



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

June 3, 2025

Present: Dana Paulino, Ashley Payne, Nestor Sanchez, DeAnn Welker, Thea Wood

Absent: Rachel Elliot, Paul Turnbach

Public:

Staff: Jerianne Thompson, Library Director
Sam Wikstrom, Children's Librarian

A. CALL TO ORDER

Dana Paulino called the meeting to order at 6:05 PM.

B. APPROVAL OF MINUTES

Ashley Payne moved to accept the May meeting minutes as written; Nestor Sanchez seconded. The motion passed unanimously.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson announced an agenda change to move the Library Service Areas: Preschool-Age Children presentation before Old Business. Thompson announced upcoming Library and City events, including Blender Dash on Saturday, June 7, and Viva Tualatin on Saturday, July 12. The Library held its Summer Reading Carnival on May 30 with 1,250 visits that day; more than 1,000 people attended May's Big Truck Day, as well. Thompson provided an overview of this year's Summer Reading Program and previewed designs for Library pages on the City's new website, under development. Thompson announced she has been elected as Oregon's chapter representative to the American Library Association Council and will serve a 3-year term in the position. She provided updates about funding impacts to the State Library of Oregon from the Institute of Museum and Library Services and recent federal court rulings about the federal agency. Thompson shared recent usage statistics and comment cards.

3. Teen Library Committee: Nestor Sanchez said TLC helped with the Summer Reading Carnival and is planning a murder mystery as this summer's TLC celebration. TLC will begin accepting applications for new members in July, and Sanchez said it will be competitive.

4. **Public:** None.

E. **NEW BUSINESS**

1. Library Service Areas: Preschool-Age Children: Sam Wikstrom provided an overview of early literacy services at the Library. She said her overarching goal in developing programs and services for this age group and their caregivers is that the Library is a trusted destination for education and entertainment. To achieve outcomes aligned with the library's strategic goals, Wikstrom develops quality collections to support early literacy, presents multiple weekly storytimes that meet the changing needs of children as they develop, and providing long-term support for early literacy through outreach visits, Summer Reading, a welcoming and fun Children's Room, and programs like 1000 Books Before Kindergarten and Dolly Parton's Imagination Library.

D. **OLD BUSINESS**

1. WCCLS Funding & Governance Evaluation: Thompson reviewed the revised timeline for Phase II of this project, focused on service boundaries, the funding allocation methodology, and beginning governance work. Thompson reviewed the current service boundaries for libraries in the Washington County Cooperative Library Services and discussed how service boundaries will be set to determine each library's geographic area to be served and its service population, or the number of people in that area. She also reviewed the proposed service area for Tualatin. Regarding the library local option levy, Thompson said the Washington County Board of Commissioners is expected to hold a public hearing in July to adopt the ballot materials; the levy proposal is now available to review on wccls.org. A third voter survey will be conducted in late July.

2. FY2025-26 Library Budget: Thompson presented information about the City's proposed budget for Fiscal Year 2025-26. Projected revenues for the City next year are \$76.4 million, an increase of 10.5 percent, and projected expenditures are \$90 million, an increase of 8.9 percent. While there is a gap between revenues and expenditures, this gap is manageable, and the City is not proposing any budget cuts. Thompson also reviews the objectives set by the Library in next year's budget.

E. **NEW BUSINESS**

2. Gaps, Needs, and Challenges: Thompson reported the City has contracted with consultant Merina + Co for analysis of gaps and needs across the organization, drawing from work done in last fiscal year to identify each department's gaps, needs, and challenges. Thompson reviewed the work conducted by Library staff to identify these, and she reviewed the memo submitted to City Administration, which included:

- Facility Issues
 - Inadequate staff workspace and storage
 - Community members desire a family / non-gendered restroom in the lobby

- Accessibility concerns – some of which were resolved with the replacement of our front doors and new hardware on bathroom doors
- Staffing Issues
 - Library staff feel underpaid and undervalued, both for professional and paraprofessional work
- Program & Service Delivery
 - Unmet needs for Spanish and bilingual programming, technology programming, and programming for adults without children
 - Long-term approach to supporting marking work

3. Mascot Launch Campaign: Thompson announced plans to launch the Library’s new mastodon mascot with an email campaign containing weekly challenges. Participants will earn entries into prize drawings for some of the new promotional items the Library is having made. The goal of the campaign is to encourage more in-person library visits and increased completion of Summer Reading logs.

F. FUTURE AGENDA ITEMS

1. Library Service Areas
2. Child Safety Policy
3. Funding Sources (Finance Department)

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: Sanchez and DeAnn Welker said they would not be available to attend the July meeting in person. Thea Wood asked if the August meeting date could be changed, to avoid conflicting with National Night Out. Thompson will email committee members to check on July, August, and September’s meeting dates.

H. ADJOURNMENT

Meeting was adjourned at 7:40 PM.

by Jerianne Thompson, Recording Secretary