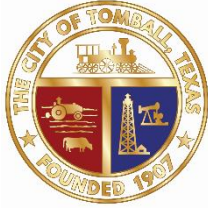


**NOTICE OF REGULAR COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



**Monday, September 20, 2021
6:00 PM**

Notice is hereby given of a Regular meeting of the Tomball City Council, to be held on Monday, September 20, 2021 at 6:00 PM, City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball City Council reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**MEETING AGENDA AND AGENDA PACKET ARE POSTED ONLINE AT:
[HTTPS://TOMBALLTX.GOV/ARCHIVE.ASPX?AMID=38](https://tomballtx.gov/archive.aspx?amid=38); A RECORDING OF THE
MEETING WILL BE MADE AND WILL BE AVAILABLE TO THE PUBLIC IN
ACCORDANCE WITH THE OPEN MEETINGS ACT UPON WRITTEN REQUEST.**

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Council members may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council members will be physically present at the location noted above on this agenda.

- A. Call to Order
- B. Invocation - Led by Pastor Adam McIntosh - St. David's Church
- C. Pledges to U.S. and Texas Flags
- D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*
- E. Presentations
 - 1. Proclamation - September is ***“Library Card Sign-Up Month” in Tomball***
 - 2. Chief’s Citation of Merit - ***Employee of the Quarter Award:***
 - April – June 2021 Recipient: Detective David White;
 - July – September 2021 Recipient: Sergeant Keith Ferguson

F. Reports and Announcements

1. Announcements

I. October 8-9, 2021 – **Zomball in Tomball** – 5:00 p.m. – 9:00 p.m. at the Depot – **Lots of Changes!!!!**

October 8 – **DriveBoo at Juergen’s Park** (dusk) - families stay in and “**trick or treat**” from the car

October 9 – **2nd Saturday at the Depot** – 8 p.m.; A Halloween movie & free face painting

II. October 16, 2021 – **Bluegrass Tomball** – 11:00 a.m. – 6:00 p.m. at the Depot

2. Reports by City staff and members of council about items of community interest on which no action will be taken:

I. Mike Baxter – Report on the success of the “**9-11 20th Anniversary Remembrance**”; and **GroovFest 2021**

G. Approval of Minutes

1. Approve the Minutes of the September 7, 2021 Regular Tomball City Council Meeting

H. Old Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Adopt, on Second Reading, Ordinance No. 2021-31, an Ordinance of the City of Tomball, Texas, finding and determining that public convenience and necessity no longer require the continued existence of an unimproved right-of-way between Magnolia Street and Pine Street, all situated in Block 35 of revised Map of Tomball, Harris County, Texas, and as recorded in Volume 4, page 25 of the Harris County Map Records; vacating, abandoning, and closing said unimproved right-of-way; authorizing the Mayor to execute and the City Secretary to attest, respectively, a Quitclaim Deed conveying said unimproved right-of-way to Scott Gordan Moore, Jr.; providing for severability; and containing other provisions relating to the subject.

2. Adopt, on Second Reading, Ordinance No. 2021-32, an Ordinance of the City of Tomball, Texas, finding and determining that public convenience and necessity no longer require the continued existence of an unimproved right-of-way between South Chestnut Street and South Howard Street, all situated in Block 80 of Revised Map of Tomball, Harris County, Texas, and as recorded in Volume 4,

Page 25 of the Harris County Map Records; vacating, abandoning, and closing said unimproved right-of-way; authorizing the Mayor to execute and the City Secretary to attest, respectively, a Quitclaim Deed conveying said unimproved right-of-way to Grevis Properties, LLC, Kevin and Madonna Edmond and Henry Allee; providing for severability; and containing other provisions relating to the subject.

3. Adopt, on Second Reading, Ordinance No. 2021-33, an Ordinance of the City Council of the City of Tomball, Texas, Adopting the Budget for the City of Tomball, Texas, for Fiscal Year 2021-2022; and Authorizing the City Manager to Approve Intra-Departmental (Within the Same Department Only) Transfers of Budgeted Funds; and Amending the Budget for the 2020-2021 Fiscal Year in Accordance with Actual Expenditures; and Providing Other Details Relating to the Passage of This Ordinance

I. New Business

1. Remove from Table for Consideration to Approve Resolution No. 2021-18, a Resolution of the City Council of the City of Tomball, Texas, Accepting for Filing a Landowner Petition Requesting the Dissolution of a Public Improvement District; Calling a Public Hearing to Consider the Dissolution of a Public Improvement District; Authorizing and Directing That Notices of the Public Hearing be given as required by Law; and Providing for an Immediate Effective Date
2. Consideration and Possible Action regarding Termination of Development Agreement for Tomball Heights (TPID 9 – Sydney’s Park)
3. Conduct Public Hearing regarding the Proposed Public Improvement District Number Thirteen (TPID 13) [Proposed Pine Trails Subdivision]
4. Approve Resolution No. 2021-24, a Resolution Making Findings in Connection with the Proposed Public Improvement District Number Thirteen Related to the Advisability of the Improvements, the Nature of the Improvements, the Estimated Cost of the Improvements, the Boundaries of the Proposed District, the Method of Assessment and the Apportionment of Cost between the District and the City as a Whole; and Making Other Findings Related to the District [TPID 13 Pine Trails Subdivision]
5. Approve Resolution No. 2021-25, a Resolution Authorizing the Establishment of the Public Improvement District Number Thirteen in the City of Tomball, Texas; Authorizing Publication of This Resolution, Providing for the Preparation of a Service and Assessment Plan; and Making Other Provisions Related to the Subject [TPID 13 Pine Trails Subdivision]

- [6.](#) Ratify the FY 2021-2022 Budget and Find that the Proposed Tax Rate of \$0.333339/\$100 DOES EXCEED the No-New-Revenue Tax Rate and WILL Generate More Property Tax Revenue than the FY 2020-2021 Budget
- [7.](#) Adopt \$0.155782 as the Portion of the Tax Rate to Fund the Interest and Sinking (Debt Service) Fund for Fiscal Year 2021-2022
- [8.](#) Adopt \$0.177557 as the Portion of the Tax Rate to Fund the Maintenance and Operations (M&O) Fund for Fiscal Year 2021-2022
- [9.](#) Conduct Public Hearing regarding the Proposed 2021 Tax Rate of \$0.333339/\$100 Assessed Value for the City of Tomball, Texas
- [10.](#) Adopt, on First Reading, Ordinance No. 2021-34, an Ordinance of the City of Tomball, Texas, Setting the Tax Levy of \$0.333339/\$100 Value Assessed for the Year 2021 on All Taxable Real and Personal Property Located in the City of Tomball, Texas; Providing for Penalty, Interest, and Additional Penalty on Taxes Not Timely Paid; and Providing Other Matters Relating to the Subject
- [11.](#) Announce that Final Vote on the 2021 Tax Rate will be held at a Special City Council Meeting on September 27, 2021 at 5:30 p.m.
- [12.](#) Approve Resolution No. 2021-27, a Resolution of the City of Tomball, Texas, Amending the Master Fee Schedule for Fiscal Year 2021-2022
- [13.](#) Approve Resolution No. 2021-32, a Resolution of the City Council of the City of Tomball, Texas, for the Designation of Its Representative and Alternate for the Houston-Galveston Area Council 2022 General Assembly
- [14.](#) Authorize City Manager to Enter into Negotiations with Harris County Emergency Services District #15 for Amendments to the 2018 Interlocal Agreement, to Fund One (1) Battalion Chief Position
15. Approve Change Order 8 for E&P Project Number 2017-10005, Medical Complex Segment 4B, to Durwood Greene Construction Co. for a total amount of \$541,919.00
16. Approve Payment to Gexa Energy for Remainder of Ancillary Charges Rate due to the Winter Storm
17. Authorize City Manager to Execute an Agreement for Professional Services with Oller Engineering, Inc. for E&P Project 2021-10037, South Persimmon Water Line Replacement for \$73,000.00

18. Approve Amendment to Administrative Policy No. 17, entitled “*General Fixed Asset Policy and Procedures*”
19. Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):
 - Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney’s duty requires to be discussed in closed session
 - Sec. 551.074 - Personnel Matters: Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee – City Manager, Assistant City Manager, Fire Chief, Community Development Director, and Finance Director
20. Consideration and Possible Action regarding Amendments to and Extension of the Employment Contract for David Esquivel, City Manager
21. Consideration and Possible Action regarding the Hiring/Employment, Duties and Responsibilities of a Community Development Director
22. Consideration and Possible Action regarding the Hiring/Employment, Duties and Responsibilities of a Fire Chief
23. Consideration and Possible Action regarding the Hiring/Employment, Duties and Responsibilities of an Assistant City Manager

J. Adjournment

C E R T I F I C A T I O N

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 16th day of September 2021 by 5:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Doris Speer, City Secretary, TRMC, MMC

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY BE VIEWED ONLINE AT www.ci.tomball.tx.us.

City Council Meeting Agenda Item Data Sheet

Meeting Date: September 7, 2021

Topic:

Proclamation - September is *“Library Card Sign-Up Month” in Tomball*

Background:

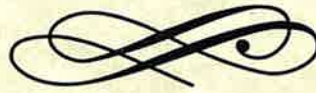
Origination: City Secretary

Recommendation:

.

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

Proclamation



- WHEREAS** September is **National Library Card Sign Up Month** – a time when libraries across the country remind everyone that a library card is a gateway to knowledge and success! Library Card Sign-up Month began in 1987 and is held each September to mark the beginning of the school year and to ensure that every child gets a library card and uses it. In June of 2021, Tomball ISD, LSC-Tomball and Harris County Public Library/LSC-Tomball Community Library united to create a special **SPARK** partnership to equip every student and teacher at Tomball ISD with the **SPARK** library card; and
- WHEREAS** a library card is the most important school supply of all and is the first step on the path towards academic achievement, college readiness and lifelong learning, empowering all people to pursue their dreams and explore new passions and interests; and
- WHEREAS** LSC-Tomball Community Library continues to passionately serve our Tomball community by providing innovative resources and services and developing meaningful partnerships; and
- WHEREAS** in 2021 a very unique partnership, **SPARK**, was formed by Tomball ISD, LSC-Tomball and Harris County Public Library/LSC-Tomball Community Library to provide every student at Tomball ISD with a library card and with the access to endless library resources; and
- WHEREAS** **SPARK** partnership will play a crucial role in the education and development of local youth and their academic support and success, and the **SPARK** partnership truly represents the collaborative and supportive spirit of Tomball, TX;

NOW, THEREFORE, I, Gretchen Fagan, by virtue of the authority vested in me as Mayor of the City of Tomball, on behalf of the Tomball City Council and all citizens hereof, do hereby proclaim September as:

“LIBRARY CARD SIGN-UP MONTH” IN TOMBALL

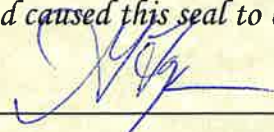
recognizing the **SPARK** partners and encouraging everyone to sign up for their own library card and visit the library!



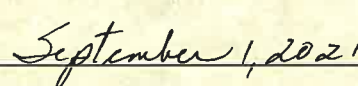
In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Attest:

Date:







City Council Meeting Agenda Item Data Sheet

Meeting Date: June 7, 2021

Topic:

Chief's Citation of Merit - *Employee of the Quarter Award:*

April – June 2021 Recipient: Detective David White;
July – September 2021 Recipient: Sergeant Keith Ferguson

Background:

Origination:

Recommendation:

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9-14-2021</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

October 8-9, 2021 – ***Zomball in Tomball*** – 5:00 p.m. – 9:00 p.m. at the Depot – **Lots of Changes!!!!**

October 8 – **DriveBoo at Juergen’s Park** (dusk) - families stay in and “trick or treat” from the car

October 9 – **2nd Saturday at the Depot** – 8 p.m.; A Halloween movie & free face painting

Background:

Origination:

Recommendation:

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

Signed	<u>Doris Speer</u>	<u>9-8-2021</u>	Approved by	<u></u>
	Staff Member	Date		City Manager
				Date

City Council Meeting Agenda Item Data Sheet

Meeting Date: September 20, 2021

Topic:

October 16, 2021 – *Bluegrass Tomball* – 11:00 a.m. – 6:00 p.m. at the Depot

Background:

Origination:

Recommendation:

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

Signed	<u>Doris Speer</u>	<u>9-8-2021</u>	Approved by	<u></u>
	Staff Member	Date		City Manager
				Date

City Council Meeting Agenda Item Data Sheet

Meeting Date: September 20, 2021

Topic:

Mike Baxter – Report on the success of the “*9-11 20th Anniversary Remembrance*”; and *GroovFest 2021*

Background:

Origination:

Recommendation:

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9-8-2021</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date

City Council Meeting Agenda Item Data Sheet

Meeting Date: September 20, 2021

Topic:

Approve the Minutes of the September 7, 2021 Regular Tomball City Council Meeting

Background:

Origination: City Secretary

Recommendation:

Approve

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

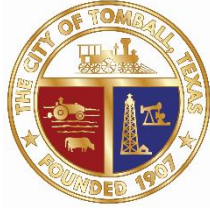
Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	Doris Speer	9-14-2021	Approved by		
	Staff Member	Date		City Manager	Date

MINUTES OF REGULAR COUNCIL MEETING CITY OF TOMBALL, TEXAS



**Tuesday, September 7, 2021
6:00 PM**

The City Council of the City of Tomball, Texas, conducted the meeting scheduled for September 7, 2021, 6:00 PM, at 401 Market Street, Tomball, Texas 77375, via video/telephone conference.

A. Mayor Fagan called the meeting of the Tomball City Council to order at 6:00 p.m.

PRESENT:

Mayor Gretchen Fagan
Council 1 John Ford
Council 3 Chad Degges
Council 4 Derek Townsend, Sr. – arrived 6:09 p.m.
Council 5 Lori Klein Quinn

ABSENT:

Council 2 Mark Stoll - Excused

OTHERS PRESENT:

City Manager – David Esquivel
Interim Assistant City Manager/Police Chief – Jeff Bert
City Secretary – Doris Speer
City Attorney – Loren B. Smith
Director of Public Works – Beth Jones
Marketing Director – Mike Baxter
Finance Director – Glenn Windsor
Interim Fire Chief/Fire Marshal – Joe Sykora
City Engineer – Wesley Stolz
Assistant City Secretary – Tracy Garcia
CSO Administrative Assistant – Johnita Robinson
Community Center Manager – Rosalie Dillon
Executive Director-TEDC – Kelly Violette

B. Invocation - Led by Pastor Bill Haygood – Tomball United Methodist Church

C. Pledges to U.S. and Texas Flags – Led by Joe Sykora

D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

E. Presentations

1. Joe Sykora presented Fire Department Awards/Commendations to Firefighters McHenry, Rymer and Collins.

F. Reports and Announcements

1. Announcements

- I. September 10-11, 2021 – **“9-11 20th Anniversary Remembrance”**; an event to remember the events of 9-11 - at the Depot
- II. September 18, 2021 – **GroovFest 2021** – 11:00 a.m.-6:00 p.m., at the Depot
- III. October 8-9, 2021 – **Zomball in Tomball** – 5:00 p.m. – 9:00 p.m. at the Depot – **Lots of Changes!!!!**
October 8 – **DriveBoo at Juergen’s Park** (dusk) - families stay in and **“trick or treat”** from the car
October 9 – **2nd Saturday at the Depot** – 8 p.m.; A Halloween movie & free face painting
- IV. October 16, 2021 – **Bluegrass Tomball** – 11:00 a.m. – 6:00 p.m. at the Depot

2. Reports by City staff and members of council about items of community interest on which no action will be taken:

G. Approval of Minutes

1. Motion made by Council 5 Klein Quinn, Seconded by Council 1 Ford, to approve the Minutes of the August 16, 2021 Special Tomball City Council-TEDC Meeting and August 16, 2021 Regular Tomball City Council Meeting

Voting Yea: Council 1 Ford, Council 3 Degges, Council 5 Klein Quinn
Absent: Council 2 Stoll, Council 4 Townsend, Sr.

Motion carried unanimously.

H. Old Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the*

Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]

1. Approve, on Second Reading, Resolution No. 2021-21-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and Beefy Marketing, LLC, to make direct incentives to, or expenditures for, rental assistance for new or expanded enterprise to be located at 944 Village Square Drive, Tomball, Texas 77375. The estimated amount of expenditures for such Project is \$6,000.00.
2. Approve, on Second Reading, Resolution No. 2021-22-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and Jonah's Movers, LLC, to make direct incentives to, or expenditures for, assistance with infrastructure costs required or suitable for the promotion of new or expanded business enterprise related to the construction of a 23,000 square foot office/warehouse facility to be located at 0 Theis Lane, Tomball, Texas. The estimated amount of expenditures for such Project is \$26,925.00.
3. Adopt, on Second Reading, Ordinance No. 2021-30, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by amending Planned Development (PD-14) District. the property is approximately 95.4 acres of land, legally described as Tracts 198A, 202A & 206A, Tomball Outlots, Tracts 3B, 4, 4Q, 21A, 23B & 23B-2 Abstract 632 C V Pillot, PT Tract 21A (Homesite) (Tract 4-X) Abstract C N Pillot, Tract 23A Abstract 632 C N Pillot, PT Tract 21A (AG-use) Abstract 632 C N Pillot, Tracts 3A-2, 4P, 19A & 23B-1 Abstract 632 C V Pillot, Tract 4R Abstract 632 C V Pillot, Tract 23A-2 Abstract 632 C N Pillot, Tracts 4Q-1, 23B-3 & 23B-2A Abstract 632 C V Pillot, Tracts 3A & 3A-3 Abstract 632 C V Pillot, and Tract 4R-1 Abstract 632 C V Pillot, and Wood Leaf Reserve Section 1; within the City of Tomball, Harris County, Texas; said property being generally located on the south side of Theis Lane at Commercial Park Road and north side of Holderrieth Road between SH 249 and South Cherry Street; providing for the amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

Motion made by Council 3 Degges, Seconded by Council 1 Ford, to approve Consent Agenda Items H1, H2 and H3.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

I. New Business

1. Mayor Fagan opened the Second Public Hearing for the Purpose of Adopting the City of Tomball's Budget for Fiscal Year 2021-2022 at 6:11 p.m.

Receiving no public comments, Mayor Fagan closed the Public Hearing at 6:11 p.m.

2. Motion made by Council 3 Degges, Seconded by Council 1 Ford, to read Ordinance No. 2021-33 by caption only on First Reading.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 5 Klein Quinn, to adopt, on First Reading, Ordinance No. 2021-33, an Ordinance of the City Council of the City of Tomball, Texas, Adopting the Budget for the City of Tomball, Texas, for Fiscal Year 2021-2022; and Authorizing the City Manager to Approve Intra-Departmental (Within the Same Department Only) Transfers of Budgeted Funds; and Amending the Budget for the 2020-2021 Fiscal Year in Accordance with Actual Expenditures; and Providing Other Details Relating to the Passage of This Ordinance.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

3. Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Degges, to approve the Proposed Tax Rate of \$0.333339/\$100 for 2021 and Set the Public Hearing Date on the Proposed Tax Rate for 2021 for September 20, 2021.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

4. Mayor Fagan announced that Voting on the 2021 Tax Rate will be held at a Regular City Council Meeting on September 20, 2021 at 6:00 p.m. and at a Special City Council Meeting on September 27, 2021 at 5:30 p.m.

No action necessary.

5. Motion made by Council 3 Degges, Seconded by Council 4 Townsend, Sr., to read Ordinance No. 2021-31 by caption only on First Reading.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

Motion made by Council 1 Ford, Seconded by Council 3 Degges, to adopt, on First Reading, Ordinance No. 2021-31, an Ordinance of the City of Tomball, Texas, finding and determining that public convenience and necessity no longer require the continued existence of an unimproved right-of-way between Magnolia Street and Pine Street, all situated in Block 35 of revised Map of Tomball, Harris County, Texas, and as recorded in Volume 4, page 25 of the Harris County Map Records; vacating, abandoning, and closing said unimproved right-of-way; authorizing the Mayor to execute and the City Secretary to attest, respectively, a Quitclaim Deed conveying said unimproved right-of-way to Scott Gordan Moore, Jr.; providing for severability; and containing other provisions relating to the subject.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

6. Motion made by Council 3 Degges, Seconded by Council 4 Townsend, Sr., to read Ordinance No. 2021-32 by caption only on First Reading.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,

Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Degges, to adopt, on First Reading, Ordinance No. 2021-32, an Ordinance of the City of Tomball, Texas, finding and determining that public convenience and necessity no longer require the continued existence of an unimproved right-of-way between South Chestnut Street and South Howard Street, all situated in Block 80 of Revised Map of Tomball, Harris County, Texas, and as recorded in Volume 4, Page 25 of the Harris County Map Records; vacating, abandoning, and closing said unimproved right-of-way; authorizing the Mayor to execute and the City Secretary to attest, respectively, a Quitclaim Deed conveying said unimproved right-of-way to Grevis Properties, LLC, Kevin and Madonna Edmond and Henry Allee; providing for severability; and containing other provisions relating to the subject.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

7. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to approve Resolution No. 2021-28, a Resolution of the City of Tomball, Texas, Adopting and Ratifying the City of Tomball's Investment Policy, as set forth in the City's Administrative Policy No. 13, entitled "Investment Policy"

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

8. Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Degges, to approve Amendment to Administrative Policy No. 7, entitled "Bank Credit Cards Acceptance Policy"

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

9. Motion made by Council 5 Klein Quinn, Seconded by Council 4 Townsend, Sr., to approve Administrative Policy No. 28, entitled "Electronic/Digital Signature Policy".

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

10. Motion made by Council 4 Townsend, Sr., Seconded by Council 5 Klein Quinn, to approve Administrative Policy No. 29, entitled "Notary Public Procedures, Policies and Prohibitions"

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

11. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to approve Administrative Policy No. 30, entitled "Records Management Requirements for Electronic Records and E-Mail"

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn

Motion carried unanimously.

12. Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Degges, to approve Resolution No. 2021-29, a Resolution of the City Council of the City of Tomball, Texas, approving a partnership between the City of Tomball and the Munson Family.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

13. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to award contract for E&P Project 2019-10035 to AR Turnkee Construction Company, Inc. in the amount of \$133,838.00 to award contract for the Mulberry and Agg Road Drainage Improvements (Project 2021-03R).

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

14. Motion made by Council 3 Degges, Seconded by Council 4 Townsend, Sr., to authorize City Manager to execute portions of an agreement on behalf of the City of Tomball with Musco Finance for the Tomball Little League for improvements to Wayne Stovall Sports Complex.

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

15. Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Degges, to approve Resolution No. 2021-30, a Resolution of the City Council of the City of Tomball, Texas, authorizing the City Manager to enter into negotiations between the City of Tomball and Lovett Industrial

Voting Yea: Council 1 Ford, Council 3 Degges, Council 4 Townsend, Sr.,
Council 5 Klein Quinn
Absent: Council 2 Stoll

Motion carried unanimously.

16. Executive Session: The City Council recessed at 6:47 p.m. to meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney's duty requires to be discussed in closed session
- Sec. 551.074 - Personnel Matters: Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee – Assistant City Manager, Fire Chief, and Community Development Director
- Sec. 551.087 – Deliberations Regarding Economic Development

Upon reconvening into session at 7:44 p.m., no action was taken.

J. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:45 p.m.

PASSED AND APPROVED this the 20th day of September 2021.

Doris Speer
City Secretary, TRMC, MMC

Gretchen Fagan
Mayor

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Adopt, on Second Reading, Ordinance No. 2021-31, an Ordinance of the City of Tomball, Texas, finding and determining that public convenience and necessity no longer require the continued existence of an unimproved right-of-way between Magnolia Street and Pine Street, all situated in Block 35 of revised Map of Tomball, Harris County, Texas, and as recorded in Volume 4, page 25 of the Harris County Map Records; vacating, abandoning, and closing said unimproved right-of-way; authorizing the Mayor to execute and the City Secretary to attest, respectively, a Quitclaim Deed conveying said unimproved right-of-way to Scott Gordan Moore, Jr.; providing for severability; and containing other provisions relating to the subject.

Background:

The adjoining landowners reached out to the City of Tomball to request abandonment of a portion of the 15' unimproved right-of-way that abuts their property to the north. As part of the landowner's request, letters of no objection of the abandonment were provided by CenterPoint, Comcast, AT&T and the property owners that abut the same right-of-way. An existing City of Tomball wastewater main exists within the unimproved right-of-way and an exclusive 15' wide easement will be dedicated to the City of Tomball prior to the abandonment, if approved.

Origination: Michelle Holland & Scott Gordan Moore, Jr.

Recommendation:

Adopt Ordinance No. 2021-31 on Second Reading

Party(ies) responsible for placing this item on agenda:

Kim Chandler, Community
Development Coordinator

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9/8/2021</u>	Approved by	_____
	Community Development Coordinator	Date	City Manager	Date

ORDINANCE NO. 2021-31

ORDINANCE NO. 2021-31, AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, FINDING AND DETERMINING THAT PUBLIC CONVENIENCE AND NECESSITY NO LONGER REQUIRE THE CONTINUED EXISTENCE OF AN UNIMPROVED RIGHT-OF-WAY BETWEEN MAGNOLIA STREET AND PINE STREET, ALL SITUATED IN BLOCK 35 OF REVISED MAP OF TOMBALL, HARRIS COUNTY, TEXAS, AND AS RECORDED IN VOLUME 4, PAGE 25 OF THE HARRIS COUNTY MAP RECORDS; VACATING, ABANDONING, AND CLOSING SAID UNIMPROVED RIGHT-OF-WAY; AUTHORIZING THE MAYOR TO EXECUTE AND THE CITY SECRETARY TO ATTEST, RESPECTIVELY, A QUITCLAIM DEED CONVEYING SAID UNIMPROVED RIGHT-OF-WAY TO SCOTT GORDAN MOORE, JR.; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, the City Council of the City of Tomball, Texas finds that public convenience and necessity no longer require the continued existence of the roadway and street right-of-way described below and that it should be vacated, abandoned, and closed for the reason that the same is no longer needed by the City; now, therefore;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council of the City of Tomball, Texas, hereby finds and determines that public convenience and necessity no longer require the continued existence of that portion of the roadway right-of-way described in Section 3 hereof.

Section 3. The roadway and street right-of-way, more particularly described in Exhibit “A” attached hereto and made a part hereof for all purposes, located within the City of Tomball, Harris County, Texas, is hereby vacated, abandoned, and closed.

Section 4. The Mayor and City Secretary are hereby authorized to execute and attest, respectively, a quitclaim deed, conveying the hereinabove described abandoned roadway and street right-of-way to Scott Gordan Moore, Jr. in consideration for the payment to the City of fair market value therefor.

Section 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Tomball, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A MEETING OF
THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 7TH DAY OF
SEPTEMBER 2021.

COUNCILMAN FORD	<u>AYE</u>
COUNCILMAN STOLL	<u>ABSENT</u>
COUNCILMAN DEGGES	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN KLEIN QUINN	<u>AYE</u>

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A MEETING OF
THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 20TH DAY OF
SEPTEMBER 2021.

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DEGGES	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN KLEIN QUINN	_____

Gretchen Fagan, Mayor

ATTEST:

Doris Speer, City Secretary

Exhibit "A"

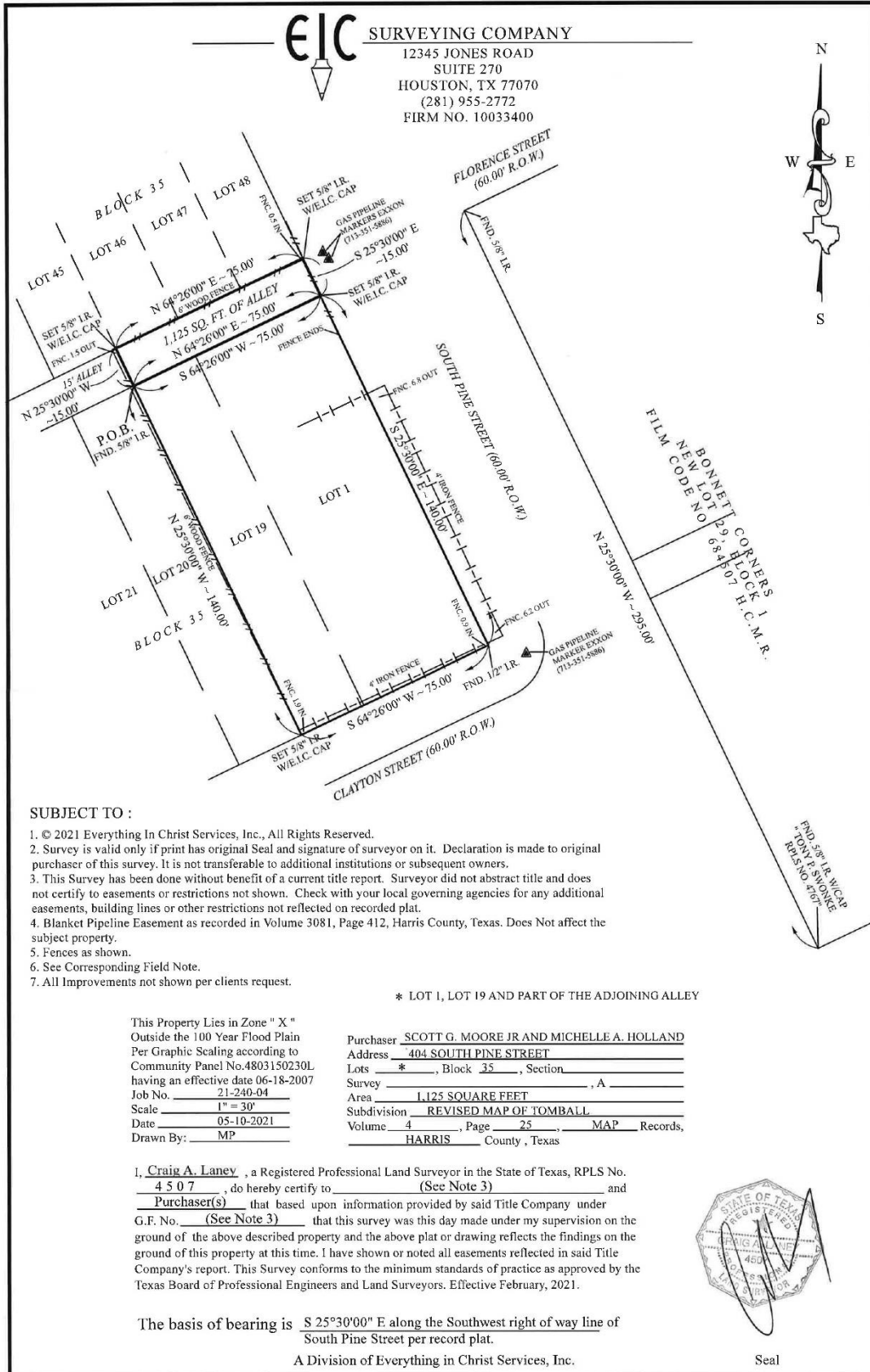


Exhibit "A"



12345 Jones Road, Suite 270
Houston, TX 77070
281-955-2772 • Fax 281-955-6678
www.eicsurveying.com • eic@eicsurveying.com

Firm No. 100334-00

All that certain tract or parcel containing 1,125 square feet of land out of a 15' alley in Block 35 of Revised Map of Tomball, a subdivision in Harris County, Texas according to the map or plat thereof filed for record in Volume 4, Page 25 of the Harris County Map Records, said 1,125 square foot tract of land being more particularly described by metes and bounds as follows:

BEGINNING at a 5/8" iron rod (found) in the Southeast line of said 15' alley marking the Northerly corner of Lot 20 in said Block 35, the Westerly corner of Lot 19 in said Block 35 and the Southerly corner of the herein described 1,125 square foot tract of land;

THENCE N 25°30'00" W, a distance of 15.00 feet to a 5/8" iron rod with EIC cap (set) in the Northwest line of said 15' alley marking the Easterly corner of Lot 45 in said Block 35, the Southerly corner of Lot 46 in said Block 35 and the Westerly corner of the herein described 1,125 square foot tract of land;

THENCE N 64°26'00" E, a distance of 75.00 feet along the Northwest line of said 15' alley and the Southeast line of said Lot 46 to a 5/8" iron rod with EIC cap (set) marking the intersection of the Northwest line of said 15' alley with the Southwest right-of-way line of South Pine Street, (60.00 feet in width), same point marking the Easterly corner of Lot 48 in said Block 35 and the Northerly corner of the herein described 1,125 square foot tract of land;

THENCE S 25°30'00" E, a distance of 15.00 feet along the Southwest right-of-way line of said South Pine Street to a 5/8" iron rod with EIC cap (set) marking the intersection of the Southeast line of said 15' alley with the Southwest right-of-way line of said South Pine Street, same point marking the Northerly corner of Lot 1 in said Block 35 and the Easterly corner of the herein described 1,125 square foot tract of land;

THENCE S 64°26'00" W, a distance of 75.00 feet along the Southeast line of said 15' alley and the Northwest line of said Lot 1 to the POINT OF BEGINNING and containing 1,125 square feet of land.

Surveyed on the ground May 10, 2021.

Job No. 21-240-04. (see corresponding plat)

The basis of bearing is S 25°30'00" E along the Southwest right-of-way line of South Pine Street per record plat.



Land Boundary / Topographic Surveying
A Division of Everything in Christ Services, Inc.

Exhibit "B"

QUITCLAIM DEED

Date: _____

Grantor: **City of Tomball, Texas**

Grantor's Address (including County): 401 Market Street, Tomball, TX 77375
Harris County, Texas

Grantee: **Scott Gordan Moore, Jr.**

Grantee's Address (including County): 404 South Pine Street
Harris County, Texas.

Consideration:

Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

Property Description:

All that certain tract or parcel containing 1,125 square feet of land out of a 15' alley in Block 35 of Revised Map of Tomball, a subdivision in Harris County, Texas according to the map or plat thereof filed for record in Volume 4, Page 25 of the Harris County Map Records, said 1,125 square foot tract of land being more particularly described by metes and bounds in **Exhibit "A"**, attached herewith and made a part hereof.

For the consideration, Grantor quitclaims to Grantee all of Grantor's right, title, and interest in and to the Property, to have and to hold it to Grantee and Grantee's successors and assigns forever. Neither Grantor nor Grantor's successors or assigns shall have, claim, or demand any right or title to the property or any part of it.

When the context requires, singular nouns and pronouns include the plural.

EXECUTED this the _____ day of _____ 2021.

GRANTOR:

City of Tomball, Texas

Gretchen Fagan, Mayor

Attest:

Doris Speer, City Secretary
(SEAL)

Exhibit "B"

Quitclaim Deed
City of Tomball to Scott Gordan Moore, Jr.
Page 2 of 4

ACKNOWLEDGEMENT

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on this ____ day of _____ 2021, by Gretchen Fagan, Mayor of City of Tomball, Texas, on behalf of said entity.

Notary Public In and For the State of Texas

My Commission Expires: _____

After Recording, Please Return To:

City of Tomball, Texas
Attn: City Secretary
401 Market Street
Tomball, Texas 77375

Exhibit "C"

Exhibit "A"



All that certain tract or parcel containing 1,125 square feet of land out of a 15' alley in Block 35 of Revised Map of Tomball, a subdivision in Harris County, Texas according to the map or plat thereof filed for record in Volume 4, Page 25 of the Harris County Map Records, said 1,125 square foot tract of land being more particularly described by metes and bounds as follows:

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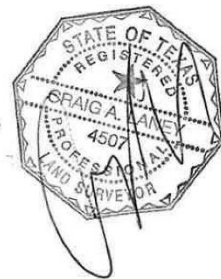
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Surveyed on the ground May 10, 2021.

Job No. 21-240-04. (see corresponding plat)

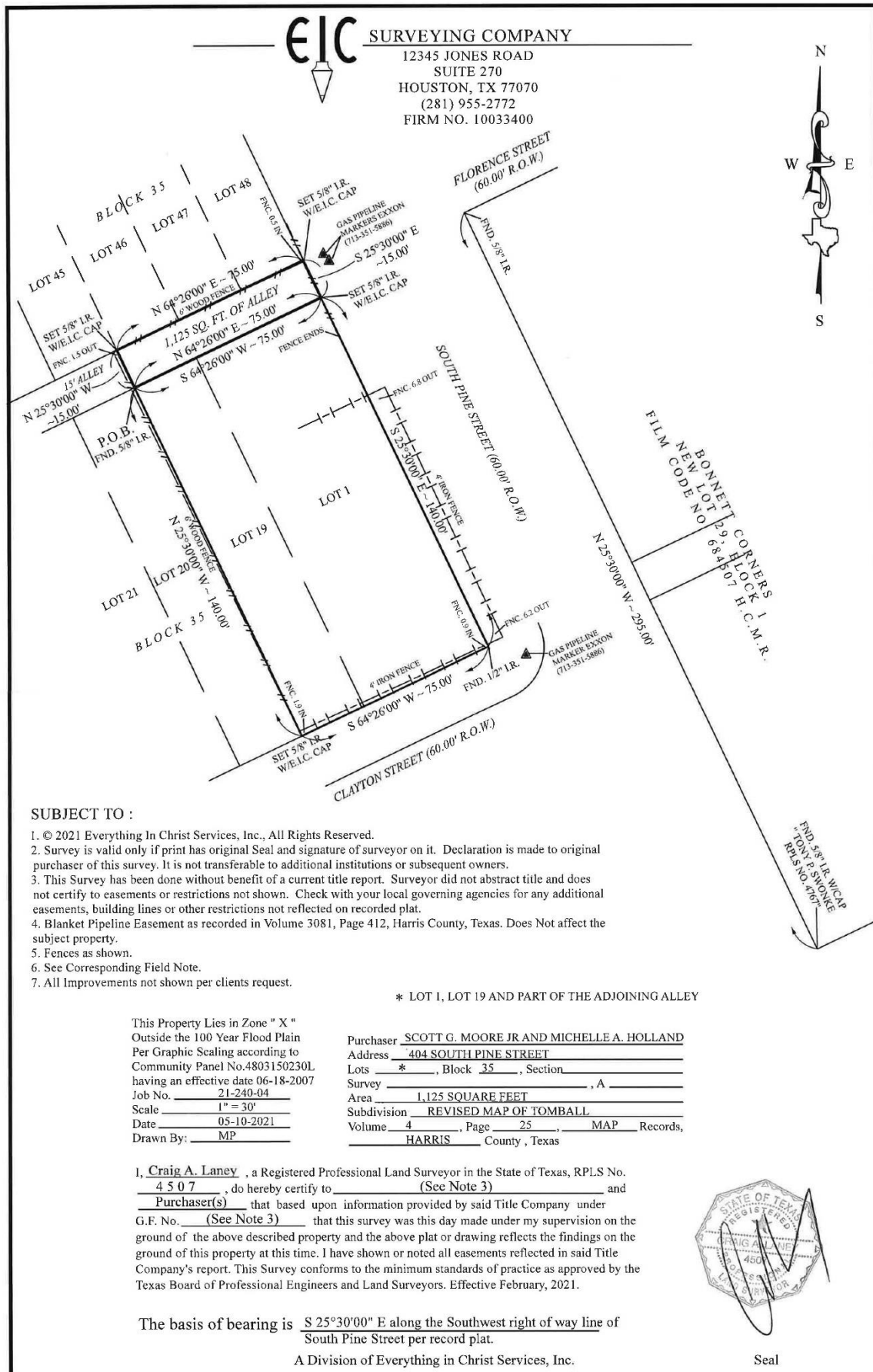
The basis of bearing is S 25°30'00" E along the Southwest right-of-way line of South Pine Street per record plat.



Land Boundary / Topographic Surveying
A Division of Everything in Christ Services, Inc.

Exhibit "C"

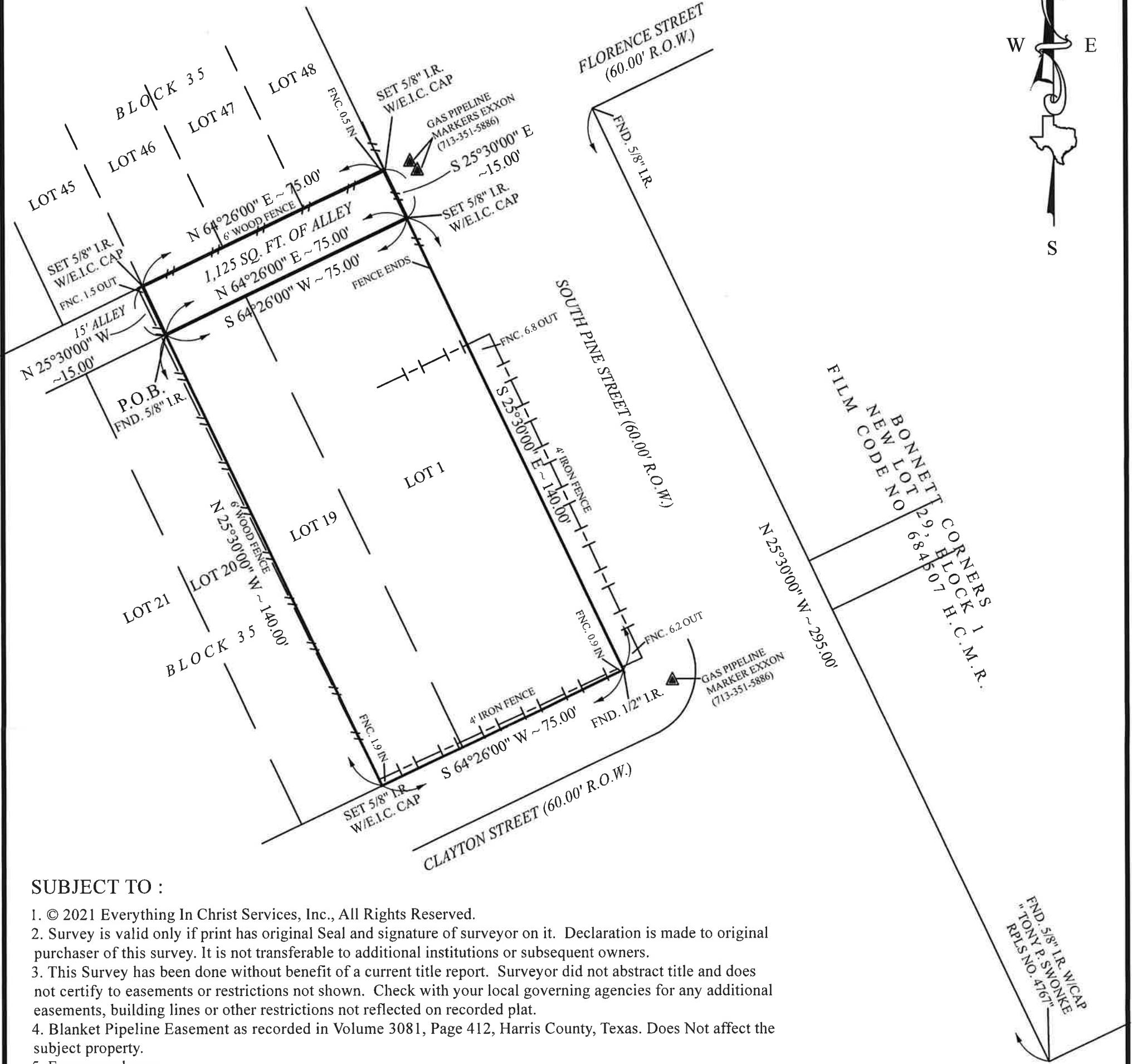
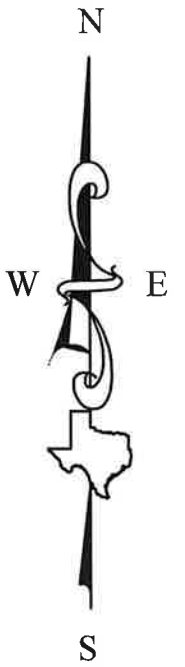
Exhibit "A"





SURVEYING COMPANY

12345 JONES ROAD
SUITE 270
HOUSTON, TX 77070
(281) 955-2772
FIRM NO. 10033400



SUBJECT TO :

1. © 2021 Everything In Christ Services, Inc., All Rights Reserved.
2. Survey is valid only if print has original Seal and signature of surveyor on it. Declaration is made to original purchaser of this survey. It is not transferable to additional institutions or subsequent owners.
3. This Survey has been done without benefit of a current title report. Surveyor did not abstract title and does not certify to easements or restrictions not shown. Check with your local governing agencies for any additional easements, building lines or other restrictions not reflected on recorded plat.
4. Blanket Pipeline Easement as recorded in Volume 3081, Page 412, Harris County, Texas. Does Not affect the subject property.
5. Fences as shown.
6. See Corresponding Field Note.
7. All Improvements not shown per clients request.

* LOT 1, LOT 19 AND PART OF THE ADJOINING ALLEY

This Property Lies in Zone " X "
Outside the 100 Year Flood Plain
Per Graphic Scaling according to
Community Panel No.4803150230L
having an effective date 06-18-2007
Job No. 21-240-04
Scale 1" = 30'
Date 05-10-2021
Drawn By: MP

Purchaser SCOTT G. MOORE JR AND MICHELLE A. HOLLAND
Address 404 SOUTH PINE STREET
Lots *, Block 35, Section _____
Survey _____, A _____
Area 1,125 SQUARE FEET
Subdivision REVISED MAP OF TOMBALL
Volume 4, Page 25, MAP Records,
HARRIS County, Texas

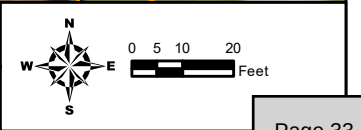
I, Craig A. Laney, a Registered Professional Land Surveyor in the State of Texas, RPLS No. 4507, do hereby certify to _____ (See Note 3) and Purchaser(s) that based upon information provided by said Title Company under G.F. No. _____ (See Note 3) that this survey was this day made under my supervision on the ground of the above described property and the above plat or drawing reflects the findings on the ground of this property at this time. I have shown or noted all easements reflected in said Title Company's report. This Survey conforms to the minimum standards of practice as approved by the Texas Board of Professional Engineers and Land Surveyors. Effective February, 2021.

The basis of bearing is S 25°30'00" E along the Southwest right of way line of South Pine Street per record plat.

A Division of Everything in Christ Services, Inc.



Seal



All that certain tract or parcel containing 1,125 square feet of land out of a 15' alley in Block 35 of Revised Map of Tomball, a subdivision in Harris County, Texas according to the map or plat thereof filed for record in Volume 4, Page 25 of the Harris County Map Records, said 1,125 square foot tract of land being more particularly described by metes and bounds as follows:

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Surveyed on the ground May 10, 2021.

Job No. 21-240-04. (see corresponding plat)

The basis of bearing is S 25°30'00" E along the Southwest right-of-way line of South Pine Street per record plat.



Land Boundary / Topographic Surveying
A Division of Everything in Christ Services, Inc.

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Surveyed on the ground May 10, 2021.

Job No. 21-240-04. (see corresponding plat)

The basis of bearing is S 25°30'00" E along the Southwest right-of-way line of South Pine Street per record plat.



Land Boundary / Topographic Surveying
A Division of Everything in Christ Services, Inc.



CenterPoint Energy
P.O. Box 1700
Houston, TX 77251-1700

March 31, 2021

Scott G. Moore Jr.
404 S. Pine St.
Tomball, Texas 77375

Re: Street & Alley Closure
R/W File # SA 161352Z-1

Dear Mr. Scott G. Moore Jr.:

The City of Tomball has been asked to close and abandon a portion of 15-foot-wide alley

CenterPoint Energy Houston Electric, LLC, CenterPoint Energy Resources Corporation, d/b/a CenterPoint Energy Texas Gas Operations and CenterPoint Energy Intrastate Pipelines, Inc., herein collectively called "CenterPoint Energy", has investigated the request and determined that it has no facilities located within the area to be abandoned. Therefore, CenterPoint Energy will interpose no objection to the request as filed as shown on Exhibit "A" hereto attached and made a part hereof.

This letter of concurrence shall become null and void in the event two (2) years has transpired from the above date and this street/alley closure has not been completed. CenterPoint Energy respectfully requests that the City of Tomball forward a copy of the final abandonment ordinance to CenterPoint Energy in order to complete our files and to update our map records.

Yours truly,

CenterPoint Energy

A handwritten signature in blue ink that reads "Lawanda J. Grant".

Lawanda J. Grant, SR/WA
Senior Right of Way Agent
Surveying & Right of Way
713-207-6539

Enclosures



April 1, 2021

Scott Moore, Jr.
404 S. Pine
Tomball, TX 77375

Re: "No Objection" to Abandonment of ROW – 404 S. Pine St., Tomball, TX

Mr. Moore,

Southwestern Bell Telephone Company offers "No Objection" to the abandonment of the 15' Foot Alley ROW adjacent to the northwest property line of 404 S. Pine, Tomball, Texas, located in Lots 1 & 19, Block 35 of the William Hurd Survey, Abstract A-371 according to the map or plat thereof recorded in Volume 2, Page 36 and Volume 4, Page 25 of the Map Records of Harris County, Texas, and described in your acceptance letter dated March 24, 2021.

If you have any questions, please contact me by email at sm8285@att.com.

Sincerely,

Sonya Merrill

Sonya Merrill
Manager-Engineering
Right-of-Way

404 S. Pine
TB-010-21-M



March 22, 2021

Scott Moore Jr
713.299.1552
scott@tejaschocolate.com

Re: 404 S Pine St, Tomball, TX 77375

To Whom It May Concern,

Comcast of Houston LLC, a Delaware Limited Liability Company, herein referred to as "Comcast Cable", has been asked to provide a letter of "No Objection" for the above referenced survey dated March 2021.

At this time, Comcast Cable has no objection associated with the general layout and utility easements as exhibited on said plat.

In cases where utility easements are overlapping with drainage or other specific or pre-existing easements, Comcast Cable will require exclusive easements.

Upon completion of Comcast Cable's facility design, if so required, dedicated utility easements may be determined inadequate by Comcast Cable. In these cases, the developer, his successors or assigns, will be required to provide Comcast with exclusive easements.

This letter does not give consent to any encroachments, abandonments of pre-existing easements, roads, alleys, or street right-of-ways. Abandonment of any of the above requires a formal review, consent and closure process.

Please feel free to contact me at 713-637-5289 with any questions that you may have.

Sincerely,

A handwritten signature in cursive script, appearing to read "GMSchulz".

Geraldine Medina-Schulz
Planning & Design - Construction, Coordinator



CITY OF TOMBALL

RIGHT-OF-WAY ABANDONMENT REQUEST APPLICATION

Please provide the following information & return your submittal to the City Manager's Office,
401 Market St., Tomball, Texas 77375.

Minimum Submittal Requirements

- ☒ \$300 application fee;
- ☒ Detailed description of entire limits or extent of the ROW and the limits to be abandoned, if different;
- ☒ Five (5) copies of the Boundary Survey and metes & bounds description of the ROW to be abandoned;
- ☒ Electronic File (PDF) of Boundary Survey and metes & bounds description of the ROW to be abandoned;
- ☐ Copy of letters to utility providers, drainage districts, and/or other interested agencies stating they have been notified of the requested ROW abandonment;
- ☐ Letter of "No Objection" from each of the concerned entities; and
- ☐ Completed and signed application form.

Applicant Information

Name Michelle Holland / Scott Moore, Jr.
Mailing Address 404 S. Pine
City Tomball State TX Zip Code 77375
Phone Number 832-260-4791 Fax Number —
E-mail Address michelle@tejaschocolate.com
Scott@tejaschocolate.com

Agent or Engineer Information

Name _____
Mailing Address _____
City _____ State _____ Zip Code _____
Phone Number _____ Fax Number _____
E-mail Address _____

We, the undersigned property owners of

404 S. Pine Tomball, TX 77375

(name of subdivision, lot, and block number)

do hereby request that the City of Tomball release and vacate the said Right-of-Way as further described in the attached Boundary Survey.

Adjacent Property Owners Signatures

(please include your name, mailing address, HCAD number of your property, and signature)

1. Sal and Kristi Sberna ^{504 clayton 77375} 281-466-7867
2. # 035-264-035-0025 signature - Kristi Sberna
3. 503 Percival, CK Burchfield 035-264-035-0045
4. 501 Percival, Susan Brown 0122-291-000-0001
5. Charles K. Burchfield
6. _____
7. _____
8. _____
9. _____
10. _____

Certification

I, Kristi Sberna, being one of the above named persons, do hereby certify that the above named persons include all abutting property owners of the property being vacated and released.

Please list the reasons for the request and how this request will benefit the public:

Take over abandoned lot of city

(Signature)

(Printed Name)

Scott Moore Jr

404 S Pine Street
Tomball, TX 77375
713.299.1552
scott@tejaschocolate.com

May 27, 2021

CK Birchfield
503 Percival Street
Tomball, TX 77375

Dear Ken,

I wanted to let you know that we've all but completed the alley abandonment project with the city of Tomball. We have received the required non objection letters from Center Point, AT&T, and Comcast. The city of Tomball is requiring your sign off on the whole 15' alley becoming a part of our lot, and that you do not want the 7.5' of alley width. The fence location stays the same as the whole 15' of alley has been on our side of the fence for as long as that fence has been there. We do plan on replacing the fence, at our expense, with a new one soon in the exact same location as it stands now. Please just sign the bottom of the letter to acknowledge that you understand the whole 15' of old abandoned alley space will be a part of our lot from now on.

Sincerely yours,

Scott Moore Jr

CK Birchfield

 6/2/2021

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Adopt, on Second Reading, Ordinance No. 2021-32, an Ordinance of the City of Tomball, Texas, finding and determining that public convenience and necessity no longer require the continued existence of an unimproved right-of-way between South Chestnut Street and South Howard Street, all situated in Block 80 of Revised Map of Tomball, Harris County, Texas, and as recorded in Volume 4, Page 25 of the Harris County Map Records; vacating, abandoning, and closing said unimproved right-of-way; authorizing the Mayor to execute and the City Secretary to attest, respectively, a Quitclaim Deed conveying said unimproved right-of-way to Grevis Properties, LLC, Kevin and Madonna Edmond and Henry Allee; providing for severability; and containing other provisions relating to the subject.

Background:

The adjoining landowners reached out to the City of Tomball to request abandonment of a portion of the 13.5' and 20' unimproved rights-of-way that abuts their property. As part of the landowner's request the property owners that abut the same right-of-way have submitted letters of no objection to the abandonment. An existing City of Tomball wastewater main and gas main exist within the unimproved right-of-way and a general 13.5' wide utility easement will be dedicated to the public prior to the abandonment, if approved.

Origination: Grevis Properties, LLC

Recommendation:

Adopt Ordinance No. 2021-32 on Second Reading

Party(ies) responsible for placing this item on agenda:

Kim Chandler, Community
Development Coordinator

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	Doris Speer	9/8/2021	Approved by	
	Community Development Coordinator	Date	City Manager	Date

ORDINANCE NO. 2021-32

AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, FINDING AND DETERMINING THAT PUBLIC CONVENIENCE AND NECESSITY NO LONGER REQUIRE THE CONTINUED EXISTENCE OF AN UNIMPROVED RIGHT-OF-WAY BETWEEN SOUTH CHESTNUT STREET AND SOUTH HOWARD STREET, ALL SITUATED IN BLOCK 80 OF REVISED MAP OF TOMBALL, HARRIS COUNTY, TEXAS, AND AS RECORDED IN VOLUME 4, PAGE 25 OF THE HARRIS COUNTY MAP RECORDS; VACATING, ABANDONING, AND CLOSING SAID UNIMPROVED RIGHT-OF-WAY; AUTHORIZING THE MAYOR TO EXECUTE AND THE CITY SECRETARY TO ATTEST, RESPECTIVELY, A QUITCLAIM DEED CONVEYING SAID UNIMPROVED RIGHT-OF-WAY TO GREVIS PROPERTIES, LLC, KEVIN AND MADONNA EDMOND AND HENRY ALLEE; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, the City Council of the City of Tomball, Texas finds that public convenience and necessity no longer require the continued existence of the roadway and street right-of-way described below and that it should be vacated, abandoned, and closed for the reason that the same is no longer needed by the City; now, therefore;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council of the City of Tomball, Texas, hereby finds and determines that public convenience and necessity no longer require the continued existence of that portion of the roadway right-of-way described in Section 3 hereof.

Section 3. The roadway and street right-of-way, more particularly described in Exhibit “A” attached hereto and made a part hereof for all purposes, located within the City of Tomball, Harris County, Texas, is hereby vacated, abandoned, and closed.

Section 4. The Mayor and City Secretary are hereby authorized to execute and attest, respectively, a quitclaim deed, conveying the hereinabove described abandoned roadway and street right-of-way to Grevis Properties, LLC, Kevin and Madonna Edmond and Henry Allee in consideration for the payment to the City of fair market value therefor.

Section 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Tomball, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A MEETING OF
THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 7TH DAY OF
SEPTEMBER 2021.

COUNCILMAN FORD	<u>AYE</u>
COUNCILMAN STOLL	<u>ABSENT</u>
COUNCILMAN DEGGES	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN KLEIN QUINN	<u>AYE</u>

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A MEETING OF
THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 20TH DAY OF
SEPTEMBER 2021.

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DEGGES	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN KLEIN QUINN	_____

Gretchen Fagan, Mayor

ATTEST:

Doris Speer, City Secretary

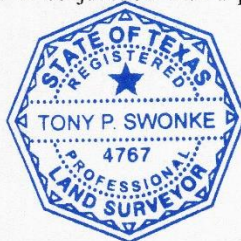
Exhibit "A"

METES & BOUNDS

Being a 0.1544 acre (6725 square feet) tract of land in the William Hurd Survey, Abstract No. 371, in Harris County, Texas, consisting of the two City of Tomball alleys in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, **SAVE & EXCEPT** those certain two 337.5 square-foot tracts of land adjacent to Lots 25-26 and Lots 35-36 (hereafter called "cut-out one" and "cut-out two, respectively). Said 0.1544 acres is hereafter referred to as "the subject tract", and is more particularly described as follows:

BEGINNING at a ½ inch iron rod found lying in the East right-of-way line of Chestnut Street (60 foot R-O-W), in the North line of the said alley, and marking the Southwest corner of Lot 21 in said Block 80, and the Northwest corner of the subject tract; **THENCE** North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), with the North line of the alley, a distance of 100.00 feet to a 5/8 inch iron rod found marking the Southwest corner of said Lot 25, the Southeast corner of Lot 24, and the Northwest corner of said cut-out one; **THENCE** South 25°31'00" East, departing the North line of the said alley, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southwest corner of said cut-out one; **THENCE** North 64°29'00" East, with the centerline of the alley, a distance of 50.00 feet to a point marking the Southeast corner of said cut-out one; **THENCE** North 25°31'00" West, departing the centerline of the alley, a distance of 6.75 feet to a 5/8 inch iron rod found marking the Southeast corner of said Lot 26, the Southwest corner of Lot 27, and the Northeast corner of said cut-out one; **THENCE** North 64°29'00" East, with the North line of the alley, a distance of 200.00 feet to an iron rod found marking the Southeast corner of Lot 34, the Southwest corner of said Lot 35, and the Northwest corner of said cut-out two; **THENCE** South 25°31'00" East, departing the North line of the said alley, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southwest corner of said cut-out two; **THENCE** North 64°29'00" East, with the centerline of the alley, a distance of 50.00 feet to a point lying in the West right-of-way line of Howard Street (60 foot R-O-W), and marking the Southeast corner of cut-out two, and the Northeast corner of the subject tract; **THENCE** South 25°31'00" East, with the West line of Howard Street, a distance of 6.75 feet to a ½ inch iron rod found marking the Northeast corner of Lot 16 in said Block 80, and the upper Southeast corner of the subject tract; **THENCE** South 64°29'00" West, departing the West line of Howard Street, and with the South line of a 13.5-foot-wide alley, a distance of 190.00 feet to a 5/8 inch iron rod found lying at the intersection of the said 13.5-foot-wide alley, and the East line of a 20-foot-wide alley, and marking the Northwest corner of said Lot 16, and an interior corner of the subject tract; **THENCE** South 25°31'00" East, with the East line of the said 20-foot-wide alley, a distance of 100.00 feet to a 5/8 inch iron rod found lying in the North line of Green Street (60 foot R-O-W), and marking the Southwest corner of Lot 13 in said Block 80, and the lower Southeast corner of the subject tract; **THENCE** South 64°29'00" West, with the North line of Green Street, a distance of 20.00 feet to a 5/8 inch iron rod found marking the Southeast corner of Lot 17 in said Block 80, and the lower Southwest corner of the subject tract; **THENCE** North 25°31'00" West, departing the North line of Green Street, and with the West line of the said 20-foot-wide alley, a distance of 100.00 feet to a 5/8 inch iron rod found lying at the intersection of the said 20-foot-wide alley and the said 13.5-foot-wide alley, and marking the Northeast corner of Lot 20 in said Block 80, and an interior corner of the subject tract; **THENCE** South 64°29'00" West, a distance of 190.00 feet to an iron rod found lying in the East line of Chestnut Street, and marking the Northwest corner of said Lot 20, and the upper Southwest corner of the subject tract; **THENCE** North 25°31'00" West, with the East line of Chestnut Street, a distance of 13.50 feet to the **POINT OF BEGINNING** and containing 0.1544 acres of land.

NOTE #1: These field notes are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.




Tony P. Swonke
RPLS No. 4767
August 16, 2021

Exhibit "A"

A plat of a 0.1544 acre (6725 Sq. Ft.) tract of land
in the William Hurd Survey, Abstract No. 371, in Harris County, Texas,
and consisting of the two City of Tomball alleys in Block 80 of
REVISED MAP OF TOMBALL,
an addition in Harris County, Texas, according to the map or plat thereof
recorded in Vol. 4, Pg. 25, of the Map Records of Harris County, Texas.

SAVE & EXCEPT

those certain two 337.5 square foot tracts of land being adjacent to
Lots 25-26 and Lots 35-36 ("Cut-out One" & "Cut-out Two"),

SCALE: 1" = 30 Ft.
0 10 20 30

NOTE: Metes & Bounds have also been
submitted in conjunction with this plat.

I do hereby certify that this survey
substantially conforms to the current Texas Society
of Professional Surveyors Standards and
Specifications for a Category 1A Condition II
Survey.
Signed, stamped and dated this 16th day of
August, 2021.



Prepared by
Tony Swonke Land Surveying
700 Kane Street
Tomball, TX 77375
281-351-7789

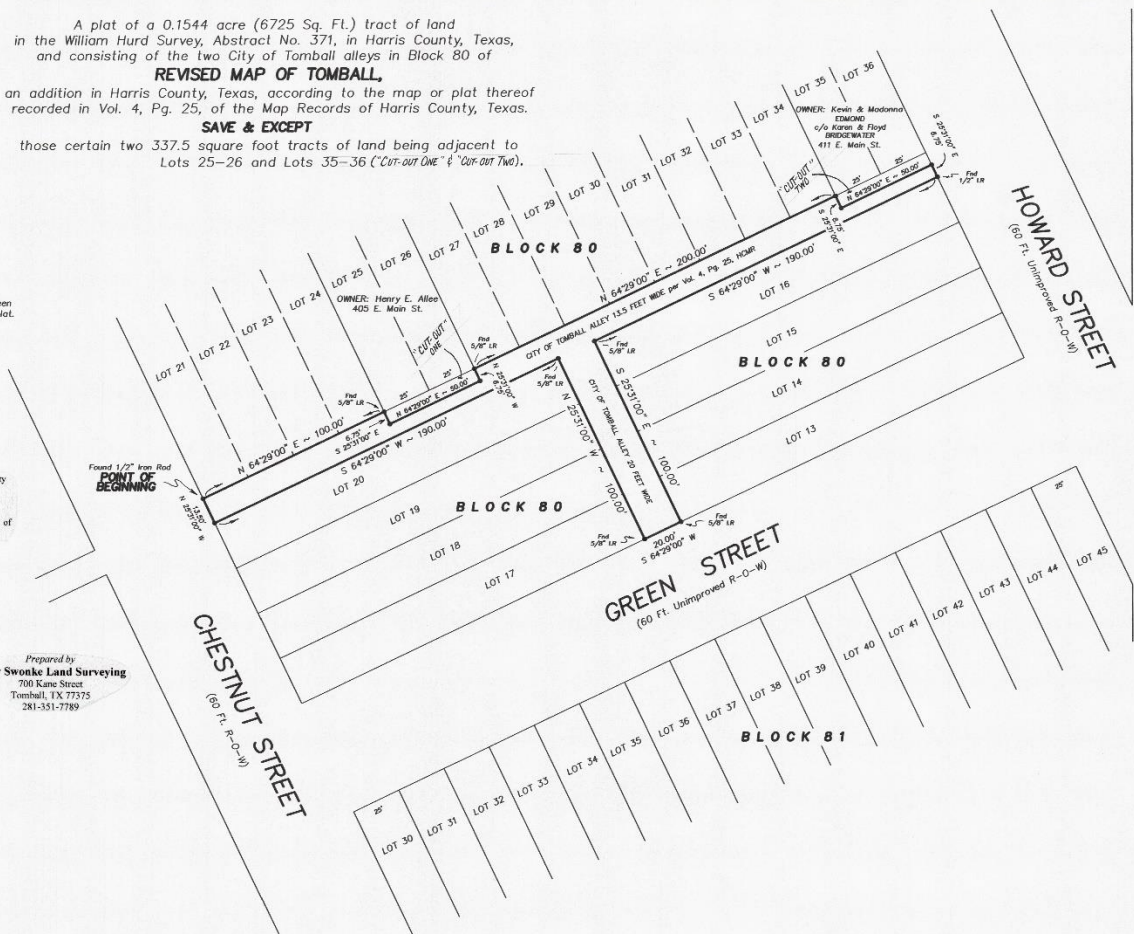


Exhibit "A"

METES & BOUNDS (Adjacent to 405 E. Main St.)

Being 6.75-foot by 50-foot tract of land containing 337.5 square feet, out of and a part of a 13.5-foot-wide City of Tomball alley in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, said 337.5 square foot tract of land is hereafter referred to as "the subject tract" and is more particularly described as follows:

BEGINNING at a 5/8 inch iron rod found lying in the North line of the said alley and marking the Southwest corner of Lot 25 and the Southeast corner of Lot 24 in said Block 80, and marking the Northwest corner of the subject tract;

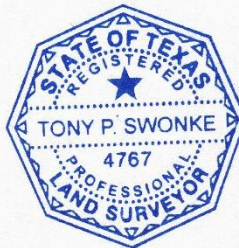
THENCE North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), with the North line of the alley, at 25.0 feet pass the Southeast corner of said Lot 25 and the Southwest corner of Lot 26, and continuing a total distance of 50.00 feet to an iron rod found marking the Southeast corner of said Lot 26, the Southwest corner of Lot 27, and the Northeast corner of the subject tract;

THENCE South 25°31'00" East, departing the North line of the said alley, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southeast corner of the subject tract;

THENCE South 64°29'00" West, with the centerline of the alley, a distance of 50.00 feet to a point marking the Southwest corner of the subject tract;

THENCE North 25°31'00" West, departing the centerline of the alley, a distance of 6.75 feet to the **POINT OF BEGINNING** and containing 337.5 square feet of land.

NOTE #1: These field notes are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.



A handwritten signature in blue ink, appearing to read "Tony P. Swonke".

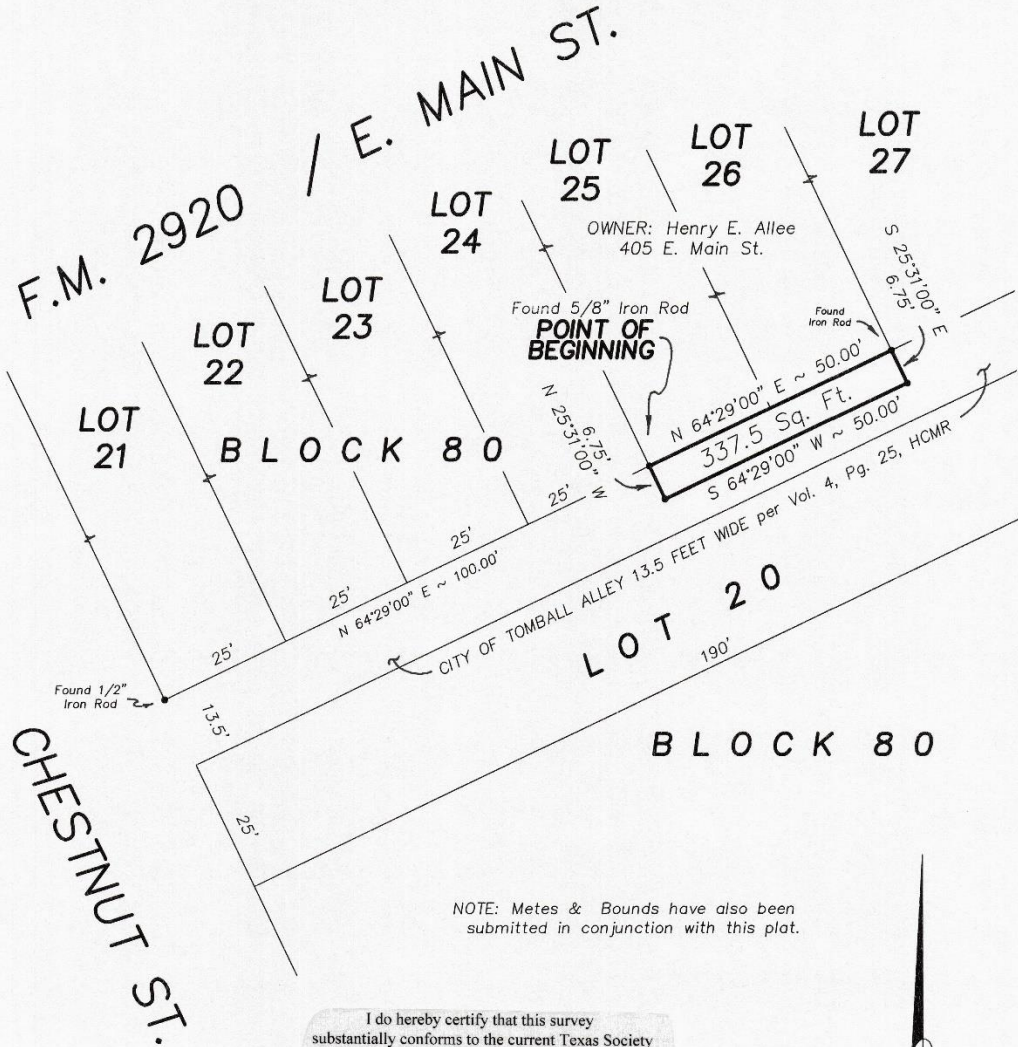
Tony P. Swonke
RPLS No. 4767
August 16, 2021

Exhibit "A"

A plat of a 6.75 foot by 50 foot strip of land containing 337.5 square feet, out of and a part of that certain 13.5-foot-wide alley in Block 80 of

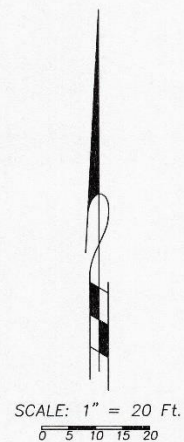
REVISED MAP OF TOMBALL,

an addition in Harris County, Texas, according to the map or plat thereof recorded in Vol. 4, Pg. 25, of the Map Records of Harris County, Texas.



NOTE: Metes & Bounds have also been submitted in conjunction with this plat.

I do hereby certify that this survey substantially conforms to the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1A Condition II Survey.
Signed, stamped and dated this 16TH day of AUGUST, 2021.



Prepared by
Tony Swonke Land Surveying
700 Kane Street
Tomball, TX 77375
281-351-7789

Exhibit "A"

METES & BOUNDS (Adjacent to 411 E. Main St.)

Being 6.75-foot by 50-foot tract of land containing 337.5 square feet, out of and a part of a 13.5-foot-wide City of Tomball alley in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, said 337.5 square foot tract of land is hereafter referred to as "the subject tract" and is more particularly described as follows:

BEGINNING at a 5/8 inch iron rod found lying in the West right-of-way line of Howard Street (60 foot R-O-W), in the North line of the said alley, and marking the Southeast corner of Lot 36 in said Block 80, and the Northeast corner of the subject tract;

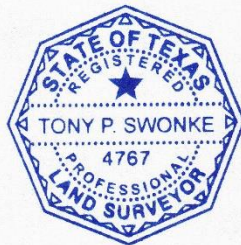
THENCE South 25°31'00" East, departing the North line of the said alley and with the West line of Howard Street, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southeast corner of the subject tract;

THENCE South 64°29'00" West, departing the West line of Howard Street, and with the centerline of the alley, a distance of 50.00 feet to a point marking the Southwest corner of the subject tract;

THENCE North 25°31'00" West, departing the centerline of the alley, a distance of 6.75 feet to an iron rod found marking the Southwest corner of Lot 35, the Southeast corner of Lot 34, and the Northwest corner of the subject tract;

THENCE North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), with the North line of the alley, at 25.0 feet pass the Southeast corner of said Lot 35 and the Southwest corner of said Lot 36, and continuing a total distance of 50.00 feet to the **POINT OF BEGINNING** and containing 337.5 square feet of land.

NOTE #1: These field notes are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.



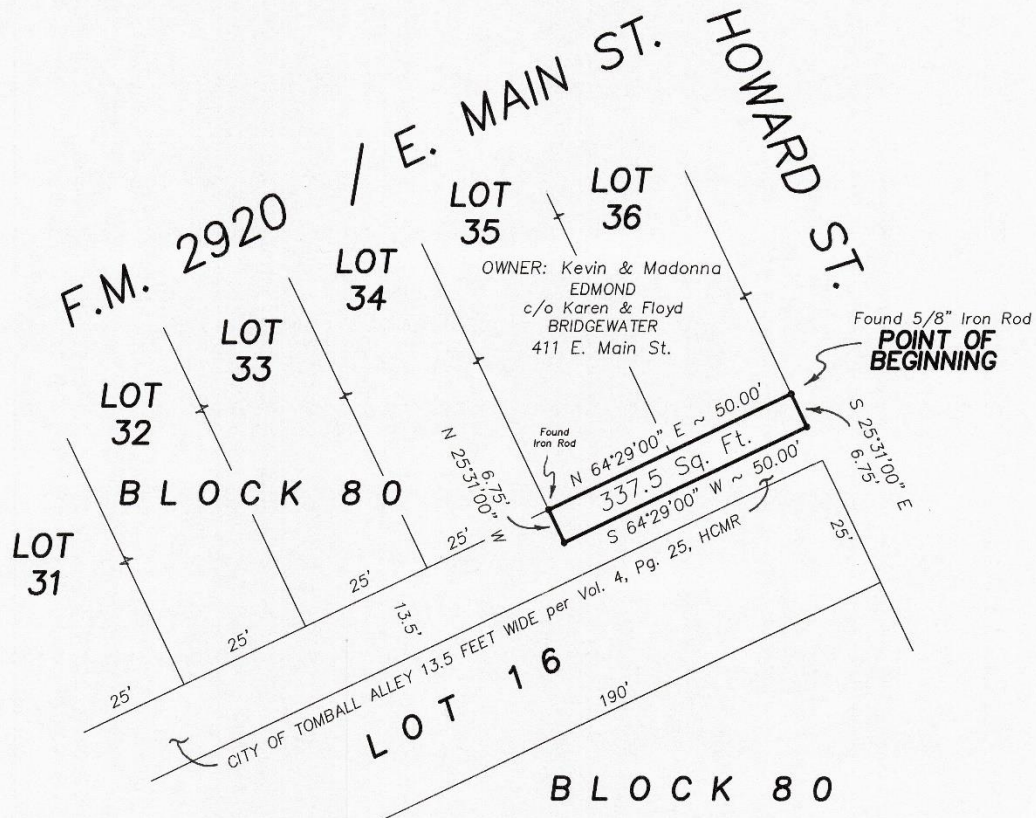
Tony P. Swonke
RPLS No. 4767
August 16, 2021

Exhibit "A"

A plat of a 6.75 foot by 50 foot strip of land containing 337.5 square feet, out of and a part of that certain 13.5-foot-wide alley in Block 80 of

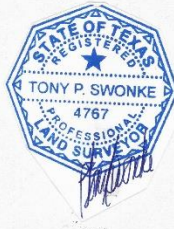
REVISED MAP OF TOMBALL,

an addition in Harris County, Texas, according to the map or plat thereof recorded in Vol. 4, Pg. 25, of the Map Records of Harris County, Texas.



NOTE: Metes & Bounds have also been submitted in conjunction with this plat.

I do hereby certify that this survey substantially conforms to the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1A Condition II Survey.
Signed, stamped and dated this 16TH day of AUGUST, 2021.



SCALE: 1" = 20 Ft.
0 5 10 15 20

Prepared by
Tony Swonke Land Surveying
700 Kane Street
Tomball, TX 77375
281-351-7789

Exhibit “A”

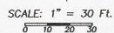


Exhibit "A"

Metes & Bounds (13.5-Foot-Wide Public Utility Easement)

Being a 0.1240 acre (5400 square feet) tract of land in the William Hurd Survey, Abstract No. 371, in Harris County, Texas, and being a former City of Tomball alley in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, said 0.1240 acres is hereafter referred to as "the subject tract", and is more particularly described as follows:

BEGINNING at a ½ inch iron rod found lying in the East right-of-way line of Chestnut Street (60 foot R-O-W), in the North line of the said former alley, and marking the Southwest corner of Lot 21 in said Block 80, and the Northwest corner of the subject tract;

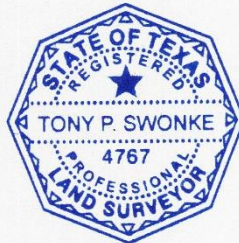
THENCE North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), departing the East line of Chestnut Street and with the North line of the said former alley, a distance of 400.00 feet to a 5/8 inch iron rod found lying in the West right-of-way line of Howard Street (60 foot R-O-W), and marking the Southeast corner of Lot 36 in said Block 80, and the Northeast corner of the subject tract;

THENCE South 25°31'00" East, with the West line of Howard Street, a distance of 13.50 feet to a ½ inch iron rod found marking the Northeast corner of Lot 16 in said Block 80, and the Southeast corner of the subject tract;

THENCE South 64°29'00" West, departing the West line of Howard Street, and with the South line of the said former alley, a distance of 400.00 feet to a 1/2 inch iron rod found lying in the East line of Chestnut Street, and marking the Northwest corner of Lot 20 in said Block 80, and the Southwest corner of the subject tract;

THENCE North 25°31'00" West, with the East line of Chestnut Street, a distance of 13.50 feet to the **POINT OF BEGINNING** and containing 0.1240 acres of land.

