

NOTICE OF SPECIAL TOMBALL ADVISORY COMMITTEE MEETING CITY OF TOMBALL, TEXAS



**Tuesday, January 30, 2024
6:00 PM**

Notice is hereby given of a meeting of the City of Tomball Tourism Advisory Committee, to be held on Tuesday, January 30, 2024 at 6:00 PM, City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tourism Advisory Committee reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- A. Call to Order
- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*
- C. Approval of Minutes
 - 1. Approve the Minutes of the January 23, 2024, Tourism Advisory Committee Meeting.
- D. Old Business
 - 1. Appoint/Reappoint members to Positions 1, 4, and 7 of the Tourism Advisory Committee.
- E. Adjournment

C E R T I F I C A T I O N

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 26th day of January 2024 by 5:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Sasha Luna

Sasha Luna, TRMC

Assistant City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1019 or FAX (281) 351-6256 for further information.

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: 01/30/2024

Topic:

Approve the Minutes of the January 23, 2024, Tourism Advisory Committee Meeting.

Background:

Origination: City Secretary Office

Recommendation:

Party(ies) responsible for placing this item on agenda: Sasha Luna, Asst City Secretary

FUNDING (IF APPLICABLE)

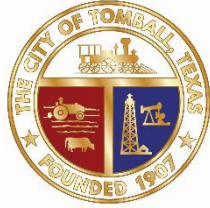
Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Sasha Luna</u>	Approved by	<u></u>
	Staff Member		City Manager
	Date		Date

MINUTES OF TOURISM ADVISORY COMMITTEE MEETING CITY OF TOMBALL, TEXAS



**Tuesday, January 23, 2024
6:00 PM**

- A. The meeting was called to order by Vice Chair Raymond Francois. Other Committee members present were:

Melanie Sutton
Paige Cassel
Angie Johnson
Jeffie Cappadonna
Matthew Harris

Absent:

Holly Cook
Ted Mielke
Kailey Moore

Others present:

Assistant City Secretary – Sasha Luna
Director of Marketing and Tourism – Chrislord Templonuevo

- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

No public comments were received.

- C. Approval of Minutes

1. Approve the Minutes of the July 25, 2023, Tourism Advisory Committee Meeting.

Motion made by Jeffie Cappadonna, Second by Paige Cassel.

Voting Yea: Melanie Sutton, Paige Cassel, Angie Johnson, Jeffie Cappadonna, Matthew Harris, Raymond Francois.

Motion carried unanimously.

D. New Business

2. Receive an Update from Marketing Team

Presentation – Chrislord Templonuevo

3. Appoint/Reappoint members to Positions 1, 4, and 7 of the Tourism Advisory Committee.

No action was taken.

E. Adjournment

Motion made by Raymond Francois, Second by Melanie Sutton, to adjourn.

Voting Yea: Melanie Sutton, Paige Cassel, Angie Johnson, Jeffie Cappadonna, Matthew Harris, Raymond Francois.

Motion carried unanimously.

PASSED AND APPROVED this the 30th day of January 2024.

Sasha Luna
Assistant City Secretary

Raymond Francois
Vice Chair

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: 01/30/2024

Topic:

Appoint/Reappoint members to Positions 1, 4, and 7 of the Tourism Advisory Committee.

Background:

Positions 1 (Resident), 4 (Business), and 7 (Hotel) of which Positions 1 (Harris) and 7 (Sutton) are seeking reappointment, leaving a vacancy on Position 4 (Cook).

In addition, we have received an application from Brock Hendrickson who has expressed an interest in serving on this committee. He is eligible to serve under a Resident Position.

Though Ted Mielke previously held Resident Position 1, Council voted to move him to Business Position 6 to appoint Matthew Harris to Resident Position 1 on October 3, 2022

Appointments are subject to Council approval.

Origination: Sasha Luna

Recommendation:

N/A

Party(ies) responsible for placing this item on agenda: Sasha Luna, Assistant City Secretary

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Sasha Luna</u>	Approved by	<u></u>
	Staff Member		City Manager
	Date		Date

APPLICATION FOR THE TOURISM ADVISORY COMMITTEE

7

Professional and/or Community Activities: Society of Petroleum Engineers - Four Corners Section - past President,
COGC college recruiting coordinator, Second Baptist Church deacon, [REDACTED] HOA President

Additional Pertinent Information/References:

Please attach a short biography to this application.

