



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR NOVEMBER 28, 2022

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier

Absent: Councilor Christen Sacco

Mayor Bubenik called the work session to order at 5:45 p.m.

1. Equity Committee Planning Group Report.

Councilor Hillier stated the Council put this planning group together last fall to have discussions on how to form a permanent Equity Committee. Equity Committee Planning Group Members Bella Raymond, Rachel Greenough, Valerie Holt, and BJ Park presented their final report. Member Raymond explained the planning group structure stating there were 17 members who came together to help build the structure of the permanent Tualatin Equity Committee. She stated they met six times between June and November 2022. Member Holt stated during the span of their meetings they discussed each members motivation to be part of the group, looked at other cities and how their committees were formed, made presentations of individual research, held small group facilitations, and made recommendations for final language. Member Park stated the groups area of focus where the permanent committees name, number of members, composition of membership, committee positions, and powers and duties. He stated the recommended name is the Tualatin Inclusion, Diversity, Equity, and Access Committee (Tualatin IDEA Committee). Member Park stated their recommendation is that there should be a nine to thirteen member appointed committee that would serve three-year terms. Member Greenough spoke to the composition of membership stating there should be one voting youth member (high school aged), no more than two members who reside outside city limits, and a non-voting City Council liaison. She shared the exact recommended language regarding the composition of membership. Member Greenough shared the recommended committee positions including two co-chairs appointed by the committee on an annual basis, a secretary position, a task force leader, and participation from non-profits and other subject matter experts as needed. She stated the powers and duties of the committee would be to research and increase areas of opportunity and access, establish goals and objectives, measure success towards accomplishing established goals and objectives, and engage with the community. Member Holt stated the committees areas of focus could include the land acknowledgement, English as a second language courses, and civic education. Member Park stated some barriers and strategies for addressing access and inclusion issues include dealing with concrete barriers such as transportation and childcare by offering stipends, inclusion strategies such as marketing materials in multiple languages, and transparency in process. Member Raymond shared the purpose of the Equity Committee Planning Group. She stated the committee is recommending the adoption of the Tualatin IDEA Committee as presented.

Councilor Reyes stated she is proud of the work and the results of the committee. She thanked the committee for taking the time and being dedicated to the formation of the permanent committee.

Councilor Reyes asked if there are recommended term limits for committee members. Member Holt stated they left that decision to the Council so they could make the best decisions on the diversity of members.

Councilor Pratt thanked the committee for the work they have done. She asked if the committee name should include “advisory” as it will be advising the council. Councilor Pratt asked why a youth position wasn’t specifically carved out. Member Greenough stated the grouping of members was focused on marginalized communities and noted youth members are important as well.

Councilor Brooks stated she is happy to see this move forward and thanked the committee for their hard work. She asked the members about their experience in the process. Member Holt stated the lack of time was their biggest challenge but in the end they reached their final goal. Member Park stated he liked meeting and learning from the different community members. Member Greenough stated it was a powerful experience to be a part of and she sees so much potential for the future committee. Member Raymond stated it was a safe space to share experiences and she is excited for the future committee.

Council President Grimes thanked the committee for their leadership and work. She would like to see the future committee have a public comment section on the agenda so ideas, concerns, and roadblocks can be heard by the group.

Mayor Bubenik shared his appreciation for everyone’s effort, thoroughness, and insight on the committee. He is proud of the product they have produced and he looks forward to the committee being put in place.

Member Park stated anyone with ideas should be allowed to participate in this committee so that it is truly an inclusive and open group for everyone.

2. Council Meeting Agenda Review, Communications, and Roundtable.

Councilor Brooks stated she attended the National League of Cities Conference and the Parks Advisory Committee meeting.

Councilor Pratt stated she attended the C4 Metro meeting and the Climate Action Planning meeting.

Councilor Reyes invited everyone to attend The Posada event on December 7, 6pm, at the Library.

Mayor Bubenik stated he attended the Greater Portland Inc. Economic Development District meeting, the Westside Economic Alliance meeting, the Greater Portland Inc. Board meeting, the Metro Mayors Consortium meeting, and the Supportive Housing Services presentation.


Adjournment

Mayor Bubenik adjourned the meeting at 6:42 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Frank Bubenik, Mayor



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Absent: Councilor Christen Sacco

Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Announcements

1. Public Health Announcement
2. Proclamation Declaring November as Native American Heritage Month

Councilor Hillier read the proclamation declaring November as Native American Heritage Month.

Public Comment

Tim Leary, Byrom CIO Interim President, spoke against a proposed text amendment to allow property south Norwood to be rezoned from institutional to high density residential. He expressed concerns with livability and traffic in the area. He request the Council not approve any further text amendments on land use in the Basalt Creek area until the comprehensive plan can be completed. Mr. Leary also addressed concerns from the Norwood Says No Group that was formed against the proposed high rise and the letter they received to cease placement of signs from the group on private property. He encouraged the Council to direct the Code Enforcement Officer to cease removal of signs on private property. Police Chief Greg Pickering responded that signs on private property will not be removed until further legal review is conducted.

Julie Heronimis expressed concerns with increasing traffic problems in Tualatin. She encouraged the Council to be proactive and complete further transportation studies to solve the problem.

