

**NOTICE OF REGULAR CITY COUNCIL MEETING  
CITY OF TOMBALL, TEXAS**



**Monday, September 18, 2023  
6:00 PM**

Notice is hereby given of a Regular meeting of the Tomball City Council, to be held on Monday, September 18, 2023 at 6:00 PM, City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball City Council reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The public toll-free dial-in numbers to participate in the telephonic meeting are any one of the following (dial by your location): +1 312 626 6799 US (Chicago); +1 646 876 9923 US (New York); +1 301 715 8592 US; +1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose); +1 669 900 6833 US (San Jose); or +1 253 215 8782 US (Tahoma) - Meeting ID: 892 7611 6840 Passcode: 512526. The public will be permitted to offer public comments telephonically, as provided by the agenda and as permitted by the presiding officer during the meeting.

- A. Call to Order
- B. Invocation - Led by Pastor Bill Haygood - Tomball Methodist Church
- C. Pledges to U.S. and Texas Flags
- D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*
- E. Reports and Announcements
  1. Announcements

**Upcoming Events:**

- September 23 - GroovFest 11:00 a.m. – 6:00 p.m. @ Depot

- September 27 - Tomball HS Homecoming Parade 6:00 – 8:00 p.m. @ Depot & Main St.
- September 30 - Tomball Museum Classic Car Day 10:00 a.m. – 2:00
- October 3 - National Night Out 5:00 - 8 :00 p.m. @ Depot
- October 3 - Tomball Farmers Market Sunset Market 4:00 – 7 p.m.
- October 7 - Second Saturday “Spooktacular” 4:00 – 9:00 p.m. @ Depot
- October 12 - Mayor’s Kaffeeklatsch 8:30 – 10:00 a.m. @ Community Center Rm. B
- October 14 - Rotary “Big Show” 3:00 – 9:00 p.m. @ Depot
- October 14 - TFD Family Day @ Juergens Park

F. Approval of Minutes

1. Approve the Minutes of the September 5, 2023, Special and Regular Tomball City Council Meetings.

G. Old Business

1. Adopt, on Second Reading, Ordinance No. 2023-29, an Ordinance of the City Council of the City of Tomball, Texas, Adopting the Budget for the City of Tomball, Texas, for Fiscal Year 2023-2024; and Authorizing the City Manager to Approve Intra-Departmental (Within the Same Department Only) Transfers of Budgeted Funds; and Amending the Budget for the 2022-2023 Fiscal Year in Accordance with Actual Expenditures; and Providing Other Details Relating to the Passage of This Ordinance

H. New Business

1. Approve Resolution No. 2023-41 of the City Council of the City of Tomball, Texas, supporting the 58<sup>th</sup> Annual Tomball Holiday Parade, Santa’s Beach Bash” to be held in the City of Tomball at 10:00 a.m. on Saturday, November 18, 2023, and to Approve Requested Streed Closures and In-Kind Services.
2. Resolution No. 2023-38; A Resolution by the City Council of the City of Tomball, Texas, Authorizing Publication of Notice of Intention to Issue Certificates of Obligation; Approving the Preparation of a Preliminary Official Statement; And Approving Other Matters Incidental Thereto
3. Approve the Proposed Tax Rate of \$0.293320/\$100 for Tax Year 2023 and Set the Dates to Vote on the Proposed Tax Rate for October 2, 2023 and October 16, 2023

- [4.](#) Approve Resolution No. 2023-43, a Resolution of the City of Tomball, Texas, Adopting the City of Tomball’s Fiscal Year 2024-2028 Capital Improvement Plan.
  
- [5.](#) Adopt, on First Reading, Ordinance No. 2023-37, an Ordinance of the City of Tomball, Texas, Amending its Code of Ordinances by Adding Section 46-66 (Disconnection of Temporary Hydrant Meter Service); Providing for Severability; Providing for a Penalty of an Amount not to Exceed \$2,000 for Each Day of Violation of Any Provision Hereof; Making Findings of Fact; and Providing for Other Related Matters.
  
- [6.](#) Approve the Tomball Economic Development Corporation (TEDC) Fiscal Year 2023-2024 Budget.
  
- [7.](#) Presentation, discussion, and possible action regarding the Alley Improvement Project.
  
- [8.](#) Consider, Discuss and Appoint The Charter Review Commission Chair and Co-Chair.
  
- [9.](#) Approve Resolution No. 2023-42, a Resolution of the City of Tomball, Texas approving the Fiscal Year 2023-2024 Strategic Plan.
  
- [10.](#) Approve Resolution No. 2023-44, a Resolution of the City of Tomball, Texas, approving the Master Fee Schedule for Fiscal Year 2023-2024.
  
- [11.](#) Consideration to Approve **Conditional Use Permit Case CUP23-05**: Request by 2 S&Z Investments LLC., represented by Breann Williams, for a Conditional Use Permit to allow “Barber/Beauty Shop (no related school/college)” within Office (O) zoning. Affecting approximately 1.00 Acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church Subdivision. The property is located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas.

Conduct Public Hearing on **Conditional Use Permit Case CUP23-05**

Adopt, on First Reading, Ordinance No. 2023-30, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by issuing a Conditional Use Permit to allow “Barber/Beauty Shop (no related school/college)” within Office (O) zoning. Affecting approximately 1.00 Acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church

Subdivision. The property is located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas; providing for the amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

12. Consideration to Approve **Conditional Use Permit Case CUP23-06**: Request by Equalizer USA, Inc., represented by Morales Engineering Associates, LLC., for a Conditional Use Permit to allow “Playfield or stadium (private)” within Agricultural (AG) zoning. Affecting approximately 7.51 Acres of land legally described as being Lot 69 of Tomball Townsite Outlots. The property is located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas.

Conduct Public Hearing on **Conditional Use Permit Case CUP23-06**

Adopt, on First Reading, Ordinance No. 2023-31, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by issuing a Conditional Use Permit to allow “Playfield or stadium (private)” within Agricultural (AG) zoning. Affecting approximately 7.51 Acres of land legally described as being Lot 69 of Tomball Townsite Outlots. The property is located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas; providing for the amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

13. Consideration to Approve **Re-Zoning Case Z23-12**: Request by Paul & Delphine Michna to amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.29 acres of land legally described as being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas.

Conduct Public Hearing on **Re-Zoning Case Z23-12**

Adopt, on First Reading, Ordinance No. 2023-32, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by rezoning approximately 0.29 acres of land legally described as being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 611 N. Cherry Street, within

the City of Tomball, Harris County, Texas; providing for the amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

14. Consideration to Approve **Re-Zoning Case Z23-13**: Request by Hightower Investments LTD. To amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.32 acres of land legally described as being Lots 1 & 2, Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas.

Conduct Public Hearing on **Zoning Case Z23-13**

Adopt, on First Reading, Ordinance No. 2023-33, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by rezoning approximately 0.32 acres of land legally described as being Lots 1 & 2, Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas; providing for the amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

15. Approve a contract with CentralSquare Technologies, for False Alarm Management Services, and authorize the City Manager to execute the agreement. This contract reduces the revenue share with CentralSquare from 47.5% to 35%.
16. Discussion and consideration to approve Resolution No. 2023-39, a Resolution of the City Council of the City of Tomball, Texas authorizing the City Manager to execute an Advance Funding Agreement (AFA) with the Texas Department of Transportation for providing reconstruction and access management improvements to FM 2920 from Business 249-B east to Willow Street.
17. Approve an agreement with B & C Constructors, LP for improvements at Jerry Matheson Park (BuyBoard Contract No. 19-03DP), for a not-to-exceed amount of \$355,312.26, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This amount is included in the FY 2022-2023 budget as a Capital Improvement Project.
18. Approve a Service Agreement with ABM Texas General Services, Inc. for the janitorial services and supplies for City facilities, for a not-to-exceed amount of

\$115,000 (RFP 2023-19), approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures were included in the Fiscal Year 2023-2024 Budget.

19. Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

Sec. 551.071 - Consultation with the City Attorney regarding a Matter that the Attorney's Duty Requires to be Discussed in Closed Session

Sec. 551.072 – Deliberations regarding Real Property

Sec. 551.074 – Personnel Matters; Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee-City Manager

20. Discussion and Approval of the Employment Contract for City Manager, David Esquivel, PE

I. Adjournment

**C E R T I F I C A T I O N**

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 14 day of September 2023 by 6:30 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

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Tracylynn Garcia, TRMC, CMC, CPM  
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1019 for further information.

# City Council Meeting Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

- **Upcoming Events:**

- September 23 - GroovFest 11:00 a.m. – 6:00 p.m. @ Depot
- September 27 - Tomball HS Homecoming Parade 6:00 – 8:00 p.m. @ Depot & Main St.
- September 30 - Tomball Museum Classic Car Day 10:00 a.m. – 2:00
- October 2 - PH for the Tax Rate
- October 3 - National Night Out 5:00 - 8 :00 p.m. @ Depot
- October 3 - Tomball Farmers Market Sunset Market 4:00 – 7 p.m.
- October 7 - Second Saturday “Spooktacular” 4:00 – 9:00 p.m. @ Depot
- October 12 - Mayor’s Kaffeeklatsch 8:30 – 10:00 a.m. @ Community Center Rm. B
- October 14 - Rotary “Big Show” 3:00 – 9:00 p.m. @ Depot
- October 14 - TFD Family Day @ Juergens Park

**Background:**

**Origination:**

**Recommendation:**

**Party(ies) responsible for placing this item on agenda:** Tracylynn Garcia, City Secretary

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_  
If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

# City Council Meeting Agenda Item Data Sheet

Meeting Date: 09/18/2023

**Topic:**

Approve the Minutes of the September 5, 2023, Special and Regular Tomball City Council Meetings.

**Background:**

**Origination:** City Staff

**Recommendation:**

Approve Minutes

**Party(ies) responsible for placing this item on agenda:** Tracylynn Garcia, City Secretary

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>Tracylynn Garcia</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date



**MINUTES OF SPECIAL CITY COUNCIL  
CITY OF TOMBALL, TEXAS**



**Tuesday, September 05, 2023  
4:00 PM**

The City Council of the City of Tomball, Texas, conducted the meeting scheduled for September 05, 2023, 4:00 PM, at 401 Market Street, Tomball, Texas 77375, via physical attendance and video/telephone conference.

A. Mayor L. Klein-Quinn called the meeting of the City of Tomball Council to Order at 4:00 p.m

**PRESENT**

Mayor Lori Klein Quinn  
Council 1 John Ford  
Council 2 Mark Stoll  
Council 3 Dane Dunagin  
Council 4 Derek Townsend, Sr.  
Council 5 Randy Parr

**OTHERS PRESENT:**

City Manager – David Esquivel  
Assistant City Manager – Jessica Rogers  
City Secretary – Tracy Garcia  
Assistant City Secretary – Sasha Luna  
Finance Director – Katherine Tapscott  
Director of Community Development – Craig Meyers  
Public Works Director – Drew Huffman  
Police Chief – Jeff Bert  
Marketing Director – Chrislord Templonuevo  
Assistant Fire Chief – Jeff Cook  
Project Manager – Meagan Mageo  
IT Support Technician – Ben Lato

B. Public Comments and Receipt of Petitions

C. Workshop

1. Discussion and direction regarding Shop & Stroll.

Presentation was received from Kelly Violette – TEDC Executive Director, followed by a 2<sup>nd</sup> presentation from Meagan Morris – Sip Hip Hooray followed by a 3<sup>rd</sup> presentation from Betsy Moorehead – BJM Creative.

Michael Pierce 13607 Arcott Bend Tomball, TX	-	In support of Shop & Stroll
Colleen Pye 207 Florence St. Tomball, TX 77375	-	In support of Shop & Stroll
Brittany Johnson 309 Market St. Tomball, TX 7775	-	In support of Shop & Stroll
Scott Moore 404 S. Pine St. Tomball, TX 77375	-	In support of Shop & Stroll
Tasha George 208 N. Elm St. Tomball, TX 77375	-	In support of Shop & Stroll
Bridget Golds 311 W. Main St. Tomball, TX 77375	-	In support of Shop & Stroll

D. Adjournment

Motion made by Council 1 Ford, Seconded by Council 4 Townsend, Sr..

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

**CERTIFICATION**

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 31 day of August 2023 by 6:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

PASSED AND APPROVED this 18<sup>th</sup> day of September 2023.

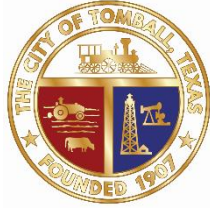
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Tracylynn Garcia  
City Secretary, TRMC, CMC, CPM

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Lori Klein Quinn  
Mayor

**MINUTES OF REGULAR CITY COUNCIL  
CITY OF TOMBALL, TEXAS**



**Tuesday, September 05, 2023  
6:00 PM**

The City Council of the City of Tomball, Texas, conducted the meeting scheduled for September 05, 2023, 6:00 PM, at 401 Market Street, Tomball, Texas 77375, via physical attendance and video/telephone conference.

Mayor L. Klein-Quinn called the meeting of the City of Tomball Council to order at 6:00 p.m.

**PRESENT**

Mayor Lori Klein Quinn  
Council 1 John Ford  
Council 2 Mark Stoll  
Council 3 Dane Dunagin  
Council 4 Derek Townsend, Sr.  
Council 5 Randy Parr

**OTHERS PRESENT:**

City Manager – David Esquivel  
Assistant City Manager – Jessica Rogers  
City Secretary – Tracy Garcia  
Assistant City Secretary – Sasha Luna  
Finance Director – Katherine Tapscott  
Director of Community Development – Craig Meyers  
Public Works Director – Drew Huffman  
Police Chief – Jeff Bert  
Marketing Director – Chrislord Templonuevo  
Project Manager – Meagan Mageo  
IT Support Technician – Ben Lato  
Community Center Manager – Rosalie Dillon

- B. Invocation - Led by Reverend Dr. Dave Mason - Frist Presbyterian Church
- C. Pledges to U.S. and Texas Flags was led by John Ford
- D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a*

*matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

Becky Clepper  
713 Clayton Street  
Tomball, TX

-

Charter Review Commission

Angie Johnson  
30614 Quinn Rd.  
Tomball, TX

-

Charter Review Commission

Dick Ramsey  
14578 Spring Mtn. Dr.  
Tomball, TX

-

Water restrictions

Diana Browning  
22835 Hufsmith-Kohrville Rd.  
Tomball, TX

-

Charter Review Commission

E. Reports and Announcements

1. Announcements:

- **Upcoming Events:**

- September 9 - Second Saturday 5:00 - 9:00 p.m. @ Depot

- September 11 - 9/11 Remembrance 8:30 – 9:30 a.m.

- September 14 - Mayor's Kaffeeklatsch 8:30 -10:00 a.m. @  
Administrative Services Training Room

- September 16 - Freedom 5k Ruck March 8:00 a.m. – 12:00 p.m.

- September 18 – Special Joint City Council and TEDC meeting

- September 23 - GroovFest 11:00 a.m. – 6:00 p.m. @ Depot

- September 27- Tomball HS Homecoming Parade 6:00 – 8:00 p.m.  
@ Depot & Main St.

- September 30 - Tomball Museum Classic Car Day 10:00 a.m. –  
2:00 p.m. @ Tomball Museum

F. Old Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Adopt, on Second Reading, Ordinance No. 2023-23, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by rezoning approximately 10 acres of land legally described as being part of Lots 372 & 373 of Tomball Outlots from Single-Family 20 Estate (SF-20-E) to Light Industrial (LI) zoning. The property is generally located within the 1500 block (east side) of S. Persimmon Street, within the City of Tomball, Harris County, Texas.
2. Adopt, on Second Reading, Ordinance No. 2023-28, an Ordinance of the City of Tomball, Texas amending its Code of Ordinances by amending Chapter 4, Alcoholic Beverages, by adding a new Section 4-3, Variance procedures; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof; providing for severability, making findings of fact; and providing for other related matters.

Motion made by Council 2 Stoll, Seconded by Council 3 Dunagin.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carries unanimously.

G. New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve the Minutes of the August 21, 2023, Special and Regular Tomball City Council Meetings.
2. Approve Resolution No. 2023-39, a Resolution of the City of Tomball, Texas, Adopting and Ratifying the City of Tomball's Investment Policy, as set forth in the City's Administrative Policy No. 13, entitled "Investment Policy".

3. Consideration to approve an amendment to a Professional Services Agreement with Freese & Nichols, Inc. for on-call GIS, planning, and engineering services for an amount of \$100,000 (contract total not to exceed amount of \$250,000).
4. Approve an agreement with Hayden Paving, Inc. for the restriping of Medical Complex Drive (BuyBoard Contact No. 700-23), for a not-to-exceed amount of \$49,798, authorize the expenditure of funds therefor, and authorize the City Manager any and all documents related to the expenditure. This amount is included in the FY 2022-2023 budget.
5. Approve an agreement with Hancock Pool Services, Inc. for repairs to the swimming pool at Jerry Matheson Park (BuyBoard Contract No. 701-23), for a not-to-exceed amount of \$94,050, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This amount is included in the FY 2022-2023 budget as a Capital Improvement Project.
6. Approve an agreement with All Play, Inc. for the purchase and installation of a new playground structure at MLK Jr., Park (BuyBoard Contract No. 679-22), for a not-to-exceed amount of \$78,611, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This amount is included in the FY 2022-2023 budget as a Capital Improvement Project.

Motion made by Council 3 Dunagin, Seconded by Council 4 Townsend, Sr..

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carries unanimously.

#### H. New Business

1. Conduct Public Hearing and Adopt, on First Reading, Ordinance No. 2023-29, an Ordinance of the City Council of the City of Tomball, Texas, Adopting the Budget for the City of Tomball, Texas, for Fiscal Year 2023-2024; and Authorizing the City Manager to Approve Intra-Departmental (Within the Same Department Only) Transfers of Budgeted Funds; and Amending the Budget for the 2022-2023 Fiscal Year in Accordance with Actual Expenditures; and Providing Other Details Relating to the Passage of This Ordinance
  - Mayor Klein Quinn called the PH to order at 6:15 PM
  - Hearing no comments Mayor Klein Quinn closed PH at 6:16 PM

Motion made by Council 5 Parr, Seconded by Council 4 Townsend, Sr. to read by caption only on First Reading.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carries unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 5 Parr to adopt on First Reading.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carries unanimously.

2. Approve Resolution No. 2023-40 A Resolution of The City Council of The City of Tomball, Texas, Appointing Members to The Charter Review Commission And Designating The Chairman Of The Commission.

Motion made by Council 3 Dunagin to appoint the commission and designate Latrell Shannon as Chairman, Seconded by Council 2 Stoll.

Voting Yea: Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Voting Nay: Council 1 Ford

Motion carried 4 votes yea, 1 vote nay.

#### I. Adjournment

Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll to adjourn the meeting.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carries unanimously.



## CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 1 day of September 2023 by 6:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

PASSED AND APPROVED this 18<sup>th</sup> day of September 2023.

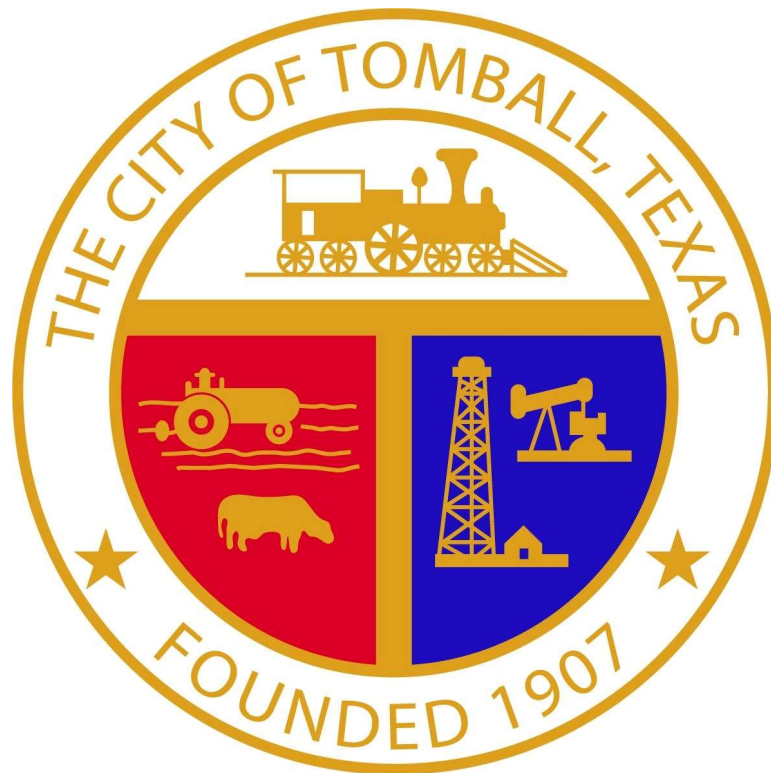
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Tracylynn Garcia  
City Secretary, TRMC, CMC, CPM

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Lori Klein Quinn  
Mayor

# City of Tomball



## FY 2023-2024 Proposed Budget

# Fund Summaries

Consolidated Statement of Anticipated Receipts and Revenues and Expenditures  
and Changes in Fund Balance- All Funds  
2023-2024 Adopted Budget

	Governmental						Proprietary	Internal Service		Consolidated	
	General Fund	Special Revenue Funds	Public Improvement District Funds	Debt Service	Water Capital Recovery	Sewer Capital Recovery	Capital Projects Fund	Enterprise Fund	Fleet Replacement Fund	Health Insurance Trust Fund	FY 2024
	100	200-260	295-299	300	730	740	400	600	650	910	All Funds
<b>Revenues:</b>											
Property taxes	\$ 5,225,000	-	-	\$ 3,425,000	-	-	-	-	-	-	\$ 8,650,000
Hotel Occupancy	-	650,000	-	-	-	-	-	-	-	-	650,000
Sales taxes	15,700,000	-	-	-	-	-	-	-	-	-	15,700,000
Franchise taxes	930,000	-	-	-	-	-	-	-	-	-	930,000
Permits and licenses	1,359,500	-	-	-	-	-	-	-	-	-	1,359,500
Fines and warrants	295,250	15,000	-	-	-	-	-	-	-	-	310,250
Service fees	5,627,331	-	-	-	-	-	-	15,590,000	-	-	21,217,331
Transfers In	2,500,000	126,000	-	-	-	-	4,121,135	-	3,158,470	3,592,200	13,497,805
Contributions/Grants	35,000	3,000	2,274,200	768,235	-	-	-	-	-	328,200	3,408,635
Interest	750,000	38,700	-	100,000	100,000	100,000	1,000,000	75,000	20,000	75,000	2,258,700
Other	143,000	1,321,422	-	-	1,000,000	600,000	30,241,834	261,000	-	-	33,567,256
<b>Total Revenues</b>	<b>\$ 32,565,081</b>	<b>\$ 2,154,122</b>	<b>\$ 2,274,200</b>	<b>\$ 4,293,235</b>	<b>\$ 1,100,000</b>	<b>\$ 700,000</b>	<b>\$ 35,362,969</b>	<b>\$ 15,926,000</b>	<b>\$ 3,178,470</b>	<b>\$ 3,995,400</b>	<b>\$ 101,549,477</b>
<b>Expenditures:</b>											
General Government	\$ 6,249,200	\$ 1,298,422	-	-	-	-	\$ 6,639,895	-	-	\$ 3,848,500	\$ 18,036,017
Transfers Out	5,465,470	-	-	-	-	-	-	-	-	-	5,465,470
Public Safety	14,560,100	23,200	-	-	-	-	-	-	-	-	14,583,300
Public Works	6,796,850	-	-	-	-	-	-	-	-	-	6,796,850
Engineering and Planning	1,121,000	-	-	-	-	-	-	-	-	-	1,121,000
Parks and Recreation	1,036,500	-	-	-	-	-	-	-	-	-	1,036,500
Tourism & Arts	-	792,650	-	-	-	-	-	-	-	-	792,650
Utilities	-	-	-	-	-	-	-	17,478,375	-	-	17,478,375
Capital Projects/Outlay	-	-	-	-	2,271,135	1,500,000	46,412,876	-	1,907,780	-	52,091,791
Debt Service	-	-	-	5,362,564	-	-	-	-	-	-	5,362,564
Public Improvement Districts	-	-	2,274,200	-	-	-	-	-	-	-	2,274,200
<b>Total Expenditures</b>	<b>\$ 35,229,120</b>	<b>\$ 2,114,272</b>	<b>\$ 2,274,200</b>	<b>\$ 5,362,564</b>	<b>\$ 2,271,135</b>	<b>\$ 1,500,000</b>	<b>\$ 53,052,771</b>	<b>\$ 17,478,375</b>	<b>\$ 1,907,780</b>	<b>\$ 3,848,500</b>	<b>\$ 125,038,717</b>
<b>Revenues Over (Under)</b>											
Expenditures	<b>\$ (2,664,040)</b>	<b>\$ 39,850</b>	<b>\$ -</b>	<b>\$ (1,069,329)</b>	<b>\$ (1,171,135)</b>	<b>\$ (800,000)</b>	<b>\$ (17,689,802)</b>	<b>\$ (1,552,375)</b>	<b>\$ 1,270,690</b>	<b>\$ 146,900</b>	<b>\$ (23,489,240)</b>
<b>Beginning Fund Balance</b>	<b>\$ 28,978,336</b>	<b>\$ 1,523,145</b>	<b>\$ 495,510</b>	<b>\$ 3,108,958</b>	<b>\$ 5,020,955</b>	<b>\$ 5,406,196</b>	<b>\$ 21,693,821</b>	<b>\$ 17,078,804</b>	<b>\$ 927,913</b>	<b>\$ 3,519,305</b>	<b>\$ 87,752,944</b>
<b>Ending Fund Balance</b>	<b>\$ 26,314,297</b>	<b>\$ 1,562,995</b>	<b>\$ 495,510</b>	<b>\$ 2,039,630</b>	<b>\$ 3,849,820</b>	<b>\$ 4,606,196</b>	<b>\$ 4,004,019</b>	<b>\$ 15,526,429</b>	<b>\$ 2,198,603</b>	<b>\$ 3,666,205</b>	<b>\$ 64,263,704</b>

**General Fund - 100**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**2023-2024 Proposed Budget**

	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<b>Revenues:</b>					
Contributions	\$ 1,383,419	\$ 875,941	\$ 930,000	\$ 662,650	\$ 35,000
Fines & Warrants	307,568	309,283	310,250	248,250	295,250
Franchise Taxes	973,053	948,804	930,000	940,000	930,000
Interest	(15,621)	(10,335)	300,000	1,375,000	750,000
Other Revenue	291,446	151,385	220,050	235,000	143,000
Permits & Licenses	1,633,906	2,099,085	1,402,500	1,492,500	1,359,500
Property Taxes	3,511,281	3,915,320	4,750,000	4,655,000	5,225,000
Sales Taxes	13,361,050	16,312,753	15,390,000	16,516,000	15,700,000
Services	2,988,861	3,494,928	5,742,490	4,624,234	5,627,331
Enterprise Transfers In	2,671,317	2,021,994	2,000,000	2,000,000	2,500,000
<b>Total Revenues</b>	<b>\$ 27,106,280</b>	<b>\$ 30,119,157</b>	<b>\$ 31,975,290</b>	<b>\$ 32,748,634</b>	<b>\$ 32,565,081</b>
<b>Expenditures:</b>					
Administrative	\$ 348,812	\$ 383,036	\$ 519,200	\$ 432,750	\$ 627,800
Building Permits and Inspections	382,202	369,924	475,400	479,000	612,150
Mayor and Council	48,948	58,874	93,230	60,950	82,800
City Secretary	334,455	403,799	572,800	514,800	475,100
Human Resources	408,710	531,622	589,100	565,800	524,700
Finance	927,993	822,872	830,300	822,350	1,061,850
Information Systems	705,256	751,470	1,216,400	1,493,600	2,024,800
Legal	108,315	132,075	145,000	145,000	160,000
Non-Departmental	1,204,414	1,158,371	1,267,981	1,569,531	3,188,470
Police	6,139,796	7,118,719	8,448,010	7,633,600	8,023,700
Municipal Court	391,261	416,675	516,850	465,400	563,000
Community Center	147,307	171,666	196,825	188,300	201,600
Fire	2,793,883	3,213,085	3,359,300	3,290,850	3,550,300
Emergency Management	15,183	5,856	24,500	22,750	27,950
ESD#15	770,847	973,685	3,095,150	1,785,200	2,395,150
Public Works Administration	60,290	79,960	284,550	229,200	311,400
Garage	170,497	188,680	178,100	189,800	208,050
Parks	988,534	792,529	1,402,300	1,368,480	834,900
Streets	1,409,200	1,387,333	2,879,050	2,265,750	2,372,800
Sanitation	1,734,249	1,914,289	1,980,200	2,122,200	2,268,700
Engineering and Planning	563,340	628,399	1,182,960	908,900	1,121,000
Facilities Maintenance	1,031,576	1,027,128	913,400	940,875	1,635,900
Transfer Out to Hotel Occupancy	126,000	126,000	126,000	126,000	126,000
Transfer Out to Health Insurance	2,327,000	2,461,081	2,720,000	2,720,000	2,831,000
<b>Total Expenditures</b>	<b>\$ 23,138,067</b>	<b>\$ 25,117,129</b>	<b>\$ 33,016,606</b>	<b>\$ 30,341,086</b>	<b>\$ 35,229,120</b>
<b>Revenues Over/(Under) Expenditures</b>	<b>\$ 3,968,214</b>	<b>\$ 5,002,028</b>	<b>\$ (1,041,316)</b>	<b>\$ 2,407,548</b>	<b>\$ (2,664,040)</b>
<b>Beginning Fund Balance</b>	<b>\$ 17,600,546</b>	<b>\$ 21,568,760</b>	<b>\$ 26,570,788</b>	<b>\$ 26,570,788</b>	<b>\$ 28,978,336</b>
<b>Ending Fund Balance</b>	<b>\$ 21,568,760</b>	<b>\$ 26,570,788</b>	<b>\$ 25,529,472</b>	<b>\$ 28,978,336</b>	<b>\$ 26,314,297</b>
25% of Operating Expenses - Target	93%	106%	77%	96%	75%

**CITY OF TOMBALL**  
**GENERAL FUND REVENUES - 100**

GENERAL FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5110 CURRENT TAXES	3,440,397	3,952,509	4,700,000	4,700,000	5,200,000
5120 DELINQUENT TAXES	41,901	(69,628)	25,000	(75,000)	-
5130 PENALTY,INTEREST,ATTY FEES	28,982	32,439	25,000	30,000	25,000
5140 SALES TAX	13,260,643	16,194,149	15,300,000	16,400,000	15,584,000
5141 ALCOHOLIC BEVERAGE TAX	86,392	103,309	75,000	100,000	100,000
5150 ELECTRICAL FRANCHISE TAX	723,183	708,300	700,000	715,000	715,000
5160 T.V. CABLE FRANCHISE TAX	127,943	135,832	135,000	135,000	135,000
5161 1% IN KIND/ PEG FEES	27,882	34,443	30,000	30,000	30,000
5170 COMMUNICATIONS ROW LINE FEE	94,045	70,229	65,000	60,000	50,000
5200 BUILDING PERMITS	889,622	1,106,512	800,000	600,000	600,000
5210 CONSTRUCTION PERMITS	273,193	467,371	200,000	390,000	300,000
5215 PLUMBING PERMIT	103,404	74,226	75,000	75,000	75,000
5220 MECHANICAL PERMITS	56,882	64,557	50,000	60,000	50,000
5230 ELECTRICAL PERMITS	157,064	145,971	150,000	110,000	150,000
5235 FIRE PERMIT FEES	71,661	81,652	60,000	100,000	100,000
5240 OTHER PERMITS	10,983	55,832	10,000	110,000	25,000
5245 MISCELLANEOUS PERMIT FEES	1,810	-	500	500	500
5250 MIXED BEVERAGE FEES	14,015	15,295	15,000	16,000	16,000
5255 LICENSE FEES	2,790	2,150	3,000	2,000	2,000
5260 AMBULANCE PERMITS	5,100	4,200	6,000	5,000	6,000
5300 MUNICIPAL COURT FINES	176,346	178,468	170,000	150,000	170,000
5310 COURT COSTS/ADMIN FEES	88,494	65,484	90,000	50,000	75,000
5320 COURT WARRANT FEES	34,147	32,265	30,000	25,000	30,000
5340 TIME PYMT.FEE-10% CITY JUDICL.	334	207	250	250	250
5341 TIME PAYMENT FEE-40% FOR CITY	2,497	4,009	2,000	5,000	2,000
5430 SANITATION FEES	1,868,750	2,090,994	2,000,000	2,300,000	2,500,000
5440 PLAT FEES	8,215	13,368	10,000	10,000	10,000
5441 REZONING APPLICATION FEE	9,872	3,286	2,000	12,500	5,000
5442 CONDITIONAL USE PERMIT	440	600	1,000	3,000	1,000
5443 PLANNED DEVELOPMENT	2,000	2,431	1,000	1,000	1,000
5444 SITE PLAN REVIEW	36,550	72,819	30,000	7,500	30,000
5445 PLAN REVIEW FEES- OTHER	644	2,210	1,000	3,000	1,000
5446 ZONING FEES- OTHER	3,678	1,900	3,000	3,000	3,000
5447 PID PETITION FEE	-	2,500	-	-	-
5448 PID ADMINISTRATIVE FEE	-	7,980	-	15,000	15,000
5450 BIRTH AND DEATH CERTIFICATE FEES	62,461	59,053	50,000	10,100	-
5451 NOTARY FEES	48	25	50	-	-
5460 ALARM SYSTEM REGISTRATION FEES	13,625	29,265	20,000	30,000	25,000
5461 FALSE ALARM SERVICE FEE	5,750	28,850	18,000	18,000	18,000
5470 EMERGENCY SERVICE DISTRICT FEES	229,250	254,750	508,840	427,434	638,681
5472 ESD#15 S5 OPERATING COST REIMBURSEMENT	25,301	30,815	1,289,700	497,200	420,400
5474 ESD#15 STATION 5 PAYROLL REIMBURSEMENT	725,131	938,292	1,805,450	1,288,000	1,974,750
5480 LIFE SAFETY PLAN REVIEW	3,608	5,380	5,000	5,000	5,000
5481 STATE LICENSED FACILITIES	1,965	1,370	1,500	1,500	1,500
5500 SALE OF CITY PROPERTY	27,469	23,934	40,000	100,000	20,000
5510 COMMUNITY CENTER FEES	24,885	46,108	30,000	38,000	30,000
5515 CONGREGATE MEAL SERV. REVENUE	995	9,500	10,000	10,000	8,000
5520 PARK RENTAL FEE	14,145	13,820	12,000	12,000	12,000

**CITY OF TOMBALL  
GENERAL FUND REVENUES - 100**

GENERAL FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5550 MISCELLANEOUS INCOME	43,292	77,959	50,000	25,000	25,000
5551 INSURANCE RECOVERIES	219,612	39,967	-	25,000	-
5560 RETURNED CHECK FINES	30	-	-	-	-
5561 CREDIT CARD FEES	-	120,510	120,000	60,000	75,000
5562 CASH OVER/SHORT	-	(9)	-	-	-
5690 SANITATION PENALTY	19,741	25,081	20,000	15,000	20,000
5730 SCHOOL RESOURCE OFFICERS (SRO)	709,851	733,253	895,000	595,650	-
5740 OTHER GRANTS	648,568	117,688	10,000	42,000	10,000
5770 TEDC CONTRIBUTIONS	25,000	25,000	25,000	25,000	25,000
5800 INTEREST INCOME	(15,621)	(10,335)	300,000	1,375,000	750,000
5961 ENTERPRISE TRANSFERS IN	2,671,317	2,021,994	2,000,000	2,000,000	2,500,000
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 27,106,280</b>	<b>\$ 30,250,138</b>	<b>\$ 31,975,290</b>	<b>\$ 32,748,634</b>	<b>\$ 32,565,081</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	ADMINISTRATIVE	100-111 ADMINISTRATIVE
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$190,566	\$262,274	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$397,300	\$323,900	\$483,500
6005 WAGES-OVERTIME	\$0	\$0	\$0	\$0	\$1,000
6009 WAGES-OTHER	\$9,668	\$11,755	\$0	\$0	\$0
6011 VACATION PAY	\$27,260	\$11,831	\$0	\$0	\$0
6012 SICK PAY	\$36,461	\$1,461	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$0	\$0	\$1,400	\$0
6015 SICK TIME BUYBACK	\$4,499	\$2,339	\$2,300	\$2,700	\$2,900
6019 LONGEVITY	\$1,115	\$420	\$600	\$600	\$700
6021 FICA-MED/SS	\$19,650	\$22,399	\$32,100	\$24,700	\$38,800
6022 TMRS-EMPLOYER	\$38,482	\$40,953	\$55,400	\$46,100	\$67,000
6025 WORKER COMPENSATION INS.	\$145	\$198	\$300	\$600	\$1,000
6034 PHONE ALLOWANCE	\$0	\$0	\$2,700	\$2,100	\$1,800
6035 AUTO ALLOWANCE	\$0	\$0	\$16,800	\$16,800	\$16,800
<b>PERSONNEL SERVICES</b>	<b>\$327,846</b>	<b>\$353,629</b>	<b>\$507,500</b>	<b>\$418,900</b>	<b>\$613,500</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$219	\$215	\$300	\$300	\$300
6102 EDUCATIONAL SUPPLIES	\$155	\$0	\$250	\$250	\$250
6105 FOOD SUPPLIES	\$954	\$1,217	\$1,000	\$1,000	\$1,000
6107 CLOTHING AND UNIFORMS	\$46	\$345	\$400	\$200	\$400
6119 OTHER SUPPLIES	\$1,755	\$0	\$500	\$250	\$500
6130 FURNITURE >\$20,000	\$0	\$250	\$0	\$0	\$0
<b>SUPPLIES</b>	<b>\$3,129</b>	<b>\$2,027</b>	<b>\$2,450</b>	<b>\$2,000</b>	<b>\$2,450</b>
6312 PHONE & INTERNET SERVICES	\$1,704	\$1,275	\$0	\$350	\$350
6329 OTHER SERVICES	\$41	\$0	\$250	\$1,200	\$1,000
6332 TRAVEL AND MEALS	(\$120)	\$1,167	\$4,000	\$4,000	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$4,265	\$3,935	\$4,000	\$4,000	\$4,000
6334 AUTOMOBILE ALLOWANCES	\$11,947	\$16,800	\$0	\$0	\$0
6337 TRAINING	\$0	\$4,203	\$1,000	\$2,300	\$2,500
<b>SERVICES AND CHARGES</b>	<b>\$17,837</b>	<b>\$27,380</b>	<b>\$9,250</b>	<b>\$11,850</b>	<b>\$11,850</b>
<b>TOTAL GENERAL-ADMINISTRATIVE</b>	<b>\$348,812</b>	<b>\$383,036</b>	<b>\$519,200</b>	<b>\$432,750</b>	<b>\$627,800</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	PERMITS/INSPECTIONS	100-112 PERMITS/INSPECTIONS
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$86,878	\$124,655	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$313,900	\$314,500	\$445,000
6003 WAGES-FULL TIME	\$165,743	\$117,614	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$1,517	\$979	\$1,500	\$1,000	\$2,500
6009 WAGES-OTHER	\$11,650	\$13,208	\$0	\$0	\$0
6011 VACATION PAY	\$12,027	\$14,537	\$0	\$0	\$0
6012 SICK PAY	\$8,497	\$6,773	\$0	\$0	\$0
6013 EMERGENCY PAY	\$717	\$190	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$760	\$2,000	\$0	\$0
6019 LONGEVITY	\$1,825	\$1,090	\$1,400	\$1,400	\$1,700
6021 FICA-MED/SS	\$20,499	\$20,221	\$24,500	\$23,600	\$34,400
6022 TMRS-EMPLOYER	\$39,066	\$37,329	\$42,300	\$42,100	\$59,500
6025 WORKER COMPENSATION INS.	\$722	\$1,001	\$1,000	\$1,000	\$1,650
<b>PERSONNEL SERVICES</b>	<b>\$349,142</b>	<b>\$338,357</b>	<b>\$386,600</b>	<b>\$383,600</b>	<b>\$544,750</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$8,328	\$1,372	\$20,500	\$14,500	\$5,000
6102 EDUCATIONAL SUPPLIES	\$150	\$372	\$1,000	\$500	\$1,000
6105 FOOD SUPPLIES	\$215	\$362	\$300	\$300	\$500
6107 CLOTHING AND UNIFORMS	\$2,624	\$1,537	\$3,000	\$3,000	\$3,000
6108 FUEL, OIL AND LUBRICANTS	\$8,117	\$10,290	\$11,000	\$10,200	\$10,000
6119 OTHER SUPPLIES	\$42	\$38	\$0	\$1,000	\$1,000
<b>SUPPLIES</b>	<b>\$19,476</b>	<b>\$13,971</b>	<b>\$35,800</b>	<b>\$29,500</b>	<b>\$20,500</b>
6205 VEHICLE MAINTENANCE	\$1,946	\$5,846	\$2,500	\$2,500	\$3,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$1,946</b>	<b>\$5,846</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$3,000</b>
6304 PROFESSIONAL SERVICES, OTHER	\$1,450	\$860	\$10,000	\$39,000	\$10,000
6312 PHONE & INTERNET SERVICES	\$3,886	\$4,254	\$9,000	\$5,000	\$9,000
6332 TRAVEL AND MEALS	\$1,765	\$2,995	\$12,000	\$8,000	\$12,000
6333 DUES AND SUBSCRIPTIONS	\$342	\$939	\$1,500	\$2,400	\$900
6337 TRAINING	\$4,035	\$2,363	\$10,000	\$7,000	\$10,000
6362 PERMITS AND LICENSES	\$160	\$339	\$8,000	\$2,000	\$2,000
<b>SERVICES AND CHARGES</b>	<b>\$11,638</b>	<b>\$11,751</b>	<b>\$50,500</b>	<b>\$63,400</b>	<b>\$43,900</b>
<b>TOTAL GENERAL-PERMITS/INSPECTIONS</b>	<b>\$382,202</b>	<b>\$369,924</b>	<b>\$475,400</b>	<b>\$479,000</b>	<b>\$612,150</b>



<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	MAYOR AND COUNCIL	100-113 MAYOR AND COUNCIL
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6004 WAGES- PART TIME	\$24,086	\$26,900	\$30,600	\$27,100	\$27,000
6021 FICA- MED/ SS	\$1,843	\$2,058	\$2,400	\$2,000	\$2,100
6025 WORKER COMPENSATION INS.	\$32	\$48	\$50	\$50	\$100
<b>PERSONNEL SERVICES</b>	<b>\$25,960</b>	<b>\$29,006</b>	<b>\$33,050</b>	<b>\$29,150</b>	<b>\$29,200</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$0	\$251	\$80	\$100	\$100
6105 FOOD SUPPLIES	\$3,036	\$4,802	\$5,000	\$3,000	\$5,500
6107 CLOTHING AND UNIFORMS	\$0	\$0	\$0	\$0	\$300
6119 OTHER SUPPLIES	\$15,592	\$14,986	\$16,000	\$16,000	\$17,000
<b>SUPPLIES</b>	<b>\$18,628</b>	<b>\$20,038</b>	<b>\$21,080</b>	<b>\$19,100</b>	<b>\$22,600</b>
6304 PROFESSIONAL SERVICES- OTHER	\$0	\$0	\$10,000	\$0	\$6,000
6329 OTHER SERVICES	\$0	\$200	\$100	\$0	\$0
6332 TRAVEL AND MEALS	\$40	\$1,930	\$5,000	\$2,000	\$2,000
6333 DUES AND SUBSCRIPTIONS	\$4,105	\$4,527	\$5,000	\$4,600	\$5,000
6337 TRAINING	\$215	\$1,625	\$3,000	\$600	\$2,000
6398 BANQUETS, DEDICATION, RECEP	\$0	\$1,548	\$16,000	\$5,500	\$16,000
<b>SERVICES AND CHARGES</b>	<b>\$4,360</b>	<b>\$9,830</b>	<b>\$39,100</b>	<b>\$12,700</b>	<b>\$31,000</b>
<b>TOTAL MAYOR AND COUNCIL</b>	<b>\$48,948</b>	<b>\$58,874</b>	<b>\$93,230</b>	<b>\$60,950</b>	<b>\$82,800</b>

**CITY OF TOMBALL**

**FUND**  
GENERAL FUND

**DEPARTMENT**  
CITY SECRETARY

**DIVISION**  
100-114 CITY SECRETARY

**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$136,432	\$160,432	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$282,400	\$297,300	\$266,200
6003 WAGES-FULL TIME	\$63,850	\$78,627	\$0	\$0	\$0
6004 WAGES- PART TIME	\$0	\$0	\$0	\$0	\$16,000
6005 WAGES-OVERTIME	\$2,730	\$3,881	\$4,000	\$4,000	\$4,000
6009 WAGES-OTHER	\$11,436	\$12,319	\$0	\$0	\$0
6011 VACATION PAY	\$18,252	\$16,557	\$0	\$0	\$0
6012 SICK PAY	\$12,271	\$904	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$934	\$3,421	\$4,100	\$4,300	\$3,500
6019 LONGEVITY	\$2,460	\$2,700	\$3,000	\$3,000	\$1,400
6021 FICA-S.S. AND MEDICARE TAXES	\$18,414	\$21,066	\$22,800	\$23,300	\$22,300
6022 TMRS-EMPLOYER	\$34,176	\$37,459	\$39,200	\$41,000	\$36,300
6025 WORKER COMPENSATION INS.	\$291	\$396	\$400	\$500	\$650
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$400	\$0
<b>PERSONNEL SERVICES</b>	<b>\$301,245</b>	<b>\$337,762</b>	<b>\$356,800</b>	<b>\$373,800</b>	<b>\$350,350</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$7,518	\$11,913	\$12,000	\$12,000	\$12,000
6102 EDUCATIONAL SUPPLIES	\$606	\$498	\$1,000	\$500	\$1,000
6104 JANITORIAL AND CLEANING SUPPLY	\$707	\$550	\$1,000	\$500	\$500
6105 FOOD SUPPLIES	\$1,881	\$2,370	\$2,500	\$3,500	\$2,500
6107 CLOTHING AND UNIFORMS	\$0	\$557	\$1,000	\$500	\$1,000
6109 POSTAGE	\$510	\$832	\$800	\$400	\$500
6119 OTHER SUPPLIES	\$653	\$1,370	\$600	\$900	\$650
6130 FURNITURE >\$20,000	\$0	\$987	\$0	\$4,500	\$0
<b>SUPPLIES</b>	<b>\$11,876</b>	<b>\$19,077</b>	<b>\$18,900</b>	<b>\$22,800</b>	<b>\$18,150</b>
6201 OFFICE EQUIPMENT MAINT.	\$0	\$0	\$200	\$0	\$0
<b>REPAIRS AND MAINTENANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>\$0</b>
6304 PROF.SERV.-OTHER	\$3,883	\$72	\$37,800	\$35,000	\$15,000
6312 PHONE & INTERNET SERVICES	\$900	\$900	\$0	\$250	\$500
6316 PRINTING AND BINDING	\$0	\$0	\$100	\$100	\$100
6329 OTHER SERVICES	\$156	\$127	\$500	\$350	\$500
6332 TRAVEL AND MEALS	\$1,015	\$5,470	\$6,000	\$2,000	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$2,048	\$2,413	\$3,500	\$1,500	\$2,500
6335 ADVERTISING COST	\$10,251	\$6,819	\$20,000	\$15,000	\$20,000
6337 TRAINING	\$1,815	\$3,222	\$5,000	\$1,200	\$3,000
6371 ELECTION SERVICES	\$1,266	\$27,937	\$124,000	\$62,800	\$60,000
<b>SERVICES AND CHARGES</b>	<b>\$21,334</b>	<b>\$46,960</b>	<b>\$196,900</b>	<b>\$118,200</b>	<b>\$106,600</b>
<b>TOTAL CITY SECRETARY</b>	<b>\$334,455</b>	<b>\$403,799</b>	<b>\$572,800</b>	<b>\$514,800</b>	<b>\$475,100</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	HUMAN RESOURCES	100-115 HUMAN RESOURCES
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$109,396	\$106,044	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$270,500	\$192,900	\$270,800
6003 WAGES-FULL TIME	\$103,530	\$96,416	\$0	\$0	\$0
6004 WAGES-PART TIME	\$28,761	\$17,945	\$32,000	\$32,000	\$40,000
6005 WAGES-OVERTIME	\$1,053	\$6,400	\$6,000	\$2,000	\$1,000
6009 WAGES-OTHER	\$9,642	\$11,223	\$0	\$0	\$0
6011 VACATION PAY	\$17,763	\$29,284	\$0	\$0	\$0
6012 SICK PAY	\$2,824	\$34,565	\$0	\$0	\$0
6013 EMERGENCY PAY	\$2,996	\$644	\$0	\$0	\$0
6014 RETIREMENT PAYOUTS	\$0	\$0	\$50,000	\$0	\$0
6015 SICK TIME BUYBACK	\$2,956	\$3,106	\$3,100	\$1,100	\$1,200
6019 LONGEVITY	\$1,705	\$1,885	\$2,100	\$900	\$700
6021 FICA-S.S. AND MEDICARE TAXES	\$19,923	\$22,042	\$24,100	\$18,000	\$24,100
6022 TMRS-EMPLOYER	\$34,457	\$39,586	\$37,400	\$26,200	\$36,300
6025 WORKER COMPENSATION INS.	\$218	\$297	\$300	\$300	\$400
6026 STATE UNEMPLOYMENT TAXES	\$1,009	\$13,758	\$10,000	\$12,500	\$12,500
6030 TUITION REIMBURSEMENT	\$0	\$0	\$4,000	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$500	\$900
<b>PERSONNEL SERVICES</b>	<b>\$336,235</b>	<b>\$383,195</b>	<b>\$440,400</b>	<b>\$286,400</b>	<b>\$387,900</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$4,016	\$6,832	\$7,200	\$5,000	\$7,500
6102 EDUCATIONAL SUPPLIES	\$0	\$0	\$500	\$350	\$350
6105 FOOD SUPPLIES	\$2,340	\$2,674	\$5,000	\$1,000	\$1,000
6107 CLOTHING AND UNIFORMS	\$0	\$0	\$300	\$150	\$150
6109 POSTAGE	\$344	\$299	\$300	\$300	\$300
6119 OTHER SUPPLIES	\$3,821	\$7,195	\$6,000	\$6,000	\$6,000
6130 FURNITURE <\$20,000	\$0	\$196	\$0	\$0	\$0
<b>SUPPLIES</b>	<b>\$10,521</b>	<b>\$17,195</b>	<b>\$19,300</b>	<b>\$12,800</b>	<b>\$15,300</b>
6304 PROF.SERV.-OTHER	\$5,960	\$70,571	\$50,000	\$217,500	\$60,000
6312 PHONE & INTERNET SERVICES	\$900	\$798	\$0	\$0	\$0
6329 OTHER SERVICES	\$30,356	\$36,698	\$35,000	\$30,000	\$35,000
6332 TRAVEL AND MEALS	\$683	\$704	\$2,900	\$2,500	\$2,500
6333 DUES AND SUBSCRIPTIONS	\$165	\$2,062	\$1,500	\$1,000	\$1,000
6335 ADVERTISING COST	\$0	\$3,464	\$2,000	\$1,000	\$1,000
6337 TRAINING	\$11,547	\$2,235	\$20,000	\$2,000	\$10,000
6398 BANQUETS, DEDICATION, RECEP	\$12,343	\$14,700	\$18,000	\$12,600	\$12,000
<b>SERVICES AND CHARGES</b>	<b>\$61,954</b>	<b>\$131,232</b>	<b>\$129,400</b>	<b>\$266,600</b>	<b>\$121,500</b>
<b>TOTAL HUMAN RESOURCES</b>	<b>\$408,710</b>	<b>\$531,622</b>	<b>\$589,100</b>	<b>\$565,800</b>	<b>\$524,700</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	FINANCE	100-116 FINANCE
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$260,583	\$167,854	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$351,500	\$383,000	\$540,600
6003 WAGES-FULL TIME	\$75,571	\$102,706	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$1,621	\$1,995	\$4,000	\$2,500	\$3,000
6009 WAGES-OTHER	\$17,059	\$12,734	\$0	\$0	\$0
6011 VACATION PAY	\$25,279	\$22,234	\$0	\$0	\$0
6012 SICK PAY	\$12,240	\$41,054	\$0	\$0	\$0
6013 EMERGENCY PAY	\$491	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$4,651	\$0	\$0	\$0	\$0
6019 LONGEVITY	\$2,105	\$815	\$1,400	\$1,400	\$1,400
6021 FICA-S.S. AND MEDICARE TAXES	\$29,870	\$25,088	\$27,500	\$29,100	\$41,900
6022 TMRS-EMPLOYER	\$54,881	\$46,650	\$47,300	\$51,400	\$72,300
6025 WORKER COMPENSATION INS.	\$436	\$594	\$500	\$600	\$800
6030 TUITION REIMBURSEMENT	\$0	\$1,245	\$8,000	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$900	\$900
<b>PERSONNEL SERVICES</b>	<b>\$484,788</b>	<b>\$422,968</b>	<b>\$441,100</b>	<b>\$468,900</b>	<b>\$660,900</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$3,925	\$1,926	\$4,000	\$4,300	\$4,000
6105 FOOD SUPPLIES	\$186	\$409	\$350	\$200	\$200
6107 CLOTHING AND UNIFORMS	\$493	\$62	\$500	\$500	\$300
6109 POSTAGE	\$35	\$0	\$50	\$50	\$50
6119 OTHER SUPPLIES	\$0	\$195	\$200	\$200	\$200
<b>SUPPLIES</b>	<b>\$4,639</b>	<b>\$2,591</b>	<b>\$5,100</b>	<b>\$5,250</b>	<b>\$4,750</b>
6301 PROF.SERV.-AUDIT AND ACCTNG.	\$114,084	\$91,500	\$91,500	\$85,000	\$115,500
6304 PROF.SERV.-OTHER	\$61,130	\$34,729	\$16,000	\$18,500	\$23,500
6312 PHONE & INTERNET SERVICES	\$1,931	\$1,249	\$600	\$0	\$0
6316 PRINTING AND BINDING	\$142	\$0	\$300	\$300	\$300
6317 APPRAISAL SERVICES	\$52,164	\$54,697	\$56,000	\$56,000	\$58,000
6332 TRAVEL AND MEALS	\$40	\$5,493	\$5,000	\$2,500	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$2,470	\$2,924	\$3,200	\$3,400	\$3,400
6335 ADVERTISING COST	\$3,978	\$2,373	\$8,000	\$4,000	\$6,000
6337 TRAINING	\$1,771	\$6,614	\$8,500	\$3,000	\$8,500
6397 CREDIT CARD PROCESSING FEE	\$179,912	\$182,955	\$175,000	\$175,000	\$175,000
6399 SERVICE CHARGES	\$20,945	\$14,780	\$20,000	\$500	\$1,000
<b>SERVICES AND CHARGES</b>	<b>\$438,567</b>	<b>\$397,313</b>	<b>\$384,100</b>	<b>\$348,200</b>	<b>\$396,200</b>
<b>TOTAL FINANCE</b>	<b>\$927,993</b>	<b>\$822,872</b>	<b>\$830,300</b>	<b>\$822,350</b>	<b>\$1,061,850</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	INFORMATION SYSTEMS	100-117 INFORMATION SYSTEMS
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES- ADMINISTRATIVE	\$153,076	\$161,920	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$242,600	\$314,300	\$268,700
6003 WAGES- FULL TIME	\$56,445	\$55,179	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$1,024	\$2,773	\$5,000	\$500	\$500
6009 WAGES- OTHER	\$10,566	\$11,487	\$0	\$0	\$0
6011 VACATION PAY	\$16,803	\$18,465	\$0	\$0	\$0
6012 SICK PAY	\$255	\$15,422	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$612	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$3,609	\$3,783	\$2,800	\$3,100	\$3,300
6019 LONGEVITY	\$2,155	\$2,335	\$1,700	\$1,700	\$1,900
6021 FICA-S.S. AND MEDICARE TAXES	\$19,324	\$21,272	\$20,300	\$24,900	\$22,000
6022 TMRS-EMPLOYER	\$34,939	\$37,900	\$35,000	\$44,000	\$37,900
6025 WORKER COMPENSATION INS.	\$853	\$1,183	\$1,200	\$1,000	\$1,200
6034 PHONE ALLOWANCE	\$0	\$0	\$2,700	\$2,700	\$2,700
6035 AUTO ALLOWANCE	\$0	\$0	\$9,600	\$9,600	\$9,600
<b>PERSONNEL SERVICES</b>	<b>\$299,050</b>	<b>\$332,331</b>	<b>\$320,900</b>	<b>\$401,800</b>	<b>\$347,800</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$35,753	\$54,683	\$80,000	\$80,000	\$134,200
6105 FOOD SUPPLIES	\$0	\$112	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$0	\$219	\$500	\$500	\$500
6109 POSTAGE	\$88	\$0	\$0	\$500	\$0
6119 OTHER SUPPLIES	\$181	\$60	\$0	\$0	\$0
6130 FURNITURE <\$20,000	\$1,489	\$0	\$2,200	\$2,200	\$0
<b>SUPPLIES</b>	<b>\$37,511</b>	<b>\$55,075</b>	<b>\$82,700</b>	<b>\$83,200</b>	<b>\$134,700</b>
6201 OFFICE EQUIPMENT MAINTENANCE	\$3,754	\$3,482	\$12,000	\$6,000	\$12,000
6202 COMPUTER EQUIPMENT MAINT	\$0	\$1,149	\$0	\$0	\$0
<b>REPAIRS AND MAINTENANCE</b>	<b>\$3,754</b>	<b>\$4,631</b>	<b>\$12,000</b>	<b>\$6,000</b>	<b>\$12,000</b>
6304 PROF.SERV.-OTHER	\$11,409	\$24,169	\$60,000	\$265,000	\$150,000
6312 PHONE & INTERNET SERVICES	\$42,246	\$41,949	\$57,300	\$57,300	\$60,000
6320 COMPUTER SOFTWARE SERV.	\$298,017	\$279,087	\$619,500	\$619,500	\$1,288,300
6332 TRAVEL AND MEALS	\$976	\$642	\$1,500	\$1,000	\$2,500
6333 DUES AND SUBSCRIPTIONS	\$2,119	\$1,635	\$2,000	\$1,300	\$2,000
6334 AUTOMOBILE ALLOWANCES	\$9,600	\$9,827	\$0	\$0	\$0
6337 TRAINING	\$575	\$2,125	\$2,500	\$500	\$2,500
<b>SERVICES AND CHARGES</b>	<b>\$364,941</b>	<b>\$359,433</b>	<b>\$742,800</b>	<b>\$944,600</b>	<b>\$1,505,300</b>
6402 COMPUTER & OFFICE EQUIP >\$20K	\$0	\$0	\$58,000	\$58,000	\$25,000
<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,000</b>	<b>\$58,000</b>	<b>\$25,000</b>
<b>TOTAL INFORMATION SYSTEMS</b>	<b>\$705,256</b>	<b>\$751,470</b>	<b>\$1,216,400</b>	<b>\$1,493,600</b>	<b>\$2,024,800</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b> GENERAL FUND	<b>DEPARTMENT</b> LEGAL	<b>DIVISION</b> 100-118 LEGAL
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6303 PROF.SERV.-LEGAL	\$108,315	\$132,075	\$145,000	\$145,000	\$160,000
<b>SERVICES AND CHARGES</b>	<b>\$108,315</b>	<b>\$132,075</b>	<b>\$145,000</b>	<b>\$145,000</b>	<b>\$160,000</b>
<b>TOTAL LEGAL</b>	<b>\$108,315</b>	<b>\$132,075</b>	<b>\$145,000</b>	<b>\$145,000</b>	<b>\$160,000</b>

CITY OF TOMBALL		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	NON-DEPARTMENTAL	100-119 NON-DEPARTMENTAL
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$7,548	\$5,608	\$6,000	\$6,000	\$6,000
6105 FOOD SUPPLIES	\$0	\$19	\$0	\$0	\$0
6109 POSTAGE	\$8,884	\$7,801	\$7,500	\$7,500	\$7,500
6119 OTHER SUPPLIES	\$2,515	\$63	\$0	\$0	\$0
<b>SUPPLIES</b>	<b>\$18,947</b>	<b>\$13,490</b>	<b>\$13,500</b>	<b>\$13,500</b>	<b>\$13,500</b>
6304 PROF. SERVICES - OTHER	\$33,000	\$28,620	\$50,000	\$315,000	\$30,000
6329 OTHER SERVICES	\$46,413	\$49,141	\$23,950	\$33,000	\$70,000
6330 INSURANCE	\$391,711	\$379,679	\$400,000	\$410,000	\$450,000
6336 EQUIPMENT RENTALS	\$28,932	\$4,203	\$29,500	\$31,000	\$32,500
6340 SPECIAL EVENTS	\$54,259	\$42,542	\$48,000	\$53,500	\$50,000
6346 ECONOMIC DEVELOPMENT AGREEMENT	\$150,418	\$200,469	\$200,000	\$210,500	\$34,000
6399 SERVICE CHARGES	\$20,626	\$5,101	\$0	\$0	\$0
<b>SERVICES AND CHARGES</b>	<b>\$725,358</b>	<b>\$709,755</b>	<b>\$751,450</b>	<b>\$1,053,000</b>	<b>\$666,500</b>
6501 BAD DEBT EXPENSE	\$44,560	\$0	\$0	\$0	\$0
<b>BAD DEBT</b>	<b>\$44,560</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
6691 TRANSFER OUT	\$126,000	\$126,000	\$126,000	\$126,000	\$126,000
6692 TRANSFER TO EMP. BEN. TRUST	\$2,327,000	\$2,461,081	\$2,720,000	\$2,720,000	\$2,831,000
6998 TRANSFER TO FLEET REPLACEMENT	\$415,549	\$435,126	\$503,031	\$503,031	\$2,508,470
<b>TRANSFERS</b>	<b>\$2,868,549</b>	<b>\$3,022,207</b>	<b>\$3,349,031</b>	<b>\$3,349,031</b>	<b>\$5,465,470</b>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$3,657,414</b>	<b>\$3,745,452</b>	<b>\$4,113,981</b>	<b>\$4,415,531</b>	<b>\$6,145,470</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	POLICE DEPARTMENT	100-121 -POLICE DEPARTMENT
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$247,502	\$309,142	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$5,246,100	\$4,669,100	\$5,052,000
6003 WAGES-FULL TIME	\$3,196,299	\$3,473,203	\$0	\$0	\$0
6004 WAGES-PART TIME	\$29,270	\$44,432	\$106,800	\$115,000	\$135,000
6005 WAGES-OVERTIME	\$526,339	\$557,735	\$598,400	\$540,000	\$615,500
6009 WAGES-OTHER	\$180,650	\$222,743	\$0	\$0	\$0
6011 VACATION PAY	\$204,133	\$249,999	\$0	\$0	\$0
6012 SICK PAY	\$122,133	\$110,504	\$0	\$0	\$0
6013 EMERGENCY PAY	\$6,596	\$3,412	\$0	\$3,900	\$0
6015 SICK TIME BUYBACK	\$11,992	\$19,048	\$39,500	\$23,700	\$23,600
6019 LONGEVITY	\$25,845	\$28,955	\$31,660	\$21,300	\$23,800
6021 FICA-MED/SS	\$333,501	\$368,423	\$463,000	\$402,900	\$448,100
6022 TMRS-EMPLOYER	\$615,972	\$663,377	\$783,250	\$704,700	\$755,500
6025 WORKER COMPENSATION INS.	\$50,659	\$71,399	\$78,000	\$80,800	\$82,100
6030 TUITION REIMBURSEMENT	\$0	\$2,610	\$4,000	\$3,300	\$2,400
6034 PHONE ALLOWANCE	\$0	\$0	\$3,600	\$3,900	\$3,900
6036 CLOTHING ALLOWANCE	\$0	\$0	\$6,000	\$4,000	\$4,200
<b>PERSONNEL SERVICES</b>	<b>\$5,550,889</b>	<b>\$6,124,980</b>	<b>\$7,360,310</b>	<b>\$6,572,600</b>	<b>\$7,146,100</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$17,006	\$13,426	\$14,000	\$17,500	\$16,000
6102 EDUCATIONAL SUPPLIES	\$410	\$182	\$1,200	\$600	\$1,200
6104 JANITORIAL SUPPLIES	\$441	\$325	\$700	\$800	\$800
6105 FOOD SUPPLIES	\$11,521	\$13,768	\$14,000	\$14,000	\$14,000
6106 MATERIALS AND PARTS	\$117,574	\$214,001	\$178,000	\$178,000	\$80,000
6107 CLOTHING AND UNIFORMS	\$67,323	\$80,515	\$84,000	\$84,000	\$90,000
6108 FUEL, OIL AND LUBRICANTS	\$93,143	\$146,439	\$150,000	\$150,000	\$150,000
6109 POSTAGE	\$256	\$117	\$500	\$500	\$100
6119 OTHER SUPPLIES	\$2,385	\$14,379	\$0	\$3,000	\$3,000
6130 FURNITURE <\$20,000	\$7,187	\$3,149	\$0	\$5,600	\$4,000
<b>SUPPLIES</b>	<b>\$317,246</b>	<b>\$486,300</b>	<b>\$442,400</b>	<b>\$454,000</b>	<b>\$359,100</b>
6201 OFFICE EQUIPMENT MAINTENANCE	\$0	\$0	\$1,000	\$500	\$500
6204 OTHER EQUIPMENT MAINTENANCE	\$13,677	\$176,659	\$12,000	\$10,000	\$10,000
6205 VEHICLE MAINTENANCE	\$72,089	\$98,836	\$85,000	\$85,000	\$85,000
6206 BUILDING MAINTENANCE	\$0	\$4,516	\$0	\$3,000	\$2,500
<b>REPAIRS AND MAINTENANCE</b>	<b>\$85,766</b>	<b>\$280,012</b>	<b>\$98,000</b>	<b>\$98,500</b>	<b>\$98,000</b>
6304 PROFESSIONAL SERVICES, OTHER	\$6,527	\$3,159	\$12,000	\$12,000	\$12,000
6312 PHONE & INTERNET SERVICES	\$78,016	\$88,458	\$79,400	\$85,000	\$85,000
6316 PRINTING AND BINDING	\$264	\$1,203	\$1,500	\$1,500	\$1,500
6318 ANIMAL CONTROL-HARRIS COUNTY	\$24,000	\$36,000	\$36,000	\$36,000	\$36,000
6320 SOFTWARE SERVICE	\$0	\$0	\$2,400	\$0	\$0
6324 JAIL SERVICE EXPENSE	\$5,705	\$1,696	\$5,000	\$5,000	\$6,000
6325 BUY MONEY	\$0	\$2,000	\$2,000	\$2,000	\$2,000
6328 BIKE PATROL	\$0	\$0	\$1,000	\$1,000	\$1,000



<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	POLICE DEPARTMENT	100-121 -POLICE DEPARTMENT
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6329 OTHER SERVICES	\$5,230	\$7,310	\$6,000	\$12,000	\$12,000
6332 TRAVEL AND MEALS	\$27,296	\$40,206	\$60,000	\$30,000	\$60,000
6333 DUES AND SUBSCRIPTIONS	\$6,702	\$10,476	\$7,000	\$6,000	\$7,000
6337 TRAINING	\$32,153	\$36,920	\$70,000	\$35,000	\$50,000
<b>SERVICES AND CHARGES</b>	<b>\$185,894</b>	<b>\$227,428</b>	<b>\$282,300</b>	<b>\$225,500</b>	<b>\$272,500</b>
6403 MACHINERY & EQUIPMENT >\$20K	\$0	\$0	\$0	\$0	\$63,000
6405 VEHICLE EQUIPMENT	(\$0)	\$0	\$65,000	\$83,000	\$85,000
<b>CAPITAL OUTLAY</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$83,000</b>	<b>\$148,000</b>
6999 TRANSFER TO CAPITAL PROJ FUND	\$0	\$0	\$200,000	\$200,000	\$0
<b>TRANSFERS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$6,139,796</b>	<b>\$7,118,719</b>	<b>\$8,448,010</b>	<b>\$7,633,600</b>	<b>\$8,023,700</b>

**CITY OF TOMBALL**

**FUND**  
GENERAL FUND

**DEPARTMENT**  
MUNICIPAL COURT

**DIVISION**  
100-122 - MUNICIPAL COURT

**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$73,597	\$80,406	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$277,600	\$272,900	\$292,400
6003 WAGES-FULL TIME	\$126,881	\$141,177	\$0	\$0	\$0
6004 WAGES-PART TIME	\$42,727	\$46,134	\$45,900	\$47,600	\$50,000
6005 WAGES-OVERTIME	\$2,620	\$1,495	\$2,000	\$1,000	\$2,000
6009 WAGES-OTHER	\$9,890	\$11,467	\$0	\$0	\$0
6011 VACATION PAY	\$12,923	\$10,901	\$0	\$0	\$0
6012 SICK PAY	\$5,282	\$4,483	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$267	\$0	\$200	\$0
6015 SICK TIME BUYBACK	\$1,267	\$1,381	\$1,400	\$1,500	\$1,600
6019 LONGEVITY	\$995	\$1,070	\$1,400	\$1,400	\$1,600
6021 FICA-MED/SS	\$20,617	\$22,269	\$25,200	\$24,500	\$26,600
6022 TMRS-EMPLOYER	\$31,845	\$33,700	\$37,500	\$36,800	\$39,400
6025 WORKER COMPENSATION INS.	\$402	\$548	\$600	\$500	\$600
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$900	\$900
<b>PERSONNEL SERVICES</b>	<b>\$329,048</b>	<b>\$355,297</b>	<b>\$392,500</b>	<b>\$387,300</b>	<b>\$415,100</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$2,020	\$3,606	\$3,500	\$2,000	\$3,000
6102 EDUCATIONAL SUPPLIES	\$366	\$602	\$400	\$600	\$600
6104 JANITORIAL SUPPLIES	\$0	\$27	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$170	\$275	\$350	\$200	\$200
6107 CLOTHING AND UNIFORMS	\$482	\$543	\$600	\$600	\$600
6119 OTHER SUPPLIES	\$10	(\$70)	\$0	\$0	\$0
<b>SUPPLIES</b>	<b>\$3,048</b>	<b>\$4,982</b>	<b>\$4,850</b>	<b>\$3,400</b>	<b>\$4,400</b>
6303 PROFESSIONAL SERVICES,LEGAL	\$54,000	\$41,550	\$104,500	\$65,000	\$104,500
6304 PROFESSIONAL SERVICES, OTHER	\$0	\$5,487	\$0	\$0	\$25,000
6312 PHONE & INTERNET SERVICES	\$900	\$900	\$0	\$0	\$0
6316 PRINTING AND BINDING	\$1,019	\$988	\$3,000	\$1,000	\$2,000
6329 OTHER SERVICES	\$0	\$996	\$2,000	\$700	\$2,000
6332 TRAVEL AND MEALS	\$96	\$2,444	\$4,000	\$3,000	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$600	\$55	\$1,000	\$1,000	\$1,000
6337 TRAINING	\$2,550	\$3,975	\$5,000	\$4,000	\$5,000
<b>SERVICES AND CHARGES</b>	<b>\$59,165</b>	<b>\$56,396</b>	<b>\$119,500</b>	<b>\$74,700</b>	<b>\$143,500</b>
<b>TOTAL MUNICIPAL COURT</b>	<b>\$391,261</b>	<b>\$416,675</b>	<b>\$516,850</b>	<b>\$465,400</b>	<b>\$563,000</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	COMMUNITY CENTER	100-131 - COMMUNITY CENTER
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$49,064	\$55,441	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$100,550	\$93,200	\$105,000
6003 WAGES-FULL TIME	\$30,075	\$33,566	\$0	\$0	\$0
6004 WAGES-PART TIME	\$25,204	\$25,081	\$29,800	\$31,700	\$32,000
6005 WAGES-OVERTIME	\$69	\$621	\$2,000	\$500	\$500
6009 WAGES-OTHER	\$4,602	\$4,019	\$0	\$0	\$0
6011 VACATION PAY	\$2,933	\$3,144	\$0	\$0	\$0
6012 SICK PAY	\$3,113	\$762	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$855	\$0	\$1,500	\$1,000	\$1,100
6019 LONGEVITY	\$605	\$725	\$850	\$700	\$700
6021 FICA-MED/SS	\$8,784	\$9,337	\$10,425	\$9,700	\$10,600
6022 TMRS-EMPLOYER	\$12,551	\$13,204	\$14,100	\$12,700	\$14,200
6025 WORKER COMPENSATION INS.	\$218	\$297	\$300	\$200	\$300
<b>PERSONNEL SERVICES</b>	<b>\$138,072</b>	<b>\$146,197</b>	<b>\$159,525</b>	<b>\$149,700</b>	<b>\$164,400</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$646	\$1,662	\$1,000	\$2,000	\$2,000
6104 JANITORIAL SUPPLIES	\$394	\$949	\$1,000	\$2,000	\$1,500
6105 FOOD SUPPLIES	\$1,792	\$12,288	\$11,000	\$11,000	\$14,000
6119 OTHER SUPPLIES	\$1,752	\$5,071	\$9,500	\$9,500	\$10,500
6130 FURNITURE <\$20,000	\$2,380	\$1,752	\$7,600	\$7,900	\$2,500
<b>SUPPLIES</b>	<b>\$6,963</b>	<b>\$21,721</b>	<b>\$30,100</b>	<b>\$32,400</b>	<b>\$30,500</b>
6205 VEHICLE MAINTENANCE	\$370	\$194	\$500	\$500	\$500
<b>REPAIRS AND MAINTENANCE</b>	<b>\$370</b>	<b>\$194</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
6329 OTHER SERVICES	\$40	\$369	\$1,000	\$1,000	\$1,000
6332 TRAVEL AND MEALS	\$450	\$0	\$1,000	\$0	\$500
6337 TRAINING	\$0	\$0	\$0	\$0	\$1,000
6335 ADVERTISING COST	\$1,412	\$2,701	\$4,000	\$4,000	\$4,000
6362 PERMITS AND LICENSES	\$0	\$485	\$700	\$700	\$700
<b>SERVICES AND CHARGES</b>	<b>\$1,902</b>	<b>\$3,554</b>	<b>\$6,700</b>	<b>\$5,700</b>	<b>\$6,200</b>
<b>TOTAL COMMUNITY CENTER</b>	<b>\$147,307</b>	<b>\$171,666</b>	<b>\$196,825</b>	<b>\$188,300</b>	<b>\$201,600</b>

## CITY OF TOMBALL

**FUND**  
GENERAL FUND

**DEPARTMENT**  
FIRE DEPARTMENT

**DIVISION**  
100-142 - FIRE DEPARTMENT

### DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$214,783	\$169,314	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$1,791,800	\$1,757,800	\$1,924,000
6003 WAGES - FULL TIME	\$1,079,585	\$1,177,664	\$0	\$0	\$0
6004 WAGES - PART TIME	\$167,721	\$145,000	\$200,000	\$175,000	\$150,000
6005 WAGES - OVERTIME	\$203,214	\$341,947	\$350,000	\$248,000	\$357,350
6009 WAGES - OTHER	\$67,543	\$70,978	\$0	\$0	\$0
6010 FIRE RUN PAYMENTS	\$17,343	\$4,497	\$6,000	\$0	\$0
6011 VACATION PAY	\$80,142	\$77,889	\$0	\$0	\$0
6012 SICK PAY	\$60,537	\$27,501	\$0	\$0	\$0
6013 EMERGENCY PAY	\$1,669	\$788	\$0	\$500	\$0
6015 SICK TIME BUYBACK	\$9,902	\$9,331	\$11,500	\$6,200	\$4,800
6019 LONGEVITY	\$9,730	\$5,825	\$6,750	\$3,800	\$5,700
6020 VOLUNTEERS' STATE RETIREMENT	\$0	\$0	\$1,000	\$0	\$0
6021 FICA-MED/SS	\$141,301	\$150,227	\$183,200	\$164,800	\$187,000
6022 TMRS-EMPLOYER	\$234,420	\$247,276	\$285,300	\$264,400	\$303,000
6025 WORKER COMPENSATION INS.	\$34,361	\$34,830	\$33,100	\$35,600	\$39,700
6030 EMPLOYEE TUITION REIMBURSEMENT	\$2,213	\$0	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$2,700	\$2,700	\$2,700
<b>PERSONNEL SERVICES</b>	<b>\$2,324,464</b>	<b>\$2,463,067</b>	<b>\$2,871,350</b>	<b>\$2,658,800</b>	<b>\$2,974,250</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$2,449	\$3,060	\$3,900	\$3,900	\$3,000
6102 EDUCATIONAL SUPPLIES	\$10,889	\$5,350	\$8,650	\$8,650	\$8,650
6104 JANITORIAL SUPPLIES	\$6,343	\$7,098	\$6,900	\$6,900	\$6,900
6105 FOOD SUPPLIES	\$6,137	\$6,979	\$7,900	\$7,900	\$7,900
6106 MATERIALS AND PARTS	\$18,054	\$1,179	\$4,700	\$4,700	\$4,700
6107 CLOTHING AND UNIFORMS	\$74,258	\$53,899	\$83,800	\$104,000	\$65,800
6108 FUEL, OIL AND LUBRICANTS	\$33,308	\$59,727	\$44,000	\$44,000	\$44,000
6109 POSTAGE	\$109	\$49	\$150	\$150	\$150
6110 CHEMICAL SUPPLIES	\$1,832	\$32	\$2,700	\$3,050	\$2,700
6119 OTHER SUPPLIES	\$5,471	\$8,663	\$7,000	\$7,000	\$7,000
6130 FURNITURE <\$20,000	\$4,864	\$2,784	\$5,000	\$8,500	\$20,600
6141 SCBA PARTS AND SUPPLIES	\$12,995	\$217	\$17,000	\$17,000	\$7,500
6142 COMMUNICATION PARTS AND SUPPLIES	\$26,649	\$0	\$6,000	\$8,000	\$22,000
6143 FF TOOL PARTS AND SUPPLIES	\$24,975	\$2,838	\$11,500	\$22,500	\$12,500
<b>SUPPLIES</b>	<b>\$228,334</b>	<b>\$151,875</b>	<b>\$209,200</b>	<b>\$246,250</b>	<b>\$213,400</b>
6201 OFFICE EQUIPMENT MAINTENANCE	\$10	\$0	\$1,000	\$1,700	\$4,000
6204 OTHER EQUIPMENT MAINTENANCE	\$576	\$1,565	\$2,400	\$3,400	\$3,400
6205 VEHICLE MAINTENANCE	\$100,590	\$120,912	\$85,750	\$180,000	\$89,100
6206 BUILDING MAINTENANCE	\$4,361	\$0	\$0	\$100	\$0
6219 OTHER MAINTENANCE	\$9,455	\$21,379	\$12,000	\$12,000	\$12,000
6241 SCBA MAINTENANCE AND TESTING	\$12,352	\$14,537	\$10,000	\$10,000	\$11,000

**CITY OF TOMBALL**

**FUND**  
GENERAL FUND

**DEPARTMENT**  
FIRE DEPARTMENT

**DIVISION**  
100-142 - FIRE DEPARTMENT

**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6242 COMMUNICATION MAINTENANCE	\$4,040	\$3,893	\$7,250	\$7,250	\$7,300
6243 FIREFIGHTING TOOL MAINTENANCE	\$7,656	\$4,608	\$10,000	\$9,500	\$8,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$139,039</b>	<b>\$166,892</b>	<b>\$128,400</b>	<b>\$223,950</b>	<b>\$134,800</b>
6304 PROFESSIONAL SERVICES-OTHER	\$30,421	\$40,278	\$43,800	\$54,000	\$62,000
6312 PHONE & INTERNET SERVICES	\$28,490	\$28,286	\$23,050	\$30,050	\$32,300
6316 PRINTING AND BINDING	\$53	\$734	\$2,300	\$1,300	\$2,300
6329 OTHER SERVICES	\$5,716	\$6,322	\$6,250	\$6,250	\$6,300
6332 TRAVEL AND MEALS	\$5,906	\$15,407	\$19,200	\$20,500	\$19,200
6333 DUES AND SUBSCRIPTIONS	\$9,305	\$10,527	\$10,000	\$10,000	\$10,000
6335 ADVERTISING COST	\$609	\$1,547	\$1,750	\$1,750	\$1,750
6337 TRAINING	\$15,468	\$27,584	\$34,500	\$28,500	\$34,500
6350 CHILD SAFETY EDUCATION	\$3,851	\$4,527	\$3,500	\$3,500	\$3,500
6398 BANQUETS, DEDICATIONS AND RECEPT	\$2,228	\$1,477	\$6,000	\$6,000	\$6,000
<b>SERVICES AND CHARGES</b>	<b>\$102,045</b>	<b>\$136,689</b>	<b>\$150,350</b>	<b>\$161,850</b>	<b>\$177,850</b>
6403 MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$50,000
6405 VEHICLE EQUIPMENT	\$1	\$294,562	\$0	\$0	\$0
<b>CAPITAL OUTLAY</b>	<b>\$1</b>	<b>\$294,562</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>\$2,793,883</b>	<b>\$3,213,085</b>	<b>\$3,359,300</b>	<b>\$3,290,850</b>	<b>\$3,550,300</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b> GENERAL FUND	<b>DEPARTMENT</b> EMERGENCY MANAGEMENT	<b>DIVISION</b> 100-143 EMERGENCY MANAGEMENT
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$63	\$0	\$0	\$0	\$0
6103 COMPUTER EQUIPMENT <\$20,000	\$0	\$509	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$227	\$232	\$300	\$250	\$250
6107 CLOTHING AND UNIFORMS	\$0	\$193	\$500	\$500	\$500
6119 OTHER SUPPLIES	\$54	\$0	\$0	\$0	\$0
6144 EMERGENCY SUPPLIES	\$0	\$0	\$2,000	\$2,000	\$2,000
<b>SUPPLIES</b>	<b>\$344</b>	<b>\$934</b>	<b>\$2,800</b>	<b>\$2,750</b>	<b>\$2,750</b>
6203 RADIO EQUIPMENT MAINTENANCE	\$0	\$0	\$500	\$200	\$200
<b>REPAIRS AND MAINTENANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>	<b>\$200</b>	<b>\$200</b>
6312 PHONE & INTERNET SERVICES	\$5,302	\$0	\$6,500	\$6,500	\$6,500
6329 OTHER SERVICES	\$0	\$0	\$0	\$0	\$5,000
6332 TRAVEL AND MEALS	\$0	\$261	\$750	\$300	\$300
6333 DUES AND SUBSCRIPTIONS	\$0	\$40	\$700	\$200	\$700
6337 TRAINING	\$0	\$0	\$750	\$300	\$0
6345 KTF EXPENSES	\$9,537	\$4,620	\$12,500	\$12,500	\$12,500
<b>SERVICES AND CHARGES</b>	<b>\$14,838</b>	<b>\$4,921</b>	<b>\$21,200</b>	<b>\$19,800</b>	<b>\$25,000</b>
<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>\$15,183</b>	<b>\$5,856</b>	<b>\$24,500</b>	<b>\$22,750</b>	<b>\$27,950</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	ESD #15	100-145 - ESD #15
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$1,193,900	\$846,600	\$1,354,700
6003 WAGES-FULL TIME	\$391,136	\$457,675	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$1,193,900	\$0	\$0
6004 WAGES-PART TIME	\$30,101	\$47,884	\$83,200	\$60,000	\$63,350
6005 WAGES-OVERTIME	\$75,006	\$138,995	\$196,000	\$146,000	\$200,000
6009 WAGES-OTHER	\$22,073	\$23,926	\$0	\$0	\$0
6010 FIRE RUN PAYMENTS	\$12,497	\$1,120	\$2,000	\$0	\$0
6011 VACATION PAY	\$21,214	\$25,240	\$0	\$0	\$0
6012 SICK PAY	\$13,199	\$16,623	\$0	\$0	\$0
6013 EMERGENCY PAY	\$1,262	\$449	\$0	\$300	\$0
6015 SICK TIME BUYBACK	\$0	\$1,559	\$3,100	\$0	\$1,000
6019 LONGEVITY	\$0	\$2,940	\$3,300	\$4,800	\$5,500
6021 FICA-S.S. AND MEDICARE TAXES	\$41,663	\$52,228	\$113,200	\$79,400	\$117,600
6022 TMRS-EMPLOYER	\$70,102	\$86,771	\$183,100	\$129,300	\$202,900
6025 WORKER COMPENSATION INS.	\$0	\$13,710	\$27,650	\$21,600	\$29,700
<b>PERSONNEL SERVICES</b>	<b>\$678,252</b>	<b>\$869,119</b>	<b>\$1,805,450</b>	<b>\$1,288,000</b>	<b>\$1,974,750</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$878	\$1,238	\$3,000	\$3,000	\$3,000
6102 EDUCATIONAL SUPPLIES	\$4,497	\$2,061	\$7,600	\$7,600	\$7,600
6104 JANITORIAL AND CLEANING SUPPLY	\$2,836	\$3,131	\$6,900	\$4,000	\$6,900
6105 FOOD SUPPLIES	\$1,767	\$2,430	\$6,000	\$4,000	\$6,000
6106 MATERIALS AND PARTS	\$52	\$891	\$4,000	\$1,000	\$4,000
6107 CLOTHING AND UNIFORMS	\$28,060	\$23,365	\$72,000	\$80,000	\$38,500
6108 FUEL, OIL AND LUBRICANTS	\$0	\$248	\$30,000	\$30,000	\$30,000
6110 CHEMICAL SUPPLIES	\$0	\$0	\$2,500	\$2,500	\$2,500
6119 OTHER SUPPLIES	\$1,736	\$2,371	\$5,000	\$5,000	\$5,000
6130 FURNITURE<\$20,000	\$1,313	\$0	\$5,000	\$5,000	\$6,000
6141 SCBA PARTS & SUPPLIES	\$0	\$0	\$7,000	\$3,000	\$7,000
6142 COMMUNICATION PARTS & SUPPLIES	\$0	\$0	\$4,000	\$80,000	\$12,000
6143 FF TOOL PARTS & SUPPLIES	\$447	\$107	\$12,000	\$72,000	\$12,000
<b>SUPPLIES</b>	<b>\$41,586</b>	<b>\$35,843</b>	<b>\$165,000</b>	<b>\$297,100</b>	<b>\$140,500</b>
6201 OFFICE EQUIPMENT MAINTENANCE	\$0	\$0	\$1,000	\$1,000	\$1,000
6204 OTHER EQUIPMENT MAINT.	\$431	\$0	\$2,700	\$1,500	\$2,700
6205 VEHICLE MAINTENANCE	\$0	\$6	\$35,000	\$15,000	\$80,000
6206 BUILDING MAINTENANCE	\$15,378	\$14,571	\$23,200	\$23,200	\$27,200
6219 OTHER MAINTENANCE	\$0	\$4,849	\$4,000	\$1,000	\$5,000
6241 SCBA MAINTENANCE	\$0	\$0	\$8,400	\$8,400	\$10,000
6242 COMMUNICATION MAINTENANCE	\$0	\$0	\$6,000	\$2,000	\$6,000
6243 FIREFIGHTING TOOL MAINTENANCE	\$0	\$0	\$5,000	\$5,000	\$5,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$15,809</b>	<b>\$19,426</b>	<b>\$85,300</b>	<b>\$57,100</b>	<b>\$136,900</b>
6304 PROF.SERV.-OTHER	\$2,786	\$5,325	\$25,000	\$25,000	\$25,000
6312 PHONE & INTERNET SERVICES	\$1,648	\$3,060	\$18,000	\$18,000	\$18,000
6313 UTILITIES	\$21,885	\$23,251	\$53,000	\$53,000	\$53,000

<b>CITY OF TOMBALL</b>		
<b>FUND</b> GENERAL FUND	<b>DEPARTMENT</b> ESD #15	<b>DIVISION</b> 100-145 - ESD #15
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6316 PRINTING AND BINDING	\$0	\$0	\$1,000	\$1,000	\$1,000
6329 OTHER SERVICES	\$1,354	\$0	\$4,000	\$4,000	\$4,000
6332 TRAVEL AND MEALS	\$1,196	\$2,519	\$10,000	\$10,000	\$10,000
6333 DUES AND SUBSCRIPTIONS	\$1,453	\$4,042	\$4,400	\$8,000	\$8,000
6337 TRAINING	\$4,877	\$10,947	\$18,000	\$18,000	\$18,000
6350 CHILD SAFETY EDUCATION	\$0	\$152	\$0	\$0	\$0
6398 BANQUETS, DEDICATIONS AND RECEPTIONS	\$0	\$0	\$6,000	\$6,000	\$6,000
<b>SERVICES AND CHARGES</b>	<b>\$35,200</b>	<b>\$49,297</b>	<b>\$139,400</b>	<b>\$143,000</b>	<b>\$143,000</b>
6405 VEHICLE EQUIPMENT	\$0	\$0	\$900,000	\$0	\$0
<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL ESD #15</b>	<b>\$770,847</b>	<b>\$973,685</b>	<b>\$3,095,150</b>	<b>\$1,785,200</b>	<b>\$2,395,150</b>



<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	PUBLIC WORKS ADMIN.	100-151-PUBLIC WORKS ADMINISTRATION
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$161,900	\$159,500	\$214,100
6003 WAGES-FULL TIME	\$36,303	\$37,286	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$325	\$53	\$3,000	\$2,000	\$2,000
6009 WAGES-OTHER	\$1,854	\$1,481	\$0	\$0	\$0
6011 VACATION PAY	\$998	\$2,144	\$0	\$0	\$0
6012 SICK PAY	\$1,275	\$1,463	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$160	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$700	\$0	\$0
6019 LONGEVITY	\$255	\$315	\$350	\$300	\$500
6021 FICA-MED/SS	\$3,072	\$3,208	\$12,900	\$12,000	\$16,700
6022 TMRS-EMPLOYER	\$5,565	\$5,699	\$22,200	\$21,600	\$28,800
6025 WORKER COMPENSATION INS.	\$73	\$99	\$1,200	\$400	\$1,200
6030 EMPLOYEE TUITION REIMBURSEMENT	\$617	\$0	\$4,000	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$1,200	\$1,800
<b>PERSONNEL SERVICES</b>	<b>\$50,337</b>	<b>\$51,908</b>	<b>\$206,250</b>	<b>\$197,000</b>	<b>\$265,100</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$1,819	\$1,919	\$4,900	\$4,000	\$3,500
6102 EDUCATIONAL SUPPLIES	\$0	\$251	\$500	\$500	\$500
6105 FOOD SUPPLIES	\$5,033	\$6,999	\$5,000	\$9,000	\$5,000
6107 CLOTHING AND UNIFORMS	\$30	\$221	\$600	\$800	\$7,550
6108 FUEL, OIL AND LUBRICANTS	\$428	\$9,641	\$10,000	\$10,000	\$10,000
6109 POSTAGE	\$0	\$0	\$50	\$250	\$250
6119 OTHER SUPPLIES	\$780	\$1,089	\$500	\$600	\$0
6130 FURNITURE<\$20,000	\$0	\$1,095	\$0	\$0	\$0
<b>SUPPLIES</b>	<b>\$8,091</b>	<b>\$21,215</b>	<b>\$21,550</b>	<b>\$25,150</b>	<b>\$26,800</b>
6205 VEHICLE MAINTENANCE	\$856	\$3,248	\$2,000	\$2,000	\$2,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$856</b>	<b>\$3,248</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
6312 PHONE & INTERNET SERVICES	\$707	\$820	\$2,250	\$750	\$1,200
6329 OTHER SERVICES	\$135	\$0	\$0	\$1,300	\$1,300
6332 TRAVEL AND MEALS	\$20	\$963	\$3,000	\$1,000	\$3,000
6337 TRAINING	\$145	\$1,663	\$13,000	\$1,500	\$11,500
6362 PERMITS & LICENSES	\$0	\$142	\$500	\$500	\$500
<b>SERVICES AND CHARGES</b>	<b>\$1,007</b>	<b>\$3,589</b>	<b>\$18,750</b>	<b>\$5,050</b>	<b>\$17,500</b>
6405 VEHICLE EQUIPMENT	\$0	\$0	\$36,000	\$0	\$0
<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36,000</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>	<b>\$60,290</b>	<b>\$79,960</b>	<b>\$284,550</b>	<b>\$229,200</b>	<b>\$311,400</b>

**CITY OF TOMBALL**

**FUND**  
GENERAL FUND

**DEPARTMENT**  
GARAGE

**DIVISION**  
100-152 - GARAGE

**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$107,200	\$104,600	\$112,000
6003 WAGES-FULL TIME	\$86,722	\$84,597	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$7,286	\$8,844	\$10,000	\$16,000	\$12,000
6009 WAGES-OTHER	\$4,848	\$4,061	\$0	\$0	\$0
6011 VACATION PAY	\$5,961	\$6,488	\$0	\$0	\$0
6012 SICK PAY	\$2,264	\$7,626	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$900	\$0	\$0
6019 LONGEVITY	\$1,120	\$1,240	\$800	\$800	\$1,000
6021 FICA-MED/SS	\$8,018	\$8,296	\$9,300	\$8,900	\$9,700
6022 TMRS-EMPLOYER	\$14,934	\$15,226	\$16,000	\$16,300	\$16,700
6025 WORKER COMPENSATION INS.	\$1,560	\$2,163	\$2,200	\$1,800	\$2,000
6034 PHONE ALLOWANCE	\$0	\$0	\$1,800	\$900	\$900
<b>PERSONNEL SERVICES</b>	<b>\$132,713</b>	<b>\$138,542</b>	<b>\$148,200</b>	<b>\$149,300</b>	<b>\$154,300</b>
6104 JANITORIAL SUPPLIES	\$0	\$61	\$0	\$0	\$0
6106 MATERIALS AND PARTS	\$2,896	\$32,259	\$14,000	\$14,000	\$27,500
6107 CLOTHING AND UNIFORMS	\$1,348	\$1,828	\$1,700	\$1,900	\$2,100
6108 FUEL, OIL AND LUBRICANTS	\$1,070	\$2,212	\$2,500	\$3,000	\$3,000
6119 OTHER SUPPLIES	\$2,384	\$4,090	\$4,000	\$4,000	\$0
<b>SUPPLIES</b>	<b>\$7,698</b>	<b>\$40,449</b>	<b>\$22,200</b>	<b>\$22,900</b>	<b>\$32,600</b>
6204 OTHER EQUIPMENT MAINTENANCE	\$270	\$1,999	\$300	\$1,100	\$300
6205 VEHICLE MAINTENANCE	\$2,103	\$757	\$1,800	\$2,600	\$2,000
6207 SYSTEM MAINTENANCE	\$23,157	\$2,671	\$3,000	\$11,000	\$12,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$25,530</b>	<b>\$5,428</b>	<b>\$5,100</b>	<b>\$14,700</b>	<b>\$14,300</b>
6312 PHONE & INTERNET SERVICES	\$2,296	\$1,886	\$350	\$350	\$350
6333 DUES AND SUBSCRIPTIONS	\$1,728	\$1,763	\$1,800	\$2,000	\$5,900
6336 EQUIPMENT RENTALS	\$450	\$503	\$450	\$550	\$600
6337 TRAINING	\$81	\$0	\$0	\$0	\$0
6362 PERMITS AND LICENSES	\$0	\$109	\$0	\$0	\$0
<b>SERVICES AND CHARGES</b>	<b>\$4,555</b>	<b>\$4,260</b>	<b>\$2,600</b>	<b>\$2,900</b>	<b>\$6,850</b>
<b>TOTAL GARAGE</b>	<b>\$170,497</b>	<b>\$188,680</b>	<b>\$178,100</b>	<b>\$189,800</b>	<b>\$208,050</b>

<b>CITY OF TOMBALL</b>					
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>			
GENERAL FUND	PARKS	100-153 - PARKS			
<b>DETAILS</b>					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$284,900	\$268,200	\$288,200
6003 WAGES-FULL TIME	\$208,234	\$223,515	\$0	\$0	\$0
6004 WAGES-PART TIME	\$53,191	\$62,200	\$51,500	\$50,000	\$55,000
6005 WAGES-OVERTIME	\$8,939	\$14,465	\$15,000	\$15,000	\$15,000
6009 WAGES-OTHER	\$12,133	\$13,645	\$0	\$0	\$0
6011 VACATION PAY	\$16,453	\$13,343	\$0	\$0	\$0
6012 SICK PAY	\$7,117	\$19,863	\$0	\$0	\$0
6013 EMERGENCY PAY	\$465	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,167	\$0	\$0	\$0	\$0
6019 LONGEVITY	\$2,230	\$2,590	\$3,000	\$2,100	\$2,400
6021 FICA-MED/SS	\$22,736	\$25,458	\$27,300	\$25,100	\$27,700
6022 TMRS-EMPLOYER	\$34,851	\$38,061	\$40,100	\$37,800	\$40,300
6025 WORKER COMPENSATION INS.	\$2,575	\$3,569	\$3,700	\$4,700	\$5,000
6034 PHONE ALLOWANCE	\$0	\$0	\$420	\$500	\$500
<b>PERSONNEL SERVICES</b>	<b>\$371,093</b>	<b>\$416,708</b>	<b>\$425,920</b>	<b>\$403,400</b>	<b>\$434,100</b>
6105 FOOD SUPPLIES	\$0	\$0	\$0	\$100	\$0
6106 MATERIALS AND PARTS	\$27,829	\$31,095	\$35,000	\$33,500	\$54,500
6107 CLOTHING AND UNIFORMS	\$3,163	\$3,797	\$4,800	\$6,600	\$4,700
6108 FUEL, OIL AND LUBRICANTS	\$8,890	\$13,661	\$14,000	\$18,000	\$18,500
6110 CHEMICAL SUPPLIES	\$6,699	\$6,475	\$6,000	\$4,000	\$10,000
6119 OTHER SUPPLIES	\$31,919	\$20,512	\$48,500	\$53,700	\$0
<b>SUPPLIES</b>	<b>\$78,500</b>	<b>\$75,539</b>	<b>\$108,300</b>	<b>\$115,900</b>	<b>\$87,700</b>
6204 OTHER EQUIPMENT MAINTENANCE	\$7,372	\$6,026	\$8,000	\$9,000	\$9,000
6205 VEHICLE MAINTENANCE	\$3,244	\$3,810	\$5,000	\$5,000	\$5,000
6207 SYSTEM MAINTENANCE	\$189,831	\$149,663	\$148,500	\$139,500	\$180,000
6219 OTHER MAINTENANCE	\$4	\$7,314	\$8,500	\$8,500	\$10,500
<b>REPAIRS AND MAINTENANCE</b>	<b>\$200,451</b>	<b>\$166,813</b>	<b>\$170,000</b>	<b>\$162,000</b>	<b>\$204,500</b>
6304 PROFESSIONAL SERVICES, OTHER	\$17,469	\$0	\$157,500	\$149,600	\$4,000
6312 PHONE & INTERNET SERVICES	\$2,915	\$3,050	\$4,080	\$4,080	\$4,100
6321 SYSTEM CONTRACT SERVICES	\$3,448	\$4,256	\$10,000	\$5,000	\$6,000
6329 OTHER SERVICES	\$28,419	\$25,336	\$33,000	\$35,000	\$50,500
6336 EQUIPMENT RENTALS	\$1,240	\$750	\$3,500	\$3,500	\$4,000
6362 PERMITS AND LICENSES	\$0	\$77	\$0	\$0	\$0
<b>SERVICES AND CHARGES</b>	<b>\$53,490</b>	<b>\$33,468</b>	<b>\$208,080</b>	<b>\$197,180</b>	<b>\$68,600</b>
6411 LITTLE LEAGUE EXPENSE	\$0	\$0	\$40,000	\$40,000	\$40,000
<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>
6999 TRANSFER TO CAPITAL PROJ. FUND	\$285,000	\$100,000	\$450,000	\$450,000	\$0
<b>TRANSFERS</b>	<b>\$285,000</b>	<b>\$100,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$0</b>
<b>TOTAL PARKS</b>	<b>\$988,534</b>	<b>\$792,529</b>	<b>\$1,402,300</b>	<b>\$1,368,480</b>	<b>\$834,900</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	STREETS	100-154 - STREETS
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$67,020	\$64,911	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$567,500	\$549,700	\$638,900
6003 WAGES-FULL TIME	\$268,598	\$290,109	\$0	\$0	\$0
6004 WAGES-PART TIME	\$8,720	\$11,904	\$5,000	\$3,200	\$5,000
6005 WAGES-OVERTIME	\$19,946	\$20,724	\$22,100	\$30,000	\$25,000
6009 WAGES-OTHER	\$18,683	\$18,349	\$0	\$0	\$0
6011 VACATION PAY	\$17,411	\$18,576	\$0	\$0	\$0
6012 SICK PAY	\$11,160	\$13,112	\$0	\$0	\$0
6013 EMERGENCY PAY	\$106	\$546	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,663	\$687	\$2,800	\$1,300	\$1,400
6019 LONGEVITY	\$2,775	\$3,165	\$2,750	\$3,500	\$4,200
6021 FICA-MED/SS	\$30,196	\$32,195	\$46,200	\$44,300	\$51,300
6022 TMRS-EMPLOYER	\$55,570	\$57,449	\$79,200	\$77,900	\$88,500
6025 WORKER COMPENSATION INS.	\$12,941	\$17,937	\$26,200	\$21,200	\$24,000
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$900	\$900
<b>PERSONNEL SERVICES</b>	<b>\$515,789</b>	<b>\$549,665</b>	<b>\$752,650</b>	<b>\$732,000</b>	<b>\$839,200</b>
6106 MATERIALS AND PARTS	\$62,823	\$59,824	\$65,500	\$60,000	\$107,000
6107 CLOTHING AND UNIFORMS	\$5,417	\$6,438	\$11,500	\$12,350	\$9,100
6108 FUEL, OIL AND LUBRICANTS	\$26,268	\$44,792	\$35,000	\$35,000	\$35,000
6119 OTHER SUPPLIES	\$18,076	\$56,627	\$31,000	\$36,300	\$0
<b>SUPPLIES</b>	<b>\$112,584</b>	<b>\$167,680</b>	<b>\$143,000</b>	<b>\$143,650</b>	<b>\$151,100</b>
6204 OTHER EQUIPMENT MAINTENANCE	\$22,065	\$30,050	\$35,000	\$35,000	\$37,000
6205 VEHICLE MAINTENANCE	\$11,153	\$12,039	\$10,700	\$10,700	\$12,300
6206 BUILDING MAINTENANCE	\$59	\$0	\$0	\$0	\$0
6207 SYSTEM MAINTENANCE	\$298,874	\$122,191	\$370,000	\$391,500	\$425,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$332,151</b>	<b>\$164,279</b>	<b>\$415,700</b>	<b>\$437,200</b>	<b>\$474,300</b>
6302 PROFESSIONAL SERVICES,ENGINEER	\$4,800	\$0	\$0	\$0	\$0
6304 PROFESSIONAL SERVICES,OTHER	\$10,726	\$11,995	\$865,000	\$220,000	\$670,000
6312 PHONE & INTERNET SERVICES	\$4,023	\$4,070	\$4,700	\$4,700	\$3,700
6319 MOSQUITO CONTROL	\$31,275	\$22,768	\$20,000	\$22,200	\$25,000
6329 OTHER SERVICES	\$0	\$7,405	\$50,000	\$54,000	\$54,000
6336 EQUIPMENT RENTALS	\$1,050	\$1,050	\$1,500	\$3,500	\$5,000
6338 STREET LIGHTS - ELECTRIC	\$135,591	\$107,026	\$115,000	\$135,000	\$150,000
6362 PERMITS AND LICENSES	\$200	\$321	\$500	\$500	\$500
<b>SERVICES AND CHARGES</b>	<b>\$187,664</b>	<b>\$154,635</b>	<b>\$1,056,700</b>	<b>\$439,900</b>	<b>\$908,200</b>
6403 MACHINERY AND EQUIPMENT	(\$1)	\$21,074	\$55,000	\$54,400	\$0
6405 VEHICLE EQUIPMENT	\$0	\$0	\$56,000	\$58,600	\$0
<b>CAPITAL OUTLAY</b>	<b>(\$1)</b>	<b>\$21,074</b>	<b>\$111,000</b>	<b>\$113,000</b>	<b>\$0</b>
6999 TRANSFER TO CAPITAL PROJ. FUND	\$261,012	\$330,000	\$400,000	\$400,000	\$0
<b>TRANSFERS</b>	<b>\$261,012</b>	<b>\$330,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$0</b>
<b>TOTAL STREETS</b>	<b>\$1,409,200</b>	<b>\$1,387,333</b>	<b>\$2,879,050</b>	<b>\$2,265,750</b>	<b>\$2,372,800</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b> GENERAL FUND	<b>DEPARTMENT</b> SANITATION	<b>DIVISION</b> 100-155 SANITATION
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6119 OTHER SUPPLIES	\$40,400	\$41,940	\$45,000	\$34,500	\$40,000
<b>SUPPLIES</b>	<b>\$40,400</b>	<b>\$41,940</b>	<b>\$45,000</b>	<b>\$34,500</b>	<b>\$40,000</b>
6304 PROFESSIONAL SERVICES-OTHER	\$72,619	\$60,245	\$75,000	\$75,000	\$115,000
6327 GARBAGE SERVICES	\$1,617,015	\$1,804,185	\$1,850,000	\$2,000,000	\$2,100,000
6329 OTHER SERVICES	\$4,014	\$7,718	\$10,000	\$12,500	\$13,500
6362 PERMITS AND LICENSES	\$200	\$200	\$200	\$200	\$200
<b>SERVICES AND CHARGES</b>	<b>\$1,693,849</b>	<b>\$1,872,349</b>	<b>\$1,935,200</b>	<b>\$2,087,700</b>	<b>\$2,228,700</b>
<b>TOTAL SANITATION</b>	<b>\$1,734,249</b>	<b>\$1,914,289</b>	<b>\$1,980,200</b>	<b>\$2,122,200</b>	<b>\$2,268,700</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL FUND	ENGINEERING AND PLANNING	100-156 ENGINEERING & PLANNING
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$146,498	\$137,903	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$483,500	\$336,600	\$455,300
6003 WAGES-FULL TIME	\$166,654	\$113,636	\$0	\$0	\$0
6004 WAGES-PART TIME	\$0	\$0	\$0	\$75,000	\$100,000
6005 WAGES-OVERTIME	\$665	\$2,876	\$3,250	\$1,000	\$3,000
6009 WAGES-OTHER	\$16,918	\$12,550	\$0	\$0	\$0
6011 VACATION PAY	\$29,260	\$19,260	\$0	\$0	\$0
6012 SICK PAY	\$33,049	\$5,494	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$488	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$4,323	\$831	\$1,600	\$0	\$0
6019 LONGEVITY	\$1,535	\$860	\$860	\$600	\$800
6021 FICA-MED/SS	\$30,270	\$22,030	\$38,100	\$28,900	\$42,200
6022 TMRS-EMPLOYER	\$55,210	\$40,041	\$65,800	\$45,900	\$61,600
6025 WORKER COMPENSATION INS.	\$749	\$1,035	\$1,550	\$1,500	\$1,700
6034 PHONE ALLOWANCE	\$0	\$0	\$3,600	\$1,800	\$1,800
6035 AUTO ALLOWANCE	\$0	\$0	\$4,800	\$4,800	\$4,800
<b>PERSONNEL SERVICES</b>	<b>\$485,131</b>	<b>\$357,005</b>	<b>\$603,060</b>	<b>\$496,100</b>	<b>\$671,200</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$1,019	\$1,342	\$5,000	\$2,500	\$3,000
6105 FOOD SUPPLIES	\$405	\$325	\$1,000	\$300	\$600
6107 CLOTHING AND UNIFORMS	\$383	\$503	\$1,250	\$600	\$500
6108 FUEL, OIL AND LUBRICANTS	\$1,182	\$1,238	\$1,500	\$1,500	\$1,500
6109 POSTAGE	\$1,116	\$574	\$2,500	\$1,000	\$2,500
6119 OTHER SUPPLIES	\$0	\$1,265	\$0	\$0	\$0
6130 FURNITURE<\$20,000	\$0	\$356	\$0	\$1,000	\$1,000
<b>SUPPLIES</b>	<b>\$4,105</b>	<b>\$5,603</b>	<b>\$11,250</b>	<b>\$6,900</b>	<b>\$9,100</b>
6205 VEHICLE MAINTENANCE	\$96	\$128	\$1,000	\$1,000	\$1,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$96</b>	<b>\$128</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
6302 PROF.SERV.-ENGINEERING	\$61,913	\$43,485	\$519,400	\$208,000	\$260,000
6304 PROF.SERV.-OTHER	\$20	\$210,101	\$25,000	\$190,300	\$160,000
6312 PHONE & INTERNET SERVICES	\$3,568	\$2,698	\$0	\$0	\$0
6332 TRAVEL AND MEALS	\$0	\$20	\$7,500	\$1,200	\$7,500
6333 DUES AND SUBSCRIPTIONS	\$423	\$66	\$1,500	\$800	\$900
6334 AUTOMOBILE ALLOWANCES	\$3,867	\$4,800	\$0	\$0	\$0
6335 ADVERTISING COST	\$3,943	\$4,315	\$4,000	\$2,500	\$4,000
6337 TRAINING	\$75	\$79	\$8,500	\$1,600	\$6,500
6362 PERMITS AND LICENSES	\$200	\$100	\$1,750	\$500	\$800
<b>SERVICES AND CHARGES</b>	<b>\$74,008</b>	<b>\$265,663</b>	<b>\$567,650</b>	<b>\$404,900</b>	<b>\$439,700</b>
<b>TOTAL ENGINEERING AND PLANNING</b>	<b>\$563,340</b>	<b>\$628,399</b>	<b>\$1,182,960</b>	<b>\$908,900</b>	<b>\$1,121,000</b>

<b>CITY OF TOMBALL</b>					
FUND	DEPARTMENT	DIVISION			
GENERAL FUND	FACILITIES MAINTENANCE	100-157 FACILITIES MAINTENANCE			
<b>DETAILS</b>					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$100,800	\$101,600	\$146,000
6003 WAGES-FULL TIME	\$72,102	\$81,625	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$3,613	\$6,280	\$5,000	\$5,000	\$5,500
6009 WAGES-OTHER	\$4,308	\$4,826	\$0	\$0	\$0
6011 VACATION PAY	\$6,816	\$6,496	\$0	\$0	\$0
6012 SICK PAY	\$8,321	\$2,117	\$0	\$0	\$0
6013 EMERGENCY PAY	\$1,026	\$184	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$629	\$829	\$700	\$0	\$0
6019 LONGEVITY	\$1,790	\$1,910	\$2,000	\$2,100	\$2,200
6021 FICA-MED/SS	\$7,154	\$7,538	\$8,400	\$8,200	\$11,800
6022 TMRS-EMPLOYER	\$13,563	\$14,022	\$14,500	\$14,700	\$20,500
6025 WORKER COMPENSATION INS.	\$1,719	\$2,383	\$2,400	\$2,200	\$2,600
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$900	\$900
<b>PERSONNEL SERVICES</b>	<b>\$121,042</b>	<b>\$128,211</b>	<b>\$134,700</b>	<b>\$134,700</b>	<b>\$189,500</b>
6104 JANITORIAL AND CLEANING SUPPLY	\$8,710	\$8,909	\$11,000	\$14,000	\$11,750
6105 FOOD SUPPLIES	\$3,366	\$4,710	\$3,500	\$3,900	\$4,000
6106 MATERIALS AND PARTS	\$4,151	\$7,123	\$5,500	\$3,000	\$72,700
6107 CLOTHING AND UNIFORMS	\$1,299	\$1,271	\$1,600	\$1,775	\$1,850
6108 FUEL, OIL AND LUBRICANTS	\$8,633	\$3,163	\$5,000	\$5,000	\$5,000
6119 OTHER SUPPLIES	\$9,396	\$7,382	\$4,350	\$1,500	\$0
6130 FURNITURE<\$20,000	\$1,848	\$0	\$0	\$0	\$0
<b>SUPPLIES</b>	<b>\$37,404</b>	<b>\$32,558</b>	<b>\$30,950</b>	<b>\$29,175</b>	<b>\$95,300</b>
6205 VEHICLE MAINTENANCE	\$841	\$1,526	\$1,000	\$2,750	\$1,000
6206 BUILDING MAINTENANCE	\$457,379	\$470,801	\$315,200	\$357,500	\$263,000
6219 OTHER MAINTENANCE	\$2,485	\$0	\$0	\$0	\$0
<b>REPAIRS AND MAINTENANCE</b>	<b>\$460,705</b>	<b>\$472,327</b>	<b>\$316,200</b>	<b>\$360,250</b>	<b>\$264,000</b>
6304 PROF.SERV.-OTHER	\$6,164	\$2,730	\$28,000	\$20,750	\$50,000
6311 JANITORIAL SERVICES	\$86,645	\$86,692	\$95,000	\$95,000	\$125,000
6312 PHONE & INTERNET SERVICES	\$37,759	\$22,541	\$39,100	\$30,000	\$39,100
6313 UTILITIES	\$196,909	\$153,049	\$150,000	\$150,000	\$195,000
6336 EQUIPMENT RENTALS	\$9,822	\$2,381	\$2,200	\$3,000	\$3,000
6362 PERMITS AND LICENSES	\$0	\$97	\$0	\$0	\$0
<b>SERVICES AND CHARGES</b>	<b>\$337,299</b>	<b>\$267,490</b>	<b>\$314,300</b>	<b>\$298,750</b>	<b>\$412,100</b>
6403 MACHINERY & EQUIPMENT	\$0	\$20,641	\$75,250	\$76,000	\$160,000
6406 LAND AND BUILDINGS	\$75,126	\$105,900	\$42,000	\$42,000	\$515,000
<b>CAPITAL OUTLAY</b>	<b>\$75,126</b>	<b>\$126,541</b>	<b>\$117,250</b>	<b>\$118,000</b>	<b>\$675,000</b>
<b>TOTAL FACILITIES MAINTENANCE</b>	<b>\$1,031,576</b>	<b>\$1,027,128</b>	<b>\$913,400</b>	<b>\$940,875</b>	<b>\$1,635,900</b>

## 200 - General Special Revenue Fund Seizure

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Seized Funds	\$ -	\$ 2,101	\$ -	\$ 54,000	\$ -
Interest	105	691	1,000	2,500	1,000
<b>Total</b>	<b>\$ 105</b>	<b>\$ 2,792</b>	<b>\$ 1,000</b>	<b>\$ 56,500</b>	<b>\$ 1,000</b>
<b>Expenditures:</b>					
Supplies	\$ -	\$ -	\$ -	\$ 13,400	\$ -
Services and Charges	-	-	-	4,300	-
Transfers	-	-	100,000	100,000	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 117,700</b>	<b>\$ -</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ 105	\$ 2,792	\$ (99,000)	\$ (61,200)	\$ 1,000
<b>Beginning Fund Balance</b>	<b>\$ 114,785</b>	<b>\$ 114,890</b>	<b>\$ 117,681</b>	<b>\$ 117,681</b>	<b>\$ 56,481</b>
<b>Ending Fund Balance</b>	<b>\$ 114,890</b>	<b>\$ 117,681</b>	<b>\$ 18,681</b>	<b>\$ 56,481</b>	<b>\$ 57,481</b>

#### Fund Description:

The General Special Revenue fund accounts for Police forfeiture funds. Forfeiture funds are awards of monies or property by the courts related to cases that involve the Tomball Police Department. According to Chapter 59, Article 6, Paragraph (d) of the Code of Criminal Procedure, "Proceeds awarded under this chapter to a law enforcement agency may be spent by the agency after a budget for the expenditures of the proceeds has been submitted to the governing body of the municipality."