Briefly tell us why you would like to be considered for appointment to a City of Tomball Board/Commission.

At the request of Councilman Randy Parr, I served on the Charter Review Committee. I would like to continue to serve the community and aid with any thoughts, ideas, or experiences in my life

Please complete the attached Conflict of Interest Questionnaire (CIQ), Conflict of Interest Statement (CIS), Board Member Election on Disclosure, and Appendix D (page 33) Acknowledgment of Receipt and Understanding from the Boards, Commissions, and Committees Handbook.

Applications for the Tourism Advisory Committee will be kept on file in the City Secretary's office for two years.

I AM INTERESTED IN SERVING ON THE TOURISM ADVISORY COMMITTEE.



Signature of Applicant
(Must be signed/signature typed in)

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375
cso@ci.tomball.tx.us
office: 281-290-1002
fax: 281-351-6256

Attachments: Conflict of Interest Questionnaire
Conflict of Interest Statement
Election on Disclosure
Acknowledgment of Receipt and Understanding (Page 33, Handbook)

**I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS,
AND COMMITTEES.**



Signature of Applicant

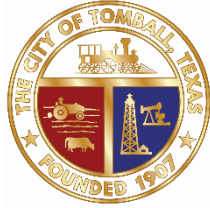
(Must be signed/signature typed in)

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375
cso@tomballtx.gov
office: 281-351-5484
fax: 281-351-6256

Attachments: Conflict of Interest Questionnaire
Conflict of Interest Statement
Election on Disclosure
Acknowledgment of Receipt and Understanding (Page 33, Handbook)

MINUTES OF REGULAR COUNCIL MEETING CITY OF TOMBALL, TEXAS



**Monday, October 3, 2022
6:00 PM**

The City Council of the City of Tomball, Texas, conducted the meeting scheduled for October 3, 2022, 6:00 PM, at 401 Market Street, Tomball, Texas 77375, via video/telephone conference.

A. Mayor Klein Quinn called the meeting of the Tomball City Council to order at 6:20 p.m.

PRESENT

Council 1 John Ford
Council 2 Mark Stoll
Council 3 Dane Dunagin
Council 4 Derek Townsend, Sr.
Council 5 Randy Parr

OTHERS PRESENT

City Manager – David Esquivel
Assistant City Manager – Jessica Rogers
City Secretary – Doris Speer
City Attorney – Loren B. Smith
Director of Community Development – Nathan Dietrich
Finance Director – Katherine Tapscott
Police Chief – Jeff Bert
Marketing Manager – Sasha Smith
Fire Chief – Joe Sykora
Assistant City Secretary – Tracylynn Garcia
Sr. Administrative Assistant-CSO – Sasha Luna
Police Captain-Patrol – Brandon Patin
Police Lieutenant-Patrol – Shon Davis
Police Lieutenant-Patrol – Danny Arriaga
Police Officer – Jeff Williams
Police Captain-Investigations – Ricky Doerre
Project Manager - Meagan Mageo
Police Sergeant – Ken Cole
Asst. Fire Chief/Fire Marshal – Jeff Cook
Community Center Manager – Rosalie Dillon
Executive Director-TEDC – Kelly Violette

