



**City of Trinity**  
**CITY COUNCIL SPECIAL CALLED MEETING**

**March 20, 2024 at 9:45 AM**

**Trinity City Hall Annex**

**AGENDA**

---

**NCGS § 143-318.17 Disruption of official meetings**

**A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor.**

**(1919, c. 655, s 1; 1993, c. 539, s. 1028; 1994, Ex. Sess., c. s. 14 (c).)**

*Action may be taken on agenda items and other issues discussed during the meeting*

- 1. Call to Order; Welcome Guests and Visitors**
- 2. Pledge of Allegiance and Invocation**
- 3. Amendment to the Annual Budget for Fiscal Year ending June 30, 2024 to Satisfy Legal Obligations** (*Finance Director Crystal Postell*)
  - a. Budget Ordinance 24 - 07**
- 4. Adjournment**



# Memorandum

**TO:** Mayor and City Council Members

**FROM:** Stevie Cox, City Manager

**CC:** Crystal Postell, Finance Director

**DATE:** 03/12/2024

**REF:** Budget Ordinance 24 – 07: Amendment to the Annual Budget for Fiscal Year Ending June 30, 2024 to Satisfy Legal Obligations.

**Summary:**

On March 11, 2024, City Council approved for the City to enter into an engagement agreement with Wyrick, Robbins, Yates & Ponton, LLP firm to cover legal matters.

**Background:**

On March 11, 2024, City Council approved the City to enter into an engagement agreement with Wyrick, Robbins, Yates & Ponton, LLP firm to cover legal matters. However, this engagement was not budgeted. The City of Trinity must utilize the transfer of funds from the Contingency to cover this cost. The Wyrick, Robbins, Yates & Ponton, LLP agreement has a retainer of \$10,000.

*N.C.G.S 159-13(b)(3): A contingency appropriation shall not exceed five percent (5%) of the total of all other appropriations in the same fund, except there is no limit on contingency appropriations for public assistance programs required by Chapter 108A. Each expenditure to be charged against a contingency appropriation shall be authorized by resolution of the governing board, which resolution shall be deemed an amendment to the budget ordinance setting up an appropriation for the object of expenditure authorized. The governing board may authorize the budget officer to authorize expenditures from contingency appropriations subject to such limitations and procedures as it may prescribe. Any such expenditures shall be reported to the board at its next regular meeting and recorded in the minutes.*

**Recommendation:**

Staff recommends that the City Council accepts and approves the transfer of funds from contingency to satisfy the retainer cost for legal matters.

**Attachments:**

Budget Ordinance 24 - 07



**AMENDMENT TO THE GENERAL FUND ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30,  
2024 TO SATISFY LEGAL OBLIGATIONS**

**ORDINANCE 24 – 07**

**BE IT ORDAINED** by the City Council of the City of Trinity, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

	<u>Increase (Decrease)</u>
Planning and Zoning	\$ 10,000.00
Contingency	<u>(10,000.00)</u>
	<u>\$ -</u>

Section 2. Copies of this Budget Ordinance shall be furnished to the City Clerk and to the City Manager and Finance Director to be kept on file by them for their direction in the disbursement of funds.

Adopted this 20<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Richard McNabb, Mayor

SEAL

\_\_\_\_\_  
Darien Comer, City Clerk