



**City of Trinity**  
**CITY COUNCIL MEETING**

**June 08, 2026 at 6:30 PM**

**City Council Chambers**

**AGENDA**

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**NCGS § 143-318.17 Disruption of official meetings**

**A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor.**

**(1919, c. 655, s 1; 1993, c. 539, s. 1028; 1994, Ex. Sess., c. s. 14 (c).)**

*Action may be taken on agenda items and other issues discussed during the meeting*

- 1. Call to Order; Welcome Guests and Visitors**
- 2. Pledge of Allegiance and Invocation**
- 3. Review, amend if needed, and approve Proposed Regular Agenda**
- 4. Recognitions and Presentations**
- 5. Consent Agenda Items**
  - a.** Approval of Regular Meeting Minutes of May 11, 2026
  - b.** Approval of the Closed Session Meeting Minutes of May 11, 2026
  - c.** Monthly Financial Statement
  - d.** Budget Ordinance 26 - 08: Amendment to Align the Annual Budget for both the General Fund and Sewer Fund for Fiscal Year ending June 30, 2026
  - e.** Resolution 26 - 08: Resolution to Close the American Rescue Plan (ARP) Local Allocation Bank Accounting Ending in 6378
- 6. Old Business**
- 7. Action Items**

- a. Ordinance ordering the City of Trinity's contracted Code Enforcement Officer to proceed to effectuate the purpose of the Trinity Minimum Housing Code and G.S. 160D-1203. 4194 Fairwood Dr. PIN #7708621734
- b. Center City Park Budget Amendments
- c. Resolution 26 - 05: Renaming the City Hall Reserve Fund to the General Capital Reserve Fund
- d. July 13, 2026 City Council Meeting
- e. August 10, 2026 City Council Meeting

## **8. Public Hearing**

- a. Public Hearing for the Proposed Fiscal Year 2026-2027 Annual Budget

## **9. Closed Session**

- a. Closed Session - per NCGS 143-318.11(a)(3) to consult with the City Attorney in order to protect Attorney-Client privilege

## **10. City Manager and Staff Reports**

- a. SGA Update
- b. Economic Steering Committee
- c. Personnel Policy
- d. Jacob Carroll Update
- e. Parking Issues on street parking
- f. Land Use Plan update
- g. Carrie Spencer Continued Contract
- h. IT Services
- i. Code Enforcement
- j. Americas 250th Celebration
- k. RAFTELIS Agreement

## **11. Public Comment Period**

## **12. Mayor and Council Discussion**

## **13. Upcoming Events**

- a. Planning and Zoning Meeting June 15, 2026

b. Special Called Meeting June 22, 2026

**14. Adjournment**



**City of Trinity  
CITY COUNCIL MEETING**

**May 11, 2026**

**City Council Chambers**

**MINUTES**

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**PRESENT**

Mayor Richard McNabb  
Mayor Pro-Tem Robbie Walker  
Councilmember Ed Lohr  
Councilmember Debbie Jacky  
Councilmember Paul Welborn  
Councilmember Barry Allison

**OTHERS PRESENT**

City Manager Michael Burroughs  
City Clerk Darien Comer  
Public Works Director Rodney Johnson  
Finance Director Crystal Postell  
Planner Carrie Spencer  
City Attorney Bob Wilhoit  
RCSO Sgt. Sanders  
SCEI Eric Clem

1. Mayor McNabb called the meeting to order and welcomes guests.
2. Mayor McNabb led those in attendance in the Pledge of Allegiance and Councilmember Welborn gave the invocation.
3. **Review, amend if needed, and approve Proposed Regular Agenda**

*Motion made by Councilmember Allison to amend the agenda to add 12a Personnel Policy, Seconded by Councilmember Welborn.*

*Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison*

*Motion made by Councilmember Jacky to add 11j Discussion about the 250th Celebration to the agenda, Seconded by Councilmember Welborn.*

*Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison*

***Motion made by Councilmember Allison to amend the agenda and add 12a Personnel Policy and 11j discussion about the 250th Celebration, Seconded by Mayor Pro-Tem Walker.***

***Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison***

#### **4. Recognitions and Presentations**

- a. Proclamation Recognizing Professional Municipal Clerks Week May 3 - 9, 2026
- b. Proclamation Recognizing National Public Works Week May 17 - 23, 2026

Mayor McNabb recognized and read the Proclamations.

