



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR AUGUST 24, 2020

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes

Absent: Councilor Valerie Pratt

5:20 PM WORK SESSION

Mayor Bubneik called the meeting to order at 5:20 p.m.

1. City of Tualatin Comments on ODOT's I-205 Tolling Alternatives Study and the National Environmental Protection Act (NEPA)

Community Development Director Aquilla Hurd-Ravich and Policy Analyst Gareth Prior presented an update on ODOT's I-205 tolling alternatives study. Analyst Prior spoke to the National Environmental Protection Act (NEPA) report and how the process works and the equity framework ODOT is incorporating. He stated ODOT is in the first part of the NEPA environmental review phase which will last to mid-2022. Analyst Prior presented the eight comments Tualatin has for the NEPA process. He stated a letter will be submitted to ODOT to communicate the comments from the Council.

Councilor Brooks asked about the timeline and cost of the study. She expressed concerns with the lack of desire for tolling from the community. Council consensus was reached to include the question regarding the study cost and how it will be fund into the letter.

Councilor Kellogg stated he would like to see the toll booth placed west of Stafford Road. He asked if there has been any studying done on I-5 and I-84 to see what happens when I-205 is tolled and the impacts tolling would have on those routes. Analyst Prior stated modeling has been done and is available for review.

Council President Grimes stated the study was done pre-COVID and asked if any adjustments have been made to the modeling to account for the changes since. She asked if the anti-tolling group is able to get something on the ballot if it would stall this project. Analyst Prior stated he hasn't seen any adjustments made to the modeling at this time.

Mayor Bubenik stated he wants to make sure there are transit options for the tolling area.

2. Washington County Cooperative Library Services Fine-Free Proposal

Library Director Jerianne Thompson presented a Library Services Fine-Free proposal. She stated the Washington County Cooperative Library Services (WCCLS) collaborated and have come up with this proposal to support local and county wide equity goals. She stated removing these fines will remove barriers for the underserved communities, increase the return of overdo materials, increase staff efficiency, and free up staff time for interaction with users. She stated this action supports the Council's 2030 vision for diversity, equity, and inclusion. Director Thompson stated last fiscal year Tualatin collected \$17,577 in fines and assessed \$26,009,

which is less than 1% of revenues for the library. She noted \$119,796 would be waived from 9,233 patron accounts, which would allow 845 patrons to use the library again. Director Thompson stated the Tualatin Library Advisory Committee voted in support of the proposal. The next step is the WCCLS board voting on the proposal at their September meeting and then forwarding the decision to the Washington County Board of Commissioners for approval in the fall.

Councilor Kellogg asked what the tipping point is for when materials have to be paid for. Director Thompson stated after 21 days they would be billed unless the book is returned and then the fee would be refunded.

Councilor Kellogg asked if there is a fine amount currently when your card is blocked. Director Thompson stated it is blocked at \$50 or more.

Councilor Kellogg asked if fines are currently being charged. Director Thompson stated fines were turned off in March to not cause a hardship during COVID.

Councilor Reyes asked if this is just for books or other items as well. Director Thompson stated it would be for all items except for the Collection of Things.

Councilor Morrison asked if each city has to approve this. Director Thompson stated the County Board of Commissioners has the ultimate vote and will be considering city feedback.

Councilor Brooks and Mayor Bubenik spoke in support.

3. 2020 Tualatin Community Survey

Assistant to the City Manager Megan George presented the 2020 Tualatin Community Survey results. She stated key takeaways include: the quality of life in Tualatin is high, resident's value city services, trust in government is high, Tualatin Moving Forward and CERT are having an impact, viewed as a safe and welcoming community, and Tualatin is a clean and attractive place that values the environment.

Councilor Brooks asked how households were selected. Manager George stated the address information came from the post office and census data was used to inform demographic information.

Councilor Kellogg asked why the quality of new development was down in citizen improvement. Manager George stated it could be related to recent developments and the traffic impacts they have had.

Mayor Bubenik stated he is glad to see these results align with the Council priorities.

4. Council Meeting Agenda Review, Communications & Roundtable.

Councilor Kellogg reminded the community about the need for donations at the Food Pantry.

