



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR SEPTEMBER 14, 2020

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes, Councilor Valerie Pratt

Work Session

Mayor Bubenik called the meeting to order at 5:31 p.m.

1. Clackamas County: Transit Development Plan and Shuttles Study.

Management Analyst Gareth Prior introduced Clackamas County Staff Karen Buehrig, Brett Setterfield, and Kristina Babcock to present an update on the Transit Development Plan and the Last Mile Shuttle planning. Mrs. Buehrig stated the project looks at the TriMet service area in Clackamas County and unincorporated Clackamas County with no transit providers. Mr. Setterfield stated there are seven transit providers in Clackamas County with 46 fixed routes and 18 formal and informal park and ride facilities. He stated the project goals include enhanced connectivity, equity, health and safety, promote sustainability, and improved customer experience and mobility. Mr. Setterfield stated the issues include areas within the transit supportive areas that do not have service. He shared the service area demographics for the study area. Mrs. Buehrig stated the needs overview includes the few direct connections from the county to major employment areas, regional corridors without transit service, intercommunity connections, and communities without transit access. She stated common needs identified included new connections, new local service, and additional transit service. Mrs. Buehrig stated next steps include public involvement and identifying and evaluating future service enhancements.

Mrs. Babcock presented on the Clackamas County Last Mile Shuttle project. She stated the four specific projects identified include: Oregon City Last Mile, Clackamas Industrial, Milwaukie Industrial, and a Tualatin/West Linn/Oregon City commuter shuttle. Mrs. Babcock stated the Tualatin/West Linn/Oregon City Shuttle is currently in the feasibility study phase. She stated shuttle planning includes looking at existing services, service providers, connection, demand, frequency, and routing needs. Mrs. Babcock stated the feasibility effort is being funded by HB 2017 Regional Coordination Dollars allocated to Clackamas County. She stated there is no long term funding for implementation of the project.

Councilor Brooks asked for clarification on the connection to Bridgeport. Mrs. Babcock stated Ride Connection would rework the red route to reach the southern parts of Tualatin and add a green loop to service the missed areas.

Councilor Reyes asked about the proposed operational times. Mrs. Babcock stated tentatively they would run from 5am-9pm.

Councilor Pratt asked about long term funding after the pilot program period. Mrs. Babcock stated after demand is established they will spend the time to seek out the long term funding.

Councilor Morrison thanked Clackamas County staff for their work on these projects.

Council President Grimes asked what the implementation timeframe is. She also wants to ensure there is transit out to Borland as that is where critical services are available. Mrs. Babcock stated the implementation timeline would start around June 2021.

Mayor Bubenik asked how you demonstrate ridership without funding being available until 2022. Mrs. Babcock stated they work off projections before they receive funding. Mayor Bubenik asked if this will be state or federal funding. Mrs. Babcock stated it can be a mix of both.

Councilor Brooks asked if there will be shelter and pullouts on these new routes. Mrs. Babcock stated design won't happen during the pilot program but will be evaluated for long term projects.

2. Allocation of Funds to Outside Agencies.

Assistant City Manager Megan George stated the Council allocated \$40,000 for Outside Agency Grants this year. She stated the city received 18 applications with a request total of approximately \$84,000.

The Council deliberated and allocated funding for selected recipients. A resolution will be brought back to the next meeting for approval.

3. Council Meeting Agenda Review, Communications & Roundtable.

Moved to regular meeting.

Mayor Bubenik adjourned the meeting at 6:59 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: Nicole Morris
Nicole Morris {Sep 29, 2020 10:01 PDT}

Email: nmorris@tualatin.gov

Signature: Frank Bubenik

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Present: Mayor Frank Bubenik, Council President Nancy Grimes Councilor Bridget Brooks,
Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes, Councilor Valerie Pratt

7:00 P.M. CITY COUNCIL MEETING

Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

Announcements

1. Our Home, Our Health Event Announcement

Community Development Director Aquilla Hurd-Ravich announced the Our Home, Our Health event on September 30, 6:00 p.m., online.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Council President Grimes, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

1. Consideration of Approval of the City Council Work Session and Regular Meeting Minutes of August 24, 2020
2. Consideration of **Resolution No. 5520-20** Authorizing the City Manager to Enter into an Intergovernmental Agreement (IGA) with the Oregon Department of Land Conservation and Development (DLCD) to Provide the City with Consultant Assistance for a Housing Production Strategy and Housing Code Updates

