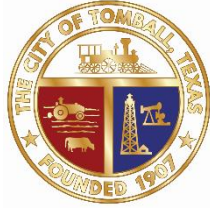


## NOTICE OF TOURISM ADVISORY COMMITTEE MEETING CITY OF TOMBALL, TEXAS



**Tuesday, January 23, 2024  
6:00 PM**

Notice is hereby given of a meeting of the City of Tomball Tourism Advisory Committee, to be held on Tuesday, January 23, 2024 at 6:00 PM, City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tourism Advisory Committee reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- A. Call to Order
- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*
- C. Approval of Minutes
  - 1. Approve the Minutes of the July 25, 2023, Tourism Advisory Committee Meeting.
- D. New Business
  - 1. Receive an Update from Marketing Team
  - 2. Appoint/Reappoint members to Positions 1, 4, and 7 of the Tourism Advisory Committee.
- E. Adjournment

## CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 19th day of January 2024 by 5:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Sasha Luna

Sasha Luna, TRMC

Assistant City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1019 or FAX (281) 351-6256 for further information.

# City Council Meeting

## Agenda Item

### Data Sheet

**Meeting Date:** 01/23/2024

**Topic:**

Approve the Minutes of the July 25, 2023, Tourism Advisory Committee Meeting.

**Background:**

**Origination:** City Secretary Office

**Recommendation:**

**Party(ies) responsible for placing this item on agenda:** Sasha Luna, Asst City Secretary

**FUNDING (IF APPLICABLE)**

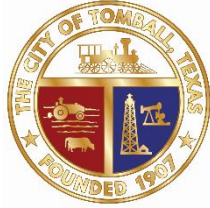
Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>Sasha Luna</u>	Approved by	<u></u>
	Staff Member		City Manager
	Date		Date

**NOTICE OF TOURISM ADVISORY COMMITTEE  
CITY OF TOMBALL, TEXAS**



**Tuesday, July 25, 2023  
6:00 PM**

- A. The meeting was called to order by Vice Chair Raymond Francois. Other Committee members present were:

Kailey Moore  
Melanie Sutton  
Paige Cassel  
Angie Johnson

Absent:

Holly Cook  
Jeffie Cappadonna  
Ted Mielke  
Matthew Harris

Others present:

City Secretary - Tracylynn Garcia  
Finance Director-Katherine Tapscott

- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

No public comments were received.

- C. Approval of Minutes

1. Motion was made by Melanie Sutton, second by Paige Cassel to approve the Minutes of the July 26, 2022, Tourism Advisory Committee Meeting.

Motion carried unanimously.

D. New Business

1. Receive an Update from Marketing Team
2. Motion was made by Paige Cassel, second by Kailey Moore to recommend approval of the Application from the Tomball Sister City Organization for use of FY 2023-2024 Hotel Occupancy Tax Funds for the 2024 German Heritage Festival.

Motion carried unanimously.

3. Motion was made by Kailey Moore, second by Melanie Sutton to recommend approval of the Application from the Tomball Sister City Organization for use of FY 2023-2024 Hotel Occupancy Tax Funds for the 2023 German Christmas Market.

Motion carried unanimously.

4. Motion was made by Melanie Sutton, second by Paige Cassel to recommend approval of the Application from the Greater Tomball Area Chamber of Commerce for use of FY 2023-2024 Hotel Occupancy Tax Funds for the 2023 Holiday Parade.

Motion carried 4 votes yay, with one abstention from Vice Chair, Raymond Francois.

5. Motion was made by Kailey Moore, second by Paige Cassel to recommend approval of the Application from the Greater Tomball Area Chamber of Commerce for use of FY 2023-2024 Hotel Occupancy Tax Funds for the 2024 Tomball Night.

Motion carried 4 votes yay, with one abstention from Vice Chair, Raymond Francois.

6. Motion was made by Angie Johnson, second by Melanie Sutton to recommend approval of the Application from the Greater Tomball Area Chamber of Commerce for use of FY 2023-2024 Hotel Occupancy Tax Funds for the Visitor Center.

Motion carried 4 votes yay, with one abstention from Vice Chair, Raymond Francois.

7. Motion was made by Melanie Sutton, second by Paige Cassel to recommend approval of the Application from the Houston Repertoire Ballet for use of FY

2023-2024 Hotel Occupancy Tax Funds for the 2023 The Nutcracker Performance Series.

Motion carried unanimously.

8. Motion was made by Angie Johnson, second by Melanie Sutton to recommend approval of the Application from the Spring Creek County Historical Association for use of FY 2023-2024 Hotel Occupancy Funds for 2023-2024 Operations Activities.

Motion carried unanimously.