- B. Invocation - Led by Pastor Tim Niekerk, Salem Lutheran Church
- C. Pledges to U.S. and Texas Flags – Led by Nathan & Alex, Troop 531 Scouts
- D. The following public comments were received:
- | | | |
|--|---|---|
| Scott Moore
404 W. Pine Street, 77375 | - | Expressed his concerns regarding public parking in old town Tomball |
| Lori Wilson
1821 S. Cherry, 77375 | - | Addressed comments by Councilman Townsend |
| Colleen Pye
207 Florence, 77375 | - | Discussed her application for various City boards |
- E. Presentations
1. Mayor Klein Quinn presented the following Proclamations:
- Proclamation – Monday, October 3, 2022 is ***“Danny Arriaga-Dedicated Public Servant” Day***
 - Proclamation – Monday, October 3, 2022 is ***“Ricky Doerre-Dedicated Public Servant” Day***
 - Proclamation – Monday, October 3, 2022 is ***“Jeffrey Williams-Dedicated Public Servant” Day***
 - Proclamation – Tuesday, October 4, 2022 is ***“National Night Out 2022” – at the Depot***
 - Proclamation – Thursday, October 6, 2022 is ***“German American Day”***
 - Proclamation – Wednesday, October 5, 2022 is ***“Tomball Teachers’ Day”***
- F. Reports and Announcements
1. Announcements
- I. October 4, 2022 – **12th Annual Economic Outlook Luncheon**, sponsored by the Tomball Economic Development Corporation, at LSC – Tomball – Beckendorf Conference Center, 30555 Tomball Parkway, from 9:00 a.m.- 1:00 p.m.
- II. October 4, 2022 – ***National Night Out*** at the Depot
- III. October 8, 2022 – **Spooktacular 2nd Saturday at the Depot** – 5:00 p.m.- 10 p.m.

- IV. October 10, 2022 – **Tomball Police and Fire Pinning Ceremony and Class A Uniform Inspection** at Lone Star College-Tomball, Beckendorf Conference Center – 9:30 a.m.-12:00 p.m.
 - V. October 15, 2022 – ***The Big Show***, hosted by the Tomball Rotary at the Depot
 - VI. October 22, 2022 – ***Bluegrass and Fall Festival*** at the Depot – 11:00 a.m.-6 p.m.
 - VII. November 18, 2022 – ***Light it Up! Tree Lighting – 6:30 p.m.-8:30 p.m.***, at the Depot
 - VIII. November 19, 2022 – ***Holiday Parade*** – Downtown – Sponsored by the Greater Tomball Area Chamber of Commerce
 - IX. December 3, 2022 – ***Deck the Depot*** – Depot Plaza
2. Reports by City staff and members of council about items of community interest on which no action will be taken:
- I. Sasha Smith – Reported on the Success of **2022 GroovFest**
- G. Approval of Minutes
- 1. Motion made by Council 2 Stoll, Seconded by Council 1 Ford, to approve the Minutes of the September 19, 2022 Regular Tomball City Council Meeting
- Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr
- Motion carried unanimously.
- H. Old Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*
- Old Business Consent Items 1 & 4 were removed from Old Business Consent Agenda for consideration/action separately as Old Business items

Old Business Consent Agenda Items 2, 3, and 5:

2. Adopt, on Second Reading, Ordinance No. 2022-27, an Ordinance of the City Council of Tomball, Texas, approving the Service and Assessment Plan for the City of Tomball Public Improvement District Number Thirteen, (PID 13), Pine Trails Subdivision
3. Adopt, on Second Reading, Ordinance No. 2022-28, an Ordinance of the City Council of Tomball, Texas, Levying the Assessment against properties within the City of Tomball Public Improvement District Thirteen (PID 13), Pine Trails Subdivision
5. Adopt on Second Reading Ordinance No. 2022-32, an Ordinance of the City Council of the City of Tomball, Texas, Amending Chapter 30 of the Code of Ordinances, the City of Tomball “Offenses”, by Adding a New Article III, “Catalytic Converters”; Containing Findings and Other Provisions Related to the Subject; Declaring Certain Conduct to be Unlawful; Providing a Penalty; Providing for Severability; Providing for Publication; and Providing an Effective Date

Motion made by Council 2 Stoll, Seconded by Council 1 Ford, to approve Old Business Consent Agenda Items 2, 3, and 5.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously to Approve Old Business Consent Items 2, 3 and 5.

1. No Action was taken regarding consideration to adopt, on Second Reading, Ordinance No. 2022-20, an Ordinance of the City of Tomball, Texas, Amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by Changing the Zoning District Classification of Approximately 25.87 Acres of Land Legally Described as Reserve “A” in Maple Group Subdivision, from Planned Development District 8 (PD-8) to Commercial (C). The Property is Generally Located at the Northeast Corner of the Intersection of Holderrieth Road and State Highway 249 Frontage Road, Providing for Severability; Providing for a Penalty of an Amount Not to Exceed \$2,000 for Each Day of Violation of Any Provision Hereof, Making Findings of Fact; and Providing for Other Related Matters.

