



TUALATIN CITY COUNCIL

OFFICIAL WORK SESSION MEETING MINUTES

FOR APRIL 27, 2026

PRESENT: Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco, Councilor Octavio Gonzalez

Mayor Bubenik called the meeting to order at 5:04 p.m.

1. 2026 State Legislative Session Recap and Federal Update.

Thorn Run Partners Greg Burns, Leah Navarro, and Tyler Janson presented a legislative state recap and federal update. Mr. Janson provided an overview of the 2026 legislative session, including discussions related to the state budget and revenue, economic development, transportation finance, and housing. He stated the team was able to protect funding for Tualatin's seismic valving project through coordination with Senator Walters and Senator Roberts. He noted approximately \$128 million was cut from the overall state budget and stated the primary issue heading into the next legislative session will be the state's budget. He encouraged the city to continue advocating for its priorities.

Mr. Janson stated transportation funding is expected to be referred to voters in a future ballot measure and emphasized the importance of identifying and communicating local transportation needs as funding packages are developed. He also discussed economic development efforts, noting permitting reform legislation was passed and funding for industrial site readiness was included to support local governments.

Council President Pratt asked whether there will be future efforts to address structural funding issues related to Measures 5 and 50. Mr. Janson stated it is a long-term structural revenue issue and he anticipates increased attention on the topic in future sessions.

Councilor Reyes asked whether economic development efforts include incentives for local business communities. Mr. Janson stated permitting reform and site readiness investments are expected to have a positive impact on local economic development.

Mayor Bubenik asked whether the Prosperity Council is on track to produce a report. Mr. Janson stated early conversations have led to a focus on land use and infrastructure and the group is expected to continue that work.

Councilor Brooks asked about workforce development efforts for essential industries. Mr. Janson stated additional review of legislation would be needed to determine eligibility and impacts.

Councilor Hillier asked about House Bill 3321 and potential funding streams through increased beer and wine taxes to support health and human services. Mr. Janson stated the beer and wine tax has not been increased since 1973 and noted there was limited discussion on the topic during this session.

Ms. Navarro stated Oregon is in the early stages of preparing the 2027-28 budget and agencies have been directed to plan for a constrained fiscal environment with revenue neutral proposals. She stated economic development, transportation funding, and land use are expected to remain key policy areas.

Mayor Bubenik asked whether the transportation committee is bipartisan. Ms. Navarro stated she believes it is. Mr. Janson added that individuals with existing interests in transportation decisions are not expected to serve on the committee.

Mr. Burns presented the federal update. He stated the team continues to support funding efforts for the Riverfront Park project. He noted funding had been identified for improvements at SW 65th Avenue and Borland Road. Mr. Burns stated the City declined the funds to avoid federalizing the project due to increased associated costs. He discussed the Community Development Block Grant program and ongoing advocacy efforts to prevent funding reductions, stating he is optimistic funding will be maintained. Mr. Burns provided updates on the Community Fueling Infrastructure program, noting continued advocacy to release funds for electric vehicle charging infrastructure. He provided an update on the Railroad Crossing Elimination program, stating efforts are underway at the federal level to maintain funding opportunities for future rail crossing improvements. He also noted continued support for preserving the tax-exempt status of municipal bonds, while acknowledging potential future challenges.

Deputy City Manager Megan George shared next steps for the City's 2027 legislative priorities. She stated staff will begin discussions with Council in June regarding funding requests and are currently reviewing the Capital Improvement Plan. She noted more detailed discussions will occur in July and August to prepare the City's state and federal legislative agendas.

Councilor Brooks asked whether information about transportation related meetings, including those related to the Riverfront Park project, can be shared with Council. Deputy City Manager George stated staff will follow up with additional information and noted the project could be considered as part of state funding priorities.

Council President Pratt asked whether there are additional funding opportunities for the Riverfront Park project. Deputy City Manager George stated the Parks Department is actively pursuing grant funding and other opportunities to support the project.

