



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

January 7, 2025

Present: Rachel Elliot, Dana Paulino, Ashley Payne, Paul Turnbach, Thea Wood
Absent: Nestor Sanchez, Marcus Young
Public: Lisa Tattersall, WCCLS Manager
Staff: Jerianne Thompson, Library Director

A. CALL TO ORDER

Dana Paulino called the meeting to order at 6:00 PM.

B. APPROVAL OF MINUTES

Ashley Payne moved to accept the December meeting minutes as written; Rachel Elliot seconded. The motion passed unanimously.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson requested an agenda change to move WCCLS Overview before Confidentiality of Library Records Policy. Thompson reported the launch of Dolly Parton's Imagination Library throughout Washington and Clackamas Counties; this program mails free books each month to children from age birth to 5. Thompson said that new Tigard-Tualatin School District enrollees have been mailed student library cards and that the library will offer tax assistance appointments with AARP volunteers. She also shared that the city has been participating in Energy Trust of Oregon's Commercial Strategic Energy Management Program. The library specifically was praised by the Energy Trust as one of the most effective sites they have worked with, because of our energy-saving procedures and small adjustments we made. Thompson shared recent usage statistics, reviewed quarterly program statistics, and read comment cards.

3. Teen Library Committee: None.

4. Public: None.

D. OLD BUSINESS

1. WCCLS Funding & Governance Evaluation: Thompson reported that the next project milestone is at the end of January. WCCLS (Washington County Cooperative Library Services) will provide recommendations about base library service levels and funding alternatives for FY26-27 through FY30-31, the next local option levy cycle.

E. NEW BUSINESS

1. WCCLS Overview: WCCLS Manager Lisa Tattersall gave a presentation about the cooperative, a partnership between nine cities, three nonprofits, and Washington County. She reviewed the history of the cooperative, its governance structure, its funding, and services provided by WCCLS. Committee members asked questions about the local option levy portion of WCCLS's funding.

D. OLD BUSINESS

2. Confidentiality of Library Records Policy: Thompson reviewed proposed revisions to this policy. She said language was added to clarify that WCCLS is the custodian of library records related to circulation and that account access by patrons will be allowed per WCCLS policy, with a link to that policy added. The revisions also clarify requirements for adult access to a child's library card account, types of program registration or equipment use information the library may collect, and how the library will use collected information. Committee members had no questions. Thea Wood moved to recommend approval of the revised policy; Payne seconded. The motion passed unanimously.

E. NEW BUSINESS

2. Library Mascot Designs: Thompson reviewed the design development for the library's new mastodon mascot and shared two options for the final design. Committee members shared their feedback about the poses and the objects the mascot might interact with.

F. FUTURE AGENDA ITEMS

1. Library Service Areas: Adults
2. 2025-26 Library Budget

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: None.

H. ADJOURNMENT

Meeting was adjourned at 7:20 PM.

by Jerianne Thompson, Recording Secretary