#### **5. Public Comment Period**

**Curtis Connor of 3814 Crescent Avenue** informed the Council about the annual Memorial Day events held in Thomasville. The events will honor Gold Star families, wounded warriors, and families who have lost loved ones to suicide. A ceremony will also be held at the Vietnam Veterans Memorial Wall located at the I-85 rest stop, where Vietnam veterans and their families will be recognized and honored on Sunday evening, veterans will be invited to a dinner at First Baptist Church in Thomasville. The dinner is called "Gathering of Warriors." Later that Sunday night, a patriotic music concert featuring a live band will take place at Finch Auditorium. The Memorial Day Parade will be held on Monday morning in Thomasville and will begin at 9:00 a.m. Numerous activities are planned throughout the day.

#### **6. Consent Agenda Items**

- a. Approval of the Planning Retreat Minutes from March 12, 2026
- b. Approval of the Budget Workshop Minutes from April 6, 2026
- c. Approval of Regular Meeting Minutes of April 13, 2026

***Motion made by Councilmember Allison to approve the Consent Agenda, Seconded by Mayor Pro-Tem Walker.***

***Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison***

#### **7. Old Business**

- a. Councils continued investigation and analysis concerning the possible removal of the substandard structure located at 5515 Rockford Dr. per NCGS 160D-1203

**Steven Gray at 5515 Rockford Drive, Inez Grays' nephew** reported that he thought this was set for June's meeting. He stated that nothing has been done on the house as of today. He did file for a general construction permit in Randolph County, permit #202600000710. He also spoke with Davidson Water about the water and called the City about the sewer. He had an architectural engineer to look at the house who told them the house could be repaired. He stated a plumber and electrician have already been hired. He also stated materials for the house have been purchased. The foundation will be done to code. Mr. Gray's desire is to keep the house.

Councilmember Allison would like to see some work done by the August meeting. Mr. Gray thought this was an unreasonable request.

*Motion made by Councilmember Allison to Table until the August 10th meeting will need to see some results started on the house., Seconded by Mayor Pro-Tem Walker.*

*Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison*

*Voting Nay: Councilmember Lohr*

**8. Finance and Budget Items**

- a. Monthly Financial Report

*Motion made by Councilmember Welborn, Seconded by Councilmember Jacky.*

*Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison*

**9. Public Hearing**

- a. Rezoning Request - John Wilson Lucas Jr. is requesting that 0.81 acres located at 12328 Trinity Rd. PIN #7718103709, be rezoned from RR to GB (General Business)

**Planner Carrie Spencer**, presented a request located at 12328 Trinity Road, PIN #7718103709 to be rezoned from Rural Residential to General Business. The owner John Wilson Lucas Jr., desires to use the property for commercial development. The Planning Board heard this request at a public meeting on April 20, 2026, and recommended unanimously that the City Council approve the request as consistent with the Trinity Land Use Plan.

*Motion made by Councilmember Welborn to open the Public Hearing, Seconded by Councilmember Jacky.*

*Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison*

**Speaking neither For nor Against:**

**Ira Hope speaking for his father James Hope Sr. at 5437 Old School Road**, inquired about the affect it would have on his property concerning the value and taxes.

**Landon Stenite at 3475 Trinity Circle Court**, inquired about the benefits this change would bring and the need for the rezoning.

Mayor McNabb closed the Public Hearing.

*Motion made by Councilmember Jacky to accept the rezoning as it is consistent with the Trinity Land Use Plan and adopt the Consistency Statement as written, Seconded by Mayor Pro Tem Walker.*

*Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison*

*Voting Nay: Councilmember Lohr*

**10. Action Items**

- a. Approve Resolution Delegating Authority to the City Manager to exempt certain projects from the Procurement Process established by the Mini-Brooks Act. *Resolution 26 - 07*

***Motion made by Councilmember Jacky to accept, Seconded by Councilmember Welborn.***

***Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison***

## **11. City Manager and Staff Reports**

### a. IT Services

**Manager Burroughs** stated that the IT Services were requested for review. During the budget process, the governing body reviews contacts and points staff in the direction in which they feel it is best to go. Staff are requesting direction if any change needs to be made pertaining to IT services.

***Motion made by Councilmember Welborn to table until the June 8th meeting, Seconded by Mayor Pro-Tem Walker.***

***Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison***

### b. Jimmy Shore - Care Package

The care package was ordered and delivered.

### c. City Hall vacant property land cleanup

Manager Burroughs informed the Council that Glover Engineering is working on a engineer estimate and will be sending in information soon for the land clearing on the property next door to City Hall.