2. Food Cart Pod Discussion.

Planning Manager Teresa Montalvo and Community Development Director Aquilla Hurd-Ravich presented information regarding food cart pods. Manager Montalvo provided background, stating there has been significant community interest in food carts and previous Council discussion about allowing food cart pods in downtown and other areas to encourage outdoor gathering spaces. She noted Council directed staff to research how other jurisdictions regulate food cart pods.

Manager Montalvo stated food carts are currently allowed in limited areas in the city and presented a map identifying those locations. She reviewed existing development code standards, noting that only one food cart is currently allowed per site, carts must be located on paved surfaces, must be self-contained, and must provide garbage and recycling services for patrons. Manager Montalvo stated the code currently allows food cart pods only within the Basalt Creek Employment Zone.

Manager Montalvo summarized regulations in surrounding jurisdictions, stating most food cart pods are market driven developments with variation in scale and number of carts permitted. She noted all cities require carts to be located on paved surfaces, with some requiring covered pavilions or shelters. She stated utility connection requirements vary and most jurisdictions include setback, screening, and operational standards.

Manager Montalvo shared what a market-driven approach could look like, stating staff are aware of interest from seven private developers in establishing food cart pods. She stated this approach would respond to Council priorities and community interest and would involve developing code regulations to allow and guide private development.

Manager Montalvo shared what a city supported model could look like, noting that such programs are typically managed through economic development divisions. She stated this approach could align with the Downtown Visioning Project but would require additional staff capacity and program development. She provided examples from other jurisdictions, including the City of Tigard's Launch Pod program, the City of Eugene's rentable park sites, and the City of Milwaukie's park-based vendor spaces.

Manager Montalvo asked for Council direction on whether to proceed with developing updated code to allow food cart pods.

Councilor Brooks asked about the potential for the city to rent space for food carts at the Commons. Director Hurd-Ravich stated that would fall under a city supported model. Councilor Brooks expressed interest in exploring that option in the downtown core.

Councilor Brooks also asked whether small retail opportunities could be incorporated into pod developments. Director Hurd-Ravich stated the Community Advisory Committee (CAC) is currently evaluating related concepts and staff does not want to preempt those recommendations.

Councilor Gonzalez stated he supports a pod model and expressed concern about food carts being dispersed throughout the city. He stated he prefers pods located in designated areas.

Councilor Reyes stated she supports creating destination style pods rather than individual carts and expressed a preference for permanent restroom facilities. She stated support for a market driven approach.

Council President Pratt stated she supports a market driven approach but noted previous discussions about locating pods on City owned property and leasing space. She asked whether both approaches could be pursued. Manager Montalvo confirmed both approaches are feasible.

Council President Pratt stated she is not opposed to multiple pod locations, provided they are appropriately spaced and not located on every corner.

Councilor Sacco stated she supports the market driven model and asked about the level of staff effort required to pursue both models simultaneously. Director Hurd-Ravich stated developing separate approaches would not create delays in the future.

Councilor Sacco stated she supports requiring permanent restroom facilities and a covered or structured environment to allow for year-round use.

Councilor Hillier expressed concern about potential increases in police and fire service calls associated with food cart pods as those systems are already stressed. She stated support for permanent restroom facilities and for prioritizing a market driven approach.

Councilor Reyes asked for clarification regarding small retail opportunities within pods. Council President Pratt explained these could include small structures or sheds used for pop up retail businesses.

Mayor Bubenik stated support for prioritizing a market driven approach and suggested the city, including the Urban Renewal Agency, consider potential city supported locations separately. He also expressed interest in allowing flexibility in pod size and scale.

