



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR OCTOBER 11, 2021

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Mayor Bubenik called the meeting to order at 5:30 p.m.

1. Equity Committee Discussion.

Deputy City Manager Megan George presented information on the potential establishment of an Equity Committee. She stated the interest for the committee came from the Council Committee on Advisory Appointments (CCAA). Manager George stated the group met in July and has recommended an Equity Committee be formed. In addition they identified potential groups of people for appointments to the committee. She stated the primary objective of the committee would be to build and strengthen relationships and lessen barriers to public participation.

Councilor Pratt stated the CCAA is cognizant of having a diverse group of people serve on city committees. She stated an inclusive and engaged community is part of the council goals and this committee would encompass that. Councilor Pratt stated representatives on the committee would be from diverse backgrounds.

Councilor Brooks believes having citizen participation at a formalized level would be beneficial for the City.

Councilor Reyes stated the need for this committee would solidify the intention of diversity the Council desires.

Manager George presented a matrix sharing Equity Committees throughout the state.

Councilor Brooks stating the committee is suggesting forming an Ad Hoc Committee to establish the charter for the formal committee. She stated the group size should be similar to other committees so it is manageable.

Councilor Pratt stated the CCAA would like to be responsible for interviewing committee members.

Councilor Sacco concurred with the establishment of the committee. She wants to make sure there are clear guidelines for the group.

Councilor Hillier stated this is a perfect time to move this committee forward.

Mayor Bubenik stated he is in support of the committee. He stated there are other great cities out there doing this and the city needs to look at what they are doing to be successful.

Manager George asked what the size of the committee should be. Councilor Reyes stated she doesn't want to put a number on it yet. Mayor Bubenik suggested a maximum number of members instead so the numbers can fluctuate. Manager Lombos suggested the ad hoc committee look at what the number should be for the permanent committee.

Manager George asked if the rule regarding not allowing 50% or more than one diverse group on the committee should be included. Council concurred with the notion.

Councilor Brooks wants to leave room for intersectionality amongst group types.

Mayor Bubenik asked when the ad hoc committee could be formed. Manager Lombos stated staff will need to have further discussions on what staff will be involved and the potential need for a consultant.

2. Council Meeting Agenda Review, Communications & Roundtable.

Councilor Sacco stated she attended the C4 Retreat.

Councilor Brooks stated she attended the Council Committee on Advisory Appointments meeting and the Regional Water Consortium meeting.

Councilor Hillier stated yesterday was World Mental Health Day.

Councilor Pratt stated she attended the C4 Retreat, the Council Committee on Advisory Appointments meeting, the Land and Indigenous Peoples Acknowledgement Committee meeting, and participated in the Atfalati Walk and Bike to School Day.

Councilor Reyes stated she attended the Council Committee on Advisory Appointments meeting.

Council President Grimes expressed appreciation to everyone who worked on the Diversity and Equity Ad Hoc Committee.

Mayor Bubenik stated he attended the Greater Portland Inc. Economic Summit, participated in the Walk and Bike to School Day, participated in a Tualatin Historical Society Interview, and attended the Washington County Mayors meeting.

Adjournment

Mayor Bubenik adjourned the meeting at 6:28 p.m.

Sherilyn Lombos, City Manager

Nicole Morris
_____ / Nicole Morris, Recording Secretary

Frank Bubenik
_____ / Frank Bubenik, Mayor

Signature: 
Email: nmorris@tualatin.gov

Signature: 
Email: fbubenik@tualatin.gov







CC WS Minutes 10-11-21

Final Audit Report

2021-10-27

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By:	Nicole Morris (nmorris@tualatin.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAANLMHkZ4BifGxj7PWD4NDwC858KljvJYU

"CC WS Minutes 10-11-21" History

-  Document created by Nicole Morris (nmorris@tualatin.gov)
2021-10-26 - 10:14:43 PM GMT - IP address: 208.71.205.225
-  Document e-signed by Nicole Morris (nmorris@tualatin.gov)
Signature Date: 2021-10-26 - 10:15:14 PM GMT - Time Source: server - IP address: 208.71.205.225
-  Document emailed to Frank Bubenik (fbubenik@tualatin.gov) for signature
2021-10-26 - 10:15:16 PM GMT
-  Email viewed by Frank Bubenik (fbubenik@tualatin.gov)
2021-10-27 - 3:06:43 PM GMT
-  Document e-signed by Frank Bubenik (fbubenik@tualatin.gov)
Signature Date: 2021-10-27 - 3:07:05 PM GMT - Time Source: server
-  Agreement completed.
2021-10-27 - 3:07:05 PM GMT



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Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Call to Order

Mayor Bubneik called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Moment of silence for those who have lost their lives to COVID-19

Announcements

Councilor Sacco recognized Indigenous People's Day.