No Action taken.

4. Motion made by Council 5 Parr, Seconded by Council 3 Dunagin, to adopt, on Second Reading, Ordinance No. 2022-33, an Ordinance of the City Council of Tomball, Texas, Approving a Service and Assessment Plan and Assessment Roll

for Authorized Improvements for the Raburn Reserve Public Improvement District (the “District”); Making a Finding of Special Benefit to Certain Property in the District; Levying Assessments against Certain Property within the District and Establishing a Lien on Such Property; Providing for Payment of the Assessment in Accordance with Chapter 372, Texas Local Government Code, as Amended; Providing for the Method of Assessment and the Payment of the Assessments; Providing for Penalties and Interest on Delinquent Assessments; Providing for Severability and Providing an Effective Date. Vote was as follows:

Voting Yea: Council 1 Ford, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Voting Nay: Council 2 Stoll

Motion carried, 4 votes Yea, 1 vote Nay.

- I. New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

New Business Consent Item 1 was removed from New Business Consent Agenda for consideration/action separately as New Business item.

New Business Consent Agenda Items 2 and 3:

2. Authorize annual purchases exceeding \$50,000 in accordance with the Purchasing and Bidding Policy for Fiscal Year 2021-2022
3. Repeal, in its entirety, Administrative Policy Number 1, Banner Policy.

Motion made by Council 1 Ford, Seconded by Council 4 Townsend, Sr., to approve New Business Consent Items 2 and 3.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously to Approve New Business Consent Items 2 and 3.

- J. New Business

1. *(from New Business Consent)* - Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to approve Special Event/Fireworks Display

Application at Boxwood Manor, located at 945 E Hufsmith Rd, Tomball, TX 77375, to be held on Saturday November 12, 2022

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr.

Motion carried unanimously.

1. Consideration to confirm/appoint/reappoint Members to the Tomball Regional Health Foundation Board of Directors

Motion made by Council 1 Ford, Seconded by Council 2 Stoll, to reappoint Christina Nash to Position 1 and Lori Wilson to Position 5, and to appoint Maggie Yacoubian to Position 3.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 4 Townsend, Sr., Council 5 Parr

Voting Nay: Council 3 Dunagin

Motion carried 4 votes Yea, 1 vote Nay.

2. Consideration to confirm/appoint/reappoint Members to the Planning and Zoning Commission

Motion made by Council 3 Dunagin, Seconded by Council 4 Townsend, Sr., to reappoint Richard Anderson to Position 4.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Dunagin, to appoint Scott Moore, Jr. to the unexpired vacancy in Position 3.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

3. Consideration to confirm/appoint/reappoint Members to the Tomball Economic Development Corporation Board of Directors

Motion made by Council 4 Townsend, Sr., Seconded by Council 5 Parr, to reappoint Richard Bruce, Clete Jaeger, and Bill Sumner, Jr. to their current positions and to appoint Lisa Covington to the vacancy created by Randy Parr's resignation.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

4. Consideration to confirm/appoint/reappoint Members to the Tourism Advisory Committee

Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford to reappoint Jeffie Cappadonna to Resident Position 3 and Paige Cassel to Hotel Position 9, and to appoint Matthew Harris to the unexpired vacancy in Resident Position 3, to appoint Ted Mielke to the vacancy in Business Position 6, and to appoint Becky Loving to the unexpired vacancy in Resident Position 2 created by appointing Ted Mielke as Business Position 6.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

5. Consideration to confirm/appoint/reappoint Members to the Board of Adjustments

Motion made by Council 2 Stoll, Seconded by Council 3 Dunagin, to appoint Cindy Phillips to Regular BOA Position 5 and to appoint Colleen Pye to Alternate BOA Position 1.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

6. Executive Session: The City Council recessed at 7:35 p.m. to meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):
- Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney’s duty requires to be discussed in closed session
 - Sec. 551.076 – Deliberation regarding Security Devices

Upon reconvening into session at 8:25 p.m., the following action was taken.