**CITY OF TOMBALL  
GENERAL SPECIAL FUND - 200**

GENERAL SPECIAL FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5785 POLICE SEIZED FUNDS	\$ -	\$ 2,101	\$ -	\$ 54,000	\$ -
5800 INTEREST	105	691	1,000	2,500	1,000
<b>TOTAL GENERAL SPECIAL FUND</b>	<b>\$ 105</b>	<b>\$ 2,792</b>	<b>\$ 1,000</b>	<b>\$ 56,500</b>	<b>\$ 1,000</b>

**CITY OF TOMBALL**

**FUND**  
GENERAL SPECIAL FUND

**DEPARTMENT**  
POLICE SEIZURE FUNDS

**DIVISION**  
200-221 POLICE SEIZURE FUNDS

**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6106 MATERIALS AND SUPPLIES	\$0	\$0	\$0	\$13,400	\$0
<b>SUPPLIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,400</b>	<b>\$0</b>
6329 OTHER SERVICES	\$0	\$0	\$0	\$4,300	\$0
<b>SERVICES AND CHARGES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,300</b>	<b>\$0</b>
6691 TRANSFERS OUT	\$0	\$0	\$100,000	\$100,000	\$0
<b>TRANSFERS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>
<b>TOTAL POLICE SEIZURE FUNDS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$117,700</b>	<b>\$0</b>

## 201 - POLICE GRANT FUND (LEOSE)

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
LEOSE Funds	\$ -	\$ 31,260	\$ 3,000	\$ 3,000	\$ 3,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 31,260</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>Expenditures:</b>					
Services and Charges	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ -	\$ 31,260	\$ 3,000	\$ 3,000	\$ 3,000
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,260</b>	<b>\$ 31,260</b>	<b>\$ 34,260</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 31,260</b>	<b>\$ 34,260</b>	<b>\$ 34,260</b>	<b>\$ 37,260</b>

#### Fund Description:

The Police Grant Fund (LEOSE) fund was created to properly account for Police LEOSE funds received by the City of Tomball. The law enforcement officer standards and education (LEOSE) funds are intended to be used to provide continuing education for law enforcement officers.

**CITY OF TOMBALL**  
**POLICE GRANT FUND (LEOSE) - 201**

POLICE GRANT FUND (LEOSE)	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5740 OTHER GRANTS	\$ -	\$ 31,260	\$ 3,000	\$ 3,000	\$ 3,000
<b>TOTAL POLICE GRANT FUND (LEOSE)</b>	<b>\$ -</b>	<b>\$ 31,260</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
POLICE GRANT FUND (LEOSE)	POLICE GRANT FUND (LEOSE)	201-121 POLICE GRANT FUND (LEOSE)
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6337 TRAINING	\$0	\$0	\$0	\$0	\$0
<b>SERVICES AND CHARGES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL POLICE SEIZURE FUNDS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## 205 - State & Federal Grants

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
State Grants	\$ 1,523,566	\$ 4,756	\$ -	\$ -	\$ -
Interest	808	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	<b>\$ 1,524,374</b>	<b>\$ 4,756</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Capital Outlay	\$ 1,523,566	\$ -	\$ -	\$ -	\$ -
Transfers	808	-	-	-	-
<b>Total</b>	<b>\$ 1,524,374</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ -	\$ 4,756	\$ -	\$ -	\$ -
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,756</b>	<b>\$ 4,756</b>	<b>\$ 4,756</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 4,756</b>	<b>\$ 4,756</b>	<b>\$ 4,756</b>	<b>\$ 4,756</b>

**CITY OF TOMBALL  
STATE & FEDERAL GRANTS FUND - 205**

STATE & FEDERAL GRANTS FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5711 STATE GRANT	\$ 1,523,566	\$ 4,756	\$ -	\$ -	\$ -
5740 OTHER GRANTS	-	10,000	-	-	-
5800 INTEREST	808	-	-	-	-
<b>TOTAL STATE &amp; FEDERAL GRANTS FUND</b>	<b>\$ 1,524,374</b>	<b>\$ 14,756</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
STATE & FEDERAL GRANTS	STATE & FEDERAL GRANTS	205-154 STATE & FED GRANTS FUND
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$1,523,566	\$0	\$0	\$0	\$0
<b>CAPITAL OUTLAY</b>	<b>\$1,523,566</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
6691 TRANSFERS OUT	\$808	\$0	\$0	\$0	\$0
<b>TRANSFERS</b>	<b>\$808</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL STATE &amp; FEDERAL GRANTS FUNDS</b>	<b>\$1,524,374</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## 215 - American Rescue Plan Fund

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
American Rescue Plan Funds	\$ -	\$ 54,084	\$ 2,848,422	\$ 1,550,000	\$ 1,298,422
<b>Total</b>	<b>\$ -</b>	<b>\$ 54,084</b>	<b>\$ 2,848,422</b>	<b>\$ 1,550,000</b>	<b>\$ 1,298,422</b>
<b>Expenditures:</b>					
Supplies	\$ -	\$ 54,084	\$ 2,848,422	\$ 1,500,000	\$ 1,253,422
Services and Charges	-	-	-	50,000	45,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 54,084</b>	<b>\$ 2,848,422</b>	<b>\$ 1,550,000</b>	<b>\$ 1,298,422</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

#### Fund Description:

As a result of the American Rescue Plan Act of 2021, the City received an allocation State and Local Fiscal Recovery Funds (SLFRF). This fund is used to track the allocated funds and the associated expenditures.

**CITY OF TOMBALL**  
**AMERICAN RESCUE PLAN FUND - 215**

AMERICAN RESCUE PLAN FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5712 AMERICAN RESCUE PLAN ACT FUND	\$ -	\$ 54,084	\$ 2,848,422	\$ 1,550,000	\$ 1,298,422
<b>TOTAL AMERICAN RESCUE PLAN FUND</b>	<b>\$ -</b>	<b>\$ 54,084</b>	<b>\$ 2,848,422</b>	<b>\$ 1,550,000</b>	<b>\$ 1,298,422</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
AMERICAN RESCUE PLAN FUND	AMERICAN RESCUE PLAN FUND	215-215 AMERICAN RESCUE PLAN FUND
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6106 MATERIALS AND SUPPLIES	\$0	\$54,084	\$2,848,422	\$1,500,000	\$1,253,422
<b>SUPPLIES</b>	<b>\$0</b>	<b>\$54,084</b>	<b>\$2,848,422</b>	<b>\$1,500,000</b>	<b>\$1,253,422</b>
6304 PROFESSIONAL SERVICES-OTHER	\$0	\$0	\$0	\$50,000	\$45,000
<b>SERVICES AND CHARGES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$45,000</b>
<b>TOTAL AMERICAN RESCUE PLAN FUND</b>	<b>\$0</b>	<b>\$54,084</b>	<b>\$2,848,422</b>	<b>\$1,550,000</b>	<b>\$1,298,422</b>

## 220 - Municipal Court Building Security Fund

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Fines and Warrants	\$ 11,284	\$ 9,921	\$ 9,000	\$ 5,000	\$ 7,500
Interest	224	1,410	1,500	8,000	7,500
<b>Total</b>	<b>\$ 11,508</b>	<b>\$ 11,330</b>	<b>\$ 10,500</b>	<b>\$ 13,000</b>	<b>\$ 15,000</b>
<b>Expenditures:</b>					
Supplies	\$ 11,606	\$ 10,000	\$ -	\$ -	\$ 500
Maintenance	-	850	-	-	-
Services and Charges	-	-	-	-	-
Capital	-	43,747	-	1,500	-
<b>Total</b>	<b>\$ 11,606</b>	<b>\$ 54,597</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 500</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ (98)	\$ (43,267)	\$ 10,500	\$ 11,500	\$ 14,500
<b>Beginning Fund Balance</b>	<b>\$ 254,352</b>	<b>\$ 254,254</b>	<b>\$ 210,986</b>	<b>\$ 210,986</b>	<b>\$ 222,486</b>
<b>Ending Fund Balance</b>	<b>\$ 254,254</b>	<b>\$ 210,986</b>	<b>\$ 221,486</b>	<b>\$ 222,486</b>	<b>\$ 236,986</b>

#### Fund Description:

In prior years, the General Fund accounted for the City's court building security fees. In order to more accurately account for these funds, in FY 2006-07, the City created the Municipal Court Building Security Fee fund. These fees are generated from court fines. By law, these funds can only be spent on the City's municipal court.

**CITY OF TOMBALL**  
**MUNICIPAL COURT BUILDING SECURITY - 220**

MUNICIPAL COURT- BUILDING SECURITY	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5311 MUNICIPAL COURT BLDG-SECURITY	\$ 11,284	\$ 9,921	\$ 9,000	\$ 5,000	\$ 7,500
5800 INTEREST INCOME	224	1,410	1,500	8,000	7,500
<b>TOTAL MUNICIPAL COURT- BUILDING SECURITY</b>	<b>\$ 11,508</b>	<b>\$ 11,331</b>	<b>\$ 10,500</b>	<b>\$ 13,000</b>	<b>\$ 15,000</b>

<b>FUND</b> MUNICIPAL COURT- BUILDING SECURITY	<b>CITY OF TOMBALL</b> <b>DEPARTMENT</b> MUNICIPAL COURT	<b>DIVISION</b> 220-122 - MUNICIPAL COURT
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6119 OTHER SUPPLIES	\$11,606	\$10,000	\$0	\$0	\$500
<b>SUPPLIES</b>	<b>\$11,606</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>
6206 BUILDING MAINTENANCE	\$0	\$850	\$0	\$0	\$0
<b>REPAIRS AND MAINTENANCE</b>	<b>\$0</b>	<b>\$850</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
6304 PROFESSIONAL SERVICES, OTHER	\$2,326	\$1,030	\$0	\$0	\$0
<b>SERVICES AND CHARGES</b>	<b>\$2,326</b>	<b>\$1,030</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
6406 LAND AND BUILDINGS	\$0	\$43,747	\$0	\$1,500	\$0
<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$43,747</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$0</b>
<b>TOTAL MUNICIPAL COURT - BUILDING SECURITY</b>	<b>\$13,932</b>	<b>\$55,627</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$500</b>

## 230 - Municipal Court Technology Fund

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Fines and Warrants	\$ 10,058	\$ 8,734	\$ 8,000	\$ 5,000	\$ 7,500
Interest	141	1,147	1,500	6,000	5,200
<b>Total</b>	<b>\$ 10,199</b>	<b>\$ 9,879</b>	<b>\$ 9,500</b>	<b>\$ 11,000</b>	<b>\$ 12,700</b>
<b>Expenditures:</b>					
Supplies	\$ 41,542	\$ 28,996	\$ 15,800	\$ 14,100	\$ 12,700
Services and Charges	-	-	-	-	-
<b>Total</b>	<b>\$ 41,542</b>	<b>\$ 28,996</b>	<b>\$ 15,800</b>	<b>\$ 14,100</b>	<b>\$ 12,700</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ (31,343)	\$ (19,117)	\$ (6,300)	\$ (3,100)	\$ -
<b>Beginning Fund Balance</b>	<b>\$ 184,018</b>	<b>\$ 152,675</b>	<b>\$ 133,558</b>	<b>\$ 133,558</b>	<b>\$ 130,458</b>
<b>Ending Fund Balance</b>	<b>\$ 152,675</b>	<b>\$ 133,558</b>	<b>\$ 127,258</b>	<b>\$ 130,458</b>	<b>\$ 130,458</b>

#### Fund Description:

In prior years, the General Fund accounted for the City's court technology fees. In order to more accurately account for these funds, in FY 2006-07, the City created the Municipal Court Technology Fund. These fees are generated from court fines. By law, these funds can only be spent on the City's municipal court.

**CITY OF TOMBALL**

**Municipal Court Technology Fund Detail - 230**

<b>MUNICIPAL COURT TECHNOLOGY FUND</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
5312 COURT TECHNOLOGY FEE	\$ 10,058	\$ 8,734	\$ 8,000	\$ 5,000	\$ 7,500
5800 INTEREST INCOME	141	1,147	1,500	6,000	5,200
<b>TOTAL MUNICIPAL COURT TECHNOLOGY FUND</b>	<b>\$ 10,199</b>	<b>\$ 9,880</b>	<b>\$ 9,500</b>	<b>\$ 11,000</b>	<b>\$ 12,700</b>



<b>FUND</b> MUNICIPAL COURT TECHNOLOGY FUND	<b>CITY OF TOMBALL</b> <b>DEPARTMENT</b> MUNICIPAL COURT	<b>DIVISION</b> 230-122 - MUNICIPAL COURT
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$41,542	\$28,996	\$15,800	\$14,100	\$12,700
<b>SUPPLIES</b>	<b>\$41,542</b>	<b>\$28,996</b>	<b>\$15,800</b>	<b>\$14,100</b>	<b>\$12,700</b>
<b>TOTAL MUNICIPAL COURT TECHNOLOGY</b>	<b>\$41,542</b>	<b>\$28,996</b>	<b>\$15,800</b>	<b>\$14,100</b>	<b>\$12,700</b>

## 240 - Hotel Occupancy Tax Fund

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Occupancy Tax	\$ 486,519	\$ 634,684	\$ 600,000	\$ 700,000	\$ 650,000
Miscellaneous Income	-	914	-	-	-
Event Revenue	-	6,300	-	12,500	10,000
Interest	342	4,737	5,000	27,500	25,000
Transfers In	126,000	126,000	126,000	126,000	126,000
<b>Total</b>	<b>\$ 612,861</b>	<b>\$ 772,635</b>	<b>\$ 731,000</b>	<b>\$ 866,000</b>	<b>\$ 811,000</b>
<b>Expenditures:</b>					
Grants	\$ 179,370	\$ 247,227	\$ 266,000	\$ 252,200	\$ 277,500
Second Saturday Events	5,031	15,697	38,300	22,750	17,500
Tourism	346,793	375,638	377,200	377,100	447,650
Transfer to Employee Benefits Trust Fund	20,128	32,969	20,600	20,600	50,000
<b>Total</b>	<b>\$ 551,322</b>	<b>\$ 671,532</b>	<b>\$ 702,100</b>	<b>\$ 672,650</b>	<b>\$ 792,650</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ 61,569	\$ 101,134	\$ 28,930	\$ 193,350	\$ 18,350
<b>Beginning Fund Balance</b>	<b>\$ 622,472</b>	<b>\$ 684,041</b>	<b>\$ 785,174</b>	<b>\$ 785,174</b>	<b>\$ 978,524</b>
<b>Ending Fund Balance</b>	<b>\$ 684,041</b>	<b>\$ 785,174</b>	<b>\$ 814,104</b>	<b>\$ 978,524</b>	<b>\$ 996,874</b>
	124%	117%	116%	145%	126%

#### Fund Description:

The Hotel Occupancy Tax Fund accounts for revenues received from hotel occupancy taxes. By state statute, cities with populations of less than 125,000 must spend at least 1% of hotel tax revenues on advertising, no more than 15% on the encouragement, promotion, improvement, and application of the arts and a maximum of 50% on historical preservation. Hotels submit quarterly to the City an occupancy tax based upon 7% of total room receipts. Compliance with the provisions of the state statutes is monitored by the City administration on a continuing basis.

<b>25% of Operating Expenses - Target</b>	<b>124%</b>	<b>117%</b>	<b>116%</b>	<b>145%</b>	<b>126%</b>
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**CITY OF TOMBALL**  
**HOTEL OCCUPANCY TAX FUND - 240**

<b>HOTEL OCCUPANCY FUND</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTION</b>	<b>BUDGET</b>
5180 HOTEL OCCUPANCY TAX	\$ 486,519	\$ 634,684	\$ 600,000	\$ 700,000	\$ 650,000
5550 MISCELLANEOUS INCOME	-	914	-	-	-
5555 EVENT SPONSORSHIP REVENUE	-	6,300	-	12,500	10,000
5800 INTEREST INCOME	342	4,737	5,000	27,500	25,000
5910 TRANSFER FROM GENERAL FUND	126,000	126,000	126,000	126,000	126,000
<b>TOTAL HOTEL OCCUPANCY TAX FUND</b>	<b>\$ 612,861</b>	<b>\$ 772,635</b>	<b>\$ 731,000</b>	<b>\$ 866,000</b>	<b>\$ 811,000</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
HOTEL OCCUPANCY TAX	HOTEL OCCUPANCY TAX	240-240 HOT
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6301 PROF.SERV.-AUDIT AND ACCTNG.	\$1,100	\$4,200	\$3,000	\$4,500	\$5,000
6342 DEPOT MUSEUM	\$1,542	\$1,527	\$5,000	\$500	\$1,500
6351 TOMBALL CHAMBER OF COMMERCE	\$35,000	\$35,000	\$35,000	\$35,000	\$45,000
6356 TOMBALL SISTER CITY ORG.	\$106,000	\$160,000	\$160,000	\$160,000	\$160,000
6359 GRANTS	\$35,729	\$46,500	\$63,000	\$52,200	\$66,000
<b>SERVICES AND CHARGES</b>	<b>\$179,370</b>	<b>\$247,227</b>	<b>\$266,000</b>	<b>\$252,200</b>	<b>\$277,500</b>
<b>TOTAL HOTEL OCCUPANCY TAX</b>	<b>\$179,370</b>	<b>\$247,227</b>	<b>\$266,000</b>	<b>\$252,200</b>	<b>\$277,500</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
HOTEL OCCUPANCY TAX	2ND SATURDAY EVENTS	240-241 2ND SATURDAY EVENTS
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6105 FOOD SUPPLIES	\$155	\$413	\$1,500	\$750	\$1,500
6119 OTHER SUPPLIES	\$27	\$1,111	\$8,500	\$8,500	\$3,000
<b>SUPPLIES</b>	<b>\$182</b>	<b>\$1,524</b>	<b>\$10,000</b>	<b>\$9,250</b>	<b>\$4,500</b>
6304 PROFESSIONAL SERVICES, OTHER	\$0	\$4,455	\$6,500	\$1,000	\$1,000
6327 GARBAGE SERVICES	\$0	\$0	\$800	\$500	\$0
6329 OTHER SERVICES	\$3,384	\$2,435	\$8,500	\$2,500	\$2,500
6335 ADVERTISING COST	\$145	\$922	\$3,500	\$500	\$500
6336 EQUIPMENT RENTALS	\$0	\$3,141	\$5,000	\$5,000	\$5,000
6358 OTHER TOURISM EXPENDITURE	\$1,320	\$3,220	\$4,000	\$4,000	\$4,000
<b>SERVICES AND CHARGES</b>	<b>\$4,849</b>	<b>\$14,173</b>	<b>\$28,300</b>	<b>\$13,500</b>	<b>\$13,000</b>
<b>TOTAL 2ND SATURDAY EVENTS</b>	<b>\$5,031</b>	<b>\$15,697</b>	<b>\$38,300</b>	<b>\$22,750</b>	<b>\$17,500</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
HOTEL OCCUPANCY TAX	MARKETING/INFORMATION CENTER	240-243 MARKETING
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES- ADMINISTRATIVE	\$125,381	\$84,010	\$71,100	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$0	\$121,300	\$158,700
6003 WAGES- FULL TIME	\$36,096	\$36,427	\$40,500	\$0	\$0
6004 WAGES- PART TIME	\$0	\$0	\$0	\$2,000	\$18,000
6005 WAGES-OVERTIME	\$1,342	\$4,130	\$6,000	\$4,500	\$7,500
6009 WAGES-OTHER	\$7,252	\$6,647	\$0	\$0	\$0
6011 VACATION PAY	\$10,779	\$11,502	\$0	\$0	\$0
6012 SICK PAY	\$2,675	\$27,118	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$935	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$1,561	\$1,688	\$0	\$0	\$0
6019 LONGEVITY	\$1,030	\$640	\$100	\$1,700	\$100
6021 FICA-S.S. AND MEDICARE TAXES	\$14,660	\$13,470	\$9,300	\$9,900	\$14,400
6022 TMRS-EMPLOYER	\$27,041	\$23,782	\$16,000	\$17,400	\$22,500
6024 HEALTH INSURANCE	\$161	\$0	\$0	\$0	\$0
6025 WORKER COMPENSATION INS.	\$218	\$297	\$200	\$1,000	\$1,250
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$1,300	\$1,800
6035 AUTO ALLOWANCE	\$0	\$0	\$2,400	\$2,200	\$2,400
<b>PERSONNEL SERVICES</b>	<b>\$228,196</b>	<b>\$210,644</b>	<b>\$146,500</b>	<b>\$161,300</b>	<b>\$226,650</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$1,125	\$1,251	\$4,700	\$2,000	\$2,500
6105 FOOD SUPPLIES	\$589	\$973	\$1,200	\$800	\$1,000
6106 MATERIALS AND PARTS	\$0	\$9	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$127	\$1,522	\$1,700	\$500	\$1,000
6109 POSTAGE	\$173	\$132	\$500	\$500	\$500
6119 OTHER SUPPLIES	\$4,749	\$3,650	\$6,000	\$6,000	\$9,000
6130 FURNITURE <\$20,000	\$290	\$393	\$500	\$500	\$500
<b>SUPPLIES</b>	<b>\$7,053</b>	<b>\$7,930</b>	<b>\$14,600</b>	<b>\$10,300</b>	<b>\$14,500</b>
6204 OTHER EQUIPMENT MAINTENANCE	\$0	\$1,449	\$0	\$0	\$0
<b>REPAIRS AND MAINTENANCE</b>	<b>\$0</b>	<b>\$1,449</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
6304 PROFESSIONAL SERVICES, OTHER	\$28,217	\$35,530	\$50,000	\$50,000	\$40,000
6312 PHONE & INTERNET SERVICES	\$900	\$993	\$1,100	\$0	\$0
6327 GARBAGE SERVICES	\$5,036	\$4,562	\$5,000	\$5,000	\$5,000
6329 OTHER SERVICES	\$2,435	\$3,633	\$6,000	\$7,000	\$13,500
6332 TRAVEL AND MEALS	\$1,564	\$2,880	\$7,000	\$2,500	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$4,032	\$5,744	\$10,000	\$6,000	\$6,000
6334 AUTOMOBILE ALLOWANCE	\$6,400	\$3,213	\$0	\$0	\$0
6335 ADVERTISING COST	\$27,486	\$45,188	\$70,000	\$70,000	\$70,000

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
HOTEL OCCUPANCY TAX	MARKETING/INFORMATION CENTER	240-243 MARKETING
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6336 EQUIPMENT RENTALS	\$32,888	\$46,054	\$55,000	\$55,000	\$65,000
6337 TRAINING	\$806	\$1,555	\$5,000	\$3,000	\$3,000
6358 OTHER TOURISM EXPENDITURES	\$1,780	\$7,713	\$7,000	\$7,000	\$0
<b>SERVICES AND CHARGES</b>	<b>\$111,544</b>	<b>\$157,065</b>	<b>\$216,100</b>	<b>\$205,500</b>	<b>\$206,500</b>
6692 TRANSFER TO EMP. BEN. TRUST	\$20,128	\$32,969	\$20,600	\$20,600	\$50,000
<b>TRANSFERS</b>	<b>\$20,128</b>	<b>\$32,969</b>	<b>\$20,600</b>	<b>\$20,600</b>	<b>\$50,000</b>
<b>TOTAL MARKETING/INFORMATION CENTER</b>	<b>\$366,921</b>	<b>\$410,056</b>	<b>\$397,800</b>	<b>\$397,700</b>	<b>\$497,650</b>

## 260 - Child Safety Fund

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Child Safety	\$ 13,384	\$ 13,226	\$ 12,000	\$ 13,000	\$ 13,000
Interest	123	-	-	-	-
<b>Total</b>	<b>\$ 13,507</b>	<b>\$ 13,226</b>	<b>\$ 12,000</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>
<b>Expenditures:</b>					
Services and Charges	\$ 10,051	\$ 1,498	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total</b>	<b>\$ 10,051</b>	<b>\$ 1,498</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ 3,456	\$ 11,728	\$ 2,000	\$ 3,000	\$ 3,000
<b>Beginning Fund Balance</b>	<b>\$ 77,995</b>	<b>\$ 81,451</b>	<b>\$ 93,179</b>	<b>\$ 93,179</b>	<b>\$ 96,179</b>
<b>Ending Fund Balance</b>	<b>\$ 81,451</b>	<b>\$ 93,179</b>	<b>\$ 95,179</b>	<b>\$ 96,179</b>	<b>\$ 99,179</b>

#### Fund Description:

These fees represent a portion of each citation written by the Tomball Police Department. The State of Texas allocates a percentage of each court fee to the Child Safety Program and is remitted back to the municipality to be used for educational material for children, coloring books, pencils, goody bags, etc and are distributed at various community events each year.



**CITY OF TOMBALL  
CHILD SAFETY FUND - 260**

CHILD SAFETY FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5790 CHILD SAFETY FUND	\$ 13,384	\$ 13,226	\$ 12,000	\$ 13,000	\$ 13,000
5800 INTEREST	123	-	-	-	-
<b>TOTAL CHILD SAFETY FUND</b>	<b>\$ 13,507</b>	<b>\$ 13,226</b>	<b>\$ 12,000</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>

**CITY OF TOMBALL**

**FUND**  
GENERAL SPECIAL FUND

**DEPARTMENT**  
CHILD SAFETY FUND

**DIVISION**  
260-222 CHILD SAFETY FUND

**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6350 CHILD SAFETY EDUCATION	\$10,051	\$1,498	\$10,000	\$10,000	\$10,000
<b>SERVICES AND CHARGES</b>	<b>\$10,051</b>	<b>\$1,498</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
TRANSFERS	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CHILD SAFETY FUND</b>	<b>\$10,051</b>	<b>\$1,498</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

## 295 - PUBLIC IMPROVEMENT DISTRICTS

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Contributions Revenue	\$ 769,412	\$ 1,039,308	\$ 1,636,100	\$ 1,837,000	\$ 2,274,200
<b>Total</b>	<b>\$ 769,412</b>	<b>\$ 1,039,308</b>	<b>\$ 1,636,100</b>	<b>\$ 1,837,000</b>	<b>\$ 2,274,200</b>
<b>Expenditures:</b>					
PID Payments	\$ 837,057	\$ 1,039,308	\$ 1,636,100	\$ 1,837,000	\$ 2,274,200
<b>Total</b>	<b>\$ 837,057</b>	<b>\$ 1,039,308</b>	<b>\$ 1,636,100</b>	<b>\$ 1,837,000</b>	<b>\$ 2,274,200</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ (67,645)	\$ -	\$ -	\$ -	\$ -
<b>Beginning Fund Balance</b>	<b>\$ 67,645</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF TOMBALL**  
**PUBLIC IMPROVEMENT DISTRICTS - 295**

PUBLIC IMPROVEMENT DISTRICTS	2021	2022	2023	2023	2024
	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5001 PID #01 PINE COUNTRY	\$ 85,638	\$ 82,681	\$ 82,700	\$ 82,700	\$ 82,700
5002 PID #02 RALEIGH CREEK	485,167	610,398	855,000	912,000	940,000
5003 PID #03 RESERVE AT SPRING LAKE	95,424	159,722	170,500	167,000	175,000
5004 PID #04 ALEXANDER ESTATES	-	-	265,000	281,200	583,400
5005 PID #05 YAUPON TRAILS	83,583	83,581	83,600	83,500	83,600
5006 PID #06 COPPER COVE	19,600	68,787	101,900	99,400	101,900
5007 PID #07 GRAND JUNCTION	-	34,139	77,400	75,600	88,200
5008 PID #08 TIMBER TRAILS	-	-	138,400	135,600	219,400
<b>TOTAL PUBLIC IMPROVEMENT DISTRICTS</b>	<b>\$ 769,412</b>	<b>\$ 1,039,308</b>	<b>\$ 1,774,500</b>	<b>\$ 1,837,000</b>	<b>\$ 2,274,200</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
PUBLIC IMPROVEMENT DISTRICTS	PUBLIC IMPROVEMENT DISTRICTS	295-295 PUBLIC IMPROVEMENT DISTRICTS
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6701 PID #01 PINE COUNTRY PAYMENTS	\$87,073	\$82,681	\$82,700	\$82,700	\$82,700
6702 PID #02 RALEIGH CREEK PAYMENTS	\$549,865	\$610,398	\$855,000	\$912,000	\$940,000
6703 PID #03 RESERVE AT SPRING LAKE PAYMENTS	\$96,881	\$159,722	\$170,500	\$167,000	\$175,000
6704 PID #04 ALEXANDER ESTATES PAYMENTS	\$0	\$0	\$265,000	\$281,200	\$583,400
6705 PID #05 YAUPON TRAILS PAYMENTS	\$83,638	\$83,581	\$83,600	\$83,500	\$83,600
6706 PID #06 COPPER COVE PAYMENTS	\$19,600	\$68,787	\$101,900	\$99,400	\$101,900
6707 PID #07 GRAND JUNCTION PAYMENTS	\$0	\$34,139	\$77,400	\$75,600	\$88,200
6708 PID #08 TIMBER TRAILS PAYMENTS	\$0	\$0	\$138,400	\$135,600	\$219,400
<b>PID PAYMENTS</b>	<b>\$837,057</b>	<b>\$1,039,308</b>	<b>\$1,636,100</b>	<b>\$1,837,000</b>	<b>\$2,274,200</b>
<b>TOTAL PUBLIC IMPROVEMENTS DISTRICTS</b>	<b>\$837,057</b>	<b>\$1,039,308</b>	<b>\$1,636,100</b>	<b>\$1,837,000</b>	<b>\$2,274,200</b>

## 296 - PID #10 RABURN RESERVE

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Contributions Revenue	\$ 784,999	\$ 374,607	\$ -	\$ 333,000	\$ -
Miscellaneous Revenue	16,397	-	-	12,600	-
Interest	81	1,216	-	-	-
<b>Total</b>	<b>\$ 801,476</b>	<b>\$ 375,823</b>	<b>\$ -</b>	<b>\$ 345,600</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Services and Charges	\$ 39,050	\$ 94,856	\$ -	\$ 70,000	\$ -
PID Payments	428,889	-	-	-	-
Debt	-	141,631	-	280,709	-
<b>Total</b>	<b>\$ 467,939</b>	<b>\$ 236,488</b>	<b>\$ -</b>	<b>\$ 350,709</b>	<b>\$ -</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ 333,537	\$ 139,335	\$ -	\$ (5,109)	\$ -
<b>Beginning Fund Balance</b>	<b>\$ (26,606)</b>	<b>\$ 306,931</b>	<b>\$ 446,266</b>	<b>\$ 446,266</b>	<b>\$ 441,157</b>
<b>Ending Fund Balance</b>	<b>\$ 306,931</b>	<b>\$ 446,266</b>	<b>\$ 446,266</b>	<b>\$ 441,157</b>	<b>\$ 441,157</b>

**CITY OF TOMBALL**  
**PID #10 RABURN RESERVE - 296**

PID #10 RABURN RESERVE	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5001 PID #10 RABURN RESERVE-CONTRIBUTIONS	\$ -	\$ 331,607	\$ -	\$ 333,000	\$ -
5550 MISCELLANEOUS INCOME	16,397	-	-	12,600	-
5772 DEVELOPER CONTRIBUTIONS	469,312	43,000	-	-	-
5800 INTEREST INCOME	81	1,216	-	-	-
5905 CONTRIBUTION FROM PROPERTY OWNER	315,687	-	-	-	-
<b>TOTAL PID #10 RABURN RESERVE</b>	<b>\$ 801,476</b>	<b>\$ 375,823</b>	<b>\$ -</b>	<b>\$ 345,600</b>	<b>\$ -</b>

**CITY OF TOMBALL**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
PID #10 RABURN RESERVE	PID #10 RABURN RESERVE	296-296 PID #10 RABURN RESERVE
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$39,050	\$94,856	\$0	\$70,000	\$0
<b>SERVICES AND CHARGES</b>	<b>\$39,050</b>	<b>\$94,856</b>	<b>\$0</b>	<b>\$70,000</b>	<b>\$0</b>
6750 DEBT PID PAYMENTS	\$0	\$0	\$0	\$0	\$0
6755 CONTRIBUTIONS TO CITY	\$428,889	\$0	\$0	\$0	\$0
<b>PID PAYMENTS</b>	<b>\$428,889</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
6901 INTEREST-BONDS	\$87,237	\$96,631	\$0	\$280,709	\$0
6911 PRINCIPAL-BONDS	\$0	\$45,000	\$0	\$0	\$0
<b>DEBT</b>	<b>\$87,237</b>	<b>\$141,631</b>	<b>\$0</b>	<b>\$280,709</b>	<b>\$0</b>
<b>TOTAL PID #10 RABURN RESERVE</b>	<b>\$555,176</b>	<b>\$236,488</b>	<b>\$0</b>	<b>\$350,709</b>	<b>\$0</b>



## 297 - PID #11 WOOD LEAF

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Contributions Revenue	\$ 50,000	\$ 50,000	\$ -	\$ 398,100	\$ -
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 398,100</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Services and Charges	\$ 30,576	\$ 57,198	\$ -	\$ 47,800	\$ -
Debt	-	-	-	339,400	-
<b>Total</b>	<b>\$ 30,576</b>	<b>\$ 57,198</b>	<b>\$ -</b>	<b>\$ 387,200</b>	<b>\$ -</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ 19,424	\$ (7,198)	\$ -	\$ 10,900	\$ -
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ 19,424</b>	<b>\$ 12,226</b>	<b>\$ 12,226</b>	<b>\$ 23,126</b>
<b>Ending Fund Balance</b>	<b>\$ 19,424</b>	<b>\$ 12,226</b>	<b>\$ 12,226</b>	<b>\$ 23,126</b>	<b>\$ 23,126</b>

**CITY OF TOMBALL  
PID #11 WOOD LEAF**

PID #11 WOOD LEAF	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5001 PID #11 WOOD LEAF - CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ 385,300	\$ -
5550 MISCELLANOUS INCOME	-	-	-	12,800	-
5772 DEVELOPER CONTRIBUTIONS	\$ 50,000	50,000	-	-	-
<b>TOTAL PID #11 WOOD LEAF</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 398,100</b>	<b>\$ -</b>

## CITY OF TOMBALL

### FUND

PID #11 WOOD LEAF

### DIVISION

PID #11 WOOD LEAF

297-297 PID #11 WOOD LEAF

### DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$30,576	\$57,198	\$0	\$47,800	\$0
<b>SERVICES AND CHARGES</b>	<b>\$30,576</b>	<b>\$57,198</b>	<b>\$0</b>	<b>\$47,800</b>	<b>\$0</b>
6901 INTEREST-BONDS	\$0	\$0	\$0	\$249,400	\$0
6911 PRINCIPAL-BONDS	\$0	\$0	\$0	\$90,000	\$0
<b>DEBT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$339,400</b>	<b>\$0</b>
<b>TOTAL PID #11 WOOD LEAF</b>	<b>\$30,576</b>	<b>\$57,198</b>	<b>\$0</b>	<b>\$387,200</b>	<b>\$0</b>

## 298 - PID #12 WINFREY ESTATES

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Contributions Revenue	\$ -	\$ 43,000	\$ -	\$ 10,000	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ 43,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Services and Charges	\$ -	\$ 26,650	\$ -	\$ 20,600	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ 26,650</b>	<b>\$ -</b>	<b>\$ 20,600</b>	<b>\$ -</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ -	\$ 16,350	\$ -	\$ (10,600)	\$ -
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,350</b>	<b>\$ 16,350</b>	<b>\$ 5,750</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 16,350</b>	<b>\$ 16,350</b>	<b>\$ 5,750</b>	<b>\$ 5,750</b>

**CITY OF TOMBALL  
PID #12 WINFREY ESTATES**

PID #12 WINFREY ESTATES	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5772 DEVELOPER CONTRIBUTIONS	\$ -	\$ 43,000	\$ -	\$ 10,000	
<b>TOTAL PID #12 WINFREY ESTATES</b>	<b>\$ -</b>	<b>\$ 43,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>

**CITY OF TOMBALL**

**FUND**

PID #12 WINFREY ESTATES

**DEPARTMENT**

PID #12 WINFREY ESTATES

**DIVISION**

298-298 PID #12 WINFREY  
ESTATES

**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6304 PROFESSIONAL SERVICES,OTHER	\$0	\$26,650	\$0	\$20,600	\$0
<b>SERVICES AND CHARGES</b>	<b>\$0</b>	<b>\$26,650</b>	<b>\$0</b>	<b>\$20,600</b>	<b>\$0</b>
<b>TOTAL PID #12 WINFREY ESTATES</b>	<b>\$0</b>	<b>\$26,650</b>	<b>\$0</b>	<b>\$20,600</b>	<b>\$0</b>

## 298 - PID #14 SEVEN OAKS

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Contributions Revenue	\$ -	\$ 50,000	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Services and Charges	\$ -	\$ 4,423	\$ -	\$ 20,100	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ 4,423</b>	<b>\$ -</b>	<b>\$ 20,100</b>	<b>\$ -</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ -	\$ 45,577	\$ -	\$ (20,100)	\$ -
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,577</b>	<b>\$ 45,577</b>	<b>\$ 25,477</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 45,577</b>	<b>\$ 45,577</b>	<b>\$ 25,477</b>	<b>\$ 25,477</b>

**CITY OF TOMBALL  
PID #14 SEVEN OAKS**

PID #14 SEVEN OAKS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5772 DEVELOPER CONTRIBUTIONS	\$ -	\$ 50,000	\$ -	\$ -	\$ -
<b>TOTAL PID #12 WINFREY ESTATES</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**CITY OF TOMBALL**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
PID #14 SEVEN OAKS	PID #14 SEVEN OAKS	299-299 PID #14 SEVEN OAKS

**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$0	\$4,423	\$0	\$20,100	\$0
<b>SERVICES AND CHARGES</b>	<b>\$0</b>	<b>\$4,423</b>	<b>\$0</b>	<b>\$20,100</b>	<b>\$0</b>
<b>TOTAL PID #12 WINFREY ESTATES</b>	<b>\$0</b>	<b>\$4,423</b>	<b>\$0</b>	<b>\$20,100</b>	<b>\$0</b>

### 300 Debt Service Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance  
2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Current taxes	\$ 3,571,710	\$ 3,461,355	\$ 2,750,000	\$ 2,750,000	\$ 3,400,000
Delinquent taxes	83,679	(70,045)	25,000	(60,000)	-
Penalty and interest	46,381	32,732	25,000	25,000	25,000
Interest	1,647	51,924	10,000	160,000	100,000
Bond Proceeds	5,790,384	-	-	241,800	-
Other	4,143	-	-	-	-
TEDC Contributions	757,885	759,885	761,685	761,685	768,235
<b>Total</b>	<b>\$ 10,255,828</b>	<b>\$ 4,235,850</b>	<b>\$ 3,571,685</b>	<b>\$ 3,878,485</b>	<b>\$ 4,293,235</b>
<b>Expenditures:</b>					
Principal	\$ 2,540,000	\$ 2,535,000	\$ 5,410,000	\$ 5,520,000	\$ 2,605,000
Interest	1,028,508	988,998	1,650,323	1,564,643	2,507,564
Refunded Bond Escrow Payment	5,652,859	-	-	-	-
Fees	186,874	11,100	14,000	253,000	250,000
<b>Total</b>	<b>\$ 9,408,241</b>	<b>\$ 3,535,098</b>	<b>\$ 7,074,323</b>	<b>\$ 7,337,643</b>	<b>\$ 5,362,564</b>
<b>Revenues Over/(Under) Expenditures</b>	<b>\$ 847,587</b>	<b>\$ 700,753</b>	<b>\$ (3,502,638)</b>	<b>\$ (3,459,158)</b>	<b>\$ (1,069,329)</b>
<b>Beginning Fund Balance</b>	<b>\$ 5,019,776</b>	<b>\$ 5,867,363</b>	<b>\$ 6,568,116</b>	<b>\$ 6,568,116</b>	<b>\$ 3,108,958</b>
<b>Ending Fund Balance</b>	<b>\$ 5,867,363</b>	<b>\$ 6,568,116</b>	<b>\$ 3,065,478</b>	<b>\$ 3,108,958</b>	<b>\$ 2,039,630</b>

**CITY OF TOMBALL  
DEBT SERVICE FUND - 300**

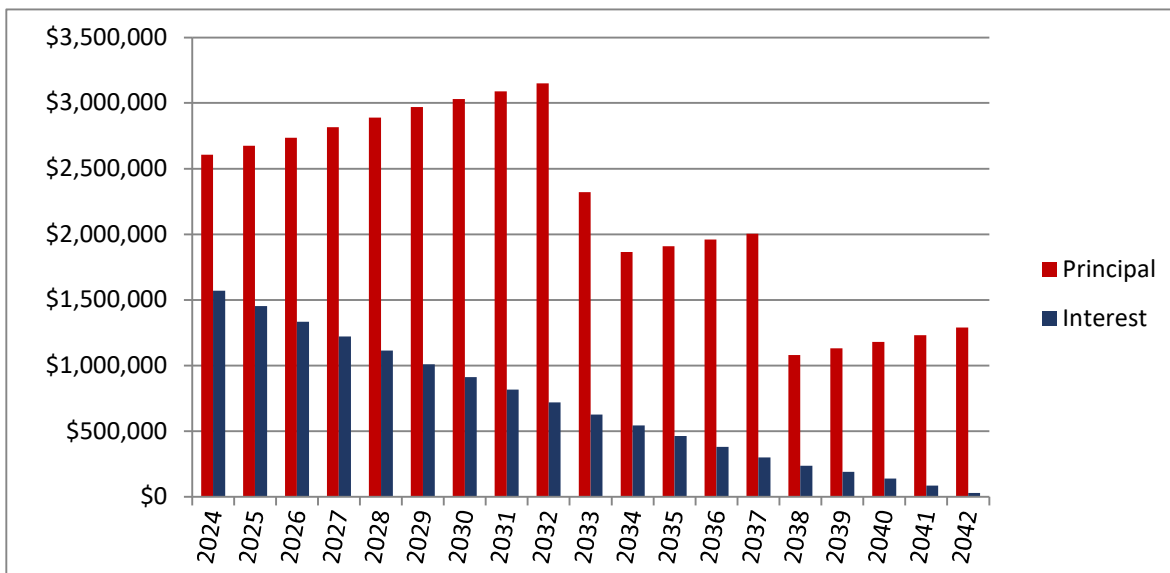
DEBT SERVICE FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5110 CURRENT TAXES	\$ 3,571,710	\$ 3,461,355	\$ 2,750,000	\$ 2,750,000	\$ 3,407,459
5120 DELINQUENT TAXES	83,679	(70,045)	25,000	-	-
5130 PENALTY, INTEREST, ATTY FEES	46,381	32,732	25,000	25,000	25,000
5550 MISCELLANEOUS INCOME	4,143	-	-	-	-
5800 INTEREST INCOME	1,647	51,924	10,000	160,000	100,000
5770 TEDC CONTRIBUTIONS	757,885	759,885	761,685	761,685	768,235
5900 BOND PROCEEDS	5,255,000	-	-	-	-
5901 PREMIUM ON BONDS	535,384	-	-	-	-
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 10,255,828</b>	<b>\$ 4,235,850</b>	<b>\$ 3,571,685</b>	<b>\$ 3,696,685</b>	<b>\$ 4,300,694</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b> DEBT SERVICE FUND	<b>DEPARTMENT</b> DEBT SERVICE	<b>DIVISION</b> 300-300 DEBT SERVICE
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6901 INTEREST-BONDS	\$1,028,508	\$988,998	\$1,650,323	\$1,564,643	\$2,507,564
6906 BOND FEES AND COST	\$146,757	\$11,100	\$14,000	\$250,700	\$250,000
6907 MISCELLANEOUS BOND FEES	\$40,117	\$0	\$0	\$0	\$0
6911 PRINCIPAL-BONDS	\$2,540,000	\$2,535,000	5,410,000	5,520,000	2,605,000
6955 REFUNDED BOND ESCROW AGENT	\$5,652,859	\$0	\$0	\$0	\$0
<b>DEBT</b>	<b>\$9,408,241</b>	<b>\$3,535,098</b>	<b>\$7,074,323</b>	<b>\$7,335,343</b>	<b>\$5,362,564</b>
<b>TOTAL DEBT SERVICE</b>	<b>\$9,408,241</b>	<b>\$3,535,098</b>	<b>\$7,074,323</b>	<b>\$7,335,343</b>	<b>\$5,362,564</b>

City of Tomball  
 Debt Service Fund  
 Consolidated Debt Payment Schedule  
 FY 2023-2024 Budget

Fiscal Year	Principal	Interest	Total
2024	2,605,000	1,570,694	4,175,694
2025	2,675,000	1,453,794	4,128,794
2026	2,735,000	1,334,169	4,069,169
2027	2,815,000	1,221,294	4,036,294
2028	2,890,000	1,114,819	4,004,819
2029	2,970,000	1,009,219	3,979,219
2030	3,030,000	911,494	3,941,494
2031	3,090,000	817,413	3,907,413
2032	3,150,000	719,244	3,869,244
2033	2,320,000	625,756	2,945,756
2034	1,865,000	543,181	2,408,181
2035	1,910,000	463,356	2,373,356
2036	1,960,000	380,550	2,340,550
2037	2,005,000	299,291	2,304,291
2038	1,080,000	237,413	1,317,413
2039	1,130,000	189,744	1,319,744
2040	1,180,000	139,213	1,319,213
2041	1,230,000	85,725	1,315,725
2042	1,290,000	29,025	1,319,025
<b>Total</b>	<b>\$ 41,930,000</b>	<b>\$ 13,145,391</b>	<b>\$ 55,075,391</b>



**City of Tomball**  
**Combination Tax & Revenue Certificates of Obligation, Series 2016**  
**\$20,240,000 - Tax Supported 100%**  
**Issue Date: 12/15/2016**  
**Sale Date: 12/20/16**  
**Projects: Medical Complex Drive Segment 4B; Persimmon Street**

Fiscal Year	Payment	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
	Date					
2024	2/15/2024	975,000.00	5.000%	248,206	1,223,206	1,447,038
	8/15/2024			223,831	223,831	
2025	2/15/2025	975,000.00	5.000%	223,831	1,198,831	1,398,288
	8/15/2025			199,456	199,456	
2026	2/15/2026	970,000.00	5.000%	199,456	1,169,456	1,344,663
	8/15/2026			175,206	175,206	
2027	2/15/2027	970,000.00	3.000%	175,206	1,145,206	1,305,863
	8/15/2027			160,656	160,656	
2028	2/15/2028	970,000.00	3.000%	160,656	1,130,656	1,276,763
	8/15/2028			146,106	146,106	
2029	2/15/2029	970,000.00	3.000%	146,106	1,116,106	1,247,663
	8/15/2029			131,556	131,556	
2030	2/15/2030	970,000.00	3.000%	131,556	1,101,556	1,218,563
	8/15/2030			117,006	117,006	
2031	2/15/2031	970,000.00	3.125%	117,006	1,087,006	1,188,856
	8/15/2031			101,850	101,850	
2032	2/15/2032	970,000.00	3.250%	101,850	1,071,850	1,157,938
	8/15/2032			86,088	86,088	
2033	2/15/2033	970,000.00	3.500%	86,088	1,056,088	1,125,200
	8/15/2033			69,113	69,113	
2034	2/15/2034	970,000.00	3.500%	69,113	1,039,113	1,091,250
	8/15/2034			52,138	52,138	
2035	2/15/2035	970,000.00	3.500%	52,138	1,022,138	1,057,300
	8/15/2035			35,163	35,163	
2036	2/15/2036	970,000.00	3.625%	35,163	1,005,163	1,022,744
	8/15/2036			17,581	17,581	
2037	2/15/2037	970,000.00	3.625%	17,581	987,581	987,581
<b>Total</b>		<b>\$ 13,590,000</b>		<b>\$ 3,279,706</b>	<b>\$ 16,869,706</b>	<b>\$ 16,869,706</b>

**City of Tomball**  
**Combination Tax & Revenue Certificates of Obligation, Series 2019**  
**\$9,100,000 - Tax Supported 100%**  
**Issue Date: 12/20/2019**  
**Sale Date: 12/20/2019**  
**Refunded Series 2011 Certificates of Obligation (Unrefunded portion of original issue)**  
**& Series 2011 General Obligation Refunding Bonds**

<b>Fiscal Year</b>	<b>Payment Date</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Total P &amp; I</b>	<b>Fiscal Year Total</b>
2024	2/15/2024	690,000.00	4.000%	113,925	803,925	
	8/15/2024			100,125	100,125	904,050
2025	2/15/2025	720,000.00	4.000%	100,125	820,125	
	8/15/2025			85,725	85,725	905,850
2026	2/15/2026	745,000.00	4.000%	85,725	830,725	
	8/15/2026			70,825	70,825	901,550
2027	2/15/2027	780,000.00	4.000%	70,825	850,825	
	8/15/2027			55,225	55,225	906,050
2028	2/15/2028	810,000.00	4.000%	55,225	865,225	
	8/15/2028			39,025	39,025	904,250
2029	2/15/2029	835,000.00	3.000%	39,025	874,025	
	8/15/2029			26,500	26,500	900,525
2030	2/15/2030	850,000.00	2.000%	26,500	876,500	
	8/15/2030			18,000	18,000	894,500
2031	2/15/2031	865,000.00	2.000%	18,000	883,000	
	8/15/2031			9,350	9,350	892,350
2032	2/15/2032	880,000.00	2.125%	9,350	889,350	
	8/15/2032				-	889,350
<b>Total</b>		<b>\$ 7,175,000</b>		<b>\$ 923,475</b>	<b>\$ 8,098,475</b>	<b>\$ 8,098,475</b>

**City of Tomball**  
**General Obligation Refunding Bonds, Series 2020**  
**\$5,255,000 - Tax Supported 100%**  
**Issue Date: 12/16/2020**  
**Sale Date: 12/16/2020**  
**Refunded Series 2013 Certificates of Obligation (Unrefunded portion of original issue)**  
**& Series 2013 General Obligation Refunding Bonds**

<b>Fiscal Year</b>	<b>Payment Date</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Total P &amp; I</b>	<b>Fiscal Year Total</b>
2024	2/15/2024	395,000	3.000%	58,050	453,050	
	8/15/2024			52,125	52,125	505,175
2025	2/15/2025	410,000	3.000%	52,125	462,125	
	8/15/2025			45,975	45,975	508,100
2026	2/15/2026	420,000	3.000%	45,975	465,975	
	8/15/2026			39,675	39,675	505,650
2027	2/15/2027	435,000	3.000%	39,675	474,675	
	8/15/2027			33,150	33,150	507,825
2028	2/15/2028	445,000	3.000%	33,150	478,150	
	8/15/2028			26,475	26,475	504,625
2029	2/15/2029	465,000	3.000%	26,475	491,475	
	8/15/2029			19,500	19,500	510,975
2030	2/15/2030	475,000	2.000%	19,500	494,500	
	8/15/2030			14,750	14,750	509,250
2031	2/15/2031	485,000	2.000%	14,750	499,750	
	8/15/2031			9,900	9,900	509,650
2032	2/15/2032	490,000	2.000%	9,900	499,900	
	8/15/2032			5,000	5,000	504,900
2033	2/15/2033	500,000	2.000%	5,000	505,000	
	8/15/2033			-	-	505,000
<b>Total</b>		<b>\$ 4,520,000</b>		<b>\$ 551,150</b>	<b>\$ 5,071,150</b>	<b>\$ 5,071,150</b>



**City of Tomball**  
**Combination Tax and Revenue Certificates of Obligation, Series 2022**  
**\$5,255,000 - Tax Supported 100%**  
**Issue Date : 10/27/2022**  
**Sale Date: 10/27/2022**

<b>Fiscal Year</b>	<b>Payment Date</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Total P &amp; I</b>	<b>Fiscal Year Total</b>
2024	2/15/2024	545,000	5.000%	394,028	939,028	1,319,431
	8/15/2024			380,403	380,403	
2025	2/15/2025	570,000	5.000%	380,403	950,403	1,316,556
	8/15/2025			366,153	366,153	
2026	2/15/2026	600,000	5.000%	366,153	966,153	1,317,306
	8/15/2026			351,153	351,153	
2027	2/15/2027	630,000	5.000%	351,153	981,153	1,316,556
	8/15/2027			335,403	335,403	
2028	2/15/2028	665,000	5.000%	335,403	1,000,403	1,319,181
	8/15/2028			318,778	318,778	
2029	2/15/2029	700,000	5.000%	318,778	1,018,778	1,320,056
	8/15/2029			301,278	301,278	
2030	2/15/2030	735,000	5.000%	301,278	1,036,278	1,319,181
	8/15/2030			282,903	282,903	
2031	2/15/2031	770,000	5.000%	282,903	1,052,903	1,316,556
	8/15/2031			263,653	263,653	
2032	2/15/2032	810,000	5.000%	263,653	1,073,653	1,317,056
	8/15/2032			243,403	243,403	
2033	2/15/2033	850,000	5.000%	243,403	1,093,403	1,315,556
	8/15/2033			222,153	222,153	
2034	2/15/2034	895,000	5.000%	222,153	1,117,153	1,316,931
	8/15/2024			199,778	199,778	
2035	2/15/2035	940,000	5.000%	199,778	1,139,778	1,316,056
	8/15/2035			176,278	176,278	
2036	2/15/2036	990,000	5.000%	176,278	1,166,278	1,317,806
	8/15/2036			151,528	151,528	
2037	2/15/2037	1,035,000	4.125%	151,528	1,186,528	1,316,709
	8/15/2037			130,181	130,181	
2038	2/15/2038	1,080,000	4.250%	130,181	1,210,181	1,317,413
	8/15/2038			107,231	107,231	
2039	2/15/2039	1,130,000	4.375%	107,231	1,237,231	1,319,744
	8/15/2039			82,513	82,513	
2040	2/15/2040	1,180,000	4.375%	82,513	1,262,513	1,319,213
	8/15/2040			56,700	56,700	
2041	2/15/2041	1,230,000	4.500%	56,700	1,286,700	1,315,725
	8/15/2041			29,025	29,025	
2042	2/15/2042	1,290,000	4.500%	29,025	1,319,025	1,319,025
<b>Total</b>		<b>\$ 16,645,000</b>		<b>\$ 8,391,060</b>	<b>\$ 25,036,060</b>	<b>\$ 25,036,060</b>

City of Tomball  
 400 Capital Projects Fund  
 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projections	FY 2024 Budget
<b>Revenues:</b>					
Debt Proceeds	\$ -	\$ -	\$ 20,000,000	\$ 20,005,000	\$ 28,000,000
TEDC Contributions	-	-	1,415,000	1,715,000	-
Other Revenue Sources	394,200	579,541	5,240,000	1,400,400	2,241,834
Interest	38,807	(62,692)	500,000	1,000,000	1,000,000
Transfers from General Fund	546,012	430,000	1,050,000	1,050,000	-
Transfers from Enterprise Fund	220,000	595,000	200,000	200,000	350,000
Transfers from Other Sources	61,620	1,193,606	5,325,000	1,490,700	3,771,135
<b>Total</b>	<b>\$ 1,260,640</b>	<b>\$ 2,735,456</b>	<b>\$ 33,730,000</b>	<b>\$ 26,861,100</b>	<b>\$ 35,362,969</b>
<b>Expenditures:</b>					
Capital Outlay - General Fund	\$ 10,703,154	\$ 1,630,856	\$ 4,050,000	\$ 3,149,805	\$ 6,639,895
Capital Outlay - Enterprise Fund	1,038,422	197,813	17,865,000	5,009,100	42,173,876
Capital Outlay - Sewer/Water Recovery	21,517	182,306	8,875,000	2,431,100	4,239,000
Transfers Out	600,000	-	-	-	-
<b>Total</b>	<b>\$ 12,363,094</b>	<b>\$ 2,010,975</b>	<b>\$ 30,790,000</b>	<b>\$ 10,590,005</b>	<b>\$ 53,052,771</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ (11,102,454)	\$ 724,481	\$ 2,940,000	\$ 16,271,095	\$ (17,689,802)
<b>Beginning Fund Balance</b>	<b>\$ 15,800,699</b>	<b>\$ 4,698,245</b>	<b>\$ 5,422,726</b>	<b>\$ 5,422,726</b>	<b>\$ 21,693,821</b>
<b>Ending Fund Balance</b>	<b>\$ 4,698,245</b>	<b>\$ 5,422,726</b>	<b>\$ 8,362,726</b>	<b>\$ 21,693,821</b>	<b>\$ 4,004,019</b>

**CITY OF TOMBALL  
CAPITAL PROJECTS FUND - 400**

CAPITAL PROJECTS FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5550 MISCELLANEOUS INCOME	\$ 7,068	\$ -	\$ -	\$ -	\$ -
5740 GRANTS	-	-	1,240,000	490,000	-
5770 TEDC CONTRIBUTIONS	-	-	1,415,000	1,715,000	-
5772 COST SHARE CONTRIBUTIONS	-	149,856	3,750,000	910,400	2,241,834
5800 INTEREST INCOME	38,807	(62,692)	500,000	1,000,000	1,000,000
5820 DRAINAGE CAPITAL RECOVERY FEES	387,132	429,685	250,000	-	-
5900 DEBT PROCEEDS	-	-	20,000,000	19,328,000	28,000,000
5901 PREMIUM ON BONDS	-	-	-	677,000	-
5910 TRANSFER FROM GENERAL FUND	546,012	430,000	1,050,000	1,050,000	-
5911 TRANSFER FROM UTILITY FUND	220,000	595,000	200,000	200,000	350,000
5961 TRANSFERS IN	61,620	1,193,606	5,325,000	1,490,700	3,771,135
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>\$ 1,260,640</b>	<b>\$ 2,735,456</b>	<b>\$ 33,730,000</b>	<b>\$ 26,861,100</b>	<b>\$ 35,362,969</b>

<b>FUND</b> GENERAL CAPITAL PROJECTS	<b>CITY OF TOMBALL</b> <b>DEPARTMENT</b> POLICE	<b>DIVISION</b> 400-121 - POLICE
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	(\$88,496)	\$0	\$300,000	\$200,000	\$150,000
CAPITAL OUTLAY	(\$88,496)	\$0	\$300,000	\$200,000	\$150,000
<b>TOTAL CAPITAL PROJECTS-POLICE</b>	<b>(\$88,496)</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$200,000</b>	<b>\$150,000</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b> GENERAL CAPITAL PROJECTS	<b>DEPARTMENT</b> PARKS	<b>DIVISION</b> 400-153 - PARKS
<b>DETAILS</b>		

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6409 SYSTEM EXPANSION	\$11,692	\$141,993	\$2,700,000	\$1,656,105	\$1,794,795
<b>CAPITAL OUTLAY</b>	<b>\$11,692</b>	<b>\$141,993</b>	<b>\$2,700,000</b>	<b>\$1,656,105</b>	<b>\$1,794,795</b>
<b>TOTAL CAPITAL PROJECTS-PARKS</b>	<b>\$11,692</b>	<b>\$141,993</b>	<b>\$2,700,000</b>	<b>\$1,656,105</b>	<b>\$1,794,795</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
GENERAL CAPITAL PROJECTS	STREETS	400-154 - STREETS
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$10,779,958	\$1,488,863	\$1,050,000	\$1,293,700	\$4,695,100
<b>CAPITAL OUTLAY</b>	<b>\$10,779,958</b>	<b>\$1,488,863</b>	<b>\$1,050,000</b>	<b>\$1,293,700</b>	<b>\$4,695,100</b>
<b>TOTAL CAPITAL PROJECTS-STREETS</b>	<b>\$10,779,958</b>	<b>\$1,488,863</b>	<b>\$1,050,000</b>	<b>\$1,293,700</b>	<b>\$4,695,100</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b> GENERAL CAPITAL PROJECTS	<b>DEPARTMENT</b> WATER	<b>DIVISION</b> 400-613 WATER
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$88,496	\$93,380	\$6,600,000	\$3,066,200	\$8,988,100
<b>CAPITAL OUTLAY</b>	<b>\$88,496</b>	<b>\$93,380</b>	<b>\$6,600,000</b>	<b>\$3,066,200</b>	<b>\$8,988,100</b>
6991 TRANSFER TO UTILITY OPERATIONS	\$600,000	\$0	\$0	\$0	\$0
<b>TRANSFERS</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL CAPITAL PROJECTS-WATER</b>	<b>\$688,496</b>	<b>\$93,380</b>	<b>\$6,600,000</b>	<b>\$3,066,200</b>	<b>\$8,988,100</b>

**CITY OF TOMBALL**

**FUND**  
GENERAL CAPITAL PROJECTS

**DEPARTMENT**  
SEWER

**DIVISION**  
400-614 SEWER

**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6409 SYSTEM EXPANSION	\$899,465	\$35,127	\$11,215,000	\$1,639,700	\$32,365,776
<b>CAPITAL OUTLAY</b>	<b>\$899,465</b>	<b>\$35,127</b>	<b>\$11,215,000</b>	<b>\$1,639,700</b>	<b>\$32,365,776</b>
<b>TOTAL CAPITAL PROJECTS-SEWER</b>	<b>\$899,465</b>	<b>\$35,127</b>	<b>\$11,215,000</b>	<b>\$1,639,700</b>	<b>\$32,365,776</b>



<b>CITY OF TOMBALL</b>		
<b>FUND</b> GENERAL CAPITAL PROJECTS	<b>DEPARTMENT</b> GAS	<b>DIVISION</b> 400-615 GAS
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$50,461	\$69,305	\$50,000	\$303,200	\$820,000
<b>CAPITAL OUTLAY</b>	<b>\$50,461</b>	<b>\$69,305</b>	<b>\$50,000</b>	<b>\$303,200</b>	<b>\$820,000</b>
<b>TOTAL CAPITAL PROJECTS-GAS</b>	<b>\$50,461</b>	<b>\$69,305</b>	<b>\$50,000</b>	<b>\$303,200</b>	<b>\$820,000</b>

**CITY OF TOMBALL**

**FUND**  
GENERAL CAPITAL PROJECTS

**DEPARTMENT**  
WATER CAPITAL RECOVERY

**DIVISION**  
400-731 WATER RECOVERY

**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6304 PROF.SERV.-OTHER	\$9,302	\$0	\$0	\$0	\$0
<b>SERVICES AND CHARGES</b>	<b>\$9,302</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
6409 SYSTEM EXPANSION	\$1,456	\$182,306	\$8,800,000	\$2,326,100	\$4,039,000
<b>CAPITAL OUTLAY</b>	<b>\$1,456</b>	<b>\$182,306</b>	<b>\$8,800,000</b>	<b>\$2,326,100</b>	<b>\$4,039,000</b>
<b>TOTAL WATER CAPITAL RECOVERY</b>	<b>\$10,759</b>	<b>\$182,306</b>	<b>\$8,800,000</b>	<b>\$2,326,100</b>	<b>\$4,039,000</b>

**CITY OF TOMBALL**

**FUND**  
GENERAL CAPITAL PROJECTS

**DEPARTMENT**  
SEWER CAPITAL RECOVERY

**DIVISION**  
400-741 SEWER RECOVERY

**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6304 PROF.SERV.-OTHER	\$9,302	\$0	\$0	\$0	\$0
<b>SERVICES AND CHARGES</b>	<b>\$9,302</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
6409 SYSTEM EXPANSION	\$1,456	\$0	\$75,000	\$105,000	\$200,000
<b>CAPITAL OUTLAY</b>	<b>\$1,456</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$105,000</b>	<b>\$200,000</b>
<b>TOTAL SEWER CAPITAL RECOVERY</b>	<b>\$10,759</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$105,000</b>	<b>\$200,000</b>

**Enterprise Fund - 600**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**2023-2024 Proposed Budget**

	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2024</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<b>Operating Revenues:</b>					
Water sales	\$ 6,321,715	\$ 8,007,933	\$ 7,208,000	\$ 7,750,000	\$ 8,215,000
Sewer sales	2,499,469	2,898,432	2,650,000	2,900,000	3,200,000
Gas sales	3,436,802	3,444,782	3,200,000	3,400,000	3,500,000
Tap fees	1,072,460	1,197,763	820,000	723,000	675,000
Reconnect fees	20	881	5,000	-	-
Interest	3,825	23,267	30,000	100,000	75,000
Contributions	1,359,795	3,526,833	-	-	-
Other	856,999	394,041	280,300	290,500	261,000
Transfers In	1,682,306	380,119	-	-	-
<b>Total</b>	<b>\$ 17,233,391</b>	<b>\$ 19,874,050</b>	<b>\$ 14,193,300</b>	<b>\$ 15,163,500</b>	<b>\$ 15,926,000</b>
<b>Expenses:</b>					
Administration	\$ 3,938,254	\$ 3,414,333	\$ 3,496,798	\$ 3,388,938	\$ 4,617,350
Utility Billing	563,337	646,158	784,875	741,400	823,300
Water	4,445,747	6,006,961	5,869,000	6,123,250	6,529,400
Wastewater	1,482,201	1,774,781	2,716,100	2,880,450	2,277,550
Gas	4,438,806	2,524,100	2,973,600	2,916,725	3,230,775
<b>Total</b>	<b>\$ 14,868,345</b>	<b>\$ 14,366,333</b>	<b>\$ 15,840,373</b>	<b>\$ 16,050,763</b>	<b>\$ 17,478,375</b>
<b>Net Revenue Available for Debt</b>	<b>\$ 2,365,046</b>	<b>\$ 5,507,717</b>	<b>\$ (1,647,073)</b>	<b>\$ (887,263)</b>	<b>\$ (1,552,375)</b>
Debt Service	\$ 468	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 468</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Income (Excluding Depr.)</b>	<b>\$ 2,364,579</b>	<b>\$ 5,507,717</b>	<b>\$ (1,647,073)</b>	<b>\$ (887,263)</b>	<b>\$ (1,552,375)</b>
<b>Beginning Fund Balance</b>	<b>\$ 10,093,770</b>	<b>\$ 12,458,348</b>	<b>\$ 17,966,066</b>	<b>\$ 17,966,066</b>	<b>\$ 17,078,804</b>
<b>Ending Fund Balance</b>	<b>\$ 12,458,348</b>	<b>\$ 17,966,066</b>	<b>\$ 16,318,994</b>	<b>\$ 17,078,804</b>	<b>\$ 15,526,430</b>
Operating Costs per Day					
Fund Balance as % of Operating Costs	84%	125%	103%	106%	89%

**CITY OF TOMBALL  
ENTERPRISE FUND - 600**

ENTERPRISE FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5500 SALE OF CITY PROPERTY	\$ 120,148	\$ 32,177	\$ -	\$ -	\$ -
5550 MISCELLANEOUS INCOME	501	57,732	10,000	25,000	10,000
5551 INSURANCE RECOVERIES	75,445	-	-	-	-
5560 RETURNED CHECK FINES	60	1,920	300	3,000	1,000
5561 CREDIT CARD FEES	-	111,327	120,000	100,000	100,000
5562 CASH OVER/SHORT	-	(1,667)	-	-	-
5600 WATER SALES	6,541,384	8,007,933	7,208,000	7,750,000	8,215,000
5610 WATER TAPS	497,665	651,390	500,000	425,000	400,000
5620 WATER RECONNECT FEES	20	881	5,000	-	-
5630 AMP PLAN BALANCE	734	(2,187)	-	-	-
5640 SEWER SALES	2,601,275	2,898,432	2,650,000	2,900,000	3,200,000
5650 SEWER TAPS	22,675	22,375	20,000	28,000	25,000
5670 GAS SALES	3,436,802	3,444,782	3,200,000	3,400,000	3,500,000
5680 GAS TAPS	552,120	523,998	300,000	270,000	250,000
5690 PENALTIES	98,447	156,157	100,000	90,000	100,000
5695 ADMINISTRATIVE CHARGES	56,773	38,582	50,000	50,000	50,000
5770 TEDC CONTRIBUTIONS	370,000	370,000	-	-	-
5780 OTHER REIMBURSEMENTS	504,892	-	-	22,500	-
5792 WATER SALES ADJUSTMENT	(219,670)	-	-	-	-
5793 SEWER SALES ADJUSTMENT	(101,806)	-	-	-	-
5800 INTEREST INCOME	3,825	23,267	30,000	100,000	75,000
5961 TRANSFER IN	1,082,306	380,119	-	-	-
5912 TRANSFER FROM CAPITAL PROJECTS	600,000	-	-	-	-
5963 CAPITAL ASSET CONTRIBUTIONS FROM DEVELOPERS	989,795	3,156,833	-	-	-
<b>TOTAL ENTERPRISE FUND</b>	<b>\$ 17,233,391</b>	<b>\$ 19,874,050</b>	<b>\$ 14,193,300</b>	<b>\$ 15,163,500</b>	<b>\$ 15,926,000</b>

**CITY OF TOMBALL**

**FUND**  
ENTERPRISE FUND

**DEPARTMENT**  
ADMINISTRATION

**DIVISION**  
600-611 - ADMINISTRATION

**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$167,310	\$210,135	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$440,800	\$397,100	\$471,000
6003 WAGES-FULL TIME	\$96,351	\$73,975	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$5,785	\$6,537	\$5,000	\$3,500	\$3,000
6009 WAGES-OTHER	\$13,083	\$13,101	\$0	\$0	\$0
6011 VACATION PAY	\$19,720	\$24,996	\$0	\$0	\$0
6012 SICK PAY	\$18,206	\$3,761	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,841	\$4,107	\$1,200	\$1,300	\$1,400
6019 LONGEVITY	\$1,725	\$1,965	\$1,860	\$1,900	\$2,200
6021 FICA-MED/SS	\$23,934	\$24,295	\$34,750	\$30,700	\$37,300
6022 TMRS-EMPLOYER	\$46,479	\$45,144	\$60,000	\$54,800	\$64,300
6025 WORKER COMPENSATION INS.	\$2,291	\$3,125	\$3,000	\$1,000	\$1,500
6030 EMPLOYEE TUITION REIMBURSEMENT	\$0	\$0	\$4,000	\$0	\$0
6031 TMRS - PENSION	(\$6,482)	(\$22,885)	\$0	\$0	\$0
6032 - TMRS DEATH BENEFIT	\$2,182	\$2,079	\$0	\$0	\$0
6033 - OPEB - RETIREMENT HEALTH	\$742	\$22,844	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$1,800	\$2,700	\$2,700
6035 AUTO ALLOWANCE	\$0	\$0	\$7,200	\$7,200	\$7,200
<b>PERSONNEL SERVICES</b>	<b>\$394,166</b>	<b>\$413,179</b>	<b>\$559,610</b>	<b>\$500,200</b>	<b>\$590,600</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$2,852	\$2,175	\$23,700	\$6,000	\$4,000
6102 EDUCATIONAL SUPPLIES	\$30	\$0	\$500	\$200	\$1,000
6105 FOOD SUPPLIES	\$4,066	\$6,486	\$4,000	\$4,500	\$5,000
6106 MATERIALS AND PARTS	\$96,481	\$0	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$890	\$937	\$2,200	\$2,200	\$3,350
6108 FUEL, OIL AND LUBRICANTS	\$4,251	\$5,743	\$6,000	\$6,000	\$6,000
6109 POSTAGE	\$0	\$30	\$50	\$0	\$250
6119 OTHER SUPPLIES	\$430	\$483	\$500	\$800	\$650
6130 FURNITURE <\$20,000	\$0	\$602	\$0	\$0	\$0
<b>SUPPLIES</b>	<b>\$108,999</b>	<b>\$16,456</b>	<b>\$36,950</b>	<b>\$19,700</b>	<b>\$20,250</b>
6204 OTHER EQUIPMENT MAINTENANCE	\$0	\$7	\$0	\$0	\$0
6205 VEHICLE EQUIPMENT MAINTENANCE	\$867	\$1,187	\$2,000	\$2,000	\$2,000
6206 BUILDING MAINTENANCE	\$22,700	\$0	\$0	\$0	\$0
<b>REPAIRS AND MAINTENANCE</b>	<b>\$23,567</b>	<b>\$1,194</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
6304 PROFESSIONAL SERVICES, OTHER	\$3,140	\$24,407	\$25,000	\$21,000	\$75,000
6312 PHONE & INTERNET SERVICES	\$63,595	\$13,940	\$8,200	\$5,000	\$5,000
6332 TRAVEL AND MEALS	\$80	\$2,697	\$5,000	\$3,000	\$10,000
6333 DUES AND SUBSCRIPTIONS	\$280	\$981	\$300	\$300	\$300
6334 AUTOMOBILE ALLOWANCES	\$7,200	\$5,020	\$0	\$0	\$0
6337 TRAINING	\$15,705	\$35,752	\$52,000	\$45,000	\$52,000
6362 PERMITS AND LICENSES	\$0	\$40	\$500	\$500	\$1,000
<b>SERVICES AND CHARGES</b>	<b>\$90,000</b>	<b>\$82,837</b>	<b>\$151,000</b>	<b>\$119,800</b>	<b>\$143,300</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b> ENTERPRISE FUND	<b>DEPARTMENT</b> ADMINISTRATION	<b>DIVISION</b> 600-611 - ADMINISTRATION
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6691 TRANSFERS OUT	\$2,668,418	\$2,043,125	\$2,000,000	\$2,000,000	\$2,500,000
6692 TRANSFER TO EMP. BEN. TRUST	\$542,349	\$746,788	\$671,200	\$671,200	\$711,200
6998 TRANSFER TO FLEET REPLACEMENT	\$110,754	\$110,754	\$76,038	\$76,038	\$650,000
<b>TRANSFERS</b>	<b>\$3,321,521</b>	<b>\$2,900,667</b>	<b>\$2,747,238</b>	<b>\$2,747,238</b>	<b>\$3,861,200</b>
<b>TOTAL ADMINISTRATION</b>	<b>\$3,938,254</b>	<b>\$3,414,333</b>	<b>\$3,496,798</b>	<b>\$3,388,938</b>	<b>\$4,617,350</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
ENTERPRISE FUND	UTILITY BILLING	600-612 UTILITY BILLING
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$44,184	\$50,838	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$362,400	\$331,400	\$391,200
6003 WAGES-FULL TIME	\$164,803	\$213,936	\$0	\$0	\$0
6004 WAGES-PART TIME	\$5,693	\$227	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$4,919	\$5,559	\$7,000	\$7,000	\$8,000
6009 WAGES-OTHER	\$12,739	\$14,638	\$0	\$0	\$0
6011 VACATION PAY	(\$6,963)	\$15,278	\$0	\$0	\$0
6012 SICK PAY	\$24,689	\$9,391	\$0	\$0	\$0
6013 EMERGENCY PAY	\$444	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$1,347	\$1,228	\$1,300	\$700	\$800
6019 LONGEVITY	\$2,460	\$2,040	\$2,050	\$2,000	\$2,500
6021 FICA-S.S. AND MEDICARE TAXES	\$20,776	\$22,953	\$28,575	\$25,800	\$30,900
6022 TMRS-EMPLOYER	\$37,435	\$41,497	\$49,300	\$45,400	\$53,300
6025 WORKER COMPENSATION INS.	\$1,806	\$2,544	\$2,650	\$600	\$1,000
6031 TMRS - PENSION	(\$5,220)	(\$21,038)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$1,750	\$1,911	\$0	\$0	\$0
6033 OPEB - RETIREE HEALTH	\$596	\$20,998	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$1,400	\$1,400	\$1,400
<b>PERSONNEL SERVICES</b>	<b>\$311,458</b>	<b>\$381,999</b>	<b>\$454,675</b>	<b>\$414,300</b>	<b>\$489,100</b>
6101 OFFICE AND COMPUTER SUPPLIES	\$4,713	\$2,259	\$5,500	\$5,500	\$3,000
6105 FOOD SUPPLIES	\$33	\$274	\$100	\$250	\$250
6106 MATERIALS AND PARTS	\$1,409	\$507	\$5,000	\$1,000	\$3,000
6107 CLOTHING AND UNIFORMS	\$2,083	\$2,294	\$2,500	\$2,500	\$2,500
6108 FUEL, OIL AND LUBRICANTS	\$2,428	\$4,836	\$5,000	\$3,500	\$4,000
6109 POSTAGE	\$20,730	\$23,187	\$24,000	\$23,000	\$24,000
6119 OTHER SUPPLIES	\$196	\$257	\$500	\$250	\$250
<b>SUPPLIES</b>	<b>\$31,591</b>	<b>\$33,615</b>	<b>\$42,600</b>	<b>\$36,000</b>	<b>\$37,000</b>
6205 VEHICLE MAINTENANCE	\$161	\$90	\$1,000	\$5,000	\$1,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$161</b>	<b>\$90</b>	<b>\$1,000</b>	<b>\$5,000</b>	<b>\$1,000</b>
6304 PROFESSIONAL SERVICES, OTHER	\$18,756	\$36,132	\$90,000	\$94,000	\$52,500
6312 PHONE & INTERNET SERVICES	\$2,923	\$2,841	\$1,400	\$1,400	\$1,500
6329 OTHER SERVICES	\$23,724	\$27,838	\$28,000	\$28,000	\$30,000
6332 TRAVEL AND MEALS	\$0	\$2,031	\$2,000	\$0	\$2,000
6333 DUES AND SUBSCRIPTIONS	\$90	\$0	\$200	\$700	\$5,000
6337 TRAINING	\$0	\$2,513	\$5,000	\$2,000	\$5,000
6362 PERMITS AND LICENSES	\$222	\$0	\$0	\$0	\$200
6397 CREDIT CARD PROCESSING FEES	\$174,413	\$159,100	\$160,000	\$160,000	\$200,000
<b>SERVICES AND CHARGES</b>	<b>\$220,127</b>	<b>\$230,454</b>	<b>\$286,600</b>	<b>\$286,100</b>	<b>\$296,200</b>
<b>TOTAL UTILITY BILLING</b>	<b>\$563,337</b>	<b>\$646,158</b>	<b>\$784,875</b>	<b>\$741,400</b>	<b>\$823,300</b>



**CITY OF TOMBALL**

**FUND**  
ENTERPRISE FUND

**DEPARTMENT**  
UTILITY-WATER

**DIVISION**  
600-613 - WATER

**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$546,400	\$495,700	\$607,300
6003 WAGES-FULL TIME	\$231,586	\$304,367	\$0	\$0	\$0
6004 WAGES-PART TIME	\$4,035	\$6,303	\$5,000	\$0	\$0
6005 WAGES-OVERTIME	\$11,299	\$15,677	\$14,400	\$25,000	\$20,000
6006 WAGES-ON CALL	\$14,180	\$14,294	\$45,000	\$30,000	\$30,000
6009 WAGES-OTHER	\$13,567	\$16,235	\$0	\$0	\$0
6011 VACATION PAY	\$20,755	\$33,550	\$0	\$0	\$0
6012 SICK PAY	\$5,957	\$11,243	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$1,352	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,205	\$1,556	\$1,300	\$700	\$800
6019 LONGEVITY	\$2,345	\$2,745	\$3,400	\$3,200	\$3,400
6021 FICA-MED/SS	\$21,416	\$24,717	\$47,500	\$41,100	\$50,700
6022 TMRS-EMPLOYER	\$40,496	\$45,320	\$80,800	\$73,500	\$83,500
6025 WORKER COMPENSATION INS.	\$6,214	\$8,415	\$12,600	\$9,300	\$10,000
6031 TMRS - PENSION	(\$5,647)	(\$22,975)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$1,905	\$2,088	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$648	\$22,933	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$600	\$900
<b>PERSONNEL SERVICES</b>	<b>\$370,961</b>	<b>\$487,820</b>	<b>\$756,400</b>	<b>\$679,100</b>	<b>\$806,600</b>
6106 MATERIALS AND PARTS	\$179,986	\$454,015	\$373,000	\$378,900	\$388,500
6107 CLOTHING AND UNIFORMS	\$6,426	\$7,127	\$12,500	\$13,450	\$11,100
6108 FUEL, OIL AND LUBRICANTS	\$15,250	\$22,254	\$20,000	\$20,000	\$22,000
6109 POSTAGE	\$0	\$16	\$0	\$200	\$0
6110 CHEMICAL SUPPLIES	\$69,225	\$113,072	\$75,000	\$160,000	\$125,000
6119 OTHER SUPPLIES	\$11,696	\$12,473	\$10,000	\$10,000	\$0
<b>SUPPLIES</b>	<b>\$282,583</b>	<b>\$608,957</b>	<b>\$490,500</b>	<b>\$582,550</b>	<b>\$546,600</b>
6204 OTHER EQUIPMENT MAINTENANCE	\$7,530	\$5,631	\$8,000	\$12,000	\$9,000
6205 VEHICLE MAINTENANCE	\$1,267	\$5,132	\$5,000	\$11,500	\$7,500
6207 SYSTEM MAINTENANCE	\$84,246	\$72,190	\$210,000	\$395,000	\$333,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$93,042</b>	<b>\$82,953</b>	<b>\$223,000</b>	<b>\$418,500</b>	<b>\$349,500</b>
6302 PROFESSIONAL SERVICES, ENGINEERING	\$199	\$4,826	\$175,000	\$207,500	\$25,000
6304 PROFESSIONAL SERVICES, OTHER	\$8,033	\$12,883	\$15,000	\$15,000	\$310,000
6305 N.HARRIS CTY.REG.WATER AUTH.	\$3,386,142	\$4,280,208	\$3,800,000	\$3,800,000	\$4,000,000
6312 PHONE & INTERNET SERVICES	\$2,947	\$3,287	\$6,000	\$6,000	\$6,000
6313 UTILITIES-ELECTRIC	\$214,376	\$190,054	\$175,000	\$200,000	\$225,000
6329 OTHER SERVICES	\$7,805	\$7,304	\$12,500	\$15,000	\$20,000
6332 TRAVEL AND MEALS	(\$77)	\$0	\$0	\$0	\$0
6333 DUES AND SUBSCRIPTIONS	\$0	\$141	\$500	\$500	\$500
6335 ADVERTISING COST	\$1,853	\$881	\$700	\$1,200	\$700

<b>CITY OF TOMBALL</b>		
<b>FUND</b> ENTERPRISE FUND	<b>DEPARTMENT</b> UTILITY-WATER	<b>DIVISION</b> 600-613 - WATER
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6336 EQUIPMENT RENTALS	\$2,057	\$30	\$1,000	\$1,000	\$2,500
6361 STUDIES AND ANALYSIS	\$50,717	\$39,602	\$25,000	\$25,000	\$35,000
6362 PERMITS AND LICENSES	\$13,782	\$13,016	\$17,000	\$17,000	\$17,000
<b>SERVICES AND CHARGES</b>	<b>\$3,687,833</b>	<b>\$4,552,232</b>	<b>\$4,227,700</b>	<b>\$4,288,200</b>	<b>\$4,641,700</b>
6403 MACHINERY AND EQUIPMENT	(\$0)	\$0	\$0	\$0	\$95,000
6404 RADIO EQUIPMENT	\$0	\$0	\$0	\$0	\$40,000
6405 VEHICLE EQUIPMENT	\$0	\$0	\$121,400	\$104,900	\$0
6409 SYSTEM EXPANSION	\$11,329	\$0	\$50,000	\$50,000	\$50,000
<b>CAPITAL OUTLAY</b>	<b>\$11,328</b>	<b>\$0</b>	<b>\$171,400</b>	<b>\$154,900</b>	<b>\$185,000</b>
6999 TRANSFER TO CAPITAL PROJ. FUND	\$0	\$275,000	\$0	\$0	\$0
<b>TRANSFERS</b>	<b>\$0</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL WATER</b>	<b>\$4,445,747</b>	<b>\$6,006,961</b>	<b>\$5,869,000</b>	<b>\$6,123,250</b>	<b>\$6,529,400</b>

## CITY OF TOMBALL

**FUND**  
ENTERPRISE FUND

**DEPARTMENT**  
UTILITY-SEWER

**DIVISION**  
600-614 - SEWER

### DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$518,700	\$518,800	\$599,500
6003 WAGES-FULL TIME	\$373,057	\$421,396	\$0	\$0	\$0
6004 WAGES-PART TIME	\$10,597	\$6,699	\$5,000	\$0	\$0
6005 WAGES-OVERTIME	\$14,916	\$9,568	\$12,000	\$30,000	\$25,700
6006 WAGES-ON CALL	\$37,757	\$40,007	\$25,000	\$22,500	\$25,000
6009 WAGES-OTHER	\$21,887	\$22,856	\$0	\$0	\$0
6011 VACATION PAY	\$12,742	\$19,458	\$0	\$0	\$0
6012 SICK PAY	\$16,146	\$17,015	\$0	\$0	\$0
6013 EMERGENCY PAY	\$1,642	\$674	\$0	\$600	\$0
6015 SICK TIME BUYBACK	\$3,043	\$653	\$3,500	\$700	\$800
6019 LONGEVITY	\$4,125	\$3,765	\$4,200	\$4,200	\$4,800
6021 FICA-MED/SS	\$37,523	\$40,076	\$43,500	\$43,100	\$50,100
6022 TMRS-EMPLOYER	\$68,584	\$72,402	\$74,500	\$77,100	\$83,300
6025 WORKER COMPENSATION INS.	\$6,694	\$10,599	\$10,600	\$8,700	\$10,700
6031 TMRS - PENSION	(\$9,564)	(\$36,705)	\$0	\$0	\$0
6033 OPEB - RETIREE HEALTH	\$1,092	\$36,638	\$0	\$0	\$0
<b>PERSONNEL SERVICES</b>	<b>\$603,454</b>	<b>\$668,436</b>	<b>\$697,000</b>	<b>\$705,700</b>	<b>\$799,900</b>
6106 MATERIALS AND PARTS	\$14,840	\$25,357	\$30,000	\$30,000	\$134,500
6107 CLOTHING AND UNIFORMS	\$5,293	\$7,411	\$10,000	\$11,750	\$10,750
6108 FUEL, OIL AND LUBRICANTS	\$13,847	\$30,227	\$28,000	\$32,000	\$33,000
6109 POSTAGE	\$0	\$26	\$100	\$100	\$200
6110 CHEMICAL SUPPLIES	\$100,504	\$126,657	\$125,000	\$200,000	\$200,000
6119 OTHER SUPPLIES	\$10,007	\$23,870	\$15,000	\$15,000	\$0
<b>SUPPLIES</b>	<b>\$144,491</b>	<b>\$213,548</b>	<b>\$208,100</b>	<b>\$288,850</b>	<b>\$378,450</b>
6204 OTHER EQUIPMENT MAINTENANCE	\$7,695	\$12,278	\$15,000	\$15,000	\$18,000
6205 VEHICLE MAINTENANCE	\$18,512	\$9,097	\$10,000	\$12,200	\$12,000
6206 BUILDING MAINTENANCE	\$3,734	\$2,233	\$2,000	\$2,000	\$2,200
6207 SYSTEM MAINTENANCE	\$195,784	\$235,083	\$285,000	\$333,000	\$300,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$225,725</b>	<b>\$258,691</b>	<b>\$312,000</b>	<b>\$362,200</b>	<b>\$332,200</b>
6302 PROFESSIONAL SERVICES,ENGINEER	\$0	\$7,491	\$190,000	\$212,500	\$70,000
6304 PROFESSIONAL SERVICES,OTHER	\$22,155	\$25,505	\$25,000	\$26,000	\$27,500
6312 PHONE & INTERNET SERVICES	\$4,041	\$4,616	\$4,400	\$5,400	\$4,400
6313 UTILITIES-ELECTRIC	\$221,335	\$153,100	\$165,000	\$153,000	\$215,000
6329 OTHER SERVICES	\$78,004	\$111,446	\$140,000	\$137,000	\$175,000
6333 DUES AND SUBSCRIPTIONS	\$90	\$90	\$100	\$300	\$100
6336 EQUIPMENT RENTALS	\$3,888	\$0	\$4,500	\$4,500	\$5,000
6361 STUDIES AND ANALYSIS	\$50,957	\$56,501	\$70,000	\$85,000	\$100,000
6362 PERMITS AND LICENSES	\$28,062	\$25,357	\$155,000	\$155,000	\$45,000
<b>SERVICES AND CHARGES</b>	<b>\$408,531</b>	<b>\$384,106</b>	<b>\$754,000</b>	<b>\$778,700</b>	<b>\$642,000</b>
6403 MACHINERY AND EQUIPMENT	\$0	\$0	\$625,000	\$625,000	\$75,000
6406 LAND AND BUILDINGS	\$0	\$0	\$20,000	\$20,000	\$0

<b>CITY OF TOMBALL</b>		
<b>FUND</b> ENTERPRISE FUND	<b>DEPARTMENT</b> UTILITY-SEWER	<b>DIVISION</b> 600-614 - SEWER
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$0	\$0	\$50,000	\$50,000	\$50,000
<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$695,000</b>	<b>\$695,000</b>	<b>\$125,000</b>
6999 TRANSFER TO CAPITAL PROJ. FUND	\$100,000	\$250,000	\$50,000	\$50,000	\$0
<b>TRANSFERS</b>	<b>\$100,000</b>	<b>\$250,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>
<b>TOTAL SEWER</b>	<b>\$1,482,201</b>	<b>\$1,774,781</b>	<b>\$2,716,100</b>	<b>\$2,880,450</b>	<b>\$2,277,550</b>

**CITY OF TOMBALL**

**FUND**  
ENTERPRISE FUND

**DEPARTMENT**  
UTILITY-GAS

**DIVISION**  
600-615 - GAS

**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$356,200	\$350,900	\$423,600
6003 WAGES-FULL TIME	\$244,897	\$259,401	\$0	\$0	\$0
6004 WAGES-PART TIME	\$5,824	\$4,468	\$5,000	\$2,000	\$0
6005 WAGES-OVERTIME	\$10,215	\$7,667	\$14,000	\$15,000	\$15,700
6006 WAGES-ON CALL	\$20,417	\$20,556	\$15,000	\$15,000	\$18,000
6009 WAGES-OTHER	\$13,561	\$14,466	\$0	\$0	\$0
6011 VACATION PAY	\$11,471	\$17,345	\$0	\$0	\$0
6012 SICK PAY	\$5,819	\$5,129	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,574	\$1,972	\$2,700	\$1,700	\$1,900
6019 LONGEVITY	\$3,085	\$3,210	\$3,500	\$3,500	\$4,000
6021 FICA-MED/SS	\$23,559	\$26,688	\$30,400	\$29,400	\$35,500
6022 TMRS-EMPLOYER	\$43,315	\$48,306	\$51,800	\$51,800	\$58,900
6025 WORKER COMPENSATION INS.	\$2,799	\$3,879	\$4,000	\$3,700	\$5,200
6031 TMRS - PENSION	(\$6,041)	(\$24,489)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$2,027	\$2,225	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$689	\$24,444	\$0	\$0	\$0
<b>PERSONNEL SERVICES</b>	<b>\$384,211</b>	<b>\$415,266</b>	<b>\$482,600</b>	<b>\$473,000</b>	<b>\$562,800</b>
6106 MATERIALS AND PARTS	\$269,848	\$322,444	\$715,000	\$715,000	\$426,000
6107 CLOTHING AND UNIFORMS	\$4,193	\$5,604	\$7,000	\$8,375	\$7,725
6108 FUEL, OIL AND LUBRICANTS	\$12,106	\$19,082	\$20,000	\$20,000	\$22,000
6109 POSTAGE	\$176	\$151	\$500	\$500	\$600
6110 CHEMICAL SUPPLIES	\$0	\$5,156	\$7,500	\$3,000	\$7,500
6119 OTHER SUPPLIES	\$10,117	\$14,303	\$38,000	\$30,250	\$23,000
6129 GAS PURCHASES	\$3,546,073	\$1,570,508	\$1,100,000	\$1,100,000	\$1,100,000
<b>SUPPLIES</b>	<b>\$3,842,514</b>	<b>\$1,937,248</b>	<b>\$1,888,000</b>	<b>\$1,877,125</b>	<b>\$1,586,825</b>
6204 OTHER EQUIPMENT MAINTENANCE	\$5,855	\$4,195	\$5,000	\$8,000	\$6,500
6205 VEHICLE MAINTENANCE	\$7,032	\$11,816	\$5,000	\$12,500	\$7,000
6207 SYSTEM MAINTENANCE	\$19,104	\$53,452	\$125,000	\$75,000	\$115,000
<b>REPAIRS AND MAINTENANCE</b>	<b>\$31,992</b>	<b>\$69,463</b>	<b>\$135,000</b>	<b>\$95,500</b>	<b>\$128,500</b>
6302 PROFESSIONAL SERVICES, ENGINEERING	\$15,800	\$0	\$15,000	\$42,000	\$50,000
6304 PROFESSIONAL SERVICES, OTHER	\$8,714	\$2,500	\$135,000	\$130,000	\$347,750
6312 PHONE & INTERNET SERVICES	\$4,306	\$4,466	\$4,500	\$5,500	\$5,000
6313 UTILITIES-ELECTRIC	\$3,571	\$1,090	\$1,500	\$1,200	\$2,500
6329 OTHER SERVICES	\$6,204	\$5,977	\$5,000	\$6,200	\$6,000
6333 DUES AND SUBSCRIPTIONS	\$5,958	\$6,069	\$6,500	\$6,500	\$6,600
6335 ADVERTISING COST	\$10,205	\$8,204	\$7,000	\$500	\$500
6336 EQUIPMENT RENTALS	\$1,122	\$0	\$1,500	\$1,500	\$1,500
6337 TRAINING	\$1,000	\$0	\$0	\$0	\$0
6361 STUDIES AND ANALYSIS	\$50	\$175	\$3,000	\$3,000	\$5,000
6362 PERMITS AND LICENSES	\$3,161	\$3,643	\$4,000	\$4,000	\$4,500
<b>SERVICES AND CHARGES</b>	<b>\$60,090</b>	<b>\$32,123</b>	<b>\$183,000</b>	<b>\$200,400</b>	<b>\$429,350</b>

**CITY OF TOMBALL**

**FUND**  
ENTERPRISE FUND

**DEPARTMENT**  
UTILITY-GAS

**DIVISION**  
600-615 - GAS

**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6403 MACHINERY AND EQUIPMENT	\$1	\$0	\$85,000	\$70,700	\$0
6405 VEHICLE EQUIPMENT	\$0	\$0	\$0	\$0	\$123,300
6409 SYSTEM EXPANSION	(\$1)	\$0	\$50,000	\$50,000	\$50,000
<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,000</b>	<b>\$120,700</b>	<b>\$173,300</b>
6999 TRANSFER TO CAPITAL PROJ. FUND	\$120,000	\$70,000	\$150,000	\$150,000	\$350,000
<b>TRANSFERS</b>	<b>\$120,000</b>	<b>\$70,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$350,000</b>
<b>TOTAL GAS</b>	<b>\$4,438,806</b>	<b>\$2,524,100</b>	<b>\$2,973,600</b>	<b>\$2,916,725</b>	<b>\$3,230,775</b>

**Fleet Replacement Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**2023-2024 Proposed Budget**

	<b>FY 2021 Actual</b>	<b>FY 2022 Actual</b>	<b>FY 2023 Budget</b>	<b>FY 2023 Projection</b>	<b>FY 2024 Budget</b>
<b>Revenues:</b>					
Transfers - General Fund	\$ 415,549	\$ 435,126	\$ 503,031	\$ 503,031	\$ 2,508,470
Transfers - Enterprise Fund	110,754	110,754	76,038	76,038	650,000
Other	113,017	84,738	-	-	-
Interest	766	3,224	6,000	25,000	20,000
<b>Total</b>	<b>\$ 640,086</b>	<b>\$ 633,842</b>	<b>\$ 585,069</b>	<b>\$ 604,069</b>	<b>\$ 3,178,470</b>
<b>Expenditures:</b>					
Capital Outlay - General Fund	\$ 849,255	\$ 493,896	\$ 1,179,470	\$ 1,197,825	\$ 1,472,280
Capital Outlay - Enterprise Fund	190,745	60,100	156,000	146,700	435,500
<b>Total</b>	<b>\$ 1,040,000</b>	<b>\$ 553,996</b>	<b>\$ 1,335,470</b>	<b>\$ 1,344,525</b>	<b>\$ 1,907,780</b>
<b>Revenues Over (Under)</b>					
<b>Expenditures</b>	<b>\$ (399,914)</b>	<b>\$ 79,846</b>	<b>\$ (750,401)</b>	<b>\$ (740,456)</b>	<b>\$ 1,270,690</b>
<b>Beginning Fund Balance</b>	<b>\$ 1,988,437</b>	<b>\$ 1,588,523</b>	<b>\$ 1,668,369</b>	<b>\$ 1,668,369</b>	<b>\$ 927,913</b>
<b>Ending Fund Balance</b>	<b>\$ 1,588,523</b>	<b>\$ 1,668,369</b>	<b>\$ 917,968</b>	<b>\$ 927,913</b>	<b>\$ 2,198,603</b>

