



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

September 2, 2025

Present: Rachel Elliot, Emy Loanzon, Dana Paulino, Ashley Payne, DeAnn Welker, Thea Wood

Absent: Nestor Sanchez

Public:

Staff: Jerianne Thompson, Library Director  
Don Hudson, Finance Director / Assistant City Manager

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**A. CALL TO ORDER**

Dana Paulino called the meeting to order at 6:00 PM.

**B. APPROVAL OF MINUTES**

Rachel Elliot moved to accept the July meeting minutes as written; Ashley Payne seconded. The motion passed unanimously.

**C. COMMUNICATIONS**

**1. Chair:** None.

**2. Staff:** Jerianne Thompson announced that the Library will be closed to the public the first week of September for a lighting replacement project. She also announced the Library has a new historical replica on display: a 1/10 scale model of the Willamette Meteorite, on permanent loan from the Ice Age Floods Institute, Lower Columbia Chapter. Thompson shared information about upcoming Library and City events and encouraged committee members to participate in a survey about downtown revitalization. Thompson shared recent usage statistics, quarterly program statistics, and comment cards.

**3. Teen Library Committee:** None.

**4. Public:** None.

**D. OLD BUSINESS**

**1. WCCLS Funding & Governance Evaluation:** Thompson provided updates about the evaluation project. City Manager Sherilyn Lombos attended a work session at the end of July to continue refining a new funding methodology. Thompson also discussed feedback provided to WCCLS regarding the plan to

centralize collection management. Tualatin has asked Washington County for commitments to maintain community-focused local library collections and to involve member library leaders in annually determining the amount to be spent on collections at the library and input into how that money is broadly allocated across collection areas. Washington County will develop a request for proposals next month to select a consultant to support the project, with input from member library directors.

**2. Library Local Option Levy:** Thompson shared the results of the third round of voter polling conducted in July about the library levy planned for the November ballot. Polling results were positive, and the polling consultant continues to predict passage of the levy. Thompson also shared local plans for levy education presentations.

**E. NEW BUSINESS**

**1. Child Safety Policy:** Committee members reviewed revisions to the Child Safety Policy, comprising the addition of one sentence. Elliot moved to recommend adoption of the revisions as presented; Thea Wood seconded. The motion passed unanimously.

**2. Organizational Assessment:** Thompson provided an overview of the Library Department's efforts to conduct an organizational assessment this year, which will examine the work of library staff, the needs of the community, and opportunities for organizational improvement. She then reviewed the Organizational Profile and Patron Profile created through the process. The next stage will focus on the library workforce.

**F. FUTURE AGENDA ITEMS**

1. Library Service Areas
2. Funding Sources (Finance Department)

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

1. Members: None.

**H. ADJOURNMENT**

Meeting was adjourned at 7:40 PM.

by Jerianne Thompson, Recording Secretary