Special Reports

1. Tualatin Arts Advisory Committee Annual Report

Tualatin Arts Advisory Committee (TAAC) Member Brett Hamilton presented the committee's annual report. Member Hamilton stated the committee's mission is to support, connect, and inspire the creation and integration of all art forms into the city's rich cultural heritage and vibrant future. He stated the committee meets monthly, attends and hosts activities and events, encourages opportunities for art recognition, and work to stimulate private and public support for

the arts. Member Hamilton stated 2019-2020 accomplishments include the Viva Tualatin event, Storm Drain mural installations, sidewalk art, Community Arts Engagement Awards, financial support to arts agencies, and participation in the Veterans' Memorial Stakeholder Committee. Chair Buck Braden stated committee goals for 2020-2021 included expanding the storm drain art program, completing the SW Martinazzi traffic box wrap installation, installation of street murals, identifying future arts programs, and continued support of local arts programs through grants and award.

Councilor Brooks thanked all the committee members for their participation over the last year.

General Business

1. Consideration of Approval of the Veterans Memorial Report

Parks and Recreation Director Ross Hoover presented an update on the Veterans Memorial project. He presented a brief overview of the background on the project. He stated the memorial will honor all military service members and branches, military family members, freedom and peace, and hidden heroes. The objective of the memorial is for connection, shared values, engagement, timelessness, and to be an experience. Parks and Recreation Manager Rich Mueller spoke to the site assessments noting city wide parkland was considered and narrowed to eight sites. He stated desirable site attributes included a gathering space, intimate and passive spaces with seating, space for solitude, space for storytelling, recreation space, interpretive elements, signage, parking, and public transportation. Manager Mueller stated the sites were narrowed to three preferred site locations including the Tualatin Commons, Brown's Ferry Park, and Sweek Pond Natural Area. He stated the committee conducted a survey on the location which had 262 participants with 53% of the public preferring the Tualatin Commons location. Manager Mueller stated other community engagement has included focus groups, outreach, a stakeholder advisory committee, community engagement meetings, and three surveys. He stated next steps include site specific development at the Tualatin Commons with additional public engagement, selection of schematic design, construction costs, and funding identification.

Tualatin Arts Advisory Committee Member Brett Hamilton stated the selected site is a great match of site and use.

Tualatin Parks Advisory Committee Vice-Chair Christen Sacco stated the process and site selection were thorough.

PUBLIC COMMENT

None.

COUNCIL COMMENTS

Councilor Brooks thanked the committee and staff for their work on the project.

Councilor Kellogg wants to make sure parking concerns are addressed during the construction phase.

Council President Grimes stated she is in favor of the project and the selected site.

Councilor Reyes asked if there would be a big change and what the impacts would be to the area. Director Hoover stated the design would happen in the next phase of the process and include community involvement.

Council Morrison thanked everyone involved in the project.

Mayor Bubenik thanked the facilitators from Shapiro and Didway for doing a great job guiding the group through the process efficiently.

Motion to approve the Veteran's Memorial Report made by Councilor Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes, Councilor Pratt

MOTION PASSED

Council Communications

Councilor Brooks thanked all the city volunteers for all their great work and contributions to the city. She stated she participated in two TIP meetings regarding the distribution of funding from the Metro Bond to Washington County.

Councilor Pratt stated Meal on Wheels is hosting their 50th Anniversary Gala virtually next week. There is more information available on their website to buy tickets.

Councilor Morrison stated he attended the C4 meeting where they discussed the ODOT Tolling Project and participated in the Washington County Coordinating Committee meeting.

Council President Grimes spoke to how citizens can receive public alerts from the city and the county.

Mayor Bubenik stated he participated in the following: the emergency meeting with Washington County Chair Harrington regarding the Governor's Orders, Westside Economic Alliance meeting, Tigard-Tualatin Student Union meeting, Clackamas County Chairs meeting, worked on the Obama Pledge implementation, Washington County Mayors luncheon, and the Washington County Coordinating Committee. He reminded citizens about the upcoming meeting on marijuana regulations, he noted information to attend is available on the city's website.

Adjournment

Mayor Bubenik adjourned the meeting at 8:31 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 
Nicole Morris [Sep 29, 2020 09:53 PDT]

Email: nmorris@tualatin.gov

Signature: 

Email: fbubenik@tualatin.gov







CC Minutes 9-14-20

Final Audit Report

2020-09-29

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