**CITY OF TOMBALL  
FLEET REPLACEMENT FUND**

FLEET REPLACEMENT FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5500 SALE OF CITY PROPERTY	\$ 40,733	\$ 84,738	\$ -	\$ -	\$ -
5551 INSURANCE RECOVERIES	-	27,645	-	-	-
5740 OTHER GRANTS	72,284	-	-	-	-
5800 INTEREST INCOME	766	3,224	6,000	25,000	20,000
5910 TRANSFER FROM GENERAL FUND	415,549	435,126	503,031	503,031	2,508,470
5911 TRANSFER FROM UTILITY FUND	110,754	110,754	76,038	76,038	650,000
<b>TOTAL FLEET REPLACEMENT FUND</b>	<b>\$ 640,086</b>	<b>\$ 661,487</b>	<b>\$ 585,069</b>	<b>\$ 604,069</b>	<b>\$ 3,178,470</b>



**CITY OF TOMBALL**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
FLEET REPLACEMENT	UTILITY FUND FLEET REPLACEMENT	650-652 UTILITY FUND FLEET REPLACEMENT
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6403 MACHINERY AND EQUIPMENT	\$149,950	\$60,100	\$0	\$0	\$0
6405 VEHICLE EQUIPMENT	\$40,795	\$0	\$156,000	\$146,700	\$435,500
<b>CAPITAL OUTLAY</b>	<b>\$190,745</b>	<b>\$60,100</b>	<b>\$156,000</b>	<b>\$146,700</b>	<b>\$435,500</b>
<b>TOTAL UTILITY FUND FLEET REPLACEMENT</b>	<b>\$190,745</b>	<b>\$60,100</b>	<b>\$156,000</b>	<b>\$146,700</b>	<b>\$435,500</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b>	<b>DEPARTMENT</b>	<b>DIVISION</b>
FLEET REPLACEMENT	GENERAL FUND FLEET REPLACEMENT	650-651 GENERAL FUND FLEET REPLACEMENT
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6403 MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$326,500
6405 VEHICLE EQUIPMENT	\$809,983	\$462,782	\$1,151,000	\$1,174,100	\$1,126,800
6901 INTEREST-NOTES	\$39,272	\$31,114	\$28,470	\$23,725	\$18,980
<b>CAPITAL OUTLAY</b>	<b>\$849,255</b>	<b>\$493,896</b>	<b>\$1,179,470</b>	<b>\$1,197,825</b>	<b>\$1,472,280</b>
<b>TOTAL GENERAL FUND FLEET REPLACEMENT</b>	<b>\$849,255</b>	<b>\$493,896</b>	<b>\$1,179,470</b>	<b>\$1,197,825</b>	<b>\$1,472,280</b>

**City of Tomball**  
**2019 Lease Purchase - Pierce Velocity Fire Truck**  
**Issue Date : September 27, 2018**

Fiscal Year	Payment		Coupon	Interest	Total P & I
	Date	Principal			
2024	11/1/2023	130,000	3.650%	28,470	158,470
2025	11/1/2024	130,000	3.650%	23,725	153,725
2026	11/1/2025	130,000	3.650%	18,980	148,980
2027	11/1/2026	130,000	3.650%	14,235	144,235
2028	11/1/2027	130,000	3.650%	9,490	139,490
2029	11/1/2028	130,000	3.650%	4,745	134,745
<b>Total</b>		<b>\$ 780,000</b>		<b>\$ 99,645</b>	<b>\$ 879,645</b>

## ACTIVE - FLEET REPLACEMENT

Department	Fleet ID	Fleet Type	Make	Model	Year	Mileage/Hrs	Requested Make	Requested Model	Price Estimate
Police Dept	18-101	SUV	Ford	Interceptor	2018	100,000	Ford	Interceptor	\$ 85,000
Police Dept	19-111	SUV	Ford	Interceptor	2019	90,000	Ford	Interceptor	\$ 85,000
Police Dept	19-112	SUV	Ford	Interceptor	2019	90,000	Ford	Interceptor	\$ 85,000
Police Dept	19-113	SUV	Ford	Interceptor	2019	90,000	Ford	Interceptor	\$ 85,000
Police Dept	19-114	SUV	Ford	Interceptor	2019	100,000	Ford	Interceptor	\$ 85,000
Police Dept	20-124	Truck	Chevrolet	Tahoe	2020	70,000	Chevrolet	Tahoe	\$ 85,000
Police Dept	20-125	Truck	Chevrolet	Tahoe	2020	70,000	Chevrolet	Tahoe	\$ 85,000
Police Dept	Shop 14	Truck	Chevrolet	Silverado	2015	80,000	Chevrolet	Tahoe	\$ 85,000
<b>Police Department Total</b>									<b>\$ 680,000</b>
Fire Dept	15-010	SUV	Chevrolet	Suburban	2015	65,000	Chevrolet	2024 Silverado 2500HD 4WD Crew Cab 159" Custom	\$ 78,300
Fire Dept	15-017	SUV	Chevrolet	Tahoe	2015	93,000	Chevrolet	2023 Silverado 1500 (CK10743) 4WD Crew Cab 157"	\$ 65,700
<b>Fire Department Total</b>									<b>\$ 144,000</b>
PW - Streets	G-28	Dump Truck	Ford	Dump Truck	2006	35,000	Chevrolet	6500 Silverado 4x2 Regular Cab w-Dump Body	\$ 103,500
PW - Streets	GE-56	Utility Gator	JD	Gator	2015	1510 hrs	JD	XUV835M	\$ 21,000
PW - Streets	GE-53	Utility Gator	JD	Gator	2016	1820 hrs	JD	XUV835M	\$ 21,000
PW - Streets	GE-50/GE-54	Slope Mower; Mini Excavator	Kubota; Takeuchi	Slope Mower; Mini Excavator	2013; 2014	2300hrs; 1000hrs		Wheeled excavator with steelwrist attachment (360 turn radius) with 7+ attachments	\$ 235,000
<b>Streets Department Total</b>									<b>\$ 380,500</b>
PW - Parks	GE-2	Tractor	JD	25HP Front Loader	2006	515 hrs	JD	30HP Lawn tractor	\$ 30,000
PW - Parks	GE-30	Backhoe	JD	Backhoe	2005	5477 hrs	JD	Front-end loader backhoe with hydraulic thumb attachment	\$ 130,000
PW - Parks	GE-61	Zero-Turn Mower	Ferris	Zero-Turn Mower	2017	822 hrs	Grasshopper	1.3L maxtorque diesel engine side discharge	\$ 21,000
<b>Parks Total</b>									<b>\$ 181,000</b>
PW - Facilities Maintenance	G-35	Truck	Chevrolet	2500 Crew	2011	73,905	Chevrolet	3500HD Silverado 4x2 Crew Cab w-Utility Body cc30943	\$ 67,800
<b>Facilities Maintenance Total</b>									<b>\$ 67,800</b>
<b>TOTAL GENERAL FUND</b>									<b>\$ 1,453,300</b>
PW - Utilities	07-002	Locator Truck	Chevrolet	Silverado C1500 ex-cab	2007	125,000	Chevrolet	Silverado 1500 4x4	\$ 53,300
PW - Utilities	U-32	Truck	Ford	F550	2008	110,000	Chevrolet	5500 Silverado 4x2 Crew Cab w-Crane Body CC56043	\$ 178,800
PW - Utilities	U-39	Truck	Chevrolet	Silverado	2015	140,000	Chevrolet	3500HD Silverado 4x2 Crew Cab w-Utility Body cc30943	\$ 67,800
PW - Utilities	U-40	Truck	Chevrolet	2500	2015	65,000	Chevrolet	3500HD Silverado 4x2 Crew Cab w-Utility Body cc30943	\$ 67,800
PW - Utilities	U-41	Truck	Chevrolet	2500	2016	50,000	Chevrolet	3500HD Silverado 4x2 Crew Cab w-Utility Body cc30943	\$ 67,800
<b>Utilities Department Total</b>									<b>\$ 435,500</b>
<b>TOTAL ENTERPRISE FUND</b>									<b>\$ 435,500</b>
<b>TOTAL FLEET REPLACEMENT</b>									<b>\$ 1,888,800</b>

## 730 - Water Capital Recovery Fund

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Water Capital Recovery Fee	\$ 1,571,435	\$ 1,740,009	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Interest	1,214	34,468	50,000	210,000	100,000
<b>Total</b>	<b>\$ 1,572,649</b>	<b>\$ 1,774,477</b>	<b>\$ 1,050,000</b>	<b>\$ 1,210,000</b>	<b>\$ 1,100,000</b>
<b>Expenditures:</b>					
Services and Charges	\$ 18,365	\$ 106,461	\$ -	\$ -	\$ -
Transfers Out	-	249,500	4,650,000	1,415,700	2,271,135
<b>Total</b>	<b>\$ 18,365</b>	<b>\$ 355,961</b>	<b>\$ 4,650,000</b>	<b>\$ 1,415,700</b>	<b>\$ 2,271,135</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ 1,554,284	\$ 1,418,516	\$ (3,600,000)	\$ (205,700)	\$ (1,171,135)
<b>Beginning Fund Balance</b>	<b>\$ 2,253,855</b>	<b>\$ 3,808,139</b>	<b>\$ 5,226,655</b>	<b>\$ 5,226,655</b>	<b>\$ 5,020,955</b>
<b>Ending Fund Balance</b>	<b>\$ 3,808,139</b>	<b>\$ 5,226,655</b>	<b>\$ 1,626,655</b>	<b>\$ 5,020,955</b>	<b>\$ 3,849,820</b>

**CITY OF TOMBALL**  
**WATER CAPITAL RECOVERY FUND - 730**

WATER CAPITAL RECOVERY FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5800 INTEREST INCOME	\$ 1,214	\$ 34,468	\$ 50,000	\$ 210,000	\$ 100,000
5810 WATER CAPITAL RECOVERY FEE	1,571,435	1,740,009	1,000,000	1,000,000	1,000,000
<b>TOTAL WATER CAPITAL RECOVERY FUND</b>	<b>\$ 1,572,649</b>	<b>\$ 1,774,477</b>	<b>\$ 1,050,000</b>	<b>\$ 1,210,000</b>	<b>\$ 1,100,000</b>

**CITY OF TOMBALL**

**FUND**  
WATER CAPITAL RECOVERY

**DEPARTMENT**  
WATER CAPITAL RECOVERY

**DIVISION**  
730-731 WATER CAPITAL RECOVERY

**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6304 PROF.SERV.-OTHER	\$18,365	\$106,461	\$0	\$0	\$0
<b>SERVICES AND CHARGES</b>	<b>\$18,365</b>	<b>\$106,461</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
6691 TRANSFERS OUT	\$0	\$249,500	\$4,650,000	\$1,415,700	\$2,271,135
<b>TRANSFERS</b>	<b>\$0</b>	<b>\$249,500</b>	<b>\$4,650,000</b>	<b>\$1,415,700</b>	<b>\$2,271,135</b>
<b>TOTAL WATER CAPITAL RECOVERY</b>	<b>\$18,365</b>	<b>\$355,961</b>	<b>\$4,650,000</b>	<b>\$1,415,700</b>	<b>\$2,271,135</b>

## 740 - Sewer Capital Recovery Fund

### Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Sewer Capital Recovery Fee	\$ 1,306,859	\$ 1,335,482	\$ 800,000	\$ 600,000	\$ 600,000
Interest	1,000	27,476	20,000	175,000	100,000
<b>Total</b>	<b>\$ 1,307,860</b>	<b>\$ 1,362,958</b>	<b>\$ 820,000</b>	<b>\$ 775,000</b>	<b>\$ 700,000</b>
<b>Expenditures:</b>					
Transfers	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 1,500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 1,500,000</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ 1,307,861	\$ 1,362,958	\$ 745,000	\$ 700,000	\$ (800,000)
<b>Beginning Fund Balance</b>	<b>\$ 2,035,377</b>	<b>\$ 3,343,238</b>	<b>\$ 4,706,196</b>	<b>\$ 4,706,196</b>	<b>\$ 5,406,196</b>
<b>Ending Fund Balance</b>	<b>\$ 3,343,238</b>	<b>\$ 4,706,196</b>	<b>\$ 5,451,196</b>	<b>\$ 5,406,196</b>	<b>\$ 4,606,196</b>



**CITY OF TOMBALL**  
**SEWER CAPITAL RECOVERY FUND - 740**

SEWER CAPITAL RECOVERY FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5800 INTEREST	\$ 1,000	\$ 27,476	\$ 20,000	\$ 175,000	\$ 100,000
5840 SEWER CAPITAL RECOVERY FEE	1,306,859	1,335,482	800,000	600,000	600,000
<b>TOTAL SEWER CAPITAL RECOVERY FUND</b>	<b>\$ 1,307,860</b>	<b>\$ 1,362,958</b>	<b>\$ 820,000</b>	<b>\$ 775,000</b>	<b>\$ 700,000</b>

<b>CITY OF TOMBALL</b>		
<b>FUND</b> SEWER CAPITAL RECOVERY	<b>DEPARTMENT</b> SEWER CAPITAL RECOVERY	<b>DIVISION</b> 740-741 SEWER CAPITAL RECOVERY
<b>DETAILS</b>		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6691 TRANSFERS OUT	\$0	\$0	\$75,000	\$75,000	\$1,500,000
<b>TRANSFERS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$1,500,000</b>
<b>TOTAL SEWER CAPITAL RECOVERY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$1,500,000</b>

City of Tomball  
 910 Health Insurance Trust Fund  
 2023-2024 Proposed Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
<b>Revenues:</b>					
Transfers	\$ 2,889,477	\$ 3,240,838	\$ 3,411,800	\$ 3,411,800	\$ 3,592,200
ESD#15 Reimbursement	123,415	179,453	312,750	185,000	328,200
Interest	1,783	11,996	15,000	110,000	75,000
<b>Total</b>	<b>\$ 3,014,675</b>	<b>\$ 3,432,286</b>	<b>\$ 3,739,550</b>	<b>\$ 3,706,800</b>	<b>\$ 3,995,400</b>
<b>Expenditures:</b>					
Health Insurance Costs	\$ 2,560,404	\$ 2,977,707	\$ 3,900,400	\$ 3,165,000	\$ 3,788,000
Services and Charges	54,505	53,399	60,000	60,500	60,500
<b>Total</b>	<b>\$ 2,614,909</b>	<b>\$ 3,031,106</b>	<b>\$ 3,960,400</b>	<b>\$ 3,225,500</b>	<b>\$ 3,848,500</b>
<b>Revenues Over (Under)</b>					
Expenditures	\$ 399,766	\$ 401,180	\$ (220,850)	\$ 481,300	\$ 146,900
<b>Beginning Fund Balance</b>	<b>\$ 2,237,059</b>	<b>\$ 2,636,825</b>	<b>\$ 3,038,005</b>	<b>\$ 3,038,005</b>	<b>\$ 3,519,305</b>
<b>Ending Fund Balance</b>	<b>\$ 2,636,825</b>	<b>\$ 3,038,005</b>	<b>\$ 2,817,155</b>	<b>\$ 3,519,305</b>	<b>\$ 3,666,205</b>

**CITY OF TOMBALL**  
**HEALTH INSURANCE TRUST FUND - 910**

EMPLOYEE BENEFITS TRUST FUND	2021	2022	2023	2023	2024
	ACTUAL	BUDGET	BUDGET	PROJECTION	BUDGET
5474 ESD#15 STATION 5 PAYROLL REIMBURSEMENT	\$ 123,415	\$ 179,453	\$ 312,750	\$ 185,000	\$ 328,200
5800 INTEREST	1,783	11,996	15,000	110,000	75,000
5961 TRANSFER IN	2,889,477	3,240,838	3,411,800	3,411,800	3,592,200
<b>TOTAL EMPLOYEE BENEFITS TRUST FUND</b>	<b>\$ 3,014,675</b>	<b>\$ 3,432,286</b>	<b>\$ 3,739,550</b>	<b>\$ 3,706,800</b>	<b>\$ 3,995,400</b>

**CITY OF TOMBALL****FUND**  
HEALTH INSURANCE TRUST**DEPARTMENT**  
HEALTH INSURANCE**DIVISION**  
910-920 HEALTH INSURANCE**DETAILS**

<b>LINE ITEMS</b>	<b>2021 ACTUAL</b>	<b>2022 ACTUAL</b>	<b>2023 BUDGET</b>	<b>2023 PROJECTION</b>	<b>2024 BUDGET</b>
6024 HEALTH INSURANCE	\$2,560,404	\$2,977,707	\$3,900,400	\$3,165,000	\$3,788,000
<b>PERSONNEL SERVICES</b>	<b>\$2,560,404</b>	<b>\$2,977,707</b>	<b>\$3,900,400</b>	<b>\$3,165,000</b>	<b>\$3,788,000</b>
6304 PROF. SERVICES- OTHER	\$53,812	\$52,681	\$60,000	\$60,000	\$60,000
6329 OTHER SERVICES	\$693	\$719	\$0	\$500	\$500
<b>SERVICES AND CHARGES</b>	<b>\$54,505</b>	<b>\$53,399</b>	<b>\$60,000</b>	<b>\$60,500</b>	<b>\$60,500</b>
<b>TOTAL HEALTH INSURANCE</b>	<b>\$2,614,909</b>	<b>\$3,031,106</b>	<b>\$3,960,400</b>	<b>\$3,225,500</b>	<b>\$3,848,500</b>

# ACTIVE SUPPLEMENTALS

## GENERAL FUND

FUND-DEPT-ACCT	TITLE	TYPE	AMOUNT
	Director of Special Projects	Personnel	128,000
	Administrative Services Administrative Assistant	Personnel	74,600
<b>Administrative Total</b>			<b>\$ 202,600</b>
	Code Compliance Officer	Personnel	75,550
	Building Plan Reviewer	Personnel	96,000
<b>Permits &amp; Inspections Total</b>			<b>\$ 171,550</b>
	Part-Time Administrative Assistant	Personnel	17,250
<b>City Secretary Total</b>			<b>\$ 17,250</b>
	Finance Manager	Personnel	140,200
<b>Finance Total</b>			<b>\$ 140,200</b>
	Office 365 Backups	Software	9,500
	Dispatch Console	Hardware/Software	6,000
	Intune Device Management	Software	30,000
	Intrusion Prevention System (IPS)	Software	65,000
	Switch Replacement Phase 2	Hardware	25,000
	NVR Replacement	Hardware	10,200
	Offsite Veeam Backups	Software	4,400
	Phone system	Hardware	50,000
	CAD System	Software	500,000
<b>Information Systems Total</b>			<b>\$ 700,100</b>
	Historical Archive Program & Partnership	Other Services	40,000
<b>Non-Departmental Total</b>			<b>\$ 40,000</b>
	Dispatch Supervisor	Personnel	95,900
	AFIS Machine	Equipment	21,000
	Camera Trailer	Equipment	42,000
	Patrol Vehicle (New)	Vehicle	85,000
<b>Police Department Total</b>			<b>\$ 243,900</b>
	Migration to Incode 10	Professional Services	25,000
<b>Municipal Court Total</b>			<b>\$ 25,000</b>
	Firefighters (1.5)	Personnel	133,550
	Cradlepoint Modems	Communication	16,000
	City Replacement Lockers	Furniture < \$20,000	12,600
	Replacement of Generator at Fire Station 2	Equipment	50,000
<b>Fire Department Total</b>			<b>\$ 212,150</b>
	Weather Monitoring and Notification System	Professional Services	5,000
<b>Emergency Management Total</b>			<b>\$ 5,000</b>
	Firefighters (1.5)	Personnel	133,550
	ESD Cradlepoint Modems	Communication	6,000
<b>ESD #15 Total</b>			<b>\$ 139,550</b>
	AC Repair Machine	Equipment	12,000
<b>Garage Department Total</b>			<b>\$ 12,000</b>
	Dump Trailer	Materials & Parts	15,000
<b>Streets Total</b>			<b>\$ 15,000</b>
	GIS Technician	Personnel	96,700
<b>Engineering &amp; Planning Total</b>			<b>\$ 96,700</b>
	Facilities Maintenance Specialist	Personnel	62,000
	Roof Replacement at CH/PD/CID	Land & Buildings	210,000
	HVAC Replacements	Machinery & Equipment	160,000
	Hand Held Radios	Materials & Parts	60,000
	Admin Duct Cleaning	System Maintenance	13,000
	Exterior Lighting	Land & Buildings	70,000
	PD Dispatch Expansion	Land & Buildings	60,000
	PW Office Remodel	Land & Buildings	175,000
<b>Facilities Maintenance Total</b>			<b>\$ 810,000</b>
<b>GENERAL FUND TOTAL</b>			<b>\$ 2,831,000</b>

# ACTIVE SUPPLEMENTALS

## HOT FUND

FUND-DEPT-ACCT	TITLE	TYPE	AMOUNT
	Part-Time Staff	Personnel	17,250
<b>Marketing Total</b>			<b>\$ 17,250</b>
<b>HOT FUND TOTAL</b>			<b>\$ 17,250</b>

## ENTERPRISE FUND

FUND-DEPT-ACCT	TITLE	TYPE	AMOUNT
	New HydroVac Machine	Machinery & Equipment	95,000
	Hand Held Radios	Radio Equipment	40,000
	Lead and Copper Phase II	Professional Services	295,000
	Hydrant Meters (5)	Materials & Parts	17,500
	Well No. 5 Rehab	System Maintenance	175,000
	UCMR5 Sampling	System Maintenance	18,000
<b>Water Department Total</b>			<b>\$ 640,500</b>
	WWTP Operator	Personnel	74,300
	SWWTP Non-Pot Valves	Materials & Parts	15,000
	SWWTP Grinder for Centrifuge	Machinery & Equipment	35,000
	SO2 Regulators at WWTPs	Materials & Parts	8,000
	GE-47 Replacement	Machinery & Equipment	20,000
	UE-43 Replacement	Machinery & Equipment	20,000
<b>Sewer Total</b>			<b>\$ 172,300</b>
	Utilities Technician	Personnel	74,200
	Utilities Technician Truck	Vehicle	70,000
	Gas Master Plan Phase II	Professional Services	327,750
	Gas Foreman Truck	Vehicle	53,300
<b>Gas Total</b>			<b>\$ 525,250</b>
<b>ENTERPRISE FUND TOTAL</b>			<b>\$ 1,338,050</b>

## FLEET REPLACEMENT

DEPARTMENT	TITLE	TYPE	AMOUNT
Police	18-101 Replacement (2018 Interceptor)	Vehicle	85,000
Police	19-111 Replacement (2019 Interceptor)	Vehicle	85,000
Police	19-112 Replacement (2019 Interceptor)	Vehicle	85,000
Police	19-113 Replacement (2019 Interceptor)	Vehicle	85,000
Police	Shop 114 Replacement (2019 Interceptor)	Vehicle	85,000
Police	20-124 Replacement (2020 Tahoe)	Vehicle	85,000
Police	20-125 Replacement (2020 Tahoe)	Vehicle	85,000
Police	Shop 14 Replacement (2015 Silverado)	Vehicle	85,000
Fire	15-010 Replacement (2015 Suburban)	Vehicle	78,300
Fire	15-017 Replacement (2015 Tahoe)	Vehicle	65,700
Public Works	G-28 Replacement (Mini Dump Truck)	Vehicle Equipment	103,500
Public Works	GE-53 Replacement (JD Gator)	Equipment	21,000
Public Works	GE-56 Replacement (JD Gator)	Equipment	21,000
Public Works	GE-50/54 (Wheeled Excavator & Slope Mower)	Equipment	235,000
Public Works	GE-2 Replacement (55HP Tractor)	Equipment	30,000
Public Works	GE-30 Replacement (Backhoe)	Equipment	130,000
Public Works	GE-61 Replacement (Zero turn mower)	Equipment	21,000
Public Works	G-35 Replacement (2011 Chevrolet)	Vehicle	67,800
<b>General Fund Fleet Replacement Total</b>			<b>\$ 1,453,300</b>
Utilities	07-002 Replacement (2007 Silverado)	Vehicle	53,300
Utilities	U-32 Crane Truck Replacement	Vehicle	178,800
Utilities	U-39 Replacement (2015 Silverado)	Vehicle	67,800
Utilities	U-40 Replacement (2015 Chevrolet)	Vehicle	67,800
Utilities	U-41 Replacement (2016 Chevrolet)	Vehicle	67,800
<b>Enterprise Fund Fleet Replacement Total</b>			<b>\$ 435,500</b>
<b>FLEET REPLACEMENT TOTAL</b>			<b>\$ 1,888,800</b>
<b>SUPPLEMENTAL TOTAL</b>			<b>\$ 6,075,100</b>

# CUT SUPPLEMENTALS

## GENERAL FUND

FUND-DEPT-ACCT	TITLE	TYPE	AMOUNT
	MCCI Archived Records-Cloud base	Software	33,000
<b>City Secretary's Office Total</b>			<b>\$ 33,000</b>
	Texas DIR Cyber Security Re-assessment	Professional Services	45,000
	DAC Air Controller software	Software	5,000
	Dispatch Workstation		4,800
	Network Penetration Test	Professional Services	10,000
	Policy and Documentation	Professional Services	8,000
<b>IT Department Total</b>			<b>\$ 72,800</b>
	Special Events Vehicle	Vehicle	40,000
	Assistant Fire Chief	Personnel	211,400
	Firefighters (1.5)	Personnel	133,550
	Vehicle for Assistant Fire Chief	Vehicle	60,000
	City Firefighter Computers	Hardware	4,000
	Brycer Compliance Membership	Subscription & Dues	-
<b>Fire Department Total</b>			<b>\$ 448,950</b>
	Firefighters (1.5)	Personnel	133,550
	ESD Replacement Lockers	Furniture < \$20,000	12,600
	ESD Firefighter computers		2,000
<b>ESD Total</b>			<b>\$ 148,150</b>
	Service Tech Subscriptions & Dues	Dues & Subscriptions	4,100
	Fuel Pump Repairs & washer fluid increase	Maintenance/Materials	10,000
	Garage Technician	Personnel	87,100
<b>Garage Department Total</b>			<b>\$ 101,200</b>
	Parks Serviceman	Personnel	73,300
	Parks Serviceman	Personnel	73,300
	Blower for Zero Turn Mower	Materials & Parts	7,000
<b>Parks Total</b>			<b>\$ 153,600</b>
	Street Signs Tech	Personnel	71,800
	Gradall XL3300	Equipment	460,000
<b>Streets Total</b>			<b>\$ 531,800</b>
	Plan Technician	Personnel	83,800
<b>Engineering &amp; Planning Total</b>			<b>\$ 83,800</b>
	Community Center Exterior Paint	Land & Buildings	45,000
	Garage Canopy	Land & Buildings	28,000
	Marketing Pergula	System Maintenance	16,000
	Exterior Lighting	Land & Buildings	70,000
<b>Facilities Maintenance Total</b>			<b>\$ 159,000</b>
<b>GENERAL FUND TOTAL</b>			<b>\$ 1,732,300</b>

## ENTERPRISE FUND

FUND-DEPT-ACCT	TITLE	TYPE	AMOUNT
	Utilities Technician Truck	Vehicle	70,000
<b>Water Total</b>			<b>\$ 70,000</b>
	SWWTP TDS Study (3 Years)	Professional Services	120,000
<b>Sewer Total</b>			<b>\$ 120,000</b>
<b>ENTERPRISE FUND TOTAL</b>			<b>\$ 190,000</b>
<b>CUT SUPPLEMENTAL TOTAL</b>			<b>\$ 1,922,300</b>



# City Council Meeting Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Adopt, on Second Reading, Ordinance No. 2023-29, an Ordinance of the City Council of the City of Tomball, Texas, Adopting the Budget for the City of Tomball, Texas, for Fiscal Year 2023-2024; and Authorizing the City Manager to Approve Intra-Departmental (Within the Same Department Only) Transfers of Budgeted Funds; and Amending the Budget for the 2022-2023 Fiscal Year in Accordance with Actual Expenditures; and Providing Other Details Relating to the Passage of This Ordinance

**Background:**

This will be the second reading of Ordinance No. 2023-29, adopting the Budget for Fiscal Year 2023-2024.

**Origination:** Finance Director

**Recommendation:**

Adopt Ordinance No. 2023-29 on Second Reading

**Party(ies) responsible for placing this item on agenda:** Katherine Tapscott, Finance Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>Katherine Tapscott</u>	<u>9/11/2023</u>	Approved by	_____	_____
	Staff Member	Date		City Manager	Date

**ORDINANCE NO. 2023-29**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF TOMBALL, TEXAS, FOR FISCAL YEAR 2023-2024; AND AUTHORIZING THE CITY MANAGER TO APPROVE INTRA-DEPARTMENTAL (WITHIN THE SAME DEPARTMENT ONLY) TRANSFERS OF BUDGETED FUNDS; AND AMENDING THE BUDGET FOR THE 2022-2023 FISCAL YEAR IN ACCORDANCE WITH ACTUAL EXPENDITURES; AND PROVIDING OTHER DETAILS RELATING TO THE PASSAGE OF THIS ORDINANCE**

\* \* \* \* \*

**WHEREAS**, the Budget of the City of Tomball for the Fiscal Year 2023-2024 was presented to the City Council of the City of Tomball during the Budget Workshops on the 7th day of August 2023 and the 21<sup>st</sup> day of August 2022 and was filed with the City Secretary's Office on August 15, 2023 for the purpose of Public Display; and the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget; and

**WHEREAS**, NOTICE OF PUBLIC HEARING for the Budget of the City of Tomball, Texas, for Fiscal Year 2023-2024 was published in the City's official newspaper advising citizens of the Public Hearings to be conducted on September 5, 2023, and also advising that said Budget was available for their inspection prior to the Public Hearings; and

**WHEREAS**, at said Public Hearing all citizens of the City had the right to be present and to be heard, and those who requested to be heard were heard, and it being the opinion of the Mayor and City Council that said Budget should be adopted; and

**WHEREAS**, said Budget shall be in effect for the ensuing Fiscal Year, October 1, 2023, through September 30, 2024;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:**

**Section 1.0 Adoption of Budget.** That from October 1, 2023, through September 30, 2024, the appropriations, as stated in the Budget as proposed expenditures, shall be and are hereby appropriated to the several objects and purposes named and designated in the Budget.

**Section 2.0 Public Record.** The City Secretary is hereby directed to place in the Budget an endorsement which shall read as follows: **“The Original Budget of the City of Tomball, Texas for the Fiscal Year 2023-2024.”** Such Budget as endorsed shall be kept on file in the office of the City Secretary as a Public Record and a copy of said Budget is attached to this ordinance and made a part of this ordinance for all purposes.

**Section 3.0 Intra-Departmental Transfers.** In accordance with the responsibility of the City Manager established by Section 7.01 C. (2) of the City Charter to administer the annual budget, the City Manager is authorized, as circumstances reasonably require, to approve intra-departmental (within the same department only) transfers of budgeted funds. Further, the documentation for such transfers shall be maintained as a part of the City's financial records.

**Section 4.0 Beginning Fund Balances.** That the Beginning Fund Balance reflected in the budget for each operating and capital project fund for which a Budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2023 as fully adjusted to reflect the final Annual Comprehensive Financial Report for Fiscal Year 2023 when released, for each respective fund. The revised Beginning Fund Balance shall thereafter be used to calculate the Fiscal Year 2024 Ending Fund Balance.

**Section 5.0 2022-2023 Budget Amended.** That the City Council has reviewed the actual expenditures for the 2022-2023 Fiscal Year and compared them to the projections contained in the 2023-2024 Fiscal Year budget. The 2022-2023 Fiscal Year budget is hereby amended in accordance with the actual expenditures for the 2022-2023 Fiscal Year.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 5<sup>TH</sup> DAY OF SEPTEMBER 2023.

COUNCILMAN FORD \_\_\_\_\_  
COUNCILMAN STOLL \_\_\_\_\_  
COUNCILMAN DUNAGIN \_\_\_\_\_  
COUNCILMAN TOWNSEND \_\_\_\_\_  
COUNCILMAN PARR \_\_\_\_\_

SECOND READING:

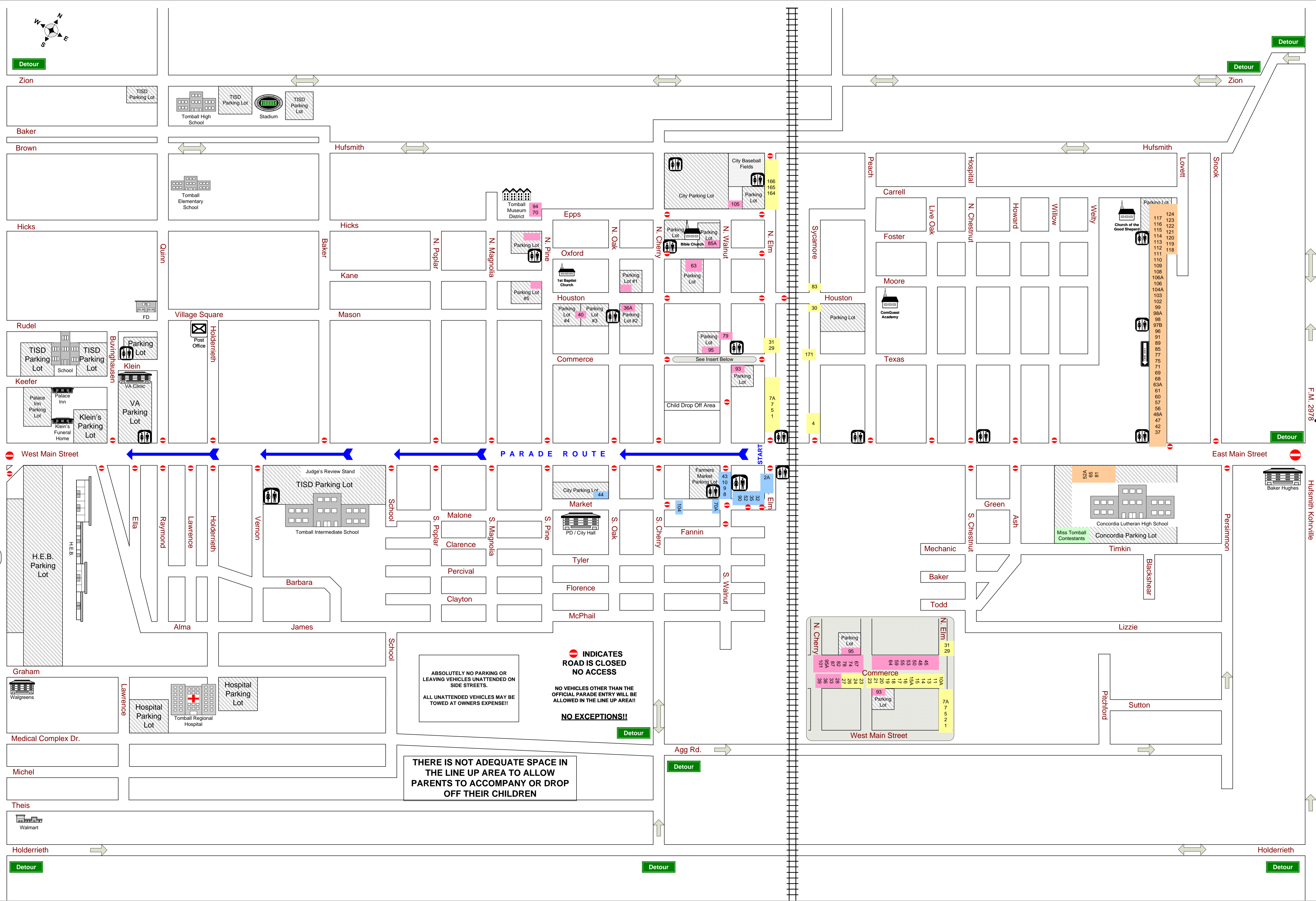
READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 18<sup>TH</sup> DAY OF SEPTEMBER 2023.

COUNCILMAN FORD \_\_\_\_\_  
COUNCILMAN STOLL \_\_\_\_\_  
COUNCILMAN DUNAGIN \_\_\_\_\_  
COUNCILMAN TOWNSEND \_\_\_\_\_  
COUNCILMAN PARR \_\_\_\_\_

\_\_\_\_\_  
LORI KLEIN QUINN  
Mayor

ATTEST:

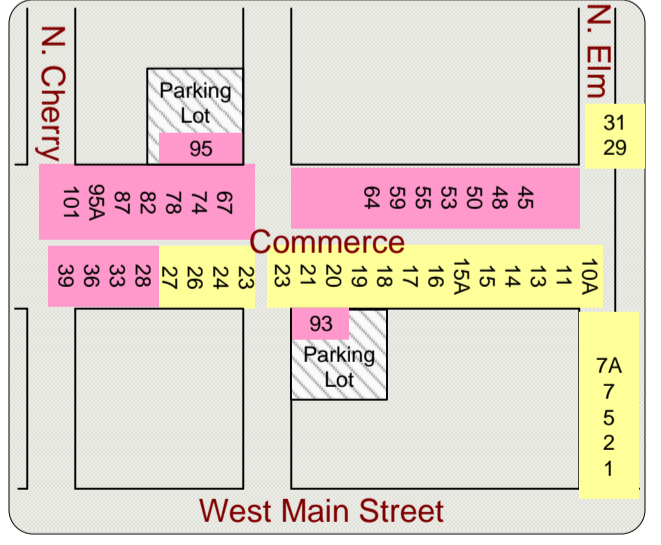
\_\_\_\_\_  
TRACYLYNN GARCIA  
City Secretary



ABSOLUTELY NO PARKING OR LEAVING VEHICLES UNATTENDED ON SIDE STREETS.  
ALL UNATTENDED VEHICLES MAY BE TOWED AT OWNERS EXPENSE!!

INDICATES ROAD IS CLOSED NO ACCESS  
NO VEHICLES OTHER THAN THE OFFICIAL PARADE ENTRY WILL BE ALLOWED IN THE LINE UP AREA!!  
NO EXCEPTIONS!!

THERE IS NOT ADEQUATE SPACE IN THE LINE UP AREA TO ALLOW PARENTS TO ACCOMPANY OR DROP OFF THEIR CHILDREN





# SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, TX 77375 | 281-351-5484

An application to stage an event within the City of Tomball shall be filed with the Marketing & Tourism Team at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by Tomball City Council.

Date: 09/06/2023 Is this event Co-City sponsored? Yes  No

Request for permission to use a public venue for the following type of event (please check one):  
Festival  Community Event  Arts & Crafts Event  Music Event  Other (specify)

1. Event title: Tomball Holiday Parade

2. Sponsoring entity: Greater Tomball Area Chamber of Commerce

3. Is this organization based in Tomball: Yes  No

4. Is this organization *non-profit*  or *for-profit*  \*Attach 501 (c) (3) tax exemption if applicable

5. Contact: Brandy Beyer Phone: 281.351.7222

6. Contact address: 29201 Quinn Road, Ste. B

7. Contact email: bbeyer@tomballchamber.org

8. Event date: 11/18/2023

9. Event times: Start 10am Finish Noon Set-up 7am Breakdown Noon

10. Is this event for charity? Yes  No

11. If yes, what charity? Greater Tomball Area Chamber of Commerce Tax ID 74-1495125

12. If yes, what percentage of net proceeds will be donated to the charity? 100

13. On-site contact: Brandy Beyer Mobile #: \_\_\_\_\_

14. Estimated number of attendees: 713.594.3449

15. Detailed site map in attached: Yes  No

16. Is this event open to the public: Yes  No


17. Admission fee: \$ \_\_\_\_\_ Free

18. Time at which event staff will begin to arrive: 6am

19. The applicant will defend and hold harmless the City of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses. Initial BB

20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured. Initial BB

21. Name of insurance carrier: The Hartford

Signature: 

FOR OFFICIAL USE - Fee required: Yes \_\_\_\_\_ No \_\_\_\_\_ Amount Due: \$ \_\_\_\_\_

Greater  
Tomball Area



Chamber of Commerce

September 6, 2023

City of Tomball  
Mr. David Esquivel  
401 Market Street  
Tomball, Texas 77375

RE: Tomball Holiday Parade

Dear Mr. Esquivel,

We are anticipating a fabulous Tomball Holiday Parade at 10 a.m. on Saturday, November 18, 2023 with help from our city, police and fire departments, as well as from numerous volunteers. The popular attraction is a Tomball tradition and is celebrating 58 years. We are looking forward again to the expertise of the Tomball Police Department for crowd control and as visual deterrents from any negative activity.

To insure the safety of the many visitors and Parade participants who will be in Tomball on November 18, we are asking for street closures for the following streets on Saturday morning only from 7:00 a.m. until noon:

- North Elm between Main Street and Hufsmith Rd.
- North Walnut between Main Street and Epps
- 100 & 200 block of Commerce
- 100 & 200 block of Houston
- 100 & 200 block of Oxford
- South Elm between Main Street and Market Street
- South Walnut between Main Street and Fannin
- 100 & 200 block of Market Street
- Parking lot at corner of Main and South Walnut

From 9:15 a.m. until 12:30 p.m.

- FM 2920 from FM 2978 to Business 249

Enclosed is a map for your review. Residents of these streets will still have access to and from their homes.

We appreciate the City of Tomball, its special partnership with the chamber and the assistance always offered for our events. Should you have any questions or concerns, please contact Brandy Beyer or myself at 281-351-7222.

Sincerely,

  
Bruce Hillegeist  
President

Encl: Map

INTERNAL REVENUE SERVICE  
District Director .

DEPARTMENT OF THE TREASURY  
1100 Commerce St., Dallas, TX 75242

City Of Tomball Chamber  
Of Commerce  
PO Box 516  
Tomball, Texas 77377-0516

Person to Contact: Nellie L. Ringer  
EP/EO Correspondence Examiner

Telephone Number: 757-6513

Refer Reply to:  
EP/EO:SPB:4950DAL

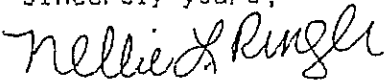
Date: April 15, 1992

EIN: 74-1495125

Dear Sir or Madam:

Our records show that City Of Tomball Chamber Of Commerce  
is exempt from Federal Income Tax under section 501(c)(6) of the  
Internal Revenue Code. This exemption was granted March 1979  
and remains in full force and effect.

If we may be of further assistance, please contact the person whose name  
and telephone number are shown above.

Sincerely yours,  
  
Nellie L. Ringer  
EP/EO Correspondence Examiner

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Approve Resolution No. 2023-41 of the City Council of the City of Tomball, Texas, supporting the 58<sup>th</sup> Annual Tomball Holiday Parade, Santa’s Beach Bash” to be held in the City of Tomball at 10:00 a.m. on Saturday, November 18, 2023, and to Approve Requested Street Closures and In-Kind Services.

**Event Information:**

The Greater Tomball Area Chamber of Commerce requests the support and endorsement of the City of Tomball for the Chamber's 58th Annual Tomball Holiday Parade, to be held in Tomball on Saturday, November 18, 2023. The Chamber must request approval from TxDOT to close FM 2920 for the annual Holiday Parade and include a resolution from the City supporting the parade. Resolution No. 2023-41 is presented for Council action.

In addition to closing FM 2920 from FM 2978 to Business 249 from 9:15 a.m. until 12:30 p.m. for the parade, the Chamber is requesting closure of the following streets on Saturday, November 18, from 7:00 a.m. until noon:

- North Elm between Main Street and Hufsmith Road
- North Walnut between Main Street and Epps
- 100 and 200 Blocks of Commerce Street
- 100 and 200 Blocks of Houston Street
- 100 and 200 Blocks of Oxford Street
- South Elm between Main Street and Market Street
- South Walnut between Main Street and Fannin Street
- 100 and 200 Blocks of Market Street
- Parking lot at the corner of Main Street and South Walnut.

The Chamber is also requesting, from 9:15 a.m. until 12:30 p.m., of FM 2920 from FM 2978 to Business 249

Residents of these streets will still have access to and from their homes.

**Origination:** Greater Tomball Chamber of Commerce

**Recommendation:** Approve Resolution No 2023-41

**Party(ies) responsible for placing this item on agenda:** Chrislord Templonuevo

Director of Marketing

**FUNDING (IF APPLICABLE)**



Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_                      If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account: # \_\_\_\_\_ To Account: # \_\_\_\_\_

**Signed:** \_\_\_\_\_ **Approved by:** \_\_\_\_\_  
                            Staff Member                      Date    City Manager                      Date



THE HARTFORD  
BUSINESS SERVICE CENTER  
3600 WISEMAN BLVD  
SAN ANTONIO TX 78251

September 7, 2023

City of Tomball  
401 MARKET ST  
TOMBALL TX 77375

**Account Information:**

<b>Policy Holder Details :</b>	<b>GREATER TOMBALL AREA CHAMBE OF COMMERCE</b>
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**Contact Us**

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**Need Help?**

Chat online or call us at  
(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/07/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> HIGGINBOTHAM INS AGENCY INC/PHS 61611737 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	<b>CONTACT NAME:</b> PHONE (866) 467-8730 (A/C, No, Ext):		<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b>		
		<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC#</b>
<b>INSURED</b> GREATER TOMBALL AREA CHAMBE OF COMMERCE 292201 QUINN STEB TOMBALL TX 77375	<b>INSURER A :</b> Hartford Lloyd's Insurance Company		38253
	<b>INSURER B :</b>		
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
	<b>INSURER F :</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability	X		61 SBA VM8139	12/20/2022	12/20/2023	EACH OCCURRENCE	\$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
A	<b>AUTOMOBILE LIABILITY</b> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			61 SBA VM8139	12/20/2022	12/20/2023	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	<b>UMBRELLA LIAB EXCESS LIAB</b> <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	
							AGGREGATE	
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		N/A			PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	
							E.L. DISEASE -EA EMPLOYEE	
							E.L. DISEASE - POLICY LIMIT	
A	<b>EMPLOYMENT PRACTICES LIABILITY</b>			61 SBA VM8139	12/20/2022	12/20/2023	Each Claim Limit	\$5,000
							Aggregate Limit	\$5,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Those usual to the Insured's Operations. Certificate holder is an additional insured per the Business Liability Coverage Form SS0008 attached to this policy.

**CERTIFICATE HOLDER**

City of Tomball  
 401 MARKET ST  
 TOMBALL TX 77375

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Susan L. Castaneda*

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**RESOLUTION NO. 2023-41**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, SUPPORTING THE 58TH ANNUAL TOMBALL HOLIDAY PARADE, "*SANTA'S BEACH BASH*", TO BE HELD IN TOMBALL ON SATURDAY, NOVEMBER 18, 2023 TO APPROVE REQUESTED STREET CLOSURES AND IN-KIND SERVICES.**

**WHEREAS** the Greater Tomball Area Chamber of Commerce will undertake the **58th Annual Tomball Holiday Parade, "*Santa's Beach Bash*"**, to be held in the City of Tomball at 10:00 a.m. on Saturday, November 18, 2023; and

**WHEREAS** the purpose of the **58th Annual Tomball Holiday Parade** is to celebrate our quality of life and to create an avenue for others outside to come to our fair City to enjoy fun, food, and good cheer; and

**WHEREAS** it is a chance for Tomball area merchants and business people to gain a new customer base through monies spent by those attending the **58th Annual Tomball Holiday Parade**; and

**WHEREAS** activities celebrating the **58th Annual Tomball Holiday Parade** will include the annual parade, food, crafts, and hometown merchants selling from their businesses; and

**WHEREAS** the Greater Tomball Area Chamber of Commerce desires and requests the support and endorsement of the City of Tomball in this community-wide effort;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Tomball and its governing body endorses and supports the efforts of the Greater Tomball Area Chamber of Commerce in promoting and undertaking the **58th Annual Tomball Holiday Parade, "*Santa's Beach Bash*"**, and pledge to encourage this effort to celebrate our heritage and promote our future betterment.

**PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL HELD ON THE 18 DAY OF SEPTEMBER 2023.**

\_\_\_\_\_  
LORI KLEIN QUINN, Mayor

ATTEST:

\_\_\_\_\_  
TRACYLYNN GARCIA, City Secretary

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Resolution No. 2023-38; A Resolution by the City Council of the City of Tomball, Texas, Authorizing Publication of Notice of Intention to Issue Certificates of Obligation; Approving the Preparation of a Preliminary Official Statement; And Approving Other Matters Incidental Thereto

**Background:**

In the Proposed Fiscal Year 2023-2024 Budget, the need for bond funding was identified for infrastructure improvements. These improvements include water, sewer, and parking. The bond issuance will provide \$28,000,000 in proceeds to use for project expenditures.

**Origination:** Finance

**Recommendation:**

Approve Resolution No. 2023-38 – Notice of Intent to Issue Certificates of Obligation, Series 2023

**Party(ies) responsible for placing this item on agenda:** Katherine Tapscott, Finance Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account: # \_\_\_\_\_ To Account: # \_\_\_\_\_

**Signed:** Katherine Tapscott 9/11/2023 **Approved by:** \_\_\_\_\_  
Staff Member Date City Manager Date

RESOLUTION NO. 2023-38

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; APPROVING THE PREPARATION OF A PRELIMINARY OFFICIAL STATEMENT; AND APPROVING OTHER MATTERS INCIDENTAL THERETO

THE STATE OF TEXAS §  
COUNTIES OF HARRIS AND MONTGOMERY §  
CITY OF TOMBALL §

WHEREAS, the City Council of the City of Tomball, Texas (the “City”) deems it advisable to issue certificates of obligation (the “Certificates”) of the City in accordance with the notice hereinafter set forth; and

WHEREAS, the City desires to approve the preparation of a preliminary official statement (the “Preliminary Official Statement”) in anticipation of its issuance of the Certificates; and

WHEREAS, it is hereby found and determined that the meeting at which this resolution is considered is open to the public as required by law, and public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code, as amended; NOW, THEREFORE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS THAT:

Section 1. The findings, determinations, definitions and recitations set out in the preamble to this resolution are found to be true and correct and are hereby adopted by City Council and made a part hereof for all purposes.

Section 2. The City Secretary is hereby authorized and directed to cause to be published in the manner required by law and in substantially the form attached hereto as Exhibit A, a notice of the City’s intention to issue the Certificates (the “Notice”).

Section 3. The Notice shall be published once a week for two (2) consecutive weeks in a newspaper that is of general circulation in the City, the date of the first publication to be at least forty-six (46) days before the date tentatively set in the Notice for the passage of the ordinance authorizing the issuance of the Certificates. In addition, the Notice shall be posted continuously on the City’s website for at least forty-five (45) days before the date tentatively set in the Notice for the passage of the ordinance authorizing the issuance of the Certificates.

Section 4. For the purposes of the Notice, the City hereby designates as self-supporting those public securities listed in the attached Exhibit B, the debt service on which the City currently pays from sources other than ad valorem tax collections. The City plans to continue to pay these public securities based on this practice; however, there is no guarantee this practice will continue in future years.

Section 5. For purposes of section 1.150-2(d) of the Treasury Regulations, this Notice serves as the City's official declaration of intent to reimburse itself from proceeds of the Certificates in the maximum principal amount and for expenditures paid in connection with the projects, each as set forth in Exhibit A hereof. Any such reimbursement will only be made (i) for an original expenditure paid no earlier than 60 days prior to the date hereof and (ii) not later than 18 months after the later of (A) the date the original expenditure is paid or (B) the date of which the project to which such expenditure relates is placed in service or abandoned, but in no event more than three years after the original expenditure is paid.

Section 6. The Mayor, the City Manager, the Finance Director, City Secretary and other appropriate officials of the City, the City's financial advisor, Hilltop Securities Inc., and bond counsel, Bracewell LLP, are authorized and directed to proceed with the preparation of the Preliminary Official Statement and to make other necessary arrangements for the sale of the Certificates at a future meeting of the City Council of the City.

Section 7. The City hereby authorizes the preparation and distribution of a Preliminary Official Statement relating to the Certificates and authorizes the City Manager or Finance Director to deem "final" such Preliminary Official Statement within the meaning and for the purposes of paragraph (b)(1) of Rule 15c2-12 under the Securities Exchange Act of 1934.

Section 8. The Mayor, City Manager, Finance Director, City Secretary, and other officers and agents of the City are hereby authorized and directed to do any and all things necessary or desirable to carry out the provisions of this resolution.

Section 9. The notice and agenda relating to this meeting and heretofore posted by the City Secretary, and the posting thereof, are hereby authorized, approved, and ratified.

Section 10. This resolution shall take effect immediately upon its passage by the City Council of the City.

*[Execution Page to Follow]*

PASSED AND APPROVED on this the 18th day of September, 2023.

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City Secretary  
City of Tomball, Texas

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Mayor  
City of Tomball, Texas

[SEAL]



EXHIBIT A

NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Tomball, Texas (the “City”), will meet at City Hall, 401 Market Street, Tomball, Texas 77375 at 6:00 p.m. on December 4, 2023, which is the time and place tentatively set for the passage of an ordinance and such other action as may be deemed necessary to authorize the issuance of the City’s certificates of obligation (the “Certificates”), in the maximum aggregate principal amount not to exceed \$28,000,000 payable from ad valorem taxes and from a limited pledge of a subordinate lien on the net revenues of the City’s water and sewer system, bearing interest at any rate or rates not to exceed the maximum interest rate now or hereafter authorized by law, as shall be determined within the discretion of the City Council of the City at the time of issuance of the Certificates, and maturing over a period not to exceed thirty (30) years from the date of issuance, for the purposes of evidencing the indebtedness of the City for all or any part of the costs associated with (i) the design, construction, and equipment of improvements to the City’s water and sewer system; (ii) the design, construction, and equipment of city parking facilities; and (iii) the cost of professional services incurred in connection therewith. The estimated combined principal and interest required to pay the Certificates on time and in full is \$42,381,678. Such estimate is provided for illustrative purposes only and is based on an assumed interest rate of 4.18%. Market conditions affecting interest rates vary based on a number of factors beyond the control of the City, and the City cannot and does not guarantee a particular interest rate associated with the Certificates. As of the date of this notice, the aggregate principal amount of outstanding tax-supported debt obligations of the City (excluding public securities secured by an ad valorem tax but designated as self-supporting in Resolution No. 2023-38, dated September 18, 2023, which resolution is available from the City upon request) is \$38,190,000. Based on the City’s expectations, as of the date of this notice, the combined principal and interest required to pay all of the outstanding tax-supported debt obligations of the City (excluding public securities secured by an ad valorem tax but designated by the City as self-supporting) on time and in full is \$50,883,886.

WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY, this 18th day of September, 2023.

Tracylynn Garcia  
City Secretary  
City of Tomball, Texas

EXHIBIT B

SELF-SUPPORTING DEBT

<b>Principal Amount Designated as Self Supporting</b>	<b>Series Designation</b>
\$4,520,000	General Obligation Refunding Bonds, Series 2020
<b>\$4,520,000</b>	<b>Total Principal Amount Designated as Self-Supporting</b>

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §  
COUNTIES OF HARRIS AND MONTGOMERY §

I, the undersigned officer of the City Council of the City of Tomball, Texas, hereby certify as follows:

1. The City Council of the City of Tomball, Texas, convened in a regular meeting on the 18th day of September, 2023, at the regular meeting place thereof, within said City, and the roll was called of the duly constituted officers and members of said City Council, to wit:

Lori Klein Quinn	Mayor
John F. Ford	Mayor Pro Tem and Councilman, Position 1
Mark Stoll	Councilman, Position 2
Dane Dunagin	Councilman, Position 3
Derek Townsend Sr.	Councilman, Position 4
Randy Parr	Councilman, Position 5

and all of said persons were present, except the following absentee(s): \_\_\_\_, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

RESOLUTION NO. 2023-38

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; APPROVING THE PREPARATION OF A PRELIMINARY OFFICIAL STATEMENT; AND APPROVING OTHER MATTERS INCIDENTAL THERETO

was duly introduced for the consideration of said City Council. It was then duly moved and seconded that said resolution be adopted; and, after due discussion, said motion, carrying with it the adoption of said resolution, prevailed and carried by the following vote:

\_\_\_\_\_ Members shown present voted "Aye."

\_\_\_\_\_ Members shown present voted "No."

\_\_\_\_\_ Member(s) of City Council shown present abstained from voting.

2. A true, full and correct copy of the aforesaid resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that said resolution has been duly recorded in said City Council's minutes of said meeting; that the above and foregoing paragraph is a true, full and correct excerpt from said City Council's minutes of said

meeting pertaining to the adoption of said resolution; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of said City Council as indicated therein; that each of the officers and members of said City Council was duly and sufficiently notified officially and personally, in advance, of the date, hour, place and purpose of the aforesaid meeting, and that said resolution would be introduced and considered for adoption at said meeting, and each of said officers and members consented, in advance, to the holding of said meeting for such purpose; that said meeting was open to the public as required by law; and that public notice of the date, hour, place and subject of said meeting was given as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED this 18th day of September, 2023.

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City Secretary  
City of Tomball, Texas

[SEAL]

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Approve the Proposed Tax Rate of \$0.293320/\$100 for Tax Year 2023 and Set the Dates to Vote on the Proposed Tax Rate for October 2, 2023 and October 16, 2023

**Background:**

We have received our tax rate calculations from the Harris County Tax Assessor-Collector's Office and they are as follows:

No-New-Revenue Tax Rate: \$0.253407/\$100 – This rate represents no increase over last year. It does not factor in the 3.5% increase allowable by Senate Bill 2. It simply represents the rate that will generate the same property tax revenue as the previous year. In other words, if we received \$100 dollars last year, we will receive \$100 dollars this year, regardless of any changes in property valuations.

Voter-Approval Tax Rate: \$0.293320/\$100 – This calculation includes the 3.5% increase allowable by Senate Bill 2, and the initial calculation determined the rate to be \$0.459673/\$100. However, further rate calculation requirements result in an adjustment to the final rate due to the fact that we collect additional sales tax in order to reduce property taxes.

De Minimis Rate: \$0.280997/\$100 – This calculation provides smaller cities flexibility by providing \$500,000 in additional revenue.

Based on current legislation, City Council may adopt a tax rate of up to \$0.293320/\$100, without requiring an election. Therefore, the Voter-Approval tax rate of \$0.293320/\$100 is being proposed. This will result in an increase of \$0.006072/\$100 from our current rate of \$0.287248/\$100.

Notice of the meeting to vote on the tax rate will be published in the September 27, 2023 issue of the official newspaper, following Council's action. The public hearing and first reading of the tax rate will be held at the Regular Council meeting on October 2, 2023 at 6:00 p.m. and the second reading will be held at the Regular Council meeting on October 16, 2023 at 6:00 p.m.

**Origination:** Finance Director

**Recommendation:**

Approve the proposed tax rate of \$0.293320/\$100.

**Party(ies) responsible for placing this item on agenda:**

Katherine Tapscott, Finance Director

# 2023 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

City of Tomball	281-351-5484
Taxing Unit Name	Phone (area code and number)
401 Market Street Tomball, TX 77375	https://tomballtx.gov/
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2022 total taxable value.</b> Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 2,272,713,790
2.	<b>2022 tax ceilings.</b> Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 0
3.	<b>Preliminary 2022 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 2,272,713,790
4.	<b>2022 total adopted tax rate.</b>	\$ 0.287248 /\$100
5.	<b>2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value.</b>	
	A. <b>Original 2022 ARB values:</b> ..... \$ 264,016,677	
	B. <b>2022 values resulting from final court decisions:</b> ..... - \$ 238,467,147	
	C. <b>2022 value loss.</b> Subtract B from A. <sup>3</sup>	\$ 25,549,530
6.	<b>2022 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. <b>2022 ARB certified value:</b> ..... \$ 356,085,195	
	B. <b>2022 disputed value:</b> ..... - \$ 89,421,777	
	C. <b>2022 undisputed value.</b> Subtract B from A. <sup>4</sup>	\$ 266,663,418
7.	<b>2022 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 292,212,948

<sup>1</sup> Tex. Tax Code §26.012(14)  
<sup>2</sup> Tex. Tax Code §26.012(14)  
<sup>3</sup> Tex. Tax Code §26.012(13)  
<sup>4</sup> Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 2,564,926,738
9.	<b>2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022.</b> Enter the 2022 value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<p><b>2022 taxable value lost because property first qualified for an exemption in 2023.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value.</p> <p><b>A. Absolute exemptions.</b> Use 2022 market value: ..... \$ 259,152</p> <p><b>B. Partial exemptions.</b> 2023 exemption amount or 2023 percentage exemption times 2022 value: ..... + \$ 880,743</p> <p><b>C. Value loss.</b> Add A and B.<sup>6</sup></p>	\$ 1,139,895
11.	<p><b>2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023.</b> Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022.</p> <p><b>A. 2022 market value:</b> ..... \$ 130,687</p> <p><b>B. 2023 productivity or special appraised value:</b> ..... - \$ 180</p> <p><b>C. Value loss.</b> Subtract B from A.<sup>7</sup></p>	\$ 130,507
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 1,270,402
13.	<b>2022 captured value of property in a TIF.</b> Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	<b>2022 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 2,563,656,336
15.	<b>Adjusted 2022 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 7,364,051
16.	<b>Taxes refunded for years preceding tax year 2022.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. <sup>9</sup>	\$ 232,736
17.	<b>Adjusted 2022 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 7,596,787
18.	<p><b>Total 2023 taxable value on the 2023 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.<sup>11</sup></p> <p><b>A. Certified values:</b> ..... \$ 2,952,198,439</p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ _____</p> <p><b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0</p> <p><b>D. Tax increment financing:</b> Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.<sup>12</sup> ..... - \$ 26,586,669</p> <p><b>E. Total 2023 value.</b> Add A and B, then subtract C and D.</p>	\$ 2,925,611,770

<sup>5</sup> Tex. Tax Code §26.012(15)

<sup>6</sup> Tex. Tax Code §26.012(15)

<sup>7</sup> Tex. Tax Code §26.012(15)

<sup>8</sup> Tex. Tax Code §26.03(c)

<sup>9</sup> Tex. Tax Code §26.012(13)

<sup>10</sup> Tex. Tax Code §26.012(13)

<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)

<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<p><b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup></p> <p><b>A. 2023 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ <u>250,316,982</u></p> <p><b>B. 2023 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ <u>103,583,522</u></p> <p><b>C. Total value under protest or not certified.</b> Add A and B. \$ <u>353,900,504</u></p>	
20.	<b>2023 tax ceilings.</b> Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ <u>0</u>
21.	<b>2023 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ <u>3,279,512,274</u>
22.	<b>Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022.</b> Include both real and personal property. Enter the 2023 value of property in territory annexed. <sup>18</sup>	\$ <u>8,420,371</u>
23.	<b>Total 2023 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2023. <sup>19</sup>	\$ <u>273,233,219</u>
24.	<b>Total adjustments to the 2023 taxable value.</b> Add Lines 22 and 23.	\$ <u>281,653,590</u>
25.	<b>Adjusted 2023 taxable value.</b> Subtract Line 24 from Line 21.	\$ <u>2,997,858,684</u>
26.	<b>2023 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ <u>0.253407</u> /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

**SECTION 2: Voter-Approval Tax Rate**

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>2022 M&amp;O tax rate.</b> Enter the 2022 M&O tax rate.	\$ <u>0.180383</u> /\$100
29.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>2,564,926,738</u>

<sup>13</sup> Tex. Tax Code §26.01(c) and (d)  
<sup>14</sup> Tex. Tax Code §26.01(c)  
<sup>15</sup> Tex. Tax Code §26.01(d)  
<sup>16</sup> Tex. Tax Code §26.012(6)(B)  
<sup>17</sup> Tex. Tax Code §26.012(6)  
<sup>18</sup> Tex. Tax Code §26.012(17)  
<sup>19</sup> Tex. Tax Code §26.012(17)  
<sup>20</sup> Tex. Tax Code §26.04(c)  
<sup>21</sup> Tex. Tax Code §26.04(d)



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total 2022 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ 4,626,691
31.	<p><b>Adjusted 2022 levy for calculating NNR M&amp;O rate.</b></p> <p><b>A. M&amp;O taxes refunded for years preceding tax year 2022.</b> Enter the amount of M&amp;O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. .... + \$ 146,151</p> <p><b>B. 2022 taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. .... - \$ 0</p> <p><b>C. 2022 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ 0</p> <p><b>D. 2022 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. .... \$ 146,151</p> <p><b>E.</b> Add Line 30 to 31D.</p>	\$ 4,772,842
32.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,997,858,684
33.	<b>2023 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.159208 /\$100
34.	<p><b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup>  <b>If not applicable or less than zero, enter 0.</b></p> <p><b>A. 2023 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0</p> <p><b>B. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. .... - \$ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. .... \$ 0.000000 /\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.000000 /\$100
35.	<p><b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup>  <b>If not applicable or less than zero, enter 0.</b></p> <p><b>A. 2023 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. .... \$ 0</p> <p><b>B. 2022 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. .... - \$ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. .... \$ 0.000000 /\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.000000 /\$100

<sup>22</sup> [Reserved for expansion]

<sup>23</sup> Tex. Tax Code §26.044

<sup>24</sup> Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p><b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup>  <b>If not applicable or less than zero, enter 0.</b></p> <p><b>A. 2023 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... \$ <u>0</u></p> <p><b>B. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ <u>0</u></p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ <u>0.000000</u> /\$100</p> <p><b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ <u>0.000000</u> /\$100</p> <p><b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ <u>0.000000</u> /\$100
37.	<p><b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup>  <b>If not applicable or less than zero, enter 0.</b></p> <p><b>A. 2023 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. .... \$ <u>0</u></p> <p><b>B. 2022 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. .... \$ <u>0</u></p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ <u>0.000000</u> /\$100</p> <p><b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ <u>0.000000</u> /\$100</p> <p><b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ <u>0.000000</u> /\$100
38.	<p><b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.</p> <p><b>A. Amount appropriated for public safety in 2022.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year ..... \$ <u>0</u></p> <p><b>B. Expenditures for public safety in 2022.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year ..... \$ <u>0</u></p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 ..... \$ <u>0.000000</u> /\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ <u>0.000000</u> /\$100
39.	<p><b>Adjusted 2023 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ <u>0.159208</u> /\$100
40.	<p><b>Adjustment for 2022 sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&amp;O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.</p> <p><b>A.</b> Enter the amount of additional sales tax collected and spent on M&amp;O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent ..... \$ <u>5,455,563</u></p> <p><b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 ..... \$ <u>0.181981</u> /\$100</p> <p><b>C.</b> Add Line 40B to Line 39.</p>	\$ <u>0.341189</u> /\$100
41.	<p><b>2023 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.</p> <p><b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p><b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ <u>0.353130</u> /\$100

<sup>25</sup> Tex. Tax Code §26.0442  
<sup>26</sup> Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>D41.</b>	<p><b>Disaster Line 41 (D41): 2023 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ 0.000000 /\$100
<b>42.</b>	<p><b>Total 2023 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</p> <p><b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup></p> <p>Enter debt amount ..... \$ 4,175,694</p> <p><b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ 0</p> <p><b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0</p> <p><b>D. Subtract amount paid</b> from other resources ..... - \$ 768,235</p> <p><b>E. Adjusted debt.</b> Subtract B, C and D from A. .... \$ 3,407,459</p>	\$ 3,407,459
<b>43.</b>	<b>Certified 2022 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 0
<b>44.</b>	<b>Adjusted 2023 debt.</b> Subtract Line 43 from Line 42E.	\$ 3,407,459
<b>45.</b>	<p><b>2023 anticipated collection rate.</b></p> <p><b>A.</b> Enter the 2023 anticipated collection rate certified by the collector. <sup>30</sup> ..... 97.52 %</p> <p><b>B.</b> Enter the 2022 actual collection rate. .... 97.52 %</p> <p><b>C.</b> Enter the 2021 actual collection rate. .... 96.95 %</p> <p><b>D.</b> Enter the 2020 actual collection rate. .... 100.29 %</p> <p><b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup></p>	97.52 %
<b>46.</b>	<b>2023 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 3,494,113
<b>47.</b>	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 3,279,512,274
<b>48.</b>	<b>2023 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.106543 /\$100
<b>49.</b>	<b>2023 voter-approval tax rate.</b> Add Lines 41 and 48.	\$ 0.459673 /\$100
<b>D49.</b>	<p><b>Disaster Line 49 (D49): 2023 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ _____ /\$100

<sup>27</sup> Tex. Tax Code §26.042(a)  
<sup>28</sup> Tex. Tax Code §26.012(7)  
<sup>29</sup> Tex. Tax Code §26.012(10) and 26.04(b)  
<sup>30</sup> Tex. Tax Code §26.04(b)  
<sup>31</sup> Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	\$ 0.000000 /\$100

**SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes**

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller’s estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller’s Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	\$ 0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2022.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 5,455,563
53.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 3,279,512,274
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.166353 /\$100
55.	<b>2023 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.253407 /\$100
56.	<b>2023 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	\$ 0.253407 /\$100
57.	<b>2023 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.459673 /\$100
58.	<b>2023 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ 0.293320 /\$100

**SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control**

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit’s expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ 0
60.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 3,279,512,274
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100
62.	<b>2023 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.293320 /\$100

<sup>32</sup> Tex. Tax Code §26.041(d)  
<sup>33</sup> Tex. Tax Code §26.041(i)  
<sup>34</sup> Tex. Tax Code §26.041(d)  
<sup>35</sup> Tex. Tax Code §26.04(c)  
<sup>36</sup> Tex. Tax Code §26.04(c)  
<sup>37</sup> Tex. Tax Code §26.045(d)  
<sup>38</sup> Tex. Tax Code §26.045(i)

**SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
<b>63. Year 3 component.</b>	Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.287248 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.000000 /\$100	
C.	Subtract B from A..... \$ 0.287248 /\$100	
D.	Adopted Tax Rate..... \$ 0.287248 /\$100	
E.	Subtract D from C..... \$ 0.000000 /\$100	
<b>64. Year 2 component.</b>	Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.331841 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.000000 /\$100	
C.	Subtract B from A..... \$ 0.331841 /\$100	
D.	Adopted Tax Rate..... \$ 0.333339 /\$100	
E.	Subtract D from C..... \$ -0.001498 /\$100	
<b>65. Year 1 component.</b>	Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 65)..... \$ 0.299554 /\$100	
B.	Unused increment rate (Line 64)..... \$ 0.000000 /\$100	
C.	Subtract B from A..... \$ 0.299554 /\$100	
D.	Adopted Tax Rate..... \$ 0.337862 /\$100	
E.	Subtract D from C..... \$ -0.038308 /\$100	
<b>66. 2023 unused increment rate.</b>	Add Lines 63E, 64E and 65E.	\$ 0.000000 /\$100
<b>67. Total 2023 voter-approval tax rate, including the unused increment rate.</b>	Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.293320 /\$100

<sup>39</sup> Tex. Tax Code §26.013(a)

<sup>40</sup> Tex. Tax Code §26.013(c)

<sup>41</sup> Tex. Tax Code §§26.0501(a) and (c)

<sup>42</sup> Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022

<sup>43</sup> Tex. Tax Code §26.063(a)(1)

<sup>44</sup> Tex. Tax Code §26.012(8-a)

<sup>45</sup> Tex. Tax Code §26.063(a)(1)

## SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup> This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2023 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.159208 /\$100
69.	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 3,279,512,274
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.015246 /\$100
71.	<b>2023 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.106543 /\$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ 0.280997 /\$100

## SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>47</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2022 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.287248 /\$100
74.	<b>Adjusted 2022 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet. <b>- or -</b> If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2022 voter-approval tax rate from the worksheet. <b>- or -</b> If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
75.	<b>Increase in 2022 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ 0.000000 /\$100
76.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,563,656,336
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,997,858,684
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	\$ 0.000000 /\$100

<sup>46</sup> Tex. Tax Code §26.042(b)

<sup>47</sup> Tex. Tax Code §26.042(f)

<sup>48</sup> Tex. Tax Code §26.042(c)

<sup>49</sup> Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	<b>2023 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.293320 /\$100

**SECTION 8: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

- No-new-revenue tax rate.** ..... \$ 0.253407 /\$100  
 As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).  
 Indicate the line number used: 26
  
- Voter-approval tax rate.** ..... \$ 0.293320 /\$100  
 As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).  
 Indicate the line number used: 58
  
- De minimis rate.** ..... \$ 0.280997 /\$100  
 If applicable, enter the 2023 de minimis rate from Line 72.

**SECTION 9: Taxing Unit Representative Name and Signature**

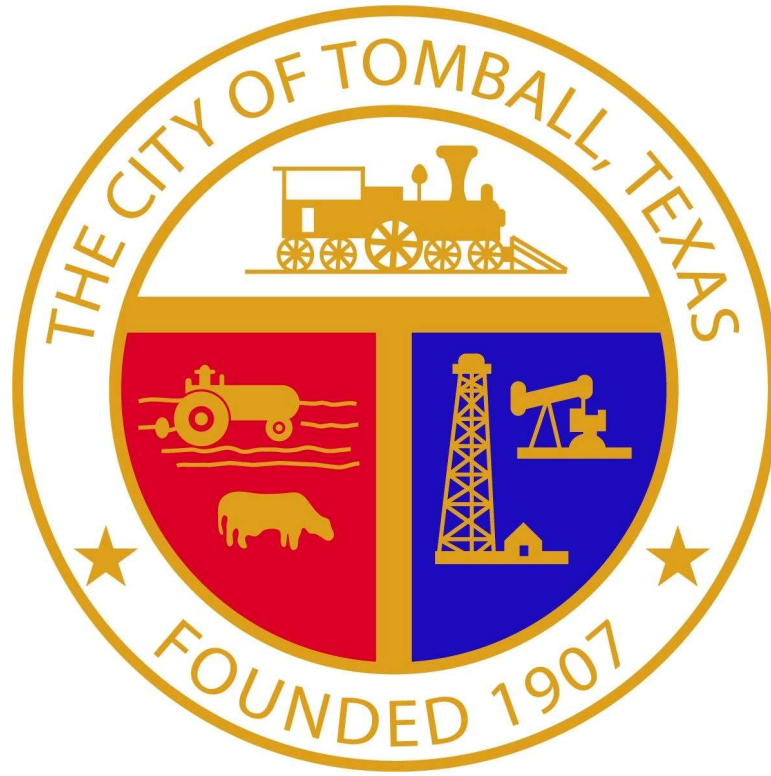
Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>50</sup>

**print here** ▶ Harris County Tax Assessor-Collector  
 Printed Name of Taxing Unit Representative

**sign here** ▶ \_\_\_\_\_ Date

<sup>50</sup> Tex. Tax Code §§26.04(c-2) and (d-2)

# **City of Tomball**



## **FY 2024-2028 Capital Improvement Plan**



# Mayor & City Council



**Lori Klein Quinn**  
Mayor  
Elected May 2022



**John F. Ford**  
Mayor Pro  
Council, Position 1  
Elected May 2017



**Mark Stoll**  
Council, Position 2  
Elected June 2009



**Dane Dunigan**  
Council, Position 3  
Elected June 2022



**Derek Townsend Sr**  
Council, Position 4  
Elected May 2009



**Randall Parr**  
Council, Position 5  
Elected May 2022

**City of Tomball  
Capital Improvement Plan - Project Expenditures  
FY 2024 - 2028**

Number	Category	Project Name	FY 2023 & Prior	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
235	Police	Malone Lot	200,000	150,000	-	-	-	-
		<b>Total Police</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
213	Parks	Matheson Park Improvements - Phase 1	1,425,205	944,795	-	-	-	-
NEW	Parks	Matheson Park Improvements - Phase 2	-	-	255,000	-	-	-
236	Parks	Depot Renovations	150,900	-	-	-	-	-
237	Parks	Louie's Playground	-	850,000	-	-	-	-
NEW	Parks	Cherry St. Park	-	-	395,000	-	-	-
246	Parks	MLK Jr. Park Improvements	80,000	-	-	-	-	-
		<b>Total Parks</b>	<b>\$ 1,656,105</b>	<b>\$ 1,794,795</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
207	Streets	FM 2920 Reconstruction	267,900	2,000,000	1,000,000	2,500,000	-	-
224	Streets	Alley Improvement - Phase 1	892,700	995,100	-	-	-	-
NEW	Streets	Alley Improvement - Phase 2	-	-	3,650,000	-	-	-
227	Streets	Belmont Drainage	88,100	-	-	-	-	-
241	Streets	Sidewalks	-	-	-	-	-	-
244	Streets	S. Persimmon Drainage Extension	45,000	200,000	-	-	-	-
NEW	Streets	N. Sycamore St. Parking	-	1,500,000	-	-	-	-
NEW	Streets	N. Elm St. Parking	-	-	1,800,000	-	-	-
		<b>Total Streets</b>	<b>\$ 1,293,700</b>	<b>\$ 4,695,100</b>	<b>\$ 4,650,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>
234	Water	Grand Parkway Elevated Storage Tank	1,820,800	3,857,000	-	-	-	-
238	Water	Pine Street Elevated Storage Tank	15,900	833,100	-	-	-	-
239	Water	East Water Plant	1,200,000	1,906,000	9,861,000	6,574,000	-	-
243	Water	S. Persimmon Water Line	445,300	-	-	-	-	-
NEW	Water	Baker Drive Water Plant	650,000	5,842,000	3,687,000	-	-	-
NEW	Water	Main St. Water Line	-	-	622,000	4,478,000	-	-
NEW	Water	Medical Complex 12" Water Line	-	-	-	-	293,000	1,380,000
NEW	Water	S. Persimmon 12" Water Line	-	-	198,000	1,420,000	-	-
NEW	Water	W. Hufsmith 16" Water Line	-	307,000	2,210,000	-	-	-
NEW	Water	Oak & Clayton Water Line	-	-	1,147,000	-	-	-
		<b>Total Water</b>	<b>\$ 4,132,000</b>	<b>\$ 12,745,100</b>	<b>\$ 17,725,000</b>	<b>\$ 12,472,000</b>	<b>\$ 293,000</b>	<b>\$ 1,380,000</b>
202	Wastewater	Critical Needs	5,400,900	-	-	-	-	-
220	Wastewater	FM 2920 Lift Station Consolidation	215,600	15,178,500	-	-	-	-
242	Wastewater	South WWTP Expansion	506,100	16,977,276	20,139,000	20,788,081	12,024,000	-
NEW	Wastewater	SW Gravity Main - Telge	-	-	-	-	-	860,000
NEW	Wastewater	Lutheran Church Rd/FM 2920 Gravity Line	-	-	-	-	-	976,000
NEW	Wastewater	Sanitary Sewer Alma-James	-	-	485,000	3,485,000	-	-
NEW	Wastewater	North Willow St.	-	-	-	-	302,000	2,172,000
NEW	Wastewater	Hicks Lift Station Expansion	-	-	221,000	1,189,000	-	-
NEW	Wastewater	18" S. Persimmon Gravity Line	-	-	530,000	3,811,000	-	-
NEW	Wastewater	SSES Phase 1	-	-	317,000	4,000,000	-	-
NEW	Wastewater	SSES Phase 2	-	-	-	-	4,310,000	4,000,000
		<b>Total Wastewater</b>	<b>\$ 6,122,600</b>	<b>\$ 32,155,776</b>	<b>\$ 21,692,000</b>	<b>\$ 33,273,081</b>	<b>\$ 16,636,000</b>	<b>\$ 8,008,000</b>
161	Combined Utility	Rudolph Road Utilities	457,600	382,000	-	-	-	-
217	Combined Utility	SCADA	121,700	310,000	-	-	-	-
240	Combined Utility	Telge Easement Acquisition	1,500,000	-	-	-	-	-
		<b>Total Combined Utility</b>	<b>\$ 2,079,300</b>	<b>\$ 692,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
245	Gas	Grand Parkway Gas Gate	250,000	470,000	-	-	-	-
NEW	Gas	Cherry Steel Main	53,200	350,000	-	-	-	-
		<b>Total Gas</b>	<b>\$ 303,200</b>	<b>\$ 820,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
		<b>Total, Excluding New City Facilities</b>	<b>\$ 15,786,905</b>	<b>\$ 53,052,771</b>	<b>\$ 44,717,000</b>	<b>\$ 48,245,081</b>	<b>\$ 16,929,000</b>	<b>\$ 9,388,000</b>
NEW	Facilities	New City Facilities	-	9,000,000	9,000,000	70,000,000	-	-
		<b>Total Facilities</b>	<b>\$ -</b>	<b>\$ 9,000,000</b>	<b>\$ 9,000,000</b>	<b>\$ 70,000,000</b>	<b>\$ -</b>	<b>\$ -</b>
		<b>Total, Including New City Facilities</b>	<b>\$ 15,786,905</b>	<b>\$ 62,052,771</b>	<b>\$ 53,717,000</b>	<b>\$ 118,245,081</b>	<b>\$ 16,929,000</b>	<b>\$ 9,388,000</b>

**City of Tomball**  
**Capital Improvement Plan - Funding Sources**  
**FY 2024 - 2028**

Funding Source	FY 2023 & Prior	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Transfer from General Fund	5,857,089	-	-	-	-	-
Unobligated General Capital Funds	150,700	250,000	-	-	-	-
Transfer from Enterprise Fund	6,176,132	350,000	-	-	-	-
Unobligated Enterprise Capital Funds	156,533	156,667	-	-	-	-
Transfer from Water Capital Recovery	1,702,356	2,271,135	2,408,000	1,420,000	293,000	1,380,000
Transfer from Sewer Capital Recovery	187,088	1,500,000	751,000	5,000,000	-	-
Transfer from Seizure Fund	100,000	-	-	-	-	-
Cost-Sharing - Lovett Industrial	983,733	2,085,167	-	-	-	-
Cost-Sharing - Grand Parkway Town Center	73,333	156,667	-	-	-	-
Tomball EDC Contribution	1,715,000	-	1,000,000	1,608,200	-	-
Grants	490,000	750,000	-	-	-	-
Donations	130,000	-	-	-	-	-
ARP Funds	-	450,000	-	-	-	-
Certificates of Obligation - 2022	3,581,500	16,423,876	-	-	-	-
New Debt	-	28,000,000	30,000,000	27,362,081	11,965,100	-
Other Funding	-	9,000,000	17,049,000	77,485,000	4,612,000	8,008,000
<b>Total Funding</b>	<b>\$ 21,303,465</b>	<b>\$ 61,393,511</b>	<b>\$ 51,208,000</b>	<b>\$ 112,875,281</b>	<b>\$ 16,870,100</b>	<b>\$ 9,388,000</b>

## Capital Improvement Project

<b>Project Name</b>	Malone Lot
<b>Project Number</b>	235
<b>Priority</b>	High
<b>Department</b>	400-121 Police
<b>Description/Justification</b>	
Upgrade the adjacent lot (712 Malone St.), replacing the property and evidence lot. The upgrade would include a 9' chain-link fence with barbed wire on top, an automated gate, and an awning to protect the property on the lot. Includes laying a slab of concrete. Also includes a 4-walled covered evidence processing structure.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Construction	\$ 175,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 325,000
<b>TOTAL COST</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 350,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfer from Seizure Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Transfer from General Fund	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Unobligated General Capital Funds	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
<b>TOTAL FUNDING</b>	<b>\$ 300,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 350,000</b>

# Capital Improvement Project

<b>Project Name</b>	Matheson Park Improvements Phase 1
<b>Project Number</b>	213
<b>Priority</b>	Medium
<b>Department</b>	400-153 Parks
<b>Description/Justification</b>	
The planned improvements to Jerry Matheson park will improve its appearance and safety while ensuring the compliance of the playground equipment. Offering such additional amenities is needed for the growing community. This project will be grant funded.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 133,100	\$ 22,630	\$ -	\$ -	\$ -	\$ -	\$ 22,630	\$ 155,730
Construction	\$ 1,288,155	\$ 922,165	\$ -	\$ -	\$ -	\$ -	\$ 922,165	\$ 2,210,320
Other	\$ 3,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,950
<b>TOTAL COST</b>	<b>\$ 1,425,205</b>	<b>\$ 944,795</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 944,795</b>	<b>\$ 2,370,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfer from General Fund	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Tomball EDC Contribution	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Grants	\$ 490,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ 1,240,000
Donations	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
<b>TOTAL FUNDING</b>	<b>\$ 1,620,000</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 2,370,000</b>

## Capital Improvement Project

<b>Project Name</b>	Matheson Park Improvement Phase 2
<b>Project Number</b>	NEW
<b>Priority</b>	Low
<b>Department</b>	400-153 Parks
<b>Description/Justification</b>	
Phase 2 will include the construction of a single-stall restroom on the south side of the park near the playground, construction of adequate storage for the pool area to house chemicals and supplies, and additional parking as indicated in the Master Plan.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Construction	\$ -	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ 255,000	\$ 255,000
<b>TOTAL COST</b>	\$ -	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ 255,000	\$ 255,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ 255,000	\$ 255,000
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ 255,000	\$ 255,000

## Capital Improvement Project

<b>Project Name</b>	Depot Renovations
<b>Project Number</b>	236
<b>Priority</b>	High
<b>Department</b>	400-153 Parks
<b>Description/Justification</b>	
Improve the interior and exterior of the Depot Museum due to deteriorating wood. Abatement will be required for lead and asbestos.	



PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Construction	\$ 150,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,900
<b>TOTAL COST</b>	<b>\$ 150,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,900</b>

FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Transfer from General Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Unobligated General Capital Funds	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
<b>TOTAL FUNDING</b>	<b>\$ 150,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,900</b>

## Capital Improvement Project

<b>Project Name</b>	Louie's Playground
<b>Project Number</b>	237
<b>Priority</b>	Medium
<b>Department</b>	400-153 Parks
<b>Description/Justification</b>	
Design and construction of an inclusive playground at Juergens Park. Partially funded from donations in honor of Louie Munson.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Construction	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ 850,000	\$ 850,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 850,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 850,000</b>	<b>\$ 850,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfer from General Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Tomball EDC Contribution	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Donations	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
ARP Funds	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000
<b>TOTAL FUNDING</b>	<b>\$ 400,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ 850,000</b>



## Capital Improvement Project

<b>Project Name</b>	Cherry St. Park
<b>Project Number</b>	NEW
<b>Priority</b>	Low
<b>Department</b>	400-153-Parks
<b>Description/Justification</b>	
Cherry Street Pocket Park has been identified as a project in conjunction with the Downtown Alley Enhancement Project as part of the the Parks Master Plan and Alley project. This project will be for the construction of small play features within dirt mounding's, artificial turf, decking around the large oak tree, fencing, sidewalks, electrical/lighting, planting and irrigation.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
Construction	\$ -	\$ -	\$ 355,000	\$ -	\$ -	\$ -	\$ 355,000	\$ 355,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 395,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ 395,000	\$ -	\$ -	\$ -	\$ 395,000	\$ 395,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 395,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 395,000</b>	<b>\$ 395,000</b>

## Capital Improvement Project

<b>Project Name</b>	MLK Jr. Park Improvements
<b>Project Number</b>	246
<b>Priority</b>	High
<b>Department</b>	400-153-Parks
<b>Description/Justification</b>	
Replacement of the playground at MLK Jr. Park was determined as a need during the Parks Master Plan process due to its age and repairs. The original playground was installed in 1996 with an operational lifespan of 15-20 years.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Construction	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
<b>TOTAL COST</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Unobligated General Capital Funds	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
<b>TOTAL FUNDING</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>

## Capital Improvement Project

<b>Project Name</b>	FM 2920 Reconstruction
<b>Project Number</b>	207
<b>Priority</b>	High
<b>Department</b>	400-154-Streets
<b>Description/Justification</b>	
TxDOT/HGAC TIP Grant for the reconstruction of FM 2920/Main Street with City participation of \$3,000,000, plus any additional amenities or work required.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Land/Site	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Engineering/Architecture	\$ 190,800	\$ 1,500,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,500,000	\$ 2,690,800
Construction	\$ 77,100	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000	\$ 2,577,100
<b>TOTAL COST</b>	<b>\$ 267,900</b>	<b>\$ 2,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,500,000</b>	<b>\$ 5,767,900</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfers from General Fund	\$ 3,159,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,159,700
Tomball EDC Contribution	\$ -	\$ -	\$ 1,000,000	\$ 1,608,200	\$ -	\$ -	\$ 2,608,200	\$ 2,608,200
<b>TOTAL FUNDING</b>	<b>\$ 3,159,700</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 1,608,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,608,200</b>	<b>\$ 5,767,900</b>

# Capital Improvement Project

<b>Project Name</b>	Alley Improvement Phase 1
<b>Project Number</b>	224
<b>Priority</b>	High
<b>Department</b>	400-154-Streets
<b>Description/Justification</b>	
Improve walkability in the downtown area. Improvements to the alleys have been proposed for the 100 blocks north and south, 300 and 400 blocks north and south, and 200 block north.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 257,700	\$ 24,100	\$ -	\$ -	\$ -	\$ -	\$ 24,100	\$ 281,800
Construction	\$ 635,000	\$ 971,000	\$ -	\$ -	\$ -	\$ -	\$ 971,000	\$ 1,606,000
<b>TOTAL COST</b>	<b>\$ 892,700</b>	<b>\$ 995,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 995,100</b>	<b>\$ 1,887,800</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfers from General Fund	\$ 1,113,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,113,000
Transfers from Enterprise Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Tomball EDC Contribution	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Unobligated General Capital Funds	\$ 24,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,800
<b>TOTAL FUNDING</b>	<b>\$ 1,887,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,887,800</b>

# Capital Improvement Project

<b>Project Name</b>	Alley Improvement Phase 2
<b>Project Number</b>	NEW
<b>Priority</b>	Medium
<b>Department</b>	400-154-Streets
<b>Description/Justification</b>	
Improve walkability in the downtown area. Improvements to the alleys have been proposed for the 100 blocks north and south, 300 and 400 blocks north and south, and 200 block north. This project would be for the 300 and 400 blocks north and south.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
Construction	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ 3,300,000	\$ 3,300,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,650,000</b>	<b>\$ 3,650,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ 3,650,000	\$ -	\$ -	\$ -	\$ 3,650,000	\$ 3,650,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,650,000</b>	<b>\$ 3,650,000</b>

# Capital Improvement Project

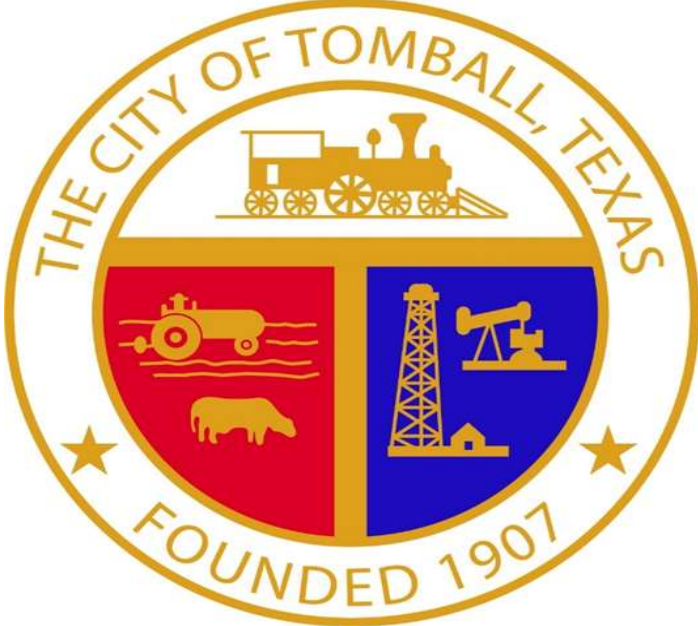
<b>Project Name</b>	Belmont Drainage
<b>Project Number</b>	227
<b>Priority</b>	High
<b>Department</b>	400-154-Streets/Drainage
<b>Description/Justification</b>	
Improvements to the drainage along Belmont Street to S. Cherry Street.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Land/Site	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500
Construction	\$ 79,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,600
<b>TOTAL COST</b>	<b>\$ 88,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 88,100</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfers from General Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>TOTAL FUNDING</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

## Capital Improvement Project

<b>Project Name</b>	Sidewalks	
<b>Project Number</b>	241	
<b>Priority</b>	Low	
<b>Department</b>	400-154-Streets	
<b>Description/Justification</b>		
Design and construction of sidewalks as part of the annual Sidewalk Program.		

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfer from General Fund	\$ 324,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 324,900
<b>TOTAL FUNDING</b>	<b>\$ 324,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 324,900</b>

## Capital Improvement Project

<b>Project Name</b>	S. Persimmon Drainage Extension
<b>Project Number</b>	244
<b>Priority</b>	High
<b>Department</b>	400-154-Streets/Drainage
<b>Description/Justification</b>	
Study and design of drainage improvements that can be made along S. Persimmon from Lizzie Lane to increase the flow and capacity.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 45,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Construction	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
<b>TOTAL COST</b>	<b>\$ 45,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 245,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Unobligated General Capital Funds	\$ 45,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 245,000
<b>TOTAL FUNDING</b>	<b>\$ 45,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 245,000</b>



## Capital Improvement Project

<b>Project Name</b>	N. Sycamore Parking
<b>Project Number</b>	NEW
<b>Priority</b>	Medium
<b>Department</b>	400-154-Streets

**Description/Justification**

Widen North Sycamore Street to enhance drivability and add additional parking on the east side of downtown. Approximately 40-50 parking spots could be added with the additional width of pavement, parking area, and retaining wall.



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
Construction	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000	\$ 1,400,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
New Debt	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>

## Capital Improvement Project

<b>Project Name</b>	N. Elm St. Parking
<b>Project Number</b>	NEW
<b>Priority</b>	Medium
<b>Department</b>	400-154-Streets
<b>Description/Justification</b>	
Partner with BNSF for a lease of the land north of Houston Street along Elm Street to increase parking in the downtown area by 120-140 spaces, for daily use and events.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000
Construction	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>	<b>\$ 1,800,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 1,800,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>	<b>\$ 1,800,000</b>

## Capital Improvement Project

<b>Project Name</b>	Grand Parkway Elevated Storage Tank
<b>Project Number</b>	234
<b>Priority</b>	High
<b>Department</b>	400-613-Water
<b>Description/Justification</b>	
Design and construction of a 1.0mgd elevated storage tank at Grand Parkway. 50% cost-sharing agreement with Lovett Industrial.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Land/Site	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800
Engineering/Architecture	\$ 320,000	\$ 179,000	\$ -	\$ -	\$ -	\$ -	\$ 179,000	\$ 499,000
Construction	\$ 1,500,000	\$ 3,678,000	\$ -	\$ -	\$ -	\$ -	\$ 3,678,000	\$ 5,178,000
<b>TOTAL COST</b>	<b>\$ 1,820,800</b>	<b>\$ 3,857,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,857,000</b>	<b>\$ 5,677,800</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Water Capital Recovery (Impact Fees)	\$ 910,400	\$ 1,928,500	\$ -	\$ -	\$ -	\$ -	\$ 1,928,500	\$ 2,838,900
Cost Sharing - Lovett Industrial	\$ 910,400	\$ 1,928,500	\$ -	\$ -	\$ -	\$ -	\$ 1,928,500	\$ 2,838,900
<b>TOTAL FUNDING</b>	<b>\$ 1,820,800</b>	<b>\$ 3,857,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,857,000</b>	<b>\$ 5,677,800</b>

## Capital Improvement Project

<b>Project Name</b>	Pine Street Elevated Storage Tank
<b>Project Number</b>	238
<b>Priority</b>	High
<b>Department</b>	400-613-Water
<b>Description/Justification</b>	
Complete rehabilitation of the exterior of the Pine Street Elevated Storage Tank based on the engineer's recommendation following the annual tank inspection completed in Fiscal Year 2022.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 15,900	\$ 58,100	\$ -	\$ -	\$ -	\$ -	\$ 58,100	\$ 74,000
Construction	\$ -	\$ 775,000	\$ -	\$ -	\$ -	\$ -	\$ 775,000	\$ 775,000
<b>TOTAL COST</b>	<b>\$ 15,900</b>	<b>\$ 833,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 833,100</b>	<b>\$ 849,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Certificates of Obligation - 2022	\$ 15,900	\$ 833,100	\$ -	\$ -	\$ -	\$ -	\$ 833,100	\$ 849,000
<b>TOTAL FUNDING</b>	<b>\$ 15,900</b>	<b>\$ 833,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 833,100</b>	<b>\$ 849,000</b>

## Capital Improvement Project

<b>Project Name</b>	East Water Plant
<b>Project Number</b>	239
<b>Priority</b>	High
<b>Department</b>	400-613-Water
<b>Description/Justification</b>	
Design and construction of the East Water Plant, as recommended in the Water Master Plan based on development and growth on the east side of the City limits.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Land/Site	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Engineering/Architecture	\$ 1,200,000	\$ 1,406,000	\$ -	\$ -	\$ -	\$ -	\$ 1,406,000	\$ 2,606,000
Construction	\$ -	\$ -	\$ 9,861,000	\$ 6,574,000	\$ -	\$ -	\$ 16,435,000	\$ 16,435,000
<b>TOTAL COST</b>	<b>\$ 1,200,000</b>	<b>\$ 1,906,000</b>	<b>\$ 9,861,000</b>	<b>\$ 6,574,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,341,000</b>	<b>\$ 19,541,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
New Debt	\$ -	\$ -	\$ 9,861,000	\$ 6,574,000	\$ -	\$ -	\$ 16,435,000	\$ 16,435,000
Certificates of Obligation - 2022	\$ 1,200,000	\$ 1,906,000	\$ -	\$ -	\$ -	\$ -	\$ 1,906,000	\$ 3,106,000
<b>TOTAL FUNDING</b>	<b>\$ 1,200,000</b>	<b>\$ 1,906,000</b>	<b>\$ 9,861,000</b>	<b>\$ 6,574,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,341,000</b>	<b>\$ 19,541,000</b>

## Capital Improvement Project

<b>Project Name</b>	S. Persimmon Water Line
<b>Project Number</b>	243
<b>Priority</b>	High
<b>Department</b>	400-613-Water
<b>Description/Justification</b>	
Replacement of the water line along S. Persimmon from Sutton Lane to Lizzie Lane due to deteriorating conditions of the existing pipe. This project will upsize the existing line from 6" to 12" due to recommendations from the Water Master Plan.	



Aug 3, 2023 at 2:12:10 PM  
1103-1165 S Persimmon St  
Tomball TX 77375  
United States

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 139,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,300
Construction	\$ 306,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306,000
<b>TOTAL COST</b>	<b>\$ 445,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 445,300</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Water Capital Recovery (Impact Fees)	\$ 445,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 445,300
<b>TOTAL FUNDING</b>	<b>\$ 445,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 445,300</b>

## Capital Improvement Project

<b>Project Name</b>	Baker Drive Water Plant
<b>Project Number</b>	NEW
<b>Priority</b>	High
<b>Department</b>	400-613-Water
<b>Description/Justification</b>	
Project includes the design and construction of a new water plant at the City's existing property along Baker Drive.	
A new water plant is recommended to meet the future projected demands in the City's water distribution system. The project includes a new water supply well, a 0.5 MG ground storage tank, and a distribution system pump station with the associated electrical and disinfection equipment.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 650,000	\$ 1,000,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,850,000
Construction	\$ -	\$ 4,842,000	\$ 3,487,000	\$ -	\$ -	\$ -	\$ 8,329,000	\$ 8,329,000
<b>TOTAL COST</b>	<b>\$ 650,000</b>	<b>\$ 5,842,000</b>	<b>\$ 3,687,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,529,000</b>	<b>\$ 10,179,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
New Debt	\$ -	\$ 4,637,724	\$ -	\$ -	\$ -	\$ -	\$ 4,637,724	\$ 4,637,724
Certificates of Obligation - 2022	\$ 650,000	\$ 4,891,276	\$ -	\$ -	\$ -	\$ -	\$ 4,891,276	\$ 5,541,276
<b>TOTAL FUNDING</b>	<b>\$ 650,000</b>	<b>\$ 9,529,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,529,000</b>	<b>\$ 10,179,000</b>

## Capital Improvement Project

<b>Project Name</b>	Main St. Water Line
<b>Project Number</b>	NEW
<b>Priority</b>	High
<b>Department</b>	400-613-Water
<b>Description/Justification</b>	
<p>Design and construction of a 12-inch water line to replace the existing 6-inch water line along Main Street from S. Persimmon to Snook Lane, and a 16-inch water line to replace the existing 6-inch from Oak Street to Snook Lane. The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.</p> <p>This project was identified in the Water Master Plan in the highest priority tier of needing replacement.</p>	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 622,000	\$ -	\$ -	\$ -	\$ 622,000	\$ 622,000
Construction	\$ -	\$ -	\$ -	\$ 4,478,000	\$ -	\$ -	\$ 4,478,000	\$ 4,478,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 622,000</b>	<b>\$ 4,478,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,100,000</b>	<b>\$ 5,100,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Water Capital Recovery (Impact Fees)	\$ -	\$ -	\$ 622,000	\$ 4,478,000	\$ -	\$ -	\$ 5,100,000	\$ 5,100,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 622,000</b>	<b>\$ 4,478,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,100,000</b>	<b>\$ 5,100,000</b>



## Capital Improvement Project

<b>Project Name</b>	12" Water Line along Medical Complex (Agg Rd)
<b>Project Number</b>	NEW
<b>Priority</b>	Medium
<b>Department</b>	400-613-Water
<b>Description/Justification</b>	
Design and construction of a 12-inch water line to to be constructed along Medical Complex Blvd (Agg Road) from S. Cherry Street to S. Persimmon. The project would complete the 12" water line that was completed during the Medical Complex Segments.	
The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Land/Site	\$ -	\$ -	\$ -	\$ -	\$ 101,000	\$ -	\$ 101,000	\$ 101,000
Engineering/Architecture	\$ -	\$ -	\$ -		\$ 192,000	\$ -	\$ 192,000	\$ 192,000
Construction	\$ -		\$ -	\$ -	\$ -	\$ 1,380,000	\$ 1,380,000	\$ 1,380,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 293,000</b>	<b>\$ 1,380,000</b>	<b>\$ 1,673,000</b>	<b>\$ 1,673,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Water Capital Recovery (Impact Fees)	\$ -	\$ -	\$ -	\$ -	\$ 293,000	\$ 1,380,000	\$ 1,673,000	\$ 1,673,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 293,000</b>	<b>\$ 1,380,000</b>	<b>\$ 1,673,000</b>	<b>\$ 1,673,000</b>

## Capital Improvement Project

<b>Project Name</b>	12" Water Line S. Persimmon
<b>Project Number</b>	NEW
<b>Priority</b>	Medium
<b>Department</b>	400-613-Water
<b>Description/Justification</b>	
Design and construction of a 12-inch water line to be constructed along S. Persimmon from Lizzie Lane to FM 2920. The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.	
This project was identified in the Water Master Plan in the highest priority tier of needing to be constructed.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 198,000	\$ -	\$ -	\$ -	\$ 198,000	\$ 198,000
Construction	\$ -	\$ -	\$ -	\$ 1,420,000	\$ -	\$ -	\$ 1,420,000	\$ 1,420,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 198,000</b>	<b>\$ 1,420,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,618,000</b>	<b>\$ 1,618,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Water Capital Recovery (Impact Fees)	\$ -	\$ -	\$ 198,000	\$ 1,420,000	\$ -	\$ -	\$ 1,618,000	\$ 1,618,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 198,000</b>	<b>\$ 1,420,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,618,000</b>	<b>\$ 1,618,000</b>

## Capital Improvement Project

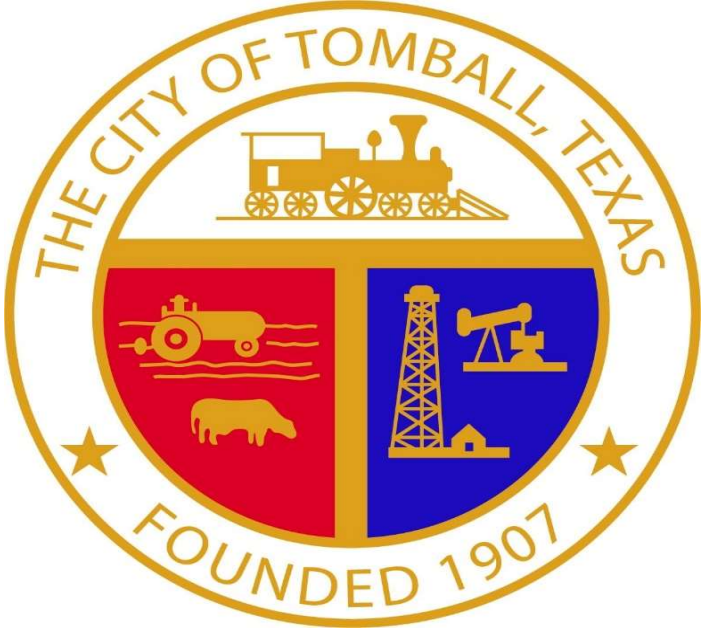
<b>Project Name</b>	16" Water Line Hufsmith Road
<b>Project Number</b>	NEW
<b>Priority</b>	Medium
<b>Department</b>	400-613-Water
<b>Description/Justification</b>	
Design and construction of a 16-inch water line to be constructed along W. Hufsmith from the drainage channel to N. Cherry/Ulrich Road. The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.	
This project was identified in the Water Master Plan in the highest priority tier of needing to be constructed.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ 307,000	\$ -		\$ -	\$ -	\$ -	\$ 307,000
Construction	\$ -		\$ 2,210,000	\$ -	\$ -	\$ -	\$ 2,210,000	\$ 2,210,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 307,000</b>	<b>\$ 2,210,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,210,000</b>	<b>\$ 2,517,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Water Capital Recovery (Impact Fees)	\$ -	\$ 307,000	\$ 2,210,000	\$ -	\$ -	\$ -	\$ 2,517,000	\$ 2,517,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 307,000</b>	<b>\$ 2,210,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,517,000</b>	<b>\$ 2,517,000</b>

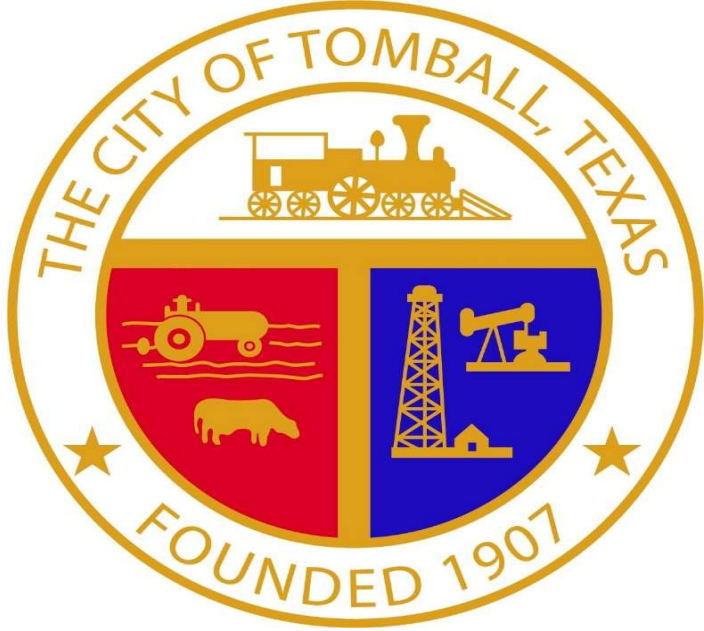
## Capital Improvement Project

<b>Project Name</b>	Oak & Clayton Water Line	
<b>Project Number</b>	NEW	
<b>Priority</b>	Medium	
<b>Department</b>	400-613-Water	
<b>Description/Justification</b>		
<p>Design and construction of a 12-inch water line to replace the existing 6-inch water line along Oak Street and 6-inch water line to replace the existing 2-inch along Clayton street due to deteriorating conditions of the existing lines and constant disruption of service to residents for repairs. The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.</p>		

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000
Construction	\$ -	\$ -	\$ 1,007,000	\$ -	\$ -	\$ -	\$ 1,007,000	\$ 1,007,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,147,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,147,000</b>	<b>\$ 1,147,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ 1,147,000	\$ -	\$ -	\$ -	\$ 1,147,000	\$ 1,147,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,147,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,147,000</b>	<b>\$ 1,147,000</b>

## Capital Improvement Project

<b>Project Name</b>	Critical Needs	
<b>Project Number</b>	202	
<b>Priority</b>	High	
<b>Department</b>	400-614-Sewer	
<b>Description/Justification</b>	Initial Critical Needs Assessment for the North and South Wastewater Treatment Plants was conducted in 2016. Based on the assessment, required improvements and upgrades were implemented between 2017 and 2023.	

