



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

February 10, 2026

Present: Rachel Elliot, Emy Loanzon, Dana Paulino, Ashley Payne

Absent: Melissa Lawrence, DeAnn Welker

Public:

Staff: Jerianne Thompson, Library Director

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A. **CALL TO ORDER**

Ashley Payne called the meeting to order at 6:04 PM.

B. **APPROVAL OF MINUTES**

Emy Loanzon moved to accept the January 2026 meeting minutes as written; Rachel Elliot seconded. The motion passed unanimously.

C. **COMMUNICATIONS**

1. **Chair:** None.

2. **Staff:** Jerianne Thompson reported that the Tigard Public Library 3-month closure has contributed to a 45 percent increase in visits and 48 percent increase in physical checkouts during the first week of February, compared to February last year. The Library will host a Craft Supply Swap on February 23. She also reported that with the recent federal passage of the Labor, Health, and Human Services Act funding, the Institute of Museum and Library Services has been funded for federal fiscal year 2025. This means the State Library of Oregon will be able to fund Library Services and Technology Act grants for fiscal year 2027. Thompson shared recent usage statistics, program statistics, and comment cards.

3. **Teen Library Committee:** Thompson said the committee is preparing for the annual Unlucky in Love program later this month.

4. **Public:** None.

D. **OLD BUSINESS**

1. **WCCLS Funding & Governance Evaluation:** Thompson shared an update on the evaluation project, which is currently focused on governance improvements. City Manager Sherilyn Lombos and Thompson are participating in the process to provide feedback on partner group roles and

responsibilities, decision-making, base service level requirements, and the funding allocation formula. Partner groups are also discussing criteria for what constitutes a countywide decision.

**2. Annual Report:** Committee members reviewed the committee's draft Annual Report to City Council and presentation slidedeck. Committee members asked to include more library photos in the presentation and agreed to take an updated committee at the March meeting and present to City Council on March 23. Dana Paulino moved to approve the Annual Report; Rachel Elliot seconded. The motion passed unanimously.

**E. NEW BUSINESS**

**1. Strategic Plan:** Thompson provided an overview of strategic planning at Tualatin Public Library. A strategic plan is a roadmap to keep our shared values, goals, and priorities centered in library staff's day-to-day work. She said it's a cyclical process: starting with an understanding of the community needs to develop a vision and strategic focuses, goals, and objectives; then using the plan to determine resource allocation; with ongoing review and analysis that leads to updating the plan. Thompson reviewed the processes used to develop a strategic plan in 2015-16 and to update the plan every 3 or so years. She said work will begin in the spring to refresh the plan. Committee members asked how community demographics are changing and how the Library could help address local needs.

**D. OLD BUSINESS**

**2. Library Local Option Levy:** Thompson reviewed election data from the recent Washington County levies for public libraries and public safety. She reviewed the results of the individual voter precincts in Tualatin Library's service area, showing voter turnout for the past three levies, the number of ballots cast in 2025, and a chart comparing the percent of "yes" votes for each of the last three levy measures.

**F. FUTURE AGENDA ITEMS**

1. Library Service Areas: Account Services
2. Organizational Assessment Update

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

1. Members: None.

**H. ADJOURNMENT**

The meeting was adjourned at 7:50 PM.

by Jerianne Thompson, Recording Secretary