Jan Perry lives off Autum Sunrise and expressed concerns with the removal of trees in the area. She expressed concerns with the pollution and traffic that will only increase with the planned high rise. Ms. Perry asked the Council to consider the impacts on the environment a potential high rise would have.

Chad Fribly spoke in support of the Norwood Says No initiative. He expressed concerns with the traffic in the area and the potential impacts a high rise would further have.

Consent Agenda

Motion to adopt the consent agenda made by Council President Grimes, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier

MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of November 14, 2022
2. Authorize the City Manager to Execute an Amendment to Extend the Broadband Users Group (BUG) Intergovernmental Agreement to January 1, 2026
3. Consideration of **Resolution No. 5655-22** Authorizing the City Manager to Execute an Amendment to an Intergovernmental Agreement with Clean Water Services for the 65th/Nyberg Sanitary Sewer Rehabilitation Project
4. Consideration of **Resolution No. 5658-22** Awarding a Contract for Veterans Plaza Construction Documents and Professional Services to Shapiro Didway LLC
5. Consideration of **Resolution No. 5659-22** Authorizing the Purchase and Installation of Park Barbecue Equipment, Shelter, and Surface through a Cooperative Procurement Program
6. Consideration of **Resolution No. 5660-22** Awarding the Contract for Construction of the Tualatin Road and Hazelbrook Area Improvements, part of the Tualatin Moving Forward Program

Special Reports

1. Annual Report of the Juanita Pohl Center Advisory Committee

Juanita Pohl Center Supervisor Sara Shepard and Juanita Pohl Center Advisory Committee Chair Susan Noack presented their annual report. Chair Noack stated the committee's role is to discuss programs and services, influence policies and programs, and support efforts to successfully continue to increase attendance and participation. She stated since they have reopened their attendance is increasing at the center. Chair Noack shared a variety of programs happening at the center that involve arts and cultures, education and enrichment, fitness, and wellness. She shared the center has many partnerships that are vital to the success of their programming. Chair Noack stated the benefits of the center include focusing on improving health, life-long learning and enrichment, increasing the quality of life, and social engagement and interactions. She spoke to the past years rentals stating they opened rentals in April and have rented it 43 times since. Chair Noack stated this past year they have enhanced the centers appearance by reupholstering the dining room chairs and replaced the accordion wall. She stated the action plan for 2023 is to continue to provide and expand high quality programs and services, continue to increase diversity, and increase partnerships with National organizations and local community groups.

Councilor Pratt asked about the day trips and if grants are provided for those who cannot pay. Supervisor Shepard stated they are currently working on a grant program to provide program assistance.

Councilor Hillier asked what other community activities are available at the center outside the programs. Supervisor Shepard stated there are drop in activities such as pool tables, public computers, card tables, and sewing groups.

Council President Grimes asked if tax preparation services will be available this year. Supervisor Shepard stated AARP offers a service through the Pohl Center for seniors.

Councilor Reyes asked the committee to consider making videos about upcoming activities and events and post them on Facebook.

Councilor Brooks asked if there are age requirements for activities. Supervisor Shepard stated they are 18 and older. Councilor Brooks wants to make sure people know this is a community place as well as a place for seniors.

Recreational Manager Julie Ludemann announced the return of the Holiday Lights Parade in Tualatin. She stated they will be held on December 2nd, 3rd, and 4th. Manager Ludemann stated more information on participating or spectating can be found on the city's website

General Business

1. Consideration of **Ordinance No. 1471-22** Making Certain Determinations and Findings Relating to and Approving the Core Opportunity and Reinvestment Area Plan and Directing Notice of Approval to be Published

Economic Development Manager Jonathan Taylor presented the Core Opportunity and Reinvestment Area (CORA) plan. He presented a brief recap of the timeline of the plan noting if the plan were adopted tonight, the first collection would happen in 2024 due to the delayed property tax accrual. Manager Taylor shared the plan vision and proposed boundary with modifications from the last meeting. He stated the new boundary is for \$139M in maximum indebtedness, which is \$81M in today's dollars. Manager Taylor stated next steps include project planning for years 1-5.

Council President Grimes stated she is happy to see the council take this on and move this forward.

Mayor Bubenik asked who will be discussing the planning of the projects. Manager Taylor stated the Tualatin Development Commission will be making those decisions.

Councilor Brooks thanked staff for going about this in a thoughtful and methodical way.

Motion for first reading by title only made by Councilor Pratt, Seconded by Councilor Hillier.
Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier

MOTION PASSED

Motion for second reading by title only made by Councilor Pratt, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier

MOTION PASSED

Motion to Ordinance No. 1471-22 making certain determinations and findings relating to and approving the Core Opportunity and Reinvestment Area Plan and directing notice of approval to be published made by Councilor Pratt, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier

MOTION PASSED

Council Communications

Councilor Brooks thanked everyone who participated in the last Liter Blitz event hosted by the Tualatin Sustainability Network. She stated their second planting event of native gardens will be at Jurgens Park.

Councilor Reyes encouraged everyone to attend The Posada event at the Library on December 7th at 6pm.

Adjournment

Mayor Bubenik adjourned the meeting at 7:58 p.m.

Sherilyn Lombos, City Manager



_____/ Nicole Morris, Recording Secretary



_____/ Frank Bubenik, Mayor








CC Minutes 11-28-22

Final Audit Report

2022-12-16

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