



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL WORK SESSION MEETING FOR MARCH 22, 2021

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Absent: Councilor Maria Reyes

Mayor Bubenik called the meeting at 5:00 p.m.

1. Supportive Housing Services Local Implementation Plan Review.

Alley Jamieson and Jes Larson, Supportive Housing Services Manager's for Washington County, presented on the Supportive Housing Services (SHS) measure. Ms. Jamieson presented background on the measure noting it was approved by voters in May 2020 and is scaled to end chronic homelessness regionally through partnerships with Clackamas and Multnomah counties. She stated the program is funded by a 1% tax on taxable income and 1% tax on profits from businesses with gross receipts of more than \$5 million. The tax is estimated to generate more than \$200 million per year. Ms. Jamieson explained the distribution of funds by county, noting Washington County is set to receive 33.33% of funds. The measure has set accountability measures in place including: local advisory bodies, local implementation plans, a regional oversight committee, and a tri-county advisory structure. Ms. Jamieson stated priorities have been broken into two categories: Priority Population A- people with disabilities experiencing, or at risk of, prolonged homelessness, and with extremely low incomes and Priority Population B- people experiencing episodic homelessness or at risk of homelessness. She added the measure is designed to lead with race as the BIPOC communities are disproportionately impacted by homelessness. Ms. Jamieson presented homelessness statics including comparisons on renter cost burden and race and homelessness and race. She stated SHS focuses on housing and support services with a goal to have 5000 supportive housing placements with 1665 of those being in Washington County. Ms. Larson spoke to the implementation timeline stating staff is currently working on finalizing the Local Implementation Plan (LIP) and engaging stakeholders. Ms. Jamieson reviewed the LIP that was developed in partnerships with stakeholders and the community. She stated the LIP includes an analysis of current system unmet needs, an analysis of racial disparities and strategies to advance equity, regional commitments to priorities and coordination, and planned programmatic investments and outcome goals. Ms. Jamieson stated planned investment categories included shelter and transitional housing, outreach and navigation services, housing barrier costs and short-term rent assistance, regional long-term rent assistance, supportive services, and a system of care capacity building. She stated year one outcome goals include 500 supportive housing placements, 500 additional households to achieve housing stability, 100 year-around shelter beds added to the current capacity, and to have further capacity building underway for a culturally specific network. Ms. Larson stated program implementation is set to begin July 1st.

Councilor Brooks thanked Metro staff for their work on the program as this is a much needed service. She highlighted that the Native American community ranks high in homelessness as well and that should be considered during tonight's discussion on land acknowledgements.

Mayor Bubenik wants to make sure there is county services available in our area as in the past they have not been available in SE Washington County. He stated the City is working on partnerships in our community for services in our area and wants to see the county add to those.

Councilor Pratt agreed more service are needed in our area. She asked if there are concerns about enough housing being. Ms. Larson stated they are still identifying housing and will be using a tenant and project based housing approach.

Councilor Sacco asked what the prioritization of student housing is. Ms. Larson stated they don't distinguish on demographics but on the priority population type (i.e. homelessness risk). She added youth homelessness is a significant concern and will be heavily addresses in their programs in many ways with different service providers.

Councilor Hillier asked if wrap around services will be trauma informed and how they will recruit providers. Ms. Larson stated it will be a trauma informed program that uses housing first.

Mayor Bubenik asked how success will be measured. Ms. Larson stated there are required regional outcomes around housing placement for measuring success.

2. *Land Acknowledgement Discussion.*

Deputy City Manager Megan George presented information on a land acknowledgment statement. She stated Tualatin Parks Advisory Committee Chair Beth Dittman requested Council consider a land acknowledgement. Manager George presented on Tualatin's indigenous peoples, noting information provided is from the Oregon Historical Society and Washington County. She stated a land acknowledgment is a formal statement that recognizes the unique and enduring relationships that exists between Indigenous Peoples and their traditional territories. Manager George stated other cities have done land acknowledgements to offer recognition and respect, create broader public awareness of the history, support larger truth-telling and reconciliation efforts, and inspire ongoing action and relationships. She explained the three step process for a land acknowledgment includes identifying, articulating, and delivery of the statement. Manager George provided examples of other land acknowledgments. She shared how Tualatin has acknowledged tribes in the past through the city logo and street naming.

