



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR OCTOBER 10, 2022

Present: Mayor Frank Bubenik (virtual), Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Council President Grimes called the meeting to order at 5:33 p.m.

1. Tualatin's Transportation System Plan Update

Management Analyst Cody Field provided a brief background on Transportation System Plan (TSP), a 20 year master plan for the city's transportation network (vehicles, pedestrians, bike, freight, and transit). He stated it establishes the long-range vision and transportation goals, noting it was last updated in 2014. Analyst Fields stated these plans are usually update every 7-10 years to help identify and refine additional project needs and funding sources. He stated updating the plan also allows the city to connect with the community to ensure future efforts reflect the right priorities. Analyst Fields stated the current need for updating is to align the plan with the Climate Friendly and Equitable Community Rules (CFEC) adopted by the state rules as they will influence future TSP updates. He stated DLCD has committed to working collaboratively with local jurisdictions on these updates.

Assistant Director Steve Koper stated previously the TSP was designed to ensure our roads would be adequate to meet the needs for 20-year projected volumes of traffic. He stated CFEC changed some of those rules and it now needs to be designed to ensure it can deduce vehicle miles traveled (VMT) per capital (miles per person) over the 20-year planning period. Director Koper stated there is a lot of employment in our city that passes through traffic in relationship to I-5, which gives us a unique position relative to other cities. He stated it will be best for the City to work with DLCD and partners to find a solution to our traffic issues.

Councilor Brooks asked how these updates help to inform the Climate Action Plan. Director Koper stated staff is meeting with the Climate Action team as it is a natural action flowing out of that plan. He states staff seems the Climate Action Plan also flowing into the comprehensive plan amendments providing guiding policy on how to update the TSP.

Councilor Books asked about carbon mitigation swaps allowing the city to create offsets in the Transportation Planning. Director Koper stated there are factors in how measuring greenhouse gases are done and it makes sense to consider them in the communication phase of planning. He also mentioned that DLCD has committed to helping and considering out-of-the-box solutions toward the goals of meeting the Governor's Executive Order.

Councilor Pratt asked if the timeframe will match since there are so many undefined objectives in CFEC. Director Koper stated they will and that staff has met with region partners on the timing of these updates and everyone agreed these should move forward.

City Engineer Mike McCarthy stated the ideas mentioned are things that will be considered in the TSP update. He stated rules are always changing; and no matter what time we choose to update the TSP, there will always be some key rule, order, or legislation that is being done.

Councilor Brooks asked if money available from County and Federal sources will be utilized towards this work. Analyst Field stated the city has not pursued funding as ODOT is working on getting funding down to local jurisdictions. Engineer McCarthy explained that IJJA is intended for large road infrastructure projects and he would recommend funding locally so the plan can match the City's vision. Councilor Brooks asked why IJJA wouldn't be a good option. City Manager Lombos stated it typically increases project costs significantly because it required the City to do a National Environmental Policy Act (NEPA) study on a local project. Councilor Brooks stated she would still like to explore all of the funding abilities even if NEPA is involved since some cities are getting a second round of funding.

Analyst Field shared next steps and a preliminary timeline for the TSP update project. He stated at the end of October/early November they will issue a RFP seeking a consultant to manage the process and by Summer 2023 be working on plan project refinement with Council and Advisory Committees.

Council President Grimes asked if there was a possibility to work with the same consultant as last time. Analyst Field responded it is a possibility but the city still has to go through the RFP process.

Councilor Pratt asked who chooses the consultants. Engineer McCarthy explained the RFP process does.

Council President Grimes asked about how to reduce vehicle miles traveled per resident and if the mandate which came down requires any work with TriMet or public transportation plan that helped to reach that goal. Engineer McCarthy suggested looking at vision planning by adopting the TSP to have more weight before reaching out to request better transit service in our area.

Councilor Brooks asked if there is a possibility to link both the comprehensive plan and TSP more concretely. Director Koper stated they are integrated within each other already.

Council consensus was reached to proceed with the RFP process to find a consultant for this project.

2. Allocation of Funds to Outside Agencies.

Deputy City Manager Megan George stated the Council allocated \$40,000 for Outside Agency Grants this year. She stated the city received 16 applications with requests totaling approximately \$124,170.

The Council deliberated and allocated funding for selected recipients.

Councilor Brooks requested consideration of increasing future funding for outside agencies in the next budget cycle. Manager Lombos mentioned it did come up during budget discussions

this past year, and the Budget Committee decided to keep it at \$40,000, but it will be noted to discuss it again at next year's budget meetings.

3. Council Meeting Agenda Review.

Councilor Sacco stated she attended the Equity Committee Planning Group meeting. She stated the group will present their discussion to Council at the end of November/early December.

Councilor Brooks stated she attended the Tualatinos meeting and the League of Oregon Cities Women's Caucus.

Councilor Hillier stated she attended the Equity Committee Planning Group.

Councilor Pratt stated she attended the Clackamas County Climate Committee and the Police Department Faith and Blue Open House.

Councilor Reyes stated she attended the Tualatinos meeting.

Adjournment

Council President Grimes adjourned the meeting at 6:53 p.m.