Councilor Brooks stated she attended the following meetings and events: the Preparing for Eviction Crisis seminar, the Policy Advisory Board meeting, and the National League of Cities Virtual Summer Summit. She reminded people to complete their census and register to vote.

Councilor Morrison stated the Clackamas County Business Alliance will be hosting a debate on the Get Moving 2020 measure on September 3.

Council President Grimes encouraged citizens to register to vote and complete their census.

Mayor Bubenik stated he attended the following meetings and events: the I-205 Tolling Participation meeting, the Washington County Mayors luncheon, the Washington County Coordinating Committee, attended a Police Department shift change to talk about the policy reviews that will be happening, the League of Oregon Cities board meeting, and the Tualatin Chamber Craw Daddy Open.

Mayor Bubenik adjourned the meeting at 6:52 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 
Email: fbubenik@tualatin.gov

Signature: 
Nicole Morris (Sep 16, 2020 08:22 PDT)
Email: nmorris@tualatin.gov





CC WS Minutes 8-24-20

Final Audit Report

2020-09-16

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Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes

Absent: Councilor Valerie Pratt

Call to Order

Mayor Bubenik called the meeting to order at 7:01 p.m.

Announcements

1. Hearing Postponed:

Consideration of Ordinance No. 1442-20, requesting the annexation of approximately 25.18 acres of property located south of SW Norwood Road, Tax Map 2S135D Lot 100; annexing the territory into the boundary of Clean Water Services, and withdrawing the territory from the Washington County Enhanced Sheriff Patrol District (File No. ANN 20-0003) has been postponed. A hearing will be rescheduled for a future date.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Councilor Kellogg, Seconded by Councilor Brooks. Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes
MOTION PASSED

1. Consideration of **Resolution No. 5517-20** Accepting Coronavirus Emergency Supplemental Funding (CESF) grant funds to support the City of Tualatin Police Department
2. Consideration of Resolution No. **5518-20** Authorizing the City Manager to execute an Agreed Upon One Year Extension of the Collective Bargaining Agreement (CBA) with American Federation of State, City and Municipal Employees (AFSCME), Local 422
3. Consideration of Approval of a Change in Liquor License Application for MOD Pizza
4. Consideration of Approval of a New Liquor License Application for El Ranchito Alegre, Inc

Public Hearings

1. Consideration of **Ordinance No. 1443-20** Approving the Renaming of a Portion of SW 120th Avenue to SW 119th Avenue

City Engineer Kim McMillian presented the renaming of a portion of SW 120th Avenue to SW 119th Avenue. Engineer McMillian stated the renaming would better align with the surrounding street grid used for addressing and emergency services.

PUBLIC COMMENT

None.

COUNCIL DISCUSSION

Councilor Morrison asked how the naming was done in the first place. Engineer McMillian stated it was an old Washington County carryover from when the roads were going to go further south.

Motion for first reading by title only made by Councilor Brooks, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes

MOTION PASSED

Motion for second reading by title only made by Councilor Brooks, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes

MOTION PASSED

Motion to adopt Ordinance No. 1443-20 approving the renaming of a portion of SW 120th Avenue to SW 119th Avenue made by Councilor Brooks, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes

MOTION PASSED

General Business

1. Consideration of **Resolution No. 5516-20** Prohibiting Parking on Portions of SW 119th Avenue and SW Iteel Street

City Engineer Kim McMillan presented information on prohibiting parking along portions of SW 199th Avenue and SW Iteel Street. She stated there is adequate width on 119th Avenue to allow parking on the east side, where there are new sidewalks, and provide access for the public and emergency vehicles. Engineer McMillian stated after completion of the street, there were parked cars on both sides, which did not allow adequate access for emergency vehicles. She stated a half-street improvement of Iteel Street, from 119th Avenue to 120th Avenue is currently underway.

Councilor Morrison asked if there is a way to flag this project so in the future staff and Council knows why this occurred. City Engineer stated it is in the land use decision for the area.

