# NOTICE OF BOARD OF ADJUSTMENTS MEETING CITY OF TOMBALL, TEXAS



## Thursday, September 12, 2024 6:00 PM

Notice is hereby given of a meeting of the Board of Adjustments, to be held on Thursday, September 12, 2024 at 6:00 PM, City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Board of Adjustments reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- A. Call to Order
  - A.1 Election of Chairman and Vice Chairman
- B. Public Comments and Receipt of Petitions; [At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law GC, 551.042.]
- C. Reports and Announcements
- D. Approval of Minutes
  - D.1 Consideration to Approve the Minutes of the Regular Board of Adjustments Meeting of December 14, 2023.
- E. New Business
  - E.1 Conduct a public hearing and consideration to approve **BOA Case SE24-01**: Request by Red Grip LLC, represented by Jody Friesen, for a Special Exception from Section 50-82(b) (*Use Charts*) of the Tomball Code of Ordinances to allow 22 parking stalls where 33 parking stalls are required for a *child day care center* (*business*) facility. This request affects approximately 1.0402 acres of land legally described as being Lot 72, Block 1 of Acquest Tomball Replat No1. The property is located at 1211 Rudel Drive, within the City of Tomball, Harris County, Texas.
- F. Adjournment

Agenda Board of Adjustments Meeting September 12, 2024 Page 2 of 2

#### CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 9th day of September 2024 by 5:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Kimberly Chandler Community Development Coordinator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY BE VIEWED ONLINE AT www.ci.tomball.tx.us.

## Board of Adjustments Meeting Agenda Item Data Sheet

Data Sheet		Meeting Date: Septemb	er 12, 2024
<b>Topic:</b> Consideration to Approve the 2023.	Minutes of the Regular B	oard of Adjustments Meeting of D	ecember 14,
Background:			
Origination: Community De	velopment		
Recommendation:			
Approval			
Party(ies) responsible for pla	ncing this item on agend	a: Kim Chandler, Community Decoordinator	velopment
FUNDING (IF APPLICABLE	Ξ)		
Are funds specifically designated	in the current budget for th	e full amount required for this purpos	e?
Yes: No:	If yes,	specify Account Number: #	
If no, funds will be transferred	from account: #	To Account: #	
Signed:	Appr Date	oved by:City Manager	
Staff Member	Date	City Manager	Date

### MINUTES OF REGULAR BOARD OF ADJUSTMENTS MEETING CITY OF TOMBALL, TEXAS

### **THURSDAY, DECEMBER 14, 2023**

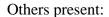


6:00 P.M.

A. The meeting was called to order by Chairman Billy Hemby at 6:00 p.m. Other members present were:

Board Member Christine Roquemore Board Member April Gray Alternate Board Member Colleen Pye Alternate Board Member Matthew Williams

Board Member Jarmon Wolfe – Excused Absence Board Member Cindy Phillips – Excused Absence



Craig Meyers - Community Development Director Jared Smith - City Planner Kim Chandler - Community Development Coordinator Loren Smith - City Attorney

- B. No Public Comments were received.
- C. Reports and Announcements:
  - Craig Meyers, Community Development Director, announced the following:
    - o No Regular Board of Adjustments Meeting is scheduled for January 11, 2024.
- D. Motion was made by Board Member Roquemore, second by Board Member Gray, to approve the Minutes of Regular Board of Adjustments Meeting of November 9, 2023.

Roll call vote was called by Community Development Coordinator – Kim Chandler.

Motion carried unanimously.



#### E. New Business:

E.1 Conduct a public hearing and consideration to approve **BOA Case BA23-03**: Request by Edon Veliu, represented by William Kalkman of KO Design Group for 15-foot variances from Section 50-79 (*Old Town & Mixed-Use District (OT&MU)*), subsection (e)(2)(c) (*Area Regulations for Nonresidential Uses*), allowing side setbacks of 5-feet from the west & east property boundaries. As well as a 10-foot variance from Section 50-115 (*Screening, Buffering and Fencing Requirements*), subsection (b)(1)(c) (*Screening of Nonresidential*), removing the requirement of the minimum landscaped open-space buffer yard between nonresidential and residential land uses. Affecting approximately 0.15 acres of land legally described as being Lot 1, Block 1 of Boyce Subdivision. The property is located at 308-A East Main Street, within the City of Tomball, Harris County, Texas.