Mayor Bubenik suggested bringing in the Tualatin Historical Society and Tualatin Parks Advisory Committee to do research and begin working on step one of the process.

Councilor Brooks stated she reached out to a local Native American leader who works on land acknowledgements around the state. She stated she was supportive and wants to make sure all tribes are acknowledged and that there is good collaboration with local tribes.

Councilor Sacco stated some community members with native ties have voiced concerns around a land acknowledgment and wanting to ensure there is action that goes along with it. She wants to ensure this is done for the right reasons and done in partnership with local tribes.

Councilor Pratt concurred an action plan needs to go along with an acknowledgment.

Councilor Hillier stated she wants to ensure this it is done the right way including having the right people at the table to form a statement.

Mayor Bubenik suggested having staff reach out to the Tualatin Parks Advisory Committee, the Tualatin Historical Society, the Diversity Task Force, and the Grand Rhonde Tribe to see if they have the capacity to take on this project.

3. Council Meeting Agenda Review, Communications & Roundtable.

Councilor Sacco stated she attended the Urban Renewal Task Force meeting where they reviewed the boundaries for the area.

Councilor Hillier stated she attended the Police Department's Woman Self Defense class and volunteered at the COVID vaccine clinic. She reminded citizens of the upcoming Prescription Drug Take Back Day on April 24.

Councilor Brooks stated she attended the virtual National League of Cities Conference, the virtual Hill Day hosted by the League of Oregon Cities, the Tualatin Arts Advisory Committee meeting, and the Mayors Round Table at the National League of Cities Conference.

Councilor Pratt stated she attended the ODOT meeting regarding tolling, the Metro C4 sub-committee meeting where they discussed regional emergency transportation routes, and participated in the Community Garden clean-up.

Councilor Grimes stated the Technology and Science Scholarship Committee met and discussed reaching out to local businesses to raise funds to continue the scholarships this year. She thanked city staff for their outstanding response to the recent storm event.

Mayor Bubenik stated he attended the ODOT tolling project update meeting, the Greater Portland Inc. Economic Development sub-committee meeting, the Washington County Coordination Committee meeting, the Clackamas County Chair and Mayors meeting, and the Tualatin Chamber of Commerce Board meeting. He congratulated Lindsay Marshall on successfully coordinating the COVID Vaccine Clinic.

Mayor Bubenik adjourned the meeting at 6:45 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 
Email: nmorris@tualatin.gov

Signature: 
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WS Minutes 3-22-21

Final Audit Report

2021-04-14

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OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR MARCH 22, 2021

Present: Mayor Frank Bubenik, Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Absent: Councilor Maria Reyes

Call to Order

Mayor Bubenik called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Moment of silence for those who have lost their lives to COVID-19

Announcements

1. Community Development Week Proclamation

Councilor Brooks read the proclamation declaring April 5-9, 2021 as Community Development Week in the City of Tualatin.

2. Arbor Week Presentation and Proclamation

Tualatin Parks Advisory Committee Vice-Chair Brandon Gill and Member Emma Gray presented on Arbor Week. Ms. Gray stated Tualatin recognizes the first full week in April as Arbor Week to celebrate the many contributions trees make to our lives and community. She stated the committee held a Kids Poster Contest, she shared the winners. Mr. Gill spoke to storm damage to city trees. He stated this is the 34th consecutive year the city has been a Tree City USA.

Councilor Sacco read the proclamation declaring April 4-10, 2021 as Arbor Week in the City of Tualatin.

Public Comment

None.

Consent Agenda

Motion to adopt the consent agenda made by Councilor Brooks, Seconded by Councilor Pratt.
Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Pratt, Councilor Hillier, Councilor Sacco
MOTION PASSED

1. Consideration of Approval of the City Council Work Session and Regular Meeting Minutes of March 8, 2021
2. Consideration of Approval of Late Liquor License Renewals for 2021

3. Consideration of **Resolution No. 5533-21** Authorizing The City Manager to Execute Contract Amendments with Wallis Engineering for Professional Engineering and Related Services