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 742,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 742,600
Construction	\$ 4,656,800		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,656,800
Other	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
<b>TOTAL COST</b>	<b>\$ 5,400,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,400,900</b>

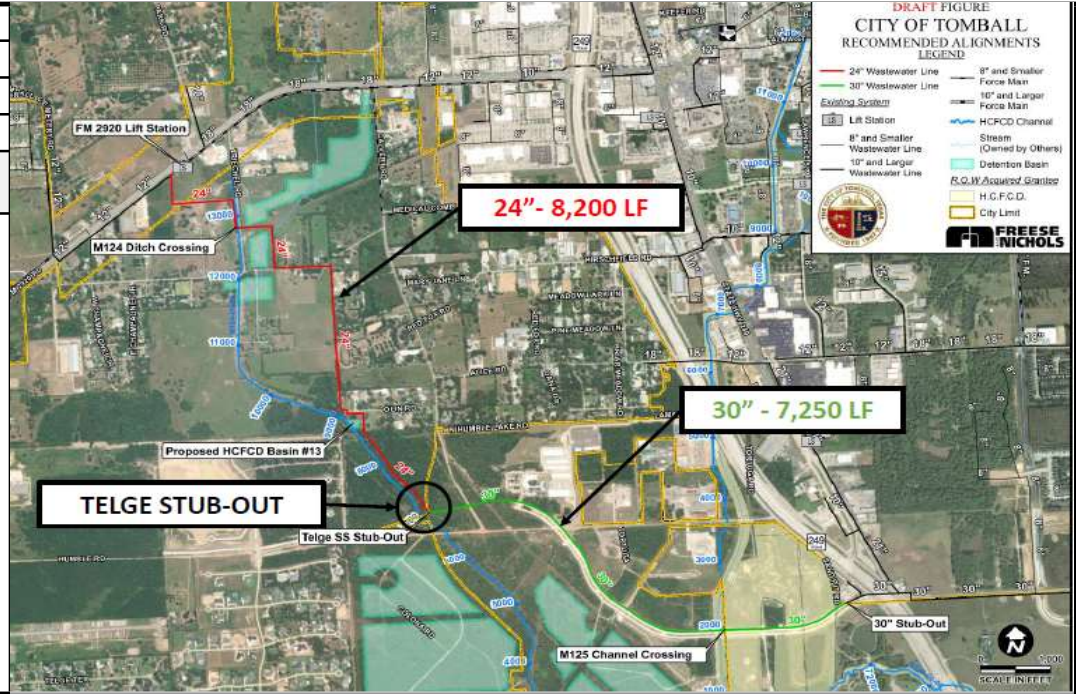
	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfers from Enterprise Fund	\$ 5,410,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,410,400
<b>TOTAL FUNDING</b>	<b>\$ 5,410,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,410,400</b>

# Capital Improvement Project

<b>Project Name</b>	FM 2920 Lift Station Consolidation
<b>Project Number</b>	220
<b>Priority</b>	High
<b>Department</b>	400-614-Sewer

**Description/Justification**

Consolidation of the lift station and design and construction of a gravity line from FM 2920 to the connection at Old Humble Road.



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Land/Site	\$ 6,100	\$ 393,000	\$ -	\$ -	\$ -	\$ -	\$ 393,000	\$ 399,100
Engineering/Architecture	\$ 209,500	\$ 2,015,500	\$ -	\$ -	\$ -	\$ -	\$ 2,015,500	\$ 2,225,000
Construction	\$ -	\$ 12,770,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,770,000
<b>TOTAL COST</b>	<b>\$ 215,600</b>	<b>\$ 15,178,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,408,500</b>	<b>\$ 15,394,100</b>

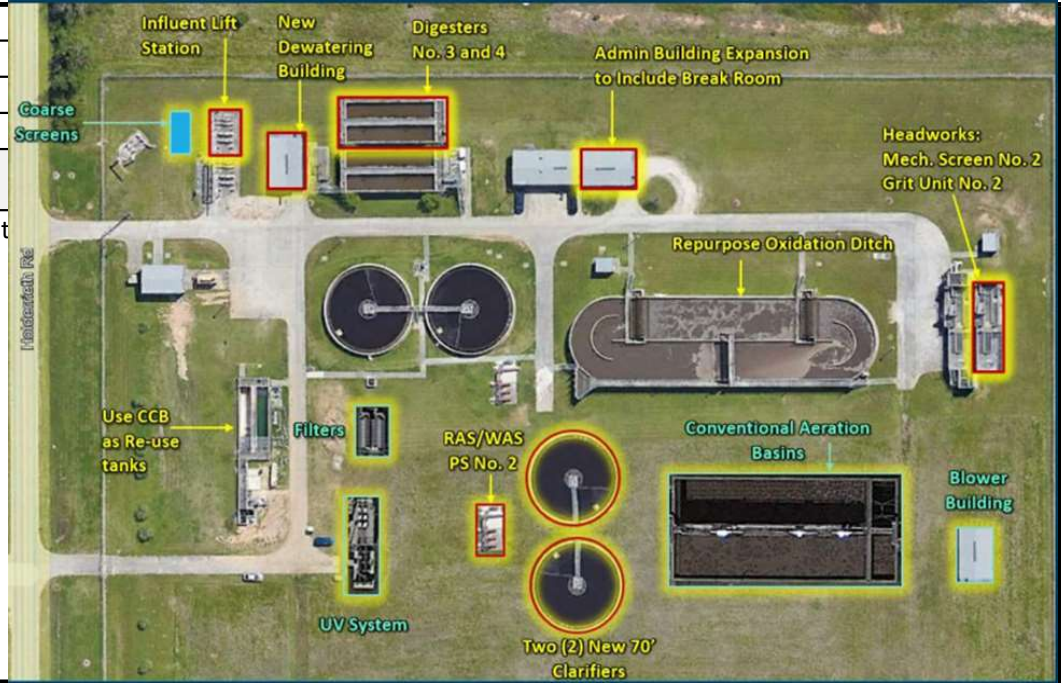
	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Certificates of Obligation - 2022	\$ 215,600	\$ 8,793,500	\$ -	\$ -	\$ -	\$ -	\$ 8,793,500	\$ 9,009,100
New Debt	\$ -	\$ 4,885,000	\$ -	\$ -	\$ -	\$ -	\$ 4,885,000	\$ 4,885,000
Sewer Capital Recovery (Impact Fees)	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
<b>TOTAL FUNDING</b>	<b>\$ 215,600</b>	<b>\$ 15,178,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,178,500</b>	<b>\$ 15,394,100</b>

# Capital Improvement Project

<b>Project Name</b>	South WWTP Expansion
<b>Project Number</b>	242
<b>Priority</b>	High
<b>Department</b>	400-614-Sewer

**Description/Justification**


Design and construction of the expansion for the South Wastewater Treatment Plant required by demand and TCEQ based on allocated permitting for daily flow. Plant is nearing 75% capacity which requires design. Based on the Wastewater Master Plan, the City will be nearing 90% capacity in the next two years requiring an expansion. The proposed expansion is for 1.5mgd, making the total capacity 3.0 mgd.



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 506,100	\$ 5,535,195	\$ 4,425,000	\$ -	\$ 422,000	\$ -	\$ 10,382,195	\$ 10,888,295
Construction	\$ -	\$ 11,442,081	\$ 15,714,000	\$ 20,788,081	\$ 11,602,000	\$ -	\$ 59,546,162	\$ 59,546,162
<b>TOTAL COST</b>	<b>\$ 506,100</b>	<b>\$ 16,977,276</b>	<b>\$ 20,139,000</b>	<b>\$ 20,788,081</b>	<b>\$ 12,024,000</b>	<b>\$ -</b>	<b>\$ 69,928,357</b>	<b>\$ 70,434,457</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfer from Enterprise Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Tomball EDC Contribution	\$ 415,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 415,000
New Debt	\$ -	\$ 16,977,276	\$ 20,139,000	\$ 20,788,081	\$ 11,965,100	\$ -	\$ 69,869,457	\$ 69,869,457
<b>TOTAL FUNDING</b>	<b>\$ 565,000</b>	<b>\$ 16,977,276</b>	<b>\$ 20,139,000</b>	<b>\$ 20,788,081</b>	<b>\$ 11,965,100</b>	<b>\$ -</b>	<b>\$ 69,869,457</b>	<b>\$ 70,434,457</b>

## Capital Improvement Project

<b>Project Name</b>	Telge Gravity Main	
<b>Project Number</b>	NEW	
<b>Priority</b>	Low	
<b>Department</b>	400-614-Sewer	
<b>Description/Justification</b>		
<p>Design and construction for a 21" gravity main to service the southwest side of town (Telge) for future development and possible annexation. The gravity main along Telge would be constructed as a part of the force main extension for FM 2920 lift station consolidation.</p>		

PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Land/Site	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000	\$ 95,000	\$ 95,000
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 765,000	\$ 765,000	\$ 765,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 860,000</b>	<b>\$ 860,000</b>	<b>\$ 860,000</b>

FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Other Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 860,000	\$ 860,000	\$ 860,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 860,000</b>	<b>\$ 860,000</b>	<b>\$ 860,000</b>



## Capital Improvement Project

<b>Project Name</b>	Lutheran Church/FM 2920 Gravity Line
<b>Project Number</b>	NEW
<b>Priority</b>	Low
<b>Department</b>	400-614-Sewer
<b>Description/Justification</b>	
Design and construction of a new 10-inch gravity line along Lutheran Church Road and 18 -inch gravity line along FM 2920. The eastern part of the 18-inch line segment will replace the existing 12-inch line along FM 2920. This line will allow the anticipated developments along the Lutheran Church Road to connect to the City's collection system.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Land/Site	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 676,000	\$ 676,000	\$ 676,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 976,000</b>	<b>\$ 976,000</b>	<b>\$ 976,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 976,000	\$ 976,000	\$ 976,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 976,000</b>	<b>\$ 976,000</b>	<b>\$ 976,000</b>

## Capital Improvement Project

<b>Project Name</b>	Alma-James Gravity Line
<b>Project Number</b>	NEW
<b>Priority</b>	High
<b>Department</b>	400-614-Sewer
<b>Description/Justification</b>	
<p>The replacement of the existing gravity line along Alma/James Street has been identified in the Wastewater Master Plan as the highest priority.</p> <p>The design and construction to replace the existing 8-inch gravity line along Alma/James Street with a 10-inch gravity, as well as construct a new 12-inch gravity line to replace the existing 8-inch along Magnolia Street.</p> <p>The hydraulic model completed indicates a lack of capacity in these lines to convey the existing peak wet weather flow; the recommended replacement lines are sized to convey the existing and projected peak wet weather wastewater flows through 2042. The additional capacity this replacement line provides will help the City maintain regulatory compliance.</p>	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 485,000	\$ -	\$ -	\$ -	\$ 485,000	\$ 485,000
Construction	\$ -	\$ -	\$ -	\$ 3,485,000	\$ -	\$ -	\$ 3,485,000	\$ 3,485,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 485,000</b>	<b>\$ 3,485,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,970,000</b>	<b>\$ 3,970,000</b>
	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ 485,000	\$ 3,485,000	\$ -	\$ -	\$ 3,970,000	\$ 3,970,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 485,000</b>	<b>\$ 3,485,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,970,000</b>	<b>\$ 3,970,000</b>

## Capital Improvement Project

<b>Project Name</b>	North Willow Street Gravity Line
<b>Project Number</b>	NEW
<b>Priority</b>	High
<b>Department</b>	400-614-Sewer
<b>Description/Justification</b>	
<p>The replacement of the existing gravity line along North Willow Street has been identified in the Wastewater Master Plan as the highest priority.</p> <p>This project would replace the existing 8-inch gravity line along North Willow Street with a 21/24-inch gravity.</p> <p>The hydraulic model completed indicates a lack of capacity in these lines to convey the existing peak wet weather flow; the recommended replacement lines are sized to convey the existing and projected peak wet weather wastewater flows through 2042. The additional capacity this replacement line provides will help the City maintain regulatory compliance.</p>	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ 302,000	\$ -	\$ 302,000	\$ 302,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,172,000	\$ 2,172,000	\$ 2,172,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 302,000</b>	<b>\$ 2,172,000</b>	<b>\$ 2,474,000</b>	<b>\$ 2,474,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ -	\$ -	\$ 302,000	\$ 2,172,000	\$ 2,474,000	\$ 2,474,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 302,000</b>	<b>\$ 2,172,000</b>	<b>\$ 2,474,000</b>	<b>\$ 2,474,000</b>

## Capital Improvement Project

<b>Project Name</b>	Hicks Lift Station Expansion to 1.2 MGD
<b>Project Number</b>	NEW
<b>Priority</b>	High
<b>Department</b>	400-614-Sewer
<b>Description/Justification</b>	
Expansion of the existing lift station to a firm pumping capacity of 1.2 MGD. Expansion of the firm pumping capacity is needed to serve existing and future peak flows to the lift station. The lift station wet well and force main have capacity to serve the projected flows. The expansion includes replacement pumps, electrical , generator, piping, and valves.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 221,000	\$ -	\$ -	\$ -	\$ 221,000	\$ 221,000
Construction	\$ -	\$ -	\$ -	\$ 1,189,000	\$ -	\$ -	\$ 1,189,000	\$ 1,189,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 221,000</b>	<b>\$ 1,189,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,410,000</b>	<b>\$ 1,410,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Sewer Capital Recovery (Impact Fees)	\$ -	\$ -	\$ 221,000	\$ 1,189,000	\$ -	\$ -	\$ 1,410,000	\$ 1,410,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 221,000</b>	<b>\$ 1,189,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,410,000</b>	<b>\$ 1,410,000</b>

## Capital Improvement Project

<b>Project Name</b>	South Persimmon Gravity Line
<b>Project Number</b>	NEW
<b>Priority</b>	High
<b>Department</b>	400-614-Sewer
<b>Description/Justification</b>	
<p>Project includes the construction of a new 18-inch gravity line along South Persimmon Street between the Persimmon Lift Station and Medical Complex Drive.</p> <p>The recommended replacement gravity line is sized to convey the existing and projected future peak wet weather wastewater flows. The additional capacity provided by this replacement line will help the City maintain regulatory compliance regarding the prevention of surcharging and sanitary sewer overflows in a gravity sewer system (TCEQ §217.53). This project will also allow for the consolidation of the existing Persimmon Lift Station.</p>	

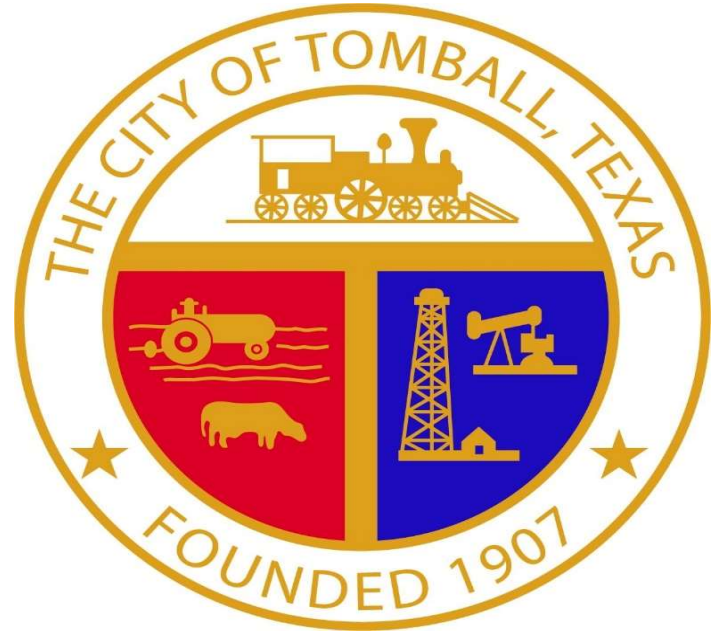


	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 530,000	\$ -	\$ -	\$ -	\$ 530,000	\$ 530,000
Construction	\$ -	\$ -	\$ -	\$ 3,811,000	\$ -	\$ -	\$ 3,811,000	\$ 3,811,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 530,000</b>	<b>\$ 3,811,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,341,000</b>	<b>\$ 4,341,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Sewer Capital Recovery (Impact Fees)	\$ -	\$ -	\$ 530,000	\$ 3,811,000	\$ -	\$ -	\$ 4,341,000	\$ 4,341,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 530,000</b>	<b>\$ 3,811,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,341,000</b>	<b>\$ 4,341,000</b>

## Capital Improvement Project

<b>Project Name</b>	SSES Phase 1
<b>Project Number</b>	NEW
<b>Priority</b>	High
<b>Department</b>	400-614-Sewer
<b>Description/Justification</b>	
Sanitary Sewer Rehabilitation for South Basin 3 (S-03) as recommended in the Wastewater Master Plan based on the flow monitoring completed.	
During the flow monitoring, high levels of inflow and infiltration (I&I) were detected in the S-03 Basin. This project includes SSES field work to identify specific sources of I&I in the S-03 Basin. This project also includes an allowance for the design and construction of needed rehabilitation or repairs anticipated to be identified during the field work.	

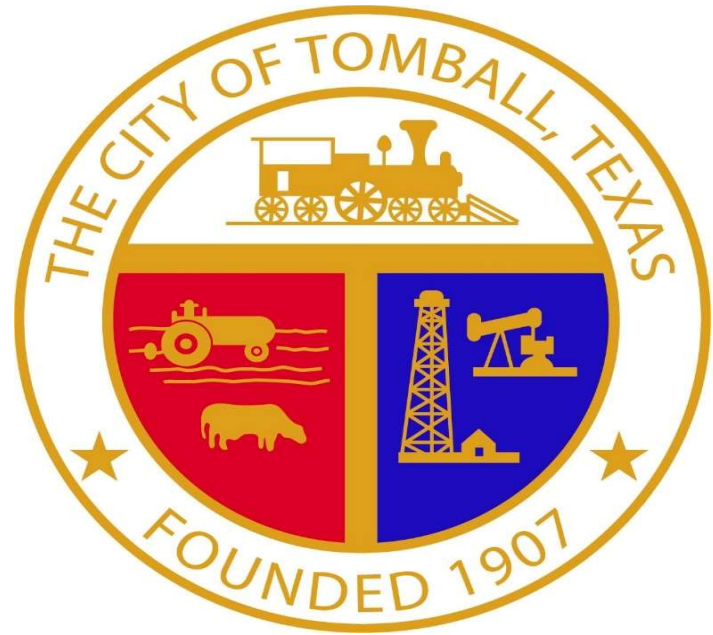


	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ 317,000	\$ -	\$ -	\$ -	\$ 317,000	\$ 317,000
Construction	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 317,000</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,317,000</b>	<b>\$ 4,317,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ 317,000	\$ 4,000,000	\$ -	\$ -	\$ 4,317,000	\$ 4,317,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 317,000</b>	<b>\$ 4,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,317,000</b>	<b>\$ 4,317,000</b>

## Capital Improvement Project

<b>Project Name</b>	SSES Phase 2
<b>Project Number</b>	NEW
<b>Priority</b>	High
<b>Department</b>	400-614-Sewer
<b>Description/Justification</b>	
Sanitary Sewer Rehabilitation for South Basin 3 (S-03) as recommended in the Wastewater Master Plan based on the flow monitoring completed.	
During the flow monitoring, high levels of inflow and infiltration (I&I) were detected in the S-03 Basin. This project includes SSES field work to identify specific sources of I&I in the S-03 Basin. This project also includes an allowance for the design and construction of needed rehabilitation or repairs anticipated to be identified during the field work.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ 310,000	\$ -	\$ 310,000	\$ 310,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000	\$ 8,000,000	\$ 8,000,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,310,000</b>	<b>\$ 4,000,000</b>	<b>\$ 8,310,000</b>	<b>\$ 8,310,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Other Funding	\$ -	\$ -	\$ -	\$ -	\$ 4,310,000	\$ 4,000,000	\$ 8,310,000	\$ 8,310,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,310,000</b>	<b>\$ 4,000,000</b>	<b>\$ 8,310,000</b>	<b>\$ 8,310,000</b>

## Capital Improvement Project

<b>Project Name</b>	Rudolph Road Utilities
<b>Project Number</b>	161
<b>Priority</b>	High
<b>Department</b>	400-613/614
<b>Description/Justification</b>	
Design and construction of the sanitary sewer and water line from Zion Road to E. Hufsmith.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Land/Site	\$ 60,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,500
Engineering/Architecture	\$ 96,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96,800
Construction	\$ 300,000	\$ 382,000	\$ -	\$ -	\$ -	\$ -	\$ 382,000	\$ 682,000
Other	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300
<b>TOTAL COST</b>	<b>\$ 457,600</b>	<b>\$ 382,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 382,000</b>	<b>\$ 839,600</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfers from General Fund	\$ 59,489	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,489
Transfers from Enterprise Fund	\$ 240,732	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,732
Transfers from Water Capital Recovery	\$ 346,656	\$ 35,635	\$ -	\$ -	\$ -	\$ -	\$ 35,635	\$ 382,291
Transfers from Sewer Capital Recovery	\$ 157,088	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,088
<b>TOTAL FUNDING</b>	<b>\$ 803,965</b>	<b>\$ 35,635</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,635</b>	<b>\$ 839,600</b>



## Capital Improvement Project


<b>Project Name</b>	SCADA
<b>Project Number</b>	217
<b>Priority</b>	High
<b>Department</b>	400-613/614/615
<b>Description/Justification</b>	
Design and implementation of a SCADA system for water, wastewater, and natural gas systems.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 64,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 114,000
Construction	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,000
Other	\$ 20,700	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ 280,700
<b>TOTAL COST</b>	<b>\$ 121,700</b>	<b>\$ 310,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 310,000</b>	<b>\$ 431,700</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Transfers from Enterprise Fund	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Transfers from Water Capital Recovery	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Transfers from Sewer Capital Recovery	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Enterprise Fund Unobligated Capital Funds	\$ -	\$ 146,700	\$ -	\$ -	\$ -	\$ -	\$ 146,700	\$ 146,700
<b>TOTAL FUNDING</b>	<b>\$ 285,000</b>	<b>\$ 146,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 146,700</b>	<b>\$ 431,700</b>

## Capital Improvement Project

<b>Project Name</b>	Telge Easement Acquisition	
<b>Project Number</b>	240	
<b>Priority</b>	High	
<b>Department</b>	400-613/614-Water/Sewer	
<b>Description/Justification</b>		
Cost sharing to Harris County for the easement acquisition along Telge Road.		

PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Land/Site	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
<b>TOTAL COST</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Certificates of Obligation - 2022	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
<b>TOTAL FUNDING</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>

## Capital Improvement Project

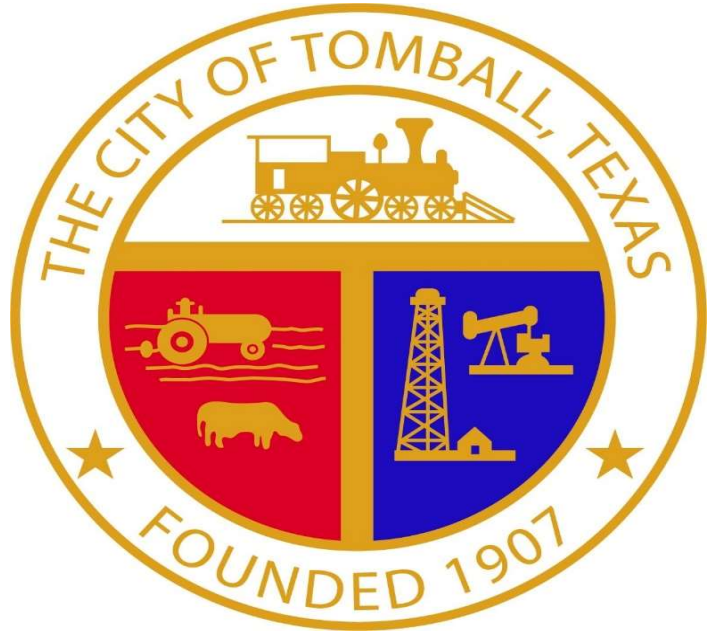
<b>Project Name</b>	Grand Parkway Gas Gate
<b>Project Number</b>	245
<b>Priority</b>	High
<b>Department</b>	400-615-Gas
<b>Description/Justification</b>	
Design and construction of a third gas gate at Grand Parkway to service new development. This project will consist of cost-sharing from Lovett Industrial and Grand Parkway Town Center.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
<b>PROJECT COSTS</b>								
Engineering/Architecture	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Construction	\$ 220,000	\$ 470,000	\$ -	\$ -	\$ -	\$ -	\$ 470,000	\$ 690,000
<b>TOTAL COST</b>	<b>\$ 250,000</b>	<b>\$ 470,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 470,000</b>	<b>\$ 720,000</b>

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
<b>FUNDING SOURCES</b>								
Cost Sharing - Lovett Industrial	\$ 73,333	\$ 156,667	\$ -	\$ -	\$ -	\$ -	\$ 156,667	\$ 230,000
Cost Sharing - Grand Parkway Town Center	\$ 73,333	\$ 156,667	\$ -	\$ -	\$ -	\$ -	\$ 156,667	\$ 230,000
Unobligated Capital Funds	\$ 103,333	\$ 156,667	\$ -	\$ -	\$ -	\$ -	\$ 156,667	\$ 260,000
<b>TOTAL FUNDING</b>	<b>\$ 250,000</b>	<b>\$ 470,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 470,000</b>	<b>\$ 720,000</b>

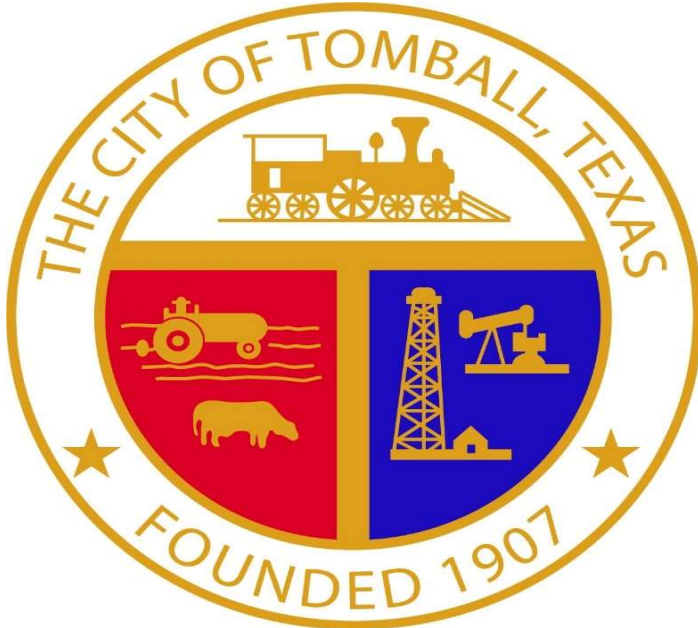
## Capital Improvement Project

<b>Project Name</b>	Cherry Steel Main	
<b>Project Number</b>	NEW	
<b>Priority</b>	High	
<b>Department</b>	400-615-Gas	
<b>Description/Justification</b>	<p>Implement required system improvements by converting steel lines to poly, per the Texas Railroad Commission which requires natural gas providers to improve 8% of their steel lines and components annually.</p> <p>The City owns and operates approximately 2 miles of steel gas lines. Steel line replacements are needed on Cherry Street, approximately 1.5 miles, following the completion of the design by Kimley Horn.</p> <p>Fiscal Year 2024 Budget Request is for construction. All other expenses have been paid from the Base Budget.</p>	

PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Land/Site	\$ 6,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,700
Engineering/Architecture	\$ 46,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,500
Construction	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
<b>TOTAL COST</b>	<b>\$ 53,200</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ 403,200</b>

FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Unobligated Enterprise Capital Funds	\$ 53,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,200
Transfer from Enterprise Fund	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
<b>TOTAL FUNDING</b>	<b>\$ 53,200</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ 403,200</b>

## Capital Improvement Project

<b>Project Name</b>	New City Facilities	
<b>Project Number</b>	NEW	
<b>Priority</b>	Medium	
<b>Department</b>	400-157-Facilities	
<b>Description/Justification</b>		
Design, construction and land acquisition for future City facilities as identified in the Facilities Needs Assessment - City Hall and Public Works.		

PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Land/Site	\$ -	\$ 9,000,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000,000	\$ 9,000,000
Engineering/Architecture	\$ -	\$ -	\$ 9,000,000	\$ -	\$ -	\$ -	\$ 9,000,000	\$ 9,000,000
Construction	\$ -	\$ -	\$ -	\$ 70,000,000	\$ -	\$ -	\$ 70,000,000	\$ 70,000,000
<b>TOTAL COST</b>	<b>\$ -</b>	<b>\$ 9,000,000</b>	<b>\$ 9,000,000</b>	<b>\$ 70,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 88,000,000</b>	<b>\$ 88,000,000</b>

FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Other Funding	\$ -	\$ 9,000,000	\$ 9,000,000	\$ 70,000,000	\$ -	\$ -	\$ 88,000,000	\$ 88,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 9,000,000</b>	<b>\$ 9,000,000</b>	<b>\$ 70,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 88,000,000</b>	<b>\$ 88,000,000</b>

**RESOLUTION NO. 2023-43**

**A RESOLUTION OF THE CITY OF TOMBALL, TEXAS,  
APPROVING THE FISCAL YEAR 2024-2028 CAPITAL  
IMPROVEMENT PLAN.**

\* \* \* \* \*

**WHEREAS**, the Capital Improvement Plan for the City of Tomball is a foundational planning document for the City Council that guides the construction and funding of capital infrastructure projects; and

**WHEREAS**, the City Council received recommendations from the City Manager regarding proposed capital infrastructure projects and discussed the proposed FY 2024-2028 Capital Improvement Plan at the August 21, 2023 Special City Council Workshop; and

**WHEREAS**, the Tomball City Council wishes to adopt a Capital Improvement Plan for Fiscal Year 2024-2028 to provide guidance and direction for future capital infrastructure projects; **NOW, THEREFORE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:**

**Section 1.** The City Council finds that the facts and matters set forth in the preamble of this Resolution are true and correct.

**Section 2.** The Fiscal Year 2024-2028 Capital Improvement Plan is hereby adopted, a copy of which is attached hereto as Exhibit “A” and incorporated herein.

PASSED, APPROVED, AND RESOLVED this 18th day of September 2023.

\_\_\_\_\_  
Lori Klein Quinn  
Mayor

ATTEST:

\_\_\_\_\_  
Tracylynn Garcia  
City Secretary

# City Council Meeting Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Approve Resolution No. 2023-43, a Resolution of the City of Tomball, Texas, Adopting the City of Tomball's Fiscal Year 2024-2028 Capital Improvement Plan.

**Background:**

The Fiscal Year 2024-2028 Capital Improvement Plan (CIP) was created to provide a multi-year planning document for capital projects. The CIP will be formally updated on an annual basis.

**Origination:** Finance Director

**Recommendation:**

Adopt Resolution No. 2023-43

**Party(ies) responsible for placing this item on agenda:** Katherine Tapscott, Finance Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>Katherine Tapscott</u>	<u>9/13/2023</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date

# City Council Meeting Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Adopt, on First Reading, Ordinance No. 2023-37, an Ordinance of the City of Tomball, Texas, Amending its Code of Ordinances by Adding Section 46-66 (Disconnection of Temporary Hydrant Meter Service); Providing for Severability; Providing for a Penalty of an Amount not to Exceed \$2,000 for Each Day of Violation of Any Provision Hereof; Making Findings of Fact; and Providing for Other Related Matters.

**Background:**

Staff recommends a text amendment to include the disconnection of temporary hydrant meter service after 30 days of inactivity. Currently, temporary hydrant meter service is not addressed in the Code of Ordinances.

**Origination:** Finance Director

**Recommendation:**

Adopt Ordinance No. 2023-37 on First Reading

**Party(ies) responsible for placing this item on agenda:** Katherine Tapscott, Finance Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed Katherine Tapscott 9/13/2023 Approved by \_\_\_\_\_  
Staff Member Date City Manager Date



**ORDINANCE NO. 2023-37**

**AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS AMENDING ITS CODE OF ORDINANCES BY ADDING SECTION 46-66 (DISCONNECTION OF TEMPORARY HYDRANT METER SERVICE); PROVIDING FOR SEVERABILITY; PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; MAKING FINDINGS OF FACT; AND PROVIDING FOR OTHER RELATED MATTERS.**

\* \* \* \* \*

**WHEREAS**, the City Staff presented the proposed text amendment regarding the disconnection of temporary hydrant meter utility service due to inactivity; and

**WHEREAS**, the City Council finds it to be in the best interest of the health, safety and welfare of the citizens to approve the text amendment as contained in this ordinance; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:**

**Section 1.** The facts and matters contained in the preamble to this ordinance are hereby found to be true and correct.

**Section 2.** Article II, Administration, of Chapter 46, Utilities of the Code of Ordinances of the City of Tomball, Texas is hereby amended, as set out in Exhibit A, attached hereto and made a part of this Ordinance for all purposes.

**Section 3.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of Tomball, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 4.** Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 18<sup>TH</sup> DAY OF SEPTEMBER, 2023.

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DUNAGIN	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN PARR	_____

SECOND READING:

READ, PASSED, AND ORDAINED AS SET OUT BELOW AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL, HELD ON THE 2<sup>ND</sup> DAY OF OCTOBER, 2023.

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DUNAGIN	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN PARR	_____

\_\_\_\_\_  
Lori Klein Quinn, Mayor

ATTEST:

\_\_\_\_\_  
Tracylynn Garcia, City Secretary

## **Exhibit A**

**ADD:** Section 46-66 - Disconnection of Temporary Hydrant Meter Service.

If temporary hydrant meter utility service is inactive for 30 days, the city shall have the right to disconnect and discontinue all utility services furnished by the city to the consumer.

-END-

# City Council Meeting Agenda Item Data Sheet

Meeting Date: August 21, 2023

**Topic:**

Approve the Tomball Economic Development Corporation (TEDC) Fiscal Year 2023-2024 Budget.

**Background:**

The TEDC Bylaws require that the Corporation prepare and submit to Council an annual budget of expected revenues and proposed expenditures for the next ensuing fiscal year.

The TEDC Board of Directors approved the Fiscal Year 2023-2024 TEDC Budget on August 8, 2023.

**Origination:** Tomball Economic Development Corporation Board of Directors

**Recommendation:** Approval of the Fiscal Year 2023-2024 TEDC Budget

**Party(ies) responsible for placing this item on agenda:** Kelly Violette

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed \_\_\_\_\_  
Staff Member-TEDC Date

Approved by \_\_\_\_\_  
Executive Director-TEDC Date

# FY 2024 TEDC BUDGET PRESENTATION



# Tomball EDC: About

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- Development Corporation Act of 1979
  - Governed by Chapters 501, 504 and 505 of the Local Government Code
  - City of Tomball election on January 15, 1994
    - Voters approve the levy of ½ cent sales tax – 66.85% in favor
    - Nonprofit Type B Development corporation
  - Distinct entity from the city with separate staff and budget - \$25k Admin Agreement
  - Seven board members appointed by City Council for 2-year terms
- 



# FUNDING SOURCES

- ½¢ SALES TAX COLLECTED WITHIN THE CITY LIMITS OF TOMBALL
- SALES TAX RATE: 8.25%
  - 6.25% - STATE OF TEXAS
  - 1.00% - CITY OF TOMBALL
  - 0.5% - PROPERTY TAX REDUCTION
  - 0.5% -TEDC
- INTEREST REVENUES: SECURITIES & INVESTMENT POOLS
- WE ARE NOT FUNDED BY AN AD-VALOREM (PROPERTY TAX)

# Tomball EDC 2023-2024 Goals



1.

BUSINESS RETENTION &  
EXPANSION (BRE)



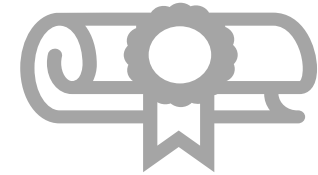
2.

ATTRACTION &  
RECRUITMENT



3.

DEVELOPMENT/  
REDEVELOPMENT OF  
OLD TOWN



4.

EDUCATION &  
WORKFORCE  
DEVELOPMENT



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## **BUSINESS RETENTION & EXPANSION (BRE)**

*To continually engage and assist in the success of Tomball businesses.*

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- Conduct 12 BRE on-site or virtual visits per quarter.
- Conduct an annual online business survey to identify and manage business needs.
- Continue the Grow Tomball initiative to highlight and promote local businesses.
  - Share success stories on the Tomball EDC website.
  - Support Tomball EDC podcasts.
  - Develop video success stories to be added to the Tomball EDC website.
  - Expand reach using YouTube, Google SEO, Instagram Reels, and paid ads.
  - Explore creative ways to increase public exposure.
- Produce programming that meets the needs of the existing industry leaders in Tomball.
  - Host 2 networking events
  - Host 1 Outlook Luncheon
- Activate the “Made in Tomball” Initiative.



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## ATTRACTION AND RECRUITMENT

*Recruit and secure new business/industry that are suitable for Tomball.*

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- Enhance Tomball's image as a community of choice through creative marketing & branding efforts.
- Support infill & redevelopment opportunities to attract new private sector investment.
- Explore public financing tools including Tax Increment Reinvestment Zones (TIRZ) to finance infrastructure improvements & encourage quality development/redevelopment projects.
- Provide workshops emphasizing financial literacy, business management, marketing, networking, recruitment, etc. that will help their businesses grow or be more profitable.
- Create an Incentives Policy to guide the TEDC in offering economic incentives.
- Initiate a direct marketing campaign for target industries.
- Participate in key industry events.



## DEVELOPMENT/REDEVELOPMENT OF OLD TOWN

*To encourage quality investment in Tomball's Old Town.*

- Partner with the City of Tomball on targeted infrastructure improvements (alleyways, parking, wayfinding, etc.)
  - Partner with stakeholders to help minimize construction disruption and to provide additional marketing assistance for those businesses who do experience disruption.
- Continue to plan for and improve parking and pedestrian access
  - Consider needed improvements
  - Install signage on TEDC lots
  - Fund wayfinding in Old Town directing people to parking
- First Baptist Church Project: Initiate planning process
- Create a project and financing plan for the redevelopment of the South Live Oak Business Park.
- Continue to promote incentives and explore additional ways to encourage upgrades to properties in Old Town.
- Continue to partner with Old Town business owners to further develop and support the Shop and Stroll.



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## EDUCATION AND WORKFORCE DEVELOPMENT

*Partner with local/regional education institutions, City of Tomball, GTACC, and local industries to further develop youth workforce programs and workforce initiatives.*

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- Continue to serve on the P-TECH Steering Committee with Lone Star College-Tomball, TISD, and HCA officials.
- Research grant funding opportunities for the P-TECH program.
- Continue to serve on the TISD - CTE Advisory Board to create pathways for CTE students to enter the workforce and gain work-based learning credentials with industry partners.
- Work with our Regional Workforce Board and TWC on available resources for local industries.
- Work with local/regional education institutions to support a Grow Tomball – Youth Program.
- Partner with education institutions to host job/career fairs.
- Create and maintain a job board for High School and College Students on the TEDC Website.
- Research funding partners for Internship/Apprenticeship Program.
- Launch the 2023-2024 Internship/Apprenticeship Program.
- Work with TISD to launch a Teacher Externship Program.



# FY 2023 Year End Projection

<b>FY 2023 Summary</b>		
	FY 2023 Adopted Budget	FY 2023 Year End Projections
Beginning Fund Balance	\$19,860,898	\$24,755,922
Revenues	\$5,550,000	\$10,064,079
Expenditures	\$16,716,035	\$10,134,185
Revenues Over/ (Under) Expenditures	\$(11,166,035)	\$(70,106)
Ending Fund Balance	\$8,694,863	\$24,665,816

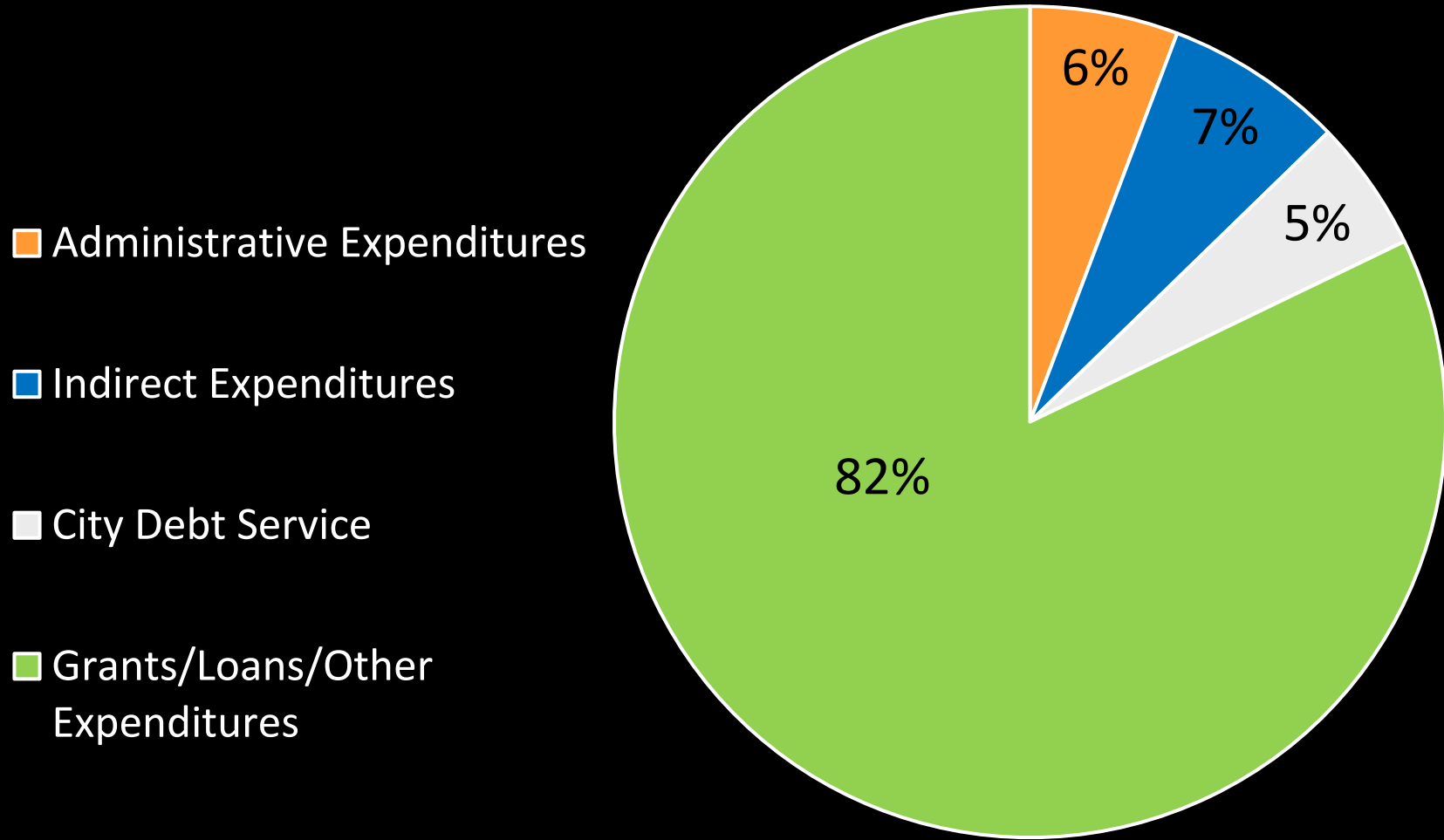
- Sales Tax & Interest Revenues: Projected to exceed original budget by \$800,000
- Business Park Land Sales: \$3,714,079 (4 Lots)
- Expenditures: Projected to be less than budget by \$6.6 million

**Tomball Economic Development Corporation  
FY 2024 Proposed Budget**

**October 1, 2023 to September 30, 2024**

	<u>FY 2022 Actuals</u>	<u>FY 2023 Adopted</u>	<u>FY 2023 Year End</u>	<u>FY 2024 Proposed</u>
<b>Beginning Fund Balance</b>	\$ 20,005,941	\$ 19,860,898	\$24,755,922	\$ 24,665,816
Sales Tax	\$ 5,386,245	\$ 5,100,000	\$ 5,400,000	\$ 5,000,000
Interest	446,297	450,000	950,000	850,000
Other – Land Sales & Lease Payments	2,004,772	-	3,714,079	-
<b>Total Revenue</b>	<b>\$ 7,845,315</b>	<b>\$ 5,550,000</b>	<b>\$10,064,079</b>	<b>\$ 5,850,000</b>
<b>Total Available Resources</b>	<b>\$ 27,851,256</b>	<b>\$ 25,410,898</b>	<b>\$34,820,001</b>	<b>\$ 30,515,816</b>

# Tomball Economic Development Corporation FY 2023-2024 Proposed Expenditures



# EXPENDITURES

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Year End Projections	FY 2024 Proposed Budget
<b>Administrative</b>					
Salary & Benefits	\$ 371,126	\$ 390,372	\$ 459,077	\$ 570,016	\$ 632,485
Other Personnel Expenditures	\$ 34,472	\$ 31,953	\$ 58,185	\$ 52,900	\$ 81,100
Service & Supply Expenditures	\$ 99,053	\$ 100,463	\$ 87,720	\$ 104,600	\$ 150,200
<b>Total Administrative Expenditures</b>	<b>\$ 504,651</b>	<b>\$ 522,788</b>	<b>\$ 604,982</b>	<b>\$ 727,516</b>	<b>\$ 863,785</b>

- Compensation & Classification Study is underway – 8/21/2023 Council Budget Workshop
- Assumed 7.5% increase in salaries & wages (consistent w/City of Tomball)



# EXPENDITURES

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Year End Projections	FY 2024 Proposed Budget
<b>Indirect Economic Development Expenses</b>					
Chamber Guide	\$ 8,354	\$ 8,354	\$ 8,354	\$ 8,354	\$ 8,400
Area Street Maps		3,875	-	3,875	-
<b>Marketing</b>	90,768	76,150	83,115	105,000	175,000
Economic Impact Model License	4,299	4,428	4,561	4,565	4,698
Event Sponsorships	6,000	24,028	8,038	20,000	29,000
Promotional Items	6,515	1,160	4,715	6,500	10,000
Printing	6,915	5,404	1,122	6,500	6,500
Website and GIS	31,899	36,299	12,100	24,000	25,000
<b>Professional Services</b>	207,560	191,747	306,423	350,000	750,000
Grow Tomball Initiative	-	-	-	8,300	20,000
Miscellaneous	70,834	78,182	44,914	7,000	15,000
<b>Total Indirect Expenditures</b>	<b>\$ 433,144</b>	<b>\$ 429,626</b>	<b>\$ 473,342</b>	<b>\$ 544,094</b>	<b>\$ 1,043,598</b>

# EXPENDITURES

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Year End Projections	FY 2024 Proposed Budget
<b>City Debt Service</b>					
Utilities Expansion (2002 CO-2/15/2022)	\$ 370,000	\$ 370,000	\$ 370,000		
Business Park Infrastructure (Series 2013)	\$ 533,462	\$ 535,663	\$ 537,663	\$ 539,463	\$ 546,013
Medical Complex/Persimmon (Series 2016)	\$ 222,222	\$ 222,222	\$ 222,222	\$ 222,222	\$ 222,222
<b>Total Debt Service</b>	<b>\$ 1,125,684</b>	<b>\$ 1,127,885</b>	<b>\$ 1,129,885</b>	<b>\$ 761,685</b>	<b>\$ 768,235</b>

# EXPENDITURES

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Year End Projections	FY 2024 Proposed Budget
<b>Grants, Loans, &amp; Other</b>					
<b>Project Grants</b>	\$ 219,848	\$ 210,108	\$ 620,825	\$ 1,800,000	\$ 3,500,000
Sales Tax Reimbursement Grants (380)	\$ 50,139	\$ 50,139	\$ 66,823	\$ 70,130	\$ 11,400
<b>Total</b>	<b>\$269,987</b>	<b>\$260,247</b>	<b>\$687,648</b>	<b>\$1,870,130</b>	<b>\$3,511,400</b>

# EXPENDITURES

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Year End Projections	FY 2024 Proposed Budget
<b><u>Grants, Loans, &amp; Other</u></b>					
Business Improvement Grants- Current Year	\$ 130,891	\$ 62,078	\$ 121,344	\$ 302,000	\$ 350,000
Business Improvement Grants- Prior Year	\$ 139,082	\$ 67,000	\$ 197,302	\$ 288,000	\$ 250,000
<b>Total</b>	<b>\$ 269,973</b>	<b>\$ 129,078</b>	<b>\$ 318,646</b>	<b>\$ 590,000</b>	<b>\$ 600,000</b>

# EXPENDITURES

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Year End Projections	FY 2024 Proposed Budget
<b><u>Grants, Loans, &amp; Other</u></b>					
Old Town Façade Grants- Current Year	\$ 54,269	-	-	\$ 70,000	\$ 250,000
Old Town Façade Grants- Prior Year	-	\$ 38,783	\$ 125,560	\$ 105,000	\$ 100,000
<b>Old Town Projects</b>				\$ 600,000	\$ 1,500,000
<b>Total</b>	\$ 54,269	\$ 38,783	\$ 125,560	\$ 775,000	\$ 1,850,000

# EXPENDITURES

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Year End Projections	FY 2024 Proposed Budget
<u>Grants, Loans, &amp; Other</u>					
Property Acquisition	\$ 5,062,631	\$ 2,043,540	\$ -	\$ 4,635,760	\$ 3,000,000
South Live Oak Redevelopment	-	\$ 71,341	\$ 76,553	\$ 30,000	\$ 5,000,000
Business Park Expenses	\$ 248,644	\$ 77,781	\$ 133,985	\$ 200,000	\$ 350,000
<b>Total</b>	<b>\$ 5,311,275</b>	<b>\$ 2,192,662</b>	<b>\$ 210,538</b>	<b>\$ 4,865,760</b>	<b>\$ 8,350,000</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Year End Projections	FY 2024 Proposed Budget
<b><u>Beginning Fund Balance</u></b>					
Total Available Resources	\$ 26,745,922	\$ 24,458,394	\$ 27,851,256	\$ 34,820,001	\$ 24,665,816
Total All Expenditures	\$ 7,968,983	\$ 4,701,069	\$ 3,550,602	\$ 10,134,185	\$ 16,987,018
Revenues Over (Under) Expenditures	\$ (2,986,157)	\$ 989,650	\$ 4,294,712	\$ (70,106)	\$ (11,137,018)
<b><u>Ending Fund Balance</u></b>	\$ 18,767,675	\$ 20,005,941	\$ 24,755,922	\$ 24,665,816	\$ 13,528,798

QUESTIONS?



**Tomball Economic Development Corporation**  
**FY 2024 Proposed Budget**  
**October 1, 2023 to September 30, 2024**

	<b>FY 2020 Actuals</b>	<b>FY 2021 Actuals</b>	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2023 Year End Projections</b>	<b>FY 2024 Proposed Budget</b>
<b>Beginning Fund Balance</b>	\$ 21,763,096	\$ 18,767,675	\$ 20,005,941	\$ 19,860,898	\$24,755,922	\$ 24,665,816
<b>REVENUE</b>						
Sales Tax	\$ 4,064,895	\$ 4,408,484	\$ 5,386,245	\$ 5,100,000	\$ 5,400,000	\$ 5,000,000
Interest	426,876	352,381	446,297	450,000	950,000	850,000
Grants	-	16,000	8,000	-	-	-
Other - Land Sales and Lease Payments	491,055	913,855	2,004,772	-	3,714,079	-
<b>Total Revenue</b>	<b>\$ 4,982,826</b>	<b>\$ 5,690,719</b>	<b>\$ 7,845,315</b>	<b>\$ 5,550,000</b>	<b>\$10,064,079</b>	<b>\$ 5,850,000</b>
<b>Total Available Resources</b>	<b>\$ 26,745,922</b>	<b>\$ 24,458,394</b>	<b>\$ 27,851,256</b>	<b>\$ 25,410,898</b>	<b>\$34,820,001</b>	<b>\$ 30,515,816</b>
<b>EXPENDITURES</b>						
<b>Administrative</b>						
Salaries - Administrative	\$ 213,843	\$ 215,952	\$ 286,262	\$ 367,036	\$ 367,036	\$ 396,590
Benefits	114,950	129,174	144,759	162,249	157,830	184,808
Wages - Full-Time	42,333	45,246	28,036	55,000	45,000	48,087
Wages - Other	-	-	21	8,300	150	3,000
<b>Total Salaries and Benefits</b>	<b>\$ 371,126</b>	<b>\$ 390,372</b>	<b>\$ 459,077</b>	<b>\$ 592,585</b>	<b>\$ 570,016</b>	<b>\$ 632,485</b>
Other Personnel Expenditures						
Auto Allowances	\$ 8,400	\$ 8,400	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800
Phone Allowance - Executive Director	900	900	900	900	900	900
Phone Allowance - Assistant Director	900	900	900	900	900	900
Phone Allowance - Coordinator	-	-	-	900	900	900
Local Travel Expense	135	236	90	500	400	500
Dues and Subscriptions	9,482	7,681	11,492	13,100	11,000	13,100
Seminar/Conference Registrations	2,928	10,396	10,349	18,000	11,000	18,000
Travel and Training	11,727	3,440	17,655	30,000	11,000	30,000
<b>Total Other Personnel Expense</b>	<b>\$ 34,472</b>	<b>\$ 31,953</b>	<b>\$ 58,185</b>	<b>\$ 81,100</b>	<b>\$ 52,900</b>	<b>\$ 81,100</b>
Service and Supply Expenditures						
Contracted Administrative Services	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Bank Charges & Postage	1,920	3,017	2,197.75	3,500.00	1,500.00	3,500.00
Insurance	3,144	8,399	17,952.76	18,000.00	18,000.00	30,000.00
Computer Equipment & Maintenance	4,249	5,823	4,296.53	10,000.00	10,000.00	10,000.00
Communications Services	3,639	3,976	4,267.91	5,200.00	4,600.00	5,200.00
Legal Fees	31,915	31,996	4,690.53	40,000.00	15,000.00	40,000.00
Lease Expense-GTACC	25,629	24,574	25,055.65	25,000.00	25,000.00	26,500.00
Office Equipment & Supplies	3,557	(2,321)	4,259.31	10,000.00	5,500.00	10,000.00
<b>Total Service and Supply Expense</b>	<b>\$ 99,053</b>	<b>\$ 100,463</b>	<b>\$ 87,720</b>	<b>\$ 136,700</b>	<b>\$ 104,600</b>	<b>\$ 150,200</b>
<b>Total Administrative Expenditures</b>	<b>\$ 504,651</b>	<b>\$ 522,788</b>	<b>\$ 604,982</b>	<b>\$ 810,385</b>	<b>\$ 727,516</b>	<b>\$ 863,785</b>
<b>Indirect Economic Development Exp.</b>						
Chamber Guide	\$ 8,354	\$ 8,354	\$ 8,354	\$ 8,400	\$ 8,354	\$ 8,400
Area Street Maps	-	3,875	-	4,000	3,875	-
Marketing	90,768	76,150	83,115	105,000	105,000	175,000
Economic Impact Model License	4,299	4,428	4,561	4,565	4,565	4,698
Event Sponsorships	6,000	24,028	8,038	29,000	20,000	29,000
Promotional Items	6,515	1,160	4,715	6,500	6,500	10,000
Printing	6,915	5,404	1,122	6,500	6,500	6,500
Website and GIS	31,899	36,299	12,100	25,000	24,000	25,000
Professional Services	207,560	191,747	306,423	500,000	350,000	750,000
Grow Tomball Initiative	-	-	-	20,000	8,300	20,000
Miscellaneous	70,834	78,182	44,914	15,000	7,000	15,000
<b>Total Indirect Expenditures</b>	<b>\$ 433,144</b>	<b>\$ 429,626</b>	<b>\$ 473,342</b>	<b>\$ 723,965</b>	<b>\$ 544,094</b>	<b>\$ 1,043,598</b>
<b>City Debt Service</b>						
Utilities Expansion (2002 CO-2/15/2022)	370,000	370,000	370,000	-	-	-

Business Park Infrastructure (Series 2013)	533,462	535,663	537,663	539,463	539,463	546,013
Medical Complex/Persimmon (Series 2016)	222,222	222,222	222,222	222,222	222,222	222,222
Total Debt Service	\$ 1,125,684	\$ 1,127,885	\$ 1,129,885	\$ 761,685	\$ 761,685	\$ 768,235

**Grants, Loans & Other Expenditures**

Project Grants	\$ 219,848	\$ 210,108	\$ 620,825	\$ 2,500,000	\$ 1,800,000	\$ 3,500,000
Sales Tax Reimbursement Grants (380)	50,139	50,139	66,823	70,000	70,130	11,400
Property Acquisition	5,062,631	2,043,540	-	5,000,000	4,635,760	3,000,000
Business Improvement Grants- Current Year	130,891	62,078	121,344	350,000	302,000	350,000
Business Improvement Grants- Prior Year	139,082	67,000	197,302	250,000	288,000	250,000
Old Town Façade Grants- Current Year	54,269	-	-	250,000	70,000	250,000
Old Town Façade Grants- Prior Year	-	38,783	125,560	100,000	105,000	100,000
Old Town Projects	-	-	-	600,000	600,000	1,500,000
South Live Oak Redevelopment	-	71,341	76,553	5,000,000	30,000	5,000,000
Business Park Expenses	248,644	77,781	133,985	300,000	200,000	350,000
Total Grants/Loans/Other	\$ 5,905,504	\$ 2,620,770	\$ 1,342,394	\$ 14,420,000	\$ 8,100,890	\$ 14,311,400
Total All Expenditures	\$ 7,968,983	\$ 4,701,069	\$ 3,550,602	\$ 16,716,035	\$ 10,134,185	\$ 16,987,018
Revenues Over (Under) Expenditures	\$ (2,986,157)	\$ 989,650	\$ 4,294,712	\$ (11,166,035)	\$ (70,106)	\$ (11,137,018)
Other Income/Losses on Investments	\$ 9,264	\$ (248,616)	\$ (455,268)	\$ -	\$ 20,000	\$ -
Ending Fund Balance	\$ 18,767,675	\$ 20,005,941	\$ 24,755,922	\$ 8,694,863	\$ 24,665,816	\$ 13,528,798

## TEDC Debt Service Schedule

	Series 1999	Series 2002	Series 2013	Series 2016	Annual Payments
2016	\$ 188,148	\$ 370,000	\$ 528,012.50		\$ 1,086,160.50
2017	\$ 188,148	\$ 370,000	\$ 530,912.50		\$ 1,089,060.50
2018	\$ 188,148	\$ 370,000	\$ 533,612.50		\$ 1,091,760.50
2019	\$ 188,148	\$ 370,000	\$ 536,112.50		\$ 1,094,260.50
2020		\$ 370,000	\$ 533,462.50	\$ 222,222	\$ 1,125,684.50
2021		\$ 370,000	\$ 535,662.50	\$ 222,222	\$ 1,127,884.50
2022		\$ 370,000	\$ 537,662.50	\$ 222,222	\$ 1,129,884.50
2023			\$ 539,462.50	\$ 222,222	\$ 761,684.50
2024			\$ 546,012.50	\$ 222,222	\$ 768,234.50
2025			\$ 547,312.50	\$ 222,222	\$ 769,534.50
2026			\$ 548,412.50	\$ 222,222	\$ 770,634.50
2027			\$ 548,737.50	\$ 222,222	\$ 770,959.50
2028			\$ 548,275.00	\$ 222,222	\$ 770,497.00
2029			\$ 551,925.00	\$ 222,222	\$ 774,147.00
2030			\$ 549,056.25	\$ 222,222	\$ 771,278.25
2031			\$ 549,600.00	\$ 222,222	\$ 771,822.00
2032			\$ 549,075.00	\$ 222,222	\$ 771,297.00
2033			\$ 548,100.00	\$ 222,222	\$ 770,322.00
2034				\$ 222,222	\$ 222,222.00
2035				\$ 222,222	\$ 222,222.00
2036				\$ 222,222	\$ 222,222.00
2037				\$ 222,226	\$ 222,226.00
<b>Total</b>	<b>\$ 752,592</b>	<b>\$ 2,590,000</b>	<b>\$ 9,761,406.25</b>	<b>\$ 4,000,000</b>	<b>\$ 17,103,998.25</b>

**2017-2019:**

Southside Sewer Plant (1999 CO-2/15/2019)  
 Utilities Expansion (2002 CO- 2/15/2022)  
 Business Park Infrastructure (Series 2013)

**2020-2022:**

Utilities Expansion (2002 CO- 2/15/2022)  
 Business Park Infrastructure (Series 2013)  
 Series 2016, Medical Complex Drive-Section 4B, Persimmon Street

**2023-2033:**

Business Park Infrastructure (Series 2013)  
 Series 2016, Medical Complex Drive-Section 4B, Persimmon Street

**2034-2037:**

Series 2016, Medical Complex Drive-Section 4B, Persimmon Street

# Tomball Economic Development Corporation

## FY 2022-2023 Budget

### Account Descriptions

#### **REVENUE**

- **Sales Tax**: Those revenues received from the State of Texas and through the City of Tomball for the \$0.005 portion of the \$0.020 sales tax revenues collected within the City limits of Tomball.
- **Interest**: Those revenues received from financial institutions for balances on hand and from funds that have been invested.
- **Grants**: Those revenues received from additional sources such as CenterPoint Energy for support of the Corporation's activities, including the Annual Economic Outlook Event, marketing collateral, and continuing education.
- **Other**: Those revenues received from the sale or lease of TEDC-owned property.

#### **EXPENDITURES**

##### **Administrative:**

- **Salaries - Administrative**: The amount reimbursed to the City of Tomball for the salary paid to the Executive Director, Assistant Director, and Coordinator of the Tomball Economic Development Corporation. This amount includes holiday, vacation, sick, and longevity pay.
- **Benefits**: The amount reimbursed to the City of Tomball for the benefits paid to, or on behalf of, TEDC staff. This amount includes social security taxes, medicare taxes, employer matched funds to the Texas Municipal Retirement System, health insurance premiums, and worker compensation insurance.
- **Wages**: Wages for non-exempt (hourly) TEDC employees. Also includes overtime for hours worked during any FLSA-defined workweek, which exceeds 40 hours and are approved in advance by the Executive Director.

##### **Other Personnel Expenditures:**

- **Auto Allowances**: Monthly stipends for the Executive Director and Assistant Director allocated to cover business travel expenses and mileage within a 50-mile radius of Tomball.
- **Phone Allowances**: Monthly stipends allocated to cover business-related cell phone expenses for eligible TEDC staff.

- Local Travel Expenses: The amount allocated to cover business travel expenses and mileage within a 50-mile radius of Tomball for non-exempt TEDC staff.
- Dues and Subscriptions: Fees charged for memberships and related expenses to professional organizations, subscriptions and software.
- Seminar/Conference Registrations: Fees for the Tomball Economic Development Corporation staff and board members to attend conferences, events, and professional training seminars.
- Travel and Training: The costs associated with attending classes, seminars, events, trade shows and for related travel expenses. This includes hotel rooms where overnight stay is reasonable, the cost of related meals, airfare, and car rental where reasonable, parking and toll fees, and for mileage. Reimbursable mileage for exempt staff is limited to a destination that exceeds a 50-mile radius of the City of Tomball.

### **Service and Supply Expenditures**

- Contracted Administrative Services: The cost of administrative services provided to the Tomball Economic Development Corporation by City of Tomball personnel as indicated in the Administrative Services Agreement entered into between the Tomball Economic Development Corporation and the City of Tomball.
- Bank Charges: The various service charges for maintaining a bank account, including wire transfer fees, safekeeping fees for investments, and actual operating account fees based on the account analysis.
- Insurance: The cost of surety bonding fees and insurance premiums including General Liability, Errors and Omissions, and Property.
- Computer Equipment and Maintenance: The cost of computer equipment and related expenses.
- Communication Services: The cost of telephone service, including land line phone base rate charges, DSL service, and long-distance charges.
- Legal Fees: Expenses incurred for legal services related to document and agreement preparation and obtaining advice and opinions from legal counsel related to Tomball Economic Development Corporation business activities.
- Lease Expense-GTACC: Payment to the Greater Tomball Area Chamber of Commerce for leased office space at 29201 Quinn Road, Suite B, Tomball, Texas.
- Office Equipment & Supplies: The cost of various office supplies, postage, and equipment.

## **Indirect Economic Development Expenditures:**

- Chamber Guide: Expenses related to the TEDC advertisement and publication of a map of the Tomball area in the annual Greater Tomball Area Chamber of Commerce magazine.
- Area Street Maps: The expenses incurred for the production and publication of maps of Tomball and the surrounding area that are issued free of charge to individuals and businesses to promote travel, tourism, and the commercial industry in Tomball.
- Marketing: Expenses related to marketing Tomball to attract business, industry, and visitors, including advertisements in printed and digital publications, information packages, brochures, and related marketing collateral material.
- Economic Impact Model License: The annual licensing fee for the economic impact analysis model utilized by the TEDC to calculate the economic impact of a prospect firm/project and related costs and benefits to the City of Tomball.
- Event Sponsorships: Costs to sponsor/co-sponsor events that foster relationships with businesses, site location consultants, brokers, real estate professionals, regional allies, and others influencing business location and capital investment decisions.
- Promotional Items: The costs associated with TEDC promotional products, giveaways, and event favors.
- Printing: The cost of printing various items including, but not limited to, Notice of Project/Public Hearing, brochures, presentation boards, community profiles, business resource guides, stationary, etc.
- Website and GIS: Costs to maintain the Tomball Economic Development Corporation's website, including web hosting, property database services, analytics platforms, and online GIS software.
- Professional Services: Consulting fees, engineering fees, photography, graphics and design services, and other professional services incurred in expanding the economic base of Tomball.
- Grow Tomball Initiative: Expenses related to developing a Grow Tomball initiative to highlight and promote local businesses, entrepreneurs, and products.
- Miscellaneous: Other expenses including, but not limited to, meals with potential business developers, name plates for Board meetings, post office box fees, etc.

## **City Debt Service**

- Southside Sewer Plant (1999 CO-2/15/2019): Contributions to debt repayment for the wastewater treatment plant built on the south side of Tomball to accommodate expanded industry in the City. Final debt payment was made in 2019.

- Utilities Expansion (2002 CO-2/15/2022): Contributions to debt repayment for the extension of utilities from FM 2920 south on Hufsmith-Kohrville Road to Holderrieth Road, west to SH 249 and north to Theiss Road. Final debt payment was made in 2022.
- Business Park (Series 2013): Contributions to debt repayment for the construction of utilities, roads, drainage facilities, etc. for the Tomball Business and Technology Park Project located at the northwest corner of Hufsmith-Kohrville and Holderrieth Roads.
- Medical Complex/Persimmon (Series 2016): Contributions to debt repayment for the construction of utilities, roads, drainage facilities, etc. for the extension of Medical Complex Drive Segment 4B and South Persimmon Street from Agg Road/Medical Complex Drive south to the Tomball Business & Technology Park.

### **Grants, Loans & Other Expenditures**

- Project Grants: Grant funds designated by the Tomball Economic Development Corporation's Board of Directors and approved by the Tomball City Council waiting for contract fulfillment in order to be disbursed.
- Sales Tax Reimbursement Grants (380): Sales tax reimbursements made in accordance with economic development incentive agreements approved by the Tomball Economic Development Corporation's Board of Directors and the Tomball City Council.
- Property Acquisition: Costs associated with the acquisition of land for economic development projects.
- Business Improvement Grants- Current Year: Funds allocated to enhance the economic development of the City of Tomball through matching grants for façade or exterior improvements to buildings, sign improvements, landscaping, or other exterior property improvements.
- Business Improvement Grants- Prior Year: Improvement grant funds approved in the prior fiscal year waiting for contract fulfillment in order to be disbursed.
- Old Town Façade Grants: Funds allocated to enhance the economic development of the City of Tomball through grants to property and business owners seeking to rehabilitate commercial buildings located in the Old Town Tomball area.
- Old Town Façade Grants- Prior Year: Improvement grant funds approved in the prior fiscal year waiting for contract fulfillment in order to be disbursed.
- Old Town Revitalization Projects: Targeted infrastructure improvements in Old Town Tomball including alleyways, parking, wayfinding, etc.
- South Live Oak Redevelopment: The costs associated with the redevelopment of the South Live Oak Business Park.
- Business Park Expenses: Expenses related to the development and maintenance of the Tomball Business & Technology Park.

# City Council Meeting Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Presentation, discussion, and possible action regarding the Alley Improvement Project.

**Background:**

In November 2020 staff presented options regarding the stamped concrete for the Alley Improvement Project. At that time the staff was given the direction by Council for the design of the stamp and color, with the final decision to utilize a concrete brick design in dark grey. During the time between the decision and executing the construction contract the original design and color are no longer available.

Staff is seeking direction on a new stamp design and color that would still accomplish the objective of the project and aesthetic appeal desired by City Council.

**Origination:** Public Works Department

**Recommendation:**

**Party(ies) responsible for placing this item on agenda:**

Drew Huffman, Public Works  
Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: \_\_\_\_\_

If yes, specify Account Number: #400-154-6409

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed Drew Huffman  
Staff Member \_\_\_\_\_  
Date \_\_\_\_\_

Approved by \_\_\_\_\_  
City Manager \_\_\_\_\_  
Date \_\_\_\_\_



# City Council Meeting Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Consider, Discuss and Appoint The Charter Review Commission Chair and Co-Chair.

**Background:**

On September 5, 2023, City Council member Latrell Shannon was appointed Chair, however she has respectfully declined the appointment.

**Origination:** City Attorney – Loren Smith

**Recommendation:**

**Party(ies) responsible for placing this item on agenda:** Tracylynn Garcia, City Secretary

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed \_\_\_\_\_ Approved by \_\_\_\_\_  
Staff Member Date City Manager Date

# City Council Meeting Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Approve Resolution No. 2023-42, a Resolution of the City of Tomball, Texas approving the Fiscal Year 2023-2024 Strategic Plan.

**Background:**

As part of the annual budget process this year, the City Council discussed updates related to the City’s adopted Strategic Plan. Starting in 2021, the Government Finance Officers Association (GFOA) required the inclusion of an organization-wide strategic plan in the budget document to be eligible for the GFOA distinguished budget award, which is consistent with the best practices of budget preparation and transparency. As such, staff integrated development of an updated strategic plan into the budgeting process.

The proposed FY 2023-2024 Strategic Plan was presented and discussed with City Council at the August budget workshops. The updated Plan includes many new exciting projects, including under the new focus areas of “Safe” and “Fun”. Staff have identified action strategies and tasks to implement Council’s vision and will update City Council on the progress throughout the year.

**Origination:** City Manager’s Office

**Recommendation:**

Staff recommends approval of Resolution No. 2023-42

**Party(ies) responsible for placing this item on agenda:**

Jessica Rogers, Assistant City  
Manager

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**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_  
If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed Jessica Rogers 9/13/2023 Approved by \_\_\_\_\_  
Staff Member Date City Manager Date

**RESOLUTION NO. 2023-42**

**A RESOLUTION OF THE CITY OF TOMBALL, TEXAS,  
APPROVING THE FISCAL YEAR 2023-2024 STRATEGIC PLAN.**

\* \* \* \* \*

**WHEREAS**, the Strategic Plan for the City of Tomball is a foundational visioning document for the City Council that provides guidance and direction for the implementation of significant projects and programs and informs resource allocation; and

**WHEREAS**, the City Council received recommendations from the City Manager regarding focus areas, strategic initiatives, action strategies and discussed the proposed FY 2023-2024 Strategic Plan at the August 7, 2023 Special City Council Workshop; and

**WHEREAS**, the Tomball City Council wishes to adopt a Strategic Plan for Fiscal Year 2023-2024 to provide clear policy guidance and direction to City staff to shape the future of Tomball; **NOW, THEREFORE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:**

**Section 1.** The City Council finds that the facts and matters set forth in the preamble of this Resolution are true and correct.

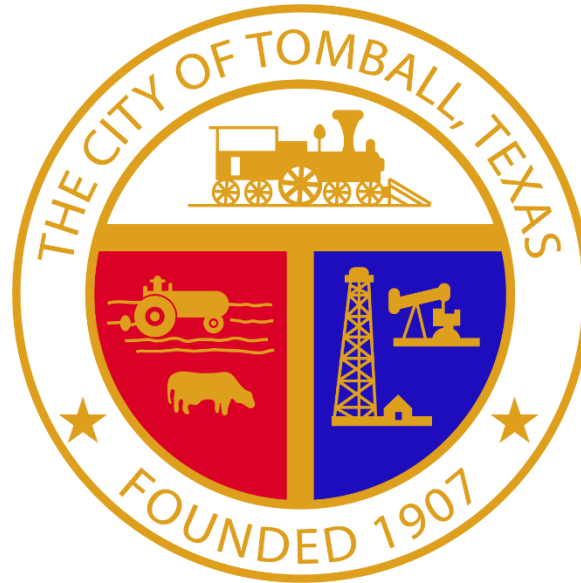
**Section 2.** The Fiscal Year 2023-2024 Strategic Plan is hereby adopted, a copy of which is attached hereto as Exhibit “A” and incorporated herein.

PASSED, APPROVED, AND RESOLVED this 18th day of September 2023.

\_\_\_\_\_  
Lori Klein Quinn  
Mayor

ATTEST:

\_\_\_\_\_  
Tracylynn Garcia  
City Secretary



**CITY OF TOMBALL**  
**PROPOSED STRATEGIC PLAN**  
**FISCAL YEAR 2023-2024**

**CITY OF TOMBALL  
PROPOSED STRATEGIC PLAN  
FISCAL YEAR 2023-2024**

<b>Focus Area: A Livable City</b>	
<i>Strategies that promote the livability of Tomball for residents and encourage business growth.</i>	
<b>Proposed Strategic Initiatives</b>	<b>Proposed Action Strategies</b>
Enhance beautification efforts in targeted areas across city.	<ul style="list-style-type: none"> <li>• Complete construction of Phase 1 of Alley project and develop Implementation plan for alley aesthetic improvements with TEDC.</li> <li>• Implement aesthetic and beautification projects for Four Corners and Main Street to be incorporated into the FM 2920 reconstruction project.</li> <li>• Standardize all street signs and sign poles throughout city and replace as needed.</li> <li>• Develop a formal wayfinding sign program to be implemented across parks, parking lots, and pedestrian/visitor areas.</li> </ul>
Enhance and beautify city gateways and entryways.	<ul style="list-style-type: none"> <li>• Design and implement entryway monument program.</li> <li>• Explore Green Ribbon grant opportunities with TxDOT for medians and rights-of-ways.</li> <li>• Work with developers at key locations to incorporate enhanced designed aesthetics.</li> <li>• Seek grants and outside funding, such as the TxDOT Green Ribbon Program, for aesthetic enhancement projects.</li> <li>• Explore ways to increase public art and cultural amenities.</li> </ul>
Improve existing park facilities and enhance natural features.	<ul style="list-style-type: none"> <li>• Complete the implementation of the Theis Attaway Nature Center.</li> <li>• Complete the Matheson Park improvement project.</li> <li>• Complete designs and develop implementation program for the Cherry Street pocket park.</li> <li>• Complete the Parks Master Plan and develop implementation plan for needed park improvements.</li> </ul>
Update long-range planning and visioning documents and develop implementation plans to foster sustainable growth and preservation of natural amenities.	<ul style="list-style-type: none"> <li>• Complete updates to the Comprehensive Plan and Future Land Use Plan.</li> <li>• Develop and adopt a unified development code.</li> <li>• Seek funding to update and implement the Livable Centers Downtown Plan.</li> <li>• Update model codes as necessary to encourage safety in the built environment.</li> </ul>
Provide programs and resources to support business growth and development.	<ul style="list-style-type: none"> <li>• Work with TEDC to develop infrastructure and provide resources to encourage small businesses, retail, and sustainable commercial growth.</li> <li>• Promote TEDC façade improvement grants to local businesses</li> </ul>

**CITY OF TOMBALL  
PROPOSED STRATEGIC PLAN  
FISCAL YEAR 2023-2024**

Focus Area: A Connected City	
<i>Strategies that increase mobility and expand, maintain, or enhance public infrastructure</i>	
Proposed Strategic Initiatives	Proposed Action Strategies
Expand water, wastewater, and gas utility systems to meet the demands of growth and replace aging infrastructure.	<ul style="list-style-type: none"> <li>• Complete and adopt updated Water and Wastewater Master Plans and related impact fees.</li> <li>• Complete and adopt Phase 1 of the Gas System Master Plan and initiate Phase 2.</li> <li>• Continue design and begin construction on the expansion of the South Wastewater Treatment Plant.</li> <li>• Complete construction of the Grand Parkway elevated storage tank.</li> <li>• Identify potential locations and plan for additional water wells.</li> <li>• Develop comprehensive Capital Improvement Program to provide for long-term, sustainable funding and development of infrastructure projects.</li> <li>• Seek out grants and other funding sources for capital and infrastructure needs.</li> <li>• Discuss timing and options with NHCRWA regarding surface water conversion.</li> </ul>
Expand and improve drainage infrastructure.	<ul style="list-style-type: none"> <li>• Complete and adopt the Drainage Master Plan and identify and prioritize projects to be constructed.</li> <li>• Seek out grants and other funding sources for capital and infrastructure needs.</li> <li>• Study feasibility of municipal drainage utility operation.</li> </ul>
Continue development of east/west connections, including sidewalks and trails.	<ul style="list-style-type: none"> <li>• Work with developers to increase pedestrian connectivity when possible.</li> <li>• Develop sidewalk plan and identify possible funding for key sidewalk improvements.</li> <li>• Incorporate trails identified in Parks Master Plan into future capital programs.</li> <li>• Seek grants for the funding of infrastructure projects whenever possible.</li> <li>• Work with Harris County Precinct 3 to complete sidewalk segment on Cherry Street.</li> </ul>
Update visioning documents for road/street development and invest in high priority-high traffic areas.	<ul style="list-style-type: none"> <li>• Complete updates and adopt the Major Thoroughfare Plan.</li> <li>• Incorporate major street projects into ongoing capital improvement program.</li> <li>• Explore options for sustainable funding mechanisms for roadway enhancements.</li> </ul>
Coordinate with outside agencies to improve infrastructure.	<ul style="list-style-type: none"> <li>• Work with TXDOT to design and construct the Main Street/FM 2920 project, and the remaining segments of FM 2920.</li> <li>• Work with Harris County Precinct 3 and 4 and Harris County Flood Control District on improvements to key corridors, channels, and basins.</li> <li>• Work with Harris County on the plans and constructure for Holderrieth Road, Hufsmith Road, and Zion Road.</li> </ul>

**CITY OF TOMBALL  
PROPOSED STRATEGIC PLAN  
FISCAL YEAR 2023-2024**

<b>Focus Area: An Effective City</b>	
<i>Strategies that increase mobility and expand, maintain, or Strategies that foster innovation and a sustainable municipal government operation. public infrastructure</i>	
<b>Proposed Strategic Initiatives</b>	<b>Proposed Action Strategies</b>
Enhance transparency of City operations and functions and encourage citizen participation.	<ul style="list-style-type: none"> <li>• Develop a new Tomball citizen academy.</li> <li>• Update and maintain information on City’s website with a focus on the most accessed information and pages.</li> <li>• Pursue State of Texas Transparency Star designations and Municipal Clerk’s Office of Excellence award.</li> <li>• Establish a system for regular review of the City Charter.</li> <li>• Establish an effective records management program for all City records.</li> </ul>
Work with Boards & Commissions to involve members in the implementation of long-term plans.	<ul style="list-style-type: none"> <li>• Establish a proactive process to fill board positions.</li> <li>• Develop training materials and hold training sessions with each board.</li> </ul>
Provide support, clarity, and resources to City staff to ensure everyone can effectively perform their job duties.	<ul style="list-style-type: none"> <li>• Review and update administrative, financial, and personnel policies as necessary.</li> <li>• Develop formal onboarding and offboarding procedures for staff.</li> <li>• Provide employee assistance programs for employees to maintain health, wellness, and balance.</li> </ul>
Develop five-year IT roadmap to enhance cybersecurity, project hardware and software needs and reduce overall cost of operations through IT tool deployment.	<ul style="list-style-type: none"> <li>• Complete initial IT assessment and develop and prioritize projects.</li> <li>• Work with departments to establish software and hardware needs and consolidate redundant systems whenever possible.</li> <li>• Complete implementation of the Community Development software and review potential expansion of software to other departments.</li> <li>• Review and develop digital tools to assist employees in executing tasks and managing operations.</li> </ul>
Complete development of needed financial studies, plans, and audits to ensure long-term health of Tomball’s finances.	<ul style="list-style-type: none"> <li>• Develop a five-year CIP to include capital projects needed city-wide.</li> <li>• Explore financing options for capital projects to include cash (pay-as-you-go), debt, impact fees, utility rates, grants, and development agreements.</li> <li>• Complete the 2023 Utility Rate Study and make recommendations regarding long-term rate adjustments.</li> <li>• Incorporate five-year forecast into annual budget process.</li> <li>• Complete cost of service analysis and develop cost allocation models for City departments and operations when needed to ensure proper cost recovery.</li> </ul>

**CITY OF TOMBALL  
PROPOSED STRATEGIC PLAN  
FISCAL YEAR 2023-2024**

<p>Plan for future staffing needs and facility needs.</p>	<ul style="list-style-type: none"> <li>• Strengthen the City of Tomball employer “brand” and explore incentives to encourage recruitment and retention of highly qualified employees.</li> <li>• Continue to identify potential employees and provide opportunities for them to learn and develop.</li> <li>• Grow the college intern program as a recruitment channel.</li> <li>• Establish city-wide training for employees to grow leadership skills.</li> <li>• Complete facility needs assessment and continue developing long-term plan for City Hall and consolidation of City facilities.</li> </ul>
<p>Continue to use development financing tools, when applicable, to foster development and ensure developments comply with financial and legal requirements.</p>	<ul style="list-style-type: none"> <li>• Conduct regular reviews and audits of public improvement district performance.</li> <li>• Continue working with TIRZ No. 3 and LIT 249 Business Improvement District to ensure funding and compliance with terms of agreements.</li> </ul>
<p>Develop strategies to continue operations during emergencies, operational system outages, or economic downturns.</p>	<ul style="list-style-type: none"> <li>• Develop departmental business continuity of operations plans to prioritize restoration of service in the event of an emergency or system outage.</li> </ul>
<p>Focus on the City’s core values, Professionalism, Integrity, and Respect, in all aspects of operations and service delivery.</p>	<ul style="list-style-type: none"> <li>• Maintain best practices and accreditations across City departments.</li> <li>• Update and document key documents, policies, and procedures, and conduct regular reviews.</li> <li>• Provide regular feedback, coaching, and training to employees.</li> </ul>



**CITY OF TOMBALL  
PROPOSED STRATEGIC PLAN  
FISCAL YEAR 2023-2024**

Focus Area: A Strong City	
<i>Strategies that enhance and preserve public safety and uphold community values.</i>	
Proposed Strategic Initiatives	Proposed Action Strategies
Enhance public safety services to meet community growth and needs.	<ul style="list-style-type: none"> <li>• Develop comprehensive crime fighting and traffic mitigation strategies and provide first responders additional resources to increase effectiveness.</li> <li>• Upgrade computer aided dispatch system.</li> <li>• Grow TPD Community Relations Division and continue building relationships throughout Tomball.</li> <li>• Deploy resources and additional patrols in strategic areas during periods of increased crime.</li> <li>• Complete Fire and Police departmental strategic plans and provide regular updates.</li> <li>• Enhance capabilities of Fire Prevention and Operations divisions.</li> <li>• Coordinate with ESD 15 regarding fire service area and community needs.</li> </ul>
Encourage youth and community involvement in public safety.	<ul style="list-style-type: none"> <li>• Expand youth programs in public safety.</li> <li>• Coordinate with Tomball ISD and Lone Star College-Tomball on internships and educational programs.</li> <li>• Re-establish the Tomball Police Department citizen academy.</li> <li>• Expand use of social media to engage community.</li> <li>• Enhance the community relations missions and fire prevention education.</li> </ul>
Address growing traffic safety concerns.	<ul style="list-style-type: none"> <li>• Create new traffic units to focus on hot spots and busiest accident times.</li> <li>• Use speed trailers and other resources to prioritize education.</li> <li>• Develop new traffic initiatives and enforcement strategies.</li> </ul>
Reduce substandard property features and encourage property maintenance and advanced aesthetics across Tomball homes and businesses.	<ul style="list-style-type: none"> <li>• Develop business and residential yard of the month program to encourage property maintenance.</li> <li>• Assist with the implementation of “Tidy Up Tomball” program.</li> <li>• Implement property maintenance and code compliance missions to address regular violations and targeted areas.</li> <li>• Work with property owners to resolved substandard building issues.</li> </ul>
Work with Tomball partners and nonprofit agencies to support vulnerable populations.	<ul style="list-style-type: none"> <li>• Participate in annual census of homeless population.</li> <li>• Coordinate with schools, churches, nonprofits, hospitals, and other partners to provide wrap around services to individuals in need.</li> </ul>
Enhance emergency preparedness and emergency management capabilities.	<ul style="list-style-type: none"> <li>• Ensure adequate preparations and management of special events.</li> <li>• Hold tabletop and training exercises to prepare staff for emergency situations.</li> <li>• Use technology to enhance public warning systems and provide real time data to public officials.</li> </ul>

**CITY OF TOMBALL  
PROPOSED STRATEGIC PLAN  
FISCAL YEAR 2023-2024**

Focus Area: A Fun City	
<i>Strategies that develop Tomball as a family-friendly, fun-filled community with amenities for all ages.</i>	
Proposed Strategic Initiatives	Proposed Action Strategies
Develop a long-term plan for the development of parks and recreation programs.	<ul style="list-style-type: none"> <li>• Work with Tomball Little League to enhance Wayne Stovall Park.</li> <li>• Work with HTX Soccer regarding youth soccer programs.</li> <li>• Complete Parks &amp; Recreation Master Plan and develop implementation plan for park improvements.</li> </ul>
Develop engaging content for web and social media.	<ul style="list-style-type: none"> <li>• Update social media policies and guidelines.</li> <li>• Train staff on tools and resources and user user-driven data to develop and update content.</li> <li>• Develop regular communication program and schedule to post engaging and informative items for residents and visitors.</li> <li>• Establish webpage review process for Departments to engage in online content.</li> <li>• Provide engagement reports to Departments and develop plans to update outdated content across website.</li> </ul>
Further develop amenities, activities, and programs to draw visitors to Old Town Tomball.	<ul style="list-style-type: none"> <li>• Develop new festival, event, or program ideas to engage new audiences.</li> <li>• Complete a conceptual design for Depot Plaza.</li> <li>• Coordinate with local businesses to generate connections and promote local businesses during events.</li> <li>• Find new ways to attract visitors to Old Town.</li> </ul>
Develop partnerships to foster the growth of events, promotions, and activities in Tomball.	<ul style="list-style-type: none"> <li>• Develop event sponsorship program to encourage local participation in events.</li> <li>• Continue coordination with local hotels to determine success of visitor attraction and marketing programs.</li> <li>• Work with other entertainment-focused local entities to build on visitor attracting events.</li> </ul>
Explore new marketing avenues and opportunities to attract visitors, residents, and businesses to Tomball.	<ul style="list-style-type: none"> <li>• Create brand standards and style guide.</li> <li>• Develop an overall marketing and communications plan for City and Tomball is Texan for Fun.</li> <li>• Expand Tomball into new marketing channels and media.</li> <li>• Hold regular discussions with hotel managers regarding what is attracting people to Tomball.</li> </ul>
Establish a plan to enhance the Tomball Information Center.	<ul style="list-style-type: none"> <li>• Develop marketing and communications plan.</li> <li>• Conduct a staffing analysis and study to determine when center needs to be open.</li> <li>• Brainstorm interactive elements that could be incorporated into the Information Center or ways to program the space.</li> <li>• Develop marketing collateral for visitors.</li> </ul>

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: September 18, 2023

#### Topic:

Approve Resolution No. 2023-44, a Resolution of the City of Tomball, Texas, approving the Master Fee Schedule for Fiscal Year 2023-2024.

#### Background:

Each year, the City of Tomball adopts a Master Fee Schedule that incorporates City fees, fines, permits, utility rates and other charges for services. Staff from the City Secretary's Office, Finance, Customer Service, Project Management, Community Development, Police, Fire, and Public Works reviewed their relevant fees and charges and propose updates based on the focus areas. As the studies are still ongoing, there are no proposed changes to residential or commercial utility rates or impact fees reflected in the proposed Master Fee Schedule.

A redline and clean version of the Master Fee Schedule are attached for City Council review. Below is a high-level summary of the major changes proposed.

#### Proposed changes to the Master Fee Schedule

- Administrative Fees
  - Removed listing of Public Information Charges;
    - These are set in the Texas Administrative Code and can change during the City's fiscal year. The City charges what is allowed by TAC, title 1, part 3, chapter 70, rule 70.3.
- Development Permits, Inspections & Fees
  - Planning Fees
    - Added single-family site plan/building elevation review fee
  - Engineering Fees
    - Added TXDOT RULIS/UIR fee
  - Building Permits
    - Added residential foundation repair permit fee and banner sign fee
    - Increased fees to align with comparable cities
  - Electrical Permits, Plumbing Permits, and Mechanical Permits
    - Increased fees to align with cost of service and comparable cities
  - Driveway Permits
    - Increased based on cost of service
  - Inspections
    - Added after-hours inspection fee
  - Tap Fees for Water, Wastewater, and Gas
    - Increased based on cost of service
- Fire Department Permits & Inspections
  - Inspections
    - Added after-hours inspection fee
    - Aligned fees with Building Inspections
- Utility Fees, Rates & Charges

- Added deposit for temporary hydrant meters
- Meter testing fees adjusted based on cost of service
- Roll-off containers increased based on GFL rates (GFL bills this directly).

**Origination:** City Manager’s Office/Finance Department

**Recommendation:**

Staff recommends approval.

**Party(ies) responsible for placing this item on agenda:**

Jessica Rogers, Assistant City  
Manager

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**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_

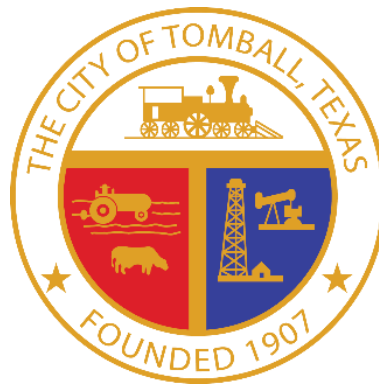
If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_

To account # \_\_\_\_\_

Signed Jessica Rogers 9/13/2023  
Staff Member Date

Approved by \_\_\_\_\_  
City Manager Date



**City of Tomball**  
**Master Fee Schedule**  
**FY 2023-2024**  
**REDLINE**

*Effective October 1, 2023*

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### Administrative Fees

<b>General Penalty for Violations of Code (Sec. 1-14, Code of Ordinances)</b>	
Violations of City of Tomball Ordinances shall be punishable by a fine not exceeding \$500.00, except as otherwise noted.	
Violations of Ordinances that govern fire, safety, zoning, public health, and sanitation shall be punishable by a fine not exceeding \$2,000.00.	
Violations of traffic laws which are punishable as a Class C misdemeanor shall be punished by a fine not exceeding \$200.00.	
<b>Credit Card Processing Fee</b>	
The City charges a processing fee of three percent (3%) on all credit card transactions.	
<b>Nonsufficient Funds Fee</b>	
When a check has been returned to the City account as nonsufficient funds (NSF), the City will notify the issuer of the check that cash payment plus a \$30.00 nonsufficient funds fee is due and payable immediately. If customer does not redeem the NSF check and pay the NSF fee, the City may arrange for services to be canceled immediately.	
<b>Notary Public Fees</b>	
<i>Service</i>	<i>Fee</i>
For protesting a bill or note for nonacceptance or nonpayment, register and seal	\$4.00
For each notice of protest	\$1.00
For protesting in all other cases	\$4.00
For certificate and seal to a protest	\$4.00
For taking the acknowledgement or proof of a deed or other instrument in writing, for registration, including certificate and seal	\$6.00 for first signature; \$1.00 for each additional signature
For administering an oath or affirmation with certificate and seal	\$6.00
For a copy of a record or paper (uncertified copy) in the notary public's office	\$0.50 per page
For taking the deposition of a witness	\$0.50 for each 100 words
For swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	\$6.00
For a notarial act not provided for	\$6.00
<b>Public Information Charges for Providing Copies (Texas Administrative Code, Title 1, Chapter 70)</b>	
Charges to recover costs associated with public information requests shall be assessed in accordance with Texas Administrative Code, title 1, part 3, chapter 70, rule 70.3 Charges for Providing Copies of Public Information. Charges are summarized below for convenience, but any requestors should refer to the TAC for the most up to date costs.	
<i>Standard paper copy (per page, each side)</i>	<i>\$0.10</i>
<i>Nonstandard copy — diskette</i>	<i>\$1.00</i>
<i>Nonstandard copy — magnetic tape</i>	<i>Actual cost</i>
<i>Nonstandard copy — data cartridge</i>	<i>Actual cost</i>
<i>Nonstandard copy — tape cartridge</i>	<i>Actual cost</i>

Nonstandard copy—rewriteable CD (CD-RW)	\$1.00
Nonstandard copy—non-rewriteable CD (CD-R)	\$1.00
Nonstandard copy—digital video disc (DVD)	\$3.00
Nonstandard copy—JAZ drive	Actual cost
Nonstandard copy—other electronic media	Actual cost
Nonstandard copy—VHS video cassette	\$2.50
Nonstandard copy—audio cassette	\$1.00
Nonstandard copy—oversize paper copy (e.g. 11x17, greenbar, bluebar, etc.)	\$0.50
Nonstandard copy—specialty paper (e.g. mylar, blueprint, blue-line, etc.)	Actual cost
Labor charge for programmer	\$28.50 per hour
Labor charge for locating, compiling, manipulating data, and reproducing public information	\$15.00 per hour
Overhead charge	20% of labor charge
Remote document retrieval charge	Qualified charges
Computer resource charge—Mainframe	\$10 per CPU minute
Computer resource charge—Midsized	\$1.50 per CPU minute
Computer resource charge—Client/server	\$2.20 per clock hour
Computer resource charge—PC or LAN	\$1.00 per clock hour
Miscellaneous supplies	Actual cost
Postal/shipping supplies	Actual cost
Body camera footage	\$10 minimum, \$1 per minute of footage if redaction is required



### Alarm Permits & Fees

<b>Alarm Permit Application Fee (Sec. 16-48 – 58, Code of Ordinances)</b>	
The Tomball Code of Ordinances requires a person to obtain an alarm permit/registration before the person operates an alarm system. The Alarm Permit Application Fee is determined based on the type of property and alarm system.	
<i>Type of Property</i>	<i>Fee</i>
Residential property	No fee
Individual apartment unit	\$50.00
Nonresidential area of an apartment complex equipped with a burglary alarm, hold up, panic, or duress alarm, or fire alarm system	\$50.00
Commercial site equipped with a burglary alarm, hold up, panic, or duress alarm, or fire alarm system	\$50.00
<b>False Alarm Notification Fees (Sec. 16-59, Code of Ordinances)</b>	
If an alarm system transmits more than three false burglar alarms or fire alarm notifications within a 12-month period, the permittee shall pay a service fee for the fourth and each subsequent false alarm notification.	
<i>Residential Burglar/Fire False Alarm</i>	<i>Fee</i>
First through third false alarm	No fee
Fourth and fifth false alarm	\$25.00 per false alarm
Sixth through eighth false alarm	\$50.00 per false alarm
For each false alarm thereafter	\$100.00 per false alarm
<i>Commercial Burglar/Fire False Alarms</i>	<i>Fee</i>
First through third false alarm	No fee
Fourth and fifth false alarm	\$50.00 per false alarm
Sixth through eighth false alarm	\$75.00 per false alarm
For each false alarm thereafter	\$100.00 per false alarm
<i>Panic False Alarm</i>	<i>Fee</i>
First and second false alarm	No fee
For each false alarm thereafter	\$100.00 per false alarm
<b>Operating an Alarm System without a Permit or that Automatically Dials 911 (Sec. 16.77-78, Code of Ordinances)</b>	
Per the Tomball Code of Ordinances, a person commits an offense if the person operates, causes to be operated, or allows the operation of an alarm system:(1) without a permit issued under Article II, Ch. 16 of the Tomball Code of Ordinances; (2) in violation of Article II, Ch. 16 of the Tomball Code of Ordinances; (3) that automatically dials the 911 emergency communication system.	
A person who fails to comply with Article II, Ch. 16 of the Tomball Code of Ordinances commits a Class C Misdemeanor, which is punishable by a fine of not more than \$500.00, plus the associated fee, for each Police or Fire Department response to the activation of an unpermitted alarm system.	

## Alcohol/Liquor License & Permit Fees

The Texas Alcoholic Beverage Code (TABC) provides that cities may levy and collect a fee not to exceed one-half the State fee for each permit issued for premises located within a city or town. Only the Mixed Beverage Permit and a Mixed Beverage Late Hours Permit have a three-year waiting period before fees may be collected by the City of Tomball. The process of liquor related fees begin with the signature of the City Secretary or the Assistant City Secretary on all applications made to TABC. Before any license is issued, the applicant shall pay to the City such fees as are authorized by state law. The permits listed below, along with their yearly rates, go into effect at the time the business begins operation, or shortly thereafter.