7. Motion was made by Council 2 Stoll, Seconded by Council 4 Townsend, Sr., to approve and authorize the Chief of Police to execute the Memorandum of Understanding (MOU) between Harris County First Responders which acknowledges that all participating agencies will adhere to the principles of Unified Command during an Active Shooter and Hostile Event, and establishes roles for the Houston Police Department with the City of Houston, the Harris County Sheriff’s Office in unincorporated parts of Harris County, and municipal agencies in incorporated parts of Harris County

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

8. No action was taken to approve Request from Tomball Sister City Organization for City Support and In-Kind Services for the ***Tomball German Heritage Festival*** – Depot Plaza and Market Street – Thursday, March 23, 2023, through Sunday, March 26, 2023

No action taken.

9. Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to read Ordinance No. 2022-35 by caption only on First and Final Reading.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to adopt on First and Final Reading, Ordinance No. 2022-35, an Ordinance Authorizing the Issuance and Sale of the City of Tomball, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2022; Levying a Tax and Providing for

the Security and Payment Thereof; and Enacting Other Provisions Relating Thereto

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

10. Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to Ratify the FY 2022-2023 Budget and Find that the Proposed Tax Rate of \$0.287248/\$100 DOES NOT EXCEED the No-New-Revenue Tax Rate and WILL Generate More Property Tax Revenue than the FY 2021-2022 Budget.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

11. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to Adopt \$0.106865 as the Portion of the 2022 Tax Rate to Fund the Interest and Sinking (Debt Service) Fund for Fiscal Year 2022-2023.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

12. Motion made by Council 5 Parr, Seconded by Council 4 Townsend, Sr., to Adopt \$0.180383 as the Portion of the 2022 Tax Rate to Fund the Maintenance and Operations (M&O) Fund for Fiscal Year 2022-2023.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

13. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to read Ordinance No. 2022-30 by caption only on First Reading.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to adopt, on First Reading, Ordinance No. 2022-30, an Ordinance of the City of Tomball, Texas, Setting the Tax Levy of \$0.287248/\$100 Value Assessed for the Year 2022 on All Taxable Real and Personal Property Located in the City of Tomball, Texas; Providing for Penalty, Interest, and Additional Penalty on Taxes Not Timely Paid; and Providing Other Matters Relating to the Subject

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

14. Mayor Klein Quinn announced the Date for the Final Vote on the 2022 Tax Rate will be at the Regular City Council Meeting on October 17, 2022 at 6:00 p.m.

No action taken.

15. Consideration to Approve Case P22-270: Request by the City of Tomball to amend Section 40-74 (Lots, general provisions) and 40-75 (Minimum Lot Sizes) of the Tomball Code of Ordinances by adding/revising regulations pertaining to lot sizes.

Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to read Ordinance No. 2022-21 by caption only on First Reading.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to adopt, on First Reading, Ordinance No. 2022-21, an ordinance of the City of Tomball, Texas, amending Section(s) 40-74 (Lots, general provisions) and 40-75 (Minimum Lot Sizes) of the Tomball Code of Ordinance by adding/revising regulations pertaining to lot sizes; providing for penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

16. Consideration to Approve Case P22-267: Request by the City of Tomball to amend Section(s) 40-65 (Streets; specific standards) of the Tomball Code of Ordinance by adding/revising the right-of-way widths for roadway classifications.

Motion made by Council 1 Ford, Seconded by Council 4 Townsend, Sr., to read Ordinance No. 2022-24 by caption only on First Reading.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to adopt, on First Reading, Ordinance No. 2022-24, an ordinance of the City of Tomball, Texas, amending Section(s) 40-65 (Streets; specific standards) of the Tomball Code of Ordinances by adding/revising the right-of-way widths for roadway classifications; providing for penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

17. Motion made by Council 3 Dunagin, Seconded by Council 4 Townsend, Sr., to approve amendment to Administrative Policy No. 9, entitled "Procurement Policy & Manual" and authorize participation in certain purchasing cooperatives.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

