



TUALATIN CITY COUNCIL MEETING

MONDAY, SEPTEMBER 11, 2023

TUALATIN CITY SERVICES
10699 SW HERMAN ROAD
TUALATIN, OR 97062

Mayor Frank Bubenik
Council President Valerie Pratt
Councilor Maria Reyes Councilor Bridget Brooks
Councilor Christen Sacco Councilor Cyndy Hillier
Councilor Octavio Gonzalez

To the extent possible, the public is encouraged to watch the meeting live on local cable channel 28, or on the City's website.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Comment. Written statements may be sent in advance of the meeting to Deputy City Recorder Nicole Morris up until 4:30 pm on Monday, September 11. These statements will be included in the official meeting record, but not read during the meeting.

For those who would prefer to make verbal comment, there are two ways to do so: either by speaking in person or entering the meeting using the zoom link and writing your name in chat. As always, public comment is limited to three minutes per person.

Phone: +1 669 900 6833

Meeting ID: 861 2129 3664

Password: 18880

Link: <https://us02web.zoom.us/j/86121293664?pwd=SS9XZUZyT3FnMk5rbDVKN2pWbnZ6UT09>

Work Session

1. ***This portion of the Work Session has been postponed to the September 25, 2023, Council Meeting.***

5:00 p.m. (60 min) – Prioritization of Planning Division Work | Development of a Long-Range Planning Work Plan. Historically Tualatin has not had a formal Long Range Planning Work Plan that identifies and prioritizes community planning efforts. However as mandatory state requirements, City adopted policies and implementing strategies, and community identified requests continue to grow, the Council may be interested in directing staff to institute a formal work plan program. Knowing that there are a number of identified projects and that staffing remains limited, we are seeking Council direction on how to prioritize this workload.

2. ***6:00 p.m. (15 min) – Low-Income Utility Bill Assistance Program Update.*** During the Fiscal Year 2023-2024 budget process, staff discussed setting aside funding to set up a low income utility bill assistance program; the adopted budget includes this funding. At the budget work session on April 12th, Council and staff discussed what a program might look

like and that it would be for low-income qualified customers. Staff has had discussions with Community Action of Washington County about administering the program. At tonight's meeting, staff will provide the City Council with an update on these discussions and the proposed program.

3. **6:15 p.m. (15 min) – Basalt Creek Parkland & Trails Update.** The City Council adopted the Parks and Recreation Master Plan in 2019, and accepted the Basalt Creek Parks and Recreation Plan in 2022. These plans identified needs for parks, trails, and natural areas in the Basalt Creek area. Staff will provide an update showing the progress of Basalt Creek parks, trails and natural areas.
4. **6:30 p.m. (30 min) – Council Meeting Agenda Review, Communications, and Roundtable.** Council will review the agenda for the September 11 City Council meeting and brief the Council on issues of mutual interest.

7:00 P.M. CITY COUNCIL MEETING

Call to Order

Pledge of Allegiance led by the Tualatin Color Guard

Announcements

1. Proclamation Declaring September 11 Remembrance Day in the City of Tualatin
2. Proclamation Declaring September 15-October 15, 2023 Hispanic Heritage Month in the City of Tualatin
3. Proclamation Declaring the Month of September 2023 National Preparedness Month in the City of Tualatin
4. New Employee Introduction- Parks and Recreation Project Manager Kiana Ballo

Public Comment

This section of the agenda allows anyone to address the Council regarding any issue not on the agenda, or to request to have an item removed from the consent agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Consent Agenda

The Consent Agenda will be enacted with one vote. The Mayor will ask Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. If you wish to request an item to be removed from the consent agenda you should do so during the Citizen Comment section of the agenda.

1. Consideration of Approval of the Work Session and Regular Meeting Minutes of August 28, 2023
2. Consideration of Approval of a New Liquor License Application for Shake Shack #1477

3. Consideration of **Resolution No. 5721-23** Authorizing the City Manager to Execute an Amendment to the Urban Areas Security Initiative 2022 Grant Agreement to Support the Tualatin Community Emergency Response Team
4. Consideration of **Resolution No. 5725-23** Authorizing the City Manager to Execute a Deed Acquiring Property for Basalt Creek Parkland

Special Reports

1. Tualatin Community Emergency Response Team (CERT) 2022-2023 Annual Report

Items Removed from Consent Agenda

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

Council Communications

Adjournment

Meeting materials, including agendas, packets, public hearing and public comment guidelines, and Mayor and Councilor bios are available at www.tualatinoregon.gov/council.

Tualatin City Council meets are broadcast live, and recorded, by Tualatin Valley Community Television (TVCTV) Government Access Programming. For more information, contact TVCTV at 503.629.8534 or visit www.tvctv.org/tualatin.

In compliance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. To request accommodations, please contact the City Manager's Office at 503.691.3011 36 hours in advance of the meeting.