<b>Two-Year Fee Chart</b>			
<i>License Type</i>	<i>Description of License</i>	<i>T.A.B.C. 2-Year Fee</i>	<i>Tomball 2-Year Fee</i>
BE	Malt Beverage Retailer's On Premise License - Original/Years 1 and 2	\$2,000.00	\$1,000.00
	Malt Beverage Retailer's On Premise License - Renewal	\$1,500.00	\$750.00
BF	Malt Beverage Retailer's Off Premise License	\$120.00	\$60.00
BG	Wine & Malt Beverage Retailer's Permit (Harris County) Original/Years 1 and 2	\$2,000.00	\$1,000.00
	Wine & Malt Beverage Retailer's Permit (Harris County) - Renewal	\$1,500.00	\$750.00
BP	Brewpub License	\$1,000.00	\$500.00
BQ	Wine & Malt Beverage Retailer's Off Premise (Harris County)	\$120.00	\$60.00
BW	Brewers License	N/A	\$1,500.00
LH	Late Hours Mixed Beverage	Local fee not authorized	
MB	Mixed Beverage - Years 1 and 2	\$6,000.00	N/A
	Mixed Beverage - 1 <sup>st</sup> Renewal (Years 3 and 4)	\$4,500.00	\$1,125.00
	Mixed Beverage - 2 <sup>nd</sup> Renewal (Years 5 and 6)	\$3,000.00	\$1,150.00
	Mixed Beverage - 3 <sup>rd</sup> Renewal (Subsequent Years)	\$1,500.00	\$750.00
P	Package Store	\$1,000.00	\$500.00
Q	Wine-Only Package Store	\$150.00	\$75.00
SD	Brewers Self-Distribution	N/A	\$600.00
W	Wholesalers Permit	\$3,750.00	\$1,875.00

### Animal Services Fees

<b>Kennel License (<a href="#">Sec. 8-202, Code of Ordinances</a>)</b>			
Annual kennel license fee			\$10.00
<b>Recovery of Impounded Animals Fee</b>			
<b><i>Times Impounded</i></b>	<b><i>Impound Fee</i></b>	<b><i>Boarding Fee</i></b>	<b><i>Vaccination Fee*</i></b>
First time	\$25.00	\$5.00 per day	At cost
Second time	\$40.00	\$5.00 per day	At cost
Third and subsequent times	\$75.00	\$5.00 per day	At cost
<small>*Vaccination fee will be waived if owner can show proof the animal has been vaccinated within three months immediately preceding the impoundment (<a href="#">Sec. 8-178, Code of Ordinances</a>).</small>			
<b>Impoundment Fee for Horses, Cows, Cattle or Other Livestock</b>			
Horses, cows, cattle	\$25.00, plus \$5.00 for feeding and care per animal, per day		
Other livestock	\$15.00, plus \$2.00 for feeding and care per animal, per day		
<b>Redeeming Animals (<a href="#">8-178, Code of Ordinances</a>)</b>			
<p>The owner of impounded animal(s) shall have the right to redeem the animal(s) upon the payment of any and all fees which may be due and payable for the impoundment of such animal, including any fines imposed, within three days after notice of impoundment has been posted, published or delivered.</p> <p>The county health officer or the city humane officer shall be authorized to sell any animals impounded under the terms of this division and not redeemed within three days for the best price that can be obtained, provided that the original owners entitled to the possession of any animal sold pursuant to this section shall be entitled to redeem such animal upon paying the purchaser double the amount paid by him for the animal plus an amount equal to \$3.00 for each calendar day or fraction thereof for the care and feeding of such dog or cat and all veterinary expenses incurred by the purchaser. Any dog or cat not so redeemed within 30 days from the date of sale shall become the absolute property of the purchaser. (<a href="#">Sec. 8-68, Code of Ordinances</a>).</p>			

**Business Related Permits & Fees**

<b>Ambulance Transfer Services Permit (Sec. 16-162 – 172, Code of Ordinances)</b>	
Annual Company Permit Fee	\$500.00
Vehicle Inspection Fee	\$100.00
Vehicle Re-Inspection Fee	\$100.00
<b>Commercial Filming Permit</b>	
*Fee may be waived by City Manager for nonprofit organizations	
Commercial filming permit application processing fee	\$25.00*
Fee for use of City property and City equipment	Determined by request
<b>Correctional Facility Permit Application Fee</b>	
Original application fee	\$350.00
Renewal application fee	\$100.00
Transfer application fee upon change or ownership/operator	\$100.00
<b>Donation Container Permit Fee (Sec. 22-194, Code of Ordinances)</b>	
Annual donation container permit fee	\$25.00 per year
Impounded donation container fee	\$200.00
Daily storage fee	\$25.00
<b>Sexually Oriented Business Fees (Sec. 6-26, Code of Ordinances)</b>	
Annual fee for Sexually Oriented Business License	\$750.00
Annual fee for employee of sexually oriented business	\$50.00
<b>Tow Truck Rotation Company Fees</b>	
Initial application fee	\$100.00
Additional application fee	\$75.00
Annual fee (licenses expire Sept. 30 each year)	\$100.00 per vehicle
Supplemental fee for vehicles added during the year	\$75.00 per vehicle
Duplicate license for towing company vehicle	\$25.00
<b>Fees for Towing</b>	
Fees listed below are for non-consent tows for towing a vehicle from one location within the city to another within the city or the city's ETJ	
Light duty tow trucks – incident management	\$200.00
Light duty tow trucks – drop fee	\$75.00
<b>Additional service fees to be charged.</b> In the event that a tow service provider must perform services that are clearly beyond the norm in order to affect a tow, the tow service provider may request that an on-scene supervisor authorize an <b>additional fee not to exceed \$100.00</b> to compensate for the additional time and services rendered. To be valid, supervisory authorization must be notated on the Tow Slip of record.	
<b>COVERAGE FOR NON-CONSENT/INCIDENT MANAGEMENT WRECKERS ON THE CITY OF TOMBALL WRECKER ROTATION LIST:</b>	
Liability Coverage	\$500,000
On-Hook Cargo	\$50,000

<b>Vehicle Storage Fees</b>			
<p>A Vehicle Storage Fee (VSF) operator may not charge less than \$5.00 or more than \$20.00 for each day or part of a day for storage of a vehicle that is 25 feet or less in length. A VSF operator shall charge a fee of \$35.00 for each day or part of a day for storage of a vehicle that exceeds 25 feet in length.</p> <p>(1) A daily storage fee may be charged for any part of the day, except that a daily storage fee may not be charged for more than one day if the vehicle remains at the VSF less than 12 hours. In this paragraph a day is considered to begin and end at midnight.</p> <p>(2) A VSF that has accepted into storage a vehicle registered in this state shall not charge for more than five days of storage fees until a notice, as prescribed in <a href="#">Texas Administrative Code, §85.703</a> of these rules, is mailed or published.</p> <p>(3) A VSF operator that has accepted into storage a vehicle not registered in Texas shall not charge for more than five days before the date the request for owner information is sent to the appropriate governmental entity. Such requests shall be correctly addressed, with sufficient postage, and sent by certified mail, or electronic certified mail, return receipt requested, to the governmental entity with which the vehicle is registered requesting information relating to the identity of the last known registered owner and any lien holder of record.</p> <p>(4) A VSF operator shall charge a daily storage fee after notice, as prescribed in <a href="#">Texas Administrative Code, §85.703</a>, is mailed or published for each day or portion of a day the vehicle is in storage until the vehicle is removed and all accrued charges are paid.</p>			
<b>Notification Fee</b>			
<p>(1) A VSF may not charge a vehicle owner more than \$50.00 for notification. Notification must be sent certified mail, must be sent by the fifth day the vehicle is on the lot, and cannot be sent until the vehicle is on the lot for at least 24 hours. If a notification must be published, and the actual cost of publication exceeds 50% of the notification fee, the VSF operator may recover the additional amount of the cost of publication. The publication fee is in addition to the notification fee.</p> <p>(2) If a vehicle is removed by the vehicle owner within 24 hours after the date the VSF receives the vehicle, notification is not required by these rules.</p> <p>(3) If a vehicle is removed by the vehicle owner before notification is sent or within 24 hours from the time the VSF receives the vehicle, the VSF operator may not charge a notification fee to the vehicle owner.</p>			
<b>Tow Truck Rotation Driver Fees (<a href="#">Chapter 48, Code of Ordinances</a>)</b>			
City of Tomball Driver’s License Fee		\$15.00 per year	
Renewal Fee		\$10.00 per year	
Replacement Fee		\$5.00 each	
<b>Vendor/Peddler Permit (<a href="#">Sec. 32-41-54, Code of Ordinances</a>)</b>			
	<b>Per Day</b>	<b>Per Week</b>	<b>Per Month</b>
	\$10.00	\$25.00	\$50.00
	<b>Per 3 Months</b>	<b>Per 6 Months</b>	<b>Special Event</b>
	\$100.00	\$150.00	\$25.00 per day
Interstate permit	None; Registration only		
Bond requirement	\$1,000.00 Minimum Surety Bond, naming the City of Tomball as the certificate holder (Ch. 32, Sec. 32-46)		
Special event permit	\$25.00 per day as rental for the use of public property		



### Development Permits, Inspections & Fees

Community Development & Engineering Fees			
<b>Plat Fees</b>			
<b>Plat Type</b>	<b>Base Fee</b>	<b>Per Lot</b>	<b>Maximum per Plat</b>
Preliminary Plat, Final Plat, Replat, and Minor Plats	\$500.00	\$20.00	\$2,500
Joinder Lot			\$100.00
<b>Planning Fees</b>			
Rezoning		\$1,000.00	
Text Amendment		\$1,000.00	
Conditional Use Permit		\$1,000.00	
Planned Development (with concept or site plan)		\$1,500.00	
Non-residential site plan review – 2,000 square feet or less		\$250.00	
Non-residential site plan review – greater than 2,000 square feet		\$300.00 plus \$10.00 per acre	
<u>Single-family site plan/Building elevation review</u>		<u>\$50.00</u>	
Variance/Special Exception (Board of Adjustments)		\$500.00	
Zoning Verification Request		\$50.00	
Comprehensive Plan Amendment		\$1,000.00	
<b>Public Improvement District Fees</b>			
Nonrefundable application fee paid at the time of petition submission		\$2,500.00	
<b>Engineering Fees</b>			
Floodplain permit application		\$50.00	
<u>TXDOT Right of Way Utility and Leasing Information System (RULIS)/UIR Permit Application</u>		<u>\$100.00</u>	
Civil plan review fee <i>HB 3492 hourly rate: \$85.91</i>		\$101 per acre of development (minimum of \$101) \$86 per hour for each review after three reviews	
Development Construction Inspection Fee <i>HB 3492 hourly rate: \$102.19</i>	<b>Project Area</b>		<b>Fee</b>
	0 to 0.50 acres		\$800
	0.501 to 4.99 acres		\$1,200
	4.991 acres and more		\$2,500 + \$1,133 per additional acre above 4.991 acres
Right-of-way abandonment		\$1,000.00	
Fee-in-lieu-of construction of sidewalks		\$75.00 per linear foot of street frontage	
Performance bonds and maintenance bonds are required when project includes public infrastructure or detention projects. Contact the Community Development department for additional information.			
<b>Building Permits</b>			
<b>Residential Building Permits</b>			
Single-family residential building permit - new construction and remodels		<del>\$0.35</del> <u>\$0.45</u> per square feet of building area; \$100.00 minimum	
<u>Residential foundation repair permit</u>		<u>\$100.00</u>	
<b>Commercial Building Permits</b>			
<b>Total Valuation (Building)</b>	<b>Fee</b>		
\$1,000 and less	<del>No fee, unless inspection is required, in which case, a \$25.00</del> <u>\$60.00</u> fee will be charged for each initial inspection		

\$1,001 to \$50,000	<del>\$30.00</del> <del>\$60.00</del> for the first \$1,000 in value, plus \$5.00 for each additional thousand or fraction thereof
\$50,001 to \$100,000	<del>\$275.00</del> <del>\$305.00</del> for the first \$50,000 in value, plus \$4.00 for each additional thousand or fraction thereof
\$100,001 to \$500,000	<del>\$475.00</del> <del>\$505.00</del> for the first \$100,000 in value, plus \$3.00 for each additional thousand or fraction thereof
\$500,001 and greater	<del>\$1,675.00</del> <del>\$1,705.00</del> for the first \$500,000 in value, plus \$2.00 for each additional thousand or fraction thereof
<b>Building Plan Review Fee</b>	
Residential and Commercial Fee	Equal to 50% of the cost of the associated building permit
<b>Banner Sign Fee</b>	
Banner sign fee	<del>\$25.00</del>
<b>Structure Moving Fee</b>	
Fee to move any primary habitable building or structure (including manufactured homes) within city limits	\$110.00
<b>Demolition Permit/Fee</b>	
<b>Size of building/structure</b>	<b>Fee</b>
0 to 100,000 cubic feet	<del>\$60.00</del> <del>\$100.00</del>
100,001 cubic feet and greater	<del>\$60.00</del> <del>\$100.00</del> , plus \$1.00 for each additional 1,000 cubic feet or fraction thereof
<b>Roofing Permit</b>	
Residential roofing permit	\$50.00
Commercial roofing permit	Obtain a Commercial Building Permit
<b>Penalties</b>	
Any work that is performed prior to the issuance of required permits will result in the assessment of penalty fees equal to double (2 times) the fees of the required permits. In addition, a Certificate of Occupancy must be issued prior to moving into a permitted structure or a \$250.00 penalty will apply, payable by the permit holder and City of Tomball utilities will be disconnected, resulting in the assessment of disconnection and reconnection fees.	
<b>Electrical Permits</b>	
Electrical permit base fee	<del>\$35.00</del> <del>\$42.00</del>
<b>Plus the following when required (fee is per unit installed)</b>	
Services (including subpanels)	
Service less than 125 amp with meter loop	<del>\$15.00</del> <del>\$18.00</del>
Service between 125 and 200 amp with meter loop	<del>\$20.00</del> <del>\$24.00</del>
Service between 201 and 400 amp with meter loop	<del>\$30.00</del> <del>\$36.00</del>
<b>Outlets (including all light switches and electrical openings)</b>	
Outlets and fixtures	<del>\$0.50</del> <del>\$0.60</del>
<b>Appliances</b>	
Any electrical appliance (A/C, dryer, range, dishwasher, etc.)	<del>\$5.00</del> <del>\$6.00</del>



<b>Motors (installed)</b>	
¾ h.p.	<del>\$3.00</del> <u>\$3.60</u>
Greater than ¾ h.p. and less than 10 h.p.	<del>\$7.00</del> <u>\$8.40</u>
Greater than or equal to 10 h.p.	<del>\$10.00</del> <u>\$12.00</u>
<b>Transformers</b>	
Less than or equal to 1 kVA	<del>\$2.00</del> <u>\$2.40</u>
Greater than 1 kVA and less than 10 kVA	<del>\$12.00</del> <u>\$14.40</u>
Greater than or equal to 10 kVA	<del>\$15.00</del> <u>\$18.00</u>
<b>Slab Inspections</b>	
Slab Inspection	<del>\$15.00</del> <u>\$18.00</u>
Additional slab inspection	<del>\$7.00</del> <u>\$8.40</u>
<b>Miscellaneous</b>	
All parking lot light pole	<del>\$25.00</del> <u>\$30.00</u>
Electric, neon, illuminated Signs	<del>\$8.00</del> <u>\$9.60</u>
Ditch cover, up to 100 linear feet	<del>\$12.00</del> <u>\$14.40</u>
Ditch cover, more than 100 linear feet	<del>\$12.00</del> <u>\$14.40</u> for first 100 linear feet + <del>\$6.00</del> <u>\$7.20</u> for each additional 100 linear feet
<b>Temporary Installations</b>	
Temporary lighting installations	<del>\$17.00</del> <u>\$20.40</u>
Temporary saw pole – 90 days	<del>\$17.00</del> <u>\$20.40</u>
Temporary cut-ins made permanent	<del>\$25.00</del> <u>\$30.00</u>
<b>Other Electrical Permits</b>	
Reconnection Fee (for power for generators)	<del>\$15.00</del> <u>\$18.00</u>
Demolition (when for electric only)	<del>\$30.00</del> <u>\$36.00</u>
<b>Plumbing Permits</b>	
Plumbing permit application fee	<del>\$35.00</del> <u>\$42.00</u>
<b>Plus the following when required (fee is per unit installed)</b>	
<b>Services</b>	
Plumbing Fixture (floor drain or P-trap, water and drainage piping)	<del>\$3.00</del> <u>\$3.60</u>
Water heater (any type, including insta-hot, inline, conventional)	<del>\$3.00</del> <u>\$3.60</u>
Vacuum breaker or backflow protective devices installed	<del>\$3.00</del> <u>\$3.60</u>
Sewer (new, replacement, repair or sewer line)	<del>\$6.00</del> <u>\$7.20</u>
Water (new, replacement, repair or water-line )	<del>\$7.20</del> <u>\$6.00</u>
<b>Gas</b>	
Medical Gas (Medgas)	<del>\$3.00</del> <u>\$3.60</u>
Gas Opening	<del>\$3.00</del> <u>\$3.60</u>
Gas Line	<del>\$6.00</del> <u>\$7.20</u>
Gas Test	<del>\$6.00</del> <u>\$7.20</u>
<b>Other Plumbing Permits</b>	
Demolition (when for plumbing only)	<del>\$30.00</del> <u>\$36.00</u>
<b>Irrigation Permit</b>	
Residential irrigation permit fee	<del>\$50.00</del> <u>\$60.00</u>
Commercial irrigation permit fee	<del>\$150.00</del> <u>\$180.00</u>
<b>Mechanical Permits</b>	
Mechanical permit base fee	<del>\$35.00</del> <u>\$42.00</u>

<i>Total Valuation of Installation (labor &amp; materials)</i>	<i>Fee</i>
\$0 to \$1,000	No additional fee (base fee only)
\$1,001 and greater	Base fee plus <del>\$10.00</del> <u>\$12.00</u> for each additional thousand or fraction thereof
Boiler or chillers inspection	<del>\$100.00</del> <u>\$120.00</u> (per unit)

<b>Driveway Permits</b>		
<i>Permit Type</i>	<i>No Culvert</i>	<i>With Culvert</i>
Residential driveway permit	\$25.00	<del>\$300.00</del> <u>\$1,575.00</u>
Commercial driveway permit	\$25.00	\$25.00 (inspection only - City does not set commercial culverts)

<b>Certificate of Occupancy</b>	
Certificate of completion/certificate of occupancy	None, included with new commercial and residential permits
Change in occupancy (name change and use change)	\$60.00
Temporary certificate of occupancy (valid for 14 days)	<del>\$60.00</del> <u>\$85.00</u>
Operating without a certificate of occupancy	\$250.00

<b>Inspections</b>	
First inspection (includes building, mechanical, plumbing and electrical inspections)	Included in permit
First re-inspection (second inspection)	\$50.00
Second re-inspection (third inspection)	\$75.00
Third re-inspection (fourth inspection)	\$100.00
All re-inspections after third re-inspection (fee per inspection)	\$150.00
<u>After hours inspection fee</u>	<u>\$300.00</u>

<b>Water Tap Fees</b>	
<i>Water Tap Fees</i>	
<i>Meter Size</i>	<i>Fee</i>
5/8 inch to 3/4 inch	<del>\$1,625.00</del> <u>\$1,700.00</u>
1.0 inch	<del>\$1,725.00</del> <u>\$1,950.00</u>
1.5 inch	<del>\$2,725.00</del> <u>\$2,850.00</u>
2.0 inch	<del>\$2,950.00</del> <u>\$3,050.00</u>
<u>Irrigation tap (1 inch)</u>	<u>\$1,950.00</u>
<u>Irrigation tap (2 inch)</u>	<u>\$2,800.00</u>
The City will not install taps greater than a two inches (2.0). Installations this size will be the responsibility of the applicant. The meter cost will be billed at cost to the applicant, and the City will set the meter once all required work for the tap is completed and approved by the City.	
Connections on State Rights-of-Way (in addition to tap fee)	\$190.00

<b>Water Boring Fees</b>	
<b>Line Size</b>	<b>Fee</b>
1 inch line	<del>\$975.00</del> <u>\$1,000.00</u>
2 inch line	<del>\$1,175.00</del> <u>\$1,200.00</u>
The City will only complete bores for utility lines if the bore is 80 feet or less. The City will not complete bores in excess of 80 feet, located on minor arterial or greater roads, or in the State Right-of-Way. The applicant will be responsible for completing the bore.	

<b>Wastewater (Sewer) Tap Fees</b>		
<b>Connection Size</b>	<b>Fee</b>	
4 inch	<del>\$1,400.00</del> <u>\$1,500.00</u>	
6 inch	<del>\$1,675.00</del> <u>\$1,775.00</u>	
The City will not install taps greater than six inches. This will be the responsibility of the applicant. In the event manhole coring is required, work shall be completed by the applicant (or applicant's contractor) with oversight by the City.		
Connections on State Rights-of-Way (in addition to tap fee)	\$250.00	
<b>Wastewater Boring Fees</b>		
Up to 6 inch line	<del>\$1,350.00</del> <u>\$1,450.00</u>	
The City will not complete bores in excess of 80 feet, located on minor arterial or greater roads, or in the State Right-of-Way; the applicant will be responsible for completing the bore.		
<b>Sewer Service Reconnection</b>		
Sewer service reconnection fee	\$200.00	
<b>Natural Gas Tap Fees</b>		
<b>BTUs</b>	<b>Meter Size</b>	<b>Fee</b>
0 to 345,000	200-275	<del>\$1,200.00</del> <u>\$1,200.00</u>
345,001 to 450,000	415-450	<del>\$1,450.00</del> <u>\$1,600.00</u>
<del>600,000 to 1,200,000</del>	<del>600</del>	<del>\$3,000.00</del>
450,001 to 1,760,000	750-880	<del>\$3,100.00</del> <u>\$3,250.00</u>
If pounds are needed, add emcorrector to total cost (fee)	\$1,175.00	
Gas regulator upgrade fee	<del>\$70.00</del> <u>\$100.00</u>	
The City will not install taps greater than an 880 meter. Taps of this size will be the responsibility of the applicant. The meter cost will be billed at cost to the applicant, and the City will set the meter once all required work for the tap is completed and approved by the City.		
Connections on State rights-of-way (0 to 450,000 BTUs)	\$250.00	
Connection on State rights-of-way (greater than 450,000 BTUs)	\$350.00	
<b>Boring Fees</b>		
Bores up to 80 feet in length	<del>\$975.00</del> <u>\$1,000.00</u>	
The City will not complete bores in excess of 80 feet, located on minor arterial or greater roads, or in the State Right-of-Way; the applicant will be responsible for completing the bore.		
<b>Water and Wastewater Impact Fees</b>		

<i>Living Unit Equivalents (LUEs)</i>	<i>Water Meter Size</i>	<i>Water Impact Fee</i>	<i>Wastewater Impact Fee</i>	<i>Total Fees</i>
1.0	¾ inch	\$3,781.00	\$2,521.00	\$6,302.00
2.5	1 inch	\$6,314.27	\$4,210.07	\$10,524.34
5.0	1.5 inch	\$12,590.73	\$8,394.93	\$20,985.66
8.0	2 inch	\$20,152.73	\$13,436.93	\$33,589.66
16.0	3 inch	\$44,124.27	\$29,420.07	\$73,544.34
25.0	4 inch	\$75,620.00	\$50,420.00	\$126,040.00
50.0	6 inch	\$170,145.00	\$113,445.00	\$283,590.00
80.0	8 inch	\$201,640.73	\$134,444.93	\$336,085.66

<b>Drainage Impact Fees</b>	
<i>Drainage Basin</i>	<i>Fee</i>
M118	\$5,757.81 per acre
M121E	\$7,886.69 per acre
M121W	\$6,692.00 per acre
M125	\$436.88 per acre

### Fire Department Permits & Inspections

Fire Marshal Office Plan Review and Applications				
<i>Life Safety Plan Review</i>				
Size	1 to 2,500 square feet	2,501 to 5,000 square feet	5,001 to 10,000 square feet	More than 10,000 square feet
Fee	\$25.00	\$50.00	\$75.00	\$100.00
<i>Fire Sprinkler System</i>				
Review Fee				\$200.00
Riser				\$10.00 each
Fire Department Connection				\$10.00 each
Per Each Sprinkler Head				\$1.00 each
<i>Fire Alarm System</i>				
Review Fee				\$200.00
Signal/Notification Device				\$2.00 each
<i>Paint Booth/Mixing Room</i>				
Review Fee				\$200.00
Nozzle				\$1.00 each
<i>Cooking Suppression System</i>				
Review Fee				\$200.00
Nozzle				\$1.00 each
<i>Fuel Storage Tank Installation or Removal</i>				
For 1 Tank per site				\$150.00
For 2 Tanks per site				\$200.00
For 3 or more Tanks per site				\$250.00
<i>Installation Penalty</i>				
No permit fee – equal to two times the cost of the total plan review fee				
<i>Special Services - To Be Paid Before 3:45 p.m.</i>				
Special Handling/Same Day Service - Plans				<del>\$100.00</del> \$200.00
<del>After Hours Inspection – up to 4 hours</del>				<del>\$275.00</del>
<del>Each additional hour – rounded up to the next hour</del>				<del>\$75.00</del>
<i>Acceptance Testing/Fire Final Inspections</i>				
<del>Inspection</del> <u>Initial inspection</u>				<del>No Fee</del> <u>Included in permit</u>
<del>1st Re-inspection</del> <u>First re-inspection (second inspection)</u>				<del>\$25.00</del> <u>\$50.00</u>
<del>2nd Re-inspection</del> <u>Second re-inspection (third inspection)</u>				<del>\$50.00</del> <u>\$75.00</u>
<del>3rd Re-inspection</del> <u>Third re-inspection (fourth inspection)</u>				<del>\$75.00</del> <u>\$100.00</u>
<del>4th Re-inspection and each thereafter</del> <u>All re-inspections after third re-inspection (fee per inspection)</u>				<del>\$100.00</del> <u>\$150.00</u>
<del>After hours inspection fee (up to 4 hours)</del>				<del>\$300.00</del>
<del>Each additional hour (rounded up to the next hour)</del>				<del>\$75.00 per hour</del>
<i>State Licensed Facility Inspection - Group I Occupancy</i>				
<del>Initial</del> <u>Inspection</u>				<del>\$50.00</del> <u>Included in permit</u>
<del>1st Re-Inspection</del> <u>First re-inspection (second inspection)</u>				<del>\$25.00</del> <u>\$50.00</u>
<del>2nd Re-Inspection</del> <u>Second re-inspection (third inspection)</u>				<del>\$50.00</del> <u>\$75.00</u>
<del>3rd Re-Inspection</del> <u>Third re-inspection (fourth inspection)</u>				<del>\$75.00</del> <u>\$100.00</u>

<del>4th Re-Inspection and each thereafter</del> <u>All re-inspections after third re-inspection (fee per inspection)</u>	<del>\$100.00</del> <u>\$150.00</u>		
<u>After hours inspection fee (up to 4 hours)</u>	<u>\$300.00</u>		
<u>Each additional hour (rounded up to the next hour)</u>	<u>\$75.00 per hour</u>		
<b>Boarding Home Annual Permit</b>			
Inspection and Annual Permit	\$500.00		
Each additional re-inspection	\$75.00		
<b>Life Safety Inspection - Annual</b>			
<del>Inspection and 1<sup>st</sup> Re-Inspection</del> <u>Initial Inspection</u>	<del>No Fee</del> <u>Included in permit</u>		
<del>2nd Re-inspection</del> <u>First re-inspection (second inspection)</u>	<del>\$25.00</del> <u>\$50.00</u>		
<del>3rd Re-inspection</del> <u>Second re-inspection (third inspection)</u>	<del>\$50.00</del> <u>\$75.00</u>		
<del>4th Re-inspection and each thereafter</del> <u>Third re-inspection (fourth inspection)</u>	<del>\$75.00</del> <u>\$100.00</u>		
<u>All re-inspections after third re-inspection (fee per inspection)</u>	<u>\$150.00</u>		
<u>After hours inspection fee (up to 4 hours)</u>	<u>\$300.00</u>		
<u>Each additional hour (rounded up to the next hour)</u>	<u>\$75.00 per hour</u>		
<b>Access Control Device Installation</b>			
Access control device installation plan review	\$200.00		
<b>Fire Marshal Permits</b>			
<i>Permit</i>	<i>Permit Ref. No.</i>	<i>Renewable (R) or One-Time (O)</i>	<i>Fee</i>
Amusement Buildings	105.6.2	R	\$100.00
Aviation Facilities	105.6.3	R	\$150.00
Carnivals & Fairs	105.6.4	R	\$150.00
Cellulose Nitrate Film	105.6.5	R	\$100.00
Combustible Dust Producing Operations	105.6.6	R	\$100.00
Combustible Fibers	105.6.7	R	\$125.00
Compressed Gases	105.6.8	R	\$100.00
Covered Mall Buildings	105.6.9	R	\$50.00
Cryogenic Fluids	105.6.10	R	\$100.00
Cutting & Welding	105.6.11	R	\$75.00
Dry Cleaning Plants	105.6.12	R	\$100.00
Exhibits & Trade Shows	105.6.13	R	\$75.00
Explosives, including Fireworks	105.6.14	R	\$150.00
Flammable and Combustible Liquids	105.6.16	R	\$75.00
Floor Finishing, including Bowling Lanes	105.6.17	R	\$100.00
Fumigation and Insecticide Fogging	105.6.19	R	\$50.00
Hazardous Materials	105.6.20	R	\$150.00
HPM Facilities	105.6.21	R	\$150.00
High Pile Storage	105.6.22	R	\$75.00
Hot work Operations	105.6.23	R	\$75.00
Industrial Ovens	105.6.24	R	\$100.00
Lumber Yards and Wood Working Plants	105.6.25	R	\$100.00
Liquid or Gas Fueled vehicles in Assembly Buildings	105.6.26	R	\$100.00
LP Gas	105.6.27	R	\$100.00
Magnesium Working	105.6.28	R	\$150.00
Miscellaneous Combustible Storage	105.6.29	R	\$100.00
Open burning (commercial-trench)	105.6.30	R	\$150.00

Open Flames and Candles	105.6.32	R	\$50.00
Organic Coating	105.6.33	R	\$100.00
Places of Assembly (50-100)	105.6.34	R	\$75.00
Places of Assembly (101-299)		R	\$100.00
Places of Assembly (300 or More)		R	\$125.00
Pyrotechnic Special Effects Material	105.6.36	R	\$150.00
Repair Garage	105.6.39	R	\$100.00
Motor Vehicle Fuel Dispensing Facility	105.6.39	R	\$100.00
Rooftop Heliports	105.6.40	R	\$150.00
Spraying & Dipping	105.6.41	R	\$150.00
Tire Storage	105.6.42	R	\$100.00
Temporary Structures, Tents & Canopies	105.6.43	R	\$75.00
Wood Products	105.6.46	R	\$100.00
Fire Flow Test	105.6.50	O	\$150.00

### Municipal Court Fines & Fees

<b>Municipal Court Collection Fees</b>	
Time payment fee for cases set up on a payment plan (state fee, cannot be waived)	\$15.00
Omni fee for the reporting of case to Texas DPS for the withholding of license if defendant fails to appear and case has been referred to warrants	\$10.00
Failure to appear/violate promise to appear fine	\$25.00
Compliance reimbursement fee	\$20.00
<b>Fees for Past Due Accounts (Sec. 2-240, Code of Ordinances)</b>	
In accordance with V.T.C.A., Code of Criminal Procedure, art. 103.0031, there shall be imposed an additional fee of thirty percent (30%) on all debts and accounts receivable (i.e. fines, fees, restitution, other debts, and costs) that are more than sixty (60) days past due and have been referred to a private firm for collection.	

The complete **Municipal Court Fines and Fees Offense Schedule** is attached as **Appendix A**.



## Parks & Facility Rentals

<b>Community Center Rental Fees</b>			
<b>Rentals for Monday through Friday (until 3 p.m.)</b>			
Rates listed per hour; 2-hour minimum rentals required			
<b>Renter</b>	<b>Room A</b>	<b>Room B</b>	<b>Room C</b>
Nonprofit club/organizations which do not charge for services	\$50.00	\$30.00	\$15.00
Tomball residents: individuals, for-profit businesses, non-profits which charge for services	\$75.00	\$50.00	\$20.00
Non-Tomball residents: individuals, for-profit businesses, non-profits which charge for services	\$100.00	\$75.00	\$30.00
<b>Rentals for Friday (after 3 p.m.), Saturday, and Sunday</b>			
Rates listed per hour; 2-hour minimum rentals required			
<b>Renter</b>	<b>Room A</b>	<b>Room B</b>	<b>Room C</b>
Nonprofit club/organizations which do not charge for services	\$75.00	\$50.00	\$15.00
Tomball residents: individuals, for-profit businesses, non-profits which charge for services	\$100.00	\$75.00	\$50.00
Non-Tomball residents: individuals, for-profit businesses, non-profits which charge for services	\$125.00	\$100.00	\$75.00
<b>Kitchen Rental Fee</b>			
Rental of Banquet Room A includes the use of the kitchen. No other room includes the use of the kitchen with the rental.			
<b>Community Center Fee Waiver Policy</b>			
The following groups shall have their rental fees waived:			
<ul style="list-style-type: none"> <li>• Tomball-based nonprofit youth organizations who provide proof of nonprofit status</li> </ul>			
The following Tomball-based groups and organizations may request a waiver of fees from the City:			
<ul style="list-style-type: none"> <li>• Group/organization generates sales tax dollars for Tomball</li> <li>• Group/organization supports City functions, events or programs</li> <li>• Group/organization is a nonprofit benefitting the City of Tomball in some manner</li> </ul>			
<b>Deposits for Rentals</b>			
All rentals require payment of a refundable deposit, payable at the time of reservation confirmation. Refund of the deposit is contingent upon satisfying any payment for damages to the facility by the renting party.			
<b>Park Facility Reservation Fees</b>			
<b>Park/Facility</b>	<b>Resident</b>	<b>Nonresident</b>	
Railroad Depot Plaza Gazebo – Half Day	\$50.00	\$100.00	
Railroad Depot Plaza Gazebo – Full Day	\$100.00	\$125.00	
Juergens Park Pavilion – Half Day	\$50.00	\$100.00	
Juergens Park Pavilion – Full Day	\$100.00	\$125.00	
Jerry Matheson Park Pavilion – Half Day	\$50.00	\$100.00	
Jerry Matheson Park Pavilion – Full Day	\$100.00	\$125.00	
Theis Attaway Nature Center Pavilion – Half Day	\$50.00	\$100.00	
Theis Attaway Nature Center Pavilion – Full Day	\$100.00	\$125.00	

<i>Tennis &amp; Pickleball Court Rentals</i>		
<i>Rental Type</i>	<i>Resident</i>	<i>Nonresident</i>
Individual court rental	\$5.00 for 2 hours	\$10.00 for 2 hours
League court rental Spring season: February through May Fall Season: September through December	\$150.00 per season	\$170.00 per season

### Pipelines, Wells, and Seismic Activities

<b>Pipeline Permits (Sec. 18-104, Code of Ordinances)</b>	
Bond	\$500,000.00
Filing Fee	\$1,000.00
<b>Well and Seismic Activities Permits (Sec. 18-54-58, Code of Ordinances)</b>	
Original application fee	\$10,000.00
Expediting application fee	\$15,000.00
Renewal application for well, training well, training well site, or seismic activities	\$500.00
Bond Requirement	\$1,000,000.00
<b>Nonconforming Wells (Sec. 18-28, Code of Ordinances)</b>	
Filing fee for each well registration	\$100.00

### Police Department Fees

General Fees	
Offense report (public page)	\$2.00 each
Local arrest record checks/letters	\$2.00 each
Accident report	\$6.00 each
Fingerprint cards – all other purposes	\$5.00 per card
Impounded vehicles, impounding fee	Not to exceed \$10.00

### Utility Fees, Rates & Charges

<b>City of Tomball Utilities – Deposit</b>			
Residential deposit	\$200.00		
Commercial deposit	Average annual bill of previous occupant multiplied by two (2) or \$300.00, whichever is greater		
<u>Temporary hydrant meter deposit</u>	<u>\$3,000.00</u>		
<b>City of Tomball Utilities – Monthly Administrative Service Charge</b>			
City utility administrative service charge	\$1.00 per month per account		
<b>City of Tomball Garbage Bag Fees</b>			
First two (2) rolls of garbage bags per residence per year	Free		
Each subsequent 50-bag roll	\$12.00		
<b>City of Tomball Utilities Administrative Fees</b>			
<b><i>Connection and Disconnection Fees</i></b>			
The charges for connections and disconnections of utility services provided by the City, including those provided at customer request or convenience, or as a result of delinquent accounts, shall be as follows:			
During normal scheduled service periods (7 a.m. to 4:45 p.m., weekdays), does not include new service	\$50.00		
During unscheduled service periods (after hours and weekends), including new service	\$100.00		
<b><i>Damages to Utility Functions and Tampering Fees</i></b>			
Damage to any utility facilities, tampering with valves, meters, etc.	\$200.00		
<b><i>Delinquent Account Fees</i></b>			
In the event that a utility bill is not paid by the due date, a 10 percent penalty is assessed on the current charges. Residential customers who are age 65 and over or considered disabled by the Social Security Administration may be exempt from penalty fees for late payment upon application accompanied by verifying documentation. This exemption may not exceed the final date of benefits designated by the Social Security Administration.			
<b>City of Tomball Water Utility Rates &amp; Fees</b>			
<b><i>North Harris County Regional Water Authority Charges</i></b>			
The City collects a fee on all water bills, based on rates established by the North Harris County Regional Water Authority (NHCRWA), for each 1,000 gallons used on behalf of NHCRWA. The rate is set by the NHCRWA. You can learn more about this fee by visiting <a href="https://www.nhcrwa.com/">https://www.nhcrwa.com/</a> .			
<b><i>Monthly Rates for Potable Water Sales</i></b>			
<i>Customer Class</i>	<i>Usage (gallons) during billing month</i>	<i>Base Rate</i>	<i>Consumption Charge for each 1,000 gallons used</i>
Small residential	Up to 10,000	\$11.55	\$3.02
Medium residential	10,001 to 15,000	\$13.29	\$3.77
Large residential	15,001 or more	\$15.29	\$4.72
Small commercial	Up to 5,000	\$19.56	\$3.66

Medium commercial	5,001 to 51,000	\$31.48	\$4.58
Large commercial	51,000 or more	\$55.11	\$5.72
<b>Bulk Water Sales</b>			
Bulk sales rate	All usage	\$92.27	\$5.12
Additionally, if a meter is desired for bulk sales, a deposit of \$1,000.00 will be required. Bulk water sales will also be charged applicable administrative fees and the NHCRWA fees.			
<b>Water Meter Testing Fee</b>			
In the event a customer request a meter to be tested and the meter is found to be in working order, the account will be assessed a meter testing fee based on the meter size.			
<b>Bench test fee</b>			<del>\$35.00</del>
<b>Meter Size</b>			<b>Testing Fee</b>
0.75 inch and 1 inch			\$175.00
1.5 inch and 2.0 inch			\$225.00
3.0+ in meters			<del>\$250.00</del> <u>\$325.00</u>
<b>Meter Box Repair Fee</b>			
In the event damage is incurred to a meter box belonging to the City, a Meter Box Repair Fee of \$225.00 will assessed to the responsible party. The City reserves the right to contract with a third-party to make necessary repairs and an invoice will be sent to the responsible party for payment of all damages and repairs. The Meter Box Repair Fee will serve as the base fee. Additional damages may incur higher fees for repairs.			
<b>City of Tomball Wastewater (Sanitary Sewer) Utility Rates</b>			
<b>Residential Sanitary Sewer Rates, with Potable Water Service</b>			
Monthly Base Charge			\$10.23
Volume rate per 1,000 gallons			\$3.57
Residential usage based on winter average. Rates for summer months are calculated at the same rate as winter rates and may be based upon the previous winter months' average monthly water consumption. The rate shall be the lesser of the actual water consumption or the previous winter month's average consumption.			
<b>Commercial Sanitary Sewer Rates, with Potable Water Service</b>			
Monthly base charge			\$24.91
<i>Volume rate per 1,000 gallons</i>			
0 to 5,000 gallons			\$4.53
5,001 to 51,000 gallons			\$5.65
More than 51,000 gallons			\$7.07
<b>Residential Sanitary Sewer Rates, without Potable Water Service</b>			
Monthly base rate			\$41.93
<b>Commercial Sanitary Sewer Rates, without Potable Water Service</b>			
Monthly base rate			\$69.78
Fee per drain (in excess of 10)			\$2.78
<b>City of Tomball Natural Gas Utility Rates</b>			
Base rate	\$11.75		

Consumption	\$11.75 for each thousand cubic feet (MCF) after the first thousand cubic feet (MCF)	
<b>Gas Meter Testing Fee</b>		
In the event a customer requests a meter to be tested and the meter is found to be in working order, the account will be accessed a meter testing fee based on the meter size or type.		
<b>Meter Size/Type</b>	<b>Testing Fee</b>	
Domestic – American	<del>\$315.00</del> \$350.00	
400 Series	<del>\$325.00</del> \$375.00	
Industrial Diaphragm (800 to 1,000)	<del>\$400.00</del> \$525.00	
Industrial Diaphragm (1,000 to 10,000)	<del>\$515.00</del> \$775.00	
Rotary	<del>\$575.00</del> \$775.00	
<b>Excess Flow Valve</b>		
Installation of an excess flow valve to an existing natural gas service line	\$500.00	
<b>Garbage and Trash Collection and Disposal Service Rates</b>		
The City of Tomball’s solid waste provider for FY 2022-2023 is GFL. The fees associated with garbage collection and disposal are set by GFL. The rates below do not include applicable sales taxes.		
<b>GFL Administrative Services Fee</b>		
GFL administrative services fee	\$5.50 monthly	
<b>Residential Service</b>		
Bag service	\$15.70	
Poly cart service – refuse only	\$18.70	
Poly cart service – recycling only	\$18.70	
Poly cart service – refuse and recycling	\$21.70	
<b>Special Collection – Large Bulk</b>		
Service fee	\$40.00	
Disposal cost (per yard)	\$20.00	
<b>Small Commercial with Poly Cart</b>		
<b>Service</b>	<b>Rate per month</b>	
One Collection per Week	\$30.00	
Additional Cart – once per week collection	\$25.00	
Two Collections per Week	\$35.00	
Additional Cart – twice per week collection	\$30.00	
Weekly Recycling Collection	\$10.00	
Cart Replacement (MSW and/or Recycling)	\$85.00	
<b>Dumpsters</b>		
<b>Size</b>	<b>Frequency</b>	<b>Rate per Month</b>
2 Yard	1	\$75.00
2 Yard	3	\$142.00
3 Yard	1	\$90.00
3 Yard	2	\$140.00
3 Yard	3	\$215.00

3 Yard	4	\$270.00
3 Yard	5	\$335.00
3 Yard	6	\$400.00
<b>Size</b>	<b>Frequency</b>	<b>Rate per Month</b>
3 Yard Additional Container	1	\$85.00
3 Yard Additional Container	2	\$130.00
3 Yard Additional Container	3	\$200.00
3 Yard Additional Container	4	\$250.00
3 Yard Additional Container	5	\$310.00
3 Yard Additional Container	6	\$370.00
4 Yard	1	\$100.00
4 Yard	2	\$155.00
4 Yard	3	\$230.00
4 Yard	4	\$290.00
4 Yard	5	\$360.00
4 Yard	6	\$430.00
4 Yard Additional Container	1	\$90.00
4 Yard Additional Container	2	\$145.00
4 Yard Additional Container	3	\$215.00
4 Yard Additional Container	4	\$270.00
4 Yard Additional Container	5	\$330.00
4 Yard Additional Container	6	\$400.00
6 Yard	1	\$125.00
6 Yard	2	\$200.00
6 Yard	3	\$300.00
6 Yard	4	\$370.00
6 Yard	5	\$460.00
6 Yard	6	\$550.00
6 Yard Additional Container	1	\$115.00
6 Yard Additional Container	2	\$180.00
6 Yard Additional Container	3	\$275.00
6 Yard Additional Container	4	\$340.00
6 Yard Additional Container	5	\$425.00
6 Yard Additional Container	6	\$510.00
8 Yard	1	\$150.00
8 Yard	2	\$245.00
8 Yard	3	\$355.00
8 Yard	4	\$450.00
8 Yard	5	\$550.00
8 Yard	6	\$650.00
8 Yard Additional Container	1	\$135.00
8 Yard Additional Container	2	\$225.00
8 Yard Additional Container	3	\$320.00
8 Yard Additional Container	4	\$375.00
8 Yard Additional Container	5	\$490.00
8 Yard Additional Container	6	\$565.00



<b>Additional Dumpster Fees</b>								
<b>Description</b>	<b>Occurrence</b>		<b>Fee</b>					
Additional Collection	Per Collection		\$100.00					
Exchange Charge	Per Exchange		\$60.00					
Casters	One-time fee		\$90.00					
Locks	One-time fee		\$90.00					
<b>Roll-off Containers (Temporary or Permanent)</b>								
<b>Size</b>	<b>Delivery Fee</b>		<b>Daily Rent</b>		<b>Hauling Rate</b>		<b>Trip Charge</b>	
20 Yard	<del>\$130.00</del> <u>\$175.00</u>		<del>\$6.50</del> <u>\$8.50</u>		<del>\$185.00</del> <u>\$225.00</u>		<del>\$145.00</del> <u>\$185.00</u>	
30 Yard	<del>\$130.00</del> <u>\$175.00</u>		<del>\$6.50</del> <u>\$8.50</u>		<del>\$200.00</del> <u>\$250.00</u>		<del>\$145.00</del> <u>\$185.00</u>	
40 Yard	<del>\$130.00</del> <u>\$175.00</u>		<del>\$6.50</del> <u>\$8.50</u>		<del>\$210.00</del> <u>\$275.00</u>		<del>\$145.00</del> <u>\$185.00</u>	
<b>Self-Contained &amp; Stationary Compactor (Standard Pricing for All Sizes)</b>								
<b>Hauling Rate</b>		<b>Disposal Rate per Ton</b>		<b>Trip Charge</b>				
<del>\$275.00</del> <u>\$350.00</u>		<del>\$40.00</del> <u>\$50.00</u>		<del>\$145.00</del> <u>\$185.00</u>				
<b>Damage Waiver Fees</b>								
Damage waiver fees can be added to commercial accounts at the customer's request to cover damaged or stolen containers. In the event a container is stolen, if the customer provides a police report the replacement cost may be waived.								
<b>Size</b>	<b>Fee/Day</b>	<b>Replacement Cost (with Damage Waiver)</b>		<b>Replacement Cost (with no Damage Waiver)</b>		<b>Delivery Fee</b>		
2 Yard	\$0.35	\$201.50		\$403.00		\$65.00		
3 Yard	\$0.35	\$248.50		\$497.00		\$65.00		
4 Yard	\$0.35	\$283.50		\$567.00		\$65.00		
6 Yard	\$0.45	\$386.50		\$773.00		\$65.00		
8 Yard	\$0.45	\$447.00		\$894.00		\$65.00		
20 Yard	\$2.70	\$2,349.50		\$4,699.00		\$65.00		
30 Yard	\$2.70	\$2,510.00		\$5,020.00		\$65.00		
40 Yard	\$2.70	\$2,744.50		\$5,489.00		\$65.00		

**~~Vital Statistics Records (Birth and Death) Fees~~**

<del>Birth and Death Certificates</del>	
<del>Birth certificate</del>	<del>\$23.00 for each original and each copy</del>
<del>Death certificate</del>	<del>\$21.00 for first original and \$4.00 for each original thereafter</del>
<del>Fee for Certified Mail Service</del>	<del>Actual cost</del>
<del>Fee for searching record</del>	<del>\$13.00</del>
<del>Birth Certificate for Election Identification Certificate</del>	<del>\$3.63 or current State fees as applicable</del>

**Wired Telecommunications Services – Provider License Fees**  
(Sec. 38-203, Code of Ordinances)

Monthly Charge per Access Line (Subscriber/Customer) \$2.10

(Sec. 38-202 – Compensation)

- (a) Construction permit fee. The applicant shall pay to the city a permit fee in accordance with the values provided in the table below.
- (b) Rights-of-way fee. The permit holder shall pay to the city a rights-of-way fee that is calculated as of month-end for access lines and as of year-end for all other facilities by applying the appropriate fee to each facility type owned, placed, or maintained by the permit holder. The rights-of-way fee for access lines shall be as proscribed by the state public utilities commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

Equipment Type	Construction Permit Fee	Rights-of-way Fee
Transport Facilities	\$500.00 for first 5 nodes, \$250.00 for each additional node	\$28.00 per month per node <sup>1, 4</sup>
Network Nodes	\$500.00 for first 5 nodes, \$250.00 for each additional node	\$250.00 per year per node <sup>2, 3</sup>
Node Support Poles	\$1,000.00 per pole	\$250.00 per year per pole <sup>2</sup>

<sup>1</sup> Unless equal or greater amount is paid under Chapter 283 of the V.T.C.A., Local Government Code ch. 283 or V.T.C.A., Utility Code ch. 66.  
<sup>2</sup> As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index. The city shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the city on or after the 60<sup>th</sup> day following the written notice.  
<sup>3</sup> Collocated network nodes on city service poles shall also pay an annual collocation fee at a rate not greater than \$20.00 per year per service pole.  
<sup>4</sup> A network provider may not install its own transport facilities unless the provider: (1) has a permit to use the public right-of-way; and (2) pays to the city a monthly public right-of-way rate for transport facilities in an amount equal to \$28.00 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the city exceeds its monthly aggregate per-node compensation to the city. A network provider that wants to connect a network node to the network using the public right-of-way may:

- (1) Install its own transport facilities as provided in this section; or
- (2) Obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than \$28.00 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the city.

- (c) *Annexation and disannexation.* Within 30 days following the date of the passage of any action effecting the annexation of any property to or the disannexation of any property from the city's corporate boundaries, the city agrees to furnish user written notice of the action and an accurate map of the city's corporate boundaries showing, if available, street names and number details. For the purpose of compensating the city under this chapter, a permit holder shall start including or excluding facilities within the affected area in the permit holder's count of facilities within 30 days of annexation or disannexation.
- (d) *Telecommunications service providers uncollectibles.* City and telecommunication service provider understand and agree that telecommunication service provider has a statutory right to pass through to its customers on a pro rata basis any compensation paid to the city for access to the rights-of-way. Any other provision of this chapter notwithstanding, telecommunication service provider shall not be obligated to pay the city for any access lines for which revenues remain uncollectible.
- (e) *Facilities provided to other telecommunications service providers.* To the extent allowed by applicable state and federal law, any telecommunications service providers that purchase unbundled network elements or other facilities for the purpose of rebundling those facilities to create telecommunications service for sale to persons within the city shall pay to the city a rights-of-way fee that is calculated as of month-end by applying the appropriate line fee, as specified in subsection (1) above, to each access line created by rebundling services or facilities.
- (f) *Fee application to leased facilities.* Pursuant to V.T.C.A., Utilities Code § 54.206.

### Miscellaneous Fees

<b>Outdoor Sound Amplification Equipment</b> ( <u>Sec. 18-194, Code of Ordinances</u> )	
Permit for amplification of music or human speech	\$10.00
<b>Manufactured Home Park or Recreational Vehicle Park</b>	
<i>Construction or Enlargement Fees</i>	
Application for construction/enlargement	\$100.00 plus \$10.00 per unit in excess of 25 units
<i>Park Operations License Fees</i> (Chapter 26, Code of Ordinances)	
Annual operations license	\$100.00 plus \$3.00 for each space within the park

## Appendix A: Municipal Court Fines and Fees Offenses

The facts and circumstance of each case determines the amount of the fine the court assesses. The range of punishment of most traffic related state offenses or fine for most municipal court violations are as follows: Class C violations are punishable by a maximum fine of \$500, except that zoning, fire safety, and health violations may have fines of up to \$2000 per offense. Most traffic related state offenses have a maximum fine of \$200. There are many exceptions. Individuals should contact the Tomball Municipal Court regarding any fines or fees.

NOTE: Defendants receiving a Disregard Warning Sign-Workers Present or possessing a CDL are NOT eligible for Driving Safety Course or Deferred. All fines double if violations is in a construction zone with workers present.

**Offense: Fire Marshal File in Tomball Municipal Court**

**Sec. 1-14. - General penalty for violations of Code; continuing violations.**

(a) Whenever in this Code or any other ordinance of the city, an act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or wherever in such Code or ordinance the doing of an act is required or the failure to do any act is declared to be unlawful, and no specific penalty is provided therefor, the violation of any such provision of this Code or any such ordinance shall be punished by a fine not exceeding \$500.00, except for:

(1) Violations of municipal ordinances that govern fire, safety, zoning, public health and sanitation, including dumping of refuse, vegetation and litter violations in which the maximum fine shall be \$2,000.00 for each offense; and

(2) Violations of traffic laws which are punishable as a Class C misdemeanor shall be punished by a fine not to exceed \$200.00.

However, no penalty shall be greater or less than the penalty provided for the same or similar offense under the laws of the state.

(b) Each day any violation of this Code or of any ordinance shall continue shall constitute a separate offense. Any violation of any provision of this Code which constitutes an immediate danger to the health, safety, and welfare of the public may be enjoined in a suit brought by the village for such purposes. If any violation of this Code is designated as a nuisance under the provisions of this Code, such nuisance may be summarily abated by the city in addition to the imposition of a fine or imprisonment.

(c) Unless otherwise specifically stated within the provisions of this Code, any violation of this Code or of any ordinance set forth herein that is punishable by a fine that does not exceed \$500.00 does not require a culpable mental state, and a culpable mental state is hereby not required to prove any such offense.

(d) Unless otherwise specifically stated within the provisions of this Code, any violation of this Code or of any ordinance set forth herein that is punishable by a fine that exceeds \$500.00 shall require a culpable mental state of intentionally, knowingly, recklessly or with criminal negligence engaging in conduct constituting the violation.

(e) In any prosecution in the municipal court of the city or of any other court of competent jurisdiction, a complaint charging a violation of this Code need not negate the existence of any affirmative defense but the existence of such may be raised by the defendant in any such prosecution by way of defense as provided in the Texas Penal Code.

(f) A complaint charging a violation of any provision of this Code in the municipal court of the city or any other court of competent jurisdiction need not negative the existence of any exception but the existence of the same may be raised by the defendant in such prosecution by way of defense.

(g) The imposition of a penalty under the provisions of this Code shall not prevent the revocation or suspension of any license, franchise or permit issued or granted under the provisions of this Code.

(h) The city council shall have the power to remit, in whole or in part and upon such conditions as may be deemed proper, by vote of two-thirds of the members present, any fine or penalty belonging to the city which may be imposed or incurred under any provision of this Code, ordinance or resolution adopted by the council or under the Penal Code of the state.

(Code 1978, §§ 1-10, 1-11, 2-25; Code 1993, §§ 1-14, 1-15, 2-28)

State Law reference— Limitation on penalties, V.T.C.A., Local Government Code § 54.001; punishments, V.T.C.A., Penal Code ch. 12.

<u>Code</u>	<u>Offense</u>	<u>Minimum Fine</u>
111	Fire Code Violations	\$200.00

**SCHEDULE OF MINIMUM FINE AND STATE FEES (SUBJECT TO CHANGE)**

**Parking Enforcement Violation Handicap**

1 <sup>st</sup> violation with please of guilty within 14 days	\$250.00
After 14 days plea of guilty, 1 <sup>st</sup> offense	\$500.00

**Offense: Speeding**

<u>Speeding</u>	<u>Fine</u>	<u>Court Costs</u>	<u>Total</u>	<u>Workers Present</u>	<u>Total</u>
1-15	\$86.00	\$134.00	\$220.00	\$25.00	\$245.00
16	\$92.00	\$134.00	\$226.00	\$25.00	<del>\$244.00</del> <u>\$251.00</u>
17	\$98.00	\$134.00	232.00	\$25.00	<del>\$249.00</del> <u>\$257.00</u>
18	\$104.00	\$134.00	\$238.00	\$25.00	<del>\$254.00</del> <u>\$263.00</u>
19	\$110.00	\$134.00	\$244.00	\$25.00	<del>\$259.00</del> <u>\$269.00</u>
20	\$116.00	\$134.00	\$250.00	\$25.00	<del>\$264.00</del> <u>\$275.00</u>
21	\$122.00	\$134.00	\$256.00	\$25.00	<del>\$269.00</del> <u>\$281.00</u>
22	\$128.00	\$134.00	\$262.00	\$25.00	<del>\$274.00</del> <u>\$287.00</u>
23	\$134.00	\$134.00	\$268.00	\$25.00	<del>\$279.00</del> <u>\$293.00</u>
24	\$140.00	\$134.00	\$274.00	\$25.00	<del>\$284.00</del> <u>\$299.00</u>
25	\$146.00	\$134.00	\$280.00	\$25.00	<del>\$289.00</del> <u>\$305.00</u>
26	\$152.00	\$134.00	\$286.00	\$25.00	<del>\$294.00</del> <u>\$311.00</u>
27	\$158.00	\$134.00	\$292.00	\$25.00	<del>\$299.00</del> <u>\$317.00</u>
28	\$164.00	\$134.00	\$298.00	\$25.00	<del>\$304.00</del> <u>\$323.00</u>
29	\$170.00	\$134.00	\$304.00	\$25.00	<del>\$309.00</del> <u>\$329.00</u>
30	\$176.00	\$134.00	\$310.00	\$25.00	<del>\$314.00</del> <u>\$335.00</u>
31	\$182.00	\$134.00	\$316.00	\$25.00	\$341.00
32	\$188.00	\$134.00	\$322.00	\$25.00	\$347.00

33	\$194.00	\$134.00	\$328.00	\$25.00	\$353.00
34 and over	\$200.00	\$134.00	\$334.00	\$25.00	\$359.00
<b>Offense: Speeding in a School Zone</b>					
<b>Speeding</b>	<b>Fine</b>	<b>Court Costs</b>	<b>Total</b>	<b>Workers Present</b>	<b>Total</b>
1-15	\$86.00	\$159.00	\$245.00	\$25.00	\$270.00
16	\$92.00	\$159.00	\$251.00	\$25.00	\$276.00
17	\$98.00	\$159.00	\$257.00	\$25.00	\$282.00
18	\$104.00	\$159.00	\$263.00	\$25.00	\$288.00
19	\$110.00	\$159.00	\$269.00	\$25.00	\$294.00
20	\$116.00	\$159.00	\$275.00	\$25.00	\$300.00
21	\$122.00	\$159.00	\$281.00	\$25.00	\$306.00
22	\$128.00	\$159.00	\$287.00	\$25.00	\$312.00
23	\$134.00	\$159.00	\$293.00	\$25.00	\$318.00
24	\$140.00	\$159.00	\$299.00	\$25.00	\$324.00
25	\$146.00	\$159.00	\$305.00	\$25.00	\$330.00
26	\$152.00	\$159.00	\$311.00	\$25.00	\$336.00
27	\$158.00	\$159.00	\$317.00	\$25.00	\$342.00
28	\$164.00	\$159.00	\$323.00	\$25.00	\$348.00
29	\$170.00	\$159.00	\$329.00	\$25.00	\$354.00
30	\$176.00	\$159.00	\$335.00	\$25.00	\$360.00
31	\$182.00	\$159.00	\$341.00	\$25.00	\$366.00
32	\$188.00	\$159.00	\$347.00	\$25.00	\$372.00
33	\$194.00	\$159.00	\$353.00	\$25.00	\$378.00
34 and over	\$200.00	\$159.00	\$359.00	\$25.00	\$384.00
<b>Offense: Speeding in a Construction Zone</b>					
<b>Speeding</b>	<b>Fine</b>	<b>Court Costs</b>	<b>Total</b>	<b>Workers Present</b>	<b>Total</b>
1-15	\$172.00	\$134.00	\$306.00	\$25.00	\$331.00
16	\$184.00	\$134.00	\$318.00	\$25.00	\$343.00
17	\$196.00	\$134.00	\$330.00	\$25.00	\$355.00
18	\$208.00	\$134.00	\$342.00	\$25.00	\$367.00
19	\$220.00	\$134.00	\$354.00	\$25.00	\$379.00
20	\$232.00	\$134.00	\$366.00	\$25.00	\$391.00
21	\$244.00	\$134.00	\$378.00	\$25.00	\$403.00
22	\$256.00	\$134.00	\$390.00	\$25.00	\$415.00
23	\$268.00	\$134.00	\$402.00	\$25.00	\$427.00
24	\$280.00	\$134.00	\$414.00	\$25.00	\$439.00
25	\$292.00	\$134.00	\$426.00	\$25.00	\$451.00
26	\$304.00	\$134.00	\$438.00	\$25.00	\$463.00
27	\$316.00	\$134.00	\$450.00	\$25.00	\$475.00
28	\$328.00	\$134.00	\$462.00	\$25.00	\$487.00
29	\$340.00	\$134.00	\$474.00	\$25.00	\$499.00
30	\$352.00	\$134.00	\$486.00	\$25.00	\$511.00
31	\$364.00	\$134.00	\$498.00	\$25.00	\$523.00
32	\$376.00	\$134.00	\$510.00	\$25.00	\$535.00
33	\$388.00	\$134.00	\$522.00	\$25.00	\$547.00
34 and over	\$400.00	\$134.00	\$534.00	\$25.00	\$559.00
<b>Additional Offenses</b>					
<b>Offense Code</b>	<b>Offense Code Type</b>	<b>Offense Description</b>			<b>Total Due</b>

5	O	Article Vi Erosion & Sediment Control Sec 18-259(D)	\$581.00
19	O	Sec 34-11 Changeable Electronic Variable Message Sign	\$581.00
20	O	Violation Of Sec. 50-36	\$581.00
21	O	Violation Of Sec. 50-76	\$581.00
22	O	Violation Of Sec 50-82	\$581.00
23	O	Violation Of Sec. 50-112	\$581.00
24	O	Violation Of Sec 50-113	\$581.00
25	O	Violation Of Sec 50-115	\$581.00
26	O	Violation Of Section 38-160	\$581.00
27	O	Violation Of Section 46-21	\$581.00
28	O	Violation Sec 20-28 Ifc (Sec 308.1.4) Open Flame Cooking Devices	\$581.00
29	O	Requirements For Traps	\$581.00
30	O	City Ordinance Violation Working W/O Permit	\$581.00
31	O	Violation Of Sec.50-117 Home Occupancy	\$581.00
1	R	REDLIGHT CODE ENFORCEMENT (Repealed)	\$75.00
9	P	Handicap Parking Violation	\$517.00
10	O	City Ordinance - Violate City Ordinance Nuisance	\$581.00
11	O	City Ordinance - Burning Without Permit	\$581.00
12	O	City Ordinance - Burning, Deliberate Or Negligent	\$581.00
14	O	City Ordinance - Noise	\$581.00
15	O	City Ordinance - No Taxi Driver Permit	\$581.00
16	O	City Ordinance - Install Fire-Extinguishing System W/O Permit	\$581.00
17	O	City Ordinance-Electrical-Work W/O Permit	\$581.00
18	O	Co-Use Of Certain Wireless Communication Device While Driving Prohibited	\$281.00
249	T	Obscured License Plates	\$177.00
251	T	Park In Main Traveled Way	\$274.00
271	T	No Valid Class B Drivers License	\$189.00
272	T	No Valid Class A Drivers License	\$189.00
273	T	No Valid Inspection Sticker	\$177.00
275	T	No Valid Class M Drivers License	\$189.00
285	T	Improper Start From Stop/Parked Position	\$274.00
289	T	Expired Dealer Paper Plates	\$177.00
318	T	Illegal Right Turn From Inside Left Lane	\$274.00
319	T	Fail To Yield R-O-W R.R. Crossing	\$274.00
327	T	Fail To Yield R-O-W From Parked Position	\$274.00
340	T	Straight From Turn Only Lane	\$224.00
342	S	Solicitation By Pedestrians 552.007 (A)	\$381.00
345	T	U-Turn Not In Safety	\$224.00
367	T	No Parking Lights When Needed	\$114.00
373	T	Driving Left Of Center	\$224.00
374	T	Driving Left Of Double Yellow Stripe	\$224.00
428	T	No Thru Trucks Over 2 Axles	\$224.00
444	T	Display Alternating Lights To Rear	\$134.00
445	T	Unapproved Lighting Equipment	\$134.00
448	T	Improper Tread Depth	\$134.00
451	T	No Headlights	\$224.00
452	T	No Brake Lights	\$134.00
454	T	No Tow Lights On Towed Vehicle	\$184.00
455	T	No Rear View Mirror	\$134.00
460	T	Hubcaps Overextended To Left 8" Spiked	\$134.00
462	T	Fail To Set Park Brake	\$134.00
473	T	Passing Within Intersection	\$224.00
474	T	Passing On Unimproved Shoulder Of Road	\$224.00



475	T	Pass With Insufficient Clearance	\$224.00
477	T	Passing On Right Not In Safety	\$224.00
479	T	Passing School Bus Unloading	\$634.00
480	T	Passing School Bus-Loading	\$634.00
482	T	Pass Within 100 Ft. Of Intersection	\$224.00
483	T	Pass Within 100 Ft. Of Railroad Crossing	\$224.00
489	T	Stopped Within Intersection	\$224.00
503	T	Fail To Signal Stop	\$224.00
505	T	Backing Not In Safety	\$274.00
510	T	Unattended Vehicle	\$244.00
511	T	Leaving Child Unattended In Vehicle	\$316.00
517	T	Block Moving Lane Of Traffic	<del>\$224.00</del> <u>\$274.00</u>
525	P	Illegally Parked-Prohibited By Signs	<del>\$91.00</del> <u>\$250.00</u>
529	P	Parked In Bus. Or Res. District 545.301	\$94.00
532	O	City Ordinance - Illegal Parking Over 24 Hours	\$91.00
534	O	City Ordinance - Hitchhiking-Solicitation By Pedestrians	\$224.00
535	S	Walking In Roadway	\$224.00
536	T	Open Door Into Lane Of Traffic	\$134.00
537	T	Tamper With Barricades	\$154.00
548	T	Fail To Report Accident-Pedestrian	\$224.00
549	T	Fail To Use Due-Care Hit Pedestrian	\$224.00
550	T	Fail To Report Accident To Police Dept.	\$204.00
560	T	Fail To Stop And Render Aid	\$281.00
563	T	Fail To Stop And Give Info-Object Traffic Area	\$174.00
591	T	Cut Across Parking Lot	\$224.00
595	T	Passing On Shoulder Of Road	\$224.00
596	T	Driving On Shoulder Of Roadway	\$274.00
600	T	Fail To Cover Load	\$134.00
603	O	City Ordinance - Trash Disposal	\$281.00
604	T	Fail To Properly Secure Trailer	\$144.00
605	T	Fail To Secure Vehicle	\$144.00
606	T	Fail To Secure Load	\$134.00
641	T	No Safety Chain Trailer	\$184.00
695	T	Bicycle Not Equipped With Lights	\$115.00
696	T	Bicycle Fail To Yield Row Left	\$114.00
700	O	City Ordinance - Unleashed Dog/Cat Running At Large	\$114.00
701	O	No Sign Permit	\$281.00
702	O	City Ordinance - Violation Of Sec 18-166	\$581.00
704	O	City Ordinance - Nuisance-Odors	\$281.00
705	T	Obstructing Fire Hydrant	\$281.00
706	O	City Ordinance - Nuisance-All Types Noises	\$281.00
707	O	City Ordinance - Dog/Cat/Vaccination And Licensing	\$134.00
708	O	City Ordinance - Plumbing & Gas Ordinance	\$281.00
710	O	City Ordinance - Prohibited Signs	\$281.00
711	O	City Ordinance-Prohibited Smoking Products/Paraphernalia	\$281.00
712	O	City Ordinance - Waste Material Containers Collection	\$281.00
713	O	City Ordinance - Driveway Ordinance Sec.14-4 E	\$281.00
715	O	City Ordinance - Nuisances-Noise	\$281.00
718	S	Paint Spray Booth Ifc 1504.1	\$1,000.00
719	O	City Ordinance - Prohibited Use Of Wireless Comm Device While Driving	\$224.00
721	O	No Stopping/Standing/Pk In Roadway	\$281.00
722	O	Section 18-164 Nuisance	\$581.00

725	S	Nuisance-Rubbish, Structures, Etc.	\$281.00
726	O	City Ordinance - Livestock In Residential Area	\$281.00
730	O	City Ordinance - Drive-Ways Sec.14-4(D)(E)	\$281.00
731	S	Train Obstructing Crossing	\$154.00
742	O	City Ordinance-Alarm System Installation W/O Permit	\$581.00
746	S	Minor - Tob/Cig Prod/Poss/Pur/Consume	\$281.00
750	O	City Ordinance - Digging Out	\$224.00
751	O	City Ordinance - Horn, Vehicle Sounding Of	\$281.00
753	O	City Ordinance - Fail To Have Current Reg. For Animals	\$134.00
754	O	City Ordinance - Animal Quarantine	\$134.00
755	O	City Ordinance - Fire Code Locked Exits	\$581.00
756	O	City Ordinance - Discharge Waste In Public Sewer	\$281.00
757	O	City Ordinance - Tire Storage And Mosquito Control	\$331.00
758	O	City Ordinance - Noisy Vehicles	\$281.00
759	O	City Ordinance - Illegal Dumping	\$2,000.00
760	O	City Ordinance - Junk Vehicle Parts	\$281.00
761	O	City Ordinance - Junk Vehicle	\$281.00
762	O	City Ordinance - Obstruction Sidewalk/Easement/Street	\$581.00
763	O	City Ordinance - Water-Emergency Rationing	\$281.00
765	O	City Ordinance - Fireworks	\$1,000.00
766	O	City Ordinance - Collection By City Only	\$581.00
767	O	City Ordinance - Certificate Of Occupancy	\$281.00
769	S	Storage/Use Hazardous Materials	\$1,000.00
770	S	Occupancy Prohib Before Approval	\$581.00
771	S	Combustible Waste Dumpster Permit	\$581.00
772	O	C/C Maint Sprinkler System	\$1,000.00
773	O	C/C Maint Fire Alarm System	\$1,000.00
775	O	City Ordinance - No Development Permit	\$281.00
776	O	City Ordinance - Soliciting With No Permit	\$300.00
777	S	Access To Electrical Panels	\$331.00
778	S	Exit Sign Must Be Lighted	\$581.00
779	O	City Ordinance - Driveway Surface	\$281.00
780	O	City Ordinance - Violation Sec 36-27	\$2,081.00
781	O	City Ordinance - Discharge Wastewater	\$281.00
789	O	City Ordinance - Unlicensed Wrecker	\$281.00
790	O	City Ordinance - Unlicensed Wrecker Driver	\$281.00
791	O	City Ordinance - Abandonment Of Nonconforming Uses And Structures & Cessation Of Use Of	\$281.00
792	O	City Ordinance- No Building Permit	\$281.00
793	O	City Ordinance- Attention Getting Device	\$281.00
803	S	Furnish Alcohol To Minor	\$281.00
804	O	City Ordinance - Dischg Firearm In City Limits	\$281.00
812	S	D.O.C. Public Exposure	\$316.00
815	S	Assault By Threat	\$316.00
816	S	Assault By Physical Contact	\$316.00
830	S	Sale Of Alcohol To Certain Persons	\$281.00
832	S	Possess Intoxicants On School Property	\$281.00
847	S	Theft Of Service	\$316.00
855	S	Littering	\$281.00
863	S	Consume Alcohol During Prohibited Hours	\$281.00
864	S	Contempt For Disobeying Court Order	\$81.00
865	S	Contempt Of Court	\$281.00
867	O	City Ordinance - Curfew-Nighttime	\$214.00
868	O	City Ordinance - Curfew-Daytime	\$214.00

869	S	Fail To Attend School	\$265.00
871	S	Electrical Hazards	\$331.00
872	S	Exit Signs Fire Code	\$581.00
873	S	Disruption Of Transportation	\$281.00
874	S	Disruption Of Classes	\$281.00
875	S	Criminal Trespass	\$316.00
876	S	Trespass -School Grounds	\$281.00
878	S	Disruption Of School Activities	\$281.00
1000	S	Criminal Mischief/Class C	\$316.00
1002	S	Tampering W/ A Govt Record( School Enrollment)	\$581.00
1010	S	Reckless Damage Or Destruction	\$316.00
1020	S	Theft	\$316.00
1105	T	Use Wireless Communication Device In School Zone	\$359.00
1106	T	Use A Wireless Communication Device For Electronic Messaging While Driving	\$233.00
1130	S	Failure To Identify	\$316.00
1170	S	D.O.C. Obscene Language	\$316.00
1171	S	D.O.C. Offensive Gesture/Display	\$316.00
1172	S	D.O.C. Noxious/Unreasonable Odor (Chemical)	\$316.00
1173	S	D.O.C. Abuse Or Threaten (Offensive Manner)	\$281.00
1174	S	D.O.C. Unreasonable Noise	\$316.00
1175	S	D.O.C. Fighting With Another	\$281.00
1176	S	D.O.C. Window Peeping-Dwelling	\$316.00
1177	S	D.O.C. Window Peeping/Hotel Or Motel	\$316.00
1178	S	D.O.C. Discharges Firearm/Public Roadway	\$316.00
1180	S	Make Firearm Accessible To A Child	\$316.00
1181	S	Obscene Display	\$316.00
1210	S	Smoking Tobacco-Prohibited Areas	\$316.00
1220	S	Public Intoxication	\$316.00
1230	S	Possession/Consumption Of Alcohol In Motor Vehicle	\$316.00
2000	S	Consume Alcoholic Beverages On Off-Premised License Account	\$281.00
2001	S	Sale To Certain Persons	\$281.00
2010	S	Consumption Of Alcoholic Beverages Near A School	\$281.00
2090	S	Sale Of Tobacco Products To A Minor	\$281.00
2091	S	Sell Cig/Tob Products W/O Permit	\$281.00
2100	S	Possession Of Drug Paraphernalia	\$281.00
2200	T	Fail To Set Park Brake	\$134.00
273E	T	Fictitious Inspection Sticker	\$281.00
2900	S	Equipment Not In Compliance W/ Federal Standards 49 C.F.R.571.108	\$281.00
3001	T	Speeding <i>See Chart</i>	
3002	T	Unsafe Speed/Too Fast For Conditions	\$274.00
3003	T	Impeding Traffic	\$274.00
3004	T	Racing/Drag Racing/Acceleration Contest For Speed	\$274.00
3005	T	Fail To Yield R-O-W	\$274.00
3006	T	Ran Stop Sign	\$274.00
3007	T	Ran Red Light	\$274.00
3008	T	Disregard Flashing Yellow Signal	\$274.00
3009	T	Changed Lane When Unsafe	\$274.00
3011	T	Turned Left From Wrong Lane	\$274.00
3012	T	Turned Right From Wrong Lane	\$274.00
3013	T	Cut Corner Left Turn	\$274.00
3014	T	Improper Turn	\$274.00
3015	T	Drove On Wrong Side Of Road	\$274.00
3016	T	Drove Wrong Way On One-Way Roadway	\$274.00

3017	T	Following Too Closely	\$284.00
3018	T	Passed - Insufficient Clearance	\$274.00
3019	T	Disregard No Passing Zone	\$274.00
3020	T	Illegal Pass On Right	\$274.00
3021	T	Failed To Stop For School Bus (Or Remain Stopped)	\$634.00
3022	T	Failed To Pass To Right Safely/Improper Passing	\$274.00
3024	T	Unsafe Start From Parked, Stopped, Standing	\$274.00
3025	T	Fail To Maint. Fina. Resp. 2nd/Off.	\$581.00
3026	T	Parking On Roadway	\$274.00
3028	T	Crossing Physical Barrier	\$274.00
3031	T	Unrestrained Child Under 8 Years Of Age	\$254.00
3032	T	No Seat Belt - Driver	\$194.00
3033	T	No Seat Belt - Passenger	\$194.00
3034	T	Child (8 -16) Not Secured By Safety Belt	\$194.00
3038	T	Operate Vehicle With Child In Open Bed	\$274.00
3039	T	Speeding Over 15mph (Cdl Only)	\$134.00
3045	T	Fail To Give Information/Render Aid<\$200	\$221.00
3049	T	Fail To Maint. Fina. Resp	\$296.00
3050	T	Fail To Control Speed	\$274.00
3051	T	Operating Veh Below Posted Min Speed	\$274.00
3052	T	Fail To Yield R-O-W To Vehicle In Intersection (Stop Sign)	\$274.00
3053	T	Failed To Yield R-O-W At Yield Sign	\$274.00
3054	T	Fail To Yield R-O-W At Open Intersection	\$274.00
3055	T	Fail To Yield R-O-W Turning Left	\$274.00
3056	T	Fail To Yield R-O-W (Private Drive/Alley ,Building)	\$274.00
3057	T	Fail To Yield R-O-W To Emergency Vehicle	\$274.00
3058	T	Fail To Yield R-O-W On Green Arrow Signal	\$274.00
3059	T	Disregard Official Traffic Control Device	\$274.00
3060	T	Failed To Stop At Designated Point (Stop Sign)	\$274.00
3061	T	Fail To Stop-Designated Point (At Yield Sign)	\$274.00
3062	T	Lack Of Caution Turning On Green Arrow	\$274.00
3063	T	Failed To Stop At Proper Place (Traffic Light)	\$274.00
3064	T	Fail To Stop At Proper ( Not At Intersection)	\$274.00
3065	T	Disregard Warning Sign At Construction	\$274.00
3066	T	Drove Through Safety Zone	\$274.00
3067	T	Disregard Flashing Red Signal (At Stop Sign, Etc)	\$274.00
3068	T	Failed To Stop At Proper Place (Flashing Red Signal)	\$274.00
3069	T	Disregard Lane Control Signal	\$274.00
3070	T	Failed To Maintain Single Lane	\$274.00
3071	T	Disregard No Lane Change Sign	\$274.00
3072	T	Disregard Signal At Rr Crossing	\$274.00
3073	T	Disregard Rr Crossing Gate Or Flagman	\$274.00
3074	T	Failed To Stop At Marked Rr Crossing	\$274.00
3075	T	Oper Of Heavy Equip Disregarded Signal Of Approaching Train	\$274.00
3076	T	Turned Across Dividing Section	\$274.00
3077	T	Improper Rt Turn Too Wide	\$274.00
3078	T	Disregard Turn Marks	\$274.00
3079	T	Made U Turn On Curve Or Hill	\$274.00
3080	T	Turned When Unsafe	\$274.00
3081	T	Crossing Property (Cut Corner)	\$274.00
3082	T	Fail To Y-O-W On Left When Passing An Obstruction	\$274.00
3084	T	Fail To Signal Lane Change	\$274.00
3085	T	Failed To Give One-Half Of Roadway	\$274.00

3086	T	Fail To Pass On Right	\$274.00
3088	T	Drove On Wrong Side Of Divided Highway	\$274.00
3089	T	Drove Center Lane (Not Passing/Not Turning Left)	\$274.00
3090	T	Drove Wrong Way In Designated Lane	\$274.00
3091	T	Wrong Side Of Road - No Passing	\$274.00
3092	T	Cut In After Passing	\$274.00
3096	T	Failed To Signal Turn	\$274.00
3097	T	Failed To Signal Intent Prior To 100 Ft	\$274.00
3099	T	Improper Turn Or Hand Signal	\$274.00
3101	T	Driving While License Suspended/Invalid	\$381.00
3103	S	No Driver's License	\$189.00
3106	S	Violate DI Restriction	\$189.00
3107	S	Permit Unlawful Use Of DI	\$189.00
3112	T	Motorcycle No Endorsement	\$189.00
3115	T	Failed To Yield To Pedestrian On Sidewalk	\$274.00
3116	T	Failed To Yield To Pedestrians In Crosswalk	\$274.00
3120	T	Motorcycle Passenger Without Approved Headgear	\$147.00
3121	T	Disregard Police Officer	\$274.00
3124	T	Failed To Give Way When Overtaken	\$274.00
3125	T	Increase Speed While Being Overtaken	\$274.00
3127	T	Drove Onto (From) Controlled Access Highway Where Prohibited	\$274.00
3131	T	Failed To Stop For Approaching Train	\$274.00
3138	T	Failed To Stop (Alley, Driveway, Bld)	\$274.00
3149	S	Wrong Mvr -Assigned To Other Veh	\$181.00
3155	T	Failed To Dim Headlights - Meeting	\$189.00
3156	T	Failed To Dim Headlights - Following	\$189.00
3161	S	No Mounted Head Lamp	\$156.00
3162	T	Defective Head Lamp	\$209.00
3163	T	Headlamp(S) Glaring, Not Adjusted	\$209.00
3166	T	No Tail Lamps(S)-Not Equipped	\$209.00
3167	T	Defective Tail Lamp(S)	\$209.00
3168	T	Tail Lamp(S) Improperly Located	\$209.00
3169	T	No Stop Lamp(S)	\$209.00
3170	T	Defective Stop Lamp(S)	\$209.00
3172	T	Defective Turn Signal Lamp(S)	\$209.00
3174	T	Defective Parking Lamp(S)	\$209.00
3175	T	Improper Use Of Back-Up Lamps	\$209.00
3186	T	White Lights Showing To Rear	\$209.00
3194	T	Coasting	\$274.00
3198	T	Drove Without Lights (When Required)	\$274.00
3202	T	Violate Operating Hours-Minor	\$189.00
3204	T	Passing Emergency Vehicle	\$274.00
3205	T	Expired Motor Vehicle Inspection	\$177.00
3207	T	Motorcycle Operator Without Approved Headgear	\$151.00
3210	T	Motorcycle Oper W/Pass W/O Approved Headgear	\$151.00
3225	T	Unnecessary Use Of Horn	\$334.00
3227	T	Muffler Violation	\$214.00
3229	T	Defective Exhaust Emission System	\$214.00
3231	T	Illegal Window Tinting	\$209.00
3233	T	Defective Windshield Wiper	\$209.00
3251	T	No Front Seat Belts (Required)	\$194.00
3252	P	Parked Within An Intersection	\$187.00
3253	P	Parked On A Crosswalk	\$82.00

3259	T	Expired Driver's License	\$189.00
3260	T	Expired Commercial Driver's License	\$189.00
3263	T	Fail To Display Driver's License	\$189.00
3264	T	Fail To Change Address Driver's License	\$189.00
3272	T	Fail To Comply With Requirements On Striking Unattended Vehicle	\$274.00
3273	T	Duties Upon Striking A Fixed Object	\$221.00
3274	T	No License Plate Light	\$209.00
3277	T	Unauthorized Red, White or Blue Flashing Lights	\$156.00
3284	P	Parked Double	\$82.00
3287	T	Fail To Yield R-O-W Turning On Red Signal	\$274.00
3288	T	Fail To Yield R-O-W Changing Lanes	\$274.00
3300	T	More Than One License (Cdl)	\$189.00
3301	T	No Commercial Driver's License (Cdl)	\$189.00
3302	T	Change Name/Mailing Address Later Than 30 Days (Cdl)	\$189.00
3303	T	Fail To Get A Texas Cdl After 30days Of Residence In This State	\$189.00
3304	T	False Statement On Cdl Application Or Certificate	\$189.00
3305	T	Endorsement Violation On Cdl	\$234.00
3306	T	Restriction Violation - Cdl	\$181.00
3309	S	Open Container- Driver	\$581.00
3312	T	Negligent Collision	\$274.00
3314	S	Interfere With Funeral Procession	\$369.00
3315	T	Drove On Sidewalk	\$274.00
3316	T	Backed Upon Shoulder (Or Roadway) Of Controlled Access Highway/Illegal Backing	\$274.00
3320	T	Obstructing Traffic	\$274.00
3323	S	Open Container-Passenger	\$581.00
3333	T	Violate Promise To Appear	\$226.00
3337	S	Failure To Appear/Bail Jumping	\$226.00
3341	T	Driving Around Warning Signs/ Barricades	\$274.00
3342	T	Disregard Warning Signs Or Barricades	\$274.00
3364	T	Parent/Guardian Permitted Unlicensed Minor To Drive	\$154.00
3365	T	Non-Guardian Permitted Unlicensed Driver to Drive	\$154.00
3519	S	Jaywalking	\$281.00
3528	S	Pedestrian Walking Wrong Way	\$281.00
3550	P	Blocking Handicap Access	\$581.00
3551	P	Park/Stand/Stop Between Safety Zone And Curb	\$567.00
3552	P	Park/Stand In Front Of Public/Private Drive	\$185.00
3553	S	Handicap Parking Violations	\$567.00
3554F	P	Parked In A Fire Lane (Fire Marshall)	\$567.00
3555	P	Park Bicycle On Sidewalk/Impede Traffic	\$82.00
3556	P	Parking/Stopping/Standing On A Sidewalk	\$82.00
3557	P	Parking/Stopping/Standing On Railroad Tracks	\$82.00
3561	P	Parked Facing Traffic	\$82.00
3564	P	Parked With Wheels Over 18 Inches From Curb Or Edge Of Roadway	\$82.00
3565	P	Parked Within 50 Feet Of Railroad Crossing	\$82.00
3569	P	Parking/Standing Within 15 Feet Of A Fire Hydrant	\$567.00
3570	P	Park Or Stand Within 20 Ft Of Crosswalk At Intersection	\$82.00
3571	P	Park Or Stand Within 20 Ft Of Driveway To Fire Station	\$82.00
3572	P	Park Or Stand Within 30 Ft Of A Traffic Control Device	\$82.00
3582	T	Disregard Pedestrian Control Signal	\$274.00
3589	T	Crossed Fire Hose Without Permission	\$634.00
3590	T	Drove Into Block Where Fire Engine Stopped	\$274.00
3591	T	Following Ambulance	\$334.00
3594	P	Obstructing Fire Apparatus	\$281.00

3622	T	Improperly Secured Tailgate	\$209.00
3627	T	Vehicle W/O Required Equip Or In Unsafe Condition	\$156.00
3656	T	Display Expired Registration	\$177.00
3658	T	Display Unclean License Plates	\$177.00
3667	T	Oper. Mtr. Veh. W/Out License Plt Or W/One L/Plt	\$177.00
3668	T	Operate Unregistered Motor Vehicle	\$177.00
3722	T	Over Allowable Gross Weight-Permit Violation	\$254.00
3800	S	Minor - In Possession Alcohol	\$281.00
3801	S	Minor - Attempt To Purchase Alcohol	\$281.00
3802	S	Minor - Purchase Alcohol	\$281.00
3803	S	Minor - Consumption Of Alcohol	\$281.00
3804	S	Minor - Misrepresentation Of Age	\$154.00
3805	S	Minor - Public Intoxication	\$281.00
3806	S	Minor - Driving Under The Influence	\$281.00
3907	S	Massage Therapist No Registration health Code 455.151a	\$581.00
3908	S	Massage Therapist Advertising Unregister health Code 455.205c	\$581.00
4162	S	Unlawful Transport Or Use Of Diesel Fuel	\$281.00
840E	T	Fleeing From A Police Officer	\$281.00
9005	S	Overweight 20,001-40,000	\$5,081.00
3005A	T	Fail To Yield R-O-W To Vehicle Entering From Highway	\$274.00
3005B	T	Fail To Yield R-O-W To Vehicle Leaving Highway	\$274.00
3005C	T	Fail To Yield R-O-W Intersection W/Traf Cntrl Device	\$274.00
3015A	T	Drove On Wrong Side Of Road/Bridge	\$274.00
3015B	T	Drove On Wrong Side Of Road/Intersection	\$274.00
3015C	T	Drove On Wrong Side Of Road/Rr Grade	\$274.00
3052A	T	Failed To Yield At Stop Intersection	\$274.00
3096A	T	Failed To Signal Turn	\$274.00
3103A	T	Fail To Obtain Tx Dl Within 90 Days	\$189.00
3116A	T	Fail To Yield To Pedestrian In Crosswalk (No Signals)	\$274.00
3162A	T	Defective Head Lamps (Motorcycle)	\$209.00
3213E	T	Defective Brakes	\$209.00
3554F	P	Parked In Fire Lane	\$500.00
3591A	T	Following Fire Apparatus	\$274.00
9002E	S	Fail To Inspect/Use Emergency Equipment	\$201.00
9008B	S	Failure To Display Medical Certificate	\$201.00
9049A	S	Cmv Miscellaneous	\$201.00
9051A	S	No Valid Certificate Of Inspection-Cmv	\$201.00

**RESOLUTION NO. 2023-44**

**A RESOLUTION OF THE CITY OF TOMBALL, TEXAS,  
APPROVING THE MASTER FEE SCHEDULE FOR FISCAL YEAR  
2023-2024.**

\* \* \* \* \*

**WHEREAS**, the Tomball City Council desires to enhance government transparency through the adoption of a Master Fee Schedule for the convenience of the public; and

**WHEREAS**, the Tomball City Council finds it advantageous to adopt a Master Fee Schedule for Fiscal Year 2023-2024, to provide easier access to information regarding City services and associated fees for Tomball residents and commercial interests; **NOW, THEREFORE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:**

**Section 1.** The City Council finds that the facts and matters set forth in the preamble of this Resolution are true and correct.

**Section 2.** A Master Fee Schedule for the City of Tomball, Texas for Fiscal Year 2023-2024 is hereby adopted, a copy of which is attached hereto as Exhibit “A” and incorporated herein.

**Section 3.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Resolution or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of Tomball, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

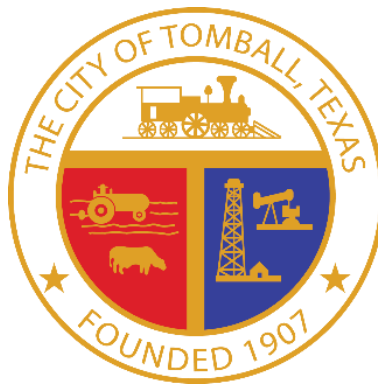
PASSED, APPROVED, AND RESOLVED this 18th day of September 2023.

\_\_\_\_\_  
Lori Klein Quinn  
Mayor

ATTEST:

\_\_\_\_\_  
Tracylynn Garcia  
City Secretary





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**City of Tomball  
Master Fee Schedule  
FY 2023-2024**

*Effective October 1, 2023*

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### Administrative Fees

<b>General Penalty for Violations of Code (Sec. 1-14, Code of Ordinances)</b>	
Violations of City of Tomball Ordinances shall be punishable by a fine not exceeding \$500.00, except as otherwise noted.	
Violations of Ordinances that govern fire, safety, zoning, public health, and sanitation shall be punishable by a fine not exceeding \$2,000.00.	
Violations of traffic laws which are punishable as a Class C misdemeanor shall be punished by a fine not exceeding \$200.00.	
<b>Credit Card Processing Fee</b>	
The City charges a processing fee of three percent (3%) on all credit card transactions.	
<b>Nonsufficient Funds Fee</b>	
When a check has been returned to the City account as nonsufficient funds (NSF), the City will notify the issuer of the check that cash payment plus a \$30.00 nonsufficient funds fee is due and payable immediately. If customer does not redeem the NSF check and pay the NSF fee, the City may arrange for services to be canceled immediately.	
<b>Notary Public Fees</b>	
<i>Service</i>	<i>Fee</i>
For protesting a bill or note for nonacceptance or nonpayment, register and seal	\$4.00
For each notice of protest	\$1.00
For protesting in all other cases	\$4.00
For certificate and seal to a protest	\$4.00
For taking the acknowledgement or proof of a deed or other instrument in writing, for registration, including certificate and seal	\$6.00 for first signature; \$1.00 for each additional signature
For administering an oath or affirmation with certificate and seal	\$6.00
For a copy of a record or paper (uncertified copy) in the notary public's office	\$0.50 per page
For taking the deposition of a witness	\$0.50 for each 100 words
For swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	\$6.00
For a notarial act not provided for	\$6.00
<b>Public Information Charges for Providing Copies (Texas Administrative Code, Title 1, Chapter 70)</b>	
Charges to recover costs associated with public information requests shall be assessed in accordance with Texas Administrative Code, title 1, part 3, chapter 70, rule 70.3 Charges for Providing Copies of Public Information. Charges are summarized below for convenience, but any requestors should refer to the TAC for the most up to date costs.	

### Alarm Permits & Fees

<b>Alarm Permit Application Fee (Sec. 16-48 – 58, Code of Ordinances)</b>	
The Tomball Code of Ordinances requires a person to obtain an alarm permit/registration before the person operates an alarm system. The Alarm Permit Application Fee is determined based on the type of property and alarm system.	
<i>Type of Property</i>	<i>Fee</i>
Residential property	No fee
Individual apartment unit	\$50.00
Nonresidential area of an apartment complex equipped with a burglary alarm, hold up, panic, or duress alarm, or fire alarm system	\$50.00
Commercial site equipped with a burglary alarm, hold up, panic, or duress alarm, or fire alarm system	\$50.00
<b>False Alarm Notification Fees (Sec. 16-59, Code of Ordinances)</b>	
If an alarm system transmits more than three false burglar alarms or fire alarm notifications within a 12-month period, the permittee shall pay a service fee for the fourth and each subsequent false alarm notification.	
<i>Residential Burglar/Fire False Alarm</i>	<i>Fee</i>
First through third false alarm	No fee
Fourth and fifth false alarm	\$25.00 per false alarm
Sixth through eighth false alarm	\$50.00 per false alarm
For each false alarm thereafter	\$100.00 per false alarm
<i>Commercial Burglar/Fire False Alarms</i>	<i>Fee</i>
First through third false alarm	No fee
Fourth and fifth false alarm	\$50.00 per false alarm
Sixth through eighth false alarm	\$75.00 per false alarm
For each false alarm thereafter	\$100.00 per false alarm
<i>Panic False Alarm</i>	<i>Fee</i>
First and second false alarm	No fee
For each false alarm thereafter	\$100.00 per false alarm
<b>Operating an Alarm System without a Permit or that Automatically Dials 911 (Sec. 16.77-78, Code of Ordinances)</b>	
Per the Tomball Code of Ordinances, a person commits an offense if the person operates, causes to be operated, or allows the operation of an alarm system:(1) without a permit issued under Article II, Ch. 16 of the Tomball Code of Ordinances; (2) in violation of Article II, Ch. 16 of the Tomball Code of Ordinances; (3) that automatically dials the 911 emergency communication system.	
A person who fails to comply with Article II, Ch. 16 of the Tomball Code of Ordinances commits a Class C Misdemeanor, which is punishable by a fine of not more than \$500.00, plus the associated fee, for each Police or Fire Department response to the activation of an unpermitted alarm system.	

### Alcohol/Liquor License & Permit Fees

The Texas Alcoholic Beverage Code (TABC) provides that cities may levy and collect a fee not to exceed one-half the State fee for each permit issued for premises located within a city or town. Only the Mixed Beverage Permit and a Mixed Beverage Late Hours Permit have a three-year waiting period before fees may be collected by the City of Tomball. The process of liquor related fees begin with the signature of the City Secretary or the Assistant City Secretary on all applications made to TABC. Before any license is issued, the applicant shall pay to the City such fees as are authorized by state law. The permits listed below, along with their yearly rates, go into effect at the time the business begins operation, or shortly thereafter.

<b>Two-Year Fee Chart</b>			
<i>License Type</i>	<i>Description of License</i>	<i>T.A.B.C. 2-Year Fee</i>	<i>Tomball 2-Year Fee</i>
BE	Malt Beverage Retailer's On Premise License - Original/Years 1 and 2	\$2,000.00	\$1,000.00
	Malt Beverage Retailer's On Premise License - Renewal	\$1,500.00	\$750.00
BF	Malt Beverage Retailer's Off Premise License	\$120.00	\$60.00
BG	Wine & Malt Beverage Retailer's Permit (Harris County) Original/Years 1 and 2	\$2,000.00	\$1,000.00
	Wine & Malt Beverage Retailer's Permit (Harris County) - Renewal	\$1,500.00	\$750.00
BP	Brewpub License	\$1,000.00	\$500.00
BQ	Wine & Malt Beverage Retailer's Off Premise (Harris County)	\$120.00	\$60.00
BW	Brewers License	N/A	\$1,500.00
LH	Late Hours Mixed Beverage	Local fee not authorized	
MB	Mixed Beverage - Years 1 and 2	\$6,000.00	N/A
	Mixed Beverage - 1 <sup>st</sup> Renewal (Years 3 and 4)	\$4,500.00	\$1,125.00
	Mixed Beverage - 2 <sup>nd</sup> Renewal (Years 5 and 6)	\$3,000.00	\$1,150.00
	Mixed Beverage - 3 <sup>rd</sup> Renewal (Subsequent Years)	\$1,500.00	\$750.00
P	Package Store	\$1,000.00	\$500.00
Q	Wine-Only Package Store	\$150.00	\$75.00
SD	Brewers Self-Distribution	N/A	\$600.00
W	Wholesalers Permit	\$3,750.00	\$1,875.00

### Animal Services Fees

Kennel License ( <a href="#">Sec. 8-202, Code of Ordinances</a> )			
Annual kennel license fee			\$10.00
Recovery of Impounded Animals Fee			
<i>Times Impounded</i>	<i>Impound Fee</i>	<i>Boarding Fee</i>	<i>Vaccination Fee*</i>
First time	\$25.00	\$5.00 per day	At cost
Second time	\$40.00	\$5.00 per day	At cost
Third and subsequent times	\$75.00	\$5.00 per day	At cost
*Vaccination fee will be waived if owner can show proof the animal has been vaccinated within three months immediately preceding the impoundment ( <a href="#">Sec. 8-178, Code of Ordinances</a> ).			
Impoundment Fee for Horses, Cows, Cattle or Other Livestock			
Horses, cows, cattle		\$25.00, plus \$5.00 for feeding and care per animal, per day	
Other livestock		\$15.00, plus \$2.00 for feeding and care per animal, per day	
Redeeming Animals ( <a href="#">8-178, Code of Ordinances</a> )			
<p>The owner of impounded animal(s) shall have the right to redeem the animal(s) upon the payment of any and all fees which may be due and payable for the impoundment of such animal, including any fines imposed, within three days after notice of impoundment has been posted, published or delivered.</p> <p>The county health officer or the city humane officer shall be authorized to sell any animals impounded under the terms of this division and not redeemed within three days for the best price that can be obtained, provided that the original owners entitled to the possession of any animal sold pursuant to this section shall be entitled to redeem such animal upon paying the purchaser double the amount paid by him for the animal plus an amount equal to \$3.00 for each calendar day or fraction thereof for the care and feeding of such dog or cat and all veterinary expenses incurred by the purchaser. Any dog or cat not so redeemed within 30 days from the date of sale shall become the absolute property of the purchaser. (<a href="#">Sec. 8-68, Code of Ordinances</a>).</p>			

**Business Related Permits & Fees**

<b>Ambulance Transfer Services Permit (Sec. 16-162 – 172, Code of Ordinances)</b>	
Annual Company Permit Fee	\$500.00
Vehicle Inspection Fee	\$100.00
Vehicle Re-Inspection Fee	\$100.00
<b>Commercial Filming Permit</b>	
*Fee may be waived by City Manager for nonprofit organizations	
Commercial filming permit application processing fee	\$25.00*
Fee for use of City property and City equipment	Determined by request
<b>Correctional Facility Permit Application Fee</b>	
Original application fee	\$350.00
Renewal application fee	\$100.00
Transfer application fee upon change or ownership/operator	\$100.00
<b>Donation Container Permit Fee (Sec. 22-194, Code of Ordinances)</b>	
Annual donation container permit fee	\$25.00 per year
Impounded donation container fee	\$200.00
Daily storage fee	\$25.00
<b>Sexually Oriented Business Fees (Sec. 6-26, Code of Ordinances)</b>	
Annual fee for Sexually Oriented Business License	\$750.00
Annual fee for employee of sexually oriented business	\$50.00
<b>Tow Truck Rotation Company Fees</b>	
Initial application fee	\$100.00
Additional application fee	\$75.00
Annual fee (licenses expire Sept. 30 each year)	\$100.00 per vehicle
Supplemental fee for vehicles added during the year	\$75.00 per vehicle
Duplicate license for towing company vehicle	\$25.00
<b>Fees for Towing</b>	
Fees listed below are for non-consent tows for towing a vehicle from one location within the city to another within the city or the city's ETJ	
Light duty tow trucks – incident management	\$200.00
Light duty tow trucks – drop fee	\$75.00
<b>Additional service fees to be charged.</b> In the event that a tow service provider must perform services that are clearly beyond the norm in order to affect a tow, the tow service provider may request that an on-scene supervisor authorize an <b>additional fee not to exceed \$100.00</b> to compensate for the additional time and services rendered. To be valid, supervisory authorization must be notated on the Tow Slip of record.	
<b>COVERAGE FOR NON-CONSENT/INCIDENT MANAGEMENT WRECKERS ON THE CITY OF TOMBALL WRECKER ROTATION LIST:</b>	
Liability Coverage	\$500,000
On-Hook Cargo	\$50,000

<b>Vehicle Storage Fees</b>			
<p>A Vehicle Storage Fee (VSF) operator may not charge less than \$5.00 or more than \$20.00 for each day or part of a day for storage of a vehicle that is 25 feet or less in length. A VSF operator shall charge a fee of \$35.00 for each day or part of a day for storage of a vehicle that exceeds 25 feet in length.</p> <p>(1) A daily storage fee may be charged for any part of the day, except that a daily storage fee may not be charged for more than one day if the vehicle remains at the VSF less than 12 hours. In this paragraph a day is considered to begin and end at midnight.</p> <p>(2) A VSF that has accepted into storage a vehicle registered in this state shall not charge for more than five days of storage fees until a notice, as prescribed in <a href="#">Texas Administrative Code, §85.703</a> of these rules, is mailed or published.</p> <p>(3) A VSF operator that has accepted into storage a vehicle not registered in Texas shall not charge for more than five days before the date the request for owner information is sent to the appropriate governmental entity. Such requests shall be correctly addressed, with sufficient postage, and sent by certified mail, or electronic certified mail, return receipt requested, to the governmental entity with which the vehicle is registered requesting information relating to the identity of the last known registered owner and any lien holder of record.</p> <p>(4) A VSF operator shall charge a daily storage fee after notice, as prescribed in <a href="#">Texas Administrative Code, §85.703</a>, is mailed or published for each day or portion of a day the vehicle is in storage until the vehicle is removed and all accrued charges are paid.</p>			
<b>Notification Fee</b>			
<p>(1) A VSF may not charge a vehicle owner more than \$50.00 for notification. Notification must be sent certified mail, must be sent by the fifth day the vehicle is on the lot, and cannot be sent until the vehicle is on the lot for at least 24 hours. If a notification must be published, and the actual cost of publication exceeds 50% of the notification fee, the VSF operator may recover the additional amount of the cost of publication. The publication fee is in addition to the notification fee.</p> <p>(2) If a vehicle is removed by the vehicle owner within 24 hours after the date the VSF receives the vehicle, notification is not required by these rules.</p> <p>(3) If a vehicle is removed by the vehicle owner before notification is sent or within 24 hours from the time the VSF receives the vehicle, the VSF operator may not charge a notification fee to the vehicle owner.</p>			
<b>Tow Truck Rotation Driver Fees (Chapter 48, Code of Ordinances)</b>			
City of Tomball Driver’s License Fee		\$15.00 per year	
Renewal Fee		\$10.00 per year	
Replacement Fee		\$5.00 each	
<b>Vendor/Peddler Permit (Sec. 32-41-54, Code of Ordinances)</b>			
	<b>Per Day</b>	<b>Per Week</b>	<b>Per Month</b>
	\$10.00	\$25.00	\$50.00
	<b>Per 3 Months</b>	<b>Per 6 Months</b>	<b>Special Event</b>
	\$100.00	\$150.00	\$25.00 per day
Interstate permit	None; Registration only		
Bond requirement	\$1,000.00 Minimum Surety Bond, naming the City of Tomball as the certificate holder (Ch. 32, Sec. 32-46)		
Special event permit	\$25.00 per day as rental for the use of public property		



### Development Permits, Inspections & Fees

Community Development & Engineering Fees			
<b>Plat Fees</b>			
<b>Plat Type</b>	<b>Base Fee</b>	<b>Per Lot</b>	<b>Maximum per Plat</b>
Preliminary Plat, Final Plat, Replat, and Minor Plats	\$500.00	\$20.00	\$2,500
Joinder Lot			\$100.00
<b>Planning Fees</b>			
Rezoning		\$1,000.00	
Text Amendment		\$1,000.00	
Conditional Use Permit		\$1,000.00	
Planned Development (with concept or site plan)		\$1,500.00	
Non-residential site plan review – 2,000 square feet or less		\$250.00	
Non-residential site plan review – greater than 2,000 square feet		\$300.00 plus \$10.00 per acre	
Single-family site plan/Building elevation review		\$50.00	
Variance/Special Exception (Board of Adjustments)		\$500.00	
Zoning Verification Request		\$50.00	
Comprehensive Plan Amendment		\$1,000.00	
<b>Public Improvement District Fees</b>			
Nonrefundable application fee paid at the time of petition submission		\$2,500.00	
<b>Engineering Fees</b>			
Floodplain permit application	\$50.00		
TXDOT Right of Way Utility and Leasing Information System (RULIS)/UIR Permit Application	\$100.00		
Civil plan review fee <i>HB 3492 hourly rate: \$85.91</i>	\$101 per acre of development (minimum of \$101) \$86 per hour for each review after three reviews		
Development Construction Inspection Fee <i>HB 3492 hourly rate: \$102.19</i>	<b>Project Area</b>	<b>Fee</b>	
	0 to 0.50 acres	\$800	
	0.501 to 4.99 acres	\$1,200	
	4.991 acres and more	\$2,500 + \$1,133 per additional acre above 4.991 acres	
Right-of-way abandonment	\$1,000.00		
Fee-in-lieu-of construction of sidewalks	\$75.00 per linear foot of street frontage		
Performance bonds and maintenance bonds are required when project includes public infrastructure or detention projects. Contact the Community Development department for additional information.			
<b>Building Permits</b>			
<b>Residential Building Permits</b>			
Single-family residential building permit - new construction and remodels	\$0.45 per square feet of building area; \$100.00 minimum		
Residential foundation repair permit	\$100.00		
<b>Commercial Building Permits</b>			
<b>Total Valuation (Building)</b>	<b>Fee</b>		
\$1,000 and less	\$60.00 fee will be charged for each initial inspection		
\$1,001 to \$50,000	\$60.00 for the first \$1,000 in value, plus \$5.00 for each additional thousand or fraction thereof		

\$50,001 to \$100,000	\$305.00 for the first \$50,000 in value, plus \$4.00 for each additional thousand or fraction thereof
\$100,001 to \$500,000	\$505.00 for the first \$100,000 in value, plus \$3.00 for each additional thousand or fraction thereof
\$500,001 and greater	\$1,705.00 for the first \$500,000 in value, plus \$2.00 for each additional thousand or fraction thereof
<b>Building Plan Review Fee</b>	
Residential and Commercial Fee	Equal to 50% of the cost of the associated building permit
<b>Banner Sign Fee</b>	
Banner sign fee	\$25.00
<b>Structure Moving Fee</b>	
Fee to move any primary habitable building or structure (including manufactured homes) within city limits	\$110.00
<b>Demolition Permit/Fee</b>	
<b>Size of building/structure</b>	<b>Fee</b>
0 to 100,000 cubic feet	\$100.00
100,001 cubic feet and greater	\$100.00, plus \$1.00 for each additional 1,000 cubic feet or fraction thereof
<b>Roofing Permit</b>	
Residential roofing permit	\$50.00
Commercial roofing permit	Obtain a Commercial Building Permit
<b>Penalties</b>	
Any work that is performed prior to the issuance of required permits will result in the assessment of penalty fees equal to double (2 times) the fees of the required permits. In addition, a Certificate of Occupancy must be issued prior to moving into a permitted structure or a \$250.00 penalty will apply, payable by the permit holder and City of Tomball utilities will be disconnected, resulting in the assessment of disconnection and reconnection fees.	
<b>Electrical Permits</b>	
Electrical permit base fee	\$42.00
<b>Plus the following when required (fee is per unit installed)</b>	
Services (including subpanels)	
Service less than 125 amp with meter loop	\$18.00
Service between 125 and 200 amp with meter loop	\$24.00
Service between 201 and 400 amp with meter loop	\$36.00
<b>Outlets (including all light switches and electrical openings)</b>	
Outlets and fixtures	\$0.60
<b>Appliances</b>	
Any electrical appliance (A/C, dryer, range, dishwasher, etc.)	\$6.00
<b>Motors (installed)</b>	
¾ h.p.	\$3.60
Greater than ¾ h.p. and less than 10 h.p.	\$8.40
Greater than or equal to 10 h.p.	\$12.00

<b>Transformers</b>	
Less than or equal to 1 kVA	\$2.40
Greater than 1 kVA and less than 10 kVA	\$14.40
Greater than or equal to 10 kVA	\$18.00
<b>Slab Inspections</b>	
Slab Inspection	\$18.00
Additional slab inspection	\$8.40
<b>Miscellaneous</b>	
All parking lot light pole	\$30.00
Electric, neon, illuminated Signs	\$9.60
Ditch cover, up to 100 linear feet	\$14.40
Ditch cover, more than 100 linear feet	\$14.40 for first 100 linear feet + \$7.20 for each additional 100 linear feet
<b>Temporary Installations</b>	
Temporary lighting installations	\$20.40
Temporary saw pole – 90 days	\$20.40
Temporary cut-ins made permanent	\$30.00
<b>Other Electrical Permits</b>	
Reconnection Fee (for power for generators)	\$18.00
Demolition (when for electric only)	\$36.00
<b>Plumbing Permits</b>	
Plumbing permit application fee	\$42.00
<b>Plus the following when required (fee is per unit installed)</b>	
<b>Services</b>	
Plumbing Fixture (floor drain or P-trap, water and drainage piping)	\$3.60
Water heater (any type, including insta-hot, inline, conventional)	\$3.60
Vacuum breaker or backflow protective devices installed	\$3.60
Sewer (new, replacement, repair or sewer line)	\$7.20
Water (new, replacement, repair or water-line )	\$7.20
<b>Gas</b>	
Medical Gas (Medgas)	\$3.60
Gas Opening	\$3.60
Gas Line	\$7.20
Gas Test	\$7.20
<b>Other Plumbing Permits</b>	
Demolition (when for plumbing only)	\$36.00
<b>Irrigation Permit</b>	
Residential irrigation permit fee	\$60.00
Commercial irrigation permit fee	\$180.00
<b>Mechanical Permits</b>	
Mechanical permit base fee	\$42.00
<b>Total Valuation of Installation (labor &amp; materials)</b>	<b>Fee</b>
\$0 to \$1,000	No additional fee (base fee only)
\$1,001 and greater	Base fee plus \$12.00 for each additional thousand or fraction thereof

Boiler or chillers inspection	\$120.00 (per unit)	
<b>Driveway Permits</b>		
<i>Permit Type</i>	<i>No Culvert</i>	<i>With Culvert</i>
Residential driveway permit	\$25.00	\$1,575.00
Commercial driveway permit	\$25.00	\$25.00 (inspection only - City does not set commercial culverts)
<b>Certificate of Occupancy</b>		
Certificate of completion/certificate of occupancy	None, included with new commercial and residential permits	
Change in occupancy (name change and use change)	\$60.00	
Temporary certificate of occupancy (valid for 14 days)	\$85.00	
Operating without a certificate of occupancy	\$250.00	
<b>Inspections</b>		
First inspection (includes building, mechanical, plumbing and electrical inspections)	Included in permit	
First re-inspection (second inspection)	\$50.00	
Second re-inspection (third inspection)	\$75.00	
Third re-inspection (fourth inspection)	\$100.00	
All re-inspections after third re-inspection (fee per inspection)	\$150.00	
After hours inspection fee	\$300.00	
<b>Water Tap Fees</b>		
<i>Water Tap Fees</i>		
<i>Meter Size</i>	<i>Fee</i>	
5/8 inch to 3/4 inch	\$1,700.00	
1.0 inch	\$1,950.00	
1.5 inch	\$2,850.00	
2.0 inch	\$3,050.00	
Irrigation tap (1 inch)	\$1,950.00	
Irrigation tap (2 inch)	\$2,800.00	
The City will not install taps greater than a two inches (2.0). Installations this size will be the responsibility of the applicant. The meter cost will be billed at cost to the applicant, and the City will set the meter once all required work for the tap is completed and approved by the City.		
Connections on State Rights-of-Way (in addition to tap fee)	\$190.00	
<b>Water Boring Fees</b>		
<i>Line Size</i>	<i>Fee</i>	
1 inch line	\$1,000.00	
2 inch line	\$1,200.00	
The City will only complete bores for utility lines if the bore is 80 feet or less. The City will not complete bores in excess of 80 feet, located on minor arterial or greater roads, or in the State Right-of-Way. The applicant will be responsible for completing the bore.		

