



# TUALATIN CITY COUNCIL

## OFFICIAL WORK SESSION MEETING MINUTES FOR SEPTEMBER 23, 2024

**PRESENT:** Mayor Frank Bubenik, Council President Valerie Pratt, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Cyndy Hillier, Councilor Christen Sacco, Councilor Octavio Gonzalez

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Mayor Bubenik called the meeting to order at 5:33 p.m.

### **1. Tualatin Transportation System Plan Update.**

Management Analyst Cody Fields, along with consultant team Brianna Calhoun from Fehr & Peers and Katie Selin from Alta Planning, presented an update on the Tualatin Transportation System Plan (TSP) policy and project. Consultant Calhoun began by recapping the summer engagement process, highlighting that there were 2,156 total interactions from the community, which included open houses, focus groups, website visits, survey responses, and contributions to an interactive map. She shared survey results related to the “big idea” projects, with the highest-scoring projects being the 65<sup>th</sup> Avenue bridge, the Tualatin-Sherwood Road bridge over Boones Ferry Road, and a bicycle & pedestrian bridge over Tualatin-Sherwood Road.

Consultant Calhoun continued by sharing policy updates, stating the current policies are being updated to reflect new statewide legislation and shifting community priorities. She noted the previous TSP was organized by transportation modes, but the new policies will be organized under the TSP goals. She asked the Council if the presented goals were in line with theirs.

Council President Pratt stated that while she felt most of the goals were good, she believed there were some missing goals related to adaptive signals. She expressed that the rest of the goals presented were in line with her expectations.

Consultant Calhoun recapped the TSP process to date, focusing on the next phase, which involves looking at funding constraints and the prioritization of the project list. She spoke about the constrained project list, explaining that it is financially constrained to 125% of the expected transportation revenue over the next 20 years. This list identifies a more feasible set of projects that could be built and that are of the highest priority for the community. She further noted that inclusion on the constrained list does not guarantee a project will be built or have guaranteed funding. Consultant Calhoun outlined the steps involved in building the constrained list, which included project refinement, project scoring refinement, high-level cost estimates, projected revenue for transportation capital projects, and matching the top projects with the projected revenue to construct them over the next 20 years. She shared the breakdowns of the draft constrained project list. Consultant Calhoun stated next steps include completing the financial summary, completing the draft report, and returning to City Council in early 2025 for adoption.

Councilor Brooks expressed that she wanted to ensure that diversity, equity, and inclusion and environmentally sensitive projects are considered, and that such projects are identified and prioritized for funding. She emphasized that form, function, and effectiveness should be key considerations. Additionally, she wanted to ensure that coordination with other agencies and communities is being prioritized so that the city can work efficiently with other entities while being mindful of these important aspects.

Councilor Reyes stated she would like to see more visible projects moving forward.

Council President Pratt inquired if the plan would be updated with the feedback provided by the advisory committee. Consultant Calhoun confirmed that the list would be updated and explained that due to the timing of the material deadline for this meeting, it had not been incorporated yet.

Councilor Brooks reiterated her desire for projects to be coordinated with other efforts to ensure that efficiencies are being put into place.

Mayor Bubenik asked for clarification regarding the scoring process for the projects. Consultant Calhoun provided an explanation of the scoring criteria used to prioritize projects.

Mayor Bubenik also inquired about traffic calming measures and how those specific projects were identified. Consultant Calhoun explained the definition of traffic calming, as well as potential solutions to the areas that have been identified as needing them.

Mayor Bubenik raised a concern regarding the lack of sidewalk projects in the constrained list, noting that sidewalk issues are a frequent complaint from residents. He asked how this would tie into future sidewalk planning. Consultant Calhoun explained how these concerns are connected to development plans and the comprehensive plan, and how they would be addressed moving forward.

## **2. Council Meeting Agenda Review, Communications & Roundtable.**

Councilor Hillier stated she attended the Washington County Consolidated Communications Agency (911) meeting.

Councilor Brooks asked if there is support for sending a letter advocating for more community development block grant funding. Council consensus was reached to have staff draft a letter in support of the additional funding.