Council President Grimes asked if there would be sufficient workforce parking in the area when the no parking signs are installed. Engineer McMillian stated there are employee shuttles that transport employees to and from the site.

Motion to approve Resolution No. 5516-20 prohibiting parking on portions of SW 119th Avenue and SW Itel Street made by Councilor Brooks, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes

MOTION PASSED

2. Consideration of Economic Recovery Programming for Business Assistance, Childcare Scholarships, and Future Disbursements

Economic Development Manager Jonathan Taylor presented items for consideration as part of the Economic Recovery Program. He stated the city is receiving \$1.2 million dollars in economic stabilization funds from Business Oregon and the Washington County CARES act. Manager Taylor briefly reviewed the program to date. He presented the program areas as discussed at the July 27th Council meeting including: the economic stabilization fund, childcare scholarships, and future disbursements. Manager Taylor spoke to the Economic Stabilization Fund that provides reimbursable grants to qualifying businesses. He noted the criteria changes have included the elimination of the requirement to have a store front and decreased the number of employees from 55 to 50. It is anticipated the launch of this program will be September 1st. Manager Taylor stated Childcare Scholarships of up to \$1,000 per child per month for a maximum of three months will be made available to eligible candidates. He stated future disbursements of \$510,000 will be set aside to ensure the City of Tualatin has the necessary resources for potential reductions in economic activity or to provide holiday stimulus funding. It was noted the funds must be dispersed by November 15 based on the CARES Act guidelines. Manager Taylor stated next steps include submitting the plan to Washington County for approval and then will be back to Council with budget resolutions for expenditures.

Councilor Brooks asked if there is additional funds for eviction prevention and utility expenses. Mayor Bubenik stated the city presented the plan to Washington County and they rejected the Utility and Mortgage Relief since they already have a program in place for those funds. He stated he expressed concerns with city residents not receiving those funds. Mayor Bubenik stated the County wants Community Action to take the lead on these items. Councilor Brooks stated she wants to make sure the programs for this are promoted well to Tualatin residents so they can make those connections.

Councilor Reyes asked to have the Childcare Scholarships description be made clear that it will benefit the parents directly. Manager Taylor stated all marketing will be done directly to parents. He stated only the payment will go to the businesses. Mayor Bubenik added the County will be issuing grants to home based childcare facilities.

Council President Grimes asked about the eligibility requirements for the Childcare Scholarships and how to support parents who are working from home now who didn't previously need childcare. Manager Taylor stated staff is open to hearing eligibility requirements from the Council.

Councilor Brooks asked if childcare operators can also receive the business grants. Manager Taylor stated they are able to receive those grants as well.

Councilor Morrison asked what is happening for Clackamas County residents and businesses in the community. Director Hudson stated he is still working on utility relief for those residents and how to include them in the current programs with Community Action. Director Hurd-Ravich stated all businesses in Tualatin are able to access the business grants the city will be issuing.

Councilor Brooks stated when assessing need for the Childcare Grants low income indicators, such as SNAP benefits, should be included.

Council President Grimes asked to have the eligibility requirement for Childcare Grants be raised from no more than \$60,000 to \$75,000. Councilor Reyes concurred that she doesn't want to limit the relief for those who may make more and have a need. Director Hurd-Ravich stated staff will work on refining the eligibility requirements and bring them back to Council.

Councilor Kellogg would like to see more funding put into the Childcare Program. He suggested moving \$100,000 from the future disbursements fund to raise this program amount to \$200,000. Councilor Brooks concurred as long as people in need are prioritized. Councilor Morrison agreed with Councilor Kellogg and suggested it should be \$250,000.

Council consensus was reached to raise the Childcare Program to \$250,000.

Council President Grimes asked if the unemployed language should be removed for the childcare grant requirements. Councilor Brooks stated the language should be a reduction in income or an addition in expense so people in need are prioritized.

Councilor Kellogg stated he would like to see the program available by September 1st.

Council Communications

Councilor Brooks thanked everyone on the Arts Advisory Committee as they continue to meet during this time.

Adjournment

Mayor Bubenik adjourned the meeting at 8:22 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 
Email: fbubenik@tualatin.gov

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