### d. Budget Follow Up

There were discussions about COLA and keeping up with the State and National standards. The Public Hearing for the Budget will be at the June 8th meeting and June 22nd will be the Approval of the Fiscal year 2026 - 2027 Budget.

### e. Parking Issues

A meeting has been scheduled with Sheriff Seabolt to discuss parking issues. The majority of the parking violations occur after 5:00 PM and on weekends when we don't have a Code Enforcement Officer on duty. We are investigating this further to see how we are going to address this issue.

### f. State Highway Patrol - First Sergeant Baker

Manager spoke with 1st Sergeant Brandon Baker with the Highway Patrol, and he advised that patrol would be more visible on the Fairview Church Road and Meadowbrook Dr. areas.

### g. KRG Smoke Testing Information

Not uncommon for municipalities to contract out to a third party. Used neighboring cities as an example.

### h. Sewer Allocation with Thomasville Report

There was a meeting with Chad Cowan with Raftelis,. We provided them with information from previous meetings with the City of Thomasville. They are to help us figure out what the sewer is worth.

i. City of Trinity Animal Control Issue

The goats have been abated and removed from the property.

j. 4451 Regina Street Follow Up

The property has been completed, and the property owner was very satisfied with the work the City provided.

k. 250th Celebration

Ideas were mentioned for the 250th Celebration of America such as flags down NC Hwy 62, a speaker to speak on the history of America and to obtain a venue.

l. City of Trinity Logo

The City of Trinity logo will be temporarily updated to reflect the 250th Celebration.

## 12. Mayor and Council Discussion

a. Personnel Policy

Councilmember Allison is requesting to amend the wording in the personnel policy concerning the merit and the cost of living adjustment. This will be addressed and given to the Council later.

## 13. Upcoming Events

a. Jacob Carroll pickup May 15, 2026

## 14. Closed Session

a. Closed Session - per NCGS 143-318.11(a)(3) to consult with the City Attorney in order to protect attorney-client privilege

***Motion made by Councilmember Welborn to go into Closed session, Seconded by Councilmember Jacky.***

***Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison***

***Motion made by Councilmember Welborn to go out of Closed Session and back into Open Session, Seconded by Mayor Pro-Tem Walker.***

***Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison***

**15. Adjournment**

*Motion made by Mayor Pro-Tem Walker, Seconded by Councilmember Welborn.*

*Voting Yea: Mayor Pro-Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison*

**Attest:**

\_\_\_\_\_  
**Richard McNabb, Mayor**

\_\_\_\_\_  
**Darien P. Comer, City Clerk**

DRAFT



## **CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: 06/08/2026

Department: Finance Department

Prepared By: Crystal Postell, Director of Finance

Contact Information: 336-431-2180 / [cpostell@trinity-nc.gov](mailto:cpostell@trinity-nc.gov)

### **AGENDA ITEM TITLE**

May 2026 Financial Review

### **SUMMARY**

The Finance Department remains committed to safeguarding the fiscal integrity of the City of Trinity through diligent oversight and responsible management of municipal assets and resources. We continue to uphold the standards set forth by Generally Accepted Accounting Principles (GAAP) and City regulations to ensure transparency, accountability, and financial stewardship.

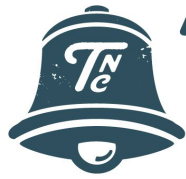
In accordance with these principles, the Finance Department is pleased to present the City's monthly financial statements for May 2026. These statements provide a comprehensive overview of the City's financial position and operational performance, enabling informed decision-making and long-term planning.