Special Reports

1. Briefing from Portland General Electric (PGE) CEO Maria Pope

Portland General Electric Chief Executive Office Maria Pope, Local Government Affairs Officer Troy Gagliano, and Head of Wildfire Mitigation and Resiliency Bill Messner presented on increasing threats to resiliency. CEO Pope stated the storms that have taken place over the past year have been some of the largest in history. She stated PGE has been providing donations to many local organizations to help support those who were affected. CEO Pope stated PGE is working on a smart and integrated grid to help with resiliency in the future. She stated strong partnerships are key to their success and working collaboratively has helped them be successful during the major storm events. Mr. Messner spoke to the recent storm stating over 420,000 customers lost power during the event. He noted over 400 miles of lines and over 900 utility poles had to be replaced. Mr. Messner stated PGE has worked to strengthen resiliency by building a smarter more integrated grid and continuing to expand their FITNES program. He spoke to how they prepare for different types of threats including emergency planning and exercises, system improvements, redundant systems, and having strategic partnerships. Mr. Messner spoke to their earthquake recovery plan and wildfire and prevention and response plans.

Councilor Pratt asked why there isn't a move to put more lines underground. She also asked for better estimates on when power is expected to be restored during down times. CEO Pope stated during the last storm event there were too many unknowns so they were uncomfortable giving information to customers without having good information on approximate downtimes. Mr. Messner stated repairing underground lines is significantly more difficult to find failures in the system and the costs associated with undergrounding lines is high.

Councilor Brooks asked if PGE has information on best practices for customers in relation to generators. She asked what PGE's sustainability efforts are and how customers can learn more. CEO Pope spoke to their sustainability efforts which are outlined on their website. Mr. Messner stated tips and best practices on using generators is available on their website.

Councilor Sacco asked how PGE identifies areas with higher outages and how those addressed. CEO Pope stated they use data analytics to determine those area and have inspection plans in place to maintain the system.

2. Annual Report of the Tualatin Park Advisory Committee

Chair Beth Dittman and Student Representative Nadia Alvarado presented the Tualatin Parks Advisory Committee Annual Report. Chair Dittman stated the group's mission is to advocate for the Parks and Recreation system with a focus on stewardship and enhancement of the community. She stated the committee meets regularly and represents Parks and Recreation to the Community and Council, acts as the Bee City Facilitation Committee, and the Tree City USA Board. Member Alvarado stated the committee continues to grow by adapting to virtual community engagement and continue to be a citizen lead group. Chair Dittman state 2020 accomplishments included the Stoneridge Park Design, Jurgens Off-Leash Area, opening of the Atfalati Playground and Courts, Lafky irrigation, the Park Asset Assessment, and advocacy for a Parks Utility Fee. She stated 2021 goals include continued support for the parks funding

process, strengthening diverse committee membership, establishing ongoing communications with CIO's, outreach and communication with Parks committees from other cities, promote pollinator information and resources, and provide community resources for trees and bees.

Councilor Brooks asked the committee to share what they will be doing for Earth Day. Parks and Recreation Director Ross Hoover stated there will be a planting event hosted by Volunteer Services.

Councilor Brooks asked if there has been growth in being a Bee City. Chair Dittman stated the committee will be working towards further education for the committee this year.

Councilor Brooks asked how the city will be recovering from the tree loss from the storm. Director Hoover stated many trees will be replaced this year. He noted many street tree permits have been received and those trees will be replaced in the fall.

Councilor Sacco encouraged everyone to follow Bee City on Facebook and Instagram to receive more information regularly.

3. Tualatin Moving Forward Quarterly Update

Public Works Director Jeff Fuchs presented the Tualatin Moving Forward Quarterly Report. Director Fuchs briefly recapped progress from the start of the bond in 2018 to current. He stated 14 projects have been completed to date. Director Fuchs highlighted a couple projects finished in 2020 including Boones Ferry Road at Tualatin High School, Mohawk Street: East of Martinazzi, Borland Road: Bridgeport Elementary to 60th Ave, 90th Avenue and Sweek Drive, and 90th Avenue near Kaiser Permanente. He stated construction began on the Garden Corner Curves in 2020 with anticipated completion in 2021. Director Fuchs spoke to the upcoming project at Martinazzi Ave and Sagert St where a traffic signal will be added, new sidewalks and crosswalks, and improved bike lanes. He stated the Tualatin Sherwood Road at I-5 project is in design to provide congestion relief and improved safety for Tualatin's busiest intersection. Director Fuchs shared the updated report card for the program to monitor progress. He spoke to public engagement they have been able to conduct during COVID including mailings, email updates, online open houses, virtual neighborhood meetings, social media, yard signs, and quarterly council updates. Director Fuchs stated the Neighborhood Traffic Safety program has kicked off for the spring. Director Fuchs stated last year 243 projects were submitted. He noted this year they will be strategically focusing outreach on equity and diversity.