<b>Wastewater (Sewer) Tap Fees</b>				
<i>Connection Size</i>		<i>Fee</i>		
4 inch		\$1,500.00		
6 inch		\$1,775.00		
The City will not install taps greater than six inches. This will be the responsibility of the applicant. In the event manhole coring is required, work shall be completed by the applicant (or applicant's contractor) with oversight by the City.				
Connections on State Rights-of-Way (in addition to tap fee)		\$250.00		
<b>Wastewater Boring Fees</b>				
Up to 6 inch line		\$1,450.00		
The City will not complete bores in excess of 80 feet, located on minor arterial or greater roads, or in the State Right-of-Way; the applicant will be responsible for completing the bore.				
<b>Sewer Service Reconnection</b>				
Sewer service reconnection fee		\$200.00		
<b>Natural Gas Tap Fees</b>				
<i>BTUs</i>	<i>Meter Size</i>	<i>Fee</i>		
0 to 345,000	200-275	\$1,200.00		
345,001 to 450,000	415-450	\$1,600.00		
450,001 to 1,760,000	750-880	\$3,250.00		
If pounds are needed, add emcorrector to total cost (fee)		\$1,175.00		
Gas regulator upgrade fee		\$100.00		
The City will not install taps greater than an 880 meter. Taps of this size will be the responsibility of the applicant. The meter cost will be billed at cost to the applicant, and the City will set the meter once all required work for the tap is completed and approved by the City.				
Connections on State rights-of-way (0 to 450,000 BTUs)		\$250.00		
Connection on State rights-of-way (greater than 450,000 BTUs)		\$350.00		
<b>Boring Fees</b>				
Bores up to 80 feet in length		\$1,000.00		
The City will not complete bores in excess of 80 feet, located on minor arterial or greater roads, or in the State Right-of-Way; the applicant will be responsible for completing the bore.				
<b>Water and Wastewater Impact Fees</b>				
<i>Living Unit Equivalents (LUEs)</i>	<i>Water Meter Size</i>	<i>Water Impact Fee</i>	<i>Wastewater Impact Fee</i>	<i>Total Fees</i>
1.0	¾ inch	\$3,781.00	\$2,521.00	\$6,302.00
2.5	1 inch	\$6,314.27	\$4,210.07	\$10,524.34
5.0	1.5 inch	\$12,590.73	\$8,394.93	\$20,985.66
8.0	2 inch	\$20,152.73	\$13,436.93	\$33,589.66
16.0	3 inch	\$44,124.27	\$29,420.07	\$73,544.34
25.0	4 inch	\$75,620.00	\$50,420.00	\$126,040.00
50.0	6 inch	\$170,145.00	\$113,445.00	\$283,590.00
80.0	8 inch	\$201,640.73	\$134,444.93	\$336,085.66

<b>Drainage Impact Fees</b>	
<b><i>Drainage Basin</i></b>	<b><i>Fee</i></b>
M118	\$5,757.81 per acre
M121E	\$7,886.69 per acre
M121W	\$6,692.00 per acre
M125	\$436.88 per acre

### Fire Department Permits & Inspections

<b>Fire Marshal Office Plan Review and Applications</b>				
<b><i>Life Safety Plan Review</i></b>				
<b>Size</b>	1 to 2,500 square feet	2,501 to 5,000 square feet	5,001 to 10,000 square feet	More than 10,000 square feet
<b>Fee</b>	\$25.00	\$50.00	\$75.00	\$100.00
<b><i>Fire Sprinkler System</i></b>				
Review Fee				\$200.00
Riser				\$10.00 each
Fire Department Connection				\$10.00 each
Per Each Sprinkler Head				\$1.00 each
<b><i>Fire Alarm System</i></b>				
Review Fee				\$200.00
Signal/Notification Device				\$2.00 each
<b><i>Paint Booth/Mixing Room</i></b>				
Review Fee				\$200.00
Nozzle				\$1.00 each
<b><i>Cooking Suppression System</i></b>				
Review Fee				\$200.00
Nozzle				\$1.00 each
<b><i>Fuel Storage Tank Installation or Removal</i></b>				
For 1 Tank per site				\$150.00
For 2 Tanks per site				\$200.00
For 3 or more Tanks per site				\$250.00
<b><i>Installation Penalty</i></b>				
No permit fee – equal to two times the cost of the total plan review fee				
<b><i>Special Services - To Be Paid Before 3:45 p.m.</i></b>				
Special Handling/Same Day Service - Plans				\$200.00
<b><i>Acceptance Testing/Fire Final Inspections</i></b>				
Initial inspection				Included in permit
First re-inspection (second inspection)				\$50.00
Second re-inspection (third inspection)				\$75.00
Third re-inspection (fourth inspection)				\$100.00
All re-inspections after third re-inspection (fee per inspection)				\$150.00
After hours inspection fee (up to 4 hours)				\$300.00
Each additional hour (rounded up to the next hour)				\$75.00 per hour
<b><i>State Licensed Facility Inspection - Group I Occupancy</i></b>				
Initial Inspection				Included in permit
First re-inspection (second inspection)				\$50.00
Second re-inspection (third inspection)				\$75.00
Third re-inspection (fourth inspection)				\$100.00
All re-inspections after third re-inspection (fee per inspection)				\$150.00
After hours inspection fee (up to 4 hours)				\$300.00
Each additional hour (rounded up to the next hour)				\$75.00 per hour
<b><i>Boarding Home Annual Permit</i></b>				
Inspection and Annual Permit				\$500.00
Each additional re-inspection				\$75.00

<b>Life Safety Inspection - Annual</b>			
Initial Inspection		Included in permit	
First re-inspection (second inspection)		\$50.00	
Second re-inspection (third inspection)		\$75.00	
Third re-inspection (fourth inspection)		\$100.00	
All re-inspections after third re-inspection (fee per inspection)		\$150.00	
After hours inspection fee (up to 4 hours)		\$300.00	
Each additional hour (rounded up to the next hour)		\$75.00 per hour	
<b>Access Control Device Installation</b>			
Access control device installation plan review		\$200.00	
<b>Fire Marshal Permits</b>			
<b>Permit</b>	<b>Permit Ref. No.</b>	<b>Renewable (R) or One-Time (O)</b>	<b>Fee</b>
Amusement Buildings	105.6.2	R	\$100.00
Aviation Facilities	105.6.3	R	\$150.00
Carnivals & Fairs	105.6.4	R	\$150.00
Cellulose Nitrate Film	105.6.5	R	\$100.00
Combustible Dust Producing Operations	105.6.6	R	\$100.00
Combustible Fibers	105.6.7	R	\$125.00
Compressed Gases	105.6.8	R	\$100.00
Covered Mall Buildings	105.6.9	R	\$50.00
Cryogenic Fluids	105.6.10	R	\$100.00
Cutting & Welding	105.6.11	R	\$75.00
Dry Cleaning Plants	105.6.12	R	\$100.00
Exhibits & Trade Shows	105.6.13	R	\$75.00
Explosives, including Fireworks	105.6.14	R	\$150.00
Flammable and Combustible Liquids	105.6.16	R	\$75.00
Floor Finishing, including Bowling Lanes	105.6.17	R	\$100.00
Fumigation and Insecticide Fogging	105.6.19	R	\$50.00
Hazardous Materials	105.6.20	R	\$150.00
HPM Facilities	105.6.21	R	\$150.00
High Pile Storage	105.6.22	R	\$75.00
Hot work Operations	105.6.23	R	\$75.00
Industrial Ovens	105.6.24	R	\$100.00
Lumber Yards and Wood Working Plants	105.6.25	R	\$100.00
Liquid or Gas Fueled vehicles in Assembly Buildings	105.6.26	R	\$100.00
LP Gas	105.6.27	R	\$100.00
Magnesium Working	105.6.28	R	\$150.00
Miscellaneous Combustible Storage	105.6.29	R	\$100.00
Open burning (commercial-trench)	105.6.30	R	\$150.00
Open Flames and Candles	105.6.32	R	\$50.00
Organic Coating	105.6.33	R	\$100.00
Places of Assembly (50-100)	105.6.34	R	\$75.00
Places of Assembly (101-299)		R	\$100.00
Places of Assembly (300 or More)		R	\$125.00
Pyrotechnic Special Effects Material	105.6.36	R	\$150.00
Repair Garage	105.6.39	R	\$100.00
Motor Vehicle Fuel Dispensing Facility	105.6.39	R	\$100.00



Rooftop Heliports	105.6.40	R	\$150.00
Spraying & Dipping	105.6.41	R	\$150.00
Tire Storage	105.6.42	R	\$100.00
Temporary Structures, Tents & Canopies	105.6.43	R	\$75.00
Wood Products	105.6.46	R	\$100.00
Fire Flow Test	105.6.50	O	\$150.00

### Municipal Court Fines & Fees

<b>Municipal Court Collection Fees</b>	
Time payment fee for cases set up on a payment plan (state fee, cannot be waived)	\$15.00
Omni fee for the reporting of case to Texas DPS for the withholding of license if defendant fails to appear and case has been referred to warrants	\$10.00
Failure to appear/violate promise to appear fine	\$25.00
Compliance reimbursement fee	\$20.00
<b>Fees for Past Due Accounts (Sec. 2-240, Code of Ordinances)</b>	
In accordance with V.T.C.A., Code of Criminal Procedure, art. 103.0031, there shall be imposed an additional fee of thirty percent (30%) on all debts and accounts receivable (i.e. fines, fees, restitution, other debts, and costs) that are more than sixty (60) days past due and have been referred to a private firm for collection.	

The complete **Municipal Court Fines and Fees Offense Schedule** is attached as **Appendix A**.

### Parks & Facility Rentals

<b>Community Center Rental Fees</b>			
<b>Rentals for Monday through Friday (until 3 p.m.)</b>			
Rates listed per hour; 2-hour minimum rentals required			
<b>Renter</b>	<b>Room A</b>	<b>Room B</b>	<b>Room C</b>
Nonprofit club/organizations which do not charge for services	\$50.00	\$30.00	\$15.00
Tomball residents: individuals, for-profit businesses, non-profits which charge for services	\$75.00	\$50.00	\$20.00
Non-Tomball residents: individuals, for-profit businesses, non-profits which charge for services	\$100.00	\$75.00	\$30.00
<b>Rentals for Friday (after 3 p.m.), Saturday, and Sunday</b>			
Rates listed per hour; 2-hour minimum rentals required			
<b>Renter</b>	<b>Room A</b>	<b>Room B</b>	<b>Room C</b>
Nonprofit club/organizations which do not charge for services	\$75.00	\$50.00	\$15.00
Tomball residents: individuals, for-profit businesses, non-profits which charge for services	\$100.00	\$75.00	\$50.00
Non-Tomball residents: individuals, for-profit businesses, non-profits which charge for services	\$125.00	\$100.00	\$75.00
<b>Kitchen Rental Fee</b>			
Rental of Banquet Room A includes the use of the kitchen. No other room includes the use of the kitchen with the rental.			
<b>Community Center Fee Waiver Policy</b>			
The following groups shall have their rental fees waived:			
<ul style="list-style-type: none"> <li>• Tomball-based nonprofit youth organizations who provide proof of nonprofit status</li> </ul>			
The following Tomball-based groups and organizations may request a waiver of fees from the City:			
<ul style="list-style-type: none"> <li>• Group/organization generates sales tax dollars for Tomball</li> <li>• Group/organization supports City functions, events or programs</li> <li>• Group/organization is a nonprofit benefitting the City of Tomball in some manner</li> </ul>			
<b>Deposits for Rentals</b>			
All rentals require payment of a refundable deposit, payable at the time of reservation confirmation. Refund of the deposit is contingent upon satisfying any payment for damages to the facility by the renting party.			
<b>Park Facility Reservation Fees</b>			
<b>Park/Facility</b>	<b>Resident</b>	<b>Nonresident</b>	
Railroad Depot Plaza Gazebo – Half Day	\$50.00	\$100.00	
Railroad Depot Plaza Gazebo – Full Day	\$100.00	\$125.00	
Juergens Park Pavilion – Half Day	\$50.00	\$100.00	
Juergens Park Pavilion – Full Day	\$100.00	\$125.00	
Jerry Matheson Park Pavilion – Half Day	\$50.00	\$100.00	
Jerry Matheson Park Pavilion – Full Day	\$100.00	\$125.00	
This Attaway Nature Center Pavilion – Half Day	\$50.00	\$100.00	
This Attaway Nature Center Pavilion – Full Day	\$100.00	\$125.00	

<i>Tennis &amp; Pickleball Court Rentals</i>		
<i>Rental Type</i>	<i>Resident</i>	<i>Nonresident</i>
Individual court rental	\$5.00 for 2 hours	\$10.00 for 2 hours
League court rental Spring season: February through May Fall Season: September through December	\$150.00 per season	\$170.00 per season

### Pipelines, Wells, and Seismic Activities

<b>Pipeline Permits (Sec. 18-104, Code of Ordinances)</b>	
Bond	\$500,000.00
Filing Fee	\$1,000.00
<b>Well and Seismic Activities Permits (Sec. 18-54-58, Code of Ordinances)</b>	
Original application fee	\$10,000.00
Expediting application fee	\$15,000.00
Renewal application for well, training well, training well site, or seismic activities	\$500.00
Bond Requirement	\$1,000,000.00
<b>Nonconforming Wells (Sec. 18-28, Code of Ordinances)</b>	
Filing fee for each well registration	\$100.00

### Police Department Fees

General Fees	
Offense report (public page)	\$2.00 each
Local arrest record checks/letters	\$2.00 each
Accident report	\$6.00 each
Fingerprint cards – all other purposes	\$5.00 per card
Impounded vehicles, impounding fee	Not to exceed \$10.00

### Utility Fees, Rates & Charges

<b>City of Tomball Utilities – Deposit</b>			
Residential deposit	\$200.00		
Commercial deposit	Average annual bill of previous occupant multiplied by two (2) or \$300.00, whichever is greater		
Temporary hydrant meter deposit	\$3,000.00		
<b>City of Tomball Utilities – Monthly Administrative Service Charge</b>			
City utility administrative service charge	\$1.00 per month per account		
<b>City of Tomball Garbage Bag Fees</b>			
First two (2) rolls of garbage bags per residence per year	Free		
Each subsequent 50-bag roll	\$12.00		
<b>City of Tomball Utilities Administrative Fees</b>			
<b><i>Connection and Disconnection Fees</i></b>			
The charges for connections and disconnections of utility services provided by the City, including those provided at customer request or convenience, or as a result of delinquent accounts, shall be as follows:			
During normal scheduled service periods (7 a.m. to 4:45 p.m., weekdays), does not include new service	\$50.00		
During unscheduled service periods (after hours and weekends), including new service	\$100.00		
<b><i>Damages to Utility Functions and Tampering Fees</i></b>			
Damage to any utility facilities, tampering with valves, meters, etc.	\$200.00		
<b><i>Delinquent Account Fees</i></b>			
In the event that a utility bill is not paid by the due date, a 10 percent penalty is assessed on the current charges. Residential customers who are age 65 and over or considered disabled by the Social Security Administration may be exempt from penalty fees for late payment upon application accompanied by verifying documentation. This exemption may not exceed the final date of benefits designated by the Social Security Administration.			
<b>City of Tomball Water Utility Rates &amp; Fees</b>			
<b><i>North Harris County Regional Water Authority Charges</i></b>			
The City collects a fee on all water bills, based on rates established by the North Harris County Regional Water Authority (NHCRWA), for each 1,000 gallons used on behalf of NHCRWA. The rate is set by the NHCRWA. You can learn more about this fee by visiting <a href="https://www.nhcrwa.com/">https://www.nhcrwa.com/</a> .			
<b><i>Monthly Rates for Potable Water Sales</i></b>			
<i>Customer Class</i>	<i>Usage (gallons) during billing month</i>	<i>Base Rate</i>	<i>Consumption Charge for each 1,000 gallons used</i>
Small residential	Up to 10,000	\$11.55	\$3.02
Medium residential	10,001 to 15,000	\$13.29	\$3.77
Large residential	15,001 or more	\$15.29	\$4.72
Small commercial	Up to 5,000	\$19.56	\$3.66

Medium commercial	5,001 to 51,000	\$31.48	\$4.58
Large commercial	51,000 or more	\$55.11	\$5.72
<b>Bulk Water Sales</b>			
Bulk sales rate	All usage	\$92.27	\$5.12
Additionally, if a meter is desired for bulk sales, a deposit of \$1,000.00 will be required. Bulk water sales will also be charged applicable administrative fees and the NHCRWA fees.			
<b>Water Meter Testing Fee</b>			
In the event a customer request a meter to be tested and the meter is found to be in working order, the account will be assessed a meter testing fee based on the meter size.			
<b>Meter Size</b>			<b>Testing Fee</b>
0.75 inch and 1 inch			\$175.00
1.5 inch and 2.0 inch			\$225.00
3.0+ in meters			\$325.00
<b>Meter Box Repair Fee</b>			
In the event damage is incurred to a meter box belonging to the City, a Meter Box Repair Fee of \$225.00 will assessed to the responsible party. The City reserves the right to contract with a third-party to make necessary repairs and an invoice will be sent to the responsible party for payment of all damages and repairs. The Meter Box Repair Fee will serve as the base fee. Additional damages may incur higher fees for repairs.			
<b>City of Tomball Wastewater (Sanitary Sewer) Utility Rates</b>			
<b>Residential Sanitary Sewer Rates, with Potable Water Service</b>			
Monthly Base Charge			\$10.23
Volume rate per 1,000 gallons			\$3.57
Residential usage based on winter average. Rates for summer months are calculated at the same rate as winter rates and may be based upon the previous winter months' average monthly water consumption. The rate shall be the lesser of the actual water consumption or the previous winter month's average consumption.			
<b>Commercial Sanitary Sewer Rates, with Potable Water Service</b>			
Monthly base charge			\$24.91
<i>Volume rate per 1,000 gallons</i>			
0 to 5,000 gallons			\$4.53
5,001 to 51,000 gallons			\$5.65
More than 51,000 gallons			\$7.07
<b>Residential Sanitary Sewer Rates, without Potable Water Service</b>			
Monthly base rate			\$41.93
<b>Commercial Sanitary Sewer Rates, without Potable Water Service</b>			
Monthly base rate			\$69.78
Fee per drain (in excess of 10)			\$2.78
<b>City of Tomball Natural Gas Utility Rates</b>			
Base rate	\$11.75		
Consumption	\$11.75 for each thousand cubic feet (MCF) after the first thousand cubic feet (MCF)		



<b>Gas Meter Testing Fee</b>		
In the event a customer requests a meter to be tested and the meter is found to be in working order, the account will be accessed a meter testing fee based on the meter size or type.		
<b>Meter Size/Type</b>	<b>Testing Fee</b>	
Domestic – American	\$350.00	
400 Series	\$375.00	
Industrial Diaphragm (800 to 1,000)	\$525.00	
Industrial Diaphragm (1,000 to 10,000)	\$775.00	
Rotary	\$775.00	
<b>Excess Flow Valve</b>		
Installation of an excess flow valve to an existing natural gas service line	\$500.00	
<b>Garbage and Trash Collection and Disposal Service Rates</b>		
The City of Tomball’s solid waste provider for FY 2022-2023 is GFL. The fees associated with garbage collection and disposal are set by GFL. The rates below do not include applicable sales taxes.		
<b>GFL Administrative Services Fee</b>		
GFL administrative services fee	\$5.50 monthly	
<b>Residential Service</b>		
Bag service	\$15.70	
Poly cart service – refuse only	\$18.70	
Poly cart service – recycling only	\$18.70	
Poly cart service – refuse and recycling	\$21.70	
<b>Special Collection – Large Bulk</b>		
Service fee	\$40.00	
Disposal cost (per yard)	\$20.00	
<b>Small Commercial with Poly Cart</b>		
<b>Service</b>	<b>Rate per month</b>	
One Collection per Week	\$30.00	
Additional Cart – once per week collection	\$25.00	
Two Collections per Week	\$35.00	
Additional Cart – twice per week collection	\$30.00	
Weekly Recycling Collection	\$10.00	
Cart Replacement (MSW and/or Recycling)	\$85.00	
<b>Dumpsters</b>		
<b>Size</b>	<b>Frequency</b>	<b>Rate per Month</b>
2 Yard	1	\$75.00
2 Yard	3	\$142.00
3 Yard	1	\$90.00
3 Yard	2	\$140.00
3 Yard	3	\$215.00
3 Yard	4	\$270.00
3 Yard	5	\$335.00
3 Yard	6	\$400.00

<i>Size</i>	<i>Frequency</i>	<i>Rate per Month</i>
3 Yard Additional Container	1	\$85.00
3 Yard Additional Container	2	\$130.00
3 Yard Additional Container	3	\$200.00
3 Yard Additional Container	4	\$250.00
3 Yard Additional Container	5	\$310.00
3 Yard Additional Container	6	\$370.00
4 Yard	1	\$100.00
4 Yard	2	\$155.00
4 Yard	3	\$230.00
4 Yard	4	\$290.00
4 Yard	5	\$360.00
4 Yard	6	\$430.00
4 Yard Additional Container	1	\$90.00
4 Yard Additional Container	2	\$145.00
4 Yard Additional Container	3	\$215.00
4 Yard Additional Container	4	\$270.00
4 Yard Additional Container	5	\$330.00
4 Yard Additional Container	6	\$400.00
6 Yard	1	\$125.00
6 Yard	2	\$200.00
6 Yard	3	\$300.00
6 Yard	4	\$370.00
6 Yard	5	\$460.00
6 Yard	6	\$550.00
6 Yard Additional Container	1	\$115.00
6 Yard Additional Container	2	\$180.00
6 Yard Additional Container	3	\$275.00
6 Yard Additional Container	4	\$340.00
6 Yard Additional Container	5	\$425.00
6 Yard Additional Container	6	\$510.00
8 Yard	1	\$150.00
8 Yard	2	\$245.00
8 Yard	3	\$355.00
8 Yard	4	\$450.00
8 Yard	5	\$550.00
8 Yard	6	\$650.00
8 Yard Additional Container	1	\$135.00
8 Yard Additional Container	2	\$225.00
8 Yard Additional Container	3	\$320.00
8 Yard Additional Container	4	\$375.00
8 Yard Additional Container	5	\$490.00
8 Yard Additional Container	6	\$565.00
<b><i>Additional Dumpster Fees</i></b>		

<b>Description</b>		<b>Occurrence</b>	<b>Fee</b>	
Additional Collection		Per Collection	\$100.00	
Exchange Charge		Per Exchange	\$60.00	
Casters		One-time fee	\$90.00	
Locks		One-time fee	\$90.00	
<b>Roll-off Containers (Temporary or Permanent)</b>				
<i>Size</i>	<i>Delivery Fee</i>	<i>Daily Rent</i>	<i>Hauling Rate</i>	<i>Trip Charge</i>
20 Yard	\$175.00	\$8.50	\$225.00	\$185.00
30 Yard	\$175.00	\$8.50	\$250.00	\$185.00
40 Yard	\$175.00	\$8.50	\$275.00	\$185.00
<b>Self-Contained &amp; Stationary Compactor (Standard Pricing for All Sizes)</b>				
<i>Hauling Rate</i>		<i>Disposal Rate per Ton</i>		<i>Trip Charge</i>
\$350.00		50.00		\$185.00
<b>Damage Waiver Fees</b>				
Damage waiver fees can be added to commercial accounts at the customer's request to cover damaged or stolen containers. In the event a container is stolen, if the customer provides a police report the replacement cost may be waived.				
<i>Size</i>	<i>Fee/Day</i>	<i>Replacement Cost (with Damage Waiver)</i>	<i>Replacement Cost (with no Damage Waiver)</i>	<i>Delivery Fee</i>
2 Yard	\$0.35	\$201.50	\$403.00	\$65.00
3 Yard	\$0.35	\$248.50	\$497.00	\$65.00
4 Yard	\$0.35	\$283.50	\$567.00	\$65.00
6 Yard	\$0.45	\$386.50	\$773.00	\$65.00
8 Yard	\$0.45	\$447.00	\$894.00	\$65.00
20 Yard	\$2.70	\$2,349.50	\$4,699.00	\$65.00
30 Yard	\$2.70	\$2,510.00	\$5,020.00	\$65.00
40 Yard	\$2.70	\$2,744.50	\$5,489.00	\$65.00

**Wired Telecommunications Services – Provider License Fees**  
(Sec. 38-203, Code of Ordinances)

Monthly Charge per Access Line (Subscriber/Customer) \$2.10

(Sec. 38-202 – Compensation)

- (a) Construction permit fee. The applicant shall pay to the city a permit fee in accordance with the values provided in the table below.
- (b) Rights-of-way fee. The permit holder shall pay to the city a rights-of-way fee that is calculated as of month-end for access lines and as of year-end for all other facilities by applying the appropriate fee to each facility type owned, placed, or maintained by the permit holder. The rights-of-way fee for access lines shall be as proscribed by the state public utilities commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

Equipment Type	Construction Permit Fee	Rights-of-way Fee
Transport Facilities	\$500.00 for first 5 nodes, \$250.00 for each additional node	\$28.00 per month per node <sup>1, 4</sup>
Network Nodes	\$500.00 for first 5 nodes, \$250.00 for each additional node	\$250.00 per year per node <sup>2, 3</sup>
Node Support Poles	\$1,000.00 per pole	\$250.00 per year per pole <sup>2</sup>

<sup>1</sup> Unless equal or greater amount is paid under Chapter 283 of the V.T.C.A., Local Government Code ch. 283 or V.T.C.A., Utility Code ch. 66.  
<sup>2</sup> As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index. The city shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the city on or after the 60<sup>th</sup> day following the written notice.  
<sup>3</sup> Collocated network nodes on city service poles shall also pay an annual collocation fee at a rate not greater than \$20.00 per year per service pole.  
<sup>4</sup> A network provider may not install its own transport facilities unless the provider: (1) has a permit to use the public right-of-way; and (2) pays to the city a monthly public right-of-way rate for transport facilities in an amount equal to \$28.00 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the city exceeds its monthly aggregate per-node compensation to the city. A network provider that wants to connect a network node to the network using the public right-of-way may:

- (1) Install its own transport facilities as provided in this section; or
- (2) Obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than \$28.00 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the city.

- (c) *Annexation and disannexation.* Within 30 days following the date of the passage of any action effecting the annexation of any property to or the disannexation of any property from the city's corporate boundaries, the city agrees to furnish user written notice of the action and an accurate map of the city's corporate boundaries showing, if available, street names and number details. For the purpose of compensating the city under this chapter, a permit holder shall start including or excluding facilities within the affected area in the permit holder's count of facilities within 30 days of annexation or disannexation.
- (d) *Telecommunications service providers uncollectibles.* City and telecommunication service provider understand and agree that telecommunication service provider has a statutory right to pass through to its customers on a pro rata basis any compensation paid to the city for access to the rights-of-way. Any other provision of this chapter notwithstanding, telecommunication service provider shall not be obligated to pay the city for any access lines for which revenues remain uncollectible.
- (e) *Facilities provided to other telecommunications service providers.* To the extent allowed by applicable state and federal law, any telecommunications service providers that purchase unbundled network elements or other facilities for the purpose of rebundling those facilities to create telecommunications service for sale to persons within the city shall pay to the city a rights-of-way fee that is calculated as of month-end by applying the appropriate line fee, as specified in subsection (1) above, to each access line created by rebundling services or facilities.
- (f) *Fee application to leased facilities.* Pursuant to V.T.C.A., Utilities Code § 54.206.

**Miscellaneous Fees**

<b>Outdoor Sound Amplification Equipment</b> ( <u>Sec. 18-194, Code of Ordinances</u> )	
Permit for amplification of music or human speech	\$10.00
<b>Manufactured Home Park or Recreational Vehicle Park</b>	
<i>Construction or Enlargement Fees</i>	
Application for construction/enlargement	\$100.00 plus \$10.00 per unit in excess of 25 units
<i>Park Operations License Fees</i> (Chapter 26, Code of Ordinances)	
Annual operations license	\$100.00 plus \$3.00 for each space within the park

## Appendix A: Municipal Court Fines and Fees Offenses

**The facts and circumstance of each case determines the amount of the fine the court assesses. The range of punishment of most traffic related state offenses or fine for most municipal court violations are as follows:** Class C violations are punishable by a maximum fine of \$500, except that zoning, fire safety, and health violations may have fines of up to \$2000 per offense. Most traffic related state offenses have a maximum fine of \$200. There are many exceptions. Individuals should contact the Tomball Municipal Court regarding any fines or fees.

NOTE: Defendants receiving a Disregard Warning Sign-Workers Present or possessing a CDL are NOT eligible for Driving Safety Course or Deferred. All fines double if violations is in a construction zone with workers present.

Offense: Fire Marshal File in Tomball Municipal Court
<p><b>Sec. 1-14. - General penalty for violations of Code; continuing violations.</b></p> <p>(a) Whenever in this Code or any other ordinance of the city, an act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or wherever in such Code or ordinance the doing of an act is required or the failure to do any act is declared to be unlawful, and no specific penalty is provided therefor, the violation of any such provision of this Code or any such ordinance shall be punished by a fine not exceeding \$500.00, except for:</p> <ul style="list-style-type: none"> <li>(1) Violations of municipal ordinances that govern fire, safety, zoning, public health and sanitation, including dumping of refuse, vegetation and litter violations in which the maximum fine shall be \$2,000.00 for each offense; and</li> <li>(2) Violations of traffic laws which are punishable as a Class C misdemeanor shall be punished by a fine not to exceed \$200.00.</li> </ul> <p>However, no penalty shall be greater or less than the penalty provided for the same or similar offense under the laws of the state.</p> <p>(b) Each day any violation of this Code or of any ordinance shall continue shall constitute a separate offense. Any violation of any provision of this Code which constitutes an immediate danger to the health, safety, and welfare of the public may be enjoined in a suit brought by the village for such purposes. If any violation of this Code is designated as a nuisance under the provisions of this Code, such nuisance may be summarily abated by the city in addition to the imposition of a fine or imprisonment.</p> <p>(c) Unless otherwise specifically stated within the provisions of this Code, any violation of this Code or of any ordinance set forth herein that is punishable by a fine that does not exceed \$500.00 does not require a culpable mental state, and a culpable mental state is hereby not required to prove any such offense.</p> <p>(d) Unless otherwise specifically stated within the provisions of this Code, any violation of this Code or of any ordinance set forth herein that is punishable by a fine that exceeds \$500.00 shall require a culpable mental state of intentionally, knowingly, recklessly or with criminal negligence engaging in conduct constituting the violation.</p> <p>(e) In any prosecution in the municipal court of the city or of any other court of competent jurisdiction, a complaint charging a violation of this Code need not negate the existence of any affirmative defense but the existence of such may be raised by the defendant in any such prosecution by way of defense as provided in the Texas Penal Code.</p> <p>(f) A complaint charging a violation of any provision of this Code in the municipal court of the city or any other court of competent jurisdiction need not negative the existence of any exception but the existence of the same may be raised by the defendant in such prosecution by way of defense.</p> <p>(g) The imposition of a penalty under the provisions of this Code shall not prevent the revocation or suspension of any license, franchise or permit issued or granted under the provisions of this Code.</p>

(h) The city council shall have the power to remit, in whole or in part and upon such conditions as may be deemed proper, by vote of two-thirds of the members present, any fine or penalty belonging to the city which may be imposed or incurred under any provision of this Code, ordinance or resolution adopted by the council or under the Penal Code of the state.

(Code 1978, §§ 1-10, 1-11, 2-25; Code 1993, §§ 1-14, 1-15, 2-28)

**State Law reference**— Limitation on penalties, V.T.C.A., Local Government Code § 54.001; punishments, V.T.C.A., Penal Code [ch. 12](#).

<i>Code</i>	<i>Offense</i>	<i>Minimum Fine</i>
111	Fire Code Violations	\$200.00

**SCHEDULE OF MINIMUM FINE AND STATE FEES (SUBJECT TO CHANGE)**

**Parking Enforcement Violation Handicap**

1 <sup>st</sup> violation with please of guilty within 14 days	\$250.00
After 14 days plea of guilty, 1 <sup>st</sup> offense	\$500.00

**Offense: Speeding**

<i>Speeding</i>	<i>Fine</i>	<i>Court Costs</i>	<i>Total</i>	<i>Workers Present</i>	<i>Total</i>
1-15	\$86.00	\$134.00	\$220.00	\$25.00	\$245.00
16	\$92.00	\$134.00	\$226.00	\$25.00	\$251.00
17	\$98.00	\$134.00	232.00	\$25.00	\$257.00
18	\$104.00	\$134.00	\$238.00	\$25.00	\$263.00
19	\$110.00	\$134.00	\$244.00	\$25.00	\$269.00
20	\$116.00	\$134.00	\$250.00	\$25.00	\$275.00
21	\$122.00	\$134.00	\$256.00	\$25.00	\$281.00
22	\$128.00	\$134.00	\$262.00	\$25.00	\$287.00
23	\$134.00	\$134.00	\$268.00	\$25.00	\$293.00
24	\$140.00	\$134.00	\$274.00	\$25.00	\$299.00
25	\$146.00	\$134.00	\$280.00	\$25.00	\$305.00
26	\$152.00	\$134.00	\$286.00	\$25.00	\$311.00
27	\$158.00	\$134.00	\$292.00	\$25.00	\$317.00
28	\$164.00	\$134.00	\$298.00	\$25.00	\$323.00
29	\$170.00	\$134.00	\$304.00	\$25.00	\$329.00
30	\$176.00	\$134.00	\$310.00	\$25.00	\$335.00
31	\$182.00	\$134.00	\$316.00	\$25.00	\$341.00
32	\$188.00	\$134.00	\$322.00	\$25.00	\$347.00
33	\$194.00	\$134.00	\$328.00	\$25.00	\$353.00
34 and over	\$200.00	\$134.00	\$334.00	\$25.00	\$359.00

**Offense: Speeding in a School Zone**

<i>Speeding</i>	<i>Fine</i>	<i>Court Costs</i>	<i>Total</i>	<i>Workers Present</i>	<i>Total</i>
1-15	\$86.00	\$159.00	\$245.00	\$25.00	\$270.00
16	\$92.00	\$159.00	\$251.00	\$25.00	\$276.00
17	\$98.00	\$159.00	\$257.00	\$25.00	\$282.00
18	\$104.00	\$159.00	\$263.00	\$25.00	\$288.00
19	\$110.00	\$159.00	\$269.00	\$25.00	\$294.00
20	\$116.00	\$159.00	\$275.00	\$25.00	\$300.00
21	\$122.00	\$159.00	\$281.00	\$25.00	\$306.00
22	\$128.00	\$159.00	\$287.00	\$25.00	\$312.00
23	\$134.00	\$159.00	\$293.00	\$25.00	\$318.00
24	\$140.00	\$159.00	\$299.00	\$25.00	\$324.00

25	\$146.00	\$159.00	\$305.00	\$25.00	\$330.00
26	\$152.00	\$159.00	\$211.00	\$25.00	\$336.00
27	\$158.00	\$159.00	\$317.00	\$25.00	\$342.00
28	\$164.00	\$159.00	\$323.00	\$25.00	\$348.00
29	\$170.00	\$159.00	\$329.00	\$25.00	\$354.00
30	\$176.00	\$159.00	\$335.00	\$25.00	\$360.00
31	\$182.00	\$159.00	\$341.00	\$25.00	\$366.00
32	\$188.00	\$159.00	\$347.00	\$25.00	\$372.00
33	\$194.00	\$159.00	\$353.00	\$25.00	\$378.00
34 and over	\$200.00	\$159.00	\$359.00	\$25.00	\$384.00

**Offense: Speeding in a Construction Zone**

<i>Speeding</i>	<i>Fine</i>	<i>Court Costs</i>	<i>Total</i>	<i>Workers Present</i>	<i>Total</i>
1-15	\$172.00	\$134.00	\$306.00	\$25.00	\$331.00
16	\$184.00	\$134.00	\$318.00	\$25.00	\$343.00
17	\$196.00	\$134.00	\$330.00	\$25.00	\$355.00
18	\$208.00	\$134.00	\$342.00	\$25.00	\$367.00
19	\$220.00	\$134.00	\$354.00	\$25.00	\$379.00
20	\$232.00	\$134.00	\$366.00	\$25.00	\$391.00
21	\$244.00	\$134.00	\$378.00	\$25.00	\$403.00
22	\$256.00	\$134.00	\$390.00	\$25.00	\$415.00
23	\$268.00	\$134.00	\$402.00	\$25.00	\$427.00
24	\$280.00	\$134.00	\$414.00	\$25.00	\$439.00
25	\$292.00	\$134.00	\$426.00	\$25.00	\$451.00
26	\$304.00	\$134.00	\$438.00	\$25.00	\$463.00
27	\$316.00	\$134.00	\$450.00	\$25.00	\$475.00
28	\$328.00	\$134.00	\$462.00	\$25.00	\$487.00
29	\$340.00	\$134.00	\$474.00	\$25.00	\$499.00
30	\$352.00	\$134.00	\$486.00	\$25.00	\$511.00
31	\$364.00	\$134.00	\$498.00	\$25.00	\$523.00
32	\$376.00	\$134.00	\$510.00	\$25.00	\$535.00
33	\$388.00	\$134.00	\$522.00	\$25.00	\$547.00
34 and over	\$400.00	\$134.00	\$534.00	\$25.00	\$559.00

**Additional Offenses**

<i>Offense Code</i>	<i>Offense Code Type</i>	<i>Offense Description</i>	<i>Total Due</i>
5	O	Article Vi Erosion & Sediment Control Sec 18-259(D)	\$581.00
19	O	Sec 34-11 Changeable Electronic Variable Message Sign	\$581.00
20	O	Violation Of Sec. 50-36	\$581.00
21	O	Violation Of Sec. 50-76	\$581.00
22	O	Violation Of Sec 50-82	\$581.00
23	O	Violation Of Sec. 50-112	\$581.00
24	O	Violation Of Sec 50-113	\$581.00
25	O	Violation Of Sec 50-115	\$581.00
26	O	Violation Of Section 38-160	\$581.00
27	O	Violation Of Section 46-21	\$581.00
28	O	Violation Sec 20-28 Ifc (Sec 308.1.4) Open Flame Cooking Devices	\$581.00
29	O	Requirements For Traps	\$581.00
30	O	City Ordinance Violation Working W/O Permit	\$581.00
31	O	Violation Of Sec.50-117 Home Occupancy	\$581.00
1	R	REDLIGHT CODE ENFORCEMENT (Repealed)	\$75.00
9	P	Handicap Parking Violation	\$517.00



10	O	City Ordinance - Violate City Ordinance Nuisance	\$581.00
11	O	City Ordinance - Burning Without Permit	\$581.00
12	O	City Ordinance - Burning, Deliberate Or Negligent	\$581.00
14	O	City Ordinance - Noise	\$581.00
15	O	City Ordinance - No Taxi Driver Permit	\$581.00
16	O	City Ordinance - Install Fire-Extinguishing System W/O Permit	\$581.00
17	O	City Ordinance-Electrical-Work W/O Permit	\$581.00
18	O	Co-Use Of Certain Wireless Communication Device While Driving Prohibited	\$281.00
249	T	Obscured License Plates	\$177.00
251	T	Park In Main Traveled Way	\$274.00
271	T	No Valid Class B Drivers License	\$189.00
272	T	No Valid Class A Drivers License	\$189.00
273	T	No Valid Inspection Sticker	\$177.00
275	T	No Valid Class M Drivers License	\$189.00
285	T	Improper Start From Stop/Parked Position	\$274.00
289	T	Expired Dealer Paper Plates	\$177.00
318	T	Illegal Right Turn From Inside Left Lane	\$274.00
319	T	Fail To Yield R-O-W R.R. Crossing	\$274.00
327	T	Fail To Yield R-O-W From Parked Position	\$274.00
340	T	Straight From Turn Only Lane	\$224.00
342	S	Solicitation By Pedestrians 552.007 (A)	\$381.00
345	T	U-Turn Not In Safety	\$224.00
367	T	No Parking Lights When Needed	\$114.00
373	T	Driving Left Of Center	\$224.00
374	T	Driving Left Of Double Yellow Stripe	\$224.00
428	T	No Thru Trucks Over 2 Axles	\$224.00
444	T	Display Alternating Lights To Rear	\$134.00
445	T	Unapproved Lighting Equipment	\$134.00
448	T	Improper Tread Depth	\$134.00
451	T	No Headlights	\$224.00
452	T	No Brake Lights	\$134.00
454	T	No Tow Lights On Towed Vehicle	\$184.00
455	T	No Rear View Mirror	\$134.00
460	T	Hubcaps Overextended To Left 8" Spiked	\$134.00
462	T	Fail To Set Park Brake	\$134.00
473	T	Passing Within Intersection	\$224.00
474	T	Passing On Unimproved Shoulder Of Road	\$224.00
475	T	Pass With Insufficient Clearance	\$224.00
477	T	Passing On Right Not In Safety	\$224.00
479	T	Passing School Bus Unloading	\$634.00
480	T	Passing School Bus-Loading	\$634.00
482	T	Pass Within 100 Ft. Of Intersection	\$224.00
483	T	Pass Within 100 Ft. Of Railroad Crossing	\$224.00
489	T	Stopped Within Intersection	\$224.00
503	T	Fail To Signal Stop	\$224.00
505	T	Backing Not In Safety	\$274.00
510	T	Unattended Vehicle	\$244.00
511	T	Leaving Child Unattended In Vehicle	\$316.00
517	T	Block Moving Lane Of Traffic	\$274.00
525	P	Illegally Parked-Prohibited By Signs	\$250.00
529	P	Parked In Bus. Or Res. District 545.301	\$94.00
532	O	City Ordinance - Illegal Parking Over 24 Hours	\$91.00
534	O	City Ordinance - Hitchhiking-Solicitation By Pedestrians	\$224.00

535	S	Walking In Roadway	\$224.00
536	T	Open Door Into Lane Of Traffic	\$134.00
537	T	Tamper With Barricades	\$154.00
548	T	Fail To Report Accident-Pedestrian	\$224.00
549	T	Fail To Use Due-Care Hit Pedestrian	\$224.00
550	T	Fail To Report Accident To Police Dept.	\$204.00
560	T	Fail To Stop And Render Aid	\$281.00
563	T	Fail To Stop And Give Info-Object Traffic Area	\$174.00
591	T	Cut Across Parking Lot	\$224.00
595	T	Passing On Shoulder Of Road	\$224.00
596	T	Driving On Shoulder Of Roadway	\$274.00
600	T	Fail To Cover Load	\$134.00
603	O	City Ordinance - Trash Disposal	\$281.00
604	T	Fail To Properly Secure Trailer	\$144.00
605	T	Fail To Secure Vehicle	\$144.00
606	T	Fail To Secure Load	\$134.00
641	T	No Safety Chain Trailer	\$184.00
695	T	Bicycle Not Equipped With Lights	\$115.00
696	T	Bicycle Fail To Yield Row Left	\$114.00
700	O	City Ordinance - Unleashed Dog/Cat Running At Large	\$114.00
701	O	No Sign Permit	\$281.00
702	O	City Ordinance - Violation Of Sec 18-166	\$581.00
704	O	City Ordinance - Nuisance-Odors	\$281.00
705	T	Obstructing Fire Hydrant	\$281.00
706	O	City Ordinance - Nuisance-All Types Noises	\$281.00
707	O	City Ordinance - Dog/Cat/Vaccination And Licensing	\$134.00
708	O	City Ordinance - Plumbing & Gas Ordinance	\$281.00
710	O	City Ordinance - Prohibited Signs	\$281.00
711	O	City Ordinance-Prohibited Smoking Products/Paraphernalia	\$281.00
712	O	City Ordinance - Waste Material Containers Collection	\$281.00
713	O	City Ordinance - Driveway Ordinance Sec.14-4 E	\$281.00
715	O	City Ordinance - Nuisances-Noise	\$281.00
718	S	Paint Spray Booth Ifc 1504.1	\$1,000.00
719	O	City Ordinance - Prohibited Use Of Wireless Comm Device While Driving	\$224.00
721	O	No Stopping/Standing/Pk In Roadway	\$281.00
722	O	Section 18-164 Nuisance	\$581.00
725	S	Nuisance-Rubbish, Structures, Etc.	\$281.00
726	O	City Ordinance - Livestock In Residential Area	\$281.00
730	O	City Ordinance - Drive-Ways Sec.14-4(D)(E)	\$281.00
731	S	Train Obstructing Crossing	\$154.00
742	O	City Ordinance-Alarm System Installation W/O Permit	\$581.00
746	S	Minor - Tob/Cig Prod/Poss/Pur/Consume	\$281.00
750	O	City Ordinance - Digging Out	\$224.00
751	O	City Ordinance - Horn, Vehicle Sounding Of	\$281.00
753	O	City Ordinance - Fail To Have Current Reg. For Animals	\$134.00
754	O	City Ordinance - Animal Quarantine	\$134.00
755	O	City Ordinance - Fire Code Locked Exits	\$581.00
756	O	City Ordinance - Discharge Waste In Public Sewer	\$281.00
757	O	City Ordinance - Tire Storage And Mosquito Control	\$331.00
758	O	City Ordinance - Noisy Vehicles	\$281.00
759	O	City Ordinance - Illegal Dumping	\$2,000.00
760	O	City Ordinance - Junk Vehicle Parts	\$281.00
761	O	City Ordinance - Junk Vehicle	\$281.00

762	O	City Ordinance - Obstruction Sidewalk/Easement/Street	\$581.00
763	O	City Ordinance - Water-Emergency Rationing	\$281.00
765	O	City Ordinance - Fireworks	\$1,000.00
766	O	City Ordinance - Collection By City Only	\$581.00
767	O	City Ordinance - Certificate Of Occupancy	\$281.00
769	S	Storage/Use Hazardous Materials	\$1,000.00
770	S	Occupancy Prohib Before Approval	\$581.00
771	S	Combustible Waste Dumpster Permit	\$581.00
772	O	C/C Maint Sprinkler System	\$1,000.00
773	O	C/C Maint Fire Alarm System	\$1,000.00
775	O	City Ordinance - No Development Permit	\$281.00
776	O	City Ordinance - Soliciting With No Permit	\$300.00
777	S	Access To Electrical Panels	\$331.00
778	S	Exit Sign Must Be Lighted	\$581.00
779	O	City Ordinance - Driveway Surface	\$281.00
780	O	City Ordinance - Violation Sec 36-27	\$2,081.00
781	O	City Ordinance - Discharge Wastewater	\$281.00
789	O	City Ordinance - Unlicensed Wrecker	\$281.00
790	O	City Ordinance - Unlicensed Wrecker Driver	\$281.00
791	O	City Ordinance - Abandonment Of Nonconforming Uses And Structures & Cessation Of Use Of	\$281.00
792	O	City Ordinance- No Building Permit	\$281.00
793	O	City Ordinance- Attention Getting Device	\$281.00
803	S	Furnish Alcohol To Minor	\$281.00
804	O	City Ordinance - Dischg Firearm In City Limits	\$281.00
812	S	D.O.C. Public Exposure	\$316.00
815	S	Assault By Threat	\$316.00
816	S	Assault By Physical Contact	\$316.00
830	S	Sale Of Alcohol To Certain Persons	\$281.00
832	S	Possess Intoxicants On School Property	\$281.00
847	S	Theft Of Service	\$316.00
855	S	Littering	\$281.00
863	S	Consume Alcohol During Prohibited Hours	\$281.00
864	S	Contempt For Disobeying Court Order	\$81.00
865	S	Contempt Of Court	\$281.00
867	O	City Ordinance - Curfew-Nighttime	\$214.00
868	O	City Ordinance - Curfew-Daytime	\$214.00
869	S	Fail To Attend School	\$265.00
871	S	Electrical Hazards	\$331.00
872	S	Exit Signs Fire Code	\$581.00
873	S	Disruption Of Transportation	\$281.00
874	S	Disruption Of Classes	\$281.00
875	S	Criminal Trespass	\$316.00
876	S	Trespass -School Grounds	\$281.00
878	S	Disruption Of School Activities	\$281.00
1000	S	Criminal Mischief/Class C	\$316.00
1002	S	Tampering W/ A Govt Record( School Enrollment)	\$581.00
1010	S	Reckless Damage Or Destruction	\$316.00
1020	S	Theft	\$316.00
1105	T	Use Wireless Communication Device In School Zone	\$359.00
1106	T	Use A Wireless Communication Device For Electronic Messaging While Driving	\$233.00
1130	S	Failure To Identify	\$316.00
1170	S	D.O.C. Obscene Language	\$316.00

1171	S	D.O.C. Offensive Gesture/Display	\$316.00
1172	S	D.O.C. Noxious/Unreasonable Odor (Chemical)	\$316.00
1173	S	D.O.C. Abuse Or Threaten (Offensive Manner)	\$281.00
1174	S	D.O.C. Unreasonable Noise	\$316.00
1175	S	D.O.C. Fighting With Another	\$281.00
1176	S	D.O.C. Window Peeping-Dwelling	\$316.00
1177	S	D.O.C. Window Peeping/Hotel Or Motel	\$316.00
1178	S	D.O.C. Discharges Firearm/Public Roadway	\$316.00
1180	S	Make Firearm Accessible To A Child	\$316.00
1181	S	Obscene Display	\$316.00
1210	S	Smoking Tobacco-Prohibited Areas	\$316.00
1220	S	Public Intoxication	\$316.00
1230	S	Possession/Consumption Of Alcohol In Motor Vehicle	\$316.00
2000	S	Consume Alcoholic Beverages On Off-Premised License Account	\$281.00
2001	S	Sale To Certain Persons	\$281.00
2010	S	Consumption Of Alcoholic Beverages Near A School	\$281.00
2090	S	Sale Of Tobacco Products To A Minor	\$281.00
2091	S	Sell Cig/Tob Products W/O Permit	\$281.00
2100	S	Possession Of Drug Paraphernalia	\$281.00
2200	T	Fail To Set Park Brake	\$134.00
273E	T	Fictitious Inspection Sticker	\$281.00
2900	S	Equipment Not In Compliance W/ Federal Standards 49 C.F.R.571.108	\$281.00
3001	T	Speeding <i>See Chart</i>	
3002	T	Unsafe Speed/Too Fast For Conditions	\$274.00
3003	T	Impeding Traffic	\$274.00
3004	T	Racing/Drag Racing/Acceleration Contest For Speed	\$274.00
3005	T	Fail To Yield R-O-W	\$274.00
3006	T	Ran Stop Sign	\$274.00
3007	T	Ran Red Light	\$274.00
3008	T	Disregard Flashing Yellow Signal	\$274.00
3009	T	Changed Lane When Unsafe	\$274.00
3011	T	Turned Left From Wrong Lane	\$274.00
3012	T	Turned Right From Wrong Lane	\$274.00
3013	T	Cut Corner Left Turn	\$274.00
3014	T	Improper Turn	\$274.00
3015	T	Drove On Wrong Side Of Road	\$274.00
3016	T	Drove Wrong Way On One-Way Roadway	\$274.00
3017	T	Following Too Closely	\$284.00
3018	T	Passed - Insufficient Clearance	\$274.00
3019	T	Disregard No Passing Zone	\$274.00
3020	T	Illegal Pass On Right	\$274.00
3021	T	Failed To Stop For School Bus (Or Remain Stopped)	\$634.00
3022	T	Failed To Pass To Right Safely/Improper Passing	\$274.00
3024	T	Unsafe Start From Parked, Stopped, Standing	\$274.00
3025	T	Fail To Maint. Fina. Resp. 2nd/Off.	\$581.00
3026	T	Parking On Roadway	\$274.00
3028	T	Crossing Physical Barrier	\$274.00
3031	T	Unrestrained Child Under 8 Years Of Age	\$254.00
3032	T	No Seat Belt - Driver	\$194.00
3033	T	No Seat Belt - Passenger	\$194.00
3034	T	Child (8 -16) Not Secured By Safety Belt	\$194.00
3038	T	Operate Vehicle With Child In Open Bed	\$274.00
3039	T	Speeding Over 15mph (Cdl Only)	\$134.00

3045	T	Fail To Give Information/Render Aid<\$200	\$221.00
3049	T	Fail To Maint. Fina. Resp	\$296.00
3050	T	Fail To Control Speed	\$274.00
3051	T	Operating Veh Below Posted Min Speed	\$274.00
3052	T	Fail To Yield R-O-W To Vehicle In Intersection (Stop Sign)	\$274.00
3053	T	Failed To Yield R-O-W At Yield Sign	\$274.00
3054	T	Fail To Yield R-O-W At Open Intersection	\$274.00
3055	T	Fail To Yield R-O-W Turning Left	\$274.00
3056	T	Fail To Yield R-O-W (Private Drive/Alley ,Building)	\$274.00
3057	T	Fail To Yield R-O-W To Emergency Vehicle	\$274.00
3058	T	Fail To Yield R-O-W On Green Arrow Signal	\$274.00
3059	T	Disregard Official Traffic Control Device	\$274.00
3060	T	Failed To Stop At Designated Point (Stop Sign)	\$274.00
3061	T	Fail To Stop-Designated Point (At Yield Sign)	\$274.00
3062	T	Lack Of Caution Turning On Green Arrow	\$274.00
3063	T	Failed To Stop At Proper Place (Traffic Light)	\$274.00
3064	T	Fail To Stop At Proper ( Not At Intersection)	\$274.00
3065	T	Disregard Warning Sign At Construction	\$274.00
3066	T	Drove Through Safety Zone	\$274.00
3067	T	Disregard Flashing Red Signal (At Stop Sign, Etc)	\$274.00
3068	T	Failed To Stop At Proper Place (Flashing Red Signal)	\$274.00
3069	T	Disregard Lane Control Signal	\$274.00
3070	T	Failed To Maintain Single Lane	\$274.00
3071	T	Disregard No Lane Change Sign	\$274.00
3072	T	Disregard Signal At Rr Crossing	\$274.00
3073	T	Disregard Rr Crossing Gate Or Flagman	\$274.00
3074	T	Failed To Stop At Marked Rr Crossing	\$274.00
3075	T	Oper Of Heavy Equip Disregarded Signal Of Approaching Train	\$274.00
3076	T	Turned Across Dividing Section	\$274.00
3077	T	Improper Rt Turn Too Wide	\$274.00
3078	T	Disregard Turn Marks	\$274.00
3079	T	Made U Turn On Curve Or Hill	\$274.00
3080	T	Turned When Unsafe	\$274.00
3081	T	Crossing Property (Cut Corner)	\$274.00
3082	T	Fail To Y-O-W On Left When Passing An Obstruction	\$274.00
3084	T	Fail To Signal Lane Change	\$274.00
3085	T	Failed To Give One-Half Of Roadway	\$274.00
3086	T	Fail To Pass On Right	\$274.00
3088	T	Drove On Wrong Side Of Divided Highway	\$274.00
3089	T	Drove Center Lane (Not Passing/Not Turning Left)	\$274.00
3090	T	Drove Wrong Way In Designated Lane	\$274.00
3091	T	Wrong Side Of Road - No Passing	\$274.00
3092	T	Cut In After Passing	\$274.00
3096	T	Failed To Signal Turn	\$274.00
3097	T	Failed To Signal Intent Prior To 100 Ft	\$274.00
3099	T	Improper Turn Or Hand Signal	\$274.00
3101	T	Driving While License Suspended/Invalid	\$381.00
3103	S	No Driver's License	\$189.00
3106	S	Violate DI Restriction	\$189.00
3107	S	Permit Unlawful Use Of DI	\$189.00
3112	T	Motorcycle No Endorsement	\$189.00
3115	T	Failed To Yield To Pedestrian On Sidewalk	\$274.00
3116	T	Failed To Yield To Pedestrians In Crosswalk	\$274.00

3120	T	Motorcycle Passenger Without Approved Headgear	\$147.00
3121	T	Disregard Police Officer	\$274.00
3124	T	Failed To Give Way When Overtaken	\$274.00
3125	T	Increase Speed While Being Overtaken	\$274.00
3127	T	Drove Onto (From) Controlled Access Highway Where Prohibited	\$274.00
3131	T	Failed To Stop For Approaching Train	\$274.00
3138	T	Failed To Stop (Alley, Driveway, Bld)	\$274.00
3149	S	Wrong Mvr -Assigned To Other Veh	\$181.00
3155	T	Failed To Dim Headlights - Meeting	\$189.00
3156	T	Failed To Dim Headlights - Following	\$189.00
3161	S	No Mounted Head Lamp	\$156.00
3162	T	Defective Head Lamp	\$209.00
3163	T	Headlamp(S) Glaring, Not Adjusted	\$209.00
3166	T	No Tail Lamps(S)-Not Equipped	\$209.00
3167	T	Defective Tail Lamp(S)	\$209.00
3168	T	Tail Lamp(S) Improperly Located	\$209.00
3169	T	No Stop Lamp(S)	\$209.00
3170	T	Defective Stop Lamp(S)	\$209.00
3172	T	Defective Turn Signal Lamp(S)	\$209.00
3174	T	Defective Parking Lamp(S)	\$209.00
3175	T	Improper Use Of Back-Up Lamps	\$209.00
3186	T	White Lights Showing To Rear	\$209.00
3194	T	Coasting	\$274.00
3198	T	Drove Without Lights (When Required)	\$274.00
3202	T	Violate Operating Hours-Minor	\$189.00
3204	T	Passing Emergency Vehicle	\$274.00
3205	T	Expired Motor Vehicle Inspection	\$177.00
3207	T	Motorcycle Operator Without Approved Headgear	\$151.00
3210	T	Motorcycle Oper W/Pass W/O Approved Headgear	\$151.00
3225	T	Unnecessary Use Of Horn	\$334.00
3227	T	Muffler Violation	\$214.00
3229	T	Defective Exhaust Emission System	\$214.00
3231	T	Illegal Window Tinting	\$209.00
3233	T	Defective Windshield Wiper	\$209.00
3251	T	No Front Seat Belts (Required)	\$194.00
3252	P	Parked Within An Intersection	\$187.00
3253	P	Parked On A Crosswalk	\$82.00
3259	T	Expired Driver's License	\$189.00
3260	T	Expired Commercial Driver's License	\$189.00
3263	T	Fail To Display Driver's License	\$189.00
3264	T	Fail To Change Address Driver's License	\$189.00
3272	T	Fail To Comply With Requirements On Striking Unattended Vehicle	\$274.00
3273	T	Duties Upon Striking A Fixed Object	\$221.00
3274	T	No License Plate Light	\$209.00
3277	T	Unauthorized Red, White or Blue Flashing Lights	\$156.00
3284	P	Parked Double	\$82.00
3287	T	Fail To Yield R-O-W Turning On Red Signal	\$274.00
3288	T	Fail To Yield R-O-W Changing Lanes	\$274.00
3300	T	More Than One License (Cdl)	\$189.00
3301	T	No Commercial Driver's License (Cdl)	\$189.00
3302	T	Change Name/Mailing Address Later Than 30 Days (Cdl)	\$189.00
3303	T	Fail To Get A Texas Cdl After 30days Of Residence In This State	\$189.00
3304	T	False Statement On Cdl Application Or Certificate	\$189.00

3305	T	Endorsement Violation On Cdl	\$234.00
3306	T	Restriction Violation - Cdl	\$181.00
3309	S	Open Container- Driver	\$581.00
3312	T	Negligent Collision	\$274.00
3314	S	Interfere With Funeral Procession	\$369.00
3315	T	Drove On Sidewalk	\$274.00
3316	T	Backed Upon Shoulder (Or Roadway) Of Controlled Access Highway/Illegal Backing	\$274.00
3320	T	Obstructing Traffic	\$274.00
3323	S	Open Container-Passenger	\$581.00
3333	T	Violate Promise To Appear	\$226.00
3337	S	Failure To Appear/Bail Jumping	\$226.00
3341	T	Driving Around Warning Signs/ Barricades	\$274.00
3342	T	Disregard Warning Signs Or Barricades	\$274.00
3364	T	Parent/Guardian Permitted Unlicensed Minor To Drive	\$154.00
3365	T	Non-Guardian Permitted Unlicensed Driver to Drive	\$154.00
3519	S	Jaywalking	\$281.00
3528	S	Pedestrian Walking Wrong Way	\$281.00
3550	P	Blocking Handicap Access	\$581.00
3551	P	Park/Stand/Stop Between Safety Zone And Curb	\$567.00
3552	P	Park/Stand In Front Of Public/Private Drive	\$185.00
3553	S	Handicap Parking Violations	\$567.00
3554F	P	Parked In A Fire Lane (Fire Marshall)	\$567.00
3555	P	Park Bicycle On Sidewalk/Impede Traffic	\$82.00
3556	P	Parking/Stopping/Standing On A Sidewalk	\$82.00
3557	P	Parking/Stopping/Standing On Railroad Tracks	\$82.00
3561	P	Parked Facing Traffic	\$82.00
3564	P	Parked With Wheels Over 18 Inches From Curb Or Edge Of Roadway	\$82.00
3565	P	Parked Within 50 Feet Of Railroad Crossing	\$82.00
3569	P	Parking/Standing Within 15 Feet Of A Fire Hydrant	\$567.00
3570	P	Park Or Stand Within 20 Ft Of Crosswalk At Intersection	\$82.00
3571	P	Park Or Stand Within 20 Ft Of Driveway To Fire Station	\$82.00
3572	P	Park Or Stand Within 30 Ft Of A Traffic Control Device	\$82.00
3582	T	Disregard Pedestrian Control Signal	\$274.00
3589	T	Crossed Fire Hose Without Permission	\$634.00
3590	T	Drove Into Block Where Fire Engine Stopped	\$274.00
3591	T	Following Ambulance	\$334.00
3594	P	Obstructing Fire Apparatus	\$281.00
3622	T	Improperly Secured Tailgate	\$209.00
3627	T	Vehicle W/O Required Equip Or In Unsafe Condition	\$156.00
3656	T	Display Expired Registration	\$177.00
3658	T	Display Unclean License Plates	\$177.00
3667	T	Oper. Mtr. Veh. W/Out License Plt Or W/One L/Plt	\$177.00
3668	T	Operate Unregistered Motor Vehicle	\$177.00
3722	T	Over Allowable Gross Weight-Permit Violation	\$254.00
3800	S	Minor - In Possession Alcohol	\$281.00
3801	S	Minor - Attempt To Purchase Alcohol	\$281.00
3802	S	Minor - Purchase Alcohol	\$281.00
3803	S	Minor - Consumption Of Alcohol	\$281.00
3804	S	Minor - Misrepresentation Of Age	\$154.00
3805	S	Minor - Public Intoxication	\$281.00
3806	S	Minor - Driving Under The Influence	\$281.00
3907	S	Massage Therapist No Registration health Code 455.151a	\$581.00
3908	S	Massage Therapist Advertising Unregister health Code 455.205c	\$581.00

4162	S	Unlawful Transport Or Use Of Diesel Fuel	\$281.00
840E	T	Fleeing From A Police Officer	\$281.00
9005	S	Overweight 20,001-40,000	\$5,081.00
3005A	T	Fail To Yield R-O-W To Vehicle Entering From Highway	\$274.00
3005B	T	Fail To Yield R-O-W To Vehicle Leaving Highway	\$274.00
3005C	T	Fail To Yield R-O-W Intersection W/Traf Cntrl Device	\$274.00
3015A	T	Drove On Wrong Side Of Road/Bridge	\$274.00
3015B	T	Drove On Wrong Side Of Road/Intersection	\$274.00
3015C	T	Drove On Wrong Side Of Road/Rr Grade	\$274.00
3052A	T	Failed To Yield At Stop Intersection	\$274.00
3096A	T	Failed To Signal Turn	\$274.00
3103A	T	Fail To Obtain Tx Dl Within 90 Days	\$189.00
3116A	T	Fail To Yield To Pedestrian In Crosswalk (No Signals)	\$274.00
3162A	T	Defective Head Lamps (Motorcycle)	\$209.00
3213E	T	Defective Brakes	\$209.00
3554F	P	Parked In Fire Lane	\$500.00
3591A	T	Following Fire Apparatus	\$274.00
9002E	S	Fail To Inspect/Use Emergency Equipment	\$201.00
9008B	S	Failure To Display Medical Certificate	\$201.00
9049A	S	Cmv Miscellaneous	\$201.00
9051A	S	No Valid Certificate Of Inspection-Cmv	\$201.00



# City Council Agenda Item Data Sheet

Meeting Date: September 18, 2023

## Topic:

Consideration to Approve **Conditional Use Permit Case CUP23-05**: Request by 2 S&Z Investments LLC., represented by Breann Williams, for a Conditional Use Permit to allow “Barber/Beauty Shop (no related school/college)” within Office (O) zoning. Affecting approximately 1.00 Acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church Subdivision. The property is located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas.

## Conduct Public Hearing on **Conditional Use Permit Case CUP23-05**

Adopt, on First Reading, Ordinance No. 2023-30, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by issuing a Conditional Use Permit to allow “Barber/Beauty Shop (no related school/college)” within Office (O) zoning. Affecting approximately 1.00 Acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church Subdivision. The property is located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas; providing for the amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

## Background:

The subject property is a part of the approved, recorded Brown-Hufsmith Church Subdivision. A building permit for the Bakers Landing Office Condominiums, a one-story multitenant commercial building, was approved by the City in October of 2021 and the construction was completed this year (2023). The applicant is planning to move their business that was previously located on Main Street to Suite B of the Bakers Landing Office Condominiums. As per the applicant, the days of operation of the proposed Barber/Beauty Shop will be Tuesday-Saturday. The applicant is expecting approximately 13 employees to be working at this location. The *Barber/Beauty Shop (no related school/college)* land use is permitted within the Office (O) zoning district with the approval of a Conditional Use Permit. Conditional Use Permits provide the opportunity to consider whether a location is appropriate for *Barber/Beauty Shop (no related school/college)*, and to apply conditions that promote the compatibility of the proposed use with the surrounding properties and land uses.

## Origination:

## Recommendation:

City staff recommends Approval of **Conditional Use Permit Case CUP23-05**. Planning and Zoning Commission recommends Approval (Unanimously).

**Party(ies) responsible for placing this item on agenda:** Craig Meyers (Community Development Director)



**ORDINANCE NO. 2023-30**

**AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, AMENDING CHAPTER 50 (ZONING) OF THE TOMBALL CODE OF ORDINANCES BY GRANTING A CONDITIONAL USE PERMIT (CUP) TO ALLOW “BARBER/BEAUTY SHOP (NO RELATED SCHOOL/COLLEGE)” WITHIN THE OFFICE (O) ZONING DISTRICT; SAID PROPERTY BEING APPROXIMATELY 1.00 ACRES OF LAND LEGALLY DESCRIBED AS BEING RESERVE B, BLOCK 1 OF BROWN-HUFSMITH CHURCH SUBDIVISION. LOCATED AT 640 BAKER DRIVE, WITHIN THE CITY OF TOMBALL, HARRIS COUNTY, TEXAS; PROVIDING FOR PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF, MAKING FINDINGS OF FACT; AND PROVIDING FOR OTHER RELATED MATTERS.**

---

**Whereas**, 2 S&Z Investments, LLC, represented by Breann Williams has requested that approximately 1.00 acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church Subdivision, located at 640 Baker Drive, within the City of Tomball, Harris County, Texas (the “Property”), receive a CUP; and

**Whereas**, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of a public hearing and at least ten (10) days after written notice of that hearing was mailed to the owners of land within three hundred feet of the Property in the manner required by law, the Planning & Zoning Commission held a public hearing on the requested CUP; and

**Whereas**, the public hearing was held before the Planning & Zoning Commission at least forty (40) calendar days after the City’s receipt of the requested CUP; and

**Whereas**, the Planning & Zoning Commission recommended in its final report that City Council approve the requested CUP; and

**Whereas**, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of a public hearing for the requested CUP, the City Council held the public hearing for the requested CUP and the City Council considered the final report of the Planning & Zoning Commission; and

**Whereas**, the City Council deems it appropriate to grant the requested CUP.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, THAT:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

**Section 2.** A CUP to allow a “Barber/Beauty Shop (no related school/college)” at the property and subject to the terms and conditions set forth below is hereby granted.

**Section 3.** The Official Zoning Map of the City of Tomball, Texas shall be revised and amended to show the designation of the Property as hereby stated, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the change.

**Section 4.** This Ordinance shall in no manner amend, change, supplement or revise any provision of any ordinance of the City of Tomball, save and except the granting of the CUP as herein provided.

**Section 5.** The CUP granted hereby shall be null and void after the expiration of two (2) years from the date of adoption hereon unless the Property is being used in accordance with the CUP herein authorized within said two-year period, or unless an extension of time is approved by City Council.

**Section 6.** Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

**Section 7.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of Tomball, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

COUNCILMAN FORD \_\_\_\_\_  
COUNCILMAN STOLL \_\_\_\_\_  
COUNCILMAN DUNAGIN \_\_\_\_\_  
COUNCILMAN TOWNSEND \_\_\_\_\_  
COUNCILMAN PARR \_\_\_\_\_

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

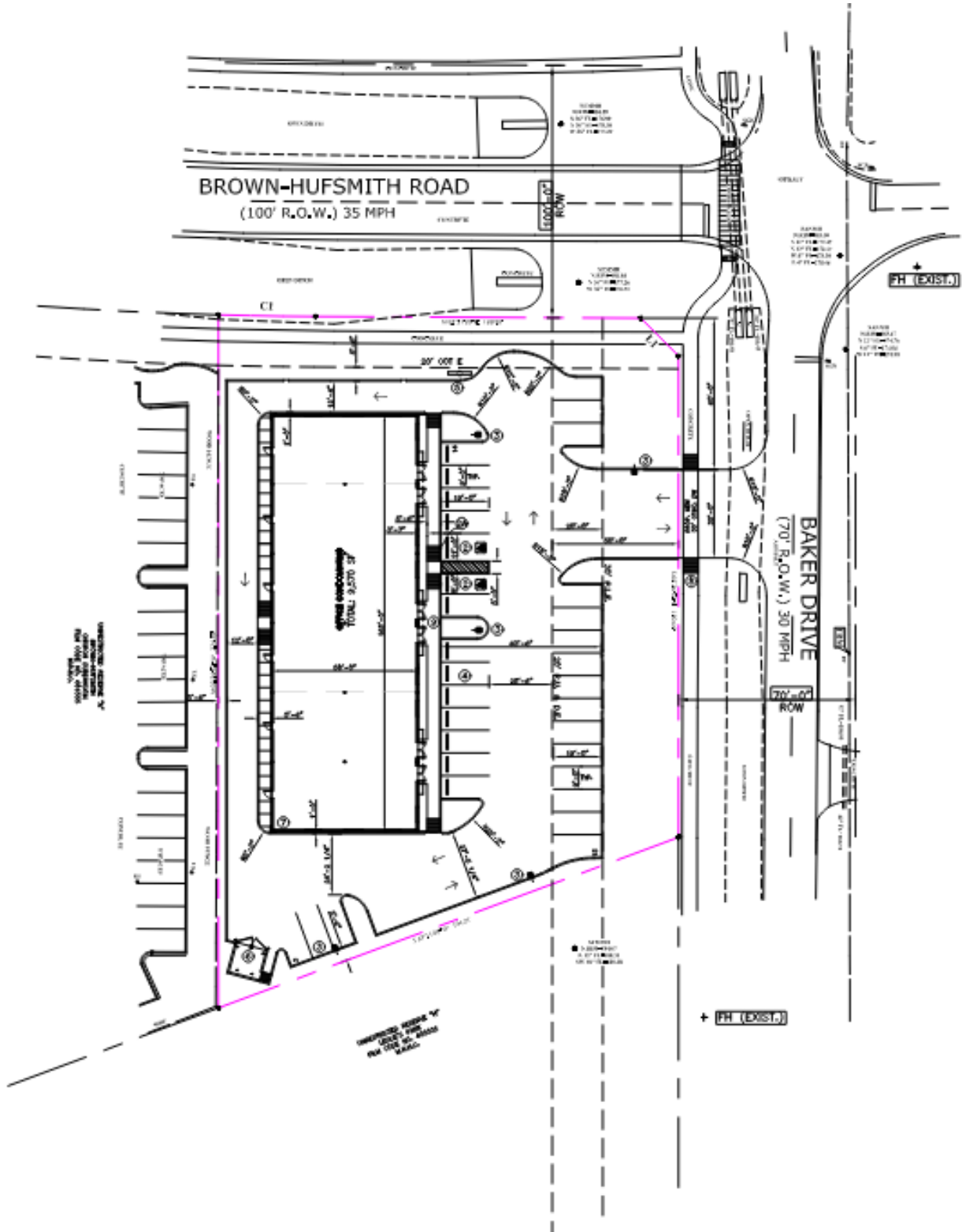
COUNCILMAN FORD \_\_\_\_\_  
COUNCILMAN STOLL \_\_\_\_\_  
COUNCILMAN DUNAGIN \_\_\_\_\_  
COUNCILMAN TOWNSEND \_\_\_\_\_  
COUNCILMAN PARR \_\_\_\_\_

\_\_\_\_\_  
LORI KLEIN QUINN, Mayor

ATTEST:

\_\_\_\_\_  
Tracylynn Garcia, City Secretary

Exhibit "A"





Location: 640 Baker Drive. Being Reserve B in Block 1 of Brown-Hufsmith Church Subdivision, City of Tomball, Harris County, Texas

**NOTICE OF PUBLIC HEARING  
CITY OF TOMBALL  
PLANNING & ZONING COMMISSION (P&Z)  
SEPTEMBER 11, 2023  
&  
CITY COUNCIL  
SEPTEMBER 18, 2023**



Notice is Hereby Given that a Public Hearing will be held by the P&Z of the City of Tomball on **Monday, September 11, 2023 at 6:00 P.M.** and by the City Council of the City of Tomball on **Monday, September 18, 2023 at 6:00 P.M.** at City Hall, 401 Market Street, Tomball Texas. On such dates, the P&Z and City Council will consider the following:

**Conditional Use Permit Case CUP23-05:** Request by 2 S&Z Investments LLC., represented by Breann Williams, for a Conditional Use Permit to allow “Barber/Beauty Shop (no related school/college)” within Office (O) zoning. Affecting approximately 1.00 Acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church Subdivision. The property is located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas.

**Conditional Use Permit Case CUP23-06:** Request by Equalizer USA, Inc., represented by Morales Engineering Associates, LLC., for a Conditional Use Permit to allow “Playfield or stadium (private)” within Agricultural (AG) zoning. Affecting approximately 7.51 Acres of land legally described as being Lot 69 of Tomball Townsite Outlots. The property is located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas.

**Re-Zoning Case Z23-12:** Request by Paul & Delphine Michna to amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.29 acres of land legally described as being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas.

**Re-Zoning Case Z23-13:** Request by Hightower Investments LTD. To amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.32 acres of land legally described as being Lots 1 & 2, Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas.

At the public hearings, parties of interest and citizens will have the opportunity to be heard. All citizens of the City of Tomball, and any other interested parties, are invited to attend. Applications are available for public inspection Monday through Friday, except holidays, at the Administrative Services Building, located at 501 James Street, Tomball, TX 77375. Further information may be obtained by contacting the City Planner, Jared Smith, at (281) 290-1491 or at [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov).

## CERTIFICATION

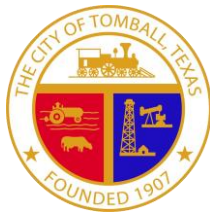
I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall; City of Tomball, Texas, a place readily accessible to the general public at all times, on the 8<sup>th</sup> day of September 2023 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Jared Smith

Jared Smith  
City Planner

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT [www.tomballtx.gov](http://www.tomballtx.gov).





**City of Tomball  
Community Development Department**

**NOTICE OF PUBLIC HEARING**

**RE: Case Number CUP23-05**

**08/29/2023**

The Planning & Zoning Commission will hold a public hearing on **September 11, 2023 at 6:00 PM**, in City Council Chambers at City Hall, 401 Market Street, Tomball, Texas to recommend approval or denial to City Council on a request by 2 S&Z Investments LLC., represented by Breann Williams, for a Conditional Use Permit to allow "Barber/Beauty Shop (no related school/college)" within Office (O) zoning. Affecting approximately 1.00 Acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church Subdivision. The property is located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas.

This hearing is open to any interested person. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing. At the bottom of this letter is a form that you may cut off, fill out, and mail. Comments are also accepted by email as listed below. All responses must be signed.

The attached map shows the area of this request. Only that area which is bounded by the cross-hatched line on the map is being considered for **conditional use permit**. The solid boundary line around the subject area is only a notification area. All owners of property within 300-feet of the subject property are required to be notified. Whether approved or denied by the Planning & Zoning Commission, this case will be heard by City Council for First Reading with public hearing on **September 18, 2023 at 6:00 PM** in City Council Chambers at City Hall, 401 Market Street, Tomball, Texas.

If you have any questions, please contact Jared Smith, City Planner at telephone 281-290-1491 or by email address [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov)

For the PLANNING & ZONING COMMISSION  
Please call (281) 290-1491 if you have any questions about this notice.

**CASE #: CUP23-05**

You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name:  
Parcel I.D.:  
Address:

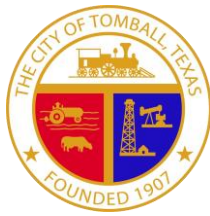
Mailing To: Community Development Department  
501 James St., Tomball TX 77375

Email: [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov)

I am in favor   
Additional Comments:

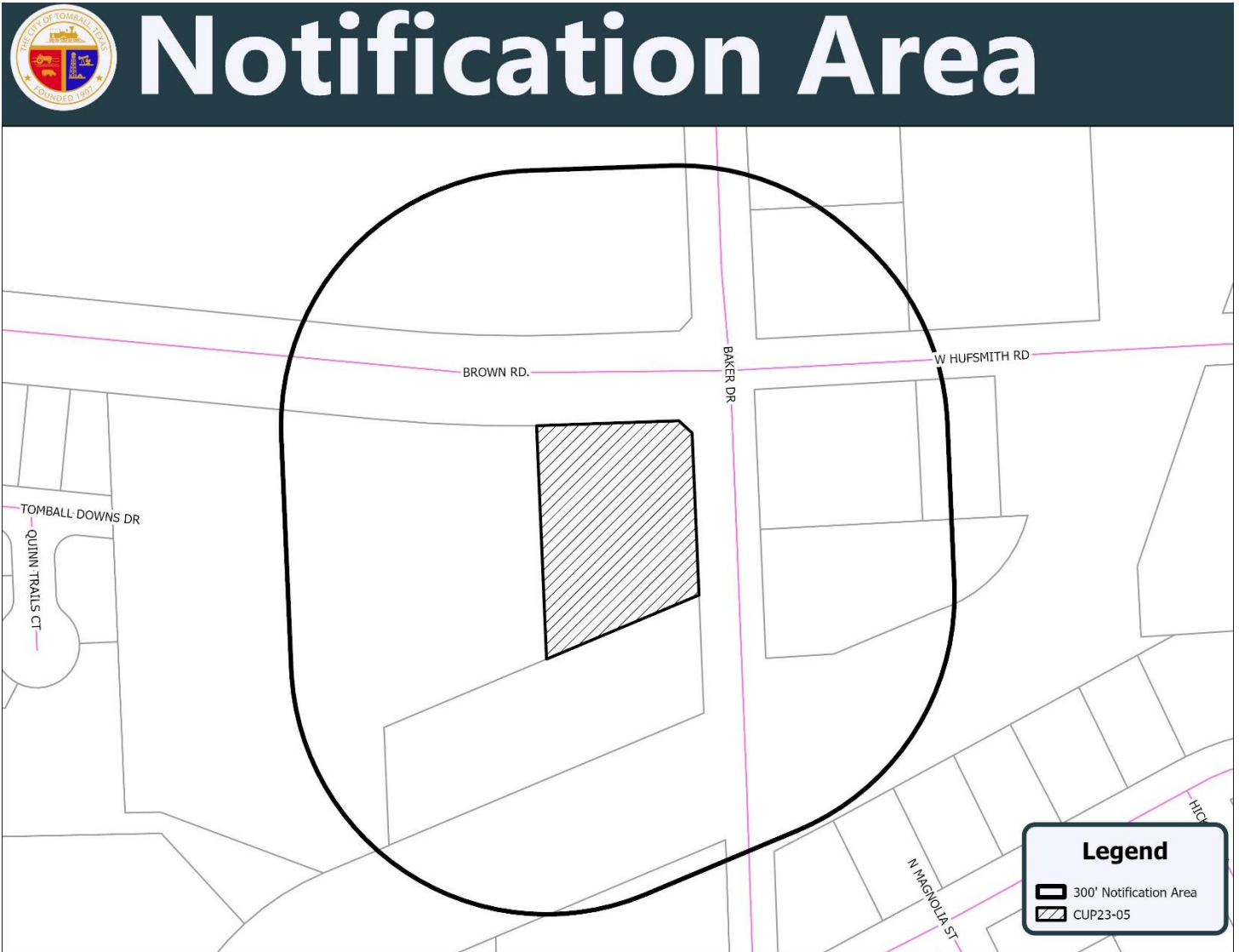
I am opposed

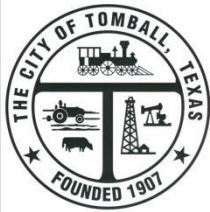
Signature: \_\_\_\_\_



*City of Tomball*  
*Community Development Department*

**CUP23-05**





**Conditional Use Permit  
Staff Report**

Planning & Zoning Commission Public Hearing Date: September 11, 2023  
City Council Public Hearing Date: September 18, 2023

**Rezoning Case:** CUP23-05

**Property Owner(s):** 2S&Z Investments LLC

**Applicant(s):** Breann Williams

**Legal Description:** Reserve B, Block 1 of Brown-Hufsmith Church Subdivision

**Location:** Located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas. (Exhibit "A")

**Area:** 1.00 acre (approximately)

**Comp Plan Designation:** Neighborhood Residential (Exhibit "B")

**Present Zoning and Use:** Office District (O) (Exhibit "C") / Vacant (Exhibit "D")

**Proposed Use(s):** *Barber/Beauty Shop (no related school/college)*

**Request:** Conditional Use Permit (CUP) to permit *Barber/Beauty Shop (no related school/college)*

**Adjacent Zoning & Land Uses:**

**North:** Brown-Hufsmith Road, Single-Family Residential District (SF-9)/ Redeemer Church

**South:** Single Family Residential – 6 (SF-6)/Drainage & Detention

**West:** Single Family Residential – 6 (SF-6)/The Church of Jesus Christ of Latter-Day Saints

**East:** Baker Drive, Single Family Residential – 6 (SF-6)/Single- Family Residences

**BACKGROUND**

The subject property is a part of the approved, recorded Brown-Hufsmith Church Subdivision. A building permit for the Bakers Landing Office Condominiums, a one-story multitenant commercial building, was approved by the City in October of 2021 and the construction was completed this year (2023). The applicant is planning to move their business that was previously located on Main Street to Suite B of the Bakers Landing Office Condominiums. As per the applicant, the days of

operation of the proposed Barber/Beauty Shop will be Tuesday-Saturday. The applicant is expecting approximately 13 employees to be working at this location. The *Barber/Beauty Shop (no related school/college)* land use is permitted within the Office (O) zoning district with the approval of a Conditional Use Permit. Conditional Use Permits provide the opportunity to consider whether a location is appropriate for *Barber/Beauty Shop (no related school/college)*, and to apply conditions that promote the compatibility of the proposed use with the surrounding properties and land uses.

## **ANALYSIS**

**Description:** The subject property comprises about one acre and is located at the southwest corner of Brown-Hufsmith Road and Baker Drive. The subject property was rezoned from Single Family – 6 (SF-6) to Office (O) in August of 2020. Property to the north across Brown-Hufsmith Road is occupied by a church (Redeemer Church) and is zoned SF-9. To the south is an existing drainage/detention facility zoned SF-6. The property to the west is zoned SF-6 and contains a church (The Church of Jesus Christ of Latter-Day Saints). The parcels to the east across Baker Drive are zoned SF-6 and contain single-family residences.

### **Conformance with the Factors for Consideration of CUP (Sec. 50-81 (f)):**

According to Section 50-81 (f) of the Chapter 50 (Zoning), when considering applications for a CUP, the City shall, on the basis of the concept plan and other information submitted, evaluate the impact of the conditional use on, and the compatibility of the use with, surrounding properties and neighborhoods to ensure the appropriateness of the use at the particular location.

Specific considerations shall include the extent to which:

#### **1. The proposed use at the specified location is consistent with the goals, objectives, and policies contained in the adopted Comprehensive Plan;**

The subject property is designated as Neighborhood Residential by the Comprehensive Plan's Future Land Use Map (FLUM). This land use category is intended for areas predominantly comprised of single-family detached housing. Such areas are primarily served by the automobile and with the inclusion of sidewalks for better access and safety. The size of lots will depend on surrounding land uses, with smaller lots being closer to supporting amenities, and recreation opportunities. Recommended primary land use is single-family detached residential. Recommended secondary land uses include parks, schools, and other public facilities. Where residential collector streets meet arterials, limited commercial services and single-family attached residential that do not require large parking lots are recommended. Recommended zoning categories are SF-20-E: Single-family Estate Residential-20; PD: Planned Development; SF-9: Single-family Residential-9; and SF-6: Single-family Residential-6.

The proposed CUP for *Barber/Beauty Shop (no related school/college)* is in conformance with the Comprehensive Plan recommendation of a commercial service that does not require large parking lot and is located at the intersection of a collector and an arterial.

#### **2. The proposed use is consistent with the general purpose and intent of the applicable zoning district regulations;**

According to the Zoning Ordinance, “a conditional use is a land use which, because of its unique nature, is compatible with the permitted land uses in a given zoning district only upon a determination that the external effects of the use in relation to the existing and planned uses of adjoining property and the neighborhood can be mitigated through the imposition of certain standards and conditions.”

The property was rezoned to Office (O) in 2020. This district is appropriate for low intensity office and professional uses. *Barber/Beauty Shop (no related school/college)* is permitted in this district with a CUP. The Comprehensive Plan also recommends commercial services that do not require large parking lots to be located at the intersection of a collector and an arterial.

**3. The proposed use meets all supplemental standards specifically applicable to the use as set forth in the Zoning Ordinance;**

The proposed use will be held to all applicable site development standards outlined in the City Code of Ordinances. A building permit for the shell building where the proposed use will be located was approved by the City in 2021. Additionally, prior to operation, a Certificate of Occupancy application shall be submitted to the City of Tomball Community Development Office identifying the planned arrangement of the Barber/Beauty Shop to ensure all standards required by the Code of Ordinances and/or required by this Conditional Use Permit are met.

**4. The proposed use is compatible with and preserves the character and integrity of adjacent development and neighborhoods and, as required by the particular circumstances, includes improvements or modifications either on-site or within the public rights-of-way to mitigate development-related adverse impacts;**

It is customarily appropriate to locate low intensity commercial uses near the intersection of arterial and collectors in residential areas. This proposed use is consistent with the surrounding mix of land uses currently found in the area. Staff believes that a Barber/Beauty Shop at this location would not be out of character for the surrounding area, particularly given that the property is next to Brown-Hufsmith Road and Baker Drive and existing nonresidential land uses.

**5. The proposed use is not materially detrimental to the public health, safety, convenience and welfare, or results in material damage or prejudice to other property in the vicinity.**

Staff does not anticipate any adverse effects on surrounding properties.

**PUBLIC COMMENT**

A Notice of Public Hearing was published in the paper and mailed to property owners within 300 feet of the project site on August 29, 2023. Any public comment forms received will be provided in the Planning & Zoning Commission and City Council packets or during the public hearing.

**RECOMMENDATION**

Based on the findings outlined in the analysis section of this staff report, City staff recommends approval of CUP Case CUP23-05.

**EXHIBITS**

- A. Location Map
- B. Future Land Use Plan Map
- C. Zoning Map
- D. Site Photo(s)
- E. Conditional Use Permit Application

Exhibit "A"  
Aerial Location Map



# Location



Exhibit "B"  
Future Land Use Plan



# Future Land Use

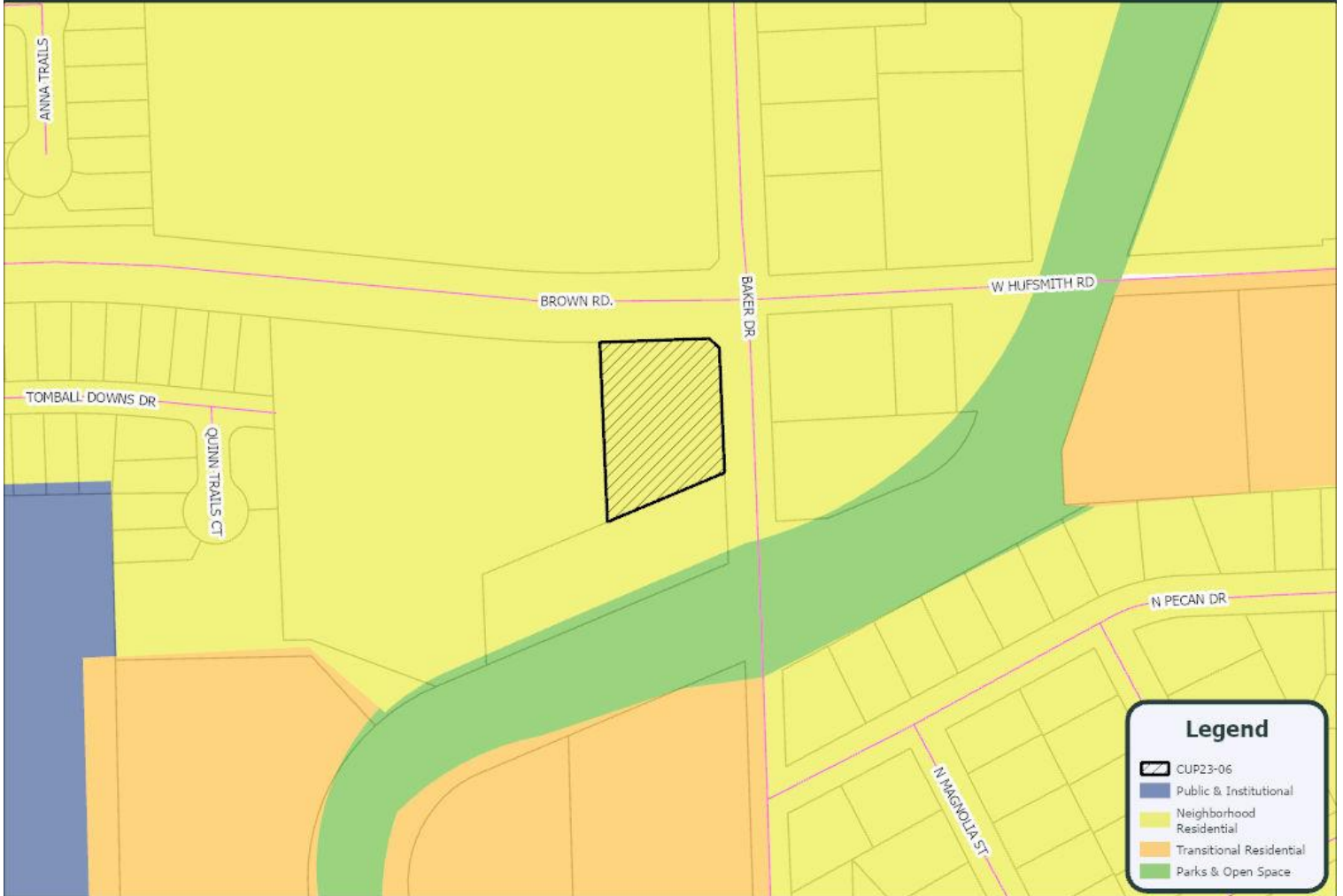
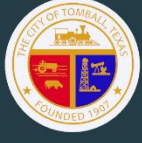
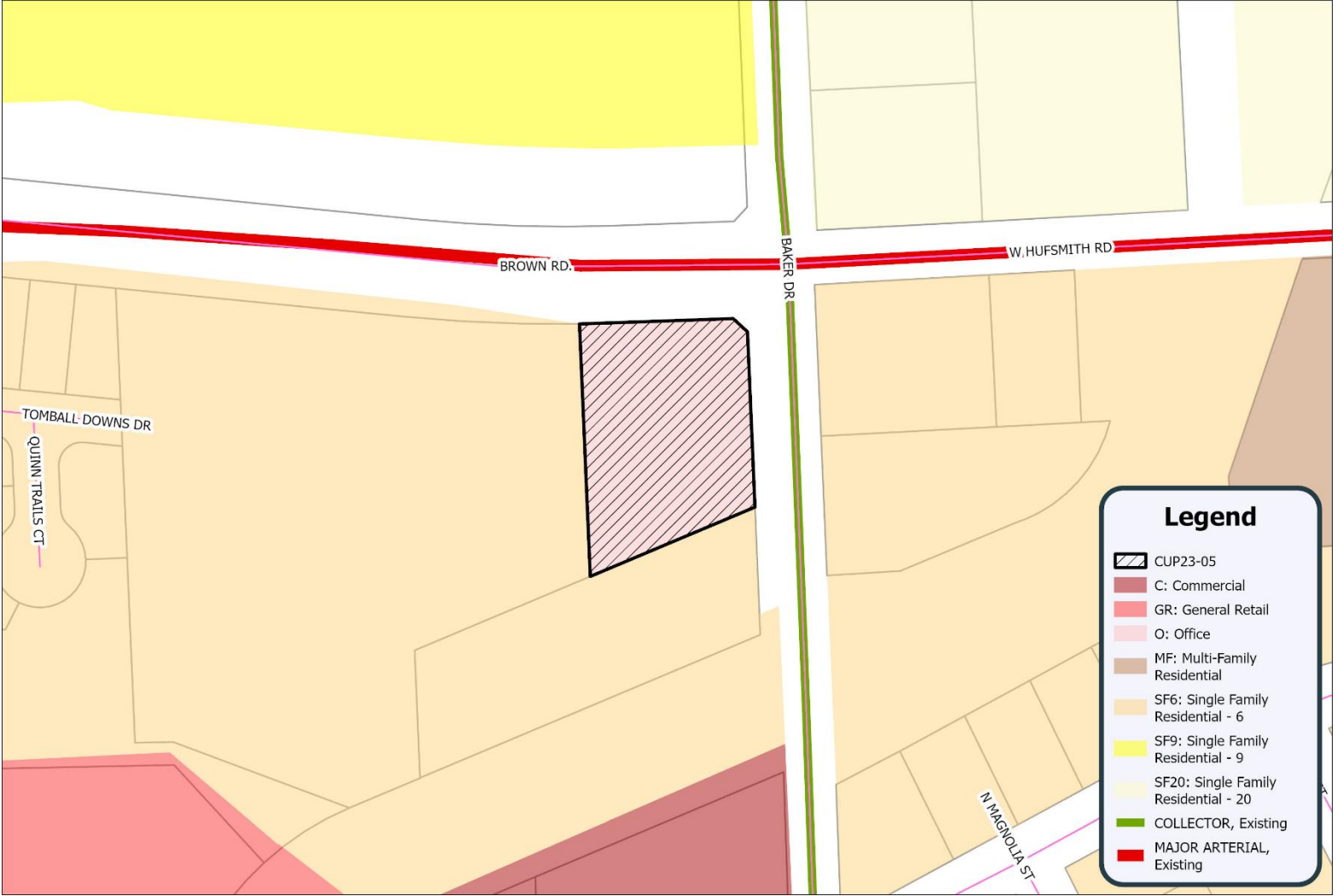




Exhibit "C"  
Zoning Map



# Zoning



**Exhibit "D"**  
**Site Photo(s)**

**Subject Site**



**Neighbor (West)**



## Neighbor (East)



## Neighbor (North)



# Neighbor (South)



**Exhibit "E"**  
**Conditional Use Permit Application**



RECEIVED (KC)  
08/02/2023

Revised: 10/1/2022  
**CUP23-05**  
**\$1,000 PD**

**APPLICATION FOR**  
**CONDITIONAL USE PERMIT**  
Planning Division

A conditional use is a land use which, because of its unique nature, is compatible with the permitted land uses in a given zoning district only upon a determination that the external effects of the use in relation to the existing and planned uses of adjoining property and the neighborhood can be mitigated through imposition of certain standards and conditions. This Section sets forth the standards used to evaluate proposed conditional uses and the procedures for approving conditional use permit (CUP) applications.

**APPLICATION SUBMITTAL:** Applications will be *conditionally* accepted on the presumption that the information, materials and signatures are complete and accurate. If the application is incomplete or inaccurate, your project may be delayed until corrections or additions are received.

There is a \$1,000.00 application fee that must be paid at time of submission or the application will not be processed.

DIGITAL PLAN SUBMITTALS:

PLEASE SUBMIT YOUR APPLICATIONS AND PLANS DIGITALLY IN A SINGLE PDF BY FOLLOWING THE WEBSITE BELOW:

WEBSITE: [tomballtx.gov/securesend](http://tomballtx.gov/securesend)  
USERNAME: tombaldd  
PASSWORD: Tomball1

**Applicant**

Name: Breann Williams Title: Owner, Southern Pineapple Boutique & Salon  
Mailing Address: 16902 Indigo Hills Dr City: Magnolia State: TX  
Zip: 77355 Contact: \_\_\_\_\_  
Phone: (281) 441-1414 Email: southernpineappleboutiquetx@gmail.com

**Owner**

Name: Shan Ali Title: Owner, 2S&Z Investments, LLC  
Mailing Address: 15110 Mintz Ln City: Houston State: TX  
Zip: 77014 Contact: \_\_\_\_\_  
Phone: (832) 630-1758 Email: shanali1@icloud.com

**Engineer/Surveyor (if applicable)**

Name: Ismaali urfi Title: engineer  
Mailing Address: 1914 Kelli Wood Trails City: Katy State: TX  
Zip: 77450 Contact: ismali@nengineer.com  
Phone: (281) 748 1940 Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Description of Proposed Project: Hair Salon/Beauty Shop

Physical Location of Property: 640 Baker St, Ste B, Tomball, TX  
77375  
[General Location - approximate distance to nearest existing street corner]

Legal Description of Property: RES B BIK 1 BROWN HUFFSMITH UTURAT  
[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

HCAD Identification Number: 1387030010002 Acreage: 43560SF

Current Use of Property: New building/Vacant

Proposed Use of Property: Hair Salon/Beauty Shop

Please note: A courtesy notification sign will be placed on the subject property during the public hearing process and will be removed when the case has been processed.

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and the under signed is authorized to make this application. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

X [Signature] 7/31/2023  
Signature of Applicant Date

X [Signature] 7-31-23  
Signature of Owner Date

**From:** [noreply@mail.tdr.tylerhosting.cloud](mailto:noreply@mail.tdr.tylerhosting.cloud)  
**To:** [Kimberly Chandler](#); [customerservice](#); [bre.pennix@gmail.com](mailto:bre.pennix@gmail.com)  
**Subject:** Receipt #R01374015  
**Date:** Tuesday, August 1, 2023 11:23:20 AM

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Caution: This is an external email and may be malicious. Please take care when clicking links or opening attachments.

401 Market Street  
401 Market Street  
Tomball, TX 77375  
(281) 351-5484

-----  
DATE : 8/1/2023 11:18 AM  
OPER : SM  
TKBY : SM  
TERM : 6  
REC# : R01374015  
130.0000 PLANNING AND ZONING  
640 baker 1000.00

508.0000 CREDIT CARD FEES-GENERAL FUND  
100-5561 30.00

Paid By:breann pennix  
4-CC 1030.00AUTH:07089C REF:p visa 383

To whom it may concern,

I am asking for a conditional occupancy for my hair salon/beauty shop at 640 Baker St suite B in Tomball.

I am a Tomball business owner and a Tomball local (born and raised). My business was previously located on Main Street and this move would allow us to continue our growth and better serve the community of Tomball.

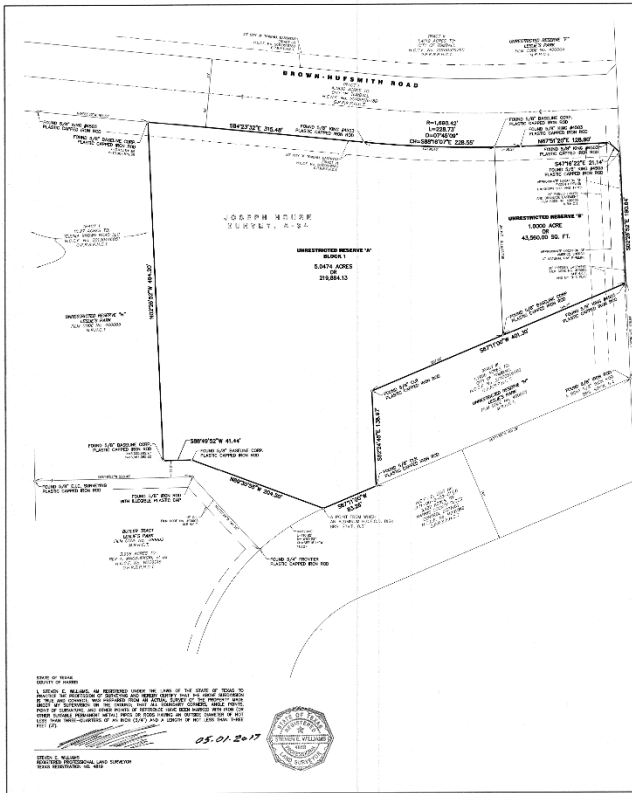
Our salon is open Tuesday-Saturday by appointment. We have a receptionist that works at the front desk from 11-5 Tuesday- Saturday as well. Our business currently employees 7 people with an opportunity to add 5-6 more jobs with this move.

I appreciate your consideration.

Thank you,

Breann Williams  
Owner - Southern Pineapple





FIELD NO. 4112823 412 PLS. 89-2817-28555  
 State Street COUNTY CLERK

STATE OF TEXAS  
 COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ and \_\_\_\_\_ known to me to be the persons whose names are subscribed to the foregoing petition, and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

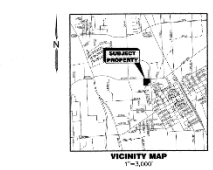
Notary Public in and for the State of Texas  
 My Commission Expires \_\_\_\_\_

STATE OF TEXAS  
 COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ and \_\_\_\_\_ known to me to be the persons whose names are subscribed to the foregoing petition, and acknowledged to me that they executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Notary Public in and for the State of Texas  
 My Commission Expires \_\_\_\_\_



- RESERVES**
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**BROWN - HUFSMITH CHURCH SUBDIVISION**

BEING A SUBDIVISION OF 5.674 ACRES OF LAND SITUATED IN THE JOSEPH HOUSE SURVEY, ABSTRACT NO. 24, IN THE CITY OF TOMBALL, HARRIS COUNTY, TEXAS; BEING A DISPLAY OF A PORTION OF UNRESERVED RESERVE NO. OF LEASER'S TRACT, A SUBDIVISION RECORDED IN HARRIS COUNTY PUBLIC RECORDS, BOOK NO. 40008, PAGE 28.

CONTAINING: 1 BLOCK 3 RESERVES

**LAND SURVEYOR**

**BASLINE**

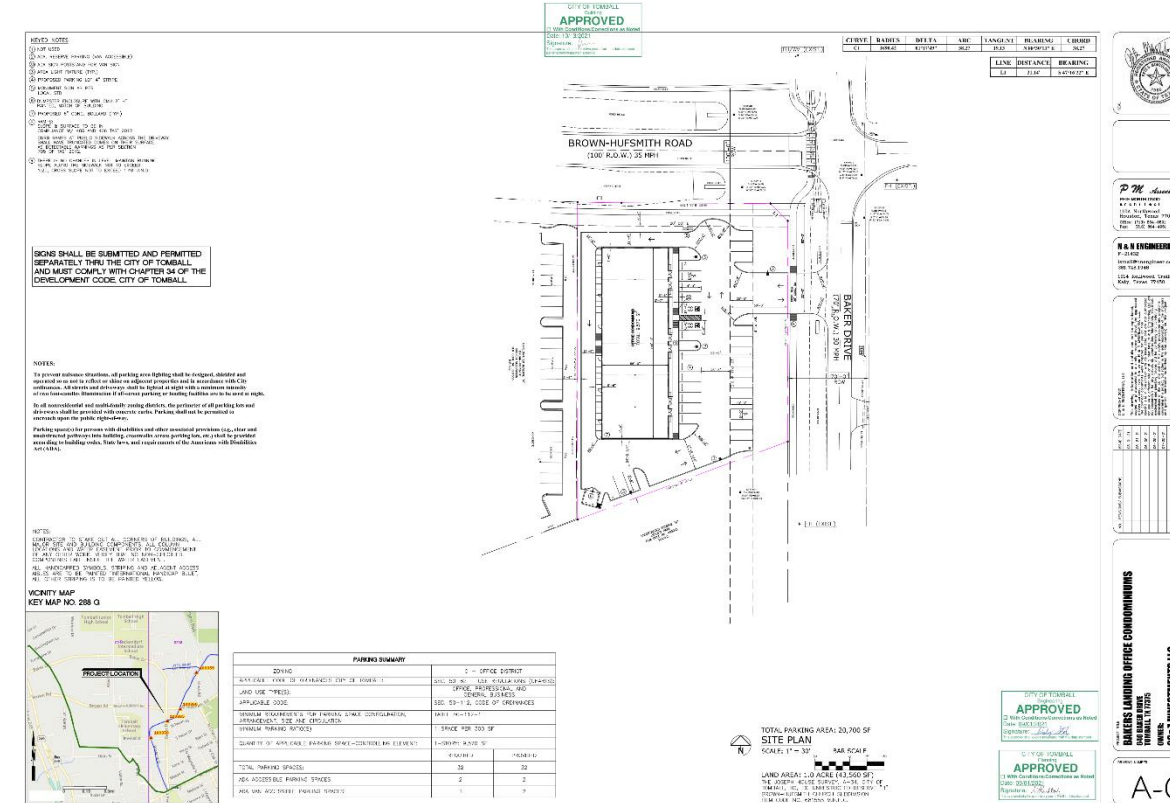
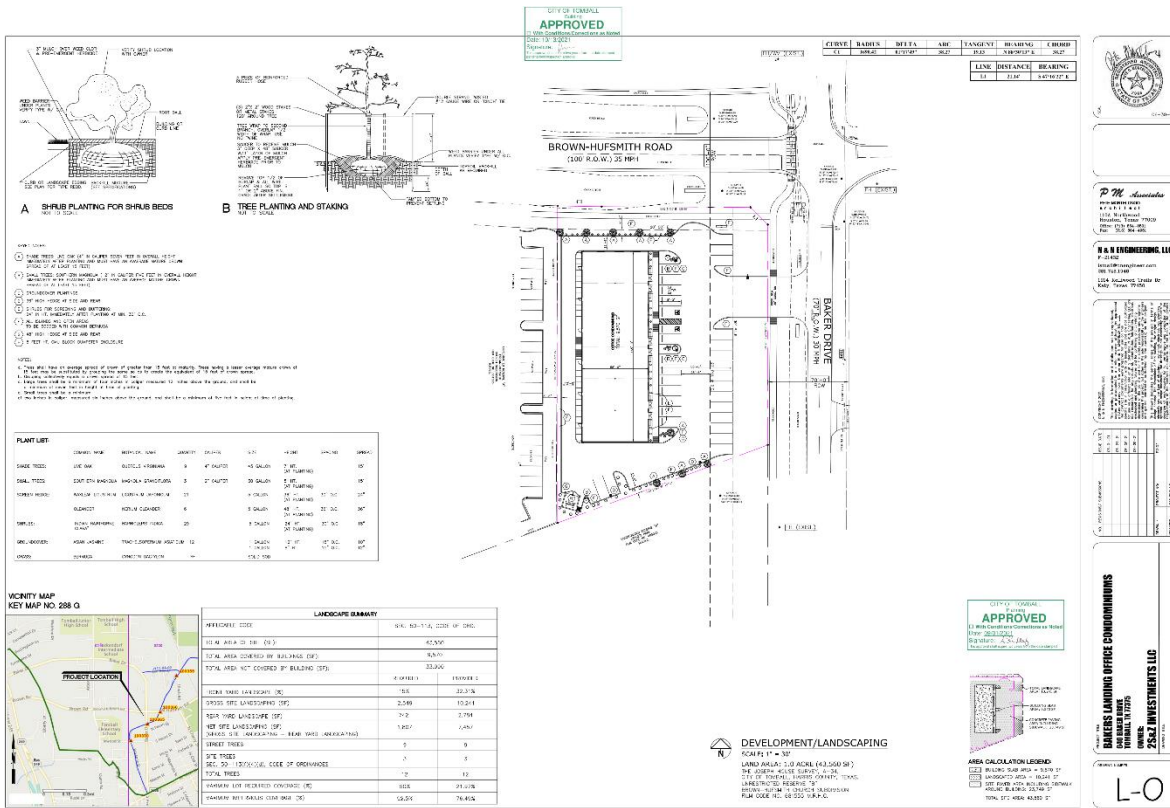
DELLA L. BARNETT, SURVEYOR  
 11000 WESTHELF DRIVE, SUITE 100  
 HOUSTON, TEXAS 77036  
 (713) 866-7421

**CHIEF**

DELLA L. BARNETT, SURVEYOR  
 11000 WESTHELF DRIVE, SUITE 100  
 HOUSTON, TEXAS 77036  
 (713) 866-7421

MAY 1, 2017





# City Council Agenda Item Data Sheet

Meeting Date: September 18, 2023

## Topic:

Consideration to Approve **Conditional Use Permit Case CUP23-06**: Request by Equalizer USA, Inc., represented by Morales Engineering Associates, LLC., for a Conditional Use Permit to allow “Playfield or stadium (private)” within Agricultural (AG) zoning. Affecting approximately 7.51 Acres of land legally described as being Lot 69 of Tomball Townsite Outlots. The property is located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas.