The Public Hearing was opened by Chair Hemby at 6:03 p.m.

Jared Smith, City Planner, presented the case with staff recommendation of approval.

William Kalkman, representing Eden Veliu, (724 Cage Street, Houston TX 77020) spoke on behalf of the case.

Hearing no comments, the Public Hearing was closed at 6:14 p.m.

Motion was made by Board Member Roquemore, second by Board Member Williams, to approve the Variance request of **BOA Case BA23-03**.

Roll call vote was called by Community Development Coordinator – Kim Chandler.

Vote was as follows:

Chairman Hemby	<u>Aye</u>
Board Member Roquemore	Aye
Board Member Gray	Aye
Alternate Board Member Pye	Aye
Alternate Board Member Williams	Aye

Motion APPROVED (Unanimously).

F. Motion was made by Board Member Roquemore, second by Board Member Gray, to adjourn.

Roll call vote was called by Community Development Coordinator – Kim Chandler.

Motion carried unanimously.

The meeting adjourned at 6:19 p.m.

Item D.1

Regular Board of Adjustments Meeting
December 14, 2023
Page 3 of 3

PASSED AND APPROVED this	day of		2024
Kim Chandler		Billy Hemby	
Killi Cilaliulti		Dilly Heiliby	
Community Development Coordinator/		Chairman	
Board Secretary			

## Board of Adjustments Meeting Agenda Item Data Sheet

Meeting Date: September 12, 2024

#### **Topic:**

Conduct a public hearing and consideration to approve <u>BOA Case SE24-01</u>: Request by Red Grip LLC, represented by Jody Friesen, for a Special Exception from Section 50-82(b) (*Use Charts*) of the Tomball Code of Ordinances to allow 22 parking stalls where 33 parking stalls are required for a *child day care center (business)* facility. This request affects approximately 1.0402 acres of land legally described as being Lot 72, Block 1 of Acquest Tomball Replat No1. The property is located at 1211 Rudel Drive, within the City of Tomball, Harris County, Texas.

#### **Background:**

The applicant is requesting a Special Exception from Section 50-82(b) (*Use Charts*) of the Tomball Code of Ordinances to allow 22 parking stalls where 33 parking stalls are required for a *child day care center* (*business*) *facility* of the desired size. The property where the proposed day care center will operate is currently in the permitting process for the construction of two 4,764 square foot office buildings. The proposed day care center wants to occupy one of these buildings. There are currently 38 planned parking spaces for the entire development. The parking ratio for the subject land use is calculated at one parking space per three children, which would cap the number of children allowed in the facility at 66. If approved as requested, this Special Exception would allow the proposed child day care to occupy one of the office buildings and accommodate up to 100 children.

**Origination:** Red Grip LLC, represented by Jody Friesen

#### **Recommendation:**

City Staff has reviewed the request and recommends approval of **BOA Case SE24-01**.

Party(ies) responsible for placing this item on agenda: Benjamin Lashley, Assistant City Planner

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_ No: \_\_\_\_ If yes, specify Account Number: #

If no, funds	will be transferred from	account: #		To Account: #	
Signed:			Approved by:		
_	Staff Member	Date		City Manager	Date

### NOTICE OF PUBLIC HEARING CITY OF TOMBALL BOARD OF ADJUSTMENTS (BOA)



### **SEPTEMBER 12, 2024**

Notice is Hereby Given that a Public Hearing will be held by the BOA of the City of Tomball on **Thursday, September 12, 2024 at 6:00 P.M.** at a Regular Meeting, in the City Council Chambers of the City of Tomball at City Hall, 401 Market Street, Tomball, Texas. On such date, the BOA will consider the following:

**BOA Case SE24-01**: Request by Red Grip LLC, represented by Jody Friesen, for a Special Exception from Section 50-82(b) (*Use Charts*) of the Tomball Code of Ordinances to allow 22 parking stalls where 33 parking stalls are required for a *child day care center (business)* facility. This request affects approximately 1.0402 acres of land legally described as being Lot 72, Block 1 of Acquest Tomball Replat No1. The property is located at 1211 Rudel Drive, within the City of Tomball, Harris County, Texas.

#### CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall; City of Tomball, Texas, a place readily accessible to the general public at all times, on the 9th day of September 2024 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Benjamin Lashley
Benjamin Lashley
Assistant City Planner

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT <a href="https://www.tomballtx.gov">www.tomballtx.gov</a>...



## City of Tomball Community Development Department

#### **NOTICE OF PUBLIC HEARING**

**RE: BOA Case Number SE24-01** 

8/22/2024

The Board of Adjustments will hold a public hearing on **September 12, 2024** at **6:00 PM**, in City Council Chambers at City Hall, 401 Market Street, Tomball, Texas to consider a request by Red Grip LLC, represented by Jody Friesen, for a Special Exception from Section 50-82(b) (*Use Charts*) of the Tomball Code of Ordinances to allow 22 parking stalls where 33 parking stalls are required for a *child day care center* (*business*) facility. This request affects approximately 1.0402 acres of land legally described as being Lot 72, Block 1 of Acquest Tomball Replat No1. The property is located at 1211 Rudel Drive, within the City of Tomball, Harris County, Texas.

This hearing is open to any interested person. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing. At the bottom of this letter is a form that you may cut off, fill out, and mail. Comments are also accepted by email as listed below. All responses must be signed.

The attached map shows the area of this request. Only that area which is bounded by the cross-hatched line on the map is being considered for a **Special Exception.** The solid boundary line around the subject area is only a notification area. All owners of property within 300-feet of the subject property are required to be notified.

If you have any questions, please contact Benjamin Lashley, Assistant City Planner, by telephone 281-290-1477 or by email address <u>blashley@tomballtxgov</u>.

For the BOARD OF ADJUSTMENTS

Please call (281) 290-1477 if you have any questions about this notice.

#### BOA CASE #: SE24-01

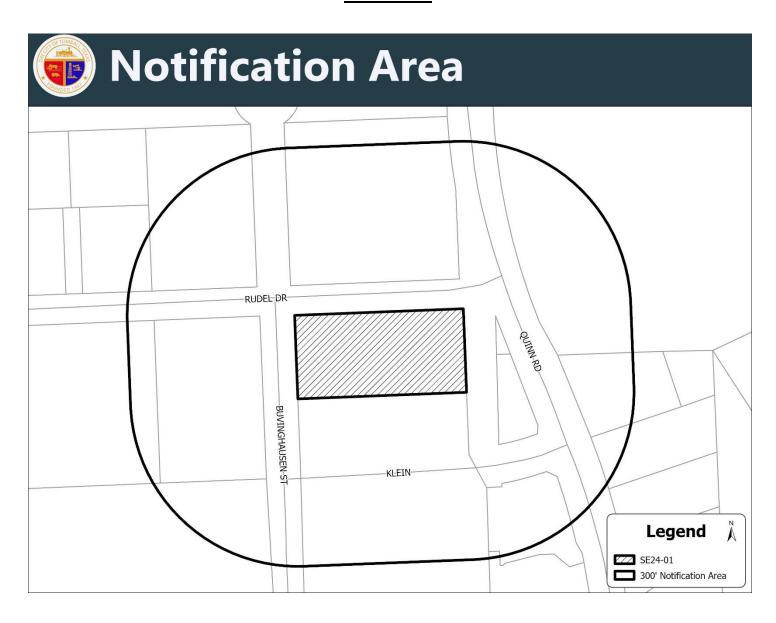
You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Addition	al Comi	ments:	Signa	ture:	
	I am in	favor 🗌 I am	opposed 🗌		
Mailing	То:	Community Development Departs 501 James St., Tomball TX 7737		: blashley@tomballtx.gov	
	_		Parce Addre	I I.D.:	