NOTE #1: These metes & bounds are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.



Tony P. Swonke
RPLS No. 4767
August 16, 2021

Exhibit "B"

QUITCLAIM DEED

Date: _____

Grantor: **City of Tomball, Texas**

Grantor's Address (including County): 401 Market Street, Tomball, TX 77375
Harris County, Texas

Grantee: **Grevis Properties, LLC, Kevin and Madonna Edmond and Henry Allee**

Grantee's Address (including County): 407 East Main
Harris County, Texas.

Consideration:

Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

Property Description:

A certain tract or parcel containing 1,125 square feet of land out of a 15' alley in Block 35 of Revised Map of Tomball, a subdivision in Harris County, Texas according to the map or plat thereof filed for record in Volume 4, Page 25 of the Harris County Map Records, said 1,125 square foot tract of land being more particularly described by metes and bounds in **Exhibit "A"**, attached herewith and incorporated herein.

For the consideration, Grantor quitclaims to Grantee all of Grantor's right, title, and interest in and to the Property, to have and to hold it to Grantee and Grantee's successors and assigns forever. Neither Grantor nor Grantor's successors or assigns shall have, claim, or demand any right or title to the property or any part of it.

When the context requires, singular nouns and pronouns include the plural.

EXECUTED this the _____ day of _____ 2021.

GRANTOR:

City of Tomball, Texas

Gretchen Fagan, Mayor

Attest:

Doris Speer, City Secretary
(SEAL)

Exhibit "B"

Quitclaim Deed

City of Tomball to Grevis Properties, LLC, Kevin and Madonna Edmond and Henry Allee

Page 2

ACKNOWLEDGEMENT

STATE OF TEXAS §

§

COUNTY OF HARRIS §

This instrument was acknowledged before me on this ____ day of _____ 2021, by Gretchen Fagan, Mayor of City of Tomball, Texas, on behalf of said entity.

Notary Public In and For the State of Texas

My Commission Expires: _____

After Recording, Please Return To:

City of Tomball, Texas
Attn: City Secretary
401 Market Street
Tomball, Texas 77375

Exhibit "C"

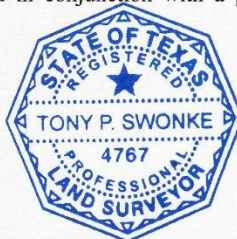
Exhibit "A" Metes and Bounds

METES & BOUNDS

Being a 0.1544 acre (6725 square feet) tract of land in the William Hurd Survey, Abstract No. 371, in Harris County, Texas, consisting of the two City of Tomball alleys in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, **SAVE & EXCEPT** those certain two 337.5 square-foot tracts of land adjacent to Lots 25-26 and Lots 35-36 (hereafter called "cut-out one" and "cut-out two, respectively). Said 0.1544 acres is hereafter referred to as "the subject tract", and is more particularly described as follows:

BEGINNING at a ½ inch iron rod found lying in the East right-of-way line of Chestnut Street (60 foot R-O-W), in the North line of the said alley, and marking the Southwest corner of Lot 21 in said Block 80, and the Northwest corner of the subject tract; **THENCE** North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), with the North line of the alley, a distance of 100.00 feet to a 5/8 inch iron rod found marking the Southwest corner of said Lot 25, the Southeast corner of Lot 24, and the Northwest corner of said cut-out one; **THENCE** South 25°31'00" East, departing the North line of the said alley, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southwest corner of said cut-out one; **THENCE** North 64°29'00" East, with the centerline of the alley, a distance of 50.00 feet to a point marking the Southeast corner of said cut-out one; **THENCE** North 25°31'00" West, departing the centerline of the alley, a distance of 6.75 feet to a 5/8 inch iron rod found marking the Southeast corner of said Lot 26, the Southwest corner of Lot 27, and the Northeast corner of said cut-out one; **THENCE** North 64°29'00" East, with the North line of the alley, a distance of 200.00 feet to an iron rod found marking the Southeast corner of Lot 34, the Southwest corner of said Lot 35, and the Northwest corner of said cut-out two; **THENCE** South 25°31'00" East, departing the North line of the said alley, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southwest corner of said cut-out two; **THENCE** North 64°29'00" East, with the centerline of the alley, a distance of 50.00 feet to a point lying in the West right-of-way line of Howard Street (60 foot R-O-W), and marking the Southeast corner of cut-out two, and the Northeast corner of the subject tract; **THENCE** South 25°31'00" East, with the West line of Howard Street, a distance of 6.75 feet to a ½ inch iron rod found marking the Northeast corner of Lot 16 in said Block 80, and the upper Southeast corner of the subject tract; **THENCE** South 64°29'00" West, departing the West line of Howard Street, and with the South line of a 13.5-foot-wide alley, a distance of 190.00 feet to a 5/8 inch iron rod found lying at the intersection of the said 13.5-foot-wide alley, and the East line of a 20-foot-wide alley, and marking the Northwest corner of said Lot 16, and an interior corner of the subject tract; **THENCE** South 25°31'00" East, with the East line of the said 20-foot-wide alley, a distance of 100.00 feet to a 5/8 inch iron rod found lying in the North line of Green Street (60 foot R-O-W), and marking the Southwest corner of Lot 13 in said Block 80, and the lower Southeast corner of the subject tract; **THENCE** South 64°29'00" West, with the North line of Green Street, a distance of 20.00 feet to a 5/8 inch iron rod found marking the Southeast corner of Lot 17 in said Block 80, and the lower Southwest corner of the subject tract; **THENCE** North 25°31'00" West, departing the North line of Green Street, and with the West line of the said 20-foot-wide alley, a distance of 100.00 feet to a 5/8 inch iron rod found lying at the intersection of the said 20-foot-wide alley and the said 13.5-foot-wide alley, and marking the Northeast corner of Lot 20 in said Block 80, and an interior corner of the subject tract; **THENCE** South 64°29'00" West, a distance of 190.00 feet to an iron rod found lying in the East line of Chestnut Street, and marking the Northwest corner of said Lot 20, and the upper Southwest corner of the subject tract; **THENCE** North 25°31'00" West, with the East line of Chestnut Street, a distance of 13.50 feet to the **POINT OF BEGINNING** and containing 0.1544 acres of land.

NOTE #1: These field notes are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.



A handwritten signature in blue ink, appearing to read "Tony Swonke", written over a horizontal line.

Tony P. Swonke
RPLS No. 4767
August 16, 2021

Exhibit "C"

Exhibit "A" Metes and Bounds

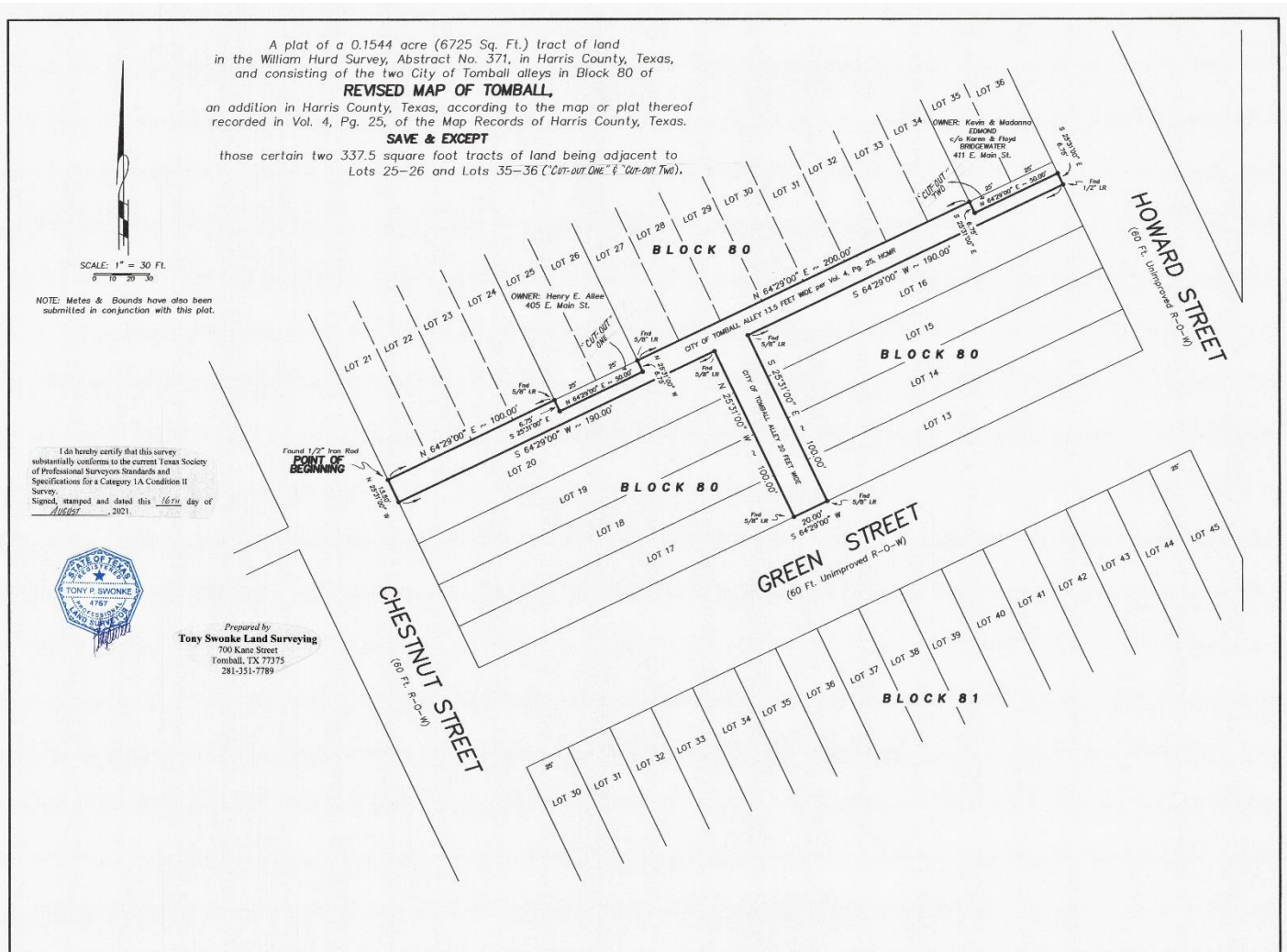


Exhibit "C"

Exhibit "A" Metes and Bounds

METES & BOUNDS (Adjacent to 405 E. Main St.)

Being 6.75-foot by 50-foot tract of land containing 337.5 square feet, out of and a part of a 13.5-foot-wide City of Tomball alley in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, said 337.5 square foot tract of land is hereafter referred to as "the subject tract" and is more particularly described as follows:

BEGINNING at a 5/8 inch iron rod found lying in the North line of the said alley and marking the Southwest corner of Lot 25 and the Southeast corner of Lot 24 in said Block 80, and marking the Northwest corner of the subject tract;

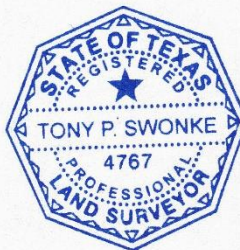
THENCE North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), with the North line of the alley, at 25.0 feet pass the Southeast corner of said Lot 25 and the Southwest corner of Lot 26, and continuing a total distance of 50.00 feet to an iron rod found marking the Southeast corner of said Lot 26, the Southwest corner of Lot 27, and the Northeast corner of the subject tract;

THENCE South 25°31'00" East, departing the North line of the said alley, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southeast corner of the subject tract;

THENCE South 64°29'00" West, with the centerline of the alley, a distance of 50.00 feet to a point marking the Southwest corner of the subject tract;

THENCE North 25°31'00" West, departing the centerline of the alley, a distance of 6.75 feet to the **POINT OF BEGINNING** and containing 337.5 square feet of land.

NOTE #1: These field notes are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.

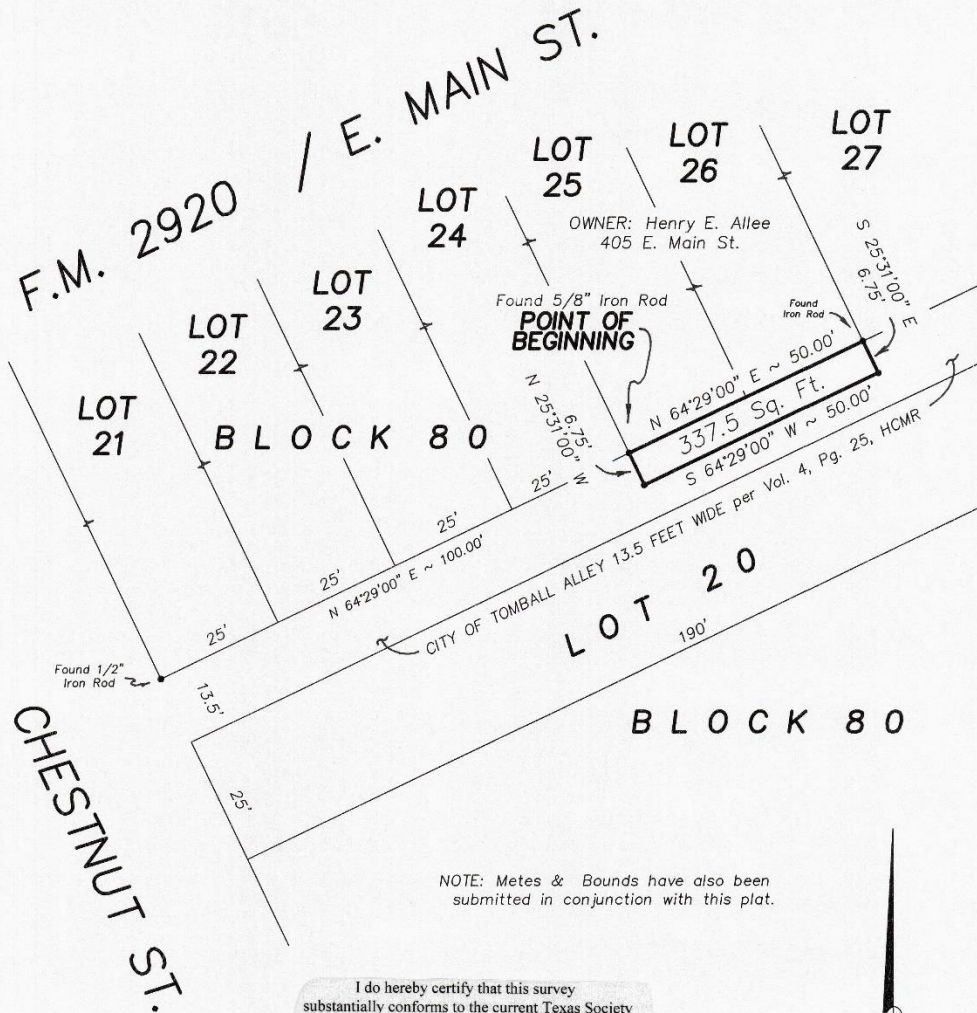


Tony P. Swonke
RPLS No. 4767
August 16, 2021

Exhibit "C"

Exhibit "A" Metes and Bounds

A plat of a 6.75 foot by 50 foot strip of land containing 337.5 square feet, out of and a part of that certain 13.5-foot-wide alley in Block 80 of
REVISED MAP OF TOMBALL,
an addition in Harris County, Texas, according to the map or plat thereof recorded in Vol. 4, Pg. 25, of the Map Records of Harris County, Texas.



NOTE: Metes & Bounds have also been submitted in conjunction with this plat.

I do hereby certify that this survey substantially conforms to the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1A Condition II Survey.
Signed, stamped and dated this 16TH day of AUGUST, 2021.



Prepared by
Tony Swonke Land Surveying
700 Kane Street
Tomball, TX 77375
281-351-7789

SCALE: 1" = 20 Ft.
0 5 10 15 20

Exhibit "C"

Exhibit "A" Metes and Bounds

METES & BOUNDS (Adjacent to 411 E. Main St.)

Being 6.75-foot by 50-foot tract of land containing 337.5 square feet, out of and a part of a 13.5-foot-wide City of Tomball alley in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, said 337.5 square foot tract of land is hereafter referred to as "the subject tract" and is more particularly described as follows:

BEGINNING at a 5/8 inch iron rod found lying in the West right-of-way line of Howard Street (60 foot R-O-W), in the North line of the said alley, and marking the Southeast corner of Lot 36 in said Block 80, and the Northeast corner of the subject tract;

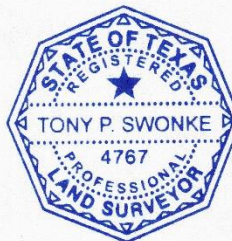
THENCE South 25°31'00" East, departing the North line of the said alley and with the West line of Howard Street, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southeast corner of the subject tract;

THENCE South 64°29'00" West, departing the West line of Howard Street, and with the centerline of the alley, a distance of 50.00 feet to a point marking the Southwest corner of the subject tract;

THENCE North 25°31'00" West, departing the centerline of the alley, a distance of 6.75 feet to an iron rod found marking the Southwest corner of Lot 35, the Southeast corner of Lot 34, and the Northwest corner of the subject tract;

THENCE North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), with the North line of the alley, at 25.0 feet pass the Southeast corner of said Lot 35 and the Southwest corner of said Lot 36, and continuing a total distance of 50.00 feet to the **POINT OF BEGINNING** and containing 337.5 square feet of land.

NOTE #1: These field notes are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.



Tony P. Swonke
RPLS No. 4767
August 16, 2021

Exhibit “A”

Metes and Bounds

Prepared by
Tony Swonke Land Surveying
700 Kane Street
Tomball, TX 77375
281-351-7789

Exhibit "C"

Exhibit "A" Metes and Bounds

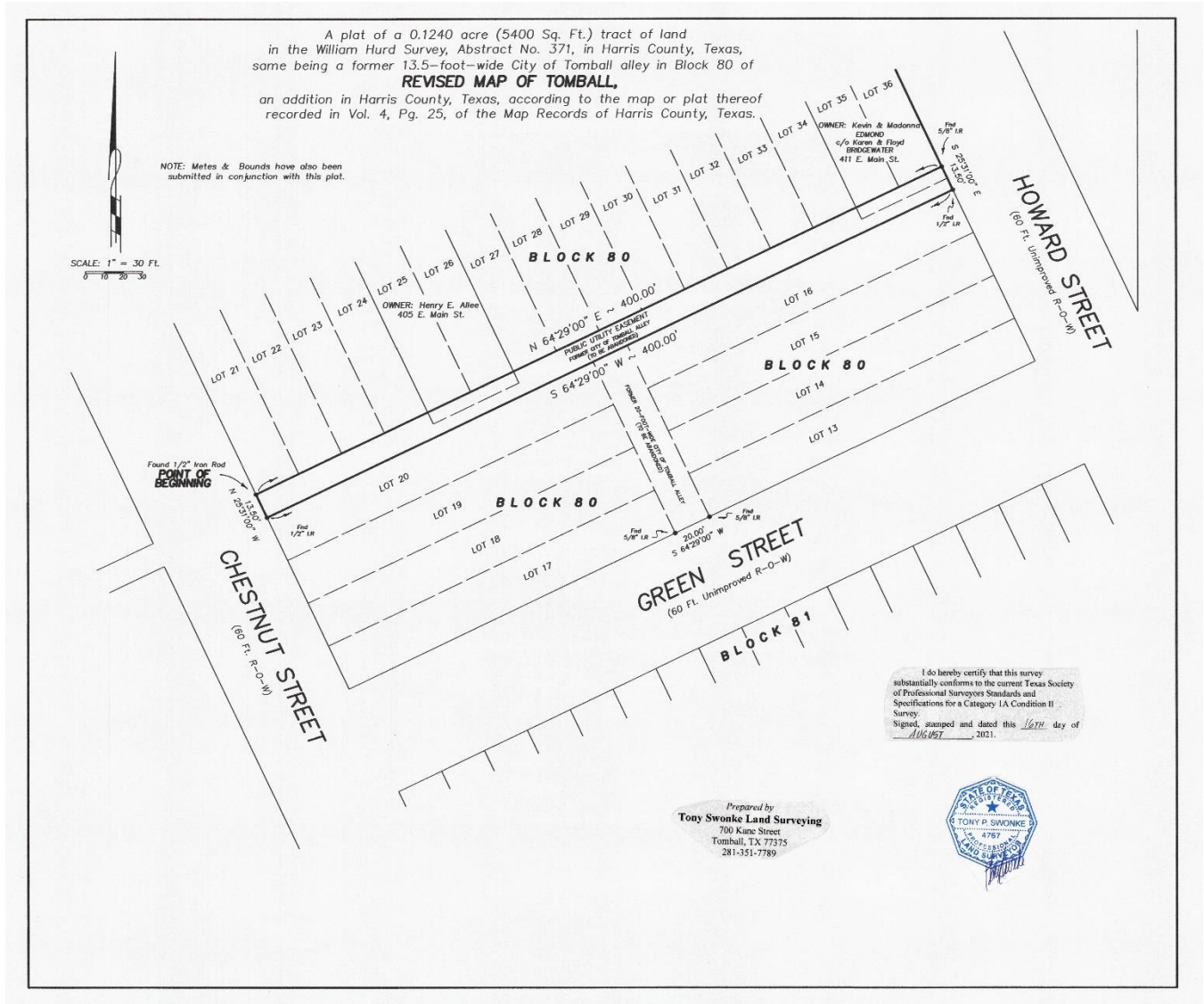


Exhibit "C"

Exhibit "A" Metes and Bounds

Metes & Bounds (13.5-Foot-Wide Public Utility Easement)

Being a 0.1240 acre (5400 square feet) tract of land in the William Hurd Survey, Abstract No. 371, in Harris County, Texas, and being a former City of Tomball alley in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, said 0.1240 acres is hereafter referred to as "the subject tract", and is more particularly described as follows:

BEGINNING at a ½ inch iron rod found lying in the East right-of-way line of Chestnut Street (60 foot R-O-W), in the North line of the said former alley, and marking the Southwest corner of Lot 21 in said Block 80, and the Northwest corner of the subject tract;

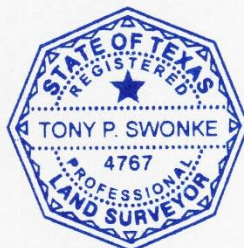
THENCE North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), departing the East line of Chestnut Street and with the North line of the said former alley, a distance of 400.00 feet to a 5/8 inch iron rod found lying in the West right-of-way line of Howard Street (60 foot R-O-W), and marking the Southeast corner of Lot 36 in said Block 80, and the Northeast corner of the subject tract;

THENCE South 25°31'00" East, with the West line of Howard Street, a distance of 13.50 feet to a ½ inch iron rod found marking the Northeast corner of Lot 16 in said Block 80, and the Southeast corner of the subject tract;

THENCE South 64°29'00" West, departing the West line of Howard Street, and with the South line of the said former alley, a distance of 400.00 feet to a 1/2 inch iron rod found lying in the East line of Chestnut Street, and marking the Northwest corner of Lot 20 in said Block 80, and the Southwest corner of the subject tract;

THENCE North 25°31'00" West, with the East line of Chestnut Street, a distance of 13.50 feet to the **POINT OF BEGINNING** and containing 0.1240 acres of land.

NOTE #1: These metes & bounds are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.



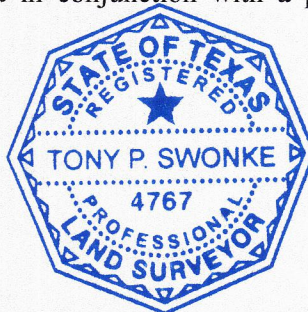

Tony P. Swonke
RPLS No. 4767
August 16, 2021

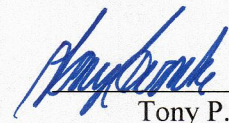
METES & BOUNDS

Being a 0.1544 acre (6725 square feet) tract of land in the William Hurd Survey, Abstract No. 371, in Harris County, Texas, consisting of the two City of Tomball alleys in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, **SAVE & EXCEPT** those certain two 337.5 square-foot tracts of land adjacent to Lots 25-26 and Lots 35-36 (hereafter called "cut-out one" and "cut-out two, respectively). Said 0.1544 acres is hereafter referred to as "the subject tract", and is more particularly described as follows:

BEGINNING at a ½ inch iron rod found lying in the East right-of-way line of Chestnut Street (60 foot R-O-W), in the North line of the said alley, and marking the Southwest corner of Lot 21 in said Block 80, and the Northwest corner of the subject tract; **THENCE** North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), with the North line of the alley, a distance of 100.00 feet to a 5/8 inch iron rod found marking the Southwest corner of said Lot 25, the Southeast corner of Lot 24, and the Northwest corner of said cut-out one; **THENCE** South 25°31'00" East, departing the North line of the said alley, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southwest corner of said cut-out one; **THENCE** North 64°29'00" East, with the centerline of the alley, a distance of 50.00 feet to a point marking the Southeast corner of said cut-out one; **THENCE** North 25°31'00" West, departing the centerline of the alley, a distance of 6.75 feet to a 5/8 inch iron rod found marking the Southeast corner of said Lot 26, the Southwest corner of Lot 27, and the Northeast corner of said cut-out one; **THENCE** North 64°29'00" East, with the North line of the alley, a distance of 200.00 feet to an iron rod found marking the Southeast corner of Lot 34, the Southwest corner of said Lot 35, and the Northwest corner of said cut-out two; **THENCE** South 25°31'00" East, departing the North line of the said alley, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southwest corner of said cut-out two; **THENCE** North 64°29'00" East, with the centerline of the alley, a distance of 50.00 feet to a point lying in the West right-of-way line of Howard Street (60 foot R-O-W), and marking the Southeast corner of cut-out two, and the Northeast corner of the subject tract; **THENCE** South 25°31'00" East, with the West line of Howard Street, a distance of 6.75 feet to a ½ inch iron rod found marking the Northeast corner of Lot 16 in said Block 80, and the upper Southeast corner of the subject tract; **THENCE** South 64°29'00" West, departing the West line of Howard Street, and with the South line of a 13.5-foot-wide alley, a distance of 190.00 feet to a 5/8 inch iron rod found lying at the intersection of the said 13.5-foot-wide alley, and the East line of a 20-foot-wide alley, and marking the Northwest corner of said Lot 16, and an interior corner of the subject tract; **THENCE** South 25°31'00" East, with the East line of the said 20-foot-wide alley, a distance of 100.00 feet to a 5/8 inch iron rod found lying in the North line of Green Street (60 foot R-O-W), and marking the Southwest corner of Lot 13 in said Block 80, and the lower Southeast corner of the subject tract; **THENCE** South 64°29'00" West, with the North line of Green Street, a distance of 20.00 feet to a 5/8 inch iron rod found marking the Southeast corner of Lot 17 in said Block 80, and the lower Southwest corner of the subject tract; **THENCE** North 25°31'00" West, departing the North line of Green Street, and with the West line of the said 20-foot-wide alley, a distance of 100.00 feet to a 5/8 inch iron rod found lying at the intersection of the said 20-foot-wide alley and the said 13.5-foot-wide alley, and marking the Northeast corner of Lot 20 in said Block 80, and an interior corner of the subject tract; **THENCE** South 64°29'00" West, a distance of 190.00 feet to an iron rod found lying in the East line of Chestnut Street, and marking the Northwest corner of said Lot 20, and the upper Southwest corner of the subject tract; **THENCE** North 25°31'00" West, with the East line of Chestnut Street, a distance of 13.50 feet to the **POINT OF BEGINNING** and containing 0.1544 acres of land.

NOTE #1: These field notes are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.




Tony P. Swonke
RPLS No. 4767
August 16, 2021

A plat of a 0.1544 acre (6725 Sq. Ft.) tract of land
in the William Hurd Survey, Abstract No. 371, in Harris County, Texas,
and consisting of the two City of Tomball alleys in Block 80 of

REVISED MAP OF TOMBALL,

an addition in Harris County, Texas, according to the map or plat thereof
recorded in Vol. 4, Pg. 25, of the Map Records of Harris County, Texas.

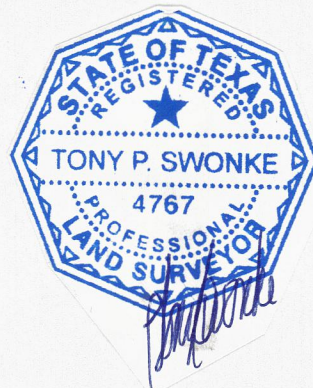
SAVE & EXCEPT

those certain two 337.5 square foot tracts of land being adjacent to
Lots 25-26 and Lots 35-36 ("CUT-OUT ONE" & "CUT-OUT TWO").

SCALE: 1" = 30 Ft.
0 10 20 30

NOTE: Metes & Bounds have also been
submitted in conjunction with this plat.

I do hereby certify that this survey
substantially conforms to the current Texas Society
of Professional Surveyors Standards and
Specifications for a Category 1A Condition II
Survey.
Signed, stamped and dated this 16TH day of
AUGUST, 2021.



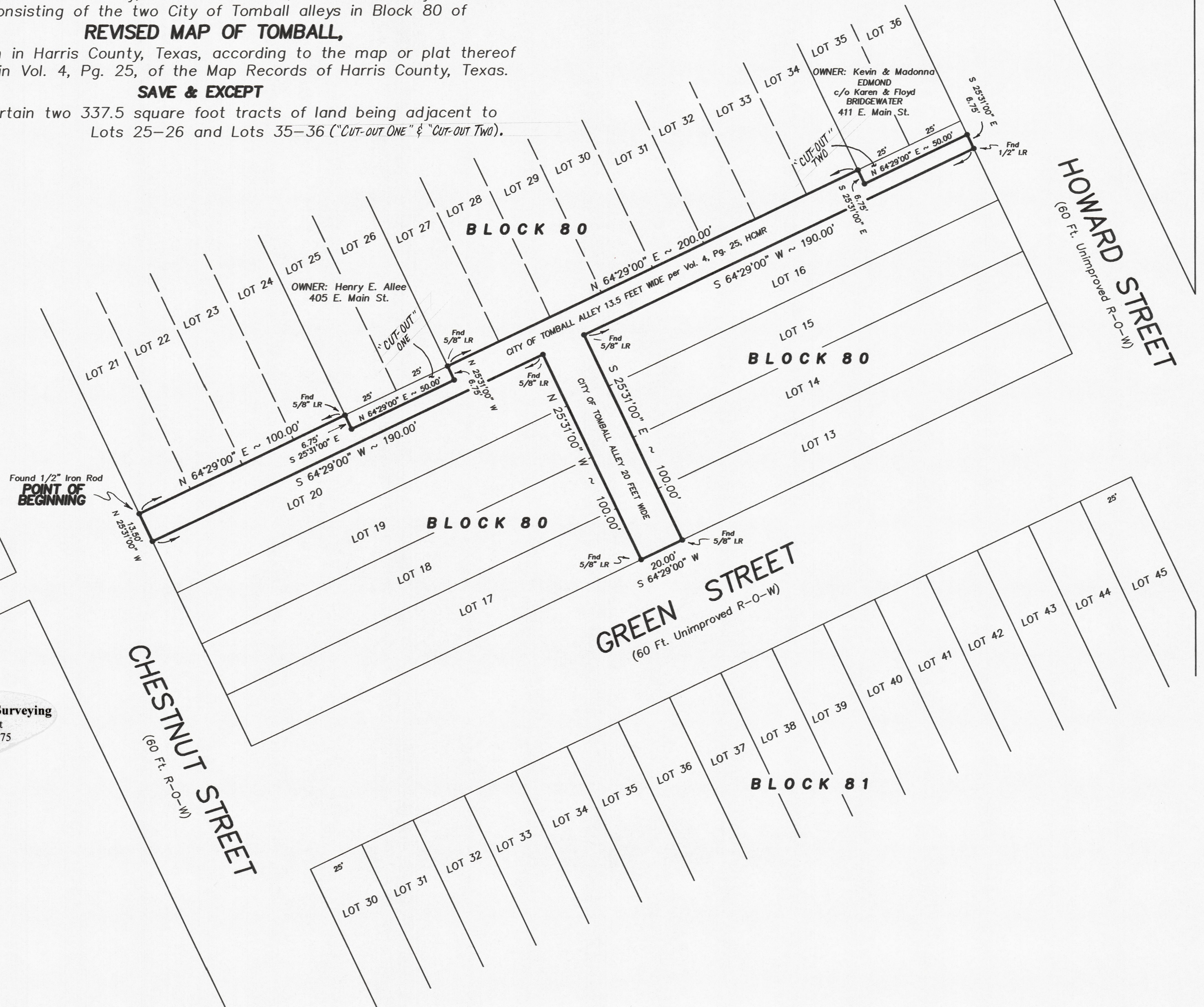
Prepared by
Tony Swonke Land Surveying
700 Kane Street
Tomball, TX 77375
281-351-7789

Found 1/2" Iron Rod
**POINT OF
BEGINNING**

CHESTNUT STREET
(60 Ft. R-O-W)

GREEN STREET
(60 Ft. Unimproved R-O-W)

HOWARD STREET
(60 Ft. Unimproved R-O-W)



METES & BOUNDS
(Adjacent to 405 E. Main St.)

Being 6.75-foot by 50-foot tract of land containing 337.5 square feet, out of and a part of a 13.5-foot-wide City of Tomball alley in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, said 337.5 square foot tract of land is hereafter referred to as "the subject tract" and is more particularly described as follows:

BEGINNING at a 5/8 inch iron rod found lying in the North line of the said alley and marking the Southwest corner of Lot 25 and the Southeast corner of Lot 24 in said Block 80, and marking the Northwest corner of the subject tract;

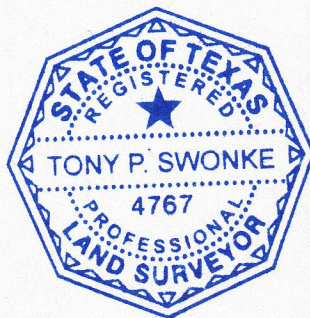
THENCE North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), with the North line of the alley, at 25.0 feet pass the Southeast corner of said Lot 25 and the Southwest corner of Lot 26, and continuing a total distance of 50.00 feet to an iron rod found marking the Southeast corner of said Lot 26, the Southwest corner of Lot 27, and the Northeast corner of the subject tract;

THENCE South 25°31'00" East, departing the North line of the said alley, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southeast corner of the subject tract;

THENCE South 64°29'00" West, with the centerline of the alley, a distance of 50.00 feet to a point marking the Southwest corner of the subject tract;

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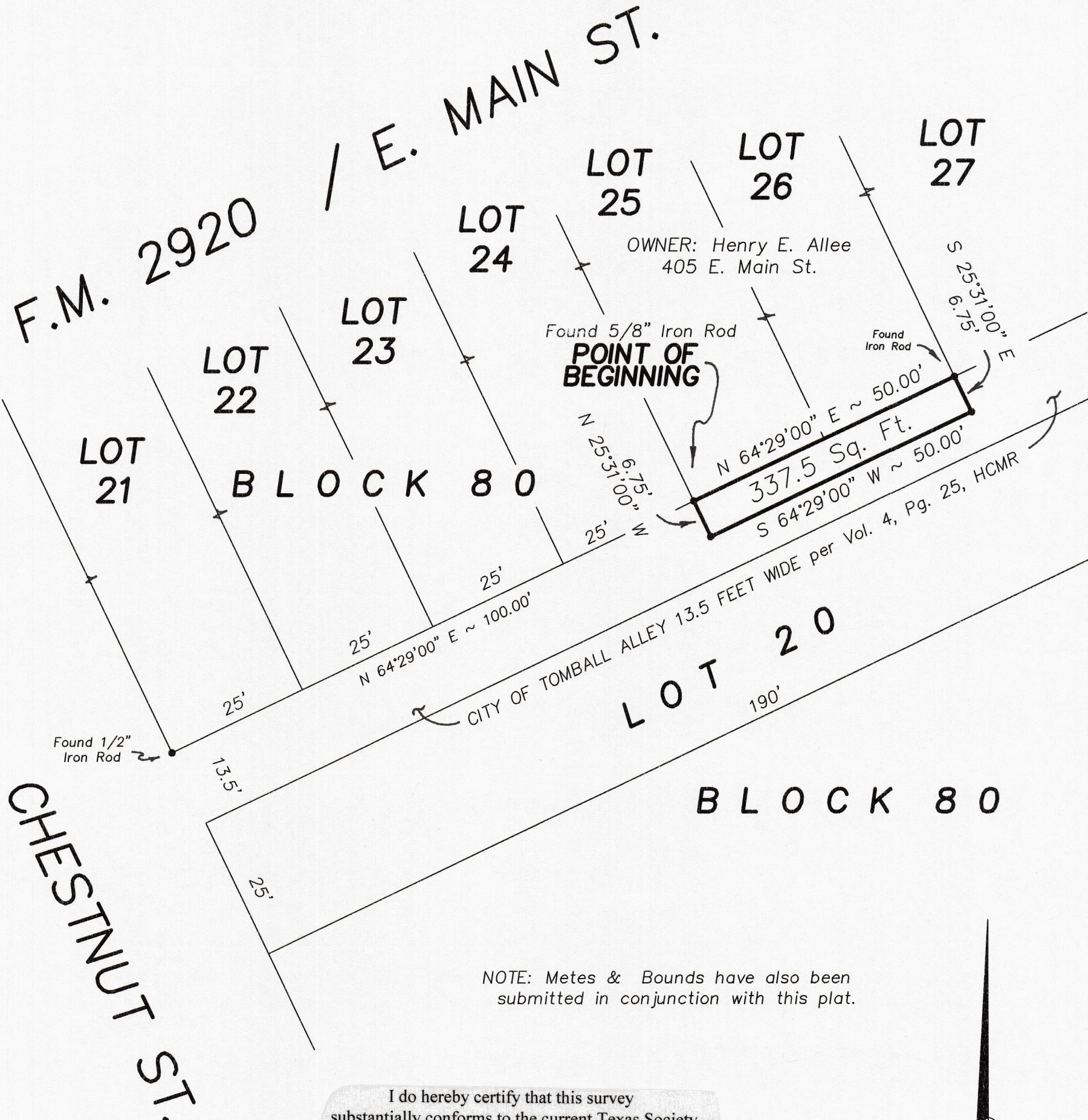


Tony P. Swonke
RPLS No. 4767
August 16, 2021

A plat of a 6.75 foot by 50 foot strip of land containing 337.5 square feet, out of and a part of that certain 13.5-foot-wide alley in Block 80 of

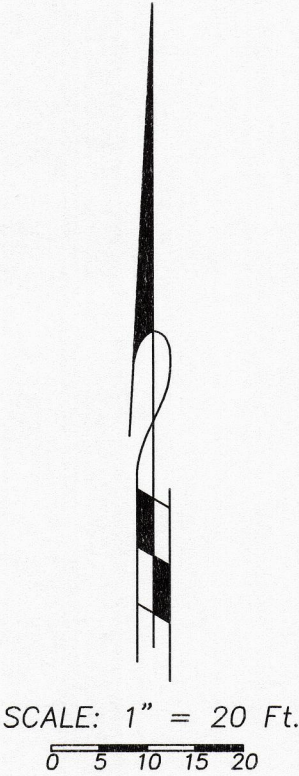
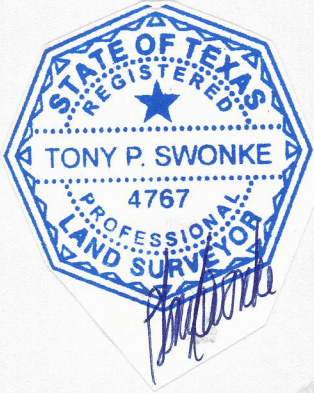
REVISED MAP OF TOMBALL,

an addition in Harris County, Texas, according to the map or plat thereof recorded in Vol. 4, Pg. 25, of the Map Records of Harris County, Texas.



NOTE: Metes & Bounds have also been submitted in conjunction with this plat.

I do hereby certify that this survey substantially conforms to the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1A Condition II Survey.
Signed, stamped and dated this 16TH day of AUGUST, 2021.



Prepared by
Tony Swonke Land Surveying
700 Kane Street
Tomball, TX 77375
281-351-7789

METES & BOUNDS
(Adjacent to 411 E. Main St.)

Being 6.75-foot by 50-foot tract of land containing 337.5 square feet, out of and a part of a 13.5-foot-wide City of Tomball alley in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, said 337.5 square foot tract of land is hereafter referred to as "the subject tract" and is more particularly described as follows:

BEGINNING at a 5/8 inch iron rod found lying in the West right-of-way line of Howard Street (60 foot R-O-W), in the North line of the said alley, and marking the Southeast corner of Lot 36 in said Block 80, and the Northeast corner of the subject tract;

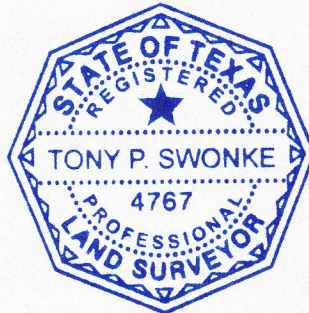
THENCE South 25°31'00" East, departing the North line of the said alley and with the West line of Howard Street, a distance of 6.75 feet to a point lying in the centerline of the alley and marking the Southeast corner of the subject tract;

THENCE South 64°29'00" West, departing the West line of Howard Street, and with the centerline of the alley, a distance of 50.00 feet to a point marking the Southwest corner of the subject tract;

THENCE North 25°31'00" West, departing the centerline of the alley, a distance of 6.75 feet to an iron rod found marking the Southwest corner of Lot 35, the Southeast corner of Lot 34, and the Northwest corner of the subject tract;

THENCE North 64°29'00" East (Reference Bearing based on above-referenced map of Tomball), with the North line of the alley, at 25.0 feet pass the Southeast corner of said Lot 35 and the Southwest corner of said Lot 36, and continuing a total distance of 50.00 feet to the **POINT OF BEGINNING** and containing 337.5 square feet of land.

NOTE #1: These field notes are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.

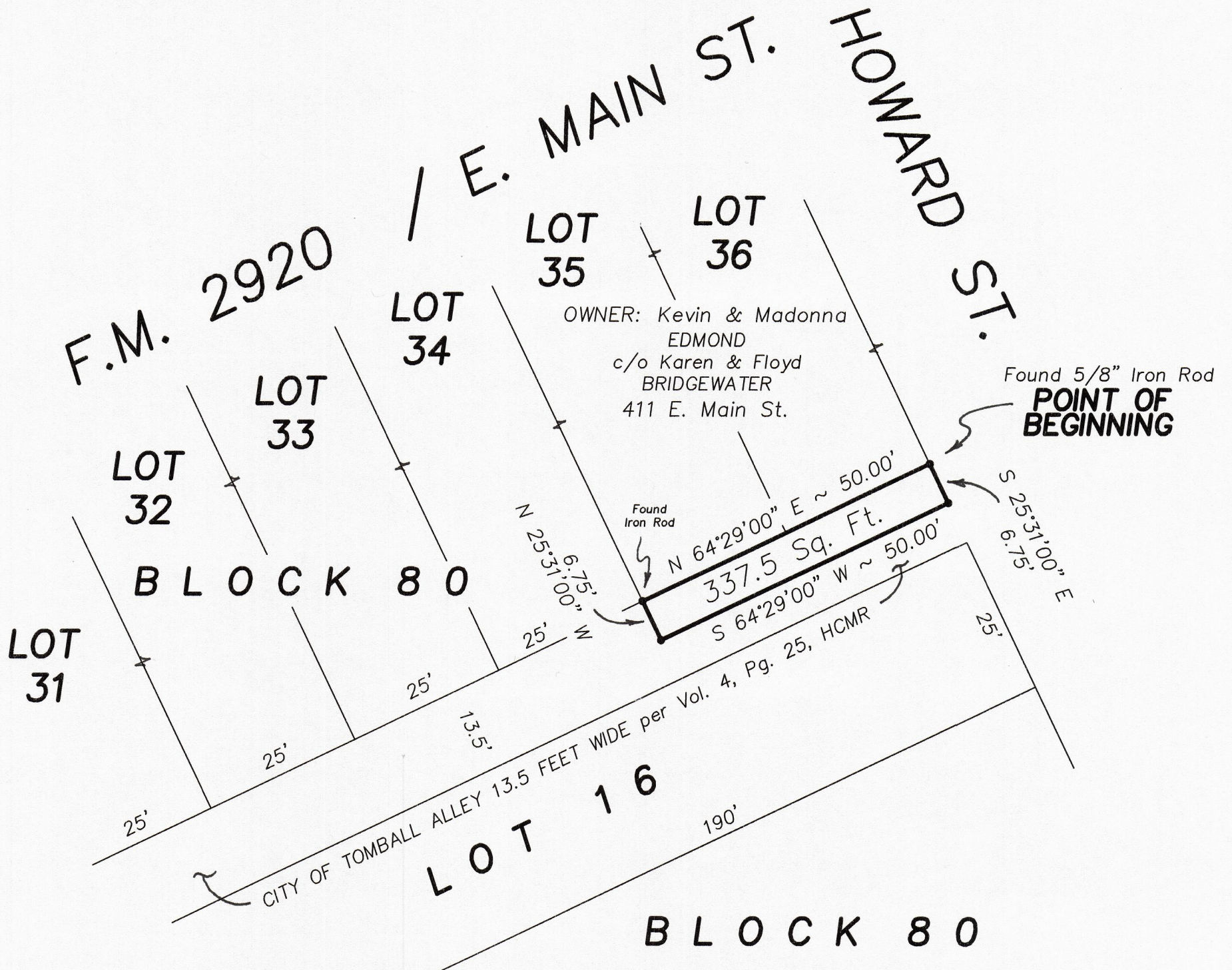


Tony P. Swonke
RPLS No. 4767
August 16, 2021

A plat of a 6.75 foot by 50 foot strip of land containing 337.5 square feet, out of and a part of that certain 13.5-foot-wide alley in Block 80 of

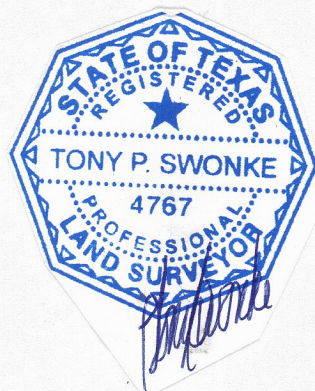
REVISED MAP OF TOMBALL,

an addition in Harris County, Texas, according to the map or plat thereof recorded in Vol. 4, Pg. 25, of the Map Records of Harris County, Texas.



NOTE: Metes & Bounds have also been submitted in conjunction with this plat.

I do hereby certify that this survey substantially conforms to the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1A Condition II Survey.
Signed, stamped and dated this 16TH day of AUGUST, 2021.



Prepared by
Tony Swonke Land Surveying
700 Kane Street
Tomball, TX 77375
281-351-7789

SCALE: 1" = 20 Ft.
0 5 10 15 20

A plat of a 0.1240 acre (5400 Sq. Ft.) tract of land
in the William Hurd Survey, Abstract No. 371, in Harris County, Texas,
same being a former 13.5-foot-wide City of Tomball alley in Block 80 of
REVISED MAP OF TOMBALL,
an addition in Harris County, Texas, according to the map or plat thereof
recorded in Vol. 4, Pg. 25, of the Map Records of Harris County, Texas.

NOTE: Metes & Bounds have also been
submitted in conjunction with this plat.

SCALE: 1" = 30 Ft.
0 10 20 30

Found 1/2" Iron Rod
POINT OF
BEGINNING

CHESTNUT STREET
(60 Ft. R-O-W)

OWNER: Henry E. Allee
405 E. Main St.

BLOCK 80

N 64°29'00" E ~ 400.00'
PUBLIC UTILITY EASEMENT
FORMER CITY OF TOMBALL ALLEY
(TO BE ABANDONED)
S 64°29'00" W ~ 400.00'

BLOCK 80

GREEN STREET
(60 Ft. Unimproved R-O-W)

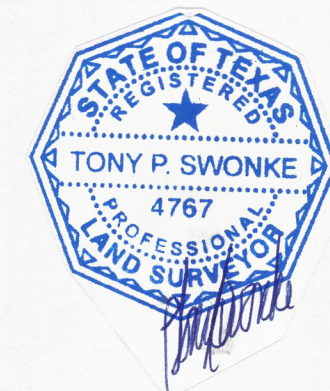
BLOCK 81

OWNER: Kevin & Madonna
EDMOND
c/o Karen & Floyd
BRIDGEWATER
411 E. Main St.

HOWARD STREET
(60 Ft. Unimproved R-O-W)

I do hereby certify that this survey
substantially conforms to the current Texas Society
of Professional Surveyors Standards and
Specifications for a Category 1A Condition II
Survey.
Signed, stamped and dated this 16TH day of
AUGUST, 2021.

Prepared by
Tony Swonke Land Surveying
700 Kane Street
Tomball, TX 77375
281-351-7789



Metes & Bounds
(13.5-Foot-Wide Public Utility Easement)

Being a 0.1240 acre (5400 square feet) tract of land in the William Hurd Survey, Abstract No. 371, in Harris County, Texas, and being a former City of Tomball alley in Block 80 of **REVISED MAP OF TOMBALL**, an addition in Harris County, Texas, according to the map or plat thereof recorded in Volume 4, Page 25, of the Map Records of Harris County, Texas, said 0.1240 acres is hereafter referred to as "the subject tract", and is more particularly described as follows:

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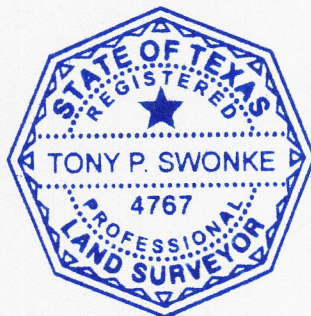
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THENCE South 25°31'00" East, with the West line of Howard Street, a distance of 13.50 feet to a ½ inch iron rod found marking the Northeast corner of Lot 16 in said Block 80, and the Southeast corner of the subject tract;

THENCE South 64°29'00" West, departing the West line of Howard Street, and with the South line of the said former alley, a distance of 400.00 feet to a 1/2 inch iron rod found lying in the East line of Chestnut Street, and marking the Northwest corner of Lot 20 in said Block 80, and the Southwest corner of the subject tract;

THENCE North 25°31'00" West, with the East line of Chestnut Street, a distance of 13.50 feet to the **POINT OF BEGINNING** and containing 0.1240 acres of land.

NOTE #1: These metes & bounds are submitted in conjunction with a plat by Tony Swonke Land Surveying, reference to which is here made.



Tony P. Swonke
RPLS No. 4767
August 16, 2021

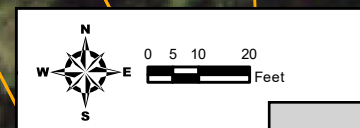


E MAIN ST

S HOWARD ST

S CHESTNUT ST

GREEN ST





CITY OF TOMBALL

RIGHT-OF-WAY ABANDONMENT REQUEST APPLICATION

Please provide the following information & return your submittal to the City Manager's Office,
401 Market St., Tomball, Texas 77375.

Minimum Submittal Requirements

- ☒ \$300 application fee;
- ☒ Detailed description of entire limits or extent of the ROW and the limits to be abandoned, if different;
- n/a* ☐ Five (5) copies of the Boundary Survey and metes & bounds description of the ROW to be abandoned;
- ☐ Electronic File (PDF) of Boundary Survey and metes & bounds description of the ROW to be abandoned;
- n/a* ☐ Copy of letters to utility providers, drainage districts, and/or other interested agencies stating they have been notified of the requested ROW abandonment;
- ☒ Letter of "No Objection" from each of the concerned entities; and
- ☒ Completed and signed application form.

Applicant Information

Name GREVIS Properties

Mailing Address 407 E Main

City Tomball State TX Zip Code 77375

Phone Number 281-330-4538 Fax Number 281-357-4380

E-mail Address gretchen@gretcheninsure.com

Agent or Engineer Information

Name n/a

Mailing Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax Number _____

E-mail Address _____

We, the undersigned property owners of
Block 80 Revised Map of Tomball

(name of subdivision, lot, and block number)

do hereby request that the City of Tomball release and vacate the said Right-of-Way as further described in the attached Boundary Survey.

Adjacent Property Owners Signatures

(please include your name, mailing address, HCAD number of your property, and signature)

1. **11. Henry Allee, 405 E Main 0352750800025** 

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

Certification

I, **Gretchen Fagan**, being one of the above named persons, do hereby certify that the above named persons include all abutting property owners of the property being vacated and released.

Please list the reasons for the request and how this request will benefit the public:

We own property around this and City will no longer have to maintain this alley.

(Signature) 

(Printed Name)
Gretchen Fagan

401 Market Street
401 Market Street
Tomball, TX 77375
(281) 351-5484

DATE : 7/23/2021 3:50 PM
OPER : ML
TKBY : ML
TERM : 5
REC# : R01272566

5.5510 RIGHT OF WAY ABANDON 300.00
GREVIS Properties 407 E Main 300.00

Paid By:GREVIS Properties 407 E Main
2-CK 300.00 REF:w 2526

APPLIED	300.00
TENDERED	300.00

CHANGE 0.00

City Council Meeting
Agenda Item
Data Sheet

Meeting Date: September 20, 2021

Topic:
Adopt, on Second Reading, Ordinance No. 2021-33, an Ordinance of the City Council of the City of Tomball, Texas, Adopting the Budget for the City of Tomball, Texas, for Fiscal Year 2021-2022; and Authorizing the City Manager to Approve Intra-Departmental (Within the Same Department Only) Transfers of Budgeted Funds; and Amending the Budget for the 2020-2021 Fiscal Year in Accordance with Actual Expenditures; and Providing Other Details Relating to the Passage of This Ordinance

Background:

This is the final reading of Ordinance No. 2021-33, adopting the Budget for Fiscal Year 2021-2022.

Origination: City Secretary

Recommendation:

Adopt Ordinance No. 2021-33 on Second Reading

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)
Are funds specifically designated in the current budget for the full amount required for this purpose?
Yes: No: If yes, specify Account Number: #
If no, funds will be transferred from account # To account #

Signed	Doris Speer	9-1-2021	Approved by	
	Staff Member	Date		City Manager
				Date

ORDINANCE NO. 2021-33

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF TOMBALL, TEXAS, FOR FISCAL YEAR 2021-2021; AND AUTHORIZING THE CITY MANAGER TO APPROVE INTRA-DEPARTMENTAL (WITHIN THE SAME DEPARTMENT ONLY) TRANSFERS OF BUDGETED FUNDS; AND AMENDING THE BUDGET FOR THE 2020-2021 FISCAL YEAR IN ACCORDANCE WITH ACTUAL EXPENDITURES; AND PROVIDING OTHER DETAILS RELATING TO THE PASSAGE OF THIS ORDINANCE

* * * * *

WHEREAS, the Budget of the City of Tomball for the Fiscal Year 2021-2022 was presented to the City Council of the City of Tomball on the 19th day of July 2021 and was filed with the City Secretary's Office on July 26, 2021 for the purpose of Public Display; and the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget; and

WHEREAS, NOTICE OF PUBLIC HEARINGS for the Budget of the City of Tomball, Texas, for Fiscal Year 2021-2022 was published in the City's official newspaper advising citizens of the Public Hearings to be conducted on August 16 and September 7, 2021, and also advising that said Budget was available for their inspection prior to the Public Hearings; and

WHEREAS, at said Public Hearings all citizens of the City had the right to be present and to be heard, and those who requested to be heard were heard, and it being the opinion of the Mayor and City Council that said Budget should be adopted; and

WHEREAS, said Budget shall be in effect for the ensuing Fiscal Year, October 1, 2021, through September 30, 2022;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

Section 1.0 Adoption of Budget. That from October 1, 2021, through September 30, 2022, the appropriations, as stated in the Budget as proposed expenditures, shall be and are hereby appropriated to the several objects and purposes named and designated in the Budget.

Section 2.0 Public Record. The City Secretary is hereby directed to place in the Budget an endorsement which shall read as follows: **"The Original Budget of the City of Tomball, Texas for the Fiscal Year 2021-2022."** Such Budget as endorsed shall be kept on file in the office of the City Secretary as a Public Record and a copy of said Budget is attached to this ordinance and made a part of this ordinance for all purposes.

Section 3.0 Intra-Departmental Transfers. In accordance with the responsibility of the City Manager established by Section 7.01 C. (2) of the City Charter to administer the annual budget, the City Manager is authorized, as circumstances reasonably require, to approve intra-departmental (within the same department only) transfers of budgeted funds. Further, the documentation for such transfers shall be maintained as a part of the City's financial records.

Section 4.0 Beginning Fund Balances. That the Beginning Fund Balance reflected in the budget for each operating and capital project fund for which a Budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2021 as fully adjusted to reflect the final Comprehensive Annual Financial Report for Fiscal Year 2021 when released, for each respective fund. The revised Beginning Fund Balance shall thereafter be used to calculate the Fiscal Year 2022 Ending Fund Balance.

Section 5.0 2020-2021 Budget Amended. That the City Council has reviewed the actual expenditures for the 2020-21 Fiscal Year and compared them to the projections contained in the 2020-2021 Fiscal Year budget. The 2020-2021 Fiscal Year budget is hereby amended in accordance with the actual expenditures for the 2020-2021 Fiscal Year.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 7TH DAY OF SEPTEMBER 2021.

COUNCILMAN FORD	<u>AYE</u>
COUNCILMAN STOLL	<u>ABSENT</u>
COUNCILMAN DEGGES	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN KLEIN QUINN	<u>AYE</u>

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 20TH DAY OF SEPTEMBER 2021.

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DEGGES	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN KLEIN QUINN	_____

GRETCHEN FAGAN
Mayor

ATTEST:

DORIS SPEER
City Secretary

Fund Summaries

Consolidated Statement of Anticipated Receipts and Revenues and Expenditures
and Changes in Fund Balance- All Funds
2021-2022 Proposed Budget

	<u>Governmental</u>			<u>Proprietary</u>		<u>Internal Service</u>						<u>Consolidated</u>
	General	Special	Special	Debt	Enterprise	Fleet	Health	Water	Sewer	Capital		All Funds
Funds	Fund	Revenue	Revenue	Service	Fund	Replacement	Insurance	Capital	Capital	Projects		FY 2022
	100	200-290/990	205	300	600	650	910	730	740	400/460		
Revenues:												
Property taxes	\$ 3,545,000	-	-	\$ 3,785,000	-	-	-	-	-	-	-	\$ 7,330,000
Hotel Occupancy	-	450,000	-	-	-	-	-	-	-	-	-	450,000
Sales taxes	12,590,000	-	-	-	-	-	-	-	-	-	-	12,590,000
Franchise taxes	1,050,000	-	-	-	-	-	-	-	-	-	-	1,050,000
Permits and licenses	1,542,500	-	-	-	-	-	-	-	-	-	-	1,542,500
Fines and warrants	350,000	23,000	-	-	-	-	-	-	-	-	-	373,000
Service fees	3,249,205	-	-	-	12,635,000	-	-	-	-	-	-	15,884,205
Transfers In	2,668,418	126,000	-	-	-	545,292	3,380,338	-	-	1,025,000	-	7,745,048
Contributions/Grants	748,000	-	-	1,129,885	370,000	-	-	-	-	-	-	2,247,885
Interest	7,500	1,120	50	2,000	5,000	1,100	2,500	5,000	2,500	15,000	-	41,770
Other	102,650	151,000	-	-	162,100	-	-	2,000,000	1,750,000	-	-	4,165,750
Total Revenues	\$ 25,853,273	\$ 751,120	\$ 50	\$ 4,916,885	\$ 13,172,100	\$ 546,392	\$ 3,382,838	\$ 2,005,000	\$ 1,752,500	\$ 1,040,000	\$	\$ 53,420,158
Expenditures:												
General Government	\$ 5,489,136	-	-	-	-	-	\$ 3,257,328	-	-	\$ 4,073,556	\$	12,820,020
Transfers out	3,161,119	-	-	-	-	-	-	-	-	-	-	3,161,119
Public Safety	10,947,745	62,000	-	-	-	-	-	-	-	-	-	11,009,745
Public Works	4,474,418	-	-	-	-	-	-	-	-	-	-	4,474,418
Engineering and Planning	567,746	-	-	-	-	-	-	-	-	-	-	567,746
Parks and Recreation	911,663	-	-	-	-	-	-	-	-	-	-	911,663
Tourism & Arts	-	829,512	-	-	-	-	-	-	-	-	-	829,512
Utilities	-	-	-	-	13,839,223	-	-	32,000	-	605,917	-	14,477,140
Capital Projects/Outlay	-	-	-	-	-	666,360	-	-	-	-	-	666,360
Debt Service	-	-	-	3,537,998	-	-	-	-	-	-	-	3,537,998
Total Expenditures	\$ 25,551,827	\$ 891,512	\$ -	\$ 3,537,998	\$ 13,839,223	\$ 666,360	\$ 3,257,328	\$ 32,000	\$ -	\$ 4,679,473	\$	\$ 52,455,721
Revenues Over (Under)												
Expenditures	\$ 301,446	\$ (140,393)	\$ 50	\$ 1,378,888	\$ (667,123)	\$ (119,968)	\$ 125,510	\$ 1,973,000	\$ 1,752,501	\$ (3,639,473)	\$	\$ 964,437
Beginning Fund Balance	\$ 19,776,508	\$ 768,733	\$ 600	\$ 6,345,808	\$ 9,774,623	\$ 1,487,653	\$ 2,519,324	\$ 4,223,855	\$ 3,787,878	\$ 12,840,823	\$	\$ 61,525,804
Ending Fund Balance	\$ 20,077,953	\$ 628,340	\$ 650	\$ 7,724,696	\$ 9,107,500	\$ 1,367,685	\$ 2,644,834	\$ 6,196,855	\$ 5,540,379	\$ 9,201,350	\$	\$ 62,490,241

General Fund - 100
Statement of Revenues, Expenditures, and Changes in Fund Balance
2021-2022 Proposed Budget Worksheet

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	Current FY 2021	FY 2021 Projections	FY 2022 Budget
Revenues:						
Contributions	\$ 494,171	\$ 563,309	\$ 399,790	\$ 758,558	\$ 1,415,558	\$ 748,000
Fines & Warrants	435,549	510,671	349,302	460,000	350,000	350,000
Franchise Taxes	1,270,927	1,300,076	1,084,860	910,020	1,050,000	1,050,000
Interest	194,429	282,745	167,887	225,000	7,500	7,500
Other Revenue	290,289	109,377	226,535	97,675	100,150	102,650
Permits & Licenses	532,615	580,396	1,113,988	724,700	1,544,500	1,542,500
Property Taxes	2,144,861	2,046,479	2,265,470	2,345,000	3,550,000	3,545,000
Sales Taxes	12,514,930	12,594,274	12,291,928	11,590,000	12,585,000	12,590,000
Services	2,793,800	2,944,373	2,956,463	2,480,177	2,978,851	3,249,205
Enterprise Transfers In	2,384,166	2,530,209	2,603,335	2,668,418	2,668,418	2,668,418
Total Revenues	23,055,737	23,461,910	23,459,557	22,259,548	26,249,977	25,853,273
Expenditures:						
Administrative	\$ 440,324	\$ 378,442	\$ 383,298	\$ 402,043	\$ 381,895	\$ 391,855
Building Permits and Inspections	431,157	430,037	400,824	417,466	399,692	410,992
Mayor and Council	50,181	53,937	58,628	96,430	57,444	85,660
City Secretary	334,847	345,929	327,110	410,481	356,911	448,484
Human Resources	385,669	425,832	434,353	452,570	447,477	460,572
Finance	715,775	735,395	871,849	789,052	911,435	856,852
Information Systems	617,431	707,607	829,172	799,482	778,210	861,811
Legal	117,595	130,302	144,705	140,000	120,000	140,000
Non-Departmental*	454,552	1,143,516	757,835	758,900	1,142,974	1,182,838
Police	5,601,726	5,336,682	5,915,354	6,203,875	6,277,588	6,307,184
Municipal Court	357,447	414,407	401,138	434,415	402,116	442,404
Community Center	157,147	165,205	147,274	168,935	158,316	168,355
Fire	2,595,167	2,773,459	2,747,943	3,027,521	2,968,357	3,164,100
Emergency Management	19,570	30,894	19,626	15,275	24,900	21,800
ESD#15 Station 5	655,533	754,442	837,626	920,021	898,965	1,012,257
Public Works Administration	55,622	62,604	66,849	71,462	63,397	77,334
Garage	130,720	154,130	156,336	177,191	169,954	189,313
Parks	1,105,558	989,835	1,092,566	975,748	1,026,119	743,308
Streets	2,008,206	1,786,766	1,109,920	1,464,796	1,463,669	1,544,286
Sanitation	1,595,279	1,600,929	1,758,032	2,115,300	1,815,200	1,815,200
Engineering and Planning	562,308	532,564	496,004	572,323	554,340	567,746
Facilities Maintenance	745,872	796,353	605,992	710,673	1,007,352	848,285
Transfer Out to Hotel Occupancy *	20,000	100,000	126,000	126,000	126,000	126,000
Transfer Out to Health Insurance *	2,211,241	2,300,000	2,300,000	2,327,000	2,327,000	2,600,581
COLA/Salary Survey					128,474.00	732,565
Total Expenditures	\$ 21,368,925	\$ 22,149,268	\$ 21,988,434	\$ 23,576,959	\$ 24,007,785	\$ 25,199,782
Revenues Over/(Under) Expenditures	\$ 1,686,812	\$ 1,312,642	\$ 1,471,123	\$ (1,317,411)	\$ 2,242,192	\$ 653,491
Beginning Fund Balance	\$ 13,060,996	\$ 14,750,551	\$ 16,063,193	\$ 17,534,316	\$ 17,534,316	\$ 19,776,508
Ending Fund Balance	\$ 14,750,551	\$ 16,063,193	\$ 17,534,316	\$ 16,216,905	\$ 19,776,508	\$ 20,429,998
25% of Operating Expenses - Target	69%	73%	80%	69%	82%	81%

CITY OF TOMBALL
GENERAL FUND REVENUES - 100

	2018	2019	2020	2021	2021	2022
GENERAL FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTIONS	BUDGET
5110 CURRENT TAXES	2,057,193	2,077,795	2,243,764	2,300,000	3,500,000	3,500,000
5120 DELINQUENT TAXES	55,317	(49,556)	11,048	30,000	30,000	30,000
5130 PENALTY,INTEREST,ATTY FEES	32,351	18,241	10,658	15,000	20,000	15,000
5140 SALES TAX	12,427,660	12,506,119	12,214,957	11,500,000	12,500,000	12,500,000
5141 ALCOHOLIC BEVERAGE TAX	73,760	71,190	65,646	75,000	70,000	75,000
5150 ELECTRICAL FRANCHISE TAX	700,345	709,538	728,145	425,000	730,000	730,000
5160 T.V. CABLE FRANCHISE TAX	157,065	87,781	75,381	80,000	65,000	65,000
5161 1% IN KIND/ PEG FEES	31,413	36,291	2,550	35,000	30,000	30,000
5170 COMMUNICATIONS ROW LINE FEE	213,074	267,655	249,841	250,000	225,000	225,000
5175 SANITATION FRANCHISE TAX	169,030	198,799	28,924	120,000	-	-
5190 BINGO TAX	-	10	19	20	-	-
5200 BUILDING PERMITS	261,428	240,597	551,773	276,000	925,000	925,000
5210 CONSTRUCTION PERMITS	55,641	124,635	278,919	213,000	200,000	200,000
5215 PLUMBING PERMIT	28,214	27,355	45,935	36,000	75,000	75,000
5220 MECHANICAL PERMITS	28,456	25,302	33,010	36,000	50,000	50,000
5230 ELECTRICAL PERMITS	37,907	41,059	69,858	45,000	150,000	150,000
5235 FIRE PERMIT FEES	64,320	64,549	73,406	63,000	70,000	70,000
5240 OTHER PERMITS	4,282	5,455	7,064	5,000	5,000	5,000
5245 MISCELLANEOUS PERMIT FEES	200	2,979	5,116	500	500	500
5250 MIXED BEVERAGE FEES	13,510	16,965	11,325	15,000	15,000	15,000
5255 LICENSE FEES	4,005	4,500	510	3,000	3,000	3,000
5260 AMBULANCE PERMITS	7,400	7,100	4,000	8,000	6,000	6,000
5300 MUNICIPAL COURT FINES	233,134	251,127	180,306	225,000	170,000	170,000
5310 COURT COSTS/ADMIN FEES	125,170	204,312	121,458	175,000	145,000	145,000
5320 COURT WARRANT FEES	52,130	34,358	36,914	40,000	30,000	30,000
5340 TIME PYMT.FEE-10% CITY JUDICL.	754	506	665	1,000	500	500
5341 TIME PAYMENT FEE-40% FOR CITY	3,016	2,038	3,084	4,000	2,500	2,500
5430 SANITATION FEES	1,844,191	1,652,997	1,791,282	1,250,000	1,750,000	1,750,000
5440 PLAT FEES	11,693	14,305	9,118	12,000	10,000	10,000
5441 REZONING APPLICATION FEE	8,468	3,867	2,992	5,000	8,000	8,000
5442 CONDITIONAL USE PERMIT	1,800	1,800	1,800	4,000	1,000	4,000
5443 PLANNED DEVELOPMENT	1,000	-	3,700	-	1,000	1,000
5444 SITE PLAN REVIEW	15,261	11,819	22,000	15,000	35,000	30,000
5445 PLAN REVIEW FEES- OTHER	200	1,040	1,538	200	1,000	1,000
5446 ZONING FEES- OTHER	2,340	4,035	3,250	3,000	4,000	4,000
5450 BIRTH AND DEATH CERTIFICATE FEES	57,844	57,968	45,461	50,000	50,000	50,000
5451 NOTARY FEES	88	151	85	75	50	50
5460 ALARM SYSTEM REGISTRATION FEES	24,475	19,650	16,885	17,000	10,000	10,000
5461 FALSE ALARM SERVICE FEE	21,345	18,330	6,875	15,000	2,000	2,000
5470 EMERGENCY SERVICE DISTRCT FEES	173,884	246,171	215,000	217,000	229,000	229,000
5472 ESD#15 S5 OPERATING COST REIMBURSEMENT	23,293	30,062	25,756	26,844	30,115	27,053
5474 ESD#15 STATION 5 PAYROLL REIMBURSEMENT	594,066	877,239	809,054	866,333	838,486	1,121,902
5480 LIFE SAFETY PLAN REVIEW	2,400	2,230	10,284	2,500	3,000	3,000
5481 STATE LICENSED FACILITIES	1,380	1,590	1,685	1,500	2,500	2,500
5482 ANNUAL FIRE INSPECTIONS	600	1,050	-	1,500	750	750
5500 SALE OF CITY PROPERTY	235,899	53,059	166,059	40,000	40,000	40,000
5505 RENT REVENUES	4	-	-	-	-	-
5510 COMMUNITY CENTER FEES	30,317	26,558	20,343	20,000	25,000	25,000
5515 CONGREGATE MEAL SERV. REVENUE	9,665	11,418	5,318	7,500	-	2,500
5520 PARK RENTAL FEE	10,710	9,000	4,375	7,500	10,000	10,000
5550 MISCELLANEOUS INCOME	44,573	44,749	55,073	50,000	60,000	60,000
5560 RETURNED CHECK FINES	60	-	-	100	100	100
5690 SANITATION PENALTY	30,640	19,859	16,339	20,000	30,000	20,000
5730 SCHOOL RESOURCE OFFICERS (SRO)	465,175	369,322	362,860	620,558	620,558	713,000
5740 OTHER GRANTS	3,996	168,987	11,930	113,000	770,000	10,000
5770 TEDC CONTRIBUTIONS	25,000	25,000	25,000	25,000	25,000	25,000

CITY OF TOMBALL
GENERAL FUND REVENUES - 100

	2018	2019	2020	2021	2021	2022
GENERAL FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTIONS	BUDGET
5800 INTEREST INCOME	203,902	278,243	167,887	225,000	7,500	7,500
5801 UNREALIZED GAIN ON INVESTMENTS	(9,473)	4,502	-	-	-	-
5961 ENTERPRISE TRANSFERS IN	2,384,166	2,530,209	2,603,335	2,668,418	2,668,418	2,668,418
TOTAL GENERAL FUND REVENUES	\$ 23,055,737	\$ 23,461,910	\$ 23,459,557	\$ 22,259,548	\$ 26,249,977	\$ 25,853,273

CITY OF TOMBALL	
FUND	DIVISION
GENERAL FUND	100-111 ADMINISTRATIVE
DETAILS	

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$259,395	\$263,494	\$247,786	\$212,560	\$251,151
6009 WAGES-OTHER	\$13,992	\$12,258	\$13,497	\$7,425	\$13,355
6011 VACATION PAY	\$9,964	\$11,932	\$19,910	\$28,248	\$13,714
6012 SICK PAY	\$4,278	\$0	\$11,248	\$39,176	\$11,129
6013 EMERGENCY PAY	\$0	\$507	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$4,411	\$4,499	\$4,499	\$2,068
6019 MISCELLANEOUS PAY	\$875	\$995	\$1,115	\$1,115	\$420
6021 FICA-MED/SS	\$21,163	\$21,341	\$24,312	\$21,705	\$23,836
6022 TMRS-EMPLOYER	\$41,557	\$42,874	\$43,126	\$41,875	\$42,282
6025 WORKER COMPENSATION INS.	\$176	\$180	\$200	\$145	\$200
PERSONNEL SERVICES	\$351,401	\$357,991	\$365,693	\$356,748	\$358,155
6101 OFFICE AND COMPUTER SUPPLIES	\$832	\$284	\$1,200	\$750	\$1,000
6102 EDUCATIONAL SUPPLIES	\$51	\$488	\$500	\$500	\$500
6105 FOOD SUPPLIES	\$139	\$269	\$1,000	\$500	\$1,000
6107 CLOTHING AND UNIFORMS	\$255	\$366	\$400	\$400	\$400
6108 FUEL, OIL, AND LUBRICANTS	\$11	\$0	\$0	\$0	\$0
6109 POSTAGE	\$0	(\$5)	\$0	\$0	\$0
6119 OTHER SUPPLIES	\$129	\$134	\$1,000	\$1,250	\$1,000
SUPPLIES	\$1,418	\$1,534	\$4,100	\$3,400	\$3,900
6205 VEHICLE MAINTENANCE	\$255	\$0	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$255	\$0	\$0	\$0	\$0
6304 PROFESSIONAL SERVICES, OTHER	\$295	\$0	\$0	\$0	\$0
6312 COMMUNICATION SERVICES	\$2,375	\$2,199	\$2,700	\$2,400	\$2,500
6329 OTHER SERVICES	\$325	\$227	\$1,000	\$200	\$500
6332 TRAVEL AND MEALS	\$2,005	\$431	\$4,000	\$1,000	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$3,782	\$3,635	\$4,000	\$4,000	\$4,000
6334 AUTOMOBILE ALLOWANCES	\$16,912	\$16,688	\$16,800	\$13,147	\$16,800
6337 TRAINING	(\$325)	\$593	\$3,750	\$1,000	\$2,000
SERVICES AND CHARGES	\$25,369	\$23,772	\$32,250	\$21,747	\$29,800
TOTAL GENERAL-ADMINISTRATIVE	\$378,442	\$383,298	\$402,043	\$381,895	\$391,855

FUND		CITY OF TOMBALL		DIVISION	
GENERAL FUND		DEPARTMENT		100-112 PERMITS/INSPCTNS.	
		PERMITS/INSPCTNS.			
DETAILS					

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$127,275	\$127,336	\$125,812	\$117,208	\$117,452
6003 WAGES-FULL TIME	\$156,440	\$130,702	\$130,656	\$140,687	\$129,716
6005 WAGES-OVERTIME	\$1,916	\$1,077	\$2,805	\$2,805	\$2,750
6009 WAGES-OTHER	\$14,858	\$12,595	\$13,449	\$6,279	\$13,020
6011 VACATION PAY	\$13,090	\$15,114	\$15,173	\$10,624	\$14,072
6012 SICK PAY	\$13,255	\$11,021	\$11,208	\$9,691	\$10,850
6013 EMERGENCY PAY	\$337	\$399	\$0	\$717	\$0
6015 SICK TIME BUYBACK	\$0	\$2,153	\$1,221	\$0	\$2,577
6019 MISCELLANEOUS PAY	\$1,955	\$2,030	\$1,825	\$1,825	\$1,090
6021 FICA-MED/SS	\$23,086	\$21,479	\$23,385	\$21,453	\$22,411
6022 TMRS-EMPLOYER	\$45,271	\$42,008	\$41,482	\$39,501	\$39,754
6025 WORKER COMPENSATION INS.	\$1,000	\$1,048	\$1,000	\$722	\$1,000
PERSONNEL SERVICES	\$398,482	\$366,962	\$368,016	\$351,512	\$354,692
6101 OFFICE AND COMPUTER SUPPLIES	\$2,861	\$3,333	\$2,400	\$6,000	\$3,000
6102 EDUCATIONAL SUPPLIES	\$356	\$651	\$1,000	\$1,000	\$1,000
6105 FOOD SUPPLIES	\$19	\$40	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$2,088	\$1,368	\$3,000	\$3,000	\$3,000
6108 FUEL, OIL AND LUBRICANTS	\$7,199	\$7,018	\$7,500	\$7,500	\$7,500
6119 OTHER SUPPLIES	\$38	\$0	\$0	\$0	\$0
SUPPLIES	\$12,561	\$12,411	\$13,900	\$17,500	\$14,500
6205 VEHICLE MAINTENANCE	\$1,980	\$1,791	\$5,000	\$3,000	\$3,000
REPAIRS AND MAINTENANCE	\$1,980	\$1,791	\$5,000	\$3,000	\$3,000
6304 PROFESSIONAL SERVICES, OTHER	\$305	\$4,594	\$10,000	\$10,000	\$10,000
6312 COMMUNICATION SERVICES	\$4,674	\$5,577	\$4,500	\$4,500	\$4,500
6329 OTHER SERVICES	(\$323)	\$0	\$0	\$0	\$0
6332 TRAVEL AND MEALS	\$5,070	\$3,882	\$5,500	\$5,880	\$12,000
6333 DUES AND SUBSCRIPTIONS	\$912	\$485	\$1,500	\$1,500	\$1,500
6337 TRAINING	\$6,320	\$4,766	\$8,250	\$5,000	\$10,000
6362 PERMITS AND LICENSES	\$55	\$357	\$800	\$800	\$800
SERVICES AND CHARGES	\$17,013	\$19,661	\$30,550	\$27,680	\$38,800
TOTAL GENERAL-PERMITS/INSPCTNS.	\$430,037	\$400,824	\$417,466	\$399,692	\$410,992