3. Council Meeting Agenda Review, Communications & Roundtable.

City Manager Sherilyn Lombos presented the Manager's Report. She stated the budget process is underway, and the first Budget Committee meeting will take place during the council work session in May. She reported work at the Juanita Pohl Center is continuing, with programs temporarily accommodated at the Van Raden Center. She stated the City is under contract to demolish the house on the Mathias property. She noted staff are exploring installation of a fenced dog run area at the Police Department site to provide an off-leash space for K9 units, which would be funded through forfeiture dollars. She reported the photo red light camera at Tualatin-Sherwood Road and Avery Street has been reinstalled and is expected to be operational in May. She stated the sidewalk backlog project is moving forward, with notifications being sent to homeowners and construction expected to begin in the southern portion of the city. She shared that the Earth Day event was successful, with approximately 70 volunteers participating in removal of invasive species and planting of native vegetation. She stated a \$2 million grant request has been submitted to Metro for the Riverfront Park project. She announced the ribbon cutting for Parque Las Casitas will take place on Saturday at 2:00 p.m.

Councilor Sacco stated she attended the Inclusion, Diversity, Equity, and Access Committee meeting. She requested, on behalf of the Committee, that Council consider a proclamation for Asian American and Pacific Islander Heritage Month. Council consensus was reached to add the proclamation to a future agenda.

Councilor Reyes stated she attended a community event at St. Anthony Church focused on housing and immigration.

Councilor Gonzalez stated he will be hosting a listening session with Greater Portland Inc. related to business regulations, noting members of the Prosperity Council will be in attendance.

Councilor Brooks stated she attended the community event at St. Anthony Church on housing and immigration, the Tualatin Arts Advisory Committee meeting, and the Tualatin Riverkeepers benefit event.

Council President Pratt stated she attended the Metro C4 meeting, the Byrom Community Involvement Organization meeting, website beta testing sessions, and the League of Oregon Cities Conference.

Mayor Bubenik stated he presented at the Rotary Club meeting, attended the Greater Portland Inc. meeting, the City of Sherwood State of the City event, the Joint Policy Advisory Committee on

Transportation meeting, the City of Wilsonville State of the City event, and the League of Oregon Cities Conference.

Adjournment

Mayor Bubenik adjourned the meeting at 6:55 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor










CC WS Minutes 4-27-26

Final Audit Report

2026-05-12

Created:	2026-05-12
By:	Nicole Morris (nmorris@tualatin.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAi1ufnhBDZJcl_JnP4UH6rXPjwcWDpFA

"CC WS Minutes 4-27-26" History

-  Document created by Nicole Morris (nmorris@tualatin.gov)
2026-05-12 - 3:53:24 PM GMT
-  Document emailed to fbubenik@tualatin.gov for signature
2026-05-12 - 3:53:28 PM GMT
-  Document emailed to Nicole Morris (nmorris@tualatin.gov) for signature
2026-05-12 - 3:53:29 PM GMT
-  Email viewed by Nicole Morris (nmorris@tualatin.gov)
2026-05-12 - 3:59:11 PM GMT
-  Document e-signed by Nicole Morris (nmorris@tualatin.gov)
Signature Date: 2026-05-12 - 3:59:21 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Email viewed by fbubenik@tualatin.gov
2026-05-12 - 5:32:02 PM GMT
-  Signer fbubenik@tualatin.gov entered name at signing as Frank Bubenik
2026-05-12 - 5:32:17 PM GMT
-  Document e-signed by Frank Bubenik (fbubenik@tualatin.gov)
Signature Date: 2026-05-12 - 5:32:19 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-05-12 - 5:32:19 PM GMT



TUALATIN CITY COUNCIL

OFFICIAL MEETING MINUTES
FOR APRIL 27, 2026

PRESENT: Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco, Councilor Octavio Gonzalez

Call to Order

Mayor Bubenik called the meeting to order at 7:03 p.m.

Pledge of Allegiance

Announcements

1. Proclamation Declaring May 2026 as Mental Health Awareness Month in the City of Tualatin

NAMI Outreach and Development Manager Gary Marschke shared information on NAMI and mental health awareness.

Councilor Brooks read the proclamation declaring May 2026 as Mental Health Awareness Month in the City of Tualatin.

2. Proclamation Declaring the Week of May 10-16, 2026 as National Police Week in the City of Tualatin

Police Chief Greg Pickering presented information on National Police Week.