### City of Tomball Community Development Department

## **SE24-01**



### Community Development Department



### Board of Adjustments (BOA) Staff Report

Board of Adjustments Hearing Date: September 12, 2024

**Case:** SE24-01

Property Owner(s): Red Grip, LLC

Applicant(s): Jody Friesen

**Legal Description:** Lot 71, Block 1 of Acquest Tomball Replat No1

**Location:** 1211 Rudel Drive

Lot Area: Approximately 1.0402 acres (6673 square feet)

Comp Plan Designation: Neighborhood Commercial (Exhibit "C")

**Present Zoning & Use:** Office (O) (Exhibit "B") / Vacant land (Exhibit "D")

**Adjacent Zoning & Land Uses:** 

**North:** Old Town & Mixed Use (OT&MU) / Tomball Fire Station 1

**South:** Commercial (C) / VA Tomball Outpatient Clinic

West: Multi-Family Residential (MF) / Rudel Crossing Apartments

East: Multi-Family Residential (MF) and Commercial (C) / Apartment complex

and medical offices

#### **BACKGROUND**

The applicant is requesting a Special Exception from Section 50-82(b) (*Use Charts*) of the Tomball Code of Ordinances to allow 22 parking stalls where 33 parking stalls are required for a *child day care center (business) facility* of the desired size. The property where the proposed day care center will operate is currently in the permitting process for the construction of two 4,764 square foot office buildings. The proposed day care center wants to occupy one of these buildings. There are currently 38 planned parking spaces for the entire development. The parking ratio for the subject land use is calculated at one parking space per three children, which would cap the number of children allowed in the facility at 66. If approved as requested, this Special Exception would allow the proposed child day care to occupy one of the office buildings and accommodate up to 100 children.

#### **ANALYSIS**

Chapter 50, Article II, Section 50-33 (g)(1) defines a Special Exception as a type of variance that does not require the finding of a hardship and applies to nonconforming uses/structures, off-street parking requirements and landscaping requirements. In granting Special Exceptions the board may impose conditions that are necessary to protect adjacent property owners and ensure the health, safety, and general welfare of the public.

The following items have been identified as crucial items to consider when deliberating the approval/denial of this special exception request:

#### 1. Will this land use be a valuable addition to the surrounding community?

- There are three multifamily complexes within 400 yards of the subject property and many single-family homes within two miles of the site.
- There are approximately eight similar businesses currently operating within Tomball city limits.

## 2. Does this land use support the City of Tomball's Comprehensive Plan's goals and objectives for this area?

• The subject property is within the Neighborhood Commercial Future Land Use Category which is intended to compliment and provide supporting services to residential developments.

#### 3. What implications does this land use have on the immediate areas' vehicular traffic?

- The proposed development has one point of access onto Rudel Drive.
- The applicant has expressed that a staggered drop off and pick up system will be utilized.

#### **PUBLIC COMMENTS**

Property owners within 300 feet of the project site were mailed notification of this proposal and a notice of public hearing was published in the Potpourri on August 28, 2024. Public responses will be provided in the board packets or at the meeting.

#### **RECOMMENDATION**

Because the applicant has indicated that the *child day care facility (business)* will operate with extended hours and have staggered drop-off and pick-up times, City staff does not anticipate adverse impacts to public health, safety, or general welfare. Based on this and the considerations outlined in the analysis section of this staff report, City staff recommends approval of SE24-01, a special exception request for providing 22 parking stalls when 33 parking stalls are required to accommodate a *child day care facility (business)* with a capacity of up to 100 children.

The Board of Adjustments has the authority to impose any conditions of approval on Special Exceptions as they deem necessary.