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	MAYOR AND COUNCIL	100-113 MAYOR AND COUNCIL
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6004 WAGES- PART TIME	\$23,904	\$24,896	\$30,600	\$25,371	\$30,600
6021 FICA- MED/ SS	\$1,823	\$1,905	\$2,341	\$1,941	\$2,341
6025 WORKER COMPENSATION INS.	\$35	\$36	\$39	\$32	\$39
PERSONNEL SERVICES	\$25,763	\$26,837	\$32,980	\$27,344	\$32,980
6101 OFFICE AND COMPUTER SUPPLIES	\$65	\$162	\$100	\$50	\$80
6105 FOOD SUPPLIES	\$2,071	\$2,628	\$2,000	\$2,500	\$2,500
6107 CLOTHING AND UNIFORMS	\$0	\$134	\$0	\$0	\$0
6119 OTHER SUPPLIES	\$9,989	\$5,747	\$12,000	\$15,000	\$12,000
SUPPLIES	\$12,125	\$8,671	\$14,100	\$17,550	\$14,580
6304 PROFESSIONAL SERVICES- OTHER	\$0	\$7,507	\$20,000	\$2,000	\$10,000
6329 OTHER SERVICES	\$0	\$0	\$100	\$50	\$100
6332 TRAVEL AND MEALS	\$0	\$0	\$5,000	\$1,000	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$4,331	\$3,960	\$7,000	\$5,000	\$5,000
6337 TRAINING	\$0	\$220	\$2,250	\$1,500	\$3,000
6398 BANQUETS, DEDICATION, RECEP	\$11,717	\$11,433	\$15,000	\$3,000	\$15,000
SERVICES AND CHARGES	\$16,048	\$23,120	\$49,350	\$12,550	\$38,100
TOTAL MAYOR AND COUNCIL	\$53,937	\$58,628	\$96,430	\$57,444	\$85,660

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	CITY SECRETARY	100-114 CITY SECRETARY
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$134,465	\$146,856	\$142,059	\$144,641	\$142,629
6003 WAGES-FULL TIME	\$64,590	\$52,270	\$72,187	\$65,456	\$72,194
6005 WAGES-OVERTIME	\$1,078	\$2,234	\$4,080	\$3,000	\$4,000
6009 WAGES-OTHER	\$10,523	\$11,093	\$11,585	\$5,722	\$11,585
6011 VACATION PAY	\$17,018	\$16,594	\$17,052	\$11,314	\$17,052
6012 SICK PAY	\$6,891	\$4,100	\$9,654	\$16,096	\$9,654
6013 EMERGENCY PAY	\$834	\$466	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$2,231	\$3,228	\$934	\$3,862
6019 MISCELLANEOUS PAY	\$2,455	\$2,695	\$2,460	\$2,460	\$2,700
6021 FICA-S.S. AND MEDICARE TAXES	\$17,581	\$17,624	\$20,342	\$18,977	\$20,453
6022 TMRS-EMPLOYER	\$32,969	\$33,176	\$36,084	\$34,345	\$36,280
6025 WORKER COMPENSATION INS.	\$352	\$361	\$400	\$291	\$400
PERSONNEL SERVICES	\$288,755	\$289,700	\$319,131	\$303,236	\$320,809
6101 OFFICE AND COMPUTER SUPPLIES	\$17,767	\$7,406	\$12,000	\$10,000	\$12,000
6102 EDUCATIONAL SUPPLIES	\$730	\$361	\$1,000	\$800	\$1,000
6104 JANITORIAL AND CLEANING SUPPLY	\$398	\$1,062	\$500	\$1,000	\$1,000
6105 FOOD SUPPLIES	\$938	\$1,503	\$1,200	\$1,200	\$1,300
6109 POSTAGE	\$135	\$467	\$1,000	\$750	\$1,000
6119 OTHER SUPPLIES	\$110	\$410	\$600	\$600	\$600
SUPPLIES	\$20,077	\$11,211	\$16,300	\$14,350	\$16,900
6201 OFFICE EQUIPMENT MAINT.	\$0	\$0	\$200	\$50	\$200
REPAIRS AND MAINTENANCE	\$0	\$0	\$200	\$50	\$200
6304 PROF.SERV.-OTHER	\$1,660	\$4,460	\$15,000	\$10,000	\$15,000
6312 COMMUNICATION SERVICES	\$772	\$895	\$900	\$900	\$900
6316 PRINTING AND BINDING	\$25	\$0	\$75	\$75	\$75
6329 OTHER SERVICES	\$921	\$0	\$0	\$450	\$600
6332 TRAVEL AND MEALS	\$6,463	\$5,735	\$5,500	\$4,050	\$5,500
6333 DUES AND SUBSCRIPTIONS	\$2,142	\$2,245	\$3,500	\$2,500	\$3,500
6335 ADVERTISING COST	\$15,583	\$9,102	\$20,000	\$16,000	\$20,000
6337 TRAINING	\$5,225	\$1,920	\$4,875	\$2,800	\$5,000
6371 ELECTION SERVICES	\$4,187	\$1,217	\$25,000	\$2,500	\$60,000
6398 BANQUETS, DEDICATION, RECEPTIONS	\$119	\$625	\$0	\$0	\$0
SERVICES AND CHARGES	\$37,097	\$26,200	\$74,850	\$39,275	\$110,575
TOTAL CITY SECRETARY	\$345,929	\$327,110	\$410,481	\$356,911	\$448,484

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	HUMAN RESOURCES	100-115 HUMAN RESOURCES
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$108,532	\$110,737	\$108,850	\$116,009	\$108,860
6003 WAGES-FULL TIME	\$100,305	\$106,177	\$101,925	\$107,355	\$101,071
6004 WAGES-PART TIME	\$27,582	\$16,029	\$32,640	\$32,960	\$32,000
6005 WAGES-OVERTIME	\$1,614	\$2,555	\$6,120	\$6,120	\$6,000
6009 WAGES-OTHER	\$11,150	\$11,478	\$11,411	\$4,616	\$11,343
6011 VACATION PAY	\$12,338	\$17,745	\$16,760	\$12,785	\$15,645
6012 SICK PAY	\$3,374	\$1,184	\$9,509	\$5,528	\$9,453
6013 EMERGENCY PAY	\$228	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$3,729	\$3,804	\$2,956	\$2,956
6019 MISCELLANEOUS PAY	\$1,580	\$1,760	\$1,940	\$1,705	\$1,885
6021 FICA-S.S. AND MEDICARE TAXES	\$19,160	\$19,087	\$22,578	\$21,632	\$22,293
6022 TMRS-EMPLOYER	\$32,720	\$35,246	\$35,483	\$35,193	\$35,066
6025 WORKER COMPENSATION INS.	\$264	\$271	\$300	\$218	\$300
6026 STATE UNEMPLOYMENT TAXES	\$0	\$2,156	\$10,000	\$10,000	\$10,000
6030 TUITION REIMBURSEMENT	\$0	\$0	\$0	\$0	\$4,000
PERSONNEL SERVICES	\$318,847	\$328,154	\$361,320	\$357,077	\$360,872
6101 OFFICE AND COMPUTER SUPPLIES	\$6,044	\$5,400	\$4,800	\$4,800	\$7,200
6102 EDUCATIONAL SUPPLIES	\$1,360	\$0	\$750	\$750	\$750
6105 FOOD SUPPLIES	\$3,463	\$5,524	\$3,000	\$3,000	\$5,000
6107 CLOTHING AND UNIFORMS	\$0	\$276	\$300	\$300	\$300
6109 POSTAGE	\$40	\$114	\$100	\$150	\$150
6119 OTHER SUPPLIES	\$6,396	\$10,701	\$6,000	\$6,000	\$6,000
SUPPLIES	\$17,303	\$22,016	\$14,950	\$15,000	\$19,400
6304 PROF.SERV.-OTHER	\$15,000	\$500	\$6,000	\$6,000	\$6,000
6312 COMMUNICATION SERVICES	\$774	\$894	\$900	\$900	\$900
6329 OTHER SERVICES	\$31,613	\$45,368	\$35,000	\$35,000	\$35,000
6332 TRAVEL AND MEALS	\$6,359	\$2,337	\$2,900	\$1,000	\$2,900
6333 DUES AND SUBSCRIPTIONS	\$689	\$348	\$1,500	\$1,500	\$1,500
6335 ADVERTISING COST	\$28	\$2,428	\$2,000	\$1,000	\$2,000
6337 TRAINING	\$24,064	\$22,713	\$18,000	\$18,000	\$20,000
6398 BANQUETS, DEDICATION, RECEP	\$11,154	\$9,594	\$10,000	\$12,000	\$12,000
SERVICES AND CHARGES	\$89,682	\$84,182	\$76,300	\$75,400	\$80,300
TOTAL HUMAN RESOURCES	\$425,832	\$434,353	\$452,570	\$447,477	\$460,572

FUND	CITY OF TOMBALL	DIVISION
GENERAL FUND	DEPARTMENT	100-116 FINANCE
	FINANCE	
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$247,226	\$270,969	\$261,819	\$277,091	\$261,808
6003 WAGES-FULL TIME	\$66,417	\$68,879	\$72,819	\$75,999	\$71,986
6004 WAGES-PART TIME	\$960	\$0	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$1,551	\$1,272	\$1,530	\$1,530	\$1,500
6009 WAGES-OTHER	\$18,810	\$17,435	\$17,783	\$9,628	\$17,783
6011 VACATION PAY	\$16,643	\$16,074	\$19,593	\$15,178	\$20,404
6012 SICK PAY	\$8,088	\$3,838	\$14,819	\$8,849	\$14,819
6013 EMERGENCY PAY	\$0	\$0	\$0	\$491	\$0
6015 SICK TIME BUYBACK	\$0	\$3,564	\$5,280	\$4,651	\$5,928
6019 MISCELLANEOUS PAY	\$1,435	\$1,745	\$2,105	\$2,105	\$2,465
6021 FICA-S.S. AND MEDICARE TAXES	\$27,363	\$28,936	\$30,605	\$30,161	\$30,845
6022 TMRS-EMPLOYER	\$49,983	\$53,146	\$54,289	\$54,416	\$54,714
6025 WORKER COMPENSATION INS.	\$525	\$541	\$600	\$436	\$600
PERSONNEL SERVICES	\$439,001	\$466,399	\$481,242	\$480,535	\$482,852
6101 OFFICE AND COMPUTER SUPPLIES	\$2,652	\$4,692	\$3,200	\$4,000	\$4,000
6102 EDUCATIONAL SUPPLIES	\$220	\$228	\$500	\$250	\$500
6105 FOOD SUPPLIES	\$86	\$315	\$350	\$350	\$350
6107 CLOTHING AND UNIFORMS	\$416	\$704	\$650	\$650	\$750
6108 FUEL, OIL AND LUBRICANTS	\$0	\$108	\$150	\$0	\$0
6109 POSTAGE	\$65	\$35	\$150	\$100	\$150
6119 OTHER SUPPLIES	\$54	\$94	\$200	\$200	\$200
SUPPLIES	\$3,493	\$6,176	\$5,200	\$5,550	\$5,950
6204 OTHER EQUIPMENT MAINTENANCE	\$360	\$370	\$500	\$500	\$0
REPAIRS AND MAINTENANCE	\$360	\$370	\$500	\$500	\$0
6301 PROF.SERV.-AUDIT AND ACCTNG.	\$69,380	\$89,750	\$70,000	\$80,000	\$80,000
6304 PROF.SERV.-OTHER	\$16,473	\$12,580	\$15,000	\$85,000	\$25,000
6312 COMMUNICATION SERVICES	\$1,750	\$1,712	\$2,000	\$2,500	\$3,000
6316 PRINTING AND BINDING	\$956	\$0	\$1,000	\$350	\$350
6317 APPRAISAL SERVICES	\$47,532	\$50,510	\$50,000	\$52,000	\$52,000
6320 COMPUTER SOFTWARE SERVICE	\$0	\$0	\$8,360	\$0	\$0
6329 OTHER SERVICES	\$0	\$1	\$0	\$0	\$0
6332 TRAVEL AND MEALS	\$5,592	\$1,475	\$3,500	\$300	\$3,500
6333 DUES AND SUBSCRIPTIONS	\$3,510	\$2,705	\$2,500	\$2,700	\$2,700
6335 ADVERTISING COST	\$4,843	\$6,496	\$3,000	\$3,000	\$3,000
6337 TRAINING	\$3,856	\$1,174	\$3,750	\$4,000	\$3,500
6397 CREDIT CARD PROCESSING FEE	\$121,879	\$212,027	\$125,000	\$175,000	\$175,000
6399 SERVICE CHARGES	\$16,770	\$20,474	\$18,000	\$20,000	\$20,000
SERVICES AND CHARGES	\$292,541	\$398,904	\$302,110	\$424,850	\$368,050
TOTAL FINANCE	\$735,395	\$871,849	\$789,052	\$911,435	\$856,852

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	INFORMATION SYSTEMS	100-117 INFORMATION SYSTEMS
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES- ADMINISTRATIVE	\$183,048	\$155,365	\$147,191	\$157,621	\$147,170
6003 WAGES- FULL TIME	\$20,494	\$55,902	\$53,811	\$57,449	\$52,756
6005 WAGES-OVERTIME	\$296	\$1,164	\$2,550	\$2,000	\$2,500
6009 WAGES- OTHER	\$10,660	\$10,491	\$10,885	\$5,646	\$10,827
6011 VACATION PAY	\$12,440	\$12,089	\$16,104	\$12,348	\$16,007
6012 SICK PAY	\$3,633	\$0	\$9,071	\$4,511	\$9,022
6015 SICK TIME BUYBACK	\$0	\$3,557	\$3,628	\$3,609	\$3,609
6019 MISCELLANEOUS PAY	\$1,795	\$1,975	\$2,155	\$2,155	\$2,335
6021 FICA-S.S. AND MEDICARE TAXES	\$18,541	\$19,126	\$19,881	\$19,640	\$19,796
6022 TMRS-EMPLOYER	\$33,762	\$34,896	\$35,266	\$35,128	\$35,115
6025 WORKER COMPENSATION INS.	\$931	\$965	\$990	\$853	\$990
PERSONNEL SERVICES	\$285,600	\$295,532	\$301,532	\$300,960	\$300,127
6101 OFFICE AND COMPUTER SUPPLIES	\$50,913	\$38,435	\$32,000	\$32,000	\$40,000
6103 COMPUTER EQUIPMENT <\$20,000	\$0	\$65,480	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$103	\$0	\$500	\$500	\$500
6109 POSTAGE	\$0	\$0	\$100	\$100	\$100
6119 OTHER SUPPLIES	\$64	\$0	\$0	\$200	\$200
SUPPLIES	\$51,081	\$103,916	\$32,600	\$32,800	\$40,800
6201 OFFICE EQUIPMENT MAINTENANCE	\$8,660	\$968	\$25,000	\$25,000	\$7,500
6202 COMPUTER EQUIPMENT MAINT	\$0	\$690	\$1,000	\$1,000	\$1,000
REPAIRS AND MAINTENANCE	\$8,660	\$1,658	\$26,000	\$26,000	\$8,500
6304 PROF.SERV.-OTHER	\$10,415	\$29,580	\$40,000	\$40,000	\$60,000
6312 COMMUNICATION SERVICES	\$78,091	\$80,249	\$90,000	\$70,000	\$70,000
6320 COMPUTER SOFTWARE SERV.	\$337,295	\$307,576	\$295,000	\$295,000	\$368,034
6329 OTHER SERVICES	\$62	\$0	\$0	\$0	\$0
6332 TRAVEL AND MEALS	\$87	\$0	\$1,500	\$600	\$1,500
6333 DUES AND SUBSCRIPTIONS	\$400	\$1,120	\$1,000	\$1,000	\$1,000
6334 AUTOMOBILE ALLOWANCES	\$9,650	\$9,541	\$9,600	\$9,600	\$9,600
6337 TRAINING	\$1,267	\$0	\$2,250	\$2,250	\$2,250
SERVICES AND CHARGES	\$437,267	\$428,067	\$439,350	\$418,450	\$512,384
6999 TRANSFER TO CAPITAL PROJ. FUND	(\$75,000)	\$0	\$0	\$0	\$0
TRANSFERS	(\$75,000)	\$0	\$0	\$0	\$0
TOTAL INFORMATION SYSTEMS	\$707,607	\$829,172	\$799,482	\$778,210	\$861,811

FUND	CITY OF TOMBALL	DIVISION
GENERAL FUND	DEPARTMENT LEGAL	100-118 LEGAL
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6102 EDUCATIONAL SUPPLIES	\$0	\$221	\$0	\$0	\$0
SUPPLIES	\$0	\$221	\$0	\$0	\$0
6303 PROF.SERV.-LEGAL	\$130,302	\$144,484	\$140,000	\$120,000	\$140,000
SERVICES AND CHARGES	\$130,302	\$144,484	\$140,000	\$120,000	\$140,000
TOTAL LEGAL	\$130,302	\$144,705	\$140,000	\$120,000	\$140,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	NON-DEPARTMENTAL	100-119 NON-DEPARTMENTAL
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$3,055	\$9,369	\$3,600	\$7,500	\$6,000
6104 JANITORIAL SUPPLIES	\$0	\$1,840	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$43	\$283	\$0	\$0	\$0
6109 POSTAGE	\$9,022	\$6,939	\$9,000	\$6,000	\$6,000
6119 OTHER SUPPLIES	\$0	\$3,158	\$0	\$2,900	\$0
SUPPLIES	\$12,077	\$21,590	\$12,600	\$16,400	\$12,000
6304 PROF. SERVICES - OTHER	\$0	\$0	\$15,000	\$30,000	\$30,000
6329 OTHER SERVICES	\$36,368	\$42,214	\$25,000	\$41,531	\$55,300
6330 INSURANCE	\$317,058	\$365,450	\$350,000	\$400,000	\$400,000
6332 TRAVEL AND MEALS	\$0	\$69	\$0	\$0	\$0
6333 DUES AND SUBSCRIPTIONS	\$0	\$99	\$0	\$0	\$0
6336 EQUIPMENT RENTALS	\$30,174	\$23,776	\$32,000	\$28,694	\$31,200
6339 PRIOR YEAR DELINQUENT TAXES	\$0	\$0	\$30,000	\$0	\$0
6340 SPECIAL EVENTS	\$45,643	\$38,714	\$47,300	\$47,300	\$47,300
6346 ECONOMIC DEVELOPMENT AGREEMENT	\$156,937	\$150,418	\$150,000	\$150,000	\$172,500
6399 SERVICE CHARGES	\$0	\$0	\$0	\$13,500	\$0
SERVICES AND CHARGES	\$586,179	\$620,740	\$634,300	\$711,025	\$736,300
6406 LAND AND BUILDINGS	\$266,624	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$266,624	\$0	\$0	\$0	\$0
6691 TRANSFER OUT	\$100,000	\$126,000	\$126,000	\$126,000	\$126,000
6692 TRANSFER TO EMP. BEN. TRUST	\$2,300,000	\$2,300,000	\$2,327,000	\$2,327,000	\$2,600,581
6998 TRANSFER TO FLEET REPLACEMENT	\$278,636	\$115,505	\$112,000	\$415,549	\$434,538
TRANSFERS	\$2,678,636	\$2,541,505	\$2,565,000	\$2,868,549	\$3,161,119
TOTAL NON-DEPARTMENTAL	\$3,543,516	\$3,183,835	\$3,211,900	\$3,595,974	\$3,909,419

FUND	CITY OF TOMBALL	DIVISION
GENERAL FUND	DEPARTMENT POLICE DEPARTMENT	100-121 -POLICE DEPARTMENT
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$274,534	\$251,165	\$277,783	\$211,925	\$277,706
6003 WAGES-FULL TIME	\$2,584,865	\$2,999,822	\$3,237,222	\$3,372,430	\$3,206,372
6004 WAGES-PART TIME	\$35,508	\$44,800	\$66,226	\$66,198	\$66,227
6005 WAGES-OVERTIME	\$503,205	\$552,681	\$429,112	\$429,114	\$420,000
6009 WAGES-OTHER	\$173,163	\$177,722	\$184,779	\$89,210	\$183,734
6011 VACATION PAY	\$186,370	\$189,401	\$220,153	\$179,347	\$223,944
6012 SICK PAY	\$109,649	\$119,871	\$153,982	\$136,072	\$153,112
6013 EMERGENCY PAY	\$3,886	\$2,506	\$0	\$4,474	\$0
6015 SICK TIME BUYBACK	\$0	\$16,553	\$21,237	\$11,992	\$37,975
6019 MISCELLANEOUS PAY	\$25,830	\$26,315	\$26,020	\$25,845	\$29,440
6021 FICA-MED/SS	\$287,140	\$321,888	\$354,799	\$340,867	\$353,975
6022 TMRS-EMPLOYER	\$529,530	\$595,830	\$620,376	\$607,905	\$617,668
6025 WORKER COMPENSATION INS.	\$56,466	\$56,277	\$59,736	\$50,659	\$60,731
PERSONNEL SERVICES	\$4,770,146	\$5,354,833	\$5,651,425	\$5,526,038	\$5,630,884
6101 OFFICE AND COMPUTER SUPPLIES	\$12,272	\$14,418	\$12,000	\$12,000	\$12,000
6102 EDUCATIONAL SUPPLIES	\$117	\$82	\$1,500	\$1,500	\$1,000
6104 JANITORIAL SUPPLIES	\$683	\$729	\$650	\$650	\$700
6105 FOOD SUPPLIES	\$10,184	\$9,431	\$6,500	\$11,000	\$10,000
6106 MATERIALS AND PARTS	\$63,393	\$59,605	\$95,000	\$95,000	\$115,200
6107 CLOTHING AND UNIFORMS	\$48,371	\$65,432	\$40,000	\$58,000	\$70,000
6108 FUEL, OIL AND LUBRICANTS	\$83,837	\$69,369	\$90,000	\$90,000	\$90,000
6109 POSTAGE	\$315	\$210	\$1,000	\$500	\$500
6119 OTHER SUPPLIES	\$1,351	\$1,001	\$0	\$1,000	\$21,000
6130 FURNITURE <\$20,000	\$0	\$69	\$0	\$5,500	\$3,000
SUPPLIES	\$220,523	\$220,346	\$246,650	\$275,150	\$323,400
6201 OFFICE EQUIPMENT MAINTENANCE	\$0	\$611	\$1,500	\$500	\$1,000
6204 OTHER EQUIPMENT MAINTENANCE	\$9,392	\$18,963	\$10,000	\$182,000	\$10,000
6205 VEHICLE MAINTENANCE	\$96,097	\$78,947	\$75,000	\$75,000	\$75,000
6206 BUILDING MAINTENANCE	\$14,595	\$78	\$6,000	\$0	\$0
REPAIRS AND MAINTENANCE	\$120,084	\$98,599	\$92,500	\$257,500	\$86,000
6304 PROFESSIONAL SERVICES,OTHER	\$20,206	\$19,983	\$15,000	\$12,000	\$12,000
6312 COMMUNICATION SERVICES	\$78,667	\$82,130	\$70,000	\$70,000	\$75,000
6318 ANIMAL CONTROL-HARRIS COUNTY	\$24,000	\$22,000	\$24,000	\$24,000	\$24,000
6320 SOFTWARE SERVICE	\$4,983	\$27,526	\$0	\$0	\$0
6324 JAIL SERVICE EXPENSE	\$2,024	\$2,741	\$10,000	\$5,000	\$5,000
6325 BUY MONEY	\$2,500	\$0	\$2,000	\$1,000	\$2,000
6328 BIKE PATROL	\$2,880	\$80	\$1,000	\$1,000	\$1,000
6329 OTHER SERVICES	\$2,862	\$5,412	\$3,400	\$4,500	\$4,500
6332 TRAVEL AND MEALS	\$38,299	\$13,861	\$12,500	\$12,500	\$45,000
6333 DUES AND SUBSCRIPTIONS	\$5,437	\$6,313	\$5,000	\$4,000	\$5,000

FUND	CITY OF TOMBALL DEPARTMENT	DIVISION
GENERAL FUND	POLICE DEPARTMENT	100-121 -POLICE DEPARTMENT
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6335 ADVERTISING COST	\$0	\$25	\$0	\$0	\$0
6336 EQUIPMENT RENTALS	\$369	\$291	\$400	\$400	\$400
6337 TRAINING	\$40,607	\$34,973	\$30,000	\$30,000	\$45,000
SERVICES AND CHARGES	\$222,833	\$215,336	\$173,300	\$164,400	\$218,900
6404 RADIO EQUIPMENT	\$0	\$24,962	\$40,000	\$54,500	\$48,000
6405 VEHICLE EQUIPMENT	\$3,096	\$1,279	\$0	\$0	\$0
CAPITAL OUTLAY	\$3,096	\$26,240	\$40,000	\$54,500	\$48,000
TOTAL-POLICE DEPARTMENT	\$5,336,682	\$5,915,354	\$6,203,875	\$6,277,588	\$6,307,184

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	MUNICIPAL COURT	100-122 - MUNICIPAL COURT
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$69,284	\$72,510	\$70,586	\$75,805	\$70,562
6003 WAGES-FULL TIME	\$126,621	\$138,265	\$141,699	\$133,763	\$144,575
6004 WAGES-PART TIME	\$38,269	\$42,104	\$42,708	\$32,349	\$42,713
6005 WAGES-OVERTIME	\$5,429	\$1,350	\$8,160	\$8,160	\$8,000
6009 WAGES-OTHER	\$11,086	\$10,861	\$11,179	\$4,636	\$11,332
6011 VACATION PAY	\$12,305	\$12,575	\$12,483	\$10,991	\$12,611
6012 SICK PAY	\$18,440	\$3,761	\$9,315	\$7,764	\$9,443
6013 EMERGENCY PAY	\$415	\$414	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$1,948	\$1,267	\$2,034
6019 MISCELLANEOUS PAY	\$2,220	\$840	\$1,235	\$995	\$1,295
6021 FICA-MED/SS	\$21,188	\$21,227	\$23,005	\$20,935	\$23,262
6022 TMRS-EMPLOYER	\$33,760	\$33,133	\$35,013	\$33,199	\$35,468
6025 WORKER COMPENSATION INS.	\$484	\$499	\$559	\$402	\$559
PERSONNEL SERVICES	\$339,501	\$337,538	\$357,890	\$330,266	\$361,854
6101 OFFICE AND COMPUTER SUPPLIES	\$4,179	\$1,497	\$2,800	\$2,000	\$3,500
6102 EDUCATIONAL SUPPLIES	\$377	\$411	\$400	\$400	\$400
6104 JANITORIAL SUPPLIES	\$0	\$8	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$0	\$0	\$0	\$0	\$350
6107 CLOTHING AND UNIFORMS	\$456	\$498	\$500	\$500	\$600
SUPPLIES	\$5,012	\$2,415	\$3,700	\$2,900	\$4,850
6201 OFFICE EQUIPMENT MAINTENANCE	\$300	\$0	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$300	\$0	\$0	\$0	\$0
6303 PROFESSIONAL SERVICES,LEGAL	\$57,300	\$56,500	\$60,000	\$60,000	\$60,000
6312 COMMUNICATION SERVICES	\$774	\$894	\$900	\$900	\$900
6316 PRINTING AND BINDING	\$838	\$989	\$2,500	\$1,500	\$2,000
6329 OTHER SERVICES	\$72	\$114	\$1,500	\$750	\$2,000
6332 TRAVEL AND MEALS	\$3,701	\$938	\$2,500	\$1,000	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$2,049	\$675	\$1,300	\$1,300	\$1,300
6337 TRAINING	\$4,860	\$1,075	\$4,125	\$3,500	\$5,500
SERVICES AND CHARGES	\$69,594	\$61,185	\$72,825	\$68,950	\$75,700
TOTAL-MUNICIPAL COURT	\$414,407	\$401,138	\$434,415	\$402,116	\$442,404

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	COMMUNITY CENTER	100-131 - COMMUNITY CTR
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$47,048	\$50,774	\$47,639	\$51,017	\$47,651
6003 WAGES-FULL TIME	\$29,992	\$30,699	\$30,326	\$30,253	\$29,731
6004 WAGES-PART TIME	\$18,121	\$23,484	\$27,644	\$27,853	\$27,643
6005 WAGES-OVERTIME	\$2,067	\$312	\$2,040	\$2,040	\$2,000
6009 WAGES-OTHER	\$3,952	\$3,809	\$4,160	\$2,596	\$4,129
6011 VACATION PAY	\$6,458	\$2,659	\$4,535	\$3,495	\$4,509
6012 SICK PAY	\$10,386	\$883	\$3,466	\$2,451	\$3,441
6015 SICK TIME BUYBACK	\$0	\$838	\$855	\$855	\$855
6019 MISCELLANEOUS PAY	\$1,220	\$435	\$605	\$605	\$725
6021 FICA-MED/SS	\$8,757	\$8,495	\$9,361	\$9,261	\$9,327
6022 TMRS-EMPLOYER	\$13,928	\$12,522	\$12,854	\$12,822	\$12,794
6025 WORKER COMPENSATION INS.	\$264	\$271	\$300	\$218	\$300
PERSONNEL SERVICES	\$142,193	\$135,181	\$143,785	\$143,466	\$143,105
6101 OFFICE AND COMPUTER SUPPLIES	\$1,123	\$577	\$800	\$600	\$800
6104 JANITORIAL SUPPLIES	\$246	\$630	\$750	\$500	\$750
6105 FOOD SUPPLIES	\$9,221	\$4,491	\$8,000	\$4,000	\$8,000
6108 FUEL,OIL AND LUBRICANTS	\$9	\$0	\$0	\$0	\$0
6119 OTHER SUPPLIES	\$3,242	\$3,020	\$8,000	\$4,000	\$8,000
6130 FURNITURE <\$20,000	\$2,778	\$123	\$500	\$1,000	\$1,000
SUPPLIES	\$16,619	\$8,841	\$18,050	\$10,100	\$18,550
6204 OTHER EQUIPMENT MAINTENANCE	\$0	\$0	\$400	\$0	\$0
6205 VEHICLE MAINTENANCE	\$67	\$42	\$0	\$50	\$0
REPAIRS AND MAINTENANCE	\$67	\$42	\$400	\$50	\$0
6329 OTHER SERVICES	\$683	\$136	\$1,000	\$500	\$1,000
6332 TRAVEL AND MEALS	\$2,157	\$450	\$2,000	\$1,000	\$2,000
6333 DUES AND SUBSCRIPTIONS	\$125	\$0	\$0	\$0	\$0
6335 ADVERTISING COST	\$3,166	\$2,624	\$3,500	\$3,000	\$3,500
6337 TRAINING	\$100	\$0	\$0	\$0	\$0
6362 PERMITS AND LICENSES	\$94	\$0	\$200	\$200	\$200
SERVICES AND CHARGES	\$6,326	\$3,210	\$6,700	\$4,700	\$6,700
TOTAL-COMMUNITY CENTER	\$165,205	\$147,274	\$168,935	\$158,316	\$168,355

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	FIRE DEPARTMENT	100-142 - FIRE DEPARTMENT
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$256,833	\$254,858	\$256,688	\$277,214	\$185,257
6003 WAGES - FULL TIME	\$937,877	\$1,019,319	\$1,085,712	\$1,089,369	\$1,254,257
6004 WAGES - PART TIME	\$157,986	\$166,355	\$213,722	\$175,520	\$213,715
6005 WAGES - OVERTIME	\$158,990	\$162,001	\$188,288	\$188,225	\$198,327
6009 WAGES - OTHER	\$61,160	\$66,946	\$72,066	\$38,738	\$67,945
6010 FIRE RUN PAYMENTS	\$39,040	\$31,480	\$29,200	\$29,200	\$29,200
6011 VACATION PAY	\$73,618	\$67,979	\$75,723	\$77,366	\$71,316
6012 SICK PAY	\$25,631	\$44,612	\$62,693	\$73,576	\$59,250
6013 EMERGENCY PAY	\$2,758	\$5,374	\$0	\$1,045	\$0
6015 SICK TIME BUYBACK	\$0	\$12,068	\$11,823	\$9,902	\$14,985
6019 MISCELLANEOUS PAY	\$5,980	\$7,240	\$6,910	\$9,730	\$7,195
6020 VOLUNTEERS' STATE RETIREMENT	\$0	\$0	\$5,000	\$5,000	\$5,000
6021 SOCIAL SECURITY AND MEDICARE TAX	\$126,274	\$135,482	\$154,061	\$147,412	\$161,158
6022 TMRS-RETIREMENT-EMPLOYER	\$210,187	\$224,551	\$238,422	\$239,360	\$252,317
6025 WORKER COMPENSATION INS.	\$26,652	\$36,926	\$26,850	\$34,362	\$28,699
6030 EMPLOYEE TUITION REIMBURSEMENT	\$1,519	\$2,326	\$0	\$4,000	\$0
PERSONNEL SERVICES	\$2,084,504	\$2,237,518	\$2,427,158	\$2,400,019	\$2,548,621
6101 OFFICE AND COMPUTER SUPPLIES	\$6,703	\$4,159	\$5,880	\$5,250	\$5,500
6102 EDUCATIONAL SUPPLIES	\$6,039	\$6,153	\$9,800	\$9,000	\$9,200
6104 JANITORIAL SUPPLIES	\$7,619	\$9,841	\$6,900	\$6,900	\$6,900
6105 FOOD SUPPLIES	\$7,000	\$5,252	\$10,000	\$9,940	\$9,940
6106 MATERIALS AND PARTS	\$1,180	\$2,504	\$4,500	\$3,700	\$4,700
6107 CLOTHING AND UNIFORMS	\$104,883	\$53,451	\$79,500	\$79,000	\$78,500
6108 FUEL, OIL AND LUBRICANTS	\$36,183	\$27,634	\$39,000	\$39,000	\$39,000
6109 POSTAGE	\$6	\$45	\$135	\$135	\$135
6110 CHEMICAL SUPPLIES	\$4,723	\$8,065	\$9,000	\$8,500	\$8,500
6119 OTHER SUPPLIES	\$14,120	\$4,605	\$7,000	\$7,000	\$6,700
6130 FURNITURE <\$20,000	\$2,951	\$5,516	\$6,500	\$6,500	\$23,800
6141 SCBA PARTS AND SUPPLIES	\$16,868	\$6,300	\$18,500	\$18,500	\$55,000
6142 COMMUNICATION PARTS AND SUPPLIES	\$33,239	\$24,793	\$25,500	\$24,504	\$6,600
6143 FF TOOL PARTS AND SUPPLIES	\$11,890	\$18,694	\$22,500	\$30,000	\$22,500
SUPPLIES	\$253,403	\$177,011	\$244,715	\$247,929	\$276,975
6201 OFFICE EQUIPMENT MAINTENANCE	\$37	\$0	\$1,400	\$700	\$1,400
6204 OTHER EQUIPMENT MAINTENANCE	\$1,697	\$1,134	\$5,000	\$4,000	\$5,000
6205 VEHICLE MAINTENANCE	\$204,330	\$140,504	\$150,000	\$123,250	\$130,750
6206 BUILDING MAINTENANCE	\$197	\$55,516	\$5,223	\$4,000	\$0
6219 OTHER MAINTENANCE	\$10,961	\$11,277	\$15,000	\$12,000	\$12,000
6241 SCBA MAINTENANCE AND TESTING	\$8,783	\$8,714	\$13,500	\$12,500	\$12,500
6242 COMMUNICATION MAINTENANCE	\$12,262	\$5,653	\$9,000	\$8,950	\$8,950
6243 FIREFIGHTING TOOL MAINTENANCE	\$10,219	\$10,519	\$14,000	\$12,500	\$14,000
REPAIRS AND MAINTENANCE	\$248,486	\$233,316	\$213,123	\$177,900	\$184,600

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	FIRE DEPARTMENT	100-142 - FIRE DEPARTMENT
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED	2022 BUDGET
6304 PROFESSIONAL SERVICES-OTHER	\$39,884	\$15,217	\$32,000	\$32,000	\$37,000
6312 COMMUNICATION SERVICES	\$30,480	\$32,226	\$28,200	\$29,804	\$29,804
6316 PRINTING AND BINDING	\$80	\$0	\$1,250	\$1,250	\$1,900
6320 COMPUTER SOFTWARE SERVICES	\$3,968	\$992	\$0	\$0	\$0
6329 OTHER SERVICES	\$10,983	\$5,367	\$6,700	\$6,700	\$6,250
6332 TRAVEL AND MEALS	\$11,685	\$4,655	\$10,100	\$13,200	\$19,200
6333 DUES AND SUBSCRIPTIONS	\$10,433	\$14,019	\$8,500	\$8,500	\$8,700
6335 ADVERTISING COST	\$1,391	\$1,175	\$2,500	\$2,000	\$2,000
6336 EQUIPMENT RENTALS	\$0	\$428	\$500	\$500	\$500
6337 TRAINING	\$39,461	\$24,321	\$26,475	\$21,030	\$29,250
6343 FIREFIGHTING TOOL RENTALS	\$0	\$0	\$1,500	\$0	\$0
6350 CHILD SAFETY EDUCATION	\$2,385	\$1,576	\$4,800	\$4,300	\$4,300
6362 PERMITS & LICENSES	\$87	\$34	\$0	\$0	\$0
6398 BANQUETS, DEDICATIONS AND RECEPT	\$8,016	\$89	\$5,000	\$8,225	\$15,000
SERVICES AND CHARGES	\$158,852	\$100,099	\$127,525	\$127,509	\$153,904
6405 VEHICLE EQUIPMENT	\$28,213	\$0	\$15,000	\$15,000	\$0
CAPITAL OUTLAY	\$28,213	\$0	\$15,000	\$15,000	\$0
TOTAL-FIRE DEPARTMENT	\$2,773,459	\$2,747,943	\$3,027,521	\$2,968,357	\$3,164,100

FUND	CITY OF TOMBALL DEPARTMENT	DIVISION
GENERAL FUND	EMERGENCY MANAGEMENT	100-143 EMERGENCY MANAGEMENT
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$0	\$0	\$200	\$0	\$200
6102 EDUCATIONAL SUPPLIES	\$0	\$0	\$750	\$750	\$750
6103 COMPUTER EQUIPMENT <\$20,000	\$0	\$0	\$1,000	\$0	\$0
6105 FOOD SUPPLIES	\$401	\$79	\$300	\$300	\$300
6107 CLOTHING AND UNIFORMS	\$1,083	\$0	\$900	\$500	\$500
6144 EMERGENCY SUPPLIES	\$0	\$0	\$0	\$2,000	\$2,000
SUPPLIES	\$1,484	\$79	\$3,150	\$3,550	\$3,750
6203 RADIO EQUIPMENT MAINTENANCE	\$0	\$0	\$250	\$0	\$3,000
REPAIRS AND MAINTENANCE	\$0	\$0	\$250	\$0	\$3,000
6304 PROF.SERV.-OTHER	\$8,224	\$0	\$200	\$0	\$0
6312 COMMUNICATION SERVICES	\$4,960	\$5,220	\$4,825	\$5,950	\$6,350
6320 COMPUTER SOFTWARE SERV.	\$0	\$0	\$1,500	\$0	\$0
6332 TRAVEL AND MEALS	\$0	\$0	\$750	\$750	\$750
6333 DUES AND SUBSCRIPTIONS	\$240	\$792	\$700	\$700	\$700
6337 TRAINING	\$1,150	\$0	\$900	\$750	\$750
6345 KTF EXPENSES	\$14,835	\$13,535	\$3,000	\$13,200	\$6,500
SERVICES AND CHARGES	\$29,409	\$19,547	\$11,875	\$21,350	\$15,050
TOTAL EMERGENCY MANAGEMENT	\$30,894	\$19,626	\$15,275	\$24,900	\$21,800

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	ESD#15 STATION 5	100-145 - ESD#15 STATION 5
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6003 WAGES-FULL TIME	\$364,537	\$460,669	\$427,240	\$425,451	\$490,059
6004 WAGES-PART TIME	\$49,340	\$20,730	\$80,956	\$80,832	\$80,950
6005 WAGES-OVERTIME	\$84,578	\$77,540	\$86,213	\$86,021	\$91,341
6009 WAGES-OTHER	\$18,433	\$22,476	\$22,971	\$11,285	\$22,921
6010 FIRE RUN PAYMENTS	\$24,411	\$20,531	\$14,600	\$14,600	\$14,600
6011 VACATION PAY	\$20,500	\$15,839	\$22,436	\$23,312	\$25,605
6012 SICK PAY	\$5,917	\$13,219	\$20,268	\$16,645	\$20,225
6013 EMERGENCY PAY	\$1,171	\$490	\$0	\$1,262	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$4,147	\$0	\$4,832
6019 MISCELLANEOUS PAY	\$0	\$0	\$2,090	\$0	\$2,495
6021 FICA-S.S. AND MEDICARE TAXES	\$41,826	\$46,146	\$51,026	\$49,031	\$56,540
6022 TMRS-EMPLOYER	\$66,724	\$80,626	\$78,748	\$80,497	\$88,601
6025 WORKER COMPENSATION INS.	\$116	\$0	\$11,050	\$11,050	\$12,033
PERSONNEL SERVICES	\$677,555	\$758,266	\$821,745	\$799,986	\$910,202
6101 OFFICE AND COMPUTER SUPPLIES	\$1,760	\$1,064	\$960	\$960	\$960
6102 EDUCATIONAL SUPPLIES	\$1,800	\$65	\$3,250	\$3,250	\$3,250
6104 JANITORIAL AND CLEANING SUPPLY	\$4,274	\$5,089	\$5,000	\$3,000	\$5,000
6105 FOOD SUPPLIES	\$1,660	\$1,587	\$1,500	\$1,500	\$1,500
6106 MATERIALS AND PARTS	\$504	\$164	\$1,500	\$1,000	\$1,500
6107 CLOTHING AND UNIFORMS	\$20,632	\$22,699	\$26,500	\$26,500	\$26,500
6108 FUEL, OIL AND LUBRICANTS	\$0	\$602	\$0	\$0	\$0
6110 CHEMICAL SUPPLIES	\$1,661	\$3,765	\$0	\$0	\$0
6119 OTHER SUPPLIES	\$2,912	\$600	\$1,500	\$1,500	\$1,500
6130 FURNITURE<\$20,000	\$0	\$590	\$250	\$1,313	\$1,000
6143 FF TOOL PARTS & SUPPLIES	\$87	\$4	\$0	\$250	\$250
SUPPLIES	\$35,289	\$36,228	\$40,460	\$39,273	\$41,460
6204 OTHER EQUIPMENT MAINT.	\$0	\$316	\$750	\$300	\$750
6205 VEHICLE MAINTENANCE	\$71	\$167	\$0	\$0	\$0
6206 BUILDING MAINTENANCE	\$8,355	\$17,578	\$11,535	\$15,535	\$11,535
6219 OTHER MAINTENANCE	\$293	\$0	\$0	\$0	\$0
6242 COMMUNICATION MAINTENANCE	\$0	\$717	\$1,000	\$1,000	\$1,000
6243 FIREFIGHTING TOOL MAINTENANCE	\$0	\$53	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$8,719	\$18,831	\$13,285	\$16,835	\$13,285
6304 PROF.SERV.-OTHER	\$1,940	\$0	\$2,800	\$2,800	\$5,000
6312 COMMUNICATION SERVICES	\$1,974	\$1,121	\$2,860	\$2,860	\$2,860
6313 UTILITIES	\$20,115	\$17,446	\$26,500	\$31,261	\$26,500
6316 PRINTING AND BINDING	\$0	\$0	\$333	\$0	\$0
6329 OTHER SERVICES	\$572	\$1,563	\$0	\$0	\$0

FUND	CITY OF TOMBALL	DIVISION
GENERAL FUND	DEPARTMENT ESD#15 STATION 5	100-145 - ESD#15 STATION 5
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6332 TRAVEL AND MEALS	\$741	\$389	\$3,750	\$3,750	\$3,750
6333 DUES AND SUBSCRIPTIONS	\$450	\$914	\$1,200	\$2,200	\$2,200
6337 TRAINING	\$7,085	\$2,868	\$7,088	\$0	\$7,000
SERVICES AND CHARGES	\$32,879	\$24,300	\$44,531	\$42,871	\$47,310
TOTAL GENERAL-ESD#15 STATION 5	\$754,442	\$837,626	\$920,021	\$898,965	\$1,012,257

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	PUBLIC WORKS ADM.	100-151-PUBLIC WORKS ADM.
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6003 WAGES-FULL TIME	\$32,670	\$31,512	\$35,051	\$36,726	\$34,271
6005 WAGES-OVERTIME	\$405	\$447	\$1,020	\$500	\$1,000
6009 WAGES-OTHER	\$1,690	\$1,809	\$1,845	\$907	\$1,844
6011 VACATION PAY	\$1,789	\$2,201	\$1,537	\$896	\$2,305
6012 SICK PAY	\$163	\$3,259	\$1,537	\$1,511	\$1,537
6019 MISCELLANEOUS PAY	\$135	\$195	\$255	\$255	\$315
6021 FICA-MED/SS	\$2,820	\$3,004	\$3,157	\$3,092	\$3,159
6022 TMRS-EMPLOYER	\$5,037	\$5,398	\$5,600	\$5,537	\$5,603
6025 WORKER COMPENSATION INS.	\$88	\$90	\$100	\$73	\$100
6030 EMPLOYEE TUITION REIMBURSEMENT	\$1,023	\$2,459	\$4,000	\$4,000	\$4,000
PERSONNEL SERVICES	\$45,818	\$50,374	\$54,102	\$53,497	\$54,134
6101 OFFICE AND COMPUTER SUPPLIES	\$2,347	\$1,443	\$960	\$1,200	\$1,000
6102 EDUCATIONAL SUPPLIES	\$249	\$225	\$400	\$0	\$200
6105 FOOD SUPPLIES	\$4,781	\$3,156	\$3,000	\$4,000	\$4,000
6106 MATERIALS AND PARTS	\$243	\$0	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$143	\$182	\$300	\$300	\$300
6108 FUEL, OIL AND LUBRICANTS	\$2,276	\$2,582	\$5,000	\$2,000	\$5,000
6109 POSTAGE	\$0	\$22	\$50	\$0	\$50
6119 OTHER SUPPLIES	\$452	\$867	\$400	\$150	\$400
SUPPLIES	\$10,491	\$8,477	\$10,110	\$7,650	\$10,950
6205 VEHICLE MAINTENANCE	\$1,625	\$2,742	\$2,000	\$1,000	\$2,000
REPAIRS AND MAINTENANCE	\$1,625	\$2,742	\$2,000	\$1,000	\$2,000
6312 COMMUNICATION SERVICES	\$498	\$910	\$750	\$750	\$750
6332 TRAVEL AND MEALS	\$850	\$879	\$750	\$0	\$2,000
6335 ADVERTISING COST	\$543	\$0	\$0	\$0	\$0
6337 TRAINING	\$2,779	\$3,396	\$3,750	\$500	\$7,500
6362 PERMITS & LICENSES	\$0	\$71	\$0	\$0	\$0
SERVICES AND CHARGES	\$4,670	\$5,256	\$5,250	\$1,250	\$10,250
TOTAL-PUBLIC WORKS ADM.	\$62,604	\$66,849	\$71,462	\$63,397	\$77,334

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	GARAGE	100-152 - GARAGE
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED	2022 BUDGET
6003 WAGES-FULL TIME	\$79,793	\$88,139	\$85,278	\$89,147	\$84,225
6005 WAGES-OVERTIME	\$14,467	\$10,130	\$10,200	\$7,595	\$10,000
6009 WAGES-OTHER	\$4,122	\$4,544	\$4,540	\$2,652	\$4,540
6011 VACATION PAY	\$5,724	\$4,446	\$5,674	\$4,706	\$6,715
6012 SICK PAY	\$4,672	\$493	\$3,783	\$2,960	\$3,783
6015 SICK TIME BUYBACK	\$0	\$0	\$1,513	\$0	\$832
6019 MISCELLANEOUS PAY	\$880	\$1,000	\$1,120	\$1,120	\$1,240
6021 FICA-MED/SS	\$8,104	\$8,017	\$8,724	\$8,238	\$8,662
6022 TMRS-EMPLOYER	\$15,090	\$15,103	\$15,475	\$14,931	\$15,366
6025 WORKER COMPENSATION INS.	\$1,703	\$1,765	\$1,800	\$1,560	\$1,800
PERSONNEL SERVICES	\$134,555	\$133,638	\$138,107	\$132,909	\$137,163
6101 OFFICE AND COMPUTER SUPPLIES	\$29	\$0	\$0	\$0	\$0
6106 MATERIALS AND PARTS	\$1,402	\$2,501	\$4,000	\$4,000	\$32,000
6107 CLOTHING AND UNIFORMS	\$1,930	\$1,501	\$1,400	\$1,400	\$1,550
6108 FUEL, OIL AND LUBRICANTS	\$1,962	\$1,506	\$2,000	\$1,500	\$1,500
6110 CHEMICAL SUPPLIES	\$27	\$0	\$0	\$0	\$0
6119 OTHER SUPPLIES	\$2,434	\$1,245	\$2,500	\$2,500	\$4,000
SUPPLIES	\$7,784	\$6,753	\$9,900	\$9,400	\$39,050
6204 OTHER EQUIPMENT MAINTENANCE	\$0	\$518	\$300	\$300	\$300
6205 VEHICLE MAINTENANCE	\$538	\$1,056	\$600	\$1,000	\$1,000
6206 BUILDING MAINTENANCE	\$6,150	\$5,514	\$0	\$0	\$2,750
6207 SYSTEM MAINTENANCE	\$1,413	\$3,903	\$22,659	\$21,445	\$4,000
REPAIRS AND MAINTENANCE	\$8,101	\$10,991	\$23,559	\$22,745	\$8,050
6312 COMMUNICATION SERVICES	\$1,212	\$1,996	\$2,000	\$2,150	\$2,150
6332 TRAVEL AND MEALS	\$0	\$148	\$0	\$0	\$0
6333 DUES AND SUBSCRIPTIONS	\$1,728	\$1,728	\$2,000	\$1,800	\$1,800
6336 EQUIPMENT RENTALS	\$545	\$542	\$600	\$450	\$450
6337 TRAINING	\$203	\$540	\$900	\$500	\$500
6362 PERMITS AND LICENSES	\$0	\$0	\$125	\$0	\$150
SERVICES AND CHARGES	\$3,689	\$4,953	\$5,625	\$4,900	\$5,050
TOTAL GENERAL-GARAGE	\$154,130	\$156,336	\$177,191	\$169,954	\$189,313

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	PARKS	100-153 - PARKS
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6003 WAGES-FULL TIME	\$180,630	\$201,426	\$210,816	\$219,908	\$214,166
6004 WAGES-PART TIME	\$52,451	\$57,366	\$50,580	\$49,086	\$49,980
6005 WAGES-OVERTIME	\$14,236	\$16,286	\$13,260	\$8,033	\$12,000
6009 WAGES-OTHER	\$10,930	\$11,990	\$12,304	\$7,003	\$12,614
6011 VACATION PAY	\$15,223	\$13,100	\$11,174	\$15,181	\$13,020
6012 SICK PAY	\$20,442	\$9,155	\$9,286	\$7,340	\$9,520
6013 EMERGENCY PAY	\$21	\$1,221	\$0	\$2,167	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$2,051	\$0	\$1,580
6019 MISCELLANEOUS PAY	\$2,155	\$1,225	\$1,340	\$2,230	\$2,630
6021 FICA-MED/SS	\$22,163	\$23,359	\$23,947	\$23,358	\$24,236
6022 TMRS-EMPLOYER	\$33,293	\$34,871	\$35,615	\$35,660	\$36,152
6025 WORKER COMPENSATION INS.	\$3,257	\$3,237	\$3,350	\$2,575	\$3,350
PERSONNEL SERVICES	\$354,801	\$373,236	\$373,723	\$372,541	\$379,248
6106 MATERIALS AND PARTS	\$22,050	\$37,169	\$30,000	\$30,250	\$30,000
6107 CLOTHING AND UNIFORMS	\$4,342	\$4,520	\$4,700	\$3,750	\$4,200
6108 FUEL, OIL AND LUBRICANTS	\$10,922	\$8,259	\$12,000	\$10,000	\$10,000
6110 CHEMICAL SUPPLIES	\$2,621	\$3,186	\$5,000	\$3,500	\$3,500
6119 OTHER SUPPLIES	\$14,328	\$17,258	\$31,500	\$33,355	\$16,500
SUPPLIES	\$54,263	\$70,392	\$83,200	\$80,855	\$64,200
6204 OTHER EQUIPMENT MAINTENANCE	\$7,736	\$8,154	\$7,000	\$8,000	\$8,000
6205 VEHICLE MAINTENANCE	\$2,007	\$3,366	\$3,000	\$3,000	\$3,000
6206 BUILDING MAINTENANCE	\$8,773	\$0	\$0	\$0	\$0
6207 SYSTEM MAINTENANCE	\$115,303	\$229,851	\$177,500	\$217,628	\$124,860
6219 OTHER MAINTENANCE	\$0	\$20,930	\$0	\$10,000	\$10,000
REPAIRS AND MAINTENANCE	\$133,820	\$262,301	\$187,500	\$238,628	\$145,860
6304 PROFESSIONAL SERVICES,OTHER	\$0	\$506	\$0	\$5,000	\$7,500
6312 COMMUNICATION SERVICES	\$3,261	\$3,204	\$3,200	\$3,500	\$3,500
6321 SYSTEM CONTRACT SERVICES	\$8,066	\$2,524	\$10,000	\$10,000	\$10,000
6329 OTHER SERVICES	\$1,028	\$380	\$28,000	\$27,595	\$28,000
6332 TRAVEL AND MEALS	\$0	\$0	\$0	\$0	\$0
6335 ADVERTISING COST	\$0	\$275	\$0	\$0	\$0
6336 EQUIPMENT RENTALS	\$2,375	\$1,050	\$5,000	\$3,000	\$5,000
6362 PERMITS AND LICENSES	\$61	\$0	\$125	\$0	\$0
SERVICES AND CHARGES	\$14,792	\$7,938	\$46,325	\$49,095	\$54,000
6409 SYSTEM EXPANSION	\$82,160	\$28,700	\$0	\$0	\$0
CAPITAL OUTLAY	\$82,160	\$28,700	\$0	\$0	\$0
6999 TRANSFER TO CAPITAL PROJ. FUND	\$350,000	\$350,000	\$285,000	\$285,000	\$100,000
TRANSFERS	\$350,000	\$350,000	\$285,000	\$285,000	\$100,000
TOTAL GENERAL-PARKS	\$989,835	\$1,092,566	\$975,748	\$1,026,119	\$743,308

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	STREETS	100-154 - STREETS
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$59,273	\$65,334	\$63,015	\$68,629	\$63,018
6003 WAGES-FULL TIME	\$245,452	\$258,007	\$278,726	\$285,708	\$282,815
6004 WAGES-PART TIME	\$3,891	\$8,283	\$5,100	\$10,000	\$5,000
6005 WAGES-OVERTIME	\$13,006	\$9,619	\$26,010	\$22,204	\$25,500
6009 WAGES-OTHER	\$18,527	\$15,405	\$19,771	\$10,347	\$19,946
6011 VACATION PAY	\$25,697	\$17,046	\$20,723	\$17,353	\$20,621
6012 SICK PAY	\$28,839	\$4,436	\$15,191	\$10,752	\$15,324
6013 EMERGENCY PAY	\$136	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$1,123	\$3,425	\$2,663	\$3,992
6019 MISCELLANEOUS PAY	\$2,900	\$3,125	\$2,780	\$2,775	\$3,305
6021 FICA-MED/SS	\$29,308	\$27,615	\$33,432	\$32,281	\$33,891
6022 TMRS-EMPLOYER	\$54,035	\$51,430	\$58,611	\$57,372	\$59,439
6025 WORKER COMPENSATION INS.	\$14,194	\$14,689	\$14,850	\$12,941	\$14,850
PERSONNEL SERVICES	\$495,258	\$476,113	\$541,634	\$533,025	\$547,701
6101 OFFICE AND COMPUTER SUPPLIES	\$312	\$0	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$27	\$0	\$0	\$0	\$0
6106 MATERIALS AND PARTS	\$61,893	\$38,789	\$68,500	\$68,500	\$55,500
6107 CLOTHING AND UNIFORMS	\$6,121	\$6,224	\$6,100	\$6,110	\$6,785
6108 FUEL, OIL AND LUBRICANTS	\$20,079	\$19,106	\$25,000	\$20,000	\$20,000
6119 OTHER SUPPLIES	\$18,041	\$16,525	\$18,000	\$16,000	\$16,000
SUPPLIES	\$106,473	\$80,645	\$117,600	\$110,610	\$98,285
6204 OTHER EQUIPMENT MAINTENANCE	\$36,391	\$39,997	\$30,000	\$30,000	\$30,000
6205 VEHICLE MAINTENANCE	\$5,804	\$11,278	\$6,000	\$7,200	\$7,200
6207 SYSTEM MAINTENANCE	\$110,787	\$80,567	\$345,000	\$347,282	\$320,000
REPAIRS AND MAINTENANCE	\$152,982	\$131,842	\$381,000	\$384,482	\$357,200
6302 PROFESSIONAL SERVICES,ENGINEER	\$7,088	\$0	\$0	\$4,800	\$0
6304 PROFESSIONAL SERVICES,OTHER	\$20,966	\$12,129	\$18,000	\$15,000	\$15,000
6312 COMMUNICATION SERVICES	\$2,316	\$3,262	\$3,200	\$4,100	\$4,100
6313 UTILITIES-ELECTRIC	\$3,018	(\$3,018)	\$0	\$0	\$0
6319 MOSQUITO CONTROL	\$15,539	\$15,681	\$15,000	\$16,000	\$16,000
6329 OTHER SERVICES	\$6,856	\$3,940	\$10,000	\$9,000	\$44,000
6332 TRAVEL AND MEALS	\$0	\$9	\$25	\$0	\$0
6336 EQUIPMENT RENTALS	\$1,699	\$0	\$1,500	\$1,500	\$1,500
6337 TRAINING	\$0	\$535	\$300	\$0	\$0
6338 STREET LIGHTS - ELECTRIC	\$117,939	\$105,728	\$115,000	\$123,640	\$85,000
6362 PERMITS AND LICENSES	\$131	\$200	\$525	\$500	\$500
SERVICES AND CHARGES	\$175,552	\$138,465	\$163,550	\$174,540	\$166,100
6403 MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$45,000
6409 SYSTEM EXPANSION	\$250,000	\$32,855	\$0	\$0	\$0
CAPITAL OUTLAY	\$250,000	\$32,855	\$0	\$0	\$45,000

FUND	CITY OF TOMBALL	DIVISION
GENERAL FUND	DEPARTMENT STREETS	100-154 - STREETS
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6999 TRANSFER TO CAPITAL PROJ. FUND	\$606,500	\$250,000	\$261,012	\$261,012	\$330,000
TRANSFERS	\$606,500	\$250,000	\$261,012	\$261,012	\$330,000
TOTAL-STREETS	\$1,786,766	\$1,109,920	\$1,464,796	\$1,463,669	\$1,544,286

FUND	CITY OF TOMBALL	DIVISION
GENERAL FUND	DEPARTMENT SANITATION	100-155 SANITATION
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6119 OTHER SUPPLIES	\$48,576	\$68	\$45,000	\$45,000	\$45,000
SUPPLIES	\$48,576	\$68	\$45,000	\$45,000	\$45,000
6304 PROFESSIONAL SERVICES-OTHER	\$109,747	\$57,674	\$65,000	\$65,000	\$65,000
6327 GARBAGE SERVICES	\$1,492,524	\$1,700,091	\$2,000,000	\$1,700,000	\$1,700,000
6329 OTHER SERVICES	\$130	\$0	\$5,000	\$5,000	\$5,000
6362 PERMITS AND LICENSES	\$0	\$200	\$300	\$200	\$200
SERVICES AND CHARGES	\$1,601,662	\$1,757,964	\$2,070,300	\$1,770,200	\$1,770,200
TOTAL SANITATION	\$1,600,929	\$1,758,032	\$2,115,300	\$1,815,200	\$1,815,200

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	ENGINEERING AND PLANNING	100-156 ENGINEERING & PLANNING
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$253,185	\$177,864	\$242,608	\$222,067	\$242,610
6003 WAGES-FULL TIME	\$41,472	\$160,573	\$85,678	\$125,825	\$85,676
6005 WAGES-OVERTIME	\$844	\$133	\$3,315	\$1,736	\$3,250
6009 WAGES-OTHER	\$15,649	\$16,993	\$17,526	\$8,180	\$17,526
6011 VACATION PAY	\$12,480	\$11,842	\$19,308	\$15,521	\$19,308
6012 SICK PAY	\$6,789	\$3,118	\$14,605	\$8,658	\$14,605
6015 SICK TIME BUYBACK	\$0	\$2,976	\$5,115	\$4,323	\$5,842
6019 MISCELLANEOUS PAY	\$870	\$1,235	\$1,535	\$1,535	\$1,835
6021 FICA-S.S. AND MEDICARE TAXES	\$25,127	\$28,488	\$30,529	\$29,960	\$30,605
6022 TMRS-EMPLOYER	\$46,439	\$52,598	\$54,154	\$53,886	\$54,289
6025 WORKER COMPENSATION INS.	\$831	\$864	\$1,300	\$749	\$1,300
PERSONNEL SERVICES	\$403,686	\$456,683	\$475,673	\$472,440	\$476,846
6101 OFFICE AND COMPUTER SUPPLIES	\$4,176	\$1,832	\$5,600	\$4,000	\$4,000
6105 FOOD SUPPLIES	\$815	\$296	\$1,000	\$1,000	\$1,000
6107 CLOTHING AND UNIFORMS	\$425	\$507	\$500	\$750	\$750
6108 FUEL, OIL AND LUBRICANTS	\$1,161	\$963	\$1,500	\$1,500	\$1,500
6109 POSTAGE	\$4,911	\$4,430	\$6,000	\$4,000	\$4,000
SUPPLIES	\$11,487	\$8,028	\$14,600	\$11,250	\$11,250
6205 VEHICLE MAINTENANCE	\$270	\$310	\$1,000	\$1,000	\$1,000
REPAIRS AND MAINTENANCE	\$270	\$310	\$1,000	\$1,000	\$1,000
6302 PROF.SERV.-ENGINEERING	\$53,664	\$11,750	\$50,000	\$50,000	\$50,000
6304 PROF.SERV.-OTHER	\$43,645	\$4,296	\$5,000	\$0	\$0
6312 COMMUNICATION SERVICES	\$3,170	\$3,794	\$3,600	\$3,600	\$3,600
6316 PRINTING AND BINDING	\$96	\$0	\$0	\$0	\$0
6332 TRAVEL AND MEALS	\$5,218	\$1,139	\$5,500	\$2,500	\$7,500
6333 DUES AND SUBSCRIPTIONS	\$737	\$358	\$1,500	\$1,500	\$1,500
6334 AUTOMOBILE ALLOWANCES	\$4,832	\$4,768	\$4,800	\$4,800	\$4,800
6335 ADVERTISING COST	\$2,409	\$2,676	\$5,000	\$5,000	\$5,000
6337 TRAINING	\$3,070	\$1,965	\$5,250	\$1,500	\$5,500
6362 PERMITS AND LICENSES	\$280	\$237	\$400	\$750	\$750
SERVICES AND CHARGES	\$117,121	\$30,982	\$81,050	\$69,650	\$78,650
TOTAL ENGINEERING AND PLANNING	\$532,564	\$496,004	\$572,323	\$554,340	\$567,746

FUND	CITY OF TOMBALL DEPARTMENT	DIVISION
GENERAL FUND	FACILITIES MAINTENANCE	100-157 FACILITIES MAINTENANCE
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6003 WAGES-FULL TIME	\$83,253	\$82,283	\$84,718	\$74,508	\$77,844
6005 WAGES-OVERTIME	\$5,495	\$1,138	\$5,100	\$4,403	\$5,000
6009 WAGES-OTHER	\$4,692	\$5,034	\$5,165	\$2,410	\$4,723
6011 VACATION PAY	\$6,497	\$9,640	\$8,792	\$5,197	\$6,553
6012 SICK PAY	\$1,192	\$799	\$3,898	\$10,103	\$3,565
6013 EMERGENCY PAY	\$0	\$0	\$0	\$1,026	\$0
6015 SICK TIME BUYBACK	\$0	\$1,529	\$1,559	\$629	\$629
6019 MISCELLANEOUS PAY	\$2,410	\$2,530	\$2,650	\$1,790	\$1,910
6021 FICA-S.S. AND MEDICARE TAXES	\$7,904	\$7,858	\$8,685	\$7,531	\$7,773
6022 TMRS-EMPLOYER	\$14,320	\$14,310	\$15,406	\$13,751	\$13,788
6025 WORKER COMPENSATION INS.	\$1,874	\$1,945	\$2,000	\$1,719	\$2,000
PERSONNEL SERVICES	\$127,638	\$127,066	\$137,973	\$123,067	\$123,785
6101 OFFICE AND COMPUTER SUPPLIES	\$17	\$166	\$3,200	\$0	\$0
6104 JANITORIAL AND CLEANING SUPPLY	\$11,516	\$9,861	\$10,500	\$8,000	\$10,500
6105 FOOD SUPPLIES	\$2,975	\$4,069	\$3,000	\$3,200	\$3,000
6106 MATERIALS AND PARTS	\$1,577	\$3,718	\$2,000	\$3,500	\$3,000
6107 CLOTHING AND UNIFORMS	\$1,601	\$1,440	\$1,300	\$1,300	\$1,450
6108 FUEL, OIL AND LUBRICANTS	\$2,009	\$1,799	\$2,000	\$8,800	\$2,000
6119 OTHER SUPPLIES	\$10,900	\$2,221	\$2,500	\$4,450	\$4,250
SUPPLIES	\$30,595	\$23,274	\$24,500	\$29,250	\$24,200
6204 EQUIPMENT MAINT.	\$0	\$314	\$0	\$60	\$0
6205 VEHICLE MAINTENANCE	\$830	\$683	\$1,000	\$1,000	\$1,000
6206 BUILDING MAINTENANCE	\$323,212	\$175,170	\$247,800	\$499,030	\$430,000
6219 OTHER MAINTENANCE	\$30,505	\$1,263	\$15,000	\$10,000	\$0
REPAIRS AND MAINTENANCE	\$354,547	\$177,429	\$263,800	\$510,090	\$431,000
6304 PROF.SERV.-OTHER	\$24,372	\$7,060	\$0	\$10,380	\$0
6311 JANITORIAL SERVICES	\$77,655	\$92,829	\$87,000	\$87,000	\$87,000
6312 COMMUNICATION SERVICES	\$31,953	\$36,634	\$35,000	\$40,000	\$40,000
6313 UTILITIES	\$147,224	\$139,166	\$160,000	\$198,535	\$140,000
6336 EQUIPMENT RENTALS	\$2,367	\$2,534	\$2,300	\$9,030	\$2,200
6362 PERMITS AND LICENSES	\$0	\$0	\$100	\$0	\$100
SERVICES AND CHARGES	\$283,571	\$278,224	\$284,400	\$344,945	\$269,300
TOTAL FACILITIES MAINTENANCE	\$796,353	\$605,992	\$710,673	\$1,007,352	\$848,285

200 - General Special Revenue Fund Seizure

Statement of Revenues, Expenditures and Changes in Fund Balance 2021-2022 Proposed Budget

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projected	FY 2022 Budget
Revenues:						
Abandoned Vehicles	\$ -		\$ -	\$ -	\$ -	\$ -
Seized Funds	5,057	1,850	6,574	-	-	-
Child Safety	13,726	13,432	-	-	-	-
Interest	1,649	2,215	1,032	750	150	150
Other	-		-	-	-	-
Total	\$ 20,432	\$ 17,497	\$ 7,605	\$ 750	\$ 150	\$ 150
Expenditures:						
Supplies	\$ -	\$ 21,693	\$ -	\$ -	\$ -	\$ -
Services and Charges	2,539	6,278	-	-	-	-
Maintenance	-	9,085	-	-	-	-
Transfers			67,066	-	-	-
Total	\$ 2,539	\$ 37,056	\$ 67,066	\$ -	\$ -	\$ -
Revenues Over (Under)						
Expenditures	\$ 17,893	\$ (19,559)	\$ (59,460)	\$ 750	\$ 150	\$ 150
Beginning Fund Balance	\$ 108,846	\$ 126,739	\$ 107,180	\$ 47,719	\$ 47,719	\$ 47,869
Ending Fund Balance	\$ 126,739	\$ 107,180	\$ 47,719	\$ 48,469	\$ 47,869	\$ 48,019

Fund Description

The General Special Revenue fund accounts for Police forfeiture funds and Child Safety fees. Forfeiture funds are awards of monies or property by the courts related to cases that involve the Tomball Police Department. According to Chapter 59, Article 6, Paragraph (d) of the Code of Criminal Procedure, "Proceeds awarded under this chapter to a law enforcement agency may be spent by the agency after a budget for the expenditures of the proceeds has been submitted to the governing body of the municipality." Child Safety Fees are received through the Harris County Tax Assessor/Collector. These fees represent a portion of each citation written by the Tomball Police Department. The State of Texas allocates a percentage of each court fee to the Child Safety Program and is remitted back to the municipality to be used for educational material for children, coloring books, pencils, goody bags, etc and are distributed at various community events each year.

CITY OF TOMBALL
SPECIAL REVENUE FUND - 200

	2018	2019	2020	2021	2021	2022
GENERAL SPECIAL FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5785 POLICE SEIZED FUNDS	5,057	1,850	6,574	-	-	-
5790 CHILD SAFETY FUND	13,726	13,432	-	-	-	-
5800 INTEREST	1,649	2,215	1,032	750	150	150
TOTAL GENERAL SPECIAL FUND	20,432	17,497	7,605	750	150	150

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL SPECIAL FUND	POLICE SEIZURE FUNDS	200-221 POLICE SEIZURE FUNDS
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6119 OTHER SUPPLIES	\$21,693	\$0	\$0	\$0	\$0
SUPPLIES	\$21,693	\$0	\$0	\$0	\$0
6201 OFFICE EQUIPMENT MAINTENANCE	\$9,085	\$0	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$9,085	\$0	\$0	\$0	\$0
6350 CHILD SAFETY EDUCATION	\$6,278	\$0	\$0	\$0	\$0
SERVICES AND CHARGES	\$6,278	\$0	\$0	\$0	\$0
6691 TRANSFERS OUT	\$0	\$67,066	\$0	\$0	\$0
TRANSFERS	\$0	\$67,066	\$0	\$0	\$0
TOTAL POLICE SEIZURE FUNDS	\$37,056	\$67,066	\$0	\$0	\$0

205 - State & Federal Grants

Statement of Revenues, Expenditures and Changes in Fund Balance 2021-2022 Proposed Budget

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projected	FY 2022 Budget
Revenues:						
State Grants	-	-	57,074	-	1,528,322	-
Interest	-	-	-	-	600	50
Other	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 57,074	\$ -	\$ 1,528,922	\$ 50
Expenditures:						
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services and Charges	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Capital Outlay	-	-	57,074	-	1,528,322	-
Transfers	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 57,074	\$ -	\$ 1,528,322	\$ -
Revenues Over (Under)						
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 50
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 650

Fund Description

CITY OF TOMBALL
STATE & FEDERAL GRANT FUND - 205

	2018	2019	2020	2021	2021	2022
GENERAL SPECIAL FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5711 STATE GRANT	-	-	57,074	-	1,528,322	-
5800 INTEREST	-	-	-	-	600	50
TOTAL GENERAL SPECIAL FUND	-	-	57,074	-	1,528,922	50

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL SPECIAL FUND	STATE & FEDERAL GRANTS	205-154
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6409 SYSTEM EXPANSION	\$0	\$57,074	\$0	\$1,528,322	\$0
CAPITAL OUTLAY	\$0	\$57,074	\$0	\$1,528,322	\$0
TRANSFERS	\$0	\$0	\$0	\$0	\$0
TOTAL STATE & FEDERAL GRANTS FUNDS	\$0	\$57,074	\$0	\$1,528,322	\$0

220 - Municipal Court Building Security Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

2021-2022 Proposed Budget

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	Actual	Actual	Actual	Budget	Projection	Budget
Revenues:						
Fines and Warrants	\$ 9,334	\$ 11,297	\$ 8,480	\$ 11,000	\$ 11,000	\$ 11,000
Interest	3,369	4,369	2,074	2,000	150	150
Total	\$ 12,703	\$ 15,666	\$ 10,553	\$ 13,000	\$ 11,150	\$ 11,150
Expenditures:						
Supplies	\$ 5,348	\$ -	\$ -	\$ 20,000	\$ 12,000	\$ 10,000
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Services and Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 5,348	\$ -	\$ -	\$ 20,000	\$ 12,000	\$ 160,000
Revenues Over (Under)						
Expenditures	\$ 7,355	\$ 15,666	\$ 10,553	\$ (7,000)	\$ (850)	\$ (148,850)
Beginning Fund Balance	\$ 220,778	\$ 228,133	\$ 243,799	\$ 254,352	\$ 254,352	\$ 253,502
Ending Fund Balance	\$ 228,133	\$ 243,799	\$ 254,352	\$ 247,352	\$ 253,502	\$ 104,652

Fund Description

In prior years, the General Fund accounted for the City's court building security fees. In order to more accurately account for these funds, in FY 2006-07, the City created the Municipal Court Building Security Fee fund. These fees are generated from court fines. By law, these funds can only be spent on the City's municipal court.

CITY OF TOMBALL
MUNI COURT BLDG SECURITY - 220

	2018	2019	2020	2021	2021	2022
MUNI COURT- BLDG SECURITY	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5311 MUNICIPAL COURT BLDG-SECURITY	9,334	11,297	8,480	11,000	11,000	11,000
5800 INTEREST INCOME	3,369	4,369	2,074	2,000	150	150
TOTAL MUNI COURT- BLDG SECURITY	\$ 12,703	\$ 15,666	\$ 10,553	\$ 13,000	\$ 11,150	\$ 11,150

FUND	CITY OF TOMBALL DEPARTMENT	DIVISION
MUNI COURT- BLDG SECURITY	MUNICIPAL COURT	220-122 - MUNICIPAL COURT
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6119 OTHER SUPPLIES	\$0	\$0	\$20,000	\$12,000	\$10,000
SUPPLIES	\$0	\$0	\$20,000	\$12,000	\$10,000
6206 BUILDING MAINTENANCE	\$0	\$0	\$0	\$0	\$150,000
REPAIRS AND MAINTENANCE	\$0	\$0	\$0	\$0	\$150,000
6304 PROFESSIONAL SERVICES, OTHER	\$8,461	\$2,623	\$0	\$3,920	\$0
SERVICES AND CHARGES	\$8,461	\$2,623	\$0	\$3,920	\$0
TOTAL GENERAL-MUNICIPAL COURT SECURITY	\$8,461	\$2,623	\$20,000	\$15,920	\$160,000

230 - Municipal Court Technology Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2021-2022 Proposed Budget

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:						
Fines and Warrants	\$ 12,453	\$ 15,054	\$ 9,372	\$ 15,000	\$ 12,000	\$ 12,000
Interest	3,272	4,244	1,846	2,000	150	150
Total	\$ 15,725	\$ 19,298	\$ 11,218	\$ 17,000	\$ 12,150	\$ 12,150
Expenditures:						
Supplies	\$ 40,000	\$ 28,380	\$ -	\$ 40,000	\$ 40,000	\$ 28,000
Services and Charges	8,998	8,225	8,292	-	-	-
Total	\$ 48,998	\$ 36,604	\$ 8,292	\$ 40,000	\$ 40,000	\$ 28,000
Revenues Over (Under)						
Expenditures	\$ (33,273)	\$ (17,306)	\$ 2,927	\$ (23,000)	\$ (27,850)	\$ (15,850)
Beginning Fund Balance	\$ 231,670	\$ 198,397	\$ 181,091	\$ 184,018	\$ 184,018	\$ 156,168
Ending Fund Balance	\$ 198,397	\$ 181,091	\$ 184,018	\$ 161,018	\$ 156,168	\$ 140,318

Fund Description

In prior years, the General Fund accounted for the City's court technology fees. In order to more accurately account for these funds, in FY 2006-07, the City created the Municipal Court Technology Fund. These fees are generated from court fines. By law, these funds can only be spent on the City's municipal court.