## Conduct Public Hearing on **Conditional Use Permit Case CUP23-06**

Adopt, on First Reading, Ordinance No. 2023-31, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by issuing a Conditional Use Permit to allow “Playfield or stadium (private)” within Agricultural (AG) zoning. Affecting approximately 7.51 Acres of land legally described as being Lot 69 of Tomball Townsite Outlots. The property is located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas; providing for the amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

## Background:

The subject property has been located within the city limits of Tomball since at least 1909 and is currently developed and being used as a baseball academy, with paved parking, baseball fields, batting cages, an administrative office building, and concession stand. This use is identified as being the “*Playfield or stadium (private)*” land use category in the Tomball Code of Ordinances. Per the applicant, the owner intends to make additional improvements to the site, including an enclosed technical training building, unenclosed covered bullpen areas, and unenclosed covered batting cages. The owner does not want to rezone the property currently and wants to continue to operate the existing facility strictly as a baseball academy. The *Playfield or stadium (private)* land use is permitted within the current Agricultural zoning district with the approval of a Conditional Use Permit (CUP). This CUP will bring the land use into legal conformity and thereby allow the planned expansion(s) to this land use on the subject property.

## Origination:

## Recommendation:

City staff recommends Approval of **Conditional Use Permit Case CUP23-06**. Planning and Zoning Commission recommends Approval (Unanimously).

**Party(ies) responsible for placing this item on agenda:** Craig Meyers (Community Development Director)  
\_\_\_\_\_

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account: # \_\_\_\_\_ To Account: # \_\_\_\_\_

**Signed:** \_\_\_\_\_ **Approved by:** \_\_\_\_\_  
                    Staff Member                      Date                      City Manager                      Date

**ORDINANCE NO. 2023-31**

**AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, AMENDING CHAPTER 50 (ZONING) OF THE TOMBALL CODE OF ORDINANCES BY GRANTING A CONDITIONAL USE PERMIT (CUP) TO ALLOW “PLAYFIELD OR STADIUM (PRIVATE)” WITHIN THE AGRICULTURAL (AG) ZONING DISTRICT; SAID PROPERTY BEING APPROXIMATELY 7.51 ACRES OF LAND LEGALLY DESCRIBED AS BEING LOT 69 OF TOMBALL TOWNSITE OUTLOTS. LOCATED AT THE NORTHEAST CORNER OF RUDOLPH ROAD AND E. HUFSMITH ROAD, WITHIN THE CITY OF TOMBALL, HARRIS COUNTY, TEXAS; PROVIDING FOR PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF, MAKING FINDINGS OF FACT; AND PROVIDING FOR OTHER RELATED MATTERS**

---

**Whereas**, Equalizer USA, Inc. represented by Morales Engineering Associated LLC. has requested that approximately 7.51 acres of land legally described as being Lot 69 of Tomball Townsite Outlots, located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas (the “Property”), receive a CUP; and

**Whereas**, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of a public hearing and at least ten (10) days after written notice of that hearing was mailed to the owners of land within three hundred feet of the Property in the manner required by law, the Planning & Zoning Commission held a public hearing on the requested CUP; and

**Whereas**, the public hearing was held before the Planning & Zoning Commission at least forty (40) calendar days after the City’s receipt of the requested CUP; and

**Whereas**, the Planning & Zoning Commission recommended in its final report that City Council approve the requested CUP; and

**Whereas**, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of a public hearing for the requested CUP, the City Council held the public hearing for the requested CUP and the City Council considered the final report of the Planning & Zoning Commission; and

**Whereas**, the City Council deems it appropriate to grant the requested CUP.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, THAT:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

**Section 2.** A CUP to allow a “Playfield or Stadium (Private)” at the property and subject to the terms and conditions set forth below is hereby granted.

**Section 3.** The Official Zoning Map of the City of Tomball, Texas shall be revised and amended to show the designation of the Property as hereby stated, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the change.

**Section 4.** This Ordinance shall in no manner amend, change, supplement or revise any provision of any ordinance of the City of Tomball, save and except the granting of the CUP as herein provided.

**Section 5.** The CUP granted hereby shall be null and void after the expiration of two (2) years from the date of adoption hereon unless the Property is being used in accordance with the CUP herein authorized within said two-year period, or unless an extension of time is approved by City Council.

**Section 6.** The CUP is subject to the following additional limitations, restrictions and conditions:

1. All future improvements associated with “*Playfield or stadium (private)*” land use must be in general conformance with the conceptual site exhibit provided by the applicant detailing the location of all planned structural improvements.

**Section 7.** Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

**Section 8.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of Tomball, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

COUNCILMAN FORD \_\_\_\_\_  
COUNCILMAN STOLL \_\_\_\_\_  
COUNCILMAN DUNAGIN \_\_\_\_\_  
COUNCILMAN TOWNSEND \_\_\_\_\_  
COUNCILMAN PARR \_\_\_\_\_

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

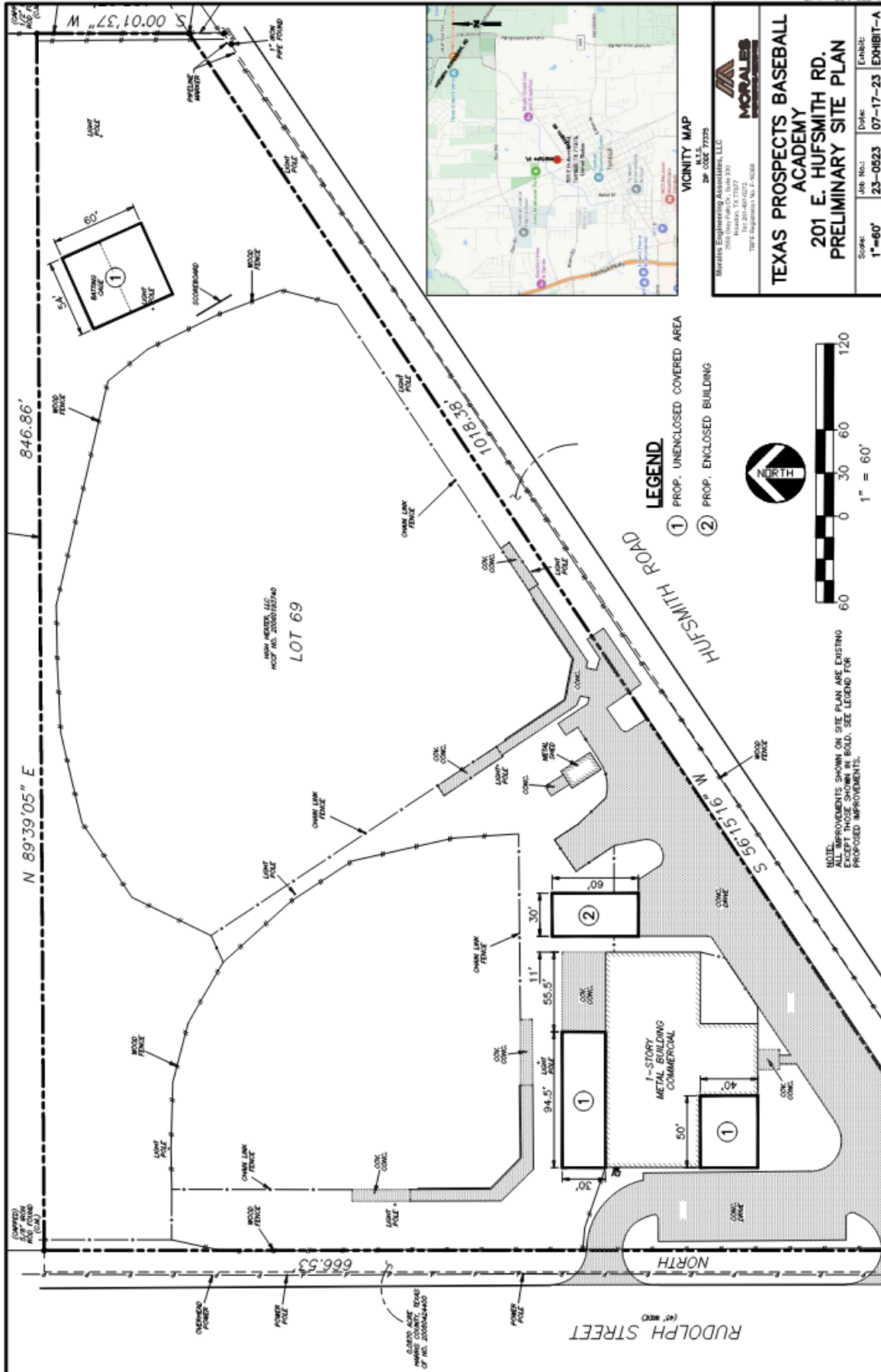
COUNCILMAN FORD \_\_\_\_\_  
COUNCILMAN STOLL \_\_\_\_\_  
COUNCILMAN DUNAGIN \_\_\_\_\_  
COUNCILMAN TOWNSEND \_\_\_\_\_  
COUNCILMAN PARR \_\_\_\_\_

\_\_\_\_\_  
LORI KLEIN QUINN, Mayor

ATTEST:

\_\_\_\_\_  
Tracylynn Garcia, City Secretary

Exhibit "A"







Location: Northeast corner of Rudolph Road and E. Hufsmith Road. Being Lot 69 of Tomball Townsite Outlots, City of Tomball, Harris County, Texas

**NOTICE OF PUBLIC HEARING  
CITY OF TOMBALL  
PLANNING & ZONING COMMISSION (P&Z)  
SEPTEMBER 11, 2023  
&  
CITY COUNCIL  
SEPTEMBER 18, 2023**



Notice is Hereby Given that a Public Hearing will be held by the P&Z of the City of Tomball on **Monday, September 11, 2023 at 6:00 P.M.** and by the City Council of the City of Tomball on **Monday, September 18, 2023 at 6:00 P.M.** at City Hall, 401 Market Street, Tomball Texas. On such dates, the P&Z and City Council will consider the following:

**Conditional Use Permit Case CUP23-05:** Request by 2 S&Z Investments LLC., represented by Breann Williams, for a Conditional Use Permit to allow “Barber/Beauty Shop (no related school/college)” within Office (O) zoning. Affecting approximately 1.00 Acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church Subdivision. The property is located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas.

**Conditional Use Permit Case CUP23-06:** Request by Equalizer USA, Inc., represented by Morales Engineering Associates, LLC., for a Conditional Use Permit to allow “Playfield or stadium (private)” within Agricultural (AG) zoning. Affecting approximately 7.51 Acres of land legally described as being Lot 69 of Tomball Townsite Outlots. The property is located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas.

**Re-Zoning Case Z23-12:** Request by Paul & Delphine Michna to amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.29 acres of land legally described as being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas.

**Re-Zoning Case Z23-13:** Request by Hightower Investments LTD. To amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.32 acres of land legally described as being Lots 1 & 2, Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas.

At the public hearings, parties of interest and citizens will have the opportunity to be heard. All citizens of the City of Tomball, and any other interested parties, are invited to attend. Applications are available for public inspection Monday through Friday, except holidays, at the Administrative Services Building, located at 501 James Street, Tomball, TX 77375. Further information may be obtained by contacting the City Planner, Jared Smith, at (281) 290-1491 or at [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov).

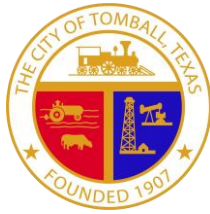
## CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall; City of Tomball, Texas, a place readily accessible to the general public at all times, on the 8<sup>th</sup> day of September 2023 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Jared Smith

Jared Smith  
City Planner

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT [www.tomballtx.gov](http://www.tomballtx.gov).



**City of Tomball**  
**Community Development Department**

**NOTICE OF PUBLIC HEARING**

**RE: Case Number CUP23-06**

**08/29/2023**

The Planning & Zoning Commission will hold a public hearing on **September 11, 2023 at 6:00 PM**, in City Council Chambers at City Hall, 401 Market Street, Tomball, Texas to recommend approval or denial to City Council on a request by Equalizer USA, Inc., represented by Morales Engineering Associates, LLC., for a Conditional Use Permit to allow "Playfield or stadium (private)" within Agricultural (AG) zoning. Affecting approximately 7.51 Acres of land legally described as being Lot 69 of Tomball Townsite Outlots. The property is located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas.

This hearing is open to any interested person. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing. At the bottom of this letter is a form that you may cut off, fill out, and mail. Comments are also accepted by email as listed below. All responses must be signed.

The attached map shows the area of this request. Only that area which is bounded by the cross-hatched line on the map is being considered for **conditional use permit**. The solid boundary line around the subject area is only a notification area. All owners of property within 300-feet of the subject property are required to be notified. Whether approved or denied by the Planning & Zoning Commission, this case will be heard by City Council for First Reading with public hearing on **September 18, 2023 at 6:00 PM** in City Council Chambers at City Hall, 401 Market Street, Tomball, Texas.

If you have any questions, please contact Jared Smith, City Planner at telephone 281-290-1491 or by email address [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov)

For the PLANNING & ZONING COMMISSION  
Please call (281) 290-1491 if you have any questions about this notice.

**CASE #: CUP23-06**

You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name:  
Parcel I.D.:  
Address:

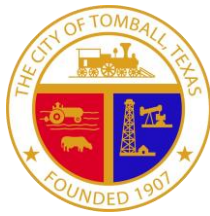
Mailing To: Community Development Department  
501 James St., Tomball TX 77375

Email: [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov)

I am in favor   
Additional Comments:

I am opposed

Signature: \_\_\_\_\_

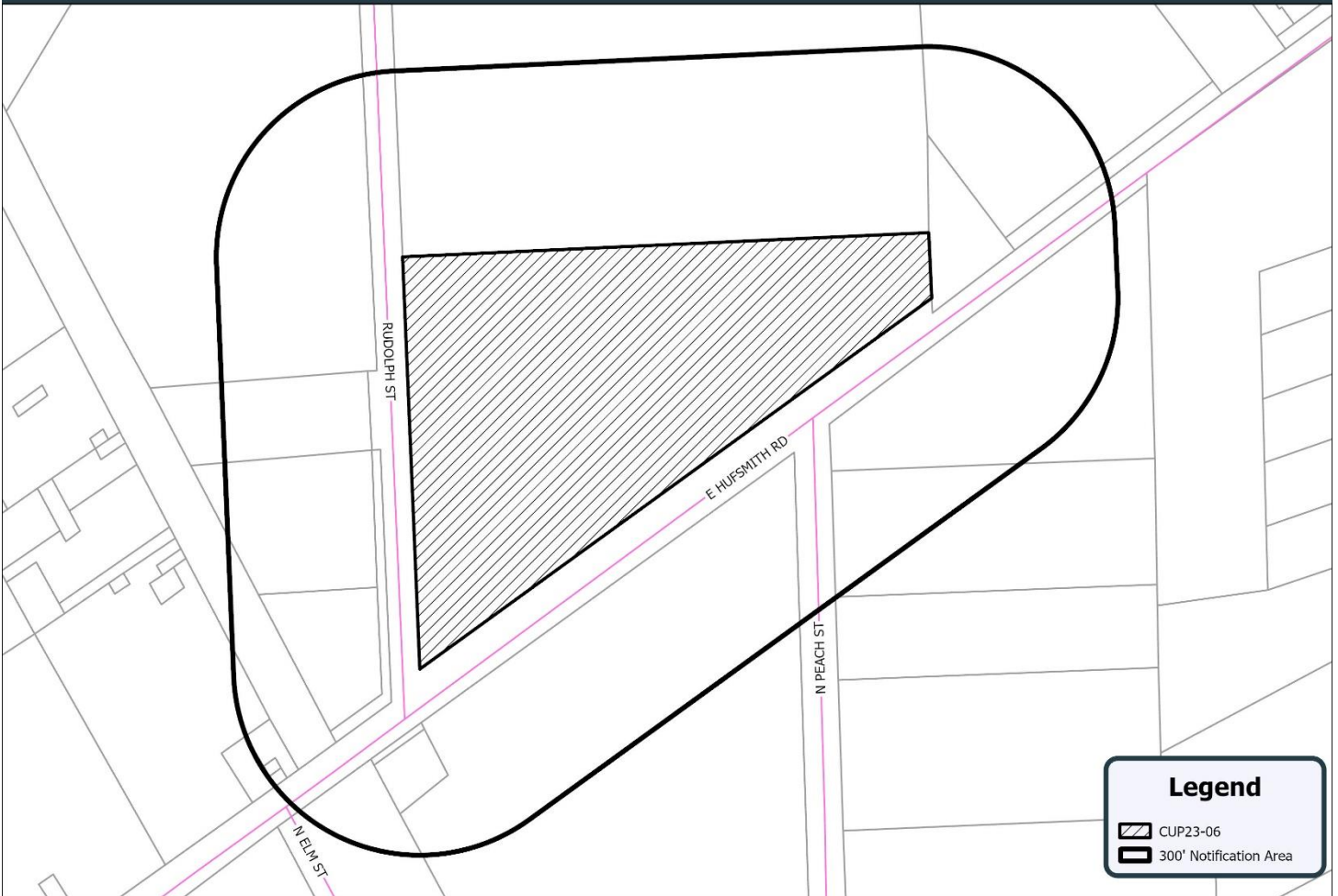


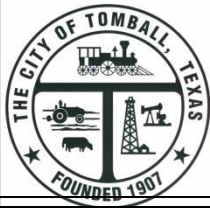
*City of Tomball*  
*Community Development Department*

**CUP23-06**



# Notification Area





**Conditional Use Permit  
Staff Report**

Planning & Zoning Commission Public Hearing Date: September 11, 2023  
City Council Public Hearing Date: September 18, 2023

**Rezoning Case:** CUP23-06

**Property Owner(s):** Equalizer USA, Inc.

**Applicant(s):** Morales Engineering Associates, LLC.

**Legal Description:** Lot 69 of Tomball Townsite Outlots

**Location:** Located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas. (Exhibit “A”)

**Area:** 7.51 acres (approximately)

**Comp Plan Designation:** Neighborhood Commercial (Exhibit “B”)

**Present Zoning and Use:** Agricultural (AG) (Exhibit “C”) / Baseball Academy with Fields & Batting Cages (Exhibit “D”)

**Proposed Use(s):** *Playfield or stadium (private)*

**Request:** Conditional Use Permit (CUP) for *Playfield or stadium (private)*

**Adjacent Zoning & Land Uses:**

- North:** Agricultural (AG) / Vacant Land
- South:** E. Hufsmith Road, Multifamily Residential District (MF), Single Family Residential – 6 (SF-6) / Vacant Land
- West:** Rudolph Road, Commercial (C), Single Family-20 (SF-20) / Tru Expressions Photography, Vacant Land
- East:** Agricultural (AG) \ Single- Family Residence

**BACKGROUND**

The subject property has been located within the city limits of Tomball since at least 1909 and is currently developed and being used as a baseball academy, with paved parking, baseball fields, batting cages, an administrative office building, and concession stand. This use is identified as being the “*Playfield or stadium (private)*” land use category in the Tomball Code of Ordinances. Per the applicant, the owner intends to make additional improvements to the site, including an

enclosed technical training building, unenclosed covered bullpen areas, and unenclosed covered batting cages. The owner does not want to rezone the property currently and wants to continue to operate the existing facility strictly as a baseball academy. The *Playfield or stadium (private)* land use is permitted within the current Agricultural zoning district with the approval of a Conditional Use Permit (CUP). This CUP will bring the land use into legal conformity and thereby allow the planned expansion(s) to this land use on the subject property.

Conditional Use Permits provide opportunities to further consider whether a location is appropriate for the proposed use and to apply conditions that promote the compatibility of the proposed use with the surrounding properties and land uses.

## **ANALYSIS**

**Description:** The subject property comprises approximately 7.51 acres, located at the northeast corner of E. Hufsmith Road and Rudolph Road. The property is presently located within the Agricultural (AG) zoning district and has been within this zoning designation since the adoption of zoning by the City of Tomball in 2008. Immediately north of the subject site is vacant land within the Agricultural (AG) zoning district. East of the subject property is an existing single family residence within the Agricultural (AG) district. To the south are vacant parcels within the Multi-Family Residential (MF) and Single Family Residential – 6 (SF-6) districts. West of Rudolph Road is a photography studio within Commercial (C) zoning.

### **Conformance with the Factors for Consideration of CUP (Sec. 50-81 (f)):**

According to Section 50-81 (f) of the Chapter 50 (Zoning), when considering applications for a CUP, the City shall, on the basis of the concept plan and other information submitted, evaluate the impact of the conditional use on and the compatibility of the use with surrounding properties and neighborhoods to ensure the appropriateness of the use at a particular location. Specific considerations shall include the extent to which:

- 1. The proposed use at the specified location is consistent with the goals, objectives, and policies contained in the adopted Comprehensive Plan;**

The subject property is designated as Neighborhood Commercial by the Comprehensive Plan's Future Land Use Map (FLUM). This land use category is intended for commercial uses that complement residential development and have auto and pedestrian accessibility. Appropriate land uses include restaurants, retail, professional services, clinics, and offices. Recommended secondary uses include places of assembly or event venues, local utility services, and government facilities. Recommended zoning categories are O: Office, GR: General Retail, and PD; Planned Development. The proposed CUP for *Playfield or stadium (private)* provides active recreational opportunities which support nearby residential development.

- 2. The proposed use is consistent with the general purpose and intent of the applicable zoning district regulations;**

According to the Zoning Ordinance, "a conditional use is a land use which, because of its unique nature, is compatible with the permitted land uses in a given zoning district only upon a determination that the external effects of the use in relation to the existing and

planned uses of adjoining property and the neighborhood can be mitigated through the imposition of certain standards and conditions.”

The property has been zoned Agricultural since the inception of zoning in 2008. According to *Chapter 50 (Zoning)* in the Tomball Code of Ordinances, this district is appropriate for ranching, propagation and cultivation of crops and similar uses of vacant land, and single-family uses on large lots. The Agricultural zoning district is also intended to be a temporary holding zone until permanent zoning is approved. *Playfield or stadium (private)* is permitted in this district with a CUP.

**3. The proposed use meets all supplemental standards specifically applicable to the use as set forth in the Zoning Ordinance;**

Yes, the proposed use will meet all supplemental standards outlined in Chapter 50 of the Code of Ordinances. Prior to expansion of operations, an official site plan shall be submitted to the City of Tomball Community Development Office identifying the planned location of all associated site improvements to ensure all standards applicable by the code of ordinances and/or required by this Conditional Use Permit are met.

**4. The proposed use is compatible with and preserves the character and integrity of adjacent development and neighborhoods and, as required by the particular circumstances, includes improvements or modifications either on-site or within the public rights-of-way to mitigate development-related adverse impacts;**

The use is currently existing and is consistent with the surrounding mix of land uses currently found in the area. Staff believes that a *Playfield or stadium (private)* use at this location would not be out of character with the surrounding area, particularly given that the use is in existence and the property is located at the intersection of two major thoroughfares E. Hufsmith Road (major arterial road) and Rudolph Road (collector road). Intersections such as this are ordinarily considered appropriate for commercial activities, as they provide convenient vehicular access and exposure often necessary for commercial success.

**5. The proposed use is not materially detrimental to the public health, safety, convenience and welfare, or results in material damage or prejudice to other property in the vicinity.**

Staff does not anticipate any adverse effects on surrounding properties.

**PUBLIC COMMENT**

Property owners within 300 feet of the project site were mailed notification of this proposal and a Notice of Public Hearing was published in the paper on August 29, 2023. Any public comment forms will be provided in the Planning & Zoning Commission and City Council packets or during the public hearing.



## **RECOMMENDATION**

Based on the findings outlined in the analysis section of this staff report, City staff recommends approval of CUP Case CUP23-06 with the following condition(s);

- All future improvements associated with “*Playfield or stadium (private)*” land use must be in general conformance with the conceptual site exhibit provided by the applicant detailing the location of all planned structural improvements.

## **EXHIBITS**

- A. Location Map
- B. Future Land Use Plan Map
- C. Zoning Map
- D. Site Photo
- E. Conditional Use Permit Application

Exhibit "A"  
Aerial Location Map



Exhibit "B"  
Future Land Use Plan Map



# Future Land Use

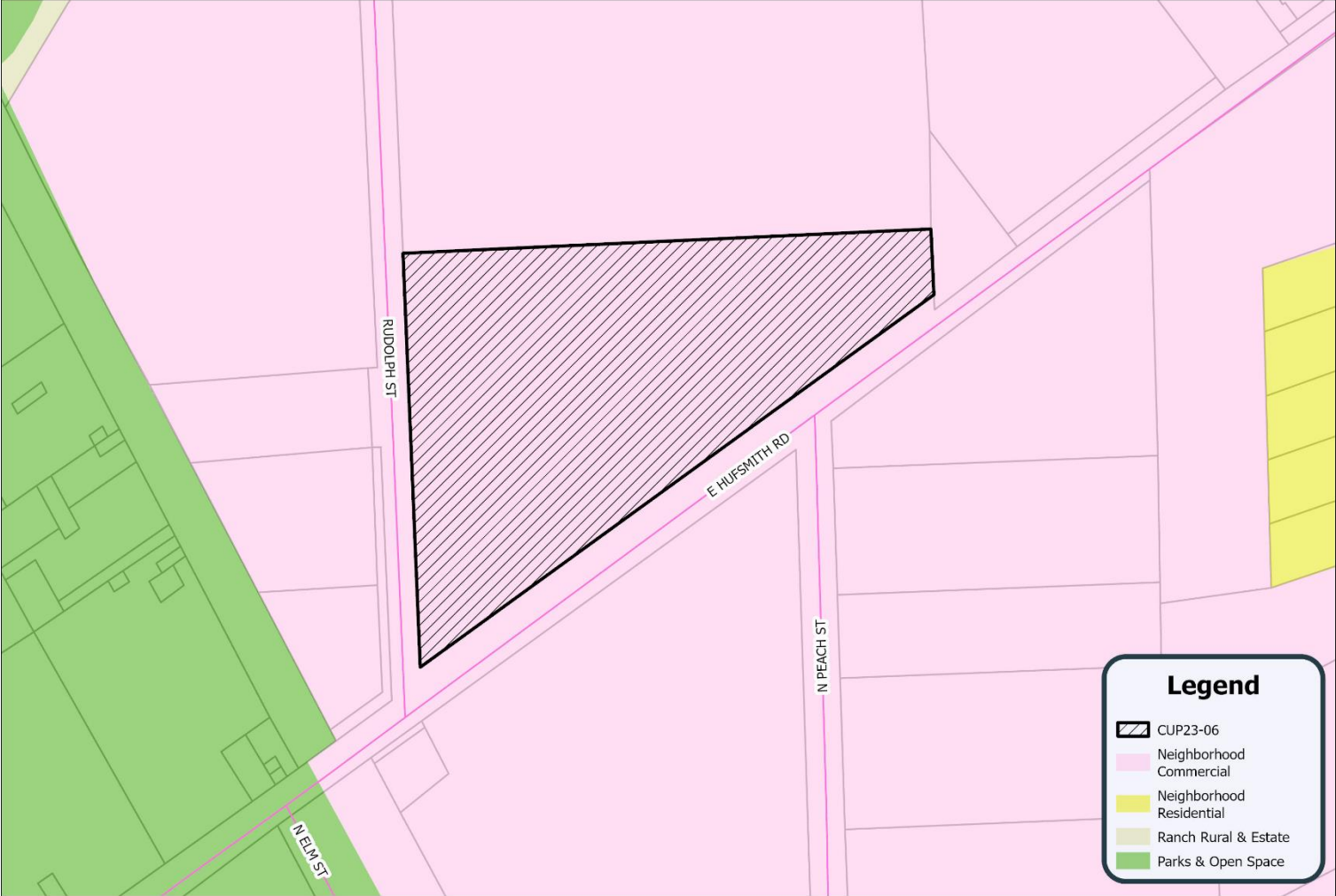
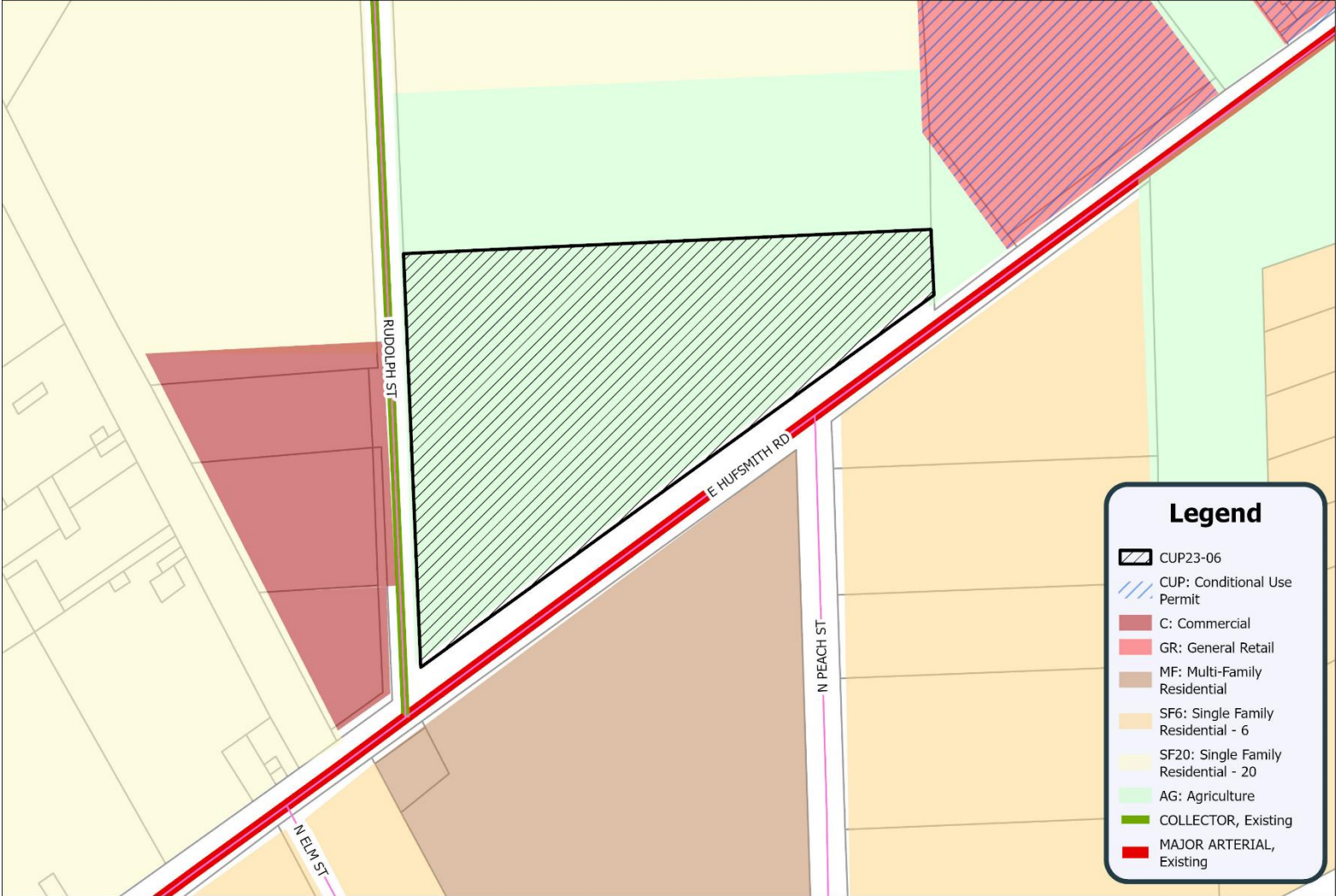


Exhibit "C"  
Zoning Map



# Zoning



**Exhibit "E"**  
**Site Photo(s)**

**Subject Site**



Neighbor (West)



Neighbor (East)



Neighbor (North)



Neighbor (South)



**Exhibit "E"**  
**Conditional Use Permit Application**

RECEIVED (KC)  
7/31/2023



Revised: 10/1/2022  
**CUP23-06**  
**\$1,000 PD**

**APPLICATION FOR**  
**CONDITIONAL USE PERMIT**  
**Planning Division**

A conditional use is a land use which, because of its unique nature, is compatible with the permitted land uses in a given zoning district only upon a determination that the external effects of the use in relation to the existing and planned uses of adjoining property and the neighborhood can be mitigated through imposition of certain standards and conditions. This Section sets forth the standards used to evaluate proposed conditional uses and the procedures for approving conditional use permit (CUP) applications.

**APPLICATION SUBMITTAL:** Applications will be *conditionally* accepted on the presumption that the information, materials and signatures are complete and accurate. If the application is incomplete or inaccurate, your project may be delayed until corrections or additions are received.

There is a \$1,000.00 application fee that must be paid at time of submission or the application will not be processed.

**DIGITAL PLAN SUBMITTALS:**

PLEASE SUBMIT YOUR APPLICATIONS AND PLANS DIGITALLY IN A SINGLE PDF BY FOLLOWING THE WEBSITE BELOW:

**WEBSITE:** [tomballtx.gov/secure/send](http://tomballtx.gov/secure/send)  
**USERNAME:** [tombalredd](#)  
**PASSWORD:** [Tomball1](#)

**Applicant**

Name: Morales Engineering Associates, LLC Title: Principal  
Mailing Address: 2550 Gray Falls Dr., Ste. 330 City: Houston State: TX  
Zip: 77077 Contact: Enrique Morales  
Phone: (281) 496-6272 Email: emorales@moraleseng.com

**Owner**

Name: Equalizer USA, Inc. Title: \_\_\_\_\_  
Mailing Address: 5446 E. 106 Ln. City: Winfield State: IN  
Zip: 46307 Contact: Joseph Vetter  
Phone: (219) 794-6230 Email: josephvetter@gmail.com

**Engineer/Surveyor (if applicable)**

Name: Same as Applicant Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Contact: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_



Description of Proposed Project: Existing Baseball Academy with fields & batting cages

Physical Location of Property: 201 E. Hufsmith Rd., Tomball, TX 77375  
[General Location – approximate distance to nearest existing street corner]

Legal Description of Property: 7.5086 acres out of Lot 69, Tomball Five Acre Outlots  
[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

HCAD Identification Number: 035-282-000-0151 Acreage: 7.5086 acres

Current Use of Property: Agricultural Land Use

Proposed Use of Property: Baseball Academy (batting cages, admin office, concessions) - CUP

**Please note: A courtesy notification sign will be placed on the subject property during the public hearing process and will be removed when the case has been processed.**

**This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and the under signed is authorized to make this application. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.**

X Enrique Morales 7/18/23  
Signature of Applicant Date

X Joseph Vetter 7/31/23  
Signature of Owner Date

**From:** [noreply@mail.tdr.tylerhosting.cloud](mailto:noreply@mail.tdr.tylerhosting.cloud)  
**To:** [Kimberly Chandler](#)  
**Subject:** Receipt #R01374055  
**Date:** Thursday, August 3, 2023 10:44:20 AM

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Caution: This is an external email and may be malicious. Please take care when clicking links or opening attachments.

401 Market Street  
401 Market Street  
Tomball, TX 77375  
(281) 351-5484

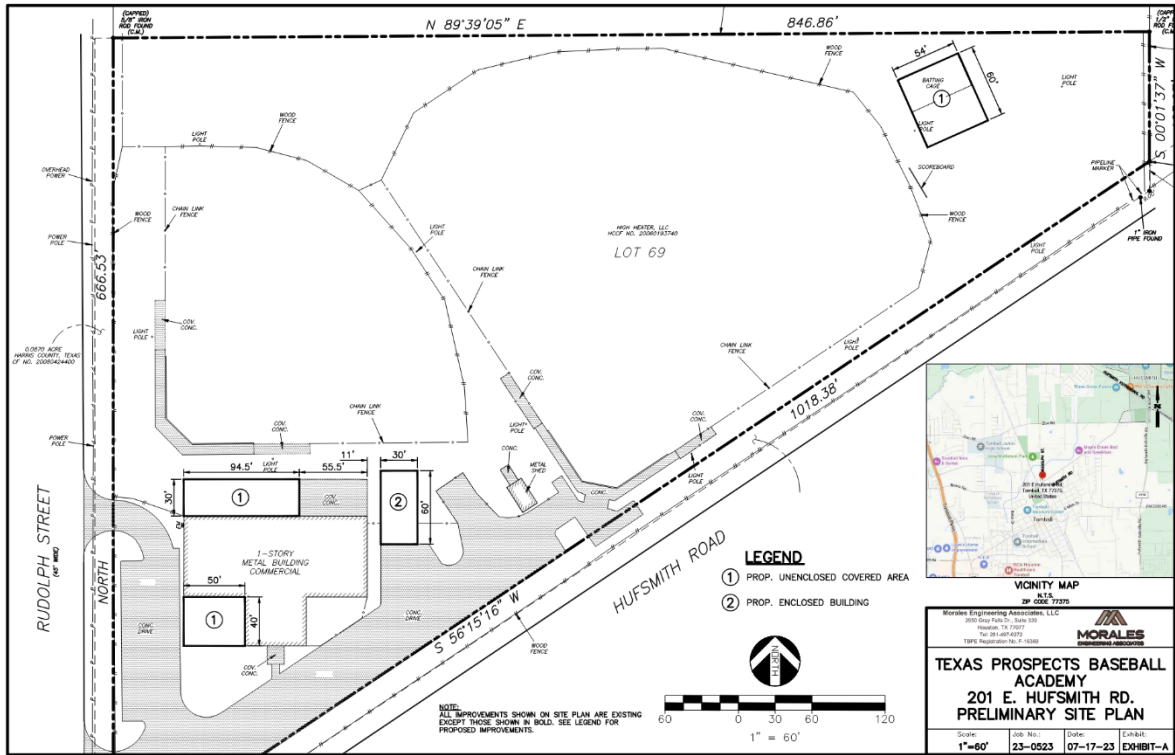
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DATE : 8/1/2023 2:07 PM  
OPER : AM  
TKBY : Angelica Meza  
TERM : 3  
REC# : R01374055  
130.0000 PLANNING AND ZONING  
201 E Hufsmith Rd - CUP 1000.00

Paid By:201 E Hufsmith Rd - CUP  
2-CK 1000.00 REF:w1557

RECORDED PLAT – TOMBALL FIVE-ACRE OUTLOT



PROPOSED SITE PLAN



LETTER REQUESTING CONDITIONAL USE PERMIT (CUP)



July 31, 2023

Mr. Jared Smith  
City Planner  
City of Tomball  
501 James Street  
Tomball, Texas 77375

Re: 7.5086 Acres Out of Lot 69, Tomball Five Acre Outlots  
201 E. Hufsmith Rd., Tomball, TX 77375  
Texas Prospects Baseball Academy  
Tomball, Texas

Dear Mr. Smith:

On behalf of our client, Equalizer USA, Inc., we are submitting the enclosed application for Conditional Use Permit (CUP) for the subject property. The property is currently developed and is an existing baseball academy consisting of paved parking, baseball fields, batting cages, administrative office building, and concession stand, which is currently within the administrative building. It is currently zoned as Agricultural District according to the City of Tomball's latest zoning map dated August 25, 2021.

The owner intends to make additional improvements consisting of an enclosed technical training building, unenclosed covered bull pen areas, and unenclosed covered batting cages. Please see attached site plan for locations and dimensions of proposed improvements. A CUP is being requested in order to be able to properly permit the proposed improvements given the property's current land use as an Agricultural District. A separate permit submittal for the proposed improvements will be made once the CUP is obtained. The owner does not intend to rezone the property at this time as the existing facility will continue to operate strictly as a baseball academy.

Please contact me at (281) 497-6272 if you have any questions or require additional information.

Sincerely,

*Enrique Morales*

Enrique Morales, P.E.  
Principal

Attachment

cc: Joseph Vetter – Equalizer USA, Inc.

F:\Proposals\Texas Prospects Baseball Academy\Texas Prospects Baseball Academy - Tomball CUP Ltr.docx



METES & BOUNDS DESCRIPTION

STATE OF TEXAS     §  
                              §  
                              §  
                              §  
                              §  
COUNTY OF HARRIS §

Metes & Bounds Property Description

A tract of land containing 7.5086 Acres out of Lot 69 of Tomball Five-Acre Outlot according to the map or plat thereof recorded in Volume 2, Page 65 of the Map Records of Harris County, Texas, being the same tract recorded in the name of High Heater, LLC. under Harris County Clerk's File (H.C.C.F.) No. 20060193740 of the Real Property Records of Harris County, Texas (R.P.R.H.C.T.), and being more particularly described by metes and bounds as follows: (Bearings based on H.C.C.F. No. 20080424400 of the R.P.R.H.C.T.)

BEGINNING at a 1/2 Inch iron rod with a "Precision" cap set at the intersection of the northwest right-of-way line of Hufsmith Road and the east right-of-way line of Rudolph Street, being the southwest corner of this tract (from which a 1/2 Inch iron pipe found bears South 05° 04' 43" West, a distance of 25.67 Feet);

THENCE, **NORTH**, with said east right-of-way line, being a tract recorded in the name of Harris County, Texas under H.C.C.F. No. 20080424400 of the R.P.R.H.C.T., a distance of **666.53 Feet** to a 5/8 Inch iron rod found at the northwest corner of this tract (from which a second 5/8 Inch iron rod found bears North, a distance of 100.00 Feet, from said second 5/8 Inch iron rod found a third 5/8 Inch iron rod found bears North, a distance of 100.00 Feet);

THENCE, **NORTH 89° 39' 05" EAST**, with the south line of Lot 67, being a tract recorded in the name of Presario Properties, LLC. under H.C.C.F. No. 20060282474 of the R.P.R.H.C.T., a distance of **846.86 Feet** to a 1/2 Inch iron rod found at the northeast corner of this tract;

THENCE, **SOUTH 00° 01' 37" WEST**, with the west line of Lot 64, a distance of **105.97 Feet** to a 1/2 Inch iron rod with a "Precision" cap set on the aforementioned northwest right-of-way line of Hufsmith Road at the southeast corner of this tract (from which a 1 Inch iron pipe found bears South 00° 01' 37" West, 24.06 Feet and South 54° 05' 28" West, 9.00 Feet);

THENCE, **SOUTH 56° 15' 16" WEST**, with said northwest right-of-way line, being the aforementioned Harris County, Texas Tract, a distance of 1,018.38 Feet to the POINT OF BEGINNING and containing 7.5086 Acres.

(See attached drawing)



Terrance P. Mish  
Registered Professional Land Surveyor  
No. 4981  
Job No. 22-03892  
June 14, 2022

# City Council Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Consideration to Approve **Re-Zoning Case Z23-12**: Request by Paul & Delphine Michna to amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.29 acres of land legally described as being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas.

Conduct Public Hearing on **Re-Zoning Case Z23-12**

Adopt, on First Reading, Ordinance No. 2023-32, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by rezoning approximately 0.29 acres of land legally described as being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas; providing for the amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

**Background:**

The subject property has been within the city limits of Tomball since at least 1909. Harris County Appraisal District records suggest that the commercial structure which occupies the property was constructed in 1979. The property was placed within a Single Family – 6 (SF-6) zoning district when the City of Tomball initially adopted zoning in 2008, this created a legally non-conforming commercial use of the property. Currently, the existing commercial structure is vacant. As per the applicant, the subject property has always been used for various commercial uses. The applicant’s request is to rezone the subject property to Old Town and Mixed-Use (OT & MU) to bring the commercial use of this property into legal conformity and allow the “highest & best” use of this property according to the applicant.

**Origination:**

**Recommendation:**

City staff recommends Approval of **Re-Zoning Case Z23-12**. Planning and Zoning Commission recommends Approval (3 Votes Aye, 1 Commissioner Abstained).

**Party(ies) responsible for placing this item on agenda:** Craig Meyers (Community Development Director)

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, specify Account Number: \_\_\_\_\_

If no, funds will be transferred from account: # \_\_\_\_\_ To Account: #

**Signed:** \_\_\_\_\_ **Approved by:** \_\_\_\_\_  
                    Staff Member                      Date                      City Manager                      Date

**ORDINANCE NO. 2023-32**

**AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, AMENDING CHAPTER 50 (ZONING) OF THE TOMBALL CODE OF ORDINANCES BY CHANGING THE ZONING DISTRICT CLASSIFICATION OF APPROXIMATELY 0.29 ACRES OF LAND BEING LOT 200, BLOCK 10 OF SANSOM PLAZA FROM SINGLE FAMILY RESIDENTIAL – 6 (SF-6) TO OLD TOWN & MIXED USE (OT & MU) ZONING. LOCATED AT 611 N. CHERRY STREET; PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF, MAKING FINDINGS OF FACT; AND PROVIDING FOR OTHER RELATED MATTERS.**

---

**Whereas**, Paul & Delphine Michna, has requested changing the zoning district classification of approximately 0.29 acres of land being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU) zoning. The property located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas (the “Property”), be rezoned; and

**Whereas**, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of a public hearing and at least ten (10) days after written notice of that hearing was mailed to the owners of land within three hundred feet of the Property in the manner required by law, the Planning & Zoning Commission held a public hearing on the requested rezoning; and

**Whereas**, the public hearing was held before the Planning & Zoning Commission at least forty (40) calendar days after the City’s receipt of the requested rezoning; and

**Whereas**, the Planning & Zoning Commission recommended in its final report that City Council approve the requested rezoning; and

**Whereas**, the City Council deems it appropriate to grant the requested rezoning.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, THAT:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

**Section 2.** The rezoning classification of the Property is hereby changed and is subject to the regulations, restrictions, and conditions hereafter set forth.

**Section 3.** The Official Zoning Map of the City of Tomball, Texas shall be revised and amended to show the designation of the Property as hereby stated, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the change.

**Section 4.** This Ordinance shall in no manner amend, change, supplement or revise any provision of any ordinance of the City of Tomball, save and except the change in zoning classification for the Property as described above.

**Section 5.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of Tomball, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 6.** Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DUNAGIN	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN PARR	_____

SECOND READING:

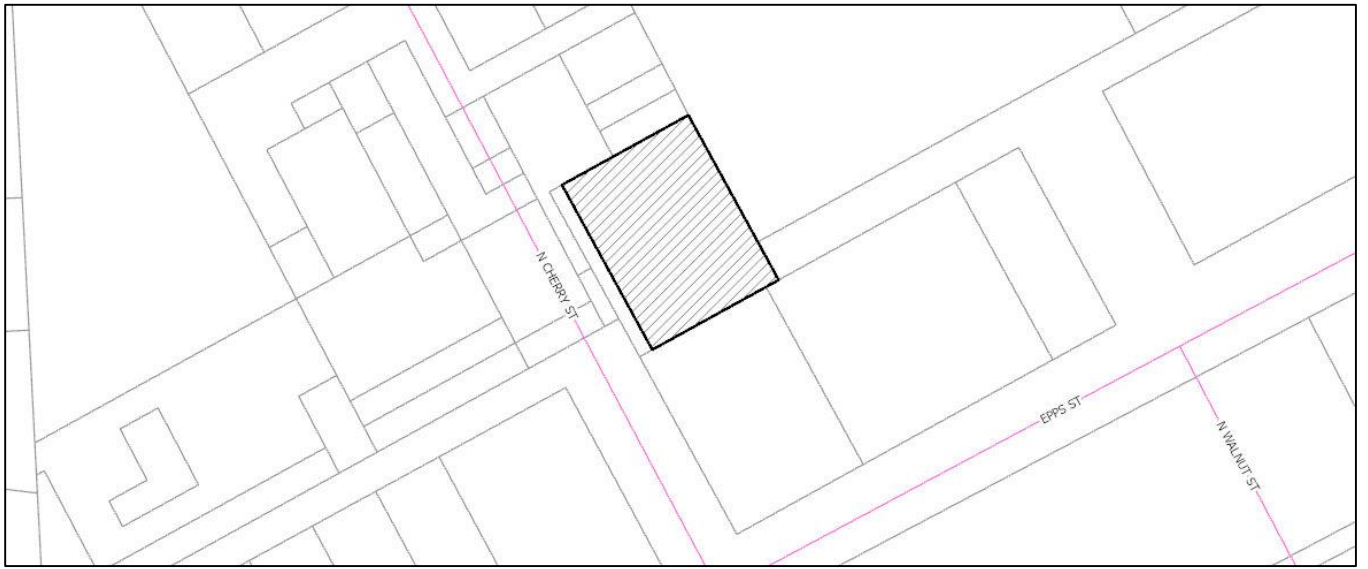
READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

COUNCILMAN FORD	_____
COUNCILMAN STOLL	_____
COUNCILMAN DUNAGIN	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN PARR	_____

\_\_\_\_\_  
LORI KLEIN QUINN, Mayor

ATTEST:

\_\_\_\_\_  
TRACYLYNN GARCIA, City Secretary



Location: 611 N. Cherry Street. Being Lot 200 of Block 10 of Sansom Plaza, City of Tomball, Harris County, Texas

-END-

**NOTICE OF PUBLIC HEARING  
CITY OF TOMBALL  
PLANNING & ZONING COMMISSION (P&Z)  
SEPTEMBER 11, 2023  
&  
CITY COUNCIL  
SEPTEMBER 18, 2023**



Notice is Hereby Given that a Public Hearing will be held by the P&Z of the City of Tomball on **Monday, September 11, 2023 at 6:00 P.M.** and by the City Council of the City of Tomball on **Monday, September 18, 2023 at 6:00 P.M.** at City Hall, 401 Market Street, Tomball Texas. On such dates, the P&Z and City Council will consider the following:

**Conditional Use Permit Case CUP23-05:** Request by 2 S&Z Investments LLC., represented by Breann Williams, for a Conditional Use Permit to allow “Barber/Beauty Shop (no related school/college)” within Office (O) zoning. Affecting approximately 1.00 Acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church Subdivision. The property is located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas.

**Conditional Use Permit Case CUP23-06:** Request by Equalizer USA, Inc., represented by Morales Engineering Associates, LLC., for a Conditional Use Permit to allow “Playfield or stadium (private)” within Agricultural (AG) zoning. Affecting approximately 7.51 Acres of land legally described as being Lot 69 of Tomball Townsite Outlots. The property is located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas.

**Re-Zoning Case Z23-12:** Request by Paul & Delphine Michna to amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.29 acres of land legally described as being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas.

**Re-Zoning Case Z23-13:** Request by Hightower Investments LTD. To amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.32 acres of land legally described as being Lots 1 & 2, Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas.

At the public hearings, parties of interest and citizens will have the opportunity to be heard. All citizens of the City of Tomball, and any other interested parties, are invited to attend. Applications are available for public inspection Monday through Friday, except holidays, at the Administrative Services Building, located at 501 James Street, Tomball, TX 77375. Further information may be obtained by contacting the City Planner, Jared Smith, at (281) 290-1491 or at [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov).



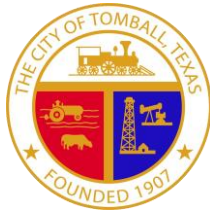
## CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall; City of Tomball, Texas, a place readily accessible to the general public at all times, on the 8<sup>th</sup> day of September 2023 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Jared Smith

Jared Smith  
City Planner

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT [www.tomballtx.gov](http://www.tomballtx.gov).



**City of Tomball  
Community Development Department**

**NOTICE OF PUBLIC HEARING**

**RE: Zone Change Case Number Z23-12**

**08/29/2023**

The Planning & Zoning Commission will hold a public hearing on **September 11, 2023 at 6:00 PM**, in City Council Chambers at City Hall, 401 Market Street, Tomball, Texas to recommend approval or denial to City Council on a request by Paul & Delphine Michna to amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.29 acres of land legally described as being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas.

This hearing is open to any interested person. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing. At the bottom of this letter is a form that you may cut off, fill out, and mail. Comments are also accepted by email as listed below. All responses must be signed.

The attached map shows the area of this request. Only that area which is bounded by the cross-hatched line on the map is being considered for **rezoning**. The solid boundary line around the subject area is only a notification area. All owners of property within 300-feet of the subject property are required to be notified. Whether approved or denied by the Planning & Zoning Commission, this case will be heard by City Council for First Reading with public hearing on **September 18, 2023 at 6:00 PM** in City Council Chambers at City Hall, 401 Market Street, Tomball, Texas.

If you have any questions, please contact Jared Smith, City Planner at telephone 281-290-1491 or by email address [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov)

For the PLANNING & ZONING COMMISSION  
Please call (281) 290-1491 if you have any questions about this notice.

**CASE #: Z23-12**

You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name:  
Parcel I.D.:  
Address:

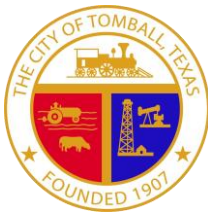
Mailing To: Community Development Department  
501 James St., Tomball TX 77375

Email: [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov)

I am in favor   
Additional Comments:

I am opposed

Signature: \_\_\_\_\_



*City of Tomball  
Community Development Department*

## Z23-12



# Notification Area





**Rezoning  
Staff Report**

Planning & Zoning Commission Public Hearing Date: September 11, 2023  
City Council Public Hearing Date: September 18, 2023

**Rezoning Case:** Z23-12

**Property Owner(s):** Delphine Michna & Paul Michna

**Applicant(s):** Delphine Michna & Paul Michna

**Legal Description:** Lot 200 Block 10 Sansom Plaza

**Location:** Located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas. (Exhibit “A”)

**Area:** 0.29 acres (approximately)

**Comp Plan Designation:** Old Town (Exhibit “B”)

**Present Zoning:** Single-Family Residential District (SF-6) (Exhibit “C”)

**Request:** Single Family Residential – 6 (SF-6) to Old Town and Mixed-Use (OT & MU)

**Adjacent Zoning & Land Uses:**

**North:** Single Family Residential – 6 (SF-6)/Tomball Little League Facility

**South:** Single Family Residential – 6 (SF-6)/Single Family Residence

**West:** N. Cherry Street, Single Family Residential – 6 (SF-6)/Vacant Land

**East:** Single Family Residential – 6 (SF-6)/Tomball Little League Facility

**BACKGROUND**

The subject property has been within the city limits of Tomball since at least 1909. Harris County Appraisal District records suggest that the commercial structure which occupies the property was constructed in 1979. The property was placed within a Single Family – 6 (SF-6) zoning district when the City of Tomball initially adopted zoning in 2008, this created a legally non-conforming commercial use of the property. Currently, the existing commercial structure is vacant. As per the applicant, the subject property has always been used for various commercial uses. The applicant’s request is to rezone the subject property to Old Town and Mixed-Use (OT & MU) to bring the commercial use of this property into legal conformity and allow the “highest & best” use of this property according to the applicant.

## **ANALYSIS**

**Description:** The subject property comprises about 0.29 acres and is located at 611 N. Cherry Street. Currently the subject property is zoned SF-6 and has been within this zoning classification since the City of Tomball adopted zoning in 2008. All surrounding properties are also zoned SF-6. Parcels on the north and east of the subject property contain the non-residential use of Tomball Little League. South of the subject property is a single-family residence. The property to the west across N. Cherry Street is vacant land owned by the City of Tomball.

**Comprehensive Plan Recommendation:** The property is designated as “Old Town” by the Comprehensive Plans Future Land Use Map. This Old Town category is intended to be “highly walkable and promote a distinct sense of place”.

According to the Comprehensive Plan, “land uses should consist of a mix of residential, office, retail, entertainment, restaurants, and public facilities. Secondary uses include bed and breakfast lodging, live-work buildings, places of assembly or even venues and home professions”.

The Comprehensive Plan recommends the zoning district of – OT & MU (Old Town and Mixed Use) for the Old Town land use category.

Additionally, the Comprehensive Plan states – “The following considerations should be used as guidance for regulatory modifications or as part of decision-making: New development should encourage building to the street at a pedestrian scale, with no parking between the front building façade and the street. Pedestrian enhancements such as wide sidewalks, pedestrian furnishings, and street trees should be emphasized.”

According to Section 50-79 (*Old Town and Mixed-Use District*), the nature of the Old Town & Mixed Use District “is a mixture of retail, commercial and other non-residential uses, along with single-family homes and multiple-family uses. The city’s comprehensive plan endorses the continuation of the mixture of uses in these areas”. Additionally, Old Town & Mixed-Use zoning “is intended to provide a zoning mechanism for a variety of uses in the original town site and those areas that have a diverse mixture of uses”.

### **Staff Review Comments:**

The request to rezone to Old Town & Mixed-Use (OT & MU) is in accordance with the Future Land Use Map which identifies the subject property as being within the “Old Town” Future Land Use Category. Rezoning the property as requested would achieve the goals and objectives outlined in the Comprehensive Plan. This is particularly true regarding growth and capacity by encouraging infill and redevelopment, while utilizing existing infrastructure within Old Town Tomball. Additionally, this zone change request will promote the goal of encouraging development with a mixture of uses in a walkable environment. According to the Comprehensive Plan “locating community facilities, services, and limited commercial services within and near existing neighborhoods has the potential to create mutually-beneficial synergies and higher quality of life”. This request also serves to achieve the community livability goal of encouraging the expansion of Old Town so that it continues to grow as the City grows. Given that the entire block that the subject property falls within (aside from one lot) is utilized for commercial purposes and the subject property has been occupied by commercial businesses since at least 1979, the uses which would be allowed by Old Town & Mixed Use zoning would not appear out of character with the area

## **PUBLIC COMMENT**

A Notice of Public Hearing was published in the paper and property owners within 300 feet of the project site were mailed notification of this proposal on August 29, 2023. Any public comment forms will be provided in the Planning & Zoning Commission and City Council packets or during the public hearing.

## **RECOMMENDATION**

Based on the findings outlined in the analysis section of this staff report, City staff recommends approval of Zoning Case Z23-12.

## **EXHIBITS**

- A. Location Map
- B. Future Land Use Plan Map
- C. Zoning Map
- D. Site Photo
- E. Rezoning Application

Exhibit "A"  
Aerial Location Map



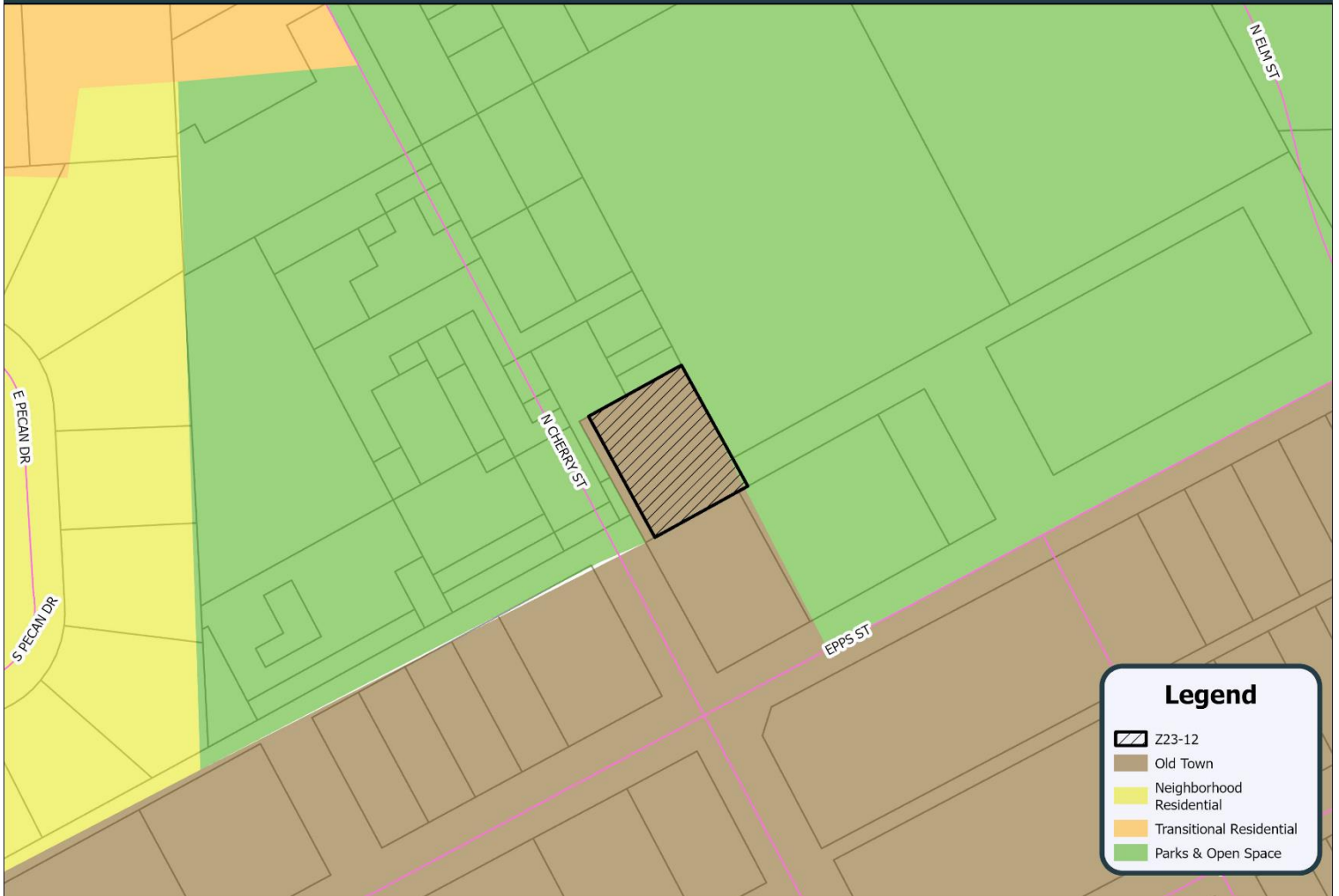
# Location



Exhibit "B"  
Future Land Use Plan



# Future Land Use



**Legend**

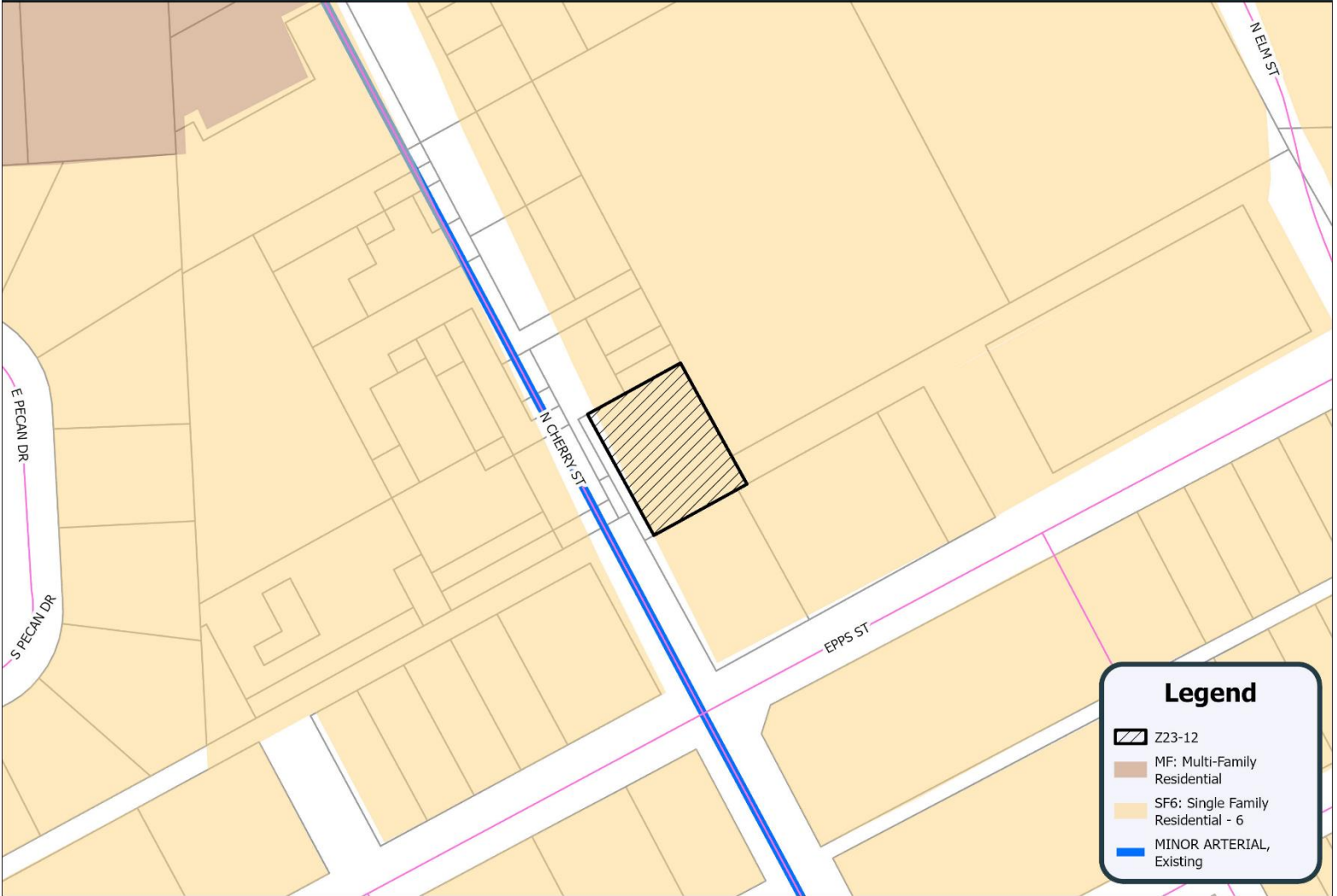
- Z23-12
- Old Town
- Neighborhood Residential
- Transitional Residential
- Parks & Open Space



Exhibit "C"  
Zoning Map



# Zoning



**Legend**

- Z23-12
- MF: Multi-Family Residential
- SF6: Single Family Residential - 6
- MINOR ARTERIAL, Existing

**Exhibit "D"**  
**Site Photo(s)**

**Subject Site**



**Neighbor (West)**



## Neighbor (East)



## Neighbor (North)



Neighbor (South)



Exhibit "E"  
Rezoning Application

Revised: 10/1/2022



**APPLICATION FOR RE-ZONING**

Community Development Department  
Planning Division

**APPLICATION REQUIREMENTS:** Applications will be *conditionally* accepted on the presumption that the information, materials and signatures are complete and accurate. If the application is incomplete or inaccurate, your project may be delayed until corrections or additions are received.

There is a \$1,000.00 application fee that must be paid at time of submission or the application will not be processed.

DIGITAL PLAN SUBMITTALS:

PLEASE SUBMIT YOUR APPLICATIONS AND PLANS DIGITALLY IN A SINGLE PDF BY FOLLOWING THE WEBSITE BELOW:

WEBSITE: [tomballtx.gov/secure/send](http://tomballtx.gov/secure/send)  
USERNAME: [tombalcedd](#)  
PASSWORD: [Tomball1](#)

Applicant Name: PAUL michiva Title: OWNER  
Mailing Address: 1325 VIRGIE COMMUNITY City: MAGNOLIA State: TEXAS  
Zip: 77354 Contact: PAUL michiva  
Phone: (713) 376-8250 Email: CPmichiva@MSN.COM

Owner Name: PAUL & Delphine michiva Title: OWNERS  
Mailing Address: 1325 VIRGIE COMMUNITY City: MAGNOLIA State: TEXAS  
Zip: 77354 Contact: PAUL michiva  
Phone: (713) 376-8250 Email: CPmichiva@MSN.COM

Engineer (Surveyor) (if applicable) Name: TONY SWONKE Title: OWNER  
Mailing Address: 700 KANE City: TOMBALL State: TEXAS  
Zip: 77375 Contact: \_\_\_\_\_  
Phone: (281) 351-7789 Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Description of Proposed Project: COMMERCIAL/RETAIL

Physical Location of Property: 611 N. CHERRY TOMBALL, TEXAS 77354  
[General Location – approximate distance to nearest existing street corner]

Legal Description of Property: LOT 200 BLOCK TEN of SANSUM PLAZA  
[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Current Zoning District: SINGLE FAMILY RESIDENTIAL

Current Use of Property: office / warehouse

Proposed Zoning District: OLD TOWN - MIXED USE

Proposed Use of Property: UNDETERMINED

HCAD Identification Number: 138 367 001 0001 Acreage: .328 Ac per Survey

**Please note: A courtesy notification sign will be placed on the subject property during the public hearing process and will be removed when the case has been processed.**

**This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and the under signed is authorized to make this application. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.**

X Carey Nichols 8-30-23  
Signature of Applicant Date

X Walter Line Nichols 8/30/2023  
Signature of Owner Date

**From:** [noreply@mail.tdr.tylerhosting.cloud](mailto:noreply@mail.tdr.tylerhosting.cloud)  
**To:** [Kimberly Chandler; customerservice](#)  
**Subject:** Receipt #R01370474  
**Date:** Wednesday, July 19, 2023 11:45:59 AM

---

Caution: This is an external email and may be malicious. Please take care when clicking links or opening attachments.

401 Market Street  
401 Market Street  
Tomball, TX 77375  
(281) 351-5484

-----  
DATE : 7/19/2023 11:05 AM  
OPER : SM  
TKBY : SM  
TERM : 6  
REC# : R01370474  
130.0000 PLANNING AND ZONING  
611 n cherry 1000.00

Paid By:611 n cherry  
2-CK 1000.00 REF:w 254

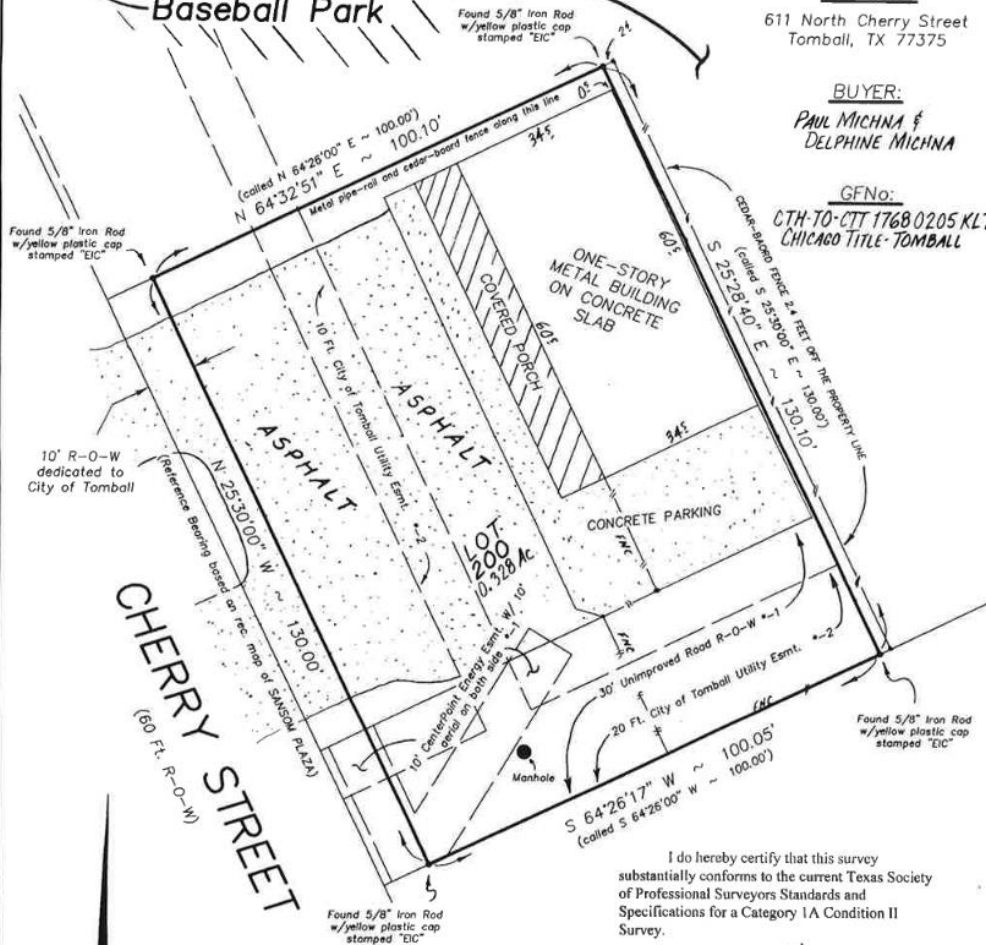
A plat of Lot 200 in Block 10 of  
**SANSOM PLAZA,**  
 an addition in Harris County, Texas, according to the map or plat thereof recorded  
 under Film Code No. 680064 of the Map Records of Harris County, Texas.

City of Tomball  
 Baseball Park

ADDRESS  
 611 North Cherry Street  
 Tomball, TX 77375

BUYER:  
 PAUL MICHNA &  
 DELPHINE MICHNA

GFNo:  
 CTH-TO-CTT 1768.0205 KLT  
 CHICAGO TITLE- TOMBALL



I do hereby certify that this survey substantially conforms to the current Texas Society of Professional Surveyors Standards and Specifications for a Category 1A Condition II Survey.

and...  
 that this survey was made under my supervision on the ground of the property described and depicted above and is correct in all that it implies. All improvements are shown and there are no conflicts, discrepancies, shortages in area or boundary lines, or any overlapping of improvements except as shown hereon. All visible easements and rights-of-way are shown.

Signed, stamped and dated this 19<sup>TH</sup> day of JUNE, 2017.

UPDATES/ ADDITIONS/ REVISIONS:

\*-1 is per HCCFNo. RP-2016-359516

\*-1 is per the recorded subdivision plat

Prepared by  
**Tony Swonke Land Surveying**  
 700 Kanc Street  
 Tomball, TX 77375  
 281-351-7789

SCALE: 1" = 20 Ft.  
 0 5 10 15 20





To whom it may concern:

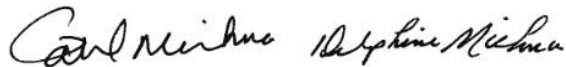
July 17, 2023

Thank you for the opportunity to seek a change in the zoning classification of our property at 611 N. Cherry. We are requesting the property be rezoned from Single Family Residential (SFR) to Old-Town Mixed Use (OT-MU).

The building was constructed in 1979 and has continually been used as a business or a commercial venture. There is only one residence in this entire block and, other than our building, Tomball Little League occupies the rest of the block.

Zoned as a (SFR) has restricted the property being used for its highest and best use. We believe rezoning the property will be mutually beneficial for all concerned. We thank the City Staff for their support of our attempt to rezone.

Thank you for your consideration of our request and look forward to discussing this matter with you.

Handwritten signature of Paul and Delphine Michna in cursive script.

Paul and Delphine Michna, Owners

# City Council Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Consideration to Approve **Re-Zoning Case Z23-13**: Request by Hightower Investments LTD. To amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.32 acres of land legally described as being Lots 1 & 2, Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas.

Conduct Public Hearing on **Zoning Case Z23-13**

Adopt, on First Reading, Ordinance No. 2023-33, an Ordinance of the City of Tomball, Texas, amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by rezoning approximately 0.32 acres of land legally described as being Lots 1 & 2, Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas; providing for the amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

**Background:**

The subject property has been within the city limits of Tomball since 1907. According to Harris County Appraisal District records a single family residence was constructed on the property in 1950. The applicant’s request is to rezone the subject property to Old Town and Mixed-Use (OT & MU) to make the property more desirable for future buyers. The proposed use is not specified by the applicant at this time.

**Origination:**

**Recommendation:**

City staff recommends Approval of Zoning Case Z23-10. Planning and Zoning Commission recommends Denial (1 Vote Aye, 3 Votes Nay).

**Party(ies) responsible for placing this item on agenda:** Craig Meyers (Community Development Director)

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account: # \_\_\_\_\_ To Account: # \_\_\_\_\_

**Signed:** \_\_\_\_\_ **Approved by:** \_\_\_\_\_  
Staff Member Date City Manager Date

**ORDINANCE NO. 2023-33**

**AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, AMENDING CHAPTER 50 (ZONING) OF THE TOMBALL CODE OF ORDINANCES BY CHANGING THE ZONING DISTRICT CLASSIFICATION OF APPROXIMATELY 0.32 ACRES OF LAND BEING LOTS 1 & 2, BLOCK 53 OF REVISED MAP OF TOMBALL FROM SINGLE FAMILY RESIDENTIAL – 6 (SF-6) TO OLD TOWN & MIXED USE (OT & MU) ZONING. THE PROPERTY IS LOCATED 400 N. ELM STREET; PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF, MAKING FINDINGS OF FACT; AND PROVIDING FOR OTHER RELATED MATTERS.**

---

**Whereas**, Hightower Investments LTD., has requested changing the zoning district classification of approximately 0.32 acres of land being Lots 1 & 2 in Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas (the “Property”), be rezoned; and

**Whereas**, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of a public hearing and at least ten (10) days after written notice of that hearing was mailed to the owners of land within three hundred feet of the Property in the manner required by law, the Planning & Zoning Commission held a public hearing on the requested rezoning; and

**Whereas**, the public hearing was held before the Planning & Zoning Commission at least forty (40) calendar days after the City’s receipt of the requested rezoning; and

**Whereas**, the Planning & Zoning Commission recommended in its final report that City Council deny the requested rezoning; and

**Whereas**, the City Council deems it appropriate to grant the requested rezoning.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, THAT:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

**Section 2.** The rezoning classification of the Property is hereby changed and is subject to the regulations, restrictions, and conditions hereafter set forth.

**Section 3.** The Official Zoning Map of the City of Tomball, Texas shall be revised and amended to show the designation of the Property as hereby stated, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the change.

**Section 4.** This Ordinance shall in no manner amend, change, supplement or revise any provision of any ordinance of the City of Tomball, save and except the change in zoning classification for the Property as described above.

**Section 5.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of Tomball, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 6.** Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

COUNCILMAN FORD \_\_\_\_\_  
COUNCILMAN STOLL \_\_\_\_\_  
COUNCILMAN DUNAGIN \_\_\_\_\_  
COUNCILMAN TOWNSEND \_\_\_\_\_  
COUNCILMAN PARR \_\_\_\_\_

SECOND READING:

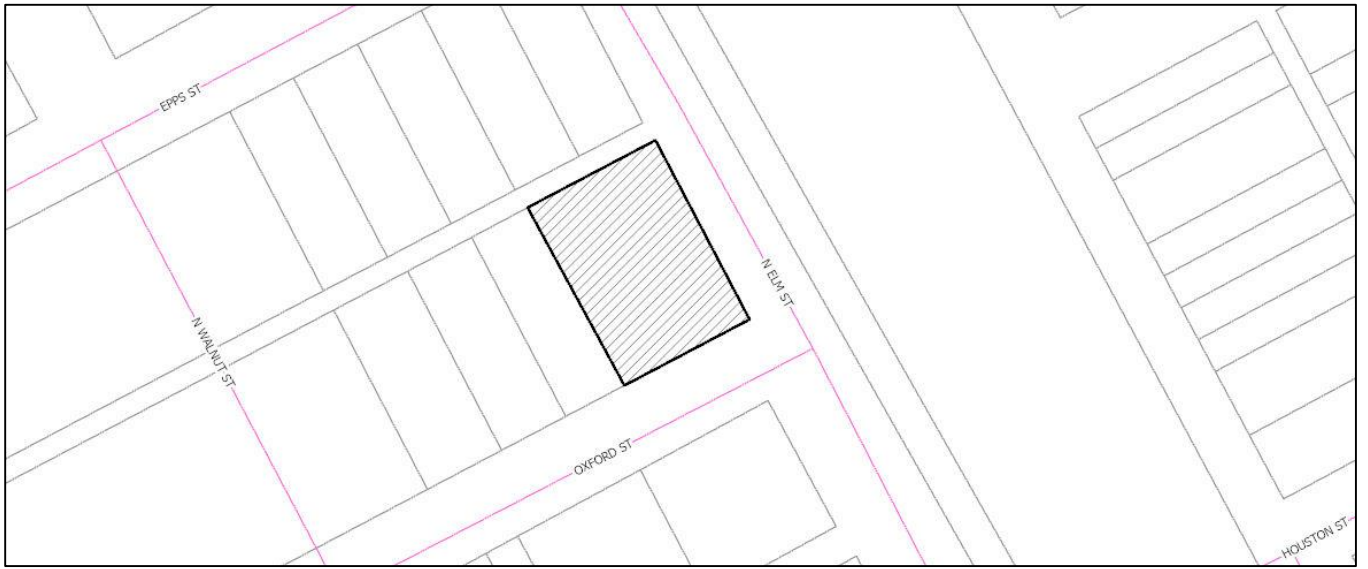
READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

COUNCILMAN FORD \_\_\_\_\_  
COUNCILMAN STOLL \_\_\_\_\_  
COUNCILMAN DUNAGIN \_\_\_\_\_  
COUNCILMAN TOWNSEND \_\_\_\_\_  
COUNCILMAN PARR \_\_\_\_\_

\_\_\_\_\_  
LORI KLEIN QUINN, Mayor

ATTEST:

\_\_\_\_\_  
TRACYLYNN GARCIA, City Secretary



Location: 400 N. Elm Street. Lots 1 & 2, in Block 53 of Revised Map of Tomball, City of Tomball, Harris County, Texas.

-END-

**NOTICE OF PUBLIC HEARING  
CITY OF TOMBALL  
PLANNING & ZONING COMMISSION (P&Z)  
SEPTEMBER 11, 2023  
&  
CITY COUNCIL  
SEPTEMBER 18, 2023**



Notice is Hereby Given that a Public Hearing will be held by the P&Z of the City of Tomball on **Monday, September 11, 2023 at 6:00 P.M.** and by the City Council of the City of Tomball on **Monday, September 18, 2023 at 6:00 P.M.** at City Hall, 401 Market Street, Tomball Texas. On such dates, the P&Z and City Council will consider the following:

**Conditional Use Permit Case CUP23-05:** Request by 2 S&Z Investments LLC., represented by Breann Williams, for a Conditional Use Permit to allow “Barber/Beauty Shop (no related school/college)” within Office (O) zoning. Affecting approximately 1.00 Acres of land legally described as being Reserve B, Block 1 of Brown-Hufsmith Church Subdivision. The property is located at the southwest corner of Brown-Hufsmith Road and Baker Drive, within the City of Tomball, Harris County, Texas.

**Conditional Use Permit Case CUP23-06:** Request by Equalizer USA, Inc., represented by Morales Engineering Associates, LLC., for a Conditional Use Permit to allow “Playfield or stadium (private)” within Agricultural (AG) zoning. Affecting approximately 7.51 Acres of land legally described as being Lot 69 of Tomball Townsite Outlots. The property is located at the northeast corner of Rudolph Road and E. Hufsmith Road, within the City of Tomball, Harris County, Texas.

**Re-Zoning Case Z23-12:** Request by Paul & Delphine Michna to amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.29 acres of land legally described as being Lot 200, Block 10 of Sansom Plaza from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 611 N. Cherry Street, within the City of Tomball, Harris County, Texas.

**Re-Zoning Case Z23-13:** Request by Hightower Investments LTD. To amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.32 acres of land legally described as being Lots 1 & 2, Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas.

At the public hearings, parties of interest and citizens will have the opportunity to be heard. All citizens of the City of Tomball, and any other interested parties, are invited to attend. Applications are available for public inspection Monday through Friday, except holidays, at the Administrative Services Building, located at 501 James Street, Tomball, TX 77375. Further information may be obtained by contacting the City Planner, Jared Smith, at (281) 290-1491 or at [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov).

## CERTIFICATION

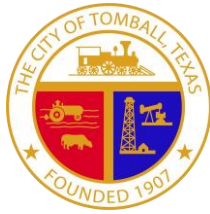
I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall; City of Tomball, Texas, a place readily accessible to the general public at all times, on the 8<sup>th</sup> day of September 2023 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Jared Smith

Jared Smith  
City Planner

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT [www.tomballtx.gov](http://www.tomballtx.gov).





**City of Tomball  
Community Development Department**

**NOTICE OF PUBLIC HEARING**

**RE: Zone Change Case Number Z23-13**

**08/29/23**

The Planning & Zoning Commission will hold a public hearing on **September 11, 2023 at 6:00 PM**, in City Council Chambers at City Hall, 401 Market Street, Tomball, Texas to recommend approval or denial to City Council on a request by Hightower Investments LTD. To amend Chapter 50 (Zoning) of the Tomball Code of Ordinances, by rezoning approximately 0.32 acres of land legally described as being Lots 1 & 2, Block 53 of Revised Map of Tomball from Single Family Residential – 6 (SF-6) to Old Town & Mixed Use (OT & MU). The property is located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas.

This hearing is open to any interested person. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing. At the bottom of this letter is a form that you may cut off, fill out, and mail. Comments are also accepted by email as listed below. All responses must be signed.

The attached map shows the area of this request. Only that area which is bounded by the cross-hatched line on the map is being considered for **rezoning**. The solid boundary line around the subject area is only a notification area. All owners of property within 300-feet of the subject property are required to be notified. Whether approved or denied by the Planning & Zoning Commission, this case will be heard by City Council for First Reading with public hearing on **September 18, 2023 at 6:00 PM** in City Council Chambers at City Hall, 401 Market Street, Tomball, Texas.

If you have any questions, please contact Jared Smith, City Planner at telephone 281-290-1491 or by email address [jasmith@tomballtxgov](mailto:jasmith@tomballtxgov)

For the PLANNING & ZONING COMMISSION  
Please call (281) 290-1491 if you have any questions about this notice.

**CASE #: Z23-13**

You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name:  
Parcel I.D.:  
Address:

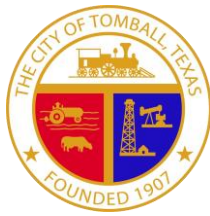
Mailing To: Community Development Department  
501 James St., Tomball TX 77375

Email: [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov)

I am in favor   
Additional Comments:

I am opposed

Signature: \_\_\_\_\_



*City of Tomball  
Community Development Department*

**Z23-13**



# Notification Area



1

### Request to Speak before Tomball Planning & Zoning Commission

Name SUSAN SHUSTER Phone 832-725-6764 Date 9-11-2023  
Home Address 103 EPPS ST City TOMBALL Zip 77375

Email address: s/shuster@sbcglobal.net

I  DO  DO NOT want to be added to the City of Tomball email list.

- Public Hearing Agenda Item # 223-13
- Other Agenda Item # \_\_\_\_\_

I wish to speak IN FAVOR of this item.  
 I wish to speak IN OPPOSITION to this item.  
 I do not wish to speak; however, please record my  
 SUPPORT  OPPOSITION

General Citizen Comments: This item is available for citizens to speak on any subject; however, no action, by law, may be taken on the topic.

Topic of Discussion:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Comments during Citizens' Comments will be limited to 3 minutes.  
(Please see instructions on the back of the form.)**

PLANNING & ZONING COMMISSION

Please call (281) 290-1491 if you have any questions about this notice.

**CASE #: Z23-13**

You may indicate your position on the above request by detaching this sheet at the dotted line and returning it to the address below. You may attach additional sheets if needed. You may also email your position to the email address listed below. All correspondence must include your name and address.

Name: HIGHTOWER INVESTMENTS LTD  
Parcel I.D.: 0352690530001  
Address: 400 N ELM ST

Mailing To: Community Development Department  
501 James St., Tomball TX 77375

Email: [jasmith@tomballtx.gov](mailto:jasmith@tomballtx.gov)

I am in favor

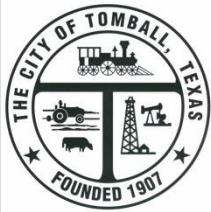
I am opposed

Additional Comments:

Signature:  \_\_\_\_\_

---

501 James Street • TOMBALL, TEXAS 77375



**Rezoning  
Staff Report**

Planning & Zoning Commission Public Hearing Date: September 11, 2023  
City Council Public Hearing Date: September 18, 2023

**Rezoning Case:** Z23-13

**Property Owner(s):** Hightower Investments Ltd.

**Applicant(s):** Hightower Investments Ltd.

**Legal Description:** Lots 1 & 2, Block 53 of Revised Map of Tomball

**Location:** Located at 400 N. Elm Street, within the City of Tomball, Harris County, Texas. (Exhibit “A”)

**Area:** 0.32 acres (approximately)

**Comp Plan Designation:** Old Town (Exhibit “B”)

**Present Zoning:** Single Family Residential – 6 (SF-6) (Exhibit “C”)

**Request:** Rezone from Single Family Residential – 6 (SF-6) to Old Town and Mixed-Use (OT & MU)

**Adjacent Zoning & Land Uses:**

**North:** Single Family Residential – 6 (SF-6)/Spring Creek Animal Hospital

**South:** Oxford Street, Single Family Residential – 6 (SF-6)/Single Family Residence

**West:** Single Family Residential – 6 (SF-6)/Single Family Residence (Homestead)

**East:** N. Elm Street, Single Family Residential – 6 (SF-6), Railroad/Vacant Land

**BACKGROUND**

The subject property has been within the city limits of Tomball since 1907. According to Harris County Appraisal District records a single family residence was constructed on the property in 1950. The applicant’s request is to rezone the subject property to Old Town and Mixed-Use (OT & MU) to make the property more desirable for future buyers. The proposed use is not specified by the applicant at this time.

## ANALYSIS

**Description:** The subject property comprises about 0.32 acres and is located at 400 N. Elm Street, at the corner of N. Elm Street and Oxford Street. The subject property is zoned SF-6 and has been within this zoning classification since the City of Tomball adopted zoning in 2008. All surrounding properties are also zoned SF-6. The property immediately to the north of the subject property contains Spring Creek Animal Hospital, this commercial building was constructed in 1996 and is presently a legally non-conforming use. To the south of Oxford Street is a single-family residence. The property to the west also contains a single-family residence (homestead). To the east across N. Elm Street is vacant land and railroad tracks.

**Comprehensive Plan Recommendation:** The property is designated as “Old Town” by the Comprehensive Plans Future Land Use Map. This Old Town category is intended to be “highly walkable and promote a distinct sense of place”.

According to the Comprehensive Plan, “land uses should consist of a mix of residential, office, retail, entertainment, restaurants, and public facilities. Secondary uses include bed and breakfast lodging, live-work buildings, places of assembly or even venues and home professions”.

The Comprehensive Plan recommends the zoning district of – OT & MU (Old Town and Mixed Use) for the Old Town land use category.

Additionally, the Comprehensive Plan states – “The following considerations should be used as guidance for regulatory modifications or as part of decision-making: New development should encourage building to the street at a pedestrian scale, with no parking between the front building façade and the street. Pedestrian enhancements such as wide sidewalks, pedestrian furnishings, and street trees should be emphasized.”

According to Section 50-79 (*Old Town and Mixed-Use District*), the nature of the Old Town & Mixed Use District “is a mixture of retail, commercial and other non-residential uses, along with single-family homes and multiple-family uses. The city’s comprehensive plan endorses the continuation of the mixture of uses in these areas”. Additionally, Old Town & Mixed-Use zoning “is intended to provide a zoning mechanism for a variety of uses in the original town site and those areas that have a diverse mixture of uses”.

### **Staff Review Comments:**

The request to rezone to Old Town & Mixed-Use (OT & MU) is in accordance with the Future Land Use Map which identifies the subject property as being within the “Old Town” Future Land Use Category. Rezoning the property as requested would achieve the goals and objectives outlined in the Comprehensive Plan. This is particularly true regarding growth and capacity by encouraging infill and redevelopment, while utilizing existing infrastructure within Old Town Tomball. Additionally, this zone change request will promote the goal of encouraging development with a mixture of uses in a walkable environment. According to the Comprehensive Plan “locating community facilities, services, and limited commercial services within and near existing neighborhoods has the potential to create mutually-beneficial synergies and higher quality of life”. This request also serves to achieve the community livability goal of encouraging the expansion of Old Town so that it continues to grow as the City grows. The property immediately north is an existing legally non-conforming commercial use, the western half of the block is occupied by another commercial use (Tomball Bible Church) and one-half block to the south is “Old Town”. Old Town is the area bounded by the railroad tracks, Houston, Pine, and Fannin Streets. This area

is largely comprised of a mixture of commercial uses alongside single family residences. That being said, the uses which would be allowed on the subject property within the requested Old Town & Mixed-Use zoning would continue to promote a mixture of land uses in the surrounding Old Town area and said uses would be in character with the properties.

### **PUBLIC COMMENT**

A Notice of Public Hearing was published in the paper and property owners within 300 feet of the project site were mailed notification of this proposal on August 29, 2023. Any public comment forms will be provided in the Planning & Zoning Commission and City Council packets or during the public hearing.

### **RECOMMENDATION**

Based on the findings outlined in the analysis section of this staff report, City staff recommends approval of Zoning Case Z23-13.

### **EXHIBITS**

- A. Location Map
- B. Future Land Use Plan Map
- C. Zoning Map
- D. Site Photo(s)
- E. Rezoning Application

Exhibit "A"  
Aerial Location Map



# Location



**Legend**

 Z23-13



Exhibit "B"  
Future Land Use Plan Map



# Future Land Use

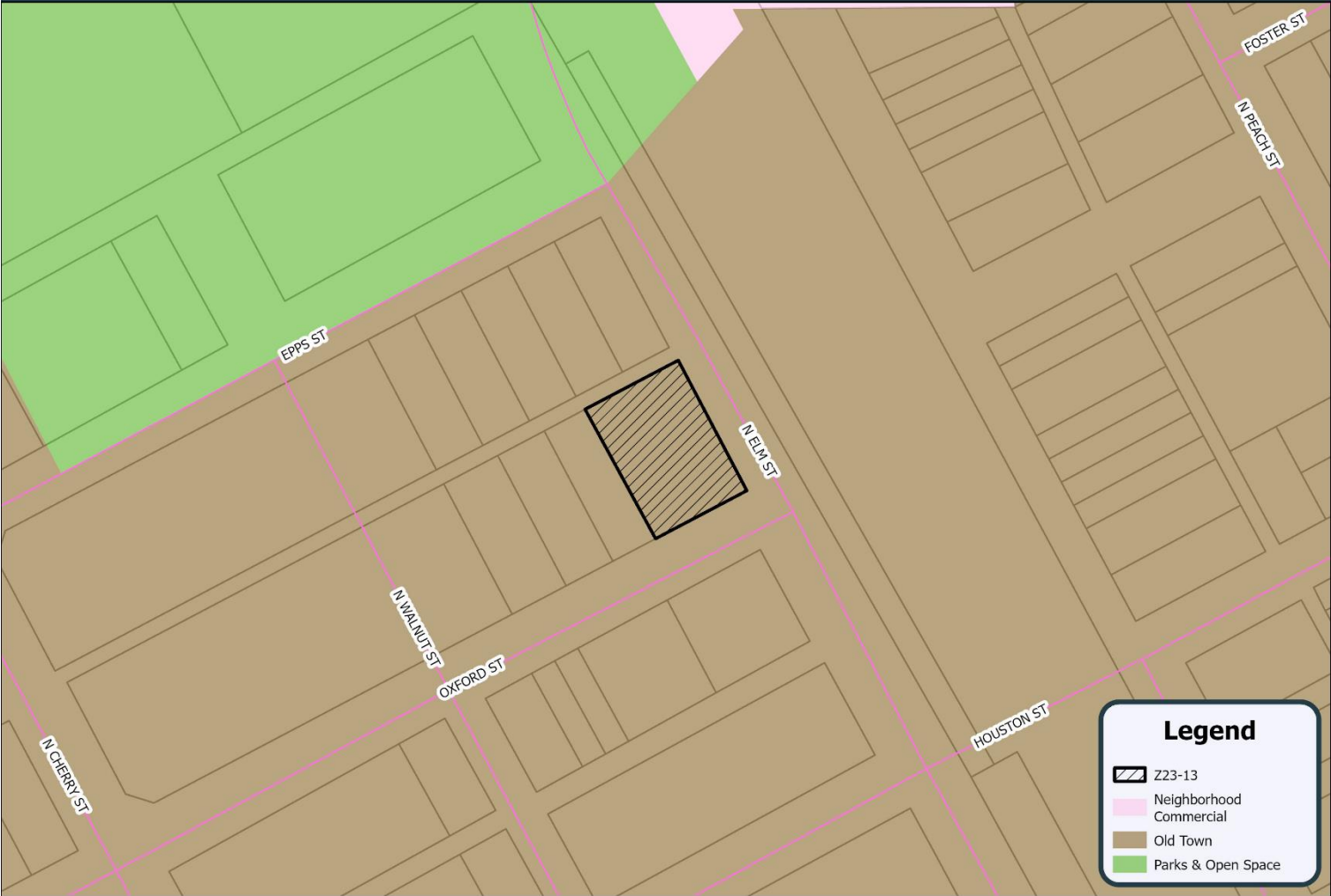
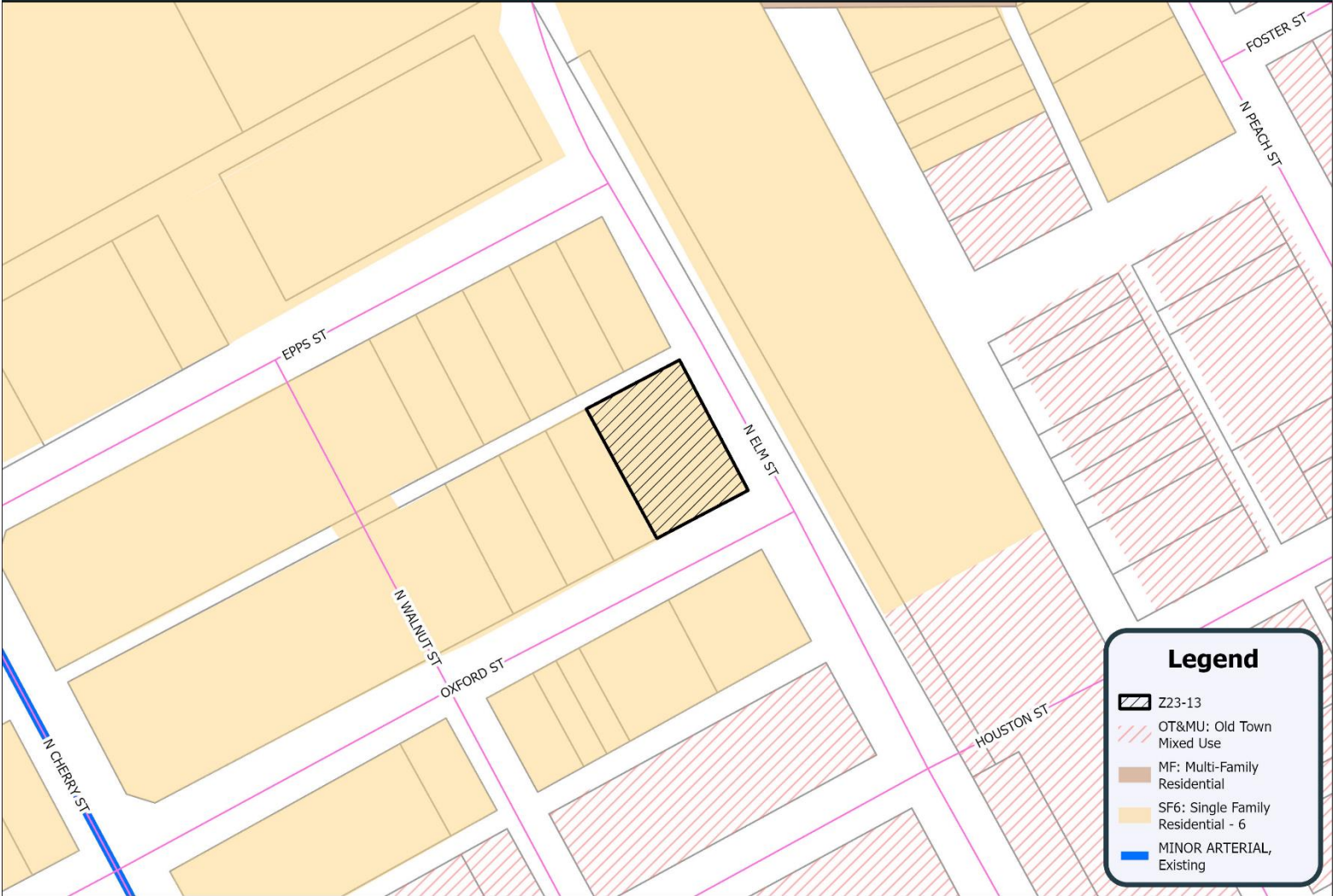


Exhibit "C"  
Zoning Map



# Zoning



**Exhibit "D"**  
**Site Photo(s)**

**Subject Site**



**Neighbor (West)**



## Neighbor (East)



## Neighbor (North)



# Neighbor (South)



Exhibit "E"  
Rezoning Application

Revised: 4/13/2020



**APPLICATION FOR RE-ZONING**  
Community Development Department  
Planning Division

**APPLICATION SUBMITTAL:** Applications will be *conditionally* accepted on the presumption that the information, materials and signatures are complete and accurate. If the application is incomplete or inaccurate, your project may be delayed until corrections or additions are received.

**Applicant**

Name: HIGHTOWER INVESTMENTS LTD Title: PRESIDENT  
Mailing Address: 6015 THEALL Rd. City: HOUSTON State: TX  
Zip: 77066 Contact: Bill HIGHTOWER  
Phone: (832) 473-0513 Email: bill@hightowerelectricltd.com

**Owner**

Name: HIGHTOWER INVESTMENTS LTD Title: PRESIDENT  
Mailing Address: 6015 THEALL Rd. City: HOUSTON State: TEXAS  
Zip: 77066 Contact: Bill HIGHTOWER  
Phone: (832) 473-0513 Email: bill@hightowerelectricltd.com

**Engineer/Surveyor (if applicable)**

Name: N/A Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Contact: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

**Description of Proposed Project:** CHANGE ZONING ONLY

Physical Location of Property: N.W. CORNER OF N. ELM AND OXFORD  
[General Location – approximate distance to nearest existing street corner]

Legal Description of Property: Lts 1+2 Blk 53 TOMBALL 400 N. ELM ST.  
[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Current Zoning District: SF-6 SINGLE FAMILY 6 DISTRICT

Current Use of Property: RESIDENTIAL

Proposed Zoning District: OT & MU - OLD TOWN AND MIXED USE DISTRICT

Proposed Use of Property: TO MAKE MORE ATTRACTIVE TO A BUYER

HCAD Identification Number: 0352690530001 Acreage: 14000 Sq Ft.

City of Tomball, Texas 501 James Street, Tomball, Texas 77375 Phone: 281-290-1405 www.tomballtx.gov

Please note: A courtesy notification sign will be placed on the subject property during the public hearing process and will be removed when the case has been processed.

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and the under signed is authorized to make this application. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

X  \_\_\_\_\_ 10/06/2022  
Signature of Applicant Date

X  \_\_\_\_\_ 10/06/2022  
Signature of Owner Date

## Submittal Requirements

The following summary is provided for the applicant's benefit. However, fulfilling the requirements of this summary checklist does not relieve the applicant from the responsibility of meeting the regulations in the Zoning Ordinance, subdivision regulations, and other development related ordinances of the City of Tomball.

**Applications must be received by the City of Tomball at least 40 calendar days prior to the City Planning and Zoning Commission hearing date.**

- Completed application form
- \*Copy of Recorded/Final Plat *N/A*
- Check for \$400.00 + \$10.00 per acre (Non-Refundable)
- Letter stating reason for request and issues relating to request
- Conceptual Site Plan (if applicable) *N/A*
- Metes & Bounds of property *Survey*
- Payment of all indebtedness attributed to subject property must be paid with application or an arrangement in accordance with Section 50-36(a)(3) of the Code of Ordinances as cited below:

(No person who owes delinquent taxes, delinquent paving assessments, or any other fees, delinquent debts or obligations or is otherwise indebted to the City of Tomball, and which are directly attributed to a piece of property shall be allowed to submit any application for any type of rezoning, building permit, or plan review until the taxes, assessments, debts, or obligations directly attributable to said property and owed by the owner or previous owner thereof to the City of Tomball shall have been first fully discharged by payment, or until an arrangement satisfactory to the City has been made for the payment of such debts or obligations. It shall be the applicant's responsibility to provide evidence of proof that all taxes, fees, etc. have been paid, or that other arrangements satisfactory to the City have been made for payment of said taxes, fees, etc.)