### **RECOMMENDED ACTION**

No recommendation needed

### **ATTACHMENTS**

Budget vs Actual Statements for General Fund and Sewer Fund

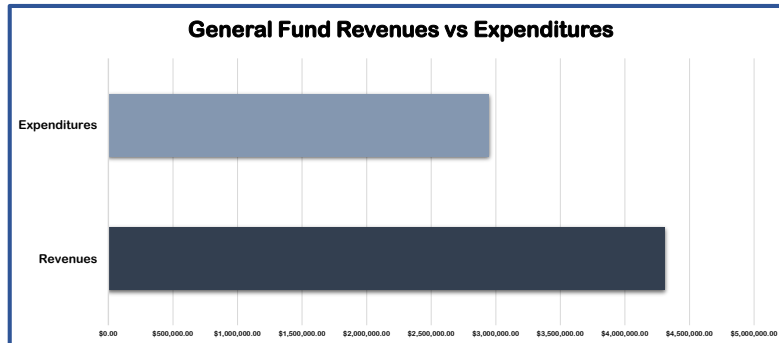


# TRINITY

## NORTH CAROLINA

### General Fund Budget vs Actual Statement Ending on May 31, 2026

	Budget	Actual	Variance	
<b>REVENUES</b>				
Powell Bill	\$ 210,450.00	\$ 206,594.71	\$ (3,855.29)	98%
Ad Valorem/ Vehicle Tax	\$ 1,117,205.00	\$ 1,070,476.35	\$ (46,728.65)	96%
Sales and Use Tax	\$ 2,021,200.00	\$ 2,086,430.99	\$ 65,230.99	103%
Solid Waste	\$ 514,800.00	\$ 510,875.00	\$ (3,925.00)	99%
Other Taxes	\$ 331,100.00	\$ 151,885.13	\$ (179,214.87)	46%
Investment Earnings	\$ 230,400.00	\$ 232,043.82	\$ 1,643.82	101%
Other Revenues	\$ 53,685.00	\$ 51,382.24	\$ (2,302.76)	96%
	<b>\$ 4,478,840.00</b>	<b>\$ 4,309,688.24</b>	<b>\$ (169,151.76)</b>	<b>96%</b>
<b>EXPENDITURES</b>				
Administration	\$ 64,900.00	\$ 40,078.87	\$ 24,821.13	62%
Finance	\$ 509,607.00	\$ 401,507.72	\$ 108,099.28	79%
Planning/Zoning	\$ 389,615.00	\$ 297,198.45	\$ 92,416.55	76%
Public Buildings	\$ 414,849.00	\$ 270,657.16	\$ 144,191.84	65%
Public Buildings	\$ 65,550.00	\$ 110,551.63	\$ (45,001.63)	169%
Animal Control	\$ 35,990.00	\$ 35,989.73	\$ 0.27	100%
Public Safety	\$ 853,875.00	\$ 480,640.18	\$ 373,234.82	56%
Powell Bill	\$ 310,500.00	\$ 298,102.32	\$ 12,397.68	96%
Street	\$ 204,500.00	\$ 172,483.96	\$ 32,016.04	84%
Stormwater	\$ 289,620.00	\$ 179,318.02	\$ 110,301.98	62%
Sanitation	\$ 593,700.00	\$ 584,818.18	\$ 8,881.82	99%
Economic Development	\$ 28,600.00	\$ 24,765.72	\$ 3,834.28	87%
General Fund Transfers-Sale Tax W/S	\$ 618,588.00	\$ -	\$ 618,588.00	0%
Special Appropriation/Allocations	\$ 98,946.00	\$ 53,316.00	\$ 45,630.00	54%
	<b>\$ 4,478,840.00</b>	<b>\$ 2,949,427.94</b>	<b>\$ 1,529,412.06</b>	<b>66%</b>
<b>Surplus / (Deficit)</b>		<b>\$ 1,360,260.30</b>		

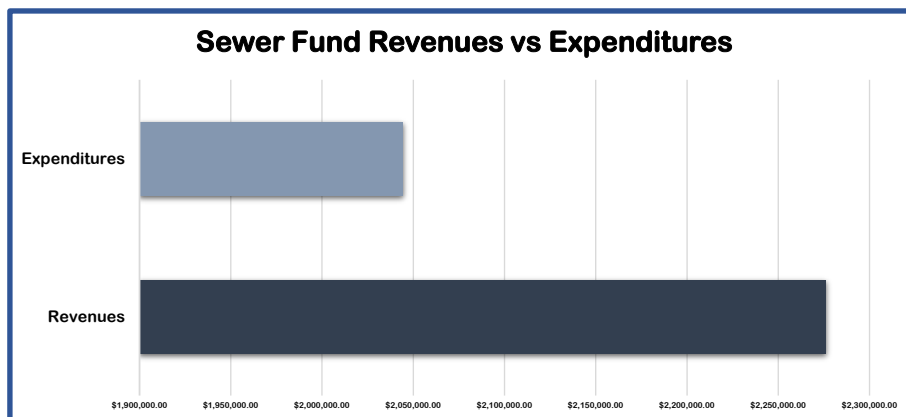


*Note: The City of Trinity has collected approximately 96% of its projected budgeted revenues to date. In comparison, operational departments have expended about 66% of their total projected annual budgets. At present, this reflects an estimated surplus of \$1,360,260.30*