### **EXHIBITS**

- A. Aerial Location Map
- B. Zoning Map
- C. Future Land Use Map
- D. Site Photo(s)
- E. Application

Exhibit "A" Aerial Map

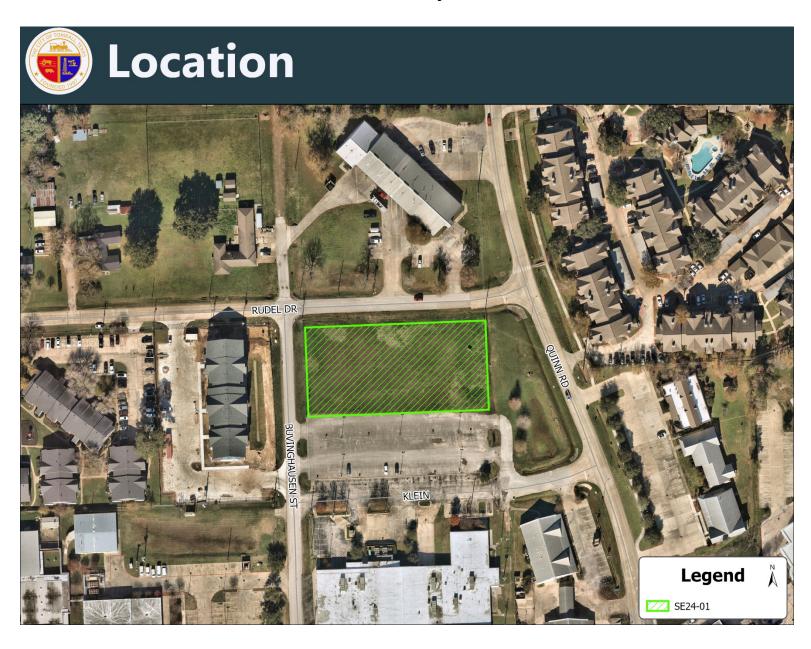
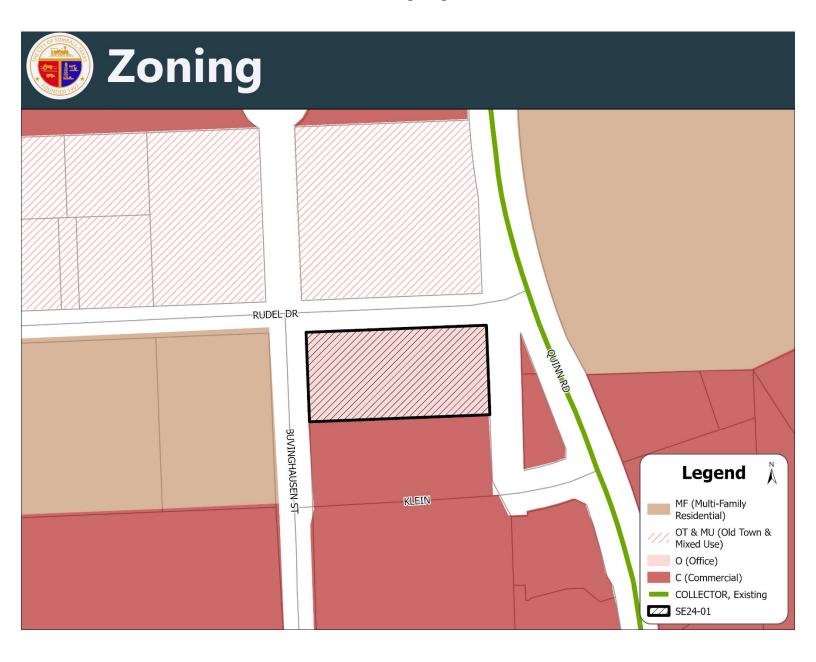
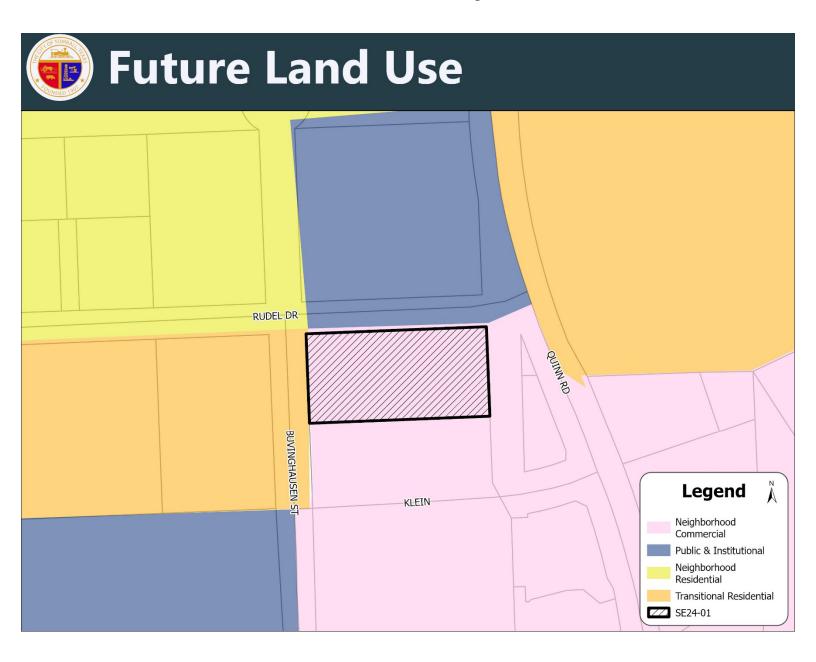


