Town Council Meeting Agenda

August 12, 2025, 5:00 PM
Town Hall – Administrative Center | 10183 Truckee Airport Road, Truckee, CA and 4644 Montebello Pl, Whistler, British Columbia, Canada

Comments sent through the public comment form before 2:00 p.m. will be sent to Councilmembers and Town Department Heads as well as uploaded to public view by 2:30 p.m. Click here to submit Public Comment to Council.

1. Call to Order

2. Roll Call: Council Members; Romack, Henderson, Polivy, Vice Mayor Klovstad, and Mayor Zabriskie.

3. Pledge of Allegiance

4. Public Comment - This is an opportunity for members of the public to address the Council on items that are not on this agenda. Please state your name for the record. Comments are limited to three minutes. Under state law, the Council cannot take action on an item not on the agenda. The Council may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

5. Presentations

5.1 Presentation on Eastern Placer County Incorporation Efforts.

5.2 Employee Incentive Awards.

5.3 Town Manager Report.

6. Consent Calendar

6.1 Minutes for the June 24, 2025, Regular Meeting.
Recommended Action: That Council approve the minutes.

6.2 Village at Gray's Crossing Minor Street Vacation and Public Service Easements Vacations for Portions of Edwin Way, Right-of-Way Dedication, and Lot Line Adjustment (Planning Application 2024-00000118).
Recommended Action: That Council approve Resolution 2025-49 taking the following actions: (1) Determine the project exempt from the California Environmental Quality Act per Section 15061(b)(3); (2) Approve a Minor Street Vacation and Public Service Easements Vacations, which include a drainage easement abandonment and a public utility easement abandonment, for a 1,047 square foot portion of Edwin Way located on the east of side of 10162 Edwin Way (APN 043-060-011); (3) Authorize the Town Manager to sign the Indemnity, Hold Harmless, and Defense Agreement between the Town of Truckee and Gray's Crossing Land Holdings LLC regarding APN 043-060-011; (4) Authorize the Town Manager to quitclaim the abandoned portion of the Edwin Way right-of-way and easements; and (5) Approve a Lot Line Adjustment to incorporate the vacated portion of Edwin Way into APN 043-060-011 (11760 Henness Road).

6.3 Authorization of Federal Funding under Federal Transit Act (FTA) Section 5339 for the Procurement of Two Replacement Transit Vehicles.
Recommended Action: That Council: (1) Adopt Resolution 2025-50 authorizing federal funding under FTA Section 5339 – Bus and Bus Facilities Program; and (2) Authorize the purchase of two (2) Allstar Starcraft 22-foot buses through the California Association of Coordinated Transit-Morongo Basin Transit Authority (CalACT-MBTA) Vehicle Purchasing Cooperative under Agreement No. 20-01 in the amount of $364,287.02.

6.4 Adoption of Resolution for Brickelltown Maintenance District (Community Facilities District).
Recommended Action: That Council adopt Resolution 2025-53 to supersede Resolution 2025-29 for the Brickelltown Maintenance District (Community Facilities District 2013-1) with corrected Special Tax Assessment numbers in Exhibit A of Resolution 2025-53.

6.5 Design Contract Amendment for Trout Creek Reach 1, Phase 2 (C1704).
Recommended Action: That Council authorize the Town Manager to execute a design contract amendment with Waterways Consulting, Inc. in the amount of $36,260 for additional design services to underground utilities and design curb, gutter, and sidewalks on a portion of Jibboom Street for the Trout Creek Reach 1, Phase 2 Project (C1704).

6.6 Adoption of Resolution in Support of the Passage of Measure G.
Recommended Action: That Council adopt Resolution 2025-52 supporting the passage of Measure G on the November 4, 2025 Special Election.

6.7 Adoption of Resolution to Accept Grant Funding from the California Highway Patrol.
Recommended Action: That Council adopt Resolution 2025-54 to accept grant funding from the California Highway Patrol.