18. Motion made by Council 3 Dunagin, Seconded by Council 4 Townsend, Sr., to approve Amendment to Administrative Policy No. 9.5, entitled "Procurement Card Policy & Procedures"

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

19. Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to approve Amendment to Administrative Policy No. 24, entitled "Tennis Court Reservation Policy" and change the title to: "Sports Court Reservation Policy"

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

20. Motion made by Council 1 Ford, Seconded by Council 4 Townsend, Sr., to approve a Professional Services Agreement with Freese & Nichols, Inc. for Project Number 2023-10002, Texas Pollutant Discharge Elimination System (TPDES) permit renewal and amendment for the City of Tomball Wastewater Treatment Plants, for the not-to-exceed amount of \$103,000. This project was included in the FY 2022-2023 budget.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

21. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to approve a Professional Services Agreement with Freese & Nichols, Inc. for Project Number 2023-10001, updates to the Water and Wastewater Master Plan and Impact Fees, for a not-to-exceed amount of \$365,000. This amount is included in the FY 2022-2023 budget.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

22. Motion made by Council 5 Parr, Seconded by Council 4 Townsend, Sr., to approve a Professional Services Agreement with Freese & Nichols, Inc. for on-call GIS, planning, and engineering services for a not-to-exceed amount of \$50,000. This project was included in the FY 2022-2023 Budget.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

23. Motion made by Council 4 Townsend, Sr., Seconded by Council 5 Parr, to authorize the City Manager to execute the Recreation Grant Agreement with Texas Parks and Wildlife Department for improvements at Jerry Matheson Park for a total grant amount of \$750,000

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

24. Motion made by Council 1 Ford, Seconded by Council 5 Parr, to read Ordinance No. 2022-36 by caption only on First and Only Reading.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 5 Parr, Seconded by Council 1 Ford, to adopt, **on First and Only Reading**, Ordinance No. 2022-36, an Ordinance Approving and Authorizing the Issuance and Sale of the City of Tomball Special Assessment Revenue Bonds, (Raburn Reserve Public Improvement District Improvement Area #1); Approving and Authorizing an Indenture of Trust and First other Agreements and Documents in Connection Therewith; Making Findings with **Respect** to the Issuance of Such Bonds; and Providing an Effective Date

Voting Yea: Council 1 Ford, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Voting Nay: Council 2 Stoll

Motion carried, 4 votes Yea, 1 vote Nay.

25. Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Dunagin, to read Ordinance No. 2022-37 by caption only on First and Only Reading.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to adopt, **on First and Only Reading**, Ordinance No. 2022-37, an Ordinance Approving and Authorizing the Issuance and Sale of the City of Tomball Special Assessment Revenue Bonds, (Raburn Reserve Public Improvement District Improvement Area #2); Approving and Authorizing an Indenture of Trust and First other Agreements and Documents in Connection Therewith; Making Findings with to the Issuance of Such Bonds; and Providing an Effective Date

Voting Yea: Council 1 Ford, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Voting Nay: Council 2 Stoll

Motion carried, 4 votes Yea, 1 vote Nay.

26. Motion made by Council 4 Townsend, Sr., Seconded by Council 1 Ford, to approve Resolution No. 2022-46, a Resolution of the City Council of the City of Tomball, Texas approving an amended and restated Reimbursement Agreement relating to the Raburn Reserve Public Improvement District – Improvement Area Two (IA2)

Voting Yea: Council 1 Ford, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Voting Nay: Council 2 Stoll

Motion carried, 4 votes Yea, 1 vote Nay.

27. Motion made by Council 4 Townsend, Sr., Seconded by Council 2 Stoll, to approve the purchase of one (1) 2024 Spartan Custom Chassis with Alexis Custom SS Pumper and associated equipment through the Houston-Galveston Area Council Cooperative Purchasing Contract (FS12-19) for a not-to-exceed amount of \$800,000.00, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This purchase was included in the FY 2022-2023 Budget.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

K. Motion made by Council 4 Townsend, Sr., Seconded by Council 3 Dunagin, to adjourn.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this the 17th day of October 2022.

Doris Speer

Doris Speer
City Secretary, TRMC, MMC

Lori Klein Quinn

Lori Klein Quinn
Mayor