Exhibit "B" Zoning Map



# Exhibit "C" Future Land Use Map



# Exhibit "D" Site Photo(s)

## Subject Site



Subject Site



Neighbor (North)







## Neighbor (East)



Neighbor (West)



## **Exhibit "E" Application**

Revised: 08/25/23



# ZONING BOARD OF ADJUSTMENTS (BOA) SPECIAL EXCEPTION APPLICATION

Community Development Department Planning Division

Special Exception Defined: A special exception is a type of variance, but is differentiated from a variance in that a special exception does not require a finding of a hardship and applies only to nonconforming uses and structures, off-street parking requirements and landscaping requirements.

**APPLICATION SUBMITTAL:** Applications will be *conditionally* accepted on the presumption that the information, materials and signatures are complete and accurate. If the application is incomplete or inaccurate, your project may be delayed until corrections or additions are received.

FEE: Must be paid at the time of submission or application will not be processed

\$500

#### **DIGITAL APPLICATION SUBMITTALS:**

PLEASE SUBMIT YOUR APPLICATIONS AND PLANS DIGITALLY WITHIN SMARTGOV WEBSITE: ci-tomball-tx.smartgovcommunity.com

Applicant Name: Mike Matheson			Title: Owr	ner
Mailing Address: 14315 A	rlington Place	City:C	ypress	State:Texas
Zip: 77429		-		
Phone: (281) 658-7526	Fax: ()		Email: info	@redgripllc.com
Owner			mr. s	
Mailing Address:		City:		State:
Zip:				
Phone: ()	Fax: ()		Email:	
Physical Location of Propert Legal Description of Propert	[General Location - appro	ximate distance	e to nearest exis	
- G confusion or repen				Subdivision Name with Lots/Bloc
HCAD Identification Number	r.1222950020001		_ Acreage:	1.04
Current Use of Property: No	current use, not deve	eloped		
City of Tomball, Texas 501 Jar	nes Street, Tomball, Texas 7737	5 Phone: 28	1-290-1405	name tomballty our

	SPECIAL EXCEPTION(S) REQUESTED
plicable Zoning Or	dinance Requirements and Sections:
oning Ordinance 2008-	01., Section 38.2.Use.Regulations. Childcare Parking Ratios
ecial Exception(s)	
Please see n	nire details in letter but requesting an exception to the 27 spots technically needed, and
tead have 22 spots	
ase see letter for e	ixplanation.
nd the under sign his application de lelays and possible of Adjustments to	nat the information on this form is COMPLETE, TRUE, and CORRECT need is authorized to make this application. I understand that submitting oes not constitute approval, and incomplete applications will result in a denial. I also understand that in granting a special exception, the Board ay impose conditions as are necessary to protect adjacent property owners.
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### Submittal Requirements

The following summary is provided for the applicant's benefit. However, fulfilling the requirements of this summary checklist does not relieve the applicant from the responsibility of meeting the regulations in the Zoning Ordinance, subdivision regulations, and other development related ordinances of the City of Tomball.

