



## OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR MAY 08, 2023

Present: Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco, Councilor Octavio Gonzalez

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### **Call to Order**

Mayor Bubenik called the meeting to order at 7:02 p.m.

### **Pledge of Allegiance**

### **Announcements**

#### 1. Proclamation Declaring May 7-13, 2023 as National Prevention Week in the City of Tualatin

Councilor Hillier read the proclamation declaring May 7-13, 2023 as National Prevention Week in the City of Tualatin.

Tualatin High School Leadership, Advocacy, Education, and Prevention (LEAP) Group invited everyone to attend their community event on May 11<sup>th</sup>.

#### 2. Proclamation Declaring the Week of May 7-13, 2023 as Public Service Recognition Week in the City of Tualatin

City Manager Lombos made comments regarding Public Service Week.

Councilor Reyes read the proclamation declaring the week of May 7-13, 2023 as Public Service Recognition week.

#### 3. Proclamation Declaring the Week of May 14-20, 2023 as National Police Week in the City of Tualatin

Police Chief Greg Pickering made remarks in regards to National Police Week.

Council President Pratt read the proclamation declaring the week of May 14-20, 2023 as National Police Week in the City of Tualatin.

#### 4. Proclamation Declaring June 2023 as Gun Violence Awareness Month in the City of Tualatin

Moms Demand Action representative Terri Mills made remarks in regards to Gun Violence Awareness Month.

Councilor Brooks read the proclamation declaring June 2023 as Gun Violence Awareness Month in the City of Tualatin.

## Public Comment

Jesse Thompson announced the Memorial Day Observance and Community Picnic to be held May 29th at 10:45 am at the Lake of the Commons.

Kent Drangsholt, the Garages Taphouse owner, requested to have permission to install pickleball courts on the property.

Eric TwoRivers supported Mr. Drangsholt's request to install pickleball courts.

## Consent Agenda

Motion to adopt the consent agenda made by Council President Pratt, Seconded by Councilor Sacco.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

1. Consideration of Approval of the Special Work Session of April 12, 2023 and the Work Session and Regular Meeting Minutes of April 24, 2023
2. Consideration of **Resolution No. 5685-23** Adopting the City of Tualatin 2024–2028 Capital Improvement Plan
3. Consideration of **Resolution No. 5689-23** Authorizing the City Manager to Execute a Deed Acquiring Property for Riverfront Parkland
4. Consideration of **Resolution No. 5690-23** Awarding a Contract for Professional Auditing Services
5. Consideration of **Resolution No. 5693-23** Increasing the Construction Contract Authorization Amount for the Boones Ferry Corridor Sidewalk and Bike Lane Improvements Phase 1 Project, Part of the Tualatin Moving Forward Program
6. Consideration of **Resolution No. 5694-23** Creating the Parks Project Fund and Appropriating General Obligation Bond Proceeds in the Fiscal Year 2022/2023 Budget

## Special Reports

1. Tualatin Valley Fire and Rescue District 2023 State of the District

Chief Laura Hitt delivered the Tualatin Valley Fire and Rescue 2023 State of the District address, where she outlined the department's mission to create safer communities through prevention, preparedness, and effective emergency response. She highlighted the department's adoption of a strategic plan to guide their efforts, which includes a focus on recruitment and promotions over the past year.

Chief Hitt provided an update on the department's bond, which will fund the relocation of an existing fire station, improvements to other stations, upgrades to the training center, replacement of response vehicles, and the purchase of land for future stations. She also shared incident response data for 2022, indicating that Tualatin had 3,930 responses. Chief Hitt highlighted the department's use of new technology, including vehicles that supplement support for Washington County's transportation failures. The department has also been holding risk reduction and

education sessions for the public at 588 events. Chief Hitt announced the board of directors will request a levy replacement in May 2024 to fund firefighters, paramedics, support personnel, and equipment.

Councilor Sacco shared her positive experience attending the community academy last year and inquired about the transport issues and the upcoming agreement with AMR, and if it would affect other private parties. Chief Hitt explained each county is responsible for managing a provider for these services.

