



City of Tualatin

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AGENDA

CORE AREA PARKING DISTRICT BOARD

**Tuesday, April 22, 2025
12:00 pm – 1:00 pm**

**Tualatin City Offices – Cascara Conference Room
18880 SW Martinazzi Avenue (east side city office entrance)**

**Virtual via MS Teams:
Microsoft Teams [Need help?](#)
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Meeting ID: 275 091 111 357
Passcode: 28U93Lo7**

- 1.** Call to Order
- 2.** Roll Call
- 3.** Approval of Minutes – January 21, 2025
- 4.** Announcements
 - 4.1** Introductions – William Sullivan, Tualatin Management Analyst in Finance
- 5.** CAPB Fund Status, Budget, Planned Expenditures, and FY 2026 Tax Rate (Attachment A)
- 6.** Discussion on overnight parking in lots
- 7.** Discussion on the future of the Blue Lot given floodway/floodplain issues (Attachment B)
- 8.** White Lot Seneca Street Parking Spaces (Attachment C)
- 9.** Future of the Core Area Parking District Board Discussion
- 10.** Other Business
- 11.** Adjournment

Attachment A

Core Area Parking District Fund and Budget

Fund Summary

	FY 2024 Actual	FY 2025 Projected	FY 2026 Projected	FY 2027 Projected
Beginning Balance	\$ 268,890.00	\$ 298,358.11	\$ 292,361.11	\$ 306,719.61
44502 Tax	\$ 84,036.00	\$ 85,000.00	\$ 89,250.00	\$ 93,712.50
46101 Interest Revenue	\$ 11,144.62	\$ 11,000.00	\$ 9,000.00	\$ 9,000.00
Expenditures	\$ (65,712.62)	\$ (101,997.00)	\$ (83,891.50)	\$ (190,905.00)
Ending Balance or Projected EB	\$ 298,358.11	\$ 292,361.11	\$ 306,719.61	\$ 218,527.11
220-00-00-40100	\$ 45,500.00			
<i>In reserve for future lot construction</i>				

Fiscal Year 2026 and 2027 Major Projects

220-00-00-57009: CIP Projects	FY 2026 Planned	FY 2027 Planned
White Lot Crack / Slurry Seal	\$ -	\$ 37,000.00
Blue Lot Lot Crack / Slurry Seal	\$ -	\$ 22,700.00
Green Lot Crack / Slurry Seal	\$ -	\$ 26,000.00
Yellow Lot Lot Crack / Slurry Seal	\$ -	\$ 9,300.00
Red Lot Lot Crack / Slurry Seal	\$ -	\$ 7,300.00
White Lot Overlay/Repaving	\$ -	\$ -
Blue Lot Overlay/Repaving	\$ -	\$ -
Green Lot Overlay/Repaving	\$ -	\$ -
Yellow Lot Overlay/Repaving	\$ -	\$ -
Red Lot Overlay/Repaving	\$ -	\$ -
Hanegan's Lot Construction	\$ -	\$ -
Lighting Replacements	\$ -	\$ -

Sidewalk Repairs/Tree Removals	\$ -	\$ -
Other	\$ -	\$ -
Totals	\$ -	\$ 102,300.00

Expenditures

Description	2024 Actual	2025 Adopted	2025 Projected	2026 Proposed
Printing & Postage	\$ -	\$ 100.00	\$ -	\$ 100.00
Botanical & Chem Supplies	\$ -	\$ 1,100.00	\$ -	\$ 1,150.00
Consultants	\$ -	\$ 1,100.00	\$ -	\$ 1,100.00
Utilities - Parking Lots	\$ 11,530.62	\$ 13,800.00	\$ 13,988.00	\$ 14,700.00
Administration Expense	\$ 181.22	\$ 300.00	\$ 305.00	\$ 325.00
Signage	\$ -	\$ 400.00	\$ 400.00	\$ 400.00
Street/Parking Lot Lights	\$ 254.89	\$ 600.00	\$ 600.00	\$ 600.00
Grounds & Landscaping	\$ 7,857.31	\$ 11,365.00	\$ 11,000.00	\$ 6,950.00
Parking Lot Striping	\$ 4,782.58	\$ 4,300.00	\$ 4,300.00	\$ 4,400.00
Parking Lot Sweeping	\$ 3,746.00	\$ 2,550.00	\$ 3,960.00	\$ 4,300.00
R & M - Parking Lots	\$ -	\$ 7,900.00	\$ 2,500.00	\$ 5,000.00
R & M - Equipment	\$ -	\$ -	\$ -	\$ -
Transfers - General Fund	\$ 37,360.00	\$ 42,730.00	\$ 42,730.00	\$ 44,866.50
CIP Projects	\$ -	\$ 135,000.00	\$ 22,214.00	\$ -
Totals	\$ 65,712.62	\$ 221,245.00	\$ 101,997.00	\$ 83,891.50

Description	2027 Estimated	2028 Estimated	2029 Estimated	Notes
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Printing & Postage	\$ 100.00	\$ 100.00	\$ 100.00	
Botanical & Chem Supplies	\$ 1,200.00	\$ 1,250.00	\$ 1,300.00	+3% increase FY25/26
Consultants	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	
Utilities - Parking Lots	\$ 15,540.00	\$ 16,000.00	\$ 16,500.00	PGE +6.7% CY 2025, Water +6.4%
Administration Expense	\$ 350.00	\$ 350.00	\$ 375.00	
Signage	\$ 400.00	\$ 400.00	\$ 400.00	
Street/Parking Lot Lights	\$ 600.00	\$ 600.00	\$ 600.00	
Grounds & Landscaping	\$ 8,400.00	\$ 8,650.00	\$ 8,875.00	2.5% rate increase
Parking Lot Striping	\$ 6,100.00	\$ 4,500.00	\$ 4,700.00	Complete Restripe in FY 2027
Parking Lot Sweeping	\$ 4,515.00	\$ 4,750.00	\$ 5,000.00	5% rate increase FY25/26
R & M - Parking Lots	\$ 5,300.00	\$ 5,600.00	\$ 5,900.00	Reduction
R & M - Equipment	\$ -	\$ -	\$ -	
Transfers - General Fund	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	
CIP Projects	\$ 102,300.00		\$ 65,000.00	Slurry and Crack Seal 7/2026
Totals	\$ 190,905.00	\$ 88,300.00	\$ 154,850.00	

Attachment B

Blue Lot Floodway/Floodplain



Attachment C

White Lot Seneca Street Parking Spaces