6.8 Acceptance of the Financial Status Update for the Period Ended June 30, 2025 and Purchasing Authority.
Recommended Action: That Council: (1) Accept the financial update for the period ended June 30, 2025; and (2) Authorize spending with: (a) Green Bear up to $78,000 for fiscal year (FY)2024/25 retroactively, and $100,000 for FY2025/26; (b) Sawtooth Industrial for up to $100,000 for FY2025/26; and (c) Municipal Maintenance Equipment for up to $95,000 for FY2025/26.

7. Discussion Items

7.1 Marks Zoning Map Amendment and Lot Line Adjustment (Application 2024-00000155/ZMA-LLA; Applicant/Owner: Jon and Romi Marks; 10441 and 10449 Somerset Drive; APNs 040-120-027,-028).
Recommended Action: That Council conduct a public hearing and: (1) Introduce Ordinance 2025-06, approving a Zoning Map Amendment to rezone 10449 Somerset Drive (APN 040-120-028-000) from PF (Public Facilities) to RL-X (Low Density Residential, No Further Subdivision); (2) Direct staff to tentatively approve the requested Lot Line Adjustment after Ordinance 2025-06 has been adopted; and (3) Determine the amendment to be exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15305 (Minor Alterations to Land Use Limitations) of the CEQA Guidelines, which exempts activities that would alter parcels without resulting in changes in land use or density.

7.2 Housing Equity Framework Acceptance and Recommendation Prioritization.
Recommended Action: That Council accept the Housing Equity Framework and provide direction to prioritize selected recommendations for addition to the 2025-2027 Strategic Priorities Bike Rack.

7.3 Short-Term Rental Building Electrification Token Program.
Recommended Action: That Council: (1) Provide feedback on the proposed Building Electrification Token Program concept and direct staff to develop a final program proposal for Town Council consideration; and (2) Direct staff to develop proposed amendments to the Truckee Municipal Code to allow the Town Council to approve issuance of Tokens for a broader range of programs outside of the original focus on workforce housing.

8. Council Reports

9. Adjournment

To the regular meeting of the Truckee Town Council, August 26, 2025, 5:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Town of Truckee Redevelopment Successor Agency – Notice of Cancellation

The August 12, 2025 regular meeting of the Redevelopment Successor Agency is hereby cancelled. Regular meetings are scheduled for the second and fourth Tuesday of each month, immediately following the Town of Truckee Council meeting.

Town of Truckee Public Financing Authority – Notice of Cancellation

The August 12, 2025 regular meeting of the Truckee Public Financing Authority is hereby cancelled. Regular meetings are scheduled for the second and fourth Tuesday of each month, immediately following the Town of Truckee Council meeting.

Posting: I declare a copy of this agenda was posted at Town Hall, 10183 Truckee Airport Road, Truckee, CA, on August 6, 2025, by 5:00 p.m. Agenda packets will be available for public review on August 6, 2025, after 5:00 p.m. at Town Hall, and online at www.townoftruckee.gov.

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Kelly Carpenter, Town Clerk

Note: As a sustainable practice, a separate agenda for the Truckee Redevelopment Successor Agency and Public Financing Authority will be provided only if there are items to consider. If the meeting is cancelled, the agenda will be combined with the Council Agenda. If there are items for the Truckee Redevelopment Successor Agency and Public Financing Authority to consider, a separate agenda for that body will be produced.

Notice of Accessibility: Public participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 ("ADA") (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act, the Town of Truckee is committed to ensuring that meetings are accessible to all members of the public. If you plan to attend the meeting and require accommodation due to a disability, including sensory or mobility impairments, or if you need an interpreter or other translation assistance, please contact Kelly Carpenter, Town Clerk, at (530) 582-2924, at least 48 hours before the meeting to allow the Town time to arrange for those accommodations. For information on recent updates to the Ralph M. Brown Act regarding ADA compliance, please refer to Government Codes 54953.2, 54954.1, 54954.2, and 54957.5.