



## Minutes

### TUALATIN PARK ADVISORY COMMITTEE

Date

Virtual Meeting

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<b>Members Present:</b>	Carl Hosticka, Adam Peterson, Cosi Slider, John Makepeace, Beth Dittman, Emma Gray
<b>Members Absent:</b>	Taylor Sarman
<b>Staff Present:</b>	Dustin Schull, Parks & Recreation Director Rich Mueller, Parks Planning & Development Manager Kira Hein, Project Manager Bella DePhillipo, Office Coordinator
<b>Public:</b>	None

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#### A. Call to Order

1. Roll Call: Emma Gray called the meeting to order at 6:04 pm and confirmed that the members present were enough to form a quorum.

#### B. Approval of Minutes

1. October 14, 2025: Emma Gray entertained a motion to approve. Carl Hosticka moved, Cosi Slider seconded, and the minutes passed with unanimous approval.

#### C. Communication & Comments

1. Chair: None.
2. Staff: Rich Mueller shared that the packet and agenda were updated earlier in the day.
3. Public: None.

#### D. Old Business

1. Project Update: Emma Gray shared that the Council presentation went well.
  - a. Parks & Trails Bond: Kira Hein shared an update on the current bond projects, including that the Nyberg Creek Trail's second concrete pour is scheduled for next week.
  - b. Park Utility Fee: Kira Hein shared an update on the current utility fee projects including that City Council approved the new playground at Tualatin Community Park.
  - c. ARPA (American Rescue Plan Act): Kira Hein shared an update on the current ARPA projects. She shared that Parque Las Casitas is almost finished, and that she is hoping for a soft opening mid December and ribbon cutting to be determined.

#### 2. [Committee Goals](#)

- a. 2025 Goals: No updates.
3. Core Area Reinvestment Area Update: Beth Dittman shared documents via email prior

to the meeting, which will be added to the packet later.

- a. Beth shared that the project is currently at the end of phase 1, wrapping up with a consultant report. She added that one takeaway is that our parks and green spaces are a big part of Tualatin's identity, and that the committee has been prioritizing the consultant's suggestions and then suggestions will go to the Development Commission.
- b. Beth added that one big takeaway has been how much parking is available downtown vs. the public opinion on difficulty parking.
- c. Beth added that phase 2 has been kicked off, which includes a partnership with OHSU. Cosi Slider will forward along an invitation, and Kira Hein shared about her meeting with Dustin Schull and the students where they pitched designs for the Riverfront Park features.

## **E. New Business**

### **1. Utility Fee Projects**

- a. Project Selection Process: Rich Mueller shared that the current list isn't ready yet due to staff being out and the meeting moving up, so he shared the process from last year.
- b. Utility Fee Scoring: Rich Mueller shared the scoring list but clarified that a staff recommendation will be made in the December meeting.
- c. Prioritized Assets: Dustin Schull shared that staff are looking at prioritizing the assets with longevity and the ones that won't put too much burden on staff given the current project workload. He gave a brief overview of the projects that will be recommended in the next meeting, but clarified that more information will be brought next meeting.
  - i. Adam Peterson asked how projects are prioritized, and Beth Dittman gave a brief history of how the asset rubric was created after the fee was put in place. Emma Gray added that committee input is often valuable in changing priorities or adding new projects to the list, and she clarified that there will be an official vote in the next meeting.
  - ii. Beth Dittman asked how the scoring factors into the projects that were chosen this year, and Rich Mueller clarified that the list of projects was chosen mostly based on staff capacity. Dustin Schull said that the projects will be added to the rubric for the next meeting and requested that if anyone has projects to suggest they will be added to the rubric if received within the next week.
  - iii. Adam Peterson pointed out that none of the criteria scored projects based on equitable access and advocated for adding that to the rubric, and Rich Mueller clarified that the system balance column covers that area.

### **2. Board & Committee Summit**

- a. December 10 from 6-8 pm at Juanita Pohl Center: Rich Mueller shared a proposal document on a new summit for all committee members in the city. Bella DePhillipo offered to send out a calendar invitation.
- b. Emma Gray shared that she will be out of town that night but encouraged more committee members to attend.

### **3. Updates**

- a. Programs: Bella DePhillipo shared that the Pumpkin Regatta went well, with an estimated 17,000 people. She added that the Light Parades are coming up next if anyone wants to participate, as well as Wintertime Characters volunteering. Dustin Schull encouraged members to come by the Pohl Center on a meal day,

and shared that they have served 770 meals in the last 3 months.

- b. **Projects:** Dustin Schull shared that the maintenance crew is still working on the Saarinen Wayside landscaping and sign refresh, and that new benches are going into the Lake of the Commons.
- c. **Operations:** No updates.
- d. **Volunteers:** No updates.

**F. Upcoming Dates & Calendar Review:** Emma Gray confirmed that there are no parks items in the November Council meetings. Dustin Schull pointed out that Veterans Breakfast is missing from the calendar. Adam Peterson pointed out that the December TPARK meeting is right after the summit and suggested moving back a week. Emma Gray suggested making it a joint meeting with Arts Committee and Dustin offered to discuss the matter with Julie Ludemann.

**G. Committee Member Communications:** Emma Gray reminded the committee to log their hours, and Dustin Schull added that the committee was recently praised for always logging their hours on time.

**H. Adjournment:** Emma Gray adjourned the meeting at 7:04 pm.

