



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION FOR JANUARY 11, 2021

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

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Mayor Bubenik called the meeting to order at 5:00 p.m.

### **1. Public Meetings – a Briefing.**

City Attorney Sean Brady presented an informational briefing on public meetings. He covered topics including public meeting types, requirements of public meeting laws, serial meetings, information gatherings, and tips to avoid violations.

### **2. Sewer and Stormwater Rates.**

Finance Director Don Hudson presented on sewer and stormwater rates. He stated Clean Water Services decided to not raise rates in July 2020 so the city followed suite and paused rate increases at that time and decided to re-evaluate in January 2021. He stated the Clean Water Services Board met again and decided to not raise rates. When Council last discussed in December they requested a presentation on potential impacts moving forward. Director Hudson stated staff evaluated rates based off the city's master plans. He stated the sewer fund beginning balances were higher than estimated and the capital projects in that fund have been adapted and modified. Director Hudson stated with the balances to date he is comfortable waiting until July 1 to do a rate increase as there won't be a need to propose a higher rate than originally projected in the master plan.

Councilor consensus was reached to postpone rate increase discussions until July.

### **3. City Council Committee Assignments.**

The Council discussed committee assignments and assigned members.

### **4. Council Meeting Agenda Review, Communications & Roundtable.**

Councilor Hillier invited everyone to take the Tualatin Together survey available on their website.

Councilor Pratt stated she attended the CIO President's meeting, the West Linn and Wilsonville hearing about potential construction of a storage unit behind the school, met with West Linn and Lake Oswego regarding the third party IGA, the Council Committee on Advisory Appointments meeting, and the swearing in ceremony.

Councilor Brooks stated the Local Implementation Planning Committee for the Metro Housing Bond just finished the first draft proposal. She stated application review is beginning for the Policy Advisory Board.

Councilor Reyes stated she attended the Council Committee on Advisory Appointments meeting and the Washington County Consolidated Coordinating Committee meeting.

Mayor Bubenik stated he presented "The Year That Was" to the Tualatin Rotary.

Mayor Bubenik adjourned the meeting at 6:41 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

**Signature:** 

**Email:** fbubenik@tualatin.gov

**Signature:** 

**Email:** nmorris@tualatin.gov









# CC WS Minutes 1-11-21

Final Audit Report

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## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR JANUARY 11, 2021

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

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### **Call to Order**

Mayor Bubenik called the meeting to order at 7:00 p.m.

### **Moment of silence for those who have lost their lives to COVID-19**

### **Announcements**

#### 1. Council President Selection

Motion to nominate Councilor Grimes as Council President made by Councilor Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

#### 2. Introduction of Metro Councilor Gerritt Rosenthal

Metro Councilor Gerrit Rosenthal introduced himself to the Council.

#### 3. Tualatin Youth Advisory Council Update and Recap of 2020 Activities

Youth Advisory Council (YAC) Members presented their 2020 Year in Review. Members recapped their attendance at the National League of Cities Conference in March. After the conference the committee went on hiatus due to the coronavirus until this last month. Upon return the YAC created a Black Lives Member Solidarity statement that they shared. The committee is currently reviewing 10 new member applications, brainstorming ideas for new projects, and plan to attend the virtual Oregon Youth Summit next month.

### **Public Comment**

Tualatin Chamber of Commerce Director Linda Moholt presented a letter from their Business Advocacy Council urging the council to help save Tualatin's locally owned small businesses.

### **Consent Agenda**

Motion to adopt the consent agenda made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Sacco, Councilor Hillier

MOTION PASSED

1. Consideration of Approval of the City Council Work Session and Regular Meeting Minutes of December 14, 2020
2. Consideration of **Resolution No. 5332-21** Accepting 2019 Urban Areas Securities Initiative Grant Funds to Support the Tualatin Community Emergency Response Team
3. Consideration of **Resolution No. 5333-21** Authorizing Network Equipment, Design, Materials, and Installation Purchase through an Interstate Cooperative Procurement
4. Consideration of **Resolution No. 5334-21** Authorizing the City Manager to Execute a Grant Agreement for a Metro Area Communications Commission Grant; and Appropriating Special Purpose Revenues in the City's General Fund During the FY 2020-21 Budget
5. Consideration of **Resolution No. 5335-21** Awarding the Contract for Construction of the Tualatin Commons Fountain Renovation Project, and Authorizing the City Manager to Execute a Contract
6. Consideration of **Resolution No. 5336-21** Authorizing the City of Tualatin to Enter into a Memorandum of Understanding with National Parks and Recreation Association (NRPA)

## **General Business**

1. Consideration of Recommendations from the Council Committee on Advisory Appointments

Councilor Brooks presented the recommended appointments for the Core Area Parking District Board and the Budget Advisory Committee. She thanked all applicants for applying.

Motion to approve committee recommendations made by Councilor Brooks, Seconded by Councilor Reyes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Sacco, Councilor Hillier

MOTION PASSED

2. Consideration of Stoneridge Park Redesign Report

Parks and Recreation Director Ross Hoover and Rich Mueller presented the Stoneridge Park redesign. Director Hoover presented background on the park. Manager Mueller stated a site assessment was done to look at opportunities for the park. He stated a bilingual public engagement process was important for this project and included park open houses, online surveys, and virtual focus group meetings. Director Hoover shared desired park amenities for the area including a water feature, basketball court, walking paths, picnic tables, play structures, and public art. He presented two design options. Manager Mueller stated Option A goes partly into the adjacent property and would require an easement from the apartment complex. He noted the property owners are amenable to the easement. Director Hoover stated from the survey Option A is the preferred community design. Manager Mueller stated next steps include securing funding opportunities, design refinement, and construction. He stated no timeline is in place as of now until funding is secured.

Councilor Pratt asked what the security concerns were from the community in regards to the park. Director Hoover stated those concerns can be addressed by illuminating the space with additional lighting.

Councilor Brooks was excited to see the creative use of an easement for this park.

Councilor Brooks asked about density in the area compared to other parks. Director Hoover stated this is the highest density of Spanish speakers in Tualatin.

Councilor Sacco stated she appreciated staff including all of the comments from the community in the packet so she could get a sense of what they feel the space is now and what it can be.

Councilor Reyes asked if there was something in Option A that made it the preferred option. Manager Mueller stated through the public process features were refined and that is how Option A was established.

Councilor Reyes asked how this will be financed. Director Hoover stated park grants are typically funded through the Oregon Lottery, noting the pandemic has had an effect on that funding. He stated he believes this project is a highly competitive project for the Metro Bond.

Councilor Reyes asked how staff plans to maintain the relationships that were built during this research while awaiting funding. Manager Mueller stated staff will keep engaging the neighborhood in different aspects such as park renaming.

Mayor Bubenik recommended staff look to leverage the Community Development Block Grant. Manager Mueller stated staff attended the grant workshop to position the city to apply.

Councilor Reyes asked what the cost will be to build the proposed option. Manager Mueller stated it is estimated at \$2.75 million.

Motion to accept the Stoneridge Park Redesign report made by Councilor Pratt, Seconded by Councilor Reyes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

## **Council Communications**

Councilor Brooks encouraged community members to sign up for the Regional Water Consortium newsletter.

Mayor Bubenik read the statement put out by the Metro Mayor's Consortium regarding the incident at the US Capital.

## **Adjournment**

Mayor Bubenik adjourned the meeting at 8:48 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

**Signature:** 

**Email:** fbubenik@tualatin.gov

**Signature:**   
Nicole Morris (Jan 26, 2021 09:33 PST)

**Email:** nmorris@tualatin.gov









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