1. Proclamation Declaring October 2021 as National Long-Term Care Residents' Rights Month in the City of Tualatin

Councilor Pratt read the proclamation declaring October 2021 as National Long-Term Care Residents' Rights Month in the City of Tualatin.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Councilor Brooks, Seconded by Councilor Pratt.
Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco
MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of September 27, 2021
2. Consideration of Approval of a Change in Liquor License Application for Boones Ferry Chevron
3. Consideration of **Resolution No. 5567-21** Awarding the Contract for the Martinazzi Sanitary Sewer Trunk Line Upsizing Project to Icon Construction & Development and Authorizing the City Manager to Execute a Contract
4. Consideration of **Resolution No. 5571-21** Authorizing the City Manager to Execute a Contract Amendment with Wallis Engineering for Professional Engineering and Related Services for the Garden Corner Curves Project

5. Consideration of **Resolution No. 5572-21** Awarding Fiscal Year 2021-22 Outside Agency Grant Funds to Provide Services to the Tualatin Community
6. Consideration of **Resolution No. 5573-21** Authorizing the Purchase of Storage Area Network Equipment, Design, Materials, and Installation

Items Removed from Consent Agenda

1. Consideration of **Resolution No. 5570-21** Awarding a Contract for Purchase of Body Worn Cameras, Tasers, Digital Evidence Storage, Maintenance, and Support

Police Chief Bill Steele stated body worn cameras are a piece of technology the department is now ready to incorporate. He recapped benefits of the cameras including helping with investigating cases and transparency. Chief Steele spoke to the use of tasers and how and when they are deployed. He noted these items were discussed during the community conversations on police use of force.

Mayor Bubenik stated the company that was chosen was recommended by the League of Oregon Cities.

Councilor Sacco stated she is proud to be part of the community especially since the department is implementing these technologies to be more accountable and to build trust.

Councilor Brooks thanked Chief Steele for his leadership and building community trust through the process.

Council President Grimes asked how the contract is structured. Chief Steele stated the contract is for five years and covers upgrades to equipment as new technology is released.

Councilor Reyes stated she is happy to see the cameras implemented as they offer transparency. Chief Steele spoke to the policies they have in place and the confidentiality around blurring faces before any images would be released.

Motion to adopt Resolution No. 5570-21 awarding a contract for purchase of Body Worn Cameras, Tasers, Digital Evidence Storage, Maintenance, and Support made by Councilor Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Council Communications

Councilor Hillier encouraged citizens to participate in Drug Take Back Day on October 23rd.

Councilor Pratt stated blood donations are down. She encouraged citizens to donate blood.

Councilor Sacco stated fall events in Tualatin include the Tualatin Pumpkin Hunt and the Shrunken Regatta.

Councilor Brooks stated the Tualatin Sustainability Network and the City will be hosting the Hug A Street Litter Blitz event to help with litter pickup in the community. She stated Moms Demand Action are hosting a donation drive to help domestic violence survivors.

Adjournment

Mayor Bubenik adjourned the meeting at 7:32 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 

Email: nmorris@tualatin.gov

Signature: 

Email: fbubenik@tualatin.gov







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2021-10-26 - 10:15:44 PM GMT - IP address: 208.71.205.225
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Signature Date: 2021-10-26 - 10:16:15 PM GMT - Time Source: server - IP address: 208.71.205.225
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2021-10-26 - 10:16:17 PM GMT
-  Email viewed by Frank Bubenik (fbubenik@tualatin.gov)
2021-10-27 - 3:06:12 PM GMT
-  Document e-signed by Frank Bubenik (fbubenik@tualatin.gov)
Signature Date: 2021-10-27 - 3:06:36 PM GMT - Time Source: server
-  Agreement completed.
2021-10-27 - 3:06:36 PM GMT