CITY OF TOMBALL
Muni Court Technology Fund Detail - 230

	2018	2019	2020	2021	2021	2022
MUNICIPAL COURT TECH FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5312 COURT TECHNOLOGY FEE	12,453	15,054	9,372	15,000	12,000	12,000
5800 INTEREST INCOME	3,272	4,244	1,846	2,000	150	150
TOTAL MUNICIPAL COURT TECH FUND	\$ 15,725	\$ 19,298	\$ 11,218	\$ 17,000	\$ 12,150	\$ 12,150

FUND	CITY OF TOMBALL DEPARTMENT	DIVISION
MUNICIPAL COURT TECH FUND	MUNICIPAL COURT	230-122 - MUNICIPAL COURT
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$28,380	\$0	\$40,000	\$40,000	\$28,000
SUPPLIES	\$28,380	\$0	\$40,000	\$40,000	\$28,000
6320 COMPUTER SOFTWARE	\$8,225	\$8,292	\$0	\$0	\$0
SERVICES AND CHARGES	\$8,225	\$8,292	\$0	\$0	\$0
TOTAL GENERAL-MUNICIPAL COURT TECH	\$36,604	\$8,292	\$40,000	\$40,000	\$28,000

240 - Hotel Occupancy Tax Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2021-2022 Proposed Budget

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	Actual	Actual	Actual	Budget	Projection	Budget
Revenues:						
Occupancy Tax	\$ 637,485	\$ 727,423	\$ 480,982	\$ 575,000	\$ 300,000	\$ 450,000
Miscellaneous Income	10,225	5,153	-	2,000	-	1,000
Event Revenue	8,171	1,423	3,050	3,000	1,000	3,000
Interest	6,950	11,117	4,592	6,000	400	500
Transfers In	20,000	100,000	126,000	126,000	126,000	126,000
Total	\$ 682,831	\$ 845,115	\$ 614,624	\$ 712,000	\$ 427,400	\$ 580,500
Expenditures:						
Grants	\$ 245,565	\$ 245,032	\$ 208,403	\$ 236,000	\$ 236,000	\$ 256,000
Second Saturday Events	92,501	97,140	22,511	37,900	29,620	38,100
Tourism	290,018	325,644	353,536	442,178	455,856	472,072
Transfer to Employee Benefits Trust Fund	20,224	20,818	20,128	20,128	20,128	32,969
COLA/Salary Survey					2,833	12,659
Total	\$ 648,305	\$ 688,636	\$ 604,579	\$ 736,206	\$ 744,437	\$ 811,800
Revenues Over (Under)						
Expenditures	\$ 34,527	\$ 156,510	\$ 10,075	\$ (24,176)	\$ (317,007)	\$ (231,270)
Beginning Fund Balance	\$ 421,361	\$ 455,887	\$ 612,397	\$ 622,472	\$ 622,472	\$ 305,465
Ending Fund Balance	\$ 455,887	\$ 612,397	\$ 622,472	\$ 598,296	\$ 305,465	\$ 74,195

The Hotel Occupancy Tax Fund accounts for revenues received from hotel occupancy taxes. By state statute, cities with populations of less than 125,000 must spend at least 1% of hotel tax revenues on advertising, no more than 15% on the encouragement, promotion, improvement, and application of the arts and a maximum of 50% on historical preservation. Hotels submit quarterly to the City an occupancy tax based upon 7% of total room receipts. Compliance with the provisions of the state statutes is monitored by the City administration on a continuing basis.

25% of Operating Expenses - Target	103%	81%	41%	9%
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CITY OF TOMBALL
HOTEL OCCUPANCY TAX FUND - 240

	2018	2019	2020	2021	2021	2022
HOTEL OCCUPANCY FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5180 HOTEL OCCUPANCY TAX	637,485	727,423	480,982	575,000	300,000	450,000
5550 MISCELLANEOUS INCOME	10,225	5,153	-	2,000	-	1,000
5555 EVENT SPONSORSHIP REVENUE	8,171	1,423	3,050	3,000	1,000	3,000
5800 INTEREST INCOME	6,950	11,117	4,592	6,000	400	500
5910 TRANSFER FROM GENERAL FUND	20,000	100,000	126,000	126,000	126,000	126,000
TOTAL HOTEL OCCUPANCY FUND	682,831	845,115	614,624	712,000	427,400	580,500

FUND	CITY OF TOMBALL	DIVISION
HOTEL OCCUPANCY TAX	DEPARTMENT	240-240 HOT
	HOTEL OCCUPANCY TAX	
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6301 PROF.SERV.-AUDIT AND ACCTNG.	\$1,100	\$4,193	\$3,000	\$3,000	\$3,000
6342 DEPOT MUSEUM	\$3,432	\$710	\$4,000	\$4,000	\$5,000
6351 TOMBALL CHAMBER OF COMMERCE	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
6356 TOMBALL SISTER CITY ORG.	\$160,000	\$122,000	\$144,000	\$144,000	\$160,000
6359 GRANTS	\$45,500	\$46,500	\$50,000	\$50,000	\$53,000
SERVICES AND CHARGES	\$245,032	\$208,403	\$236,000	\$236,000	\$256,000
TOTAL HOTEL OCCUPANCY TAX	\$245,032	\$208,403	\$236,000	\$236,000	\$256,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
HOTEL OCCUPANCY TAX	2ND SATURDAY EVENTS	240-241 2ND SATURDAY EVENTS
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES- ADMINISTRATIVE	\$45,301	(\$164)	\$0	\$0	\$0
6009 WAGES-OTHER	\$2,513	\$0	\$0	\$0	\$0
6011 VACATION PAY	\$2,413	\$0	\$0	\$0	\$0
6012 SICK PAY	\$968	\$0	\$0	\$0	\$0
6019 MISCELLANEOUS PAY	\$255	\$0	\$0	\$0	\$0
6021 FICA-S.S. AND MEDICARE TAXES	\$4,043	(\$12)	\$0	\$0	\$0
6022 TMRS RETIREMENT-EMPLOYER	\$7,485	(\$22)	\$0	\$0	\$0
6025 WORKER COMPENSATION INS.	\$88	\$0	\$0	\$0	\$0
PERSONNEL SERVICES	\$63,066	(\$198)	\$0	\$0	\$0
6101 OFFICE SUPPLIES	\$1,729	\$0	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$1,308	\$817	\$1,500	\$1,200	\$1,500
6119 OTHER SUPPLIES	\$4,577	\$1,947	\$6,500	\$6,500	\$8,500
6130 FURNITURE <\$20,000	\$0	\$0	\$300	\$0	\$0
SUPPLIES	\$7,613	\$2,763	\$8,300	\$7,700	\$10,000
6304 PROFESSIONAL SERVICES, OTHER	\$4,599	\$4,060	\$6,000	\$5,000	\$6,500
6312 COMMUNICATION SERVICES	\$773	(\$6)	\$0	\$0	\$0
6327 GARBAGE SERVICES	\$570	\$570	\$600	\$600	\$600
6329 OTHER SERVICES	\$8,769	\$7,765	\$8,500	\$8,500	\$8,500
6332 TRAVEL AND MEALS	\$290	\$0	\$0	\$0	\$0
6333 DUES AND SUBSCRIPTIONS	\$50	\$0	\$0	\$0	\$0
6334 AUTOMOBILE ALLOWANCE	\$2,412	(\$291)	\$0	\$0	\$0
6335 ADVERTISING COST	\$2,768	\$1,176	\$4,000	\$3,500	\$3,500
6336 EQUIPMENT RENTALS	\$1,168	\$1,448	\$3,000	\$3,000	\$5,000
6337 TRAINING	\$425	\$275	\$0	\$0	\$0
6358 OTHER TOURISM EXPENDITURE	\$4,637	\$4,951	\$7,500	\$1,320	\$4,000
SERVICES AND CHARGES	\$26,461	\$19,946	\$29,600	\$21,920	\$28,100
6692 TRANSFER TO EMP. BEN. TRUST	\$10,382	\$0	\$0	\$0	\$0
TRANSFERS	\$10,382	\$0	\$0	\$0	\$0
TOTAL 2ND SATURDAY EVENTS	\$107,522	\$22,511	\$37,900	\$29,620	\$38,100

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
HOTEL OCCUPANCY TAX	MARKETING/INFORMATION	240-243 MARKETING
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES- ADMINISTRATIVE	\$83,968	\$137,630	\$132,418	\$140,502	\$132,426
6003 WAGES- FULL TIME	\$184	\$34,484	\$34,952	\$36,269	\$34,956
6004 WAGES- PART TIME	\$17,422	\$0	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$5	\$1,466	\$1,530	\$1,530	\$1,500
6009 WAGES-OTHER	\$4,070	\$9,858	\$8,975	\$4,358	\$8,976
6011 VACATION PAY	\$6,182	\$6,503	\$10,448	\$8,559	\$10,449
6012 SICK PAY	\$1,448	\$1,549	\$7,479	\$5,181	\$7,480
6015 SICK TIME BUYBACK	\$0	\$2,329	\$2,375	\$1,561	\$1,561
6019 MISCELLANEOUS PAY	\$460	\$835	\$1,030	\$1,030	\$1,210
6021 FICA-S.S. AND MEDICARE TAXES	\$9,232	\$15,272	\$16,539	\$15,893	\$16,192
6022 TMRS-EMPLOYER	\$14,212	\$28,212	\$28,582	\$25,355	\$28,722
6025 WORKER COMPENSATION INS.	\$132	\$271	\$300	\$218	\$300
PERSONNEL SERVICES	\$137,315	\$238,410	\$244,628	\$240,456	\$243,772
6101 OFFICE AND COMPUTER SUPPLIES	\$4,520	\$1,441	\$4,000	\$3,500	\$4,700
6105 FOOD SUPPLIES	\$1,163	\$840	\$1,000	\$900	\$1,200
6106 MATERIALS AND PARTS	\$111	\$0	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$1,283	\$537	\$1,500	\$1,200	\$1,700
6109 POSTAGE	\$517	\$105	\$1,000	\$900	\$1,500
6119 OTHER SUPPLIES	\$4,769	\$2,580	\$4,000	\$5,000	\$6,000
6130 FURNITURE <\$20,000	\$779	\$0	\$0	\$300	\$500
SUPPLIES	\$13,142	\$5,502	\$11,500	\$11,800	\$15,600
6304 PROFESSIONAL SERVICES, OTHER	\$34,042	\$22,936	\$40,000	\$65,000	\$50,000
6312 COMMUNICATION SERVICES	\$1,007	\$1,922	\$2,700	\$2,000	\$2,000
6327 GARBAGE SERVICES	\$1,595	\$855	\$3,500	\$3,500	\$3,500
6329 OTHER SERVICES	\$3,449	\$4,388	\$10,000	\$5,000	\$6,000
6332 TRAVEL AND MEALS	\$6,246	\$2,058	\$3,250	\$1,500	\$7,000
6333 DUES AND SUBSCRIPTIONS	\$9,884	\$5,013	\$10,000	\$10,000	\$10,000
6334 AUTOMOBILE ALLOWANCE	\$4,831	\$7,169	\$7,200	\$7,200	\$7,200
6335 ADVERTISING COST	\$71,330	\$46,660	\$60,000	\$60,000	\$60,000
6336 EQUIPMENT RENTALS	\$35,653	\$15,306	\$40,000	\$40,000	\$55,000
6337 TRAINING	\$605	\$984	\$2,400	\$2,400	\$5,000
6358 OTHER TOURISM EXPENDITURES	\$6,546	\$2,335	\$7,000	\$7,000	\$7,000
SERVICES AND CHARGES	\$175,187	\$109,624	\$186,050	\$203,600	\$212,700
6692 TRANSFER TO EMP. BEN. TRUST	\$10,436	\$20,128	\$20,128	\$20,128	\$32,969
TRANSFERS	\$10,436	\$20,128	\$20,128	\$20,128	\$32,969
TOTAL VISITORS/CONVENTION CNTR	\$336,080	\$373,664	\$462,306	\$475,984	\$505,041

250 - Red Light Camera Program Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2021-2022 Proposed Budget

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:						
Fines and Warrants	\$ 228,585	\$ 165,442	\$ 8,164	\$ 4,000	\$ -	\$ -
Interest	5,708	8,551	4,369	600	50	50
Total	\$ 234,293	\$ 173,994	\$ 12,534	\$ 4,600	\$ 50	\$ 50
Expenditures:						
Personnel Costs	\$ 20,708	\$ 14,067	\$ 7,257	\$ -	\$ -	\$ -
Supplies	16,837	-	-	-	-	-
Maintenance	18,548	-	-	-	-	-
Services and Charges	34,061	-	-	-	-	-
Capital	-	-	36,101	-	-	-
Transfer to Veh. Repl. Fund	20,000	20,000	-	-	-	-
Transfer to Capital Projects Fund	310,000	-	327,050	-	-	-
Total	\$ 420,154	\$ 34,067	\$ 370,408	\$ -	\$ -	\$ -
Revenues Over (Under)						
Expenditures	\$ (185,859)	\$ 139,927	\$ (357,873)	\$ 4,601	\$ 50	\$ 50
Beginning Fund Balance	\$ 403,354	\$ 217,495	\$ 357,422	\$ (452)	\$ (452)	\$ (402)
Ending Fund Balance	\$ 217,495	\$ 357,422	\$ (452)	\$ 4,149	\$ (402)	\$ (352)

Automated red light photo enforcement cameras were setup during FY 2008. Four intersections were selected for this initiative with a goal of reducing the number of injury accidents caused by "red light running". By law, the use of the revenues is limited to traffic safety programs, including pedestrian safety programs, public safety programs, intersection improvements, and traffic enforcement.

CITY OF TOMBALL RED LIGHT CAMERA - 250						
	2018	2019	2020	2021	2021	2022
RED LIGHT CAMERA FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5300 MUNICIPAL COURT FINES	228,535	165,442	8,164	4,000	-	-
5310 COURT COSTS/ADM.FEES	50	-	-	-	-	-
5800 INTEREST INCOME	5,708	8,551	4,369	600	50	50
TOTAL RED LIGHT CAMERA FUND	234,293	173,994	12,534	4,600	50	50

CITY OF TOMBALL					
FUND	DEPARTMENT			DIVISION	
RED LIGHT CAMERA PROGRAM	POLICE DEPARTMENT			250-121 - POLICE DEPT	
DETAILS					
LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6004 WAGES-PART TIME	\$11,876	\$5,645	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$85	\$0	\$0	\$0	\$0
6021 FICA-S.S. AND MEDICARE TAXES	\$915	\$432	\$0	\$0	\$0
6025 WORKER COMPENSATION INS.	\$1,191	\$1,180	\$0	\$0	\$0
PERSONNEL SERVICES	\$14,067	\$7,257	\$0	\$0	\$0
6403 MACHINERY AND EQUIPMENT	\$0	\$36,101	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$36,101	\$0	\$0	\$0
6998 TRANSFER TO FLEET REPLACEMENT	\$20,000	\$0	\$0	\$0	\$0
6999 TRANSFER TO CAPITAL PROJ. FUND	\$0	\$327,050	\$0	\$0	\$0
TRANSFERS	\$20,000	\$327,050	\$0	\$0	\$0
TOTAL - POLICE DEPT	\$34,067	\$370,408	\$0	\$0	\$0

260 - General Special Revenue Fund - Child Safety

Statement of Revenues, Expenditures and Changes in Fund Balance 2021-2022 Proposed Budget

	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:							
Child Safety	\$ -	\$ -	\$ -	\$ 12,194	\$ 13,000	\$ 13,000	\$ 15,000
Interest	-	-	-	-	750	50	100
Other	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 12,194	\$ 13,750	\$ 13,050	\$ 15,100
Expenditures:							
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services and Charges	-	-	-	1,265	10,000	10,000	10,000
Maintenance	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 1,265	\$ 10,000	\$ 10,000	\$ 10,000
Revenues Over (Under)							
Expenditures	\$ -	\$ -	\$ -	\$ 10,929	\$ 3,750	\$ 3,050	\$ 5,100
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 67,066	\$ 77,995	\$ 77,995	\$ 81,045
Ending Fund Balance	\$ -	\$ -	\$ 67,066	\$ 77,995	\$ 81,745	\$ 81,045	\$ 86,145

Fund Description

These fees represent a portion of each citation written by the Tomball Police Department. The State of Texas allocates a percentage of each court fee to the Child Safety Program and is remitted back to the municipality to be used for educational material for children, coloring books, pencils, goody bags, etc and are distributed at various community events each year.

CITY OF TOMBALL						
SPECIAL REVENUE FUND - CHILD SAFETY - 260						
	2018	2019	2020	2021	2021	2022
GENERAL SPECIAL FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5790 CHILD SAFETY FUND	-	-	12,194	13,000	13,000	15,000
5800 INTEREST	-	-	-	750	50	100
TOTAL GENERAL SPECIAL FUND	-	-	12,194	13,750	13,050	15,100

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL SPECIAL FUND	CHILD SAFETY FUND	260-222 CHILD SAFETY FUND
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6350 CHILD SAFETY EDUCATION	\$0	\$1,265	\$10,000	\$10,000	\$10,000
SERVICES AND CHARGES	\$0	\$1,265	\$10,000	\$10,000	\$10,000
TOTAL CHILD SAFETY FUND	\$0	\$1,265	\$10,000	\$10,000	\$10,000

290 - Tomball Fun Runs Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2021-2022 Proposed Budget

	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:							
Event Revenue	\$ 23,325	\$ 16,566	\$ 27,196	\$ 8,409	\$ 6,000	\$ -	\$ 6,000
Interest	5	135	122	61	200	20	\$ 20
Transfers In		-	-	35,000	-	-	\$ -
Total	\$ 23,330	\$ 16,701	\$ 27,318	\$ 43,470	\$ 6,200	\$ 20	\$ 6,019
Expenditures:							
Supplies	\$ 8,040	\$ 5,519	\$ 5,009	\$ 2,317	\$ 6,000	\$ -	\$ 6,000
Services and Charges	17,368	9,333	13,753	60,609	15,000	-	15,000
Total	\$ 25,408	\$ 14,853	\$ 18,761	\$ 62,926	\$ 21,000	\$ -	\$ 21,000
Revenues Over (Under)							
Expenditures	\$ (2,078)	\$ 1,848	\$ 8,556	\$ (19,456)	\$ (14,800)	\$ 20	\$ (14,981)
Beginning Fund Balance	\$ 17,239	\$ 15,161	\$ 17,010	\$ 25,566	\$ 6,110	\$ 6,110	\$ 6,130
Ending Fund Balance	\$ 15,161	\$ 17,010	\$ 25,566	\$ 6,110	\$ (8,690)	\$ 6,130	\$ (8,851)
							-42%

CITY OF TOMBALL FUN RUN FUND - 290						
	2018	2019	2020	2021	2021	2022
FUN RUN FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5555 EVENT SPONSORSHIP REVENUE	7,850	4,100	2,550	5,000	-	5,000
5556 EVENT REGISTRATION FEE	8,716	23,096	5,859	1,000	-	1,000
5800 INTEREST INCOME	135	122	61	200	20	20
5961 TRANSFERS IN	-	-	35,000	-	-	-
TOTAL FUN RUN FUND	16,701	27,318	43,470	6,200	20	6,020

FUND CITY OF TOMBALL DIVISION TOMBALL "FUN RUNS" DEPARTMENT 290-290 FUN RUNS FUN RUNS DETAILS					
LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6101 OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0
6119 OTHER SUPPLIES	\$5,009	\$2,317	\$6,000	\$0	\$6,000
SUPPLIES	\$5,009	\$2,317	\$6,000	\$0	\$6,000
6329 OTHER SERVICES	\$13,753	\$60,609	\$10,000	\$0	\$10,000
6335 ADVERTISING COST	\$0	\$0	\$5,000	\$0	\$5,000
SERVICES AND CHARGES	\$13,753	\$60,609	\$15,000	\$0	\$15,000
TOTAL FUN RUNS	\$18,761	\$62,926	\$21,000	\$0	\$21,000

300 Debt Service Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance 2021-2022 Proposed Budget

	FY2017 Actual	FY2018 Actual	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2021 Projection	FY2022 Budget
Revenues:							
Current taxes	\$ 3,953,733	\$ 4,229,313	\$ 4,266,244	\$ 4,610,839	\$ 4,750,000	\$ 3,670,000	\$ 3,700,000
Delinquent taxes	50,271	85,766	(107,614)	21,997	60,000	50,000	50,000
Penalty and interest	36,425	50,916	39,522	21,415	30,000	35,000	35,000
Interest	36,555	77,006	100,406	34,174	70,000	2,000	2,000
Bond Proceeds	-	-	-	9,833,352	-	-	-
Other	-	-	-	816	-	-	-
TEDC Contributions	530,913	533,612	536,113	755,684	757,885	1,127,885	1,129,885
Total Revenues	\$ 4,607,897	\$ 4,976,613	\$ 4,834,670	\$ 15,278,278	\$ 5,667,885	\$ 4,884,885	\$ 4,916,885
Expenditures:							
Principal	\$ 3,048,250	\$ 3,249,250	\$ 2,990,250	\$ 3,923,000	\$ 2,615,972	\$ 2,540,000	\$ 2,535,000
Interest	1,249,301	1,443,281	1,367,451	1,038,981	953,151	1,004,852	988,998
Loan Payment- Fire Truck	71,123	73,463	586,556	-	130,000	-	-
Refunded Bond Escrow Payment	-	-	-	9,663,255	-	-	-
Fees	11,780	13,380	11,583	271,581	14,000	14,000	14,000
Total Expenditures	\$ 4,380,454	\$ 4,779,374	\$ 4,955,840	\$ 14,896,817	\$ 3,713,123	\$ 3,558,852	\$ 3,537,998
Revenues Over/(Under) Expenditures	\$ 227,442	\$ 197,239	\$ (121,169)	\$ 381,461	\$ 1,954,762	\$ 1,326,033	\$ 1,378,888
Beginning Fund Balance	\$ 4,334,798	\$ 4,562,243	\$ 4,759,484	\$ 4,638,315	\$ 5,019,776	\$ 5,019,776	\$ 6,345,808
Ending Fund Balance	\$ 4,562,243	\$ 4,759,484	\$ 4,638,315	\$ 5,019,776	\$ 6,974,538	\$ 6,345,808	\$ 7,724,696

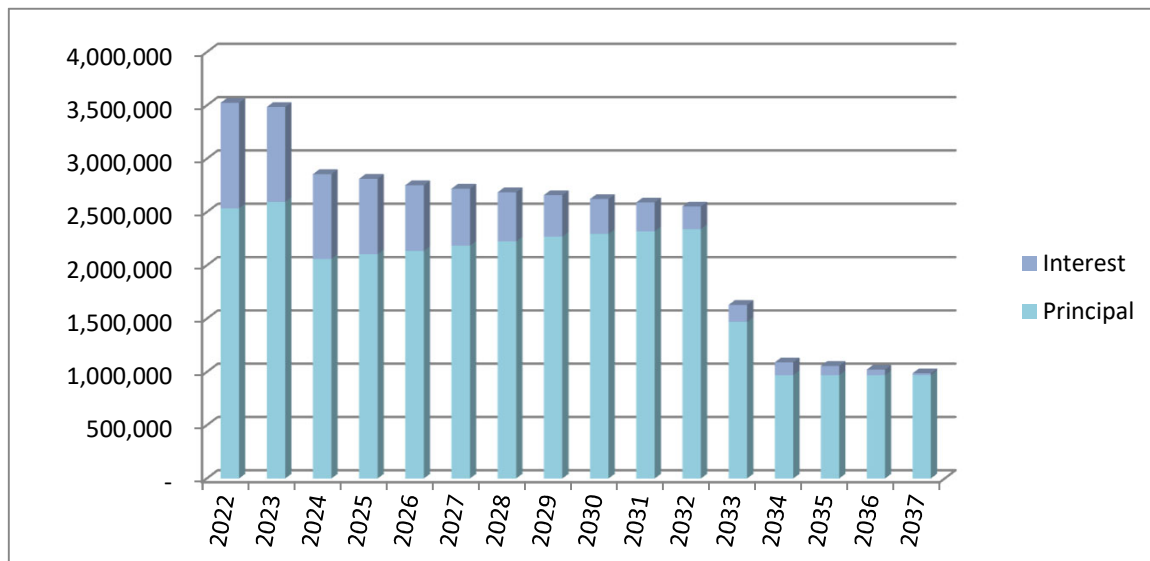
CITY OF TOMBALL						
DEBT SERVICE FUND - 300						
	2018	2019	2020	2021	2021	2022
DEBT SERVICE FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5110 CURRENT TAXES	4,229,313	4,266,244	4,610,839	4,750,000	3,670,000	3,700,000
5120 DELINQUENT TAXES	85,766	(107,614)	21,997	60,000	50,000	50,000
5130 PENALTY, INTEREST, ATTY FEES	59,473	36,599	21,415	30,000	35,000	35,000
5550 MISCELLANEOUS INCOME	-	-	816	-	-	-
5800 INTEREST INCOME	77,006	100,406	34,174	70,000	2,000	2,000
5801 UNREALIZED GAIN ON INVESTMENTS	(8,557)	2,923	-	-	-	-
5770 TEDC CONTRIBUTIONS	533,612	536,113	755,684	757,885	1,127,885	1,129,885
5900 BOND PROCEEDS	-	-	9,100,000	-	-	-
5901 PREMIUM ON BONDS	-	-	733,352	-	-	-
TOTAL DEBT SERVICE FUND	4,976,613	4,834,670	15,278,278	5,667,885	4,884,885	4,916,885

FUND	CITY OF TOMBALL	DIVISION
DEBT SERVICE FUND	DEPARTMENT DEBT SERVICE	300-300 DEBT SERVICE
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6901 INTEREST-BONDS	\$1,367,451	\$1,038,981	\$953,151	\$1,004,852	\$988,998
6906 BOND FEES AND COST	\$11,583	\$271,581	\$14,000	\$14,000	\$14,000
6907 MISCELLANEOUS BOND FEES	\$0	\$0	\$0	\$0	\$0
6911 PRINCIPAL-BONDS	\$2,990,250	\$3,923,000	\$2,615,972	\$2,540,000	\$2,535,000
6915 CAPITAL LEASE PAYMENTS	\$586,556	\$0	\$130,000	\$0	\$0
6955 REFUNDED BOND ESCROW AGENT	\$0	\$9,663,255	\$0	\$0	\$0
DEBT	\$4,955,840	\$14,896,817	\$3,713,123	\$3,558,852	\$3,537,998
TOTAL DEBT SERVICE	\$4,955,840	\$14,896,817	\$3,713,123	\$3,558,852	\$3,537,998

City of Tomball
Debt Service Fund
Consolidated Debt Payment Schedule
2021-2022 Proposed Budget

Fiscal Year	Principal	Interest	Total
2022	2,535,000	988,998	3,523,998
2023	2,595,000	890,323	3,485,323
2024	2,060,000	796,263	2,856,263
2025	2,105,000	707,238	2,812,238
2026	2,135,000	616,863	2,751,863
2027	2,185,000	534,738	2,719,738
2028	2,225,000	460,638	2,685,638
2029	2,270,000	389,163	2,659,163
2030	2,295,000	327,313	2,622,313
2031	2,320,000	270,856	2,590,856
2032	2,340,000	212,188	2,552,188
2033	1,470,000	160,200	1,630,200
2034	970,000	121,250	1,091,250
2035	970,000	87,300	1,057,300
2036	970,000	52,744	1,022,744
2037	970,000	17,581	987,581
Total	\$ 30,415,000	\$ 6,633,651	\$ 37,048,651



City of Tomball

General Obligation Refunding Bonds, Series 2013

\$6,370,000 - Tax Supported 90.59%, Utility System 9.41%*

Issue Date : January 1, 2013

Closing Date: January 17, 2013

**Refunded Series 2002 Certificates of Obligation (Unrefunded portion of original issue)
and Series 2003 Certificates of Obligation**

Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2022	2/15/2022	560,000	1.550%	9,125	569,125	
	8/15/2022			4,785	4,785	573,910
2023	2/15/2023	580,000	1.650%	4,785	584,785	584,785
Total		\$ 1,140,000		\$ 18,695	\$ 1,158,695	\$ 1,158,695

*Tax supported 100% 2015 to 2023

City of Tomball
Combination Tax & Revenue Certificates of Obligation, Series 2016
\$20,240,000 - Tax Supported 100%
Issue Date : 12/15/2016
Sale Date: 12/20/16
Projects: Medical Complex Drive Segment 4B; Persimmon Street

Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2022	2/15/2022	975,000.00	5.000%	296,956	1,271,956	
	8/15/2022			272,581	272,581	1,544,538
2023	2/15/2023	975,000.00	5.000%	272,581	1,247,581	
	8/15/2023			248,206	248,206	1,495,788
2024	2/15/2024	975,000.00	5.000%	248,206	1,223,206	
	8/15/2024			223,831	223,831	1,447,038
2025	2/15/2025	975,000.00	5.000%	223,831	1,198,831	
	8/15/2025			199,456	199,456	1,398,288
2026	2/15/2026	970,000.00	5.000%	199,456	1,169,456	
	8/15/2026			175,206	175,206	1,344,663
2027	2/15/2027	970,000.00	3.000%	175,206	1,145,206	
	8/15/2027			160,656	160,656	1,305,863
2028	2/15/2028	970,000.00	3.000%	160,656	1,130,656	
	8/15/2028			146,106	146,106	1,276,763
2029	2/15/2029	970,000.00	3.000%	146,106	1,116,106	
	8/15/2029			131,556	131,556	1,247,663
2030	2/15/2030	970,000.00	3.000%	131,556	1,101,556	
	8/15/2030			117,006	117,006	1,218,563
2031	2/15/2031	970,000.00	3.125%	117,006	1,087,006	
	8/15/2031			101,850	101,850	1,188,856
2032	2/15/2032	970,000.00	3.250%	101,850	1,071,850	
	8/15/2032			86,088	86,088	1,157,938
2033	2/15/2033	970,000.00	3.500%	86,088	1,056,088	
	8/15/2033			69,113	69,113	1,125,200
2034	2/15/2034	970,000.00	3.500%	69,113	1,039,113	
	8/15/2034			52,138	52,138	1,091,250
2035	2/15/2035	970,000.00	3.500%	52,138	1,022,138	
	8/15/2035			35,163	35,163	1,057,300
2036	2/15/2036	970,000.00	3.625%	35,163	1,005,163	
	8/15/2036			17,581	17,581	1,022,744
2037	2/15/2037	970,000.00	3.625%	17,581	987,581	987,581
Total		\$ 15,540,000		\$ 4,370,031	\$ 19,910,031	\$ 19,910,031

City of Tomball
Combination Tax & Revenue Certificates of Obligation, Series 2019
\$9,100,000 - Tax Supported 100%
Issue Date : 12/20/2019
Sale Date: 1: 12/20/2019
Refunded Series 2011 Certificates of Obligation (Unrefunded portion of original issue)
& Series 2011 General Obligation Refunding Bonds

Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2022	2/15/2022	640,000.00	4.000%	140,025	780,025	
	8/15/2022			127,225	127,225	907,250
2023	2/15/2023	665,000.00	4.000%	127,225	792,225	
	8/15/2023			113,925	113,925	906,150
2024	2/15/2024	690,000.00	4.000%	113,925	803,925	
	8/15/2024			100,125	100,125	904,050
2025	2/15/2025	720,000.00	4.000%	100,125	820,125	
	8/15/2025			85,725	85,725	905,850
2026	2/15/2026	745,000.00	4.000%	85,725	830,725	
	8/15/2026			70,825	70,825	901,550
2027	2/15/2027	780,000.00	4.000%	70,825	850,825	
	8/15/2027			55,225	55,225	906,050
2028	2/15/2028	810,000.00	4.000%	55,225	865,225	
	8/15/2028			39,025	39,025	904,250
2029	2/15/2029	835,000.00	3.000%	39,025	874,025	
	8/15/2029			26,500	26,500	900,525
2030	2/15/2030	850,000.00	2.000%	26,500	876,500	
	8/15/2030			18,000	18,000	894,500
2031	2/15/2031	865,000.00	2.000%	18,000	883,000	
	8/15/2031			9,350	9,350	892,350
2032	2/15/2032	880,000.00	2.125%	9,350	889,350	
	8/15/2032			-	-	889,350
Total		\$ 8,480,000		\$ 1,431,875	\$ 9,911,875	\$ 9,911,875

City of Tomball
General Obligation Refunding Bonds, Series 2020
\$5,255,000 - Tax Supported 100%
Issue Date : 12/16/2020
Sale Date: 12/16/2020
Refunded Series 2013 Certificates of Obligation (Unrefunded portion of original issue)
& Series 2013 General Obligation Refunding Bonds

Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2022	2/15/2022	360,000.00	4.000%	72,750	432,750	
	8/15/2022			65,550	65,550	498,300.00
2023	2/15/2023	375,000.00	4.000%	65,550	440,550	
	8/15/2023			58,050	58,050	498,600.00
2024	2/15/2024	395,000.00	3.000%	58,050	453,050	
	8/15/2024			52,125	52,125	505,175.00
2025	2/15/2025	410,000.00	3.000%	52,125	462,125	
	8/15/2025			45,975	45,975	508,100.00
2026	2/15/2026	420,000.00	3.000%	45,975	465,975	
	8/15/2026			39,675	39,675	505,650.00
2027	2/15/2027	435,000.00	3.000%	39,675	474,675	
	8/15/2027			33,150	33,150	507,825.00
2028	2/15/2028	445,000.00	3.000%	33,150	478,150	
	8/15/2028			26,475	26,475	504,625.00
2029	2/15/2029	465,000.00	3.000%	26,475	491,475	
	8/15/2029			19,500	19,500	510,975.00
2030	2/15/2030	475,000.00	2.000%	19,500	494,500	
	8/15/2030			14,750	14,750	509,250.00
2031	2/15/2031	485,000.00	2.000%	14,750	499,750	
	8/15/2031			9,900	9,900	509,650.00
2032	2/15/2032	490,000.00	2.000%	9,900	499,900	
	8/15/2032			5,000	5,000	504,900.00
2033	2/15/2033	500,000.00	2.000%	5,000	505,000	
	8/15/2033				-	505,000.00
Total		\$ 5,255,000		\$ 813,050	\$ 6,068,050	\$ 6,068,050.00

City of Tomball
Special Assessment Revenue Bonds, Series 2020
\$2,490,000
Issue Date : 10/20/2020
Sale Date: 10/20/2020
2020 PID Bonds

Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2021	3/15/2021			38,921	38,921	
	9/15/2021			48,316	48,316	87,236.55
2022	3/15/2022			48,316	48,316	
	9/15/2022	45,000.00	3.375%	48,316	93,316	141,631.26
2023	3/15/2023			47,556	47,556	
	9/15/2023	45,000.00	3.375%	47,556	92,556	140,112.50
2024	3/15/2024			46,797	46,797	
	9/15/2024	50,000.00	3.375%	46,797	96,797	143,593.76
2025	3/15/2025			45,953	45,953	
	9/15/2025	50,000.00	3.375%	45,953	95,953	141,906.26
2026	3/15/2026			45,109	45,109	
	9/15/2026	55,000.00	3.375%	45,109	100,109	145,218.76
2027	3/15/2027			44,181	44,181	
	9/15/2027	55,000.00	3.375%	44,181	99,181	143,362.50
2028	3/15/2028			43,253	43,253	
	9/15/2028	55,000.00	3.375%	43,253	98,253	141,506.26
2029	3/15/2029			42,325	42,325	
	9/15/2029	60,000.00	3.375%	42,325	102,325	144,650.00
2030	3/15/2030			41,313	41,313	
	9/15/2030	60,000.00	3.375%	41,313	101,313	142,625.00
2031	3/15/2031			40,300	40,300	
	9/15/2031	65,000.00	4.000%	40,300	105,300	145,600.00
2032	3/15/2032			39,000	39,000	
	9/15/2032	65,000.00	4.000%	39,000	104,000	143,000.00
2033	3/15/2033			37,700	37,700	
	9/15/2033	70,000.00	4.000%	37,700	107,700	145,400.00
2034	3/15/2034			36,300	36,300	
	9/15/2034	75,000.00	4.000%	36,000	111,000	147,300.00
2035	3/15/2035			34,800	34,800	
	9/15/2035	75,000.00	4.000%	34,800	109,800	144,600.00
2036	3/15/2036			33,300	33,300	
	9/15/2036	80,000.00	4.000%	33,300	113,300	146,600.00
2037	3/15/2037			31,700	31,700	
	9/15/2037	85,000.00	4.000%	31,700	116,700	148,400.00
2038	3/15/2038			30,000	30,000	
	9/15/2038	85,000.00	4.000%	30,000	115,000	145,000.00
2039	3/15/2039			28,300	28,300	
	9/15/2039	90,000.00	4.000%	28,300	118,300	146,600.00
2040	3/15/2040			26,500	26,500	
	9/15/2040	95,000.00	4.000%	26,500	121,500	148,000.00
2041	3/15/2041			24,600	24,600	
	9/15/2041	100,000.00	4.000%	24,600	124,600	149,200.00

2042	3/15/2042			22,600	22,600	
	9/15/2042	105,000.00	4.000%	22,600	127,600	150,200.00
2043	3/15/2043			20,500	20,500	
	9/15/2043	110,000.00	4.000%	20,500	130,500	151,000.00
2044	3/15/2044			18,300	18,300	
	9/15/2044	115,000.00	4.000%	18,300	133,300	151,600.00
2045	3/15/2045			16,000	16,000	
	9/15/2045	120,000.00	4.000%	16,000	136,000	152,000.00
2046	3/15/2046			13,600	13,600	
	9/15/2046	125,000.00	4.000%	13,600	138,600	152,200.00
2047	3/15/2047			11,100	11,100	
	9/15/2047	130,000.00	4.000%	11,100	141,100	152,200.00
2048	3/15/2048			8,500	8,500	
	9/15/2048	135,000.00	4.000%	8,500	143,500	152,000.00
2049	3/15/2049			5,800	5,800	
	9/15/2049	140,000.00	4.000%	5,800	145,800	151,600.00
2050	3/15/2050			3,000	3,000	
	9/15/2050	150,000.00	4.000%	3,000	153,000	156,000.00

Total

\$	2,490,000	\$	1,860,343	\$	4,350,343	\$	4,350,343
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City of Tomball
400 Capital Projects Fund
2021-2022 Proposed Budget

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:						
Transfers from General Fund	\$ 1,490,000	\$ 1,249,500	\$ 600,000	\$ 546,012	\$ 546,012	\$ 430,000
Transfers from Enterprise Fund	\$ 655,000	\$ 2,081,442	\$ 164,000	\$ 170,000	\$ 220,000	\$ 595,000
Transfers from Other Sources	\$ 310,000	\$ 353,744	\$ 1,261,050	\$ 1,261,050	\$ -	\$ -
Certificates of Obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue Sources	\$ 7,653	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 622,487	\$ 794,028	\$ 532,835	\$ 650,000	\$ 650,000	\$ -
Total	\$ 3,085,140	\$ 4,478,714	\$ 2,557,885	\$ 2,627,062	\$ 1,416,012	\$ 1,025,000
Expenditures:						
Capital Outlay - General Fund	\$ 3,554,263	\$ 2,330,086	\$ 13,293,616	\$ 10,159,198	\$ 11,032,105	\$ 4,073,556
Capital Outlay - Enterprise Fund	2,625,624	(42,171)	1,110,325	63,950	1,086,251	605,917
Capital Outlay - Sewer/Water Impa	947	-	692	-	21,276	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	600,000	-
Total	\$ 6,180,833	\$ 2,287,915	\$ 14,404,633	\$ 10,223,148	\$ 12,739,632	\$ 4,679,473
Revenues Over (Under)						
Expenditures	\$ (3,095,693)	\$ 2,190,799	\$ (11,846,749)	\$ (7,596,086)	\$ (11,323,620)	\$ (3,654,473)
Beginning Fund Balance	\$ 35,950,389	\$ 32,854,696	\$ 35,045,495	\$ 23,198,746	\$ 23,198,746	\$ 11,875,126
Ending Fund Balance	\$ 32,854,696	\$ 35,045,495	\$ 23,198,746	\$ 15,602,660	\$ 11,875,126	\$ 8,220,653
					93%	176%

CITY OF TOMBALL CAPITAL PROJECTS FUND - 400						
	2018	2019	2020	2021	2021	2022
CAPITAL PROJECTS	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5740 GRANTS	-	258,320	-	-	-	1,240,000
5770 TEDC CONTRIBUTIONS	-	-	-	-	-	300,000
5800 INTEREST INCOME	622,487	794,028	532,835	650,000	650,000	-
5801 UNREALIZED GAIN ON INVESTMENTS	(2,747)	9,582	-	-	-	-
5820 DRAINAGE CAPITAL RECOVERY FEES	-	191,846	357,688	-	-	-
5830 DEVELOPER RECOVERY FEES	10,400	-	-	-	-	-
5900 DEBT PROCEEDS	-	-	-	-	-	-
5901 PREMIUM ON BONDS	-	-	-	-	-	-
5910 TRANSFER FROM GENERAL FUND	1,490,000	1,249,500	600,000	546,012	546,012	430,000
5911 TRANSFER FROM UTILITY FUND	655,000	2,081,442	164,000	170,000	220,000	595,000
5961 TRANSFERS IN	310,000	353,744	1,261,050	1,261,050	-	-
TOTAL CAPITAL PROJECTS	3,085,140	4,938,462	2,915,573	2,627,062	1,416,012	2,565,000

FUND	CITY OF TOMBALL	DIVISION
GENERAL CAPITAL PROJECTS	DEPARTMENT RED LIGHT	400-121 - RED LIGHT
DETAILS		

LINE ITEMS	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6409 SYSTEM EXPANSION	\$312,990	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$312,990	\$0	\$0	\$0	\$0	\$0
TOTAL GENERAL-RED LIGHT	\$312,990	\$0	\$0	\$0	\$0	\$0

FUND	CITY OF TOMBALL	DIVISION
GENERAL CAPITAL PROJECTS	DEPARTMENT GENERAL-PARKS	400-153 - PARKS
DETAILS		

LINE ITEMS	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6409 SYSTEM EXPANSION	\$923,525	\$407,061	\$571,135	\$0	\$58,244	\$2,110,000
CAPITAL OUTLAY	\$923,525	\$407,061	\$571,135	\$0	\$58,244	\$2,110,000
TOTAL GENERAL-PARKS	\$923,525	\$407,061	\$571,135	\$0	\$58,244	\$2,110,000

FUND	CITY OF TOMBALL	DIVISION
GENERAL CAPITAL PROJECTS	DEPARTMENT GENERAL-STREETS	400-154 GENERAL-STREETS
DETAILS		

LINE ITEMS	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6409 SYSTEM EXPANSION	\$2,317,748	\$1,923,025	\$12,722,480	\$10,159,198	\$10,973,861	\$1,963,556
CAPITAL OUTLAY	\$2,317,748	\$1,923,025	\$12,722,480	\$10,159,198	\$10,973,861	\$1,963,556
TOTAL GENERAL-STREETS	\$2,317,748	\$1,923,025	\$12,722,480	\$10,159,198	\$10,973,861	\$1,963,556

FUND	CITY OF TOMBALL	DIVISION
GENERAL CAPITAL PROJECTS	DEPARTMENT UTILITY-WATER	400-613 UTILITY-WATER
DETAILS		

LINE ITEMS	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6304 PROF.SERV.-OTHER	\$1,300	\$0	\$0	\$0	\$0	\$0
SERVICES AND CHARGES	\$1,300	\$0	\$0	\$0	\$0	\$0
6409 SYSTEM EXPANSION	\$207,422	(\$42,171)	\$492,779	\$0	\$0	\$275,000
CAPITAL OUTLAY	\$207,422	(\$42,171)	\$492,779	\$0	\$0	\$275,000
6991 TRANSFER TO UTILITY OPERATIONS	\$0	\$0	\$0	\$0	\$600,000	\$0
TRANSFERS	\$0	\$0	\$0	\$0	\$600,000	\$0
TOTAL UTILITY-WATER	\$208,722	(\$42,171)	\$492,779	\$0	\$600,000	\$275,000

FUND	CITY OF TOMBALL	DIVISION
GENERAL CAPITAL PROJECTS	DEPARTMENT UTILITY-SEWER	400-614 UTILITY-SEWER
DETAILS		

LINE ITEMS	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6409 SYSTEM EXPANSION	\$2,418,202	\$0	\$617,547	\$63,950	\$1,050,895	\$63,241
CAPITAL OUTLAY	\$2,418,202	\$0	\$617,547	\$63,950	\$1,050,895	\$63,241
TOTAL UTILITY-SEWER	\$2,418,202	\$0	\$617,547	\$63,950	\$1,050,895	\$63,241

FUND	CITY OF TOMBALL	DIVISION
GENERAL CAPITAL PROJECTS	DEPARTMENT UTILITY-GAS	400-615 UTILITY-GAS
DETAILS		

LINE ITEMS	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6304 PROF.SERV.-OTHER	\$0	(\$382)	\$0	\$0	\$0	\$0
SERVICES AND CHARGES	\$0	(\$382)	\$0	\$0	\$0	\$0
6409 SYSTEM EXPANSION	\$947	\$444	\$37,968	\$0	\$35,356	\$267,676
CAPITAL OUTLAY	\$947	\$444	\$37,968	\$0	\$35,356	\$267,676
TOTAL UTILITY-GAS	\$947	\$62	\$37,968	\$0	\$35,356	\$267,676

FUND	CITY OF TOMBALL	DIVISION
GENERAL CAPITAL PROJECTS	DEPARTMENT WATER CAPITAL RECOVERY	400-731 WATER RECOVERY
DETAILS		

LINE ITEMS	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6304 PROF.SERV.-OTHER	\$0	\$23,229	\$4,913	\$0	\$9,302	\$0
SERVICES AND CHARGES	\$0	\$23,229	\$4,913	\$0	\$9,302	\$0
6409 SYSTEM EXPANSION	\$0	\$0	\$346	\$0	\$10,638	\$0
CAPITAL OUTLAY	\$0	\$0	\$346	\$0	\$10,638	\$0
TOTAL WATER CAPITAL RECOVERY	\$0	\$23,229	\$5,259	\$0	\$19,940	\$0

FUND	CITY OF TOMBALL	DIVISION
GENERAL CAPITAL PROJECTS	DEPARTMENT SEWER CAPITAL RECOVERY	400-741 SEWER RECOVERY
DETAILS		

LINE ITEMS	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6304 PROF.SERV.-OTHER	\$0	\$20,576	\$4,913	\$0	\$9,302	\$0
SERVICES AND CHARGES	\$0	\$20,576	\$4,913	\$0	\$9,302	\$0
6409 SYSTEM EXPANSION	\$947	\$0	\$346	\$0	\$10,638	\$0
CAPITAL OUTLAY	\$947	\$0	\$346	\$0	\$10,638	\$0
TOTAL SEWER CAPITAL RECOVERY	\$947	\$20,576	\$5,259	\$0	\$19,940	\$0

City of Tomball
460-Capital Projects Fund - Business Park
2021-2022 Proposed Budget

	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:							
Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Obligation	-	-	-	-	-	-	-
Premium on Bonds	-	-	-	-	-	-	-
Interest	13,264	16,588	13,216	10,856	15,000	2,000	15,000
Total	\$ 13,264	\$ 16,588	\$ 13,216	\$ 10,856	\$ 15,000	\$ 2,000	\$ 15,000
Expenditures:							
Capital Outlay	\$ 125,642	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Fees and Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 125,642	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Over (Under) Expenditures	\$ (112,378)	\$ 16,588	\$ 13,216	\$ 10,856	\$ 15,000	\$ 2,000	\$ 15,000
Beginning Fund Balance	\$ 1,035,415	\$ 923,037	\$ 939,625	\$ 952,841	\$ 963,697	\$ 963,697	\$ 965,697
Ending Fund Balance	\$ 923,037	\$ 939,625	\$ 952,841	\$ 963,697	\$ 978,697	\$ 965,697	\$ 980,697

CITY OF TOMBALL						
BUSINESS PARK PROJECTS FUND - 460						
	2018	2019	2020	2021	2021	2022
BUSINESS PARK PROJECTS	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5800 INTEREST INCOME	16,588	13,216	10,856	15,000	2,000	15,000
TOTAL BUSINESS PARK PROJECTS	16,588	13,216	10,856	15,000	2,000	15,000

FUND	CITY OF TOMBALL	DIVISION
BUSINESS PARK	DEPARTMENT TEDC BUSINESS PARK	460-460 TEDC BUSINESS PARK
DETAILS		

LINE ITEMS	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 PROJECTION	2022 BUDGET
6409 SYSTEM EXPANSION	\$33,435	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$33,435	\$0	\$0	\$0	\$0	\$0
TOTAL TEDC BUSINESS PARK	\$33,435	\$0	\$0	\$0	\$0	\$0

Enterprise Fund - 600
Statement of Revenues, Expenditures, and Changes in Fund Balance
2021-2022 Proposed Budget

	FY2018 Actuals	FY2019 Actuals	FY2020 Actual	FY2021 Budget	FY2021 Projection	FY2022 Budget
Operating Revenues:						
Water sales	\$ 5,347,170	\$ 5,421,905	\$ 6,120,916	\$ 5,500,000	\$ 6,500,000	\$ 6,000,000
Sewer sales	2,405,689	2,258,881	2,199,912	2,475,000	2,500,000	2,500,000
Gas sales	3,139,726	3,178,622	3,235,047	3,100,000	3,500,000	3,000,000
Tap fees	290,770	204,035	558,161	240,000	1,225,000	1,125,000
Reconnect fees	18,403	12,757	4,000	10,000	4,000	10,000
Interest	103,484	175,224	57,406	150,000	5,000	5,000
Contributions	558,148	558,148	370,000	370,000	370,000	370,000
Other	198,990	204,870	145,137	157,350	264,566	162,100
Transfers In	-	-	-	-	600,000	-
Total Operating Revenues	\$ 12,062,380	\$ 12,014,440	\$ 12,690,578	\$ 12,002,350	\$ 14,968,566	\$ 13,172,100
Expenses:						
Enterprise Administration	\$ 3,356,260	\$ 5,186,881	\$ 3,658,073	\$ 3,735,913	\$ 3,875,612	\$ 4,035,331
Utility Billing	343,111	322,713	389,626	401,482	586,962	628,291
Water	3,668,770	3,891,522	4,219,355	4,456,600	4,500,340	4,753,822
Wastewater	2,041,535	3,246,672	1,450,404	1,632,845	1,756,836	1,858,584
Gas	1,589,411	1,861,313	1,521,395	1,861,572	4,536,896	2,279,695
COLA/Salary Survey					22,015	107,940
Total Operating Expenses	\$ 10,999,087	\$ 14,509,101	\$ 11,238,853	\$ 12,088,412	\$ 15,278,661	\$ 13,663,663
Net Revenue Available for Debt	\$ 1,063,293	\$ (2,494,661)	\$ 1,451,725	\$ (86,062)	\$ (310,095)	\$ (491,563)
Debt Service	79,658	60,131	80,143	238,262	500	-
Total Debt Service	\$ 79,658	\$ 60,131	\$ 80,143	\$ 238,262	\$ 500	\$ -
Net Income (Excluding Depr.)	\$ 983,635	\$ (2,554,792)	\$ 1,371,582	\$ (324,324)	\$ (310,595)	\$ (491,563)
Beginning Fund Balance	\$ 10,284,792	\$ 11,268,427	\$ 8,713,635	\$ 10,085,218	\$ 10,085,218	\$ 9,774,623
Ending Fund Balance	\$ 11,268,427	\$ 8,713,635	\$ 10,085,218	\$ 9,760,894	\$ 9,774,623	\$ 9,283,060
Operating Costs per Day						
Fund Balance as % of Operating Costs	102%	60%	90%	81%	64%	68%

CITY OF TOMBALL ENTERPRISE FUND - 600						
	2018	2019	2020	2021	2021	2022
ENTERPRISE FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5500 SALE OF CITY PROPERTY	4,417	38,462	2,500	10,000	107,216	5,000
5550 MISCELLANEOUS INCOME	13,837	9,491	221	2,500	1,000	750
5560 RETURNED CHECK FINES	504	555	180	350	350	350
5600 WATER SALES	5,347,170	5,421,905	6,120,916	5,500,000	6,500,000	6,000,000
5610 WATER TAPS	106,435	59,420	264,946	90,000	450,000	350,000
5620 WATER RECONNECT FEES	18,403	12,757	4,000	10,000	4,000	10,000
5630 AMP PLAN BALANCE	(595)	(1,225)	34	(500)	1,000	1,000
5640 SEWER SALES	2,405,689	2,258,881	2,199,912	2,475,000	2,500,000	2,500,000
5650 SEWER TAPS	76,930	51,370	14,380	50,000	25,000	25,000
5670 GAS SALES	3,139,726	3,178,622	3,235,047	3,100,000	3,500,000	3,000,000
5680 GAS TAPS	107,405	93,245	278,835	100,000	750,000	750,000
5690 PENALTIES	132,085	109,798	91,011	100,000	100,000	100,000
5695 ADMINISTRATIVE CHARGES	48,607	46,944	51,191	45,000	55,000	55,000
5730 MISCELLANEOUS	-	-	-	-	-	-
5770 TEDC CONTRIBUTIONS	558,148	558,148	370,000	370,000	370,000	370,000
5780 OTHER REIMBURSEMENTS	-	46,255	-	-	-	-
5792 UB BILL ADJ REVENUE	-	-	-	-	(321,475)	-
5800 INTEREST INCOME	103,484	175,224	57,406	150,000	5,000	5,000
5961 TRANSFER IN	-	-	-	-	-	-
5801 UNREALIZED GAIN ON INVESTMENTS	135	845	-	-	-	-
5912 TRANSFER FROM CAPITAL PROJECTS	-	-	-	-	600,000	-
TOTAL ENTERPRISE FUND	12,062,380	12,060,697	12,690,578	12,002,350	14,647,091	13,172,100

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	ADMINISTRATIVE	600-611 - ADMINISTRATIVE
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$204,440	\$172,128	\$171,223	\$173,548	\$156,972
6003 WAGES-FULL TIME	\$48,905	\$90,072	\$94,310	\$97,997	\$94,322
6005 WAGES-OVERTIME	\$2,392	\$1,849	\$4,080	\$4,080	\$4,000
6009 WAGES-OTHER	\$15,298	\$14,261	\$14,298	\$6,032	\$13,535
6011 VACATION PAY	\$7,827	\$11,289	\$18,050	\$17,846	\$17,152
6012 SICK PAY	\$9,593	\$9,618	\$11,915	\$22,871	\$11,279
6013 EMERGENCY PAY	\$0	\$1,248	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$3,035	\$1,698	\$2,841	\$3,799
6019 MISCELLANEOUS PAY	\$2,900	\$2,260	\$2,505	\$1,725	\$1,965
6021 FICA-MED/SS	\$22,747	\$22,995	\$25,160	\$24,807	\$23,964
6022 TMRS-EMPLOYER	\$134,294	\$44,031	\$44,630	\$46,177	\$42,508
6025 WORKER COMPENSATION INS.	\$2,890	\$2,789	\$2,500	\$2,291	\$2,500
6030 EMPLOYEE TUITION REIMBURSEMENT	\$1,592	\$3,429	\$4,000	\$0	\$4,000
6031 TMRS - PENSION	\$0	\$12,134	\$0	\$0	\$0
6032 - TMRS DEATH BENEFIT	\$0	(\$2,185)	\$0	\$0	\$0
6033 - OPEB - RETIREMENT HEALTH	\$0	\$3,919	\$0	\$0	\$0
PERSONNEL SERVICES	\$452,878	\$392,873	\$394,369	\$400,215	\$375,996
6101 OFFICE AND COMPUTER SUPPLIES	\$1,225	\$2,322	\$1,600	\$2,000	\$2,000
6102 EDUCATIONAL SUPPLIES	\$216	\$314	\$200	\$200	\$200
6103 COMPUTER SUPPLIES	\$0	\$16,441	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$2,872	\$1,592	\$1,500	\$3,500	\$3,000
6107 CLOTHING AND UNIFORMS	\$1,043	\$1,261	\$1,350	\$1,350	\$1,150
6108 FUEL, OIL AND LUBRICANTS	\$2,270	\$2,136	\$2,500	\$2,500	\$2,500
6109 POSTAGE	\$0	\$13	\$50	\$0	\$50
6119 OTHER SUPPLIES	\$663	\$1,035	\$350	\$150	\$350
SUPPLIES	\$8,289	\$25,115	\$7,550	\$9,700	\$9,250
6201 OFFICE EQUIPMENT MAINTENANCE	\$0	\$0	\$7,500	\$7,500	\$0
6205 VEHICLE EQUIPMENT MAINTENANCE	\$162	\$434	\$2,000	\$1,000	\$1,000
6206 BUILDING MAINTENANCE	\$0	\$0	\$0	\$22,761	\$30,000
REPAIRS AND MAINTENANCE	\$162	\$434	\$9,500	\$31,261	\$31,000
6302 PROFESSIONAL SERVICES,ENGINEER	\$14,350	\$0	\$0	\$0	\$0
6304 PROFESSIONAL SERVICES,OTHER	\$11,718	\$6,177	\$13,000	\$5,290	\$0
6312 COMMUNICATION SERVICES	\$40,877	\$53,871	\$40,000	\$75,000	\$40,000
6332 TRAVEL AND MEALS	\$2,241	\$62	\$1,000	\$0	\$3,000
6333 DUES AND SUBSCRIPTIONS	\$165	\$394	\$600	\$300	\$300
6334 AUTOMOBILE ALLOWANCES	\$7,251	\$7,149	\$7,200	\$7,200	\$7,200
6337 TRAINING	\$3,144	\$75	\$3,750	\$25,000	\$42,500
6362 PERMITS AND LICENSES	\$0	\$0	\$500	\$125	\$125
SERVICES AND CHARGES	\$79,745	\$67,728	\$66,050	\$112,915	\$93,125
6410 DEPRECIATION EXPENSE	\$1,475,750	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$1,475,750	\$0	\$0	\$0	\$0

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT ADMINISTRATIVE	600-611 - ADMINISTRATIVE
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6691 TRANSFERS OUT	\$2,530,209	\$2,603,335	\$2,603,335	\$2,668,418	\$2,668,418
6692 TRANSFER TO EMP. BEN. TRUST	\$542,349	\$542,349	\$542,349	\$542,349	\$746,788
6998 TRANSFER TO FLEET REPLACEMENT	\$97,500	\$26,240	\$112,760	\$110,754	\$110,754
TRANSFERS	\$3,170,058	\$3,171,924	\$3,258,444	\$3,321,521	\$3,525,960
TOTAL UTILITY-ADMINISTRATIVE	\$5,186,881	\$3,658,073	\$3,735,913	\$3,875,612	\$4,035,331

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	UTILITY BILLING	600-612 UTILITY BILLING
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$44,186	\$42,925	\$45,419	\$46,326	\$47,704
6003 WAGES-FULL TIME	\$130,390	\$179,988	\$178,383	\$178,063	\$220,147
6004 WAGES-PART TIME	\$0	\$0	\$0	\$5,720	\$0
6005 WAGES-OVERTIME	\$1,415	\$2,240	\$4,080	\$4,080	\$4,000
6009 WAGES-OTHER	\$9,223	\$11,235	\$12,438	\$5,663	\$12,734
6011 VACATION PAY	\$18,122	(\$1,008)	\$14,639	\$17,028	\$15,685
6012 SICK PAY	\$4,566	\$2,977	\$9,986	\$13,903	\$10,233
6013 EMERGENCY PAY	\$0	\$599	\$0	\$444	\$0
6015 SICK TIME BUYBACK	\$0	\$1,425	\$2,040	\$1,347	\$1,945
6019 MISCELLANEOUS PAY	\$1,730	\$2,100	\$2,460	\$2,460	\$2,760
6021 FICA-S.S. AND MEDICARE TAXES	\$15,338	\$18,859	\$20,757	\$20,933	\$24,254
6022 TMRS-EMPLOYER	\$28,530	\$34,744	\$36,820	\$36,789	\$43,006
6025 WORKER COMPENSATION INS.	\$2,301	\$2,175	\$2,400	\$1,806	\$2,473
6031 TMRS - PENSION	\$0	\$9,950	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$0	(\$1,796)	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$0	\$3,223	\$0	\$0	\$0
PERSONNEL SERVICES	\$255,800	\$309,637	\$329,422	\$334,562	\$384,941
6101 OFFICE AND COMPUTER SUPPLIES	\$4,390	\$1,846	\$2,560	\$3,500	\$2,500
6105 FOOD SUPPLIES	\$12	\$32	\$100	\$100	\$100
6106 MATERIALS AND PARTS	\$368	\$8,411	\$800	\$2,000	\$800
6107 CLOTHING AND UNIFORMS	\$1,381	\$2,447	\$2,000	\$2,000	\$2,000
6108 FUEL, OIL AND LUBRICANTS	\$1,199	\$1,311	\$1,500	\$1,500	\$1,500
6109 POSTAGE	\$20,342	\$22,159	\$18,000	\$24,000	\$24,000
6119 OTHER SUPPLIES	\$288	\$4	\$250	\$250	\$250
SUPPLIES	\$27,980	\$36,210	\$25,210	\$33,350	\$31,150
6203 RADIO EQUIPMENT MAINTENANCE	\$780	\$0	\$2,000	\$500	\$1,000
6205 VEHICLE MAINTENANCE	\$101	\$57	\$1,000	\$500	\$1,000
REPAIRS AND MAINTENANCE	\$881	\$57	\$3,000	\$1,000	\$2,000
6304 PROFESSIONAL SERVICES,OTHER	\$19,271	\$21,263	\$17,000	\$20,000	\$20,000
6312 COMMUNICATION SERVICES	\$1,887	\$2,778	\$2,500	\$3,200	\$3,200
6329 OTHER SERVICES	\$15,593	\$18,255	\$17,000	\$34,600	\$20,000
6332 TRAVEL AND MEALS	\$65	\$997	\$1,800	\$500	\$2,000
6333 DUES AND SUBSCRIPTIONS	\$110	\$20	\$500	\$250	\$500
6337 TRAINING	\$904	\$319	\$2,550	\$500	\$3,500
6362 PERMITS AND LICENSES	\$222	\$90	\$2,500	\$1,000	\$1,000
6397 CREDIT CARD PROCESSING FEES	\$0	\$0	\$0	\$158,000	\$160,000
SERVICES AND CHARGES	\$38,051	\$43,721	\$43,850	\$218,050	\$210,200
TOTAL UTILITY BILLING	\$322,713	\$389,626	\$401,482	\$586,962	\$628,291

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	UTILITY-WATER	600-613 - WATER
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6003 WAGES-FULL TIME	\$274,529	\$278,511	\$292,589	\$277,287	\$290,234
6004 WAGES-PART TIME	\$6,971	\$10,680	\$5,100	\$10,000	\$5,000
6005 WAGES-OVERTIME	\$14,593	\$14,595	\$13,515	\$13,515	\$13,250
6006 WAGES-ON CALL	\$26,000	\$10,509	\$25,500	\$11,500	\$20,000
6009 WAGES-OTHER	\$14,533	\$16,382	\$17,249	\$7,952	\$17,179
6011 VACATION PAY	(\$2,318)	\$12,284	\$16,235	\$15,864	\$17,326
6012 SICK PAY	\$13,490	\$5,140	\$13,018	\$10,064	\$12,966
6015 SICK TIME BUYBACK	\$0	\$563	\$2,218	\$2,205	\$1,416
6019 MISCELLANEOUS PAY	\$2,650	\$1,630	\$2,015	\$2,345	\$2,275
6021 FICA-MED/SS	\$26,611	\$25,160	\$29,788	\$26,283	\$29,239
6022 TMRS-EMPLOYER	\$49,589	\$47,114	\$52,148	\$46,446	\$51,187
6025 WORKER COMPENSATION INS.	\$8,354	\$7,808	\$8,200	\$6,214	\$8,200
6030 EMPLOYEE TUITION REIMBURSEMENT	\$0	\$454	\$8,000	\$4,000	\$0
6031 TMRS - PENSION	\$0	\$13,540	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$0	(\$2,440)	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$0	\$4,377	\$0	\$0	\$0
PERSONNEL SERVICES	\$435,001	\$446,307	\$485,575	\$433,675	\$468,272
6101 OFFICE SUPPLIES	\$389	\$0	\$0	\$0	\$0
6106 MATERIALS AND PARTS	\$121,801	\$116,050	\$130,000	\$175,000	\$221,200
6107 CLOTHING AND UNIFORMS	\$5,314	\$5,325	\$6,300	\$6,850	\$7,450
6108 FUEL, OIL AND LUBRICANTS	\$13,585	\$9,985	\$15,000	\$10,000	\$10,000
6110 CHEMICAL SUPPLIES	\$57,890	\$64,224	\$60,000	\$65,000	\$60,000
6119 OTHER SUPPLIES	\$20,428	\$13,659	\$7,000	\$7,000	\$7,000
SUPPLIES	\$219,406	\$209,243	\$218,300	\$263,850	\$305,650
6204 OTHER EQUIPMENT MAINTENANCE	\$8,064	\$7,632	\$8,000	\$8,000	\$8,000
6205 VEHICLE MAINTENANCE	\$3,007	\$3,170	\$3,000	\$3,000	\$3,000
6207 SYSTEM MAINTENANCE	\$135,778	\$205,668	\$75,000	\$83,000	\$85,000
REPAIRS AND MAINTENANCE	\$146,849	\$216,471	\$86,000	\$94,000	\$96,000
6302 PROFESSIONAL SERVICES, ENGINEERING	\$0	\$0	\$0	\$2,500	\$5,000
6303 PROFESSIONAL SERVICES,LEGAL	\$0	\$0	\$0	\$0	\$0
6304 PROFESSIONAL SERVICES,OTHER	\$8,912	\$21,741	\$15,000	\$10,000	\$10,000
6305 N.HARRIS CTY.REG.WATER AUTH.	\$2,713,427	\$3,098,278	\$3,300,000	\$3,300,000	\$3,300,000
6312 COMMUNICATION SERVICES	\$4,388	\$3,977	\$4,000	\$3,000	\$3,000
6313 UTILITIES-ELECTRIC	\$161,249	\$158,286	\$175,000	\$235,720	\$175,000
6329 OTHER SERVICES	\$9,000	\$0	\$8,000	\$10,000	\$10,000
6332 TRAVEL AND MEALS	\$10	\$0	\$0	\$0	\$0
6333 DUES AND SUBSCRIPTIONS	\$0	\$498	\$1,000	\$500	\$1,000
6335 ADVERTISING COST	\$343	\$500	\$600	\$1,890	\$400
6336 EQUIPMENT RENTALS	\$601	\$0	\$1,000	\$950	\$1,000
6337 TRAINING	\$8,224	\$4,083	\$4,125	\$0	\$0

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT UTILITY-WATER	600-613 - WATER
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6361 STUDIES AND ANALYSIS	\$14,702	\$16,159	\$82,500	\$66,950	\$35,000
6362 PERMITS AND LICENSES	\$10,987	\$10,333	\$15,000	\$15,000	\$15,000
SERVICES AND CHARGES	\$2,931,844	\$3,313,855	\$3,606,225	\$3,646,510	\$3,555,400
6403 MACHINERY AND EQUIPMENT	\$0	\$8,480	\$5,500	\$7,305	\$3,500
6405 VEHICLE EQUIPMENT	\$170	\$0	\$0	\$0	\$0
6409 SYSTEM EXPANSION	\$52,453	\$0	\$55,000	\$55,000	\$50,000
CAPITAL OUTLAY	\$52,623	\$8,480	\$60,500	\$62,305	\$53,500
6999 TRANSFER TO CAPITAL PROJ. FUND	\$105,798	\$25,000	\$0	\$0	\$275,000
TRANSFERS	\$105,798	\$25,000	\$0	\$0	\$275,000
TOTAL UTILITY-WATER	\$3,891,522	\$4,219,355	\$4,456,600	\$4,500,340	\$4,753,822

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	UTILITY-SEWER	600-614 - SEWER
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6003 WAGES-FULL TIME	\$371,910	\$391,525	\$393,358	\$410,755	\$409,865
6004 WAGES-PART TIME	\$8,502	\$10,854	\$5,100	\$10,000	\$5,000
6005 WAGES-OVERTIME	\$6,074	\$6,425	\$15,708	\$15,708	\$15,400
6006 WAGES-ON CALL	\$33,813	\$33,142	\$25,500	\$33,000	\$25,000
6009 WAGES-OTHER	\$21,830	\$23,143	\$23,494	\$11,090	\$22,673
6011 VACATION PAY	\$48,111	\$21,933	\$29,653	\$24,935	\$27,174
6012 SICK PAY	\$5,116	\$5,808	\$17,732	\$18,725	\$17,112
6013 EMERGENCY PAY	\$8	\$1,364	\$0	\$1,642	\$0
6015 SICK TIME BUYBACK	\$0	\$3,267	\$5,275	\$3,043	\$4,804
6019 MISCELLANEOUS PAY	\$4,245	\$4,740	\$5,340	\$4,125	\$4,235
6021 FICA-MED/SS	\$34,068	\$36,600	\$40,008	\$39,983	\$40,753
6022 TMRS-EMPLOYER	\$63,427	\$68,877	\$70,277	\$71,645	\$71,617
6025 WORKER COMPENSATION INS.	\$6,611	\$6,878	\$7,150	\$6,694	\$7,150
6031 TMRS - PENSION	\$0	\$19,849	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$0	(\$3,568)	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$0	\$6,402	\$0	\$0	\$0
PERSONNEL SERVICES	\$603,715	\$637,240	\$638,595	\$651,345	\$650,783
6101 OFFICE AND COMPUTER SUPPLIES	\$766	\$0	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$36	\$0	\$0	\$0	\$0
6106 MATERIALS AND PARTS	\$34,195	\$12,053	\$30,000	\$25,000	\$30,000
6107 CLOTHING AND UNIFORMS	\$4,796	\$5,498	\$6,500	\$7,900	\$8,600
6108 FUEL, OIL AND LUBRICANTS	\$14,236	\$11,578	\$15,000	\$12,000	\$15,000
6109 POSTAGE	\$0	\$0	\$100	\$100	\$100
6110 CHEMICAL SUPPLIES	\$75,581	\$91,184	\$85,000	\$90,000	\$90,000
6119 OTHER SUPPLIES	\$13,113	\$13,315	\$19,000	\$10,000	\$25,000
SUPPLIES	\$142,722	\$133,629	\$155,600	\$145,000	\$168,700
6203 RADIO EQUIPMENT MAINTENANCE	\$0	\$0	\$300	\$0	\$0
6204 OTHER EQUIPMENT MAINTENANCE	\$13,332	\$9,399	\$20,000	\$18,375	\$15,000
6205 VEHICLE MAINTENANCE	\$6,441	\$10,575	\$6,000	\$5,000	\$5,000
6206 BUILDING MAINTENANCE	\$45,022	\$4,103	\$5,000	\$3,650	\$0
6207 SYSTEM MAINTENANCE	\$779,824	\$164,412	\$250,000	\$330,000	\$284,100
REPAIRS AND MAINTENANCE	\$844,619	\$188,489	\$281,300	\$357,025	\$304,100
6302 PROFESSIONAL SERVICES,ENGINEER	\$4,970	\$0	\$0	\$7,500	\$7,500
6304 PROFESSIONAL SERVICES,OTHER	\$11,832	\$15,065	\$20,000	\$20,000	\$20,000
6312 COMMUNICATION SERVICES	\$2,523	\$4,314	\$3,500	\$4,400	\$4,400
6313 UTILITIES-ELECTRIC	\$153,893	\$146,321	\$165,000	\$232,151	\$165,000
6329 OTHER SERVICES	\$143,003	\$132,907	\$125,000	\$125,000	\$125,000
6333 DUES AND SUBSCRIPTIONS	\$0	\$90	\$100	\$100	\$100
6336 EQUIPMENT RENTALS	\$4,240	\$0	\$4,500	\$4,500	\$4,500
6337 TRAINING	\$5,336	\$6,963	\$3,750	\$0	\$0

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT UTILITY-SEWER	600-614 - SEWER
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6361 STUDIES AND ANALYSIS	\$53,364	\$58,830	\$60,000	\$60,000	\$60,000
6362 PERMITS AND LICENSES	\$35,092	\$30,510	\$45,000	\$45,000	\$45,000
SERVICES AND CHARGES	\$414,251	\$395,000	\$426,850	\$498,651	\$431,500
6403 MACHINERY AND EQUIPMENT	\$12,720	\$46,045	\$5,500	\$4,815	\$3,500
6409 SYSTEM EXPANSION	\$25,000	\$0	\$25,000	\$0	\$50,000
CAPITAL OUTLAY	\$37,720	\$46,045	\$30,500	\$4,815	\$53,500
6999 TRANSFER TO CAPITAL PROJ. FUND	\$1,203,644	\$50,000	\$100,000	\$100,000	\$250,000
TRANSFERS	\$1,203,644	\$50,000	\$100,000	\$100,000	\$250,000
TOTAL SEWER	\$3,246,672	\$1,450,404	\$1,632,845	\$1,756,836	\$1,858,584

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT UTILITY-GAS	600-615 - GAS
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6003 WAGES-FULL TIME	\$211,482	\$229,101	\$247,533	\$259,883	\$280,491
6004 WAGES-PART TIME	\$7,155	\$6,568	\$5,100	\$10,752	\$5,000
6005 WAGES-OVERTIME	\$11,272	\$8,161	\$12,240	\$12,360	\$12,000
6006 WAGES-ON CALL	\$11,919	\$26,669	\$10,200	\$20,000	\$15,000
6009 WAGES-OTHER	\$13,081	\$11,934	\$14,775	\$7,603	\$14,625
6011 VACATION PAY	\$30,298	\$10,596	\$18,601	\$12,905	\$17,473
6012 SICK PAY	\$19,973	\$2,992	\$11,151	\$6,965	\$11,038
6013 EMERGENCY PAY	\$599	\$583	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$3,320	\$3,386	\$2,574	\$3,116
6019 MISCELLANEOUS PAY	\$3,815	\$2,975	\$3,330	\$3,085	\$3,530
6021 FICA-MED/SS	\$21,741	\$22,350	\$25,087	\$25,246	\$27,831
6022 TMRS-EMPLOYER	\$40,216	\$41,534	\$43,808	\$44,386	\$48,675
6025 WORKER COMPENSATION INS.	\$3,034	\$3,166	\$3,410	\$2,799	\$4,066
6031 TMRS - PENSION	\$0	\$11,935	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$0	(\$2,149)	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$0	\$3,855	\$0	\$0	\$0
PERSONNEL SERVICES	\$374,584	\$383,589	\$398,621	\$408,558	\$442,845
6101 OFFICE SUPPLIES	\$622	\$10	\$0	\$0	\$0
6106 MATERIALS AND PARTS	\$149,528	\$118,738	\$165,000	\$250,000	\$250,000
6107 CLOTHING AND UNIFORMS	\$4,599	\$4,631	\$4,950	\$5,900	\$6,350
6108 FUEL, OIL AND LUBRICANTS	\$11,929	\$11,918	\$12,000	\$12,000	\$12,000
6109 POSTAGE	\$535	\$400	\$500	\$500	\$500
6110 CHEMICAL SUPPLIES	\$4,571	\$0	\$5,000	\$0	\$5,000
6119 OTHER SUPPLIES	\$25,666	\$13,046	\$15,000	\$17,500	\$17,500
6129 GAS PURCHASES	\$1,130,013	\$785,534	\$1,000,000	\$3,550,000	\$1,100,000
SUPPLIES	\$1,327,464.31	\$934,277	\$1,202,450	\$3,835,900	\$1,391,350
6203 RADIO EQUIPMENT MAINTENANCE	\$0	\$170	\$200	\$0	\$0
6204 OTHER EQUIPMENT MAINTENANCE	\$43,197	\$3,850	\$4,000	\$6,000	\$5,000
6205 VEHICLE MAINTENANCE	\$3,677	\$2,911	\$3,000	\$5,000	\$3,000
6207 SYSTEM MAINTENANCE	\$64,168	\$17,218	\$60,000	\$21,200	\$150,000
6219 OTHER MAINTENANCE	\$0	\$0	\$0	\$0	\$6,500
REPAIRS AND MAINTENANCE	\$111,042	\$24,148	\$67,200	\$32,200	\$164,500
6302 PROFESSIONAL SERVICES, ENGINEERING	\$0	\$0	\$0	\$34,750	\$5,000
6304 PROFESSIONAL SERVICES, OTHER	\$11,515	\$41,554	\$15,000	\$15,000	\$125,000
6312 COMMUNICATION SERVICES	\$2,485	\$4,953	\$3,000	\$4,500	\$4,500
6313 UTILITIES-ELECTRIC	\$1,663	\$1,179	\$1,800	\$1,683	\$1,500
6322 INSPECTION SERVICES	\$0	\$402	\$4,000	\$0	\$0
6329 OTHER SERVICES	\$6,668	\$4,300	\$5,000	\$5,000	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$4,415	\$5,328	\$1,500	\$1,500	\$1,500
6335 ADVERTISING COST	\$8,056	\$6,310	\$7,000	\$14,000	\$7,000
6336 EQUIPMENT RENTALS	\$212	\$0	\$1,500	\$0	\$1,500
6337 TRAINING	\$5,960	\$10,835	\$21,000	\$0	\$0