Council President Pratt read the proclamation declaring the week of May 10-16, 2026 as National Police Week in the City of Tualatin.

3. Proclamation Declaring the Week of May 3-9, 2026 as Public Service Recognition Week in the City of Tualatin

Human Resource Director Stacy Ruthrauff presented information on Public Service Recognition Week.

Councilor Gonzalez read the proclamation declaring the week of May 3-9, 2026 as Public Service Recognition Week in the City of Tualatin.

4. Proclamation Declaring May 10-16, 2026 as National Prevention Week in the City of Tualatin

Tualatin LEAP Member presented information on the group, noting their moto is Prevention is Connection.

Councilor Hillier read the proclamation declaring May 10-16, 2026 as National Prevention Week in the City of Tualatin.

5. State of the City Announcement

Mayor Bubenik announced that the State of the City will be held on May 19, 5:30 p.m., at the Grand Hotel at Bridgeport. It is a free event open to the public.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Council President Pratt, Seconded by Councilor Sacco. Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of April 13, 2026
2. Consideration of Approval of Late Liquor License Renewal for 2026

Special Reports

1. Outside Agency Grant Awardee- Borland Free Clinic

Borland Free Clinic Director Jordan Skornik presented information regarding the organization. Director Skornik thanked the Council for its support through the grant program and stated the organization's mission is to bring hope and healing to vulnerable individuals in the community. He explained all services are provided at no cost to patients.

Director Skornik shared a brief history of the organization and provided an overview of services and community partnerships. He reported that in 2025 the clinic served 526 patients, the majority of whom were uninsured. He stated 143 volunteers contributed more than 6,500 hours of service and the clinic provided approximately \$300,000 in free medical care. Director Skornik noted approximately one-third of patients served are residents of Tualatin.

Councilor Reyes thanked the organization for its service to the community.

Mayor Bubenik expressed appreciation for the organization's work and noted support for the addition of a new physician to expand services.

Councilor Brooks thanked Director Skornik for sharing the organization's challenges and stated it is important for the community to understand those needs.

General Business

1. Eviction Prevention Discussion

Homelessness City/County Liaison Megan Cohen presented information regarding eviction prevention. Liaison Cohen provided background, stating Council previously expressed interest in eviction prevention strategies following a presentation on safe parking. She noted eviction prevention is identified as a 2026 Council priority to support resources and programs that help

residents remain housed. Liaison Cohen reviewed the current eviction prevention landscape, noting funding sources include federal, state, Metro Supportive Housing Services funds, and private contributions such as nonprofit and faith-based organizations. She explained residents may access rent assistance through eviction court processes, coordinated entry systems, and local service providers. She noted when direct rent assistance is not available, other forms of support such as food assistance, utility bill support, and clothing assistance are often used to help offset costs.

Liaison Cohen outlined Tualatin specific investments, including the Outside Agency Grant program, the City/County Homelessness Liaison position, the Tualatin Utility Bill Assistance Program, advocacy through the City's legislative agenda, and support for affordable housing development. She identified potential enhancement opportunities, including continued legislative advocacy, increased outreach and connection to services through City departments such as the Library and Police, participation in regional decision making at the county and Metro levels, refining Outside Agency Grant funding priorities, and exploring new funding allocations.

Councilor Brooks asked about gaps in funding and limitations in access points for services. She stated she would like that information documented to support advocacy efforts and asked for an estimate of the funding gap.

Councilor Sacco expressed interest in focusing Outside Agency Grant funding more directly on eviction prevention efforts and requested additional information on how current funding is distributed. Liaison Cohen discussed how surrounding jurisdictions allocate funds and potential models for prioritization.

Councilor Hillier asked whether there are agencies that specifically serve youth and how many youth are impacted locally. Liaison Cohen stated Oregon has the highest rate of youth homelessness in the United States and noted youth specific services are part of the broader system.

Councilor Hillier asked what low-income housing providers exist in Tualatin beyond Plambeck Gardens. Liaison Cohen stated she will research and provide additional information following the meeting.

