



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION FOR OCTOBER 12, 2020

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes

Absent: Councilor Valerie Pratt

Mayor Bubenik called the meeting to order at 5:33 p.m.

1. SW Corridor Project.

Policy Analyst Gareth Prior presented the Memorandum of Understanding (MOU) with TriMet regarding the Southwest Corridor Plan. He stated the MOU details the shared interest between Tualatin and TriMet, clarifies issues to be addressed, and does not obligate Tualatin to fund any part of the light rail system. He briefly highlighted the 12 items noted in the MOU. He stated the letter of support will help TriMet to apply for the next step in the Federal Transit Agency's New Start Program which helps with the federal risk assessment, and can increase competitiveness of the application and lower contingency costs.

Mayor Bubenik asked if the Metro vote fails if they will still finish the design of the project. Analyst Prior stated they will complete the process through the record of decision with the federal government so the project is ready to move forward if funded in the future.

2. Regional Land Use & Transportation Update.

Policy Analyst Gareth Prior presented the Regional Land Use and Transportation Planning update. He highlighted the Oregon Department of Transportation Tolling Project. Analyst Prior stated the Oregon Transportation Commission (OTC) met in September and approved investing net toll revenues on the corridors from which they were collected. He noted the chair called for a finance and implementation report that defines investments from ODOT staff. Analyst Prior stated the commission spoke to their regional strategy based on the I-205 corridor improvements. He noted improvements would include widening, bridge repairs, bike and pedestrian improvements, and additional safety improvement. Analyst Prior stated other updates include ongoing meetings of the Equity Committee, a letter from Clackamas County cities to the OTC for revenue decisions, and the National Environmental Policy Act first public comment period ending. He stated the next round of staff committee meetings on technical issues has begun.

Councilor Kellogg asked about potential for an expanded tolling corridor. Analyst Prior stated it is not likely they will carry it past the I-5 and I-205 intersection. Councilor Kellogg asked if there was discussion on the duration of the tolling infrastructure. Analyst Prior stated it is still being determined. Councilor Kellogg asked if there has been any movement on moving the proposed toll booths past Stafford Road. Analyst Prior stated he has not seen any new alternatives that include that option.

Councilor Morrison asked if 99W is the only alternative route besides I-205 that is slated for improvements. Analyst Prior stated the funding and implementation plan that was requested from ODOT is where the city will be able to understand what projects will be funded.

Councilor Reyes asked when the Equity Committee will be meeting again to discuss this. Analyst Prior stated the committee hasn't met since July as they were waiting for the comment period to close so the next round of alternatives could be discussed.

Analyst Prior presented an update on the HB2017 Transit Advisory Committee and the Statewide Transportation Improvement Fund (STIF). He stated the committee met in September and heard public comment on the greater investment in suburban shuttles and city-to-city connections. The committee also discussed regional coordination funding support in the amount of \$3.1 million for three years. He stated the timeline sets approval toward the end of this year.

Analyst Prior presented a jurisdictional transfer study being conducted by ODOT and Metro. He recapped which streets are owned by the state including: I-5, OR 99W, SW Nyberg Street, and SW Boones Ferry Road. Analyst Prior stated the study evaluates older state roads and establishes corridors that can be transferred to city or county ownership. He stated staff submitted comments on the proposed transfer that included the city stating Tualatin has no interest in taking ownership of 99W, but do want to see investments and a long-term plan for the corridor. Analyst Prior stated the study should provide a template for cost estimations and support changes that allow for greater flexibility in design and speed control on state facilities.

Councilor Brooks asked if Boones Ferry Road was recommended. Analyst Prior stated there were no other top tier recommendations in Tualatin.

Councilor Morrison asked if Nyberg Road could be presented as a project for ODOT to make improvements on. Analyst Prior stated they could present it to them to get the road to a state of good repair.

Councilor Kellogg asked about the Build Grant for the Basalt Creek Parkway. Analyst Prior stated he will have to check to see if that grant was awarded.

Councilor Brooks asked about the Boones Ferry Road section and the impacts light rail will have on the area.

3. Council Meeting Agenda Review, Communications & Roundtable.

Councilor Kellogg gave kudos to the local Lion's Club on their event and the Tualatin Historical Society on their fundraising event.

Councilor Morrison stated he will be attending the School Resource Officer meetings to continue those discussions.

Councilor Reyes stated she attended the Council Committee on Advisory Appointments meeting and the Our Health, Our Home forum.

Councilor Brooks stated she attended the following meetings: Council Committee on Advisory Appointments, the Our Health, Our Home forum, the Regional Water Advisory Committee, and the Washington County Implementation Planning Committee for the Metro Housing Bond.

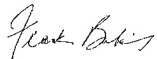
Mayor Bubenik stated he attended the Clackamas County Mayors and Chair meeting and the Washington County Coordinating Committee. He reminded citizens about the upcoming Community Conversation about Police Use of Force on Wednesday.

Mayor Bubenik adjourned the meeting at 6:49 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 
Email: fbubenik@tualatin.gov

Signature: 
Nicole Morris (Oct 27, 2020 14:46 PDT)
Email: nmorris@tualatin.gov









CC WS Minutes 10-12-20

Final Audit Report

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OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR OCTOBER 12, 2020

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Robert Kellogg, Councilor Paul Morrison, Councilor Maria Reyes

Absent: Councilor Valerie Pratt

Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

Announcements

1. Recognition of Community Development Director Aquilla Hurd-Ravich

City Manager Lombos thanked Community Development Director Aquilla Hurd-Ravich for her service to the city.

The City Council shared sentiments and thanked Director Hurd-Ravich for her service to the city.