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT	600-615 - GAS
	UTILITY-GAS	
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6361 STUDIES AND ANALYSIS	\$4,300	\$92	\$3,000	\$1,000	\$3,000
6362 PERMITS AND LICENSES	\$2,950	\$2,966	\$3,000	\$3,500	\$3,500
SERVICES AND CHARGES	\$48,223	\$77,919	\$65,801	\$80,933	\$157,500
6403 MACHINERY AND EQUIPMENT	\$0	\$12,461	\$7,500	\$9,305	\$3,500
6409 SYSTEM EXPANSION	(\$1)	\$0	\$50,000	\$50,000	\$50,000
CAPITAL OUTLAY	(\$1)	\$12,461	\$57,500	\$59,305	\$53,500
6999 TRANSFER TO CAPITAL PROJ. FUND	\$0	\$89,000	\$70,000	\$120,000	\$70,000
TRANSFERS	\$0	\$89,000	\$70,000	\$120,000	\$70,000
TOTAL UTILITY-GAS	\$1,861,313	\$1,521,395	\$1,861,572	\$4,536,896	\$2,279,695

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT DEBT	600-616 DEBT
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6901 INTEREST - BONDS	\$59,663	\$0	\$92,012	\$0	\$0
6906 BOND FEES AND COST	\$468	\$80,143	\$0	\$500	\$0
6911 PRINCIPAL - BONDS	\$0	\$0	\$146,250	\$0	\$0
DEBT	\$60,131	\$80,143	\$238,262	\$500	\$0
TOTAL DEBT	\$60,131	\$80,143	\$238,262	\$500	\$0

Fleet Replacement Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
2021-2022 Proposed Budget

	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:							
Transfers - General Fund	\$ 141,812	\$ 274,500	\$ 100,000	\$ 115,505	\$ -	\$ 415,549	\$ 434,538
Transfers - Enterprise Fund	40,000	115,000	97,500	26,240	112,760	110,754	110,754
Transfers - Special Revenue	20,000	20,000	20,000	-	-	-	-
Other	10,083	19,875	-	-	-	-	-
Interest	13,390	26,916	24,347	8,911	15,000	1,100	1,100
Total	\$ 225,285	\$ 456,291	\$ 241,847	\$ 150,656	\$ 127,760	\$ 527,403	\$ 546,392
Expenditures:							
Capital Outlay - General Fund	\$ 328,291	\$ 301,746	\$ 354,142	\$ 458,217	\$ 638,450	\$ 842,457	\$ 457,360
Capital Outlay - Enterprise Fund	88,491	113,783	72,563	238,433	154,000	194,795	209,000
Total	\$ 416,782	\$ 415,528	\$ 426,706	\$ 696,650	\$ 792,450	\$ 1,037,252	\$ 666,360
Revenues Over (Under)							
Expenditures	\$ (191,497)	\$ 40,763	\$ (184,859)	\$ (545,994)	\$ (664,690)	\$ (509,849)	\$ (119,968)
Beginning Fund Balance	\$ 2,879,089	\$ 2,687,592	\$ 2,728,355	\$ 2,543,496	\$ 1,997,502	\$ 1,997,502	\$ 1,487,653
Ending Fund Balance	\$ 2,687,592	\$ 2,728,355	\$ 2,543,496	\$ 1,997,502	\$ 1,332,812	\$ 1,487,653	\$ 1,367,685

CITY OF TOMBALL FLEET REPLACEMENT FUND						
	2018	2019	2020	2021	2021	2022
FLEET REPLACEMENT FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5500 SALE OF CITY PROPERTY	19,875	-	-	-		
5800 INTEREST INCOME	26,916	24,347	8,911	15,000	1,100	1,100
5910 TRANSFER FROM GENERAL FUND	274,500	100,000	115,505	-	415,549	434,538
5911 TRANSFER FROM UTILITY FUND	115,000	97,500	26,240	112,760	110,754	110,754
5961 TRANSFER IN	20,000	20,000	-	-	-	-
TOTAL FLEET REPLACEMENT FUND	456,291	241,847	150,656	127,760	527,403	546,392

CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
FLEET REPLACEMENT	GEN FUND FLEET REPLACEMEN		650-651 GEN FUND FLEET REPLACEMEN		
DETAILS					
LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6403 MACHINERY AND EQUIPMENT	\$29,716	\$0	\$0	\$0	\$0
6405 VEHICLE EQUIPMENT	(\$29,995)	\$416,277	\$638,450	\$799,752	\$419,400
6410 DEPRECIATION EXPENSE	\$354,421	\$0	\$0	\$0	\$0
6901 INTEREST-NOTES	\$0	\$41,940	\$0	\$42,705	\$37,960
CAPITAL OUTLAY	\$354,142	\$458,217	\$638,450	\$842,457	\$457,360
TOTAL GEN FUND FLEET REPLACEMEN	\$354,142	\$458,217	\$638,450	\$842,457	\$457,360

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
FLEET REPLACEMENT	UTILITY FUND FLEET REPLAC	650-652 UTILITY FUND FLEET REPLAC
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6403 MACHINERY AND EQUIPMENT	(\$8,377)	\$71,976	\$154,000	\$154,000	\$0
6405 VEHICLE EQUIPMENT	\$8,656	\$166,457	\$0	\$40,795	\$209,000
6410 DEPRECIATION EXPENSE	\$72,284	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$72,563	\$238,433	\$154,000	\$194,795	\$209,000
TOTAL UTILITY FUND FLEET REPLAC	\$72,563	\$238,433	\$154,000	\$194,795	\$209,000

City of Tomball
2019 Lease Purchase- Pierce Velocity Fire Truck
Issue Date : September 27, 2018

Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2022	11/1/2021	130,000	3.650%	37,960	167,960	167,960
2023	11/1/2022	130,000	3.650%	33,215	163,215	163,215
2024	11/1/2023	130,000	3.650%	28,470	158,470	158,470
2025	11/1/2024	130,000	3.650%	23,725	153,725	153,725
2026	11/1/2025	130,000	3.650%	18,980	148,980	148,980
2027	11/1/2026	130,000	3.650%	14,235	144,235	144,235
2028	11/1/2027	130,000	3.650%	9,490	139,490	139,490
2029	11/1/2028	130,000	3.650%	4,745	134,745	134,745
Total		<u>\$ 1,040,000</u>		<u>\$ 170,820</u>	<u>\$ 1,210,820</u>	<u>\$ 1,210,820</u>

ACTIVE - FLEET REPLACEMENT

Department	Fleet ID	Fleet Type	Make	Model	Year	Mileage/Hrs	Requesting Make	Requesting Model	Requesting Price Est.	Additional Notes
Police Dept	Shop 03	SUV	Ford	Interceptor	2015	55,000	Chevy	Tahoe	\$ 48,800	upfit included. Admin vehicle - Bryan Hill; moving to SRO to replace escape SHOP 34-65000 miles; no mechanical issues
Police Dept	Shop 12	SUV	Ford	Interceptor	2017	34,500	Ford	Interceptor	\$ 48,800	upfit included. Admin vehicle - Danny Arriaga; moving to FD ; no mechanical issues
Police Dept	N/A	N/A	N/A	N/A	N/A	N/A	Chevy	Tahoe	\$ 48,800	Supplemental. New Captain Vehicle
Police Dept	N/A	N/A	N/A	N/A	N/A	N/A	Ford	Interceptor	\$ 69,966	Supplemental. New K-9 Position would need a new vehicle. Upfit included.
Fire Dept	11-018	Truck	Chevy	Tahoe	2011	100,237	Chevy	Silverado 1500	\$ 60,000	Request last year was postponed until this budget.Upfit included. Sell to another FD; engine issues; Rusted door,door seals leak (back).
PW - Parks	G-33	Truck	Ford	F250	2008	41,509	Chevy	Silverado 2500	\$ 37,000	Upfit included. Auction Old Vehicle - crew cabs - Pedro - Not adequate towing for what the vehicle is needed for, no mechanical problems
PW - Facilities	G-35	Truck	Chevy	Silverado 2500	2011	67,430	Chevy	Silverado 2500 HD Crew Cab w/ Fleet Bed	\$ 43,000	Upfit included. Auction Old Vehicle - crew cabs; transmission is slipping and axel wrapped. Possible replace with Locator Van rather than buy new
PW - Admin	G-36	Truck	Chevy	Silverado 1500	2013	96,000	Chevy	Silverado 1500	\$ 38,000	Upfit included. Auction Old Vehicle. High Miles and slip transmission

General Fund									\$ 394,366	
PW-Sewer	U-30	Truck	Ford	F150	2008	97,500	Chevy	Silverado 3500	\$ 47,000	Upfit included. Auction Old Vehicle. Limited towing.
PW-Sewer	U-32	Crane Truck	Ford	F550	2008		Chevy	Silverado 5500 Desal. 19500 towing capacity	\$ 70,000	remove the crane equipment but replace the truck and bed; replace the chassie. Bad engine.
PW-Gas	U-34	Truck	Chevy	Silverado 1500	2012	72,140	Chevy	Silverado 1500 Crew Cab	\$ 37,000	Upfit included. Auction Old Vehicle - No towing capacity. Over heating. No room for passengers
PW-Sewer	UE-22	Mini Excavator	Komatsu	PC27MR	2015	39,000	Komatsu	mini-excavator w/ slightly larger HP (35HP)	\$ 55,000	Upfit included. Auction Old Vehicle
Enterprise Fund									\$ 209,000	

Total Active Fleet Replacement									\$ 603,366	
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CUT - FLEET REPLACEMENT

Police Dept	SHOP 01	SUV	Chevy	Tahoe	2015	65,000	Chevy	Tahoe	\$ 48,800	upfit included. Admin vehicle - Shop 1 Chief Bert; moving to SRO to replace escape; auction escape SHOP 37-70000 miles; no mechanical issues
Police Dept	Shop 04	SUV	Chevy	Tahoe	2017	51,000	Ford	Interceptor	\$ 48,800	upfit included. Admin vehicle - Brian Hill; moving to SRO to replace escape SHOP 38-72400 miles; no mechanical issues
Police Dept	Shop 20	Pickup	Chevy	Silverado 1500	2010	81,225	Chevy	Colorado	\$ 33,200	Upfit included. Auction Old Vehicle, requesting change because of miles and age; no mechanical problems
Police Dept	18-100	SUV	Ford	Interceptor	2018	36,000	Ford	Interceptor	\$ 48,800	Supplemental; upfit included. Admin vehicle - Brandon Patin; moving to SRO to replace SHOP 18-100

Total Cut Fleet Replacement									\$ 130,800	
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730 - Water Capital Recovery Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2021-2022 Proposed Budget

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:						
Water Capital Recovery Fee	\$ 415,109	\$ 362,149	\$ 726,471	\$ 400,000	\$ 2,000,000	\$ 2,000,000
Interest	28,787	49,759	20,500	20,000	2,000	5,000
Total	\$ 443,896	\$ 411,908	\$ 746,971	\$ 420,000	\$ 2,002,000	\$ 2,005,000
Expenditures:						
Services and Charges	\$ -	\$ -	\$ -	\$ -	\$ 32,000	\$ 233,000
Transfers Out	-	106,656	455,000	-	-	-
Total	\$ -	\$ 106,656	\$ 455,000	\$ -	\$ 32,000	\$ 233,000
Revenues Over (Under)						
Expenditures	\$ 443,897	\$ 305,253	\$ 291,972	\$ 420,000	\$ 1,970,000	\$ 1,772,000
Beginning Fund Balance	\$ 1,656,630	\$ 1,656,630	\$ 1,961,883	\$ 2,253,855	\$ 2,253,855	\$ 4,223,855
Ending Fund Balance	\$ 2,100,527	\$ 1,961,883	\$ 2,253,855	\$ 2,673,855	\$ 4,223,855	\$ 5,995,855

CITY OF TOMBALL
WATER CAPITAL RECOVERY FUND - 730

	2018	2019	2020	2021	2021	2022
WATER CAPITAL RECOVERY FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5800 INTEREST INCOME	28,787	49,759	20,500	20,000	2,000	5,000
5810 WATER CAPITAL RECOVERY FEE	415,107	362,149	726,471	400,000	2,000,000	2,000,000
TOTAL WATER CAPITAL RECOVERY FUND	443,894	411,908	746,971	420,000	2,002,000	2,005,000

CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
WATER CAPITAL RECOVERY	WATER CAPITAL RECOVERY		730-731 WATER CAPITAL RECOVERY		
DETAILS					
LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6304 PROF.SERV.-OTHER	\$0	\$0	\$0	\$32,000	\$233,000
SERVICES AND CHARGES	\$0	\$0	\$0	\$32,000	\$233,000
6691 TRANSFERS OUT	\$106,656	\$455,000	\$0	\$0	\$0
TRANSFERS	\$0	\$455,000	\$0	\$0	\$0
TOTAL WATER CAPITAL RECOVERY	\$0	\$455,000	\$0	\$32,000	\$233,000

740 - Sewer Capital Recovery Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2021-2022 Proposed Budget

	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:							
Sewer Capital Recovery Fee	\$ 208,850	\$ 417,256	\$ 360,885	\$ 658,214	\$ 360,000	\$ 1,750,000	\$ 1,750,000
Interest	12,139	23,827	40,811	16,930	25,000	2,500	2,500
Total	\$ 220,989	\$ 441,083	\$ 401,696	\$ 675,144	\$ 385,000	\$ 1,752,500	\$ 1,752,500
Expenditures:							
Transfers	\$ 1,000,000	\$ -	\$ 322,088	\$ 479,000	\$ -	\$ -	\$ -
Total	\$ 1,000,000	\$ -	\$ 322,088	\$ 479,000	\$ -	\$ -	\$ -
Revenues Over (Under)							
Expenditures	\$ (779,010)	\$ 441,084	\$ 79,609	\$ 196,145	\$ 385,001	\$ 1,752,501	\$ 1,752,501
Beginning Fund Balance	\$ 2,097,549	\$ 1,318,539	\$ 1,759,623	\$ 1,839,232	\$ 2,035,377	\$ 2,035,377	\$ 3,787,878
Ending Fund Balance	\$ 1,318,539	\$ 1,759,623	\$ 1,839,232	\$ 2,035,377	\$ 2,420,378	\$ 3,787,878	\$ 5,540,379

CITY OF TOMBALL
SEWER CAPITAL RECOVERY FUND - 740

	2018	2019	2020	2021	2021	2022
SEWER CAPITAL RECOVERY FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5800 INTEREST	23,827	40,811	16,930	25,000	2,500	2,500
5840 SEWER CAPITAL RECOVERY FEE	417,256	360,885	658,214	360,000	1,750,000	1,750,000
TOTAL SEWER CAPITAL RECOVERY FUND	441,083	401,696	675,144	385,000	1,752,500	1,752,500

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
SEWER CAPITAL RECOVERY	SEWER CAPITAL RECOVERY	740-741 SEWER CAPITAL RECOVERY
DETAILS		

LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6691 TRANSFERS OUT	\$322,088	\$479,000	\$0	\$0	\$0
TRANSFERS	\$322,088	\$479,000	\$0	\$0	\$0
TOTAL SEWER CAPITAL RECOVERY	\$322,088	\$479,000	\$0	\$0	\$0

City of Tomball
910 Employee Benefit Trust Fund
2021-2022 Proposed Budget

	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues:							
Transfers	\$ 2,598,249	\$ 2,736,910	\$ 2,862,477	\$ 2,862,477	\$ 2,889,477	\$ 2,889,477	\$ 3,380,338
ESD#15 Reimbursement	26,692	92,232	173,573	173,573	164,000	164,000	-
Interest	7,948	19,597	19,531	19,531	26,000	2,500	2,500
Total	\$ 2,632,889	\$ 2,848,739	\$ 3,055,581	\$ 3,055,581	\$ 3,079,477	\$ 3,055,977	\$ 3,382,838
Expenditures:							
Health Insurance Costs	\$ 2,458,772	\$ 2,545,128	\$ 2,803,574	\$ 2,548,243	\$ 2,725,111	\$ 2,717,736	\$ 3,198,540
Services and Charges	41,975	36,881	43,461	43,470	64,131	55,976	58,788
Total	\$ 2,500,747	\$ 2,582,009	\$ 2,847,035	\$ 2,591,712	\$ 2,789,242	\$ 2,773,712	\$ 3,257,328
Revenues Over (Under)							
Expenditures	\$ 132,142	\$ 266,730	\$ 208,546	\$ 463,869	\$ 290,235	\$ 282,265	\$ 125,510
Beginning Fund Balance	\$ 1,165,768	\$ 1,297,913	\$ 1,564,644	\$ 1,773,190	\$ 2,237,059	\$ 2,237,059	\$ 2,519,324
Ending Fund Balance	\$ 1,297,913	\$ 1,564,644	\$ 1,773,190	\$ 2,237,059	\$ 2,527,294	\$ 2,519,324	\$ 2,644,834

CITY OF TOMBALL
EMPLOYEE TRUST FUND - 910

	2018	2019	2020	2021	2021	2022
EMPLOYEE TRUST FUND	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5474 ESD#15 STATION 5 PAYROLL REIMBURSE.	92,232	131,806	173,573	164,000	164,000	-
5800 INTEREST	19,597	26,780	19,531	26,000	2,500	2,500
5961 TRANSFER IN	2,736,910	2,863,167	2,862,477	2,889,477	2,889,477	3,380,338
TOTAL EMPLOYEE TRUST FUND	2,848,739	3,021,753	3,055,581	3,079,477	3,055,977	3,382,838

CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
EMPLOYEE BENEFITS TRUST	HEALTH INSURANCE		910-920 HEALTH INSURANCE		
DETAILS					
LINE ITEMS	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED	2022 BUDGET
6024 HEALTH INSURANCE	\$2,803,574	\$2,548,243	\$2,725,111	\$2,717,736	\$3,198,540
PERSONNEL SERVICES	\$2,803,574	\$2,548,243	\$2,725,111	\$2,717,736	\$3,198,540
6304 PROF. SERVICES- OTHER	\$42,874	\$42,397	\$46,131	\$55,976	\$58,788
6329 OTHER SERVICES	\$587	\$1,072	\$18,000	\$0	\$0
SERVICES AND CHARGES	\$43,461	\$43,470	\$64,131	\$55,976	\$58,788
TOTAL HEALTH INSURANCE	\$2,847,035	\$2,591,712	\$2,789,242	\$2,773,712	\$3,257,328

ACTIVE SUPPLEMENTALS

GENERAL FUND

FUND-DEPT-ACCT	TITLE	TYPE	AMOUNT
100-117-6101	Dispatch Computers	Equipment	8,000
100-117-6320	Replace Exchange	Software	22,000
100-117-6320	APS VP2	Software	30,000
Information Systems Total			\$ 60,000
100-121-6001	(1) School Resource Officer	Personnel	90,294
100-121-6404	(20) Kenwood Radios	Equipment	48,000
100-121-6106	(14) Tasers	Equipment	33,700
100-121-6119	K9 Unit	Equipment	20,000
100-121-6106	Drone	Equipment	21,500
Police Department Total			\$ 213,494
100-142-6141	SCBA Compressor & Fill Station	Equipment	40,500
100-142-6003	(3) FT Battalion Chiefs	Personnel	345,329
100-142-6003	PT to FT Deputy Fire Marshal	Personnel	58,693
Fire Department Total			\$ 444,522
100-152-6106	Code Reader	Equipment	6,500
100-152-6106	High Capacity Balancer & Rotator	Equipment	17,500
Garage Department Total			\$ 24,000
100-153-6999	M&R for Matheson Park	Capital Projects	100,000
Parks Total			\$ 100,000
100-154-6999	Drainage M&R	Capital Projects	50,000
100-154-6403	Half Wing Flex Wing	Equipment	18,000
100-154-6403	Limb Shear	Equipment	14,000
100-154-6403	Zero Turn Mower	Equipment	13,000
100-154-6999	Alley Improvement Project	Capital Projects	200,000
100-154-6999	Sidewalks	Capital Projects	80,000
Streets Total			\$ 375,000
100-157-6206	Roof Replacement for PW Admin Building (70%)	Facilities Maintenance	70,000
100-157-6206	Air Duct Cleaning	Facilities Maintenance	50,000
100-157-6206	PD Air Conditioner Replacement	Facilities Maintenance	10,000
100-157-6206	PW Service Center Bunk Room	Facilities Maintenance	15,000
100-157-6206	PD Dispatch Generator Replacement	Facilities Maintenance	60,000
Facilities Maintenance Total			\$ 205,000
GENERAL FUND TOTAL			\$ 1,422,016

COURT SECURITY

ORGUNIT	TITLE	TYPE	AMOUNT
220-122-6119	Tasers (4)	Equipment	10,000
220-122-6206	Lobby Security Enhancement	Facilities Maint	150,000
COURT SECURITY TOTAL			\$ 160,000

COURT TECHNOLOGY

ORGUNIT	TITLE	TYPE	AMOUNT
230-122-6101	Cross Shredder	Office Supplies/Equip	6,000
230-122-6101	Kenwood Radios (5)	Equipment	12,000
COURT TECHNOLOGY TOTAL			\$ 18,000

ACTIVE SUPPLEMENTALS			
ENTERPRISE FUND			
ORGUNIT	TITLE	TYPE	AMOUNT
600-611-6206	Roof Replacement for PW Admin Building (30%)	Facilities Maintenance	30,000
Utilities Admin Total			\$ 30,000
600-612-6003	Customer Service Representative	Personnel	56,113
Utility Billing Total			\$ 56,113
600-613-6999	SCADA Implementation	Capital Projects	25,000
600-613-6999	Sensus Meter Conversion	Capital Projects	250,000
600-613-6106	Storz Connections	Equipment	46,200
600-613-6403	Tilt Trailer (split 613-614-615)	Equipment	3,500
Water Department Total			\$ 324,700
600-614-6119	Camera for Sanitary Sewer Line	Equipment	10,000
600-614-6999	Alley Improvement Project	Capital Projects	150,000
600-614-6207	Chlorinator Canopy Roof	Facilities Maintenance	14,100
600-614-6207	Lift Station Fencing	Facilities Maintenance	20,000
600-614-6207	Improvements to the SWWTP	Facilities Maintenance	20,000
600-614-6999	SCADA Implementation	Capital Projects	50,000
600-614-6999	SWWTP Preliminary Design & Permit Amendment	Capital Projects	50,000
600-614-6403	Tilt Trailer (split 613-614-615)	Equipment	3,500
Sewer Total			\$ 317,600
600-615-6304	Gas Master Plan (Modeling)	Professional Services	110,000
600-615-6999	Gas Meter Conversion to Sensus	Capital Projects	70,000
600-615-6207	Odorant Removal	Professional Services	60,000
600-615-6403	Tilt Trailer (split 613-614-615)	Equipment	3,500
600-615-6003	Utilities Service Person	Personnel	69,710
Gas Total			\$ 313,210
ENTERPRISE FUND TOTAL			\$ 1,041,623

FLEET REPLACEMENT			
ORGUNIT	TITLE	TYPE	AMOUNT
650-651-6405	K-9 Vehicle	Vehicle	70,000
650-651-6405	Additional Admin Vehicle for PD	Vehicle	48,800
General Fund Fleet Replacement Total			\$ 118,800
Enterprise Fund Fleet Replacement Total			\$ -
FLEET REPLACEMENT TOTAL			\$ 118,800

WATER CAPITAL RECOVERY			
ORGUNIT	TITLE	TYPE	AMOUNT
730-731-6304	Persimmon Water Line Replacement		225,000
Water Capital Recovery Total			\$ 225,000
WATER CAPITAL RECOVERY TOTAL			\$ 225,000

SUPPLEMENTAL TOTAL			\$ 2,985,439
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CUT SUPPLEMENTALS

GENERAL FUND

FUND-DEPT-ACCT	TITLE	TYPE	AMOUNT
100-114-6371	New Election Equipment	Equipment	55,000
CSO Department Total			\$ 55,000
100-116-6001	PID Manager/Accountant	Personnel	
Finance Department Total			\$ -
100-117-6320	Incode 10 Court Upgrade	Software	24,000
100-117-6101	Security Cameras	Equipment	9,600
IT Department Total			\$ 33,600
100-121-6206	Impound Lot Upgrade	Facilities Maintenance	65,000
100-121-6106	Faro 3D Scanner	Equipment	59,000
Police Department Total			\$ 124,000
100-142-6406	Preliminary Eng-Arch for Fire Station 3	Professional Services	250,000
100-142-6206	Remodel Station 1 Conference & Office Areas	Facilities Maintenance	85,000
100-142-6003	FT Training Officer - Captain Level	Personnel	108,958
100-119-6998	Replace Engine 3 - half of funding	Vehicle	400,000
Fire Department Total			\$ 843,958
100-153-6999	Broussard Community Park	Capital Projects	50,000
100-153-6999	Theis Attaway Nature Center	Capital Projects	100,000
100-153-6207	Wayne Stovall Sports Complex Lighting	Facilities Maintenance	40,000
Parks Total			\$ 190,000
100-154-6403	Tractor	Equipment	80,000
Streets Total			\$ 80,000
100-157-6206	Paint City Hall - Entire	Facilities Maintenance	30,000
Facilities Maintenance Total			\$ 30,000
GENERAL FUND TOTAL			\$ 1,198,958

ENTERPRISE FUND

ORGUNIT	TITLE	TYPE	AMOUNT
600-614-6206	Interior Remodel - NWWTP	Facilities Maintenance	90,000
600-614-6999	FM 2920 Lift Station Improvements	Capital Projects	175,000
Sewer Total			\$ 265,000
ENTERPRISE FUND TOTAL			\$ 265,000
CUT SUPPLEMENTAL TOTAL			\$ 1,463,958



Harris County Appraisal District

13013 Northwest Freeway
Houston TX 77040
Telephone: (713) 812-5800

P.O. Box 920975
Houston TX 77292-0975
Information Center: (713) 957-7800



Office of Chief Appraiser

Honorable Gretchen Fagan
Mayor
City of Tomball
401 Market Street
Tomball, TX 77375-4697

April 30, 2021

Re: 2021 Certified Estimates

Board of Directors

Mike Sullivan, Chairman
Glenn E. Peters, Secretary
Martina Lemond Dixon, Assistant Secretary
Ann Harris Bennett, Director
Tax Assessor-Collector, Ex-Officio Director
Glenn E. Peters, Assistant Secretary
Al Odom, Director
Jim Robinson, Director
Elizabeth Santos, Director

Chief Appraiser

Roland Altinger
Deputy Chief Appraiser
Jason Cunningham
Taxpayer Liaison Officer
Teresa S. Terry

Dear Mayor Fagan:

As required by Texas Tax Code Sec. 26.01(e), we have prepared an estimate of taxable value for the above taxing jurisdiction for 2021. While this estimate is based on information currently available to us, some of the data needed for accuracy is not yet available. For example, in the area of business and industrial personal property, the extended date for property owners to file their annual renditions is May 17, and some will delay their filing until the good cause deadline of June 1. Due to COVID-19, there may be additional factors that influence values after the estimates have been established.

While we have taken our best estimate of potential hearing loss into account, protests for 2021 are in the process of being received and reductions made in the ARB protest hearing process during the next several months could cause a further reduction in value. Also, if fewer protests are filed, your value could possibly be higher.

Your final taxable value will also be impacted by late-filed exemption applications, late applications for productivity valuation, correction motions under Tax Code Sec. 25.25, and possible post-ARB appeals through binding arbitration, appeals to district court, or appeals to the State Office of Administrative Hearings.

Given these limitations, the estimated 2021 taxable value for the taxing unit identified above is:

\$2,283,847,330

The enclosed summary report gives a breakdown of this estimate by property category.

Please do not hesitate to contact your HCAD jurisdiction coordinator or my office if you have questions regarding this estimate or other matters affecting appraisal district operations.

Sincerely,

Roland Altinger
Chief Appraiser

City Of Tomball
2021 Certified Estimate of Taxable Value



Major Property Category	2020 Taxable Value	Percent Change	Projected 2021 Taxable Value
Residential & Rural Improved	568,244,776	16.92%	664,413,954
Apartments	151,999,195	4.02%	158,103,455
Commercial	837,016,616	2.92%	861,422,732
Vacant Land	153,118,112	1.04%	154,716,204
Industrial	87,616,407	-10.84%	78,122,766
Utility	32,285,025	1.66%	32,822,054
Commercial Personal	213,513,435	0.76%	215,126,743
Industrial Personal	118,688,936	-3.37%	114,689,119
All Other Property	4,626,640	-4.24%	4,430,304

Projected 2021 Taxable Value	2,167,109,142	5.39%	2,283,847,330
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Projected 2021 Taxable Value Range

Accuracy +/- 5%	2,169,654,964	To	2,398,039,697
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083 CITY OF TOMBALL
TAX YEAR: 2020

HARRIS COUNTY APPRAISAL DISTRICT
PROPERTY USE CATEGORY RECAP
CERTIFIED TO DATE ROLL 08

LAST UPDATED: 04/09/2021
DELV DATE: 04/23/2021

PROPERTY USE CATEGORY	UNITS	ACREAGE	MARKET	APPRAISED	PRODUCTIVITY	EXEMPTIONS	TAXABLE VALUE
A1 Real, Residential, Single-Family	2,776	1,166.9128	649,632,128	637,307,835	0	76,925,338	560,382,497
A2 Real, Residential, Mobile Homes	13	10.0219	1,247,434	1,093,830	0	90,000	1,003,830
B1 Real, Residential, Multi-Family	51	106.2873	144,928,855	144,928,855	0	0	144,928,855
B2 Real, Residential, Two-Family	45	5.7301	7,308,791	7,242,713	0	228,008	7,014,705
B3 Real, Residential, Three-Family	1	0.2410	199,805	145,635	0	90,000	55,635
B4 Real, Residential, Four- or More-Family	0	0.0000	0	0	0	0	0
C1 Real, Vacant Lots/Tracts	668	449.6446	26,976,855	26,710,295	0	215,458	26,494,837
C2 Real, Vacant Commercial	320	906.4446	108,847,599	108,847,599	0	272,721	108,574,878
C3 Real, Vacant	313	41.1596	5,753,406	5,753,406	0	12,108	5,741,298
D1 Real, Qualified Agricultural Land	141	1,550.2066	70,753,708	0	2,173,552	1	2,173,551
D2 Real, Unqualified Agricultural Land	20	108.5240	6,035,801	6,001,599	0	0	6,001,599
E1 Real, Farm & Ranch Improved	11	9.6353	2,506,066	2,506,066	0	90,000	2,416,066
F1 Real, Commercial	597	1,013.0498	841,269,896	841,264,946	0	4,995,475	836,269,471
F2 Real, Industrial	13	129.7519	88,174,447	88,174,447	0	558,040	87,616,407
G1 Oil and Mineral Gas Reserves	330	0.0000	3,787,213	3,787,213	0	16,520	3,770,693
G2 Real Property Other Mineral Reserves	0	0.0000	0	0	0	0	0
H1 Tangible, Vehicles	0	0.0000	0	0	0	0	0
H2 Tangible, Goods In Transit	0	0.0000	0	0	0	0	0
I1 Real, Banks	0	0.0000	0	0	0	0	0
J1 Real & Tangible Personal, Utility Water	0	0.0000	0	0	0	0	0

083 CITY OF TOMBALL
TAX YEAR: 2020

HARRIS COUNTY APPRAISAL DISTRICT
PROPERTY USE CATEGORY RECAP
CERTIFIED TO DATE ROLL 08

LAST UPDATED: 04/09/2021
DELV DATE: 04/23/2021

PROPERTY USE CATEGORY	UNITS	ACREAGE	MARKET	APPRAISED	PRODUCTIVITY	EXEMPTIONS	TAXABLE VALUE
J2 Gas Companies	0	0.0000	0	0	0	0	0
J3 Electric Companies	25	54.1961	20,346,020	20,346,020	0	0	20,346,020
J4 Telephone Companies	6	2.5000	3,340,505	3,340,505	0	0	3,340,505
J5 Railroads	8	85.4304	5,342,000	5,342,000	0	0	5,342,000
J6 Pipelines	19	0.0000	312,520	312,520	0	0	312,520
J7 Major Cable Television Systems	2	0.0000	2,943,980	2,943,980	0	0	2,943,980
L1 Tangible, Commercial	1,356	0.0000	178,184,998	178,184,998	0	1,360,163	176,824,835
L2 Tangible, Industrial	77	0.0000	118,932,385	118,932,385	0	397,484	118,534,901
M1 Tangible, Nonbusiness Watercraft	0	0.0000	0	0	0	0	0
M2 Tangible, Nonbusiness Aircraft	0	0.0000	0	0	0	0	0
M3 Tangible, Mobile Homes	54	0.0000	564,744	564,744	0	19,527	545,217
M4 Tangible, Miscellaneous	0	0.0000	0	0	0	0	0
N1 Intangibles	0	0.0000	0	0	0	0	0
O1 Inventory	226	9.4581	4,114,360	4,114,360	0	0	4,114,360
O2 Inventory	22	2.8534	4,138,507	4,138,507	0	90,000	4,048,507
S1 Dealer Inventory	19	0.0000	31,222,402	31,222,402	0	0	31,222,402
U0 Unknown	0	0.0000	0	0	0	0	0
XA Public Property for Housing Indigent Persons	0	0.0000	0	0	0	0	0
XB Income Producing Personal Property (<\$500)	0	0.0000	0	0	0	0	0
XC Mineral Interest (<\$500)	0	0.0000	0	0	0	0	0

083 CITY OF TOMBALL
TAX YEAR: 2020

HARRIS COUNTY APPRAISAL DISTRICT
PROPERTY USE CATEGORY RECAP
CERTIFIED TO DATE ROLL 08

LAST UPDATED: 04/09/2021
DELV DATE: 04/23/2021

PROPERTY USE CATEGORY	UNITS	ACREAGE	MARKET	APPRAISED	PRODUCTIVITY	EXEMPTIONS	TAXABLE VALUE
XD Improving Property for Housing w/ Volunteer Labor	4	0.0000	141,072	141,072	0	119,208	21,864
XE Community Housing Development Organizations	0	0.0000	0	0	0	0	0
XF Assisting Ambulatory Health Care Centers	0	0.0000	0	0	0	0	0
XG Primarily Performing Charitable Functions	1	0.4018	153,190	153,190	0	153,190	0
XH Developing Model Colonia Subdivisions	0	0.0000	0	0	0	0	0
XI Youth Spiritual, Mental and Physical Development	0	0.0000	0	0	0	0	0
XJ Private Schools	4	49.4379	7,387,836	7,387,836	0	7,387,836	0
XL Economic Development Services to Local Community	0	0.0000	0	0	0	0	0
XM Marine Cargo Containers	0	0.0000	0	0	0	0	0
XN Motor Vehicles Leased for Personal Use	0	0.0000	0	0	0	0	0
XO Motor Vehicles (Income Production & Personal Use)	0	0.0000	0	0	0	0	0
XP Offshore Drilling Equipment Not In Use	0	0.0000	0	0	0	0	0
XQ Intracoastal Waterway Dredge Disposal Site	0	0.0000	0	0	0	0	0
XR Nonprofit Water or Wastewater Corporations	0	0.0000	0	0	0	0	0
XS Raw Cocoa and Green Coffee Held in Harris County	0	0.0000	0	0	0	0	0
XT Limitation on Taxes in Certain Municipalities	0	0.0000	0	0	0	0	0
XU Miscellaneous Exemptions	0	0.0000	0	0	0	0	0
XV Other Exempt (Incl Public, Religious, Charitable)	778	1,676.4018	268,075,601	268,075,601	0	267,786,735	288,866
JURISDICTION TOTALS:	7,900	7,378.2890	\$2,602,622,124	\$2,518,964,559	\$2,173,552	\$360,807,812	\$2,160,330,299

2020 Tax Rate Calculation Worksheet

Date: 08/11/2020 02:18 PM

Taxing Units Other Than School Districts or Water Districts

City of Tomball

713-274-8000

Taxing Unit Name

Phone (area code and number)

1001 Preston, Houston, TX, 77002

www.hctax.net

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity	Amount/Rate
1.	2019 total taxable value. Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]	\$1,871,367,103
2.	2019 tax ceilings. Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	\$0
3.	Preliminary 2019 adjusted taxable value. Subtract Line 2 from Line 1.	\$1,871,367,103
4.	2019 total adopted tax rate.	\$.341455
5.	2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.	
	A. Original 2019 ARB values:	\$358,234,375
	B. 2019 values resulting from final court decisions:	\$270,890,439
	C. 2019 value loss. Subtract B from A.[3]	\$

Line	No-New-Revenue Rate Activity	Amount/Rate
6.	2019 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2019 ARB certified value:	133,393,096
	B. 2019 disputed value:	40,038,526
	C. 2019 undisputed value Subtract B from A.[4]	93,354,570
7.	2019 Chapter 42-related adjusted values. Add Line 5 and 6	180,698,506
8.	2019 taxable value, adjusted for court-ordered reductions. Add Lines 3 and 7	\$2,052,065,609
9.	2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.[5]	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2019 market value:	\$9,181
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	\$3,105,912
	C. Value loss. Add A and B.[6]	\$3,115,093
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1),timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.	
	A. 2019 market value:	\$0
	B. 2020 productivity or special appraised value:	\$0
	C. Value loss. Subtract B from A.[7]	\$0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$3,115,093
13.	Adjusted 2019 taxable value. Subtract Line 12 from Line 8	\$2,048,950,516
14.	Adjusted 2019 total levy. Multiply Line 4 by Line 13 and divide by \$100	\$6,996,243
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]	\$58,673
16.	Taxes in tax increment financing (TIF) for tax year 2019 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]	\$0
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14, and 15, subtract Line 16.[10]	\$7,054,916
18.	Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]	
	A. Certified values:	\$0
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	\$0
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	\$0
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new	\$0

Line	No-New-Revenue Rate Activity	Amount/Rate
	property value that will be included in Line 23 below.[12]	
	E. Total 2020 value Add A and B, then subtract C and D	\$0
19.	Total value of properties under protest or not included on certified appraisal roll.[13]	
	A. 2020 taxable value of properties under protest The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	\$753,041,724
	B. 2020 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	\$1,391,047,714
	C. Total value under protest or not certified. Add A and B.	\$2,144,089,438
20.	2020 tax ceilings. Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	\$0
21.	2020 total taxable value. Add Lines 18E and 19C. Subtract Line 20C.[17]	\$2,144,089,438
22.	Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019. Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]	\$2,417,942
23.	Total 2020 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2020.[19]	\$53,570,511
24.	Total adjustments to the 2020 taxable value. Add Lines 22 and 23.	\$55,988,453
25.	Adjusted 2020 taxable value. Subtract Line 24 from Line 21.	\$2,088,100,985
26.	2020 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100.[20]	\$.337862 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]	

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

[10]Tex. Tax Code Section

[11]Tex. Tax Code Section

[12]Tex. Tax Code Section

[13]Tex. Tax Code Section

[14]Tex. Tax Code Section

[15]Tex. Tax Code Section

[16]Tex. Tax Code Section

[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section

STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. Maintenance and Operations (M&O) Tax Rate: The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. Debt Rate: The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity	Amount/Rate
28.	2019 M&O tax rate. Enter the 2019 M&O tax rate.	\$.111455
29.	2019 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	2,052,065,609
30.	Total 2019 M&O levy. Multiply Line 28 by Line 29 and divide by 100.	2,287,129
31.	Adjusted 2019 levy for calculating NNR M&O rate.	
	A. 2019 sales tax specifically to reduce property taxes. For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	3,983,558
	B. M&O taxes refunded for years preceding tax year 2019. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	19,152
	C. 2019 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.	0
	D. 2019 transferred function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0
	E. 2019 M&O levy adjustments. Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	4,002,710
	F. Add Line 30 to 31E.	6,289,839
32.	Adjusted 2020 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	2,088,100,985
33.	2020 NNR M&O rate (unadjusted) Divide Line 31F by Line 32 and multiply by \$100.	0.301222
34.	Rate adjustment for state criminal justice mandate. [23]	
	A. 2020 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0
	B. 2019 state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0

Line	Voter Approval Tax Rate Activity	Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
35.	Rate adjustment for indigent health care expenditures [24]	
	A. 2020 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0
	B. 2019 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
36.	Rate adjustment for county indigent defense compensation. [25]	
	A. 2020 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0
	B. 2019 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	0.000000
	E. Enter the lessor of C and D. If not applicable, enter 0.	0.000000
37.	Rate adjustment for county hospital expenditures.	
	A. 2020 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0
	B. 2019 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100	0.000000
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	0.000000
38.	Adjusted 2020 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E.	0.301222
39.	2020 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 -or- Other Taxing Unit If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. -or- Taxing unit affected by disaster declaration If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]	0.311764

Line	Voter Approval Tax Rate Activity	Amount/Rate
40.	Total 2020 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.	
	A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	3,779,291
	B. Subtract unencumbered fund amount used to reduce total debt.	0
	C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)	0
	D. Subtract amount paid from other resources	0
	E. Adjusted debt Subtract B, C and D from A	3,779,291
41.	Certified 2019 excess debt collections Enter the amount certified by the collector.	182,176
42.	Adjusted 2020 debt Subtract Line 41 from Line 40E	3,597,115
43.	2020 anticipated collection rate.	
	A. Enter the 2020 anticipated collection rate certified by the collector	96.65
	B. Enter the 2019 actual collection rate	100.29
	C. Enter the 2018 actual collection rate	96.65
	D. Enter the 2017 actual collection rate	101.87
	E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.	96.65
44.	2020 debt adjusted for collections. Divide Line 42 by Line 43E.	3,721,795
45.	2020 total taxable value. Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	2,144,089,438
46.	2020 debt rate Divide Line 44 by Line 45 and multiply by \$100.	0.173583
47.	2020 voter-approval tax rate. Add Line 39 and 46.	0.485347
48.	COUNTIES ONLY. Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	
STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales tAx to Reduce Property Taxes		

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	Taxable sales. For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] Taxing units that adopted the sales tax in November 2019 or in May 2020. Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] -or- Taxing units that adopted the sales tax before November 2019. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	3,983,558

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	2,144,089,438
52.	Sales tax adjustment rate. Divide Line 50 by Line 51 and multiply by \$100.	0.185793
53.	2020 NNR tax rate, unadjusted for sales tax [35]. Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$.337862
54.	2020 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2019 or in May 2020. Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	\$.337862
55.	2020 voter-approval tax rate, unadjusted for sales tax. [36] Enter the rate from Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	0.485347
56.	2020 voter-approval tax rate, adjusted for sales tax. Subtract Line 52 from Line 55.	0.299554

[37]Tex. Tax Code Section [38]Tex. Tax Code Section

STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	\$0
58.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$2,144,089,438
59.	Additional rate for pollution control. Divide Line 57 by Line 58 and multiply by \$100.	0.000000
60.	2020 voter-approval tax rate, adjusted for pollution control. Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.299554

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
62.	2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
63.	2017 unused increment rate. Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
64.	2020 unused increment rate. Add Lines 61, 62 and 63.	0.000000
65.	2020 voter-approval tax rate, adjusted for unused increment rate. Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

STEP 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Activity	Amount/Rate
66.	Adjusted 2020 NNR M&O tax rate. Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.301222
67.	2020 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	2,144,089,438
68.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 67 and multiply by \$100.	0.023319
69.	2020 debt rate Enter the rate from Line 46 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.173583
70.	De minimis rate Add Lines 66, 68 and 69.	0.498124

STEP 7: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate	0.337862
Voter-Approval Tax Rate	0.299554
De minimis rate	0.498124

STEP 8: Taxing Unit Representative Name and Signature

print here

Printed Name of Taxing Unit Representative

sign here

Taxing Unit Representative

Date

CITY OF TOMBALL, TEXAS
ANALYSIS OF TOTAL SALES TAXES
2020-2021

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Monthly Percent FY 2020 Up from FY 2019
Dec.	\$ 662,666.62	\$ 751,513.03	\$ 979,531.25	\$ 1,010,317.60	\$ 1,251,770.06	\$ 1,072,293.36	\$ 1,109,734.79	\$ 1,182,481.38	\$ 1,304,386.11	\$ 1,439,105.44	\$ 1,307,067.53	-9.17%
Jan.	698,383.99	925,841.10	885,496.83	1,130,961.20	1,075,681.55	1,092,819.45	1,138,649.00	1,361,906.55	1,277,621.91	1,340,484.47	1,299,695.26	-3.04%
Feb.	1,035,770.65	1,128,279.61	1,444,842.73	1,537,771.88	1,537,345.36	1,638,057.08	1,544,638.32	1,733,430.21	1,859,271.68	1,771,435.48	1,760,816.05	-0.60%
Mar.	663,317.39	762,765.07	827,645.71	996,001.11	1,070,767.77	1,036,293.27	1,079,615.87	1,298,188.38	1,135,684.72	1,087,039.07	1,208,070.00	11.13%
Apr.	612,068.21	902,208.82	839,520.22	1,095,289.01	968,769.75	984,498.93	1,076,542.93	1,322,762.34	1,218,905.63	1,188,537.12	1,115,853.40	-6.12%
May	888,748.37	1,006,065.93	1,134,270.39	1,266,817.30	1,410,809.10	1,437,450.63	1,396,094.44	1,927,388.32	1,504,407.86	1,365,221.95	1,789,472.34	31.08%
June	711,768.58	798,793.25	1,000,769.54	1,183,166.20	1,113,794.52	1,094,488.82	1,135,659.04	1,307,883.26	1,493,063.46	1,126,364.20	1,500,641.42	33.23%
July	730,724.42	839,981.26	1,022,413.25	1,133,255.72	1,101,397.75	1,066,744.62	1,177,989.67	1,234,888.18	1,327,675.60	1,329,575.26		-100.00%
Aug.	901,499.23	1,014,654.91	1,376,063.58	1,218,986.27	1,460,518.33	1,210,925.17	1,308,436.39	1,326,745.91	1,412,483.76	1,433,754.62		-100.00%
Sept.	689,531.82	825,773.92	984,233.32	1,052,696.60	1,098,345.47	1,033,257.00	1,053,215.46	1,175,464.88	1,406,738.75	1,375,463.57		-100.00%
Oct.	782,963.98	916,942.52	1,077,591.92	1,174,666.57	1,062,878.63	1,080,872.33	1,037,069.48	1,119,129.61	1,269,282.46	1,261,782.89		-100.00%
Nov.	866,801.31	974,793.60	942,736.36	1,165,215.10	1,224,484.67	1,283,311.56	1,257,827.14	1,506,426.86	1,399,863.57	1,499,004.91		-100.00%
Total	\$ 9,244,244.57	\$ 10,847,613.02	\$ 12,515,115.10	\$ 13,965,144.56	\$ 14,376,562.96	\$ 14,031,012.22	\$ 14,315,472.53	\$ 16,496,695.88	\$ 16,609,385.51	\$ 16,217,768.98		
Less: TEDC	2,311,061.14	2,711,903.26	3,128,778.78	3,491,286.14	3,594,140.74	3,507,753.06	3,578,868.13	4,124,173.97	4,152,346.38	4,054,442.25		
City Portion	6,933,183.43	8,135,709.77	9,386,336.33	10,473,858.42	10,782,422.22	10,523,259.17	10,736,604.40	12,372,521.91	12,457,039.13	12,163,326.74		

Jun-20 -24.56%

Re-Do Green Section Below When Cert. Roll Comes in for NNR/VAR Calc.

TNT	Total Payment	Less: TEDC	City Portion
	\$ 9,318,187.73	\$ 2,329,546.93	6,988,640.80
	\$ 9,981,616.00	\$ 2,495,404.00	7,486,212.00
	7.12%	7.12%	7.12%
	City	TEDC	
	\$ 9,318,187.73	\$ 9,318,187.73	
	\$ 6,988,640.80	\$ 2,329,546.93	
	\$ 12,163,326.74	\$ 4,168,198.730	
	\$ 0.57	\$ 0.56	
	\$ 9,981,616.00	\$ 16,217,768.98	
	\$ 7,486,212.00	\$ 4,054,442.25	
	\$ 13,029,320.75	\$ 7,254,509.79	

Allocation Historical Summary

Results

City of Tomball
Authority Code: 2101106

Select a year ▼

2021	
January	1,299,695.26
February	1,760,816.05
March	1,208,070.00
April	1,115,853.40
May	1,789,472.34
June	1,500,641.42
July	.
August	.
September	.
October	.
November	.
December	.
TOTAL	8,674,548.47

Allocation Historical Summary

Results

City of Tomball
Authority Code: 2101106

Select a year ▼

2020	
January	1,340,484.47
February	1,771,435.48
March	1,087,039.07
April	1,188,537.12
May	1,365,221.95
June	1,126,364.20
July	1,329,575.26
August	1,433,754.62
September	1,375,463.57
October	1,261,782.89
November	1,499,004.91
December	1,307,067.53
TOTAL	16,085,731.07

June 4, 2021

City # 01284

City of Tomball
401 West Market St. Ste C
Tomball, TX 77375-4697

Attention: Finance Director

Subject: 2022 City Contribution Rate

Based on your TMRS plan provisions in effect as of April 1, 2021, your city's 2022 monthly contribution rates are shown below. These rates were determined by the December 31, 2020 actuarial valuation.

Normal Cost	9.22%
Prior Service	<u>3.76%</u>
Total Retirement Rate	12.98%
Supplemental Death Benefit	<u>0.22%</u>
Total Combined Contribution	13.20%

Detailed information on your city's TMRS plan is contained in the attached report. The Total Retirement Rate shown above represents the Actuarially Determined Employer Contribution (ADEC) for 2022.

If you have questions about your city's Contribution Rate or would like to evaluate potential changes in your TMRS plan, please contact me at 512-225-3760 or lharty@tmrs.com.

Sincerely,



Leslee S. Hardy, ASA, EA, FCA, MAAA
Director of Actuarial Services

Staffing

	2016	2017	2018	2019	2020	2021	Proposed 2022
General Fund (GF)							
City Hall Administration							
City Manager's Office	2	2	2	2	2	2	2
Mayor and Council	-	-	-	-	-	-	-
City Secretary's Office	4.5	4.5	4	4	4	4	4
Human Resources	3	3	3	3	3	3	3
Finance	5	5.5	5.5	6	6	6	6
Information Systems	3	3	3	3	3	3	3
Legal	-	-	-	-	-	-	-
Police	59.5	62	62	62	62	65	66
Municipal Court	4.5	4.5	5	5.5	5.5	5.5	5.5
Community Center	3	3	3	3	3	3	3
Fire Department	25	27.5	30.5	32.3	32.3	35.3	38.8
Fire Marshal's Office	2.5	-	-	-	-	-	-
Emergency Management	-	-	-	-	-	-	-
Community Development							
Building Permits and inspections	6	6	6	6	6	5	5
Engineering and Planning	5	5	5	5	5	5	5
Public Works Administration	1	1	1	1	1	1	1
Facilities Maintenance	2	2	2	2	2	2	2
Garage	2	2	2	2	2	2	2
Parks	5.2	5.2	6.2	6.7	6.7	6.7	6.7
Streets	8.2	8.2	9.2	9.2	9.2	9.2	9.2
Total General Fund	141.4	144.4	149.4	152.7	152.7	157.7	162.2
Enterprise Fund							
Utilities administration	4	4	4	4	4	4	4
Utility Billing	4	4	5	5	5	6	7
Water	8.2	8.2	8.2	8.2	8.2	8.2	8.2
Wastewater	10.2	10.2	10.2	10.2	10.2	10.2	10.2
Gas	6.2	6.2	6.2	6.2	6.2	6.2	7.2
Total Enterprise Fund	32.6	32.6	33.6	33.6	33.6	34.6	36.6
Special Revenue Funds	3	3.5	3.5	3.5	4	3	3
Total Paid staff	177	180.5	186.5	189.8	190.3	195.3	201.8

21-22

Add 3 Battalion Chiefs, 1 Customer Service Representative, 1 Utilities Service Person & move a Deputy Fire Marshal from PT to FT

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Remove from Table for Consideration to Approve Resolution No. 2021-18, a Resolution of the City Council of the City of Tomball, Texas, Accepting for Filing a Landowner Petition Requesting the Dissolution of a Public Improvement District; Calling a Public Hearing to Consider the Dissolution of a Public Improvement District; Authorizing and Directing That Notices of the Public Hearing be given as required by Law; and Providing for an Immediate Effective Date

Background:

Two motions/actions will be required. Motion/second/vote to remove the item from the table and Motion/second to discuss Resolution No. 2021-18 prior to vote to approve.

Motion to Approve Resolution No. 2021-18 should include setting October 18, 2021 as the date for the public hearing, which is staff's recommended date for the Public Hearing is October 18, 2021, due to publication requirements under Local Government Code, Sec. 372.009(c), requiring a minimum of 15-days' notice prior to the Public Hearing..

Origination: Miklos Cinclair, representing John Jordan

Recommendation:

Remove Resolution No. 2021-18 from the table for discussion; approve Resolution No. 2021-18 and set October 18, 2021 as the date for the public hearing.

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9-16-2021</u>	Approved by	_____
	Staff Member	Date		City Manager Date

CITY OF TOMBALL, TEXAS
RESOLUTION NO. 2021-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, ACCEPTING FOR FILING A LANDOWNER PETITION REQUESTING THE DISSOLUTION OF A PUBLIC IMPROVEMENT DISTRICT; CALLING A PUBLIC HEARING TO CONSIDER THE DISSOLUTION OF A PUBLIC IMPROVEMENT DISTRICT; AUTHORIZING AND DIRECTING THAT NOTICES OF THE PUBLIC HEARING BE GIVEN AS REQUIRED BY LAW; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, Chapter 372, Texas Local Government Code, as amended (the "Act"), authorizes the City of Tomball, Texas (the "City") to create and dissolve public improvement districts within the corporate limits of the City; and

WHEREAS, the City has previously taken action to create "Public Improvement District Number Nine" (the "*District*") in accordance with the Act; and

WHEREAS, a landowner petition, a copy of which is attached as ***Exhibit A*** (the "*Petition*"), was filed with the City Secretary requesting the dissolution of the District in accordance with the Act; and

WHEREAS, the City Council has determined that it is in the best interest of the City to accept the Petition and to call a public hearing (the "*Public Hearing*") at which the City Council will consider the adequacy of the Petition and hear public testimony regarding the dissolution of the District.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, THAT:

Section 1. The recitals set forth in this Resolution are true and correct and are incorporated as part of this Resolution.

Section 2. City staff has reviewed the Petition and determined that it complies with the requirements of the Act and the filing of the Petition is accepted.

Section 3. The City Council calls the Public Hearing to consider the adequacy of the Petition and to hear public testimony on the feasibility and advisability of dissolving the District to be held beginning at or after 6:00 P.M. on Monday, **October 18, 2021** in the regular meeting place of the City Council in the Council Chamber in the City Hall located at 401 Market Street, Tomball, Texas 77375. Attached hereto as ***Exhibit B*** is a form of the Notice of Public Hearing, the form and substance of which is hereby adopted and approved. All residents and property owners within the District, and all other persons, are hereby invited to appear in person, or by their attorney, and speak on the dissolution of the District.

Section 4. The Public Hearing may be continued from time to time.

Section 5. The City Secretary is hereby authorized and directed to give all notices of the Public Hearing as required by law, including notices required by the Texas Open Meetings Act and by the Act.

Section 6. This Resolution shall become effective immediately from and after it is passed and approved.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TOMBALL,
TEXAS, THIS 20TH DAY OF SEPTEMBER 2021.

Gretchen Fagan, Mayor

ATTEST:

Doris Speer, City Secretary

Exhibit A

[Landowner Dissolution Petition]

EXHIBIT A

FIELD NOTE DESCRIPTION OF 9.2191 ACRES (401,586 SQUARE FEET) OF LAND OUT OF UNRESTRICTED RESERVE "H", BLOCK 1 OF LESLIE'S PARK SUBD., ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN FILM CODE NO. 400005 H.C.M.R. AND BEING THE RESIDUE OF THAT CERTAIN CALLED 15.27 ACRE TRACT RECORDED UNDER HARRIS COUNTY CLERK'S FILE NO. 20130446051 OF THE DEED RECORDS OF HARRIS COUNTY, TEXAS, SAID 9.2191 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS, (BEARINGS ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE);

BEGINNING at a 3/4 inch iron rod found in the East right-of-way line of Quinn Road (width varies) and the North line of Tomball ISD Tract, as recorded under H.C.C.F. No. S483753 for the Southwest corner of said Unrestricted Reserve "H", same being the Southwest corner of said called 15.27 acre tract and the herein described tract, said iron rod falling in the arc of a curve to the Right;

THENCE, Northerly, along the East right-of-way line of Quinn Road, with said curve to the Right, having a radius of 1150.00 feet, a central angle of $11^{\circ}19'54''$, an arc length of 227.44 feet and a chord bearing and distance of $N\ 07^{\circ}52'32''\ W$, 227.07 feet to the Point of Tangency of said curve, from which a found 3/4 inch iron rod bears, $S\ 12^{\circ}03'\ E$, 2.4 feet;

THENCE, North $02^{\circ}12'35''$ West, continuing along the East right-of-way line of Quinn Road, a distance of 54.40 feet to a 5/8 inch iron rod with cap found for the Westerly most Northwestern corner of the herein described tract;

THENCE, North $42^{\circ}41'46''$ East, along a cutback line, a distance of 1.46 feet to a 5/8 inch iron rod with cap found in the South right-of-way line of Brown Hufsmith Road for the Northerly most Northwestern corner of the herein described tract;

THENCE, North $87^{\circ}49'00''$ East, along the South right-of-way line of Brown Hufsmith Road, a distance of 767.00 feet to a 5/8 inch iron rod with cap found for the Point of Curvature of a curve to the Right;

THENCE, Easterly, continuing along the South right-of-way line of Brown Hufsmith Road, with said curve to the Right, having a radius of 1590.42 feet, a central angle of $07^{\circ}44'22''$, an arc length of 214.83 feet and a chord bearing and distance of $S\ 88^{\circ}15'43''\ E$, 214.67 feet to a 5/8 inch iron rod found for the Point of Tangency;

THENCE, South $84^{\circ}23'32''$ East, continuing along the South right-of-way line of Brown Hufsmith Road, a distance of 161.36 feet to a 5/8 inch iron rod with cap found for the Northwest corner of Unrestricted Reserve "A", Block 1 of Brown-Hufsmith Church Subd., as recorded in Film Code No. 681555 H.C.M.R. and the Northeast corner of the herein described tract;

THENCE, in a Southerly direction, along and with the Westerly and Southerly line of said Brown-Hufsmith Church Subd., the following three (3) courses and distances:

1) South $02^{\circ}26'52''$ East, 494.20 feet to a 5/8 inch iron rod with cap found for corner;

2) North $88^{\circ}49'52''$ East, 41.44 feet to a 5/8 inch iron rod with cap found for corner;

3) South $69^{\circ}30'55''$ East, 204.50 feet to a 5/8 inch iron rod with alum. cap found in the South line of said Unrestricted Reserve "H", same being the North line of 140-foot wide H.C.F.C.D. right-of-way, as recorded under H.C.C.F. No. M201069 for Southeasterly corner of the herein described tract, said iron marks the Point of Curvature of a curve to the Left;

THENCE, Southwesterly, along the North right-of-way line of said H.C.F.C.D. Fee Strip, with said curve to the Left, having a radius of 320.00 feet, a central angle of $19^{\circ}50'30''$, an arc length of 110.82 feet and a chord bearing and distance of $S\ 57^{\circ}15'44''\ W$, 110.26 feet to a 5/8 inch iron rod found for the Easterly corner of that certain called 3.996 acre tract recorded under H.C.C.F. No. W206016 and the Southerly corner of the herein described tract;

THENCE, in a Northwesterly direction, along and with the common line between said 3.996 acre tract and said Unrestricted Reserve "H", the following two (2) courses and distances:

1) North $42^{\circ}37'24''$ West, 144.35 feet to a 5/8 inch iron rod with cap found for corner;

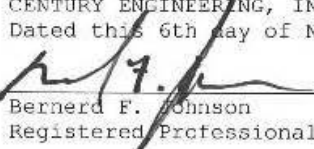
2) South $88^{\circ}49'52''$ West, 299.48 feet to a 5/8 inch iron rod with cap found in the East line of said Tomball ISD Tract for the Northwest corner of said called 3.996 acre and an exterior corner of the herein described tract;

THENCE, North $01^{\circ}10'08''$ West, along the East line of said Tomball ISD Tract, a distance of 254.46 feet to a point for the Northeast corner of said Tomball ISD Tract and an interior corner of the herein described tract, from which a found 5/8 inch iron rod with cap bears, $S\ 54^{\circ}40'\ W$, 0.70 feet;

THENCE, South $88^{\circ}49'52''$ West, along the North line of said Tomball ISD Tract, a distance of 868.56 feet to the POINT OF BEGINNING and containing 9.2191 acres (401,586 square feet) of land, more or less.

CENTURY ENGINEERING, INC.

Dated this 6th day of November, 2018


Bernerd F. Johnson

Registered Professional Land Surveyor No. 4314

CEI JOB NO. 18100-00.00
(QW19) 18100A.T



Exhibit B

NOTICE OF PUBLIC HEARING CITY OF TOMBALL, TEXAS

MONDAY, OCTOBER 18, 2021



6:00 P.M.

NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF TOMBALL TO ACCEPT PUBLIC COMMENTS AND DISCUSS THE PETITION (THE "PETITION"), FILED BY 318 SYDNEY PARK, LLC (THE "PETITIONER"), REQUESTING THAT THE CITY DISSOLVE PUBLIC IMPROVEMENT DISTRICT NUMBER NINE (THE "DISTRICT") WHICH CONTAINS LAND OWNED ONLY BY THE PETITIONER AND LOCATED ENTIRELY WITHIN THE CORPORATE LIMITS OF THE CITY.

Pursuant to Sections 372.009 and 372.011, Texas Local Government Code, as amended, notice is hereby given that the City Council of the City of Tomball, Texas (the "City"), will hold a public hearing to accept public comments and discuss the petition (the "Petition"), filed by 318 Sydney Park, LLC (the "Petitioner"), requesting that the City dissolve Public Improvement District Number Nine (the "District") which contains land owned only by the Petitioner and located entirely within the corporate limits of the City.

Time and Place of Public Hearing. The public hearing will start at or after 6:00 P.M. on Monday, October 18, 2021 in the regular meeting place of the City Council in the Council Chamber in the City Hall located at 401 Market Street, Tomball, Texas 77375.

The boundaries of the District to be dissolved is described by metes and bounds hereto as EXHIBIT A.

Written and oral objections will be considered at the hearing. All interested persons are hereby notified of the described hearing, and of their right to appear and be heard on the matter.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 28th day of September 2021 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meetings.

Doris Speer

Doris Speer
City Secretary, TRMC

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT www.ci.tomball.tx.us.

EXHIBIT A TO NOTICE OF PUBLIC HEARING REGARDING
THE DISSOLUTION OF A PUBLIC IMPROVEMENT DISTRICT

Notice of Public Hearing
Regular City Council Meeting
October 18, 2021
Page 2 of 3

EXHIBIT A

FIELD NOTE DESCRIPTION OF 9.2191 ACRES (401,586 SQUARE FEET) OF LAND OUT OF UNRESTRICTED RESERVE "H", BLOCK 1 OF LESLIE'S PARK SUBD., ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN FILM CODE NO. 400005 H.C.M.R. AND BEING THE RESIDUE OF THAT CERTAIN CALLED 15.27 ACRE TRACT RECORDED UNDER HARRIS COUNTY CLERK'S FILE NO. 20130446051 OF THE DEED RECORDS OF HARRIS COUNTY, TEXAS, SAID 9.2191 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS, (BEARINGS ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE);

BEGINNING at a 3/4 inch iron rod found in the East right-of-way line of Quinn Road (width varies) and the North line of Tomball ISD Tract, as recorded under H.C.C.F. No. S483753 for the Southwest corner of said Unrestricted Reserve "H", same being the Southwest corner of said called 15.27 acre tract and the herein described tract, said iron rod falling in the arc of a curve to the Right;

THENCE, Northerly, along the East right-of-way line of Quinn Road, with said curve to the Right, having a radius of 1150.00 feet, a central angle of 11°19'54", an arc length of 227.44 feet and a chord bearing and distance of N 07°52'32" W, 227.07 feet to the Point of Tangency of said curve, from which a found 3/4 inch iron rod bears, S 12°03' E, 2.4 feet;

THENCE, North 02°12'35" West, continuing along the East right-of-way line of Quinn Road, a distance of 54.40 feet to a 5/8 inch iron rod with cap found for the Westerly most Northwesterly corner of the herein described tract;

THENCE, North 42°41'46" East, along a cutback line, a distance of 1.46 feet to a 5/8 inch iron rod with cap found in the South right-of-way line of Brown Hufsmith Road for the Northerly most Northwesterly corner of the herein described tract;

THENCE, North 87°49'00" East, along the South right-of-way line of Brown Hufsmith Road, a distance of 767.00 feet to a 5/8 inch iron rod with cap found for the Point of Curvature of a curve to the Right;

THENCE, Easterly, continuing along the South right-of-way line of Brown Hufsmith Road, with said curve to the Right, having a radius of 1590.42 feet, a central angle of 07°44'22", an arc length of 214.83 feet and a chord bearing and distance of S 88°15'43" E, 214.67 feet to a 5/8 inch iron rod found for the Point of Tangency;

THENCE, South 84°23'32" East, continuing along the South right-of-way line of Brown Hufsmith Road, a distance of 161.36 feet to a 5/8 inch iron rod with cap found for the Northwest corner of Unrestricted Reserve "A", Block 1 of Brown-Hufsmith Church Subd., as recorded in Film Code No. 681555 H.C.M.R. and the Northeast corner of the herein described tract;

EXHIBIT A TO NOTICE OF PUBLIC HEARING REGARDING
THE DISSOLUTION OF A PUBLIC IMPROVEMENT DISTRICT

Notice of Public Hearing
Regular City Council Meeting
October 18, 2021
Page 3 of 3

THENCE, in a Southerly direction, along and with the Westerly and Southerly line of said Brown-Hufsmith Church Subd., the following three (3) courses and distances:

1) South 02°26'52" East, 494.20 feet to a 5/8 inch iron rod with cap found for corner;

2) North 88°49'52" East, 41.44 feet to a 5/8 inch iron rod with cap found for corner;

3) South 69°30'55" East, 204.50 feet to a 5/8 inch iron rod with alum. cap found in the South line of said Unrestricted Reserve "H", same being the North line of 140-foot wide H.C.F.C.D. right-of-way, as recorded under H.C.C.F. No. M201069 for Southeasterly corner of the herein described tract, said iron marks the Point of Curvature of a curve to the Left;

THENCE, Southwesterly, along the North right-of-way line of said H.C.F.C.D. Fee Strip, with said curve to the Left, having a radius of 320.00 feet, a central angle of 19°50'30", an arc length of 110.82 feet and a chord bearing and distance of S 57°15'44" W, 110.26 feet to a 5/8 inch iron rod found for the Easterly corner of that certain called 3.996 acre tract recorded under H.C.C.F. No. W206016 and the Southerly corner of the herein described tract;

THENCE, in a Northwesterly direction, along and with the common line between said 3.996 acre tract and said Unrestricted Reserve "H", the following two (2) courses and distances:

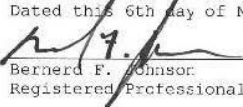
1) North 42°37'24" West, 144.35 feet to a 5/8 inch iron rod with cap found for corner;

2) South 88°49'52" West, 299.48 feet to a 5/8 inch iron rod with cap found in the East line of said Tomball ISD Tract for the Northwest corner of said called 3.996 acre and an exterior corner of the herein described tract;

THENCE, North 01°10'08" West, along the East line of said Tomball ISD Tract, a distance of 254.46 feet to a point for the Northeast corner of said Tomball ISD Tract and an interior corner of the herein described tract, from which a found 5/8 inch iron rod with cap bears, S 54°40' W, 0.70 feet;

THENCE, South 88°49'52" West, along the North line of said Tomball ISD Tract, a distance of 868.56 feet to the POINT OF BEGINNING and containing 9.2191 acres (401,586 square feet) of land, more or less.

CENTURY ENGINEERING, INC.
Dated this 6th day of November, 2018


Bernard F. Johnson
Registered Professional Land Surveyor No. 4314

CEI JOB NO. 18100-00.00
(QW19) 18100A.T



City Council Meeting Agenda Item Data Sheet

Meeting Date: September 20, 2021

Topic:

Consideration and Possible Action regarding Termination of Development Agreement for Tomball Heights (TPID 9 – Sydney’s Park)

Background:

Once approved by Council and signed by the Developer, this Agreement will terminate any obligation that the City of Tomball has to levy an assessment for TPID 9.

Origination: Loren Smith, Olson & Olson

Recommendation:

Adopt, on Second Reading, Ordinance No. 2021-05

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____

If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____

To account # _____

Signed Doris Speer 9-16-2021
Staff Member Date

Approved by _____
City Manager Date

TERMINATION OF DEVELOPMENT AGREEMENT FOR TOMBALL HEIGHTS

This Termination of Development Agreement for Tomball Heights (the “Agreement”) dated _____, 2021, is made and entered into by and between the City of Tomball, a municipal corporation and a home-rule city in the State of Texas (the “City”) and Brown Road, LLC, a Texas limited liability company (the “Developer”).

RECITALS

A. The City Council for the City (the “City Council”) adopted Resolution 2019-12 that created Public Improvement District Number 9 (the “PID”); and

B. The City and the Developer entered into that certain Development Agreement, dated May 14, 2019 that defined the obligations of Brown Road and the City as to the PID (the “Development Agreement”); and

C. The Developer consents to the dissolution of the PID; and

D. The City and the Developer agree that the Development Agreement is no longer needed and wish to terminate the Development Agreement.

TERMINATION OF DEVELOPMENT AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and confessed, the City and the Developer hereby acknowledge and agree that the Development Agreement is hereby terminated and is no longer of any force or effect.

[Remainder of page intentionally blank; signature pages follow]

IN WITNESS WHEREOF, the parties have executed this Release as of this the _____ day of _____, 2021.

CITY OF TOMBALL, TEXAS

By: _____

Name: _____

Title: _____

BROWN ROAD, LLC

By: _____

Name: _____

Title: _____

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Conduct Public Hearing regarding the Proposed Public Improvement District Number Thirteen (TPID 13)
[Proposed Pine Trails Subdivision]

Background:

Council Action Requested

It is requested that City Council hold a public hearing on September 20th to approve the proposed PID through adoption of the findings and creation resolutions. A development agreement between the City and Developer will be presented for consideration at a later date. The development agreement describes the terms of the PID and the reimbursement of public infrastructure costs.

Area

Public Improvement District Number Thirteen would be approximately 13.38 acres representing the entirety of the proposed Pine Trails Subdivision, a subdivision that will be developed in one (1) section containing 50 lots. The land is located near the intersection of Brown and Quinn as shown on the attached map.

Purpose

The purpose of the PID is to assist the developer with public infrastructure costs. Through the PID, the developer will recover certain costs through an assessment on each lot. This arrangement is similar to a municipal utility district (MUD) and the MUD tax used for the same purpose.

Assessment Rate

The PID assessment is expected to be approximately \$2,700 per lot per year, or the equivalent of a 72-cent tax rate on a \$375,000 home. Included in the annual payment are financing and interest costs allowing for a level annual payment over the proposed fifteen (15) year term of the PID. For planning purposes, the principal amount for each lot equals \$28,996.77 and the interest rate on financed assessments is 4.5%. The principal amount of the assessment will be payable at any time by the homeowners which would terminate the assessment, and an amortization schedule will be kept for each property covered by the assessment to track annual payments and the outstanding principal balance. An additional City administrative fee and management fee will be assessed and added to the annual payment.

Disclosure

Proper disclosure notices detailing the assessment will be presented to potential homebuyers by the builders, and for acknowledgement at closing in the same manner as disclosure notices used in MUDs and other special districts with an ad valorem tax rate.

Future Actions

If created, the PID would still need City Council approval of the Service and Assessment Plan and all Assessment Rolls (i.e. no assessments can be implemented without City Council approval). The District Administrator will write the Service and Assessment Plans and formulate the Assessment Rolls for consideration by City Council. The District Administrator will work with the City and the Harris County

NOTICE OF PUBLIC HEARING CITY OF TOMBALL, TEXAS

MONDAY, SEPTEMBER 20, 2021



6:00 P.M.

NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF TOMBALL TO CONSIDER THE ADVISABILITY OF THE CREATION OF A PUBLIC IMPROVEMENT DISTRICT TO MAKE CERTAIN IMPROVEMENTS OVER CERTAIN PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF TOMBALL.

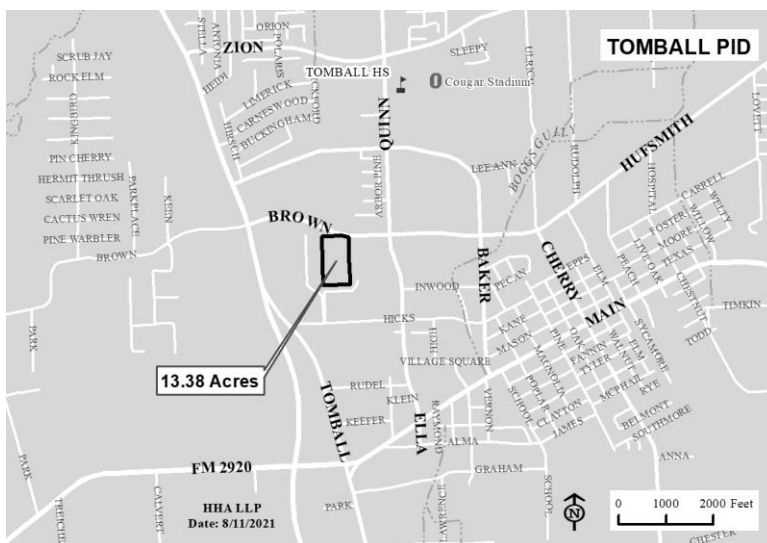
In accordance with Chapter 372.005, Local Government Code, the City Secretary has received petitions that request the establishment of a public improvement district (PID). The petitions and a legal description of the property are on file and open for public inspection in the office of City Secretary. A Public Hearing on the advisability of the improvements will be held by the City Council as follows:

TIME: Tuesday, September 20, 2021 at 6:00 p.m.

PLACE: City Council Chambers, 401 Market Street, Tomball, Texas 77375

GENERAL NATURE OF THE AUTHORIZED IMPROVEMENTS: The improvements are the construction of public utilities (water, sewer, gas & drainage), paving, landscaping, signage, and other public amenities, and related improvements within the PID. The estimated costs of the improvements, including financing, are \$2,650,000.00 over the life of the PID. The proposed method of assessment is by value, per lot, or per square foot of benefited property. The proposed apportionment of cost is 100% to the PID and 0% to the municipality as a whole.

BOUNDARIES: The boundaries of the proposed Public Improvement District are described in the below map. A full metes and bounds description is on file and open for public inspection in the office of the City Secretary.



Written and oral objections will be considered at the hearing.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 1st day of September 2021 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meetings.

Doris Speer
Doris Speer
City Secretary, TRMC, MMC

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT www.ci.tomball.tx.us.

PETITION FOR THE CREATION OF A
PUBLIC IMPROVEMENT DISTRICT

THE STATE OF TEXAS

COUNTY OF HARRIS

TO: THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

The undersigned petitioner (the "Petitioner"), acting pursuant to the provisions of Chapter 372, Texas Local Government Code, together with all amendments and additions thereto, petition this Honorable City Council to create a public improvement district ("District") in the territory described by metes and bounds in Exhibit A attached hereto (the "Land") within the City of Tomball, Texas (the "City"), and in support of this petition the Petitioner would present the following:

Section 1. Standing of Petitioner. The Petitioner is an owner of the Land within the District described below as determined by the current roll of the Harris County Appraisal District. The Petitioner, along with all other petitioners submitting petitions to the City in connection with the District, constitutes the owner of taxable property within the District sufficient to meet the requirements of Section 372.005(b), Texas Local Government Code.

Section 2. General nature of the proposed public improvements. The proposed public improvements include the construction of street paving, water, wastewater, gas and drainage facilities, parks and open spaces, public amenities, contingency provisions, engineering services, financing costs, and administrative and legal services for the proposed District.

Section 3. Estimated cost of the proposed public improvements. \$2,650,000.00.

Section 4. Boundaries. The proposed boundaries are described in the boundary description attached as Exhibit A.

Section 5. Method of assessment. The proposed method of assessment shall be based upon (i) an equal apportionment per lot or per square foot of property benefiting from the public improvements, as determined by the City Council, (ii) the *ad valorem* taxable value of the property benefiting from the improvements, or (iii) any combination thereof.

Section 6. Apportionment of cost. 100 percent of the cost of the proposed improvements shall be paid by assessment of the property owners within the District.

Section 7. Management of the District. The management of the District will be the ultimate responsibility of the City Council of the City; provided that, to the extent allowed by law, the City may initially contract with a private sector company or a City established local government corporation to carry out all or a part of such City responsibilities, as well as the day-to-day management and administration of the District.

Section 8. Concurrence of the Petitioner. The Petitioner signing this petition concurs in and requests the establishment of the District.

Exhibit A

By: _____

Signature

Name

Title

THE STATE OF TEXAS

§

§

COUNTY OF HARRIS

§

This instrument was acknowledged before me on this _____ day of _____, 2021 by _____ (name), _____ (title) on behalf of _____.

Notary, State of Texas

(NOTARY SEAL)

Section 9. Advisory board. An advisory board may be established to develop and recommend an improvement plan to the City Council.

This petition shall be filed with the City Secretary in support of the creation of the District by the City Council as herein provided.

