



Minutes

TUALATIN PARK ADVISORY COMMITTEE

Date

Virtual Meeting

Members Present:	Emma Gray, Beth Dittman, Taylor Sarman, Cosi Slider, Carl Hosticka
Members Absent:	John Makepeace, Adam Peterson
Staff Present:	Dustin Schull, Parks & Recreation Director Kira Hein, Project Manager Bella DePhillipo, Office Coordinator
Public:	None

A. Call to Order

1. Roll Call: Emma Gray called the meeting to order at 6:01 pm.

B. Approval of Minutes

1. September 9, 2025: Emma Gray entertained a motion to approve the September 9th meeting minutes. Carl Hosticka moved, Beth Dittman seconded, and the minutes passed with unanimous approval.

C. Communication & Comments

1. Chair: None.
2. Staff: None.
3. Public: None.

D. Old Business

1. Project Update: Kira Hein shared the Project Update presentation that will be presented to City Council on October 27th.
 - 1 Parks & Trails Bond: Kira Hein shared updates on Nyberg Creek Trail, the Riverfront Park, and the athletic field improvement study.
 - 2 ARPA (American Rescue Plan Act): Kira Hein gave an update on Las Casitas Park and Basalt Creek Linear Park.
 - i. Beth Dittman asked if it would be possible to have QR codes linked to surveys at the linear park, to notify people that it is only stage one of design. Kira agreed on the idea.

2. [Committee Goals](#)

- 1 2025 Goals: No committee goals were changed this month.
3. New Member Orientation
 - 1 Committee Assignment Description: Kira Hein shared the volunteer assignment description with the committee and gave a brief overview of the description.
 - 2 City Charter & Municipal Code: Kira Hein gave a brief overview of the municipal code and pointed the committee to the meeting packet for further reading.

- 3 Advisory Committee Handbook: Kira Hein shared the advisory committee handbook and gave a brief overview.
- 4 League of Oregon Cities Handbook: Kira gave a brief overview of the handbook and referred the committee to the meeting packet for further reading.
 - i. Beth Dittman added a reminder that current committee members will have to re-apply and re-interview when their terms are up.
 - ii. Emma Gray reminded the group that her term as chair of the committee will be up soon, and she invited all committee members to apply.
 - iii. Emma Gray suggested that committee members save a copy of this meeting's packet somewhere for future reference of the training items.
4. Core Area Reinvestment Area Update
 - 1 Tualatin Downtown Revitalization Project Timeline: Beth Dittman shared a visual graphic timeline for the CORA project. She spoke about her experience working with the committee so far, specifically with the new planning & engagement consultant.
 - i. Taylor Sarman asked if the consultant's recommendations were posted on the CORA website yet. Beth said no, but she offered to share them with the group as soon as they're ready to be made public.

E. New Business

1. Park Utility Fee Projects: Dustin Schull informed the committee that the utility fee project list will be smaller this year due to limited staff bandwidth in the near future. He added that a shortened list of potential projects will be brought to the committee at the November meeting.
2. Updates
 - a. Programs: Bella DePhillipo gave an update on the upcoming Pumpkin Regatta, and Dustin Schull shared the continuing success of the JPC meal program.
 - b. Projects: All project updates were shared in Old Business.
 - c. Operations: Dustin Schull updated the committee on the current parks maintenance project to replace the benches on the splashpad side of Lake of the Commons.
 - d. Volunteers: No updates.

F. Upcoming Dates & Calendar Review: The calendar was absent from this meeting's packet, but it will be included in the next one. Emma Gray reminded the committee members about the Council presentation on the 27th.

G. Committee Member Communications: Emma Gray reminded members to log their volunteer hours in Volgistics.

H. Adjournment: Emma Gray adjourned the meeting at 6:54 pm.