**Sewer Fund  
Budget vs Actual Statement  
Ending on May 31, 2026**

	<u>Budget</u>	<u>Actual</u>	<u>Variances</u>	
<b>REVENUES</b>				
Sewer Billing	\$ 1,756,800.00	\$ 1,637,757.21	\$ (119,042.79)	93%
Sewer Tap Fees	\$ 3,750.00	\$ 225.00	\$ (3,525.00)	6%
Investment Earnings	\$ 18,000.00	\$ 19,319.99	\$ 1,319.99	107%
Transfer In- Sewer Capacity	\$ 375,000.00	\$ -	\$ (375,000.00)	0%
G.O. Bonds Debt Service Transfer In	\$ 618,558.00	\$ 618,558.00	\$ -	100%
Other Revenues	\$ 259,900.00	\$ 225.00	\$ (259,675.00)	0%
	<b>\$ 3,032,008.00</b>	<b>\$ 2,276,085.20</b>	<b>\$ (755,922.80)</b>	<b>75%</b>
<b>EXPENDITURES</b>				
Sewer	\$ 3,032,008.00	\$ 2,044,364.83	\$ 987,643.17	67%
	<b>\$ 3,032,008.00</b>	<b>\$ 2,044,364.83</b>	<b>\$ 987,643.17</b>	<b>67%</b>
<b>Surplus / (Deficit)</b>		<b>\$ 231,720.37</b>		



*Note: The City of Trinity has collected approximately 75% of its projected budgeted revenues to date. Operational departments have expended about 67% of their total projected annual budgets. At present, the City reflects an estimated surplus of \$231,720.37 within the Sewer Fund.*



## CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: 06/08/2026

Department: Finance Department

Prepared By: Crystal Postell, Director of Finance

Contact Information: 336-431-2180 / [cpostell@trinity-nc.gov](mailto:cpostell@trinity-nc.gov)

### AGENDA ITEM TITLE

Budget Ordinance: 26 – 08: Amendment to Align the Annual Budget for both the General Fund and Sewer Fund for Fiscal Year ending June 30, 2026

### SUMMARY

The Finance Department is committed to safeguarding the fiscal integrity of the City of Trinity through diligent oversight and responsible management of municipal assets and resources. We continue to uphold the standards set forth by Generally Accepted Accounting Principles (GAAP) and City regulations to ensure transparency, accountability, and financial stewardship.

### General Fund

Following the monthly budget review, the Finance Department recommends an adjustment to Powell Bill expenditures to ensure the department’s budget remains balanced for the crack pouring project. This ordinance does not increase or decrease the Fiscal Year 2025–2026 Annual Budget, as the adjustment involves the transfer of funds between existing account lines.

This action will be processed as a budget transfer; however, it is presented in the form of a budget ordinance because the amount being transferred exceeds \$10,000 in a single transaction.

Additionally, funds will be appropriated from Fund Balance to cover overages in sanitation contracted services related to the Meridian Waste contract. These increased costs were anticipated due to the City’s addition of both yard waste and bulk waste collection services.

Appropriations from Fund Balance will also support upgrades made to the Council Chamber, including the purchase of new office chairs for City Council members and installation of the new information board located near the Council Chamber ramp.

## **Sewer Fund**

An appropriation from Net Position is recommended to cover unexpected sewer pump repair costs. The Appropriated Net Position, together with the Sewer Fund contingency allocation, will ensure the Sewer Fund remains balanced for Fiscal Year 2025–2026.

## **RECOMMENDED ACTION**

Staff recommend that the Trinity City Council approves and adopts Budget Ordinance 26 – 08.

## **ATTACHMENTS**

Budget vs Actual Statements for General Fund and Sewer Fund



**AMENDMENT TO THE ANNUAL BUDGET TO ALIGN BOTH THE GENERAL FUND AND SEWER FUND FOR FISCAL YEAR ENDING JUNE 30, 2026**

**ORDINANCE 26 – 08**

**BE IT ORDAINED** by the City Council of the City of Trinity, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026:

**Section 1.** To amend the General Fund, the appropriations are to be changed as follows:

	<u>Increase (Decrease)</u>
General Governement	\$ 35,225.00
General Government	(26,925.00)
Public Services	130,650.00
Powell Bill	18,634.00
Powell Bill	(18,634.00)
	<u>\$ 138,950.00</u>

**Section 2.** To amend the General Fund, the estimated revenues are to be changed as follows:

	<u>Increase (Decrease)</u>
Appropriate Fund Balance	\$ 138,950.00
	<u>\$ 138,950.00</u>