Councilor Morrison read the proclamation commending Aquilla Hurd-Ravich on her service to Tualatin.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Councilor Kellogg, Seconded by Councilor Brooks. Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes
MOTION PASSED

1. Consideration of Approval of the City Council Work Session and Regular Meeting Minutes of September 28, 2020
2. Consideration of **Resolution No. 5522-20** Authorizing Changes to the FY 2020-2021 Adopted Budget
3. Consideration of **Resolution No. 5523-20** Adopting the City of Tualatin Investment Policy
4. Consideration of **Resolution No. 5524-20** Authorizing the City Manager to Sign an Intergovernmental Agreement with the US Department of Justice and Department of the Treasury to Receive a Share of Forfeiture Proceeds.

Special Reports

1. Update on the Economic Recovery Programming for business assistance, childcare scholarships, and future disbursements.

Economic Development Manager Jonathon Taylor presented an update on the Economic Recovery Plan funding. He reminded Council there are three program areas including the economic stabilization fund, childcare scholarships, and future distribution. Manager Taylor stated sources of funding include \$278,000 from Business Oregon, \$252,000 in reimbursements, and \$680,000 from the Washington County Small Business Assistance Grant. He stated the Economic Stabilization Fund has \$600,000 allocated to it: \$332,000 from CARES funding and \$278,000 from Business Oregon. He stated from that 47 grants have been awarded and explained the qualifications for award of the grants from CARES and Business Oregon. He noted the City is having trouble distributing these grants to the public due to restrictions that are in place. Manager Taylor stated the childcare scholarship fund received four applications and awarded one grant. He stated the city advertised the grant with local daycare centers. Manager Taylor stated the future disbursements amount of \$360,000 is running on a deadline of November 15 and noted the council may need to discuss potentially reallocating the funds.

Councilor Brooks asked if the information about childcare grants is going through the schools. Manager Taylor stated it will be sent to school administrators, childcare facilities, and advertisements.

Councilor Reyes expressed concerns with the lack of applications for childcare scholarships. She stated she would like to see paper copies distributed to businesses around town.

Councilor Kellogg stated he is favor of reallocating funds how they need to be so the city can distribute as much funding as possible.

Mayor Bubenik asked if Business Oregon has been asked to rethink their criteria so the funds can be distributed easier. Manager Taylor stated the city's concerns have been expressed to them about the difficulties of distributing the funds.

Councilor Brooks expressed concerns with reallocating the funds away from childcare scholarships as the city has already done a lot for businesses. She stated she would like to see funds allocated for basic needs for citizens.

Councilor Morrison stated he is in favor or reallocating the funds so they can be disbursed. He expressed concerns around the marketing of the childcare funds and would like to see a push for more marketing.

Mayor Bubenik stated he is okay with being flexible with the funds and would like to see increased outreach.

Council President Grimes stated she is fine with moving the money as needed so it gets distributed. She would like to see a push again including printed materials being made available.

Councilor Reyes stated she is in favor of moving the funds around as needed and would like to help families first.

Council President Grimes asked if the Chamber of Commerce is able to help or have suggestions on distributing the funds. Manager Taylor stated Director Linda Moholt has been helping to spread the word about distribute funds. He stated he would reach out to her again.

Public Hearings - Quasi-Judicial

2. Consideration of Plan Text Amendment (PTA 20-0003) Which Would Modify the Medium Low-Density Residential (RML) Zone

Mayor Bubenik reopened the hearing for the Plan Text Amendment (PTA).

Planning Manager Steve Koper stated the draft proposal for the PTA represents direction from the Council from prior meetings.

Applicant Representative Michael Robinson stated the applicant is in favor of the proposal and asked the Council to adopt the ordinance as presented.

PUBLIC COMMENT

Dan Cobb asked to have the PTA summarized. Manager Koper stated it amends the RML zone in the Basalt Creek Area so future developments can construct detached single family homes through a conditional use process. Mr. Cobb expressed concerns with the ten units per acre and the potential for the area to become solely rental homes.

The applicant waived any final written arguments.

COUNCIL DISCUSSION

Councilor Brooks stated she is happy the proposal satisfies tree preservation and diversity of housing types.

Councilor Reyes spoke in favor of the PTA as presented.

Motion to approve Plan Text Amendment (PTA 20-0003) to modify the Medium Low-Density Residential (RML) Zone by Councilor Brooks, Seconded by Councilor Kellogg.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes

MOTION PASSED

General Business

1. Consideration of **Ordinance No. 1444-20** Amending Tualatin Development Code Chapter 41 Relating to the Medium Low Density Residential (RML) Zone; and Creating New Provisions

Motion for first reading by title only made by Councilor Brooks, Seconded by Councilor Morrison.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes

MOTION PASSED

Motion for second reading by title only made by Council President Grimes, Seconded by Councilor Morrison.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes

MOTION PASSED

Motion to adopt Ordinance No. 1444-20 amending Tualatin Development Code Chapter 41 relating to the Medium Low Density Residential (RML) Zone; and creating new provisions made by Council President Grimes, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Kellogg, Councilor Morrison, Councilor Reyes

MOTION PASSED

Council Communications

Councilor Brooks stated the Police Foundation is holding a raffle despite the Pumpkin Regatta being cancelled, more information is available on their website.

Councilor Kellogg encouraged citizens to register to vote.

Mayor Bubenik reminded citizens about the upcoming community conversation regarding police use of force, more information is available on the city's website.


Adjournment

Mayor Bubenik adjourned the meeting at 8:32 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 

Email: fbubenik@tualatin.gov

Signature: 
Nicole Morris (Oct 27, 2020 14:46 PDT)

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