Councilor Hillier asked whether assistance programs are available for homeowners at risk of foreclosure. Liaison Cohen stated programs for mortgage assistance differ from rental assistance and are more limited.

Council President Pratt emphasized the importance of ensuring City funds are used as effectively as possible and stated she would like to better understand which programs provide the greatest impact.

Councilor Brooks asked about the status of the Tualatin Utility Bill Assistance Program, including how the program is performing and remaining funding levels. Liaison Cohen stated she will need to follow up with specific data.

2. Review of Library Cooperative Intergovernmental Agreements between the City of Tualatin and Washington County

City Manager Sherilyn Lombos presented a review of the Washington County Cooperative Library Services Intergovernmental Agreements. Manager Lombos provided historical background, stating the cooperative began in 1976 with a voter approved tax measure to fund library services in Washington County. She noted Tualatin joined the cooperative in 1977 and that five local option levy renewals have been approved since 2006. She stated the 2026-27 Washington County Cooperative Library Services budget includes funding from the recently approved levy.

Manager Lombos explained there are currently two intergovernmental agreements: the Washington County Cooperative Library Services Agreement and the Public Library Network, Services, and Funding Intergovernmental Agreement. She stated that the Cooperative Agreement is a perpetual agreement establishing governance structure, roles, and processes among member libraries and Washington County. She noted it was originally approved in 2006 with amendments in 2007 and 2016. The second agreement is a five-year funding agreement aligned with the levy cycle and outlines operational terms, minimum service requirements, ownership and management of the information network, services provided by WCCLS, services provided by member libraries, and funding allocation and distribution.

Manager Lombos stated the WCCLS funding and governance project began in January 2024. She reported that in October 2025 the funding allocation methodology and service boundaries were approved, followed by voter approval of a five-year local option levy in November 2025. She stated the governance and intergovernmental agreement drafting process is currently underway.

Manager Lombos reviewed the structure of the cooperative, noting it includes Washington County and nine member cities, as well as three nonprofit libraries. She stated WCCLS operates as a county department governed by the Board of County Commissioners and provides infrastructure and services connecting the libraries into a unified system. She stated Tualatin's service population is estimated at 30,148, which includes the City of Durham but not yet the unannexed areas of Basalt Creek.

Manager Lombos outlined responsibilities of member libraries, including collections, community outreach, staffing, programming, technology, and operations. She outlined WCCLS responsibilities including systemwide collections, outreach support, technology infrastructure, and operational coordination.

Manager Lombos presented information on the centralized collection project, a multi-year effort to transition from decentralized to centralized management of physical collections. She explained that currently each library manages its own collection, while digital collections are already centralized. She stated the project is intended to create efficiencies and cost savings across the system and is anticipated to be implemented beginning in July 2027. She noted Tualatin is advocating for a phased implementation, continued local input, and preservation of community-focused collections.

Manager Lombos reviewed funding allocations, stating Tualatin's proposed allocation for Fiscal Year 2026-27 is approximately \$2,009,850. She explained the funding formula includes service area population, staffing levels, and cost factors, and noted funding provisions address distribution, adjustments, and reporting requirements.

Councilor Brooks asked about the estimated population used to determine Tualatin's user base, noting the city experiences a significant daily influx of people beyond its residential population.

She expressed interest in better understanding how those factors are reflected in funding allocation calculations.

Councilor Brooks asked how a potential downturn in County funding would affect baseline funding levels. City Manager Lombos stated funding levels are tied to property tax revenues rather than the County's general fund and would fluctuate accordingly.

Councilor Brooks asked about maintaining Tualatin's local collection and the potential impacts of centralized collection management on fundraising efforts by the Tualatin Library Foundation. She expressed concern about the differences between the current model and a centralized system.

Manager Lombos reviewed governance structure, stating the WCCLS Executive Board includes 12 voting members representing participating libraries, along with non-voting county representatives. She stated the Library Leadership Group also includes representatives from all member libraries and supports decision making. She emphasized decisions are intended to be collaborative and supported by shared accountability, communication, and reporting requirements.