E. Adjournment

Motion was made by Melanie Sutton, second by Raymond Francois, to adjourn.

Motion carried unanimously.

PASSED AND APPROVED this 23rd day of January 2024.

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Sasha Luna  
Assistant City Secretary

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Raymond Francois  
Vice Chair

# City Council Meeting

## Agenda Item

### Data Sheet

**Meeting Date:** 01/23/2024

**Topic:**

Appoint/Reappoint members to Positions 1, 4, and 7 of the Tourism Advisory Committee.

**Background:**

Positions 1 (Resident), 4 (Business), and 7 (Hotel) of which Positions 1 (Harris) and 7 (Sutton) are seeking reappointment, leaving a vacancy on Position 4 (Cook).

In addition, we have received an application from Brock Hendrickson who has expressed an interest in serving on this committee. He is eligible to serve under a Resident Position.

Appointments are subject to Council approval.

**Origination:** Sasha Luna

**Recommendation:**

N/A

**Party(ies) responsible for placing this item on agenda:** Sasha Luna, Assistant City Secretary

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>Sasha Luna</u>	Approved by	<u></u>
	Staff Member		City Manager
	Date		Date



# CITY OF TOMBALL

## APPLICATION FOR THE TOURISM ADVISORY COMMITTEE

As an Applicant for the **Tourism Advisory Committee**, your application will be public information. All appointments are made by the Tomball City Council. Incumbents whose terms expire may be considered for reappointment unless they indicate non-interest or have been appointed to two (2) consecutive terms. A member who is absent for more than 25% of called meetings in any twelve consecutive months or absent from more than two consecutive meetings, for other than medical reasons, will be automatically removed from service. Applicant must be a citizen of the United States and must reside within the city limits of Tomball unless otherwise stated in the position announcement. **Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated in 2022 will expire on December 31, 2024.**

Please Type or Print Clearly:

Date: 12/6/23

Name: Randall Brock Hendrickson

Phone: [REDACTED]

(Home)

Address: [REDACTED]

Phone:                     

(Work)

Email [REDACTED]

I have lived in Tomball 12 years.

I am X am not        a U.S. Citizen

I am applying as (please check all that apply):

\_\_\_\_\_ a Tomball Resident, residing within the city limits of Tomball  
 \_\_\_\_\_ an Owner, Officer or Director of a business, other than a hotel or motel,  
                     with offices within the city limits of Tomball  
 \_\_\_\_\_ an Employee or Officer of a hotel or motel located in the  
                     city limits of Tomball

**Occupation:** Senior operations engineer for Citation Oil & Gas Corp (COGC) coordinating all drilling, completion, & production operations in Indiana, NE Utah, & SE Illinois

Professional and/or Community Activities: Society of Petroleum Engineers - Four Corners Section - past President,  
COGC college recruiting coordinator, Second Baptist Church deacon, [REDACTED] HOA President

Additional Pertinent Information/References:

Please attach a short biography to this application.

Briefly tell us why you would like to be considered for appointment to a City of Tomball Board/Commission.

At the request of Councilman Randy Parr, I served on the Charter Review Committee. I would like to continue to serve the community and aid with any thoughts, ideas, or experiences in my life

Please complete the attached Conflict of Interest Questionnaire (CIQ), Conflict of Interest Statement (CIS), Board Member Election on Disclosure, and Appendix D (page 33) Acknowledgment of Receipt and Understanding from the Boards, Commissions, and Committees Handbook.

Applications for the Tourism Advisory Committee will be kept on file in the City Secretary's office for two years.

\*\*\*\*\*

I AM INTERESTED IN SERVING ON THE TOURISM ADVISORY COMMITTEE.



Signature of Applicant  
(Must be signed/signature typed in)

Please return this application to:

City Secretary  
City of Tomball  
401 Market Street  
Tomball, TX 77375  
[cso@ci.tomball.tx.us](mailto:cso@ci.tomball.tx.us)  
office: 281-290-1002  
fax: 281-351-6256

Attachments: Conflict of Interest Questionnaire  
Conflict of Interest Statement  
Election on Disclosure  
Acknowledgment of Receipt and Understanding (Page 33, Handbook)

**I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS,  
AND COMMITTEES.**



Signature of Applicant

*(Must be signed/signature typed in)*

Please return this application to:

City Secretary  
City of Tomball  
401 Market Street  
Tomball, TX 77375  
[cso@tomballtx.gov](mailto:cso@tomballtx.gov)  
office: 281-351-5484  
fax: 281-351-6256

Attachments: Conflict of Interest Questionnaire  
Conflict of Interest Statement  
Election on Disclosure  
Acknowledgment of Receipt and Understanding (Page 33, Handbook)