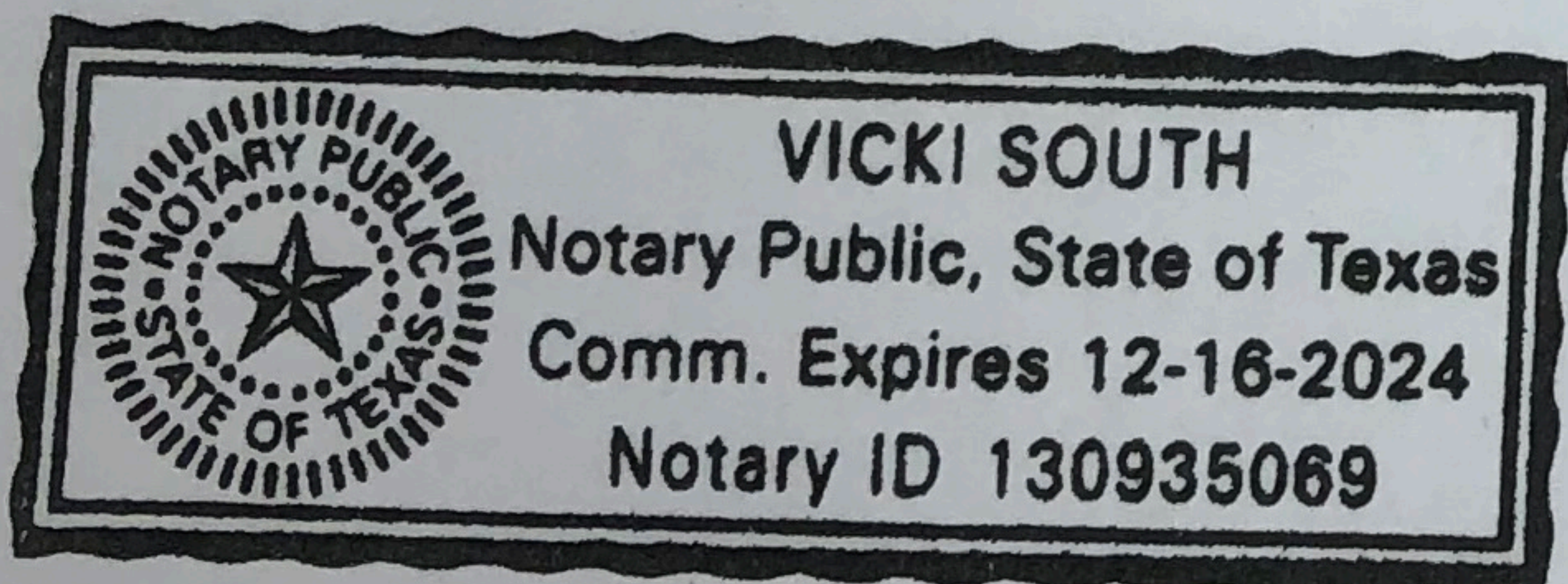
PETITIONER

Roy C. Hohl, III, Ellen Hohl Stutts, Carl Knapp Hohl, and Stephen Louis Hohl

By: Ellen Hohl Stutts 8-9-2021
Signature
Ellen Hohl Stutts Co-Executor
Name Title

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on this 9th day of August,
2021 by Ellen Hohl Stutts (name), co-executor (title) on behalf
of Estate of Caroline K Hohl.



(NOTARY SEAL)

Vicki South
Notary, State of Texas
Harris, CO, TX

Exhibit A

Two ten-acre tracts of land in the Southwest corner of that certain 100-acre tract out of the Western portion of the East 1/2 of Joseph House League, Abstract No. 34, in Harris County, Texas, described in Deed from Henry W. Hoffman, et al to Albert B. Metzler, et al recorded in Volume 914, Page 619 of the Deed Records of Harris County, Texas described as follows:

TRACT ONE:

That certain 10 acre tract of land set apart to Julia Metzler in the Partition Deed between the heirs of J. Henry Metzler dated April 28, 1939 recorded in Volume 1124, at Page 636 of the Deed Records of Harris County, Texas more particularly described by metes and bounds as follows:

BEGINNING at the Southwest corner of said 100 acre tract, above referred to;

THENCE North along the West line of said 100 acre tract a distance of 599.5 feet to a point for the Northwest corner, same being the Southwest corner of the 10 acre tract set apart to Max R. Metzler in the above mentioned Partition Deed;

THENCE East along the dividing line between the said Julia Metzler tract and the Max R. Metzler tract a distance of 726.385 feet to their common East corner, same being the Northwest corner of the 10 acre tract set apart to Ida Metzler Ramsey in said Partition Deed;

THENCE South along the West line of said Ida Metzler Ramsey 10 acre tract a distance of 599.5 feet to a point for corner in the South line of said Metzler 100 acre tract;

THENCE West along said South line a distance of 726.385 feet to the PLACE OF BEGINNING.

TRACT TWO:

That certain 10 acre tract of land set apart to Max R. Metzler in the Partition Deed between the heirs of J. Henry Metzler dated April 28, 1939 recorded in Volume 1124, at Page 636 of the Deed Records of Harris County, Texas, more particularly described by metes and bounds as follows:

BEGINNING at the Northwest corner of the 10 acre tract set apart to Julia Metzler in said Partition Deed said point being located 599.5 feet North of the Southwest corner of said Metzler 100 acre tract;

THENCE East along the North line of said Julia Metzler 10 acre tract 726.385 feet to the Northeast corner thereof, same being the Southwest corner of the 10 acre tract set apart to John J. Metzler in said Partition Deed;

THENCE North along the West line of said John J. Metzler 10 acre tract a distance of 599.5 feet to a point for corner, same being the Southeast corner of the 10 acre tract set apart to Olga Wolk in said Partition Deed;

THENCE West along the South line of said Olga Wolk 10 acre tract 726.385 feet to the Southwest corner thereof in the West line of said Metzler 100 acre tract;

THENCE South along said West line a distance of 599.5 feet to the PLACE OF BEGINNING.

SAVE AND EXCEPT those certain 6.292 acre and 0.1028 acre tracts conveyed to the City of Tomball by Deeds recorded under Clerk's File Nos. Y538668 and Y976041, respectively, of the Real Property Records of Harris County, Texas.

PETITION FOR THE CREATION OF A
PUBLIC IMPROVEMENT DISTRICT

THE STATE OF TEXAS

COUNTY OF HARRIS

TO: THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

The undersigned petitioner (the "Petitioner"), acting pursuant to the provisions of Chapter 372, Texas Local Government Code, together with all amendments and additions thereto, petition this Honorable City Council to create a public improvement district ("District") in the territory described by metes and bounds in Exhibit A attached hereto (the "Land") within the City of Tomball, Texas (the "City"), and in support of this petition the Petitioner would present the following:

Section 1. Standing of Petitioner. The Petitioner is an owner of the Land within the District described below as determined by the current roll of the Harris County Appraisal District. The Petitioner, along with all other petitioners submitting petitions to the City in connection with the District, constitutes the owner of taxable property within the District sufficient to meet the requirements of Section 372.005(b), Texas Local Government Code.

Section 2. General nature of the proposed public improvements. The proposed public improvements include the construction of street paving, water, wastewater, gas and drainage facilities, parks and open spaces, public amenities, contingency provisions, engineering services, financing costs, and administrative and legal services for the proposed District.

Section 3. Estimated cost of the proposed public improvements. \$2,650,000.00.

Section 4. Boundaries. The proposed boundaries are described in the boundary description attached as Exhibit A.

Section 5. Method of assessment. The proposed method of assessment shall be based upon (i) an equal apportionment per lot or per square foot of property benefiting from the public improvements, as determined by the City Council, (ii) the *ad valorem* taxable value of the property benefiting from the improvements, or (iii) any combination thereof.

Section 6. Apportionment of cost. 100 percent of the cost of the proposed improvements shall be paid by assessment of the property owners within the District.

Section 7. Management of the District. The management of the District will be the ultimate responsibility of the City Council of the City; provided that, to the extent allowed by law, the City may initially contract with a private sector company or a City established local government corporation to carry out all or a part of such City responsibilities, as well as the day-to-day management and administration of the District.

Section 8. Concurrence of the Petitioner. The Petitioner signing this petition concurs in and requests the establishment of the District.

Section 9. Advisory board. An advisory board may be established to develop and recommend an improvement plan to the City Council.

This petition shall be filed with the City Secretary in support of the creation of the District by the City Council as herein provided.

PETITIONER

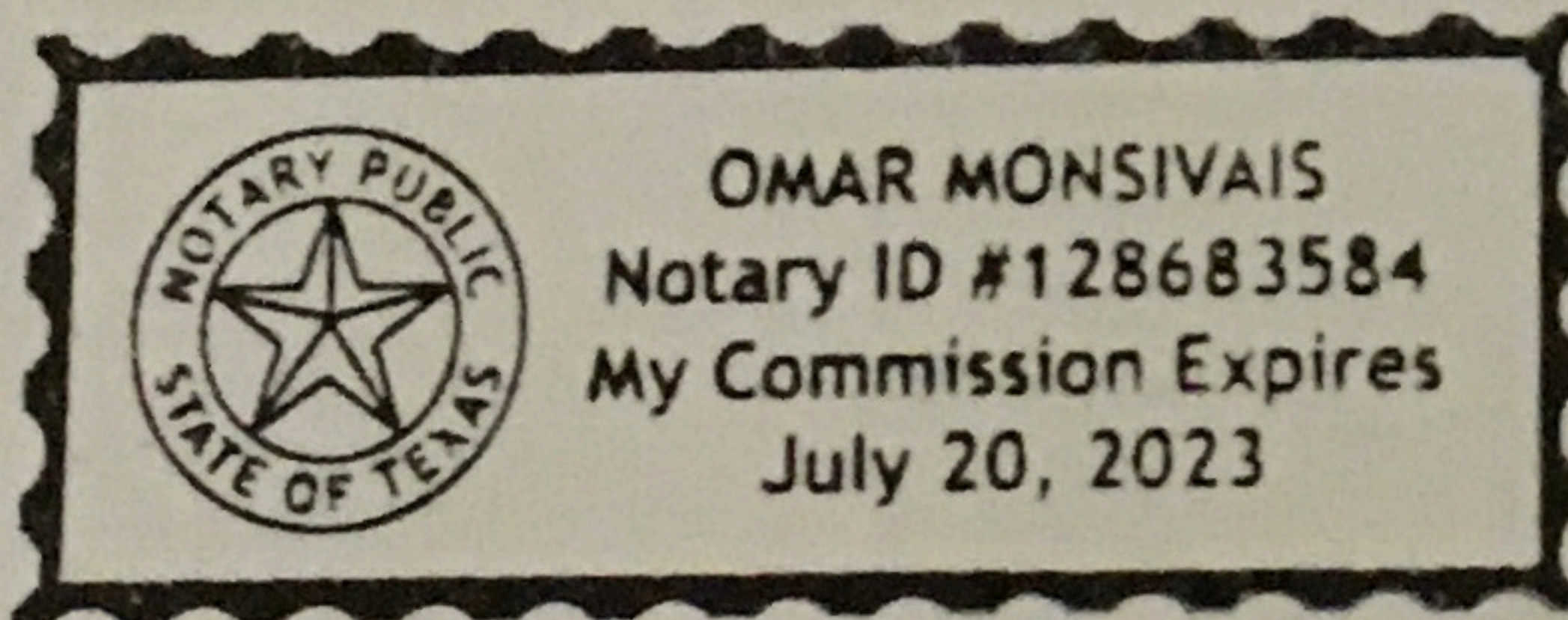
Roy C. Hohl, III, Ellen Hohl Stutts, Carl Knapp Hohl, and Stephen Louis Hohl

By: Roy C. Hohl III
Signature

Roy C. Hohl III Co-Executor
Name Title

THE STATE OF TEXAS §
§
COUNTY OF HARRIS §

This instrument was acknowledged before me on this 9 day of August,
2021 by Roy C. Hohl III (name), Co-executor (title) on behalf
of Estate of Carolyn Hohl.



(NOTARY SEAL)

[Signature]
Notary, State of Texas

By: _____
Signature

Name Title

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on this _____ day of _____,
2021 by _____ (name), _____ (title) on behalf
of _____.

(NOTARY SEAL)

Notary, State of Texas

Exhibit A

Two ten-acre tracts of land in the Southwest corner of that certain 100-acre tract out of the Western portion of the East 1/2 of Joseph House League, Abstract No. 34, in Harris County, Texas, described in Deed from Henry W. Hoffman, et al to Albert B. Metzler, et al recorded in Volume 914, Page 619 of the Deed Records of Harris County, Texas described as follows:

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BEGINNING at the Southwest corner of said 100 acre tract, above referred to;

THENCE North along the West line of said 100 acre tract a distance of 599.5 feet to a point for the Northwest corner, same being the Southwest corner of the 10 acre tract set apart to Max R. Metzler in the above mentioned Partition Deed;

THENCE East along the dividing line between the said Julia Metzler tract and the Max R. Metzler tract a distance of 726.385 feet to their common East corner, same being the Northwest corner of the 10 acre tract set apart to Ida Metzler Ramsey in said Partition Deed;

THENCE South along the West line of said Ida Metzler Ramsey 10 acre tract a distance of 599.5 feet to a point for corner in the South line of said Metzler 100 acre tract;

THENCE West along said South line a distance of 726.385 feet to the PLACE OF BEGINNING.

TRACT TWO:

That certain 10 acre tract of land set apart to Max R. Metzler in the Partition Deed between the heirs of J. Henry Metzler dated April 28, 1939 recorded in Volume 1124, at Page 636 of the Deed Records of Harris County, Texas, more particularly described by metes and bounds as follows:

BEGINNING at the Northwest corner of the 10 acre tract set apart to Julia Metzler in said Partition Deed said point being located 599.5 feet North of the Southwest corner of said Metzler 100 acre tract;

THENCE East along the North line of said Julia Metzler 10 acre tract 726.385 feet to the Northeast corner thereof, same being the Southwest corner of the 10 acre tract set apart to John J. Metzler in said Partition Deed;

THENCE North along the West line of said John J. Metzler 10 acre tract a distance of 599.5 feet to a point for corner, same being the Southeast corner of the 10 acre tract set apart to Olga Wolk in said Partition Deed;

THENCE West along the South line of said Olga Wolk 10 acre tract 726.385 feet to the Southwest corner thereof in the West line of said Metzler 100 acre tract;

THENCE South along said West line a distance of 599.5 feet to the PLACE OF BEGINNING.

SAVE AND EXCEPT those certain 6.292 acre and 0.1028 acre tracts conveyed to the City of Tomball by Deeds recorded under Clerk's File Nos. Y538668 and Y976041, respectively, of the Real Property Records of Harris County, Texas.

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Approve Resolution No. 2021-24, a Resolution Making Findings in Connection with the Proposed Public Improvement District Number Thirteen Related to the Advisability of the Improvements, the Nature of the Improvements, the Estimated Cost of the Improvements, the Boundaries of the Proposed District, the Method of Assessment and the Apportionment of Cost between the District and the City as a Whole; and Making Other Findings Related to the District [TPID 13 Pine Trails Subdivision]

Background:

Council Action Requested

It is requested that City Council hold a public hearing on September 20 to approve the proposed PID through adoption of the findings and creation resolutions. A development agreement between the City and Developer will be presented for consideration at a later date. The development agreement describes the terms of the PID and the reimbursement of public infrastructure costs.

Area

Public Improvement District Number Thirteen would be approximately 13.38 acres representing the entirety of the proposed Pine Trails Subdivision, a subdivision that will be developed in one (1) section containing 50 lots. The land is located near the intersection of Brown and Quinn as shown on the attached map.

Purpose

The purpose of the PID is to assist the developer with public infrastructure costs. Through the PID, the developer will recover certain costs through an assessment on each lot. This arrangement is similar to a municipal utility district (MUD) and the MUD tax used for the same purpose.

Assessment Rate

The PID assessment is expected to be approximately \$2,700 per lot per year, or the equivalent of a 72-cent tax rate on a \$375,000 home. Included in the annual payment are financing and interest costs allowing for a level annual payment over the proposed fifteen (15) year term of the PID. For planning purposes, the principal amount for each lot equals \$28,996.77 and the interest rate on financed assessments is 4.5%. The principal amount of the assessment will be payable at any time by the homeowners which would terminate the assessment, and an amortization schedule will be kept for each property covered by the assessment to track annual payments and the outstanding principal balance. An additional City administrative fee and management fee will be assessed and added to the annual payment.

Disclosure

Proper disclosure notices detailing the assessment will be presented to potential homebuyers by the builders, and for acknowledgement at closing in the same manner as disclosure notices used in MUDs and other special districts with an ad valorem tax rate.

If created, the PID would still need City Council approval of the Service and Assessment Plan and all Assessment Rolls (i.e. no assessments can be implemented without City Council approval). The District Administrator will write the Service and Assessment Plans and formulate the Assessment Rolls for consideration by City Council. The District Administrator will work with the City and the Harris County Tax Assessor to have the assessments placed on the County tax bills. The PID assessments will be collected on an annual basis in the same manner as property taxes and transferred to a City-established PID revenue fund.

Recommendation:

Party(ies) responsible for placing this item on agenda: David Esquivel, City Manager

Are funds specifically designated in the current budget for the full amount required for this purpose?

If no, funds will be transferred from account #	To account #
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Signed	<u>Doris Speer</u>	<u>8-12-2021</u>	Approved by	<u></u>
	City Secretary	Date		City Manager
				Date

CITY OF TOMBALL RESOLUTION NO. 2021-24

A RESOLUTION MAKING FINDINGS IN CONNECTION WITH THE PROPOSED PUBLIC IMPROVEMENT DISTRICT NUMBER THIRTEEN RELATED TO THE ADVISABILITY OF THE IMPROVEMENTS, THE NATURE OF THE IMPROVEMENTS, THE ESTIMATED COST OF THE IMPROVEMENTS, THE BOUNDARIES OF THE PROPOSED DISTRICT, THE METHOD OF ASSESSMENT AND THE APPORTIONMENT OF COST BETWEEN THE DISTRICT AND THE CITY AS A WHOLE; AND MAKING OTHER FINDINGS RELATED TO THE DISTRICT.

* * * * *

WHEREAS, the City of Tomball City Council is authorized to create a public improvement district pursuant to Ch. 372 of the Texas Local government Code (the "Code") for the purpose described therein, and the City has received a petition from certain landowners within the City requesting the creation of a public improvement district; and

WHEREAS, notice of a public hearing to consider the advisability of establishing the proposed district was published in *The Potpourri* a local newspaper of general circulation on September 1, 2021; the place, City Council Chambers, Tomball, Texas, the general nature of the proposed improvements; the boundaries of the proposed district; and the proposed method of assessment; and the proposed apportionment of cost between the district and the City as a whole; and

WHEREAS, written notice of the public hearing to consider advisability of establishing the district was sent timely to the current address, so reflected on the tax rolls, of the owners of property subject to assessment under the proposed district; and

WHEREAS, the public hearing was held with all interested parties having been given the opportunity to be heard; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOMBALL:

Section 1. The City Council, having duly considered the petition submitted by property owners in the proposed district and the comments of those who made presentations at the public hearing on September 20, 2021, hereby finds as follows:

- (1) It will promote the interests of the City to create the Public Improvement District Number Thirteen (the "District") under the provisions of Chapter 372, Texas Local Government Code for the purposes herein described.

- (2) It is advisable that the proposed improvement project be provided in the District and the City exercise the powers granted by Chapter 372, Texas Local Government Code, in connection with the establishment of the District, including the carrying out of the improvement project described below that will confer special benefits on property in the District and to levy and collect a special assessment on property in the District, based on the benefit conferred by such project, to pay all of the costs of such improvements.
- (3) The general nature of the public improvements in the District is set forth below.
 - (a) The improvements include engineering and construction of water, wastewater, gas, storm sewer facilities, detention, paving, common areas and amenities, and other improvements, creation and administration costs, and interest.
- (4) The estimated costs of the public improvements over the life of the PID are a total of \$2,650,000.00.
- (5) The boundaries of the District are fully described in Exhibit A and B attached hereto.
- (6) The proposed methods of assessment is as follows:
 - (a) The assessment for the Public Improvements is proposed to be by value, lot, or according to the square footage of property without regard to improvements on the property.
- (7) The proposed method of apportionment of the cost of the improvements between the District and the City as a whole is as follows:
 - (a) The District will bear 100 percent of the costs of the percentage of the Public Improvements that will be reimbursed by assessment on the property.

Section 2. This Resolution shall be passed finally on the date of its introduction and shall take effect immediately upon its passage and approval.

PASSED AND ADOPTED this 20th day of September 2021.

Gretchen Fagan, Mayor

Attest:

DORIS SPEER, City Secretary

EXHIBIT A

Two ten-acre tracts of land in the Southwest corner of that certain 100-acre tract out of the Western portion of the East 1/2 of Joseph House League, Abstract No. 34, in Harris County, Texas, described in Deed from Henry W. Hoffman, et al to Albert B. Metzler, et al recorded in Volume 914, Page 619 of the Deed Records of Harris County, Texas described as follows:

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THENCE East along the dividing line between the said Julia Metzler tract and the Max R. Metzler tract a distance of 726.385 feet to their common East corner, same being the Northwest corner of the 10 acre tract set apart to Ida Metzler Ramsey in said Partition Deed;

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TRACT TWO:

That certain 10 acre tract of land set apart to Max R. Metzler in the Partition Deed between the heirs of J. Henry Metzler dated April 28, 1939 recorded in Volume 1124, at Page 636 of the Deed Records of Harris County, Texas, more particularly described by metes and bounds as follows:

BEGINNING at the Northwest corner of the 10 acre tract set apart to Julia Metzler in said Partition Deed said point being located 599.5 feet North of the Southwest corner of said Metzler 100 acre tract;

THENCE East along the North line of said Julia Metzler 10 acre tract 726.385 feet to the Northeast corner thereof, same being the Southwest corner of the 10 acre tract set apart to John J. Metzler in said Partition Deed;

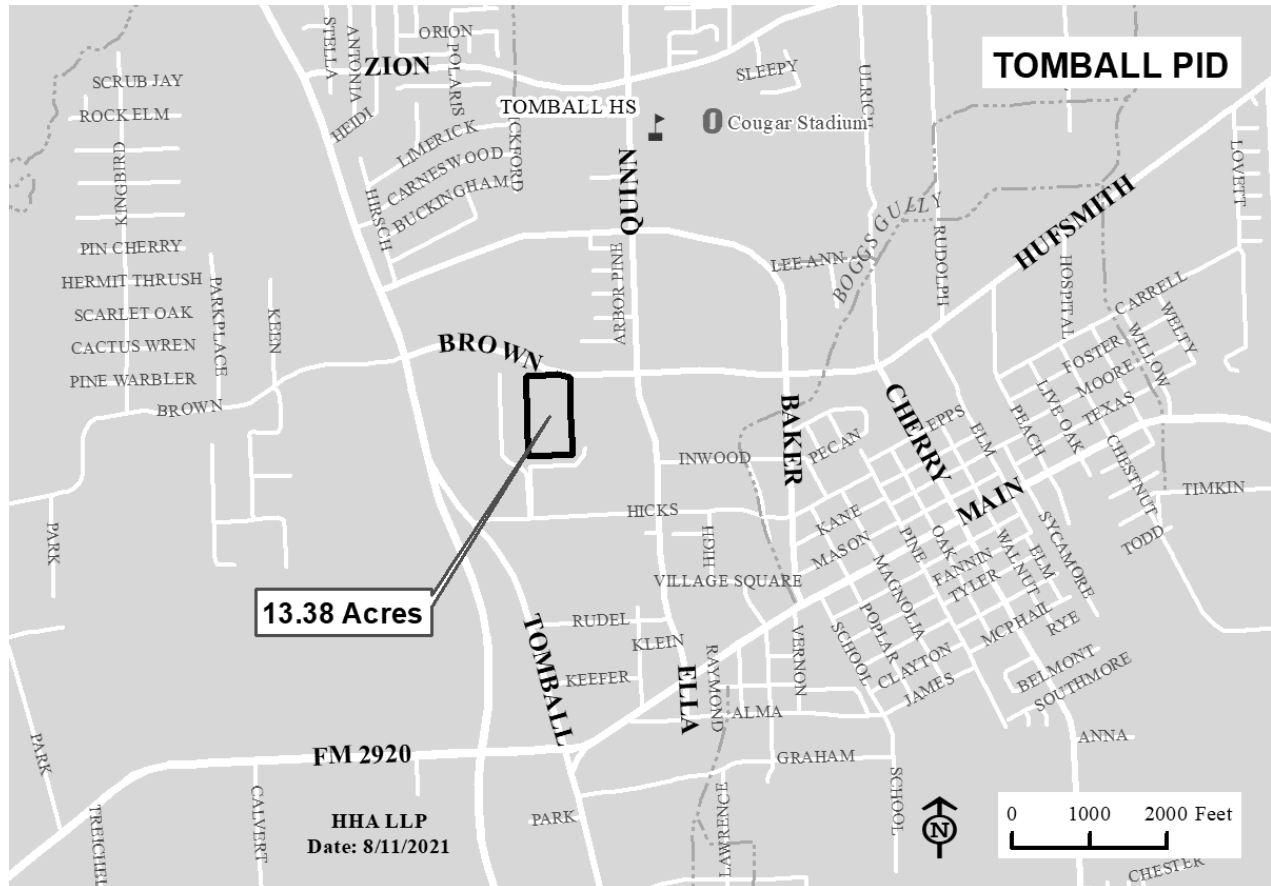
THENCE North along the West line of said John J. Metzler 10 acre tract a distance of 599.5 feet to a point for corner, same being the Southeast corner of the 10 acre tract set apart to Olga Wolk in said Partition Deed;

THENCE West along the South line of said Olga Wolk 10 acre tract 726.385 feet to the Southwest corner thereof in the West line of said Metzler 100 acre tract;

THENCE South along said West line a distance of 599.5 feet to the PLACE OF BEGINNING.

SAVE AND EXCEPT those certain 6.292 acre and 0.1028 acre tracts conveyed to the City of Tomball by Deeds recorded under Clerk's File Nos. [Y538668](#) and [Y976041](#), respectively, of the Real Property Records of Harris County, Texas.

EXHIBIT B



City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Approve Resolution No. 2021-25, a Resolution Authorizing the Establishment of the Public Improvement District Number Thirteen in the City of Tomball, Texas; Authorizing Publication of This Resolution, Providing for the Preparation of a Service and Assessment Plan; and Making Other Provisions Related to the Subject [TPID 13 Pine Trails Subdivision]

Background:

Council Action Requested

It is requested that City Council hold a public hearing on September 20th to approve the proposed PID through adoption of the findings and creation resolutions. A development agreement between the City and Developer will be presented for consideration at a later date. The development agreement describes the terms of the PID and the reimbursement of public infrastructure costs.

Area

Public Improvement District Number Thirteen would be approximately 13.38 acres representing the entirety of the proposed Pine Trails Subdivision, a subdivision that will be developed in one (1) section containing 50 lots. The land is located near the intersection of Brown and Quinn as shown on the attached map.

Purpose

The purpose of the PID is to assist the developer with public infrastructure costs. Through the PID, the developer will recover certain costs through an assessment on each lot. This arrangement is similar to a municipal utility district (MUD) and the MUD tax used for the same purpose.

Assessment Rate

The PID assessment is expected to be approximately \$2,700 per lot per year, or the equivalent of a 72-cent tax rate on a \$375,000 home. Included in the annual payment are financing and interest costs allowing for a level annual payment over the proposed fifteen (15) year term of the PID. For planning purposes, the principal amount for each lot equals \$28,996.77 and the interest rate on financed assessments is 4.5%. The principal amount of the assessment will be payable at any time by the homeowners which would terminate the assessment, and an amortization schedule will be kept for each property covered by the assessment to track annual payments and the outstanding principal balance. An additional City administrative fee and management fee will be assessed and added to the annual payment.

Disclosure

Proper disclosure notices detailing the assessment will be presented to potential homebuyers by the builders, and for acknowledgement at closing in the same manner as disclosure notices used in MUDs and other special districts with an ad valorem tax rate.

Future Actions

If created, the PID would still need City Council approval of the Service and Assessment Plan and all Assessment Rolls (i.e. no assessments can be implemented without City Council approval). The District

CITY OF TOMBALL RESOLUTION NO. 2021-25

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF THE PUBLIC IMPROVEMENT DISTRICT NUMBER THIRTEEN IN THE CITY OF TOMBALL, TEXAS; AUTHORIZING PUBLICATION OF THIS RESOLUTION, PROVIDING FOR THE PREPARATION OF A SERVICE AND ASSESSMENT PLAN; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT

* * * * *

WHEREAS, the City of Tomball City Council is authorized to create a public improvement district pursuant to Ch. 372 of the Texas Local Government Code (the “Code”) for the purpose described therein, and the City has received a petition from certain landowners within the City requesting the creation of a public improvement district; and

WHEREAS, the City Council held a public hearing on September 20, 2021, notice of which was published and mailed to property owners of the proposed district pursuant to Section 372.009 of the Code; and

WHEREAS, the City Council has made findings by resolution as to the advisability of the proposed improvement project, the nature of the improvements, the boundaries of the proposed public improvement district, the estimated cost, the method of assessment and the apportionment of cost between the improvement district and the City as a whole, as required by Chapter 372 of the Code; and

WHEREAS, the City Council has determined that it should proceed with the creation of the Public Improvement District Number Thirteen and the provision of public improvements proposed to be provided thereby; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOMBALL:

Section 1. The facts recited in the preamble hereto are hereby found to be true and correct.

Section 2. The Public Improvement District Number Thirteen (the “District”) is authorized to be and is hereby established as a public improvement district under the provisions of Chapter 372 of the Code over the land currently included within the boundaries of the City of Tomball, Texas, as more fully described in Exhibit A attached hereto, all in accordance with the findings made by the City Council in Section 1 of Resolution No. 2021-24 passed and approved on September 20, 2021.

Section 3. The City Secretary is hereby directed to give notice of the authorization for establishment of the District by publishing the resolution once in at least one local newspaper of general circulation in the City. The authorization and establishment of the District shall be deemed to be effective upon the publication of the notice directed by this section.

Section 4. The City Council hereby directs the District Administrator to prepare a service and assessment plan for review and approval of the City Council in accordance with Chapter 372 of the Code.

Section 5. The District shall not provide any improvements until at least 20 days after authorization of the District takes effect. Such services shall not begin if during such period a petition is filed pursuant to section 372.010(c) of the Code.

Section 6. This Resolution shall be passed finally on the date of its introduction and shall take effect immediately upon its passage and approval.

PASSED AND ADOPTED this ____ day of _____, 2021.

Gretchen Fagan, Mayor

Attest:

DORIS SPEER, City Secretary

EXHIBIT A

Two ten-acre tracts of land in the Southwest corner of that certain 100-acre tract out of the Western portion of the East 1/2 of Joseph House League, Abstract No. 34, in Harris County, Texas, described in Deed from Henry W. Hoffman, et al to Albert B. Metzler, et al recorded in Volume 914, Page 619 of the Deed Records of Harris County, Texas described as follows:

TRACT ONE:

That certain 10 acre tract of land set apart to Julia Metzler in the Partition Deed between the heirs of J. Henry Metzler dated April 28, 1939 recorded in Volume 1124, at Page 636 of the Deed Records of Harris County, Texas more particularly described by metes and bounds as follows:

BEGINNING at the Southwest corner of said 100 acre tract, above referred to;

THENCE North along the West line of said 100 acre tract a distance of 599.5 feet to a point for the Northwest corner, same being the Southwest corner of the 10 acre tract set apart to Max R. Metzler in the above mentioned Partition Deed;

THENCE East along the dividing line between the said Julia Metzler tract and the Max R. Metzler tract a distance of 726.385 feet to their common East corner, same being the Northwest corner of the 10 acre tract set apart to Ida Metzler Ramsey in said Partition Deed;

THENCE South along the West line of said Ida Metzler Ramsey 10 acre tract a distance of 599.5 feet to a point for corner in the South line of said Metzler 100 acre tract;

THENCE West along said South line a distance of 726.385 feet to the PLACE OF BEGINNING.

TRACT TWO:

That certain 10 acre tract of land set apart to Max R. Metzler in the Partition Deed between the heirs of J. Henry Metzler dated April 28, 1939 recorded in Volume 1124, at Page 636 of the Deed Records of Harris County, Texas, more particularly described by metes and bounds as follows:

BEGINNING at the Northwest corner of the 10 acre tract set apart to Julia Metzler in said Partition Deed said point being located 599.5 feet North of the Southwest corner of said Metzler 100 acre tract;

THENCE East along the North line of said Julia Metzler 10 acre tract 726.385 feet to the Northeast corner thereof, same being the Southwest corner of the 10 acre tract set apart to John J. Metzler in said Partition Deed;

THENCE North along the West line of said John J. Metzler 10 acre tract a distance of 599.5 feet to a point for corner, same being the Southeast corner of the 10 acre tract set apart to Olga Wolk in said Partition Deed;

THENCE West along the South line of said Olga Wolk 10 acre tract 726.385 feet to the Southwest corner thereof in the West line of said Metzler 100 acre tract;

THENCE South along said West line a distance of 599.5 feet to the PLACE OF BEGINNING.

SAVE AND EXCEPT those certain 6.292 acre and 0.1028 acre tracts conveyed to the City of Tomball by Deeds recorded under Clerk's File Nos. [Y538668](#) and [Y976041](#), respectively, of the Real Property Records of Harris County, Texas.

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Ratify the FY 2021-2022 Budget and Find that the Proposed Tax Rate of \$0.333339/\$100 DOES EXCEED the No-New-Revenue Tax Rate and WILL Generate More Property Tax Revenue than the FY 2020-2021 Budget

Background:

Truth-in-Taxation laws require that, prior to adopting a tax rate, the Council must first ratify the already adopted budget for the ensuing fiscal year and "find" that the proposed tax rate will generate more or less property tax revenue than the concluding year's adopted budget.

The City's proposed tax rate to serve the 2021-2022 Budget is \$0.333339/\$100, which is the De Minimis tax rate.

The Notice of Public Hearing and Notice of Meetings to Vote on the Tax Rate were published in the official newspaper on September 15, 2021. One Public Hearing is required before adopting an ordinance to set the 2021 tax levy.

After ratifying the 2021-2022 budget and finding that the proposed tax rate does exceed the No-New-Revenue Tax Rate and will generate more property tax revenue than the FY 2020-2021 Budget, Council will be asked to vote to approve the First Reading of Ordinance No. 2021-34, adopting the 2021 tax levy and to announce the date for the final vote and adoption of Ordinance No. 2021-34 at a Special Council Meeting on Monday, September 27, 2021 at 5:30 p.m., in order to meet the mandated 7-day deadline for adoption and the mandated 60-day deadline for completing the tax levy process.

Origination: City Secretary

Recommendation:

Ratify the FY 2021-2022 budget and find that the proposed tax rate of \$0.333339 does exceed the No-New-Revenue tax rate and will generate more property tax revenue than the FY 2020-2021 budget.

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Adopt \$0.155782 as the Portion of the Tax Rate to Fund the Interest and Sinking (Debt Service) Fund for Fiscal Year 2021-2022

Background:

\$0.155782 is the recommended allocation of the total tax rate of \$0.333339 to be used to fund the payment of the City's tax-supported debt. Ordinance No. 2021-34, adopting the tax rate for the City of Tomball for FY 2021-2022, will be presented following the approval of the two components of the tax rate.

This item is to adopt only the allocation of \$0.155782 as the designated portion of the tax rate to support the Interest and Sinking (Debt Service) Fund for Fiscal Year 2021-2022, as required by Chapter 26 of the Texas Property Tax Code.

The motion to adopt an ordinance, resolution, or order setting a tax rate that exceeds the effective tax rate must be made in the following form: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.333339/\$100, which is effectively a 2.29 percent increase in the tax rate."

Origination: City Secretary

Recommendation:

Adopt \$0.155782 as the Portion of the Tax Rate to Fund the Interest and Sinking (Debt Service) Fund for Fiscal Year 2021-2022

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Adopt \$0.177557 as the Portion of the Tax Rate to Fund the Maintenance and Operations (M&O) Fund for Fiscal Year 2021-2022

Background:

\$0.177557 is the recommended allocation of the total tax rate of \$0.333339 to be used to fund the payment of the City's maintenance and operations. Ordinance No. 2021-34, adopting the tax rate for the City of Tomball for FY 2021-2022, will be presented following the approval of the two components of the tax rate.

This item is to adopt only the allocation of \$0.177557 as the designated portion of the tax rate to support the Maintenance and Operations (M&O) Fund for Fiscal Year 2021-2022, as required by Chapter 26 of the Texas Property Tax Code.

The motion to adopt an ordinance, resolution, or order setting a tax rate that exceeds the effective tax rate must be made in the following form: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.333339/\$100, which is effectively a 2.29 percent increase in the tax rate."

Origination: City Secretary

Recommendation:

Adopt \$0.177557 as the Portion of the Tax Rate to Fund the Maintenance and Operations (M&O) Fund for Fiscal Year 2021-2022

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Conduct Public Hearing regarding the Proposed 2021 Tax Rate of \$0.333339/\$100 Assessed Value for the City of Tomball, Texas

Background:

Origination: City Secretary

Recommendation:

Conduct Public Hearing

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.333339 per \$100 valuation has been proposed by the governing body of City of Tomball.

PROPOSED TAX RATE	\$0.333339 per \$100
NO-NEW-REVENUE TAX RATE	\$0.319369 per \$100
VOTER-APPROVAL TAX RATE	\$0.331841 per \$100
DE MINIMIS RATE	\$0.333339 per \$100

The no-new-revenue tax rate is the tax rate for the 2021 tax year that will raise the same amount of property tax revenue for City of Tomball from the same properties in both the 2020 tax year and the 2021 tax year.

The voter-approval rate is the highest tax rate that City of Tomball may adopt without holding an election to seek voter approval of the rate, unless the de minimis rate for City of Tomball exceeds the voter-approval rate for City of Tomball.

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate for City of Tomball, the rate that will raise \$500,000, and the current debt rate for City of Tomball.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Tomball is proposing to increase property taxes for the 2021 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON SEPTEMBER 20, 2021 AT 6:00 P.M. AT CITY HALL, 401 MARKET STREET, TOMBALL, TX 77375.

The proposed tax rate is greater than the voter-approval tax rate but not greater than the de minimis rate and does not exceed the rate that allows voters to petition for an election under Section 26.075, Tax Code. If the City of Tomball adopts the proposed tax rate, the City of Tomball is not required to hold an election so that voters may accept or reject the proposed tax rate and the qualified voters of the City of Tomball may not petition the City of Tomball to require an election to be held to determine whether to reduce the proposed tax rate.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

FOR the proposal: Councilmembers Ford, Degges, Townsend, and Klein Quinn

AGAINST the proposal: None

PRESENT and not voting: None

ABSENT: Councilmember Stoll

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Tomball last year to the taxes proposed to be imposed on the average residence homestead by City of Tomball this year:

	2020	2021	Change
Total tax rate (per \$100 of value)	\$0.337862	\$0.333339	decrease of \$-0.004523, or -1.34%
Average homestead taxable value	\$210,883	\$229,308	increase of \$18,425, or 8.74%
Tax on average homestead	\$712.49	\$764.37	increase of \$51.88, or 7.28%
Total tax levy on all properties	\$7,063,016	\$7,669,919	increase of \$606,903, or 8.59%

For assistance with tax calculations, please contact the tax assessor for City of Tomball at 713-274-8000 or tax.office@hctx.net, or visit www.hctx.net for more information.

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Adopt, on First Reading, Ordinance No. 2021-34, an Ordinance of the City of Tomball, Texas, Setting the Tax Levy of \$0.333339/\$100 Value Assessed for the Year 2021 on All Taxable Real and Personal Property Located in the City of Tomball, Texas; Providing for Penalty, Interest, and Additional Penalty on Taxes Not Timely Paid; and Providing Other Matters Relating to the Subject

Background:

Previous items on the agenda approved allocation of the proposed tax rate for Fiscal Year 2021-2022 (Tax Year 2022) in the amounts of \$0.155782 for the Interest & Sinking Fund and \$0.177557 for the Maintenance & Operations Fund, for a total tax rate of \$0.333339/\$100.

Adoption of Ordinance No. 2021-34 on Second Reading will be presented at the Special Council meeting on September 27, 2021 to complete the process of setting the 2021 tax rate.

The motion to adopt the ordinance setting a tax rate that exceeds the effective tax rate must be made in the following form: *"I move that the property tax rate be increased by the adoption of a tax rate of (\$0.333339/\$100), which is effectively a (2.29) percent increase in the tax rate."*

Origination: City Secretary

Recommendation:

Adopt Ordinance No. 2021-34 on First Reading.

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9-9-2021</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date

ORDINANCE NO. 2021-34

AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, SETTING THE TAX LEVY OF \$0.333339/\$100 VALUE ASSESSED FOR THE YEAR 2021 ON ALL TAXABLE REAL AND PERSONAL PROPERTY LOCATED IN THE CITY OF TOMBALL, TEXAS; PROVIDING FOR PENALTY, INTEREST, AND ADDITIONAL PENALTY ON TAXES NOT TIMELY PAID; AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, pursuant to the provisions of the Constitution and Laws of the State of Texas, the City Council of the City of Tomball, Texas, is vested with the power to levy, assess and collect an annual tax upon all taxable real and personal property located within the City Limits, and said power allowing for the granting of homestead exemptions for all City of Tomball property owners sixty-five years of age and over or who are disabled; and

WHEREAS, pursuant to the Charter of the City of Tomball, this ordinance has been read two (2) times and considered at two (2) sessions of the City Council, and published in the City's official newspaper after the first reading; and

WHEREAS, the Council is required to set a tax rate, expressed as a rate per hundred-dollar valuation of said property, located in the City of Tomball, January 1, 2021; and

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and

WHEREAS, the proposed tax rate for the current tax year of the City of Tomball, Texas, consists of two components, a tax rate of \$0.155782 cents per \$100.00 dollars of taxable value for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City,

and a tax rate of \$0.177557 cents per \$100.00 dollars of taxable value for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year; and

WHEREAS, City Council has approved, by separate motions, the tax rates heretofore specified for each of said components; and

WHEREAS, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. That said tax levied as aforesaid, based upon valuations established by Harris County Appraisal District, will be sufficient to meet the requirements of the City for the Budget Year 2021-2022.

Section 3. There is hereby levied, for the tax year 2021, to fund the City's fiscal year 2021-2022 municipal budget, an ad valorem tax at the total rate of thirty-three and three thousand three hundred thirty-nine ten-thousandths cents (\$0.333339) on each One Hundred Dollars (\$100.00) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad valorem tax is authorized by law to be levied by the City of Tomball, Texas. All such taxes shall be assessed and collected in current money of the United States of America.

Section 4. Of such total tax levied in Section 2 hereof, \$0.177557 is levied to fund maintenance and operation expenditures of the City for the fiscal year 2021-2022. Of the total tax levied in Section 2 hereof, \$0.155782 is levied for the purpose of paying the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of

Tomball, Texas, including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City as such installments shall respectively mature, in the fiscal year 2021-2022.

Section 5. This year's levy to fund both maintenance and operations expenditures and interest & sinking expenditures EXCEEDS last year's maintenance and operations tax levy ***BUT DOES NOT EXCEED*** last year's interest & sinking tax levy.

GENERAL FUND - TO FUND MAINTENANCE AND
OPERATION EXPENDITURES OF THE CITY: \$0.177557

INTEREST & SINKING - FOR DEBT SERVICE: \$0.155782

With reference to the tax rate of \$0.155782 for the Interest and Sinking Fund for bonded indebtedness, this rate, representing 46.7338% of the total \$0.333339 tax, shall apply to the gross amount of current taxes to be collected.

- (A) THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE; and***
- (B) THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.29 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$3.98.***

Section 6. All ad valorem taxes levied hereby, in the total amount of \$0.333339 on each One Hundred Dollars (\$100.00) of assessed valuation, as reflected by Sections 2 and 3 hereof, shall be due and payable on or before January 31, 2022. All ad valorem taxes due the City of Tomball, Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest, and if not paid before July 1st shall incur an additional penalty of twenty percent (20%), as prescribed in the Texas Property Tax Code.

Section 7. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL, HELD ON THE 20TH DAY OF SEPTEMBER 2021.

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DEGGES	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN KLEIN QUINN	_____

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL, HELD ON THE 27TH DAY OF SEPTEMBER 2021.

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DEGGES	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN KLEIN QUINN	_____

GRETCHEN FAGAN, MAYOR
City of Tomball

ATTEST:

DORIS SPEER, City Secretary
City of Tomball

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Announce that Final Vote on the 2021 Tax Rate will be held at a Special City Council Meeting on September 27, 2021 at 5:30 p.m.

Background:

Council is required to announce the dates that Council will vote on the Ordinance setting the 2021 tax levy.

Staff is requesting that Council announce that the final date for voting on the 2021 tax levy will be at a Special Council meeting on September 27, 2021 at 5:30 p.m.

A special meeting is required to meet the legislative requirement that final adoption of the 2021 tax levy is completed within seven (7) days of the public hearing and within 60 days as required under Tax Code, Sec. 26.

Origination: City Secretary

Recommendation:

Announce September 27, 2021 as the final date for Council consideration and vote to adopt the 2021 Tax Rate.

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Approve Resolution No. 2021-27, a Resolution of the City of Tomball, Texas, Amending the Master Fee Schedule for Fiscal Year 2021-2022

Background:

Resolution No. 2021-27 is presented for Council consideration and approval.

The fees reflected in Exhibit “A” must be authorized by Council via Resolution prior to inclusion in the Master Fee Schedule for Fiscal Year 2021-2022. Deletions are in red font, additions are in blue font.

Proposed changes include:

- Accounts Receivable Fees – Bank/Debit/Cred Cards Accepted – page 6
- Domestic and Commercial Water Tap/Gas Tap/Sewer Tap Fees – pages 15-16
- Impact Fees – updated annually, per Ordinance No. 2019-24, page 17
- Liquor License/Permit fees – added Brewers, Brewers Self-Distribution and Wholesalers fees, changes in State/Local fees, page 31
- Municipal Court and Fire Marshal Offenses filed in Municipal Court – replaced in their entirety, due to changes in State/Local fees pages 33-45.

Upon approval of the fees presented, a clean, final copy of the Master Fee Schedule will be posted on the City website and distributed to City staff.

Origination: City Staff

Recommendation:

Approve Resolution No. 2021-27

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date

RESOLUTION NO. 2021-27

**A RESOLUTION OF THE CITY OF TOMBALL, TEXAS,
ADOPTING A MASTER FEE SCHEDULE FOR FISCAL YEAR
2021-2022.**

* * * * *

WHEREAS, the Tomball City Council desires to enhance government transparency through the adoption of a Master Fee Schedule for the convenience of the public; and

WHEREAS, the Tomball City Council finds it advantageous to adopt a Master Fee Schedule for Fiscal Year 2021-2022, to provide easier access to information regarding City services and associated fees for Tomball residents and commercial interests; **NOW, THEREFORE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

Section 1. The City Council finds that the facts and matters set forth in the preamble of this Resolution are true and correct.

Section 2. A Master Fee Schedule for the City of Tomball, Texas for Fiscal Year 2021-2022 is hereby adopted, a copy of which is attached hereto as Exhibit "A" and incorporated herein.

Section 3. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Resolution or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of Tomball, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED, AND RESOLVED this 20th day of September 2021.

Gretchen Fagan
Mayor

ATTEST:

Doris Speer
City Secretary

CITY OF TOMBALL
MASTER FEE SCHEDULE
FY 2021-2022

Amended **9/20/2021**

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GENERAL PENALTY FOR VIOLATIONS OF CODE (CHAPTER 1)

- I. Violation of Ordinances shall be punished by a fine not exceeding \$500.00
- II. Violations of ordinances that govern fire, safety, zoning, public health and sanitation shall be punished by a fine not exceeding \$2,000.00
- III. Violations of traffic laws which are punishable as a Class C misdemeanor shall be punished by a fine not exceeding \$200.00

ACCOUNTS RECEIVABLE FEES

(Sec. 2-240, Code of Ordinances)

In accordance with V.T.C.A., Code of Criminal Procedure art. 103.0031, there shall be imposed an additional fee of 30 percent (30%) on all debts and accounts receivable, i.e.: fines, fees, restitution, other debts, and costs that are more than 60 days past due and have been referred to a private firm for collection.

ACCOUNTS RECEIVABLE FEES – BANK/DEBIT/CREDIT CARDS ACCEPTED

Bank/Debit/Credit Cards are accepted for payment of City fees in all departments. Cards accepted are Visa and MasterCard; however, if the City's Depository Bank provides additional cards through their system, the City may also accept those cards.

~~The City of Tomball absorbs the cost of processing.~~

Credit Card Fee – 3%

ALARM PERMIT APPLICATION FEE

(Sec. 16-49, Code of Ordinances)

Residential properties	No Fee
Individual apartment units	\$50.00
Nonresidential areas of an apartment complex equipped with a burglary alarm, hold up, panic, duress alarm system, or fire alarm system	\$50.00
Commercial alarm sites equipped with a burglary alarm, hold up, panic alarm, or fire alarm system	\$50.00

FALSE ALARM NOTIFICATION (CHAPTER 16)

(Sec. 16-59, Code of Ordinances)

If an alarm system transmits more than three false burglar alarms or fire alarm notifications within a 12-month period, the permittee shall pay a service fee for the fourth and each subsequent false alarm notification.

Residential Alarms

First through Third False Alarm – No Fee

For each response after the third through the fifth--\$25.00

For each response after the fifth through the eighth--\$50.00

For each response after the eighth--\$100.00

Commercial Alarms

First through Third False Alarm – No Fee

For each response after the third through the fifth--\$50.00

For each response after the fifth through the eighth--\$75.00

For each response after the eighth--\$100.00

Panic Alarms

First and Second False Alarm – No Fee

For each response after the second false alarm – \$100.00 each

If an alarm system transmits more than two false panic alarm notifications within a 12-month period, the permittee shall pay the maximum service fee permitted by state law, but not more than \$100.00, for the third and each subsequent false panic alarm notification.

Operating an Alarm System without Permit or that Automatically Dials 911

(Sec. 16.77, Code of Ordinances)

Class C Misdemeanor – Punishable by a fine of not more than \$500.00, plus fee for each Police or Fire Department response to the activation of an unpermitted alarm system.

AMBULANCE PERMIT FEES

<u>ANNUAL COMPANY PERMIT FEE:</u>	\$500.00 per year
<u>VEHICLE INSPECTION FEE:</u>	\$100.00 per vehicle
<u>VEHICLE RE-INSPECTION FEE:</u>	\$100.00 per vehicle

BANNER DISPLAY FEES

Application to display a banner must be made at Public Works, 501 James Street at least one (1) month in advance.

Banners will be displayed in the 700 block of W. Main Street. Only one (1) banner will be displayed at a time. A banner may hang for a maximum of two (2) weeks.

APPLICATION FEE

The application fee is **\$75.00 per week**; payment is required when the application is presented.

Application must be made at least one (1) month in advance but not more than twelve (12) months advance. Applications are on a “first come-first served” basis. A TxDOT application for “Use of State of Texas Right-of-Way for Temporary Signs for Special Events” must be filled out and submitted along with City of Tomball reservation application and fees.

STORAGE FEE

Banner shall be picked up within one (1) week after expiration date. Owner will be assessed **\$2.00/day storage fee** if not picked up within the one (1) week period.

BUILDING PERMIT FEES

Ordinary fees for work commencing before permit issuance or after the work has been partially completed or concealed shall be double the fee set forth in the fee schedule adopted by the City.

(Chapter 10, Code of Ordinances)

TOTAL VALUATION

\$1,000.00 and less

FEE

No fee, unless inspection is required, in which case, a \$15.00 fee for each inspection shall be charged.

\$1,001.00 to \$50,000.00

\$15.00 for the first \$1,000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.00.

\$50,001.00 to \$100,000.00

\$260.00 for the first \$50,000.00 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.00.

\$100,001.00 to \$500,000.00

\$460.00 for the first \$100,000.00 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.00.

\$500,001.00 and up

\$1,660.00 for the first \$500,000.00 plus \$2.00 for each additional thousand or fraction thereof.

PLAN-CHECKING FEES

When the valuation of the proposed construction exceeds \$1,000.00 and a plan is required to be submitted, a plan-checking fee shall be paid equal to one-half of the building permit fee. Such plan-checking fee is in addition to the building permit fee.

***RESIDENTIAL DWELLING BUILDING PERMIT FEES**

\$0.35 per square foot of building area for new construction and/or remodels (\$100.00 minimum fee).
\$100.00 fee for roof repair/replacement and foundation repairs.

***RESIDENTIAL DWELLING PLAN-CHECKING FEES**

When a plan is required to be submitted, a plan-checking fee shall be paid equal to one-half of the residential dwelling building permit fee. Such plan-checking fee is in addition to the residential dwelling permit fee.

MOVING FEE

For the moving of any building or structure, the fee shall be \$110.00.

DEMOLITION FEE

For the demolition of any building or structures, the fee shall be:

0 - 100,000 cu. ft.	\$60.00
100,000 cu. ft. and over	\$0.50/1,000 cu. ft.

\$60.00 up to 100,000 cubic feet of demolition

\$0.50 per 1,000 cubic feet for volume greater than 100,000 cubic feet.

For example, a 120,000 cubic foot demolition would cost \$70.00

PENALTIES

Where work for which a permit is required by this Code is started or proceeded prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this Code in the execution of the work nor from any other penalties prescribed herein.

A Certificate of Occupancy must be issued before moving in or a \$250.00 penalty, payable by the permit holder, and disconnection of all City utilities will apply.

The re-inspection fee shall be \$25.00.

***Approved 6/17/2019; HB 852**

BUILDING PERMIT (ELECTRICAL) FEES

PERMIT FEES:

For issuing each permit	\$ 20.00
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PLUS THE FOLLOWING WHEN PROVIDED:

SERVICES

Signs, Serv. < 100 amp with meter loop	\$ 15.00
Service < 125 amp with meter loop	\$ 15.00
Service < 200 amp with meter loop	\$ 20.00
Service > 400 amp with meter loop	\$ 27.00
Service < 400 amp with meter loop	\$ 30.00
Plus - \$5 per each 100 amp	\$ 5.00
Subpanels with 2 or more circuits	\$ 5.00
Panel with 8 or more circuits	\$ 5.00

OUTLETS – (Includes all light switches and receptacle openings)

Outlets/Fixtures	\$.50
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ELECTRICAL APPLIANCES – Domestic

Range Receptacle	\$ 3.00
Clothes Dryer	\$ 3.00
Cooking Tops	\$ 3.00
Ovens	\$ 3.00
Garbage Disposals	\$ 3.00
Dishwashers	\$ 3.00
Window air conditioner receptacle	\$ 2.00
Central A/C and Heat	\$ 6.00
Electric Heat < 1 kw	\$ 3.00
Over 1 kw and < 10 kw	\$ 7.00
Over 10 kw	\$ 7.00
Plus .25 per each kw	\$ 1.00

MOTORS – Permanently installed (Motor control equipment is included in motor fees)

Motors < ¾ h.p.	\$ 3.00
Over ¾ h.p. and < 10 h.p.	\$ 7.00
Over 10 h.p.	\$ 10.00
Plus .25 per each h.p.	\$ 1.00

TRANSFORMERS

Up to and including 1kva	\$ 2.00
Over 1 kva and including 10 kva	\$ 10.00
Over 10 kva	\$ 12.00
1 kva to 10 kva transformer is \$12.00	
Over 10 kva transformer is \$10.00 plus \$1.00 for each kva over 10 kva	

SLAB INSPECTIONS

Slab inspection	\$ 15.00
Each additional slab inspection	\$ 7.00

Electrical work to be covered by slab. One slab inspection is \$15.00, additional slab inspections are \$7.00 each. The previous costs were incorrect.

BUILDING PERMIT (ELECTRICAL) FEES

MISCELLANEOUS ITEMS

Motion picture machines	\$ 5.00
Commercial sound equipment	\$ 3.00
Electric ranges	\$ 5.00
Ballpark and parking lot light poles	\$ 25.00
Pole with guy wire	\$ 7.00
Electric Water Heaters	\$ 5.00
Not exceeding 1500 watts	\$ 3.00
Over 1500 Watts	\$ 5.00
Plus \$1.00 per 1000 watts	\$ 7.00
X-ray Machines	\$ 8.00
Incandescent electric signs and Incandescent gas or vacuum tube signs (shop inspection) per kva	\$ 7.00
Incandescent electric sign inspection and incandescent gas or vacuum tube sign is \$7.00 per kva.	
Sign installation inspections, per kva	\$ 8.00
Streamers and festoon lighting, per circuit	\$ 2.00

Permanently connected electrical appliances and equipment
of any nature not otherwise specified shall be charges as follows:

5 kw or less, each	\$ 4.00
Over 5 kw, each	\$ 5.00
Partial cover-up, each	\$ 5.00
Ditch cover-up <100 ft.	\$ 12.00
Ditch cover-up >100 ft., per 100 ft.	\$ 6.00
Electric welders, each	\$ 6.00

TEMPORARY INSTALLATIONS – (must apply for TCI)

Wood saws, floor surfacing machines, paint-spraying apparatus, etc.	\$ 15.00
Temporary lighting installations	\$ 17.00
Temporary saw pole – 90 days only	\$ 17.00
Temporary cut-ins made permanent	\$ 25.00
Temporary cut-ins MUST HAVE	\$ 25.00
Temporary installation; i.e., carnivals, amusement, show, display or similar used installations. For this purpose: 1 h.p. motor load – 1 kva	
10 kva or less	\$ 25.00
Over 10 kva, per kva	\$ 2.00

Temporary cut-ins are for new businesses or home so they can get power on
for final inspection.

Temporary installations are for temporary power.

FEE FOR ELECTRICAL RE-INSPECTION

The re-inspection fee shall be \$25.00

BUILDING PERMIT (MECHANICAL) FEES

INITIAL FEE

For issuing each permit \$15.00

ADDITIONAL FEES

Fee for inspecting heating, ventilating, ductwork, air-conditioning and refrigeration systems shall be \$20.00 for the first \$1,000.00, or fraction thereof, of valuation of the installation plus \$6.00 for each additional \$1,000.00 or fraction thereof.

Fee for inspecting repairs, alterations and additions to an existing system shall be \$6.00 plus \$3.00 for each \$1,000.00 or fraction thereof.

Fee for inspecting boilers (based upon Btu input):

33,000 Btu (1 Bhp) to 165,000 (5 Bhp)	\$ 7.00
165,001 Btu (5 Bhp) to 330,000 (10 Bhp)	\$12.00
330,001 Btu (10 Bhp) to 1,165,000 (52 Bhp)	\$17.00
1,165,001 Btu (52 Bhp) to 3,300,000 (98 Bhp)	\$27.00
Over 3,300,000 Btu	\$37.00

FEE FOR REINSPECTION

In case it becomes necessary to make a re-inspection of any heating, ventilation, air conditioning or refrigeration system, or boiler installation, the installer of such equipment shall pay a re-inspection fee of \$25.00

TEMPORARY OPERATION INSPECTION FEE

When preliminary inspection is requested for purposes of permitting temporary operation of a heating, ventilating, refrigeration or air conditioning system, or portion thereof, a fee of \$45.00 shall be paid by the contractor requesting such preliminary inspection. If the system is not approved for temporary operation on the first preliminary inspection, the usual re-inspection fee shall be charged for each subsequent preliminary inspection for such purpose.

SELF-CONTAINED UNITS LESS THAN TWO TONS

In all buildings, except one and two family dwellings, where self-contained air conditioning units of less than two tons are to be installed, the fee charged shall be that for the total cost of all units combined (see Additional Fees, above, for rate).

BUILDING PERMIT (PLUMBING) FEES

PLUMBING PERMIT FEES

PERMIT FEES:

For issuing each permit	\$15.00
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PLUS THE FOLLOWING WHEN PROVIDED:

For each Plumbing Fixture, Floor Drain or Trap (Including Water and Drainage Piping)	\$ 3.00
For each House Sewer	\$ 6.00
For each House Sewer having to be replaced or repaired	\$ 6.00
For each Water Heater and/or Vent	\$ 3.00
For installation, alteration or repair of water piping and/or water treating equipment	\$ 6.00
For repair or alteration of Drainage or Vent Piping	\$ 6.00
For Vacuum Breakers or backflow protective devices installed subsequent to the installation of the piping or equipment served:	
One to Five	\$ 3.00
Over Five, each	\$ 2.00

FEE FOR PLUMBING RE-INSPECTION

The re-inspection fee shall be \$25.00

IRRIGATION PERMIT FEES

Residential - \$ 50.00 fixed fee

Commercial - \$100.00 base fee plus \$10.00 per zone

PERMITS/MISCELLANEOUS

Driveway – Residential	\$ 25.00
Driveway – Residential with Culvert	\$265.00
Driveway – Commercial	\$ 25.00
Driveway – Commercial with Culvert	\$350.00
Construction	2% of Construction Cost
Roofing Permits	\$ 50.00

(Asphalt or metal, under 5 squares is exempt from permit requirement)

BUILDING PERMIT FEES

DOMESTIC AND COMMERCIAL WATER TAP FEES

Residential and Commercial Water Meter Connection Fees. The following connection fee shall be due and paid to the City before any water meter is provided, installed, inspected, and activated for use by the City. The fee for providing water service shall be based upon the meter required, and shall be as follows:

<u>Meter Size, In.</u>	<u>TOTAL COST**</u>
0.75 5/8" – 3/4"	\$ 960.00 \$1,450.00
1.0	\$ 1,100.00 \$1,625.00
1.5	\$ 1,575.00 \$2,250.00
2.0	\$ 1,800.00 \$2,450.00

- Tap fees for meters larger than 2 inches will be completed by a contractor, subject to City's Procurement procedures.
- Vaults ~~may~~ **shall** be built to City of Tomball specifications ~~or purchased from the City with meter subject to the City Procurement procedures and does not include installation.~~

**** FOR CONNECTIONS ON STATE RIGHTS-OF-WAY**

For meter sizes 0.75" through 2", add \$190.00 to connection fee schedule.

BORING FEE

If a bore is required for the installation of a tap, a fee will be assessed based on the tap size:

<u>Line Size</u>	<u>BORE FEE</u>
1" line	\$400.00 \$775.00
2" line	\$500.00 \$875.00

A bore in excess of 80 feet (80') or in the State Right-of-Way, services will be **privately** contracted and subject to the City's ~~Procurement procedures.~~ **Construction specifications and inspections.**

Minor Arterial Roads, or greater, will be the responsibility of the contractor to complete.

RECONNECTION FEE

Water Service Reconnection Fee - \$25.00

BULK WATER SALES

Refer to Utility Fees – Bulk Sales

This charge includes the current fee for each 1,000 gallons used surcharge that the City collects on **behalf of NHCRWA and will be adjusted as the surcharge increases.**

Additionally, if a meter is desired, the deposit will be \$1,000.00.

BUILDING PERMIT FEES

DOMESTIC AND COMMERCIAL SEWER TAP FEES

Residential and Commercial Sanitary Sewerage Connection Fees. The following connection fee shall be due and paid to the City before any sewer connection is provided, installed, inspected, and activated into the City's wastewater collection system. The connection fee for such services shall be based upon the size of the sewer connection required, and shall be as follows:

<u>Connection Size</u>	<u>TOTAL COST**</u>
4"	\$ 625.00 \$650.00
6"	\$ 675.00 \$700.00
8" and above	\$ 1,150.00

- Tap Fees larger than 6" will be the responsibility of the contractor

* Manhole Coring Fee - \$400 (if required)

~~* If manhole is required, add \$2,000.00~~

**** FOR CONNECTIONS ON STATE RIGHTS-OF-WAY**

For connections on state right-of-way, add \$250.00 to connection fee schedule.

BORING FEE

If a bore is required for the installation of a tap, a fee will be accessed based on the tap size:

<u>Line Size</u>	<u>BORE FEE</u>
Up to 6"	\$475.00 \$1,075.00
8" and above	\$825.00

Minor Arterial Roads, or greater, will be the responsibility of the contractor to complete.

~~A bore in excess of 80 feet (80') or in the State Right of Way, services will be contracted and subject to the City's Procurement procedures.~~

SEWER LINE MAINTENANCE AND CONSTRUCTION - (CHAPTER 46)

Sewer Service Reconnection fee (as requested by the department of public works) \$200.00

DOMESTIC AND COMMERCIAL GAS TAP FEES

Residential and Commercial Gas Meter Connection Fees. The following connection fee shall be due and paid to the City before any gas meter is provided, installed, inspected, and activated for use by the City. The fee for providing gas service shall be based upon the meter and regulator required (meter and regulator, four ounce [4 oz.*] only), and shall be as follows:

<u>BTUs</u>	<u>TOTAL COST **</u>	<u>METER SIZE</u>
0 to 345,000	\$1,025.00 \$1,075.00	250 – 275
345,001 to 450,000	\$1,250.00 \$1,300.00	415 – 450
451,001 to 1,760,000*	\$2,075.00 \$2,600.00	750 – 880
2,420,001 to 5,500,000*	\$4,600.00 \$4,750.00	3,000
5,500,001 to 11,000,000*	\$5,875.00 \$6,025.00	5,000

If pounds (lbs.) are needed, must add an emcorrecor to total cost (total cost +\$1,175.00 = total price for pounds).

Gas Regulator Upgrade Fee \$70.00

**** FOR CONNECTIONS ON STATE RIGHTS-OF-WAY**

For connections on state right-of-way, add \$250.00 to connection fee schedule for BTUs 0-450,000 BTUs. Requirements above 450,001 BTUs, add \$350.00 to connection fee schedule.

BORING FEE

If a bore is required for the installation of a tap a fee will be accessed based on the tap size:

<u>Bore Length</u>	<u>BORE FEE</u>
Up to 80'	\$375.00 \$725.00

Minor Arterial Roads, or greater, will be the responsibility of the contractor to complete.

~~A bore in excess of 80 feet (80') or in the State Right of Way, services will be contracted and subject to the City's Procurement procedures.~~

BUILDING PERMIT FEES

IMPACT FEES

PER CITY OF TOMBALL ORDINANCE NO. 2019-24

Effective October 1, 2021 – September 30, 2022*

<u>LUE'S</u>	<u>WATER METER SIZE</u>	<u>WATER</u>		<u>SEWER</u>	<u>TOTAL</u>	
1.0	3/4"	\$3,023.75	\$3,372.64	\$2,521.00	\$5,554.75	\$5,893.64
2.5	1"	\$5,049.66	\$5,632.31	\$4,210.07	\$9,259.73	\$9,842.38
5.0	1 1/2"	\$10,069.09	\$11,230.89	\$8,394.93	\$18,464.02	\$19,625.82
8.0	2"	\$16,116.59	\$17,976.17	\$13,436.93	\$29,553.52	\$31,413.10
16.0	3"	\$35,287.16	\$39,358.71	\$29,420.07	\$64,707.23	\$68,778.78
25.0	4"	\$60,475.00	\$67,452.80	\$50,420.00	\$110,895.00	\$117,872.80
50.0	6"	\$136,068.75	\$151,768.80	\$113,445.00	\$249,513.75	\$265,213.80
80.0	8"	\$161,256.59	\$179,862.89	\$134,444.93	\$295,701.52	\$314,307.82

Drainage effective August 18, 2014:

M118 per acre	\$5,757.81
M121E per acre	\$7,886.69
M121W per acre	\$6,692.00
M125 per acre	\$ 436.88

Revised 10/1/2021

BUILDING STANDARDS COMMISSION FEE TO APPEAL DECISION

(Sec. 10-473, Code of Ordinances)

Fee to Appeal Decision, accompanied by written request to the City Secretary within 10 days of the date of the Building Standards Commission Hearing	\$10.00*
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*Appeal is by City Council and shall be by a trial de novo.

CHAUFFEUR'S DRIVER FEES

ANNUAL FEE:

City of Tomball Chauffeur's License Fee:

None

COMMUNITY CENTER FEES

Reservation Fee Guidelines

A. Meeting Room Fee Schedule (Based on availability)

	Non-profit Clubs/ Organizations*	Tomball Residents: Individuals, For-profit Businesses/ Non-profit Organizations which charge for service	Non Tomball Residents: Individuals, For-profit Businesses, Non-profit Organizations which charge for service
Monday thru 3:00 pm Friday (2 Hour Minimum)			
Room A	\$50.00/hr.	\$75.00/hr.	\$100.00/hr.
Room B	\$30.00/hr.	\$50.00/hr.	\$75.00/hr.
Room C	\$15.00/hr.	\$20.00/hr.	\$30.00/hr.
After 3:00 pm Friday (2 Hour Minimum)			
Room A	\$75.00/hr.	\$100.00/hr.	\$125.00/hr.
Room B	\$50.00/hr.	\$75.00/hr.	\$100.00/hr.
Room C	\$15.00/hr.	\$50.00/hr.	\$75.00/hr.

B. Kitchen Fee Schedule

1. The rental fee for Banquet Room A includes the use of the kitchen.
2. No other room is allowed the use of the kitchen with a rental.

Special Notes

A refundable deposit will be paid by each applicant prior to the confirmation of a reservation. Refund of this deposit is contingent upon satisfying any payment for damages to the facility by the Contracting Party.

Waiver of Fees

1. The following groups shall have their fees waived:
 - a. Tomball-based Non-profit youth organizations who provide proof of qualification
2. Tomball-based groups and organizations may request a waiver of fees from City staff. The guidelines for staff to follow when considering requests for waivers are as follows:
 - a. Applicant generates sales tax dollars for Tomball
 - b. Applicant supports City functions, events or programs
 - c. Applicant is a non-profit group or organization benefitting the City of Tomball in some manner.

COMMUNITY DEVELOPMENT FEES

PLANNING FEES

Rezoning	\$400 + \$10/acre
Conditional Use Permit	\$600
Planned Development (w/Concept or Site Plan)	\$1,000
Non-Residential Site Plan Review	\$250 <=2,000 SF of building area \$300 + \$10/acre >2,000 SF of building area
Single Family Site Plan/Building Elevation Review	\$50
Parking / Landscape Plan Review	\$100
Variance/Special Exception (Board of Adjustments)	\$100 Residential (<i>Except Multi-Family</i>) \$250 Non-Residential & Multi-Family
Zoning Ordinance/Text Amendment	\$500
Appeals	\$100
Zoning Verification Request	\$25
Copy of Zoning Ordinance (Spiral Bound Paper Copy)	\$15.85
Color Maps – 11 x 17	\$1.50
Comprehensive Plan Map Amendment	\$500
Rezoning and Comprehensive Plan Map Amendment	\$650 + \$10/acre

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COMMUNITY DEVELOPMENT FEES

PLATTING FEES

Preliminary Plat:	\$200.00	Base Fee
	\$1.00	Per Lot
	\$5.00	Per Acre (Includes reserves within a subdivision that do not include single-family lots)
Final, Replat, & Minor Plats:	\$200.00	Base Fee
	\$0.50	Per Lot
	\$2.00	Per Acre (Includes reserves within a subdivision that do not include single-family lots)
Joinder Lot	\$100.00	For Each Joinder Lot. (Resolution 2011-20)

ENGINEERING FEES

Floodplain Permit Application	\$25
Construction Permit Application	2% of the Cost of Construction
Right-of-Way Abandonment	\$300 (Administrative Policy 65, March 11, 2011)
Fee In Lieu of the Construction of Sidewalks	\$30 per linear foot of street frontage (Ordinance 2017-20)

CORRECTIONAL FACILITY PERMIT APPLICATION FEE

(Sec. 14-357, Code of Ordinances)

Original Application Fee	\$350.00
Renewal Application Fee	\$100.00
Transfer Application Fee upon Change of Owner/Operator Of Correctional Facility	\$100.00

(Code of Ordinances, Chapter 14, Section 14-357)

DONATION CONTAINER PERMIT FEES

Annual Donation Container Permit Fee (Sec. 22-194)	\$ 25.00
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Permit is valid for 12 months from the date first issued.

Impounded Donation Container Fee	\$200.00
Daily Storage Fee (Sec. 22-195)	\$ 25.00

FILMING APPLICATION FEES

(Sec. 6-86, Code of Ordinances)

Application Processing Fee - \$25.00*

Fee for Use of City Property and City Equipment: Rates, as established by City Manager, that are adequate to compensate the City for the use of that property or equipment if the standard rate schedule is inapplicable or inappropriate for the specific use proposed.

*Fee may be waived by City Manager for nonprofit organizations.

FIRE MARSHAL'S OFFICE FEES

Life Safety Plan Review

1 - 2,500 sq.ft.	\$25.00
2,501 - 5,000 sq.ft.	\$50.00
5,001 - 10,000 sq.ft.	\$75.00
10,000 - more sq.ft.	\$100.00

Fire Sprinkler Systems

Review Fee	\$200.00
Riser	\$10.00 ea.
Fire Department Connection	\$10.00 ea.
Per Each Sprinkler Head	\$1.00 ea.

Fire Alarm Systems

Review Fee	\$200.00
Signal / Notification Device	\$2.00 ea.

Paint Booth / Mixing Room

Review Fee	\$200.00
Nozzle	\$1.00 ea.

Cooking Suppression System

Review Fee	\$200.00
Nozzle	\$1.00 ea.

Fuel Storage Tank Removal / Installation

For 1 Tank per site	\$150.00
For 2 Tanks per site	\$200.00
For 3 or more Tanks per site	\$250.00

Installation Penalty - No Permit Fee

2 x the cost of total plan review fee	
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Special Services - *to be paid before 3:45pm*

Special Handling / Same Day Service - Plans	\$100.00
After Hours Inspection - up to 4 hours	\$275.00
Each additional hour - rounded up to the next hour	\$75.00

Acceptance Testing / Fire Final Inspections

Inspection	No Fee
1st Re-Inspection	\$25.00
2nd Re-Inspection	\$50.00
3rd Re-Inspection	\$75.00
4th Re-Inspection and Each After	\$100.00

FIRE MARSHAL'S OFFICE FEES

State Licensed Facility Inspection - Group I Occupancy

Inspection	\$50.00
1st Re-Inspection	\$25.00
2nd Re-Inspection	\$50.00
3rd Re-Inspection	\$75.00
4th Re-Inspection and Each After	\$100.00

Life Safety Inspection - Annual

Inspection	No Fee
1st Re-Inspection	No Fee
2nd Re-Inspection	\$25.00
3rd Re-Inspection	\$50.00
4th Re-Inspection and Each After	\$75.00

FIRE MARSHAL'S OFFICE FEES

Permit Description	Permit Reference Number	Renewable or One-Time Permit	Cost
Amusement Buildings	105.6.2	R	\$100.00
Aviation Facilities	105.6.3	R	\$150.00
Carnivals & Fairs	105.6.4	R	\$150.00
RESERVED	105.6.5		
Cellulose Nitrate Film	105.6.5	R	\$100.00
Combustible Dust Producing Operations	105.6.6	R	\$100.00
Combustible Fibers	105.6.7	R	\$125.00
Compressed Gases	105.6.8	R	\$100.00
Covered Mall Buildings	105.6.9	R	\$50.00
Cryogenic Fluids	105.6.10	R	\$100.00
Cutting & Welding	105.6.11	R	\$75.00
Dry Cleaning Plants	105.6.12	R	\$100.00
Exhibits & Trade Shows	105.6.13	R	\$75.00
Explosives, including Fireworks	105.6.14	R	\$150.00
RESERVED	105.6.15		
Flammable and Combustible Liquids	105.6.16	R	\$75.00
Floor Finishing, including Bowling Lanes	105.6.17	R	\$100.00
RESERVED	105.6.18		
Fumigation and Insecticide Fogging	105.6.19	R	\$50.00
Hazardous Materials	105.6.20	R	\$150.00
HPM Facilities	105.6.21	R	\$150.00
High Pile Storage	105.6.22	R	\$75.00
Hot work Operations	105.6.23	R	\$75.00
Industrial Ovens	105.6.24	R	\$100.00
Lumber Yards and Wood Working Plants	105.6.25	R	\$100.00
Liquid or Gas Fueled vehicles in Assembly Buildings	105.6.26	R	\$100.00
LP Gas	105.6.27	R	\$100.00
Magnesium Working	105.6.28	R	\$150.00
Miscellaneous Combustible Storage	105.6.29	R	\$100.00
Open burning (commercial-trench)	105.6.30	R	\$150.00
RESERVED	105.6.31		
Open Flames and Candles	105.6.32	R	\$50.00
Organic Coating	105.6.33	R	\$100.00
Places of Assembly	105.6.34		
50-100		R	\$75.00
101-299		R	\$100.00
300 or More Occupants		R	\$125.00
RESERVED	105.6.35		
Pyrotechnic Special Effects Material	105.6.36	R	\$150.00
RESERVED	105.6.37-438		
Repair Garage	105.6.39	R	\$100.00
Motor Vehicle Fuel Dispensing Facility	105.6.39	R	\$100.00
Rooftop Heliports	105.6.40	R	\$150.00
Spraying & Dipping	105.6.41	R	\$150.00
Tire Storage	105.6.42	R	\$100.00
Temporary Structures, Tents & Canopies	105.6.43	R	\$75.00
RESERVED	105.6.44-45		
Wood Products	105.6.46	R	\$100.00
Fire Flow Test	105.6.50	O-T	\$150.00

GARBAGE BAG FEES

The City of Tomball furnishes two (2) rolls of fifty (50) bags to each residence annually.

For additional purchases of garbage bags, the fee is \$12.00 per 50-bag roll.

KENNEL LICENSE FEES and IMPOUNDED ANIMAL FEES

(Code of Ordinances, Chapter 8)

ANNUAL KENNEL LICENSE FEE:

\$ 10.00

RECOVERY OF IMPOUNDED ANIMALS FEE - (Sec. 8-178, Code of Ordinances) The following fees shall be recovered prior to release of impounded animal:

\$25.00 impounding fee
\$5.00 per day board fee
Cost of vaccination*

Second: \$40.00 impounding fee
\$5.00 per day board fee
Cost of vaccination*

Third and Subsequent: \$75.00 impounding fee
\$5.00 per day board fee
Cost of vaccination*

The owner of impounded animal(s) shall have the right to redeem the animal(s) upon the payment of any and all fees which may be due and payable for the impoundment of such animal, including any fines imposed, within three days after notice of impoundment has been posted, published or delivered (Sec. 8-178, Code of Ordinances).