Manager Lombos outlined next steps, stating initial feedback to Washington County is due May 1, followed by a county work session and consideration of revisions. She stated the agreement is expected to return to Council for adoption in June. She also outlined areas where Council may wish to advocate, including maintaining local control of collections, ensuring involvement in funding decisions, and reinforcing the need for strong communication within the cooperative.

PUBLIC COMMENT

Tualatin Library Foundation representative Emily Yonker stated the Foundation Board is unanimously opposed to the agreement as drafted. She expressed concern that the agreement would reduce local control over library collections and stated the Foundation believes it is in the community's best interest to retain local decision-making authority.

COUNCIL QUESTIONS

Councilor Gonzalez expressed concern regarding the complexity of the governance structure and potential impacts of county funding reductions. He stated he does not want the city to lose local control.

Councilor Sacco asked what services are funded through WCCLS. Manager Lombos stated funding supports collections, courier services, and systemwide infrastructure. Councilor Sacco asked about staffing costs associated with those services. Manager Lombos stated she will follow up with additional information.

Councilor Sacco asked what portion of the collection would remain locally controlled. Manager Lombos stated that is still under development.

Councilor Sacco asked whether Library Foundation supported materials would remain with the library. Library Supervisor Sarah Juesdason confirmed those materials would remain in Tualatin.

Councilor Sacco also asked whether current hours and staffing levels would be maintained. Manager Lombos stated they would remain unchanged.

Mayor Bubenik asked how funding gaps would be addressed if county revenues decline. Manager Lombos stated the city would be responsible for covering any shortfall.

Councilor Sacco asked how risks related to county revenue fluctuations could be mitigated. Manager Lombos stated there are no guarantees in the agreement and risk mitigation options are limited.

Councilor Sacco expressed concern about maintaining equitable representation among member cities. Manager Lombos stated the agreement does not create an imbalance in decision-making authority.

Councilor Sacco asked about the service area boundaries and whether they include portions of Clackamas County. City Manager Lombos stated the service area includes the entire City of Tualatin.

Councilor Sacco asked about how those boundaries were determined. City Manager Lombos stated a consultant conducted an equity analysis and determined that using established service area boundaries is the simplest and most consistent approach for calculating user population and funding allocations.

Councilor Hillier asked about potential cost savings associated with the centralized collections project. City Manager Lombos stated any savings realized through the program would remain within the City's library budget.

Councilor Hillier expressed interest in including a resolution or exit clause within the agreement.

Councilor Reyes asked for clarification on the decision-making process within the cooperative. City Manager Lombos explained that decisions are made through a collaborative structure involving the WCCLS Executive Board and the Library Leadership Group, with member libraries participating in shared governance and providing input on systemwide decisions.

Councilor Brooks asked how population figures are calculated and expressed concern about potential impacts to Tualatin if other libraries are less successful. She also expressed concern regarding the county's financial stability and noted a desire for more community outreach on the agreements.

Council President Pratt asked about the funding allocation formula. Manager Lombos stated it is based on service area population, staffing levels, and cost factors.

Council President Pratt asked why funding allocations must be finalized before services begin. Manager Lombos explained the levy expires June 30, 2026, requiring a new agreement to distribute funds.

Council President Pratt asked what would happen if the city does not sign the agreement. Manager Lombos stated the city would not receive WCCLS funding.

City Attorney Kevin McConnell provided legal review and expressed concerns regarding the termination clause and lack of clear provisions for addressing breaches of the agreement.

Councilor Gonzalez asked whether funding would continue if the agreement were terminated. City Attorney McConnell stated additional clarification is needed.

Councilor Hillier asked whether termination language should be clarified in both agreements. City Attorney McConnell stated further coordination with County attorneys is needed.

Councilor Brooks asked for clarification regarding ownership of collections and funding if the agreement is terminated. City Attorney McConnell stated intergovernmental agreements are entered into in good faith and those details require further clarification.

