



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL SPECIAL WORK SESSION MEETING FOR APRIL 19, 2021

Present: Mayor Frank Bubenik, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco

Absent: Council President Nancy Grimes, Councilor Valerie Pratt

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### CALL TO ORDER

Mayor Bubenik called the meeting to order at 5:02 p.m.

### FISCAL YEAR 2021-2022 DISCUSSION

Assistant City Manager/Finance Director Don Hudson presented an update on the FY 2021-22 budget. Director Hudson stated the direction for budget preparation was to continue to provide current services at levels they are currently being provided at. He stated many revenue sources are still remaining stable and property taxes have remained steady in growth. Director Hudson stated there has been a decline in transient lodging tax revenue, investment portfolio yields, business license revenue, library fines, recreation programs, and marijuana tax revenue. He spoke to utility bill rates, noting there will be a net increase of \$5.32 for a residential monthly bill effective July 1. He stated the Parks Utility Fee will be decided at the next council meeting and is being proposed at \$5 per month.

Director Hudson stated direction to staff on expenditures was to only include increases for items out of the city's control and known increases in costs of current line item detail. He stated staff was also direct to not substitute new expenditures to replace existing expenditures that are no longer needed. Director Hudson spoke to add on items included in the proposed budget including the Climate Action Plan, Stoneridge Neighborhood Cleanup, Stoneridge Park Renovation Design Phase II, Veteran's Memorial Site Design, Pumpkin Regatta Friday Night, Mental Health Clinician, Digital Forensics Lab, and Body-Worn Cameras. He stated the city is in a positive general fund alignment so the city is able to include these additional services. Director Hudson stated this year the budget will include performance measures for each department. He noted they are simple and meaningful and are outcome vs. output based.

Director Hudson spoke to the American Rescue Plan Act of 2021. He stated the Fiscal Recovery Fund provided \$350 billion of non-competitive funding for states, counties, and cities. He noted \$130.2 billion will go directly to local governments. Director Hudson stated in addition to the Fiscal Recovery Fund there are several other funds including Utility Assistance and Economic Development programs available to the city. He stated direct funding to the City includes \$5.67 million which will be made in two separate payments with the first being in June. The remaining funding will come no earlier than one year from first distribution with an expenditure deadline of December 31, 2024. Director Hudson stated the city will be looking to maximize available funding options by leveraging programs with external agencies. He stated programs can be designed to help individuals, businesses, and not-for-profits. Director Hudson stated it will be important that programs have the right balance between compliance and being too restrictive. He noted the city can begin preparing to receive funds by understanding the full range of funding sources, options,

and spending strategies. Director Hudson stated it will be important to think broadly and strategically about the community's needs when utilizing these funds. He stated he will be back before Council in the future with more information to start the discussion on programming of funds.

Mayor Bubenik stated it will be important to not create programs in isolation and be sure to coordinate with the State and the Region.

Councilor Brooks stated it will be important to leverage the other fund buckets before utilizing the Recovery Funds. Director Hudson stated the city will be evaluating all potential funding sources as they move strategically through these recovery programs.

Councilor Hillier asked how much funding Washington County will receive. Director Hudson stated the \$130.2 billion includes counties and Washington County would specifically receive \$116 million.

Mayor Bubenik asked if the Council wanted to increase the amount of Outside Agency Grant funds. Councilor Brooks asked how the Council can think strategically around it. She stated she would like to see a fund like the Economic Recovery Program made available for non-profit agencies that would be one-time funding.

Mayor Bubenik asked if there is a plan on how the body cameras would be used. Chief Steele stated a program will need to be put in place and the funding would allow it to move forward.

Councilor Hillier would like to see the Science and Technology Grant Funded through the budget cycle. Director Hudson stated this will be evaluated next spring.

## ADJOURNMENT

Mayor Bubenik adjourned the meeting at 6:08 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 

Email: nmorris@tualatin.gov

Signature: 

Email: fbubenik@tualatin.gov







# CC Special WS Minutes 4-19-21

Final Audit Report

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