REDEEMING IMPOUNDED ANIMALS SOLD BY

COUNTY HEALTH OFFICE OR CITY HUMANE OFFICER: Within 30 days, the original owner may redeem such animal upon paying purchaser double the amount paid by him for the animal, plus an amount equal to \$3.00 for each calendar day or fraction thereof for the care and feeding of such dog/cat and all veterinary expenses incurred by the purchaser. After 30 days, the animal shall become the absolute property of the purchaser (Sec. 8-68, Code of Ordinances).

IMPOUNDMENT FEES FOR HORSES, COWS, CATTLE OR OTHER LIVESTOCK:

\$25.00 plus \$5.00 for feeding and care per day for each horse, cow or cattle
\$15.00 plus \$2.00 for feeding and care per day for each head of other livestock
(Sec. 8-178, Code of Ordinances)

*Unless owner presents proof that the animal has been vaccinated within three months immediately preceding the impoundment (Section 8-103):

Rev. 5-2-2017

LIQUOR LICENSE/PERMIT FEES

(Sec. 4-24, Code of Ordinances)

The Texas Alcoholic Beverage Code provides that cities may levy and collect a fee not to exceed one-half the State fee for each permit issued for premises located within a city or town. Only the Mixed Beverage Permit and a Mixed Beverage Late Hours Permit have a three-year waiting period before fees may be collected by the City of Tomball. The process of Liquor related fees begin with the signature of the City Secretary or her Assistant on all applications made to TABC. Before any license is issued, the applicant shall pay to the city such fees as are authorized by state law.

The Permits listed below, along with their yearly rates, go into effect at the time the business begins operation, or shortly thereafter.

Two-Year Fee Chart

License Type	Description of License		T.A.B.C. 2-Year Fee	Tomball 2-Year Fee
BE	Malt Beverage Beer Retailer's On Premise License	Original/Years 1 and 2 Renewal	\$2,000.00 \$1,500.00	\$1,000.00 \$750.00
BF	Malt Beverage Beer Retailer's Off Premise License		\$120.00	\$60.00
BG	Wine & Malt Beverage Beer Retailer's Permit (Harris County)	Original/Years 1 and 2 Renewal Year 3 and Subsequent	\$2,000.00 \$1,500.00	\$1,000.00 \$750.00
BP	Brewpub License		\$1,000.00	\$500.00
BQ	Wine & Malt Beverage Beer Retailer's Off Premise (Harris County)		\$120.00	\$60.00
BW	Brewers License		N/A	\$1,500.00
LH	Late Hours Mixed Beverage	Local fee not authorized	N/A	N/A
MB	Mixed Beverage	Years 1 and 2	\$6,000.00	\$0.00
	1 st Renewal	Years 3 and 4	\$4,500.00	\$1,125.00
	2 nd Renewal	Years 5 and 6	\$3,000.00	\$1,150.00
	3 rd Renewal	Subsequent Years	\$1,500.00	\$750.00
P	Package Store		\$1,000.00	\$500.00
Q	Wine-Only Package Store		\$150.00	\$75.00
SD	Brewers Self-Distribution		N/A	\$600.00
W	Wholesalers Permit		\$3,750.00	\$1,875.00

**MANUFACTURED HOME PARK
OR RECREATIONAL VEHICLE PARK
CONSTRUCTION OR ENLARGEMENT FEES**
(Sec. 26-24, Code of Ordinances)

APPLICATION FEE: \$100.00 plus \$10.00 per unit in excess of 25 units (spaces)

(COPY OF RECEIPT MUST BE ATTACHED TO APPLICATION)

**MANUFACTURED HOME PARK OR
RECREATIONAL VEHICLE
PARK OPERATIONS LICENSE FEES**
(Chapter 26, Code of Ordinances)

NOTE: Operations License expire December 31

OPERATIONS LICENSE FEE: *(Copy of Receipt must be attached to Application)*

(Fees are based on the number of spaces in the park)

<u>BASE FEE</u>	+	<u>NUMBER OF SPACES</u>	=	<u>TOTAL FEE</u>
\$100.00/year	plus	\$3.00 for each space within the park		

Example:

If Park has 20 spaces, the fee would be:

Base Fee	=	\$ 100.00
20 Spaces x \$3.00	=	<u>\$ 60.00</u>
Total Fee Due	=	\$ 160.00

MUNICIPAL COURT FINES/FEES

The facts and circumstance of each case determines the amount of the fine the court assesses. The range of punishment of most traffic related state offenses or fine for most municipal court violations are as follows:

Class C violations are punishable by a maximum fine of \$500, except that zoning, fire safety, and health violations may have fines of up to \$2000 per offense.

Most traffic related state offenses have a maximum fine of \$200. There are many exceptions:

ex. Failure to Maintain Financial Responsibility (no insurance) -- \$175 to \$350 fine for first offense

ex. Failure to comply with warning sign in construction or maintenance zone (when workers are present)

Tex Transp Code §472.022(d)-- \$2 to \$400 fine:

ex. -- Failure to yield the right of way to another vehicle that a crash resulted from that failure to yield, and a person other than the operator suffered bodily injury as a result, the offense is punishable by a fine of \$500 to \$2,000. Texas Transportation Code §542.4045. If a person other than the operator suffered serious bodily injury, the offense is punishable by a fine of \$1,000 to \$4,000.

Prior Convictions – To enhance a penalty for a prior offense, the complaint must allege it is second or subsequent offense.

OFFENSE SPEEDING

	FINE	COURT COSTS	TOTAL	WP	TOTAL
SPEEDING 1-15	\$ 86.00	\$ 134.00	\$ 220.00	\$ 25.00	\$ 245.00
16	\$ 92.00	\$ 134.00	\$ 226.00	\$ 25.00	\$ 244.00
17	\$ 98.00	\$ 134.00	\$ 232.00	\$ 25.00	\$ 249.00
18	\$ 104.00	\$ 134.00	\$ 238.00	\$ 25.00	\$ 254.00
19	\$ 110.00	\$ 134.00	\$ 244.00	\$ 25.00	\$ 259.00
20	\$ 116.00	\$ 134.00	\$ 250.00	\$ 25.00	\$ 264.00
21	\$ 122.00	\$ 134.00	\$ 256.00	\$ 25.00	\$ 269.00
22	\$ 128.00	\$ 134.00	\$ 262.00	\$ 25.00	\$ 274.00
23	\$ 134.00	\$ 134.00	\$ 268.00	\$ 25.00	\$ 279.00
24	\$ 140.00	\$ 134.00	\$ 274.00	\$ 25.00	\$ 284.00
25	\$ 146.00	\$ 134.00	\$ 280.00	\$ 25.00	\$ 289.00
26	\$ 152.00	\$ 134.00	\$ 286.00	\$ 25.00	\$ 294.00
27	\$ 158.00	\$ 134.00	\$ 292.00	\$ 25.00	\$ 299.00
28	\$ 164.00	\$ 134.00	\$ 298.00	\$ 25.00	\$ 304.00
29	\$ 170.00	\$ 134.00	\$ 304.00	\$ 25.00	\$ 309.00
30	\$ 176.00	\$ 134.00	\$ 310.00	\$ 25.00	\$ 314.00
31	\$ 182.00	\$ 134.00	\$ 316.00	\$ 25.00	\$ 341.00
32	\$ 188.00	\$ 134.00	\$ 322.00	\$ 25.00	\$ 347.00
33	\$ 194.00	\$ 134.00	\$ 328.00	\$ 25.00	\$ 353.00
34 and over	\$ 200.00	\$ 134.00	\$ 334.00	\$ 25.00	\$ 359.00

Speeding chart

*** max fine \$200

NOTE: Defendants receiving a Disregard Warning Sign-Workers Present or possessing a CDL are NOT eligible for Driving Safety Course or Deferred.

** ALL FINES DOUBLE IF VIOLATION IS IN A CONSTRUCTION ZONE WITH WORKERS PRESENT

MUNICIPAL COURT FINES/FEEES

SPEEDING IN A SCHOOL ZONE

		FINE	COURT COSTS	TOTAL	WP	TOTAL
SPEEDING	1-15	\$ 86.00	\$ 159.00	\$ 245.00	\$ 25.00	\$ 270.00
	16	\$ 92.00	\$ 159.00	\$ 251.00	\$ 25.00	\$ 276.00
	17	\$ 98.00	\$ 159.00	\$ 257.00	\$ 25.00	\$ 282.00
	18	\$ 104.00	\$ 159.00	\$ 263.00	\$ 25.00	\$ 288.00
	19	\$ 110.00	\$ 159.00	\$ 269.00	\$ 25.00	\$ 294.00
	20	\$ 116.00	\$ 159.00	\$ 275.00	\$ 25.00	\$ 300.00
	21	\$ 122.00	\$ 159.00	\$ 281.00	\$ 25.00	\$ 306.00
	22	\$ 128.00	\$ 159.00	\$ 287.00	\$ 25.00	\$ 312.00
	23	\$ 134.00	\$ 159.00	\$ 293.00	\$ 25.00	\$ 318.00
	24	\$ 140.00	\$ 159.00	\$ 299.00	\$ 25.00	\$ 324.00
	25	\$ 146.00	\$ 159.00	\$ 305.00	\$ 25.00	\$ 330.00
	26	\$ 152.00	\$ 159.00	\$ 311.00	\$ 25.00	\$ 336.00
	27	\$ 158.00	\$ 159.00	\$ 317.00	\$ 25.00	\$ 342.00
	28	\$ 164.00	\$ 159.00	\$ 323.00	\$ 25.00	\$ 348.00
	29	\$ 170.00	\$ 159.00	\$ 329.00	\$ 25.00	\$ 354.00
	30	\$ 176.00	\$ 159.00	\$ 335.00	\$ 25.00	\$ 360.00
	31	\$ 182.00	\$ 159.00	\$ 341.00	\$ 25.00	\$ 366.00
	32	\$ 188.00	\$ 159.00	\$ 347.00	\$ 25.00	\$ 372.00
	33	\$ 194.00	\$ 159.00	\$ 353.00	\$ 25.00	\$ 378.00
	34 and over	\$ 200.00	\$ 159.00	\$ 359.00	\$ 25.00	\$ 384.00

MUNICIPAL COURT FINES/FEES

SPEEDING IN A CONSTRUCTION ZONE

**** ALL FINES DOUBLE IF VIOLATION IS IN A CONSTRUCTION ZONE WITH WORKERS PRESENT**

VIOLATIONS WITHIN A CONSTRUCTION ZONE WITH WORKERS PRESENT

		FINE	COURT COSTS	TOTAL	WP	TOTAL
SPEEDING	1-15	\$ 172.00	\$ 134.00	\$ 306.00	\$ 25.00	\$ 331.00
	16	\$ 184.00	\$ 134.00	\$ 318.00	\$ 25.00	\$ 343.00
	17	\$ 196.00	\$ 134.00	\$ 330.00	\$ 25.00	\$ 355.00
	18	\$ 208.00	\$ 134.00	\$ 342.00	\$ 25.00	\$ 367.00
	19	\$ 220.00	\$ 134.00	\$ 354.00	\$ 25.00	\$ 379.00
	20	\$ 232.00	\$ 134.00	\$ 366.00	\$ 25.00	\$ 391.00
	21	\$ 244.00	\$ 134.00	\$ 378.00	\$ 25.00	\$ 403.00
	22	\$ 256.00	\$ 134.00	\$ 390.00	\$ 25.00	\$ 415.00
	23	\$ 268.00	\$ 134.00	\$ 402.00	\$ 25.00	\$ 427.00
	24	\$ 280.00	\$ 134.00	\$ 414.00	\$ 25.00	\$ 439.00
	25	\$ 292.00	\$ 134.00	\$ 426.00	\$ 25.00	\$ 451.00
	26	\$ 304.00	\$ 134.00	\$ 438.00	\$ 25.00	\$ 463.00
	27	\$ 316.00	\$ 134.00	\$ 450.00	\$ 25.00	\$ 475.00
	28	\$ 328.00	\$ 134.00	\$ 462.00	\$ 25.00	\$ 487.00
	29	\$ 340.00	\$ 134.00	\$ 474.00	\$ 25.00	\$ 499.00
	30	\$ 352.00	\$ 134.00	\$ 486.00	\$ 25.00	\$ 511.00
	31	\$ 364.00	\$ 134.00	\$ 498.00	\$ 25.00	\$ 523.00
	32	\$ 376.00	\$ 134.00	\$ 510.00	\$ 25.00	\$ 535.00
	33	\$ 388.00	\$ 134.00	\$ 522.00	\$ 25.00	\$ 547.00
	34 and over	\$ 400.00	\$ 134.00	\$ 534.00	\$ 25.00	\$ 559.00

COLLECTION FEE FOR MUNICIPAL COURT

NOTICE: Effective November 2, 2004, courts instituted a 30 percent collection fee on delinquent cases that are referred to a collection agency.

Charge of additional 30% Collection Fee on Delinquent Cases: The State Legislature passed a bill authorizing the assessment of a 30% collection fee to any case in which a defendant had either failed to pay or failed to appear on or before their court date on all violations processed by the court; traffic, non-traffic and parking cases. All cases are referred to a delinquent collections agency when they have been delinquent for more than 60 days.

TIME PAYMENT FEE - Defendants who are set up on a payment plan will be assessed a one-time time payment fee **\$15 added in 30 days** following a judgment per offense still open on the payment plan. This fee is a state fee and cannot be waived.

OMNI FEE - \$10.00 - Defendants will be charged a \$10 Omni fee for the reporting of case to Texas Department of Public Safety for the withholding of License if defendant fails to appear and the case has been referred to Warrants.

FAILURE TO APPEAR/VIOULATE PROMISE TO APPEAR FINE (Effective 3-16-2020) - \$25.00 – Defendants will be charged an additional \$25.00 if they fail to appear or violate their promise to appear.

COMPLIANCE REIMBURSEMENT FEE \$20

MUNICIPAL COURT FINES/FEES

Offenses: FIRE MARSHAL FILED IN TOMBALL MUNICIPAL COURT

109.3 Violation penalties. Any person, firm, corporation, or other entity who violates a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor punishable by a fine of not more than two thousand dollars (\$2,000.00).

****ANY VIOLATION OF IFC NOT LISTED HERE WILL BE REFERRED TO COURT**

FINES AND PENALTY WILL BE SUBJECT TO CHANGE DEPENDING ON THE SEVERITY OF THE OFFENSE.

TOMBALL MUNICIPAL COURT FINES/FEES				
Code	Offenses	Min. Fine	Column1	Ordinance / Code Reference
	Sec. 1-14. - General penalty for violations of Code; continuing violations. (a) Whenever in this Code or any other ordinance of the city, an act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or wherever in such Code or ordinance the doing of an act is required or the failure to do any act is declared to be unlawful, and no specific penalty is provided therefor, the violation of any such provision of this Code or any such ordinance shall be punished by a fine not exceeding \$500.00, except for: (1) Violations of municipal ordinances that govern fire, safety, zoning, public health and sanitation, including dumping of refuse, vegetation and litter violations in which the maximum fine shall be \$2,000.00 for each offense; and (2) Violations of traffic laws which are punishable as a Class C misdemeanor shall be punished by a fine not to exceed \$200.00. However, no penalty shall be greater or less than the penalty provided for the same or similar offense under the laws of the state.			
777	ACCESS TO ELECTRICAL PANELS	\$250		
757	CITY ORDINANCE TIRE STORAGE AND MOSQUITO CONTROL	\$250		
	FAILURE TO OBTAIN ANNUAL FIRE PERMIT	\$250		
	CITY ORDINANCE - VIOLATION OF ADOPTED CITY FIRE CODE	\$250		
	CITY ORDINANCE - OPERATION OF AN AMBULANCE WITHOUT PERMIT	\$250		
	FAILURE TO RENEW ANNUAL FIRE PERMIT	\$250		
871	ELECTRICAL HAZARDS	\$250		
3590	DROVE INTO BLOCK WHERE FIRE ENGINE STOPPED	\$250		
523	ILLEGALLY PARKED-PROHIBITED BY SIGNS	\$250		
	FAILURE TO PROVIDE ACCESS TO BUILDINGS OR PROPERTY GATE	\$250		Ch.20 Art.2 (t)
	IMPROPER LOCKING DEVICES	\$250		IFC 1008.1.9
742	CITY ORDINANCE ALARM SYSTEM INSTALLATION W/O PERMIT	\$500		
755	CITY ORDINANCE FIRE CODE LOCKED OR BLOCKED EXISTS	\$500		WORDING CHANGE ONLY
11	CITY ORDINANCE-BURNING W/O PERMIT	\$500		
12	CITY ORDINANCE-BURNING, DELIBERATE OR NEGLIGENT	\$500		
16	CITY ORDINANCE-INSTALL FIRE EXTINGUISHER SYSTEM W/O PERMIT	\$500		
3589	CROSSED FIRE HOSE W/O PERMISSION	\$500		
771	COMBUSTIBLE WASTE DUMPSTER PERMIT-IFC	\$500		
778	EXIT SIGN MUST BE LIGHTED	\$500		
872	EXIT SIGNS FIRE CODE	\$500		
770	OCCUPANCY PROHIB BEFORE APPROVAL-IFC	\$500		
3551	PARK/STAND/STOP BETWEEN SAFETY ZONE AND CURB	\$500		
3554F	PARKED IN FIRE LANE	\$500		
3569	PARKING/STANDING WITHIN 15 FEET OF A FIRE HYDRANT	\$500		
	CITY ORDINANCE-OPEN FLAME DEVICE WITHIN 10 FEET OF A STRUCTURE	\$500		Ch. 20 Art. 2 (o)
765	CITY ORDINANCE FIREWORKS	\$1,000		
773	C/C MAINT FIRE ALARM SYSTEM	\$1,000		
772	C/C MAINT SPRINKLER ALARM SYSTEM	\$1,000		
718	PAINT SPRAY BOOTH-IFC	\$1,000		
769	STORAGE/USE HAZARDOUS MATERIAL-FIRECODE	\$1,000		

PARKING ENFORCEMENT VIOLATION HANDICAP

1 st Violation plea of guilty W/I 14 days	\$250.00
After 14 days plea of Guilty 1 st offense	\$500.00

Offense Code	Offense Code Type	Offense Description	TOTAL DUE
5	O	ARTICLE VI EROSION & SEDIMENT CONTROL SEC 18-259(D)	581
19	O	SEC 34-11 CHANGEABLE ELECTRONIC VARIABLE MESSAGE SIGN	581
20	O	VIOLATION OF SEC. 50-36	581
21	O	VIOLATION OF SEC. 50-76	581
22	O	VIOLATION OF SEC 50-82	581
23	O	VIOLATION OF SEC. 50-112	581
24	O	VIOLATION OF SEC 50-113	581
25	O	VIOLATION OF SEC 50-115	581
26	O	VIOLATION OF SECTION 38-160	581
27	O	VIOLATION OF SECTION 46-21	581
28	O	VIOLATION SEC 20-28 IFC(SEC 308.1.4) OPEN FLAME COOKING DEVICES	581
29	O	REQUIREMENTS FOR TRAPS	581
30	O	CITY ORDINANCE VIOLATION WORKING W/O PERMIT	581
31	O	VIOLATION OF SEC. 50-117 HOME OCCUPANCY	581
1	R	REDLIGHT CODE ENFORCEMENT repealed	75
9	P	HANDICAP PARKING VIOLATION	517
10	O	CITY ORDINANCE - VIOLATE CITY ORDINANCE NUISANCE	581
11	O	CITY ORDINANCE - BURNING WITHOUT PERMIT	581
12	O	CITY ORDINANCE - BURNING, DELIBERATE OR NEGLIGENT	581
14	O	CITY ORDINANCE - NOISE	281
15	O	CITY ORDINANCE - NO TAXI DRIVER PERMIT	281
16	O	CITY ORDINANCE - INSTALL FIRE-EXTINGUISHING SYSTEM W/O PERMIT	581
17	O	CITY ORDINANCE-ELECTRICAL-WORK W/O PERMIT	581
18	O	CO-USE OF CERTAIN WIRELESS COMMUNICATION DEVICE WHILE DRIVING PROHIBITED	281
249	T	OBSCURRED LICENSE PLATES	177
251	T	PARK IN MAIN TRAVELED WAY	274
271	T	NO VALID CLASS B DRIVERS LICENSE	189
272	T	NO VALID CLASS A DRIVERS LICENSE	189
273	T	NO VALID INSPECTION STICKER	177
275	T	NO VALID CLASS M DRIVERS LICENSE	189
285	T	IMPROPER START FROM STOP/PARKED POSITION	274
289	T	EXPIRED DEALER PAPER PLATES	177
318	T	ILLEGAL RIGHT TURN FROM INSIDE LEFT LANE	274
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3085	T	FAILED TO GIVE ONE-HALF OF ROADWAY	274
3086	T	FAIL TO PASS ON RIGHT	274
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3564	P	PARKED WITH WHEELS OVER 18 INCHES FROM CURB OR EDGE OF ROADWAY	82
3565	P	PARKED WITHIN 50 FEET OF RAILROAD CROSSING	82
3569	P	PARKING/STANDING WITHIN 15 FEET OF A FIRE HYDRANT	567
3570	P	PARK OR STAND WITHIN 20 FT OF CROSSWALK AT INTERSECTION	82
3571	P	PARK OR STAND WITHIN 20 FT OF DRIVEWAY TO FIRE STATION	82
3572	P	PARK OR STAND WITHIN 30 FT OF A TRAFFIC CONTROL DEVICE	82
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3667	T	OPER. MTR. VEH. W/OUT LICENSE PLT OR W/ONE L/PLT	177
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ANY NOT LISTED YOU NEED TO CALL THE TOMBALL MUNICIPAL COURT

(NSF) INSUFFICIENT CHECK CHARGE FEES

(Sec. 2-239, Code of Ordinances)

When a check has been returned to the City account insufficient funds (NSF), the City/Utility Clerk will notify the issuer of the check that cash payment plus a \$30.00 insufficient check charge is due and payable immediately.

If customer does not redeem the NSF check and pay the insufficient check charge, the City/Utility Clerk may arrange for services to be canceled immediately.

NOTARY PUBLIC FEES

Texas Gov't Code Ann. §406.024 sets out the maximum fees a Notary Public may charge for notary public services.

Sec. 406.024. FEES CHARGED BY NOTARY PUBLIC. (a) A notary public or its employer may charge the following fees:

- (1) for protesting a bill or note for nonacceptance or nonpayment, register and seal, a fee of \$4;
 - (2) for each notice of protest, a fee of \$1;
 - (3) for protesting in all other cases, a fee of \$4;
 - (4) for certificate and seal to a protest, a fee of \$4;
 - (5) **for taking the acknowledgment or proof of a deed or other instrument in writing, for registration, including certificate and seal, a fee of \$6 for the first signature and \$1 for each additional signature;**
 - (6) **for administering an oath or affirmation with certificate and seal, a fee of \$6;**
 - (7) for a certificate under seal (certifying a photocopy) not otherwise provided for, a fee of \$6;
 - (8) for a copy of a record or paper (uncertified copy) in the notary public's office, a fee of 50 cents for each page;
 - (9) for taking the deposition of a witness, 50 cents for each 100 words;
 - (10) for swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition, a fee of \$6; and
 - (11) for a notarial act not provided for, a fee of \$6.
- (b) **A notary public may charge a fee only for an acknowledgment or official act under Subsection (a). The fee charged may not exceed the fee authorized by Subsection (a).**

Acts 1987, 70th Leg., ch. 147, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 4, Sec. 2.18(a), eff. Sept. 1, 1989; Acts 1995, 74th Leg., ch. 259, Sec. 1, eff. Sept. 1, 1995.

OUTDOOR SOUND AMPLIFICATION EQUIPMENT (CHAPTER 18)

(Sec. 18-194, Code of Ordinances)

Permit Fee for Amplification of Music or Human Speech

\$10.00

PARK RESERVATION FEES

(Railroad Depot Gazebo and Plaza, Juergens Park,
Jerry Matheson Park, Theis Attaway Nature Center)

Railroad Depot Plaza & Gazebo @ 201 S. Elm

Reservations are for the Gazebo only. Renters must provide their own tables and chairs.

☐*RESIDENT ☐1/2 DAY \$50.00 (8am-2pm) or (4pm-10pm) ☐ALL DAY \$100.00(8am-10pm)

☐NON-RESIDENT ☐1/2 DAY \$100.00 (8am-2pm) or (4pm-10pm) ☐ALL DAY \$125.00(8am-10pm)

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Juergens Park@ 1331 Ulrich

Keys to the interior of the park are available, but are to be used for temporary access to set up or clean up. No vehicles should remain on the park site interior.

☐*RESIDENT ☐1/2 DAY \$50.00 (8am-2pm) or (4pm-10pm) ☐ALL DAY \$100.00(8am-10pm)

☐NON-RESIDENT ☐1/2 DAY \$100.00 (8am-2pm) or (4pm-10pm) ☐ALL DAY \$125.00(8am-10pm)

.....

Jerry Matheson Park @ 1240 Ulrich

☐*RESIDENT ☐1/2 DAY \$50.00 (8am-2pm) or (4pm-10pm) ☐ALL DAY \$100.00(8am-10pm)

☐NON-RESIDENT ☐1/2 DAY \$100.00 (8am-2pm) or (4pm-10pm) ☐ALL DAY \$125.00(8am-10pm)

.....

Theis Attaway Nature Park @ 13509 Theis Lane

Catch and release fishing. NO cast nets.

☐*RESIDENT ☐1/2 DAY \$50.00 (8am-2pm) or (4pm-10pm) ☐ALL DAY \$100.00(8am-10pm)

☐NON-RESIDENT ☐1/2 DAY \$100.00 (8am-2pm) or (4pm-10pm) ☐ALL DAY \$125.00 (8am-10pm)

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A deposit is not required for the rental of any park facility. A debit/credit card must be provided with the rental application that will be charged in the event of any damage to the rented facility.

Rev 9-3-2019

POLICE DEPARTMENT FEES

<u>DESCRIPTION</u>	<u>FEE</u>
Offense Report (Public Page)	\$2.00 Each
Local Arrest Record Checks/Letters	\$2.00 Each
Accident Report	\$6.00 Each
Fingerprint Cards - All Other Purposes	\$5.00 per Card

IMPOUNDED VEHICLES

(Chapter 44, Code of Ordinances)

Impounding fee - not in excess \$10.00

PUBLIC INFORMATION CHARGES FOR PROVIDING COPIES

TEXAS ADMINISTRATIVE CODE, TITLE 1, CHAPTER 70

Chapter 70. Cost of Copies of Public Information

- (1) Standard paper copy (per page) - reproduced by means of an office machine copier or a computer printer. Each side that has recorded information is considered a page. \$0.10
- (2) Nonstandard copy (each). The charges in this subsection are to cover the materials onto which information is copied and do not reflect any additional charges, including labor, that may be associated with a particular request. The charges for nonstandard copies are:
 - (A) Diskette \$1.00
 - (B) Magnetic tape Actual Cost
 - (C) Data cartridge Actual Cost
 - (D) Tape cartridge Actual Cost
 - (E) Rewritable CD (CD-RW) \$1.00
 - (F) Non-rewritable CD (CD-R) \$1.00
 - (G) Digital video disc (DVD) \$3.00
 - (H) JAZ/Flash/Thumb drive or similar Actual Cost
 - (I) Other electronic media Actual Cost
 - (J) VHS video cassette \$2.50
 - (K) Audio cassette \$1.00
 - (L) Oversize paper copy (*e.g.*: 11 inches by 17 inches, greenbar, bluebar, not including maps and photographs using specialty paper) \$0.50
 - (M) Specialty paper (*e.g.*: Mylar, blueprint/blueline, map, photographic) Actual Cost
 - (N) Microfiche/microfilm – existing copies Cost of Reproduction
- (3) Labor charge for programming. If a particular request requires the services of a programmer in order to execute an existing program or to create a new program so that requested information may be accessed and copied, the governmental body may charge for the programmer's time. \$28.00/Hour
- (4) Labor charge for locating, compiling, manipulating data, and reproducing public information. \$15.00/Hour
- (5) Overhead charge shall be computed at 20% of the charge made to cover any labor costs associated with a particular request. 20% of labor charge
- (6) Remote document retrieval charge (3) Labor charge by city personnel
- (7) Computer resource charge, dependent on Type of System:
 - Type of System—Rate: mainframe—\$10 per CPU minute;
 - Midsized—\$1.50 per CPU minute; Client/Server—\$2.20 per clock hour;
 - PC or LAN—\$1.00 per clock hour
- (8) Miscellaneous supplies Actual Cost
- (9) Postal/shipping charges Actual Cost
- (10) Body Camera Footage Minimum \$10; \$1 per minute of footage if redaction is required, per AG Policy effective November 24, 2016

Revised 8-7-2017

SEXUALLY ORIENTED BUSINESS FEES

(Sec. 6-26, Code of Ordinances)

Annual Fee for Sexually Oriented Business License - \$750.00

Annual Fee for Employee of Sexually Oriented Business - \$50.00

TAXICAB FEES (Chapter 48)

Annual Fee for Each Taxicab	—	\$ 0.00
Annual Fee for Each Taxicab Driver Permit (Chauffeur's License)	—	\$ 0.00

Revised 8-7-2017

TENNIS COURT FEES
MATHESON PARK AT 1240 ULRICH

**The general public may reserve Jerry Matheson Park tennis courts.
Reserving tennis courts will guarantee availability and priority use of tennis courts.
Individuals may not utilize city facilities for profit making endeavors.**

RENTAL FEES:

Tomball Resident – Per Court:	\$ 5.00/2 Hours
Non-Resident – Per Court:	\$ 10.00/2 Hours
Tomball Resident League Fees:	\$150.00/league-per season (4 mos.)
Non-Resident League Fees:	\$170.00/league- per season (4 mos.)

Spring Season: February through May
Fall Season: September through December

Reservations may be made by contacting Public Works. The tennis courts must be cleaned up by reserving party immediately after function is over. There will be a charge if the City has to clean the tennis courts.

TOW TRUCK ROTATION DRIVER FEES

ANNUAL FEE:

City of Tomball Driver's License Fee:	\$15.00/year
Renewal Fee:	\$10.00/year
Replacement Drivers License Fee:	\$ 5.00/each

(Code of Ordinances, Chapter 48)

TOW TRUCK ROTATION COMPANY FEES

INITIAL APPLICATION FEE -- \$100.00

ADDITIONAL APPLICATION FEE - \$75.00

ANNUAL FEE – All Towing Company vehicles are charged a yearly fee of \$100.00 per vehicle to operate within the City of Tomball. All Towing Company licenses expire on September 30th of each year.

SUPPLEMENTAL FEE – All Supplemental Towing Company vehicles that are added during the year are charged \$75.00 until the annual renewal date of September 30th.

DUPLICATE LICENSE FOR TOWING COMPANY VEHICLE - \$25.00

FEES FOR TOWING:

(Fees listed below are for non-consent tows for towing a vehicle from one location within the city to another within the city or the city's ETJ.)

Light-Duty Tow Trucks	
Incident Management	\$120.00
Drop Fee	\$ 55.00

Additional Service Fees to be Charged \$ 75.00

In the event that a tow service provider must perform services that are clearly beyond the norm in order to affect a tow, the tow service provider may request that an on-scene supervisor authorize an additional fee not to exceed \$75.00 to compensate for the additional time and services rendered. To be valid, supervisory authorization must be notated on the Tow Slip of record.

COVERAGE FOR NON-CONSENT/INCIDENT MANAGEMENT WRECKERS ON THE CITY OF TOMBALL WRECKER ROTATION LIST:

Liability Coverage	-	\$500,000
On-Hook Cargo	-	\$ 50,000

TOW TRUCK ROTATION COMPANY FEES

VEHICLE STORAGE FEES:

Daily storage fee. A VSF operator may not charge less than \$5.00 or more than \$20.00 for each day or part of a day for storage of a vehicle that is 25 feet or less in length. A VSF operator shall charge a fee of \$35.00 for each day or part of a day for storage of a vehicle that exceeds 25 feet in length.

- (1) A daily storage fee may be charged for any part of the day, except that a daily storage fee may not be charged for more than one day if the vehicle remains at the VSF less than 12 hours. In this paragraph a day is considered to begin and end at midnight.
- (2) A VSF that has accepted into storage a vehicle registered in this state shall not charge for more than five days of storage fees until a notice, as prescribed in §85.703 of these rules, is mailed or published.
- (3) A VSF operator that has accepted into storage a vehicle not registered in Texas shall not charge for more than five days before the date the request for owner information is sent to the appropriate governmental entity. Such requests shall be correctly addressed, with sufficient postage, and sent by certified mail, or electronic certified mail, return receipt requested, to the governmental entity with which the vehicle is registered requesting information relating to the identity of the last known registered owner and any lien holder of record.
- (4) A VSF operator shall charge a daily storage fee after notice, as prescribed in §85.703, is mailed or published for each day or portion of a day the vehicle is in storage until the vehicle is removed and all accrued charges are paid.

NOTIFICATION FEE

- (1) A VSF may not charge a vehicle owner more than \$50 for notification. **Notification must be sent certified mail, must be sent by the fifth day the vehicle is on the lot, and cannot be sent until the vehicle is on the lot for at least 24 hours.** If a notification must be published, and the actual cost of publication exceeds 50% of the notification fee, the VSF operator may recover the additional amount of the cost of publication. The publication fee is in addition to the notification fee.
- (2) If a vehicle is removed by the vehicle owner within 24 hours after the date the VSF receives the vehicle, notification is not required by these rules.
- (3) If a vehicle is removed by the vehicle owner before notification is sent or within 24 hours from the time the VSF receives the vehicle, the VSF operator may not charge a notification fee to the vehicle owner.

UTILITY FEES

City Administrative Service Charge: All utility customers will be assessed a monthly service charge fee of \$1.00 per account.

Waste Corporation of Texas Administrative Fee: All direct bill customer of WCA will be assessed a monthly service charge of \$5.50.

UTILITY DEPOSIT COMPUTATION

Residential Accounts - A deposit of \$200.00 will be required for every residential account.

Commercial Accounts - Average annual bill of previous occupant multiplied by two (2) or \$300.00, whichever is greater.

WATER RATES

The monthly rates and charges for potable water provided by the City shall be as follows:

- a. **Small Residential.** A base rate of \$10.90, plus a consumption charge of \$2.85 for each 1,000 gallons used. "Small Residential" shall mean residential customers using 10,000 gallons or less during the billing month.
- b. **Medium Residential.** A base rate of \$12.54, plus a consumption charge of \$3.56 for each 1,000 gallons used. "Medium Residential" shall mean residential customers using 10,001 gallons or more up to 15,000 gallons during the billing month.
- c. **Large Residential.** A base rate of \$14.42, plus a consumption charge of \$4.45 for each 1,000 gallons used. "Large Residential" shall mean residential customers using 15,001 gallons or more during the billing month.
- d. **Small Commercial.** A base rate of \$18.45, plus a consumption charge of \$3.45 for each 1,000 gallons used. "Small Commercial" shall mean commercial customers using up to 5,000 gallons during the billing month.
- e. **Medium Commercial.** A base rate of \$29.70, plus a consumption charge of \$4.32 for each 1,000 gallons used. "Medium Commercial" shall mean commercial customers using 5,001 gallons or more up to 51,000 gallons during a billing month.
- f. **Large Commercial.** A base rate of \$51.99, plus a consumption charge of \$5.40 for each 1,000 gallons used. "Large Commercial" shall mean commercial customers using 51,001 gallons or more during a billing month.

Bulk Sales. A base rate of \$87.05, plus a consumption charge of \$4.83 for each 1,000 gallons used. Additionally, if a meter is desired, the deposit will be \$1,000.00.

The City collects additional surcharges, based on rates established by the **North Harris County Regional Water Authority**, for each 1,000 gallons used on behalf of NHCRWA, which will be adjusted as the surcharge increases.

Revised 11-16-2020

WATER METER TESTING FEE

In the event a customer request a meter to be tested and the meter is found to be in working order, the account will be accessed a meter testing fee based on the meter size.

In addition to the meter testing fee, the customer will be also be accessed a Bench Test Fee of \$35.00.

Meter Size (Inches)	Testing Fee
0.75	\$75.00
1.0	\$75.00
1.5	\$125.00
2.0	\$125.00
3.0+	\$150.00

SANITARY SEWER RATES (WITH POTABLE WATER SERVICE)

The monthly rates and charges for sanitary sewer services provided by the City for customers who receive potable water services from the City shall be as follows:

Sanitary Sewer Rates – Residential	
Monthly Base Charge	\$9.65
Volume Rate per 1,000 gallons	\$3.37
(Residential Usage Based on Winter Average)	

Residential - Summer Rates (March-October): Rates for summer months are calculated at the same rate as winter rates and may be based upon the previous winter months' average monthly water consumption. The rate charged shall be the lesser of actual water consumption or the previous winter month's average consumption.

Sanitary Sewer Rates - Commercial	
Monthly Base Charge	\$23.50
Volume Rate per 1,000 Gallons	
0 – 5,000	\$4.27
5,001 – 51,000	\$5.33
Above 51,000	\$6.67

SANITARY SEWER RATES (WITHOUT POTABLE WATER SERVICE)

The monthly rates and charges for sanitary sewer services provided by the City for customers who do not receive potable water services from the City shall be as follows:

Residential Sanitary Sewer Rates (not receiving potable water)	
Monthly Base Rate	\$39.56

Commercial Sanitary Sewer Rates (not receiving potable water)	
Monthly Base Rate	\$65.83
Fee per drain (in excess of 10)	\$2.62

GARBAGE AND TRASH COLLECTION/DISPOSAL SERVICE RATES

The monthly rates and charges for garbage and trash collection and disposal services provided by the City, excluding applicable sales tax, shall be as follows:

1. Residential Service:
 - a. Bag Service: \$15.70
 - b. Poly Cart Service (Refuse Only): \$18.70
 - c. Poly Cart Service (Recycling Only) \$18.70
 - d. Poly Cart Service (Refuse & Recycling): \$21.70
2. Special Collection (Large Bulk):
 - a. Service Fee: \$40.00
 - b. Disposal Cost (per yard): \$20.00

3. Small Commercial with Poly Cart:

Service	Rate per Month
1 Collection per Week	\$30.00
Additional Cart – once per week collection	\$25.00
2 Collections per week	\$35.00
Additional cart – twice per week collection	\$30.00
Weekly Recycling Collection	\$10.00
Cart replacement (MSW and/or Recycling)	\$85.00

4. Monthly Rate for Dumpsters:

Size	Frequency	Rate per Month
2 Yard	1	\$75.00
2 Yard	3	\$142.00
3 Yard	1	\$90.00
3 Yard	2	\$140.00
3 Yard	3	\$215.00
3 Yard	4	\$270.00
3 Yard	5	\$335.00
3 Yard	6	\$400.00
3 Yard Additional Container	1	\$85.00
3 Yard Additional Container	2	\$130.00
3 Yard Additional Container	3	\$200.00
3 Yard Additional Container	4	\$250.00
3 Yard Additional Container	5	\$310.00
3 Yard Additional Container	6	\$370.00
4 Yard	1	\$100.00
4 Yard	2	\$155.00
4 Yard	3	\$230.00
4 Yard	4	\$290.00
4 Yard	5	\$360.00
4 Yard	6	\$430.00
4 Yard Additional Container	1	\$90.00
4 Yard Additional Container	2	\$145.00
4 Yard Additional Container	3	\$215.00
4 Yard Additional Container	4	\$270.00

4 Yard Additional Container	5	\$330.00
4 Yard Additional Container	6	\$400.00
6 Yard	1	\$125.00
6 Yard	2	\$200.00
6 Yard	3	\$300.00
6 Yard	4	\$370.00
6 Yard	5	\$460.00
6 Yard	6	\$550.00
6 Yard Additional Container	1	\$115.00
6 Yard Additional Container	2	\$180.00
6 Yard Additional Container	3	\$275.00
6 Yard Additional Container	4	\$340.00
6 Yard Additional Container	5	\$425.00
6 Yard Additional Container	6	\$510.00
8 Yard	1	\$150.00
8 Yard	2	\$245.00
8 Yard	3	\$355.00
8 Yard	4	\$450.00
8 Yard	5	\$550.00
8 Yard	6	\$650.00
8 Yard Additional Container	1	\$135.00
8 Yard Additional Container	2	\$225.00
8 Yard Additional Container	3	\$320.00
8 Yard Additional Container	4	\$375.00
8 Yard Additional Container	5	\$490.00
8 Yard Additional Container	6	\$565.00

a. Additional Dumpster Fees

Description	Fee	Occurrence
Additional Collection	\$100.00	Per Collection
Exchange Charge	\$60.00	Per Exchange
Casters	\$90.00	One-time fee
Locks	\$90.00	One-time fee

5. Roll-Off Containers (Temporary or Permanent):

Size	Delivery Fee	Daily Rent	Hauling Rate	Trip Charge
20 Yard	\$130.00	\$6.50	\$185.00	\$145.00
30 Yard	\$130.00	\$6.50	\$200.00	\$145.00
40 Yard	\$130.00	\$6.50	\$210.00	\$145.00

6. Self-Contained & Stationary Compactor (standard pricing for all sizes)

Hauling Rate	Disposal Rate/Ton	Trip Charge
\$275.00	\$40.00	\$145.00

GARBAGE AND TRASH COLLECTION/DISPOSAL SERVICE RATES

7. Damage Waiver Fees

Damage waiver fees can be added to commercial accounts at the customer's request to cover damaged or stolen containers. In the event a container is stolen, if the customer provides a police report the replacement cost may be waived.

Size	Fee/Day	Replacement Cost (with Damage Waiver)	Replacement Cost (with no Damage Waiver)	Delivery Fee
2 Yard	\$0.35	\$201.50	\$403.00	\$65.00
3 Yard	\$0.35	\$248.50	\$497.00	\$65.00
4 Yard	\$0.35	\$283.50	\$567.00	\$65.00
6 Yard	\$0.45	\$386.50	\$773.00	\$65.00
8 Yard	\$0.45	\$447.00	\$894.00	\$65.00
20 Yard	\$2.70	\$2,349.50	\$4,699.00	\$65.00
30 Yard	\$2.70	\$2,510.00	\$5,020.00	\$65.00
40 Yard	\$2.70	\$2,744.50	\$5,489.00	\$65.00

NATURAL GAS RATES

The monthly rates and charges for natural gas provided by the City shall be as follows:

- a. All Customers. A base rate of \$11.75, plus \$11.75 for each thousand cubic feet (MCF) after the first thousand cubic feet (MCF).

GAS METER TESTING FEE

In the event a customer requests a meter to be tested and the meter is found to be in working order, the account will be accessed a meter testing fee based on the meter size or type.

Meter Type	Testing Fee
Domestic – American	\$45.00
400 Series	\$60.00
Industrial Diaphragm (800 – 1,000)	\$125.00
Industrial Diaphragm (1,000 – 10,000)	\$250.00
Rotary	\$300.00

CONNECTION AND DISCONNECTION FEES

The charges for connections and disconnections of utility services provided by the City, including those provided at customer request or convenience, or as a result of delinquent accounts, shall be as follows:

- a. During Normal Scheduled Service Periods (7:00 a.m.-4:45 p.m. weekdays), a Service Call-Out Fee of \$50.00, as a result of a delinquent account, or at a customer's request, excluding new service.
- b. During Unscheduled Service Periods (after hours and weekends), a Service Call-Out Fee of \$100.00, at a customer's request, including new service.

EXCESS FLOW VALVE

The charge associated with the installation of an excess flow valve to an existing natural gas service line shall be a fee of \$500.00.

DAMAGES TO UTILITY FUNCTIONS/TAMPERING FEES

The charge for damage to utility facilities from (i) customer's tampering with valves, or (ii) customer's damaging meter in any manner, shall be \$200.00.

DELINQUENT ACCOUNT FEES

Delinquent Accounts.

- a. All utility bills, both residential and commercial, shall be due and payable on the close of the last business day of the month. If the month ends on a Saturday, Sunday, or holiday, the bill is due on the prior business day (the last workday of the City at closing time on that day).
- b. Residential customers who are age 65 and over or considered disabled by Social Security may be exempt from penalty fees for late payment upon application accompanied by verifying documentation to the Utilities Supervisor. This exemption may not exceed the final date of benefits designated by the Social Security Administration
- c. Within two (2) work days following the "Due Date" a "Cut-off Notice" shall be mailed to customer giving notice that following the expiration of seven (7) days following such notice service will be discontinued unless the customer requests a hearing before the Utilities Supervisor regarding such proposed disconnection prior to the expiration of such seven (7) day period.
- c. Upon the showing of good cause and arrangement for prompt payment by a customer, the Utilities Supervisor shall be authorized to withdraw a disconnection order. Any such action by the Utilities Supervisor shall be evidence in writing, outlining the basis for the decision and, if applicable, the required payment schedule for the customer. The Utilities Supervisor shall cause a copy of such order to be delivered to the appropriate billing personnel of the City.

VENDOR/PEDDLER PERMIT FEES

FEE SCHEDULE (per individual/non-refundable):

Per Day	-	\$ 10.00
Per Week	-	\$ 25.00
Per Month	-	\$ 50.00
Per 3 Months	-	\$100.00
Per 6 Months	-	\$150.00
Special Event	-	\$ 25.00 Per Day
Interstate Permit	-	No Fee, Registration Only

Bond Requirement - \$1,000.00 Minimum Surety Bond, naming the City of Tomball as the certificate holder (Ch. 32, Sec. 32-46)

Special Event Permit - \$25.00/Day as Rental for the Use of Public Property

VITAL STATISTICS RECORDS (BIRTH AND DEATH) FEES

BIRTH CERTIFICATES

Charge is **\$23.00** for each original and each copy (3 copies would be \$69.00).

DEATH CERTIFICATES

Charge is **\$21.00** for the first original and **\$4.00** for each original thereafter (3 copies would be \$29.00).

FEE FOR CERTIFIED MAIL SERVICE

Certified Mail Service is required for delivery of birth and death certificates requested by mail. The actual cost of the certified mail service will be passed through to the requestor as part of providing the service.

FEE FOR SEARCHING RECORD

The fee for an unsuccessful search for a birth or death record is **\$13.00**.

BIRTH CERTIFICATE FOR ELECTION IDENTIFICATION CERTIFICATE

The fees paid to the state will be charged; no charge will be made on behalf of the city - \$3.63 (or current State fees, if applicable/as revised by the State)

Revised 8-7-2017

**WELL AND SEISMIC ACTIVITIES PERMITS
(CHAPTER 18)**

Original Application Fee (Section 18-54)	\$10,000.00
Expediting Application Fee (Section 18-55)	\$15,000.00
Renewal Application – Well, Training Well/Training Well Site, or Seismic Activities (Section 18-57)	\$ 500.00 (1 year extension)
Bond Requirement (Section 18-58)	\$1,000,000.00

**PIPELINE PERMITS
(CHAPTER 18)**

Bond	\$500,000.00
Filing Fee (Section 18-104)	\$ 1,000.00

**NONCONFORMING WELLS
(Sec. 18-28, Code of Ordinances)**

Filing Fee for each Well Registration	-	\$100.00
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WIRED TELECOMMUNICATIONS SERVICES - PROVIDER LICENSE FEES
(CHAPTER 38)
(Sec. 38-203, Code of Ordinances)

Monthly Charge per Access Line (Subscriber/Customer) - \$2.10

(Sec. 38-202 – Compensation)

- (a) Construction permit fee. The applicant shall pay to the city a permit fee in accordance with the values provided in the table below.
- (b) Rights-of-way fee. The permit holder shall pay to the city a rights-of-way fee that is calculated as of month-end for access lines and as of year-end for all other facilities by applying the appropriate fee to each facility type owned, placed, or maintained by the permit holder. The rights-of-way fee for access lines shall be as proscribed by the state public utilities commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

Equipment Type	Construction Permit Fee	Rights-of-way Fee
Transport Facilities	\$500.00 for first 5 nodes, \$250.00 for each additional node	\$28.00 per month per node ^{1, 4}
Network Nodes	\$500.00 for first 5 nodes, \$250.00 for each additional node	\$250.00 per year per node ^{2, 3}
Node Support Poles	\$1000.00 per pole	\$250.00 per year per pole ²

¹ Unless equal or greater amount is paid under Chapter 283 of the V.T.C.A., Local Government Code ch. 283 or V.T.C.A., Utility Code ch. 66.

² As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index. The city shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the city on or after the 60th day following the written notice.

³ Collocated network nodes on city service poles shall also pay an annual collocation fee at a rate not greater than \$20.00 per year per service pole.

⁴ A network provider may not install its own transport facilities unless the provider: (1) has a permit to use the public right-of-way; and (2) pays to the city a monthly public right-of-way rate for transport facilities in an amount equal to \$28.00 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the city exceeds its monthly aggregate per-node compensation to the city. A network provider that wants to connect a network node to the network using the public right-of-way may:

- (1) Install its own transport facilities as provided in this section; or
- (2) Obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than \$28.00 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the city.

- (c) *Annexation and disannexation.* Within 30 days following the date of the passage of any action effecting the annexation of any property to or the disannexation of any property from the city's corporate boundaries, the city agrees to furnish user written notice of the action and an accurate map of the city's corporate boundaries showing, if available, street names and number details. For the purpose of compensating the city under this chapter, a permit holder shall start including or excluding facilities within the affected area in the permit holder's count of facilities within 30 days of annexation or disannexation.
- (d) *Telecommunications service providers uncollectibles.* City and telecommunication service provider understand and agree that telecommunication service provider has a statutory right to pass through to its customers on a pro rata basis any compensation paid to the city for access to the rights-of-way. Any other provision of this chapter notwithstanding, telecommunication service provider shall not be obligated to pay the city for any access lines for which revenues remain uncollectible.
- (e) *Facilities provided to other telecommunications service providers.* To the extent allowed by applicable state and federal law, any telecommunications service providers that purchase unbundled network elements or other facilities for the purpose of rebundling those facilities to create telecommunications service for sale to persons within the city shall pay to the city a rights-of-way fee that is calculated as of month-end by applying the appropriate line fee, as specified in subsection (1) above, to each access line created by rebundling services or facilities.
- (f) *Fee application to leased facilities.* Pursuant to V.T.C.A., Utilities Code § 54.206.

Revised 9-17-2018

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Approve Resolution No. 2021-32, a Resolution of the City Council of the City of Tomball, Texas, for the Designation of Its Representative and Alternate for the Houston-Galveston Area Council 2022 General Assembly

Background:

The Houston-Galveston Area Council requests this appointment annually. Each member home rule city under 25,000 population as of the most recent Census is entitled to designate one representative and one alternate to the H-GAC General Assembly.

Beginning in 2010, Council has designated Councilman Townsend as the Representative and Councilman Stoll as the Alternate Representative to the H-GAC General Assembly.

In making the motion, the names of the Representative and Alternate Representative must be stated.

H-GAC has requested designation of the City's representatives no later than October 30, 2021.

Origination: Chuck Wemple, Executive Director, Houston-Galveston Area Council

Recommendation:

Approve Resolution No. 2021-32, Designating Representative and Alternate Representative for H-GAC 2022 General Assembly.

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date

RESOLUTION NO. 2021-32

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF TOMBALL, TEXAS, FOR THE DESIGNATION OF ITS
REPRESENTATIVE AND ALTERNATE FOR THE
HOUSTON-GALVESTON AREA COUNCIL 2022 GENERAL
ASSEMBLY**

* * * * *

BE IT RESOLVED, by the Mayor and City Council of Tomball, Texas, that _____,
Councilman, Position __, of the City of Tomball, be, and is hereby designated as its Representative
to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2022.

FURTHER, that the Official Alternate authorized to serve as the voting representative should
the hereinabove named representative is unable to attend, become ineligible, or should he/she
resign, is _____, Councilman, Position __, of the City of Tomball.

THAT the Executive Director of the Houston-Galveston Area Council be notified of the
designation of the hereinabove named representative and alternate.

**PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY
COUNCIL HELD ON THE 20TH DAY OF SEPTEMBER 2021.**

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DEGGES	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN KLEIN QUINN	_____

Gretchen Fagan
Mayor

ATTEST:

Doris Speer
City Secretary



HOUSTON – GALVESTON AREA COUNCIL
OFFICE OF THE EXECUTIVE DIRECTOR

To: Mayors – Home Rule Cities
Subject: 2022 General Assembly Designations
From: Chuck Wemple
Date: September 1, 2021 

As we approach 2022, the Houston-Galveston Area Council will be entering its 56th year of public service. We continue to explore new opportunities to better serve our members through ever evolving programs and innovative services. The General Assembly and Board of Directors are vitally instrumental in the agency's course of action during these unprecedented times. As Mayor, you have the opportunity to play a unique role in our future by designating the City Councilmembers that will represent your city at the annual gathering of our General Assembly.

I've attached a form for your city's use in officially designating a representative and an alternate. The two designees must be elected official members of your city's governing body. Please return the completed form by email to laura.parker@h-gac.com.

A dinner meeting of Home Rule city representatives is scheduled for the evening of November 8, 2021. At that meeting, your 2021 Home Rule Cities' H-GAC Board of Directors representatives will report on this year's activities and we will look ahead to issues and progress in 2022.

We are sending a copy of these designation materials to your city secretary as well. We would appreciate receiving your city's designation form **by October 29**.

If more information concerning General Assembly membership would be useful, please contact me at 713-993-4514 or Rick Guerrero at 713-993-4598. Thank you again for your city's continuing participation and support for the Houston-Galveston Area Council.

Sincerely,

Chuck Wemple

CW/cj

Attachment
cc: City Secretary

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Authorize City Manager to enter into negotiations with Harris County Emergency Services District #15 for amendments to the 2018 Inter-local agreement, to fund one (1) Battalion Chief Position.

Background:

The adopted 2022 City of Tomball Budget funds three (3) Battalion Chief Positions, one (1) of which has been allocated out of department 145. These amendments to the current inter-local agreements will allow for full funding of this position to serve the entire fire district.

Origination: David Esquivel, City Manager

Recommendation:

Authorize City Manager to enter into negotiations.

Party(ies) responsible for placing this item on agenda: Joe Sykora, Interim Fire Chief

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Joe Sykora</u>	Approved by	<u></u>
	Staff Member		City Manager
	Date		Date

City Council Meeting Agenda Item Data Sheet

Meeting Date: 9/20/2021

Topic:

Approve Change Order 8 for E&P Project Number 2017-10005, Medical Complex Segment 4B, to Durwood Greene Construction Co. for a total amount of \$541,919.00.

Background:

The proposed change order is for the intersection of Hufsmith Korhrville and Medical Complex as approved by Harris County Engineering. The original scope of work and plan set was completed and placed out for bid before approval was received from Harris County. Our Design Consultant and City staff have worked with Harris County to receive the approval required to continue with construction which resulted in an expanded scope of work based on the requirements. Change Order 8 allows for the expanded scope.

The proposed change order is an additional scope of work from the original contract. However, the original contract with Durwood Greene Construction Co. was lower than the original engineer's estimate, which provided additional funds from the secured 2015 bond. Therefore, we are still within our original budgeted funds for the project.

Origination: Public Works Department

Recommendation:

Staff recommends approving Change Order 8 for Medical Complex Segment 4B to Durwood Greene Construction Co. for a total amount of \$541,919.00.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Coordinator

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: If yes, specify Account Number: #400-154-6409

If no, funds will be transferred from account # _____ To account # _____

Signed	Meagan Mageo		Approved by		
	Staff Member	Date		City Manager	Date

Document 00941

CHANGE ORDER / C.O. No. 8

PROJECT: Medical Complex Blvd. & S. Persimmon St
CONTRACT Bid No.: 2020 – 06 PROJECT No.: 2017 – 10005

TO: Durwood Greene Construction, Co.
Contractor and Johnathan Greene
Address for Written Notice P.O. Box 1338, Stafford, Texas 77497

REFERENCE RFIs/RFPs: _____

1.01 DESCRIPTION OF CHANGES

BASE QUANTITY CHANGES

		CONTRACT CHANGE	
		AMOUNT	TIME
ITEM 1:	Addition of left turn bay and pedestrian signal elements along Hufsmith-Kohrville Road, per Harris County requirements. (See Attachment A for cost breakdown)	\$455,251.00	90 Days
ITEM 2:	Additional driveways and culverts constructed throughout the project corridor, per City of Tomball. (See Attachment B for cost breakdown)	\$86,668.00	0 Days
TOTALS:		\$541,919.00	90 Days

Notes:

1. Contractor is reminded that use of extra work items requires City of Tomball approval by RFI.
2. Contractor is reminded that quantity overages must be documented with the City field Representative.
3. Above items include all costs associated with Materials, Shipping, and Labor.

1.02 ACCEPTANCE BY CONTRACTOR

Contractor agrees to perform change(s) included in this Change Order for the price and time indicated. The prices for changes include all costs associated with this Change Order.

Contractor Signature and Title

Date

1.03 ACCEPTANCE BY THE CITY

Project Manager
(Consultant – Gunda Corp.)

Date

[Director – Required for COs to Council]

Date

[Intermediate Authority, if needed]

Date

[Mayor – Required for COs to Council]

Date

[Intermediate Authority, if needed]

Date

City Engineer

Date

END OF DOCUMENT

EXECUTIVE SUMMARYC.O. No. 81 Contract No.: 2020-06 Proj. No.: 2017-10005

1.01	CONTRACT PRICE SUMMARY	DOLLAR AMOUNT	PERCENT
A.	Original Contract PRICE	\$ 13,984,481.05	100%
B.	Previous Change Orders	\$ (413,354.75)	-2.95%
C.	This Change Order	\$ 541,919.00	3.88%
D.	Contract Price	\$ 14,113,045.30	100.93%

B.	Previous Change Orders	0 Days	Thursday, September 23, 2021
C.	This Change Order	90 Days	
D.	Contract Time	570 Days	Wednesday, December 22, 2021

1.03 TOTAL VALUE OF INCREASES OUTSIDE OF GENERAL SCOPE OF WORK

- A. Including this Change Order, the following table is provided to track conditions related to Paragraph 7.1.2.3 of Document 00700 - General Conditions.

<u>CHANGE ORDER</u> <u>No.</u>	<u>AMOUNT ADDED</u>	<u>PERCENT OF</u> <u>ORIGINAL</u> <u>CONTRACT PRICE</u>
1	\$0.00	0.00%
2	\$5,010.75	0.04%
3	\$27,500.00	0.20%
4	\$80,000.00	0.57%
5	\$15,000.00	0.11%
6	\$34,094.50	0.24%
7	(\$574,960.00)	-4.11%
8	541,919.00	3.88%
TOTALS	\$128,564.25	0.93%

END OF SUMMARY

cc: Gunda Corporation, Kyle Bertrand P.E., Branch Manager, Montgomery County Office

Attachment A: Hufsmith-Kohrville Cost Breakdown

Item No.	Control No.	Description		Unit	Quantity	Unit Price	Total
				Change Order			
B1. BASE UNIT PRICE TABLE - GENERAL & SITE PREPARATION ITEMS							
1	01502	MOBILIZATION	LS	0		\$ 200,000.00	\$ -
1A	01502	MOBILIZATION	LS	1		\$ 37,500.00	\$ 37,500.00
2	02233	CLEARING & GRUBBING (ROW PREP)	AC	0.8		\$ 20,500.00	\$ 16,400.00
3	DWGS	RELOCATE POST MAILBOXES	EA	1		\$ 320.00	\$ 320.00
5A	DWGS	REMOVE AND REPLACE METAL FENCE	LF	112		\$ 75.00	\$ 8,400.00
6	02260	TRENCH SAFETY	LF	214		\$ 0.25	\$ 53.50
B1 GENERAL & SITE PREPARATION ITEMS TOTAL							\$ 62,673.50
B2. BASE UNIT PRICE TABLE - SWPPP & SWQMP ITEMS							
9	01573	FILTER FABRIC FENCE	LF	1500		\$ 2.50	\$ 3,750.00
10A	01575	TEMPORARY TYPE I FILTER DAM (PLACEMENT AND REMOVAL)	EA	2		\$ 4,000.00	\$ 8,000.00
13	02922	SOLID SOD	SY	197		\$ 3.25	\$ 640.25
B2 SWPPP & SWQMP ITEMS TOTAL							\$ 12,390.25
B6. BASE UNIT PRICE TABLE - DRAINAGE, CHANNEL & DETENTION ITEMS							
39	02611; 02631	24-INCH DIAMETER RCP STORM SEWER, OPEN CUT	LF	107		\$ 64.00	\$ 6,848.00
45	TXDOT 468	24-INCH DIAMETER SAFETY END TREATMENT (TYII)	EA	8		\$ 900.00	\$ 7,200.00
B6 DRAINAGE, CHANNEL & DETENTION ITEMS TOTAL							\$ 14,048.00
B7. BASE UNIT PRICE TABLE - PAVING ITEMS:							
55	02315	ROADWAY EXCAVATION, INCLUDING EXISTING ASPHALT PAVEMENT AND BASE	CY	868		\$ 14.00	\$ 12,152.00
56	02319	BORROW (SELECT FILL)	CY	252		\$ 18.00	\$ 4,536.00
57	02337	FLY ASH (8%) FOR LIME/FLY ASH STABILIZED SUBGRADE (DRY WEIGHT) (6-INCH)	TON	-16		\$ 90.00	\$ (1,440.00)
58	02337	LIME (4%) FOR LIME/FLY ASH STABILIZED SUBGRADE 6-INCH THICK	TON	-8		\$ 200.00	\$ (1,600.00)
59	02337	LIME/FLY-ASH STABILIZED SUBGRADE	SY	-759		\$ 2.50	\$ (1,897.50)
59A	02338	CEMENT STABILIZED SAND (12-INCH)	CY	602		\$ 22.00	\$ 13,244.00
60A	02741	2" HMAC MILLING	SY	1802		\$ 75.00	\$ 135,150.00
61	02741	ASPHALTIC CONCRETE PAVEMENT (2-INCH)	SY	2817		\$ 12.00	\$ 33,804.00
62	02741	HOT MIX-HOT LAID ASPHALTIC CONCRETE	TON	436		\$ 100.00	\$ 43,600.00
63	02711	BLACK BASE (9-INCH)	SY	1045		\$ 42.00	\$ 43,890.00
64	02714	FLEXIBLE BASE COURSE	SY	55		\$ 34.00	\$ 1,870.00
68	02764	RAISED PAVEMENT MARKER, TYPE II-A-A	EA	200		\$ 4.00	\$ 800.00
69	02764	RAISED PAVEMENT MARKER, TYPE II-B-B	EA	1		\$ 4.00	\$ 4.00
70	02764	RAISED PAVEMENT MARKER, TYPE II-C-R	EA	125		\$ 4.00	\$ 500.00
71	02767	THERMOPLASTIC PAVEMENT MARKING, TYPE B, 4" WHITE, SOLID	LF	1500		\$ 0.60	\$ 900.00
73	02767	THERMOPLASTIC PAVEMENT MARKING, TYPE B, 4" YELLOW, SOLID	LF	2000		\$ 0.60	\$ 1,200.00
75	02767	THERMOPLASTIC PAVEMENT MARKING, TYPE B, 8" WHITE, SOLID	LF	200		\$ 2.00	\$ 400.00
76	02767	THERMOPLASTIC PAVEMENT MARKING, TYPE B, 24" WHITE, SOLID	LF	80		\$ 7.00	\$ 560.00
77	02767	THERMOPLASTIC PAVEMENT MARKING, TYPE B, 24" YELLOW, SOLID	LF	200		\$ 7.00	\$ 1,400.00
78	02767	THERMOPLASTIC PAVEMENT MARKING, TYPE B, SYMBOL, ARROW	EA	1		\$ 150.00	\$ 150.00
80	02767	THERMOPLASTIC PAVEMENT MARKING, TYPE B, WORD, "ONLY"	EA	1		\$ 150.00	\$ 150.00
93	02775	CONCRETE SIDEWALK	SF	189		\$ 6.50	\$ 1,228.50
94	02775	CONCRETE SIDEWALK, FOR LANDING W/TRUNCATED DOMES PAVERS	SF	20		\$ 50.00	\$ 1,000.00
B7 PAVING ITEMS TOTAL							\$ 291,601.00

B8. BASE UNIT PRICE TABLE - TRAFFIC CONTROL ITEMS:

96A	01555	TRAFFIC CONTROL AND REGULATION	LS	1	\$ 25,000.00	\$ 25,000.00
B8 TRAFFIC CONTROL ITEMS TOTAL						\$ 25,000.00

B10. BASE UNIT PRICE TABLE - SIGNAL ITEMS:

107A	681	FURNISH AND INSTALL STEEL PEDESTAL POLE WITH FOUNDATION COMPLETE IN PLACE AND IN ACCORDANCE WITH DRAWINGS AND SPECIFICATIONS	EA	4	\$ 2,300.00	\$ 9,200.00
108	1000	FURNISH AND INSTALL METER POLE, SERVICE LOOP DISCONNECT [TYPE D (120/240) 70 (NS) SS (E) SP (O)], INCLUDE PHOTOCELL, COMPLETE IN PLACE AND IN ACCORDANCE WITH DRAWINGS AND SPECIFICATIONS	EA	-1	\$ 5,100.00	\$ (5,100.00)
108A	1000	FURNISH AND INSTALL METER POLE, SERVICE LOOP AND DISCONNECT [TYPE D (120/240) 70 (NS) SS (E) SP (U)], INCLUDE PHOTOCELL, COMPLETE IN PLACE AND IN ACCORDANCE WITH DRAWINGS AND SPECIFICATIONS	EA	1	\$ 5,100.00	\$ 5,100.00
109	HC 624, 649	FURNISH AND INSTALL SPAN WIRE MOUNTED "<-- Medical Complex BLVD" STREET SIGN, DIAMOND GRADE, (D3-1; 60" X18") COMPLETE IN PLACE AND IN ACCORDANCE WITH DRAWINGS AND SPECIFICATIONS	EA	-1	\$ 700.00	\$ (700.00)
109A	HC 624, 649	FURNISH AND INSTALL SPAN WIRE MOUNTED "<-- Medical Complex BLVD" STREET SIGN, DIAMOND GRADE, (D3-1; 78" X24") COMPLETE IN PLACE AND IN ACCORDANCE WITH DRAWINGS AND SPECIFICATIONS	EA	1	\$ 1,000.00	\$ 1,000.00
110	HC 624, 649	FURNISH AND INSTALL SPAN WIRE MOUNTED "Medical Complex BLVD -->" STREET SIGN, DIAMOND GRADE, (D3-1; 60" X18") COMPLETE IN PLACE AND IN ACCORDANCE WITH DRAWINGS AND SPECIFICATIONS	EA	-1	\$ 700.00	\$ (700.00)
110A	HC 624, 649	FURNISH AND INSTALL SPAN WIRE MOUNTED "Medical Complex BLVD -->" STREET SIGN, DIAMOND GRADE, (D3-1; 138" X18") COMPLETE IN PLACE AND IN ACCORDANCE WITH DRAWINGS AND SPECIFICATIONS	EA	1	\$ 1,200.00	\$ 1,200.00
112	HC 624, 649	FURNISH AND INSTALL SPAN WIRE MOUNTED LEFT TURN YIELD SIGN R10-10L (24" x 30") COMPLETE IN PLACE AND	EA	-1	\$ 300.00	\$ (300.00)
112A	HC 624, 649	FURNISH AND INSTALL SPAN WIRE MOUNTED LEFT TURN YIELD ON FLASHING YELLOW ARROW SIGN R10-17T (36" x	EA	1	\$ 550.00	\$ 550.00
113	HC 624, 649	FURNISH AND INSTALL SPAN WIRE MOUNTED LANE DESIGNATION SIGN R3-8b (45" x 30") COMPLETE IN PLACE	EA	-1	\$ 300.00	\$ (300.00)
113A	HC 624, 649	FURNISH AND INSTALL SPAN WIRE MOUNTED LANE DESIGNATION SIGN R3-8L(R) (30" x 30") COMPLETE IN	EA	1	\$ 300.00	\$ 300.00
114	677	FURNISH AND INSTALL 2" RIGID METAL CONDUIT, COMPLETE IN PLACE AND IN ACCORDANCE WITH	LF	40	\$ 36.00	\$ 1,440.00
114A	677	FURNISH AND INSTALL 2" SCHEDULE 40 PVC CONDUIT COMPLETE IN PLACE AND IN ACCORDANCE WITH	LF	65	\$ 14.00	\$ 910.00
114B	677	FURNISH AND INSTALL 2" SCHEDULE 40 PVC CONDUIT (BORE) COMPLETE IN PLACE AND IN ACCORDANCE WITH	LF	175	\$ 26.00	\$ 4,550.00
115	677	FURNISH AND INSTALL 3" SCHEDULE 40 PVC CONDUIT, COMPLETE IN PLACE AND IN ACCORDANCE WITH	LF	170	\$ 7.00	\$ 1,190.00
116	677	FURNISH AND INSTALL 3" RIGID METAL CONDUIT, COMPLETE IN PLACE AND IN ACCORDANCE WITH	LF	45	\$ 65.00	\$ 2,925.00
117	677	FURNISH AND INSTALL 4" SCHEDULE 40 PVC CONDUIT, COMPLETE IN PLACE AND IN ACCORDANCE WITH	LF	-10	\$ 11.00	\$ (110.00)
118	679	FURNISH AND INSTALL #4 AWG, XHHW (STRANDED) WIRE COMPLETE IN PLACE AND IN ACCORDANCE WITH	LF	345	\$ 2.00	\$ 690.00
119	679	FURNISH AND INSTALL #8 AWG, BARE COPPER (SOLID) WIRE WITH GROUNDING HARDWARE COMPLETE IN PLACE	LF	150	\$ 2.00	\$ 300.00
120	679	FURNISH AND INSTALL 2/C #14 AWG (IMSA 20-1) (STRANDED) CABLE COMPLETE IN PLACE AND IN	LF	175	\$ 1.25	\$ 218.75

120A	679	FURNISH AND INSTALL 2/C #14 AWG (IMSA 50-2) (STRANDED) CABLE COMPLETE IN PLACE AND IN	LF	375	\$ 2.50	\$ 937.50
120B	679	FURNISH AND INSTALL 4/C #14 AWG (IMSA 20-1) (STRANDED) CABLE COMPLETE IN PLACE AND IN	LF	485	\$ 2.20	\$ 1,067.00
121	679	FURNISH AND INSTALL 7/C #14 AWG (IMSA 20-1) (STRANDED) CABLE COMPLETE IN PLACE AND IN	LF	15	\$ 1.70	\$ 25.50
124	HC 686	FURNISH AND INSTALL LED LUMINAIRE, COMPLETE IN PLACE AND IN ACCORDANCE WITH DRAWINGS AND	EA	-2	\$ 700.00	\$ (1,400.00)
126A	692	FURNISH AND INSTALL "COUNTDOWN PEDESTRIAN LED SIGNAL HEAD" W/ PUSH BUTTON AND SIGN COMPLETE IN	EA	4	\$ 925.00	\$ 3,700.00
127	HC 694	FURNISH AND INSTALL 48", 40W, LED SIGN LIGHT ASSEMBLY WITH "LEFT TURN SIGNAL" SIGN (48" X 12")	EA	-1	\$ 360.00	\$ (360.00)
128A	HC 1000A	FURNISH AND INSTALL PULL BOX (TYPE D) WITH LID APRON COMPLETE IN PLACE AND IN ACCORDANCE WITH	EA	3	\$ 1,450.00	\$ 4,350.00
131	HC 2070	FURNISH AND INSTALL 2070 LCS CONTROLLER UNIT WITH 2070-1C CPU COMPLIANT TO THE AASHTO/ITE NEXT GENERATION ATC STANDARD (5.2B) AND IN ACCORDANCE	EA	-1	\$ 4,700.00	\$ (4,700.00)
131A	2071	FURNISH AND INSTALL AN ATC 2071 LCS CONTROLLER UNIT COMPLETE IN PLACE AND IN ACCORDANCE WITH DRAWINGS AND SPECIFICATIONS	EA	1	\$ 8,310.00	\$ 8,310.00
132	HC 1000	FURNISH AND INSTALL 4/C #18 AWG (IMSA 50-2) RADAR DETECTION SYSTEM CABLE, COMPLETE IN PLACE AND IN	LF	215	\$ 2.30	\$ 494.50
133A	1000 HC APPROVED	FURNISH AND INSTALL PEDESTRIAN PUSH BUTTON CONTROLLER UNIT (APS) COMPLETE IN PLACE AND IN	EA	1	\$ 5,400.00	\$ 5,400.00
134	HC 660	FURNISH AND INSTALL 24" SOLID WHITE - TYPE 1 REFLECTORIZED PAVEMENT MARKINGS	LF	-65	\$ 10.00	\$ (650.00)
B10 SIGNAL ITEMS TOTAL						\$ 39,538.25

Extra Unit Work Items
Cash Allowances

\$ -
\$ 10,000.00

TOTAL					\$ 455,251.00
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Attachment B: Residential Driveway Cost Breakdown



CHANGE ORDER 9
Job Number 2287

Prepared for:

Attention: Mr. Rowdy Scott

Company: City of Tomball

Job Information:

Job: City of Tomball Medical Complex
Blvd & South Persimmon St.

Re: CO 9

DG Job No.: 2287

Durwood Greene Construction, Co. hereby provides you with our **price** for the additional work on the project referenced above.

Item	Description	Unit	Actual Quan.	Plan Quan.	Difference	Unit Price	Amount
50	PRECAST TYPE E STM INLET	EA	9.00	8.00	1.00	\$ 3,300.00	\$ 3,300.00
50 B	Additional cost to connect to RCB	EA	1.00	0.00	1.00	\$ 2,800.00	\$ 2,800.00
50 C	Concrete Apron around E Inlet	LS	1.00	0.00	1.00	\$ 2,870.00	\$ 2,870.00
ADD 1	Relocate Gate at Ford North Driveway - Approx. Sta 33+00 Left. Includes new braces and intalling new 5 Strand fence.	LS	1.00	0.00	1.00	\$ 5,375.00	\$ 5,375.00
ADD 2	Install New Gate at Ford South Driveway and add Braces - Approx. Sta. 27+00 Left. Included approx. 20' of 5 Strand Barb Wire Fence and new Corner posts.	LS	1.00	0.00	1.00	\$ 6,620.00	\$ 6,620.00
39	24-INCH DIAMETER RCP STORM SEWER, OPEN CUT	LF	253.00	212.00	41.00	\$ 64.00	\$ 2,624.00
ADD 3	Remove / Reinstall 24" SET's	EA	3.00	0.00	3.00	\$ 610.00	\$ 1,830.00
ADD 4	Connect 24" to existing Manhole	EA	1.00	0.00	1.00	\$ 1,950.00	\$ 1,950.00
ADD 5	Remove E Inlet top / Replace with Type C Manhole Top	EA	1.00	0.00	1.00	\$ 2,310.00	\$ 2,310.00
ADD 6	18" RCP Storm Culvert	LF	8.00	0.00	8.00	\$ 76.00	\$ 608.00
ADD 7	18" SET (4:1)	EA	1.00	0.00	1.00	\$ 925.00	\$ 925.00
ADD 8	Connect 18" to existing Manhole	EA	1.00	0.00	1.00	\$ 1,850.00	\$ 1,850.00
ADD 9	Remove 24" and 30" SET's	EA	1.00	0.00	1.00	\$ 1,330.00	\$ 1,330.00
ADD 10	Install 5 Strand Barb Wire Fence North of Agg Rd. Case Property.	LF	251.00	0.00	251.00	\$ 40.00	\$ 10,040.00
ADD 11	Install New 20' Gate for Case Property	EA	1.00	0.00	1.00	\$ 3,650.00	\$ 3,650.00
ADD 12	Install 5 Strand Barb Wire Fence for Grappe Property	LF	302.00	0.00	302.00	\$ 40.00	\$ 12,080.00
ADD 13	Install New 16' gate for Grappe Property	EA	1.00	0.00	1.00	\$ 1,510.00	\$ 1,510.00
ADD 14	New Corner Post for Grappe Fence and Gate	EA	2.00	0.00	2.00	\$ 1,950.00	\$ 3,900.00
141	REGRADE ROADSIDE DITCH/SWALE	LF	1,472.00	300.00	1,172.00	\$ 18.00	\$ 21,096.00
Total:							\$ 86,668.00

Durwood Greene Construction Co.

BY:

NAME:

TITLE:

DATE:

Jonathan Greene

President

9/13/2021

City of Tomball

ACCEPTED BY:

NAME:

TITLE:

DATE:

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: 9/20/2021

Topic:

Approve payment to Gexa Energy for remainder of Ancillary Charges Rate due to the Winter Storm.

Background:

The City's monthly electric bill is comprised of three main components: the energy rate, the transmission and distribution rate, and the ancillary charges rate. Texas Coalition for Affordable Power (TCAP) sets our fixed energy rate that covers the cost of power received from Gexa Energy for the duration of our contract, the PUC approves the transmission and distribution rate, and ERCOT sets the ancillary charges rate which is meant to ensure grid reliability, and changes hourly.

Due to our contract with TCAP, the City did not experience an extreme energy rate fluctuation as other consumers have experienced. However, the winter storm caused unprecedented peaks in the ERCOT ancillary service charge which is being assessed to every consumer within the ERCOT grid.