Mayor Bubenik asked about the centralized collections process, noting it was described as collaborative, and requested clarification on what constitutes a "collaborative process." City Attorney Kevin McConnell stated intergovernmental agreements are inherently collaborative in nature and noted the term is not specifically defined within the agreement.

Mayor Bubenik asked about the role of the WCCLS Manager and whether that position has authority to dictate policy. He expressed concern that policy decisions should remain with the Executive Board and Library Leadership Group. City Manager Lombos confirmed that policy direction is the responsibility of the Executive Board and Leadership Group.

Mayor Bubenik asked about the interpretation clause in the agreement. City Attorney McConnell stated the clause is standard in intergovernmental agreements.

Mayor Bubenik asked who determines the timeline for implementation of the centralized collections project. City Manager Lombos stated the project is currently being managed by WCCLS in coordination with the Library Leadership Group.

Mayor Bubenik asked who retains control over library facilities and how space within the library is used. City Attorney McConnell stated the County does not have authority over city-owned facilities and the City retains control over use of its spaces.

Mayor Bubenik asked about the termination clause. City Attorney McConnell stated additional clarification may be needed and noted that termination provisions are an important consideration within the agreement.

Mayor Bubenik asked about the decision-making structure within the cooperative. City Manager Lombos stated the cooperative is intended to be governed by the member cities through the established board and leadership structure.

Mayor Bubenik asked about Exhibit D and whether library funding allocations can change in future years. City Manager Lombos stated the initial year establishes a base allocation; with future year adjustments determined through the agreed-upon methodology.

Mayor Bubenik asked for clarification on whether centralized collection efforts apply to both digital and physical materials. Supervisor Jesudason clarified the current discussion pertains to physical collections, as digital collections are already managed centrally.

Mayor Bubenik stated residents can provide input to Washington County Commissioners at a public event scheduled at Perlo where community members can attend and ask questions regarding the agreement and related topics.

3. Consideration of Recommendations from the Council Committee on Advisory Appointments

Council President Pratt, Councilor Reyes, and Councilor Sacco thanked all applicants for applying. They read the names of the recommended applicants.

Motion to accept the recommendations as presented made by Council President Pratt, Seconded by Councilor Reyes.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

Council Communications

Councilor Brooks stated she attended the Tualatin Riverkeepers Earth Day celebration.

Adjournment

Mayor Bubenik adjourned the meeting at 10:45 p.m.

Sherilyn Lombos, City Manager

Nicole Morris

_____ / Nicole Morris, Recording Secretary

Frank Bubenik

_____ / Frank Bubenik, Mayor










CC Minutes 4-27-26

Final Audit Report

2026-05-12

Created:	2026-05-12
By:	Nicole Morris (nmorris@tualatin.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAiQNKmiA46y5-S4jMxg7OewJUjIFxgaSu

"CC Minutes 4-27-26" History

-  Document created by Nicole Morris (nmorris@tualatin.gov)
2026-05-12 - 3:57:33 PM GMT
-  Document emailed to fbubenik@tualatin.gov for signature
2026-05-12 - 3:57:38 PM GMT
-  Document emailed to Nicole Morris (nmorris@tualatin.gov) for signature
2026-05-12 - 3:57:38 PM GMT
-  Email viewed by Nicole Morris (nmorris@tualatin.gov)
2026-05-12 - 4:01:58 PM GMT
-  Document e-signed by Nicole Morris (nmorris@tualatin.gov)
Signature Date: 2026-05-12 - 4:02:06 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Email viewed by fbubenik@tualatin.gov
2026-05-12 - 5:30:34 PM GMT
-  Signer fbubenik@tualatin.gov entered name at signing as Frank Bubenik
2026-05-12 - 5:30:52 PM GMT
-  Document e-signed by Frank Bubenik (fbubenik@tualatin.gov)
Signature Date: 2026-05-12 - 5:30:54 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-05-12 - 5:30:54 PM GMT