A complete application must include:

- Application Fee: \$500
- Letter explaining the special exception(s) in detail
- Metes & bounds of property
- Site plan, plot plan, or drawing showing the requested special exception(s)
- Other necessary information (maps, drawings, pictures, etc.) to explain the special exception(s)

\*\*The City's staff may require other information and data for specific required plans. Approval of a required plan may establish conditions for construction based upon such information.\*\*

City of Tomball, Texas 501 James Street, Tomball, Texas 77375 Phone: 281-290-1405

www.tomballtx.gov

### SPECIAL EXCEPTION

August 16h, 2024

Dear Members of the Board of Adjustments,

I'm writing to request an exception in the parking space requirement for a childcare center and would like to expand that for my business. With my experience over the last 20 years from being a teacher, Director, and owner of childcare center when it comes to parking, drop off and pick up the one thing that is effective with childcare is the staggered timing. This helps alleviate congestion in the childcare center parking because parents drop off and pick up at all different times and not a set drop off or class in session at 8:00am. A childcare center has longer, earlier, and later times which then minimizes waiting times for parents. On average most families have two to three children they are dropping off as well at the childcare, meaning there will not be a car for each child being dropped off.

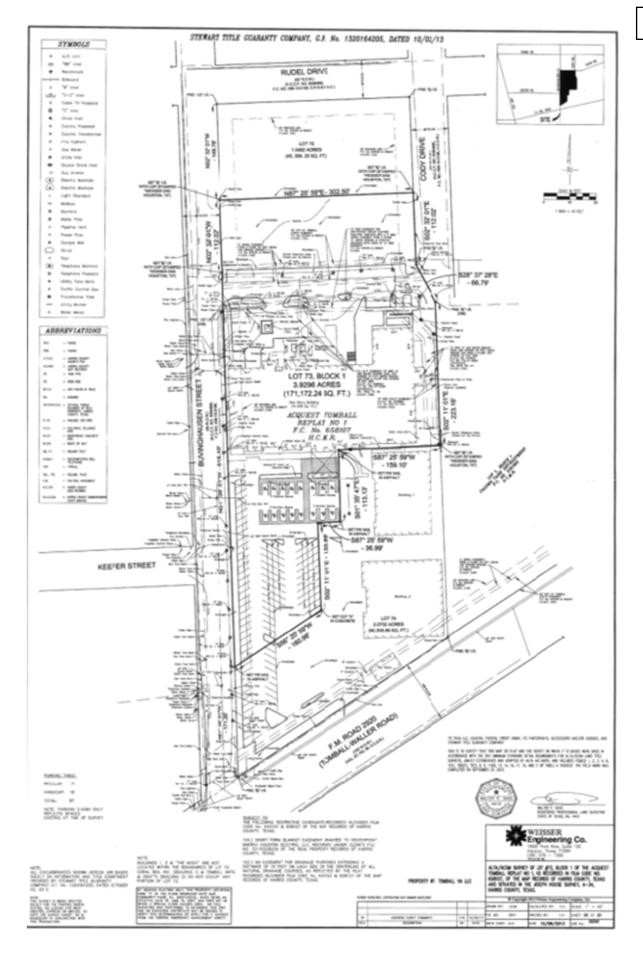
At the childcare I plan to be licensed for the hours of 6:00am-6:00pm so in this instance you will have the option to drop off and pick up between those hours. When you have parents who work between those hours and work either full time or part time and have different shifts of 4-hour, 8-hour, 10-hour, 12-hour that brings children being dropped off and picked up at different times. The most common drop-off times in the morning are between 6:00am and 11:00am and the most common pick-up time is between 2:00pm and 5:00pm. With the flexibility of days and hours of the drop-off and pick up you don't have so many at one time at the childcare. I am also offering at the childcare that the parents can enroll their children for full-time Monday-Friday, Part time offering two or three days a week. I am also going to offer a drop-in service as well if they do not need full-time or part-time care but need it for a day they can call and if available space they can drop their child for the day. Offering flexible days and hours also helps with this as well. It is not a school whereas I mentioned before they all don't have to be there by 8:00am and pick up at 3:00pm it's a very staggered and wide span of hours and days that make it convenient for drop off and pick up.