The City of Tomball did receive notification from Gexa Energy that our total Ancillary Service Charges would be increasing, and the payment options provided were presented to Council in May. At which time, Council voted to split the total payment into monthly installments. We have paid two (2) installments of \$12,363.24 and to avoid further interest charges, staff recommends paying the remaining balance of \$205,962.92

Origination: City Administration

Recommendation:

Staff recommends approving the total payment of \$205,962.92 to Gexa Energy to pay the remaining balance of the total Ancillary Service Charges, to be split between the General and Enterprise Fund.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Coordinator

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: ☒ _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Meagan Mageo</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date

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City Council Meeting

Agenda Item

Data Sheet

Meeting Date: 9/20/2021

Topic:

Authorize City Manager to execute an agreement for Professional Services with Oller Engineering, Inc. for E&P Project 2021-10037, South Persimmon Water Line Replacement for \$73,000.00.

Background:

The existing 6" water line servicing businesses and residents along S. Persimmon has severely deteriorated due to age. Additionally, the existing water line has been identified in our Water Master Plan as a line needed to be upsized.

Based on the need for replacement, staff has worked with Oller Engineering, Inc. to develop a Professional Services Agreement to design the replacement with upsizing to a 12" water line to ensure adequate pressure and service delivery.

Origination: Public Works Department

Recommendation:

Staff recommends approving the City Manager to execute a Professional Services Agreement with Oller Engineering, Inc. for \$73,000.00 for the design of the S. Persimmon Water Line Replacement.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Coordinator

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: _____ If yes, specify Account Number: #400-731-6409

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Meagan Mageo</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date

ENGINEERING SERVICES AGREEMENT

This agreement effective the 9th day of September, 2021, between the City of Tomball (hereinafter referred to as "Owner") and Oller Engineering, Inc. (hereinafter referred to as "Engineer"), for professional engineering services, hereinafter referred to as the S. Persimmon St. Water Line Replacement as further detailed in the Scope of Services attached hereto as Exhibit "A".

SECTION 1 – SERVICES

- 1.1 Engineer agrees to consult and define and clarify Owner's requirements for a specific project; to advise Owner as to the necessity of providing data or services; to identify and analyze any governmental requirements, including but not limited to, mitigating measures identified in any environmental assessment; to identify and evaluate alternate solutions available to Owner after consultation with Owner as engineering services, all as further outlined in the written Scope of Services attached hereto as Exhibit "A" (the "Scope of Services") and incorporated herein for all purposes, and Owner agrees to pay Engineer the amounts of money for the services and at the times specified on Exhibit "A".
- 1.2 The parties agree that the Scope of Services sets forth the items to be performed by the Engineer under the terms of this agreement, and that the Engineer is not obligated to perform any services which are not specified upon the Scope of Services and the Scope of Services may not be modified by either of the parties hereto unless such modifications are in written form and signed by the duly authorized representatives of both parties and specifically designed as an amendment to the Scope of Services.
- 1.3 Engineer is obligated to use the standard of care for all professional engineers which is designated to be the care and skill ordinarily used by members of the engineer's profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, expressed or implied, of any kind under this agreement, or otherwise, in connection with Engineer's services, and Engineer neither guarantees the performance of any contractor, nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents, and Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier regarding the work to be performed, including any decision made or interpretations or clarifications of contract documents given by the Owner without consultation and advice of the Engineer.
- 1.4 Engineer assumes no responsibility for the accuracy of opinions regarding the total project cost, and Owner understands that opinions of total project costs are good faith estimates only and represent the opinion of the Engineer. Engineer shall be responsible for the technical accuracy of its services and documents, and Engineer shall correct any deficiencies discovered therein without additional compensation except to the extent such action is directly attributable to deficiencies in information furnished by the Owner.
- 1.5 The Engineer shall have no responsibility for the handling of, removal, or disposal of hazardous materials in any form at the site, including but not limited to, asbestos, asbestos products, polychlorinated biphenyls (PCBs), or any other toxic substance as currently defined by law or as may be defined in the future by law, and Engineer shall never be an "arranger," "operator," "generator," or "transporter," as those terms are now or hereafter may be defined by law.

SECTION 2 – OWNER'S RECOGNITION OF RISK

- 2.1 Owner shall be responsible for, and Engineer is entitled to rely upon, the accuracy and completeness of all instructions, reports, data, or other information, which may be furnished by Owner to Engineer. Owner recognizes that environmental, geotechnical, and surveying conditions may vary from those encountered at the time and locations where data has been obtained, either by the Owner or the Engineer, and that the limitation on available data or the furnishing of incomplete or inaccurate data may result in a level of uncertainty with respect to the investigation of various conditions, despite the use of the professional standard of care. The risk (which is inherent in any project) may result in increased project cost, and Owner agrees that Engineer shall have no liability for such increased costs.

2.2 Owner-furnished data that may be relied upon by Engineer is limited to printed copies of the material. No electronic media format of text, data or graphics shall be deemed to be reliable, and Owner agrees to cause to be converted to printed copies all formats of electronic media.

SECTION 3 – USE OF DOCUMENTS

3.1 All documents furnished by Engineer are deemed to be instruments of service for use on this specific project. Engineer retains all ownership and property interests therein (including the right of reuse at the discretion of Engineer) whether or not the specific project, which is the subject of this contract, is completed. The documents are not intended or represented to be suitable for any type of reuse by Owner, and in the event of any such reuse, such reuse will be at Owner's sole risk and without liability or legal exposure to Engineer, and Owner shall indemnify and hold harmless Engineer and all of Engineer's employees, agents and parties in privity with it from all claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting from any such reuse.

SECTION 4 – SUSPENSION

4.1 If Engineer's agreed upon services under this contract are delayed or suspended in whole or in part by Owner, or if Engineer's services are extended by a contractor's actions or inactions for more than 180 days from the various time periods from the estimated time table as contained in the bid documents, through no fault of Engineer, Engineer shall be entitled to an equitable adjustment of the rates and amounts of compensation to reflect the incremental costs incurred by Engineer in connection with, among other things, the delay or suspension and the reactivation of this agreement and the extension of the time for performance. This shall be determined by the Cost of Living Adjustment (COLA) published at this time.

SECTION 5 - OWNER'S RESPONSIBILITIES

5.1 Owner shall provide to Engineer full criteria and full information as to Owner's requirements for this project, including design objectives, opinions of independent consultants, any constraints, and performance requirements. Owner shall also furnish budgetary limitations, if applicable, and shall furnish copies of any and all design and/or

construction standards which Owner will require Engineer to include in any drawings or specifications. Owner shall also provide full, complete and safe access, whether upon public or private lands, to the project site.

5.2 Owner shall also provide to Engineer additional project related information and data as is reasonable required by Engineer, including but not limited to, property descriptions, zoning, deed, or any restrictions, information regarding easements, rights of way or any other special surveys or data, results of any explorations and/or tests of subsurface conditions, and the results of any environmental assessment, audit, or investigation.

5.3 Owner shall, through its designated representative, prior to commencement of services hereunder, and continuing through the entire contract term, notify of any possible health or safety hazard known to or suspected by Owner which might exist on or near any site where services are being performed under this agreement and no known hazards currently exist.

5.4 Owner shall, through its designated representative, provide to Engineer, on plans to be furnished by Owner to Engineer, the locations of surface and subsurface structures, such as pipes, tanks, cables and utilities which are known to or suspected by Owner. Owner shall give Engineer prompt written notice of any suspected defect in Engineer's services and allow Engineer a reasonable time period in which to cure such defect.

5.5 Owner shall also provide reviews, approvals, and permits from any and all governmental authorities having jurisdiction to approve all phases of the project covered by this agreement. Owner shall further provide accounting, bond and financial advisory, independent cost estimating, insurance counseling services, legal and auditing services, and placement and payment for advertisement for bids and appropriate publications, as well as inspection and monitoring services to verify contractor is complying with all laws, regulations, and taking all necessary safety precautions.

SECTION 6 - ALLOCATION OF RISK

6.1 To the fullest extent permitted by law, and notwithstanding any other provision of this agreement, Engineer and Engineer's officers, directors, partners, employees, agents, consultants and anyone in privity with Engineer shall have no

liability for any and all claims, losses, costs, or damages whatsoever arising out of or resulting from or in any way related to the project the subject of this contract, unless the claim, cost, loss or damage result from negligence, professional errors or omissions of the Engineer or Engineer's officers, directors, partners, employees, or anyone in privity with Engineer, and Engineer expressly disclaims, with the full approval and consent of the Owner all special, incidental, indirect, or consequential damages whatsoever arising out of, resulting from, or in any way related to the services being performed under this contract unless from said negligence, professional errors or omissions.

SECTION 7 - INSURANCE

7.1 Engineer shall procure and maintain insurance as follows:

Workers Compensation – statutory;
General Liability - \$1,000,000;
Automobile Liability - \$500,000/\$500,000;
Certificates of insurance and evidencing the coverages shall be delivered to Owner prior to commencement of Engineer's services.

7.2 Owner shall procure and maintain insurance as follows:

Workers Compensation – statutory
General Liability - \$1,000,000;
Automobile Liability - \$500,000/\$500,000;
Certificates of insurance and evidencing the coverages shall be delivered to Engineer prior to commencement of Engineer's services.

7.3 Owner shall require contractors to purchase and maintain general liability and other insurance listing Engineer and Engineer's consultants as additional insureds.

7.4 All policies of property insurance shall contain provisions to the effect that Engineer and Engineer's consultants' interests are covered, and that in the event of payment of any loss or damage, the insurers will have no rights of recovery against any of the insureds or additional insureds thereunder.

7.5 Owner shall be named as an additional insured on Engineer's Commercial General Liability Policy as required in paragraph 7.1.

SECTION 8 - TERMINATION

8.1 The obligation to provide further services under this agreement may be terminated:

a. For cause:

1. By either party hereto upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms of this agreement.

Notwithstanding the foregoing, this agreement will not terminate as a result of such substantial failure if the party receiving such notice begins, within seven days of receipt of such notice to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of said notice; provided however, that if such substantial failure cannot be reasonably cured within such 30 days period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days from the date of receipt of the notice.

2. By Engineer upon seven days written notice to Owner if Engineer believes that Engineer is being requested to furnish or perform services contrary to Engineer's responsibilities as a licensed professional, or if there are delays or suspension for more than 90 days in the project for reasons beyond Engineer's control. In such event, Engineer shall have no liability to Owner on account of such termination.

b. For convenience

By owner effective upon receipt of notice by Engineer.

SECTION 9 - MISCELLANEOUS

9.1 This agreement is to be governed by the laws of the State of Texas, and shall lie in Harris County, Texas

9.2 The parties hereto are not only binding themselves, but bind their partners, successors, executors, administrators, and legal representatives to all of the covenants, agreements, and obligations as contained herein.

9.3 Neither Owner nor Engineer may assign, sublet, or transfer any rights hereunder or interest in this agreement without the written consent of the other

except to the extent that any assignment, subletting or transfer is mandated or required by law. Even in the event that such assignment, subletting or transfer is mandated or required by law, no assignment will release or discharge the assignor from any duty or responsibility hereunder.

9.4 All duties and responsibilities undertaken pursuant to this agreement is for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any third or other party. Nothing herein shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer or any contractor, subcontractor, supplier, or any other individual or entity, or for any surety for them.

9.5 Any notice required under this agreement will be in writing, addressed to the appropriate party at its address on the signature page hereof and shall be effective if placed in the United States mail, postage prepaid, and properly addressed.

9.6 All expressed representations, indemnifications, or limitations of liability included in this agreement will survive its completion or termination for any reason.

9.7 Any provision or part of this agreement held to be void or unenforceable shall be deemed stricken, and all remaining provisions shall continue to be valid and binding.

9.8 Non-enforcement of any provision by either party hereto shall not constitute a waiver of that provision, nor shall it affect its later enforceability.

9.9 Nothing herein shall establish an exclusive relationship between the Owner and Engineer which would require the Engineer to perform, without contract, future services.

9.10 This document shall be deemed to contain such words of formal construction so as to fully implement the intent of the parties hereto.

SECTION 10 – NON- BINDING MEDIATION

10.1 The parties hereto agree that for any dispute which might arise between them regarding the interpretation of this contract, or any other dispute which might be the subject of the services to be performed by Engineer under the terms of this agreement, prior to the filing of any law suit in a

court of law the dispute shall be submitted to non-binding mediation by a qualified mediator agreed upon by both parties.

10.2 Upon the arising of a dispute under the terms of this Agreement (and after the expiration of any cure period as provided herein) either party to this Agreement may notify the other party of the desire for the dispute to be mediated. The parties agree to cooperate in the selection of the mediator and to mediate the dispute in good faith prior to filing suit.

10.3 The parties agree that all costs and expenses associated with the mediation shall be borne equally.

10.4 The parties agree to attempt non-binding mediation in good faith before proceeding to seek legal redress under the laws of the State of Texas.

SECTION 11 - ENTIRE AGREEMENT

11.1 This agreement, together with the exhibits hereto, constitutes the entire agreement between the Owner and Engineer and supersedes all prior written or oral understandings. This agreement may only be modified, amended, supplemented or cancelled by a duly executed written instrument between the parties.

This agreement is entered into and effective between the parties on this the 9th day of September, 2021.

ENGINEER:**OEI**By: Darby Adams, EITTitle: Project Manager | Director
of Environmental Design &
ComplianceDate Signed: 9/9/2021

Address for Giving Notices:

2901 Wilcrest Drive, Suite 550
Houston, TX 79423**OWNER:****CITY OF TOMBALL**

By: _____

Title: _____

Date Signed: _____

Address for Giving Notices:

501 James St
Tomball, TX 77375**I. PAYMENTS TO ENGINEER**

A. Owner shall pay Engineer for services for Project as follows:

Percentage	Phase	Amount
	In-field Site Evaluation and Preliminary Design	\$9,660.00
	Final Design and TCEQ Submittal for Project Approval	\$38,165.00
	Bid Management and Bid Award Recommendations	\$8,675.00
	Construction Management and Project Close-Out	\$13,120.00
	Total Engineering Design Fee	\$69,620.00
	TCEQ Administration/Correspondence	Hourly
	Direct Expenses	\$3,380.00
	TOTAL PROJECT FEES	<u>\$73,000.00</u>

B. Invoicing shall follow this table as percent complete by phase and be invoiced monthly as work is completed by task.

II. REIMBURSABLE EXPENSES AND HOURLY RATES

A. Reimbursable Expense Schedule

8" x 11" Copies/Impression	\$0.25/page
11" x 17"	\$0.75/page
Blueprint Copies	\$1.50/sq. ft.
Reproducible Copies (Mylar)	\$3.50/sq. ft.
Reproducible Copies (paper)	\$2.00/sq. ft.
Mileage (auto)	\$1.00/mile
Soil Sampling	at cost x 1.15
Postage	at cost
Shipping/Delivery	at cost x 1.10
Meals and Lodging	at cost x 1.10
Geotechnical Cores and Report	at cost x 1.50
Concrete Cylinders (foundation)	at cost x 1.50
Surveying (subconsultant)	at cost x 1.15

Standard Hourly Rates Schedule Professional Staff:

Principal	\$250.00/hr
Project Manager	\$190.00/hr
Project Engineer	\$185.00/hr
EIT	\$165.00/hr
CAD Operator	\$165.00/hr
GIS Operator	\$175.00/hr
Inspection Services	\$120.00/hr
Accounting	\$110.00/hr
Clerical	\$90.00/hr

III. CONSULTANTS

Table of Consultants & Fees

N/A	\$--
Total	\$--

IV. INVOICES

Invoices for services are due and payable within 30 days of receipt. If Owner fails to pay an invoice when due, Engineer shall be allowed to charge 10% per annum (or the maximum interest rate permitted by law if less) to the date paid. Additionally, Engineer may after giving (7) days' notice, suspend further services hereunder until all amounts due are paid in full. Payments received shall be credited first to interest, then to principal. In the event of a disputed invoice, only the amount in dispute may be withheld from payment and all undisputed amounts will be paid.

V. TERMINATION

In the event of termination or cancellation of the project prior to completion, Engineer shall be entitled (whether termination was with or without cause) to be paid for all services to date of termination and a reasonable amount for services and expenses directly attributed to termination both before and after the effective date of termination.

VI. LEGISLATIVE ACTION

In the event of legislative actions, any new taxes, fees, or cost attributable thereto shall be paid by Owner as a reimbursable expense.

VII. DESIGNATED REPRESENTATIVES

If a representative is designated hereon, such individual shall have authority to transmit instructions, receive information, and render decisions relative to the project on behalf of each respective party.

DESIGNATED REPRESENTATIVE

Darby Adams, EIT

Name

Project Manager | Director of
Environmental Design & Compliance

Title

2901 Wilcrest Drive, Suite 550
Houston, TX 79423

Address

darby.adams@oei-eng.com

E-mail Address

361-688-5299

Phone

Fax

DESIGNATED REPRESENTATIVE

Name

Title

501 James St.
Tomball, TX 77375

Address

E-mail Address

Phone

Fax

APPROVAL AND ACCEPTANCE incorporates this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy signed by Owner.

ENGINEER:

Oller Engineering, Inc.

 9/9/21
Signature *Date*

Darby Adams, EIT

Name

Project Manager | Director of
Environmental Design & Compliance

Title

OWNER:

City of Tomball

Signature

Date

Name

Title

EXHIBIT "A"

SCOPE OF PROFESSIONAL SERVICES *For*

The following are the services to be performed by the Engineer. The Scope is a general description of tasks that will be performed in the completion of the project,

- Site visit to review site and note potential construction/design concerns;
- Prepare proposed line alignment details in existing easement and identify all utilities with crossing conflicts as well as other obstructions along the alignment;
- Coordinate and conduct a Design kickoff meeting with City;
- Design connection and testing points to segment line as well as isolation valve locations with valve vaults with City staff review and comments;
- Design tie-ins at Lizzie Lane and at Sutton Lane;
- Prepare plan and profile drawings for 12-inch line with crossing details for utilities as needed;
- Develop drawings details for trench bedding using jointed pipe (Pipe Material Option 1);
- Develop drawings details for trench bedding using fused pipe (Pipe Material Option 2);
- Develop drawing set for construction for City review and comment before finalizing;
- Prepare specifications for pipe installation with crossing details for utilities as needed and as per existing City Standards;
- Prepare Preliminary Engineer's Report (PER) with projected supply demands and hydraulic calculations as per TCEQ requirements outlined in 30 TAC Chapter 290;
- Submit PER for review to TCEQ and respond to questions/comments for overall project approval;
- Issue construction drawings and specifications incorporating any addenda/post on CivCast;
- Host Construction Pre-Bid Meeting (If applicable);
- Review Contractor bid packages;
- Review, evaluate and certify bid tabulations and bidder qualifications;
- Provide recommendations for construction to Owner in an official letter for Council Approval;
- Conduct a Pre-Construction Conference with Owner & Contractor;
- Process Pay Request(s);
- Process and manage City approved Work Change Directives;
- In-field project check-ins as applicable;
- Issuing of project close out documents upon acceptance of project as complete by City;
- As-built submittal to TCEQ as per 30 TAC Chapter 290 requirements.

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Approve Amendment to Administrative Policy No. 17, entitled “*General Fixed Assets Policies and Procedures*”

Background:

Administrative Policy No. 17 – “General Fixed Assets Policies and Procedures” was approved by City Council on February 17, 2003 as part of the implementation of Governmental Accounting Standards Board Statement 34 (GASB 34).

Prior to GASB 34, governments only recorded depreciation in proprietary funds which in our case would have been the Enterprise Fund for accounting purposes. The accounting in the Enterprise Fund is the same as that for the private sector.

The other capital assets were reported in what was called the General Fixed Asset Group but not depreciated. They were inventoried and accounted for but not depreciated.

With the change to GASB 34, all capital assets, including land, construction in progress, buildings and improvements, vehicles, infrastructure (e.g., roads, bridges, and similar items) and water, wastewater and gas system, are reported in the applicable governmental or business-type activities column in the government-wide financial statements and are reported in the proprietary fund statements. Capital assets are defined by the current policy (Administrative Policy No. 17) as assets with an initial, individual cost of more than \$ 5,000 (in the current policy) and an estimated life in excess of one year.

In the interest of making the process more efficient, staff is recommending a change to the capitalization threshold amount from \$ 5,000 to \$ 20,000 and the estimated life to three years or more.

Capitalization is an accounting treatment whereby an item is recorded as an asset on the balance sheet rather than as an expense of the current period.

Nothing costing under \$ 20,000 would be capitalized under the amendment and over \$ 20,000 would be.

Inventory vs. Capitalization

Property inventory requirements and capitalization thresholds are different subjects that are commonly confused because of their overlapping terminology.

An inventory is an itemized list for tracking and controlling property.

The existing policy is 50 pages long and we will continue to review and perhaps modify some of the other parts of the policy, particularly the inventory requirements and other sections to ensure that we are capturing the information that is necessary and relevant for both management and the Council. However, with the 9/20/2021 meeting being the last regular council meeting in the fiscal year, we wanted to at least get the capitalization threshold increased to \$ 20,000 before October 1, 2021, the beginning of the new fiscal year. Therefore, that and the useful life are the only suggested amendments at this time.

Origination: Finance

Recommendation: Approve the changes to Administrative Policy No. 17

Party(ies) responsible for placing this item on agenda: Glenn Windsor, CPA, Finance Director

Signed	Glenn Windsor, CPA	Date	Approved by		Date
	Finance Director			City Manager	

**CITY OF TOMBALL
ADMINISTRATIVE POLICIES, RULES AND PROCEDURES**

SUBJECT GENERAL FIXED ASSET POLICY AND PROCEDURES	NUMBER: 17	EFFECTIVE DATE: September 20, 2021	PAGE 1 OF 50
	REVISED: September 20, 2021	APPROVED BY CITY MANAGER: September 20, 2021	
	SUPERSEDES: 2/17/2003	APPROVED BY CITY COUNCIL: September 20, 2021	

Attached is the General Fixed Asset Policy and Procedures Manual.

CITY OF TOMBALL

GENERAL FIXED ASSET

POLICY AND PROCEDURES MANUAL

*Finance Department
November 2002*

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Disposals

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Appendix 2 - Asset Listing Information

CHAPTER 1.

OVERVIEW

OVERVIEW

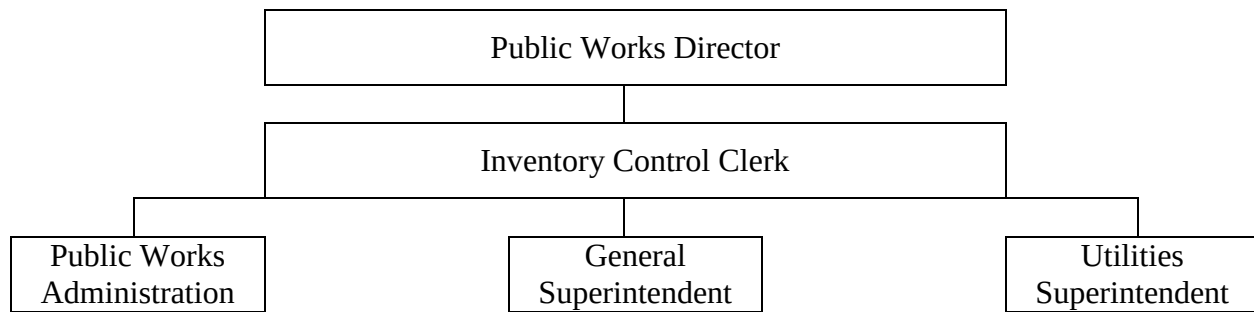
Goal: The goal in preparing this manual is to define and describe a set of standard procedures and policies to record and control changes in the fixed asset system in accordance with generally accepted accounting principles and to define a system of communication that coupled with cooperation between departments allows for effective control of assets entrusted to the City Staff.

Fixed Asset System: The City's fixed asset system is defined as a collection of the relevant information on assets owned, including the procedures used to report the data, the defined responsibilities of those participating in administering the system, the paper work and forms used in reporting the additions, deletions, transfers and changes, and the various reports generated from the input of the above data. A centralized listing of capital assets is maintained in the Finance Department. Adjustments to the records are recorded when supporting documentation is received from the originating departments with the appropriate authorization signatures. Assets are categorized by type. Controlled assets are required to be maintained in the centralized system.

Controlled Property: Assets maintained in the City's asset system consist of property that meets the capitalization criteria and certain other assets that are highly mobile and susceptible to loss or theft.

Capitalization Policy: The capitalization policy determines at what level the City will classify assets for inclusion into the fixed asset system as a capital asset. The criteria for capitalizing an asset is determined by two factors: 1) the cost of the asset, and 2) its useful life. Assets with a useful life greater than ~~1-year~~ **3 years** with a cost equal to or greater than ~~\$5,000~~ **\$20,000**, and that are not considered to be maintenance items are capitalized by the City of Tomball. Assets are capitalized in their respective funds.

Custody and Accountability: A clear definition of who has the authority, accountability and responsibility for maintenance of the property issued to the various departments is outlined by each department (see departmental charts). The Accounting Supervisor will act as liaison for the Finance Department. **RESPONSIBILITY AND ACCOUNTABILITY FOR ASSETS REST WITH EACH DEPARTMENT HEAD.** Within each of the four departments there is one person assigned to act as a Liaison with the Finance Department. The Department Head is responsible for all property purchased for, assigned to or otherwise provided to his/her department. The person within the department designated by the Department Head to be responsible for the custody and control of property is the Property Manager. A department may have more than one Property Manager. Each department shall have a clearly defined structure. An example may be as follows:



Personal Property of Employees: Each department shall include in their departmental policies, a statement of policy relating to personal property owned by City employees and is used in their work or located on City premises. The City does not assume any responsibility for loss or damage to personal property. Personal property is not covered by City insurance.

Physical Inventories

The objectives of a physical inventory are to ensure the fixed assets recorded in the system physically exist, to determine whether unrecorded or improperly recorded transactions have occurred, and to identify any excess, defective, or obsolete assets on hand. An effective periodic inventory results in an accurate accounting of fixed assets and indicates the reliability of the accountability system for the acquisition, use and disposal of fixed assets.

Frequency and Type of Inventories: Not less than annually, the Finance Department will provide to each department a current fixed asset listing. An inventory of the listed property shall be conducted and discrepancies resolved. The listing shall be signed by the Department Head verifying the property on hand. Once completed, the original signed copy of the asset listing and any corrections are to be returned to the Finance Department. The Finance department will enter the changes and return a corrected listing to the department.

Periodically the Finance Department will conduct physical inventories. Particular categories of items may be selected. A written report will be provided to the Department Head and City Manager upon completion of these inventories. Noncompliance with the procedures will be noted.

When a Property Manager is to be replaced for any reason, the Department Head shall notify the Director of Finance to provide a current fixed asset listing so that joint inventory may be conducted by the outgoing and incoming Property Manager. The completed and verified joint inventory shall be forwarded to the Finance Department within 10 days after the appointment of the new Property Manager.

Depreciation

Depreciation will be recorded in the fixed asset program. The maintenance of depreciation schedules will be handled by the Finance Department and will be used in the evaluation of all future budget submissions.

Classification and Coding

Coding: A standardized classification and coding system will be used. Adherence to standardized classification and coding promotes uniformity, consistency and systematic compilation of data. These standards are concerned primarily with asset classification, source of funds, property identification numbers and other coding considerations. A unique number is assigned to each asset. The number remains with the asset regardless of its location. When an asset is transferred from one fund to another, the original asset is retired. The transferred asset is added using the original asset number with an extension of A, B, C, etc. The acquisition date of the transferred asset will be the transfer date. There are three types of assets maintained in the asset records system. Type 2 and type 3 assets are not included in the Financial Reports as fixed assets, but are expensed in the year of purchase.

Classes of Property

- Type 1 -** Controlled assets that meet the capitalization criteria. Type 1 Assets cost \$5,000 or more, are not maintenance items, and have an estimated life of more than 1 year.
- Type 2 -** Controlled assets with a cost of \$500 or more but less than \$5,000 with an estimated life of more than one year that are susceptible to loss. Type 2 assets may include calculators, typewriters, computer equipment, T.V.s, VCRS, lawn mowers, line trimmers, radios, pagers, and small electrical tools, etc. After 5 years assets may be transferred to a type 3 asset.
- Type 3 -** Assets that do not meet the above criteria. The Department Head decides whether to include these assets in the centralized reporting system or maintain records within the department.

Source of Funding:

- | | |
|----|---------------------------------|
| 01 | Operating Funds |
| 02 | Lease Purchase |
| 03 | Certificates of Obligation (CO) |
| 04 | Issue of Debt |
| 05 | Revenue Sharing |
| 06 | Contributions |
| 07 | Grants |
| 08 | Other |

Assets are categorized by type using a category table maintained in the Fixed Asset Program.

Reporting Requirements

Annual Reporting

Annually, the Finance Department will provide to each department a current fixed asset listing of capitalized assets. An inventory of the listed property shall be conducted and discrepancies resolved. The listing shall be signed by the Department Head verifying the property on hand. Once completed, the original signed copy of the asset listing and any corrections are to be returned to the Finance Department. Changes will be entered and a corrected listing sent to the department.

At least annually the following departments will conduct inventories of Type 2 assets including specialty items and forward a copy to the Finance Department. Written departmental policy outlines the record keeping system and procedures to be followed.

- Parks Department - Inventory and status of condition of park equipment (playground equipment, picnic tables, etc.)
- Police Department - Inventory of specialty equipment such as light bars/sirens, barrier cages, articles of clothing, cell phones etc.
- Fire Department - Inventory of hoses, adapters, nozzles, etc. by truck. Inventory of specialty items such as articles of clothing, cell phones, and radios.
- Management Information Services (M.I.S.) - Details of P.C.'s and their component parts.
- Cultural Services - Works of art. **Policy recommends an appraisal be done every five years on art pieces with an acquisition value of more than \$1,000 (See Chapter 5).**

Periodic Reporting

Periodically the Finance Department will conduct physical inventories of assets. Particular categories of items may be selected. A written report will be provided to the Department Head and City Manager upon completion of these inventories. Noncompliance with the procedures will be noted and taken into consideration in yearly personnel reviews.

When a Property Manager is to be replaced for any reason, the Department Head shall notify the Director of Finance to provide a current fixed asset listing so that joint inventory may be conducted by the outgoing and incoming Property Manager. The completed and verified joint inventory shall be forwarded to the Finance Department within 10 days after the appointment of the new Property Manager.

CHAPTER 2 -

GUIDELINES FOR

ACCOUNTING FOR ASSETS

Guidelines For Accounting For Assets

Land: The land account includes land purchased or otherwise acquired by the City. Purchased land is carried in the records at cost. Donated land is recorded at the appraised market value of the land at the time of its donation. Deeds and land purchases, easements and right-of-way records are maintained by the City Secretary.

Buildings: The buildings account includes the value of buildings at purchase price or construction cost, plus improvements made to the buildings.

Improvements Other Than Buildings/Infrastructure Improvements: The "improvements other than buildings" accounts are used to record such items as infrastructure (e.g., parking lots, sidewalks) and site improvements (e.g., fences). Usually, values are recorded on a "cost-of-construction basis." Items not included are landscaping, demolition and land acquisition (included in the land section), and movable equipment such as park equipment (included in the equipment classification). The City records infrastructure improvements at original cost. Infrastructure improvements include streets, sidewalks, drainage, signalization street lighting, park development, water lines, sewer lines, etc. Infrastructure improvements shall be grouped. Street improvements, water lines, sewer lines, etc. will be cumulative. Depreciation will be recorded in the proper fund.

Machinery Equipment and Accessories: The machinery and equipment account consists of property that does not lose its identity when removed from its location and is not changed materially or expended in use. This property is recorded at cost, including freight, installation and other charges incurred to place the asset in use. If an asset is acquired through donation, an appraised value is established as of the donation date and assigned to the asset. Machinery and equipment is categorized in several different general ledger codes. The categories are used to group "like" assets. Accessories for vehicles including tool boxes, etc., when purchased at the time the vehicle is purchased, will be included in the cost of the vehicles. Accessories added later follow the regular capitalization policy.

Pumps and Motors: Pumps and motors that are component parts of a facility are included in the cost of the facility. Portable pumps and motors are capitalized according to the capitalization policy.

Park Equipment: Playground Equipment at the parks follows general capitalization rules. The Parks Department shall maintain a reporting system that identifies the condition of the equipment. At least annually, an inventory and status of condition of equipment report will be prepared.

Park Improvements: Park Improvements include improvements-to-land and improvements-on-land and do not include buildings. Improvements-to-land will be cumulatively grouped by park. Cost of improvements including lighting and fencing are added to the combined cost per park.

Furniture: Accountability for all furniture is the responsibility of the Property Manager and Department Head of the department to which an asset is assigned.

The following classifications are used:

Unit Cost Over \$5,000 -	Must be included as a Type 1 Capital Asset. After 5 years, the item may be classified as a Type 2 asset. When fully depreciated, the asset may be classified as a Type 2 asset.
Unit Cost Between \$500 & \$5,000-	Must be included as a Type 2 asset. After five years, the item may be classified as a Type 3 asset.
Unit Cost Under \$500 -	Department discretion as to whether or not to include the asset on the centralized reporting system.
Furnishings Attached to the Building -	Shelves, files, tables, etc., shall not be included on the asset listing.

Classification as a Type 3 asset in no way negates obligation of accountability. If the Department elects not to include furniture as a Type 3 asset in the centralized reporting system, an alternative method of accountability must be established at the department level.

Specialty Items: Accountability for all specialty items, is the responsibility of the Property Manager and Department Head of the department to which an asset is assigned. The capitalization policy in no way negates obligation of accountability. If a Department Head elects not to include assets on the centralized reporting system, alternative methods of accountability must be established at the department level. A written departmental policy is required.

Police Department Examples:

Light bars/sirens
Barrier cages
Articles of clothing

Fire Department Examples:

Hoses
Adapters
Nozzles, etc.

The Police and Fire Departments shall maintain an internal record keeping system for control of assets costing less than \$5,000. A written departmental policy outlines the record keeping system and procedures to be followed. At least once annually, all departments shall independently verify the correctness of the list and report its findings to the Finance Department.

Management Information System (MIS) or person serving in such a capacity will work in conjunction with the Purchasing Agent and will adhere to the following policies concerning departmental purchases. For asset purposes it is assumed that a computer system consists of the "processor box."

- All computer descriptions on the asset system will be very generic (e.g. PC-486).

- M.I.S./Purchasing will continue to maintain a database and files for computers with specific purchase information and historical data.
- Normal maintenance parts for an existing computer will not change the asset value. If the part significantly enhances the system an ADD asset sheet will be initiated to show the value change and the existing asset number will be referenced. The adjustment will be recorded as an improvement to the original asset in the system.
- Any purchase of a computer system over \$5,000 will be coded to the 6402 code with an asset Type 1. Purchases less than \$5,000 will be coded to the 6103 code with an asset Type 2. Both will be assigned a new asset number. Printers and other external peripherals will adhere to the same coding guidelines.
- Commonly transferred equipment, including personal computers, printers and other external peripherals, will be accounted for in a central department (i.e. 111-General Administration, 112-Permits, 151 – Public Works).

All fully depreciated assets may be transferred to the General Fund centralized department:

Transfers of assets not fully depreciated should not routinely occur between funds.

- All asset forms concerning computers and related equipment shall be initiated or reviewed by M.I.S./Purchasing before any changes are made to an existing asset.
- Listings of software licenses held by the City will be maintained by the Purchasing Department and will be included on the fixed asset listing if the capitalization criteria is met.
- Computer equipment bought for a specific department's needs, will be assigned to that department. Ex. Engineering computers and Finance computers.
- Computer equipment bought in the Enterprise Funds shall be depreciated over three years.
- All General Fund computers will be bought out of the departmental computer budget. If the money is budgeted in another department, a budget transfer will be done.

The M.I.S./Purchasing Department shall maintain an independent tracking system that details P.C.'s and their component parts. Annually, M.I.S. will verify the correctness of their records with a list signed by the designated Property Managers and forward a copy to the Finance Department for reconciliation to the centralized listing for capitalized assets. A written departmental policy is available. It will be the responsibility of the Department Head and Property Manager to monitor compliance with this departmental policy.

Art Pieces: Art pieces with a value of \$5,000 or more when received will be included as a Type 1 asset. Art not meeting the capital criteria will be accounted for by the General Administration Department following the departmental policy.

CHAPTER 3-

ACQUISITIONS, MODIFICATIONS, RETIREMENTS and TRANSFERS

Acquisitions, Modifications, Retirements and Transfers

Accurate reporting of the changes to the fixed asset system is the cornerstone of the maintenance procedure. These changes include the recording of new assets, changes, transfers and disposals. A key to a usable system is the recognition that the system is not static. Lack of attention to maintenance of the records will result in overstatement or understatement of the investment in assets and lack of control of assets which may lead to loss of assets.

Standardized Forms Required

Standardized forms are provided to report updates to the fixed asset system.

Use of the following forms is required:

- Additions/Purchases
- Changes
- Transfers
- Disposals
- Auction Disposal Items

Required Authorizations

Before transactions are recorded, specific authorizations are required.

- Additions/Purchases: Property Manager and Department Head or their designees of the Department to which the asset is assigned and the Purchasing Agent.
- Changes: Property Manager and Department Head or their designees of the Department to which the asset is assigned.
- Transfers: Property Manager and Department Head or their designees of both the "transfer to" and "transfer from" department.
- Disposals : Property Manager and Department Head or their designees of the department to which the asset is assigned.
- Auction Disposal Items: Property Manager and Department Head or their designees of the department to which the asset is assigned and the Purchasing Agent.

Additions

Current Year Additions: All assets acquired during the current fiscal year are defined as current year additions. These include purchases of new as well as used assets, donated assets and assets acquired through capitalized lease-purchase agreements.

To submit additions to the existing property record, it is necessary to indicate the account number and type of asset, quantity, description of the asset, original cost including all associated charges (e.g., freight, or other fees) and date of acquisition. When recording the description, it is important to include the manufacturer's name, serial number, and model number, if applicable. For assets which have no identification numbers, a description of the assets in terms of sizes or capacities shall be indicated. Brand names as opposed to vendor names shall be used.

Prior Year Additions: Any asset acquired in a period prior to the current fiscal reporting period is a prior year addition. These assets can be added to the asset system. These additions will utilize the same basic addition report form as used for current year additions. The purchase date will reflect year added. Original date is included in the description.

Tagging of Assets: Responsibility for the proper tagging of all assets rests with the department.

Procedures:

1. Use the correct standardized form.
2. Asset Numbers will be assigned by the Finance Department.
3. Complete form in detail.
4. Unit Numbers for vehicles and certain equipment shall be assigned/maintained by the City Secretary or their designee. The City Secretary or their designee shall complete the information section for assets that have been assigned a unit number.
5. Properly tag the asset- indicating the tag # on the form.
6. The ADD Form should be sent to the Finance Department when the payment authorization is sent to Accounting. The form shall be attached to the front of the receiving report/P.O.
7. General Explanation of form.
 - Indicate from which general ledger account the asset was purchased.
 - Make sure your purchase is correctly coded. Check with accounting if there is a question.
 - Indicate the department to which the asset is assigned and the department from which the asset is purchased.
 - Indicate the date of purchase and cost.
 - List the asset type. Remember that only Type 1 assets should have been coded to the 6400 series of accounts. Compare your asset type with your cost to make sure both are correct.
 - Attach a copy of the Invoice/P.O. to the form.
 - Give an accurate and sufficiently detailed description that will allow you to identify this asset in future years. The model and serial number should be included here. Include any tagging information in the description.
 - Use the location field and the room number fields in a manner that will assist you when you do your physical inventories.
 - Make sure all authorization signatures are on the form.

**CITY OF TOMBALL
ADDITION/PURCHASE OF FIXED ASSET**

DATE OF PURCHASE: _____ COST: _____

ASSET TYPE: (Circle One) 1 2 3 VENDOR NAME: _____

(Attach copy of invoice)

DESCRIPTION: _____

DEPARTMENT ASSET ASSIGNED: _____ LOCATION: _____

GENERAL LEDGER ACCOUNT PURCHASED FROM: _____

Is this a budgeted item? Y N If no, was a budget transfer done? Y N

SPECIAL NOTE: _____

(Limited to 25 characters)

****TO BE COMPLETED BY CITY SECRETARY ON ASSETS WITH UNIT #'S ****

Send original to FINANCE

UNIT #: _____ MAKE: _____ YEAR/MODEL: _____

LICENSE #: _____ VIN#: _____

TYPE OF FUEL: **Regular Unleaded Diesel** OFF ROAD: **yes no** LEV: **yes no**

VEHICLE MAINTENANCE TYPE CODE: _____

AUTHORIZATION: _____

Fleet Maintenance Superintendent/Date

DRIVER: _____

AUTHORIZATION: _____

Department Head/Date

Property Manager/Date

****FOR FINANCE DEPARTMENT USE ONLY****

Asset # Assigned: _____ Date Posted to System: _____ By: _____

CAFR Category: _____ Detail Category: _____ DEPR: _____

Capitalize: Y N Spreadsheet: Y N Funding Source: _____ DEPR Cost Center : _____

Rev 11-02

Changes

Often, changes are made to an existing record. Usually, these changes are corrections to the original recording. Changes may include, but not necessarily be limited to the following:

- Error in classification of asset.
- Correction of description.
- Serial Number or Model number to correct typographical error.
- Location or series number changes (excluding change to transfer to another department. This change would require TRANSFER FORM).

Procedures:

1. Use the correct standardized form.
2. Complete form in detail.
3. Forward the form to the Finance Department.
4. Make sure all authorization signatures are on the form.

**CITY OF TOMBALL
CHANGES TO FIXED ASSET**

ASSET# TO BE CHANGED: _____	
__DEPARTMENT ASSET ASSIGNED TO: _____	
__DESCRIPTION: _____	
CHANGES TO BE MADE: _____	
AUTHORIZATION:	
_____ Department Head/Date	_____ Property Manager/Date

Directions for Completing This Form

1. Complete this form for any changes to an asset description, with the following *exceptions*:
 - a. Location in another department (**do Transfer of Fixed Asset form**)
 - b. Model number and/or Serial number changes other than to correct typographical errors or warranty replacement
2. Send original form to Finance Department.
3. Make sure all authorization signatures are on form.

FOR FINANCE DEPARTMENT USE ONLY	
Date Posted to System: _____	NOTE: _____
By: _____	
Rev 11-02	

Transfers

Transfers are defined as any movement of an asset between departments. A transfer may be a full or complete transfer or a partial transfer of an item. Changes of a location or room number within a department should be done on a change form.

Procedures:

1. Use the correct standardized form.
2. Complete form in detail.
3. Forward the form to the Finance Department.
4. Make sure all authorization signatures are on form.

Transfers must be approved and accepted by both the Department Heads and Property Managers of the transferring and receiving Departments.

**CITY OF TOMBALL
TRANSFER OF FIXED ASSET**

ASSET # OF ITEM TRANSFERRED: _____ DATE OF TRANSFER: _____	
DESCRIPTION: (Include model #, serial #, etc.) _____	
DEPT. # TRANSFERRED FROM: _____ DEPT # TRANSFERRED TO: _____	
__ AUTHORIZATION: (Transferring Department)	
Department Head/Date _____	Property Manager/Date _____

AUTHORIZATION: (Receiving Department)	
Department Head/Date _____	Property Manager/Date _____

Directions for Completing This Form

1. Complete this form on every asset transferred from one department to another department.
2. Make sure ***both*** the transferring and receiving authorization signatures are on form.
3. ***If the transfer is on a vehicle, send a copy of form to the City Secretary. This is important for vehicle maintenance records.***
4. Send original form to Finance Department.

FOR FINANCE DEPARTMENT USE ONLY	
Asset # Assigned: _____	Date Posted to System: _____ By: _____
CAFR Category: _____	Detail Category: _____ Type Code: 1 2 3
Fund to Fund: Y N	Acq Value: _____ Book Value: _____ Prev DEPR: _____
CAFR Class: _____	Spreadsheet Updated: Y N Journal Entry Done: Y N
Rev11-02	Journal Entry# _____ Pkt # _____

Disposals

Disposal Of Items Through Auction

It is the policy of the City to dispose of items through public auction if there is potential use for an asset that is being disposed of.

- The Property Manager shall prepare a "DISPOSAL THROUGH AUCTION FORM" that is to be signed by the Property Manager and Department Head. A copy of the form shall be sent to the Finance Department noting when the asset will be transferred to the Purchasing Agent for safekeeping. The asset will not be removed from the fixed asset records until verification from the Purchasing Agent that the asset has been sold or properly disposed.
- This original form shall be sent to the Purchasing Agent at the time the asset item for auction is delivered to the Purchasing agent.
- The Purchasing Agent shall send the completed original Disposal through Auction form to the Finance Department.
- The Purchasing Agent shall determine if there are alternative uses for the asset. If not, the asset is to be disposed of as soon as possible.
- A detailed list of items to be sold shall be sent to the Finance Department before each auction. The asset shall be removed from the asset report at this time.
- The Purchasing Agent/Finance Department shall establish a control system to assure all assets that have been accepted for safekeeping are disposed of properly. At the end of each fiscal year, the Purchasing Agent shall prepare and send a report to the Finance Department, detailing assets received during the fiscal year and the disposition of these assets.

Disposal

All items that are not sold at public auction but that are otherwise disposed of including items that are traded-in, scrapped, abandoned or in any way removed from service during the current fiscal reporting period are classified as disposals. Disposals can be either full or partial.

- Property shall not be transferred, turned-in or disposed of without prior approval of the Department Head.
- A disposal form should be completed by the Property Manager and sent to the Finance Department.

Procedures:

1. Use the correct standardized form. There are two forms. Determine the correct form.
Disposals through auction must be completed on the correct form.
2. Complete form in detail.
3. Forward the form to the Finance Department.
4. Make sure all authorization signatures are on the form.

**CITY OF TOMBALL
FIXED ASSET DISPOSAL THRU AUCTION**

ASSET # OF AUCTION ITEM: _____	DATE TRANSFERRED TO PURCHASING: _____ (Date Asset will be retired)
DESCRIPTION: (Include model #, serial #, etc.) _____ _____ _____	
Dept. Asset Assigned: _____	
IS ITEM IN WORKING CONDITION? Yes No AUTHORIZATION: (Transferring Department) _____ Department Head/Date	
_____ Property Manager/Date	

TO BE COMPLETED BY PURCHASING DEPARTMENT	
STORAGE LOCATION: _____ ACKNOWLEDGMENT OF RECEIPT OF ITEM: _____ Purchasing Department/Date	
_____ Auction Date (Date Item Sold)	

Directions for Completing This Form

1. Complete this form on **every** item sent for auction. This form should be completed prior to the item being sent to Purchasing for storage.
2. Purchasing will acknowledge receipt of item and a copy of form is sent to Finance Department.
3. Once item is sold at auction, original form will be completed with date of sale and send to Finance Department.
4. Make sure authorization signatures are on form.

FOR FINANCE DEPARTMENT USE ONLY			
Retire Date: _____	Date Posted to System: _____	By: _____	
CAFR Category: _____	Detail Category: _____	Type Code: 1 2 3	
Dept #: _____	Acq Value: _____	Book Value: _____	Prev DEPR: _____
CAFR Class: _____	Spreadsheet Updated: Y N	Journal Entry Done: Y N	
Rev 11-02	Journal Entry # _____	Packet # _____	

CITY OF TOMBALL DISPOSAL OF FIXED ASSET

ASSET # OF DISPOSED ITEM: _____	DATE OF DISPOSAL: _____ (Date Asset will be retired)
DESCRIPTION: (Include Model #, serial #, etc.) _____	
REASON FOR DISPOSAL: _____	
DEPARTMENT ASSET ASSIGNED: _____	
METHOD OF DISPOSAL: _____	
AUTHORIZATION: _____	
_____ Department Head/Date	_____ Property Manager/Date

Directions for Completing This Form

1. Complete this form on **every** asset **physically** disposed of. (USE **FIXED ASSET DISPOSAL THRU AUCTION FORM** for auction items)
2. Send original form to Finance Department.
3. Make sure authorization signatures are on form.

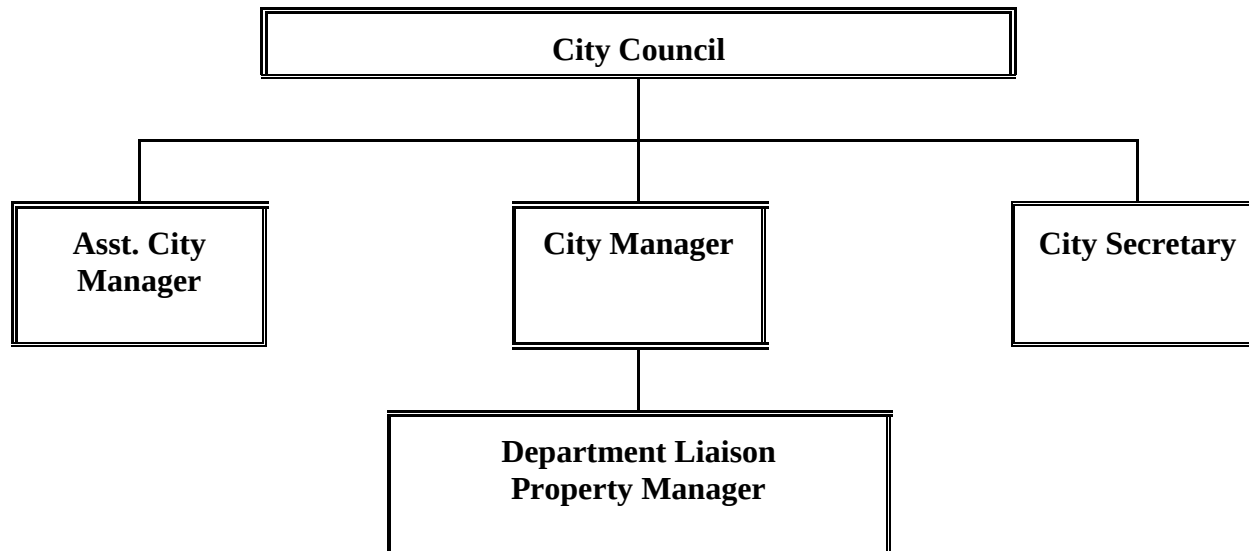
FOR FINANCE DEPARTMENT USE ONLY			
Retire Date: _____	Date Posted to System: _____	By: _____	
CAFR Category: _____	Detail Category: _____	Type Code: 1 2 3	
Acq Value: _____	Book Value: _____	Prev DEPR: _____	
CAFR Class: _____	Spreadsheet Updated: Y N	Journal Entry Done: Y N	
Rev 11-02	Journal Entry # _____	Packet # _____	

CHAPTER 4 .

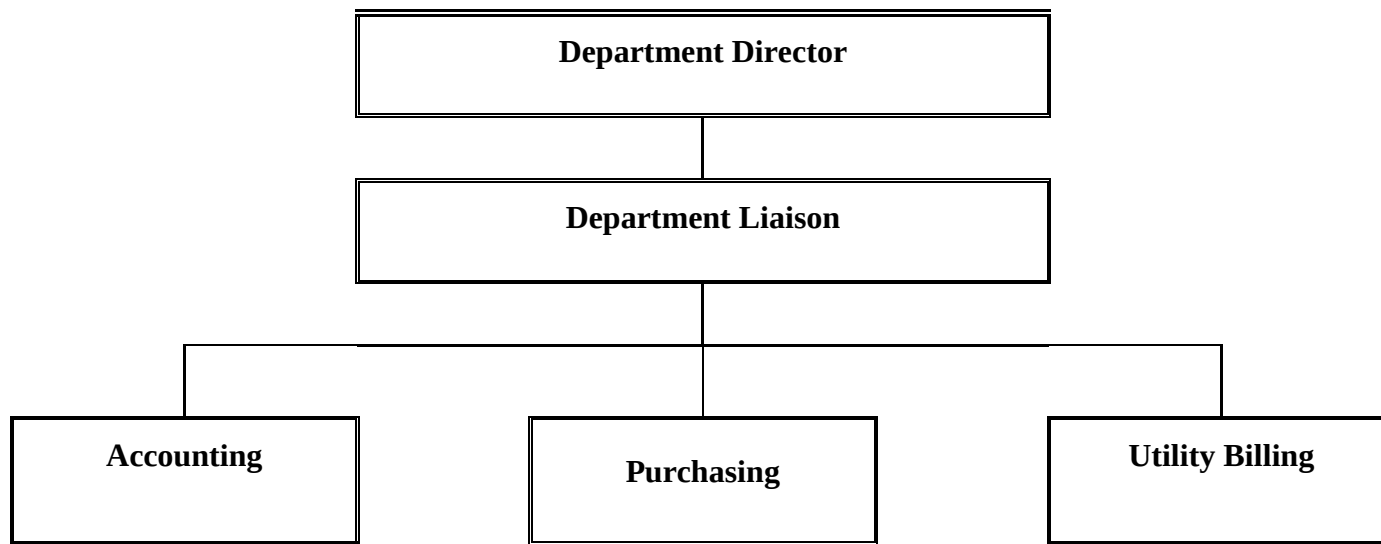
DEPARTMENTAL

PROPERTY MANAGERS

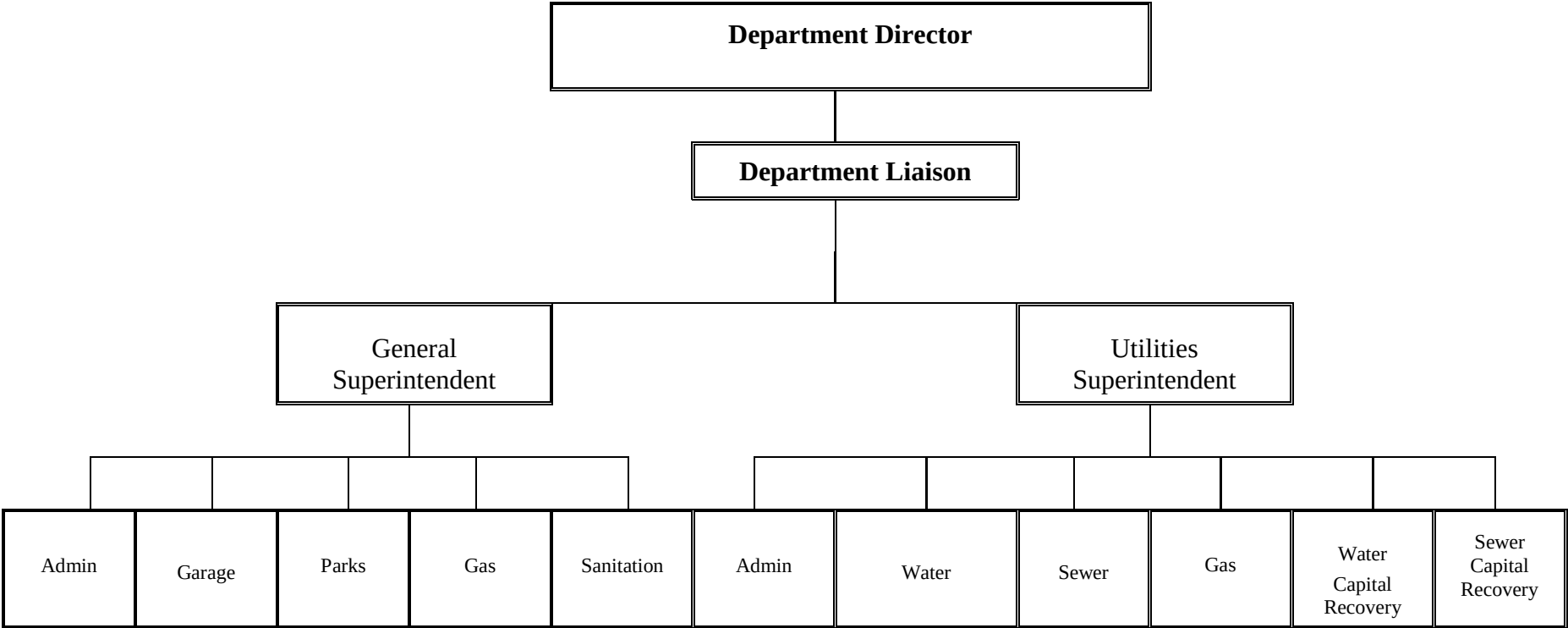
CITY COUNCIL/ADMINISTRATION



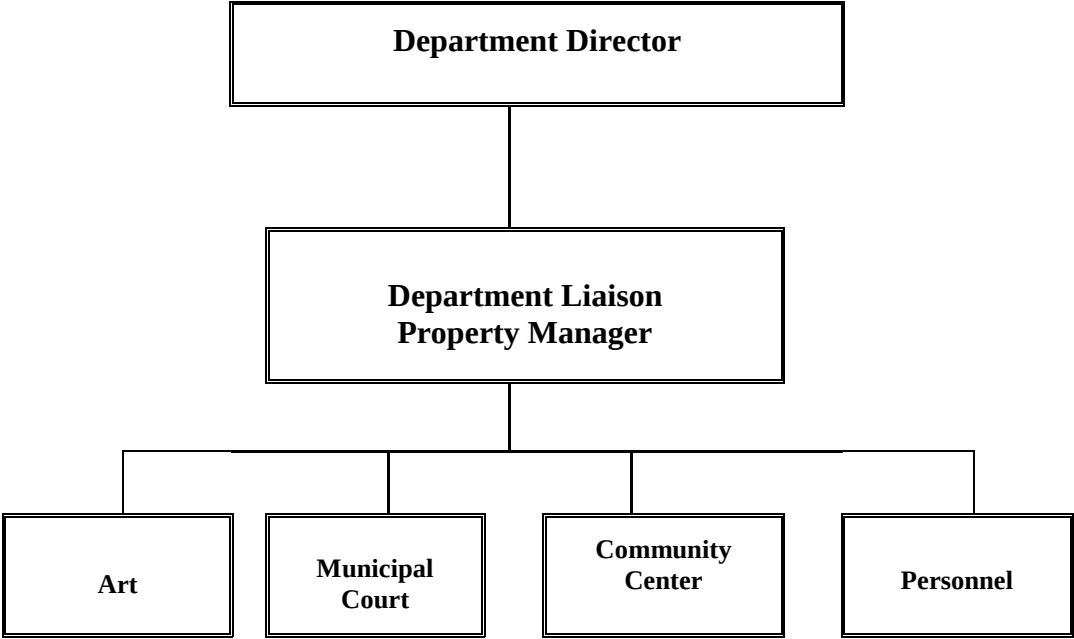
FINANCE DEPARTMENT



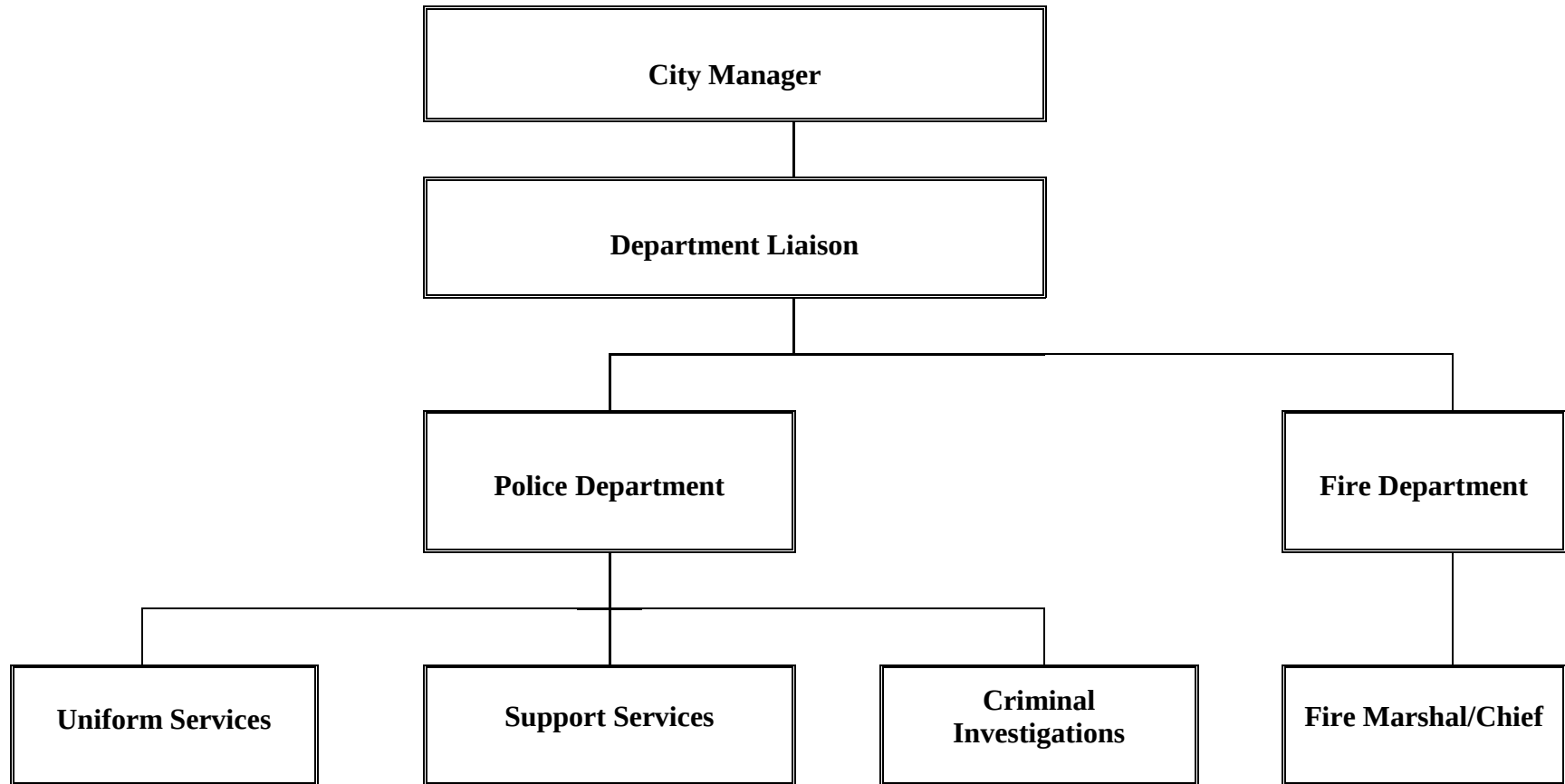
PUBLIC WORKS DEPARTMENT



ADMINISTRATION DEPARTMENT



PUBLIC SAFETY DEPARTMENTS



CHAPTER 5 -

DEPARTMENTAL POLICIES

ADMINISTRATION DEPARTMENT

DEPARTMENTAL POLICY

Type 3 Assets: Type 3 assets will not be maintained as part of the centralized reporting system. A separate listing will be maintained within the department. The Department Liaison will maintain the list.

Personal Property: The Department Liaison will maintain a listing of personal property that the employees within the Administration Department have on City property. The department will assume no responsibility for loss or damage to personal property.

Signature/Date

FINANCE DEPARTMENT

DEPARTMENTAL POLICY

Type 3 Assets: Type 3 assets will be maintained as part of the centralized reporting system. The Department Liaison will maintain the list. Property that would otherwise be classified as a Type 2 asset except for cost will be included on the centralized list.

Personal Property: The Department Liaison will maintain a listing of personal property that employees within the Finance Department have on City property. The department will assume no responsibility for loss or damage to personal property.

Signature/Date

PUBLIC WORKS DEPARTMENT

DEPARTMENTAL POLICY

Type 2 Assets Costing between \$500 and \$5,000: Assets that would otherwise be classified as controllable assets will be accounted for using the centralized reporting system. An inventory will be conducted at least once annually.

Furniture: Furniture items will be accounted for using the centralized reporting system maintained by the Finance Department. An inventory will be conducted at least once annually.

Items Costing Less than \$500: Department will include the asset on the departmental inventory list.

Personal Property: The department liaison will maintain a listing of personal property that the employees within the Public Works Department have on City property. The department will assume no responsibility for loss or damage to personal property.

Signature/Date

PURCHASING/MIS DEPARTMENT

DEPARTMENTAL POLICY

Type 2 Assets Costing between \$500 and \$5,000: Assets that would otherwise be classified as controllable assets will be accounted for using the centralized reporting system. An inventory will be conducted at least once annually.

Furniture: Furniture items will be accounted for using the centralized reporting system maintained by the Finance Department. An inventory will be conducted at least once annually.

Items Costing Less than \$100: Department will include the asset on the departmental inventory list.

Management Information Systems (M.I.S.)

M.I.S. or the person designated as such by the city will maintain an internal record of all maintenance and components parts in each system. M.I.S. will preserve warranty cards, component histories, serial numbers, etcetera, concerning all computers. M.I.S. will adhere to the Purchasing/MIS policy concerning the coding of Type 2 assets for computer related items. However, printers and some other peripherals with a cost less than \$200 will be coded a Type 3 and listed on the centralized fixed asset listing.

Art Pieces

The City of Tomball currently owns works of art which are listed in fixed assets records. The works were acquired through commissions, purchases, gifts, and grants. The typical art should increase in value with increasing years. Works of art should be inventoried according to the following guidelines:

1. All art pieces should have a Code 4 designation.
2. Care should be taken in attaching any inventory identification to the art itself; gummed labels or other separate identifying attachments, if necessary to be affixed, should be affixed to the backs of frames only. (No attachments should be made to pottery, sculpture, or two dimensional art.)
3. Information recorded may include:
 - Type of Art;
 - Title of Work;
 - Artist;
 - Medium;
 - Location and Size;

- Fund Source/Gift or Grant Source;
 - Acquisition Date;
 - Acquisition Cost, Acquisition Value, Current Value, if applicable;
 - Any other special information including maintenance references, if applicable.
4. Recommended: Appraise every five years any art piece with an acquisition value of more than \$1000; consider appraisal of other works as appropriate.
 5. At least once annually a complete physical inventory shall be taken.

Personal Property: All employees in the Purchasing/MIS Department shall make a list of all personal property that is used or stored on City property. This list should include a complete description of the property. Personal property could include but is not limited to the following items: tools, furniture, books, photos, pictures, prints, plaques, wall hangings, radios, clocks, pens, pencils, computers, calculators, plants, and so forth. Personal property is not covered by the City insurance and should a loss occur by fire, theft or any other calamity, the City of Tomball accepts no responsibility. This list shall be furnished to the supervisor and a physical inventory shall be made at the same time the City assets are inventoried. Each employee will be responsible for revising their own personal property inventory list when changes occur and providing the revised inventory list to their supervisor. In addition to the list it would be advisable to stencil or label all items of personal property to avoid any confusion at the time of inventory.

Signature/Date

POLICE/FIRE DEPARTMENTS

DEPARTMENTAL POLICY

Specialty Equipment: Specialty equipment including light bars, sirens, prisoner transport wire barriers, clothing/uniforms, protective vests, fire hoses, nozzles, adapters, etc., will be accounted for by use of an internal reporting system. Department Captains will be responsible for assets in the Police Department. The Fire Chief will be responsible for items in the Fire Department. An inventory by fire truck will be maintained in the Fire Department. Equipment not included in the centralized reporting system will be inventoried at least once annually.

Furniture/Fixtures: Furniture/fixtures classified as Type 2 assets will be maintained through the centralized reporting system. At least once annually an inventory will be conducted.

Small Equipment: Small items costing less than \$200 including cameras, calculators, etc., will be included in the centralized reporting system maintained by the Finance Department.

Personal Property: The Tomball Police Department reserves the right to inspect all items removed from the Police Department by an employee upon the time of their resignation or termination from employment.

Employees, who use personal items in their employment over the value of \$100.00 dollars, must register this equipment with their Department Captain. An Officer's firearms are an exception to this rule.

Signature/Date

Auction Procedures

Departments having items to be disposed of by auction need to fill out "**DISPOSAL THROUGH AUCTION FORM**" with complete description including serial and model numbers. Form must include the Department Head signature. The item and auction form is taken to City Hall on the second Thursday of each month at 3:00 p.m. to meet with the Purchasing Agent. These items are verified and then stored in a designated locked area in the department (Police, Fire etc) awaiting City auction. (If for some reason an item cannot be taken to the warehouse, department supervisor must contact the Purchasing Agent for inspection and verification at present location.). The Purchasing Agent determines if there are alternative uses for the asset.

The Purchasing Agent will sign the auction form verifying receipt of property. A copy will be sent to the Finance Department and the original filed in the Purchasing Agent's office until auction date.

A list of items to be auctioned will be sent to all departments. If no other department can use any of the items, all will be placed on auction list for disposal. If any items can be used by other City offices, an asset transfer sheet must be processed and sent to the Finance Department.

Once auction has taken place and a completed list of items sold is received from auctioneer, the original auction forms will be completed with auction date and sent to the Finance Department for processing. A copy of the list of auctioned items will also be sent to the Finance Department.

Procedures:

1. Fill out "DISPOSAL THROUGH AUCTION FORM" completely and obtain Department Head signature for approval.
2. Take item and form to purchasing on the 2nd Thursday of each month at 3:00 p.m. to be turned over to Purchasing Agent.
3. Items are stored in a locked designated storage are awaiting auction date.
4. Copies of auction forms are sent to Finance Department and warehouse manager by the Purchasing Agent.
5. List of items to be auctioned are sent to each department confirming items to be sold and examination of list in case any other department can use any of the items.
6. Items are turned over to auctioneer for disposal. Once auction has occurred and list of items sold is sent to Purchasing Agent, auction forms are completed and forwarded to Finance for final processing. A copy of the auctioneer's list of items sold will also be sent to the Finance Department.

CHAPTER 6 -

FORMS

DATE OF PURCHASE:	COST:
ASSET TYPE: (Circle One) 1 2 3	VENDOR NAME:
(Attach copy of invoice)	
DESCRIPTION:	
DEPARTMENT ASSET ASSIGNED:	LOCATION:
GENERAL LEDGER ACCOUNT PURCHASED FROM:	
<i>Is this a budgeted item? Y N If no, was a budget transfer done? Y N</i>	
SPECIAL NOTE:	
(Limited to 25 characters)	

UNIT #: _____ MAKE: _____ YEAR/MODEL: _____
LICENSE #: _____ VIN#: _____
TYPE OF FUEL: **Regular** **Unleaded** **Diesel** OFF ROAD: **yes** **no** LEV : **yes** **no**
VEHICLE MAINTENANCE TYPE CODE: _____
AUTHORIZATION:

Fleet Maintenance Superintendent/Date
Driver:

Property Manager/Date

Asset # Assigned: _____ Date Posted to System: _____ By: _____
CAFR Category: _____ Detail Category: _____ DEPR: _____
Capitalize: Y N Spreadsheet: Y N Funding Source: _____ DEPR Cost Center : _____
Rev 11-02

**CITY OF TOMBALL
CHANGES TO FIXED ASSET**

ASSET# TO BE CHANGED: _____

DEPARTMENT ASSET ASSIGNED TO: _____

DESCRIPTION: _____

CHANGES TO BE MADE: _____

AUTHORIZATION:

Department Head/Date

Property Manager/Date

Directions for Completing This Form

1. Complete this form for any changes to an asset description, with the following **exceptions**:
 - a. Location in another department/department (**do Transfer of Fixed Asset form**)
 - b. Model number and/or Serial number changes other than to correct typographical errors or warranty replacement
2. Send original form to Finance Department.
3. Make sure all authorization signatures are on form.

****FOR FINANCE DEPARTMENT USE ONLY****

Date Posted to System: _____ NOTE: _____

By: _____

Rev 11-02

**CITY OF TOMBALL
TRANSFER OF FIXED ASSET**

ASSET # OF ITEM TRANSFERRED: _____ DATE OF TRANSFER: _____

DESCRIPTION: (Include model #, serial #, etc.) _____

DEPT # TRANSFERRED FROM: _____ DEPT # TRANSFERRED TO: _____

AUTHORIZATION: (Transferring Department)

Department Head/Date

Property Manager/Date

AUTHORIZATION: (Receiving Department)

Department Head/Date

Property Manager/Date

Directions for Completing This Form

1. Complete this form on every asset transferred from one department/department to another department/department.
2. Make sure ***both*** the transferring and receiving authorization signatures are on form.
3. ***If the transfer is on a vehicle, send a copy of form to the Receptionist. This is important for vehicle maintenance records.***
4. Send original form to Finance Department.

****FOR FINANCE DEPARTMENT USE ONLY****

Asset # Assigned: _____ Date Posted to System: _____ By: _____

CAFR Category: _____ Detail Category: _____ Type Code: 1 2 3

Fund to Fund: Y N Acq Value: _____ Book Value: _____ Prev DEPR: _____

CAFR Class: _____ Spreadsheet Updated: Y N Journal Entry Done: Y N

Rev 11-02 Journal Entry # _____ Packet # _____

**CITY OF TOMBALL
FIXED ASSET DISPOSAL THRU AUCTION**

ASSET # OF AUCTION ITEM: _____	DATE TRANSFERRED TO PURCHASING: _____ (Date Asset will be retired)
DESCRIPTION: (Include model #, serial #, etc.) _____ _____ _____	
Dept. Asset Assigned: _____	
IS ITEM IN WORKING CONDITION? Yes No	
AUTHORIZATION: (Transferring Department) _____ _____	
Department Head/Date _____	Property Manager/Date _____

TO BE COMPLETED BY PURCHASING DEPARTMENT	
STORAGE LOCATION: _____	
ACKNOWLEDGMENT OF RECEIPT OF ITEM: _____ _____	
Purchasing Department/Date _____	Auction Date (Date Item Sold) _____

Directions for Completing This Form

1. Complete this form on **every** item sent for auction. This form should be completed prior to the item being sent to Purchasing for storage.
2. Purchasing will acknowledge receipt of item and a **copy** of form is sent to Finance Department.
3. Once item is sold at auction, **original form** will be completed with date of sale and send to Finance Department.
4. Make sure authorization signatures are on form.

FOR FINANCE DEPARTMENT USE ONLY			
Retire Date: _____	Date Posted to System: _____	By: _____	
CAFR Category: _____	Detail Category: _____	Type Code: 1 2 3	
Dept #: _____	Acq Value: _____	Book Value: _____	Prev DEPR: _____
CAFR Class: _____	Spreadsheet Updated: Y N	Journal Entry Done: Y N	
Rev 11-02	Journal Entry # _____	Packet # _____	

**CITY OF TOMBALL
DISPOSAL OF FIXED ASSET**

ASSET # OF DISPOSED ITEM: _____ DATE OF DISPOSAL: _____	
(Date Asset will be retired)	
DESCRIPTION: (Include model #, serial #, etc.) _____	
Reason for Disposal: _____	
DEPARTMENT ASSET ASSIGNED: _____	
METHOD OF DISPOSAL: _____	
AUTHORIZATION: _____	
_____ Department Head/Date	_____ Property Manager/Date

Directions for Completing This Form

1. Complete this form on **every** asset **physically** disposed of. **(USE FIXED ASSET DISPOSAL THRU AUCTION FORM FOR AUCTION ITEMS)**
2. Send original form to Finance Department.
3. Make sure authorization signatures are on form.

FOR FINANCE DEPARTMENT USE ONLY			
Retire Date: _____	Date Posted to System: _____	By: _____	
CAFR Category: _____	Detail Category: _____	Type Code: 1 2 3	
Dept #: _____	Acq Value: _____	Book Value: _____	Prev DEPR: _____
CAFR Class: _____	Spreadsheet Updated: Y N	Journal Entry Done: Y N	
Rev 11-02	Journal Entry # _____	Packet # _____	

CHAPTER 7 - APPENDIX

Appendix 1

TAGGING - IDENTIFYING NUMBERS

In general, the tagging method of an asset is to be a joint effort by Finance with the assistance of the Property Manager of the department . Tags should be in a prominent place.

There are two exceptions; Motor Vehicles and Computer Equipment.

- Motor Vehicles - The City Secretary will assign a unit #. The number shall be prominently displayed.
- Computer Equipment - numbers assigned by M.I.S or such person designated by the City.

Tags are premade by the Finance Department. They will be placed in an easily accessible spot and are not to be removed.

Appendix 2

CITY OF TOMBALL

ASSET LISTING INFORMATION

Asset Number
Primary Location Identification
Secondary Location Identification
Asset Description
Fund that Asset is Assigned
Department that Asset is Assigned
Category or Type of Asset
Original Cost of Asset
Date Asset was Acquired
Date Asset was Disposed
Method of Asset Disposal
If the Asset is Depreciable
Number of Units on Hand for Assets in the Aggregate
Notation to be Applied to Asset
Asset Tag Number
Asset Serial Number
Accounts Payable Vendor Number Documenting where the Asset was Purchased
Accounts Payable Invoice Number of Asset Purchase
Purchase Order Number used to obtain the Asset
General Ledger Asset and Depreciation Account Numbers
Depreciation Method for the Asset
Depreciation Accumulated to Date
Date of the Last Depreciation Entry
Life of the Asset in Months
Any Salvage Value Assigned to the Asset
Any Replacement Costs Assigned to the Asset
General, Acquisition and Disposition Notes to keep on file about the Asset

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney’s duty requires to be discussed in closed session

Sec. 551.074 - Personnel Matters: Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee – City Manager, Assistant City Manager, Fire Chief, and Community Development Director, Finance Director

Background:

Origination: David Esquivel, City Manager

Recommendation:

Party(ies) responsible for placing this item on agenda: David Esquivel, City Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9-1-2021</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Consideration and Possible Action regarding Amendments to and Extension of the Employment Contract for David Esquivel, City Manager

Background:

Origination: Mayor Fagan

Recommendation:

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9-9-2021</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Consideration and Possible Action regarding the Hiring/Employment, Duties and Responsibilities of a Community Development Director

Background:

Origination: David Esquivel, City Manager

Recommendation:

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9-9-2021</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Consideration and Possible Action regarding the Hiring/Employment, Duties and Responsibilities of a Fire Chief

Background:

Origination: David Esquivel, City Manager

Recommendation:

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9-9-2021</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 20, 2021

Topic:

Consideration and Possible Action regarding the Hiring/Employment, Duties and Responsibilities of an Assistant City Manager

Background:

Origination: David Esquivel, City Manager

Recommendation:

Party(ies) responsible for placing this item on agenda: Doris Speer, City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Doris Speer</u>	<u>9-9-2021</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date