**The City's staff may require other information and data for specific required plans. Approval of a required plan may establish conditions for construction based upon such information.**

**\*Legal Lot Information:** If property is not platted, a plat will be required to be filed with the Community Development Department unless evidence of a legal lot is provided. To be an un-platted legal lot, the applicant is required to demonstrate that the tract existed in the same shape and form (same metes and bounds description) as it currently is described prior to August 15, 1983, the date the City adopted a subdivision ordinance.





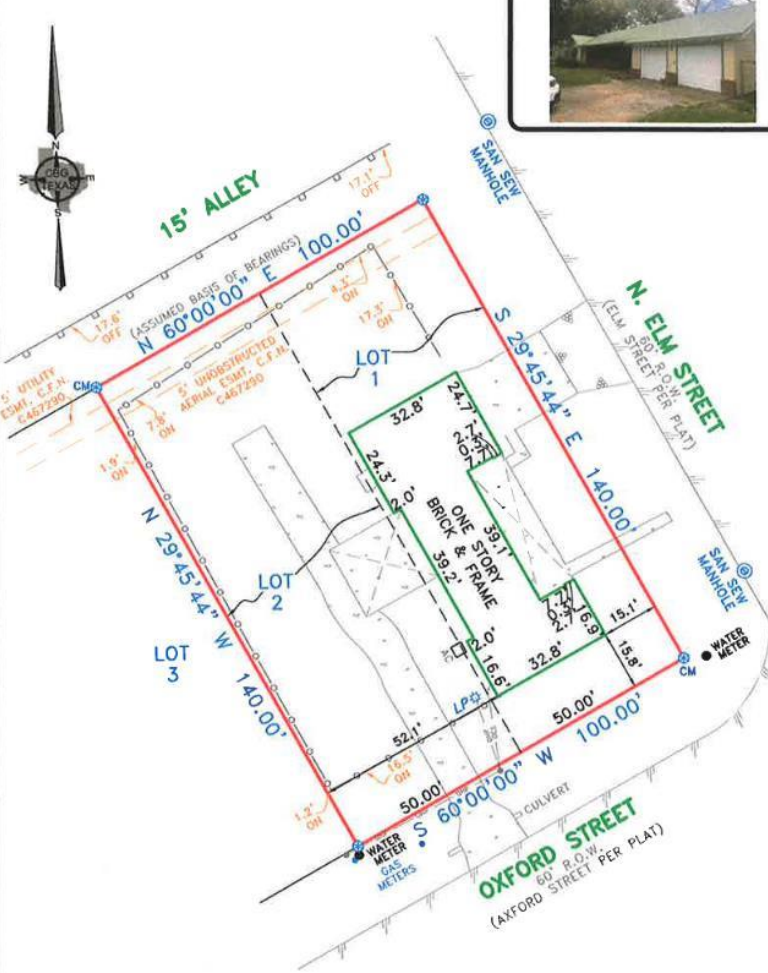
### 400 N. Elm Street

Lot 1, and 2, in Block 53, of TOWN OF TOMBALL, a subdivision in Harris County, Texas, according to the map or plat thereof, recorded in Volume 2, Page 36 of the Map Records of Harris County, Texas.

## stewart title

Real partners. Real possibilities.™

- LEGEND**
- 1/2" ROD FOUND
  - ⊗ 1/2" ROD SET
  - 1" PIPE FOUND
  - ⊗ "X" FOUND/SET
  - ⊗ 5/8" ROD FOUND
  - ⊕ POINT FOR CORNER
  - FENCE POST FOR CORNER
  - CM CONTROLLING MONUMENT
  - AC AIR CONDITIONER
  - PE POOL EQUIPMENT
  - TE TRANSFORMER PAD
  - COLUMN
  - POWER POLE
  - ▲ UNDERGROUND ELECTRIC
  - △ OVERHEAD ELECTRIC
  - TELE TELEPHONE PEDESTAL
  - BL BUILDING LINE
  - AE AERIAL EASEMENT
  - SSE SANITARY SEWER EASEMENT
  - GM GAS METER
  - WM WATER METER
  - LP LIGHT POLE
  - UE UTILITY EASEMENT
  - OHP— OVERHEAD ELECTRIC POWER
  - DES— OVERHEAD ELECTRIC SERVICE
  - CHAIN LINK
  - WOOD FENCE 0.5' WIDE TYPICAL
  - IL— IRON FENCE
  - X— BARBED WIRE
  - DOUBLE SIDED WOOD FENCE
  - EDGE OF ASPHALT
  - EDGE OF GRAVEL
  - CONCRETE
  - COVERED AREA
  - BRICK
  - STONE



**EXCEPTIONS:**

NOTE: PROPERTY SUBJECT TO TERMS, CONDITIONS, AND EASEMENTS CONTAINED IN INSTRUMENTS RECORDED IN VOLUME 2, PAGE 36

EASEMENTS RECORDED IN THE FOLLOWING VOLUMES AND PAGES DO NOT AFFECT THE ABOVE DESCRIBED PROPERTY  
 VOLUME 834, PAGE 295, VOLUME 974, PAGE 581,  
 VOLUME 1221, PAGE 22, C.F.N. R358887

REVISION: 04-01-2022

**NOTES:**

NOTE: BEARINGS, EASEMENTS AND BUILDING LINES ARE BY RECORDED PLAT UNLESS OTHERWISE NOTED.

FLOOD NOTE: According to the F.I.R.M. No. 48201C0230L, this property does lie in Zone X and DOES NOT lie within the 100 year flood zone.

This survey is made in conjunction with the information provided by Stewart Title. Use of this survey by any other parties and/or for other purposes shall be at user's own risk and any loss resulting from other use shall not be the responsibility of the undersigned. This is to certify that I have on this date made a careful and accurate survey on the ground of the subject property. The plat hereon is a correct and accurate representation of the property lines and dimensions as indicated; location and type of buildings are as shown; and EXCEPT AS SHOWN, there are no visible and apparent encroachments or protrusions on the ground.

Accepted by: \_\_\_\_\_ Purchaser  
 Date: \_\_\_\_\_ Purchaser

Drawn By: HMM/CM  
 Scale: 1" = 30'  
 Date: 3-29-2022  
 GF No.: 1611147  
 Job No.: 2206315

419 Century Plaza Dr., Ste. 210  
 Houston, TX 77073  
 P 281.443.9288  
 F 281.443.9224  
 Firm No. 10194280  
 www.cbgtxtile.com

STATE OF TEXAS  
 REGISTERED PROFESSIONAL SURVEYOR  
 NATHAN ALAN PARE  
 6845

# HIGHTOWER INVESTMENTS, LTD.

6115 THEALL RD, HOUSTON, TEXAS 77066

281-440-4405

FAX 281-440-4990

October 6, 2022

City of Tomball  
Planning Commission  
501 James Street  
Tomball, TX 77375

Reference: 400 N. Elm Street

I would like to request a zoning change for 400 N. Elm Street from SF-6 – Single Family 6 District to OT & MU – Old Town & Mixed-Use District. I am requesting this change to make the property more desirable to a purchaser of said property in the future.

Thank you for your consideration.

Sincerely,



William G. Hightower  
Hightower Investments LTD

HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0352690530001

Tax Year: 2022

Print

Owner and Property Information								
Owner Name & Mailing Address: <b>HIGHTOWER INVESTMENTS LTD 6115 THEALL HOUSTON TX 77066-1401</b>				Legal Description: <b>LTS 1 &amp; 2 BLK 53 TOMBALL 400 N ELM ST TOMBALL TX 77375</b>				
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Neighborhood Group	Market Area	Map Facet	Key Map
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	14,000 SF	1,512 SF	2593.06	26015	400 -- ISD 26 - Tomball ISD	4771B	288H

Value Status Information		
Value Status	Notice Date	Shared CAD
Noticed	03/31/2022	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2021 Rate	2022 Rate
None	026	TOMBALL ISD		Certified: 08/19/2022	1.250000	1.230000
	040	HARRIS COUNTY		Certified: 08/19/2022	0.376930	
	041	HARRIS CO FLOOD CNTRL		Certified: 08/19/2022	0.033490	
	042	PORT OF HOUSTON AUTHY		Certified: 08/19/2022	0.008720	
	043	HARRIS CO HOSP DIST		Certified: 08/19/2022	0.162210	
	044	HARRIS CO EDUC DEPT		Certified: 08/19/2022	0.004990	
	045	LONE STAR COLLEGE SYS		Certified: 08/19/2022	0.107800	
	083	CITY OF TOMBALL		Certified: 08/19/2022	0.333339	
679	HC EMERG SERV DIST 8		Certified: 08/19/2022	0.094245		

Texas law prohibits us from displaying residential photographs, sketches, floor plans, or information indicating the age of a property owner on our website. You can inspect this information or get a copy at HCAD's information center at 13013 NW Freeway.

Valuations			
Value as of January 1, 2021		Value as of January 1, 2022	
Land	Market	Appraised	Market
Land	68,250		94,500
Improvement	92,571		92,500
Total	160,821	160,821	187,000

Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	7,000	1.00	1.00	1.00	--	1.00	9.00	9.00	63,000.00
2	1001 -- Res Improved Table Value	SF3	SF	7,000	1.00	0.50	1.00	--	0.50	9.00	4.50	31,500.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	1950	Residential Single Family	Residential 1 Family	Average	1,512 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above attached garages is included in the square footage living area of the dwelling. Living area above detached garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a reasonable variance between the HCAD square footage and your square footage measurement, especially if your square footage measurement was an interior measurement or an exterior measurement to the inch.

Building Data		Building Areas	
Element	Detail	Description	Area
Cond / Desir / Util	Fair	BASE AREA PRI	1,512
Foundation Type	Crawl Space	MAS/BRK GARAGE PRI	528
Grade Adjustment	C	OPEN FRAME PORCH PRI	380
Heating / AC	None		
Physical Condition	Good		
Exterior Wall	Frame / Concrete Blk		
Element	Units		
Room: Total	6		
Room: Rec	1		

Room: Half Bath	1
Room: Full Bath	1
Room: Bedroom	2
Masonry Trim	1

**Extra Features**

Line	Description	Quality	Condition	Units	Year Built
1	Carport - Residential	Fair	Average	440.00	1997

**From:** [noreply@tomballtx.gov](mailto:noreply@tomballtx.gov)  
**To:** [Kimberly Chandler](#)  
**Subject:** Receipt #R01336988  
**Date:** Thursday, October 6, 2022 3:52:50 PM

---

401 Market Street  
401 Market Street  
Tomball, TX 77375  
(281) 351-5484

-----  
DATE : 10/6/2022 3:44 PM  
OPER : RP  
TKBY : RP  
TERM : 2  
REC# : R01336988  
130.0000 PLANNING AND ZONING  
N ELM & OXFORD ST HIGHTOWER INVEST SF6-OTMU 400.00  
  
Paid By:N ELM & OXFORD ST HIGHTOWER INVEST SF6-OTMU  
2-CK 400.00 REF:w 1031

## AGREEMENT FOR FALSE ALARM MANAGEMENT SERVICES

**THIS CONTRACT FOR FALSE ALARM MANAGEMENT SERVICES** ("Contract") made and entered into this 18<sup>th</sup> day of September, 2023, by and between the **City of Tomball, a home-rule Texas municipal corporation ("Tomball") 401 Market Street, Tomball, TX 77375** and **CentralSquare Technologies, LLC ("CONTRACTOR")**, a corporation of the State of Florida with its principal offices located at 1000 Business Center Drive, Lake Mary, FL 32746, each, a "Party", and together, the "Parties".

### WITNESSETH:

**WHEREAS**, the Tomball City Council enacted ordinances related to alarm systems and false alarms titled as Alarm Ordinance No. 2010-06 of this date ("Alarm Ordinance"), as amended; and

**WHEREAS**, in its implementation of the Alarm Ordinance, Tomball is authorized to engage a third-party CentralSquare to assist Tomball in the enforcement of the Alarm Ordinance; and

**WHEREAS**, effective November 1<sup>st</sup>, 2016, City and Public Safety Corporation entered into a Agreement for Alarm Billing and Tracking Services, including any and all amendments thereto (collectively the "Agreement"); and

**WHEREAS**, the CentralSquare created and markets the proprietary and patented (U.S. Patent No. 6,856,246) software system called CryWolf ("Software"), an integrated suite of software applications operating in a Windows-based environment, designed to assist false alarm reduction managers and planners in government agencies and industry in accessing information relevant to false alarms, and which has been developed at CentralSquare's private expense for the commercial marketplace and is not in the public domain; and

**WHEREAS**, CentralSquare, through purchase, currently owns 100% of the assets of Public Safety Corporation, including all rights in the CryWolf software system. CentralSquare hereby represents that it intends to perform all obligations and be bound by all terms and conditions in the Agreement for Alarm Management Services previously entered into between Tomball and Public Safety Corporation. City hereby consents to CentralSquare's substitution as obligated party under the Agreement; and

**WHEREAS**, Tomball desires to engage the CentralSquare to provide the full-service false alarm management solution ("Services") described in **Attachment A**; and

**WHEREAS**, the CONTRACTOR desires to accept such engagement.

**Now, Therefore**, the parties agree as follows:

### 1. Term.

The term of this Contract shall commence on the date that it is signed, (the "Effective Date") and shall continue for a period of three (3) years.

## 2. Contract Documents and Order of Precedence.

The contract documents consist of the following Attachments which are incorporated into the Contract by this reference:

- A. **Attachment A**, describes the Statement of Work to be provided by the CONTRACTOR and outlines Tomball's operational responsibilities, and **Attachment B**, Pricing and Payment Terms.
- B. The Order of Precedence shall be as follows: (1) this Contract; (2) Attachment A and (3) Attachment B.

## 3. Alarm Management Statement of Work.

- A. The CONTRACTOR shall provide the False Alarm Management Services described in **Attachment A - False Alarm Management Services Statement of Work**.
- B. The False Alarm Management Services shall assist Tomball in enforcing its Alarm Ordinance to include tracking of responsible persons (including individuals, businesses and government agencies) who use alarm systems, registering of alarm systems, billing and notification of permit and false alarm fees in accordance with the Alarm Ordinance and at the direction and under the supervision of Tomball's Alarm Administrator, maintenance of a database of persons who use alarm systems, tracking of false alarm occurrences, collection of fees, the collection and enforcement of penalties for violations, generating performance and outcome reports and assuring the availability to Tomball of timely false alarm information, all as more specifically described in **Attachment A - False Alarm Management Services**.

## 4. Software License.

Tomball shall be licensed and authorized to use the Software and any additional specific customization and development provided as part of the Alarm Management Services described in **Attachment A**. The license shall cover all Software, including, without limitation, software interfaces and software modifications. The scope of the license is non-transferable and non-exclusive and is authorized by CONTRACTOR for use by Tomball to access its false alarm information.

## 5. Duration of the Software License.

Tomball shall have the right to use the Software in accordance with **Attachment A** for so long as the CONTRACTOR provides False Alarm Management Services to Tomball and/or licenses the Software in accordance with the Termination provisions in this Contract. This license shall apply for the duration of the Contract and any extensions provided for herein or agreed to in writing by the parties. In the event the business relationship with CONTRACTOR is terminated

or ended for any reason, CUSTOMER's license rights to use the Software shall likewise terminate except as provided for in this Contract, including **Attachment B**.

## **6. Modification of the Software.**

- A. Modifications or adaptations of the Software shall be limited to creating or providing interfaces between the Software and Tomball's computer systems required to import or export data in order to implement the Software.
- B. Tomball shall retain a nonexclusive License to use the modified and/or "customized" interfaces with the Software, provided, however, the use of the original Software with such adaptations in any projects other than the management of the Alarm Ordinance shall be subject to additional compensation to CONTRACTOR in an amount and subject to terms to be determined by the parties in writing prior to any such additional use.

## **7. Protecting Confidential and Proprietary Information.**

The proprietary information of both Parties, CONTRACTOR and CUSTOMER, is and shall remain the valuable intellectual property of each respective party. Except as required by law, neither party shall disclose any such information to any third party for any reason without the express written consent of the other party and shall only use proprietary information for internal purposes to facilitate and assist CONTRACTOR and Tomball staff in the administration of the Alarm Ordinance. In addition, the parties shall provide reasonable safeguards to protect their respective software, hardware systems and data from unauthorized intrusion by third parties. Notwithstanding, the parties recognize that Tomball is a government body subject to compliance with \_\_\_\_\_ Public Records laws.

Names, addresses, type of alarm, identification information of any alarm monitoring company, or identification information of any person cited under the Alarm Ordinance shall not be released, exhibited or sold to any third party by CentralSquare, except as required by law.

All data received hereunder shall be made a part of CUSTOMER's permanent records and files and preserved therein for a period in accordance with the requirements of \_\_\_\_\_ law. CUSTOMER will inform CONTRACTOR of the required retention time in writing at the beginning of the Contract term and, in the event these requirements change, as soon as those changes are approved by the appropriate State or Tomball agency.

All alarm related data maintained by the CONTRACTOR shall remain the property of Tomball. If the contract is terminated for any reason, the CONTRACTOR shall provide such data to Tomball on a timely basis in a mutually acceptable, electronic file format.

## **8. Reproduction and Copyright.**

- A. The Software is protected under the Copyright and Patent laws of the United States, and as extended by treaty, with Canada. CUSTOMER may not copy, or allow anyone else to copy or otherwise reproduce, any part of the Software without the prior written consent of CONTRACTOR, except to store and/or install a copy of the Software on a storage device,



such as a network server, used only to run the Software on other computers over an internal network and except for two copies for back-up or archive purposes.

- B. Tomball may copy any CONTRACTOR provided Software as necessary to its hard disks or other such storage medium to efficiently operate the Software on Tomball single-user system, multiple-user system, or network. The Software shall be copied as a whole, and the use of the copies shall be governed by this Contract. All other copying is prohibited.

### **9. Limitations on the Use of the Software.**

Tomball may not reverse engineer, decompile, or disassemble the Software. The Software is licensed as a single product. Its component parts may not be separated.

### **10. Notices of Intellectual Property Rights.**

Tomball shall assure that CONTRACTOR's notices of intellectual property (e.g., patent, trademark, and copyright notices) provided by CONTRACTOR, if any, shall remain visible on the Software when displayed electronically, or when output created by it is printed for distribution to persons or organizations outside the normal scope of the Alarm Ordinance.

### **11. Payment.**

Tomball shall pay the CONTRACTOR for the Services described, in accordance with **Attachment B** ("Payment Terms").

### **12. Collection of Fines.**

The Parties recognize that the City has the administrative discretion to administer the collection of fines in the manner it deems appropriate. Notwithstanding the City's inherent administrative discretion, Tomball shall support the collection of false alarm fees, fines and penalties in accordance with the Alarm Ordinances and at the direction of the Alarm Administrator. If Tomball directs CONTRACTOR to engage a third-party collection organization for delinquent amounts, Tomball shall cause the necessary legislative and administrative procedures to be enacted and/or adopted in order to delegate to the CONTRACTOR the authority to collect the delinquent fees on behalf of the.

### **13. Confidentiality of Tomball False Alarm Data.**

Any false alarm collection data provided to the CONTRACTOR during the performance of the False Alarm Management Services shall be used only in a manner consistent with this Contract, and no false alarm collection data shall be disclosed without the prior written consent of Tomball. If such disclosure is compelled or required in any judicial or administrative proceeding, the CONTRACTOR shall, before disclosing such information, first notify Tomball and give Tomball an opportunity to object to the disclosure.

In the event Tomball objects to such disclosure, it shall notify the CONTRACTOR that it will indemnify it, to the extent provided by law, for any costs and expense incurred, including,

without limitation, the cost of attorney fees expended in the defense of any action or proceeding, or relating to the refusal to disclose such information.

#### **14. TOMBALL Responsibilities.**

A. Tomball shall cooperate with and assist the CONTRACTOR by providing management decisions affecting startup or provision of the False Alarm Management Services within ten (10) business days of receipt of CONTRACTOR's request for a decision, as well as providing personnel, information, approvals, and acceptances in accordance with a mutually-agreed Implementation Plan to be developed by CONTRACTOR and CUSTOMER at the start of the Services. This Implementation Plan will define the detailed tasks and schedule necessary to achieve the following program target milestones:

- 1) Commence Services implementation activities on the Effective Date;
- 2) Begin collecting and processing alarm location information within sixty (60) days of the Effective Date; and
- 3) Begin processing false alarm activations within ninety (90) days of the Effective Date.

The Implementation Plan shall be agreed to in writing by both parties and upon execution by both parties shall be incorporated into this Contract by reference. If factors beyond the CONTRACTOR's control prevent processing of false alarms within the implementation timeline, extension of the implementation must be mutually agreed to and documented via change order.

B. Tomball shall provide the CONTRACTOR with CAD alarm incident records, appeal records, and necessary historical, non-financial alarm registration and alarm incident information in accordance with the terms of a mutually-agreed implementation plan and in a mutually-agreed electronic format, as necessary and proper, to allow the CONTRACTOR to effectively provide the Services and enforce the Alarm Ordinance.

#### **15. Tomball Alarm Administrator.**

To facilitate effective communication between Tomball and the CONTRACTOR, and in accordance with the Alarm Ordinance, Tomball shall designate an Alarm Administrator. The Alarm Administrator shall have the power and authority to make decisions relating to the Services. A secondary Alarm Administrator will also be designated to act on behalf of the Alarm Administrator when the primary Alarm Administrator is unavailable. The primary and secondary Alarm Administrators shall be designated by Tomball. The Alarm Administrator has the authority to waive, void, or modify violation notices and the resulting fine amounts. Any such waiver, modification, or voiding will be communicated to the CONTRACTOR in a written format.

#### **16. Resolution of Disputes**

- A. Exclusive Dispute Resolution Mechanism. The parties agree to resolve any dispute, controversy, or claim arising out of or relating to this Agreement (each, a "Dispute"), exclusively under the provisions of this Section. Either Party may seek interim or provisional relief in any court of competent jurisdiction, if necessary, to protect the rights

or property of that Party pending the appointment of the arbitrator or pending the arbitrator's determination of the merits of the dispute.

- B. Good Faith Negotiations. The parties agree to send written notice to the other party of any Dispute ("Dispute Notice"). After the other party receives the Dispute Notice, the parties agree to undertake good faith negotiation between themselves to resolve the Dispute at either CONTRACTOR or the Service Provider's location. Each Party shall be responsible for its associated travel costs. The parties agree to attend no fewer than three negotiation sessions attended Vice Presidents of each party (or employees of equivalent or superior position).
- C. Escalation to Mediation. If the parties cannot resolve any Dispute during the good faith negotiations either party may initiate mediation hereunder.
- D. Mediation. Subject to the provisions below, the parties may escalate a Dispute to a mutually agreed to mediator. Parties agree to act in good faith in selecting a neutral mediator and in scheduling the mediation proceedings. The parties agree to use commercially reasonable efforts in participating in the mediation. The parties agree the mediator's fees and expenses, and the mediator's costs incidental to the mediation will be shared equally between the parties. The parties shall bear their own fees, expenses, and costs.
- E. Confidential Mediation. The parties further agree all written or oral offers, promises, conduct, and statements made in the course of the mediation are confidential, privileged, and inadmissible for any purpose in any litigation, arbitration or other proceeding involving the parties. However, evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation.
- F. Arbitration as a Final Resort. If the parties cannot resolve a Dispute through mediation, then once an impasse is issued by the mediator either party shall commence binding arbitration in accordance with the provisions of this Section.
- G. Arbitration. The Parties agree that any dispute, controversy, or claim arising out of or related to either parties obligations or rights under this Agreement, or any alleged breach of this Agreement shall be governed by the Federal Arbitration Act (FAA) and submitted to and decided by binding arbitration to be held in. Parties agree to hold the deliberations in such arbitration confidential.
- H. Arbitration Procedure. Parties agree arbitration must be commenced by delivering a notice of arbitration to the other party. The Notice must set out the nature of the claim(s), and the relief requested. Within 30 days of the receipt of the notice, the receiving party shall deliver an answer, any counterclaim(s), and relief requested. Arbitration shall be heard by a single arbitrator. Each Party shall pay its own costs of arbitration. The parties shall confer in good faith to attempt to agree upon a suitable arbitrator, and if unable to do so, they will select an arbitrator from the American Arbitration Association's commercial arbitration panel for the area. The arbitrator shall decide the procedures in the arbitration after consultation with the parties. The arbitrator will have the power to grant any provisional or final remedy or relief it deems appropriate, including conservatory measures and an award of attorneys' fees. The decision of the arbitrator

shall be final and binding upon the parties hereto. The parties agree that judgment may be entered upon the award by any court having jurisdiction.

## **17. Termination.**

- A. *For Convenience.* Either party may terminate this Contract for any reason and at any time by giving at least ninety (90) days written notice to the other party of such termination and specifying the effective date thereof. If the Contract is terminated by Tomball, the CONTRACTOR shall be paid for any services already performed by sharing in the collections of all amounts billed by the CONTRACTOR through the date of termination. If the Contract is terminated by the CONTRACTOR, the CONTRACTOR shall provide an option for Tomball to transition operation of the alarm program to Tomball facilities and staff using the CONTRACTOR's proprietary Software as described in Paragraph 18A.
- B. *For Cause.* Either party may terminate this Contract for cause if the other party does not perform its duties or exercise its responsibilities in accordance with this Contract including the maintenance of the system of fees and fines in effect at the beginning of the Contract period. Upon an event of cause by either party (Non-performing party), the other (Claimant) party shall provide thirty (30) days prior written notice to the non-performing party that the Contract terms have not been carried out in accordance with this Contract. If the event of cause is not corrected by the Non-performing party to the reasonable satisfaction of the Claimant, the Claimant may terminate this Contract after a thirty (30) day written cure notice to the Non-performing party.

## **18. Rights upon Termination.**

- A. If the CONTRACTOR is entitled to terminate this Contract or Tomball chooses not to continue the Contract for its convenience, the CONTRACTOR shall offer Tomball an option, which must be exercised within thirty (30) calendar days after the Notice of Termination, to continue a conditional, uninterrupted, non-exclusive and non-transferable license to use the proprietary Software as necessary to support and administer Tomball's Alarm Ordinance conditional on the payment of one-time transitional service and ongoing annual license, maintenance and support fees at the CONTRACTOR's then prevailing rates.
- B. If Tomball terminates this Contract or if the CONTRACTOR terminates for cause, Tomball, in addition to payment of false alarm collections owed to the CONTRACTOR based on the CONTRACTOR's billings through the date of termination, Tomball shall undertake good faith efforts to collect any Alarm Management Services fees and civil penalties for Ordinance violations billed, but not yet collected, as of the date of termination, in order to pay the CONTRACTOR, all amounts due the CONTRACTOR as a result of efforts engaged in by the CONTRACTOR on Tomball's behalf.
- C. In the event that either party terminates this agreement, the CONTRACTOR agrees that all data collected under this agreement is part of Tomball's permanent record and that all data, including historical records under the required retention time will be provided to Tomball in an agreed upon data format within 30 days of the termination date.

## **19. Indemnification.**

- A. The CONTRACTOR shall indemnify, hold harmless, and defend CUSTOMER, its elected and appointed officials, employees, agents and successors in interest from all claims, damages, losses and expenses including attorney's fees, arising out of or resulting, directly or indirectly, from the CONTRACTOR's (or CONTRACTOR's subcontractors, if any) performance or breach of the Contract provided that such claim, damage, loss, or expense is not caused by the negligent act or omission or willful misconduct of Tomball or its elected and appointed officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification provision shall in no way be limited by any financial responsibility or insurance requirements described in Section 22 and shall survive the termination of this Contract.
- B. In the event that a claim is made against the CONTRACTOR, which arises out of the negligence or willful misconduct of Tomball or any of Tomball's employees, Tomball shall indemnify the CONTRACTOR to the extent Tomball is liable and authorized to do so under the law.
- C. Any party seeking indemnification shall promptly notify the other party of its discovery of any matter-giving rise to a claim of indemnity. For each individual claim, the indemnifying party shall have no obligation to the other or to any third party with respect to any expenses incurred by or on behalf of the other or its assumption of control of the defense of the claim, or with respect to any compromise or settlement made, without the prior written consent of both parties.

**20. Patent infringement.**

The CONTRACTOR shall indemnify Tomball, its elected and appointed officials, officers, employees, agents, and successors in interest from and against all damages and expenses resulting from any infringement action brought against the CONTRACTOR, or against Tomball to the extent that any such action is predicated on the use of CONTRACTOR's software, during the term of this Contract. This Hold Harmless and Indemnification provision shall in no way be limited by any financial responsibility or insurance and shall survive termination of this Contract.

**21. Limitation of Liability.**

LIMITED LIABILITY OF CONTRACTOR. CONTRACTOR'S LIABILITY IN CONNECTION WITH THE SERVICES, IMPROVEMENTS OR ANY OTHER MATTER RELATING TO THIS AGREEMENT WILL NOT EXCEED THE FEES COLLECTED IN CONNECTION WITH THIS AGREEMENT FOR THE PREVIOUS 12 MONTHS.

EXCLUSION OF DAMAGES. REGARDLESS OF WHETHER ANY REMEDY SET FORTH HEREIN FAILS OF ITS ESSENTIAL PURPOSE OR OTHERWISE, IN NO EVENT CONTRACTOR, CONTRACTOR PERSONNEL, SUBCONTRACTORS OR SUPPLIERS BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT FOR ANY (I) LOSS OF USE, DATA, BUSINESS, REVENUE, PROFIT, GOODWILL, OR REPUTATION, (II) BUSINESS INTERRUPTION, INCREASED COSTS, OR DIMINUTION IN VALUE, OR SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER BASED ON BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE; AND WHETHER OR NOT CENTRALSQUARE, CENTRALSQUARE PERSONNEL,

SUBCONTRACTORS OR SUPPLIERS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE.

BASIS OF THE BARGAIN. CUSTOMER ACKNOWLEDGES THAT CONTRACTOR HAS AGREED TO THE REVENUE SHARING STRUCTURE AND ENTERED INTO THIS AGREEMENT IN RELIANCE UPON THE LIMITATIONS OF LIABILITY AND THE DISCLAIMERS OF WARRANTIES AND DAMAGES SET FORTH IN THIS AGREEMENT, AND THAT THE SAME FORM AN ESSENTIAL BASIS OF THE BARGAIN BETWEEN THE PARTIES.

## **22. Insurance.**

The CONTRACTOR shall provide and maintain in full force and effect at no additional cost to Tomball for the duration of the Contract commercial general liability insurance or comprehensive general liability insurance with a minimum limit of \$1,000,000 per occurrence for bodily injury and damage to property including contractual liability, premises/operations, products/completed operations, independent CONTRACTORS, broad form property damage, and personal injury coverage and a minimum aggregate amount of \$1,000,000 or commercial/comprehensive general liability insurance plus additional excess umbrella liability insurance to meet these limits.

The CONTRACTOR agrees that it shall add Tomball, its elected and appointed officials, officers, employees, agents, and successors in interest to the CONTRACTOR's liability insurance policies as additional insureds. The CONTRACTOR shall require its insurance carrier or agent to certify that this requirement has been satisfied on all Insurance Certificates issued under this Contract.

Before any work is initiated and before any invoices are paid for work performed under this Contract, the CONTRACTOR shall provide written proof of compliance with the above insurance requirements by delivering to:

City of Tomball  
401 Market Street  
Tomball, TX 77375  
Attention: City Secretary

A copy of a certificate or certificates of insurance completed by its insurance carrier or agent certifying that minimum insurance coverages as required above are in effect and that the coverage will not be canceled or changed until thirty (30) days after written notice is given to Tomball. The CONTRACTOR shall maintain, update, and renew the Certificate(s) for the term of this Contract.

## **23. Assignment.**

This Contract shall not be assigned to any third party without prior written consent, which may be withheld in the sole and absolute discretion of either party. A change in ownership of the CONTRACTOR or a purchase of the majority of assets or stock of the CONTRACTOR by another company shall not be considered an assignment of this Contract.

**24. Attorney's Fees.**

Should the parties or either of them employ an attorney to enforce by litigation in a court of competent jurisdiction, any of the contract provisions because of a disputed matter arising under this Contract, to assert damages for the breach of the Contract, or in order to obtain injunctive relief, then the prevailing party shall be entitled to recover reasonable attorney's fees, costs, charges, and any expenses expended or incurred.

**25. Notices.**

Wherever under this Contract one party is required or permitted to give notice to the other, such notice shall be deemed given when delivered in hand or when mailed, by United States mail, certified, return receipt requested, postage prepaid, and addressed as follows:

In the case of the CONTRACTOR:

CentralSquare Technologies, LLC  
1000 Business Center Drive  
Lake Mary, Florida 32746  
Attention: Legal Department

In the case of Tomball:

City of Tomball  
401 Market Street  
Tomball, TX 77375  
Attention: City Secretary

**26. Governing Law.**

The substantive laws of the State of Texas shall govern this Contract without regard to the law of conflicts. Venue shall be in the appropriate court of Texas. Such actions shall neither be commenced in nor removed to federal court.

**27. Severability.**

If any provision of this Contract is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired.

**28. No Waiver.**

The failure by any party to exercise any right stated in this Contract shall not be deemed a waiver of the right.

**29. Complete Agreement.**

This Contract when signed by both parties sets forth the entire understanding of the parties as to its subject matter, conditions and obligations and may not be modified except by further written agreement.

**30. Independent Contractors.**

In performing the work under this Contract, the CONTRACTOR acts as an independent CONTRACTOR and is solely responsible for necessary and adequate worker's compensation insurance, personal injury and property damage insurance, as well as errors and omissions insurance. The CONTRACTOR, as an independent CONTRACTOR, is obligated to pay federal and state income tax on moneys earned. The personnel employed by the CONTRACTOR are not and shall not become employees, agents or servants of CUSTOMER because of the performance of any work by or under the performance of this Contract.

**31. Cooperative Purchases.**

This Contract may be used by other government agencies. The CONTRACTOR has agreed to offer similar services to other agencies under the same terms and conditions as stated herein except that the revenue share percentage (Compensation) may be negotiated between the CONTRACTOR and other agencies based on the specific revenue expectations, agency reimbursed costs, and other agency requirements. Tomball will in no way whatsoever incur any liability in relation to specifications, delivery, payment, or any other aspect of purchases by such agencies.



**WHEREAS**, the individuals representing the parties are both authorized and have executed this Contract effective as of on the date first written above.

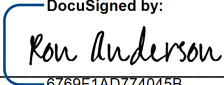
**City of Tomball**

By: \_\_\_\_\_

\_\_\_\_\_

[Name and Title – please print]

**CentralSquare Technologies, LLC**

By:  \_\_\_\_\_  
DocuSigned by:  
6769F1AD774045B...

Ron Anderson      Chief Sales Officer

[Name and Title – please print]

## ATTACHMENT A

### Scope of Services

#### **Purpose**

The purpose of this Scope of Services is to describe the duties and responsibilities of the CONTRACTOR, and Tomball.

#### **Responsibilities**

##### ***CONTRACTOR Responsibilities***

1. At the beginning of the project, electronic conversion/import to CONTRACTOR computer server(s) of any Tomball alarm program records required to support the proposed CONTRACTOR services. These records may contain historical Tomball alarm business, alarm system location, responsible party and other alarm data previously developed by or for Tomball. CONTRACTOR shall obtain this data directly from Tomball and relies on Tomball for the accuracy and completeness of any such historical data;
2. Update alarm business, alarm system location and responsible party information and renew permits and alarm registrations in accordance with Tomball Alarm Ordinance (“Ordinance”). Updated information may be processed by mail, electronically and / or online;
3. Register, renew and bill the registration of alarm systems in accordance with the Ordinance. Registrations and renewals may be processed by mail, telephone, electronically and / or online. Notices related to registration may be sent by email or mail based on the alarm user contact information maintained;
4. Import daily into the CONTRACTOR’s CryWolf® alarm billing system, alarm incident data (in formats prescribed by CONTRACTOR) extracted by Tomball from Tomball’s CAD/911 System;
5. Create and host a dedicated, secure (SSL encrypted) Tomball Alarm Program website for Tomball citizens and businesses to obtain false alarm reduction educational information, review alarm ordinance and appeal requirements, access and update alarm account information, and pay alarm fees online if preferred. This website may be linked by Tomball to Tomball website if desired;
6. Initialize, maintain, secure and back-up Program databases including alarm business, alarm system location and incident data; alarm-related financial transactions and accounts receivable information. CONTRACTOR will comply with the provisions of the Alarm Ordinance, and update Program business rules to comply with Alarm Ordinance changes as supported by the CONTRACTOR software;
7. Process false alarm incident data, including the matching of false alarm incidents with the alarm system location database maintained by CONTRACTOR;

8. Bill and correspond with alarm businesses and alarm users in accordance with the Alarm Ordinance provisions. This will include but may not be limited to invoices and delinquent payment notices. A warning notice will be sent to each alarm user on the occasion of the alarm user's first false alarm immediately preceding the first chargeable alarm incident. Warning notices may be sent by mail, email or other electronic method based on the alarm user's accepted contact method(s);
9. Provide Tomball alarm users access to online information on false alarm reduction and Ordinance requirements to include an Online Alarm School.
10. Answer telephone inquiries from Tomball alarm users that are placed to a false alarm program toll-free customer service number established for Tomball;
11. Process fee / penalty payments mailed to and deposited in a nearby Tomball-approved bank lockbox and account, and received from other payment channels, e.g. online, as agreed on by CONTRACTOR and Tomball, and apply these payments to alarm accounts;
12. Support alarm hearings and appeals by notifying Tomball of any such appeals, providing a Tomball Alarm Program representative with documentation supporting noticing / billing decisions; and updating the system with the disposition of any hearing results;
13. Provide and maintain computer equipment, software, mailing equipment and furniture at CONTRACTOR's Program processing facilities;
14. Provide Tomball secure (SSL encrypted), online, on-demand access to alarm management information and reports including, but not limited to, alarm account transaction history, alarm system information, and financial transactions/balances with format and content specified by the CryWolf® Alarm Management System and the designated Bank, and agreed on between Tomball and CONTRACTOR; and,
15. Perform special collection functions as directed and authorized by Tomball such as retaining a third party collection agency or providing delinquent account information to other Tomball agencies. To the extent permitted by local law, third-party collection fees will be added to the delinquent amounts.

CONTRACTOR is responsible for all costs of carrying out these responsibilities including, but not limited to, the costs of staff, facilities, equipment, consumable supplies and first-class postage. Only third-party bank and credit card fees, third party collection costs (if any), e.g. collection agency fee, and citizen overpayments, if any, will be paid from gross collections before revenue sharing is applied.

### **Tomball Responsibilities**

1. Appointing a Tomball Alarm Administrator ("Administrator") and backup administrator who will be the primary points of contact between CONTRACTOR and Tomball. The Administrator(s) is responsible for overseeing CONTRACTOR's operation of the False Alarm Management

Services Program (“Program”) and accessing Program information, as needed, via CONTRACTOR provided online access;

2. Requesting or supporting CONTRACTOR’s requests of Alarm Companies, as needed, to provide alarm system information;
3. Making any and all decisions about alarm call response, determining whether calls are false alarms, providing any on-scene communication of alarm related information to alarm users, and for entering any alarm related information within Tomball’s CAD/911 system;
4. Extracting false alarm call incident data from the CAD/911 System and transferring this data electronically to CONTRACTOR (via CONTRACTOR’s FTP site). The data extraction format will be provided by CONTRACTOR and CONTRACTOR will provide Tomball additional software for automating the daily transfer of alarm incident files to CONTRACTOR;
5. Scheduling, conducting and making appeal decisions for any false alarm hearings;
6. Conducting any general public education programs on false alarms; and,
7. Transferring any and all financial information from the Program generated alarm reports to other Tomball’ financial systems, as needed.

Tomball is responsible for all costs of carrying out Tomball’s responsibilities, including, but not limited to the costs of staff, facilities, computer equipment and consumable supplies.

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## **ATTACHMENT B PRICING AND PAYMENT TERMS**

### **Revenue-Share Percentage**

For the provision of all Services and technology outlined in this Contract, CentralSquare shall obtain payment exclusively from the revenues CentralSquare helps generate. There shall be no upfront systems development, licensing, equipment, travel, support or other costs. CentralSquare shall purchase, configure, install, and customize all systems and processes CentralSquare requires to provide the Services described herein. CentralSquare's Revenue Share is 35%.

This Revenue Share is based on the current Alarm Ordinance provisions as of June 30, 2016, and is subject to renegotiation by Tomball with CentralSquare following any new fee provisions enacted by Tomball's City Council as part of a subsequent Alarm Ordinance.

The only amounts that shall be paid from the total collected revenue and subtracted from the total collected revenue before the revenue sharing percentages are applied are:

1. Any overpayments by alarm users to be refunded or held for application against future charges, as directed by Tomball;
2. Special mailing costs, if any, in excess of U.S. Post Office first class rates; and Third-party credit card processing charges, if any.

Any certified mail requirements will be billed separately on a monthly basis and is not subject to the revenue share division.

The revenue share percentage includes all annual license, maintenance, and support of CentralSquare's Software.

The revenue share percentage is based on several assumptions over which CentralSquare has little or no control:

- The Ordinance fee and fine schedules remain at levels equal to or greater than at the Contract effective date;
- Tomball adopts a fair, but firm approach to granting appeals. Appeals and Tomball waived charges are expected to reduce collections by no more than 5% annually; and
- Tomball actively supports enforcement of the Alarm Ordinance, including support of reasonable measures to collect all amounts due for violations of the Alarm Ordinance.

### **Revenue Share Payment Process**

Tomball and CentralSquare agree as follows:

- 1) All false alarm related fee collections from any payment method, including but not limited to bank lockbox and online credit card, shall be deposited, as soon as practical, in a False Alarm Bank Account ("False Alarm Account") to be established at Tomball's depository

bank;

- 2) Tomball and CentralSquare agree to maintain a positive balance of available funds ("Minimum Balance") at all times in the False Alarm Account;
- 3) At the beginning of each month, CentralSquare will reconcile the alarm related deposits for the most recent completed month and report the same to Tomball. Upon Tomball's approval, Tomball and CentralSquare shall authorize and cause the issuance of electronic (ACH) transfers to Tomball and to CentralSquare as follows:
  - a. With regard to the transfer to CentralSquare, the amount will be calculated for CentralSquare based on the Revenue Share described above. That amount, not to exceed 35% of the revenue collected during the preceding month, shall be transferred to a bank and account authorized by CentralSquare; and,
  - b. The remaining balance of the revenue collected during the preceding month of no less than 65%, shall be transferred to a bank and Tomball account specified by Tomball.
- 4) At the termination of this Contract, any remaining balance shall be transferred to CentralSquare and to Tomball on the same prorata basis, e.g. 35% and 65% respectively.
- 5) Tomball is a Texas entity and all financial obligations extending beyond the current fiscal year are subject to funds being budgeted and appropriated therefore.

#### **Delinquent Account Terms**

The parties shall define a mutually agreeable process and methods for collecting amounts due from delinquent accounts. If organizations other than Tomball and CentralSquare are retained to collect overdue amounts, the parties agree that the collection costs shall to the extent permitted by State of Texas law be added to the delinquent amounts owed by alarm system users or be borne by the parties on a pro-rata basis by deducting the third party collection fees from the gross third party collections before the revenue shares are calculated.



# City Council Meeting

## Agenda Item

### Data Sheet

**Meeting Date:** September 18, 2023

**Topic:**

Discussion and consideration to approve Resolution No. 2023-39, a Resolution of the City Council of the City of Tomball, Texas authorizing the City Manager to execute an Advance Funding Agreement (AFA) with the Texas Department of Transportation for providing reconstruction and access management improvements to FM 2920 from Business 249-B east to Willow Street.

**Background:**

The City of Tomball applied for the Transportation Improvement Program (TIP) through the Houston-Galveston Area Council (HGAC) in January 2015. The application was for the reconstruction of the FM 2920 corridor from Business 249-B east to Willow Street. Following the award of the TIP grant, staff has worked with Texas Department of Transportation (TxDOT), HGAC, and Gunda Corporation to finalize the design alternative for the project location.

Through a series of public meetings held in 2022 and a public survey, staff received input regarding the three proposed alternatives for the project. On March 20, 2023, Council decided to move forward with the alternative that included one-way pairs at Oak and Walnut and limited medians through Old Town based on the public input.

Staff has worked with TxDOT to generate the required Resolution approving the City Manager to execute the required Advanced Funding Agreement (AFA). The current AFA stipulates the City of Tomball is to procure the design engineer to be paid from local funds as well as responsible for aesthetic enhancements, including enhanced landscaping, above TxDOT standards, and utility relocations along the project location as our required participation amount to receive the grant.

An additional option has been provided by TxDOT which that would permit TxDOT to pay for the design with their funding, with the project being designed based on the alternative selected. By opting for the second option, the City would be able to use our \$3,000,000 match for aesthetic upgrades and the betterment of the community with the overall look of the improvements. The below table depicts estimated cost to the City for both options.

<b>Option One: Estimated City Costs</b>	
Engineering	\$2,600,000
Landscaping	\$1,000,000
Upgraded Aesthetics	\$1,000,000
Utility Relocations	\$5,800,000
<b>Total</b>	<b>\$10,400,000</b>

<b>Option Two: Estimated City Costs</b>	
Engineering	\$0.00
Landscaping	\$1,000,000
Upgraded Aesthetics	\$1,000,000
Utility Relocations	\$5,800,000
<b>Total</b>	<b>\$7,800,000</b>

If City Council elects to continue with the City funding design, the Resolution would be adopted accepting and approving the AFA as drafted. If Council elects to allow TxDOT to fund the design, there would be no AFA required aside for landscaping at a future date.



**Origination:** Project Management

**Recommendation:** Staff recommends approving Resolution 2023-39, authorizing the City Manager to Advance Funding Agreement (AFA) with the Texas Department of Transportation for providing reconstruction and access management improvements to FM 2920 from Business 249-B east to Willow Street.

**Party(ies) responsible for placing this item on agenda:** Meagan Mageo, Project Manager

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: \_\_\_\_\_ If yes, specify Account Number: # 400-154-6409

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed Meagan Mageo Approved by \_\_\_\_\_  
Staff Member Date City Manager Date

**RESOLUTION NO. 2023-39**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS  
AUTHORIZING THE CITY MANAGER TO EXECUTE AN ADVANCE  
FUNDING AGREEMENT (AFA) WITH THE TEXAS DEPARTMENT OF  
TRANSPORTATION FOR PROVIDING RECONSTRUCTION AND ACCESS  
MANAGEMENT IMPROVEMENTS TO FM 2920 FROM BUSINESS 249-B EAST  
TO WILLOW STREET.**

\* \* \* \* \*

**WHEREAS**, the City of Tomball wishes to enter into an agreement with the Texas Department of Transportation (TxDOT) for reconstruction and access management improvements to FM 2920 from Business 249-B and Willow Street; and

**WHEREAS**, the City of Tomball responded to HGAC 2015 Call for Projects and were granted Category 2 METRO/Urban Corridor funding for construction of the proposed improvements; and

**WHEREAS**, the City of Tomball will be responsible for their share of the costs and overruns as estimated, shown, and further described in the Advanced Funding Agreement;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS**

That the City Council of the City of Tomball authorizes an Advanced Funding Agreement between the City of Tomball and the Texas Department of Transportation for reconstruction and access management improvements to FM 2920 from Business 249-B and Willow Street and authorizes the City Manager to execute all necessary documents relative to this agreement, effect immediately from and after its passage by the City Council of the City.

**PASSED, APPROVED, AND RESOLVED** this \_\_\_\_ day of \_\_\_\_ 2023.

\_\_\_\_\_  
Lori Klein Quinn  
Mayor

ATTEST:

\_\_\_\_\_  
Tracylynn Garcia  
City Secretary

TxDOT:				Federal Highway Administration:	
CCSJ #	2941-02-056	AFA ID	Z00003445	CFDA No.	20.205
AFA CSJs	2941-02-056			CFDA Title	Highway Planning and Construction
District #	12	Code Chart 64#	42900		
Project Name	FM 2920			<i>AFA Not Used For Research &amp; Development</i>	

STATE OF TEXAS §

COUNTY OF TRAVIS §

**ADVANCE FUNDING AGREEMENT  
For  
A Metropolitan and Urban Corridors Project  
On-System**

**THIS AGREEMENT** (Agreement) is made by and between the State of Texas, acting by and through the **Texas Department of Transportation** called the “State”, and the **City of Tomball**, acting by and through its duly authorized officials, called the “Local Government”. The State and Local Government shall be collectively referred to as “the parties” hereinafter.

**WITNESSETH**

**WHEREAS**, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

**WHEREAS**, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments, and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision, and

**WHEREAS**, federal and state laws require local governments to meet certain contract standards relating to the management and administration of State and federal funds, and

**WHEREAS**, the Texas Transportation Commission has codified 43 TAC, Rules 15.50-15.56 that describe federal, state, and local responsibilities for cost participation in highway improvement and other transportation projects, and

**WHEREAS**, the Texas Transportation Commission passed Minute Order Number **115814, 116073, and 116292** authorizing the State to undertake and complete a highway improvement or other transportation project generally described as **reconstruction of FM 2920 from Willow Street to BS 249**. The portion of the project work covered by this Agreement is identified in the Agreement, Article 3, Scope of Work (Project), and

**WHEREAS**, the Governing Body of the Local Government has approved entering into this Agreement by resolution, ordinance, or commissioners court order dated **{Enter Date of Resolution}**, which is attached to and made a part of this Agreement as Attachment C, Resolution, Ordinance, or Commissioners Court Order (Attachment C). A map showing the Project location appears in Attachment A, Location Map Showing Project (Attachment A), which is attached to and made a part of this Agreement.

<b>TxDOT:</b>				<b>Federal Highway Administration:</b>	
CCSJ #	2941-02-056	AFA ID	Z00003445	CFDA No.	20.205
AFA CSJs	2941-02-056			CFDA Title	Highway Planning and Construction
District #	12	Code Chart 64#	42900		
Project Name	FM 2920			<i>AFA Not Used For Research &amp; Development</i>	

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

### AGREEMENT

**1. Responsible Parties:**

For the Project covered by this Agreement, the parties shall be responsible for the following work as stated in the article of the Agreement referenced in the table below:

1	<b>Local Government</b>	Utilities	Article 8
2.	<b>State</b>	Environmental Assessment and Mitigation	Article 9
3.	<b>Local Government</b>	Architectural and Engineering Services	Article 11
4.	<b>State</b>	Construction Responsibilities	Article 12
5.	<b>N/A</b>	Right of Way and Real Property	Article 14

**2. Period of the Agreement**

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the Project is completed or unless terminated as provided below.

**3. Scope of Work**

The scope of work for the Project consists of the engineering, environmental, utilities and construction for the reconstruction of FM 2920 from Willow Street to BS 249 to a four lane roadway with access management treatments to include conversion of Oak and Walnut streets to one-way pairs for 1-block north and south of FM 2920, drainage, and signal improvements including upgraded equipment and interconnected communication lines and sidewalk improvements. The purpose of the project is to relieve congestion, improve safety, and enhance multimodal access to adjacent land uses. The Project may include necessary infrastructure to facilitate future aesthetic enhancements including, but not limited to, irrigation sleeves, conduit for electricity, and other equipment that may be required following the roadway construction.

**4. Project Sources and Uses of Funds**

The total estimated cost of the Project is shown in Attachment B, Project Budget (Attachment B) which is attached to and made a part of this Agreement.

- A. If the Local Government will perform any work under this Agreement for which reimbursement will be provided by or through the State, the Local Government must complete training. If federal funds are being used, the training must be completed before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled "Local Government Project Procedures and Qualification for the Texas Department of Transportation" and retains qualification in accordance with applicable TxDOT procedures. Upon request, the Local Government shall provide the certificate of

<b>TxDOT:</b>				<b>Federal Highway Administration:</b>	
<b>CCSJ #</b>	<b>2941-02-056</b>	<b>AFA ID</b>	<b>Z00003445</b>	<b>CFDA No.</b>	<b>20.205</b>
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qualification to the State. The individual who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not continuously designated in writing a qualified individual to work actively on or to directly oversee the Project.

- B. The expected cash contributions from the federal government, the State, the Local Government, or other parties are shown in Attachment B. The State will pay for only those Project costs that have been approved by the Texas Transportation Commission. For projects with federal funds, the State and the federal government will not reimburse the Local Government for any work performed before the federal spending authority is formally obligated to the Project by the Federal Highway Administration (FHWA). After federal funds have been obligated, the State will send to the Local Government a copy of the formal documentation showing the obligation of funds including federal award information. The Local Government is responsible for 100% of the cost of any work performed under its direction or control before the federal spending authority is formally obligated.
- C. Attachment B shows, by major cost categories, the cost estimates and the party responsible for performing the work for each category. These categories may include but are not limited to: (1) costs of real property; (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other local project costs.
- D. The State will be responsible for securing the federal and State share of the funding required for the development and construction of the local Project. If the Local Government is due funds for expenses incurred, these funds will be reimbursed to the Local Government on a cost basis.
- E. The Local Government will be responsible for all non-federal or non-State participation costs associated with the Project, unless otherwise provided for in this Agreement or approved otherwise in an amendment to this Agreement. For items of work subject to specified percentage funding, the Local Government shall only in those instances be responsible for all Project costs that are greater than the maximum State and federal participation specified in Attachment B and for overruns in excess of the amount specified in Attachment B to be paid by the Local Government.
- F. The budget in Attachment B will clearly state all items subject to fixed price funding, specified percentage funding, and the periodic payment schedule, when periodic payments have been approved by the State.
- G. When the Local Government bears the responsibility for paying cost overruns, the Local Government shall make payment to the State within thirty (30) days from the receipt of the State's written notification of additional funds being due.
- H. When fixed price funding is used, the Local Government is responsible for the fixed price amount specified in Attachment B. Fixed prices are not subject to adjustment unless (1) differing site conditions are encountered; (2) further definition of the Local Government's requested scope of work identifies greatly differing costs from those estimated; (3) work requested by the Local

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- Government is determined to be ineligible for federal participation; or (4) the adjustment is mutually agreed to by the State and the Local Government.
- I. Prior to the performance of any engineering review work by the State, the Local Government will pay to the State the amount specified in Attachment B. At a minimum, this amount shall equal the Local Government’s funding share for the estimated cost of preliminary engineering performed or reviewed by the State for the Project. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State’s estimated construction oversight and construction cost.
  - J. The State will not execute the contract for the construction of the Project until the required funding has been made available by the Local Government in accordance with this Agreement.
  - K. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the “Texas Department of Transportation” or may use the State’s Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT’s Finance Division. The funds shall be deposited and managed by the State and may only be applied by the State to the Project.
  - L. The State will not pay interest on any funds provided by the Local Government.
  - M. If a waiver for the collection of indirect costs for a service project has been granted under 43 TAC §15.56, the State will not charge the Local Government for the indirect costs the State incurs on the Project, unless this Agreement is terminated at the request of the Local Government prior to completion of the Project.
  - N. If the Local Government is an Economically Disadvantaged County (EDC) and if the State has approved adjustments to the standard financing arrangement, this Agreement reflects those adjustments.
  - O. Where the Local Government is authorized to perform services under this Agreement and be reimbursed by the State, the Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice, in a form and containing all items required by the State, no more frequently than monthly and no later than ninety (90) days after costs are incurred. If the Local Government submits invoices more than ninety (90) days after the costs are incurred and if federal funding is reduced as a result, the State shall have no responsibility to reimburse the Local Government for those costs.
  - P. Upon completion of the Project, the State will perform a final accounting of the Project costs for all items of work with specified percentage funding. Any funds due by the Local Government, the State, or the federal government for these work items will be promptly paid by the owing party.
  - Q. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide

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the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

- R. Payment under this Agreement beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this Agreement shall be terminated immediately with no liability to either party.

**5. Termination of This Agreement**

This Agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

- A. The Agreement is terminated in writing with the mutual consent of the parties;
- B. The Agreement is terminated by one party because of a breach, in which case any costs incurred because of the breach shall be paid by the breaching party;
- C. The Local Government elects not to provide funding after the completion of preliminary engineering, specifications, and estimates (PS&E) and the Project does not proceed because of insufficient funds, in which case the Local Government agrees to reimburse the State for its reasonable actual costs incurred during the Project; or
- D. The Agreement is terminated by the State because the parties are not able to execute a mutually agreeable amendment when the costs for Local Government requested items increase significantly due to differing site conditions, determination that Local government requested work is ineligible for federal or state cost participation, or a more thorough definition of the Local Government’s proposed work scope identifies greatly differing costs from those estimated. The State will reimburse Local Government remaining funds to the Local Government within ninety (90) days of termination; or
- E. The Project is inactive for thirty-six (36) consecutive months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this Agreement.

**6. Amendments**

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment.

**7. Remedies**

This Agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

**8. Utilities**

The party named in Article 1, Responsible Parties, under AGREEMENT shall be responsible for the adjustment, removal, or relocation of utility facilities in accordance with applicable state laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government’s failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed with federal or State funds for the cost of required utility work. The Local Government must obtain advance

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approval for any variance from established procedures. Before a construction contract is let, the Local Government shall provide, at the State's request, a certification stating that the Local Government has completed the adjustment of all utilities that must be adjusted before construction is commenced.

**9. Environmental Assessment and Mitigation**

Development of a transportation project must comply with the National Environmental Policy Act and the National Historic Preservation Act of 1966, which require environmental clearance of federal-aid projects. The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

- A. The identification and assessment of any environmental problems associated with the development of a local project governed by this Agreement.
- B. The cost of any environmental problem's mitigation and remediation.
- C. Providing any public meetings or public hearings required for the environmental assessment process. Public hearings will not be held prior to the approval of the Project schematic.
- D. The preparation of the NEPA documents required for the environmental clearance of this Project.

If the Local Government is responsible for the environmental assessment and mitigation, before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.

**10. Compliance with Accessibility Standards**

All parties to this Agreement shall ensure that the plans for and the construction of all projects subject to this Agreement are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

**11. Architectural and Engineering Services**

The party named in Article 1, Responsible Parties, under AGREEMENT has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable State's *Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. For projects on the State highway system, the design shall, at a minimum conform to applicable State manuals. For projects not on the State highway system, the design shall, at a minimum, conform to applicable American Association of State Highway and Transportation Officials (AASHTO) design standards.

In procuring professional services, the parties to this Agreement must comply with federal requirements cited in 23 CFR Part 172 if the Project is federally funded and with Texas Government Code 2254, Subchapter A, in all cases. Professional contracts for federally funded projects must conform to federal requirements, specifically including the provision for participation by Disadvantaged Business Enterprises (DBEs), ADA, and



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environmental matters. If the Local Government is the responsible party, the Local Government shall submit its procurement selection process for prior approval by the State. All professional services contracts must be reviewed and approved by the State prior to execution by the Local Government.

**12. Construction Responsibilities**

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

- A. Advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. In order to ensure federal funding eligibility, projects must be authorized by the State prior to advertising for construction.
- B. If the State is the responsible party, the State will use its approved contract letting and award procedures to let and award the construction contract.
- C. If the Local Government is the responsible party, the Local Government shall submit its contract letting and award procedures to the State for review and approval prior to letting.
- D. If the Local Government is the responsible party, the State must concur with the low bidder selection before the Local Government can enter into a contract with the vendor.
- E. If the Local Government is the responsible party, the State must review and approve change orders.
- F. Upon completion of the Project, the party responsible for constructing the Project will issue and sign a "Notification of Completion" acknowledging the Project's construction completion and submit certification(s) sealed by a professional engineer(s) licensed in the State of Texas.
- G. For federally funded contracts, the parties to this Agreement will comply with federal construction requirements cited in 23 CFR Part 635 and with requirements cited in 23 CFR Part 633, and shall include the latest version of Form "FHWA-1273" in the contract bidding documents. If force account work will be performed, a finding of cost effectiveness shall be made in compliance with 23 CFR 635, Subpart B.

**13. Project Maintenance**

The Local Government shall be responsible for maintenance of locally owned roads and locally owned facilities after completion of the work. The State shall be responsible for maintenance of the State highway system after completion of the work if the work was on the State highway system, unless otherwise provided for in existing maintenance agreements with the Local Government.

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**14. Right of Way and Real Property**

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the provision and acquisition of any needed right of way or real property.

**15. Insurance**

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work, the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

**16. Notices**

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

<b>Local Government:</b>	<b>State:</b>
City of Tomball ATTN: City Manager 401 Market Street Tomball, TX 77375	Texas Department of Transportation ATTN: Director of Contract Services 125 E. 11 <sup>th</sup> Street Austin, TX 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

**17. Legal Construction**

If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

**18. Responsibilities of the Parties**

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

**19. Ownership of Documents**

Upon completion or termination of this Agreement, all documents prepared by the State shall remain the property of the State. All data and information prepared under this

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Agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State, in the format directed by the State, on a monthly basis or as required by the State. The originals shall remain the property of the Local Government.

**20. Compliance with Laws**

The parties to this Agreement shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

**21. Sole Agreement**

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement’s subject matter.

**22. Cost Principles**

In order to be reimbursed with federal funds, the parties shall comply with the cost principles established in 2 CFR 200 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

**23. Procurement and Property Management Standards**

The parties to this Agreement shall adhere to the procurement and property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the Local Government’s procurement procedures for purchases to be eligible for state or federal funds.

**24. Inspection of Books and Records**

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred under this Agreement and shall make such materials available to the State, the Local Government, and, if federally funded, the FHWA and the U.S. Office of the Inspector General or their duly authorized representatives for review and inspection at its office during the Agreement period and for seven (7) years from the date of final reimbursement by FHWA under this Agreement or until any impending litigation or claims are resolved. Additionally, the State, the Local Government, and the FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

**25. Civil Rights Compliance**

The parties to this Agreement are responsible for the following:

- A. Compliance with Regulations: Both parties will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the

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U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this Agreement.

- B. Nondiscrimination: The Local Government, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
- C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this Agreement and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.
- D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.
- E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this Agreement, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
  1. withholding of payments to the Local Government under the Agreement until the Local Government complies and/or
  2. cancelling, terminating, or suspending of the Agreement, in whole or in part.
- F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into such litigation to protect the interests of the United States.

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**26. Pertinent Non-Discrimination Authorities**

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).
- C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).
- F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).
- H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.
- I. The Federal Aviation Administration’s Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).
- J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).

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- L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

**27. Disadvantaged Business Enterprise (DBE) Program Requirements**

If federal funds are used:

- A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.
- B. The Local Government shall adopt, in its totality, the State’s federally approved DBE program.
- C. The Local Government shall incorporate into its contracts with subproviders an appropriate DBE goal consistent with the State’s DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall submit its proposed scope of services and quantity estimates to the State to allow the State to establish a DBE goal for each Local Government contract with a subprovider. The Local Government shall be responsible for documenting its actions.
- D. The Local Government shall follow all other parts of the State’s DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation’s Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address [http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou\\_attachments.pdf](http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf).
- E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State’s DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the recipient deems appropriate.*

<b>TxDOT:</b>				<b>Federal Highway Administration:</b>	
<b>CCSJ #</b>	<b>2941-02-056</b>	<b>AFA ID</b>	<b>Z00003445</b>	<b>CFDA No.</b>	<b>20.205</b>
<b>AFA CSJs</b>	<b>2941-02-056</b>			<b>CFDA Title</b>	<b>Highway Planning and Construction</b>
<b>District #</b>	<b>12</b>	<b>Code Chart 64#</b>	<b>42900</b>		
<b>Project Name</b>	<b>FM 2920</b>			<b><i>AFA Not Used For Research &amp; Development</i></b>	

**28. Debarment Certifications**

If federal funds are used, the parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, “Debarment and Suspension.” By executing this Agreement, the Local Government certifies that it and its principals are not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party, to include principals, that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this Agreement shall require any party to a subcontract or purchase order awarded under this Agreement to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

If state funds are used, the parties are prohibited from making any award to any party that is debarred under the Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter G, Rule §20.585 and the Texas Administrative Code, Title 43, Part 1, Chapter 9, Subchapter G.

**29. Lobbying Certification**

If federal funds are used, in executing this Agreement, each signatory certifies to the best of that signatory’s knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
- C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

<b>TxDOT:</b>				<b>Federal Highway Administration:</b>	
CCSJ #	2941-02-056	AFA ID	Z00003445	CFDA No.	20.205
AFA CSJs	2941-02-056			CFDA Title	Highway Planning and Construction
District #	12	Code Chart 64#	42900		
Project Name	FM 2920			<i>AFA Not Used For Research &amp; Development</i>	

### 30. Federal Funding Accountability and Transparency Act Requirements

If federal funds are used, the following requirements apply:

- A. Any recipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This Agreement is subject to the following award terms: <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>.
- B. The Local Government agrees that it shall:
  1. Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than \$25,000 in federal funding. The SAM number may be obtained by visiting the SAM website whose address is: <https://www.sam.gov/portal/public/SAM/>
  2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows federal government to track the distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and
  3. Report the total compensation and names of its top five executives to the State if:
    - i. More than 80% of annual gross revenues are from the federal government, and those revenues are greater than \$25,000,000; and
    - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

### 31. Single Audit Report

If federal funds are used:

- A. The parties shall comply with the single audit report requirements stipulated in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- B. If threshold expenditures of \$750,000 or more are met during the fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division by email at [singleaudits@txdot.gov](mailto:singleaudits@txdot.gov).
- C. If expenditures are less than the threshold during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the \$\_\_\_\_\_ expenditure threshold and therefore, are not required to have a single audit performed for FY \_\_\_\_\_."
- D. For each year the Project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the Agreement, unless otherwise amended or the Project has been formally closed out and no charges have been incurred within the current fiscal year.



<b>TxDOT:</b>				<b>Federal Highway Administration:</b>	
CCSJ #	2941-02-056	AFA ID	Z00003445	CFDA No.	20.205
AFA CSJs	2941-02-056			CFDA Title	Highway Planning and Construction
District #	12	Code Chart 64#	42900		
Project Name	FM 2920			<i>AFA Not Used For Research &amp; Development</i>	

**32. Signatory Warranty**

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

Each party is signing this Agreement on the date stated under that party's signature.

**THE STATE OF TEXAS**

**THE LOCAL GOVERNMENT**

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Kenneth Stewart  
 Director of Contract Services  
 Texas Department of Transportation

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David Esquivel  
 City Manager  
 City of Tomball

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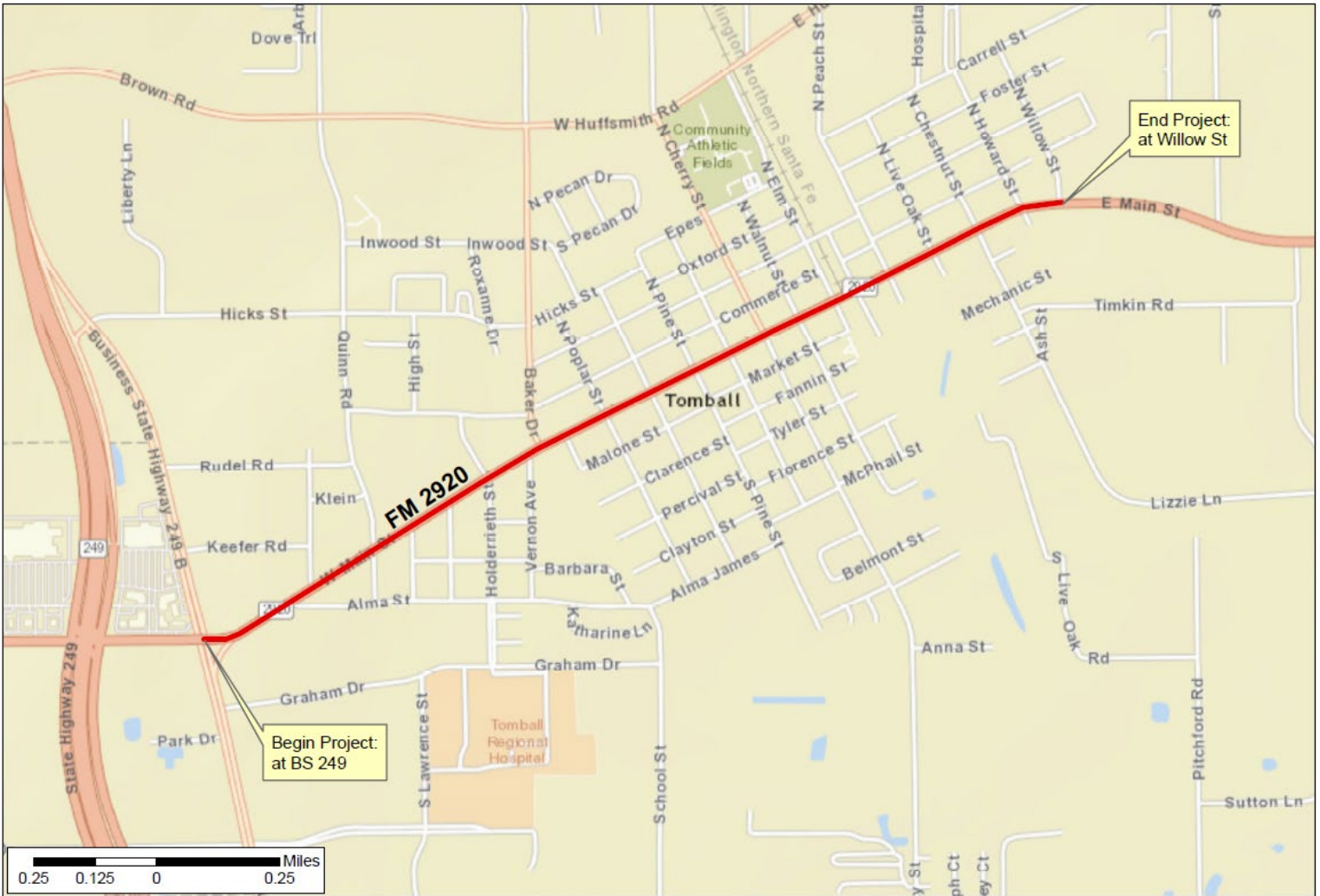
Date

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Date

<b>TxDOT:</b>				<b>Federal Highway Administration:</b>	
CCSJ #	2941-02-056	AFA ID	Z00003445	CFDA No.	20.205
AFA CSJs	2941-02-056			CFDA Title	Highway Planning and Construction
District #	12	Code Chart 64#	42900		
Project Name	FM 2920			<i>AFA Not Used For Research &amp; Development</i>	

## ATTACHMENT A LOCATION MAP SHOWING PROJECT



<p><b>Attachment A:</b>          CSJ: 2941-02-056          Reconstruct Roadway with Raised Medians, Drainage, Signal Improvements and Sidewalks  <b>HARRIS COUNTY</b></p>		
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<b>TxDOT:</b>				<b>Federal Highway Administration:</b>			
<b>CCSJ #</b>	<b>2941-02-056</b>	<b>AFA ID</b>	<b>Z00003445</b>	<b>CFDA No.</b>	<b>20.205</b>		
<b>AFA CSJs</b>	<b>2941-02-056</b>			<b>CFDA Title</b>	<b>Highway Planning and Construction</b>		
<b>District #</b>	<b>12</b>	<b>Code Chart 64#</b>	<b>42900</b>				
<b>Project Name</b>	<b>FM 2920</b>			<b>AFA Not Used For Research &amp; Development</b>			

## ATTACHMENT B PROJECT BUDGET

Construction will be allocated based on Federal and State funding, based on the percentages shown in the table below, until the Federal funding reaches the maximum obligated amount. The State will then be responsible for 100% of Construction overruns. The Local Government shall be responsible for 100% of any Engineering and Utilities overruns.

Description	Total Estimated Cost	Federal Participation Cost		State Participation Cost		Local Participation Cost	
Environmental (by State)	\$ 1,000,000	0%	\$ -	100%	\$ 1,000,000	0%	\$ -
Engineering (by Local Government)	\$ 2,600,000	0%	\$ -	0%	\$ -	100%	\$ 2,600,000
Utilities (by Local Government)	\$ 5,800,000	0%	\$ -	0%	\$ -	100%	\$ 5,800,000
Construction (by State)	\$ 27,613,000	80%	\$ 22,090,400	20%	\$ 5,522,600	0%	\$ -
<b>Subtotal</b>	<b>\$ 37,013,000</b>		<b>\$ 22,090,400</b>		<b>\$ 6,522,600</b>		<b>\$ 8,400,000</b>
Environmental Direct State Costs	\$ 100	0%	\$ -	100%	\$ 100	0%	\$ -
Right of Way Direct State Costs	\$ 100	0%	\$ -	100%	\$ 100	0%	\$ -
Engineering Direct State Costs	\$ 75,000	0%	\$ -	100%	\$ 75,000	0%	\$ -
Utility Direct State Costs	\$ 5,000	0%	\$ -	100%	\$ 5,000	0%	\$ -
Construction Direct State Costs	\$ 500,000	80%	\$ 400,000	20%	\$ 100,000	0%	\$ -
Indirect State Costs	\$ 27,443	0%	\$ -	100%	\$ 27,443	0%	\$ -
<b>TOTAL</b>	<b>\$ 37,620,643</b>		<b>\$ 22,490,400</b>		<b>\$ 6,730,243</b>		<b>\$ 8,400,000</b>

Initial payment by the Local Government to the State: \$0.00

Payment by the Local Government to the State before construction: \$0.00

Estimated total payment by the Local Government to the State \$0.00

This is an estimate. The final amount of Local Government participation will be based on actual costs.

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Approve an agreement with B & C Constructors, LP for improvements at Jerry Matheson Park (BuyBoard Contract No. 19-03DP), for a not-to-exceed amount of \$355,312.26, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This amount is included in the FY 2022-2023 budget as a Capital Improvement Project.

**Background:**

The proposed Services Agreement with B & C Constructors, LP is for completing improvements at Jerry Matheson Park as part of our on-going improvement project. Improvements to be completed with this agreement include site work for dirt, installation of storm system including catch basins, head walks and outfall, elevations for main walkways, utility extension, construction of pickleball courts, and installation of fencing. The agreement will be awarded through the BuyBoard Purchasing Cooperative, an approved procurement method for the purchase of equipment and components, construction and installation as required as a recipient of the Texas Parks and Wildlife Non-Urban Outdoor Grant, approved by Resolution No. 2023-29 on May 15, 2023.

Staff initiated the Jerry Matheson Park Rebuild project in September 2020, to complete needed improvements and enhancements, based on survey input from the community. Staff submitted a Texas Parks and Wildlife Non-Urban Outdoor Recreation Grant that was awarded as a 50% match, not-to-exceed \$750,000. In addition to budgeted funds by the City, and grant funding received from Texas Parks and Wildlife, the City has received financial support from community partners for the completion of the project.

Funding Source	Funding Amount	Element (Cost Estimate)	
<b>Texas Parks &amp; Wildlife Department Grant</b>	\$750,000	Splashpad: \$515,000 Baseball Field Netting: \$77,000 Pickleball Courts: \$106,000	
<b>City of Tomball</b>	\$600,000	Engineering: \$150,000 Site Construction: \$208,000 Misc. Expenses: \$15,000 Shade Structures: \$50,000 Parking Lot: \$20,000 Electrical: \$85,000	
<b>Tomball Regional Health Foundation</b>	\$490,000	Playground Equipment: \$490,000 <b>(Element paid, grant received)</b>	
<b>Tomball Economic Development Corporation</b>	\$500,000	Playground Equipment: \$171,760 Pool Renovation \$94,050 Walking Trails: \$150,000 Fencing Upgrades: \$57,000	



**CITY OF TOMBALL  
SERVICES AGREEMENT**

**THE STATE OF TEXAS** §

**COUNTY OF HARRIS** §

**Description of Services: Improvements at Jerry Matheson Park**

This Agreement is made and entered into by the **City of Tomball** (referred to as the “City”), with an office at 501 James Street, Tomball, TX and **B & C Constructors, LP (BuyBoard No. 19-03DP)** (the “Company”), with an office at **28735 FM 1488, Magnolia, Texas 77354**, City hereby engages the services of Company as an independent contract for pool renovations, upon the following terms and conditions.

**1. SCOPE OF AGREEMENT**

- 1.1. The City hereby agrees to employ Company and Company agrees to perform the necessary services as set forth in Exhibit A – Scope of Work and Contract Pricing, attached hereto and incorporated herein for all purposes.
- 1.2. In the event of a conflict among the terms of this Agreement and the Exhibit A, the term most favorable to the City, in the City’s sole discretion, shall control.

**2. TERM OF AGREEMENT; TERMINATION**

- 2.1. This Agreement shall be effective upon proper execution by the City. It shall be effective from **September 19, 2023 through March 31, 2024**. The City reserves the right to withdraw from the Agreement immediately if its governing body fails to appropriate funds necessary for the satisfaction of its contractual obligations. ***Either party may terminate this Agreement for any reason with ninety days (90) written notice to the other party.***
- 2.2. The City’s obligations under this Agreement shall not constitute a general obligation of the City or indebtedness under the constitution or laws of the State of Texas. Nothing contained herein shall ever be construed so as to require City to create a sinking fund or to assess, levy and collect any tax to fund its obligations under this Agreement.
- 2.3. The City reserves the right to enforce the performance of this Agreement in any manner prescribed by law or deemed to be in the best interest of the City in the event of breach or default of any provision of this Agreement, including immediate termination of this Agreement.

**3. ENTIRE AGREEMENT**

This Agreement represents the entire agreement between Company and the City and no prior or contemporaneous oral or written Agreements or representations shall be construed to alter its terms. No additional terms shall become part of this Agreement without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

**4. ASSIGNMENT**

Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City.

## 5. COMPENSATION

For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Attachment B, up to an amount not-to-exceed **\$355,312.26**.

## 6. MODIFICATION OF RATES

Base Rate adjustments for changes in the Consumer Price Index (CPI) will be considered by the City no more than once per year during the renewal term of the Contract, during the month of October of each Contract Year.

## 7. IDEMNITY

### 7.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents and employees of the City of Tomball.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure or loss of any and every nature, including but not limited to:
  - i. injury or damage to any property or right
  - ii. injury, damage, or death to any person or entity
  - iii. attorneys' fees, witness fees, expert witness fees and expenses,
  - iv. any settlement amounts; and
  - v. all other costs and expenses of litigation
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists or which may hereafter arise upon the premises.

### 7.2. Indemnity

**COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY CLAIMS FOR DAMAGES ARISING OUT OF THE COMPANY'S WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.**

**COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.**

**COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF COMPANY OR COMPANY'S EMPLOYEES.**

**THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.**

**THE CITY AND COMPANY MUST PROVIDE THE OTHER PROMPT AND TIMELY NOTICE OF ANY COVERED EVENT WHICH IN ANY WAY AFFECTS OR MIGHT AFFECT THE COMPANY OR CITY. THE CITY HAS THE RIGHT TO COMPROMISE AND DEFEND THE SAME TO THE EXTENT OF ITS OWN INTERESTS.**

**THE INDEMNITY OBLIGATIONS HEREIN SHALL SURVIVE THE TERMINATION OF THE AGREEMENT FOR ANY REASON AND SHALL SURVIVE THE COMPLETION OF THE WORK.**

## 8. INSURANCE

### 8.1. AMOUNTS OF INSURANCE

Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation	(where required – Statutory by State Law)
Employer's Liability	\$100,000 per occurrence

- (b) Commercial (Public) Liability, including but not limited to:
- a. Premises/ Operations Combined Single Limit
  - b. Independent Contractors
  - c. Personal Injury
  - d. Products/Completed Operations
  - e. Contractual Liability (insuring above indemnity provisions)

All insured at combined single limits for bodily injury and property damage at \$500,000 per occurrence.

- (c) Comprehensive Automobile Liability, in include coverage for:
- a. Owned/Leased Automobiles
  - b. Non-owned Automobiles
  - c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$500,000 per occurrence.



## 8.2. OTHER INSURANCE REQUIREMENTS

Company understands that it is its sole responsibility to provide the required Certificates and that failure to timely comply with the requirements of this article shall be a cause for termination of this Contract.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to City, under any third party liability policy.

Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City,
- c. Be provided with 30 days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and
- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of Company under this Agreement and apply whether or not required by any other provision of this Agreement.

## 9. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended.

## 10. VENUE; RECOVERY OF FEES; DISPUTE RESOLUTION; CHOICE OF LAW

Any suit or claim or cause of action regarding this Agreement shall be brought in Harris County, Texas, as the choice of venue and jurisdiction and site of performance by the parties. If the City is the prevailing party in any such action, the City may recover reasonable costs, including costs of court, attorney's fees, expert witnesses' fees, and trial consultants' fees. The parties further agree that the law of the State of Texas shall govern any interpretation of the terms of this Agreement.

## 11. COMPANY CERTIFICATIONS

Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

Company certifies, pursuant to Texas Government Code Chapter 2270, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

## 12. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

### 13. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to Company may be sent to the following address:

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14. CONTRACT ADMINISTRATOR

This Agreement shall be administered on the City's behalf by the Project Manager, and all notices, questions, or documentation, arising under this Agreement shall be addressed to the Project Manager at:

City of Tomball, Texas  
Attn: Project Manager  
501 James Street  
Tomball, Texas 77375

AGREED to and ACCPETED this 13<sup>th</sup> day of Sept., 2023.

B+C Constructors LP  
Company

[Signature]  
Signature

Charles S. Cochran  
Print Name

Pres, B+C Constructors GP Inc.  
Title

THE STATE OF TEXAS

§

COUNTY OF HARRIS

§

This instrument was acknowledged before me on this 13<sup>th</sup> day of Sept., 2023,  
by Charles S. Cochran, on behalf of said entity.



[Signature]  
Notary Public, State of Texas

AGREED to and ACCPETED this \_\_\_ day of \_\_\_\_\_, 2023.

City of Tomball

\_\_\_\_\_  
David Esquivel, PE  
City Manager

Attest:

\_\_\_\_\_  
Tracylynn Garcia  
City Secretary

# EXHIBIT A



## Budget Proposal

28735 FM  
Magnolia, Texas 77354  
713.932.9400 - o  
713.932.9443 - f

DATE: September 12, 2023

PROJECT: Matheson Park facility renovation

To: Chief  
Justin Pruitt  
501 James Street  
Tomball TX, 77375

Buy Board # 19-03DP

Attn: Justin Pruitt

DESCRIPTION	AMOUNT
General Conditions/Supervision/Permitting/temporary provisions/Surveying	\$ 31,220.00
1- Mobilization, silt fencing, tree removal at outfalls (all other tree removal COT). Strip site and compact prior to work.	
2- Install storm systems (RCP/HDPE) catch basins, head walls and outfall to Rudolf Rd.	
3- Cut to grade elevations for main walkway, install 6" crushed concrete road base and compact approx. 1300'x8' for asphalt installation (by others).	
4- Supply sewer and water to splash pad area within 5' for tie in (by others).	
5- Hydro-seed swales and ponds at completion, backfill and rough dress up demo silt fencing and haul off spoils approx. 1600CY.	\$ 193,420.00
6- Installation of Pickle ball court per provided plans.	\$ 91,646.58
7- Installation of 350LF of powder coated steel fabricated fencing to include per plan.	\$ 43,050.25
Subtotal	\$ 359,336.83
Buy Board Coefficient .94	\$ 344,963.36
Buy Board J.O.C Fee 3%	\$ 10,348.90
<b>SCOPE OF PROPOSAL/Alternates</b>	
Quote is subject to price change and availability from time of order.	
C1 - Cut to grade elevations for walkway install 6" crushed concrete road base for asphalt (by others) approx 600'x8'. \$12600.00	
C2 - Cut to grade elevations for walkway install 6" crushed concrete road base for asphalt (by others) approx. 260'x8'. \$6800.00	
James Laycock, Project Manager	<b>TOTAL AMOUNT</b> \$ 355,312.26

THANK YOU FOR YOUR BUSINESS!

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Approve a Service Agreement with ABM Texas General Services, Inc. for the janitorial services and supplies for City facilities, for a not-to-exceed amount of \$115,000 (RFP 2023-19), approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures were included in the Fiscal Year 2023-2024 Budget.

**Background:**

The proposed services agreement with ABM Texas General Services, Inc. (ABM) is for fiscal year 2024, beginning October 1, 2023, and expiring September 30, 2024, and has the option for three additional one-year renewals. ABM was selected through the Request for Proposals process (RFP 2023-19), which allowed for interested parties to submit their qualifications and proposal to provide janitorial services to City facilities, as well as provide janitorial supplies including toilet paper, paper towels, trash can liners, etc. Four firms submitted sealed proposals, with ABM being selected as offering the best value to the City based on the proposed scope of work. The selection and discussions were held in accordance with the City's adopted Procurement Policy and Manual and state procurement law.

This item authorizes a service agreement with ABM Texas General Services, Inc. to provide janitorial services and supplies for City facilities. Janitorial services for the first year of the contract will be \$95,161.68, and \$19,838.32 for janitorial supplies, for a not-to-exceed contract amount of \$115,000.

**Origination:** Project Management

**Recommendation:**

Staff recommends approving a Service Agreement with ABM Texas General Services, Inc. for janitorial services and supplies for City facilities for an amount not-to-exceed \$115,000.

**Party(ies) responsible for placing this item on agenda:** Meagan Mageo, Project Manager

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: #100-157-6104  
# 100-157-6311

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed Meagan Mageo Approved by \_\_\_\_\_  
Staff Member Date City Manager Date

**CITY OF TOMBALL  
SERVICES AGREEMENT**

**THE STATE OF TEXAS** §

**COUNTY OF HARRIS** §

**Description of Services: Janitorial Services**

This Agreement is made and entered into by the **City of Tomball** (referred to as the “City”), with an office at 501 James Street, Tomball, TX and **ABM Texas General Services, Inc.** (the “Company”), with an office at **1776 Yorktown, Suite 800 Houston, TX 77056** City hereby engages the services of Company as an independent contract for Janitorial Services, upon the following terms and conditions.

**1. SCOPE OF AGREEMENT**

- 1.1. The City hereby agrees to employ Company and Company agrees to perform the necessary services as set forth in Exhibit A – Scope of Work and Exhibit B – Contract Pricing, attached hereto and incorporated herein for all purposes.
- 1.2. In the event of a conflict among the terms of this Agreement and the Exhibit A, the term most favorable to the City, in the City’s sole discretion, shall control.

**2. TERM OF AGREEMENT; TERMINATION**

- 2.1. This Agreement shall be effective upon proper execution by the City. It shall be effective from **October 1, 2023 through September 30, 2024**. **The City of Tomball will have the right and option to extend the term for three (3) additional one (1) year periods with the same term and conditions.** The City reserves the right to withdraw from the Agreement immediately if its governing body fails to appropriate funds necessary for the satisfaction of its contractual obligations. ***Either party may terminate this Agreement for any reason with ninety days (90) written notice to the other party.***
- 2.2. The City’s obligations under this Agreement shall not constitute a general obligation of the City or indebtedness under the constitution or laws of the State of Texas. Nothing contained herein shall ever be construed so as to require City to create a sinking fund or to assess, levy and collect any tax to fund its obligations under this Agreement.
- 2.3. The City reserves the right to enforce the performance of this Agreement in any manner prescribed by law or deemed to be in the best interest of the City in the event of breach or default of any provision of this Agreement, including immediate termination of this Agreement.

**3. ENTIRE AGREEMENT**

This Agreement represents the entire agreement between Company and the City and no prior or contemporaneous oral or written Agreements or representations shall be construed to alter its terms. No additional terms shall become part of this Agreement without the written consent of both parties and compliance with relevant state law. This Agreement supersedes all other prior agreements either oral or in writing.

**4. ASSIGNMENT**

Company shall not assign or subcontract its obligations under this Agreement without the prior written consent of the City.

5. COMPENSATION

For and in consideration of the services rendered by the Company pursuant to this Agreement, the City shall pay the Company only for the actual work performed under the Scope of Work, on the basis set forth in Attachment B, up to an amount not-to-exceed **\$115,000**.

6. MODIFICATION OF RATES

Base Rate adjustments for changes in the Consumer Price Index (CPI) will be considered by the City no more than once per year during the renewal term of the Contract, during the month of October of each Contract Year.

7. IDEMNITY

7.1. DEFINITIONS

For the purpose of this section the following definitions apply:

- a. "City" shall mean all officers, agents and employees of the City of Tomball.
- b. "Claims" shall mean all claims, liens, suits, demands, accusations, allegations, assertions, complaints, petitions, proceedings and causes of action of every kind and description brought for damages.
- c. "Company" includes the corporation, company, partnership, or other entity, its owners, officers, and/or partners, and their agents, successors, and assigns.
- d. "Company's employees" shall mean any employees, officers, agents, subcontractors, licensees and invitees of Company.
- e. "Damages" shall mean each and every injury, wound, hurt, harm, fee, damage, cost, expense, outlay, expenditure or loss of any and every nature, including but not limited to:
  - i. injury or damage to any property or right
  - ii. injury, damage, or death to any person or entity
  - iii. attorneys' fees, witness fees, expert witness fees and expenses,
  - iv. any settlement amounts; and
  - v. all other costs and expenses of litigation
- f. "Premise Defects" shall mean any defect, real or alleged, which now exists, or which may hereafter arise upon the premises.

**7.2. Indemnity**

**COMPANY AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CITY FROM AND AGAINST LIABILITY FOR ANY CLAIMS FOR DAMAGES ARISING OUT OF THE COMPANY'S WORK AND ACTIVITIES CONDUCTED IN CONNECTION WITH THIS AGREEMENT.**

**COMPANY IS AN INDEPENDENT CONTRACTOR AND IS NOT, WITH RESPECT TO ITS ACTS OR OMISSIONS, AN AGENT OR EMPLOYEE OF THE CITY.**

**COMPANY MUST AT ALL TIMES EXERCISE REASONABLE PRECAUTIONS ON BEHALF OF, AND BE SOLELY RESPONSIBLE FOR, THE SAFETY OF COMPANY'S EMPLOYEES WHILE IN THE VICINITY WHERE THE WORK IS BEING DONE. THE CITY IS NOT LIABLE OR RESPONSIBLE FOR THE NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS OF COMPANY OR COMPANY'S EMPLOYEES.**

**THE CITY ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES WHICH ARE DIRECTLY OR INDIRECTLY ATTRIBUTABLE TO PREMISE DEFECTS.**

**THE CITY AND COMPANY MUST PROVIDE THE OTHER PROMPT AND TIMELY NOTICE OF ANY COVERED EVENT WHICH IN ANY WAY AFFECTS OR MIGHT AFFECT THE COMPANY OR CITY. THE CITY HAS THE RIGHT TO COMPROMISE AND DEFEND THE SAME TO THE EXTENT OF ITS OWN INTERESTS.**

**THE INDEMNITY OBLIGATIONS HEREIN SHALL SURVIVE THE TERMINATION OF THE AGREEMENT FOR ANY REASON AND SHALL SURVIVE THE COMPLETION OF THE WORK.**

**8. INSURANCE**

**8.1. AMOUNTS OF INSURANCE**

Company agrees to provide and to maintain the following types and amounts of insurance, for the term of this Contract:

TYPE	AMOUNT
(a) Workers Compensation	(where required – Statutory by State Law)
Employer's Liability	\$100,000 per occurrence

- (b) Commercial (Public) Liability, including but not limited to:
  - a. Premises/ Operations Combined Single Limit
  - b. Independent Contractors
  - c. Personal Injury
  - d. Products/Completed Operations
  - e. Contractual Liability (insuring above indemnity provisions)

All insured at combined single limits for bodily injury and property damage at \$500,000 per occurrence.

- (c) Comprehensive Automobile Liability, in include coverage for:
  - a. Owned/Leased Automobiles



- b. Non-owned Automobiles
- c. Hired Cars

All insured at combined single limits for bodily injury and property damage for \$500,000 per occurrence.

## 8.2. OTHER INSURANCE REQUIREMENTS

Company understands that it is its sole responsibility to provide the required Certificates and that failure to timely comply with the requirements of this article shall be a cause for termination of this Contract.

Insurance required herein shall be issued by a company or companies of sound and adequate financial responsibility and authorized to do business in the State of Texas. All policies shall be subject to examination and approval by the City Attorney's Office for their adequacy as to form, content, form of protection, and providing company.

Insurance required by this Contract for the City as additional insured shall be primary insurance and not contributing with any other insurance available to City, under any third party liability policy.

Company further agrees that with respect to the above required liability insurances, the City shall:

- a. Be named as an additional insured;
- b. Be provided with a waiver of subrogation, in favor of the City,
- c. Be provided with 30 days advance written notice of cancellation, nonrenewal, or reduction in coverage (all "endeavor to" and similar language of reservation stricken from cancellation section of certificate); and
- d. Prior to execution of this Agreement, be provided through the office of the City Attorney with their original Certificate of Insurance evidencing the above requirement.

The insurance requirements set out in this section are independent from all other obligations of Company under this Agreement and apply whether or not required by any other provision of this Agreement.

## 9. PAYMENT AND PERFORMANCE

Payment for services described in this Agreement will be made in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code, or as subsequently amended.

## 10. VENUE; RECOVERY OF FEES; DISPUTE RESOLUTION; CHOICE OF LAW

Any suit or claim or cause of action regarding this Agreement shall be brought in Harris County, Texas, as the choice of venue and jurisdiction and site of performance by the parties. If the City is the prevailing party in any such action, the City may recover reasonable costs, including costs of court, attorney's fees, expert witnesses' fees, and trial consultants' fees. The parties further agree that the law of the State of Texas shall govern any interpretation of the terms of this Agreement.

## 11. COMPANY CERTIFICATIONS

Company certifies that neither it, nor any of its agents or employees, have or will offer or accept gifts or anything of value, or enter into any business arrangement, with any employee, official, or agent of the City.

Company certifies, pursuant to Texas Government Code Chapter 2270, that it does not boycott Israel and will not boycott Israel during the term of this Agreement. Company further certifies, pursuant to Texas Government Code Chapter 2252, Subchapter F, that it does not engage in business

with Iran, Sudan, or a foreign terrorist organization as may be designated by the United States Secretary of State pursuant to his authorization in 8 U.S.C. Section 1189.

12. NO WAIVER OF IMMUNITY

The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

13. NOTICES

Any written notice provided under this Agreement or required by law shall be deemed to have been given and received on the next day after such notice has been deposited by Registered or Certified Mail with sufficient postage affixed thereto and addressed to the other party to the Agreement; provided, that this shall not prevent the giving of actual notice in any manner.

Notice to Company may be sent to the following address:

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14. CONTRACT ADMINISTRATOR

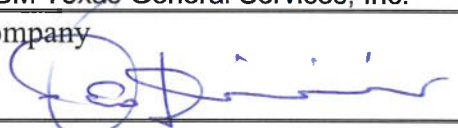
This Agreement shall be administered on the City’s behalf by the Project Manager, and all notices, questions, or documentation, arising under this Agreement shall be addressed to the Project Manager at:

City of Tomball, Texas  
Attn: Project Manager  
501 James Street  
Tomball, Texas 77375

AGREED to and ACCPETED this 13th day of September, 2023.

ABM Texas General Services, Inc.

Company

  
Signature

Francisco Dionisio

Print Name

Branch Manager

Title

**THE STATE OF TEXAS**

§

**COUNTY OF HARRIS**

§

This instrument was acknowledged before me on this \_\_\_ day of \_\_\_\_\_, 2023,  
by \_\_\_\_\_, on behalf of said entity.

\_\_\_\_\_  
Notary Public, State of Texas

AGREED to and ACCPETED this \_\_\_ day of \_\_\_\_\_, 2023.

City of Tomball

\_\_\_\_\_  
David Esquivel, PE  
City Manager

**Attest:**

\_\_\_\_\_  
Tracylynn Garcia  
City Secretary

## **EXHIBIT A SCOPE OF WORK**

### **I. General Description**

The City of Tomball is seeking to obtain professional Janitorial Services for nine (9) City owned buildings beginning October 1, 2023, and ending September 30, 2024. The City of Tomball will have the right and option to extend the term for three (3) additional one (1) year periods with the same term and conditions. The City of Tomball will also have the right and option to terminate the Contract upon thirty (30) days written notice.

As part of the proposal the City is also seeking an additional proposal from Proposers to provide janitorial supplies such as toilet tissue, hand soap, hand towels and urinal mats for all facilities.

### **II. City Facilities**

- A. City Hall, 401 Market Street
  - i. Performed nightly, five days a week after 8 PM, Monday through Friday, excluding City holidays.
- B. Administrative Services Building, 501 James Street
  - i. Performed nightly, five days a week after 8 PM, Monday through Friday, excluding City holidays.
- C. Public Works Service Center, 501 James Street (1<sup>st</sup> floor only)
  - i. Performed nightly, five days a week after 8 PM, Monday through Friday, excluding City holidays.
- D. Tomball Community Center, 221 Market Street
  - i. Performed nightly, five days a week after 8 PM, Monday through Friday, excluding City holidays.
  - ii. Additional cleaning for festivals will be requested in advance.
- E. Tomball Police Department, 400 Fannin Street
  - i. Performed nightly, seven days a week, Monday through Sunday, no City holiday exception.
- F. Fire Station One, 1200 Rudel (Administration Side)
  - i. Performed nightly, five days a week after 8 PM, Monday through Friday, excluding City holidays.
- G. IT (Annex Building), 105 S. Cherry Street
  - i. Performed once per week, Friday only. If City holiday falls on Friday cleaning must be completed the Thursday prior.
- H. Visitors Center (Marketing Building), 215 W Main Street
  - i. Performed once per week, Friday only. If City holiday falls on Friday cleaning must be completed the Thursday prior or Monday following.
- I. South Wastewater Treatment Plant, 12411 Holderrieth Boulevard (Office Building)
  - i. Performed once per week, Friday only. If City holiday falls on Friday cleaning must be completed the Thursday prior.

### **III. Supplies**

The City is requesting the selected firm to provide all cleaning supplies required to complete the required cleaning, including trashcan liners, disinfectants, and equipment.

In addition, the City is interested in contracting with the selected Proposer to provide daily supplies as an Additive/Alternate in their submitted proposal. These supplies include toilet paper, hand towels, hand soap, and urinal mats. Supplies will need to be provided to all facilities included in the Scope of Work.

**IV. Background Clearance**

Selected Contractor will enter City buildings using a FOB system. In order to obtain access all employees must pass a background check and fingerprinting.

**V. Monthly Checklist**

The Contractor will submit monthly checklist to be initialed for each required activity during the month for each facility to ensure compliance with required task of the contract.

**VI. Daily General Cleaning**

- A. All carpet will be vacuumed, and spot cleaned as needed.
- B. All trash receptacles will be emptied, and trash removed to designated areas.
- C. Clean all furniture including desks, tables, chairs, filing cabinets, bookshelves, and telephones.
- D. Drinking fountains will be cleaned and disinfected and all exposed metal shall be polished and kept free of foreign matter.
- E. All surfaces, including doors, walls, partition panels, ceramic tiles, etc., will be kept clean and free of spots, smudges, and foreign matter.
- F. All glass doors and glass panels including bright metal finishes and handrails will be cleaned, rubbed, and polished. Partition glass will be cleaned to remove smudges and fingerprints.
- G. Delivery areas will be regulated to maintain a clean appearance.
- H. Mats and runners will be thoroughly vacuumed and kept clean.
- I. All non-carpeted common area floors will be maintained by any means necessary to achieve optimum cleanliness and appearance normally associated with a first-class facility.
- J. All hard floor surface will be swept, damp mopped, and spray buffed as needed.

**VII. Daily Restroom Cleaning**

- A. All restroom fixtures, including sinks, toilet bowls and urinals will be disinfected. All toilets' seats will be disinfected top and bottom. All bright metal accessories, including hardware on plumbing fixtures, partitions and dispensing accessories shall be cleaned and polished weekly.
- B. Trash receptacles will be emptied, cleaned disinfected and lined.
- C. Soap, towels, and tissue dispensers will be filled nightly.
- D. Clean all mirrors.
- E. Restroom walls and partitions will be kept clean and free of spots, smudges, graffiti, and foreign matter.
- F. Restroom floors will be cleaned by mopping and rinsing with a disinfecting solution. A specific mop is used for this area only and item is to be identified as such.

**VIII. Daily Kitchen Cleaning**

- A. The sink in all kitchen areas is to be cleaned daily and should be polished weekly.
- B. Trash receptacles and lids will be emptied, cleaned, disinfected, and lined.

- C. Kitchen counters and appliance handles are to be wiped down and sanitized.
- IX. **Monthly General Cleaning**
- A. Windowsills and blinds dusted.
  - B. All air supply and return grills will be thoroughly cleaned and cobwebs removed from ceiling/corners areas.
  - C. All carpet to detailed vacuumed along baseboards, edges, furniture, under desk, etc.
  - D. Scrub and refinish all the tile floors.
  - E. Wash down bathroom walls, partitions, including doors.
  - F. Urinal mats will be changed monthly in all restrooms.
- X. **Quarterly Cleaning**
- A. Shampoo carpet using extraction method at City Hall, Administrative Services Building, Fire Station 1, IT Building, Visitor Center.
- XI. **Semi-Annual Cleaning (October and April)**
- A. Strip and wax entire hard surfaces at City Hall, Administrative Services Building, Public Works Service Center, Community Center, Police Department, Fire Station 1, IT Building, Visitor Center.
  - B. Clean all windows- inside and outside- during regular business hours Monday- Friday.
- XII. **Schedules of Extra Services and Requirements at Community Center**
- A. When the City's Community Center has a scheduled event during the weekend, it may become necessary to schedule additional services. This service will take place for two of our events the first being Tomball German Heritage Festival which takes place over the last weekend in March. The Second event will be the Tomball German Christmas Market which will take place over the second weekend in December. Both of these events will require cleanings on Saturday and Sunday. If we require additional service on the weekend, that will be requested with two weeks notice.
    - i. Notice of two (2) weeks (14 days) will be provided to the janitorial service. A form indicating the date, day, and rooms to be used will be provided, enabling the janitorial company to plan for additional service following the event. The janitorial service will be provided via email (if provided) or by phone.
    - ii. Weekend Community Center cleaning to include all items under: Daily General Cleaning and Restroom Cleaning.

**EXHIBIT B**

<b>BID NUMBER 2023-19 : JANITORIAL SERVICES - CITY OF TOMBALL</b>						
<b>COST FOR SERVICES</b>						
<b>ITEM</b>	<b>LOCATION</b>	<b>Cost for Daily General Cleaning (per month)</b>	<b>Cost for Monthly Cleaning (per month)</b>	<b>Cost for Quarterly Cleaning (per quarter)</b>	<b>Cost for Semi - Annual Cleaning (per occurrence)</b>	<b>Total per year for location</b>
	City Hall -					
1	401 Market St.	\$1,019.58	\$70.80	\$424.83	\$1,104.54	\$16,992.96
	Tomball Police Department -					
2	400 Fannin St.	\$1,495.41	\$103.85	\$773.10	\$1,620.00	\$25,523.52
	Administrative Services Building -					
3	501 James St.	\$1,699.32	\$118.01	\$858.06	\$1,840.92	\$28,922.04
	Public Works Service Center -					
4	501 James St.	\$156.39	\$10.86	\$65.16	\$169.44	\$2,606.52
	Tomball Community Center -					
5	221 Market St.	\$737.77	\$51.23	\$307.41	\$799.26	\$12,296.16
	IT(Annex Building) -					
6	105 S. Cherry St.	\$83.43	\$5.79	\$34.77	\$90.36	\$1,390.44
	Fire Station # 1 Administration -					
7	1200 Rude!	\$295.91	\$20.55	\$123.30	\$320.58	\$4,931.88
	Visitors Center (Marketing Building)					
8	215 W. Main Street	\$75.76	\$4.89	\$32.01	\$130.26	\$1,356.36
	S. Waste Water Treatment Plant -					
9	12411 Holderrieth Blvd.	\$68.17	\$4.73	\$29.82	\$73.86	\$1,141.80
<b>TOTAL BID PER YEAR: \$</b>						<b>95,161.68</b>

**D-3 REVISED**

**BID NUMBER 2023-19 : JANITORIAL SERVICES - CITY**

**FOR EXTRA SERVICES: Weekends Community C**

ITEM	DESCRIPTION	Hourly Rate
1	Saturday Cleaning Only	\$ 18.97*
2	Sunday Cleaning Only	\$ 18.97*
3	Saturday & Sunday Cleaning	\$ 18.97*

\*Minimum charge per occurrence is \$135.00

**D - 4 REVISED**





## Consumable Pricing

Product Description	Price per case
Can Liners 24X33 - Natural	\$28.94
Can Liners 43X47 1.3 MIL	\$34.38
Can Liners 38X63 2.7 MIL	\$80.00
Hand Soap 4 Gallons per case	\$31.33
Hand Soap Gojo	\$60.41
Urinal Mats	\$46.06
10 PK Urinal Screens	\$25.87
Wax Bags	\$17.91
Toilet Seat Covers	\$47.31
Scott Multi-fold Towels	\$33.83
Scott Toilet Tissue	\$63.18

Plastic trash can liners and restroom supplies, such as paper towels, toilet seat covers, toilet tissue, hand soap, urinal screens and urinal mats, are not included, but are available at the above pricing plus a 10% handling fee.

# City Council Meeting Agenda Item Data Sheet

**Meeting Date:** September 18, 2023

**Topic:**

Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.071 - Consultation with the City Attorney regarding a Matter that the Attorney's Duty Requires to be Discussed in Closed Session
- Sec. 551.072 – Deliberations regarding Real Property
- Sec. 551.074 – Personnel Matters; Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee-City Manager

**Background:**

**Origination:**

**Recommendation:**

**Party(ies) responsible for placing this item on agenda:** \_\_\_\_\_

# City Council Meeting Agenda Item Data Sheet

Meeting Date: September 18, 2023

**Topic:**

Discussion and Approval of the Employment Contract for City Manager, David Esquivel, PE

**Background:**

**Origination:**

**Recommendation:**

Approval

**Party(ies) responsible for placing this item on agenda:** Kristie Lewis, HR Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed \_\_\_\_\_ Approved by \_\_\_\_\_  
Staff Member Date City Manager Date