank Bubenik (fbubenik@tualatin.gov)
2022-04-26 - 6:49:21 PM GMT
-  Document e-signed by Frank Bubenik (fbubenik@tualatin.gov)
Signature Date: 2022-04-26 - 6:49:36 PM GMT - Time Source: server
-  Agreement completed.
2022-04-26 - 6:49:36 PM GMT



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR APRIL 11, 2022

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Moment of silence for those who have lost their lives to COVID-19

Announcements

1. New Employee Introduction- Police Records Specialist Melissa Von

Police Chief Bill Steele introduced Police Records Specialist Melissa Von. The Council welcomed her.

2. Proclamation Declaring April 22, 2022 as Earth Day in the City of Tualatin

Councilor Brooks read the proclamation declaring April 22, 2022 as Earth Day in the City of Tualatin.

3. Proclamation Declaring the Week of April 17-23, 2022 as Volunteer Appreciation Week in the City of Tualatin

Mayor Bubenik presented information regarding Tualatin volunteers noting 785 volunteers served 10,800 volunteer hours in the past year.

Councilor Pratt read the proclamation declaring April 17-23, 2022 as Volunteer Appreciation Week in the City of Tualatin.

Mayor Bubenik presented the Outstanding Volunteer Awards. The nomination process included City employees nominating volunteers based on a list of criteria. Winners were announced for each category:

Outstanding Youth Volunteers – Satvika Vadapu, Ava Marsh, and Aaliyah De La O

Lifetime Achievement Award – Bobbi and Sheldon Siegel

Outstanding Adult Volunteer – Beth Dittman and Tim and Lori Kellogg

Outstanding Volunteer Groups – Emergency Outreach Assistance Group and the Juanita Pohl Center Guest Services Team

Public Comment

Brent Beebe submitted a letter in opposition to the zoning change to 10 acres alongside Norwood and Boones Ferry Road as requested by Westlake Consultants.

Consent Agenda

Motion to adopt the consent agenda made by Councilor Brooks, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

1. Consideration of Approval of the Special Work Session Meeting Minutes of March 17, 2022 and Work Session and Regular Meeting Minutes of March 28, 2022
2. Consideration of Approval of Late Liquor License Renewal for 2022

Special Reports

1. Tualatin Valley Fire and Rescue State of the District Presentation

Tualatin Valley Fire and Rescue District Deputy Chief of Operations Kenny Frentress presented their annual State of the District presentation. He stated over the past year they have been able to maintain a fast and effective response. Chief Frentress stated staffing has been difficult over the past year due to illness and injury but they have been able to hire many new recruits. He stated they are focusing on developing new leaders as they will see 38% of their management staff retire over the next five years. Chief Frentress stated over the next year they will also focus on wildland fire operations. He stated the bond was passed in November and they will be replacing vehicles and fleet apparatus, making improvements to stations, safety upgrades, and land purchases. Chief Frentress stated in 2021 Tualatin had 3,434 incidents with just over 80% of the calls being EMS and 12% for fire. He stated in September they opened a new station in Charbonneau. Chief Frentress stated they are currently conducting a pilot program called the Community Health and Resource Management (CHARM) Program which focuses on high utilizers of 911 and allows other heavy assets to remain in service for more critical calls. He stated they are preparing for the upcoming wildfire season with additional training. Chief Frentress stated they have started an interactive newsletter that helps homeowners prepare for emergencies in their areas.

Mayor Bubenik asked if the calls had remained consistent even though there has been growth in the City. Chief Frentress stated they have remained between 3,200 and 3,400 calls over the last five years.

Mayor Bubenik asked how often batteries need to be replaced in smoke detectors. Chief Frentress stated twice yearly.

Mayor Bubenik asked how residents can put out grease fires. Chief Frentress stated it is important to have a fire extinguisher nearby and place a lid over the pan. He stated do not add water to the fire.

Councilor Pratt asked what system is in place for handling resources during structure fires. Chief Frentress stated they are regional fire district so they move resources around based on need.

Mayor Bubenik asked how the new station on McEwan is and what kind of calls they have been receiving. Chief Frentress stated the new station has help to distribute calls between Tualatin and Lake Oswego.

Council Communications

Councilor Pratt stated she attended the Tualatin Police Foundation meeting and the C4 committee meeting.

Councilor Brooks stated she met with Public Works Director Rachel Sykes to discuss the upcoming messaging around the Water Consortium and leak detection. She shared April 24-30 is water week where they focus on legislative advocacy for safe, reliable, and affordable drinking water. Councilor Brooks acknowledged the upcoming Earth Day events.


Councilor Sacco clarified information regarding the public comment made tonight stating the apartment complexes mentioned are not the CEPA complex.

Mayor Bubenik stated he attended the Washington County Town Hall hosted by Senator Merkley, the Arbor Day tree planting event, and the Westside Economic Alliance breakfast.

Adjournment

Mayor Bubenik adjourned the meeting at 8:11 p.m.

Sherilyn Lombos, City Manager


_____ / Nicole Morris, Recording Secretary


_____ / Frank Bubenik, Mayor







CC Minutes 4-11-22

Final Audit Report

2022-04-26

Created:	2022-04-26
By:	Nicole Morris (nmorris@tualatin.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsdp7tWfhb3A25B-f-LnfKI534gd68vhZ

"CC Minutes 4-11-22" History

-  Document created by Nicole Morris (nmorris@tualatin.gov)
2022-04-26 - 4:03:12 PM GMT
-  Document e-signed by Nicole Morris (nmorris@tualatin.gov)
Signature Date: 2022-04-26 - 4:03:32 PM GMT - Time Source: server
-  Document emailed to Frank Bubenik (fbubenik@tualatin.gov) for signature
2022-04-26 - 4:03:34 PM GMT
-  Email viewed by Frank Bubenik (fbubenik@tualatin.gov)
2022-04-26 - 6:48:55 PM GMT
-  Document e-signed by Frank Bubenik (fbubenik@tualatin.gov)
Signature Date: 2022-04-26 - 6:49:13 PM GMT - Time Source: server
-  Agreement completed.
2022-04-26 - 6:49:13 PM GMT