**Section 3.** To amend the Sewer Fund, the appropriations are to be changed as follows:

	<u>Increase (Decrease)</u>
Sewer Utility Operations	\$ 176,437.00
Sewer Utility Operations	(55,700.00)
Contingency	(25,000.00)
	<u>\$ 95,737.00</u>

**Section 4.** To amend the Sewer Fund, the estimated revenues are to be changed as follows:

	<b>Increase (Decrease)</b>
<b>Appropriate Net Position</b>	<b>\$ 95,737.00</b>
	<b>\$ 95,737.00</b>

**Section 5.** Copies of this Budget Ordinance shall be furnished to the City Clerk and to the City Manager and Finance Director to be kept on file by them for their direction in the disbursement of funds.

Adopted this 8<sup>th</sup> day of June, 2026.

\_\_\_\_\_  
Darren Comer, City Clerk

SEAL

\_\_\_\_\_  
Richard McNabb, Mayor



## **CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: 06/08/2026

Department: Finance Department

Prepared By: Crystal Postell, Director of Finance

Contact Information: 336-431-2180 / [cpostell@trinity-nc.gov](mailto:cpostell@trinity-nc.gov)

### **AGENDA ITEM TITLE**

Resolution 26 – 08: Resolution to Close the American Rescue Plan (ARP) Local Allocation Bank Accounting Ending in 6378

### **SUMMARY**

After review, the Finance Department has supported the closure of the City of Trinity's American Rescue Plan Fund (ARPF) Local Allocation bank account.

### **BACKGROUND**

The City established a separate bank account to receive and administer funds allocated through the American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds program. All ARPF funds have now been fully expended or transferred in accordance with approved budgets, applicable federal requirements, and City Council authorizations. Required financial reporting and recordkeeping responsibilities associated with these funds have been completed or are being maintained within the City's regular financial records.

As of June 1, 2026, the account balance has been reduced to zero. Since the account is no longer needed for the administration of ARPF funds, maintaining the account would serve no operational purpose and could result in unnecessary banking fees or administrative burden.

Therefore, authorization is requested to close the City of Trinity American Rescue Plan Fund Local Allocation bank account effective June 1, 2026. All account records, bank

statements, and supporting documentation will be retained in accordance with applicable federal, state, and local records retention requirements.

**RECOMMENDED ACTION**

Staff recommend that the Trinity City Council approves and adopts Resolution 26 - 08.

**ATTACHMENTS**

Resolution 26 – 08

American Rescue Plan Funds Account Details

# FIRST BANK

Good Morning, Crystal Postell

## American Rescue Plan (ARP) Fund xx6378

Last Updated: June 1, 2026 8:54 AM

**\$0.00**

Available Balance

Transactions

Details & Settings

### DETAILS

Current Balance	\$0.00	Available Balance	\$0.00
Interest Rate	0.05%	Year-to-date interest amount	\$143.76
As Of Date			Jun 1, 2026

### SETTINGS

Global Nickname

American Rescue Plan (ARP) Fund 



**A RESOLUTION TO CLOSE GRANT CHECKING ACCOUNT FOR THE AMERICAN RESCUE PLAN LOCAL ALLOCATION**

**RESOLUTION 26 – 08**

**WHEREAS**, the City Council of the City of Trinity, North Carolina, previously authorized the establishment of a checking account for the administration of funds related to the Coronavirus State and Local Fiscal Recovery Funds (the “Grant”); and

**WHEREAS**, all financial obligations and activities associated with the Grant have been completed, and no further transactions are anticipated; and

**WHEREAS**, it is the desire of the Trinity City Council to formally close said checking account and properly dispose of any remaining funds in accordance with applicable laws and grant requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Trinity, North Carolina, that:

1. The checking account title “American Rescue Plan (ARP) Fund” held at First Bank and used for the administration of the Coronavirus Local Fiscal Recovery Funds is hereby authorized to be closed.
2. The Finance Director is hereby directed to ensure that all outstanding checks and obligations have cleared prior to closure of the account.
3. Any remaining funds in the account shall be transferred to the Wastewater Regionalization Project (*Steeplegate Lift Station and Force Main Project*) in compliance with the terms of the Grant and applicable North Carolina law.
4. The Finance Director is further authorized to complete all necessary documentation and actions required by the financial institution to effectuate the closure of the account.
5. This resolution shall be effective upon adoption.