Councilor Brooks stated she attended the Water Consortium meeting, the Policy Advisory Board meeting, and the Arts Advisory Committee meeting.

Council President Pratt stated she attended the TSP Advisory Committee meeting, the Trades and Manufacturing forum, and a strategy meeting for the Transportation Forum.

Mayor Bubenik stated he attended the Washington County Coordinating Committee meeting, the Washington County Chair and Mayor meeting, the Greater Portland Inc. board meeting, the Westside Economic Alliance meeting, the 100<sup>th</sup> birthday celebration of Mary Lou Nelson, the Communities that Care meeting, and the Heritage Center fundraiser.

## **Adjournment**

Mayor Bubenik adjourned the meeting at 6:32 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Valerie Pratt, Mayor ProTem



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## Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

## Pledge of Allegiance

## Announcements

1. Proclamation Declaring October 10, 2024 as Affordable Housing and Quality Child Care Day in the City of Tualatin

Councilor Brooks read the proclamation declaring October 10, 2024 as Affordable Housing and Quality Child Care Day in the City of Tualatin.

Rebekah Morgan, IDEA Committee Member, accepted the proclamation.

2. New Employee Introduction- Court Clerk Paige Singer

Court Administrator Cortney Kammerer introduced Court Clerk Paige Singer. The Council welcomed her.

## Public Comment

None.

## Consent Agenda

Motion to adopt the consent agenda made by Council President Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Pratt, Councilor Brooks, Councilor Reyes, Councilor Hillier, Councilor Sacco, Councilor Gonzalez

MOTION PASSED

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of September 9, 2024
2. Consideration of **Resolution No. 5808-24** Authorizing the City Manager to Execute a Contract Extension for Street Sweeping Operations with Great Western Sweeping

- <sup>Valerie A. Pratt</sup>  
3. Consideration of **Resolution No. 5809-24** Awarding and Authorizing the City Manager to Execute a Professional Services Agreement with PACE Engineers, Inc. for Siuslaw Greenway Stormwater Rehabilitation - Engineering and Construction Management
4. Consideration of **Resolution No. 5810-24** Awarding and Authorizing the City Manager to Execute a Professional Services Agreement with Otak, Inc. for Nyberg Creek Stormwater Improvements - Engineering Services
5. Consideration of **Resolution No. 5811-24** Awarding Fiscal Year 2024-25 Outside Agency Grant Funds to Provide Services to the Tualatin Community

### **Special Reports**

#### 1. Summer Programs Recap and Fall Preview

Recreation Manager Julie Ludemann and Public Services Manager Sarah Jesudason presented a recap of the summer programs. Manager Jesudason highlighted library programs such as the Summer Reading program, city-wide story times, and music performances. Manager Ludemann shared that the Viva Tualatin event saw around 2,500 attendees with four performances and numerous vendor booths. She stated summer camps were a success, hosting over 500 kids. Manager Ludemann shared that Concerts in the Park drew over 4,000 attendees across four Friday night concerts and two lunchtime concerts. Manager Jesudason mentioned TEAM Tualatin volunteer events, eagle scout projects, and group volunteer events in the parks. Manager Ludemann added that the Police Department's National Night Out and HEROES Summer Camp were both well-received. The Juanita Pohl Center had a busy summer, hosting 369 programs with 5,531 attendees, driving 557 miles for trips, and offering 208 hours of fitness programs.

Manager Jesudason stated that looking ahead to fall, the library will host music performances, the Halloween Dance-o-rama, the Aztec Dance Troop, and Dino-ember. Manager Ludemann shared that the Juanita Pohl Center, events will include Fall Prevention Month, Goat Yoga, and the Veterans Recognition Breakfast. She stated the West Coast Giant Pumpkin Regatta will take place on October 20<sup>th</sup>, featuring a 5k run, family entertainment, and a costume contest.

The Council thanked the staff for all their efforts.

### **Council Communications**

None.

### **Adjournment**

Mayor Bubenik adjourned the meeting at 7:42 p.m.

Sherilyn Lombos, City Manager

*Nicole Morris* / Nicole Morris, Recording Secretary