Council President Pratt mentioned she would be attending the community academy in the upcoming weeks and asked about the difference between an EMT and Paramedic. Chief Hitt clarified that in order to be a firefighter, one must have an EMS license, and there are different levels of that license.

Council President Pratt also asked about how the public could find out more information about CPR. Chief Hitt shared the department has resources available on their website.

Councilor Reyes asked about the time it takes for someone to become a paramedic. Chief Hitt replied becoming a paramedic typically involves a two-year degree program.

## 2. Engagement Plan to Gather Feedback on Draft Climate Action Plan

Management Analyst Maddie Cheek and Deputy Public Works Director Nic Westendorf presented the Community Engagement Plan for the draft Climate Action Plan (CAP). Analyst Cheek explained they will be meeting with each city department to discuss the proposed actions, relevant impacts, and fine-tune language. She also mentioned the next group they will engage with is the business community to gather feedback, share climate actions, and provide information on the online open house. Analyst Cheek shared the upcoming online open house, which will allow community members to provide feedback on the draft CAP and understand the level of community support. She shared staff will return on July 10<sup>th</sup> to present the draft CAP with potential adoption happening in September.

Council President Pratt inquired about engaging the Business CIO and city advisory committees. Analyst Cheek responded they can be added to the list.

Councilor Reyes asked how door-to-door outreach will be conducted. Analyst Cheek explained the process.

Mayor Bubenik suggested targeting businesses with large fleets and HVAC systems that affect the environment.

Director Westendorf shared that the city is preparing a grant application for electric vehicle charging stations and will be working with Portland General Electric for the necessary matching funds. Councilor Brooks thanked staff for putting together the grant application.

Councilor Hillier asked if there is a policy component for the grant application. Director Westendorf stated they will be putting together a draft policy to include with the application.

## General Business

1. Consideration of **Ordinance No. 1474-23** Establishing a Core Area Parking District (CAPD) Tax Rate for Fiscal Year 2023/24

Finance Director Don Hudson stated the ordinance tonight will set the new tax rate for next year. He stated the Core Area Parking District Board met and are recommending a 7% tax increase based on the schedule in the municipal code.

Councilor Reyes spoke on behalf of the board. She stated the decision was not taken lightly. Councilor Reyes expressed gratitude for the business community who serve on the board.

Motion for first reading by title only made by Council President Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

**MOTION PASSED**

Motion for second reading by title only made by Council President Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

**MOTION PASSED**

Motion to adopt Ordinance No. 1474-23 establishing a Core Area Parking District (CAPD) Tax Rate for Fiscal Year 2023/24 made by Councilor Reyes, Seconded by Councilor Sacco.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

**MOTION PASSED**

### **Council Communications**

Councilor Sacco stated she attended the Washington County proposed budget meeting. She stated there will be a Pride Celebration on June 3<sup>rd</sup>, 10 am, at the Tualatin Commons

Councilor Hillier invited everyone to attend the Community Talks event on May 11<sup>th</sup> at 6pm.

Councilor Reyes stated she attended the Latino Business Network meeting.

Council President Pratt stated she attended the Washington County proposed budget meeting and the C4 meeting.

Mayor Bubenik stated he attended the Metro Mayors Consortium meeting, the Greater Portland Inc Small Cities Consortium meeting, hosted the State of the City event, the Community that Cares kickoff event, the five cities luncheon, the Washington County proposed budget meeting, the Washington County Coordinating Committee meeting, and the Aging Task Force meeting.

### **Adjournment**

Mayor Bubenik adjourned the meeting at 8:48 p.m.

Sherilyn Lombos, City Manager

*Nicole Morris*

\_\_\_\_\_ / Nicole Morris, Recording Secretary

*Frank Bubenik*

\_\_\_\_\_ / Frank Bubenik, Mayor








# CC Minutes 5-8-23

Final Audit Report

2023-05-23

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