**ADOPTED** this 8<sup>th</sup> day of June 2026.

SEAL

\_\_\_\_\_  
Darien Comer, City Clerk

\_\_\_\_\_  
Richard McNabb, Mayor

Return to:  
Bob Wilhoit  
Wilhoit Hatchel LLP  
100 Sunset Ave., Ste A  
Asheboro NC 27203

Owner(s): Carey Lawrence Nealey, Joyce Ann Nealey

PIN: 6797916175

**AN ORDINANCE ORDERING THE CITY OF TRINITY’S CONTRACTED CODE ENFORCEMENT OFFICER TO PROCEED TO EFFECTUATE THE PURPOSE OF THE TRINITY MINIMUM HOUSING CODE AND G.S. § 160D-1203**

WHEREAS, on July 23<sup>nd</sup>, 2025, the City of Trinity’s contracted Code Enforcement Officer conducted a thorough inspection of the dwelling located on the property identified in the Randolph County Tax Records as PIN 6797916175 and having a street address of 4194 Fairwood Dr. Trinity, North Carolina. Said property is owned by ): Carey Lawrence Nealey, Joyce Ann Nealey;

Carey Lawrence Nealey, Joyce Ann Nealey (the “Owners”), as evidenced by that deed recorded in the Randolph County Registry at Deed Book 2756, Page 499; and

WHEREAS, the City of Trinity’s contracted Code Enforcement Officer found that the dwelling unit was unfit for human habitation; and

WHEREAS, on January 20<sup>th</sup>, 2026 the City of Trinity’s contracted Code Enforcement Officer served upon the Owner and parties of interest in such dwelling a complaint stating the charges in that respect and containing a notice of a hearing to be held before the Officer;

WHEREAS, a duly noticed hearing was held on February 9<sup>th</sup>, 2026 before the Code Enforcement Officer at Trinity City Hall located at 5978 NC Highway 62. Trinity NC; and

WHEREAS, the Code Enforcement Officer issued an Order on February 9<sup>th</sup>, 2026. In the Order, the Officer determined that the house was deteriorated/dilapidated and ordered the following steps be taken:

- Make repairs to the house within 90 days;
- Vacate and close the house within        days; and/or
- Remove or demolish the house within 90 days

WHEREAS, the Owner has failed to timely comply with the Order;

NOW, THEREFORE, BE IT ORDAINED by the council members of the City of Trinity, North Carolina that:

1. By virtue of the authority granted by Trinity Code of Ordinances *et. seq.*, "Minimum Housing Standards," and by G.S. § 160D-1203, the City of Trinity's contracted Code Enforcement Officer is hereby ordered to cause the aforementioned dwelling unit to be repaired, vacated and closed, or removed or demolished, as provided in the original Order of the Officer;

2. The City of Trinity Code Enforcement Officer shall place a placard on such dwelling with the following words:  
"This building is unfit for human habitation, the use or occupation of this building for human habitation is prohibited and unlawful";

3. This ordinance shall be recorded in the Randolph County Registry; and

4. As provided by Trinity Code of Ordinance and by G.S. § 160D the cost of any vacation, closing and/or demolition of the house caused to be made by the Officer shall be a lien against the real property upon which such cost was incurred and upon any other real property of the Owner located within the City limits, except for the Owner's primary residence.

5. Civil Penalties. The Trinity Code Enforcement Officer is directed to levy civil penalties against the Owner in accordance with Trinity Code of Ordinances

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this \_\_\_\_ day of \_\_\_\_\_, 2026.

Ayes: \_\_\_\_\_  
Noes: \_\_\_\_\_, Mayor

Absent or Excused: \_\_\_\_\_  
Attest: \_\_\_\_\_

Dated: \_\_\_\_\_, City Clerk

STATE OF NORTH CAROLINA COUNTY OF RANDOLPH

This Instrument was signed before me on the \_\_\_\_ day of \_\_\_\_\_ 2026

By: \_\_\_\_\_  
(Print all names of persons who signed this document before the Notary Public)

Print Notary Name: \_\_\_\_\_

Notary Signature AFFIX SEAL or STAMP



## CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: 06/08/2026

Department: Finance Department

Prepared By: Crystal Postell, Director of Finance

Contact Information: 336-431-2180 / [cpostell@trinity-nc.gov](mailto:cpostell@trinity-nc.gov)

### AGENDA ITEM TITLE

Resolution 26 – 05: Resolution Renaming the City Hall Reserve Fund to General Capital Reserve Fund

### SUMMARY

The Finance Department has completed a review of all approved funds to ensure compliance and proper maintenance. After review, it has been determined that the City Hall Reserve Fund should convert to become the General Capital Reserve Fund.

