

**NOTICE OF SPECIAL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



**Thursday, June 11, 2026
11:00 A.M.**

Notice is hereby given of a Special meeting of the Tomball City Council, to be held on Thursday, June 11, 2026 at 11:00 A.M., Tomball Regional Health Foundation, 13302 Medical Complex Dr, Tomball, TX 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball City Council reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- A. Call to Order
- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*
- C. New Business
 1. Approve Resolution No. 2026-26, a Resolution of the City Council of the City of Tomball, Texas, Designating Authorized Signatories for Contractual Documents and Documents for Requesting Funds Pertaining to the Texas Community Development Block Grant Program administered through the Texas Department of Agriculture, this Resolution supersedes Resolution No. 2026-17 adopted on March 16, 2026.
 2. Executive Session: The City Council will meet in Executive Session as authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the following purpose(s):
 - Sec. 551.074 – To deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the Planning and Zoning Commission.

D. Adjournment

C E R T I F I C A T I O N

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 5th day of June 2026 by 5:00 p.m., and remained posted for at least three consecutive business days preceding the scheduled time of said meeting.

Thomas Harris III, TRMC
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1019 for further information.

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: June 11, 2026

Topic:

Approve Resolution No. 2026-26, a Resolution of the City Council of the City of Tomball, Texas, Designating Authorized Signatories for Contractual Documents and Documents for Requesting Funds Pertaining to the Texas Community Development Block Grant Program administered through the Texas Department of Agriculture, this Resolution supersedes Resolution No. 2026-17 adopted on March 16, 2026.

Background:

In July 2024, the Texas Department of Agriculture (TDA) released a call for projects to be submitted for consideration, scoring, and potential funding for the Texas Community Development Block Grant Community Development Fund in connection to the 2025-2026 TxCDBG grant by December 1, 2024. Staff utilized the draft Drainage Master Plan to identify a project that would be eligible for funding. The identified project was the “Hampton Place Storm Sewer Improvements” which includes redirecting the multi-family complex storm sewer outfall to M121-01-00 by replacing the existing inlets and constructing a new storm sewer system.

Staff submitted a preliminary grant application for a total identified grant amount not-to-exceed \$750,000 plus a local match of \$112,500 as approved by Resolution No. 2024-44 on December 2, 2024. Following preliminary scoring, the City has been invited to submit a full application for review, scoring and possible funding. The City intends to submit an application for funding through the 2025–2026 Texas Community Development Block Grant (TxCDBG) Program administered by the Texas Department of Agriculture. The TxCDBG program provides funding to eligible communities for public infrastructure improvements and other projects that benefit low- to moderate-income residents.

As part of the TxCDBG application process, the City must adopt a Resolution appointing individuals to execute contractual documents and documents requesting funds from any approved grant. Resolution No. 2026-17 was previously adopted on Mach 16, 2026 and did not include all required signatories as established during the application process.

Staff is requesting to adopt Resolution No. 2026-26 appointing the Mayor, City Manager and Project Manager as authorized signatories to act in all matters in connection with any grant application and the City’s participation in the Texas Community Development Block Grant Program including executing the grant application and any subsequent contractual documents.

Additionally, staff is requesting that the Assistant City Manager and Finance Director be appointed as authorized signatories for payment request including purchase vouchers for the state and request for payment forms, if awarded a grant.

Grant Application & Subsequent Contractual Documents Authorized Signers		
Mayor	City Manager	Project Manager
Financial Document Authorized Signers		
City Manager	Finance Director	

Origination: Project Management

Recommendation:

Staff recommends approving Resolution No. 2026-26, designating authorized signatories for contractual and financial documents pertaining to the submission of an application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) grant.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed Meagan Mageo Approved by _____
Staff Member Date City Manager Date

RESOLUTION NO. 2026-26

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TOMBALL, TEXAS AUTHORIZING CITY REPRESENTATIVES
IN MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN
THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM.**

* * * * *

WHEREAS, the City Council of the City of Tomball, Texas desires to develop a viable community, including decent housing and a suitable living environment, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interest of the City to participate in the Texas Community Development Block Grant Program; and

WHEREAS, the City Council of Tomball is committed to compliance with federal, state, and program rules, including the current TxCDBG Project Implementation Manual; and

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF TOMBALL, TEXAS,**

That the City Council directs and designates the following to act in all matters in connection with any grant application and the City's participation in the Texas Community Development Block Grant Program:

- The Mayor, City Manager and City Project Manager shall serve as the City's Chief Executive Officer and Authorized Representative to:
 - Execute a grant application and any subsequent contractual documents.
 - Certify environmental review documents between the Texas Department of Agriculture and the City.
 - Certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs.
 - Be assigned the role of Authorized Official in the TDA-GO grant management system.
- In addition to the above designated officials, should any grant be funded the Assistant City Manager and Finance Director is authorized to:
 - Certify the Payment Request form and/or other forms required for requesting funds to reimburse project costs.
 - Prepare and submit other financial documentation.
 - Be assigned the role of Project Director or Payment Processor in the TDA-GO grant management system.

PASSED, APPROVED, AND RESOLVED this 11 day of June 2026.

Lori Klein Quinn
Mayor

ATTEST:

Thomas Harris III
City Secretary

City Council Meeting Agenda Item Data Sheet

Meeting Date: June 11, 2026

Topic:

Executive Session: The City Council will meet in Executive Session as authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the following purpose(s):

- Sec. 551.074 – To deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the Planning and Zoning Commission.

Background:

Origination: David Esquivel, City Manager

Recommendation:

Party(ies) responsible for placing this item on agenda: David Esquivel, City Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: _____

If no, funds will be transferred from account # _____ To account # _____

Signed _____ Approved by _____
Staff Member Date City Manager Date