Councilor Pratt asked about the bike path design in the Tualatin-Sherwood/I-5 project. Director Fuchs stated wayfinding signs will be put in place that point people to the trail along Boones Ferry Road.

Council President Grimes asked how pedestrian traffic over I-5 will be addressed. Director Fuchs stated the crosswalks won't be changed in the area.

4. Tualatin Police Department Annual Report

Police Chief Bill Steele presented the Tualatin Police Department Annual Report. Chief Steele spoke to how the department has managed with the pandemic. He stated all officers were issued N95 personal protective masks to wear on duty. Chief Steele presented data from the Patrol Division noting they received 23,852 calls for service with a total of 940 arrests and 57 uses of force. Data from the Investigations Division was presented noting the data reflects incidents not only in Tualatin but throughout both counties due to the partnerships the city

maintains. Chief Steele spoke to the work done by the Records Division as the department's first point of contact. He spoke to the Traffic Division and how they pivoted during the pandemic. Chief Steele spoke to the intersection safety cameras at two stop lights in town. He noted a decrease in violations this year due to the pandemic. Chief Steele spoke to the Community Services Officer and the work he conducted this year including delivering prescriptions to those in need at the height of the pandemic and his work in graffiti identification. He spoke to the School Resource Officer position and what the new program will look like for that position moving forward with the school district. Chief Steele stated K9 Tony located and recovered 2381 grams of heroin, 2134 grams of methamphetamine, and \$154,639 in cash. He spoke to training requirements including trainings on emergency vehicle operations, motorcycle skills, firearms, defensive tactics, use of force, legal updates, crisis intervention techniques, de-escalation techniques, and diversity training. Chief Steele spoke to the departments Nation Drug-Take Back Day's, noting the upcoming event in April. Chief Steele spoke about the Community Conversations on Police Use of Force that were held and discussed the recommendations that came from those.

Councilor Brooks thanked the department for all of their great work.

Councilor Pratt thanked the department for the great work this year and showed appreciation for how they went out of their way during the pandemic to serve the community.

Councilor Hillier acknowledged the work the department does working on community coalitions and the safety net they provide to the community.

Mayor Bubenik thanked the department for their great service to the community.

General Business

1. Consideration of **Ordinance No. 1454-21** Amending Tualatin Comprehensive Plan Map 10-1 to Amend the Neighborhood Commercial Zone (CN) and Medium Low Density Residential (RML) Zones for Parcels Located at Tax Map 2S135D, Tax Lots 400, 401, 500, and 501; and Amending Tualatin Development Code Sections 51.110 and 51.200 (PMA 20-0002 AND PTA 20-0005)

Mayor Bubenik stated the PTA and PMA were approved at the last council meeting and this action tonight finalizes them.

Motion for first reading by title only made by Councilor Pratt, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Motion for second reading by title only made by Council President Grimes, Seconded by Councilor Hillier.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Motion to adopt Ordinance No. 1454-21 amending Tualatin Comprehensive Plan Map 10-1 to amend the Neighborhood Commercial Zone (CN) and Medium Low Density Residential (RML) zones for parcels located at tax map 2S135D, tax lots 400, 401, 500, and 501; and amending Tualatin Development Code sections 51.110 and 51.200 (PMA 20-0002 AND PTA 20-0005) made by Councilor Pratt, Seconded by Councilor Brooks.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

2. Consideration of Recommendations from the Council Committee on Advisory Appointments

Councilor Pratt announced citizens being recommended to the Tualatin Parks Advisory Committee and Tualatin Arts Advisory Committee.

Councilor Brooks thanked everyone for volunteering and their commitment to the city.

Motion to approve the appointments made by Councilor Brooks, Seconded by Council President Grimes.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Pratt, Councilor Hillier, Councilor Sacco

MOTION PASSED

Council Communications

Councilor Brooks recommended everyone review the updated COVID vaccination eligibility groups.

Adjournment

Mayor Bubenik adjourned the meeting at 9:34 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Frank Bubenik / Frank Bubenik, Mayor

Signature: 

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Signature: 

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