Renaming the fund will better align with the broader financial needs of the City of Trinity. Establishing a General Capital Reserve Fund will expand its intended purpose beyond City Hall-specific projects, allowing for greater flexibility in addressing a variety of capital priorities.

This fund will serve as a dedicated resource for the repair, replacement, or acquisition of major capital assets and infrastructure. Its use will help mitigate the impact of large, unplanned expenditures, including but not limited to building and facility improvements, stormwater systems, transportation infrastructure, and major equipment or vehicle purchases.

### BACKGROUND

#### ***N.C.G.S Capital Reserve Fund***

*§ 159-18. Capital reserve funds. Any local government or public authority may establish and maintain a capital reserve fund for any purposes for which it may issue bonds. A capital reserve fund shall be established by resolution or ordinance of the governing board which shall state (i) the purposes for which the fund is created, (ii) the approximate periods of time during which the*

*moneys are to be accumulated for each purpose, (iii) the approximate amounts to be accumulated for each purpose, and (iv) the sources from which moneys for each purpose will be derived. (1943, c. 593, ss. 3, 5; 1957, c. 863, s. 1; 1967, c. 1189; 1971, c. 780, s. 1.)*

### **RECOMMENDED ACTION**

Staff recommend that the Trinity City Council approves and adopts Resolution 26 - 05.

### **ATTACHMENTS**

Resolution 26 – 05

City Hall Reserve Details



**A RESOLUTION RENAMING THE CITY HALL RESERVE FUND TO THE  
GENERAL CAPITAL RESERVE FUND AND ADOPTING POLICIES FOR ITS  
FUNDING, USE, AND MAINTENANCE**

**RESOLUTION 26 – 05**

**WHEREAS**, the City Council of the City of Trinity previously established a **City Hall Reserve Fund** to set aside resources for facility-related needs; and

**WHEREAS**, the City Council desires to expand the purpose of the General Capital Reserve Fund to address broader capital needs of the City, including infrastructure, equipment, and other major capital assets, in accordance with North Carolina General Statute § 159-18; and

**WHEREAS**, renaming and redefining the fund will enhance financial planning, flexibility, and long-term fiscal stability;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TRINITY:**

1. The existing **City Hall Reserve Fund** is hereby renamed the **General Capital Reserve Fund** (“the Fund”).

All assets, balances, and accounts currently held in the City Hall Reserve Fund shall remain in place and be transferred in name, its physical custody or financial institution shall remain the same or transfer to another institution, whichever rate is favorable.

2. The purpose of the General Capital Reserve Fund is to accumulate and maintain financial resources for the repair, replacement, or acquisition of major capital assets and infrastructure, in order to avoid large, and unplanned expenditures.

Eligible uses include, but are not limited to:

- Building and facility improvements (including City Hall)
  - Stormwater systems
  - Transportation systems
  - Major equipment and vehicle replacement
3. The City of Trinity may transfer up to twenty percent (20%) of the prior year’s General Fund surplus each July. Expenditures from the General Capital Reserve Fund require prior approval by the Trinity City Council through the adoption of a formal resolution. All funds shall be maintained in a separate high-yield account designated as the “General Capital Reserve Fund.”

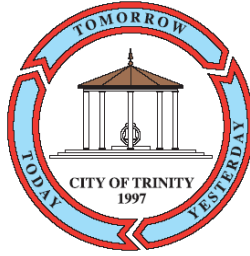
**BE IT FURTHER RESOLVED**, copies of this Resolution shall be furnished to the City Clerk, the City Manager, and the Finance Director to be kept on file by them for their direction in the disbursement of funds.

**ADOPTED** this 8<sup>th</sup> day of June 2026.

\_\_\_\_\_  
Darien Comer, City Clerk

Seal

\_\_\_\_\_  
Richard McNabb, Mayor



# **PUBLIC NOTICE CANCELLATION**

**Trinity City Council Meeting  
July 13th, 2026  
6:30 PM**

The City Council Meeting scheduled for July 13, 2026 has been cancelled. The next scheduled City Council Meeting is Monday, August 10, 2026. This the 8<sup>th</sup> day of June, 2026.

Attest:

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Richard McNabb  
Mayor

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Darien P. Comer  
City Clerk