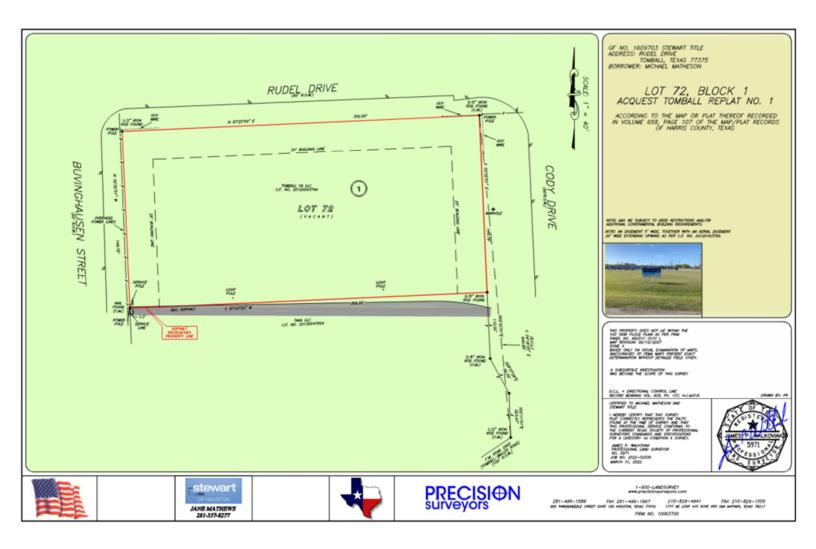
The requirement that is set is 1 parking space for 3 children and with our parking spots with the building (22) would allow only a capacity of 66 children. With the childcare center's square footage, it could be licensed for 154 children, but after designing and the square footage of the rooms, we would like to license the childcare between 80-100

children by state requirements. We would need between 28 and 30 parking spots. We are asking if you would make an exception for the extra parking spaces that are needed

If you have alternative suggestions regarding this request, please share them with me so we can work together to find a workable and effective solution.

Sincerely, Jody Friesen





## METES AND BOUNDS DESCRIPTION OF 1.0401 ACRE TRACT - RED GRIP, LLC, A TEXAS LIMITED LIABILITY COMPANY

A TRACT OR PARCEL OF LAND CONTAINING 1.0401 ACRE BEING LOT 72, BLOCK 1 OF ACQUEST TOMBALL REPLAT NO. 1, AN ADDITION IN HARRIS COUNTY ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 658, PAGE 107 OF THE HARRIS COUNTY MAP RECORDS IN THE JOSPEH HOUSE SURVEY, ABSTRACT 34 IN HARRIS COUNTY, TEXAS, SAID 1.0401 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS TO-WIT:

BEGINNING at a 3/8 inch iron rod set with cap marking the Northwest corner of the herein described tract being at the intersection of the East right-of-way line of Buvinghausen Street (60 ft. right-of-way) and the South right-of-way line of Rudel Drive (60 ft. right-of-way);

THENCE North 87 degrees 27 minutes 09 seconds East with the Southerly right—of—way line of said Rudel Drive a distance of 302.50 ft. to a 5/8 inch iron rod found with cap at the Northeast corner of the herein described tract being in the West right—of—way line of Cody Drive (undeveloped);

THENCE South 02 degrees 30 minutes 51 seconds East with the West right—of—way line of said Cody Drive a distance of 149.78 ft. to a 5/8 inch iron rod found with cap marking the Southeast corner of the herein described tract and the Northeast corner of Lot 73;

THENCE South 87 degrees 27 minutes 09 seconds West with the division line between Lots 72 and 73 a distance of 302.50 ft. to a mag nail found in asphalt marking the Southwest corner of the herein described tract, the Northwest corner of Lot 73 in the East right—of—way line of said Buvinghausen Street;

THENCE North 02 degrees 30 minutes 51 seconds West with the Easterly right-of-way line of said Buvinghausen Street a distance of 149.78 ft. to the PLACE OF BEGINNING and containing 1.0401 acre of land.

\$

C. Paul Jones, Sr. R.P.L.S. 5480

P.O. Box 701

Friendswood, Texas 77549 Phone: (713)473-3502

Email: info@timelinesurvey.com

Date: May 1, 2023