Sherilyn Lombos, City Manager



Teresa Ridgley (Nov 16, 2022 13:39 PST)

/ Teresa Ridgley, Recording Secretary



/ Frank Bubenik, Mayor











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Final Audit Report

2022-11-16

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Present: Mayor Frank Bubenik (virtual), Council President Nancy Grimes, Councilor Bridget Brooks, Councilor Maria Reyes, Councilor Valerie Pratt, Councilor Cyndy Hillier, Councilor Christen Sacco

Call to Order

Council President Grimes called the meeting to order at 7:01 p.m.

Pledge of Allegiance

Announcements

1. Public Health Announcement

Councilor Brooks reminded citizens about the availability of the updated COVID and flu vaccinations and encouraged them to get theirs. .

2. Swearing in of Police Chief Pickering.

Manager Lombos swore in Police Chief Greg Pickering. The Council congratulated him.

3. Consideration of Proclamation Declaring October 23-31, 2022, Red Ribbon Week in the City of Tualatin.

Councilor Hillier read the proclamation declaring October 23-31, 2022, as Red Ribbon Week in the City of Tualatin.

4. Consideration of Proclamation of Declaring the month of October 2022 Domestic Violence Awareness month in the City of Tualatin.

Councilor Sacco read the proclamation declaring October 2022 as Domestic Violence Awareness Month in the City of Tualatin.

Public Comment

Dale Potts shared the Veterans Appreciation Breakfast on Friday, November 4, at 8:00 a.m. at the Juanita Pohl Center. He stated reservations are required and booked on the Juanita Pohl website.

Consent Agenda

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of September 26, 2022
2. Consideration of **Resolution No. 5646-22** Authorizing the City Manager to Execute a Maintenance and Operations Agreement with Randall and Karen Alvstad for Basalt Creek Parkland

Motion to approve the consent agenda made by Councilor Brooks, Seconded by Councilor Pratt.

Voting Yea: Mayor Bubenik, Council President Grimes, Councilor Brooks, Councilor Reyes, Councilor Pratt, Councilor Hillier, Councilor Sacco
MOTION PASSED

Special Reports Announcements

1. Tualatin Police Department Updates

Police Chief Greg Pickering shared data regarding Police Use of Force and traffic stops. He described use of force, what it is, and what is reported and documented. He stated Tualatin Police Department's Use of Force Policy 300 encapsulates all current legal standards for reasonable use of force by Tualatin Police Officers. Chief Pickering stated it reflects all of the reform work that has been done throughout the country recently. He shared numbers from the Tualatin Police Use of Force Data from January 1-September 1, 2022. Chief Pickering stated there were over 11,000 calls of service with 115 threshold events. He stated of the 115 threshold events, there were 42 uses of physical force, 4 wrap restraints, 3 Taser uses, and 1 punch/kick. Chief Pickering stated all of the incidents were reviewed and found to be within law and policy. He stated the report of Use of Force Data shows more uses of force due to an increase in crime coming from the metropolitan areas.

Chief Pickering stated STOP Data is statistical transparency in policing that was established by the state in 2017 (HB2355) and requires law enforcement agencies to report demographic data on all traffic or investigative pedestrian stops. He stated data reported is race, sex, stop type, search findings, and the disposition of those findings. Chief Pickering shared a chart identifying demographics of the stops done by police and how they fall in line with the demographics of our community.

Councilor Brooks asked if threshold events calls have gone up. Chief Pickering stated they have been going up in the last couple of years as people are going out and about more after the pandemic.

Councilor Brooks also asked if there is a report on the different call types. Chief Pickering stated they are broken down in their annual report. Councilor Brooks asked how many life-saving calls they respond to where they need defibrillators. Chief Pickering stated they don't have that specific data.

Councilor Brooks asked if the body camera program has been rolled out. Chief Pickering stated the body camera program is fully operational.

Councilor Reyes asked about the possibility of making Narcan available. Chief Pickering stated the department has Narcan available to its Officers.

Council Hillier asked how the new Mental Health Provider program is going. Chief Pickering stated the clinician is an asset to the department and the program is going successfully.

Councilor Pratt asked about catalytic converter theft and break-ins of unlocked cars. Chief Pickering suggested citizens hide valuables, park in well-lit areas, and keep windows up. He stated catalytic converter theft is still a problem in the area, and the Washington County Precious Metal Task Force is working to make stricter rules for those who accept precious metals.

Mayor Bubenik asked for an update on the Washington County POD that was shut down due to staffing. Chief Pickering said it is still closed.

Councilor Sacco mentioned she was at Fire Station 34 where they sang praises of their partnership with the Police Department. She stated she went on a call while she was there and was impressed by the professionalism of both departments working together.

Council Communications

Councilor Pratt stated she attended the Pumpkin Regatta. She stated the Police Foundation will be holding their annual duck raffle and information is available on their website.

Councilor Sacco stated the Parks Bond is on the ballot and encouraged citizens to get out and vote.

Councilor Brooks stated Rotary is sponsoring a 5k Run or Walk at the Pumpkin Regatta. She also mentioned the Tualatin Sustainability Network will be holding a plant sale on Saturday and Sunday on Boones Ferry Road.

Councilor Hillier stated there is a job fair at Bridgeport Elementary on Saturday from 4:00 p.m. - 6:30 p.m. She stated more information is available on the Tualatin Together website.

Adjournment

Council President Grimes adjourned the meeting at 7:57 p.m.

Sherilyn Lombos, City Manager



[Teresa Ridgley \(Nov 15, 2022 12:07 PST\)](#)

/ Teresa Ridgley, Recording Secretary



/ Frank Bubenik, Mayor











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